# Town of Mesilla, New Mexico

**THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA**

**MONDAY, AUGUST 10, 2026**

## ~ 6:00 P.M.~

## AGENDA

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL & DETERMINATION OF A QUORUM**

3. **APPROVAL OF THE AGENDA**

4. **APPROVAL OF CONSENT AGENDA**:
   a) **BOT MINUTES –** Minutes of BOT, July 27, 2026
   b) **PURCHASE REQUISITION:** SMA - Colonias Emergency Payment $10,381.67
   c) **PURCHASE REQUISITION**: Cobb Fendley - Mesilla Water Lines $54,509.70
   d) **PURCHASE ORDER**: Milestone Construction, LLC- EV Charging Stations $1,295.28

5. **STAFF UPDATES & STAFF COMMENTS**

6. **PUBLIC INPUT ON CASES – The public is invited to address the Board as allowed the chair.**

7. **NEW BUSINESS**
   a) **DISCUSSION: Public Hearing Dates**
   b) **DISCUSSION: University Avenue Updates**

8. **PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.**

9. **CLOSED EXECUTIVE SESSION**
   a) **The Governing body will convene in executive closed session pursuant to Section 10-15-1(H)(2) NMSA 1978 for discussion of limited personnel matters, including the appointment, employment, evaluation, discipline, or dismissal of a public employee(s).**
      - **Public Works: Grounds & Maintenance**
      - **Public Works: Water Operator**
      - **Marshal Department: Deputy**
      - **Marshal Department: Lieutenant**
      - **Marshal Department: Sergeant**
      - **Economic & Community Department: Community Development Coordinator**

   b) **Any possible action in open session that may arise as a result of executive session**

## 10. BOARD OF TRUSTEE COMMITTEE REPORTS & COMMENTS

## 11. ADJOURN

**NOTICE**

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda can be found online at www.mesillanm.gov.

Posted ***08.07.2026*** online and at the following locations: Town Hall and Visitor's Center Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Lucky's Food Mart 2290 Avenida de Mesilla, Ristramnn 2531 Ave de Mesilla, the U.S. Post Office 2253 Calle de Parian, and Mesilla Park Recreation Center 304 Bell Ave.

****BOT MEETINGS ARE AVAILABLE LIVE ON TOWN OF MESILLA'S YOUTUBE PAGE****

# Town of Mesilla, New Mexico

**THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA**

**MONDAY, JUNE 08, 2026**

**~ 6:00 P.M.~**

**MINUTES**

| | |
|---|---|
| **TRUSTEES** | Russell Hernandez, Mayor<br>Stephanie Johnson-Burick, Mayor Pro Tem<br>Biviana Cadena, Trustee<br>Veronica Garcia, Trustee<br>Gerard Nevarez, Trustee |
| **STAFF** | Ben Ascarate, Marshal<br>Lorenzo Astorga, Public Works Director<br>Greg Whited, Fire Chief<br>Eddie Salazar, Econ & Com Development Director<br>Gloria S Maya, Town Clerk/Treasurer |
| **PUBLIC** | Catherine Walkinshaw<br>Eric Walkinshaw<br>Janice Cook<br>Bill Cook<br>Morgan Switzer<br>Tiffany Haggard<br>Trina Witter<br>Beverly Estrada<br>Anton Magallanez |

# 1. PLEDGE OF ALLEGIANCE

Mayor Russell Hernandez called the meeting to order and led those present in the Pledge of Allegiance.

# 2. ROLL CALL & DETERMINATION OF A QUORUM

Town Clerk/Treasurer Gloria Maya conducted roll call.

**Present:**

- Mayor Russell Hernandez
- Mayor Pro Tem Stephanie Johnson-Burick
- Trustee Garcia
- Trustee Cadena
- Trustee Nevarez

A quorum was established and the meeting proceeded.

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# 3. APPROVAL OF THE AGENDA

Mayor Hernandez presented the agenda for approval.

Trustee Nevarez moved to approve the agenda as presented.

Mayor Pro Tem Johnson-Burick seconded the motion.

There being no discussion, the motion carried unanimously.

**MOTION:** Trustee Nevarez
**SECOND:** Mayor Pro Tem Johnson-Burick
**RESULT:** Approved

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# 4. APPROVAL OF CONSENT AGENDA

Mayor Hernandez presented the Consent Agenda.

Discussion occurred regarding prior meeting minutes and comments related to public input and petitions. Clarification was provided regarding language contained within the minutes and how comments had been recorded.

Following discussion, the Board proceeded with consideration of the Consent Agenda.

Mayor Pro Tem Johnson-Burick moved approval of the Consent Agenda.

Trustee Cadena seconded the motion.

The motion carried.

**MOTION:** Mayor Pro Tem Johnson-Burick
**SECOND:** Trustee Cadena
**RESULT:** Approved

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# 5. STAFF UPDATES & COMMENTS

## A. Mesilla Marshals Department

Ben Ascarate provided an overview of recent departmental activities.

The report included calls for service, traffic enforcement efforts, community policing activities, code enforcement support, officer training, and ongoing public safety operations. Updates were provided regarding staffing, community outreach efforts, and upcoming public events involving the department.

Discussion followed regarding traffic concerns throughout town, speeding complaints, and future enforcement opportunities. Trustees discussed concerns raised by residents and opportunities to increase visibility in problem areas.

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## B. Fire Department

Fire Chief Greg Whited presented the monthly Fire Department report.

Chief Whited reported on emergency responses, training activities, volunteer recruitment efforts, public education programs, and mutual aid responses.

The Chief discussed smoke detector and carbon monoxide detector initiatives, Community Connect participation, school outreach programs, and recent emergency response activities.

Board members discussed recruitment challenges, volunteer firefighter retention, smoke detector programs, and community outreach opportunities.

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# C. Public Works Department

Public Works Director Lorenzo Astorga provided updates on departmental activities and current projects.

Mr. Astorga discussed maintenance operations, drainage concerns, beautification efforts, roadway repairs, and infrastructure projects. He reported on partnerships with community organizations and ongoing work throughout Town facilities and public spaces.

Discussion included stormwater management concerns, drainage maintenance, roadway conditions, and infrastructure priorities.

Board members discussed recent rainfall events and the impact on drainage systems throughout town.

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# D. Economic/Community Development Department

Economic/Community Development Director Eddie Salazar provided departmental updates.

