



**THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF
MESILLA WILL HOLD A REGULAR MEETING AT THE
MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA**

TUESDAY MAY 26, 2026

~ 6:00 P.M.~

AGENDA

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL & DETERMINATION OF A QUORUM**
- 3. APPROVAL OF THE AGENDA**
- 4. APPROVAL OF CONSENT AGENDA:**
 - a) BOT MINUTES** – Minutes of BOT, May 11, 2026
 - b) PURCHASE REQUISITION:** Desert Peaks – Town Hall Project – \$26,863.72
 - c) PURCHASE REQUISITION:** Molzen Corbin – Paisano Road Improvements - \$71,467.08
 - d) PURCHASE REQUISITION:** APIC Solutions – Community Center Security - \$12,0383.57
 - e) PURCHASE REQUISITION:** Souder, Miller – Mesilla Water Tank & Well - \$21,185.22
 - f) PURCHASE REQUISITION:** Alpha Southwest – Colonias Emergency - \$67,586.91
 - g) PURCHASE REQUISITION:** Souder, Miller – Parque Conmemorativo - \$14,338.21
 - h) PURCHASE REQUISITION:** CES – Signage Construction - \$3,231.32
- 5. PRESENTATIONS:**
 - a) PROCLAMATION: PUBLIC WORKS WEEK**
 - b) PROCLAMATION: HISTORIC PRESERVATION WEEK**
 - c) PROCLAMATION: PALACIO BAR 90TH ANNIVERSARY**
 - d) SOCIAL MEDIA/WEBSITE STATISTICS**
- 6. STAFF UPDATES & COMMENTS**
- 7. PUBLIC INPUT ON CASES** – The public is invited to address the Board as allowed the chair.
- 8. OLD BUSINESS**
 - a) APPROVAL: DONA ANA ALL HAZARD EMERGENCY OPERATION PLAN**
 - b) DISCUSSION: PRELIMINARY 2026-2027 BUDGET (AMENDED)**
 - c) APPROVAL: PRELIMINARY 2026-2027 BUDGET (AMENDED)**
 - **Amended: Fire Stipends, Overtime Allocations, On-Call Allocations, & Other**

9. NEW BUSINESS

- a) **APPROVAL: Consideration of a Motion to reconsider action taken on Agenda item #9c from the May 11, 2026 Regular Meeting Regarding: PZHAC CASE #062127 – 2355 Avenida de Mesilla, submitted by Las Cruces Public Schools. Requesting approval to construct an accessory building to the school for the purpose of career and technical education. ZONE: Historic Commercial (HC).**
- b) **APPROVAL: [IF MOTION TO RECONSIDER PASSES]: Reconsideration of Agenda item #9c from the May 11, 2026 Regular Meeting Regarding: PZHAC CASE #062127 – 2355 Avenida de Mesilla, submitted by Las Cruces Public Schools. Requesting approval to construct an accessory building to the school for the purpose of career and technical education. ZONE: Historic Commercial (HC).**
- c) **DISCUSSION: CASA PERIGRINOS POP UP EVENT DATES**
- d) **DISCUSSION: UNIVERSITY AVENUE UPDATES**
- e) **DISCUSSION: MUNICIPAL BOUNDARY LEGISLATION PROPOSAL**
- f) **APPROVAL: RESOLUTION 2026-26: MUNICIPAL BOUNDARY LEGISLATION PROPOSAL**
- g) **APPROVAL: QUERENCIA MI MESILLA – VOLUNTEER SUPPORT IN SHORING UP BACK WALL OF BLACKSMITH PROPERTY**
- h) **APPROVAL: IWORK ASSET MANAGEMENT PROPOSAL**
- i) **APPROVAL: RESOLUTION 2026-25 Bar 4th Quarter**

10. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.

11. BOARD OF TRUSTEE COMMITTEE REPORTS

12. BOARD OF TRUSTEE COMMENTS

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda can be found online at www.mesillanm.gov.

Posted **05.21.2026** online and at the following locations: Town Hall and Visitor's Center Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Lucky's Food Mart 2290 Avenida de Mesilla, Ristramn 2531 Ave de Mesilla, the U.S. Post Office 2253 Calle de Parian, and Mesilla Park Recreation Center 304 Bell Ave.

****BOT MEETINGS ARE AVAILABLE LIVE ON TOWN OF MESILLA'S YOUTUBE PAGE****



Town of Mesilla, New Mexico

BOARD OF TRUSTEES (BOT) (minutes)

TOWN OF MESILLA

REGULAR MEETING MINUTES

MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA

MONDAY, MAY 11, 2026

WORK SESSION – 5:00 P.M.

REGULAR MEETING – Immediately Following Work Session

TRUSTEES

Russell Hernadez, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Trustee Cadena, Trustee
Trustee Garcia, Trustee
Trustee Nevarez, Trustee

STAFF

Ben Azcarate, Marshal
Lorenzo Astorga, Public Works Director
Greg Whited, Fire Chief
Eddie Salazar, Econ & Com Development Director
Gloria S Maya, Town Clerk/Recorder

PUBLIC

Andrea Bryan	Greg Lester
Crystal Whited	Gary Tindal Jr
Trina Witter	Catherine Walkinshaw
Eric Walkinshaw	Robert Williams
Gary Tindal	Lori Miller
Amanda Bonen	Karla Padilla
Dahlia Garas	Jimmy Nevarez III
Cole Morris	Davie Salas

1. BUDGET REVIEW

Mayor Russell Hernandez called the Work Session to order at approximately 5:11 p.m. and stated the purpose of the work session was the FY2026-2027 Preliminary Budget Review.

Discussion began with review of increases and suggested increases discussed during the previous work session, including pay increases, additional positions, and compensation for Planning and Zoning Commissioners. Staff also discussed increases in agreements and contracts, primarily due to insurance cost increases.

The Mayor explained that \$500,000 from reserves was proposed to be transferred from the General Fund into investment accounts to generate interest revenue. The proposed transfers included:

- \$200,000 into General Fund investments
- \$100,000 into Town Hall Fund investments
- \$100,000 into Wastewater Fund investments
- \$100,000 into Solid Waste Fund investments

The Mayor explained these investment accounts are through NMFA and state investment programs and would allow the Town to earn interest while retaining access to the funds when needed.

Discussion followed regarding the Corrections Fund and closure of the Municipal Court. Trustees asked whether the Town would still be responsible for jail expenses after arrests. Staff clarified the County and Magistrate Court now assume those responsibilities. Questions were also raised about unresolved citations and pending cases. Staff stated pending cases had either transferred to Magistrate Court or were being dismissed through attorneys.

The Board discussed the reallocation of Municipal Court personnel expenses into the Law Enforcement/Public Safety Department.

Trustees questioned attorney fees and legal expense budgeting. Staff explained legal fees remain budgeted under General Fund Executive Legislative and that legal costs for code enforcement and ordinance updates were anticipated.

Discussion occurred regarding deputies contacting Town attorneys. Trustees requested confirmation that officers were instructed not to directly contact Town attorneys without authorization. Staff stated they would confirm with Marshal Supervisor Ben Azcarate.

Staff reviewed:

- Forecasted revenues
- Transfers

- Personnel expenses with a proposed 6% increase
- Operating expenses
- Required 12% reserves

The Board reviewed revenue trends and discussed strong Gross Receipts Tax collections and expenditures remaining below budgeted percentages.

Discussion followed regarding:

- Community Center and Plaza rental revenues
- School Resource Officer (SRO) funding and negotiations with LCPS
- Colonias grant applications totaling approximately \$2 million
- Required grant matches
- Capital projects and infrastructure planning

Trustees discussed the need for asset management planning for roads, water, and sewer infrastructure. Staff stated they were working with engineers and IWorqs software regarding infrastructure asset management and prioritization.

The Board discussed overtime and on-call compensation for Public Works employees and Marshal's Department staff. Trustees expressed concern that Public Works employees were on call without additional compensation. Staff stated overtime and on-call compensation would be reviewed further before final budget approval.

Discussion also included:

- Fire Department volunteer stipends
- Planning and Zoning Commissioner stipends
- Budget restructuring
- Consolidating utilities and phone expenses into Finance Department budgeting
- Enterprise versus General Fund accounting practices

Trustees complimented staff on creating a more realistic budget using actual year-to-date expenditures and revenues.

The Mayor stated no action would be taken during the work session and explained that preliminary budget approval would occur during the regular meeting.

Additional discussion occurred regarding road infrastructure prioritization and potential implementation of infrastructure asset management systems.

The work session concluded at approximately 6:00 p.m.

REGULAR MEETING

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Russell Hernandez.

3. ROLL CALL & DETERMINATION OF A QUORUM

Town Clerk/Treasurer Gloria Maya called roll.

Present:

- Mayor Russell Hernandez
- Mayor Pro Tem Stephanie Johnson Burick
- Trustee Garcia
- Trustee Cadena
- Trustee Nevarez

Quorum was established.

Department Heads Present:

- Gloria Maya, Town Clerk/Treasurer
- Greg Whited, Fire Chief
- Eddie Salazar, Economic/Community Development Director

Absent:

- Ben Azcarate, Marshal Supervisor
 - Lorenzo Astorga, Public Works Director
-

4. APPROVAL OF THE AGENDA

Motion:

Trustee Nevarez moved to approve the agenda as presented.

Second:

Trustee Garcia seconded the motion.

There being no discussion or objection, the motion carried unanimously.

5. PRESENTATION

a) PRESENTATION: BIKE TO SCHOOL PROCLAMATION

Ashley Curry, Safe Routes to School Coordinator for Las Cruces Public Schools, addressed the Board along with George Pearson.

Ms. Curry thanked the Town for continued bicycle and pedestrian improvements throughout Mesilla. She discussed National Bike to School Day activities and stated approximately 14 to 16 children participated in the recent event.

She described a recent overnight bicycle camping trip at Mesilla Elementary School and praised the Town's multi-use trails and roadway improvements, stating children and families felt safer using the trails and roads.

Ms. Curry invited Trustees and the Mayor to participate in upcoming "Two Wheel Tuesdays."

Mayor Hernandez read the Bike to School Day Proclamation proclaiming May 5th as Bike to School Day in the Town of Mesilla.

The Mayor thanked the presenters for their work and support of the community.

b) PRESENTATION: ALL HAZARD EMERGENCY OPERATIONS PLAN – AMANDA BOWEN

Amanda Bowen, Emergency Manager for Dona Ana County, presented the updated All Hazards Emergency Operations Plan.

Ms. Bowen explained the plan serves as the multi-jurisdictional framework for disaster response and coordination for:

- Wildfires
- Flooding
- Hazardous materials incidents
- Cybersecurity incidents
- Active threats
- Severe weather emergencies

She stated the previous emergency operations plan dated back to 2011 and no longer met federal preparedness standards.

Ms. Bowen explained the updated plan:

- Aligns with FEMA and NIMS standards
- Includes 10 functional annexes and 10 hazard annexes
- Meets ADA accessibility requirements
- Supports continuity of government operations
- Enables eligibility for state and federal disaster funding

Discussion occurred regarding:

- Flooding hazards in Dona Ana County
- FEMA recovery operations
- Emergency declarations
- Disaster funding
- Emergency Operations Center coordination
- Board responsibilities during emergencies

Ms. Bowen reviewed accomplishments of the Office of Emergency Management, including:

- Construction of a new Emergency Operations Center
- Response to federally declared disasters
- Family Assistance Center operations after the Young Park shooting
- Incident command training
- Hazmat response exercises
- Emergency preparedness exercises
- Interoperable radio deployment
- Grant management totaling approximately \$16 million

The Board discussed future approval and signing of the Emergency Operations Plan promulgation page.

Mayor Hernandez thanked Ms. Bowen for the presentation.

c) PRESENTATION: FY2024-2025 AUDIT – BEASLEY MITCHELL

Representatives from Beasley Mitchell presented the FY2024-2025 Audit.

The auditors stated the Town received an unmodified opinion, which is the highest audit opinion available.

The auditors reviewed:

- Entity responsibilities
- Internal controls
- Risk assessment procedures
- Audit findings

Three findings were discussed:

1. Cash reconciliation material weakness
2. Budget adjustment finding
3. Per diem reimbursement documentation finding

The auditors clarified the cash reconciliation finding did not involve missing funds or misuse of funds, but rather a software reconciliation issue involving approximately \$7,937.

Discussion occurred regarding:

- Municipal Court-related accounting
- Budget adjustment reports (BARs)
- Use of proper reimbursement forms
- Transition to electronic record systems
- Audit procurement requirements

The auditors complimented Town staff and leadership for reducing audit findings over the past five years.

Mayor Hernandez clarified that Office of the State Auditor approval no longer requires formal BOT resolution approval.

d) ACKNOWLEDGEMENTS: Jurado Family Donation to Assist with Fire Engine Rebuild

Mayor Hernandez acknowledged a donation from the Jurado Family to assist with restoration and refurbishment of the Town fire engine.

The Mayor stated additional fundraising and donations had also been received for the project.

The Board expressed appreciation for the donation.

6. APPROVAL OF CONSENT AGENDA

Motion:

Trustee Cadena moved to approve the Consent Agenda.

Second:

Trustee Nevarez seconded the motion.

Prior to vote, Mayor Pro Tem Stephanie Johnson Burick made a motion to amend Item 6(a) to reflect BOT Minutes from April 13, 2026, instead of April 27, 2026, because the April 27 meeting had been canceled.

Motion to Amend:

Mayor Pro Tem Stephanie Johnson Burick moved to amend Item 6(a).

Second:

Trustee Garcia seconded the amendment.

Roll Call Vote on Amendment:

- Trustee Garcia – Yes
- Trustee Cadena – Yes
- Trustee Nevarez – Yes
- Mayor Pro Tem Johnson Burick – Yes

Motion carried unanimously.

The Board then returned to the original motion for approval of the Consent Agenda as amended.

Roll Call Vote:

- Trustee Garcia – Yes
- Trustee Cadena – Yes
- Trustee Nevarez – Yes
- Mayor Pro Tem Johnson Burick – Yes

Motion carried unanimously approving:

- BOT Minutes – April 13, 2026
- PZHAC Case #062118
- PZHAC Case #062117
- Roof Care Purchase Requisition
- Able Sign Company Purchase Requisition
- Cordova Construction Purchase Requisition
- A Mountain Construction Purchase Requisition
- Milestone Construction Purchase Requisition

- Souder Miller & Associates Purchase Requisition
-

7. STAFF UPDATES & COMMENTS

Fire Department

Fire Chief Greg Whited discussed:

- Cinco de Mayo activities
- Foam pit participation
- Adobe brick-making event
- Volunteer firefighter training
- Fire Department recruitment academy
- Motorcycle Safety Awareness Month
- Fatal motorcycle crash during Fiesta activities
- Community Connect participation

Chief Morris discussed the summer Fire Academy schedule and recruitment efforts.

Trustees discussed outreach to senior citizens and Community Connect registration assistance.

Community & Economic Development

Economic/Community Development Director Eddie Salazar presented departmental updates including:

- Business licenses issued
- Zoning permits issued
- Administrative approvals

Mr. Salazar discussed:

- Cinco de Mayo event success
- Preservation Week planning
- Historic preservation activities
- Blacksmith demonstrations
- Economic impacts of historic preservation
- Certified Local Government designation
- IWorqs Asset Management software
- GIS implementation
- Square 9 records management
- Short-term rental reporting

- Historic nominations

Trustees discussed:

- Parade planning
- Queen Mesilla traditions
- Planning and zoning training opportunities
- Historic preservation accomplishments

Mayor Hernandez praised the department's efforts and the significance of obtaining Certified Local Government designation.

8. PUBLIC INPUT ON CASES

No public input was received.

9. NEW BUSINESS

a) DISCUSSION: Audit Findings & Responses

Mayor Hernandez opened discussion regarding audit findings.

Staff clarified the audit had been fully approved by the Office of the State Auditor and copies were available to the public.

No additional discussion occurred.

b) APPROVAL: PZHAC CASE #06183 (AMENDMENT) – 2450 Calle de Principal

Motion:

Trustee Nevarez moved to approve PZHAC Case #06183 Amendment.

Second:

Trustee Cadena seconded the motion.

Eddie Salazar presented the amendment request involving a change from a flat parapet porch roof to a slanted corrugated roof.

Discussion included:

- Existing parking requirements
- ADA parking compliance
- Drainage concerns
- Historic compatibility
- Corrugated roof materials
- Historic plaque requirements

Roll Call Vote:

- Trustee Garcia – Yes
- Trustee Cadena – Yes
- Trustee Nevarez – Yes
- Mayor Pro Tem Johnson Burick – Yes

Motion carried unanimously.

c) PZHAC CASE #062127 – 2355 Avenida de Mesilla (continued)

Economic/Community Development Director Eddie Salazar continued presentation of the request submitted by Las Cruces Public Schools for construction of a Career and Technical Education (CTE) building at the Rio Grande Preparatory Institute campus.

Mr. Salazar explained the proposed 4,295-square-foot building would provide hands-on technical and vocational training opportunities for students and could potentially serve future community education purposes.

The proposed facility would include:

- Construction trades shop space
- Classrooms
- Restrooms
- Storage rooms
- Outdoor work area with canopy
- Drainage improvements
- Utility extensions
- Fenced yard area

Mr. Salazar stated the building would match the appearance and character of the existing school campus and noted the project represented an approximately \$3 million investment into educational programming.

Robert Williams, Construction Project Manager for Las Cruces Public Schools, addressed the Board and explained:

- Current student population at the school is approximately 30 students
- Most students are bused to the campus
- No major parking impacts were anticipated
- Discussions had occurred regarding future evening community education opportunities
- The facility may eventually serve students from other high schools lacking similar technical education facilities
- Construction bids were anticipated in July pending state funding approval
- Estimated construction timeline was approximately nine months

Discussion occurred regarding:

- Parking requirements
- Community education opportunities
- Collaboration with Dona Ana Community College
- Future public use possibilities
- Project timeline
- School district funding

Discussion then shifted to zoning and permit fees associated with the project.

Mr. Salazar explained the Town Code does not currently provide exemptions for governmental entities from zoning fees and estimated fees for the project could total approximately \$60,000 due to the project valuation.

Board discussion included:

- Consistency in fee application
- Previous governmental projects
- Potential future code amendments
- Fairness and precedent-setting concerns
- Existing practice regarding government entities

Mayor Pro Tem Stephanie Johnson Burick expressed concern about waiving fees without prior policy discussion and emphasized consistency with previous projects.

Trustees discussed potentially revisiting the issue through future ordinance amendments but generally agreed the current application should proceed under existing code requirements.

Mayor Hernandez clarified that approval of the application as presented would include standard fee requirements unless specifically modified by Board action.

Mr. Williams stated the school district budget had already anticipated permit and related fees as part of overall project costs.

Trustees thanked staff for bringing the issue before the Board for discussion rather than making an administrative determination.

Roll Call Vote:

- Trustee Garcia – Yes
- Trustee Cadena – Yes
- Trustee Nevarez – Yes
- Mayor Pro Tem Johnson Burick – Yes

Motion carried unanimously approving PZHAC Case #062127.

d) APPROVAL: Preliminary FY2026-2027 Budget

Motion:

Mayor Pro Tem Stephanie Johnson Burick moved to approve the Preliminary FY2026-2027 Budget.

Second:

Trustee Cadena seconded the motion.

Mayor Hernandez explained approval of the preliminary budget was needed so staff could begin entering budget data into the state financial system prior to submission deadlines.

Discussion occurred regarding:

- Firefighter stipends
- Public Works overtime
- Public Works on-call compensation
- Comparable compensation structures in similar municipalities
- Remaining budget review timelines
- Final submission deadlines
- Research into compensation practices in neighboring communities

Trustees expressed support for further compensation review while still allowing preliminary budget processing to proceed.

Mayor Pro Tem Johnson Burick proposed amending the motion with conditions requiring:

- Allocation of firefighter stipends
- Review and allocation of Public Works overtime funding
- Inclusion of Public Works on-call compensation figures

Motion to Amend:

Mayor Pro Tem Stephanie Johnson Burick moved to approve the preliminary budget with conditions regarding firefighter stipends, Public Works overtime, and on-call compensation allocations.

Second:

Trustee Garcia seconded the amendment.

Roll Call Vote on Amendment:

- Trustee Garcia – Yes
- Trustee Cadena – Yes
- Trustee Nevarez – Yes
- Mayor Pro Tem Johnson Burick – Yes

Motion carried unanimously.

The Board then returned to the original motion for approval of the preliminary budget with conditions.

Roll Call Vote:

- Trustee Garcia – Yes
- Trustee Cadena – Yes
- Trustee Nevarez – Yes
- Mayor Pro Tem Johnson Burick – Yes

Motion carried unanimously approving the Preliminary FY2026-2027 Budget with conditions regarding stipends, overtime, and on-call compensation review.

e) DISCUSSION: University Avenue / NMDOT Meeting Update

Mayor Hernandez provided an update regarding recent meetings with the New Mexico Department of Transportation (NMDOT) concerning the University Avenue project.

The Mayor explained:

- A public update meeting hosted by NMDOT was scheduled for May 20 at Zia Middle School
- Questions from residents regarding project safety, lighting, drainage, and planning timelines had been forwarded to NMDOT
- Historical planning documentation dating back to approximately 2016 had been compiled and made available to the public

Discussion included:

- Stakeholder meetings conducted during project planning
- Prior approvals through the Metropolitan Planning Organization (MPO)
- Public outreach and public meetings previously conducted
- Existing agreements executed between the Town and NMDOT

Mayor Hernandez reviewed agreements involving:

- Roadway lighting
- Drainage pond maintenance
- Landscaping maintenance
- Flashing school-zone beacons

The Mayor explained the lighting agreements had already been executed in 2023 and included installation of LED roadway lighting.

Discussion focused heavily on resident concerns regarding lighting brightness and light trespass into nearby residential properties.

Mayor Hernandez stated NMDOT representatives had been receptive to concerns and were evaluating installation of shields to reduce light spill onto adjacent properties.

Additional updates included:

- Installation of safety bollards near intersections
- Replacement of fencing near acequia areas
- Ongoing communication between Town staff and NMDOT representatives
- Availability of project records and agreements for public review

Trustees discussed:

- Prior expectations regarding future lighting approvals
- Importance of transparency
- Public access to project documentation
- Coordination with NMDOT moving forward

No action was taken.

f) DISCUSSION: Blacksmith Shop Ad Hoc Committee & Restoration

Mayor Hernandez opened discussion regarding formation of an ad hoc committee for the newly acquired Blacksmith Shop property.

Discussion included:

- Preservation and stabilization of the structure
- Historical preservation goals
- Potential museum or educational uses
- Deed restrictions prohibiting commercial business operations
- Green space and parking considerations
- Community involvement

Explained the former property owners requested focus on:

- Securing and revitalizing the structure
- Historical or museum-related use
- Preservation of community character

Discussion occurred regarding committee structure and membership.

Potential committee composition discussed included:

- One Trustee representative
- One Planning & Zoning representative
- One Town employee
- Community residents

Residents expressing interest included:

- Nora Barraza
- Michael Langford

Trustees discussed maintaining an odd number of committee members and ensuring flexibility because the committee would function as an advisory ad hoc committee rather than a formal board.

Discussion also included:

- Immediate stabilization needs for the adobe structure
- Potential volunteer assistance from the Cadencia group
- Roof and wall stabilization concerns
- Future grant opportunities

- Long-range ICIP planning

Trustees directed staff to bring any stabilization authorization requests back before the Board at a future meeting.

No action was taken.

10. PUBLIC INPUT

Gary Tindal – Discount Fireworks

Mr. Gary Tindal addressed the Board regarding newly implemented fireworks hazardous materials fees.

Mr. Tindal explained:

- He is one of two retail fireworks vendors in Mesilla
- Vendors operate only during limited seasonal periods
- A certified letter regarding hazardous materials fees had recently been received
- Previous discussions during licensing processes did not clearly communicate the fee structure

Mr. Tindal requested consideration of a more equitable fee structure based on temporary operational periods rather than annualized fees.

He suggested prorated or incremental fees for temporary vendors operating only during Fourth of July and New Year sales periods.

Mayor Hernandez clarified no Board response would occur during public comment.

Jimmy Nevarez

Mr. Jimmy Nevarez also addressed the Board regarding fireworks vendor fees.

Mr. Nevarez explained:

- Temporary fireworks vendors operate under different economic conditions than permanent businesses
- Seasonal sales periods generate the majority of annual income
- Permanent facilities continue to incur operating expenses year-round
- Tourism promotion and community activity remain important aspects of their businesses

Mr. Nevarez thanked the Town for prior transparency regarding the ordinance process.

No action was taken.

11. COMMITTEE REPORTS & TRUSTEE COMMENTS

Trustee Nevarez

Trustee Nevarez reported:

- Attendance planned for the J. Paul Taylor Site Advisory Board meeting
- Participation in upcoming historic preservation training

Trustee Nevarez complimented the Cinco de Mayo event and particularly praised children's activities including the foam attraction.

He also raised safety concerns regarding brickwork surrounding two pine trees on the south side of the Plaza and requested evaluation for pedestrian safety improvements.

Trustee Garcia

Trustee Garcia reported:

- Attendance at New Mexico Municipal League training for newly elected officials
- Participation in upcoming MPO-related meetings

Trustee Garcia praised staff regarding fireworks ordinance implementation and transparency throughout the process.

Trustee Cadena

Trustee Cadena reported:

- Participation in the J. Paul Taylor advisory meeting
- Attendance at Transit Board meetings

Trustee Cadena discussed:

- Regional transit expansion

- Electric bus initiatives
- Tourism benefits associated with the J. Paul Taylor historic site
- Positive turnout and family participation during Cinco de Mayo festivities

Trustee Cadena also thanked Gloria Maya and Finance staff for extensive work on the preliminary budget process.

Mayor Pro Tem Stephanie Johnson Burick

Mayor Pro Tem Johnson Burick reported:

- Budget discussions with Public Works Director Lorenzo Astorga
- Upcoming MPO meeting attendance

She also complimented staff and noted strong attendance during Cinco de Mayo activities.

Mayor Russell Hernandez

Mayor Hernandez thanked:

- Trustees
- Staff
- Community members
- Event organizers
- Public Works crews
- Public Safety personnel

for flexibility and teamwork throughout recent scheduling changes and community events.

The Mayor highlighted:

- Successful Cinco de Mayo festivities
- Family-focused event planning
- Future cultural programming enhancements
- DOT and MPO meetings
- Colonias infrastructure grant applications
- School district partnerships
- Historic preservation week activities
- Community garden projects
- Upcoming voting site setup
- Community meal distribution events in partnership with Casa de Peregrinos

The Mayor encouraged continued public participation in Town activities and thanked the community for support and collaboration.

12. ADJOURNMENT

There being no further business before the Board, Mayor Russell Hernandez adjourned the meeting at approximately 8:31 p.m.

DRAFT

Town of Mesilla Purchase Requisition

Requesting: (Please select one)

☒ Check

☒ Purchase Order



DATE: 5.4.26

QTY	FUND CODE	DESCRIPTION	UNIT PRICE	LINE TOTAL
		Pay from 10-468		
		Fire Station- 25-J2972		
	35-535-3613	Schematic Design-Multipurpose		\$7,440.00
	35-535-3613	Add'l Services- Survey		\$7,040.32
	35-535-3613	Add'l Services- Geographical Investigation		\$10,304.00
	35-535-3613	Tax		\$2,079.40

FUND CODE 35-535-3613	AMT from FUND \$26,863.72	FUND AMT Remaining \$121,636.28	SUBTOTAL	\$24,609.85
FUND CODE	AMT from FUND	FUND AMT Remaining	SALES TAX	\$2,253.87
FUND CODE	AMT from FUND	FUND AMT Remaining	TOTAL	\$26,863.72

VENDOR NAME	Desert Peaks
ADDRESS	
PHONE #	
AP ONLY:	W9 COMPLETE YES ☒ NO ☐

REQUESTED BY Briana Gomez	DATE 5/4/26
AUTHORIZED BY <i>Dora May</i>	DATE 0504.2026

DESERT PEAK ARCHITECTS PC

P.O. BOX 16403

LAS CRUCES

NM 88004

575 528 0021

INVOICE 596 01 01

Bill To

Town of Mesilla
2231 Avenida de Mesilla
Mesilla New Mexico,
88046

Attention:

Gloria Smaya
Russell Hernandez

Project:	596-01 FIRE STATION	Terms	Date
CLIENT - P.O. No.	10-468		4/29/2026

35-535-3613

Item	Total per Phase	Description	Prior %	Prior Amt	Current %	Amount
SCHEMATIC DESIGN	7,440.00	Multi purpose	100.00%		100.00%	7,440.00T
SCHEMATIC DESIGN	52,090.44	Fire Station	0.00%		0.00%	0.00T
DESIGN DEVELOPMENT	12,400.00	Multi purpose	0.00%		0.00%	0.00T
DESIGN DEVELOPMENT	86,817.40	Fire Station	0.00%		0.00%	0.00T
CONSTRUCTION DOCUMENTS	27,900.00	Multi purpose	0.00%		0.00%	0.00T
CONSTRUCTION DOCUMENTS	195,339.15	Fire Station	0.00%		0.00%	0.00T
PERMIT REVIEW *	1,860.00	Multi purpose	0.00%		0.00%	0.00T
PERMIT REVIEW *	13,022.61	Fire Station	0.00%		0.00%	0.00T
CONSTRUCTION ADMINISTRATION...	12,400.00	Multi purpose	0.00%		0.00%	0.00T
CONSTRUCTION ADMINISTRATION...	86,817.40	Fire Station	0.00%		0.00%	0.00T
ADDITIONAL SERVICES	22,775.20	Civil Engineering	0.00%		0.00%	0.00T
ADDITIONAL SERVICES	7,040.32	Survey	0.00%		0.00%	0.00T
ADDITIONAL SERVICES	10,304.00	Geographical Investigation	100.00%		100.00%	7,040.32T
	8.39%	Las Cruces Sales Tax	100.00%		100.00%	10,304.00T
			4.62%		4.62%	2,079.40
Total						\$26,863.72
Payments/Credits						\$0.00
Balance Due						\$26,863.72

THANK YOU FOR BUSINESS. JOSEPH FUJEMMELER, PRESIDENT

4/29/2026

Town of Mesilla Purchase Requisition



Requesting: (Please select one)

☐ Check

☒ Purchase Order

DATE: 5.04.26

QTY	FUND CODE	DESCRIPTION	UNIT PRICE	LINE TOTAL
		Molzen Corbin Services		
		Paisano RD Improvement-LP10079		
	35-535-3617	design, Bidding/Award, Construction Phase, and Close-Out		\$49,500
	35-535-3617	Environmental, Sub-Consultant (w/10% markup)		\$2,850
	35-535-3617	Topographic Survey - 5,358 LF Roadway		\$11,000
	35-535-3617	Geotechnical, Sub-Consultant (w/10% markup)		\$2,860
	35-535-3617	Tax-7.94%		\$5,257.08

FUND CODE 35-535-3617	AMT from FUND \$71,467.08	FUND AMT Remaining \$565,766.92	SUBTOTAL	\$66,210.00
FUND CODE	AMT from FUND	FUND AMT Remaining	SALES TAX	\$5,257.08
FUND CODE	AMT from FUND	FUND AMT Remaining	TOTAL	\$71,467.08

VENDOR NAME	Molzen Corbin
ADDRESS	
PHONE #	
AP ONLY:	W9 COMPLETE YES ☒ NO ☐

REQUESTED BY Briana Gomez	DATE 5.4.26
AUTHORIZED BY <i>Doreashmaya</i>	DATE 05.04.2026

April 29, 2026

Russel Hernandez
Mayor, Town of Mesilla
Town of Mesilla
P.O. Box 10
2231 Avenida de Mesilla
Mesilla, NM 88046

Re: Professional Engineering Services Proposal for Design Phase Services for Roadway Improvements– Paisano Road Pavement Replacement
Funding: Transportaion Project Fund - Control Number: HW2LP10079

Dear Mr. Hernandez:

Molzen Corbin is pleased to provide this proposal for the design and survey services for the above referenced project.

SCOPE

This project consists of designing the reconstruction of Paisano beginning at Calle del Norte (NM359) and extending south to Glass Road. (approx. 5,400 lf). Geotechnical will be provided by a subcontractor for the pavement design based on the local traffic condition anticipated for a minor collector street. Other scope elements are as follows:

- Topographic survey of the existing surface and planimetric features.
- Preliminary Design. This represents approximately 60% completion of the design phase services for review by the Owner.
- Level of effort for pre-construction certificates (Epsilon)
- State Historic coordination for environmental certification.
- ISA Determination Certification Request Letter (Epsilon)
- We anticipate submitting documentation for environmental certification.
- Final Design. This represents approximately 90% completion of the design phase services for review by Owner.
- Plan & profile sheets indicating grades, details, and general sheets.
- Utility adjustments, fire hydrants and obstruction bollards.
- Applicable pavement markings, signage, side streets, sidewalks & driveway connections.
- Construction Documents. This represents 100% complete Construction Document deliverables for bidding.
 - Plans and specifications.
 - Bidding documents
- Advertisement, Bidding and Negotiation phase services
- Limited construction phase service which includes
 - Submittal & pay application review as well as monthly meetings and response to contractor's questions.
- Provide project certification for funding close-out.

Survey – Special Service

- The Survey of existing topography along the alignment includes existing utility locations as marked in the field. Molzen Corbin will provide ground field surveys of the terrain and the above ground features as needed to complete the project. Molzen Corbin will provide surveys to define the apparent right of way based on adjacent properties. We don't anticipate any right of way acquisitions.

Project Certifications– Special Service

Based on the grant agreement we anticipate that all project certifications will be required.

- Molzen Corbin will provide Exhibits, coordination and documentation for the Environmental certifications.

SCHEDULE & BUDGET

Molzen Corbin will provide the Town of Mesilla progress review drawings as shown in the project schedule below.

TIME FRAME		
Topographic Survey	45 days	From Notice to Proceed
Geotechnical Services	30 days	From Notice to Proceed
60% Preliminary Design	60 days	From completion of Survey
Environmental Services	30 days	From completion of Preliminary Design
100% Final Design (Stamped)	30 days	From completion of environmental services and receipt of review comments from the preliminary design
Environmental review and approval	30 days	Agency review time
Construction Period	180 days	From Notice to Proceed
Close-out	30 days	From Final Completions
Total days	375 days	Approximate Calendar Days

Molzen Corbin will provide the Town with; engineer's opinion of probable construction cost with each progress review, plan sets will be 24x36. Molzen Corbin will provide copies of bidding documents for bid distribution (5 sets); these costs are included in the proposal.

Molzen Corbin Proposes a fee of \$ 66,210.00 for scope of services indicated herein. A summarized fee schedule is provided below.

BASIC ENGINEERING SERVICES	
Design, Bidding/Award, Construction phase, and close-out	\$ 49,500.00
SPECIAL SERVICES	
Environmental, Sub-consultant (w/10% markup)	\$ 2,850.00
Topographic Survey – 5,358 LF Roadway	\$ 11,000.00
Geotechnical, Sub-consultant (w/10% markup)	\$ 2,860.00
Total (excluding NMGR)	\$ 66,210.00

All fees are exclusive of applicable NMGRT which will be added to all billings.
Construction observation services and environmental services during construction are not included in this proposal. If you have any questions regarding this proposal, please call me.

Sincerely,

MOLZEN CORBIN

A handwritten signature in black ink, appearing to read "Wyatt Kartchner". The signature is fluid and cursive, with the first name "Wyatt" and last name "Kartchner" clearly distinguishable.