Mr. Salazar reported on:

- Historic preservation activities.
- Code enforcement cases.
- Ordinance review efforts.
- Planning and zoning matters.
- Historic Preservation internship activities.
- Historic Registry nominations.
- Community development initiatives.
- Public art planning.
- Special event coordination.

Discussion occurred regarding nuisance properties, RV parking concerns, code enforcement procedures, and ordinance revisions currently under review.

Mr. Salazar discussed repairs to the EBID lateral near Mesilla Farms and related coordination efforts.

Historic Preservation activities were reviewed, including ongoing intern projects and work associated with the Historic Registry.

Discussion then shifted to event parking concerns and fireworks stand hazard permit fees.

Trustees questioned how permit fees had been assessed and whether businesses had been provided adequate notice regarding fee requirements. Discussion focused on consistency of enforcement, ordinance interpretation, notification procedures, and fairness to businesses.

Mayor Hernandez emphasized the importance of reviewing ordinance language and ensuring businesses are informed when fee structures or permitting requirements affect operations.

Board members discussed grace periods, compliance procedures, and opportunities to improve communication with affected property owners and businesses.

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# 6. PUBLIC INPUT ON CASES

## Morgan Switzer – New Mexico Vintage Wines

Ms. Switzer addressed the Board regarding the proposed noise ordinance.

She stated that she supported having a noise ordinance but expressed concern regarding the proposed decibel levels.

Ms. Switzer stated that live music and customer activity are important components of local business operations and community enjoyment.

She expressed concern that the proposed thresholds could negatively affect businesses while not impacting other establishments or Town-sponsored events in the same way.

Ms. Switzer requested that the Board carefully consider how the ordinance may affect businesses and patrons before final adoption.

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# 7. DISCUSSION / ACTION ITEMS

## A. PZHAC CASE 062130 – 2130 CALLE PRINCIPAL

Economic/Community Development Director Eddie Salazar presented the request for improvements to an accessory structure located at 2130 Calle Principal.

Mr. Salazar explained that the application had been reviewed by the Planning, Zoning and Historic Architectural Commission (PZHAC) and received a recommendation for approval on a 4-0 vote. Commissioner Eric Walkinshaw recused himself from discussion and voting due to ownership interest in the property.

Staff reviewed the proposed improvements and confirmed compliance with applicable design standards.

Board members discussed the project and asked questions regarding the scope of work and consistency with historic district requirements.

Mayor Pro Tem Johnson-Burick moved approval of PZHAC Case 062130.

A second was provided.

Following discussion, the motion carried.

**RESULT:** Approved

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# B. PZHAC CASE 062135 – CASA OSO SIGN REQUEST

Mr. Salazar presented a request for installation of a new projecting sign for Casa Oso.

Staff explained that PZHAC had considered the request and produced a split 2-2 vote, resulting in no recommendation.

The proposed sign included internally illuminated lettering.

Extensive discussion followed.

Board members discussed:

- Historic Plaza design standards.
- Compatibility with historic character.
- Traditional sign styles.
- Goose-neck lighting versus internally illuminated signage.
- Visibility concerns for businesses.
- Consistency with previous approvals.
- Potential precedent for future sign applications.

Several trustees expressed concern regarding the introduction of internally illuminated signs within the historic Plaza area and questioned whether approval would establish a precedent difficult to reverse in future cases.

Discussion also focused on examples from Santa Fe and other historic communities.

Trustees considered whether the sign could be redesigned using external lighting methods that would better align with historic design standards.

Following extensive discussion, a motion was made to approve the application.

The motion failed.

As a result, the application was denied.

Following the vote, additional discussion occurred regarding guidance for the applicant, potential redesign options, and future interpretation of sign standards.

**RESULT:** Application Denied

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# C. DISCUSSION – UPCOMING PUBLIC HEARINGS AND ORDINANCE UPDATES

Mayor Hernandez reviewed multiple ordinance amendments scheduled for future public hearings.

Discussion included:

- Nuisance ordinance revisions.
- Noise ordinance revisions.
- Hearing officer provisions.
- PZHAC compensation.
- Public school fee exemptions.
- Utility rate notification procedures.
- Future ordinance review schedules.

Mayor Hernandez emphasized that upcoming meetings would be public hearings and that drafts would be made available for public review.

Trustee Garcia expressed concern that businesses had not yet received ordinance drafts and stressed the importance of notifying those who may be affected.

Discussion focused heavily on the proposed noise ordinance.

Board members compared proposed standards to those used by Dona Ana County and the City of Las Cruces.

Mayor Hernandez stated that the intent was to recognize that commercial areas are business-focused areas while still providing protections for nearby residents.

Discussion included:

- Decibel measurement locations.
- Daytime and nighttime standards.
- Enforcement procedures.
- Town-sponsored events.
- Commercial versus residential priorities.
- Public outreach requirements.

Discussion then moved to PZHAC compensation.

The Board reviewed proposed commissioner compensation levels of $100 per meeting and $50 for alternates.

Trustees discussed reducing the number of alternates from two to one due to consistent attendance while allowing current appointments to remain through expiration of their terms.

Discussion also addressed building fee exemptions for public schools and public entities.

Questions were raised regarding exemption thresholds, Board review requirements, and utility connection fees.

Mayor Hernandez reviewed the process for future ordinance updates and encouraged trustees to submit comments before scheduled public hearings.

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# D. LAND SPLIT PRIOR TO SUBDIVISION CODIFICATION

Mr. Salazar presented concerns regarding historic land divisions that occurred prior to adoption of subdivision regulations.

The discussion became one of the most extensive topics of the evening.

Mr. Salazar reviewed issues involving:

- Mesilla Park properties.
- Legal non-conforming lots.
- Basin Manor subdivision history.
- Annexation history.
- R-1 zoning requirements.
- Historic Residential zoning.
- Drainage easements.
- EBID facilities.
- Properties divided by governmental actions.

Board members discussed situations where parcels had been legally separated by drainage facilities decades ago but continued to be treated as single tax accounts.

Questions arose regarding whether property owners should be required to seek variances when lot configurations resulted from historic governmental actions rather than owner decisions.

Discussion expanded to:

- Agricultural land divisions.
- Property surveys.
- Tax parcel mapping.
- GIS records.
- Historical zoning classifications.
- Housing affordability.
- Cluster development concepts.
- Greenbelt preservation goals.

Trustees questioned whether recurring variance requests indicated broader zoning issues requiring code amendments.

Mayor Hernandez noted that repeated variance requests may indicate deficiencies within existing ordinances and may justify future code revisions.

Board members discussed whether creation of a new zoning classification may be appropriate for historic neighborhoods such as Mesilla Park.

Historic preservation implications, annexation records, and potential Section 106 considerations were also discussed.

Staff requested policy guidance from the Board before proceeding with future recommendations.

The Board generally agreed that additional research and comprehensive zoning review would be necessary before policy decisions are made.

# E. MUNICIPAL COURT UPDATE

Former Municipal Court Administrator Ramona Molina appeared before the Board to provide an update regarding reconciliation and closure of historical Municipal Court records.

Ms. Molina explained that significant work had been completed to reconcile bond accounts, close remaining court cases, and review historical records dating back many years. She stated that all known pending Municipal Court cases had been addressed and that DWI-related records had been transferred to Magistrate Court because those records are required to be maintained permanently.

Ms. Molina reported that an initial review identified approximately forty-two records that appeared to contain unresolved bond balances. Through extensive research and comparison of historical court records, accounting records, and available case files, that list had been reduced significantly.

Ms. Molina advised the Board that only a handful of records remained questionable and that approximately $12,359 may still be associated with potential claims depending upon final verification.

Board members asked questions regarding how the discrepancies occurred.

Ms. Molina explained that many of the problems stemmed from older accounting systems, reversed transactions, missing documentation, and inconsistent historical recordkeeping practices.

During discussion, examples were provided of transactions where checks had been issued, later reversed in the accounting system, and then appeared to create duplicate obligations even though payments had already been made.

One example discussed involved an individual from 2011 whose case could no longer be located in the system despite the existence of a related financial transaction. Ms. Molina explained that because of missing records and incomplete historical information, it was difficult to determine exactly how some transactions had occurred. She noted that some records reflected pending bonds even though evidence suggested the bonds had already been refunded or applied. She further explained that because complete records were unavailable, there was no way to determine how many similar situations might exist.

Trustees expressed concern regarding the size of the discrepancy between the amount potentially owed and the amount remaining in bond accounts.

Ms. Molina explained that while approximately $12,359 appeared to be potentially owed to identifiable claimants. She stated that she could not explain why the difference existed and that the issue likely predated her employment with the Town.

Mayor Hernandez discussed ongoing coordination with state agencies and emphasized that guidance was being sought from the Department of Finance and Administration (DFA), the State Auditor's Office, and the Administrative Office of the Courts (AOC). He noted that all parties involved were state-level entities and that the Town was awaiting direction regarding proper disposition of remaining funds.

Board members thanked Ms. Molina for the extensive work completed to reconcile the records.

Ms. Molina then stated that she had one concern regarding the proposed approval documents. She explained that she did not want to sign any documentation that could later be interpreted as accepting responsibility for problems that existed before she became Court Administrator. She stated that she was willing to assist in resolving the issue but did not want her signature associated with actions that occurred before her employment with the Town.

Mayor Hernandez acknowledged her concern and confirmed that the issue could be addressed during consideration of the next agenda item.

Board members thanked Ms. Molina for her work and she concluded her presentation.

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# F. APPROVAL OF COURT RECORDS, LISTINGS AND REMAINING PROCEDURES

Mayor Pro Tem Stephanie Johnson-Burick moved approval of the Court Records, Listings and Remaining Procedures.

Trustee Garcia seconded the motion.

Mayor Hernandez opened the item for discussion and referenced Ms. Molina's request regarding removal of her name from the records custodian portion of the documentation.

Trustee Garcia stated that she wished to amend the motion by removing Ramona Molina from the Public Safety Clerk Records Custodian designation contained within the documents.

Trustee Nevarez seconded the amendment.

Mayor Hernandez opened discussion on the amendment.

Hearing no discussion, Mayor Hernandez called for a roll call vote.

### Amendment Motion

**MOTION:** Trustee Garcia
**SECOND:** Trustee Nevarez

**Roll Call Vote:**

- Mayor Pro Tem Johnson-Burick – Yes
- Trustee Garcia – Yes
- Trustee Cadena – Yes
- Trustee Nevarez – Yes

**RESULT:** Amendment Approved Unanimously.

The Board then returned to the original motion as amended.

Mayor Hernandez again opened discussion.

Hearing none, he called for a roll call vote.

### Main Motion as Amended

**MOTION:** Mayor Pro Tem Johnson-Burick
**SECOND:** Trustee Garcia

**Roll Call Vote:**

- Trustee Garcia – Yes
- Trustee Cadena – Yes
- Trustee Nevarez – Yes
- Mayor Pro Tem Johnson-Burick – Yes

**RESULT:** Approved Unanimously.

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# G. APPROVAL OF USDA WILDLIFE AGREEMENT

Mayor Pro Tem Johnson-Burick moved approval of the USDA Wildlife Agreement.

Trustee Garcia seconded the motion.

Mayor Hernandez explained that the agreement is the Town's annual wildlife services agreement.

Hearing no further discussion, a roll call vote was conducted.

**MOTION:** Mayor Pro Tem Johnson-Burick
**SECOND:** Trustee Garcia

**Roll Call Vote:**

- Trustee Garcia – Yes
- Trustee Cadena – Yes
- Trustee Nevarez – Yes
- Mayor Pro Tem Johnson-Burick – Yes

**RESULT:** Approved Unanimously.

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# H. APPROVAL OF NEW MEXICO COOPERATIVE MARKETING AGREEMENT

Mayor Pro Tem Johnson-Burick moved approval.

Trustee Cadena seconded the motion.

Mayor Hernandez explained that the agreement represented the Town's annual marketing partnership with the State of New Mexico. He noted that the Town's matching contribution was approximately $13,000 and that the program generated approximately $40,000 in total marketing value.

No additional discussion was offered.

### Roll Call Vote

- Trustee Garcia – Yes
- Trustee Cadena – Yes
- Trustee Nevarez – Yes
- Mayor Pro Tem Johnson-Burick – Yes

**RESULT:** Approved Unanimously.

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# I. APPROVAL OF NEW MEXICO HISTORIC SITES LEASE AGREEMENT

Mayor Pro Tem Johnson-Burick moved approval.

Trustee Garcia seconded the motion.

Mayor Hernandez explained that New Mexico Historic Sites had requested conversion of the lease agreement from an annual renewal to a three-year renewal cycle in order to streamline administrative procedures.

No additional discussion occurred.