Wyatt Kartchner, P.E.
Vice President, Southern Region Manager

Town of Mesilla Purchase Requisition



Requesting: (Please select one)

☒ Check

☐ Purchase Order

DATE: 5.6.26

QTY	FUND CODE	DESCRIPTION	UNIT PRICE	LINE TOTAL
		A25-J2027-Community Center Security		
		Pay from PO10-475		
		1p 20amp breaker		\$33.25
		Caulking		\$29.26
		8 10 \$2.30 \$23.00		\$23.00
		4" blank		5.90
		12-2 MC Cable, Conn, Strap		\$404.50
		Lighting		\$2,043.94
		Labor & Commissioning		\$8,800.00

FUND CODE 35-535-3618	AMT from FUND \$12,038.57	FUND AMT Remaining \$145,220.52	SUBTOTAL	\$11,339.85
FUND CODE	AMT from FUND	FUND AMT Remaining	SALES TAX	\$698.72
FUND CODE	AMT from FUND	FUND AMT Remaining	TOTAL	\$12,038.57

VENDOR NAME	APIC Solutions
ADDRESS	
PHONE #	
AP ONLY:	W9 COMPLETE YES ☐ NO ☐

REQUESTED BY Briana Gomez	DATE 5.6.26
AUTHORIZED BY <i>Glenn Mayne</i>	DATE 05.06.2026

APIC Solutions Texas LLC
12225 Rojas Dr
El Paso, TX 79936
915 313-4310



Invoice 5716

Bill to: Town of Mesilla 2231 Avenida de Mesilla Mesilla, NM 88046	Job: 300526 ToM-Community Center Verk 2251 Calle De Santiago Mesilla, NM 88046
--	--

Invoice #: 5716 Payment Terms: Net 30 Customer Code: 1044	Date: 05/05/26 Customer P.O. #: 10-475
--	---

Remarks:

Quantity	Description	U/M	Unit Price	Extension
1.000	1p 20amp breaker	EA	33.25	33.25
2.000	Caulking	EA	14.63	29.26
10.000	8 10 \$ 2.30 \$ 23.00	EA	2.30	23.00
10.000	4" Blank	EA	0.59	5.90
250.000	12-2 MC Cable	EA	1.10	275.00
25.000	12-2 MC Conn	EA	3.62	90.50
50.000	12-2 MC Strap	EA	0.78	39.00
1.000	Lighting	EA	2,043.94	2,043.94
1.000	Labor and Commissioning	EA	8,800.00	8,800.00
	LIGHTING PACKAGE			0.00
Subtotal:				11,339.85
Sales Tax:				698.72
Total:				12,038.57

For billing questions call: (505) 345-1381 ext. 2018

To pay by credit card call: (505) 345-1381 ext. 2044

A finance charge of 1.5% per month or the maximum allowable by law whichever is greater, will be accessed if payment is not received by invoice due date.

Town of Mesilla Purchase Requisition



Requesting: (Please select one)

☒ Check

☒ Purchase Order

DATE: 5.18.26

QTY	FUND CODE	DESCRIPTION	UNIT PRICE	LINE TOTAL
		Pay from 10-447		
		24-I2377: Mesilla Water Tank & Well		
	35-535-3608	Inv.#633361305-Preliminary Design 100% Completed		\$7,651.90
	23-510-2320	Tax		\$607.56
	35-535-3608	Inv.#633361306-Final Design 45% Completed		\$11,974.95
	23-510-2320	Tax		\$950.81

FUND CODE 35-535-3608	AMT from FUND \$19,626.85	FUND AMT Remaining \$10,919.05	SUBTOTAL	\$19,626.85
FUND CODE 23-510-2320	AMT from FUND \$1,558.37	FUND AMT Remaining \$3,094.49	SALES TAX	\$1,558.37
FUND CODE	AMT from FUND	FUND AMT Remaining	TOTAL	\$21,185.22

VENDOR NAME	Souder, Miller
ADDRESS	
PHONE #	
AP ONLY:	W9 COMPLETE YES ☐ NO ☐

REQUESTED BY Briana Gomez	DATE 5.18.26
AUTHORIZED BY <i>Gloria May</i>	DATE 05.18.2026



May 15, 2026

#6333613

Town of Mesilla
2231 Avenida de Mesilla
Mesilla, NM 88046

**RE: INVOICES FOR TOWN OF MESILLA WATER TANK AND WELL PROJECT
MESILLA, NEW MEXICO
PO# 10-447**

Dear Mayor Hernandez:

Please find enclosed the following two invoices from Souder, Miller & Associates (SMA) for the Town of Mesilla Water Tank and Well project:

35-535-3608

- **633361305 Preliminary Design** | 100% Completion
- **633361306 Final Design** | 45% Completion

SMA appreciates your patronage and, if you should have any questions regarding the enclosed invoices, please contact either of the undersigned.

Sincerely,
SOUDER, MILLER & ASSOCIATES, INC.

Robert J. Storey, P.E.
Senior Engineer
robert.storey@soudermiller.com

Marty Howell, P.E.
Principal Engineer
marty.howell@soudermiller.com

Attachment: 2 Invoices



Town of Mesilla
2231 Avenida de Mesilla
Mesilla, NM 88046

Invoice number 633361305
Date 05/13/2026

Project **6333613 TOM WATER TANK AND WELL PROJECT**

100% Completion

PO# 10-447

Description	Contract Amount	Prior Billed	Percent Complete	Current Billed
P3T20 Preliminary Design	76,519.00	68,867.10	100.00	7,651.90
Total	76,519.00	68,867.10	100.00	7,651.90

Invoice subtotal	7,651.90
07-303 NMGR 7.9400%	607.56
Invoice total	8,259.46

Approved by:

Robert Storey
Project Manager

35-535-3608-\$7,651.90
23-S10-2320-\$ 607.56



Souder, Miller & Associates, Inc. | 3500 Sedona Hills Parkway | Las Cruces, NM 88011
575.647.0799 | 575.647.0680 (fax)

Town of Mesilla
2231 Avenida de Mesilla
Mesilla, NM 88046

Invoice number 633361306
Date 05/13/2026

Project **6333613 TOM WATER TANK AND WELL
PROJECT**

45% Completion

PO# 10-447

Description	Contract Amount	Prior Billed	Percent Complete	Current Billed
P4T20 Final Design	26,611.00	0.00	45.00	11,974.95
Total	26,611.00	0.00	45.00	11,974.95

Invoice subtotal	11,974.95
07-303 NMGR 7.9400%	950.81
Invoice total	12,925.76

Approved by:

Robert Storey
Project Manager

35-535-3608- \$11,974.95
23-510-2320- \$ 950.81

Town of Mesilla Purchase Requisition



Requesting: (Please select one)

☒ Check ☒ Purchase Order

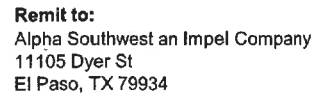
DATE: 5.11.26

QTY	FUND CODE	DESCRIPTION	UNIT PRICE	LINE TOTAL
		Pay from 10-479		
		Colonias Emergency-6982		
		Mobilization		\$1,564.77
		remove fill		\$8,049.07
		Brush Well		\$8,049.07
		Furnish New Equipment		\$49,924.00

FUND CODE 35-535-3620	AMT from FUND \$67,856.91	FUND AMT Remaining \$38,297.09	SUBTOTAL	\$67,586.91
FUND CODE	AMT from FUND	FUND AMT Remaining	SALES TAX	
FUND CODE	AMT from FUND	FUND AMT Remaining	TOTAL	\$67,586.91

VENDOR NAME	Alpha Southwest
ADDRESS	
PHONE #	
AP ONLY:	W9 COMPLETE YES ☐ NO ☐

REQUESTED BY Briana Gomez	DATE 5.11.26
AUTHORIZED BY <i>Gloria Maye</i>	DATE 5.11.2026



Invoice

[illegible]

Town of Mesilla Purchase Requisition



Requesting: (Please select one)



Check



Purchase Order

DATE: 5/12/26

QTY	FUND CODE	DESCRIPTION	UNIT PRICE	LINE TOTAL
		Pay from 10-467		
		25-J2970 Parque Conmemorativo		
		Invoice #933471901		
		Boundary/Topographic Survey		\$5,000
		Project Admin & Coordination Meetings		\$1,397.50
		Site Plan		\$3,486
		Monument Wall Architectural Design		\$3,400

FUND CODE 35-535-3611	AMT from FUND \$14,338.21	FUND AMT Remaining \$110,661.79	SUBTOTAL	\$13,283.50
FUND CODE	AMT from FUND	FUND AMT Remaining	SALES TAX	\$1,054.71
FUND CODE	AMT from FUND	FUND AMT Remaining	TOTAL	\$14,338.21

VENDOR NAME	Souder Miller
ADDRESS	
PHONE #	
AP ONLY:	W9 COMPLETE YES ☐ NO ☐

REQUESTED BY Briana Gomez	DATE 5.12.26
AUTHORIZED BY <i>Gloria Smay</i>	DATE 05.12.2026



Souder, Miller & Associates, Inc. | 3500 Sedona Hills Parkway | Las Cruces, NM 88011
575.647.0799 | 575.647.0680 (fax)

INVOICE

Town of Mesilla
2231 Avenida de Mesilla
Mesilla, NM 88046

Invoice number 933471901
Date 04/30/2026

Project **9334719 ToM Comm Park**

Professional Services Through 04/24/2026

Description	Contract Amount	Percent Complete	Prior Billed	Current Billed
Boundary/Topographic Survey	5,000.00	100.00	0.00	5,000.00
Project Administration and Coordination Meetings	2,795.00	50.00	0.00	1,397.50
Site Plan Coordination	4,980.00	70.00	0.00	3,486.00
50% Civil Construction Drawings	8,860.00	0.00	0.00	0.00
Final Drainage Analysis	3,460.00	0.00	0.00	0.00
100% Civil Construction Drawings	4,500.00	0.00	0.00	0.00
Monument Wall Architectural Design	13,600.00	25.00	0.00	3,400.00
Landscaping Design	4,260.00	0.00	0.00	0.00
Total	47,455.00	27.99	0.00	13,283.50

Invoice Subtotal	\$	13,283.50
07-303 NMGR 7.9400%		1,054.71
Invoice Total	\$	14,338.21

Brice C. Ortiz
Project Manager

Credit cards are accepted for payment with a 3% convenience fee; payments made within 15 days will have the fee waived. Thank you for your business.



May 6, 2026

#9334719

Town of Mesilla
Attn: Accounts Payable
2231 Avenida de Mesilla
Mesilla, NM 88046

RE: Town of Mesilla Community Park
Mesilla, New Mexico

Attached please find Invoice #933471901 for professional engineering services. This invoice reflects approximately 28% completion of the scope of work.

SMA appreciates your patronage and the opportunity to provide professional services to you. Please let me know if you have any questions or comments concerning this invoice.

Sincerely,
SOUDER, MILLER & ASSOCIATES

Brice Ortiz, E.I.
Project Manager

PO10-467 35-535-3611

Town of Mesilla Purchase Requisition

Department			Date: 5/20/2026	
Requesting: Check ☒ Purchase Order ☒				
Quantity	Fund Code	Description	Unit price	Line total
	35-535-3602	24-l2941 Signage Construction		0
		Pay and Close PO 10-461		0
	35-535-3602	Final Pay App- General Cond., & Wall Finishes		3006.16
	35-535-3602	Tax 7.49%		225.16
				0
				0
				0
				0
				0
				0
Amt from fund	Fund Code	Fund amount remaining		
3231.32	35-535-3602	0.01		
			Subtotal	3231.32
			Sales tax	0
			Total	3231.32
Vendor name	CES	Requested by: Digital signature (typed name & Date/time)		
Vendor address		 5/20/26 9:34am		
Vendor phone		Approved by: Digital signature (typed name & Date/time)		
For AP only	W9 Complete?			
	Yes ☒ No ☐			

"TOWN OF MESILLA SIGN"

MILESTONE CONSTRUCTION LLC - APPLICATION FOR PAYMENT

APPLICATION NUMBER: FINAL - THREE
APPLICATION DATE: 5/20/2026
PERIOD TO: 5/30/2026
PROJECT NO: CES PO# 2026-1916
T.O.M. PO# 10-461

A	B	C	D	E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D+E+F)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% COMPLETE	BALANCE TO FINISH (C-G)
1	GENERAL CONDITIONS	2,191.25	\$ 1,643.44	\$ 547.81	\$ -	\$ 2,191.25	100%	0.00
2	PLANS & PERMIT	1,944.89	\$ 1,944.89	\$ 0.00	\$ -	\$ 1,944.89	100%	0.00
3	EARTHWORK	1,711.51	\$ 1,711.51	\$ (0.00)	\$ -	\$ 1,711.51	100%	0.00
4	CONCRETE BASE	9,724.47	\$ 9,724.47	\$ 0.00	\$ -	\$ 9,724.47	100%	0.00
5	METAL LETTERS	14,910.85	\$ 14,910.85	\$ -	\$ -	\$ 14,910.85	100%	0.00
6	WALL FINISHES	2,458.35	\$ -	\$ 2,458.35	\$ -	\$ 2,458.35	100%	0.00
7	ELECTRICAL LIGHTING	8,009.07	\$ 8,009.07	\$ 0.00	\$ -	\$ 8,009.07	100%	0.00
8	BOND @ 3%	1,228.51	\$ 1,228.51	\$ -	\$ -	\$ 1,228.51	100%	0.00
9	TAX @ 7.49%	3,159.20	\$ 2,934.04	\$ 225.16	\$ -	\$ 3,159.20	100%	0.00
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE INCLUDING NMGR	FROM PREVIOUS APPLICATION (D+E+F)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% COMPLETE	BALANCE TO FINISH (C-G)
	WORK COMPLETE							
	TOTAL ALL PAGES	45,338.10	42,106.78	3,231.32	0.00	45,338.1	100%	0.00

Amount Due to CES -----

\$3,231.32

Owner: Town of Mesilla

Contractor: Milestone Construction LLC

By:



Date: 5/20/2026

By:



Date: 5/20/2026



-Proclamation-

PUBLIC WORKS WEEK

May 17 – 23, 2026

WHEREAS, public works professionals provide essential services that support the health, safety, welfare, and quality of life for the residents, businesses, and visitors of the Town of Mesilla; and

WHEREAS, the dedicated efforts of public works employees contribute daily to the maintenance and operation of streets, parks, drainage systems, public facilities, water and wastewater infrastructure, sanitation efforts, beautification initiatives, and community events throughout the Town; and

WHEREAS, public works services are critical to the efficient functioning of local government and are foundational to economic development, environmental stewardship, public safety, and the preservation of community character and pride; and

WHEREAS, the Town of Mesilla recognizes the professionalism, dedication, and commitment demonstrated by public works personnel who often work behind the scenes and in all conditions to ensure reliable municipal services for the community; and

WHEREAS, Public Works Week serves as an opportunity to recognize and celebrate the important contributions made by public works professionals and to increase public awareness of the essential role public infrastructure and services play in everyday life; and

WHEREAS, the Town of Mesilla also recognizes the continued efforts of its public works team in supporting beautification projects, historic preservation efforts, parks and facility improvements, community clean-up initiatives, infrastructure maintenance, and special community events that enhance the quality of life within the Town.

NOW, THEREFORE, I, Russell Hernandez, Mayor of the Town of Mesilla, New Mexico, on behalf of the Board of Trustees, do hereby proclaim May 17 through 23, 2026, as:

“PUBLIC WORKS WEEK”

in the Town of Mesilla, and encourage all residents to recognize and thank the public works professionals whose dedication and service help keep Mesilla safe, functional, beautiful, and welcoming for all.

SIGNED, SEALED AND PROCLAIMED THIS DAY MAY 26, 2026

Russell Hernandez, MAYOR



-Proclamation-

RECOGNIZING HISTORIC PRESERVATION WEEK IN THE TOWN OF MESILLA

WHEREAS, the Town of Mesilla is proud of its rich cultural heritage, historic architecture, and deep traditions that reflect the history, resilience, and spirit of the families and communities who have shaped Mesilla through generations; and

WHEREAS, historic preservation plays a vital role in protecting the unique character, identity, and sense of place that make Mesilla one of the most historically significant communities in the State of New Mexico; and

WHEREAS, preserving historic buildings, cultural landscapes, and community traditions contributes to economic vitality, educational opportunities, tourism, and community pride while ensuring that future generations may continue to experience and appreciate Mesilla's history and heritage; and

WHEREAS, the Town of Mesilla recognizes and appreciates the ongoing efforts of residents, property owners, historians, preservation advocates, staff, boards, commissions, and community partners who are actively working to preserve and restore historic properties throughout the community; and

WHEREAS, the Town acknowledges the important preservation work being undertaken on historic structures, including the historic blacksmith shop property, which represents an important connection to Mesilla's cultural and economic history; and

WHEREAS, the Town is also committed to continued efforts to update and strengthen its historic registry in order to better document, recognize, and protect the significant historic resources that contribute to the community's identity and legacy; and

WHEREAS, the Town further recognizes the importance of preserving not only buildings & places, but also the stories, traditions, cultures, & contributions of the families who have helped shape Mesilla throughout history; and

WHEREAS, future preservation initiatives will continue to focus on celebrating the diverse families, traditions, and cultural heritage of Mesilla in ways that honor the community's past while inspiring future generations; and

WHEREAS, Historic Preservation Week serves as an opportunity to celebrate the value of preservation, encourage community involvement, & recognize the collective responsibility to safeguard Mesilla's historic & cultural treasures;

NOW, THEREFORE, BE IT PROCLAIMED, that the Mayor and Board of Trustees of the Town of Mesilla hereby recognize and proclaim MAY 26-29, 2026 as **"HISTORIC PRESERVATION WEEK"** in the Town of Mesilla and encourage all residents, businesses, organizations, and visitors to recognize and support the preservation of the Town's historic properties, cultural heritage, traditions, and community stories.

SIGNED, SEALED AND PROCLAIMED THIS DAY MAY 23, 2026

Russell Hernandez, MAYOR



-Proclamation-

HONORING THE LEGACY AND 90TH ANNIVERSARY OF PALACIO BAR

WHEREAS, in 1936, Pablo Salcido and his wife, Candelaria “Cala” Salcido, established what would become a cherished institution in the Town of Mesilla, beginning with a community dance celebration that grew into the beloved Salcido’s Dance Hall and later Palacio Bar and Cafe; and

WHEREAS, Palacio Bar and Cafe became an important gathering place for residents, visitors, and workers from President Franklin D. Roosevelt’s Civilian Conservation Camp during a transformative period in American history, serving as a center of hospitality, music, culture, and community connection; and

WHEREAS, through the decades, Palacio Bar endured the hardships of wartime rationing, economic change, and the passage of generations, while continuing to preserve the spirit, traditions, and character that make Mesilla unique; and

WHEREAS, following the devastating fire of August 1991 that destroyed the interior of Palacio Bar, Velia Salcido Chavez and her husband, Angel “Kelly” Chavez, together with the support of family, friends, and the Mesilla community, rebuilt and restored Palacio Bar, ensuring that its legacy would continue for future generations; and

WHEREAS, under the leadership and dedication of Velia Salcido Chavez, daughter of founders Pablo and Candelaria Salcido, Palacio Bar has flourished as one of the oldest liquor establishments in the State of New Mexico, while continuing to celebrate local culture through music, dancing, entertainment, and community fellowship; and

WHEREAS, in 2026, Palacio Bar proudly celebrates ninety (90) years of continuous business, representing resilience, entrepreneurship, family heritage, and the enduring traditions of Mesilla; and

WHEREAS, the Town of Mesilla recognizes Palacio Bar as an important historical and cultural landmark whose legacy has contributed significantly to the identity, economy, and social fabric of the community for nearly a century;

NOW, THEREFORE, BE IT PROCLAIMED, that the Mayor and Board of Trustees of the Town of Mesilla hereby recognize and honor Palacio Bar for its 90 years of service, history, hospitality, and cultural contribution to the Town of Mesilla and extend sincere appreciation to the Salcido and Chavez families for preserving this treasured community institution.

BE IT FURTHER PROCLAIMED, that the Town of Mesilla congratulates Palacio Bar on this remarkable milestone and wishes continued success for generations to come.

SIGNED, SEALED AND PROCLAIMED THIS DAY MAY 23, 2026

Russell Hernandez, MAYOR



All Hazards Emergency Operations Plan (AHEOP)

Doña Ana County
New Mexico

EXECUTIVE SUMMARY

Given the potential for devastating incidents to occur, Doña Ana County, the City of Las Cruces, the City of Sunland Park, the City of Anthony, the Town of Mesilla, the Village of Hatch, and New Mexico State University (local government) are committed to implementing safeguards that prioritize the preservation of life, property, and the economy as fundamental responsibilities of government. This commitment will be realized through rigorous planning, preparedness measures, and comprehensive training programs. By executing sound emergency plans led by skilled and well-trained personnel, Doña Ana County aims to effectively minimize losses and ensure the safety and security of the community.

This All-Hazards Emergency Operations Plan (AHEOP) was prepared under the oversight of the Doña Ana County / City of Las Cruces Office of Emergency Management (OEM) to establish a comprehensive approach to managing extraordinary incidents, such as natural, technological, and human-caused emergencies. It may also be used to manage large events that require a coordinated response within the area of responsibility. It does not apply to routine emergencies and the procedures used by local government partners to cope with such emergencies.

The AHEOP complies and is consistent with the National Incident Management System (NIMS), the National Response Framework (NRF), the National Disaster Recovery Framework (NDRF), and local and state laws, regulations, and guidance; it follows the Federal Emergency Management Agency (FEMA) and the New Mexico Department of Homeland Security and Emergency Management (DHSEM) standards on AHEOP organization for a local jurisdiction.

This plan was developed with the cooperation of local government departments, cooperative partners, and assisting agencies and organizations that play a functional role in responding to emergencies and disasters. Personnel with a role in executive leadership, coordination and management, and operational implementation of incident procedures have reviewed the AHEOP and agree with the content as well as their role in responding to an incident as outlined in this plan. All local government departments, offices, and employees are expected to abide by and cooperate fully with the actions described in this plan.

This plan applies to all agencies and individuals, public and private, having responsibilities for emergency preparedness, prevention, response, recovery, and mitigation in Doña Ana County. This plan provides the structure for coordination and support of local jurisdictions when needs exceed the resources available within one or more communities, or when an incident is otherwise complex, and assistance is requested.

The AHEOP was reviewed by DHSEM for compliance with the *Local Emergency Operations Plan Crosswalk Review* tool. Following their review and incorporation of their feedback, it went to the Doña Ana County Board of Commissioners and local city councils for approval and adoption.

This AHEOP and its content supersedes all previous versions and other iterations of this plan. The approval and adoption of the AHEOP demonstrate local government support for emergency management and a safe and resilient community.

PROMULGATION

Authority for the Doña Ana County AHEOP is contained in the New Mexico Civil Emergency Act of NMSA 1978, as Amended, Chapter 12-10-1 to 12-10-10; the State Executive Order 2005-0014, Designation of the NIMS as the Basis for All Incident Management in the State; and the Emergency Management Act of NMSA 1978, As Amended, Chapter 74-4B-1.

This AHEOP is effective upon approval by County Commission and signing by the Chairman, and elected officials/representatives of the jurisdictions within Doña Ana County as shown.

Participating Jurisdictions: Doña Ana County, City of Las Cruces, City of Sunland Park, City of Anthony, Town of Mesilla, Village of Hatch, and New Mexico State University.

This plan supersedes the previous versions of the County's emergency operations plan.

Submitted by:

_____ Emergency Manager, Doña Ana County Office of Emergency Management	_____ Date
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Approved by:

_____ Chair, Board of Commissioners, Doña Ana County	_____ Date
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_____ Mayor, City of Las Cruces	_____ Date
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_____ Mayor, City of Anthony	_____ Date
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_____ Mayor, City of Sunland Park	_____ Date
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_____ Mayor, Town of Mesilla	_____ Date
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_____ Mayor, Village of Hatch	_____ Date
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_____ President, New Mexico State University	_____ Date
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RECORD OF CHANGES

This section will document any approved additions or modifications to the AHEOP. The date of the change, the name and title of the person making the change, and a summary and reason for the modifications will be included in this section of the plan.

After any modification to this plan, OEM will ensure the updated version is distributed to all departments, agencies, and individuals listed on the Plan Distribution list and that the revised plan is uploaded to any shared sites and/or web pages where this plan resides.

Change Number	Date of Change	Section(s)	Summary of Change	Change made by (add title and name)
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RECORD OF DISTRIBUTION

OEM is responsible for developing, maintaining, and distributing the AHEOP to all local government entities as well as their cooperative partners, assisting agencies, and organizations. Each entity listed below received a copy of this plan. These entities are encouraged to always have both digital access and a printed copy available to them.

[illegible]

DISCLOSURE EXEMPTIONS

The AHEOP Base Plan is available for public review. However, AHEOP annexes and supplemental documents may contain sensitive information relevant to the emergency response operations of Doña Ana County with significant implications on county, regional, state, or national security. This information is exempt from public disclosure under the provisions of the New Mexico Inspection of Public Records Act (IPRA), NMSA 1978, §14-2-1 to –12.

Hard copies are available to view upon request at the Office of Emergency Management. A digital copy is available at <https://www.donaanacounty.org/departments/law-safety/emergency-management/local-emergency-plans>.

LIABILITY EXEMPTION STATEMENT

Incident response often requires decisions to be made quickly under adverse conditions. Government entities complying with the AHEOP shall not be liable for injury, death, or loss of property, except in cases of willful misconduct or gross negligence.

NONDISCRIMINATION STATEMENT

Local activities pursuant to the federal and state agreement for major disaster recovery will be carried out in accordance with all applicable state and federal nondiscrimination laws. Federal disaster assistance is conditional on full compliance with nondiscrimination rules and policies.

Upon request: Individuals with disabilities who need an accommodation such as an auxiliary aid or service for effective communication in a Doña Ana County sponsored events or meetings should contact the County's ADA Coordinator at least two business days prior to event, at (575) 647-7210 (voice) or (575) 525-2951 (TTY) or in writing at 845 N. Motel Blvd., Las Cruces, NM 88007.

Spanish language interpretation services are now available upon request for participation in Doña Ana County sponsored meetings, events, or activities. Please contact the Community and Constituent Services Office at (575) 525-6163 at least 48 hours prior to the event. Por favor de contactar la Oficina de Servicio a la comunidad y constituyentes al (575) 525-6163 por lo menos 48 horas por adelantado para pedir este servicio.

PLAN ADHERENCE STATEMENT

Information provided within the AHEOP is guidance, not policy. Decisions about the best approach for response and recovery are influenced by many factors and will be determined based on the best information available at the time of the emergency.

PLAN ORGANIZATION AND LAYOUT

The AHEOP provides an all-hazards approach to dealing with incidents and empowering local government staff and partners to respond to emergencies. It consists of the Base Plan, Functional Annexes, Hazard Annexes, and Supplemental Documents.

1 Base Plan

2 Functional Annexes

A: Animals in Disasters
B: Damage Assessment
C: Debris Management
D: Donation Management
E: Emergency Sheltering

F: Family Assistance and Resource Center
G: Incident Management Team – Type III
H: Joint Information Center
I: Radio Interoperability
J: Recovery

3 Hazard Annexes

AA: Civil Disorder
BB: Cybersecurity
CC: Flood
DD: Hazardous Materials
EE: High Wind and Tornado

FF: Pandemic
GG: Severe Cold / Blizzard
HH: Severe Heat / Drought
II: Terrorism
JJ: Wildfire

4 Supplemental Documents

Acronym List
Glossary
Authorities
References

EOC Job Aids
Community Lifeline SitReps
EOC Quick Sheet

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1 INTRODUCTION

1.1 PURPOSE STRUCTURE AND AUDIENCE

1.1.1 Purpose

This All-Hazards Emergency Operations Plan (AHEOP) outlines how Doña Ana County, the City of Las Cruces, the City of Sunland Park, the City of Anthony, the Town of Mesilla, the Village of Hatch, and New Mexico State University (local government) will prepare for, respond to, and recover from large-scale incidents within their jurisdiction. It sets expectations for local government departments, cooperative partners, and assisting agencies and organizations to fulfill their roles and responsibilities diligently and efficiently, considering the operational challenges and constraints typical during emergency responses. It is designed to be read, understood, and tested before an incident.

1.1.2 Structure

The AHEOP is divided into four parts, as follows:

Base Plan. The Base Plan identifies incident response policies and describes the response organization. In addition, the Base Plan:

- Identifies individual roles and responsibilities.
- Describes the concept of emergency operations and the overall operational approach to incident response.
- Describes how local government integrates into the National Incident Management System (NIMS), the National Response Framework (NRF), and the National Disaster Recovery Framework (NDRF).
- Serves as an operational plan as well as a reference document and may be used for pre-incident planning as well as emergency operations.
- Will be utilized in coordination with applicable local, state, and federal contingency plans.
- Establishes protocols required to effectively respond to, manage, and recover from major emergencies and disasters.
- Establishes the emergency management structure that will be relied upon to respond to and support an incident.
- Includes a list of tasks to be performed by position and organization.
- Describes the structure for all direction, control, and coordination activities.
- Describes essential elements of information (EEI) common to all operations identified during the planning process.
- References Memoranda of Understanding (MOUs) and Mutual Aid Agreements (MAAs), both intra- and interstate, including the Emergency Management Assistance Compact (EMAC).

- References policies on keeping financial records, tracking needs, use of resources, and sources.
- Discusses the overall approach to plan development and maintenance responsibilities.
- Provides the legal basis for emergency operations and activities by listing authorities and references.

Functional Annexes. Functional annexes focus on the operational functions that are critical to a successful response and define who is responsible for carrying them out. They describe the functional objectives, critical tasks, key operational activities, special considerations, roles and responsibilities, resources available, training recommended, and authorities necessary to achieve operational objectives.

Hazard Annexes. Hazard annexes focus on preventive, protective, response, and recovery actions taken regarding a specific hazard. They also describe incident objectives, critical tasks, hazard assessment, operations, roles and responsibilities, resources available, training recommended, and hazard-specific authorities necessary to achieve operational objectives.

Supplemental Documents. This includes the acronyms, glossary, authorities, references, and additional documents and tools that support the other three sections.

1.1.3 Intended Audience

The intended audience for the AHEOP includes local government, nongovernmental organizations (NGOs), and the private sector. The AHEOP also serves as a reference for partners from neighboring jurisdictions and state and federal agencies.

1.2 SCOPE

The AHEOP may be activated in response to any incident associated with any hazard – natural, technological, or human-caused – that may affect the county and that generates situations requiring planned, coordinated responses by multiple agencies or jurisdictions. It may also be activated to oversee large-scale preplanned events that may benefit from the organization and coordination provided by its structure.

The policies, procedures, and provisions of the AHEOP apply to all local government agencies and individuals, public and private, having responsibilities for emergency preparedness, prevention, response, recovery, and mitigation in the county. For the purposes of the AHEOP:

- **Event** refers to preplanned or anticipated activities that require significant resources from the government, private sector, and community organizations. Events gather large crowds that may be vulnerable in the case of a natural, technological, or human-caused emergency or disaster.
- **Incident** refers to an occurrence – natural, technological, or human-caused – that requires a response to protect life or property.

As an operational plan, the AHEOP does not detail response tactics. Tactics are described within the threat-specific plans and procedures that guide detailed response activities created

and maintained by the relevant agencies. These documents are cited within the text and are listed in the references section. During the use of these and other plans and procedures, the overall emergency management concepts, policies, and procedures contained in the AHEOP remain in place.

Each agency and organization identified in the AHEOP is responsible for the development, implementation, and exercising of policies, instructions, standard operating guides (SOGs), and standard operating procedures (SOPs) or checklists that demonstrate awareness and understanding of the emergency management concepts contained in the AHEOP.

1.3 INTEGRATION WITH EXISTING PLANS, POLICIES, AND PROCEDURES

Wherever possible, this plan integrates with existing Doña Ana County emergency plans, those of its sub and neighboring jurisdictions, and the New Mexico All-Hazard Emergency Operations Plan (NMAHEOP). Geographical, demographic, and hazard information is largely informed by the 2021 Doña Ana All Hazard Mitigation Plan (AHMP) and uses the same data sets and definitions utilized in the AHMP to promote consistency.

The AHEOP also incorporates and complies with the principles and requirements found in state and federal laws, regulations, and guidelines, including the New Mexico Government Code (Chapter 12 Article 10 All Hazards Emergency Management), Americans with Disabilities Act (ADA) Chapter 7, the Doña Ana County Code, and the Federal Emergency Management Agency (FEMA) Comprehensive Preparedness Guide (CPG) 101 version 3.0. It is designed to conform to the requirements of NIMS. Following NIMS guidance, the AHEOP incorporates the use of the Incident Command System (ICS), mutual aid, and multiagency and interagency coordination.

1.4 SITUATION OVERVIEW

The following sections will provide a brief overview of Doña Ana County as well as associated hazards and vulnerabilities.

1.4.1 About Doña Ana County

1.4.1.1 Population Demographics

Doña Ana County has the second largest population in New Mexico despite being the 16th largest county by total area. It is also New Mexico's largest majority-Hispanic community. Las Cruces, the county seat, is recognized as being one of the fastest-growing communities in the U.S. According to Data USA:

- Population: 219,870
- 68.9%% Hispanic or Latino
- 26.2% White (non-Hispanic)

- 1.57% Black or African American
- 1.05% Asian
- 0.71% American Indian and Alaska Native
- Citizenship: 92%
- Median household income: \$51,232

1.4.1.2 Geography

Doña Ana County is located in south-central New Mexico and features a diverse geography that includes mountains, deserts, valleys, and river basins. Encompassing 3,804 miles, key landmarks include:

- **Chihuahuan Desert.** The county lies within the northern portion of the Chihuahuan Desert, characterized by arid and semi-arid conditions, sparse vegetation, and unique desert flora and fauna.
- **Doña Ana Mountains.** Located northeast of Las Cruces, these mountains are smaller and less rugged than the Organ Mountains but still significant in the county's landscape.
- **Jornada del Muerto.** A basin area in the northern part of the county, historically known for its challenging terrain for early travelers and settlers.
- **Mesilla Valley.** A fertile valley that stretches along the Rio Grande, known for its agricultural productivity. The valley's irrigation systems support the cultivation of crops such as pecans, chile peppers, and cotton.
- **Organ Mountains.** A prominent mountain range in the eastern part of the county, part of the larger Basin and Range Province. The Organ Mountains feature rugged terrain with steep, jagged peaks, the highest of which is Organ Needle at 8,990 feet.
- **Rio Grande River.** The most significant waterway in the county, the Rio Grande flows southward through the Mesilla Valley, providing essential water resources for agriculture and communities.
- **White Sands National Park.** Located in the east of the county, this park is home to the world's largest gypsum dune field and is a unique natural landmark.

1.4.1.3 Economy

Doña Ana County has a diverse economy influenced by various key factors and industries. It is important to understand the economic drivers when planning for recovery efforts. Some of the main economic drivers and influencers in the county include:

- **Agriculture.** The county is one of the largest pecan-producing areas in the United States, with extensive orchards along the Rio Grande. Hatch, a town in the county, is famous for its chile production. Other significant crops include cotton, onions, and various vegetables. The Rio Grande provides essential water resources for agricultural activities, supported by a network of irrigation systems.
- **Education and research.** New Mexico State University (NMSU), located in Las Cruces, is a major economic driver, providing employment, education, and research

opportunities. The university's presence attracts businesses and industries related to research and development.

- **Health care.** Las Cruces hosts several major medical centers and hospitals, providing health care services and employment opportunities. The health care sector continues to grow as the population increases.
- **Military and federal installations.** White Sands Missile Range (WSMR), a large military testing area, provides significant employment and economic activity. It supports defense-related industries and research activities. The National Aeronautics and Space Administration (NASA) also conducts various tests and research projects at WSMR, contributing to the local economy.
- **Public sector employment.** Federal, state, and local government jobs provide stable employment for a significant portion of the population, influencing the local economy.
- **Real estate and construction.** The growing population in Las Cruces and surrounding areas drives demand for housing, leading to development and construction activities. New businesses and infrastructure projects contribute to the construction sector.
- **Renewable energy.** The county's sunny climate makes it ideal for solar energy projects. Investments in renewable energy contribute to economic growth and sustainability efforts.
- **Retail and services.** As the largest city in the county, Las Cruces is a retail and service hub, with numerous shopping centers, restaurants, and service providers supporting the local economy. Proximity to the Mexico border facilitates trade and commerce, impacting retail and wholesale businesses.
- **Tourism and recreation.** Attractions like the Organ Mountains-Desert Peaks National Monument and proximity to White Sands National Park draw tourists, contributing to the hospitality and service industries. Events like the Hatch Chile Festival attract visitors and boost local businesses.
- **Transportation and logistics.** Interstate 10 and Interstate 25 intersect in Las Cruces, facilitating transportation and logistics operations. The county's location is strategic for freight and distribution networks.

1.4.1.4 Designated Areas of Interest

Areas of interest highlight some of the values at risk within the jurisdiction. Significant areas of interest in Doña Ana County include but are not limited to:

- **Downtown Las Cruces.** As the economic and civic center of the county's largest city, Downtown Las Cruces hosts local government buildings, courthouses, major employers, public art installations, and community gathering areas.
- **Las Cruces International Airport.** A city-owned, public airport nine miles west of the central business district of Las Cruces, in Doña Ana County, New Mexico. It is in the National Plan of Integrated Airport Systems for 2019–23 which categorized it as a regional general aviation facility. The airport is used by the United States government, New Mexico State University, private charters and the local civil air patrol squadron. The National Guard's C Company, 3rd Battalion, 140th Aviation Regiment, operates and

houses four UH-72 Lakota helicopters at the airport. Additionally, as of 2023, passenger air service has returned in a limited capacity after an 18-year absence.

- **Mesilla Plaza.** A nationally recognized historic district, Mesilla Plaza is a cultural and tourism hub featuring adobe architecture, local artisan markets, restaurants, and event spaces. The plaza is a high-profile gathering location and draws visitors year-round.
- **New Mexico State University.** A major educational and cultural center in Las Cruces, featuring the Zuhl Museum (fossils and minerals), the University Museum, and various cultural events and performances.
- **Organ Mountains–Desert Peaks National Monument.** Rugged mountain peaks, hiking trails, wildlife, and historical sites. Popular spots include Dripping Springs Natural Area, Trackways, Slot Canyon, and Aguirre Spring Recreation Area.
- **Pan American Center.** A multipurpose arena in Las Cruces, New Mexico, located on the campus of NMSU. The arena has a current seating capacity of 12,515 people. The arena serves as home of the New Mexico State Aggies men's and women's basketball and women's volleyball teams and also hosts high school sports and concert events.
- **Santa Teresa Industrial Park.** With over 750 industrial zoned and developed acres in two industrial parks, the Santa Teresa project has become one of the most dynamic developments on the border, due to its well-designed master plan and geographic proximity to Mexico's maquila industry.
- **Santa Teresa Port of Entry with Mexico.** Situated at the border between Santa Teresa, New Mexico, and San Jerónimo, Chihuahua, the port has been a vital gateway since its establishment in 1992. Its primary purpose was to alleviate the congestion at the bustling El Paso Bridge of the Americas Port of Entry.
- **Santa Teresa Jetport.** A full-service airport catering to southern Doña Ana County, the City of El Paso, and Ciudad Juarez, Chihuahua area. The Jetport's runway accommodates a wide variety of air traffic, including business jets, single- and multi-engine aircraft, turboprops, and helicopters.
- **Spaceport America.** Spaceport America is "the world's first purpose-built commercial spaceport designed and constructed specifically for commercial space flight." The site is built to accommodate both vertical and horizontal launch aerospace vehicles, as well as an array of non-aerospace events and commercial activities.
- **Western Playland.** A 25-acre amusement park in Sunland Park New Mexico featuring roller coasters, thrill and kiddie rides, attractions, and food.
- **White Sands Missile Range (WSMR) Post Area.** The premier military test range in America, earning its title as "Birthplace of America's Missile and Space Activity." Comprised of 3,200 square miles White Sands Missile Range supports the Army, Navy and Air Force, as well as commercial and international users while conducting more than 3,000 tests annually. It has approximately 6,000+ civilian employees, 350 US servicemembers, 950 housing residents (374 housing units available) and 300 elementary and middle school students.
- **White Sands National Park.** The world's largest gypsum dune field, with opportunities for sand sledding, hiking, and stunning sunset views. Although it spans two counties, it is a major attraction near Doña Ana County.

1.4.1.5 Special Events

Doña Ana County hosts several special events annually that highlight its cultural, agricultural, and historical heritage. Risk increases during special events, and awareness of these can assist responders in planning. Highlights include:

- **Downtown Las Cruces Farmers Market.** Operating year-round on Saturday mornings, the Downtown Farmers Market is one of the largest open-air markets in southern New Mexico, drawing thousands of residents and visitors. With dozens of vendors, food trucks, street performers, and family-friendly activities, the market spans multiple city blocks and regularly affects traffic, parking, and pedestrian access. (Ongoing)
- **Bataan Memorial Death March.** This challenging marathon honors the soldiers who defended the Philippines during World War II and endured the Bataan Death March. Participants include military personnel, veterans, and civilians who march or run in memory of those who suffered. (WSMR, March)
- **Sunland Park Pilgrimage.** In the southern part of Doña Ana County, pilgrims participate in annual walks to regional religious sites, especially during Holy Week and other feast days. These processions often utilize public roadways, involve multiple generations, and may cross jurisdictional boundaries. (Week leading up to Easter)
- **Fourth of July Celebration.** Independence Day festivities include parades, live music, family activities, and fireworks displays, creating a festive atmosphere throughout the county. (Various locations, July 4th)
- **Hatch Chile Festival.** This famous festival celebrates the harvest of the world-renowned Hatch chile peppers. Activities include chile roasting, cookoffs, parades, music, arts and crafts vendors, and various chile-related contests. (Hatch, Labor Day weekend [early September])
- **Diez y Seis de Septiembre Fiesta.** This commemoration of Mexican Independence includes folklorico dances, mariachi music, and authentic Mexican cuisine. (Mesilla, first two weeks of September)
- **Southern New Mexico State Fair and Rodeo.** This traditional fair includes livestock shows, rodeo events, carnival rides, agricultural exhibits, live entertainment, food vendors, and various competitions. It showcases the region's agricultural heritage and provides fun for all ages. (Las Cruces, late September to early October)
- **Día de los Muertos Celebración.** This traditional Mexican holiday, also known as the Day of the Dead, is celebrated with altars, processions, music, dance, and cultural performances. The event honors deceased loved ones and is a vibrant display of Mexican heritage. (Mesilla, late October to early November)
- **Renaissance ArtsFaire.** Organized by the Doña Ana Arts Council, this event recreates a Renaissance village with artisans, performers, and activities. Highlights include jousting, live music, dance performances, arts and crafts, and food inspired by the Renaissance period. (Las Cruces, early November)
- **Las Cruces International Mariachi Conference.** This event celebrates mariachi music and Mexican folk traditions. It features concerts, workshops, and performances by renowned mariachi bands and folkloric dance groups, attracting participants and audiences from across the country. (Las Cruces, November)

- **Pecan Festival.** Celebrating one of the county's major agricultural products, this festival features pecan-related foods, cooking demonstrations, live entertainment, and arts and crafts vendors. (Mesilla Valley, November)
- **Tortugas Pilgrimage.** Held annually, the pilgrimage to Tortugas Mountain (also known as "A Mountain") commemorates the feast day of Our Lady of Guadalupe. Hundreds of pilgrims walk from nearby areas (including from Las Cruces) to the summit, many in ceremonial or religious attire. (December)

1.4.2 Hazard and Threat Analysis Summary

1.4.2.1 Hazard Profile

Doña Ana County has a varied hazard profile due to its unique geographical, climatic, and demographic characteristics. Understanding these hazards is crucial for effective emergency management and preparedness. Here is a general description of the key hazards facing the region:

1.4.2.1.1 Civil Disorder

Political diversity can sometimes contribute to social tensions and protests, potentially escalating into civil disorder events. NMSU, as a large educational institution within the county, can be a focal point for student activism and public gatherings, occasionally involving protests or demonstrations that may impact local communities. Additionally, the county's proximity to the U.S.-Mexico border introduces unique challenges related to border security issues, immigration policies, and occasional civil unrest pertaining to border-related activities.

1.4.2.1.2 Cybersecurity

Within the county, entities such as military installations, research facilities, a university, and critical infrastructure present cybersecurity risks. The presence of WSMR and other military installations makes the county a target for cyber threats aimed at disrupting national defense operations and compromising sensitive information. Research facilities, including those involved in aerospace and defense technologies, are also potential targets due to their valuable research data and intellectual property. NMSU, as a major educational institution, houses sensitive student and research information, making it susceptible to cyberattacks aimed at data breaches or disruption of academic operations. The county's vulnerabilities extend to critical infrastructure such as utilities and health care facilities, which are increasingly reliant on interconnected digital systems vulnerable to ransomware, data breaches, and other cyber incidents.

1.4.2.1.3 Flooding

Two seasonal atmospheric events tend to trigger floods: tropical storm remnants, which occur infrequently in early autumn and bring heavy precipitation causing severe flooding; and summer monsoons, which bring humid subtropical air leading to intense, short-duration rainfall and flash floods from mid to late summer. The main flood types include riverine flooding along established watercourses, sheet flooding in low-relief areas, alluvial fan flooding near mountain bases with unstable flow paths, and local area flooding due to lack of flood and drainage infrastructure. In the Chaparral area, flooding is shallow due to poorly defined flood paths, while on the West

Mesa, high-velocity flows with sediment and debris from intense thunderstorms exacerbate flooding as they enter the Rio Grande Valley. Additionally, post-wildfire flooding poses a significant hazard due to increased runoff from newly burned watersheds with hydrophobic soils, which can turn routine rainfall into severe floods with heightened erosion and debris flows.

1.4.2.1.4 Hazardous Materials

The county faces significant hazards related to hazardous materials, particularly due to its proximity to major highways and various hazardous material sites within the region. The transportation of hazardous materials along I-10 and I-25 poses risks of spills, leaks, or accidents that can lead to chemical releases impacting public health and the environment. Additionally, the county hosts several industrial facilities and storage sites handling toxic substances, including those in the agriculture, manufacturing, and research sectors. These sites pose potential risks of incidents such as fires, explosions, or releases, which could have widespread consequences for nearby communities.

1.4.2.1.5 High Wind and Tornado

The hazard of severe wind encompasses climatic events that produce damaging winds, primarily from extreme pressure gradients and thunderstorms. These winds are most common in late fall, early winter, and spring but can occur year-round. Thunderstorm-related winds often occur during the monsoon season of the summer, and impacts related to tropical storm remnants occur occasionally in late summer or early fall. The main wind-related hazards include downbursts, straight-line winds, and infrequently, tornadoes. Downbursts, which can reach speeds of 140 mph, create horizontal gusts as air rapidly descends and spreads out upon hitting the ground. They are classified as macrobursts or microbursts based on their size. Straight-line winds, often exceeding 75 mph, are sustained winds that can cause dust and sandstorms, reducing visibility and creating hazardous driving conditions. Tornadoes, though rare in the county, are rapidly rotating funnels of air that can cause extensive damage when they touch the ground. Typical damage from these severe winds includes uprooted trees, downed power lines, mobile homes knocked off foundations, and structural damage to buildings.

1.4.2.1.6 Pandemic

The county is vulnerable to pandemics, as demonstrated by the recent COVID-19 pandemic that strained local health care resources, revealing disparities in access to medical services, particularly among underserved populations and rural communities within the county. Political diversity contributes to varying public responses to health mandates and vaccination efforts, influencing community transmission rates and public health outcomes. Socioeconomic factors exacerbate disparities, impacting access to education, employment, and essential services during lockdowns and restrictions. The county's border proximity adds complexities related to cross-border travel and trade, which can affect efforts to control virus spread.

1.4.2.1.7 Severe Cold / Blizzard

Extreme cold, characterized by sustained below-freezing temperatures, can be particularly dangerous and damaging, especially when temperatures dip into the sub-zero range. Extreme cold events occur infrequently, typically around December–February and the low temperatures range between 30°F and -10°F. This can result in economic losses due to frozen crops, downed power lines, and burst pipelines, as well as health risks such as frostbite and hypothermia,

especially for infants and the elderly. Additionally, the county is vulnerable to heavy snows, which can exacerbate these issues by bringing heavy snowfall, strong winds, and even colder temperatures, further straining utility services and increasing the risk of power outages and infrastructure damage.

1.4.2.1.8 Severe Heat / Drought

During summer months, temperatures frequently exceed 100°F, leading to prolonged periods of extreme heat that pose serious health risks such as heat exhaustion and heat stroke, particularly for vulnerable populations without adequate cooling. The county also experiences drought conditions characterized by prolonged periods of diminished precipitation, impacting agriculture, water resources, and natural ecosystems. Meteorological droughts reduce soil moisture, leading to agricultural losses and affecting livestock and dry-land farming. Hydrologically, decreased stream flows and depleted reservoir levels affect water availability for drinking, irrigation, and recreation, exacerbating socio-economic impacts on local communities. These hazards highlight the county's vulnerability to climate extremes, necessitating proactive measures in water management, public health preparedness, and community resilience planning.

1.4.2.1.9 Terrorism

The risk of terrorism in the county is influenced by its military installations and other areas of potential vulnerability. The presence of WSMR and Fort Bliss (which straddles both New Mexico and Texas) makes the county a strategic area with military significance, potentially attracting threats aimed at disrupting national defense operations or targeting military personnel. Political activism within the county can occasionally lead to protests or demonstrations that, in rare instances, may escalate into incidents of civil unrest or acts of domestic terrorism. The county has a history of church bombings and terrorism threats against NMSU. Vulnerable areas include critical infrastructure, transportation hubs, and public spaces that could be targeted for attacks aimed at causing mass casualties or disrupting essential services.

1.4.2.1.10 Wildfire

The county faces significant wildfire hazards characterized by historically varying fire sizes, typically ranging from one acre to over 5,000 acres. The majority of wildfires in the county are relatively small, with most being less than 100 acres in size, especially in populated areas where rapid response times and less severe fire conditions are common. Larger wildfires exceeding 100 acres are more likely to occur in unpopulated plateau and mountainous regions, where terrain and vegetation contribute to fire intensity and complexity. Large wildfires typically occur in the late spring to early summer months.

1.4.2.1.11 Impact of Climate Change

Climate change poses significant potential impacts on disasters in the Southwest, including Doña Ana County. The region is likely to experience increased frequency and intensity of heatwaves, exacerbating risks of heat-related illnesses and stressing energy resources during peak demand periods. Drought conditions may become more severe and prolonged, affecting water availability for agriculture, wildlife habitats, and municipal supplies. Elevated temperatures and reduced precipitation could heighten the risk of wildfires, with longer fire seasons and more frequent large-scale fires threatening communities and ecosystems. Changes in precipitation

patterns may also lead to more intense and localized flooding events, impacting infrastructure and posing risks to public safety. Climate change adaptation strategies, including improved water management, wildfire mitigation efforts, and enhanced emergency preparedness, are crucial to mitigating these potential impacts and building resilience in Doña Ana County and the broader Southwest region.

1.4.2.1.12 Additional Hazard Information

Additional information on Doña Ana County hazard and risk identification and analysis, including methodology, maps, and interdependencies is available in the *All Hazard Mitigation Plan* and the *Regional Threat Hazard Identification and Risk Analysis*.

1.4.2.2 Capabilities Statement

The Doña Ana County / City of Las Cruces Office of Emergency Management (OEM) is committed to ensuring the safety and well-being of residents and visitors during emergencies. Its capabilities include comprehensive emergency response coordination, effective communication with local, state, and federal agencies, and swift deployment of resources to mitigate and manage disaster impacts. OEM conducts regular training and exercises and adheres to established protocols to ensure efficient and coordinated emergency response efforts. Partnerships with community organizations, businesses, and neighboring jurisdictions enhance local government's capacity to respond effectively to a wide range of hazards and emergencies.

1.5 PLANNING ASSUMPTIONS AND CONSIDERATIONS

1.5.1 Planning Assumptions

Planning assumptions for the AHEOP include, but are not limited to, the following:

- Planning will integrate with regional, state, and federal response and recovery plans, protocols, and frameworks, including compliance with ICS, NIMS, and the NRF to ensure efficient operational integration.
- Planning for vulnerable and/or underserved populations is an integrated layer throughout all activities and functions. Emergency service delivery, communications, alerts, warnings, and planning efforts must be equitable for all populations and comply with state and federal regulations on cultural competence, inclusion, and accessibility.
- Incidents will vary in form, scope, and intensity. Planning must allow for flexible, scalable, and inclusive responses.
- Effective prediction and warning systems enable anticipation of some incidents within and beyond the jurisdiction.
- Officials will treat all incidents as urgent, recognizing that time is of the essence.
- Prompt and effective response and recovery operations will require resources from County departments, disaster relief agencies, volunteer organizations, and the private sector.

- Upon incident occurrence, all involved local government departments will activate their respective Emergency Operations Plans (EOPs) and Standard Operating Procedures (SOPs) as necessary, integrating these with the AHEOP.
- Essential government services will be maintained as long as conditions allow and will be restored as quickly as possible.
- Each jurisdiction aims to respond effectively independently while also building strong regional and state partnerships for integrated efforts if needed. Mutual aid, state, and federal support will supplement, not replace, the jurisdiction's relief efforts.

1.5.2 Specific Considerations

1.5.2.1 Commitment to Equity, Inclusion, and Cultural Competency

OEM has adopted an inclusive approach in its AHEOP for planning, operations, and communications. As the primary agency, OEM is committed to addressing the needs of all county populations. The AHEOP follows federal "Whole Community" guidance to ensure a response that is legally and humanely inclusive, considering both geographic and demographic factors.

The Whole Community concept enables residents, community leaders, emergency management practitioners, and government officials to collaboratively understand and assess community needs and to organize and strengthen their assets, capacities, and interests. Accordingly, the AHEOP, along with its annexes and supporting documents, ensures that policies, programs, services, and communications equitably serve all individuals, prioritizing those disproportionately impacted. This includes residents, workers, and visitors in Doña Ana County, with a particular focus on the safety and health of diverse populations and individuals with disabilities and access and functional needs (DAFN) during response and recovery. The County is additionally committed to cultural competence in its preparedness and response policies, processes, protocols, service delivery, and communications.

Representatives from the county's diverse demographics will be actively involved in planning and operational response activities, ensuring their input is integrated for quality assurance of inclusive practices. Agency leadership will support incident responders in developing the professional skills necessary to interact sensitively, effectively, and professionally with individuals from various cultural, socioeconomic, educational, racial, ethnic, and professional backgrounds, as well as different age groups and lifestyle preferences.

1.5.2.2 Legal Considerations

Legal issues may come up in the process of incident preparedness, response, recovery, and mitigation. To resolve these and ensure compliance with the law and protect the interests of the community, local government regularly reviews existing laws and regulations, consults with legal counsel, coordinates with state agencies to ensure alignment, develops appropriate MOUs and MAAs, provides regular training and education to responders and other staff, maintains

appropriate documentation and record-keeping, implements risk management strategies and keeps adequate liability insurance coverage, and engages the public to promote transparency.

2 CONCEPT OF OPERATIONS

2.1 PURPOSE

The Concept of Operations (CONOPS) outlines the overall approach to managing emergency situations and provides a framework for how response activities will be coordinated and executed.

2.2 OPERATIONAL PRIORITIES

During response and recovery, local government actions will align with one or more of the following standard operational priorities:

- Save lives
- Protect property
- Restore the community
- Protect natural and cultural resources

2.3 CONTINUITY OF OPERATIONS / CONTINUITY OF GOVERNMENT

A major incident could result in the death or injury of key government officials, destruction of government facilities, and damage to essential public records. Despite such incidents, local government must maintain operations to ensure effective leadership, direct emergency operations, and manage recovery efforts.

2.3.1 Mission Essential Functions

During such times when normal operations are disrupted by any incident, the local government must prioritize its resources and focus its efforts on those functions that are considered essential. Mission Essential Functions are a subset of all functions of government that have been identified by FEMA as the critical activities and services that must continue uninterrupted or resume rapidly after a disruption.

Mission Essential Functions are those functions needed to meet the following objectives:

- Preserve the continuity of government.
- Provide visible leadership.
- Defend and protect the homeland.

- Maintain relations with cooperative partners.
- Provide emergency response and recovery.
- Maintain a stable economy.
- Provide critical government services.

2.3.2 Orders of Succession

Orders of succession are provisions that enable an orderly and predefined transition of leadership should the government's leadership become incapacitated or otherwise unavailable during a continuity event. The order of succession is delineated by position and not by name. Government orders of succession for essential positions within local government related to incident response decision-making are maintained by each jurisdiction.

2.3.3 Vital Records and Databases

Vital records are records that, if damaged or destroyed, would disrupt operations and information flow and require replacement or re-creation at considerable expense or inconvenience. In continuity of operations / continuity of government (COOP/COG) planning, vital records are those records that are necessary to carry out Mission Essential Functions. Content, not media, determines their criticality.

To ensure the protection and recovery of essential records during emergencies and normal operations, jurisdictions should follow these best practices:

- Maintain offsite and cloud-based backups of all vital records and databases to ensure redundancy.
- Implement access controls and encryption to protect sensitive and mission-critical information.
- Establish regular testing and verification procedures for data integrity and backup restoration.
- Use fire-resistant and waterproof storage for physical copies of essential documents.
- Develop a records retention policy that ensures the availability of historical and operational data.
- Provide cross-training and documentation to ensure staff are familiar with recovery processes.
- Regularly update and audit security protocols to guard against cyber threats and data breaches.
- Identify key personnel responsible for record-keeping and recovery efforts in an emergency.

Each jurisdiction should tailor these best practices to their specific operational needs and regularly review their COOP/COG plans to ensure continued compliance and effectiveness.

2.3.4 Alternate Local Government Facilities

For the continuation of essential services, each jurisdiction within Doña Ana County is responsible for identifying and maintaining a list of alternate government facilities to ensure continuity of operations for all essential services. Each jurisdiction shall determine and document their respective alternate facility locations and ensure they are operationally viable to support critical government functions in case of primary facility disruptions.

Alternate Emergency Operations Center (EOC) locations are provided in Section 3.1.2.2.

2.4 NATIONAL INCIDENT MANAGEMENT SYSTEM

NIMS guides all levels of government, NGOs, and the private sector to collaborate in preparing for, mitigating against, responding to, and recovering from incidents. It provides interested parties with shared vocabulary, systems, and processes to effectively deliver the capabilities outlined in the National Preparedness System. NIMS applies to all incidents, from traffic accidents to major disasters.

2.4.1 Guiding Principles

NIMS is guided by the following principles:

2.4.1.1 Flexibility

NIMS components are adaptable to any situation, from planned special events to routine local incidents to incidents involving interstate mutual aid or federal assistance. Some incidents need multiagency, multijurisdictional, and/or multidisciplinary coordination. Flexibility allows NIMS to be scalable and, therefore, applicable for incidents that vary widely in terms of hazard, geography, demographics, climate, cultural, and organizational authorities.

2.4.1.2 Standardization

Standardization is essential to interoperability among multiple organizations in incident response. NIMS defines standard organizational structures that improve integration and connectivity among jurisdictions and organizations. NIMS defines standard practices that allow incident personnel to work together effectively and foster cohesion among the various organizations involved. NIMS also includes common terminology, which enables effective communication.

2.4.1.3 Unity of Effort

Unity of effort means coordinating activities among various organizations to achieve common objectives. Unity of effort enables organizations with specific jurisdictional responsibilities to support each other while maintaining their individual authorities.

2.4.2 Major Components

NIMS is divided into three major components that are the foundation of its systematic approach to responding to incidents. These components represent a building-block approach to incident management. Applying the guidance for all three components is vital to successful NIMS implementation.

2.4.2.1 Command and Coordination

Command and Coordination describes leadership roles, processes, and recommended organizational structures for incident management at the operational and incident support levels and explains how these structures interact to manage incidents effectively and efficiently.

For more information about how this is executed in Doña Ana County, refer to Base Plan Section 3 - Command and Coordination.

2.4.2.2 Communications and Information Management

Communications and Information Management describes systems and methods that help to ensure that incident personnel and other decision-makers have the means and information they need to make and communicate decisions.

For more information about how this is executed in Doña Ana County, refer to Base Plan Section 4 - Communications and Information Management.

2.4.2.3 Resource Management

Resource Management describes standard mechanisms to systematically manage resources, including personnel, equipment, supplies, teams, and facilities, both before and during incidents to allow organizations to share resources more effectively when needed.

For more information about how this is executed in Doña Ana County, refer to Base Plan Section 5 - Resource Management.

2.5 EMERGENCY MANAGEMENT PHASES

The four phases of emergency management (mitigation, preparedness, response, and recovery) are crucial because they provide a structured approach to addressing emergencies and disasters.

2.5.1 Preparedness

Preparedness activities ensure that communities, organizations, and individuals are ready to respond effectively when disasters occur. This includes developing emergency plans, training personnel, conducting exercises, and stockpiling supplies. Being prepared enhances response capabilities and reduces chaos during emergencies.

2.5.2 Response

The response phase involves the immediate actions taken to save lives, protect property, and meet basic human needs during and immediately after a disaster. It includes activities such as search and rescue, providing medical care, sheltering displaced individuals, and restoring essential services. A well-coordinated response can mitigate the severity of the disaster's impact.

2.5.3 Recovery

Recovery efforts begin once the immediate threat has passed and focus on restoring affected communities to a pre-disaster state or better. This phase involves rebuilding infrastructure, supporting economic and social recovery, providing long-term housing solutions, and addressing mental health needs. Effective recovery helps communities regain stability and resilience.

2.5.4 Mitigation

This phase focuses on preventing or minimizing the impact of disasters. It involves measures such as building codes, land-use planning, and public education to reduce vulnerability to hazards. Mitigation efforts can save lives, protect property, and reduce the economic impact of disasters.

2.6 EMERGENCY PROCLAMATIONS AND REQUESTS FOR ASSISTANCE

When circumstances within Doña Ana County indicate the occurrence or threat of occurrence of widespread or severe damage, injury, or loss of life or property from natural, technological, or human-caused incidents, a proclamation of local emergency may be proclaimed. This proclamation is a formal statement by a jurisdiction that a disaster or emergency exceeds response and/or recovery capabilities. A local emergency can be proclaimed during or after an emergency or if an emergency is found to be imminent.

The issuance of a local or state disaster proclamation allows public officials to exercise emergency powers to preserve life, property, and public health following a disaster. Additionally, such an issuance starts a process that may allow state and/or federal financial assistance to be obtained, enabling both individuals and local and state jurisdictions in an impacted area to begin the process of recovery. Figure 1 shows the typical progression of an emergency proclamation and request for assistance.

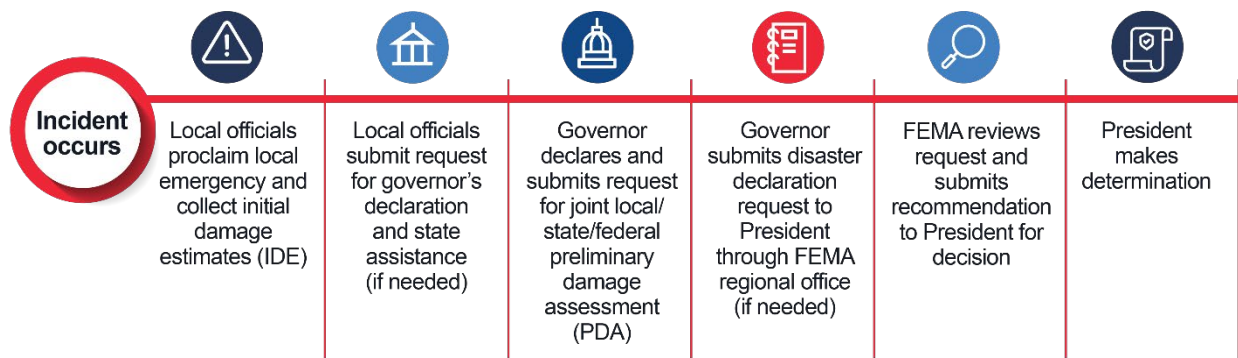


Figure 1: Emergency Proclamation Process

For more information about disaster assistance, refer to Functional Annex J: Recovery.

2.6.1 Local and State Proclamations

Disaster declarations in New Mexico are informed by the New Mexico Disaster Act, which is codified in the New Mexico Statutes Annotated (NMSA) Chapter 12, Article 10. This legislation outlines the powers and duties of the governor and local governments in the event of a disaster or emergency.

A local emergency proclamation is a formal declaration made by local government officials, such as the Doña Ana Board of County Commissioners, in response to a significant incident or disaster that exceeds the community's capacity to respond effectively. This proclamation serves several critical functions:

- **Mobilizes resources.** It enables the local government to mobilize and allocate resources, personnel, and equipment more efficiently to respond to the emergency.
- **Access to funding.** It is necessary to obtain access to certain types of emergency funding and financial assistance from state and federal agencies, which can be crucial for response and recovery efforts.
- **Regulatory flexibility.** The proclamation can grant temporary regulatory relief, such as waiving certain local ordinances, rules, or regulations that might impede emergency response activities.
- **Public awareness.** It raises public awareness about the severity of the situation, encouraging residents to take necessary precautions and follow official guidance.

Subjurisdictions within the County have the authority to declare emergencies in response to incidents affecting their respective areas. To facilitate a coordinated response and ensure situational awareness, subjurisdictions should provide the County with copies of their emergency declarations. This enables the County to assess the broader impact across all jurisdictions, determine the need for a county-wide declaration, and, if necessary, advocate for state-level emergency assistance. Sharing this information allows for a more efficient allocation of resources and enhances the overall effectiveness of emergency management efforts.

A state disaster proclamation, issued by the governor, serves as a formal recognition of a disaster or emergency that overwhelms local capabilities and necessitates state-level intervention. This proclamation has several important functions:

- **Access to funding.** It allows the state to access and allocate emergency funding, including state emergency funds and federal assistance which are critical for immediate response and long-term recovery.
- **Activates state emergency plans.** The proclamation triggers the activation of the state's emergency response plans and may activate the New Mexico State Emergency Operations Center (SEOC) to help facilitate a coordinated and comprehensive response.
- **Federal assistance requests.** The proclamation is often a prerequisite for requesting federal disaster assistance and resources, such as FEMA Stafford Act Assistance.
- **Mobilizes state resources.** It enables the state government to deploy resources, personnel, and equipment from various state agencies to support local response efforts.
- **Public awareness.** It serves as an official communication to the public about the severity of the disaster, encouraging compliance with emergency directives and promoting public safety measures.
- **Regulatory relief.** The proclamation can grant temporary suspension or modification of certain state regulations and requirements that might hinder disaster response and recovery efforts, such as transportation restrictions, healthcare regulations, and business operations rules.

In essence, a state disaster proclamation amplifies the state's ability to manage and mitigate the impacts of a disaster, ensuring that affected communities receive the necessary support and resources to effectively respond to and recover from the incident.

2.6.2 Presidential Declaration of an Emergency

A presidential declaration of emergency supports response activities of the federal, state, and local governments. It authorizes federal agencies to provide essential assistance, including debris removal, temporary housing, and the distribution of medicine, food, and other consumable supplies.

The governor must request a presidential declaration on behalf of local government within five days after the need for federal emergency assistance is apparent.

Supporting documentation required for a presidential declaration of emergency includes all the supporting information required for a governor's proclamation, certification by the governor that the effective response is beyond the capability of the state, confirmation that the governor has executed the state's emergency plan, information describing the state and local efforts, and identification of the specific type and extent of federal emergency assistance needed.

2.6.3 Presidential Declaration of a Major Disaster

Supports response and recovery activities of the federal, state, and local government and disaster relief organizations. Authorizes implementation of some or all federal recovery programs including public assistance (PA), individual assistance (IA), and hazard mitigation.

The governor must request a federal declaration of a major disaster within 30 days of the incident and should provide the following supporting documentation:

- Certification by the governor that the effective response is beyond the capability of the state.
- Confirmation that the governor has executed the state's emergency plan.
- Identification of the specific type and extent of federal aid required.

2.6.4 Other Emergency Proclamations/Declarations

2.6.4.1 Local Health Emergency Declaration

In New Mexico, a local health emergency proclamation is a formal declaration made by local health officials or governing bodies, such as county commissions or city councils, in response to a public health threat that poses a significant risk to the community. This type of proclamation is typically used in situations involving infectious disease outbreaks, environmental health hazards, bioterrorism threats, or other public health emergencies. The key functions and impacts of a local health emergency proclamation in New Mexico include:

- **Access to funding.** It can enable access to emergency funding and financial assistance from state and federal sources. This funding is crucial for supporting the public health response, including costs associated with medical care, public health messaging, and other emergency operations.
- **Authority and mobilization.** It grants local health authorities the power to take immediate and necessary actions to protect public health. This includes the ability to mobilize resources, personnel, and equipment to address the emergency.
- **Public awareness and compliance.** The proclamation raises public awareness about the severity of the health threat, encouraging residents to comply with public health directives and take necessary precautions to protect themselves and others.
- **Public health measures.** It authorizes the implementation of public health measures such as quarantine, isolation, vaccination campaigns, and other interventions designed to control the spread of disease or mitigate the health threat.
- **Regulatory flexibility.** The proclamation allows for the temporary suspension or modification of certain local health regulations and policies that may impede effective response efforts. For example, it might enable expedited procurement processes for medical supplies or allow for temporary health facility expansions.

2.6.4.2 Fire Management Assistance Grant Declaration

A Fire Management Assistance Grant (FMAG) declaration is a mechanism used by FEMA to provide federal funding to state, local, and tribal governments for the mitigation, management, and control of fires on public or private forests or grasslands that threaten such destruction as would constitute a major disaster. This type of declaration is typically used for wildfires and serves several key purposes:

- **Financial assistance.** It provides funds to cover eligible firefighting costs, such as expenses for equipment, supplies, and personnel, both during and after a fire.
- **Prevention of major disasters.** By facilitating an immediate response, the FMAG helps prevent fires from causing extensive damage to property, infrastructure, and natural resources.
- **Resource allocation.** It helps in the timely deployment and effective use of resources, including firefighting crews, equipment, and support services necessary to combat the fire.

To obtain an FMAG declaration, a state must demonstrate that a fire or fires threaten such destruction that would constitute a major disaster and that federal assistance is necessary to manage and control the fire. The declaration process involves submitting a request to FEMA; FEMA then evaluates the situation and determines the eligibility for the grant.

2.6.4.3 USDA Disaster Declarations

Agriculture-related disasters and disaster designations are quite common. One-half to two-thirds of the counties in the U.S. have been designated as disaster areas in each of the past several years, even in years of record crop production.

The Secretary of Agriculture is authorized to designate counties as disaster areas to make emergency loans to producers suffering losses in those counties and in counties that are contiguous to a designated county. In addition to emergency loan eligibility, other emergency assistance programs, such as Farm Service Agency (FSA) disaster assistance programs, have historically used disaster designations as an eligibility requirement trigger.

The streamlined process provides for nearly an automatic designation for any county in which drought conditions, as reported in the U.S. Drought Monitor when that county, or any portion of that county, meets the D2 (Severe Drought) drought intensity value for eight consecutive weeks. A county that has a portion of its area in a drought intensity value of D3 (Extreme Drought) or higher at any time during the growing season would also be designated as a disaster area.

For all other natural disaster occurrences and those drought conditions that are not considered severe, the county must either show a 30% production loss of at least one crop or a determination must be made by surveying producers that other lending institutions will not be able to provide emergency financing.