### Roll Call Vote

- Mayor Pro Tem Johnson-Burick – Yes
- Trustee Garcia – Yes
- Trustee Cadena – Yes
- Trustee Nevarez – Yes

**RESULT:** Approved Unanimously.

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# J. RESOLUTION 2026-27 – FOURTH QUARTER BUDGET ADJUSTMENT

Mayor Pro Tem Johnson-Burick moved approval.

Trustee Cadena seconded the motion.

Mayor Hernandez clarified that references to Fiscal Year 2025-26 were correct because the adjustment related to the current fiscal year.

Finance staff explained that the budget adjustments were necessary because reimbursements and refunds had increased revenues beyond budgeted amounts. Staff noted that budget adjustments are required whenever revenues exceed budget projections and explained that additional adjustments may occur before fiscal year closeout.

Mayor Hernandez noted that these adjustments were positive because they reflected additional reimbursements and funding being received throughout the year.

Staff emphasized that the Town budget is a living document that changes throughout the fiscal year as revenues and expenditures fluctuate.

Following discussion, a roll call vote was conducted.

**RESULT:** Approved Unanimously.

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# 8. PUBLIC INPUT

### Anton Magollanez– Moyes Surveying

Mr. Magollanez addressed the Board regarding the earlier discussion on greenbelt parcels and land divisions.

Mr. Magollanez explained that Assessor maps are tax tools and do not establish legal boundaries. He noted that many property owners mistakenly assume tax parcels and legal parcels are identical when that is not always the case. He described historical practices whereby multiple legal lots were combined under a single tax account and situations where legally distinct parcels existed under one assessment record.

He discussed greenbelt properties affected by the 1932 drainage easement acquisitions and explained how drainage construction legally divided certain parcels through governmental action. He stated that in many cases no subdivision occurred because the division resulted from government acquisition rather than owner action.

Mr. Magollanez encouraged the Town to develop an administrative process to address these situations rather than requiring variances or subdivision applications for parcels that were already legally divided. He also suggested consideration of conditional zoning approaches for historic undersized lots.

## Beverly Estrada

Ms. Estrada addressed the Board regarding due process, transparency, communication, and accountability within Town government.

Ms. Estrada stated that she had submitted requests for documents but did not initially receive the requested materials. She explained that she received acknowledgment that the requests had been received and that staff would be working on them, but after time passed without receiving the records, she filed an IPRA complaint because she believed time was critical due to matters involving the University Avenue project.

Ms. Estrada stated that she contacted Trustee Garcia regarding the issue and informed her of the situation. She explained that after eventually receiving the documents, they were provided through a Google document system that required access permissions and that no password or access instructions had initially been provided. She stated that she had to request permission for each document individually.

Ms. Estrada noted that she did not receive a response from the Town Clerk regarding access but stated that Economic/Community Development Director Eddie Salazar ultimately provided access permissions later that evening, allowing her to review the materials.

Ms. Estrada stated that she consistently raises concerns regarding communication, transparency, and accountability because she believes those principles are essential to professional local government operations. She expressed concern that a lack of due process and communication damages the Town's credibility and affects how outside agencies view Mesilla.

She emphasized that her comments were not intended to criticize any individual personally but rather to encourage improvements in communication and transparency. Ms. Estrada stated that if access problems occurred in her case, similar issues may be affecting other residents as well. She concluded by stressing that leadership and accountability are necessary for effective government operations and thanked the Board for its time.

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## Trina Witter

Ms. Witter appeared before the Board on behalf of Mary Helen Rachie, who was unable to attend due to commitments with visiting guests from out of state.

Ms. Witter relayed a request regarding the temporary shade tent currently located on the Plaza. She stated that many visitors have been using the tent during periods of hot weather and that it has become a popular gathering and resting location. According to Ms. Witter, visitors have been using the tent for picnics and as a place to cool off while spending time in the Plaza area.

Ms. Witter requested that the Board consider allowing the tent to remain in place longer because of its usefulness and positive reception among visitors and residents. She thanked the Board and concluded her comments.

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### Morgan Switzer – New Mexico Vintage Wines

Ms. Switzer again addressed the Board regarding the proposed noise ordinance.

She stated that she supports development of a noise ordinance but urged the Board to consider the effect that proposed decibel limits may have on local businesses.

Ms. Switzer explained that under the draft language she reviewed, certain businesses would be impacted while others would not. She specifically referenced decibel levels proposed within the ordinance and compared them to common everyday sounds such as vacuum cleaners, household appliances, traffic noise, and normal conversations.

Ms. Switzer stated that proposed daytime limits of approximately 65 decibels and nighttime limits of approximately 60 decibels may be too restrictive for normal business operations. She expressed concern that ordinary customer conversations could potentially exceed the proposed standards if complaints were filed.

She emphasized that businesses depend on customer enjoyment and activity and requested that the Board consider the impact on business owners, customers, and community events before finalizing the ordinance. Ms. Switzer thanked the Board for its consideration.

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# 9. BOARD OF TRUSTEE COMMITTEE REPORTS & COMMENTS

## Trustee Nevarez

Trustee Nevarez reported that he had recently met with Community/Economic Development staff to discuss various projects and initiatives underway within the Town. He stated that the meeting allowed him to receive updates on ongoing activities and future planning efforts.

Trustee Nevarez announced that he intended to attend an upcoming Taylor Historic Site Board meeting and reported that he had also attended a June 5 meeting of the Southwest Area Workforce Development Board because of his long-standing professional interest in workforce development issues. He stated that he appreciated learning about current workforce programs and regional initiatives.

Trustee Nevarez expressed support for retaining the shade tent on the Plaza during the summer months. He stated that visitors regularly use the structure as a place to rest and seek relief from the heat and suggested that the Town consider maintaining the tent while adding seasonal decorations when appropriate.

Trustee Nevarez also proposed creation of a student poster contest associated with community celebrations such as Cinco de Mayo and Diez y Seis de Septiembre. He suggested partnering with local schools and displaying student artwork at the Community Center. He stated that such a program would encourage youth involvement, create opportunities for community participation, and showcase student creativity.

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# Trustee Garcia

Trustee Garcia reported that she would be attending an upcoming MPO meeting later that week.

Trustee Garcia then spoke extensively regarding accountability and transparency in Town operations.

Referencing comments made during public input, Trustee Garcia stated that she had been contacted regarding difficulties obtaining requested documents and stated that residents should not have to encounter obstacles when attempting to access public records. She emphasized repeatedly that accountability is critical and stated that both residents and businesses expect accountability from Town government.