2.7 ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

2.7.1 General

The AHEOP is based on the premise that all incidents begin and end locally. Unless specifically delegated, local government will retain authority throughout the incident.

The following sections describe how those responsibilities are broken down and distributed among Doña Ana County government officials, staff, and the public. Functional and hazard-specific roles and responsibilities are addressed in the AHEOP annexes.

2.7.2 Board of Commissioners / City Councils

2.7.2.1 Preparedness Responsibilities

The Doña Ana Board of County Commissioners and the city councils have the following ongoing responsibilities related to disaster preparedness within their jurisdiction:

- Review, approve, and allocate funding to support emergency preparedness in departmental budgets within the County/municipality.
- Play an active role in providing overall leadership and guidance for the development of a “culture of preparedness,” both within the government workforce and throughout the community.
- Foster policies that promote personal responsibility and individual preparedness among residents.
- Promote and support volunteer organizations that provide assistance and aid for the community before, during, and after an incident.
- Support educational outreach programs that help prepare residents for incidents.
- Encourage neighborhood networking and contact programs where “neighbors-help-neighbors” during an incident.
- Promote and support programs that provide emergency preparedness outreach and education for at-risk populations, including those with DAFN.

2.7.2.2 Response Responsibilities

The Doña Ana Board of County Commissioners and the city councils have the following ongoing responsibilities related to disaster response within their jurisdiction:

- Serve on the Policy Group when the Doña Ana EOC is activated to provide policy direction on significant emergency or disaster response and recovery issues.
- Initiate, extend, or terminate a local emergency proclamation under the provisions of state, County, and municipal codes.
- Support the Joint Information System (JIS) by sharing only verified and approved information with the community.

2.7.2.3 Recovery Responsibilities

The Doña Ana Board of County Commissioners and the city councils have the following ongoing responsibilities related to disaster recovery within their jurisdiction:

- Be visible and accessible to constituents, listening to their concerns, and providing support and reassurance.
- Engage with community leaders, businesses, and residents to understand their needs and incorporate their input into recovery plans.
- Secure and allocate funds for recovery operations, infrastructure rebuilding, and community support.
- Encourage sustainable development practices that reduce vulnerability to future disasters.
- Ensure that the needs of vulnerable and underserved populations are addressed in recovery plans.
- Ensure accountability and transparency in the use of funds and resources and in the implementation of recovery activities.
- Advocate for the community's needs at the state and federal levels to secure additional support and resources.
- Enact and enforce laws, ordinances, and regulations that facilitate effective recovery and rebuild resilience.
- Communicate effectively with the public to provide updates, reassure the community, and offer guidance on recovery efforts.

2.7.2.4 Mitigation Responsibilities

The Doña Ana Board of County Commissioners and the city councils have the following ongoing responsibilities related to disaster mitigation within their jurisdiction:

- Pass and enforce laws and regulations that support disaster mitigation efforts, such as building codes, land-use planning, and zoning ordinances.
- Ensure that adequate budget resources are dedicated to mitigation and resilience-building activities.
- Support the development and implementation of comprehensive mitigation plans, including hazard vulnerability assessments and risk reduction strategies.
- Promote emergency preparedness initiatives, such as community education programs and training exercises, to ensure readiness for potential disasters.
- Advocate for and invest in resilient infrastructure projects that can withstand natural hazards, such as stormwater management systems and resilient transportation networks.
- Engage with community stakeholders, including residents, businesses, and advocacy groups, to gather input and support for mitigation initiatives.

2.7.3 County / Municipal Managers

2.7.3.1 Preparedness Responsibilities

The County / municipal managers have the following ongoing responsibilities related to disaster preparedness within their jurisdiction:

- Support the development and submission of funding for emergency preparedness in departmental budgets within the County/municipality.
- Play an active role in providing overall leadership and guidance for the development of a “culture of preparedness,” both within the government workforce and throughout the community.
- Foster policies that promote personal responsibility and individual preparedness among residents.
- Promote and support volunteer organizations that provide assistance and aid for the community before, during, and after an incident.
- Support educational outreach programs that help prepare residents for incidents.
- Encourage neighborhood networking and contact programs where “neighbors-help-neighbors” during an incident.
- Promote and support programs that provide emergency preparedness outreach and education for at-risk populations, including those with DAFN.

2.7.3.2 Response Responsibilities

The County / municipal managers have the following ongoing responsibilities related to disaster response within their jurisdiction:

- Assume overall responsibility for the safety and well-being of residents, visitors, and responders, except as delegated by law or official delegation of authority.
- Make use of all available resources of the jurisdiction to cope with a significant incident.
- Transfer or alter the function of County/municipal departments, agencies, or personnel to perform or facilitate emergency services.
- Advise the Doña Ana Board of County Commissioners and the city council on response and recovery activities.
- Communicate policy direction from the Doña Ana Board of County Commissioners and the city council to the Doña Ana EOC Director and agency administrators as appropriate.

2.7.3.3 Recovery Responsibilities

The County / municipal managers have the following ongoing responsibilities related to disaster recovery within their jurisdictions:

- Lead and coordinate the overall recovery efforts, ensuring that all activities are aligned with recovery objectives and community needs.

- Facilitate coordination among various departments and agencies involved in the recovery process.
- Manage and oversee the budget for recovery activities, including securing additional funding if necessary.
- Develop and implement recovery plans that address immediate, short-term, and long-term needs of the community.
- Collaborate with local, state, and federal agencies, NGOs, and private sector partners to enhance recovery efforts.
- Oversee rebuilding and reconstruction projects to ensure they are completed efficiently and in accordance with safety and resilience standards.
- Monitor the progress of recovery efforts to ensure they are on track and meet established goals and timelines, making necessary adjustments based on feedback and changing circumstances.

2.7.3.4 Mitigation Responsibilities

The County / municipal managers have the following ongoing responsibilities related to disaster mitigation within their jurisdictions:

- Coordinate between different municipal departments (e.g., planning, public works, emergency management) to ensure a cohesive approach to disaster mitigation.
- Develop and advocate for policies, ordinances, and regulations that support disaster mitigation, such as updated building codes, zoning laws, and land-use planning.
- Ensure that existing mitigation-related policies and regulations are enforced effectively to reduce vulnerability to disasters.
- Promote preparedness initiatives, such as community education programs and training exercises, to ensure that the community is ready for potential disasters.
- Ensure that resources are appropriately allocated to support mitigation projects and initiatives.
- Monitor the progress of mitigation initiatives to ensure they are on track and achieving their goals.
- Ensure that recovery efforts incorporate mitigation measures to build back better and enhance future resilience.

2.7.4 Office of Emergency Management

2.7.4.1 Preparedness Responsibilities

OEM has the following ongoing responsibilities related to disaster preparedness within their jurisdiction:

- Serve as the lead local government agency for pre-incident planning and preparedness activities.

- Develop and implement a Doña Ana EOC staffing strategy that is built around recruitment, training, implementation, and retention, and which includes alternates to fill EOC positions.
- Oversee the training and exercise of the Doña Ana EOC response team.
- Maintain the AHEOP.

2.7.4.2 Response Responsibilities

OEM has the following ongoing responsibilities related to disaster response within their jurisdiction:

- Provide staff to serve in the role of the Doña Ana EOC Director when it is activated.
- Act as the primary agency for activation and coordination of the Doña Ana EOC.
- Provide subject matter expertise for emergency management activities conducted by the local governments and support of emergency response activities in the jurisdiction.
- Provide staff to act as the Duty Officer 24/7/365.

2.7.4.3 Recovery Responsibilities

OEM has the following ongoing responsibilities related to disaster recovery within their jurisdiction:

- Support the development and implementation of comprehensive recovery plans that address short-term and long-term recovery needs.
- Support the provision of accurate and timely information to the public about recovery efforts, available assistance, and safety measures.
- Provide detailed records of recovery activities, resource allocation, and expenditures to support cost recovery.
- Facilitate state and federal engagement for cost recovery efforts, including the joint preliminary disaster assessment (JPDA), project worksheets, and recovery grants.

2.7.4.4 Mitigation Responsibilities

OEM has the following ongoing responsibilities related to disaster mitigation within their jurisdiction:

- Conduct detailed risk assessments to understand the likelihood and potential impact of various hazards.
- Develop and maintain a comprehensive mitigation plan that outlines strategies and actions to reduce risks.
- Secure funding for mitigation projects through local budgets, state and federal grants, and partnerships with the private sector.
- Conduct public education campaigns to raise awareness about disaster risks and the importance of mitigation measures.

- Engage with community stakeholders to gather input, address concerns, and build support for mitigation efforts.
- Support the implementation of projects to strengthen infrastructure, such as upgrading flood control systems, retrofitting buildings for earthquake resistance, and enhancing stormwater management.
- Monitor the implementation of mitigation projects to ensure they are completed on time and within budget.
- Promote the importance of disaster mitigation at local, state, and federal levels to secure additional support and resources.

2.7.5 County/Municipal Departments and Agencies

2.7.5.1 Preparedness Responsibilities

County/municipal departments have the following ongoing responsibilities related to disaster preparedness within their jurisdiction:

- Become familiar with the contents of this AHEOP and associated annexes and related plans, including departmental roles and responsibilities.
- Develop departmental emergency operating procedures and SOPs to implement assigned duties within the AHEOP.
- Conduct frequent and consistent department-level emergency preparedness training and exercises. (OEM will assist and support this effort.)
- Ensure that workplace incident preparedness supplies are identified and pre-staged to support employee shelter-in-place requirements for incidents.
- Ensure that department personnel are properly trained to accomplish incident duties described in the AHEOP and related SOPs.

2.7.5.2 Response Responsibilities

County/municipal departments have the following ongoing responsibilities related to disaster response within their jurisdiction:

- Ensure (as able to do so safely) the protection of department records, materials, facilities, equipment, and services.
- Activate and implement departmental emergency plans where applicable.
- Activate the department operations center (DOC), if applicable, as needed or requested.
- Deploy requested staff to the Doña Ana EOC.
- Channel department/DOC requests for assistance, operational status updates, and situation updates to the Doña Ana EOC.
- Log emergency actions and expenses incurred, including personnel time, and report costs promptly to the Doña Ana EOC for documentation and possible reimbursement using the appropriate ICS forms.

- Coordinate the release of departmental emergency public information through the Doña Ana EOC or the Joint Information Center (JIC) if one is established for the incident.

Specific department and agency responsibilities related to response operations are covered in AHEOP annexes.

2.7.5.3 Recovery Responsibilities

County/municipal department and agency responsibilities related to disaster recovery are dependent on their function. Examples include:

- Public Works/Roads: Assist in assessing damage to government-owned facilities, properties, or assets, and provide reports to the Doña Ana EOC. Repair and restore damaged infrastructure, such as roads, bridges, and public buildings.
- Public Health: Monitor and address public health concerns, including potential outbreaks of diseases.
- Housing and Community Development: Coordinate temporary housing solutions for displaced residents.
- Social Services: Offer support services such as food assistance, counseling, and childcare.
- Planning and Zoning: Enforce building codes and regulations to ensure safe rebuilding.
- Economic Development: Provide resources and support to local businesses for recovery and reopening.
- Environmental Services: Monitor and address environmental impacts caused by the disaster. Implement environmental restoration projects to rehabilitate affected areas.
- Law Enforcement: Manage traffic and ensure safe access to recovery areas.
- Fire and Rescue: Conduct safety inspections of damaged buildings and infrastructure.
- Finance: Manage the budget for recovery efforts and ensure transparent use of funds. Ensure compliance with financial regulations and conduct audits.

Specific department and agency responsibilities related to recovery operations are covered in Functional Annex J: Recovery.

2.7.5.4 Mitigation Responsibilities

County/municipal departments and agencies have the following ongoing responsibilities related to disaster mitigation within their jurisdiction:

- Provide input on risk assessments and mitigation plans.
- Promote emergency preparedness activities when engaging with the public.
- Suggest, implement, and monitor mitigation projects, as appropriate.

2.7.6 Public

2.7.6.1 Preparedness Responsibilities

The public has the following ongoing responsibilities related to disaster preparedness:

- Learn about the specific risks and hazards that could affect places they frequent, such as home, school, work, and recreational areas.
- Keep up-to-date with local emergency management advice and weather alerts. Know how to receive and interpret warnings and advisories.
- Have an emergency kit at home, with enough food and water to survive for at least three days. Work toward building a cache of supplies that will sustain the home for at least two weeks.
- Develop a family emergency plan so that each member knows what to expect and do during an emergency.
- Know how to turn off gas, electricity, and water to their dwelling.
- Store important documents and records in a safe, easily accessible location, and consider digital backups.
- Obtain first aid and cardiopulmonary resuscitation (CPR) training to be prepared to assist themselves and others in an emergency situation.
- Take part in community or workplace disaster drills to practice and refine emergency response skills.

2.7.6.2 Response Responsibilities

The public has the following ongoing responsibilities related to disaster response:

- Adhere to instructions and advice from local authorities and emergency services, including evacuation orders, shelter-in-place directives, and safety recommendations.
- Keep up-to-date with emergency alerts, weather updates, and information from reliable sources.
- Maintain communication with family members and loved ones, when possible, to ensure everyone's safety and to coordinate plans if separated.
- Report any emergencies or hazards to the appropriate authorities, including fires, gas leaks, or injuries.
- Avoid interfering with emergency response operations by staying away from emergency response areas and not obstructing access for first responders.
- Avoid spreading unverified information or rumors that could cause confusion or panic.
- Help neighbors, especially those who are elderly, disabled, or otherwise in need, with tasks such as evacuating or accessing resources.

2.7.6.3 Recovery Responsibilities

The public has the following ongoing responsibilities related to disaster recovery:

- Follow guidance from local authorities and recovery agencies regarding safety protocols, rebuilding procedures, and available resources.
- Keep up with updates and information from reliable sources to stay informed about recovery efforts and resources.
- Participate in damage assessments or surveys if requested, to help authorities understand the extent of the impact and needs.
- Contribute to community cleanup activities, such as debris removal and environmental restoration, if it is safe to do so.
- Apply for and use available recovery assistance programs, including financial aid, temporary housing, and other support services.
- Be cautious of fraud and scams and ensure that financial aid and insurance claims are handled through legitimate channels.
- Attend community meetings and forums to provide input on recovery plans and ensure that local perspectives and needs are considered.
- Support local businesses that have been affected by the disaster by shopping locally and utilizing their services.

2.7.6.4 Mitigation Responsibilities

The public has the following ongoing responsibilities related to disaster mitigation:

- Participate in mitigation planning efforts, such as surveys and town hall events.
- Make home improvements to reduce vulnerability to hazards, such as reinforcing structures, installing storm shutters, or elevating utilities in flood-prone areas.
- Ensure that any new construction or renovation complies with local building codes and regulations designed to mitigate disaster risks.
- Ensure adequate insurance coverage for property and health to mitigate financial impacts in the event of a disaster.

3 COMMAND AND COORDINATION

3.1 LOCATION, ACTIVATION, AND CONTROL

The relationship between field responders, the Doña Ana EOC, and the JIC is essential for effective emergency response and communication coordination. Relationship dynamics include:

- **Coordination.** Field responders rely on the EOC for operational support, guidance, and resource management. The EOC, in turn, coordinates with field responders to assess needs, prioritize actions, and deploy resources effectively.
- **Communication.** The JIC works closely with both the EOC and field responders to ensure that accurate and timely information is shared with the public and other

interested parties. It collects information from field responders via the EOC, verifies it, and disseminates key messages to maintain public safety and confidence.

- **Support and integration.** The EOC integrates information from field responders into its situational awareness and decision-making processes. It also facilitates communication between different response agencies and supports the JIC in managing public information effectively.

More information about each entity is provided below.

3.1.1 Field Response

Field response includes the actions of law enforcement, firefighters, emergency medical technicians and paramedics, public works employees, and others who interact directly in the field to provide for public health and safety. These first responders are often the first to arrive to the scene of an emergency or disaster and are commonly activated to provide evacuation, rescue, crowd control, medical attention, and utility restoration.

3.1.1.1 Field Command

Doña Ana County operates under an incident command structure to manage emergencies using a standardized methodology. Incident command is assumed by the first responding unit on-scene and is transferred as appropriate to the most qualified personnel. The Incident Commander (IC) is responsible for the overall management of the incident.

Sometimes an incident may cross jurisdictional boundaries or the limits of individual agency functional responsibility. When this occurs, command may enter into a unified command (UC) structure. UC is a team effort process allowing all agencies with geographical or functional responsibility for an incident to assign an IC to a UC organization. The UC then establishes a common set of incident objectives and strategies that all can subscribe to, while protecting agency authority, responsibility, and accountability.

3.1.1.2 Facilities

The IC or UC determines the kinds and locations of ICS facilities based on what is required to support the incident. Common ICS facilities include:

- **Incident Command Post (ICP).** Location of the tactical-level, on-scene incident management (IC or UC and Staff). Depending on the incident, the ICP could be co-located with the Dona Ana County EOC.
- **Incident Base.** Location at which personnel conduct primary support activities, such as planning (may be colocated with the ICP).
- **Staging Area(s).** Location(s) where personnel, supplies, and equipment are temporarily positioned and accounted for while awaiting assignment.
- **Camp(s).** Satellite(s) to an Incident Base, established where they can best support incident operations by providing food, sleeping areas, sanitation, and minor maintenance and servicing of equipment.

All incidents will have an ICP, while other facilities may only be activated for larger incidents.

3.1.1.3 Activation

Field responders are activated via dispatch from public safety answering points (PSAPs). There are three PSAPs within Doña Ana County – the Mesilla Valley Regional Dispatch Authority (MVRDA) which serves as central dispatch, NMSU, and the New Mexico State Police (NMSP).

3.1.1.4 Operating Structure

The following types of command structure may be used to respond to incidents, depending on incident characteristics.

- **Single Command.** A single command is generally established when an incident is contained within and affects a single jurisdiction and/or a single agency has the legal responsibility to manage the principal incident hazard. The lead agency under single command can be established by determining the lead discipline based on the primary uncontrolled hazard element.
- **Unified Command.** When no one jurisdiction, agency, or organization has primary authority and/or the resources to manage an incident on its own, UC may be established. In UC, there is no one “commander.” Instead, UC manages the incident by jointly approved objectives. UC does not affect individual agency authority, responsibility, or accountability.
- **Area Command.** Area Command may be established to oversee the management of a very large incident that has multiple incident management teams assigned to it and/or multiple incidents that are each being handled by a separate ICS organization. This type of command is generally used when there are several incidents in the same area and of the same type that may compete for the same resources, such as two or more hazardous materials spills or fires. Area Command has the responsibility to set overall strategy and priorities, allocate critical resources based on priorities, ensure that incidents are properly managed, and ensure that objectives are met and strategies followed.

For more information about how incident management teams (IMTs) operate in Doña Ana County refer to Functional Annex G: Incident Management Team – Type III.

3.1.2 Doña Ana Emergency Operations Center

3.1.2.1 General

The Doña Ana EOC is the centralized location of emergency response and recovery support operations during incidents. While tactical on-scene operations are conducted from the field, the EOC supports and helps coordinate ICP operations. Primary functions of the EOC include:

- **Continuity of operations and recovery.** Ensures the continuity of essential government and organizational functions during and after an emergency. Begins

planning for recovery and restoration efforts to return to normal operations as quickly as possible.

- **Coordination and communication.** Serves as a central hub for collecting, analyzing, and disseminating information. Facilitates communication between various agencies, organizations, and stakeholders involved in emergency response.
- **Planning and documentation.** Develops and updates Incident Action Plans (IAPs) to outline response objectives, strategies, and resources required for each operational period. Maintains records of decisions, actions taken, and resource usage for accountability and future reference.
- **Policy guidance and decision support.** Provides policy-level guidance and supports strategic decision-making by providing timely and accurate information to decision-makers.
- **Public Information.** Coordinates with public information officers (PIOs) to disseminate accurate and timely information to the public and media. Develops and distributes public advisories, warnings, and information on protective actions (delegated to the JIC, if activated).
- **Resource management.** Coordinates the allocation and deployment of resources (personnel, equipment, supplies) to affected areas. Manages logistics and ensures that necessary resources are available and distributed where needed.
- **Situational awareness.** Continuously monitors the situation, gathers real-time data, and provides updates on the evolving situation. Creates and maintains a common operating picture to ensure that all stakeholders have a shared understanding of the situation.
- **Support to field operations.** Provides operational support to field responders, ensuring they have the necessary resources and information to perform their tasks. Maintains direct communication with field command to synchronize efforts and resolve issues.

The Doña Ana EOC utilizes the Incident Support Model (ISM) as the command-and-control structure. Within this structure, the EOC is organized into sections to manage operations (see below).

3.1.2.2 Facilities

3.1.2.2.1 Physical

The physical Doña Ana EOC is located at 4201 Tortugas Trail Las Cruces, NM 88011.* The facility is 15,000+ facility on a 7.45 acre site with a warehouse, back up dispatch center, and classroom. Access is controlled via secure credentialling and key card entry.

The alternate facility is located at the 1170 N. Solano Dr. Suite O, Las Cruces, NM 88001.

**Note: A new facility is being built and is anticipated to be ready approximately a year from the adoption of this plan.*

3.1.2.2.2 Virtual

The Doña Ana EOC may be operated in a virtual or hybrid environment to enable it to expand when physical space is limited, to create a safer operating environment (e.g., for social

distancing measures or if access to the EOC is impeded), to include additional interested parties from the Whole Community who may not be able to be physically present, or to support coordination during incidents in which conditions do not require in-person coordination to perform EOC functions.

Virtual Doña Ana EOC operations are conducted using Microsoft Teams.

All EOC operations are supported using WebEOC and supplemental collaboration tools such as email and Slack (instant messaging and collaboration platform).

3.1.2.3 Activation

3.1.2.3.1 OEM Duty Officer Notification

Any incident that has the potential to escalate to a point that could necessitate Doña Ana EOC activation should be reported to the Doña Ana OEM Duty Officer immediately at 575-647-7918 (or through MVRDA).

It is better to notify Doña Ana OEM early of a potentially expanding incident and then stand them down than delay notification. Delays in notification can create delays in incident support and coordination.

3.1.2.3.2 Activation Authority

The Doña Ana EOC may be activated as needed to support Doña Ana County emergency operations. The EOC may be activated by one of the following individuals:

- City or County Manager
- Emergency Manager
- Elected Officials (BOCC and/or City/Town/Village Councils)
- Incident Commander

3.1.2.3.3 Activation Triggers

The Doña Ana EOC may be activated for various reasons based on the needs of a jurisdiction, organization, or IC; the context of a threat; the anticipation of events; or in response to an incident.

3.1.2.3.4 Activation Levels

Depending on the nature and the scope of the emergency, the Doña Ana EOC may be activated to one of four levels of activation that range from 4 (lowest) to 1 (highest, most complex). The nature and the scope of the incident will determine which specific EOC positions will be activated.

Level 4 (Daily Operations)

Situation: Local resources at the scene of minor incidents are sufficient to coordinate and address all incident issues without EOC support.

Staffing: Emergency manager or designee

Action: Monitor information for awareness and determination of need to escalate activation status.

Level 3 (Monitoring)

Situation: One or more of the following triggers is present:

- Significant weather advisories
- Security advisories from fusion center or state/national law enforcement agency
- A hazardous materials (HAZMAT) incident
- A significant local, national, and international event planned within the following 24-72 hours

Staffing: Conduct staffing availability check and standby notice. Partial and/or virtual activation is possible.

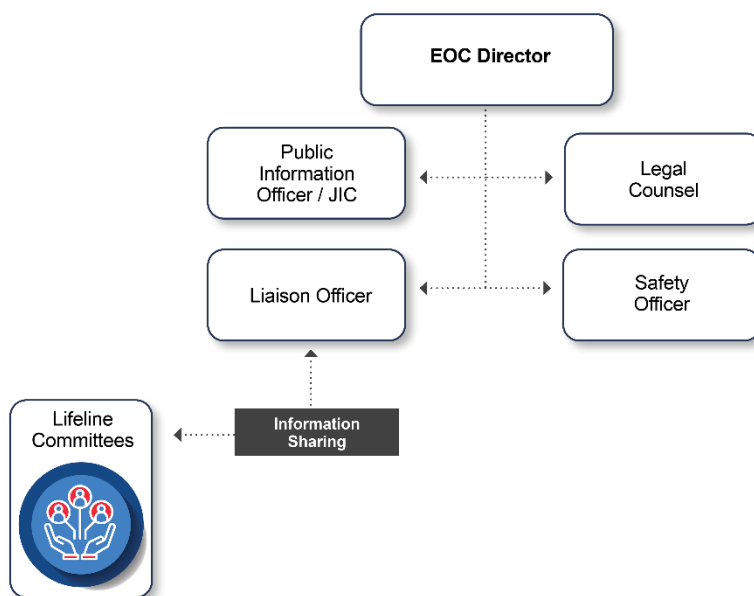


Figure 2: EOC Level 3 Organization

Action: All activities from a Level 4 activation continue. In addition, new activities include situation analysis, notification, and resource coordination, and may include public information and warning, and other emergency functions.

Notification: Key EOC personnel must be contacted. Senior officials (county and city managers, police chiefs, sheriff, and fire chiefs) and chief elected officials may be notified; notification via email is acceptable.

Level 2 (Emergency Operations)

Situation: One or more of the following triggers is present:

- An incident is imminent (e.g., slow river flooding, predictions of hazardous weather, elevated threat levels).

- More than one jurisdiction becomes involved in an incident and/or the incident involves multiple agencies.
- The IC or UC indicates an incident could expand rapidly, involve cascading effects, or require additional resources.
- Significant impacts to the population are anticipated.
- A similar incident in the past led to a Doña Ana EOC activation.
- A municipality or organization within the county has activated its EOC and requested activation of the Doña Ana EOC to support its emergency operations.

Staffing: Activate section leads and key JIC personnel at a minimum. Partial and/or virtual activation is certain.

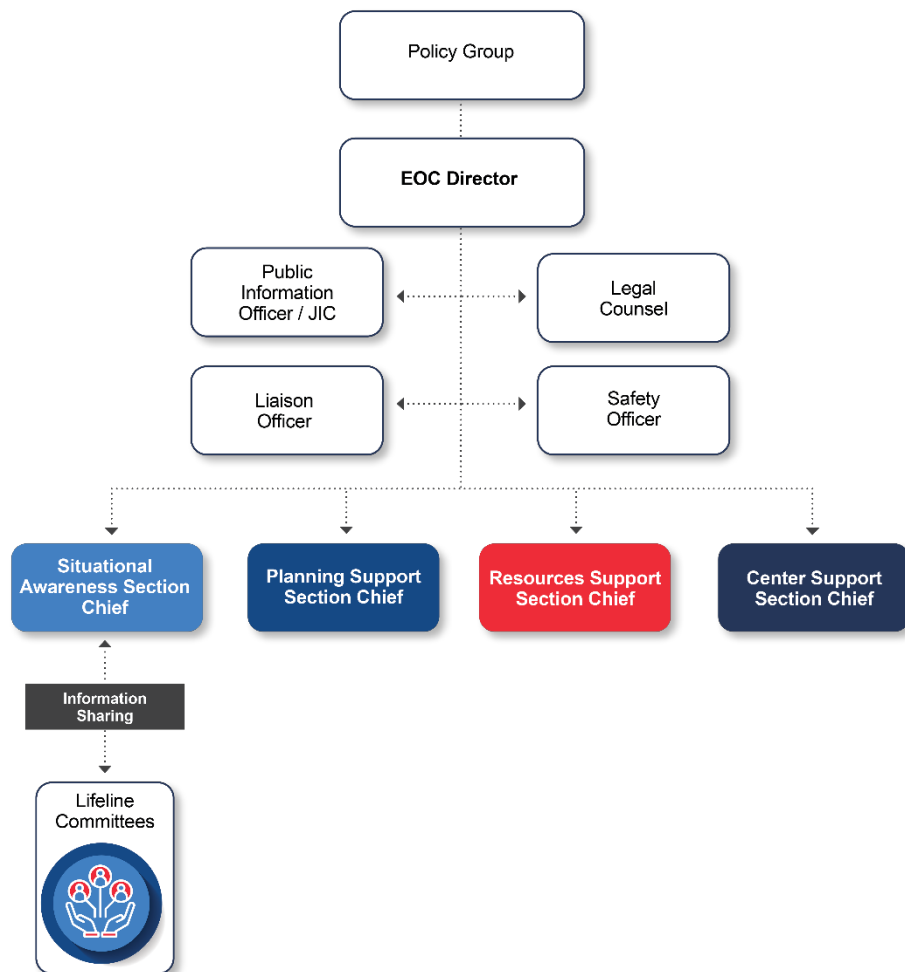


Figure 3: EOC Level 2 Organization

Action: All activities from Level 3 activation continue. In addition:

- A local disaster or emergency declaration may be made.

- The AHEOP and appropriate annexes are activated.
- Information is monitored, exchanged, and coordinated about the efforts and combined services and assets responding to the incident (size-up summaries).
- In conjunction with the IC, strategic objectives, priorities, and contingency options are formulated.
- Policy questions and executive decisions are identified and referred to the policy group for resolution.
- EOC staffing needs are identified and activated.
- Resource and assistance requests are identified and supported.
- Reports and records of all activities are documented and maintained.
- Appropriate advice and information are communicated to operational personnel and PSAP(s).

Notification: Additional support EOC personnel must be contacted. Senior officials and chief elected officials must be notified, and contact (via phone) should be attempted. The SEOC must be notified; notification via email is acceptable.

Level 1 (Disaster Operations)

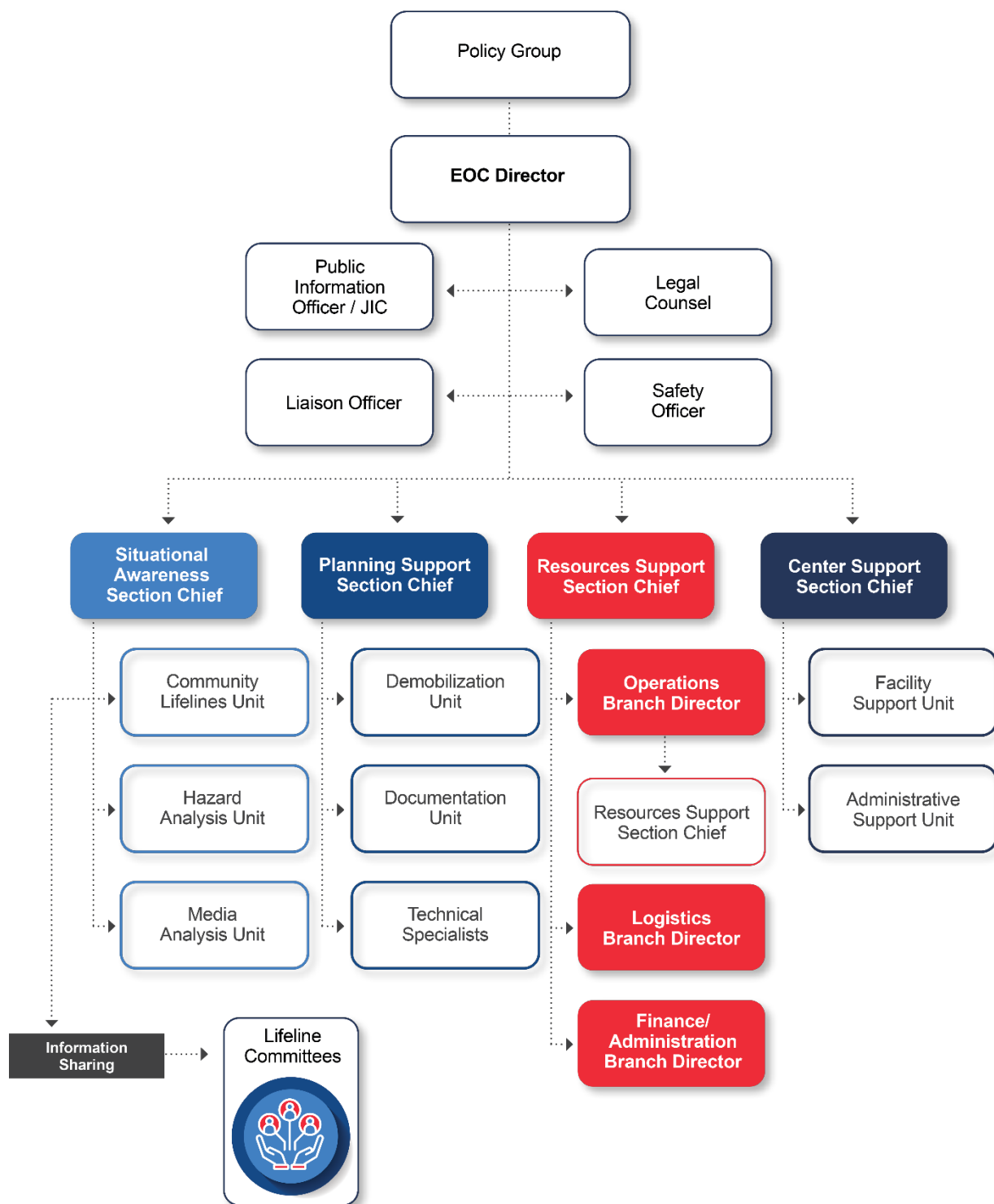


Figure 4: EOC Level 1 Organization

Situation: One or more of the following triggers is present:

- A request for the issuance of a state or federal emergency or disaster declaration has been made.

- An event/incident is occurring or imminent that has exceeded the capabilities of the OEM.
- An event/incident has significant regional and/or federal involvement.
- An issuance of a specific Homeland Security alert advisory for New Mexico, to prepare for incoming federal resources.

Staffing: A full roster of EOC staffing is activated, and a staffing plan for ongoing operations is developed.

Action: All activities from Level 3 activation continue. In addition, there may be coordination and integration with state and federal support.

Notification: Additional support EOC personnel must be contacted. Senior officials and chief elected officials must be notified, and contact (via phone) should be attempted until contact is made. The SEOC must be notified, and contact (via phone) should be attempted.

3.1.2.4 Operating Structure

Dona Ana's operating structure, the Incident Support Model (ISM), is a variation of the ICS structure that separates the information management and situational awareness function from the ICS Planning Section, while combining the functions of the ICS Operations and Logistics Sections with the comptroller/purchasing functions from the ICS Administration/Finance Section. EOC staff in jurisdictions or organizations using an ISM structure typically focus exclusively on support functions rather than on operations or managing actual response/recovery efforts.

Similar to the ICS/ICS-like model, the director of an ISM EOC is supported by personnel designated to key functions, subject matter experts, and technical specialists. Staff supporting the EOC director typically include a PIO and may also include roles such as a legal advisor. The General Staff sections consist of Situational Awareness, Planning Support, Resources Support, and Center Support, which are described in greater detail below.

3.1.2.4.1 Policy Group

The policy group is comprised of elected and appointed officials and senior leaders who provide overarching strategic and policy direction in coordination with the EOC Management to ensure effective emergency response and recovery efforts.

3.1.2.4.2 EOC Management

The EOC Director oversees and directs emergency response and recovery efforts, including establishing the EOC, activating staff, coordinating with public information and liaison officers, legal counsel, and senior officials, and managing fiscal expenditures. They ensure effective communication and coordination with various stakeholders and jurisdictions.

3.1.2.4.3 Officers, Liaisons, and Advisors

The ISM EOC director's staff may include a PIO, a legal advisor, and a liaison officer on an as-needed basis. During Level 2 or 3 Operations, the Liaison Officer role may be filled by emergency managers from unaffected jurisdictions. Depending on the incident and its impacts on specific populations within the community, the EOC management may appoint advisors on

an as-needed basis to inform incident support efforts. When needed, the legal counsel assesses legal risks and liabilities, advises the EOC director on emergency actions and legal matters, and represents the jurisdiction in dealings with regulatory agencies.