Trustee Garcia expressed concern regarding maintenance conditions along University Trails, stating that she had observed developing issues including holes in recently completed improvements and weed growth in several areas. She questioned how the Town could enforce code requirements against residents while similar issues remained visible on public property.

She also discussed drainage concerns affecting residents and referenced situations where residents had personally undertaken efforts to divert stormwater away from their properties. She reiterated several times that accountability must remain a priority.

Trustee Garcia further discussed event promotion and community outreach. She referenced social media engagement related to Fourth of July advertising and noted that a recently posted event announcement received more than 200 interactions. She stated that providing residents with sufficient notice of events increases participation and encourages attendance.

Trustee Garcia encouraged earlier advertising of future events and celebrations and emphasized that advance planning helps residents schedule participation and creates stronger community engagement.

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# Trustee Cadena

Trustee Cadena reported on activities associated with the Mercado vendor review committee.

She explained that the committee continues reviewing applications from new vendors seeking participation in Mercado activities and noted that vendors must complete a screening and qualification process before approval. Trustee Cadena stated that the committee has been steadily adding merchants and that participation continues to grow.

Trustee Cadena also commented on Historic Preservation Week activities organized by **Ms. Liana Aguirre**. She stated that the programming included informative presentations and educational opportunities related to architecture, preservation, and regional history. Trustee Cadena specifically referenced presentations regarding historic buildings and noted that the events generated significant interest among participants.

She reported that she would be attending an upcoming Taylor Historic Site Board meeting and noted that the Transit Board had not met during the month.

Trustee Cadena thanked Town staff for their continued hard work and encouraged residents to review the planning displays located in Town Hall. She stated that public participation is important because community feedback will help guide future decisions regarding projects and priorities.

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# Mayor Pro Tem Stephanie Johnson-Burick

Mayor Pro Tem Johnson-Burick announced that a regional meeting would be held on Wednesday at 1:00 p.m. at the Board of County Commissioners Chambers and encouraged attendance by those interested.

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# Mayor Hernandez comments

Mayor Hernandez reported that the Town recently hosted a community planning and project open house. He noted that project boards and displays remained available for public review and that residents could continue providing feedback throughout the week. He stated that attendance was limited but emphasized that participation opportunities remain available both in person and online.

Mayor Hernandez discussed the Community Development Block Grant (CDBG) program and reported that he had attended a workshop regarding funding opportunities. He explained that a public hearing had been scheduled for June 16 and noted that elected officials are generally encouraged not to actively participate in federally required public input sessions in order to avoid influencing public feedback. He stated that staff would facilitate the meeting and that elected officials could attend as observers.

Mayor Hernandez reported on meetings of the New Mexico Municipal League Board of Directors, Workforce Development Board activities, Lodgers Tax Committee meetings, NPO activities, and Municipal League policy discussions. He also announced upcoming events including the Governor's Conference on Tourism and a June 26 ribbon-cutting ceremony at Parque de la Guerra.

The Mayor encouraged trustees to participate in MOLLI II training opportunities and discussed the upcoming New Mexico Municipal League Annual Conference in Las Cruces. He noted efforts to encourage conference attendees to visit Mesilla businesses and attractions.

Mayor Hernandez then discussed the Infrastructure Capital Improvement Plan (ICIP). He explained that project priorities must be finalized before the July 1 deadline and encouraged trustees and residents to submit project ideas for consideration. He emphasized that the ICIP process remains flexible and that community suggestions are welcomed.

Mayor Hernandez announced that the Public Art Committee (PAC) would soon hold its first meeting and discussed efforts to establish procedures for reviewing public art applications. He stated that several potential applications had already been identified and that the committee would help guide future public art projects.

The Mayor also reported that a meeting of the Blacksmith Shop Ad Hoc Committee would be scheduled. He reviewed membership recommendations and discussed possible trustee participation. Mayor Hernandez stated that additional participation and input would strengthen planning efforts associated with the project.

Mayor Hernandez discussed recent rainfall and flooding issues throughout Town. He noted that several areas experienced flooding concerns and that significant runoff had affected portions of the University Avenue project. He stated that NMDOT had been notified and was evaluating options to mitigate future damage.

Discussion continued regarding Section 106 documentation associated with the University Avenue project. Mayor Hernandez stated that he continued requesting formal documentation and confirmation from NMDOT and SHPO representatives. He advised that no final project walkthrough had yet been scheduled and that flood-related damage remained under review.

Mayor Hernandez acknowledged Public Works Director Lorenzo Astorga and Public Works staff for addressing storm-related issues, including roadway damage and drainage concerns. He specifically referenced a pothole at University Avenue and Avenida de Mesilla that expanded significantly following recent rainfall and required immediate attention.

Concluding his comments, Mayor Hernandez encouraged residents to continue providing feedback on ordinance revisions, planning projects, infrastructure priorities, and community initiatives. He reminded residents that comments could be submitted in person, online, or by email and stated that public participation remains critical to the Town's planning efforts.

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# 10. ADJOURNMENT

There being no further business before the Board, Mayor Hernandez announced:

"The time is now 8:48."

Mayor Hernandez adjourned the meeting at **8:48 p.m.**

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**APPROVED THIS 13TH DAY OF JULY, 2026**

__________________________________
Russell Hernandez, Mayor

**ATTEST:**

________________________________
Gloria Maya, Town Clerk/Treasurer

# Town of Mesilla Purchase Requisition

| | | | | |
|---|---|---|---|---|
| Department | | | | |
| Requesting: Check ☐ Purchase Order ☑ | | | Date: | 7/27/2026 |
| | | | | |
| **Quantity** | **Fund Code** | **Description** | **Unit price** | **Line total** |
| | 35-535-3620 | Colonias-6982: Water Well #1 | | 0 |
| | | | | 0 |
| 1 | 35-535-3620 | P6T10 Construction Observation- 100% Completion (inv.633541701) | 9618 | 9618 |
| | | | | 0 |
| | | | | 0 |
| | | | | |
| | | Pay and close PO 10-480 | | 0 |
| | | | | 0 |
| | | | | 0 |
| | | | | 0 |
| **Amt from fund** | **Fund Code** | **Fund amount remaining** | | |
| | | | | |
| $10,381.67 | 35-535-3620 | | Subtotal | 9618 |
| | | | Sales tax | 763.67 |
| | | | Total | 10381.67 |
| | | | | |
| | | | | |

| | | |
|---|---|---|
| Vendor name | Souder, Miller& Associates | Requested by: Signature |
| Vendor address | | Briana Gomez 7/27/26 |
| | | |
| Vendor phone | | Approved by: Signature |
| *For AP only* | W9 Complete? | Gloria Amaya |
| | Yes ☐ No ☐ | |

Souder, Miller & Associates, Inc. | 3500 Sedona Hills Parkway | Las Cruces, NM 88011
575.647.0799 | 575.647.0680 (fax)

July 22, 2026

#6333613

Town of Mesilla
2231 Avenida de Mesilla
Mesilla, NM 88046

**RE: INVOICE FOR TOWN OF MESILLA WELL NO. 1 REHAB**
**MESILLA, NEW MEXICO**
**PO# 10-480**

35-535-3620

Dear Mayor Hernandez:

Please find enclosed the following invoice from Souder, Miller & Associates (SMA) for the Town of Mesilla Well No. 1 Rehab project:

CIF-6982

- **633541701 Construction Observation** | 100% Completion

SMA appreciates your patronage and, if you should have any questions regarding the enclosed invoice, please contact either of the undersigned.

Sincerely,
SOUDER, MILLER AND ASSOCIATES, INC.

Wyatt Briggs
Staff Civil Designer
*wyatt.briggs@soudermiller.com*

Marty Howell, P.E.
Principal Engineer
*marty.howell@soudermiller.com*

*Attachment: 1 Invoice*

Souder, Miller & Associates, Inc. | 3500 Sedona Hills Parkway | Las Cruces, NM 88011
575.647.0799 | 575.647.0680 (fax)

Town of Mesilla
2231 Avenida de Mesilla
Mesilla, NM 88046

Invoice number 633541701
Date 07/22/2026

Project **6335417 ToM Well No 1 Rehab**

100% Completion 35-535-3620

PO# 10-480

| Description | | Contract Amount | Percent Complete | Prior Billed | Current Billed |
|---|---|---|---|---|---|
| **P6T10 CONSTRUCTION OBSERVATION** | | 9,618.00 | 100.00 | 0.00 | 9,618.00 |
| | Total | 9,618.00 | 100.00 | 0.00 | 9,618.00 |

| | | |
|---|---|---|
| Invoice Subtotal | $ | 9,618.00 |
| 07-303 NMGRT 7.9400% | | 763.67 |
| Invoice Total | $ | 10,381.67 |

Wyatt J. Briggs

Wyatt J. Briggs
Project Manager

# ATTACHMENT VI – AMENDMENT TO AGREEMENTS FOR ENGINEERING SERVICES
## Amendment No. One

1. As set forth in the AGREEMENT FOR ENGINEERING SERVICES dated the 8th day of April, 2026 (effective date of Agreement) by and between the Town of Mesilla, the OWNER, and Souder, Miller & Associates, Inc., the ENGINEER, the OWNER and ENGINEER agree this _____ day of July, 2026 (effective date of Amendment) that ENGINEER shall modify the Agreement and furnish ENGINEERING SERVICES in accordance with the GENERAL PROVISIONS of the Agreement and OWNER shall compensate the ENGINEER for services described as set forth below:

A. Description of Modifications:
The number of days required for construction observation was less than what was originally quoted. The fee has been reduced to reflect the number of days that were actually required for observation.

B. Perform or provide the following tasks and/or deliverables:
Construction Observation Services as outlined in the original Scope of Services.

C. Cost Proposal – Include hourly breakdown for each task
As detailed in the attached cost proposal.

D. Reimbursable Expense Schedule
N/A

E. Agreement Summary:

| | |
|---|---|
| Original agreement amount: | $ 24,732.00 |
| Net change for prior amendments: | $ 0.00 |
| This amendment amount: | $- 18,144.00 |
| Adjusted Agreement amount: | $ 9,618.00 |

F. Contract Time shall be 30 calendar days from the date of the OWNERS signature on Attachment VI. The services described in this amendment shall be completed and accepted by the OWNER by _____ (DATE). If these services have not been completed and accepted by _____ the ENGINEER shall pay the OWNER liquidated damages as outlined in the contract.

2. Signatures

**IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of the signature by the required approval authorities below.**

By: B. Gomez Town of Mesilla Date: 7/08/26

OWNER

Type Name Briana Gomez

Title Deputy Clerk

By: Marty Howell Date: 07/08/2026

ENGINEER

Type Name Marty Howell, P.E.

Title President

Address 3500 Sedona Hills Pkwy

Las Cruces, NM 88011

REVIEWED AND APPROVED: FUNDING AGENCY

AGENCY NAME: ____________________

By ____________________

Type Name____________________

Date ____________________

## Summary of Cost Proposal

### Souder, Miller & Associates
### Professional Services and Expenses Task/Hours/Fee Breakdown Related To

**Project Description:** Construction Admin for Well Rehab
**Project Number:**
**Owner:** Town of Mesilla
**Date of Submittal:** January 5, 2026
**Tax Rate on Services:** 7.9400%

**TOTALS**

| PHASE/ CATEGORY OF WORK | Subtotal | NMGRT | Total |
|---|---|---|---|
| Construction Observation | $9,618.00 | $763.67 | $10,381.67 |
| **TOTALS** | $9,618.00 | $763.67 | $10,381.67 |

**EXHIBIT C.2 - COST PROPOSAL**

**Souder, Miller & Associates**

**Professional Services and Expenses Task/Hours/Fee Breakdown Related To**

**CONSTRUCTION PHASE - BASIC ENGINEERING SERVICES**

| | |
|---|---|
| **Project Description:** | Construction Admin for Well Rehab |
| **Project Number:** | |
| **Owner:** | Town of Mesilla |
| **Date of Submittal:** | January 5, 2026 |
| **Tax Rate on Services:** | 7.9400% |
| | Note: Figures in this table do not include tax. |