3.1.2.4.4 Support Staff

- **Situational Awareness Section.** The Situational Awareness Section staff are tasked with collecting, analyzing, and disseminating incident information. They create and provide various products for EOC policy-level leadership, public affairs, and other stakeholders. This section elevates the functions of the ICS Planning Section Situation Unit to a General Staff position in the EOC, reporting directly to the EOC director. They also handle requests for information, develop reports, briefings, and presentations, integrate geospatial and technical information, and support public warning messages.
- **Planning Support Section.** The Planning Support Section staff offer a range of current and future planning services, including developing contingency, deactivation, and recovery plans. They assist in achieving the shared goals of multiple jurisdictions and organizations involved in managing the incident and coordinate a standard planning process to meet the objectives of the EOC leadership, fostering unity of effort among all organizations represented in the center. They work closely with the ICS Planning Section to ensure both on-scene and EOC personnel have appropriate contingency plans.
- **Resource Support Section.** The Resources Support Section staff ensure that on-scene incident management personnel have the necessary resources and operational support. They source, request/order, and track all resources, including supplies, equipment, and personnel from departments and agencies represented in the EOC, community organizations, mutual aid/EMAC resources, or nongovernmental partners, as well as items purchased or leased.

Note: Departments and agencies typically represented in an EOC generally have access to resources specific to their responsibilities. A typical ICS Logistics Section has expertise in ordering resources through mutual aid, purchasing/contracting/leasing, or from external government organizations via requests for assistance. Funding for purchases/contracts/leases or reimbursement of expenses would then be usually handled in the ICS Administration/Finance Section. ISM EOCs, such as Dona Ana, combine all these functions in the Resources Support Section, providing a one-stop shop for acquiring, deploying, and tracking resources and services.

- **Center Support Section.** EOCs require a variety of communications, information technology (IT), administrative, and general services, as well as staff support, such as food, to function effectively. The Center Support Section staff support the needs of the facility and staff in the EOC and any associated facilities such as a JIC. They communicate and gather requirements for supplies, equipment, administrative processes, security, maintenance, and other logistics to ensure the EOC staff have the resources and capabilities required to perform their roles.

3.1.3 Joint Information System

The JIS is the broad mechanism that organizes, integrates, and coordinates information to ensure timely, accurate, accessible, and consistent messaging activities across multiple

jurisdictions and/or disciplines and with the private sector and NGOs. It includes the plans, protocols, procedures, and structures used to provide public information.

At times, the Doña Ana EOC may choose to activate a JIC. The JIC is a facility that houses JIS operations. In such cases, the JIC will be the central location that facilitates the operation of the JIS. Personnel with public information responsibilities from multiple agencies, departments, and other local governments use the JIC to perform critical emergency information functions, crisis communications, and public affairs functions.

For more information about how the JIS/JIC is executed in Doña Ana County, refer to Functional Annex H: Joint Information Center.

3.2 INCIDENT ACTION PLANNING

The incident action planning process is central to managing incidents. From this process, an Incident Action Plan (IAP) is created.

- **IAP.** The plan developed at the Field response level, which contains objectives reflecting the overall incident strategy and specific tactical actions and supporting information for the next operational period. The plan may be oral or written.
- **ISP.** The Incident Strategic Plan (ISP) outlines the overall strategy and long-term objectives for managing an incident. It serves as a guide for developing specific IAPs. The ISP helps ensure that all response activities are aligned with the overarching goals and priorities set by the IC/UC.

IAPs help synchronize operations and ensure that operations support incident objectives. Using a disciplined system of planning phases and meetings fosters collaboration/partnerships and keeps incident operations focused.

The incident action planning process has five phases:

- Understand the situation
- Establish incident objectives
- Develop the plan
- Prepare and disseminate the plan
- Execute, evaluate, and revise the plan

Incident action planning is used for field response and may happen formally or informally. For an incident that requires Doña Ana EOC activation, incident action planning is a formal process with established times for planning meetings and a written, approved IAP for each operational period. The Doña Ana EOC utilizes a combination of standard and modified ICS forms for creation of its IAP.

3.3 EMERGENCY OPERATIONS

The activities to support emergency operations and related considerations are outlined in AHEOP functional and hazard-specific annexes. Upon notification of a probable or actual event

or incident, OEM will evaluate the situation to determine which annex(es) should be activated. The policies and procedures within these annexes will guide emergency operations.

3.4 COORDINATION

In their role as the coordinating entities, OEM must coordinate effectively both horizontally and vertically with multiple interested parties before, during, and following a disaster.

3.4.1 Coordination with Field-Level Incident Command Posts

Tactical management of responding resources is always under the leadership of the on-site IC/UC at the ICP. ICs or their designee may report on-site to operate in a shared space in the Doña Ana EOC, and/or the EOC may send a liaison to the field to help support communication efforts – this will be incident-specific.

The IC is responsible for conducting an incident size-up and must report the findings and additional resource needs to the Doña Ana EOC as soon as safely possible. They will continue to interface with the EOC on situational awareness, operational needs, and resource requests. The EOC will support first responders by coordinating the management and distribution of information, resources, and restoration of services.

3.4.2 Coordination with Department Operations Centers

A DOC is a location used by a municipal, county, or private sector (e.g., utility company) department as a coordination point for department resources during major incidents and planned events. DOCs play significant roles during an incident. They may support the incident response by providing subject matter expertise, specialized resources, and operational support.

The Doña Ana EOC will coordinate with DOCs to facilitate the requests and acquisition of resources and to share information. The EOC Liaison is responsible for establishing communications and coordination with these entities.

3.4.3 Coordination with Private Sector and Community-Based Partners

Private sector businesses and NGOs can provide key operational support during an incident. This can be accomplished through the purchase or donation of personnel, supplies, or equipment, plus financial or technical assistance support. Additionally, organizations representing underserved and diverse populations can serve as resources, influencers, and cultural brokers to those populations. These entities are encouraged to coordinate with the EOC prior to, and during incidents, through the established Lifeline Committees.

3.4.4 Coordination with Municipalities and Special Districts

Special districts are local governments; political subdivisions authorized by state statute to provide specialized services the County and municipalities do not provide. Both special districts and cities may operate their own emergency management programs and may operate their own EOCs.

Special districts and municipalities can seek support through OEM and can request activation of the Doña Ana EOC to support and coordinate their efforts. They must submit local proclamations through the County as well as resource requests from state or federal entities. However, these entities retain primary responsibility for response and recovery efforts within their jurisdictions.

3.4.5 Coordination with External Jurisdictions

It is important to coordinate with neighboring counties during incidents that directly (e.g., wildfire spanning both jurisdictions) or indirectly (e.g., an evacuation that necessitates sheltering in a host jurisdiction) affect them. Coordination may include communication, information sharing, unified command, public information and messaging, cost sharing, or resource sharing and allocation.

Assistance from external jurisdictions may be available through existing local and state procedures for mutual aid requests. Additional information on mutual aid is provided in Section 5 - Resource Management.

Doña Ana County shares a state border with El Paso County in Texas. Coordination with El Paso County must align with agreements and requirements established between the two states and the federal government. This includes compliance with mutual aid agreements, resource-sharing protocols, and legal considerations regarding cross-border emergency response.

Additionally, Doña Ana County shares international borders with the Juárez and Ascensión Municipalities in northern Mexico. Cross-border coordination must adhere to applicable treaties, protocols, agreements, and requirements established by the U.S. and Mexican national governments. This includes collaboration on public safety, emergency response, and information-sharing mechanisms to support mutual preparedness and response efforts.

When coordinating with external jurisdictions, it is important to ensure that legal frameworks support cross-jurisdictional coordination, including liability, authority, and jurisdictional issues.

3.4.6 Coordination with Tribal Governments

As sovereign nations, tribal governments can seek or provide support in the same way that a local government does or can go directly to the federal government. Additionally, tribes may interact with the Doña Ana EOC in a government-to-government role (if the incident is on tribal trust land) or as a liaison (if the incident is on identified ancestral territory).

Although there are no tribal government headquarters within the county, it is important to understand their role within the regional response structure and their valid interest in their

homeland. Coordination is suggested for input on natural and cultural resource protection and preservation in the face of disaster (e.g., engagement with tribal resource advisors when using bulldozers in potentially sensitive areas).

3.4.7 Coordination with the State of New Mexico

Coordination between the Doña Ana EOC and the SEOC is crucial and must be established and maintained throughout the duration of the event, similar to coordination with field response units. This coordination will follow functional lines whenever possible, such as the Doña Ana EOC Planning Support Section working directly with the SEOC Planning Section.

Frequent interactions will involve the exchange of situational information and coordination of local resource requests. These interactions should adhere to established information handling protocols. The deployment of SEOC liaisons to the Doña Ana EOC will be situation-dependent, similar to field deployments.

Coordination may include, but is not limited to, providing situation information to the SEOC, coordinating logistics for official visits or mutual aid resources, and clarifying resource requests or anticipated needs.

3.4.8 Coordination with the Federal Government

Examples of these federal agencies include FEMA, the National Weather Service (NWS), and the United States Department of Agriculture (USDA).

The federal government can play a leading role in the response when incidents occur on federal property (e.g., national parks) or when the federal government has primary jurisdiction (e.g., an ongoing terrorist threat or attack or a major oil spill). Various federal departments and agencies have their own authorities and responsibilities for responding to or assisting with incidents. This means that, depending on the incident, different federal departments or agencies lead the coordination of the federal government's response.

Some major incidents may necessitate assistance to state and/or local governments from the federal government. The federal government maintains a wide range of capabilities and resources needed to address domestic incidents. In most instances, the federal government plays a supporting role to the local government. For example, the federal government assists when the president declares an emergency or major disaster. Federal assistance is requested through the SEOC or the Joint Field Office (JFO) if one is established.

3.5 DEMOBILIZATION

The following conditions will be considered and/or met prior to demobilizing incident support personnel:

- **Availability of local resources.** Local agencies and resources are capable of managing the remaining tasks and needs. External assistance is no longer essential for maintaining operations.

- **Documentation and debriefing.** All necessary documentation and reports have been completed. Debriefing sessions have been held to gather lessons learned and feedback from personnel.
- **Financial considerations.** The financial impact of continuing operations outweighs the benefits of maintaining a large presence.
- **Mission objectives achieved.** The primary objectives of the response operation have been successfully met. The situation has stabilized to a point where the immediate threat to life and property has been mitigated.
- **Planning and communication.** A demobilization plan has been developed and is in place. Clear communication has been established with all personnel regarding the demobilization process and timeline.
- **Psychosocial support.** The mental and emotional well-being of personnel has been considered, and support services are available if needed.
- **Safety and well-being.** The risk to the public has been mitigated. Conditions are safe for personnel to return to their normal duties or home base.
- **Transition to recovery.** The operation has shifted from the response phase to the recovery phase. Long-term recovery and restoration efforts can be managed without the same level of personnel.

Effective demobilization is a critical aspect of incident management, ensuring that resources are efficiently and safely returned and that personnel are adequately supported throughout the process.

4 COMMUNICATIONS AND INFORMATION MANAGEMENT

Communications and information management includes identifying essential elements of information (EIs) to ensure personnel gather the most accurate and appropriate data, translate it into useful information, and communicate it with appropriate personnel to support effective decision-making.

There are both internal and external stakeholders that rely on accurate and timely communication of information. This section primarily addresses internal stakeholders.

For more information about how public information and warnings are executed in Doña Ana County, refer to Functional Annex H: Joint Information Center.

4.1 GENERAL

During an incident, personnel need timely and accurate information to make decisions. Information is used for many functions within ICS, EOCs, multiagency coordination (MAC) groups, and JISs, including aiding in planning; communicating with the public, including emergency protective measures; determining incident cost; determining the need for additional

involvement of NGOs or private sector resources; identifying safety issues; and resolving information requests.

4.1.1 Use of Lifelines

Doña Ana County has adopted the use of FEMA Community Lifelines to receive, analyze, and report the status of critical functions in the jurisdiction. These are listed in Figure 5.

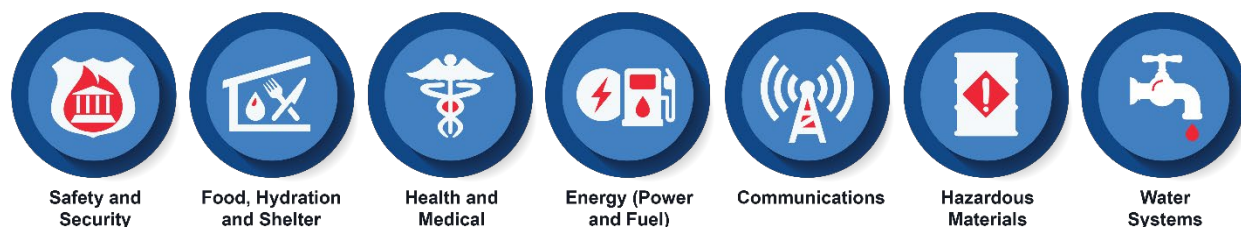


Figure 5: Community Lifelines

Lifelines enable the continuous operation of critical government and business functions and are essential to human health, safety, and economic security. Lifeline committees have been established within Doña Ana and meet frequently to evaluate community lifelines, focusing on incident impacts, allowing for an assessment of the overarching impacts on the community. By focusing on community lifelines, incident impact information is used to build clear situational awareness focused on stabilization and restoration of key services and elements of the community, keeping response and support staff and decision-makers informed.

The Planning P drives the cyclical process of assessing the current situation based on community lifelines and determining stabilization targets for each community lifeline. With a focus on building and maintaining situational awareness, the EOC produces Situation Reports (SitReps) as part of the Planning P cycle. In turn, the Planning P can drive the development of SitReps through the EOC IAP development process. The EOC IAPs are developed through analysis of impacts on all seven community lifelines, the establishment of stabilization targets for all impacted community lifelines, and the defining response activities that result in meeting stabilization targets.

Lifeline information is divided between five colors (see Figure 6) for ease of understanding and sharing of information.

Unknown Impact	Indicates the extent of disruption and impacts to lifeline services is unknown.
Significant Impact	Indicates there are severe challenges and obstacles hindering the essential services and resources associated with the lifeline. Immediate attention and resources are required to address the situation and restore functionality.
Moderate Impact	Indicates that there are disruptions or limitations to the delivery of normal, pre-incident services and resources. The situation requires attention and proactive measures to prevent further deterioration and ensure community needs are met. Restoration of this lifeline is still in progress and the community has not returned to pre-incident levels of service. This includes instances in which lifeline restoration is being addressed through temporary means.
Minimal Impact	Indicates that the lifeline is functioning at pre-incident levels, with only minor disruptions or limitations.
Administrative	Does not indicate an operational status or condition; used for administrative purposes such as presentations and briefings.

Figure 6: Lifeline Status

Lifelines SitReps are provided in Volume IV: Supplemental Materials.

4.1.2 Essential Elements of Information

Some information is considered more critical than others. EEI are information that should be communicated in a timely fashion to the Doña Ana EOC and may be preidentified to support decision-making and ensure important details are shared to effectively manage and execute an operation. Specific EEI related to particular functions or hazards are located within the appropriate annexes/appendices. EEI may also be defined within or assigned to lifelines. EEI common to all incidents include:

- Threats/hazards to incoming responders and the public.
- Injuries and fatalities.
- Immediate resource needs.
- Deployments and/or demobilizations.
- Changes in conditions on the ground.
- Conditions that affect the capability to respond.

4.2 INFORMATION COLLECTION

4.2.1 Monitoring and Detection

Monitoring and detection of potential and real-world incidents are crucial before, during, and after an incident. Local governments regularly use the following methods for monitoring and detection:

- Public safety answering points (PSAPs)
- NWS
- New Mexico State Police (NMSP)
- New Mexico Department of Homeland Security and Emergency Management (DHSEM)
- Adjacent jurisdictions

Whether during an active incident or normal operations, all agencies involved in the emergency management system in the county have a responsibility for the monitoring and detection of threats.

4.2.2 Situation Assessment

4.2.2.1 Roles and Responsibilities

4.2.2.1.1 Field Assessment

The first responder to arrive at the scene of an incident assesses the situation and provides their findings to dispatch and/or other incident support organizations. These organizations use this initial assessment to assign resources and make other incident-related decisions.

Ongoing information is obtained from field-level responders through status calls and situation reports from other agencies at all levels of government, inspections of infrastructure and facilities, and windshield surveys to acquire damage assessments and human impact. Information may also be collected from social media, calls from the community, and other public reports.

4.2.2.1.2 EOC Assessment

When the Doña Ana EOC is activated, the Situational Awareness Section is responsible for gathering and updating information from a variety of sources throughout the incident response. In addition to the avenues for information collection identified in Section 4.2.1, information should also be collected from Lifeline organizations that could potentially be impacted by the incident. The Lifeline Sitreps are a valuable tool for collecting and consolidating this information.

4.2.2.2 Levels of Assessment

4.2.2.2.1 Rapid Assessment

Rapid assessments are made within the first few hours of an incident. It involves a quick evaluation of the on-scene situation and focuses on collecting and organizing information that will help to prioritize immediate response activities, distribute essential resources, and facilitate the decision to seek additional outside assistance.

The rapid assessment will include, but is not limited to:

- Area or jurisdiction affected.
- Critical facilities damaged or destroyed.
- Emergency proclamations.
- Evacuations.
- Known fatalities.
- Known injuries.
- Mutual aid activated.
- Resources required.
- Structural safety of affected buildings (public/private).

As additional information becomes available assessment teams will provide updates to the Doña Ana EOC, which passes the information on to the DHSEM.

4.2.2.2.2 Detailed Assessment

Detailed assessments involve thorough analysis of all aspects of the disaster or emergency and may take up to several days or weeks to complete. The primary focus is on collecting information that will help officials document the extent of the damage to substantiate the need for state or federal aid for recovery activities. Detailed assessments are also critical to providing the public, local officials, and media with vital information.

Detailed assessments will include, but are not limited to:

- Confirmed fatalities.
- Confirmed injured.
- Confirmed missing persons.
- Homes and businesses with damage.
- Persons affected in the disaster area.
- Persons evacuated or sheltered in place.
- Persons in shelter.
- Shelters open and types.

4.3 VERIFICATION AND ANALYSIS

All information acquired during an incident by local government, including information gathered through the Doña Ana EOC, should be verified and potentially analyzed before disseminating it further and before using it for decision-making or providing direction to staff.

Effective methods for verification of information include:

- **Consistency check.** Ensure the information is consistent with known facts and patterns from previous reports and data. Look for any discrepancies or anomalies that need further investigation.
- **Cross-check with multiple sources.** Use multiple independent sources to confirm the information. Cross-reference reports from different agencies, local authorities, and credible media outlets.
- **Direct communication.** Contact reliable and official sources directly, such as local government offices, emergency services, and trusted community leaders.
- **Official data and reports.** Rely on official data and reports from national and international organizations like FEMA, Centers for Disease Control and Prevention (CDC), World Health Organization (WHO), and the American Red Cross (ARC). Use data from reliable and established databases and information systems.
- **On-site verification.** Deploy field teams or trusted individuals to verify the situation on the ground. Use real-time reporting tools and apps that allow field teams to send updates and images directly.
- **Use of technology.** Employ geographic information system (GIS) and satellite imagery to get real-time visual confirmation of affected areas. Utilize drones for aerial surveillance to gather accurate information from hard-to-reach areas.
- **Validation by experts.** Consult with subject matter experts or specialists relevant to the disaster type (e.g., meteorologists for weather-related events, seismologists for earthquakes).

Effective ways to analyze such information include:

- **Data categorization.** Classify data by urgency and relevance, focusing on critical life-saving information first. Organize data into categories such as infrastructure damage, casualty numbers, resource needs, and weather conditions.
- **Input from experts.** Engage experts in fields such as meteorology, geology, public health, and logistics to interpret specialized data.
- **Predictive modeling.** Develop and analyze simulation models to prepare for different potential developments.
- **Trend analysis.** Compare current data with historical disaster data to identify patterns and predict outcomes. Continuously update and analyze data to track the evolution of the disaster and adapt response strategies.
- **Visualization.** Use visual aids to simplify complex data and highlight key trends and insights. Visualize geographic data to identify affected areas and resource deployment

needs. Create dynamic dashboards to provide a real-time overview of critical metrics and information.

The Situational Awareness Section has overall responsibility for this task but should work closely with the JIS/JIC or lead PIO to coordinate these efforts.

4.4 DISSEMINATION

Effective internal information dissemination during a disaster response is critical for ensuring that all team members are informed and coordinated.

Common methods include:

- **Cooperator calls.** The Doña Ana EOC may host cooperator calls with operational partners to disseminate information. Cooperator calls may include participation by subject matter experts (SMEs), such as the NWS, to answer questions from attendees.
- **Internal communication tools.** This includes email, instant messaging (e.g., Slack, Teams), shared drives, phone calls, etc.
- **Liaison officers.** Individuals assigned to facilitate communication and information flow between the Doña Ana EOC and cooperative partners and assisting agencies and organizations.
- **Regular briefings and meetings.** Shift change briefings provide detailed updates to incoming shifts to ensure continuity and situational awareness. Incident Action Planning meetings focus on developing and updating the IAP for the next operational period.
- **Situation reports (SitReps).** Regular SitReps provide comprehensive updates summarizing key information, resource status, and operational progress. Flash reports provide quick updates on significant events or changes in the situation.
- **Status boards and displays.** Large screens can display real-time information, maps, and key metrics. Whiteboards or bulletin boards are often used for posting critical updates, tasks, and other essential information.

Using a combination of these methods ensures that all assigned personnel and interested parties are kept informed, enabling coordinated and effective disaster response efforts.

4.5 HANDLING OF INFORMATION

4.5.1 Sensitive Information

At times, response and recovery personnel may be privy to sensitive information that could be deemed harmful if released to a wider audience. All staff and volunteers are expected to maintain confidentiality when requested, to respect any confidentiality designations on documentation, and to only release information through established channels and approval processes. All electronic information should only be shared through approved platforms in adherence with local government policies and procedures.

Specific types of sensitive information are described below. Note that this list is not exhaustive.

4.5.1.1 Personally Identifiable Information

Personal Identifiable Information (PII) is defined as any representation of information that:

- Permits the identity of an individual to whom the information applies to be reasonably inferred by either direct or indirect means.
- Directly identifies an individual (e.g., name, address, social security number or other identifying number or code, telephone number, email address, etc.).
- An agency intends to use to identify specific individuals in conjunction with other data elements, i.e., indirect identification. (These data elements may include a combination of gender, race, birth date, geographic indicator, and other descriptors.)

The loss of PII can result in substantial harm to individuals, including identity theft or other fraudulent use of the information. It is the responsibility of personnel to protect the data to which they have access.

4.5.1.2 Health Insurance Portability and Accountability Act

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) is a federal law that required the creation of national standards to protect sensitive patient health information from being disclosed without the patient's consent or knowledge. The U.S. Department of Health and Human Services (HHS) issued the HIPAA Privacy Rule to implement the requirements of HIPAA. The HIPAA Security Rule protects a subset of information covered by the Privacy Rule.

The Privacy Rule standards address the use and disclosure of individuals' protected health information (PHI) by entities subject to the Privacy Rule. These individuals and organizations are called "covered entities." It is unlikely that Doña Ana EOC staff will encounter PHI, but there are circumstances related to public health and safety in which it is possible. All Doña Ana EOC staff who may encounter PHI should review additional training and resources provided on the HHS website or through their agency or department leadership.

4.5.1.3 Protected Critical Infrastructure Information

Congress created the Protected Critical Infrastructure Information (PCII) Program under the Critical Infrastructure Information Act of 2002 (CII Act) to protect information voluntarily shared with the government on the security of private and state/local government critical infrastructure.

Only authorized federal, state, and local government employees or government contracted personnel who are trained and certified in the strict safeguarding and handling requirements, have a need-to-know, have homeland security responsibilities, and sign a nondisclosure agreement (nonfederal employees only) may access PCII.

PCII is marked with "PROTECTED CRITICAL INFRASTRUCTURE INFORMATION" in the headers and footers to alert users of the information's status and protection requirements.

4.5.1.4 Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) is a crucial federal law in the United States that safeguards the privacy of student education records. Enacted in 1974, FERPA grants parents and eligible students the right to access, review, and request amendments to the student's education records. It also regulates the conditions under which schools can disclose information from these records without explicit consent. FERPA is applicable to all educational institutions receiving funds from the U.S. Department of Education, thereby ensuring a broad and consistent application of privacy standards across the nation.

During a disaster activation, FERPA's provisions become particularly relevant as schools may need to share student information with emergency responders and public health officials. While FERPA generally restricts the disclosure of student records without consent, it does allow for the release of information in situations where there is a health or safety emergency. This means that during a disaster, schools can legally provide necessary information to authorities to protect the welfare of students and staff, such as contact information for reunification purposes or health records if medical treatment is needed. Understanding FERPA's allowances and restrictions ensures that schools can effectively balance privacy rights with urgent safety needs during emergencies.

4.5.2 Media Access

All requests for information or interviews by the media should be routed to the JIC, or PIO if the JIC is not activated. Personnel are not to disclose information or participate in interviews without prior authorization.

5 RESOURCE MANAGEMENT

The resource management process during an incident includes standard methods to identify, order, mobilize, and track resources. In some cases, the identification and ordering process is compressed, such as when an IC identifies the specific resources necessary for a given task and orders those resources directly. However, in larger, more complex incidents, the IC relies on the resource management process and personnel in the ICS and Doña Ana EOC organizations to identify and meet resource needs.

5.1 IDENTIFYING RESOURCES

The IC performs rapid and ongoing assessments of an incident to understand its nature, scope, and potential impact through on-site inspections, reports from response teams, and real-time data from various monitoring systems. From these assessments the IC evaluates resource needs such as personnel, equipment, medical supplies, and logistical support, considering both the current demands and anticipated future requirements as the situation evolves. These are then transmitted to the Doña Ana EOC using established communication protocols. The EOC does not evaluate or alter the IC's resource determinations; rather, it serves as a coordination

hub to document requests, identify sources, and facilitate the timely allocation and deployment of resources in support of incident operations.

5.2 OBTAINING RESOURCES

5.2.1 NIMS-Typed Resources and Credentialed Personnel

OEM maintains a list of local government NIMS-typed resources and credentialed personnel are available for deployment within the county as well as for support of other jurisdictions.

5.2.2 Volunteer Resources

Local government may develop or promote volunteer organizations trained to assist emergency responders during disasters. Such organizations include, but are not limited to:

- Community Emergency Response Teams (CERT)
- New Mexico Volunteer Organizations Active in Disasters (NM VOAD)
- Southern New Mexico Community Organizations Active in Disasters (SNM COAD)
- Southern New Mexico Medical Reserve Corps (SNM MRC)

Volunteer resources must be tracked and documented as described in Section 6.1. The use of volunteer resources may help offset cost-match requirements of the jurisdiction when seeking cost recovery.

5.2.3 Mutual Aid

Mutual aid agreements establish the legal basis for two or more entities to share resources. Mutual aid agreements may authorize mutual aid between two or more neighboring communities, among all jurisdictions within a state, between states, between federal agencies, and/or internationally. The County and its sub jurisdictions participate in several mutual aid agreements. Major agreements held by or known to OEM are included below, and all sub jurisdictions are encouraged to annually update and forward to OEM a list of the agreements in which they participate.

5.2.3.1 Intrastate Mutual Aid

Intrastate Mutual Aid System

Under the Intrastate Mutual Aid System (IMAS), any resource (personnel, assets, and equipment) of a member jurisdiction may be made available to another member jurisdiction. Pursuant to the Intrastate Mutual Aid Act, the state of New Mexico and every political subdivision of the state is automatically part of the IMAS. Participation in the system does not preclude member jurisdictions from entering into mutual aid agreements with other political subdivisions or Native nations, tribes, or pueblos, to the extent provided by law. Participation does not supersede nor affect any other mutual aid agreement to which a political subdivision is

a party or may become a party. These same political subdivisions can opt out of IMAS by adopting a resolution or ordinance. Member jurisdictions can choose not to fill an IMAS request to keep assets available for their own use. Tribes, as sovereign nations, are not automatically included in the system but can opt to join IMAS by adopting a resolution or ordinance. Resource coordination can be done directly between member jurisdictions, through the SEOC, or using a combined approach. The IMAS Implementation Guide guides licenses, certifications, liability, worker's compensation, reimbursement, and dispute resolution. See the *IMAS Implementation Guide* for more details.

Local Mutual Aid Agreements

OEM maintains copies of local MOUs and MAAs. Participating jurisdictions are encouraged to update OEM immediately following any changes.

5.2.3.2 Interstate Mutual Aid

When a situation requires that resources be sent or received by the State of New Mexico, these transactions will occur under the protocols of the EMAC, other existing mutual aid agreements, or resource mobilization plans, such as the Southwest Area Interagency Mobilization Guide for firefighting resources.

Emergency Management Assistance Compact

Established in 1996, the EMAC is the nation's primary emergency management mutual aid system. All 50 states, the District of Columbia, Puerto Rico, Guam, and the U.S. Virgin Islands have enacted legislation to become EMAC members. EMAC offers assistance, through the state emergency management agency, during governor-declared states of emergency that allows non-affected states to send personnel, equipment, and commodities to help disaster relief efforts in the impacted states. When requested, the State's EMAC Advance Team (A-Team) will function within the Operations Section of the SEOC. Legal protections, such as Tort Liability Protection, Workers' Compensation, reimbursement, licensure, certification, and permits, are also addressed in the compact's language.

Interstate Emergency Response Support Plan

The Interstate Emergency Response Support Plan (IERSP) is a mutual aid agreement between the FEMA Region 6 states of Arkansas, Louisiana, Oklahoma, New Mexico, and Texas. It builds upon EMAC by expediting the request and support process during the initial response to a catastrophic disaster occurring within the FEMA Region 6 states. The IERSP does not supersede EMAC; rather it relies on EMAC for protections such as liability, licensure, and reimbursement.

The IERSP assumes that resources from states outside FEMA Region 6, as well as federal resources, will eventually be available to assist during a catastrophic disaster, but in the initial response phase, resources may more quickly arrive from states within FEMA Region 6. The IERSP also builds on EMAC principles by developing knowledge within the FEMA Region 6 states of each other's contact personnel and available resources, typed according to NIMS when possible. The IERSP Task Force, when requested, will function as a group within the Operations Section.

5.3 TRACKING RESOURCES

Resources are tracked using WebEOC. WebEOC is a web-based EOC software used for managing and tracking resources during incidents and disasters. It provides a real-time platform for emergency management personnel to log, monitor, and coordinate resources such as personnel, equipment, and supplies. WebEOC facilitates the efficient allocation and deployment of resources by offering a centralized location for updating resource status, availability, and deployment details. This allows for seamless communication and coordination among various agencies and organizations involved in the emergency response.

6 ADMINISTRATION AND FINANCE

6.1 DOCUMENTATION

Record keeping is essential for tracking the movement and disposition of resources for financial reconciliation and after-action report (AAR) development, among other things. Field-level personnel should provide, at a minimum, copies of the following documentation to the Doña Ana EOC, including 214s, position logs, situation status reports, and IAPs. All other documentation produced in the Doña Ana EOC should eventually go to the Planning Support Section for record keeping.

All participating jurisdictions involved in emergency operations must maintain detailed records of their labor costs, materials, equipment, and contractual costs throughout the response and recovery period to be eligible for potential reimbursement of those expenses. The Resource Support Section will ensure that all finances are tracked and accounted for during emergency operations, utilizing approved procedures and protocols. Additional/alternate procedures may be developed to meet the needs of the incident.

Local government departments and agencies will keep and archive official and unofficial disaster documentation, including correspondence, situation reports, ICS forms, ISPs/IAPs, press releases, and any other documentation used during the response. Financial reports and records relating to claims made by applicant for assistance shall be retained for no less than five years and shall be made available for inspection and audit by DHSEM and the Auditor General.

6.2 EMERGENCY PURCHASES

Expenditures by local government departments or agencies that are necessitated by an emergency or disaster must exhaust regularly appropriated funds before any supplemental financial assistance can be sought from the state or federal government.

Emergency procurement may be attempted when a condition arises in which a participating jurisdiction's department or agency has resource requirements critical to response and recovery operations that cannot be met through regular or expedited methods. Each participating jurisdiction shall follow its emergency procurement procedures.

To be eligible for FEMA grant programs, including PA, all purchases and contracts must be compliant with federal procurement standards found in 2 C.F.R. §200.317 – 200.326. Federal procurement policy cannot be superseded during emergencies or disasters; however, actions necessary to preserve life and property will not be unnecessarily delayed for the purposes of reimbursement eligibility.

6.3 DISASTER ASSISTANCE / COST RECOVERY

Local government will seek cost recovery for disaster-related expenses whenever possible, to eliminate or lessen the threat of future disasters to the community. This may include the costs of the immediate response activities in addition to permanent mitigation or restoration costs. DHSEM and FEMA require specific documentation for potential recovery of costs. To facilitate this effort, individuals involved in local government response and recovery activities will follow their administrative protocols to track time, activities, expenses, and information on applicable personnel and equipment usage.

Both financial and nonfinancial types of disaster assistance may be available for jurisdictions that have exceeded their available resources.

Additional information about cost recovery can be found in Functional Annex J: Recovery.

6.3.1 New Mexico Public Assistance Program

If an incident does not rise to the level of a federal disaster declaration, the New Mexico Public Assistance (NMPA) Program may be implemented to provide financial or technical assistance to an impacted community. Funding is used to help restore public infrastructure and operations. State assistance may be available if:

- Local government exhausts all local resources, including those provided through the IMAS.
- Chief Elected Official or designee declares an emergency or disaster or notice of intent to declare.
- Declaration or notice of intent to declare is sent to the SEOC within 72 hours of the event.
- Prior to a declaration, a preliminary damage assessment is usually required.

6.3.2 Stafford Act Federal Assistance Through a Presidential Declaration

A presidential declaration is required for federal disaster assistance under the Stafford Act. A local emergency proclamation does not guarantee federal disaster assistance but is a prerequisite for obtaining it. Therefore, if any of the following activities are expected or undertaken in response to a disaster, a local emergency proclamation should be considered.

- **Crisis counseling and training.** Assists disaster-impacted individuals and communities in recovering from the major disasters through the provision of community-based outreach and psycho-educational services.
- **Disaster case management.** A time-limited process that promotes partnership between a case manager and a disaster survivor to assess and address a survivor's verified disaster-caused unmet needs through a disaster recovery plan.
- **Disaster legal services.** Provides legal aid to low-income survivors affected by a presidentially declared major disaster. Typically, the types of legal assistance offered include help with insurance claims (e.g., health, property, or life), recovery or reproduction of legal documents lost in the disaster, help with home repairs and disputes with contractors and/or landlords, the preparation of powers of attorney and guardianship materials, and FEMA appeals.
- **Disaster unemployment assistance.** Provides unemployment benefits and reemployment assistance services to survivors affected by a presidentially declared major disaster (only available to those survivors who are not eligible for regular state unemployment insurance).
- **Emergency work.** This is work that must be completed immediately following a disaster to save lives, protect public health and safety, protect improved property, or eliminate or lessen an immediate threat of additional damage. This includes debris removal and emergency protective measures.
- **Hazard mitigation assistance.** Provides funding for eligible mitigation activities that protect life and property from future disaster damage to build a more resilient nation.
- **Individual and households program assistance.** This assistance provides financial assistance and direct services to eligible individuals and households who have uninsured or underinsured necessary expenses and serious needs as a result of a presidentially declared disaster, including financial or direct housing assistance, or other needs assistance (e.g., transportation, funeral, or childcare).
- **Permanent work.** This is work that restores disaster-damaged publicly owned facilities and the facilities of certain private nonprofits (PNP). This includes roads and bridges, water control facilities, buildings and equipment, utilities, and parks and recreation.
- **Voluntary agency coordination.** Provides Voluntary Agency Liaisons (VALs). VALs establish and maintain relationships among federal and state, local, tribal, and territorial governments as well as voluntary, faith-based, and community organizations active in preparedness, response, and recovery; coordinate with VOAD at the national, state, territorial, tribal, and local levels; assist with translating and navigating federal programs for their stakeholders; provide technical guidance and support with donations, unaffiliated and spontaneous volunteer management; and collaborate with and support NGOs that deliver an array of disaster relief services to affected jurisdictions.

There are strict requirements for the federal PA, IA, and Hazard Mitigation Assistance programs listed above. Additional information on these can be found in the FEMA *Public Assistance Program and Policy Guide* (PAPPG), the FEMA *Individual Assistance Program and Policy Guide* (IAPPG), and the FEMA *Hazard Mitigation Assistance Program and Policy Guide* (HMAPPG) as well as in *Functional Annex J: Recovery*.

6.3.3 Fire Management Assistance Grant

The FMAG is authorized under the Stafford Act and can be obtained through an FMAG declaration, submitted by the governor. This is available to state, local, and tribal governments for the mitigation, management, and control of fires on publicly or privately owned forests or grasslands that threaten such destruction as would constitute a major disaster.

Additional information on this can be found in the FEMA *Fire Management Assistance Grant Program and Policy Guide* (FMAGPPG) as well as in *Functional Annex J: Recovery*.

6.3.4 Non-Stafford Act Federal Assistance

Non-Stafford Act federal assistance, such as for the Small Business Association (SBA) or USDA disaster loan programs or the Federal Highway Administration (FHWA) and Federal Transit Administration Emergency Relief programs, may also be requested and included as part of a major disaster declaration or implemented separately under their own legal authority.

6.4 AFTER-ACTION REPORTING AND IMPROVEMENT PLANNING

The purpose of an AAR is to analyze the management of and response to an incident, exercise, or event by identifying strengths to be maintained and built upon as well as identifying potential areas of improvement. The improvement plan (IP) takes the observations and recommendations from the AAR and resolves them through the development of concrete corrective actions, including assignment of responsibility and a target timeline.

It is the policy of OEM to conduct the AAR/IP process in alignment with Homeland Security Exercise and Evaluation Program (HSEEP) principles following every incident and event for which the Doña Ana EOC is activated.

7 TRAINING AND EXERCISE

A current AHEOP is the first step toward an efficient and timely response during emergencies. Planning alone, however, is not enough to achieve readiness. Training and exercises, in collaboration with key, culturally diverse community partners/stakeholders representing diverse populations, are essential at all levels of government to ensure the operational preparedness of emergency management personnel.

These lists are not exhaustive. Additional courses, including those for field and JIS personnel, are provided within the functional annexes and hazard appendices as appropriate.

OEM will inform local government departments, cooperative partners, and assisting agencies and organizations of training and exercise opportunities associated with emergency management. Opportunities are regularly available at the local, state, and federal levels. Those with responsibilities under this AHEOP must ensure their personnel are properly trained to carry out these responsibilities.

7.1 EMERGENCY OPERATIONS CENTER TRAINING

NIMS outlines three categories of training for EOC personnel – All Incident Personnel, Incident Personnel with Leadership Responsibilities, and Incident Personnel Designated as Leaders/Supervisors. The recommended training progression is as follows:

7.1.1 All Emergency Operations Center Personnel

All incident personnel working within an EOC should complete the following courses for foundational knowledge of incident response:

- **IS-100 Introduction to the Incident Command System.** This course introduces ICS and provides the foundation for higher-level ICS training.
- **IS-200 Basic Incident Command System for Incident Response.** This course reviews ICS, provides the context for ICS within initial response, and supports higher-level ICS training.
- **IS-700 An Introduction to the National Incident Management System.** This course introduces NIMS concepts and principles.
- **EOC Section-Specific Training.** These courses are designed to provide emergency responders with a robust understanding of the duties, responsibilities, and capabilities of Command and General Staff members.

7.1.2 Emergency Operations Center Personnel with Leadership Responsibilities

Supervisory personnel working within an EOC should complete the following courses for additional background in incident management systems with leadership responsibilities:

- **IS-800 National Response Framework, An Introduction.** This course introduces participants to the concepts and principles of the NRF.
- **IS-2200 Basic EOC Functions.** This course prepares incident personnel working in an EOC to understand the role and functions of an EOC during incident response and the transition to recovery.
- **G0191 EOC/ICS Interface.** This course provides an opportunity for emergency management and response personnel to begin developing an ICS/EOC interface for their communities.

7.1.3 Emergency Operations Center Advanced Training

The following courses apply to higher EOC leaders who need enhanced knowledge, level concepts, methods, and tools for larger, more complex incidents:

- **E/L/G2300 Intermediate EOC Functions.** This course describes the role of EOCs as a critical link to the other NIMS command and coordination structures.

- **ICS-300 Intermediate ICS for Expanding Incidents.** ICS-300 provides training and resources for personnel who require advanced knowledge and application of the ICS. This course expands upon information covered in the ICS-100 and ICS-200 courses.
- **ICS-400 Advanced ICS.** This course provides training and resources for personnel who require advanced application of ICS. This course expands upon information covered in ICS-100 through ICS-300.
- **Emergency Management Professional Program (EMPP).** This program includes three academies – Basic, Advanced, and Executive.
- **Emergency Management Institute (EMI) Integrated Emergency Management Course (IEMC).** This is an exercise-based training series for EOC personnel.

7.2 POLICY GROUP TRAINING

One course provides baseline training for senior officials. In addition, officials are recommended to meet with the Emergency Manager.

- **G0402/ICS-402 ICS Overview for Senior Officials (Executives, Elected, and Appointed).** This course provides an orientation to NIMS components for senior officials.
- **Briefing from the Emergency Manager.** Policy Group members should meet with their emergency manager to understand their jurisdiction's threats and hazards, as well as their role in emergency response.

7.3 EXERCISE

The best method of training emergency responders is through a progression of building-block exercises. Exercises allow emergency responders to become familiar with the procedures, facilities, and systems that they will use during incident response.

OEM utilizes HSEEP to design all exercises it provides. HSEEP is a capabilities and performance-based exercise program that provides a standardized methodology and terminology for exercise design, development, facilitation, evaluation, and improvement planning. OEM will document exercises by conducting an HSEEP-compliant evaluation process, using the information obtained from the evaluation to complete an AAR/IP and documenting the completion of the corrective actions noted in the IP.

Exercises should be conducted regularly to maintain readiness. Exercises should include as many local government personnel, cooperative partners, and assisting agencies and organizations as possible, ensuring the inclusion of diverse populations and underserved communities.

8 PLAN DEVELOPMENT AND MAINTENANCE

8.1 DEVELOPMENT

This AHEOP was developed with the cooperation of participating local government departments, cooperative partners, assisting agencies and organizations, and in adherence to emergency operations planning guidance found in the NIMS, CPG 101v3, and DHSEM standards on AHEOP organization for a local jurisdiction. This AHEOP was developed in a functional format, focusing on a base plan, functional annexes, hazard annexes, and supporting documents to ensure ease of use.

8.2 MAINTENANCE

This AHEOP is not a static document but will evolve as needs and priorities evolve. OEM coordinates the maintenance of this AHEOP including the full document updates. Maintenance updates are recommended annually, and a substantial revision is recommended every five years. The OEM Emergency Manager is authorized to prepare and maintain this AHEOP and to submit it to the Doña Ana County Board of Commissioners and Las Cruces City Council for approval and promulgation.

Changes that can be made to the AHEOP without requiring approval from the elected bodies include:

- **Administrative updates.** Updates to contact information, phone numbers, and addresses for key personnel, agencies, and stakeholders.
- **Procedural adjustments.** Minor adjustments to operational procedures that do not alter the overall strategy or scope of the plan.
- **Resource lists.** Revisions to resource inventories, including updated lists of available equipment, supplies, and personnel.
- **Routine maintenance.** Updates to ensure compliance with new laws or regulations that do not significantly alter the plan's content.
- **Typographical corrections.** Fixes to spelling, grammar, and formatting errors.
- **Training and exercise schedules.** Revisions to the schedules and descriptions of planned training exercises and drills.

All changes must be documented on the Record of Changes. Significant changes that alter the scope, policies, or fundamental strategies of the AHEOP require formal review, approval, and promulgation. Additionally, significant changes will be considered an update, and the cover page, promulgation page, and approval and implementation page should reflect that it is a new plan.

TOWN OF MESILLA, NEW MEXICO
FY2027 BUDGET SUMMARY PRELIMINAR

DFA Fund	Town Fund	Description	Beginning Cash Balance	Investments	DFA FY27 Revenues	DFA FY27 Transfers	DFA FY26 Pers Exp	Tyler FY27 Preliminary Pers Exp	Diff	DFA FY26 Op. Exp	Tyler FY27 Preliminary Op. Exp	Diff	DFA FY26 Total Expense	Tyler FY27 Total Expense	Diff	Est End Cash 45,838.00	1/12 Reserve	Available Cash Balance
11000	10	General Fund Total	1,475,423.00	126,645.82	2,997,230.40	(500,000.00)	1,408,489.11	1,744,893.96	336,404.85	1,278,942.37	1,415,221.00	136,278.63	2,687,431.48	3,160,114.96	472,683.48	939,184.26	263,343	675,841
		Governin Body				200,000.00	75,826.00	87,532.55	11,706.55	152,000.00	153,942.00	1,942.00	227,826.00	241,474.55	13,648.55			
		Municipal Court					79,056.74	0.00	(79,056.74)	17,377.00	0.00	(17,377.00)	96,433.74	0.00	(96,433.74)			
		Finance/Budgeting/Accounting					212,363.07	231,421.70	19,058.63	764,693.51	893,602.00	128,908.49	977,056.58	1,125,023.70	147,967.12			
		Comm. & Economic Development					234,544.11	342,135.48	107,591.37	79,604.00	84,300.00	4,696.00	314,148.11	426,435.48	112,287.37			
		Law Enforcement/Police					678,336.03	878,954.33	200,618.30	91,267.86	107,377.00	16,109.14	769,603.89	986,331.33	216,727.44			
		Fire					128,363.16	204,849.90	76,486.74	34,500.00	34,500.00	0.00	162,863.16	239,349.90	76,486.74			
		Public Works					0.00	0.00	0.00	139,500.00	141,500.00	2,000.00	139,500.00	141,500.00	2,000.00			
	17	FF RECRUITMENT	0.00		0.00	0.00	82,224.53	0.00	(82,224.53)	0.00	0.00	0.00	82,224.53	0.00	(82,224.53)	0.00		0
20100	16	Correction Fund	0.00	65,207.00	0.00	0.00	0.00	0.00	0.00	35,000.00	0.00	(35,000.00)	35,000.00	0.00	(35,000.00)	65,207.00		65,207
20600	14	EMS Grant - Fire	0.00		701,500.00	0.00	128,356.20	446,422.25	318,066.05	95,521.80	43,878.00	(51,643.80)	223,878.00	490,300.25	266,422.25	211,199.75		211,200
20900	12	Fire Protection	20,000.00		159,000.00	0.00	0.00	0.00	0.00	499,458.61	159,000.00	(340,458.61)	499,458.61	159,000.00	(340,458.61)	20,000.00		20,000
21100	18	Law Enforcement	0.00		88,171.00	0.00	0.00	0.00	0.00	88,171.00	88,171.00	0.00	88,171.00	88,171.00	0.00	0.00		0
21400	Total	Lodgers' Tax Fund	64,044.68		32,000.00	0.00	0.00	0.00	0.00	11,405.86	37,000.00	25,594.14	11,405.86	37,000.00	25,594.14	59,044.68		59,045
	26	Lodgers Tax	64,044.68		32,000.00	0.00	0.00	0.00	0.00	37,000.00	37,000.00	0.00						
21600	Total	Road Fund	1,733.41		5,200.00	0.00	0.00	0.00	0.00	6,899.26	5,000.00	(1,899.26)	6,899.26	5,000.00	(1,899.26)	1,933.41		1,933
	27	Streets	1,733.41		5,200.00	0.00	0.00	0.00	0.00	6,899.26	5,000.00	(1,899.26)						
21700	13	Recreation Fund Total	0.00		7,750.00	0.00	7,000.00	7,000.00	0.00	750.00	750.00	0.00	7,750.00	7,750.00	0.00	0.00		0
29900	Total	Other Special Revenue	0.00		206,000.00	0.00	170,000.00	208,620.66	38,620.66	0.00	0.00	0.00	170,000.00	208,620.66	38,620.66	(2,620.66)		(2,621)
	29	SRO Fund	0.00		206,000.00	0.00	170,000.00	208,620.66	38,620.66	0.00	0.00	0.00						
	Total	Other State Funded Projects	1,059,793.34		2,166,969.50	0.00	0.00	0.00	0.00	3,698,572.57	2,166,970.58	(1,531,601.99)	3,698,572.57	1,995,689.98	(1,702,882.59)	1,231,072.86		1,231,073
30100	21	Town Hall Project	608,360.17	111,907.41	549,308.92	100,000.00	0.00	0.00	0.00	549,310.00	549,310.00	0.00						
30800	35	Capital Improvements	451,433.17		1,617,660.58	0.00	0.00	0.00	0.00	3,149,262.57	1,617,660.58	(1,531,601.99)						
50100	Total	Water Fund Total	712,211.72	6,658.82	452,300.00	100,000.00	222,022.61	261,387.29	39,364.68	129,190.00	126,150.00	(3,040.00)	351,212.61	387,537.29	36,324.68	883,633.25		883,633
	23	Water -	712,211.72		452,300.00		222,022.61	261,387.29	39,364.68	129,190.00	126,150.00	(3,040.00)						
50200	Total	Solid Waste Fund Total	11,032.11	50,106.95	325,595.00	100,000.00	122,974.28	180,275.67	57,301.39	223,200.00	224,300.00	1,100.00	286,378.35	404,575.67	118,197.32	16,563.39		16,563
	28	Solid Waste - Collect	11,032.11		325,595.00		122,974.28	180,275.67	57,301.39	223,200.00	224,300.00	1,100.00						
50300	Total	Waste Water Fund Total	115,199.03		260,000.00	0	83,878.35	86,228.91	2,350.56	202,500.00	203,000.00	500.00	0.00	289,228.91	289,228.91	85,970.12		85,970
	24	Waste Water Treatment	115,199.03		260,000.00		83,878.35	86,228.91	2,350.56	202,500.00	203,000.00	500.00						
53500		Water Rights	459,439.59		24,600.00	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	484,039.59		484,040
	36	Water Righs Acq.	188,624.06		9,500.00					0.00	0.00							
	37	Water Mgmt.	94,533.53		5,100.00					0.00	0.00							
	38	Water Development	176,282.00		10,000.00					0.00	0.00							
69900	Total	Other Internal Service	52,676.40		27,000.00	0	0.00	0.00	0.00	13,000.00	13,000.00	0.00	13,000.00	13,000.00	0.00	66,676.40		66,676
	30	Fiestas Fund	7,206.40		23,000.00	0	0.00	0.00	0.00	13,000.00	13,000.00	0.00		13,000.00		17,206.40		17,206
	32	Parking Fund	45,470.00		4,000.00	0	0.00	0.00	0.00	0.00	0.00	0.00		0.00		49,470.00		49,470
79900	Total	Other Trust & Agency	0.00		0.00					1,189.00	0.00	(1,189.00)		0.00		0.00		0
	33	Municipal Court Bond	0.00		0.00					1,189.00	0.00	(1,189.00)		0.00		0.00		0
	Total	Cannabis	48,619.79							0.00	0.00	0.00						0
	49	Cannabis	48,619.79		10,000	0	0.00	0.00	0.00	0.00	0.00	0.00		0.00		58,619.79		58,620
Grand Totals			4,020,173.07	360,526.00	7,463,315.90	0	2,019,746.27	2,488,406.49	792,108.19	6,059,411.47	4,482,440.58	(1,800,170.89)	8,079,157.74	7,245,988.72	(833,169.02)	4,061,904.05	282,385.00	3,798,561
					DFA Total							DFA Total						
					\$25,000.00 FD STIPENDS GF OTHER EXPENSES													
					\$14,800.00 WTR OVERTIME SALARIES													
					\$1,950.00 WTR ON-CALL PAY													
					\$12,000.00 SW OVERTIME SALARIES													
					\$1,950.00 SW ON-CALL PAY SALARIES													
					\$60,000.00 MD OVERTIME SALARIIES													
					ADDED NEW CAPITAL PROJECTS REV & EXP													



Executive Summary

To: Board of Trustees

From: Russell Hernandez, Mayor

Date: For Regular Meeting 05/26/2026

Re: Discussion: Municipal Boundary Legislation Proposal

Summary of items to be considered

Proposing a legislative policy concept through the New Mexico Municipal League policy and resolution recommendation process that would establish a statutory framework for the possible disincorporation and reincorporation of individual properties or areas into adjacent municipalities where such properties directly adjoin existing incorporated municipal boundaries.

Currently, New Mexico law provides processes for annexation of unincorporated territory into municipalities; however, there is limited statutory guidance regarding the adjustment of incorporated municipal boundaries between adjoining municipalities. The proposed legislative concept is intended to encourage discussion at the statewide level regarding mechanisms that may allow for more logical and contiguous municipal boundaries while ensuring transparency, public participation, and coordination among affected governmental entities.

The purpose of the proposed policy initiative is to support:

- Clear and efficient municipal boundary lines;
- Improved governance and municipal service coordination;
- Greater clarity for residents regarding municipal jurisdiction and service responsibility;
- Enhanced infrastructure, planning, and administrative efficiency; and
- Long-term collaborative regional planning opportunities among municipalities and counties.

The proposal would be submitted for consideration through the New Mexico Municipal League legislative process for potential statewide discussion and future legislative consideration.

Financial Impact:

- n/a

Supporting Documentation:

- n/a



Town of Mesilla, New Mexico

RESOLUTION NO. 2026-26

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA
SUPPORTING THE PROPOSAL OF MUNICIPAL BOUNDARY LEGISLATION
THROUGH THE NEW MEXICO MUNICIPAL LEAGUE POLICY AND RESOLUTION
PROCESS TO ESTABLISH A STATUTORY FRAMEWORK FOR THE POSSIBLE
DISINCORPORATION AND REINCORPORATION OF INDIVIDUAL PROPERTIES
OR AREAS INTO ADJACENT MUNICIPALITIES FOR THE PURPOSE OF
PROMOTING CLEAR MUNICIPAL BOUNDARIES, EFFECTIVE GOVERNANCE,
AND TRANSPARENT SERVICE DELIVERY.**

WHEREAS, the Town of Mesilla recognizes the importance of maintaining logical, efficient, and clearly identifiable municipal boundaries in order to support effective governance, planning, infrastructure coordination, public safety, and municipal service delivery; and

WHEREAS, current New Mexico law provides processes for the annexation of unincorporated territories into municipalities, but lacks a clear and consistent statutory mechanism for the disincorporation and subsequent reincorporation of individual properties or developed areas that directly adjoin existing incorporated municipalities; and

WHEREAS, the absence of such a process may create challenges related to fragmented municipal boundaries, inconsistent service expectations, uncertainty regarding jurisdictional responsibilities, and inefficiencies in governance and infrastructure planning; and

WHEREAS, the Town of Mesilla believes municipalities across the State of New Mexico would benefit from a policy framework that allows for the careful consideration of boundary adjustments involving incorporated areas that directly lie contiguous to neighboring municipalities; and

WHEREAS, the proposed legislative concept would establish a policy and statutory framework allowing for the potential disincorporation and reincorporation of individual properties or areas into adjacent municipalities through a clearly defined legal process, subject to applicable public review, governing body consideration, and state law requirements; and

WHEREAS, such legislation could assist municipalities in achieving more logical and contiguous municipal boundaries, improving coordination of municipal services, strengthening communication with residents regarding governmental responsibility, and enhancing long-term planning and administrative efficiency; and

WHEREAS, the Town of Mesilla desires to submit and support this concept through the policy and resolution recommendation process of the New Mexico Municipal League for consideration as a potential legislative initiative benefiting municipalities throughout New Mexico.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA, NEW MEXICO, THAT:

1. The Town of Mesilla supports the development and consideration of municipal boundary legislation through the New Mexico Municipal League policy and resolution process to establish a statutory mechanism for the possible disincorporation and reincorporation of individual properties or areas into adjacent municipalities where such areas directly adjoin existing incorporated boundaries.
2. The Town of Mesilla encourages the development of legislation that promotes:
 - Clear and contiguous municipal boundary lines;
 - Efficient and accountable governance;
 - Improved municipal planning and infrastructure coordination;
 - Clear communication to residents regarding jurisdictional authority and municipal services;
 - Transparent public processes and due process protections; and
 - Cooperative intergovernmental relationships among municipalities and counties.
3. The Town of Mesilla further encourages that any proposed legislation include appropriate safeguards, public participation requirements, fiscal and service impact considerations, and coordination with affected governmental entities.
4. The Mayor, Trustees, staff, and designated representatives of the Town are authorized to submit, discuss, and advocate for this policy concept through the New Mexico Municipal League legislative and policy recommendation process.

Russell Hernandez
Mayor

ATTEST:

Gloria Maya
Town Clerk-Treasurer



Executive Summary

To: Board of Trustees

From: Russell Hernandez, Mayor

Date: For Regular Meeting 05/26/2026

Re: Discussion: Querencia mi Mesilla – Volunteer Support for Blacksmith Property

Summary of items to be considered

The Town of Mesilla has been coordinating with Querencia at Mesilla regarding efforts to shore, stabilize, and protect the rear wall area of the historic Blacksmith Property recently donated to the Town. The stabilization work is intended to assist in preserving the structural integrity and historical character of the property while helping prevent further deterioration and potential safety concerns.

The Blacksmith Property represents an important historic and cultural asset within the Town of Mesilla, and ongoing preservation efforts are aligned with the Town's broader commitment to historic preservation, community heritage, and revitalization initiatives. Temporary shoring and stabilization measures are anticipated to support future planning, evaluation, and preservation opportunities for the site.

The proposed action would acknowledge and support collaborative preservation efforts associated with securing the structure and protecting the historic resource for the benefit of the community.

Financial Impact:

- To be determined / No direct fiscal impact to the Town associated with this action at this time unless otherwise directed by the Board.

Supporting Documentation:

- n/a



Executive Summary

To: Board of Trustees

From: Russell Hernandez, Mayor

Date: For Regular Meeting 05/26/2026

Re: Discussion/Approval: iWork Asset Management Proposal

Summary of items to be considered

A proposal from iWorQ for asset management software and related municipal operational tools intended to support the Town of Mesilla's infrastructure management, work order tracking, inventory coordination, maintenance planning, and long-term capital asset oversight.

The proposed system is designed to assist the Town in improving organization, documentation, efficiency, accountability, and communication related to municipal assets and maintenance activities. Potential functions may include:

- Asset inventory and tracking;
- Preventative maintenance scheduling;
- Work order management;
- Infrastructure and equipment documentation;
- Reporting and data management;
- Department coordination and operational efficiency improvements; and
- Long-term planning support for municipal facilities, parks, streets, utilities, and equipment.

Implementation of an asset management system may assist the Town in developing more consistent operational practices, improving response coordination, supporting grant and capital planning efforts, and maintaining historical records related to municipal infrastructure and equipment.

Financial Impact:

- \$13,800 Annually (setup waived by company, but will still require engineering set up cost)

Supporting Documentation:

- To be handed out & discussed at meeting



Service Agreement

For iWorQ Applications and Services

Prepared for:

Mesilla
2231 Avenida de Mesilla, Mesilla, NM 88046,
United States
Population: 1855.0

Prepared by:

Joey Valero
iWorQ Systems

Agreement ID: 260990



AMENDMENTS & EXCEPTIONS

AMENDMENTS AND EXCEPTIONS TO STANDARD SERVICE AGREEMENT

This section outlines approved amendments and exceptions to standard terms. In the event of a conflict, the terms in this section shall supersede the standard terms of this Agreement, but only to the extent expressly stated herein. All other provisions of the Agreement remain unchanged and fully enforceable.

Amendment - Setup Discount

- iWorQ Systems will waive \$9,000.00 of the Setup Fee, if agreement is signed and returned by 05-29-2026 .

Amendment - Delayed Billing Terms

Delayed Billing Terms

Recurring Fees:

Delayed Standard Invoice Date	Amount	Invoice Purpose	First Year Service Period
07-01-2026	\$13,800.00	Annual Invoice	07-01-2026 - 06-30-2027

Setup Fees

Delayed Invoice Date	Amount	Invoice Purpose	Service Period
07-01-2026	\$0.00	Agreement Setup Amount	60 Days after Kickoff



Mesilla hereafter known as ("Customer"), enters into THIS SERVICE AGREEMENT ("Agreement") with iWorQ Systems Inc. ("iWorQ") with its principal place of business 1125 West 400 North, Suite 102, Logan, Utah 84321.

1. SOFTWARE AS A SERVICE (SaaS) TERMS OF ACCESS:

iWorQ grants Customer a non-exclusive, non-transferable limited access to use iWorQ service(s), application(s) on iWorQ's authorized website for the fee(s) and terms listed in Appendix A. This agreement will govern all iWorQ application(s) and service(s) including the application(s) and service(s) listed in Appendix A.

2. CUSTOMER RESPONSIBILITY:

Customer acknowledges that they are receiving only a limited subscription to use the application(s), service(s), and related documentation, if any, and shall obtain no titles, ownership nor any rights in or to the application(s), service(s), and related documentation, all of which title and rights shall remain with iWorQ. Customer shall not permit any user to reproduce, copy, or reverse engineer any of the application(s), service(s) and related documentation. iWorQ is not responsible for the content entered into iWorQ's database or uploaded as a document or image.

3. TRAINING AND IMPLEMENTATION:

Customer agrees to provide the time, resources, and personnel to implement iWorQ's service(s) and application(s). iWorQ will assign a senior account manager and an account management team to implement service(s) and application(s). Typical implementation will take less than 60 days. iWorQ account managers will call twice per week, provide remote training once per week, and send weekly summary emails to the customer implementation team. iWorQ can provide project management and implementation documents upon request.

iWorQ will do ONE import of the Customer's data. This import consists of importing data, sent by the Customer, in an electronic relational database format. Acquisition of data is the responsibility of the client; iWorQ will not be involved in negotiation for data with third parties.

Customer must have clear ownership of all forms, letters, inspections, checklists, and data sent to iWorQ.

4. CUSTOMER DATA:

Customer data will be stored in AWS GovCloud. iWorQ will use commercially reasonable efforts to backup, store and manage customer data. iWorQ does backups twice per week and onsite backups twice per week. Customer can run reports and export data from iWorQ application(s) at any time.

Customer can pay iWorQ for additional data management services(s), onsite backups application(s) and other service(s).



Data upload and usage is provided to every customer. This includes uploading files up to 25MB and 100GB of managed data usage on AWS GovCloud. Additional upload file sizes and managed data usage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

Customers can upload and store images with personal information like driver's license, and more. This data can be used by the customer to complete the permitting, licensing, or code enforcement processes. Customer understands that the data must be uploaded and stored in the sensitive data upload section of the iWorQ software for access and security purposes.

iWorQ is not responsible for: (1) For the content entered into iWorQ's database, (2) For images or documents scanned locally and uploaded by the iWorQ users, (3) For documents or images uploaded by citizen over the web, and (4) For data sent to the Customer by iWorQ.

5. CUSTOMER SUPPORT:

Customer support and training are FREE and available Monday-Friday, from 6:00 A.M. to 5:00 P.M. MST, for any authorized user with a login. iWorQ provides unlimited remote Customer training (through webinars), phone support, help files, and documentation. Basic support requests are typically handled the same day. iWorQ provides "Service NOT Software".

6. BILLING:

iWorQ will invoice Customer on an annual basis. iWorQ will send invoices by mail and by email to the address(s) listed in Appendix A. Terms of the invoice are net 30 days from the date of the invoice. Any billing changes will require that a new Service(s) Agreement be signed by the Customer.

Any additional costs imposed by the Customer including business licenses, fees, or taxes will be added to the Customer's invoice yearly. Support and services fees may increase in subsequent years but will increase no more than 5% per year.

Customer pricing is based on a 3 Year Term and reflects a discounted annual price. Changes to the Term or the Termination Policy (Section 7. Termination:), will affect the annual pricing and could double your annual cost. Customer reserves the right to pay the 3 Year Term upfront to secure discounted annual pricing

7. TERMINATION:

Either party may terminate this agreement after the initial 3-Year Term, without cause if the terminating party gives the other party sixty (60) days written notice. Should the Customer terminate any part of the application(s) and or service(s) the remaining balance will immediately become due. Should the Customer terminate any part of the application(s) and or service(s) a new Service(s) Agreement will need to be signed. Upon expiration of the Initial Term, this Agreement shall automatically be renewed for successive one (1) year terms unless either party provides notice of termination or non-renewal no less than sixty (60) days prior to expiration of the then-current term.



Upon termination of this Agreement, iWorQ will discontinue all application(s) and or service(s); iWorQ will provide customer with an electronic copy of all of Customer's data, if requested by the Customer (within 3-5 business days).

During the term of the Agreement, the Customer may request a copy of all of Customer's data, which shall be provided to Customer for a cost of no more than \$2500 per copy. Please note, if the Customer is not in compliance with the material terms and conditions of this Agreement, iWorQ will not be required to provide Customer with the data.

8. ACCEPTABLE USE:

Customer represents and warrants that the application(s) and service(s) will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, and policies, terms and procedures. iWorQ may restrict access to users upon misuse of application(s) and service(s).

9. MISCELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Utah. Customer recognizes that iWorQ Systems is a software company located in Utah. Any changes to this section, including changes to the Venue or Forum, will be subject to an increase in their annual pricing.

10. CUSTOMER IMPLEMENTATION INFORMATION:

Primary Implementation Contact:

Name: _____ Title: _____

Office Phone: _____ Cell (required): _____

Email: _____

Secondary Implementation Contact:

Name: _____ Title: _____

Office Phone: _____ Cell (required): _____

Email: _____

**Portal Setup Contact:**

Name: _____ Title: _____

Office Phone: _____ Cell (required): _____

Email: _____

(This person is responsible for placing the iWorQ Portal Link being placed on the agency's website within 90 days of the agreement signature. The iWorQ Portal Link will remain on agencies website for the entire Term of the agreement. If the iWorQ Portal Link is not placed on the city website within 90 days, the Agency agrees to pay an additional \$1,000 dollars towards setup costs (this is to cover iWorQ's time).

Portal Setup Contact Signature:

11. CUSTOMER BILLING INFORMATION:

Billing Contact: _____ Title: _____

Billing Address: _____

Office Phone: _____ Cell: _____

Email: _____

PO #: _____ Tax Exempt ID # (required): _____

Note: If a tax-exempt number is not provided, a 10% service increase will be added to the yearly invoice.

12. ACCEPTANCE:

The effective date of this Agreement is listed below. Authorized representatives of Customer and iWorQ have read the agreement and agree and accept all the terms.

Signature: _____

Effective Date: _____

Printed Name: _____

Title: _____

Office Phone: _____

Cell: _____

Unless otherwise stated, Service Period starts the first day of the month after signature and Effective Date.



APPENDIX A
APPLICATIONS, SERVICES AND PRICING SCHEDULE

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Standard Billing Terms

Recurring Fees:

Standard Invoice Date	Amount	Invoice Purpose	First Year Service Period
30 Days Prior to the Period Start	\$13,800.00	Annual Invoice	07-01-2026 - 06-30-2027

Setup Fees

Standard Invoice Date	Amount	Invoice Purpose	First Year Service Period
30 Days Prior to the Period Start	\$0.00	Agreement Setup Amount	60 Days after Kickoff

Annual Subscription Fees

Application ID	Classification	Application Name	Agreement Pricing
600	Package	Permit Management	\$3,800.00
1000	Package	Portal Home	\$0.00
400	Package	Code Enforcement	\$0.00
2000	Package	Planning & Zoning	\$2,500.00
1000	Package	Portal Home	\$0.00
700	Package	Citizen Engagement	\$1,000.00
1400	Package	Sign Management	\$1,000.00
1300	Package	Pavement Management	\$1,000.00
100	Package	Work Management	\$1,000.00
300	Package	Water Management	\$1,000.00
300	Package	Sewer Management	\$1,000.00
500	Package	Fleet Management	\$1,500.00
700	Package	Fleet Request	\$0.00

One-Time Setup

Service(s)	Standard Pricing	Agreement Pricing
Implementation and Setup Cost (Year 1)	\$9,000.00	\$0.00

Agreement Setup	\$0.00
-----------------	--------

Total Due Year 1 \$13,800.00

- I. Invoice for the (Annual Subscription Fee Total + One-Time Total) will be sent out immediately upon execution of the contract. Payment terms are net 30 days from the invoice date.
- II. This Subscription Fee and Agreement have been provided at the Customer's request and is valid for 25 days.
- III. This cost proposal cannot be disclosed or used to compete with other companies.