| Job Description | Principal | Senior Eng./Sci./ Surv I | Staff EIT/LSIT Sci. III | Staff EIT/LSIT Sci. II | Eng/CAD Surv/Field Tech IV | Eng/CAD Surv/Field Tech VI | Eng/CAD Surv/Field Tech III | Construc. Observer IV | Project Fin./Mgr. Asst. II | GPS | Mileage | Expenses | Per Diem (Part Day) | Per Diem (Full Day) | Total SMA | Sub Contracts | Total Task |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Billing Rate per Unit** | $ 250 | $ 185 | $ 145 | $ 135 | $ 120 | $ 150 | $ 105 | $ 130 | $ 100 | $ 30 | $ 0.70 | $ 1 | $ 60 | $ 220 | | | |
| **Unit** | Hrs | Hrs | Hrs | Hrs | Hrs | Hrs | Hrs | Hrs | Hrs | Hrs | Mi | Actual | Days | Days | $ | $ | $ |
| - Task | | | | | | | | | | | | | | | | | |
| Construction Observation | | | | | | | | | | | | | | | | | |
| Construction Observation | | | | | | | | 70 | | | 140 | | 7 | | $ 9,618 | $ - | $ 9,618 |
| Number of Visits = 7 | | | | | | | | | | | | | | | | | |
| Hours per Visit = 10 | | | | | | | | | | | | | | | | | |
| **Subtotal Hours:** | | | | | | | | 70 | | | 140 | | 7 | | $ 9,618 | $ - | $ 9,618 |
| **Subtotal Cost:** | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 9,100 | $ - | $ - | $ 98 | $ - | $ 420 | $ - | $ 9,618 | | |

**Total Cost of Construction Phase Services: $ 9,618**

# Town of Mesilla Purchase Requisition

| | | | | |
|---|---|---|---|---|
| Department | | | | |
| Requesting: Check ☐ Purchase Order ☑ | | | Date: | 7/29/2026 |
| | | | | |
| **Quantity** | **Fund Code** | **Description** | **Unit price** | **Line total** |
| | 35-535-3606 | MESILLA WATER LINES IMPROVEMENT | | 0 |
| | | | | 0 |
| 1 | 35-535-3606 | PROJECT MANAGEMENT, COORODINATION, & REPORTING FEE | $ 5,500.00 | $ 5,500.00 |
| 1 | 35-535-3606 | SERVICE LINE VISUAL AND INSPECTION FEE | $ 39,000.00 | $ 39,000.00 |
| 1 | 35-535-3606 | GIS AND INVENTORY UPDATE | $ 6,000.00 | $ 6,000.00 |
| | | | | |
| | | | | 0 |
| | | | | 0 |
| | | | | 0 |
| | | | | 0 |
| **Amt from fund** | **Fund Code** | **Fund amount remaining** | | |
| $ 5,450,970.00 | 35-535-3606 | $ 21,812.80 | | |
| | | | Subtotal | $ 50,500.00 |
| | | | Sales tax | $ 4,009.70 |
| | | | Total | $ 54,509.70 |
| | | | | |
| | | | | |

| | | |
|---|---|---|
| Vendor name | COBB FENDLEY | Requested by: Signature |
| Vendor address | | Briana Gomez 7/29/26 |
| | | |
| Vendor phone | | Approved by: Signature |
| *For AP only* | W9 Complete? | Gloria Amaya |
| | Yes ☐ No ☐ | |

# TOWN OF MESILLA
2231 AVENIDA DE MESILLA
PO Box 10
Mesilla, NM 88046
(575) 524-3262

# PURCHASE ORDER

**PO Number:** 10-497 **Date:** 07/29/2026

**Request # :** 10-517 **Vendor # :** 01-4007

**ISSUED TO:**
COBB, FENDLEY & ASSOCIATES, IN
4424 W SAM HOUSTON PKY N, STE
HOUSTON, TX 77041

**SHIP TO:**
TOWN OF MESILLA - TOWN HALL
2231 AVENIDA DE MESILLA
MESILLA, NEW MEXICO 88046

| ITEM | UNITS | DESCRIPTION | G/L ACCOUNT | PROJECT | PRICE | AMOUNT |
|---|---|---|---|---|---|---|
| 1 | 0.00 | PROJECT MANAGEMENT | 35 -535-3606 | | 0.00 | 5,500.00 |
| 2 | 0.00 | SERVICE LINE VISUAL INSPE | 35 -535-3606 | | 0.00 | 39,000.00 |
| 3 | 0.00 | GIS/INVENTORY UPDATE | 35 -535-3606 | | 0.00 | 6,000.00 |
| 4 | 0.00 | MESGRT7.94% | 35 -535-3606 | | 0.00 | 4,009.70 |

MESILLA WATER LINES IMPROVEMENT- 23-G2415
LEAD AND COPPER RULE INVENTORY BASE LINE VISUAL
INSPECTIONS
(SEE ATTACHED QUOTE FOR DETAILS)

* Taxable Item

| | |
|---|---|
| SUBTOTAL | 54,509.70 |
| TOTAL TAX | 0.00 |
| TOTAL | 54,509.70 |

**Approvals:**

**Clerk / Treasurer:** Deorea Amaya **Date:** 07.29.2026

1. Original invoice plus one copy must be sent to:
   Town of Mesilla, Accounts Payable Dept, 2231 Avenida De Mesilla, PO Box 10, Mesilla, NM 88046.
2. Purchase Order numbers must appear on all packages, packing slips and invoices.

July 08, 2026

Lorenzo Astroga
Public Works Director
Town of Mesilla
2231 Avenida de Mesilla
Mesilla, NM 88046
lorenzoa@mesillanm.gov

35-535-3606

**VIA E-MAIL**

**RE: Lead and Copper Rule Inventory Baseline Visual Inspections**
**Town of Mesilla, New Mexico**

Dear Mr. Lorenzo:

Cobb, Fendley & Associates, Inc. (CobbFendley) is pleased to submit this proposal to assist the Town of Mesilla with the next phase of its Service Line Inventory (SLI) Program in support of compliance with the U.S. Environmental Protection Agency (EPA) Lead and Copper Rule Improvements (LCRI) and New Mexico Environment Department (NMED) requirements. CobbFendley previously completed the Town's desktop Service Line Inventory using available utility records, GIS information, historical construction records, and meter installation data to classify service line materials. This proposed phase will update the Town's inventory through baseline visual inspections of selected service line locations using EPA-recommended, non-destructive field identification methods. The information collected will be incorporated into the Town's Service Line Inventory to improve the accuracy of service line material classifications and support ongoing compliance with EPA and NMED requirements.

---

**Project Background**

The EPA Lead and Copper Rule Improvements (LCRI) require community water systems to maintain accurate service line inventories and periodically improve inventory accuracy through field verification. The Town of Mesilla has developed its initial inventory through a desktop records review and is continuing to refine that inventory through baseline field observations. This phase of the project will perform baseline visual inspections at selected service line locations throughout the distribution system. Inspections will follow EPA-recommended field identification practices, including visual observation, scratch testing, magnet testing, and examination of pipe joints and fittings, where accessible. Information collected during the inspections will be used to update the Town's Service Line Inventory and GIS database and establish a more complete baseline of service line materials for future inventory management and regulatory reporting.