APPENDIX B

PRODUCT DESCRIPTIONS

Package(s) Purchased

ComDev	Public Works	Fleet/Cross Connection
Community Development Department, Planning & Zoning Enterprise	Public Works Infrastructure, Citizen Engagement	Fleet Enterprise

Product Descriptions

Application / Feature	CD Basic	CD Department	CD Enterprise
Permit & Code Management	x	x	x
Available on Multiple Device Types	x	x	x
Configurable Reporting	x	x	x
Fees & Payments	x	x	x
Inspection & Plan Review	x	x	x
Sensitive File Uploads	x	x	x
OpenStreetMap w/ Quarterly Updates	x	x	x
Access to iWorQ Letter Template Library	x	x	x
File Usage Allowance	x	x	x
Custom Letters*	x	x	x
Custom Web Forms*		x	x
Online Portal		x	x
Online Citizen Messaging		x	x
Access to iWorQ Web Form Templates			x
Card Payment Processing			x
Texting Capabilities			x
Configurable System Workflows			x
iWorQ Notifications			x
Inspection Routing			x
Scheduled Reports*			x



Application / Feature	CD Basic	CD Department	CD Enterprise
GIS REST Services**			x
XworQ AI Features			x

* Available for Expansion Purchase

**GIS REST Services Requirements:

iWorQ will be able to publish your agency's ESRI REST Services monthly if the following conditions are met:

1. The Rest Service URL is either a public access URL or the agency will allow iWorQ to be added to the user group of that data.
 - 1.1. User Group must have permission settings set to allow root access to pull the data.
2. The Rest Service data contains the information needed for system functionality and field types match.
 - 2.1. The format of that data must conform to iWorQ Systems

Application / Feature	Planning & Zoning Basic	Planning & Zoning Enterprise
Track Projects	x	x
Available on Multiple Device Types	x	x
Configurable Reporting	x	x
Track Fees & Payments	x	x
Inspections & Plan Review Tracking	x	x
Configurable System Workflows	x	x
Plan & Schedule Meetings	x	x
Plan Annotation	x	x
Sensitive File Uploads	x	x
OpenStreetMap w/ Quarterly Updates	x	x
Access to iWorQ Letter Template Library	x	x
25mb Upload / 100GB Usage*	x	x
3 Custom Letters*	x	x
Card Processing		x
Online Portal		x
3 Custom Web Forms*		x
Access to 24 Standard Web Form Templates		x
iWorQ Notifications		x
3 Scheduled Reports*		x
XworQ AI Features		x

* Available for Expansion Purchase



Application / Feature	PW Basic	PW Asset (Sewer)	PW Asset (Water)	PW Infrastructure
Work Management	x	x	x	x
Sign Management	x	x	x	x
Pavement Management	x	x	x	x
Available on Multiple Device Types	x	x	x	x
OpenStreetMap w/ Quarterly Updates	x	x	x	x
Configurable Dashboard, Fields, & Reports	x	x	x	x
Sensitive File Uploads	x	x	x	x
Track Completed Work & Maintenance History	x	x	x	x
Sign Layer on OpenStreetMap	x	x	x	x
Road Layer on OpenStreetMap	x	x	x	x
Track Sign Location, MUTCD, Condition, Reflectivity, etc.	x	x	x	x
Track Labor, Inventory, Parts & History	x	x	x	x
Remaining Service Life (RSL), Next Treatment, 5 year budget	x	x	x	x
Track & Manage work by location using OpenStreetMap	x	x	x	x
Water Management			x	x
Sewer Management		x		x
5 Capital Asset Layers on OpenStreetMap*		x	x	x
Work Order Scheduling & Templates		x	x	x
Set Maintenance, Inspection, & Work Schedules		x	x	x
Work Order Status Updates via Text				x
GIS REST Services (ESRI)**				x
Inspection Routing				x
3 Scheduled Reports*				x
XworQ AI Features				x



* Available for Expansion Purchase

**GIS REST Services Requirements:

iWorQ will be able to publish your agency's ESRI REST Services monthly if the following conditions are met:

1. The Rest Service URL is either a public access URL or the agency will allow iWorQ to be added to the user group of that data.
 - 1.1. User Group must have permission settings set to allow root access to pull the data.
2. The Rest Service data contains the information needed for system functionality and field types match.
 - 2.1. The format of that data must conform to iWorQ Systems

Citizen Engagement Package

- Drive citizen satisfaction, streamline communication and reduce overhead costs with a public portal.
- Allow citizens & employees to submit problems, including photos and locations, links to agency website, and seamlessly access those items in the iWorQ software through the Online Portal.
- 3 Web Forms & Links for Employees*

* Available for Expansion Purchase

Application / Feature	Fleet Management	Fleet Enterprise
Fleet Management	x	x
Work Order Dashboard	x	x
Internal Fleet Request	x	x
Available on Multiple Device Types	x	x
Sensitive File Uploads	x	x
Work Orders for employee cost, inventory, & purchase order tracking	x	x
Manage & maintain maintenance schedule	x	x
Inventory Management	x	x
Configurable Dashboard, Fields, & Reports	x	x
Submit vehicle maintenance requests through the Portal	x	x
Web Form / Link for Mechanics/ Employees	x	x
Search previous maintenance requests	x	x
Create Work Orders from Maintenance Requests	x	x
Configure reports from maintenance requests	x	x
Fleet Trip Inspection		x
Fleet Vehicle Routing		x
Fuel Log tracking & uploads with CSV or TXT file		x
3 Scheduled Reports*		x
3 Web Forms / Links to submit Trip Inspections		x



Application / Feature	Fleet Management	Fleet Enterprise
XworQ AI Features		x

* Available for Expansion Purchase



RESOLUTION 2026-25

A RESOLUTION BY THE BOARD OF TRUSTEES FOR BUDGET ADJUSTMENTS

WHEREAS, since the development of the Town of Mesilla budget for fiscal year 2025-2026, the Town will require revenue and expense increases; and

WHEREAS, budget adjustments are necessary to account for increased revenue in various departments; and

WHEREAS, attachment "A" provides a list of funds/departments affected by these budget adjustments; and

WHEREAS, the summary of adjustments referenced herein are true and correct to the best of our knowledge.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mesilla, that the budgetary adjustments are subject to the approval of the State of New Mexico Department of Finance and Administration (DFA) and that a copy of this resolution be forwarded to DFA for approval.

PASSED, ADOPTED, AND APPROVED THE 26th DAY OF MAY, 2026.

Russell Hernande
Mayor

ATTEST:

Gloria S Maya
Town Clerk

ATTACHMENT A
BUDGET ADJUSTMENTS FOR

REVENUE:

RECREATION (13)	\$ 500.00 budget revenue authority for Recreation
CAPITAL PROJECTS (35)	\$1,117,913.00 budget revenue authority for Capital Projects

EXPENDITURE:

RECREATON (13)	\$ 500.00 budget expense authority for Recreation
EVENTS (30)	\$ 9,974.00 expenditure to match revenue budget
CAPITAL PROJECTS (35)	\$1,117,913.00 budget expense authority for Capital Projects

TRANSFER IN:

TRANSFER OUT:

TRANSFER NET \$0.00

Community Projects Report

Project	Description
Current Contact information	Dorothy Sellers Email: DorothyS@mesillanm.gov Work: 575-524-3262 Cell: 575-571-3890
Mesilla Frontier Days	Event went well and will occur yearly. Date may move from April in future years. Positive comments made by all who attended.
Cinco de Mayo	Vendor spaces are fully booked. Talent booked Welcome ceremony at 11am on the 2 nd for those who wish to attend. Event will be May 2 and 3rd
Summer Series	Summer Series is fully booked. Will be announced after Cinco de Mayo
Summer Rec	Funding has been applied for awaiting results. Will announce program as soon as announced.
Mercado	Good start to the season. New market captain has been instrumental at getting the word out regarding the market and working to make the market a success. New committee has been formed to help with the integrity of the mercado which consists of 2 market captains, a business owner, a trustee and a resident
Clean & Beautiful Grant	Application has been submitted for FY27. Closing out FY26.
NM Tourism Grant	Application for FY27 has been submitted. Awaiting response

Website	Working on adding a Historic preservation section to the website and adding live cams. Changing the look of the farmers market page.



Community & Economic Development Department

P.O. Box 10, Mesilla, NM 88046
Phone: (575) 524-3262 ext. 104
Fax (575) 541-6327
E-mail: mesillaced@mesillanm.gov

MEMORANDUM

TO: MAYOR HERNANDEZ
**FROM: EDDIE SALAZAR – COMMUNITY & ECONOMIC
DEVELOPMENT DEPT**
SUBJECT: ACTIVITY REPORT – APRIL 2026
DATE: MAY 20, 2026

Registered Business(es):

1491 True Form Building & Development – Contractor license.

1492 Floran Product – Special Events, water treatment products.

1493 Tim Gladen – contractor license

1494 The Boyz Straight up BBQ – Special Events, food

1495 Peña Martha Orta – Short-term rental

1496 Jemontclair – Mercado vender

Zoning/Sign Permit(s):

PZHAC CASE #062117 –2410 Calle de Principal #D, submitted by Avion de Mesilla. Requesting approval for a business sign. ZONE: Historic Commercial (HC).

PZHAC CASE #062118 –2134 Calle de Principal #D, submitted by Eric Walkinshaw. Requesting approval to install solar panels on a detached structure on his property. ZONE: Historic Residential (HR).

ADMINISTRATIVE APPROVED

CASE #062119 – 3140 Estrada Rd, submitted by Bibi Philippou. Requested approval for a reroof of her residence. ZONE: Historic Residential (HR).

CASE #062120 – 2675 Calle de Principal, submitted by Carol McCall. Requested approval to replace/renovate a perimeter wooden fence. ZONE: Historic Residential (HR).

CASE #062121 – 2990 HWY 28, submitted by Armando Torres. Requested approval to upgrade electrical power box. ZONE: Residential Agriculture (RA).

SPECIAL USE PERMIT(s)

N/A

VARIANCE(s)

N/A

REZONE(s)

N/A

PROJECTS

May is National Historic Preservation month. With support of neighboring agencies, committees, residents, families, we were able to create an agenda supporting our town's historic preservation. The event is stimulate our community's and neighboring communities history, culture and preservation. We look forward to seeing everyone next week.

Once the event is over, we will be scheduling our next hearing for local historic registry. We are still hoping to include our community in participating in the nominations. If there are any properties, structures or landmarks you wish for us to research, please let us know.

Preservation times is already coming together for our 3rd edition. Always looking for input from the board in ideas or specific topics/locations to bring to light. Distributing locations for our newsletter is also being considered.

GIS software is coming together nicely. It is going slower than anticipated as it would be a nice feature but currently not at the top of our list.

iWorqs and Square 9 software has been on hold. It is a necessity to move forward on our permit processing, code/permit communication, and record management. Currently, on hold until funding is available.

Nuisance Ordinance – revisiting our hearing examiner/nuisance ordinance. Our town's attorney have received rough draft and have advised they will be following up with us soon.

Code enforcement – continue to train and ride along our new code enforcement officer. Starting to show more enforcement presence in our community. Needs work on creating daily activity expectations and creating SOPs. Animal control ordinance also needs review and possible updates.

PZHAC reviewing and training on our town code. Last meeting had a work session regarding certain sections in our code. Interpreting and looking for inconsistencies.

On May 14th, had a work session with Trustees and PZHAC on economic impact historic structures have in communities. Thank you all who participated.

Events – starting to put together our upcoming 16 de Sept. Would like to start early so we can make all the necessary plans and advertisements. Also will start discussing Ms. Mesilla pageant that was recommended by Trustee Garcia. Looks like fun!

Continue with website updates; forms, businesses, historic preservation tab.

APRIL 2026 ASSESSOR'S REPORT

PERMIT	ISSUEE	ADDRESS	DAC ACCOUNT #	BLDG CODE	EVAL COST	FEE	DESCRIPTION
062117	SARAH BOOTHE	2410 CALLE DE PRINCIPAL	R0400315	SGN	N/A	\$60	SIGNAGE
062118	ERIC WALKINSHAW	2134 CALLE DE PRINCIPAL	R0400243	RSO	\$16,700	\$256	SOLAR PANELS ON ACCESSORY BUILDING
062119	BIBI PHILIPPOU	3140 ESTRADA RD	R0400264	RR	\$8,581.23	\$164	RESIDENTIAL REROOF
062120	CAROL MC CALL	2675 CALLE DE PRINCIPAL	R0400369	MI	\$1,000	\$68.50	REPLACE WOODEN FENCE
062121	ARMANDO TORRES	2990 HWY 28	R0400686	MI	\$5,000	\$118.00	UPGRADE ELECTRICAL BOX

SHORT-TERM RENTAL

Mesilla short-term rental ordinance was adopted last year in February. When it was adopted, it was requested by the BOT to review STRs in each zone and determine if any amendments to our code are necessary. Ordinance was adopted allowing a 10% of total residences available licenses per zone. Below are the zones and licenses in each zone.

	<u>Dwellings</u>	<u>2025</u>	<u>2026</u>	<u>Currently/Percent</u>
HISTORIC RESIDENTIAL (348)	22	16 (active)	9 (pending)	= 25/7%
HISTORIC COMMERCIAL (66)	6	6 (active)	1 (pending)	= 7/10%
COMMERCAIL - (16)	1	0		= 0
SINGLE- FAMILY RES. (200)	1	0		= 0
RESIDENTIAL AG. (68)	2	2 (active)	0 (pending)	= 2/3%
RURAL FARM - (144)	3	2 (active)	0 (pending)	= 2/1%

Total = 42



MESILLA MARSHAL DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 ☐ PHONE 575-526-4138 ☐ FAX 575-652-3776

To: Honorable Mayor and Mesilla Board of Trustees

From: Mesilla Marshal's Department

Subject: Monthly Report for April 2026

The following is the Calls for Service report for April 2026 for the Mesilla Marshal's Department. Please note that these totals do not fully capture deputy activity throughout the month. Deputies routinely conduct proactive patrols, business checks, foot patrols, traffic enforcement, community contacts, and plaza checks that are not always reflected through CAD due to the shared countywide radio system and the need to keep radio traffic clear for emergency communications.

Call Type	Total
911 Hang Up	10
ATV Complaint	1
Abandoned Vehicle	1
Absconder/Elopement	2
Agency Assist	7
Animal C&M	2
Animal Cat in Trap	3
Animal Control Call	7

Animal Dead	2
Animal In Custody	1
Animal Stray	5
Assault	3
Auto Burglary	1
Auto Theft	2
Building Check	1
Burglary Alarm	5
Civil Dispute/Standby	1
Codes - Follow Up	10
Codes - Miscellaneous	1
Codes - Nuisance	1
Codes - Parking	2
Codes - Zoning	1
Codes Enforcement	1

Death	1
Disturbance Disorderly	2
Disturbance Domestic	5
Disturbance Fight	2
Disturbance Noise/Music	7
Drunk/Intoxicated Subj	1
Foot Patrol	1
Forgery/Fraud	1
Frequent Patrol	48
Harassment	2
Illegally Parked Vehicle	6
Incorrigible Child	3
Information Report	16
Lost Property	1
Medical - Alarm	1

Minor in Possession/Contributing	3
MVA Hit & Run	3
MVA Injury	1
MVA-Non Injury	5
Narcotics/Illegal Drugs	1
Out with Subject	4
Overdose	1
Panic Alarm	1
Phone Call	7
Runaway	1
Suicide Attempt	1
Supplement/Follow up	9
Suspicious Activity	7
Suspicious Vehicle	1
Theft	2

Traffic Collision- Extra Response	1
Traffic Control	12
Traffic Stop	39
Trespassing	2
Vandalism/Graffiti	2
Warrant Service	2
Weapons	1
Welfare Check	6

Total Calls for Service: 280

During the month of April 2026, deputies continued proactive patrol efforts throughout the Town of Mesilla, with a focus on traffic enforcement, plaza patrols, disturbance calls, suspicious activity complaints, and community policing efforts. Traffic related activity remained high with 39 traffic stops and 12 traffic control assignments. Deputies also handled a variety of disturbances, welfare checks, domestic related incidents, follow up investigations, and animal control related calls.

The Mesilla Marshal's Department remains committed to maintaining public safety, proactive enforcement, and continued community engagement throughout the Town of Mesilla.

Respectfully Submitted,

Mesilla Marshal's Department

Marshal Ben Azcarate M300

	Mesilla Fire Department Station 18	2670 Calle de Parian, Mesilla NM 88046
--	---	---

04 May 2026

To: Mayor Hernandez and Board of Trustees
 From: Greg Whited, Fire Chief Mesilla Fire
 Re: February report
 Mayor and Board,

March found us answering 190 calls for service and 83 transports, keeping us all very busy. For those regularly reading, those numbers are almost exactly the same as last month. I expect our average monthly numbers to remain consistent at this level.

Some positive things happened for our members this last month. Fire Marshal Andy Embury got engaged! We are all very happy for him and look forward to the new addition to our fire family.

I was also elected to the Board of Directors of the International Association of Arson Investigators (IAAI). I have been a member for over 20 years, and this is a professional milestone I am very proud of.

More importantly, this position provides direct benefit to the Town of Mesilla. The IAAI is an international organization with over 11,000 members and global influence in fire investigation, prevention, and related legislation. Through this role, Mesilla gains direct access to current best practices, national-level policy discussions, and a network of subject matter experts.

This allows us to:

- Stay ahead of changes in fire investigation standards and prevention practices
- Improve the quality and defensibility of our investigations
- Bring advanced training opportunities to our personnel and region
- Strengthen relationships with state, national, and international partners
- Maintain a voice in discussions that influence fire prevention policy and legislation
- This role also provides exposure to larger-scale organizational management and budgeting practices, which can be applied to improve planning and resource management within our department.

While this is a volunteer position, travel expenses are covered, and the time commitment is manageable through monthly virtual meetings and periodic in-person sessions. This is a low-cost opportunity that provides high-value professional and organizational return.

If you have not already done so, please sign up for the Community Connect module. It shares important information with emergency responders. If you need assistance getting set up, please reach out to me.

Thank you again for your continued support of the department and its members.

Sincerely,

Greg



Gregory Whited BS (Hon), AAS, FM, MIFireE, IAAI-CFI(V)-ECT-CI, NAFI-CFEI-CVFI, NREMT-I
 Fire Chief, Mesilla Fire Department
 C:915-241-3322



YOU are our WHY



Serving with pride since 1960
 Rev. 9-11-2024



	Mesilla Fire Department Station 18	2670 Calle de Parian, Mesilla NM 88046
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Mesilla Community Connect

Together, Building a Safer Community Through Prevention, Preparedness & Response



CREATE OR UPDATE YOUR PROFILE TODAY

1 Create account

Sign in for free and get started doing your part. It just takes your email, phone number and address.

2 Enter the info that matters most

Enter valuable information that can help us assist more effectively during an emergency.

3 Help your Fire Department when seconds count

That's it. Just keep us updated when things change overtime so we can always be prepared.

WHAT KINDS OF INFORMATION CAN I PROVIDE?

For Households

Any information you provide through Community Connect is completely voluntary and based on what you are comfortable sharing. We have made it easy for you to know what may be important by organizing your secure portal into buckets of information you can enter.

For Businesses

Enable your business, school, age-care facility or other public location First Responders with critical information, valuable emergency plans and more - available at a moment's notice in the event of an incident. Stay aware with notifications from First Responders through text messages in the event they are ever dispatched to your property.

HOW SECURE IS MY DATA AND HOW IS IT USED?

Data that you provide Community Connect is secure and is used only for the purpose of better serving you during emergency situations. Your information is never used for any other purpose. All logins are password protected with bank level encryption and security. If you're comfortable logging in to your online bank you'll be comfortable logging in to Community Connect.



Your Property



Your People



Your Plans



Your People



Your Needs



Your Pets



Your Property



Your Contact Info







Community Connect is
Safe & Secure





TOWN OF MESILLA

Public Works Department

P.O. Box 10, Mesilla, New Mexico 88046

Office: (575) 524-3262

Fax: (575) 541-6327

MEMORANDUM

Date: May 20, 2026

TO: Mayor Hernandez and Board of Trustees

FROM: Lorenzo Astorga , Public Works Director

RE: **Public Works Department Activity Report – April 2026.**

On-going maintenance, custodial and operations:

Meter reading continues(18 of Month)

On-call/standby for emergency repairs or assistance (May 17, 2026)

Monthly water sampling and reporting is up-to-date(First of the month)

Monitoring of water tank, wells, and pumps (Daily)

Monitoring of lift stations, review and reporting(Daily)

New water services and water shut-offs (ownership change/nonpayment)

Grounds maintenance on-going

Utility location services

Custodial responsibilities on-going

Vehicle maintenance on-going

Valve exercise program continues

Trail Maintenance on-going

Miscellaneous items/work orders/accomplishments:

Cinco de Mayo Fiesta Weekend -Set up and Take down

Filled in Asphalt patch on Locations of new water services: (3) Pending: Oeste,Parian< Principal

Clean up and trash removal

Filled in Several Potholes Called in by Residents.

Major weed eradication on Calle del Norte Trail,
Calle El Paso Trail, And Town Wide

Flushed Mercado district
Repaired Fire Hydrant

Project Update :

- Veterans park- Assisted in planting of red , white, and blue plants donated by garden club. Also Planted more plants on high rise planter and landscape in front of big new sign
- **Charging stations are 75% complete waiting on El Paso Electric**
- **Sign work at Commemorative Park is 100% done.**
- **Community Garden – Added the water line for watering. Watering is completely automatically .**
- **Rehabilitation of Water Well 1 was started and completed and tested and is now in back up and running.**
- **Soon to start- Resurface of Paisano**



Memorandum

To: Mayor and Trustees

From: Gloria S Maya
Town Clerk-Treasurer

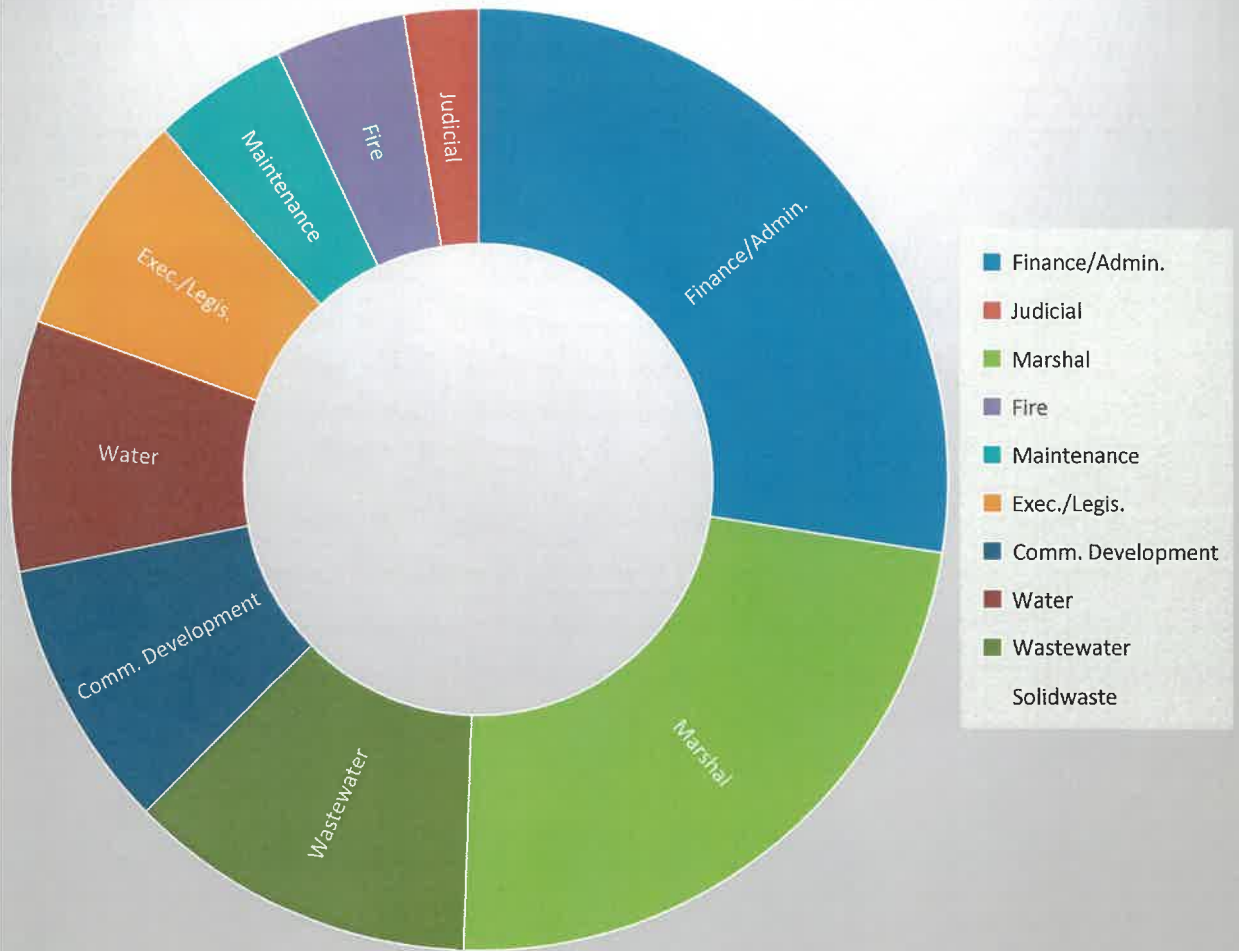
RE: Monthly Finance Report

Listed below is a review of department and fund expenditures for: Apr-26
General Fund should be at: 83% spending

EXPENDITURES ARE HIGHER DUE TO 1ST HALF OF INSURANCES BEING DUE IN JULY

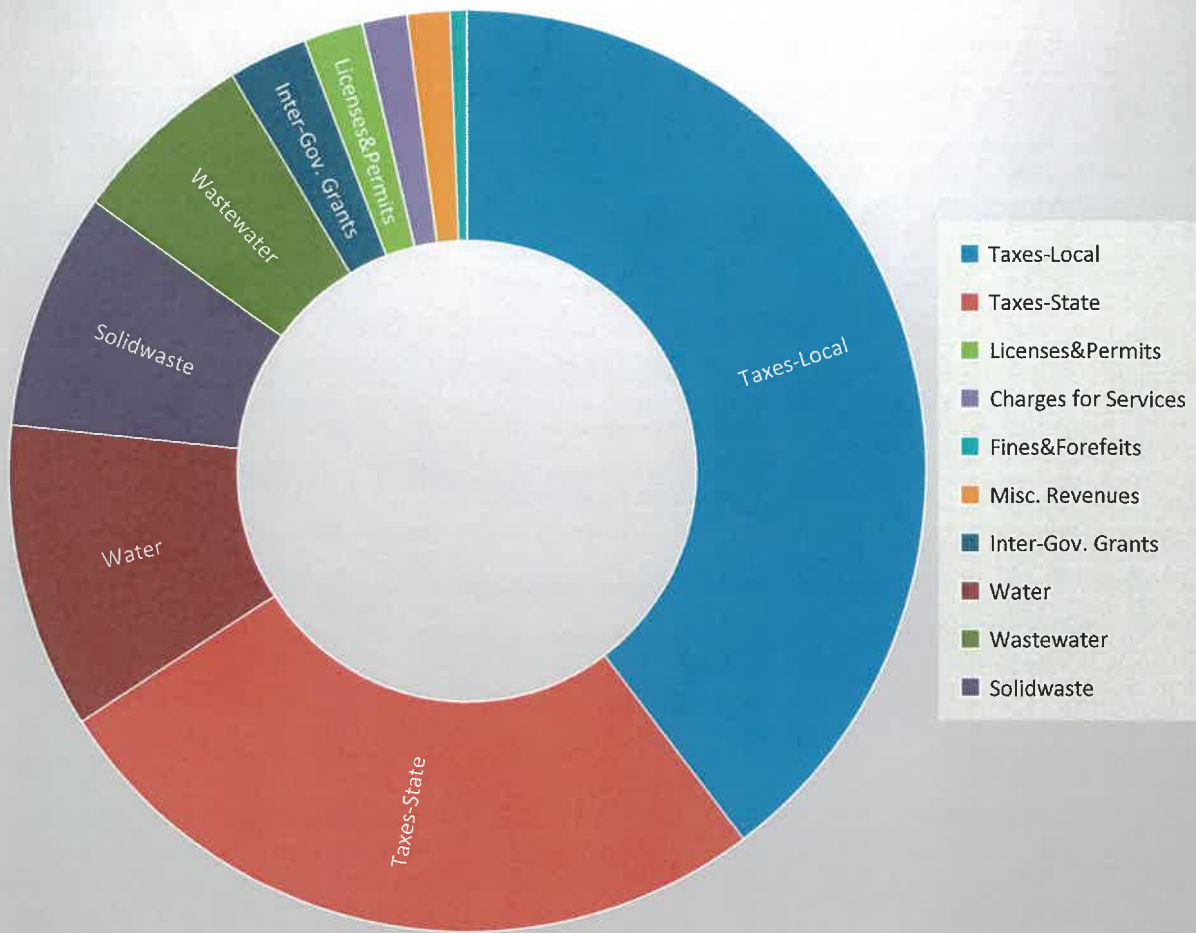
YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	71.81%	\$703,581	100.00%	-28.19%	\$ 977,057
Judicial	75.91%	\$64,437	100.00%	-24.09%	\$ 96,434
Marshal	75.39%	\$588,935	100.00%	-24.61%	\$ 769,604
Fire	70.44%	\$114,719	100.00%	-29.56%	\$ 162,863
Maintenance	88.22%	\$120,221	100.00%	-11.78%	\$ 139,500
Exec./Legis.	88.09%	\$200,697	100.00%	-11.91%	\$ 227,826
Comm. Development	75.65%	\$237,648	100.00%	-24.35%	\$ 314,148
General Fund	75.55%	\$2,030,237	100.00%	-24.45%	\$ 2,687,431
Water	80.63%	\$278,526	100.00%	-19.37%	\$351,213
Wastewater	76.54%	\$219,180	100.00%	-23.46%	\$286,378
Solidwaste	89.08%	\$308,389	100.00%	-10.92%	\$346,174
Enterprise Fund	76.84%	\$527,569	100.00%	-23.16%	\$ 686,553

EXPENDITURES



REVENUE					
YTD REVENUES	% Rec.	YTD Money \$	% Est.	YTD % over/under	AMOUNT BUDGETED
Taxes-Local	108.76%	\$1,297,152	100.00%	8.76%	\$1,192,711
Taxes-State	90.83%	\$853,624	100.00%	-9.17%	\$939,754
Licenses&Permits	81.09%	\$67,861	100.00%	-18.91%	\$83,685
Charges for Service	96.06%	\$51,762	100.00%	-3.94%	\$53,884
Fines&Forefeits	65.00%	\$19,757	100.00%	-35.00%	\$30,397
Misc. Revenues	80.00%	\$49,207	100.00%	-20.00%	\$61,508
Inter-Gov. Grants	84.76%	\$90,000	100.00%	-15.24%	\$106,177
General Fund	98.43%	\$2,429,363	100.00%	-1.57%	\$2,468,117
Water	76.01%	\$350,249	100.00%	-23.99%	\$ 460,771
Wastewater	69.93%	\$211,913	100.00%	-30.07%	\$ 306,894
Solidwaste	88.81%	\$272,588	100.00%	-11.19%	\$ 306,917
Enterprise Fund	77.68%	\$834,749	100.00%	-22.32%	\$1,074,581

REVENUES



TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		TAXES - LOCAL	1,192,711.19	107,415.43	0.00	1,297,151.98	0.00	(104,440.79)	108.76
		TAXES - STATE	939,753.58	73,930.07	0.00	853,623.82	0.00	86,129.76	90.83
		LICENSES & PERMITS	83,685.29	15,715.75	0.00	67,860.97	0.00	15,824.32	81.09
		CHARGES FOR SERVICES	53,883.94	5,245.30	0.00	51,761.94	0.00	2,122.00	96.06
		FINES & FORFEITS	30,397.20	0.00	0.00	19,757.00	0.00	10,640.20	65.00
		MISCELLANEOUS REVENUES	61,508.01	7,742.67	0.00	49,206.84	0.00	12,301.17	80.00
		INTER-GOV/GRANTS	<u>106,177.41</u>	<u>0.00</u>	<u>0.00</u>	<u>90,000.00</u>	<u>0.00</u>	<u>16,177.41</u>	<u>84.76</u>
TOTAL REVENUES			2,468,116.62	210,049.22	0.00	2,429,362.55	0.00	38,754.07	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		FINANCE	977,056.58	47,651.21	0.00	703,580.80	(1,997.12)	275,472.90	71.81
		COURT	84,885.45	5,254.61	0.00	64,436.77	0.00	20,448.68	75.91
		MARSHAL	781,152.18	52,978.78	0.00	588,934.61	0.00	192,217.57	75.39
		FIRE	162,863.16	8,072.28	0.00	114,718.63	0.00	48,144.53	70.44
		MAINTENANCE	139,500.00	32,246.12	0.00	120,221.46	2,844.88	16,433.66	88.22
		EXECUTIVE/LEGISLATIVE	227,826.00	6,365.42	0.00	200,696.84	0.00	27,129.16	88.09
		COMMUNITY DEVELOPMENT	<u>314,148.11</u>	<u>19,435.99</u>	<u>0.00</u>	<u>237,647.70</u>	<u>0.00</u>	<u>76,500.41</u>	<u>75.65</u>
TOTAL EXPENDITURES			2,687,431.48	172,004.41	0.00	2,030,236.81	847.76	656,346.91	75.58
			=====	=====	=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES			(219,314.86)	38,044.81	0.00	399,125.74	(847.76)	(617,592.84)	181.60-
TRANSFERS OUT			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>561,310.00</u>	<u>0.00</u>	<u>(561,310.00)</u>	<u>0.00</u>
NET TRANSFERS			0.00	0.00	0.00	(561,310.00)	0.00	561,310.00	0.00
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			(219,314.86)	38,044.81	0.00	(162,184.26)	(847.76)	(56,282.84)	74.34

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TAXES - LOCAL</u>									
	10-41002	FRANCHISE TAX	74,538.18	7,588.83	0.00	59,754.88	0.00	14,783.30	80.17
	10-41030	INFRASTRUCTURE	995.68	26.35	0.00	293.22	0.00	702.46	29.45
	10-41050	MUN.GROSS REC. TAX 48%	1,030,417.52	98,521.00	0.00	1,155,996.63	0.00 (	125,579.11)	112.19
	10-41060	PROPERTY TAX	<u>86,759.81</u>	<u>1,279.25</u>	<u>0.00</u>	<u>81,107.25</u>	<u>0.00</u>	<u>5,652.56</u>	<u>93.48</u>
	TOTAL TAXES - LOCAL		1,192,711.19	107,415.43	0.00	1,297,151.98	0.00 (	104,440.79)	108.76
<u>TAXES - STATE</u>									
	10-42050	STATE GROSS REC.1.225-48%	913,948.07	70,998.81	0.00	828,997.34	0.00	84,950.73	90.71
	10-42060	EQUIVALENT COMPENSATING TAX	11,698.44	1,634.18	0.00	12,590.16	0.00 (	891.72)	107.62
	10-42070	INTERSTATE TELECOM	235.00	14.58	0.00	246.91	0.00 (	11.91)	105.07
	10-42080	AUTO LIC DIST/REG/ALL CITIES	<u>13,872.07</u>	<u>1,282.50</u>	<u>0.00</u>	<u>11,789.41</u>	<u>0.00</u>	<u>2,082.66</u>	<u>84.99</u>
	TOTAL TAXES - STATE		939,753.58	73,930.07	0.00	853,623.82	0.00	86,129.76	90.83
<u>LICENSES & PERMITS</u>									
	10-43010	BUILDING PERMITS	65,595.29	4,430.75	0.00	43,140.97	0.00	22,454.32	65.77
	10-43020	BUSINESS LICENSES	12,528.00	2,155.00	0.00	10,655.00	0.00	1,873.00	85.05
	10-43030	LIQUOR LICENSES	2,100.00	0.00	0.00	1,950.00	0.00	150.00	92.86
	10-43060	OTHER PERMITS	<u>3,462.00</u>	<u>9,130.00</u>	<u>0.00</u>	<u>12,115.00</u>	<u>0.00 (</u>	<u>8,653.00)</u>	<u>349.94</u>
	TOTAL LICENSES & PERMITS		83,685.29	15,715.75	0.00	67,860.97	0.00	15,824.32	81.09
<u>CHARGES FOR SERVICES</u>									
	10-44010	OTHER ADMINISTRATIVE FEES	8,318.40	172.50	0.00	4,569.00	0.00	3,749.40	54.93
	10-44070	COMM CENTER/PLAZA RENTALS	<u>45,565.54</u>	<u>5,072.80</u>	<u>0.00</u>	<u>47,192.94</u>	<u>0.00 (</u>	<u>1,627.40)</u>	<u>103.57</u>
	TOTAL CHARGES FOR SERVICES		53,883.94	5,245.30	0.00	51,761.94	0.00	2,122.00	96.06
<u>FINES & FORFEITS</u>									
	10-45020	COURT FINES	<u>30,397.20</u>	<u>0.00</u>	<u>0.00</u>	<u>19,757.00</u>	<u>0.00</u>	<u>10,640.20</u>	<u>65.00</u>
	TOTAL FINES & FORFEITS		30,397.20	0.00	0.00	19,757.00	0.00	10,640.20	65.00
<u>MISCELLANEOUS REVENUES</u>									
	10-46030	INTEREST	11,890.75	972.41	0.00	9,783.85	0.00	2,106.90	82.28
	10-46050	RESTITUTION	2,400.00	200.00	0.00	2,000.00	0.00	400.00	83.33
	10-46060	REFUNDS/REIMBURSEMENTS	0.00	0.00	0.00	129.33	0.00 (	129.33)	0.00
	10-46090	MISCELLANEOUS INCOME	47,145.98	984.06	0.00	31,691.26	0.00	15,454.72	67.22
	10-46091	MISC INCOME/DONATIONS	0.00	4,750.00	0.00	4,750.00	0.00 (	4,750.00)	0.00
	10-46095	VISITOR CENTER REVENUES	71.28	16.20	0.00	32.40	0.00	38.88	45.45
	10-46096	MERCADO MISC REVENUE	<u>0.00</u>	<u>820.00</u>	<u>0.00</u>	<u>820.00</u>	<u>0.00 (</u>	<u>820.00)</u>	<u>0.00</u>
	TOTAL MISCELLANEOUS REVENUES		61,508.01	7,742.67	0.00	49,206.84	0.00	12,301.17	80.00