---

**Scope of Services**

**Task #1 - Project Management, Coordination, and Reporting**

CobbFendley will provide project management and coordination throughout the project, including:

- Project kickoff meeting.
- Coordination with Town staff.
- Development of the field inspection schedule.
- Selection and coordination of inspection locations with the Town.
- Coordination of access requirements, as needed.
- Budget monitoring and schedule tracking.
- Preparation of a project summary and recommendations.

*Project Management, Coordination and Reporting Fee = $5,500.00*

**Task #2 - Service Line Visual Inspections**
CobbFendley will perform baseline visual inspections of approximately **172 service line locations** selected in coordination with the Town. Inspections will utilize EPA-recommended, non-destructive field identification methods and will include where accessible:

- Visual inspection of exposed service line materials at existing meter boxes.
- Scratch testing to assist with identification of pipe materials.
  - Magnet testing to distinguish ferrous and non-ferrous materials.
  - Examination of pipe joints, fittings, and connections.
  - Evaluation of pipe color, texture, corrosion characteristics, and overall appearance.
- Documentation of both publicly owned and privately owned portions of the service line, were visible and accessible.
- Collection of GPS coordinates.
- Recording field observations using GIS-enabled mobile data collection software.
- Documentation of locations where service line materials cannot be positively identified.

Service lines that cannot be confidently identified through visual inspection will remain classified as Unknown until additional investigation is completed.

*Service Line Visual Inspections = $39,000.00*

**Task #3 - GIS and Inventory Update**
CobbFendley shall update the Service Line Inventory database using verified field observations and maintain supporting documentation including:

- Inspection records.
- Material classifications.
- GIS feature updates.
- Validation tracking logs.
- Supporting documentation for future inventory reporting and updates.

*GIS and Inventory Update = $6,000.00*

Deliverables

- Updated GIS database (Geodatabase, SHP, and/or KMZ).
- Updated inventory spreadsheet. (XLSX)
- Technical memorandum summarizing field observations and inventory updates. (PDF)

---

Assumptions & Exclusions

- Approximately 172 baseline visual inspections are included in this scope.
- Inspection locations will be selected in coordination with the Town.
- Inspections are limited to non-destructive visual observations of accessible service line materials.
- No excavation, potholing, hydro-vacuum excavation, or destructive investigation is included.
- Access to private property will be coordinated by the Town.
- No traffic control is included.
- Interior plumbing inspections are not included.
- Laboratory testing is excluded.
- Regulatory submittals to EPA or NMED are not included.
- Service lines that cannot be positively identified through visual inspection will remain classified as Unknown until additional investigation is authorized.

**Schedule**

CobbFendley can begin work within two (2) weeks of receiving the Notice to Proceed. A detailed project schedule will be developed during project initiation.

**Basis of Compensation**

CobbFendley will invoice these services on a lump sum basis. The total estimated fee to complete the scope of work described herein is broken down as follows:

| | |
|---|---|
| Project Management, Coordination, and Reporting Fee | $5,500.00 |
| Service Line Visual Inspection Fee | $39,000.00 |
| GIS and Inventory Update | $6,000.00 |
| Total (Excluding Tax) | $50,500.00 |

We look forward to working with you on this project. If this proposal is acceptable, please forward an authorization to proceed. If you have any questions or comments, please do not hesitate to contact me at (575) 650-2583 or at cesar.madrid@cobbfendely.com.

Sincerely,

Cobb, Fendley & Associates, Inc.

Cesar Madrid

Cesar Madrid, P.E., LSIT
Survey Senior Project Manager

Cc: Bobby Ortiz, Principal Survey Department Manager
Cc: Chris Almy, P.E. Municipal Senior Project Manager

# Town of Mesilla Purchase Requisition

| | | | | |
|---|---|---|---|---|
| Department | | | | |
| Requesting: Check ☐ Purchase Order ☑ | | | Date: | 7/30/2026 |
| | | | | |
| **Quantity** | **Fund Code** | **Description** | **Unit price** | **Line total** |
| | | HW2C1253266-Signage Grant | | 0 |
| | | | | 0 |
| 1 | 35-535-3616 | EV Charging Stations Signs(4) 12"x18" - Utilizing three existing pipe-in concrete at Town Hall and a new post-in-concrete at park parking lot with nesessary mounting hardware. | 1200 | 1200 |
| | | | | 0 |
| | | | | 0 |
| | | | | 0 |
| | | | | 0 |
| | | | | 0 |
| | | | | 0 |
| | | | | 0 |
| **Amt from fund** | **Fund Code** | **Fund amount remaining** | | |
| 1295.28 | 35-535-3616 | 23,704.72 | | |
| | | | Subtotal | 1200 |
| | | | Sales tax | 95.28 |
| | | | Total | 1295.28 |
| | | | | |
| | | | | |

| | | |
|---|---|---|
| Vendor name | Milestone Construction LLC | Requested by: Signature |
| Vendor address | | |
| | | Briana Gomez 7/30/26 |
| Vendor phone | | Approved by: Signature |
| *For AP only* | W9 Complete? | |
| | Yes ☑ No ☐ | |

HW2C1253266-Signage Grant 35-535-3616

# Milestone Construction LLC

*A Path to Success*

*GB98 License # 419880*

## "Mesilla Street Sign Replacements " PRICE PROPOSAL

1685 Camino De Pavos
Las Cruces NM 88005
Phone: (575) 642-1560
Email: marco@milestoneconstruct.com

**DATE** July 29, 2026
**QUOTATION #4**
**CUSTOMER ID 2501**

**QUOTATION VALID UNTIL** August 28, 2026

**PREPARED BY** Marco Hamilton

**CUSTOMER**

Town of Mesilla

Briana Gomez

| DESCRIPTION | | AMOUNT |
|---|---|---|
| EV Charging Station Signs (12" x 18") utilizing three existing pipe-in-concrete at town hall and a new post-in-concrete at park parking lot with necessary mounting hardware. | | $ 1,200.00 |
| | Cost | $ 1,200.00 |
| | Tax @7.94% | $ 95.28 |
| | Total | $ 1,295.28 |

**1.25% will be added for CES contract**

*Note:*

If you have any questions concerning this quotation, please reach out to Marco (575) 642-1560

**THANK YOU FOR YOUR BUSINESS!**