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>INTER-GOV/GRANTS</u>									
10-47050		SMALL CITIES ASSISTANCE	90,000.00	0.00	0.00	90,000.00	0.00	0.00	100.00
10-47080		LOCAL GRANTS	<u>16,177.41</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,177.41</u>	<u>0.00</u>
		TOTAL INTER-GOV/GRANTS	106,177.41	0.00	0.00	90,000.00	0.00	16,177.41	84.76
<u>TRANSFER IN</u>									
		TOTAL REVENUES	<u>2,468,116.62</u>	<u>210,049.22</u>	<u>0.00</u>	<u>2,429,362.55</u>	<u>0.00</u>	<u>38,754.07</u>	<u>98.43</u>

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND
FINANCE
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	10-501-1001	SALARIES	158,405.53	12,185.60	0.00	128,553.39	0.00	29,852.14	81.15
	10-501-1003	FICA/MEDICARE	24,236.04	876.88	0.00	9,699.53	0.00	14,536.51	40.02
	10-501-1004	PERA/ICMA	10,728.55	825.24	0.00	9,048.88	0.00	1,679.67	84.34
	10-501-1005	HEALTH & LIFE INSURANCE	18,965.35	1,581.78	0.00	15,796.82	0.00	3,168.53	83.29
	10-501-1006	WORKERS' COMPENSATION	<u>27.60</u>	<u>0.00</u>	<u>0.00</u>	<u>22.95</u>	<u>0.00</u>	<u>4.65</u>	<u>83.15</u>
	TOTAL PERSONNEL EXPENSES		212,363.07	15,469.50	0.00	163,121.57	0.00	49,241.50	76.81
<u>OPERATING EXPENSES</u>									
	10-501-2110	TRAVEL/CONF/PER DIEM	9,000.00	0.00	0.00	3,528.95	0.00	5,471.05	39.21
	10-501-2240	VEHICLE R & M	30,500.00	2,507.33	0.00	23,259.93	0.00	7,240.07	76.26
	10-501-2241	EQUIPMENT R & M	3,000.00	0.00	0.00	380.51	0.00	2,619.49	12.68
	10-501-2242	MEDICAL/DRUG ADMIN	3,755.00	0.00	0.00	0.00	0.00	3,755.00	0.00
	10-501-2305	AUDIT FEES	23,000.00	0.00	0.00	20,878.00	0.00	2,122.00	90.77
	10-501-2315	PROFESSIONAL SERVICES	32,500.00	4,144.95	0.00	19,529.29	0.00	12,970.71	60.09
	10-501-2320	AGREEMENTS/CONTRACTS	414,040.62	19,000.71	0.00	281,740.88	0.00	132,299.74	68.05
	10-501-2405	OFFICE SUPPLIES	10,750.00	8.60	0.00	2,623.69	0.00	8,126.31	24.41
	10-501-2520	EMPLOYEE TRAINING	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
	10-501-2530	INSURANCE	133,045.00	1,718.94	0.00	122,746.64	0.00	10,298.36	92.26
	10-501-2535	POSTAGE	5,500.00	493.06	0.00	5,500.00	0.00	0.00	100.00
	10-501-2570	DUES & SUBSCRIPTIONS	27,502.89	162.98	0.00	9,446.14 (	1,997.12)	20,053.87	27.08
	10-501-2575	TELEPHONE	10,100.00	804.01	0.00	8,066.89	0.00	2,033.11	79.87
	10-501-2580	UTILITIES	54,000.00	3,280.11	0.00	38,749.27	0.00	15,250.73	71.76
	10-501-2585	FUEL	1,000.00	61.02	0.00	500.18	0.00	499.82	50.02
	10-501-2597	OTHER EXPENSES	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,508.86</u>	<u>0.00</u>	<u>491.14</u>	<u>87.72</u>
	TOTAL OPERATING EXPENSES		764,693.51	32,181.71	0.00	540,459.23 (	1,997.12)	226,231.40	70.42
<u>CAPITAL OUTLAY</u>									
TOTAL FINANCE			977,056.58	47,651.21	0.00	703,580.80 (	1,997.12)	275,472.90	71.81

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND

COURT

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	10-502-1001	SALARIES	51,232.68	3,452.81	0.00	42,600.68	0.00	8,632.00	83.15
	10-502-1003	FICA/MEDICARE	3,794.27	257.86	0.00	3,278.58	0.00	515.69	86.41
	10-502-1004	PERA/ICMA	5,093.42	407.44	0.00	4,268.90	0.00	824.52	83.81
	10-502-1005	HEALTH & LIFE INSURANCE	8,139.68	831.28	0.00	6,632.25	0.00	1,507.43	81.48
	10-502-1006	WORKERS' COMPENSATION	<u>18.40</u>	<u>0.00</u>	<u>0.00</u>	<u>12.75</u>	<u>0.00</u>	<u>5.65</u>	<u>69.29</u>
	TOTAL PERSONNEL EXPENSES		68,278.45	4,949.39	0.00	56,793.16	0.00	11,485.29	83.18
<u>OPERATING EXPENSES</u>									
	10-502-2110	TRAVEL/CONF/TRAINING	800.00	0.00	0.00	710.00	0.00	90.00	88.75
	10-502-2320	AGREEMENTS/CONTRACTS	2,277.00	0.00	0.00	146.56	0.00	2,130.44	6.44
	10-502-2405	OFFICE SUPPLIES	2,230.00	0.00	0.00	1,174.85	0.00	1,055.15	52.68
	10-502-2535	POSTAGE	1,000.00	0.00	0.00	642.84	0.00	357.16	64.28
	10-502-2570	DUES & SUBSCRIPTIONS	400.00	0.00	0.00	204.33	0.00	195.67	51.08
	10-502-2575	TELEPHONE	3,525.00	305.22	0.00	3,068.05	0.00	456.95	87.04
	10-502-2596	INDIGENT FEES	5,800.00	0.00	0.00	1,621.98	0.00	4,178.02	27.97
	10-502-2597	OTHER EXPENSES	<u>575.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75.00</u>	<u>0.00</u>	<u>500.00</u>	<u>13.04</u>
	TOTAL OPERATING EXPENSES		16,607.00	305.22	0.00	7,643.61	0.00	8,963.39	46.03
<u>CAPITAL OUTLAY</u>									
TOTAL COURT			84,885.45	5,254.61	0.00	64,436.77	0.00	20,448.68	75.91

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND
MARSHAL

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	10-503-1001	SALARIES	439,964.51	31,975.94	0.00	333,512.24	0.00	106,452.27	75.80
	10-503-1003	FICA/MEDICARE	60,241.03	2,505.66	0.00	29,244.95	0.00	30,996.08	48.55
	10-503-1004	PERA/ICMA	88,102.44	6,542.30	0.00	71,053.53	0.00	17,048.91	80.65
	10-503-1005	HEALTH & LIFE INSURANCE	41,502.74	4,088.93	0.00	35,316.67	0.00	6,186.07	85.09
	10-503-1006	WORKERS' COMPENSATION	73.60	0.00	0.00	58.65	0.00	14.95	79.69
	10-503-1008	OVERTIME ALLOTMENT	<u>60,000.00</u>	<u>2,325.72</u>	<u>0.00</u>	<u>51,691.90</u>	<u>0.00</u>	<u>8,308.10</u>	<u>86.15</u>
	TOTAL PERSONNEL EXPENSES		689,884.32	47,438.55	0.00	520,877.94	0.00	169,006.38	75.50
<u>OPERATING EXPENSES</u>									
	10-503-2110	TRAVEL/CONF/TRAINING	15,000.00	0.00	0.00	9,572.80	0.00	5,427.20	63.82
	10-503-2241	EQUIPMENT R & M	21,117.86	0.00	0.00	21,117.86	0.00	0.00	100.00
	10-503-2324	ANIMAL CONTROL	3,500.00	110.00	0.00	235.00	0.00	3,265.00	6.71
	10-503-2405	OFFICE SUPPLIES	2,000.00	405.00	0.00	1,094.34	0.00	905.66	54.72
	10-503-2420	UNIFORM ALLOWANCE	11,452.66	1,426.30	0.00	5,264.04	0.00	6,188.62	45.96
	10-503-2421	INTERN UNIFORMS	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
	10-503-2535	POSTAGE	150.00	0.00	0.00	10.70	0.00	139.30	7.13
	10-503-2575	TELEPHONE/GPS	9,547.34	809.16	0.00	7,931.29	0.00	1,616.05	83.07
	10-503-2585	FUEL	<u>26,000.00</u>	<u>2,789.77</u>	<u>0.00</u>	<u>22,830.64</u>	<u>0.00</u>	<u>3,169.36</u>	<u>87.81</u>
	TOTAL OPERATING EXPENSES		91,267.86	5,540.23	0.00	68,056.67	0.00	23,211.19	74.57
<u>CAPITAL OUTLAY</u>									
TOTAL MARSHAL			781,152.18	52,978.78	0.00	588,934.61	0.00	192,217.57	75.39

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND
FIRE

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	10-504-1001	SALARIES	83,383.66	5,040.00	0.00	52,848.00	0.00	30,535.66	63.38
	10-504-1003	FICA/MEDICARE	11,588.91	357.60	0.00	3,942.08	0.00	7,646.83	34.02
	10-504-1004	PERA/ICMA	15,955.79	1,204.56	0.00	13,220.70	0.00	2,735.09	82.86
	10-504-1005	HEALTH & LIFE INSURANCE	17,425.60	1,470.12	0.00	14,704.71	0.00	2,720.89	84.39
	10-504-1006	WORKERS' COMPENSATION	<u>9.20</u>	<u>0.00</u>	<u>0.00</u>	<u>7.65</u>	<u>0.00</u>	<u>1.55</u>	<u>83.15</u>
	TOTAL PERSONNEL EXPENSES		128,363.16	8,072.28	0.00	84,723.14	0.00	43,640.02	66.00
<u>OPERATING EXPENSES</u>									
	10-504-2597	OTHER EXPENSES	<u>34,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>29,995.49</u>	<u>0.00</u>	<u>4,504.51</u>	<u>86.94</u>
	TOTAL OPERATING EXPENSES		34,500.00	0.00	0.00	29,995.49	0.00	4,504.51	86.94
<u>CAPITAL OUTLAY</u>									
TOTAL FIRE			162,863.16	8,072.28	0.00	114,718.63	0.00	48,144.53	70.44

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND
MAINTENANCE
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
<u>OPERATING EXPENSES</u>									
10-505-2110		TRAVEL/CONF/PER DIEM	3,500.00	0.00	0.00	909.53	0.00	2,590.47	25.99
10-505-2205		BUILDING MAINTENANCE	40,000.00	29,119.10	0.00	31,207.80	265.18	8,527.02	78.68
10-505-2230		MAINT/GROUNDS/ROADS	56,875.00	3,088.03	0.00	53,824.16	2,579.70	471.14	99.17
10-505-2321		VECTOR CONTROL	28,125.00	0.00	0.00	28,125.00	0.00	0.00	100.00
10-505-2413		EQUIPMENT/SUPPLIES	5,000.00	38.99	0.00	4,607.97	0.00	392.03	92.16
10-505-2545		EBID TAXES	5,000.00	0.00	0.00	1,547.00	0.00	3,453.00	30.94
10-505-2597		OTHER EXPENSES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
		TOTAL OPERATING EXPENSES	139,500.00	32,246.12	0.00	120,221.46	2,844.88	16,433.66	88.22
<u>CAPITAL OUTLAY</u>									
TOTAL MAINTENANCE			139,500.00	32,246.12	0.00	120,221.46	2,844.88	16,433.66	88.22

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND
EXECUTIVE/LEGISLATIVE
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	10-506-1001	SALARIES	62,000.00	4,769.22	0.00	50,384.50	0.00	11,615.50	81.27
	10-506-1003	FICA/MEDICARE	9,486.00	364.86	0.00	4,037.00	0.00	5,449.00	42.56
	10-506-1004	PERA/ICMA	4,294.00	344.92	0.00	3,786.82	0.00	507.18	88.19
	10-506-1006	WORKER'S COMPENSATION	<u>46.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38.25</u>	<u>0.00</u>	<u>7.75</u>	<u>83.15</u>
	TOTAL PERSONNEL EXPENSES		75,826.00	5,479.00	0.00	58,246.57	0.00	17,579.43	76.82
<u>OPERATING EXPENSES</u>									
	10-506-2110	TRAVEL/CONF/TRAINING	15,800.00	0.00	0.00	6,680.93	0.00	9,119.07	42.28
	10-506-2310	LEGAL FEES - GM	35,000.00	802.09	0.00	35,313.80	0.00	(313.80)	100.90
	10-506-2311	LEGAL FEES - COURT	98,200.00	0.00	0.00	98,175.82	0.00	24.18	99.98
	10-506-2315	PROFESSIONAL SERVICES	528.00	0.00	0.00	46.28	0.00	481.72	8.77
	10-506-2405	OFFICE SUPPLIES	500.00	0.00	0.00	474.45	0.00	25.55	94.89
	10-506-2575	TELEPHONE	942.00	84.33	0.00	729.80	0.00	212.20	77.47
	10-506-2597	OTHER EXPENSES	<u>1,030.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,029.19</u>	<u>0.00</u>	<u>0.81</u>	<u>99.92</u>
	TOTAL OPERATING EXPENSES		152,000.00	886.42	0.00	142,450.27	0.00	9,549.73	93.72
<u>CAPITAL OUTLAY</u>									
TOTAL EXECUTIVE/LEGISLATIVE			227,826.00	6,365.42	0.00	200,696.84	0.00	27,129.16	88.09

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND
COMMUNITY PROGRAMS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
CAPITAL OUTLAY									

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND
COMM CNTR/PLAZA
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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CAPITAL OUTLAY

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

10 -GENERAL FUND
COMMUNITY DEVELOPMENT
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
10-509-1001		SALARIES	159,439.92	12,242.14	0.00	128,106.09	0.00	31,333.83	80.35
10-509-1003		FICA/MEDICARE	24,395.00	891.41	0.00	9,811.61	0.00	14,583.39	40.22
10-509-1004		PERA/ICMA	18,459.92	1,417.33	0.00	15,511.40	0.00	2,948.52	84.03
10-509-1005		HEALTH & LIFE INSURANCE	32,221.67	2,705.98	0.00	27,070.36	0.00	5,151.31	84.01
10-509-1006		WORKER'S COMPENSATION	<u>27.60</u>	<u>0.00</u>	<u>0.00</u>	<u>22.95</u>	<u>0.00</u>	<u>4.65</u>	<u>83.15</u>
		TOTAL PERSONNEL EXPENSES	234,544.11	17,256.86	0.00	180,522.41	0.00	54,021.70	76.97
<u>OPERATING EXPENSES</u>									
10-509-2110		TRAVEL/CONF/TRAINING	14,000.00	0.00	0.00	9,452.71	0.00	4,547.29	67.52
10-509-2411		COMMUNITY PROGRAMS	19,300.00	1,209.89	0.00	11,613.93	0.00	7,686.07	60.18
10-509-2516		COMM/PLAZA REFUNDS	1,850.00	0.00	0.00	1,600.00	0.00	250.00	86.49
10-509-2535		POSTAGE	1,340.00	0.00	0.00	0.00	0.00	1,340.00	0.00
10-509-2540		PRINT/PUBLISH/ADVERTISE	29,414.00	321.60	0.00	27,495.40	0.00	1,918.60	93.48
10-509-2570		DUES & SUBSCRIPTIONS	8,000.00	647.64	0.00	3,130.24	0.00	4,869.76	39.13
10-509-2597		OTHER EXPENSES	<u>5,700.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,833.01</u>	<u>0.00</u>	<u>1,866.99</u>	<u>67.25</u>
		TOTAL OPERATING EXPENSES	79,604.00	2,179.13	0.00	57,125.29	0.00	22,478.71	71.76
<u>CAPITAL OUTLAY</u>									
		TOTAL COMMUNITY DEVELOPMENT	<u>314,148.11</u>	<u>19,435.99</u>	<u>0.00</u>	<u>237,647.70</u>	<u>0.00</u>	<u>76,500.41</u>	<u>75.65</u>
		TOTAL EXPENDITURES	2,687,431.48	172,004.41	0.00	2,030,236.81	847.76	656,346.91	75.58
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	(219,314.86)	38,044.81	0.00	399,125.74	(847.76)	(617,592.84)	181.60-
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
<u>TRANSFERS OUT</u>									
10-500-4444		TRANSFER OUT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>561,310.00</u>	<u>0.00</u>	(<u>561,310.00</u>)	<u>0.00</u>
		TOTAL TRANSFERS OUT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>561,310.00</u>	<u>0.00</u>	(<u>561,310.00</u>)	<u>0.00</u>
		NET TRANSFERS	0.00	0.00	0.00	(561,310.00)	0.00	561,310.00	0.00
REVENUES & TRANSFERS IN OVER/									
(UNDER) EXPENDITURES & TRANSFERS OUT									
			(219,314.86)	38,044.81	0.00	(162,184.26)	(847.76)	(56,282.84)	74.34
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

12 -FIRE PROTECTION FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		INTER-GOV/GRANTS	<u>499,458.61</u>	<u>0.00</u>	<u>0.00</u>	<u>369,929.00</u>	<u>0.00</u>	<u>129,529.61</u>	<u>74.07</u>
		TOTAL REVENUES	<u>499,458.61</u>	<u>0.00</u>	<u>0.00</u>	<u>369,929.00</u>	<u>0.00</u>	<u>129,529.61</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		FIRE DEPARTMENT	<u>499,458.61</u>	<u>74,374.02</u>	<u>0.00</u>	<u>291,660.77</u>	<u>19,482.35</u>	<u>188,315.49</u>	<u>62.30</u>
		TOTAL EXPENDITURES	<u>499,458.61</u>	<u>74,374.02</u>	<u>0.00</u>	<u>291,660.77</u>	<u>19,482.35</u>	<u>188,315.49</u>	<u>62.30</u>
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>0.00</u>	<u>(74,374.02)</u>	<u>0.00</u>	<u>78,268.23</u>	<u>(19,482.35)</u>	<u>(58,785.88)</u>	<u>0.00</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	(74,374.02)	0.00	78,268.23	(19,482.35)	(58,785.88)	0.00

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

12 -FIRE PROTECTION FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUES</u>									
<u>INTER-GOV/GRANTS</u>									
	12-47040	STATE ALLOTMENT	437,658.61	0.00	0.00	308,129.00	0.00	129,529.61	70.40
	12-47499	FIRE GRANTS	<u>61,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>61,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	TOTAL INTER-GOV/GRANTS		499,458.61	0.00	0.00	369,929.00	0.00	129,529.61	74.07
<u>TRANSFER IN</u>									
TOTAL REVENUES			499,458.61	0.00	0.00	369,929.00	0.00	129,529.61	74.07
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

12 -FIRE PROTECTION FUND
FIRE DEPARTMENT
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
<u>OPERATING EXPENSES</u>									
	12-504-2110	TRAVEL/CONF/TRAINING	14,000.00	804.64	0.00	6,899.24	0.00	7,100.76	49.28
	12-504-2205	BUILDING R & M	2,500.00	230.69	0.00	266.35	0.00	2,233.65	10.65
	12-504-2240	VEHICLE R & M	38,000.00	0.00	0.00	19,272.77	555.70	18,171.53	52.18
	12-504-2241	EQUIPMENT R & M	22,000.00	785.00	0.00	19,854.08	0.00	2,145.92	90.25
	12-504-2320	AGREEMENTS/CONTRACTS	20,000.00	0.00	0.00	10,015.91	0.00	9,984.09	50.08
	12-504-2405	OFFICE SUPPLIES	4,500.00	120.70	0.00	546.37	0.00	3,953.63	12.14
	12-504-2407	MAINTENANCE SUPPLIES	3,500.00	0.00	0.00	1,536.61	0.00	1,963.39	43.90
	12-504-2410	EQUIPMENT PURCHASES	307,394.61	68,549.22	0.00	194,678.03	18,217.65	94,498.93	69.26
	12-504-2412	DEMO SUPPLIES	1,500.00	0.00	0.00	298.00	0.00	1,202.00	19.87
	12-504-2420	UNIFORM ALLOWANCE	12,000.00	0.00	0.00	4,228.89	709.00	7,062.11	41.15
	12-504-2530	INSURANCE	12,600.00	0.00	0.00	7,508.00	0.00	5,092.00	59.59
	12-504-2540	PRINT/PUBLISH/ADVERTISE	1,195.00	114.75	0.00	335.21	0.00	859.79	28.05
	12-504-2570	DUES/SUBSCRIPTIONS	2,250.00	0.00	0.00	250.00	0.00	2,000.00	11.11
	12-504-2575	TELEPHONE/PAGERS	4,500.00	215.77	0.00	2,848.82	0.00	1,651.18	63.31
	12-504-2580	UTILITIES	22,000.00	1,116.07	0.00	7,575.19	0.00	14,424.81	34.43
	12-504-2585	FUEL	29,019.00	2,437.18	0.00	15,547.30	0.00	13,471.70	53.58
	12-504-2598	MISCELLANEOUS	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>
	TOTAL OPERATING EXPENSES		499,458.61	74,374.02	0.00	291,660.77	19,482.35	188,315.49	62.30
<u>CAPITAL OUTLAY</u>									
	TOTAL FIRE DEPARTMENT		<u>499,458.61</u>	<u>74,374.02</u>	<u>0.00</u>	<u>291,660.77</u>	<u>19,482.35</u>	<u>188,315.49</u>	<u>62.30</u>
	TOTAL EXPENDITURES		499,458.61	74,374.02	0.00	291,660.77	19,482.35	188,315.49	62.30
=====									
	EXCESS REVENUES/EXPENDITURES		0.00	(74,374.02)	0.00	78,268.23	(19,482.35)	(58,785.88)	0.00
=====									
<u>TRANSFERS IN</u>									
<u>TRANSFERS OUT</u>									

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

12 -FIRE PROTECTION FUND
FIRE DEPARTMENT
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES & TRANSFERS IN OVER/									
(UNDER) EXPENDITURES & TRANSFERS OUT			0.00	(74,374.02)	0.00	78,268.23	(19,482.35)	(58,785.88)	0.00
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

13 -RECREATION FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		MISCELLANEOUS REVENUES	750.00	0.00	0.00	0.00	0.00	750.00	0.00
		INTER-GOV/GRANTS	<u>7,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	<u>0.00</u>
		TOTAL REVENUES	7,750.00	0.00	0.00	0.00	0.00	7,750.00	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		RECREATION	<u>7,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,096.96</u>	<u>0.00</u>	<u>4,653.04</u>	<u>39.96</u>
		TOTAL EXPENDITURES	7,750.00	0.00	0.00	3,096.96	0.00	4,653.04	39.96
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(3,096.96)</u>	<u>0.00</u>	<u>3,096.96</u>	<u>0.00</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	0.00	0.00	(3,096.96)	0.00	3,096.96	0.00

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

13 -RECREATION FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TAXES - STATE</u>									
<u>MISCELLANEOUS REVENUES</u>									
13-46090		STUDENT REGS/DONATIONS	750.00	0.00	0.00	0.00	0.00	750.00	0.00
		TOTAL MISCELLANEOUS REVENUES	750.00	0.00	0.00	0.00	0.00	750.00	0.00
<u>INTER-GOV/GRANTS</u>									
13-47080		SUMMER REC GRANTS	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0.00
		TOTAL INTER-GOV/GRANTS	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0.00
<u>TRANSFER IN</u>									
		TOTAL REVENUES	7,750.00	0.00	0.00	0.00	0.00	7,750.00	0.00
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

13 -RECREATION FUND
RECREATION
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	13-513-1001	SALARIES	6,047.70	0.00	0.00	2,738.00	0.00	3,309.70	45.27
	13-513-1003	FICA/MEDICARE	925.30	0.00	0.00	209.45	0.00	715.85	22.64
	13-513-1006	WORKER'S COMPENSATION	<u>27.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27.00</u>	<u>0.00</u>
	TOTAL PERSONNEL EXPENSES		7,000.00	0.00	0.00	2,947.45	0.00	4,052.55	42.11
<u>OPERATING EXPENSES</u>									
	13-513-2598	SUPPLIES	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>149.51</u>	<u>0.00</u>	<u>600.49</u>	<u>19.93</u>
	TOTAL OPERATING EXPENSES		750.00	0.00	0.00	149.51	0.00	600.49	19.93
	TOTAL RECREATION		<u>7,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,096.96</u>	<u>0.00</u>	<u>4,653.04</u>	<u>39.96</u>
	TOTAL EXPENDITURES		7,750.00	0.00	0.00	3,096.96	0.00	4,653.04	39.96
			=====	=====	=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES		0.00	0.00	0.00	(3,096.96)	0.00	3,096.96	0.00
			=====	=====	=====	=====	=====	=====	=====
	<u>TRANSFERS IN</u>		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u>TRANSFERS OUT</u>		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT		0.00	0.00	0.00	(3,096.96)	0.00	3,096.96	0.00
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

14 -EMS FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		INTER-GOV/GRANTS	<u>223,878.00</u>	<u>0.00</u>	<u>0.00</u>	<u>130,964.32</u>	<u>0.00</u>	<u>92,913.68</u>	<u>58.50</u>
		TOTAL REVENUES	<u>223,878.00</u>	<u>0.00</u>	<u>0.00</u>	<u>130,964.32</u>	<u>0.00</u>	<u>92,913.68</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		EMS	<u>223,878.00</u>	<u>32,202.81</u>	<u>0.00</u>	<u>151,247.48</u>	<u>6,443.86</u>	<u>66,186.66</u>	<u>70.44</u>
		TOTAL EXPENDITURES	<u>223,878.00</u>	<u>32,202.81</u>	<u>0.00</u>	<u>151,247.48</u>	<u>6,443.86</u>	<u>66,186.66</u>	<u>70.44</u>
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>0.00</u>	<u>(32,202.81)</u>	<u>0.00</u>	<u>(20,283.16)</u>	<u>(6,443.86)</u>	<u>26,727.02</u>	<u>0.00</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	(32,202.81)	0.00	(20,283.16)	(6,443.86)	26,727.02	0.00

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

14 -EMS FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUES</u>									
<u>INTER-GOV/GRANTS</u>									
	14-47035	STATE ALLOTMENT	73,878.00	0.00	0.00	73,878.00	0.00	0.00	100.00
	14-47075	LOCAL-GRANTS FROM COUNTIES	<u>150,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>57,086.32</u>	<u>0.00</u>	<u>92,913.68</u>	<u>38.06</u>
	TOTAL INTER-GOV/GRANTS		223,878.00	0.00	0.00	130,964.32	0.00	92,913.68	58.50
<u>TRANSFER IN</u>									
TOTAL REVENUES			223,878.00	0.00	0.00	130,964.32	0.00	92,913.68	58.50
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

14 -EMS FUND

EMS

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	14-514-1001	SALARIES	64,160.00	7,040.00	0.00	51,516.70	0.00	12,643.30	80.29
	14-514-1003	FICA/MEDICARE	6,838.48	627.56	0.00	4,778.92	0.00	2,059.56	69.88
	14-514-1004	PERA/ICMA	14,454.72	1,596.49	0.00	13,067.70	0.00	1,387.02	90.40
	14-514-1005	HEALTH & LIFE INSURANCE	6,977.70	775.30	0.00	5,427.10	0.00	1,550.60	77.78
	14-514-1006	WORKER'S COMPENSATION	15.30	0.00	0.00	10.20	0.00	5.10	66.67
	14-514-1008	OVERTIME ALLOTMENT	<u>35,910.00</u>	<u>2,237.51</u>	<u>0.00</u>	<u>9,045.87</u>	<u>0.00</u>	<u>26,864.13</u>	<u>25.19</u>
	TOTAL PERSONNEL EXPENSES		128,356.20	12,276.86	0.00	83,846.49	0.00	44,509.71	65.32
<u>OPERATING EXPENSES</u>									
	14-514-2110	TRAVEL/CONF/TRAINING	7,104.81	0.00	0.00	7,104.81	0.00	0.00	100.00
	14-514-2241	EQUIPMENT R & M	24,781.06	1,734.81	0.00	3,104.11	0.00	21,676.95	12.53
	14-514-2320	AGREEMENTS/CONTRACTS	10,000.00	0.00	0.00	10,000.00	0.00	0.00	100.00
	14-514-2410	EQUIPMENT/SUPPLIES	<u>53,635.93</u>	<u>18,191.14</u>	<u>0.00</u>	<u>47,192.07</u>	<u>6,443.86</u>	<u>0.00</u>	<u>100.00</u>
	TOTAL OPERATING EXPENSES		95,521.80	19,925.95	0.00	67,400.99	6,443.86	21,676.95	77.31
<u>CAPITAL OUTLAY</u>									
	TOTAL EMS		<u>223,878.00</u>	<u>32,202.81</u>	<u>0.00</u>	<u>151,247.48</u>	<u>6,443.86</u>	<u>66,186.66</u>	<u>70.44</u>
	TOTAL EXPENDITURES		<u>223,878.00</u>	<u>32,202.81</u>	<u>0.00</u>	<u>151,247.48</u>	<u>6,443.86</u>	<u>66,186.66</u>	<u>70.44</u>
			=====	=====	=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES		0.00 (32,202.81)		0.00 (20,283.16)	(6,443.86)		26,727.02	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
<u>TRANSFERS OUT</u>									
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT		0.00 (32,202.81)		0.00 (20,283.16)	(6,443.86)		26,727.02	0.00
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

16 -CORRECTIONS FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		FINES & FORFEITS	2,848.80	0.00	0.00	1,247.00	0.00	1,601.80	43.77
		MISCELLANEOUS REVENUES	<u>2,677.00</u>	<u>202.71</u>	<u>0.00</u>	<u>2,149.37</u>	<u>0.00</u>	<u>527.63</u>	<u>80.29</u>
		TOTAL REVENUES	5,525.80	202.71	0.00	3,396.37	0.00	2,129.43	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		CORRECTIONS	<u>35,000.00</u>	<u>12.00</u>	<u>0.00</u>	<u>13,643.04</u>	<u>0.00</u>	<u>21,356.96</u>	<u>38.98</u>
		TOTAL EXPENDITURES	35,000.00	12.00	0.00	13,643.04	0.00	21,356.96	38.98
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	(<u>29,474.20</u>)	<u>190.71</u>	<u>0.00</u>	(<u>10,246.67</u>)	<u>0.00</u>	(<u>19,227.53</u>)	<u>34.76</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT (	29,474.20)	190.71	0.00	(10,246.67)	0.00	(19,227.53)	34.76

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

16 -CORRECTIONS FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>FINES & FORFEITS</u>									
16-45010		CORRECTION FEES	2,554.10	0.00	0.00	860.00	0.00	1,694.10	33.67
16-45042		JUDICIAL EDUCATION FEES	294.70	0.00	0.00	129.00	0.00	165.70	43.77
16-45044		COURT AUTOMATION FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>258.00</u>	<u>0.00</u>	<u>(258.00)</u>	<u>0.00</u>
		TOTAL FINES & FORFEITS	2,848.80	0.00	0.00	1,247.00	0.00	1,601.80	43.77
<u>MISCELLANEOUS REVENUES</u>									
16-46030		INTEREST	<u>2,677.00</u>	<u>202.71</u>	<u>0.00</u>	<u>2,149.37</u>	<u>0.00</u>	<u>527.63</u>	<u>80.29</u>
		TOTAL MISCELLANEOUS REVENUES	2,677.00	202.71	0.00	2,149.37	0.00	527.63	80.29
<u>TRANSFER IN</u>									
		TOTAL REVENUES	5,525.80	202.71	0.00	3,396.37	0.00	2,129.43	61.46
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

16 -CORRECTIONS FUND
CORRECTIONS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>OPERATING EXPENSES</u>									
	16-516-2510	PRISONER CARE	30,000.00	0.00	0.00	13,481.04	0.00	16,518.96	44.94
	16-516-2515	AUTO/LAB/DWI/JUD ED	<u>5,000.00</u>	<u>12.00</u>	<u>0.00</u>	<u>162.00</u>	<u>0.00</u>	<u>4,838.00</u>	<u>3.24</u>
	TOTAL OPERATING EXPENSES		35,000.00	12.00	0.00	13,643.04	0.00	21,356.96	38.98
<u>CAPITAL OUTLAY</u>									
TOTAL CORRECTIONS			<u>35,000.00</u>	<u>12.00</u>	<u>0.00</u>	<u>13,643.04</u>	<u>0.00</u>	<u>21,356.96</u>	<u>38.98</u>
TOTAL EXPENDITURES			35,000.00	12.00	0.00	13,643.04	0.00	21,356.96	38.98
			=====	=====	=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES			(29,474.20)	190.71	0.00	(10,246.67)	0.00	(19,227.53)	34.76
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
<u>TRANSFERS OUT</u>									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			(29,474.20)	190.71	0.00	(10,246.67)	0.00	(19,227.53)	34.76
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

17 -FF RECRUITMENT
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		INTER-GOV/GRANTS	<u>56,250.00</u>	<u>56,250.00</u>	<u>0.00</u>	<u>56,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
		TOTAL REVENUES	<u>56,250.00</u>	<u>56,250.00</u>	<u>0.00</u>	<u>56,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		STONEGARDEN	<u>82,224.53</u>	<u>6,226.18</u>	<u>0.00</u>	<u>64,772.79</u>	<u>0.00</u>	<u>17,451.74</u>	<u>78.78</u>
		TOTAL EXPENDITURES	<u>82,224.53</u>	<u>6,226.18</u>	<u>0.00</u>	<u>64,772.79</u>	<u>0.00</u>	<u>17,451.74</u>	<u>78.78</u>
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>(25,974.53)</u>	<u>50,023.82</u>	<u>0.00</u>	<u>(8,522.79)</u>	<u>0.00</u>	<u>(17,451.74)</u>	<u>32.81</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT (	<u>25,974.53)</u>	<u>50,023.82</u>	<u>0.00</u>	<u>(8,522.79)</u>	<u>0.00</u>	<u>(17,451.74)</u>	<u>32.81</u>

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

17 -FF RECRUITMENT

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - STATE									
INTER-GOV/GRANTS									
17-47060 FRRF (FIREFIGHTER RECRUITMENT)			56,250.00	56,250.00	0.00	56,250.00	0.00	0.00	100.00
TOTAL INTER-GOV/GRANTS			56,250.00	56,250.00	0.00	56,250.00	0.00	0.00	100.00
TRANSFER IN									
TOTAL REVENUES			56,250.00	56,250.00	0.00	56,250.00	0.00	0.00	100.00
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

17 -FF RECRUITMENT
STONEGARDEN
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	17-517-1001	SALARIES	52,503.36	4,160.00	0.00	43,014.40	0.00	9,488.96	81.93
	17-517-1003	FICA/MEDICARE	8,033.02	303.70	0.00	3,297.07	0.00	4,735.95	41.04
	17-517-1004	PERA/ICMA	12,548.31	994.24	0.00	10,767.76	0.00	1,780.55	85.81
	17-517-1005	HEALTH & LIFE INSURANCE	9,130.64	768.24	0.00	7,685.91	0.00	1,444.73	84.18
	17-517-1006	WORKER'S COMPENSATION	<u>9.20</u>	<u>0.00</u>	<u>0.00</u>	<u>7.65</u>	<u>0.00</u>	<u>1.55</u>	<u>83.15</u>
	TOTAL PERSONNEL EXPENSES		82,224.53	6,226.18	0.00	64,772.79	0.00	17,451.74	78.78
<u>OPERATING EXPENSES</u>									
<u>CAPITAL OUTLAY</u>									
	TOTAL STONEGARDEN		<u>82,224.53</u>	<u>6,226.18</u>	<u>0.00</u>	<u>64,772.79</u>	<u>0.00</u>	<u>17,451.74</u>	<u>78.78</u>
	TOTAL EXPENDITURES		82,224.53	6,226.18	0.00	64,772.79	0.00	17,451.74	78.78
			=====	=====	=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES		(25,974.53)	50,023.82	0.00	(8,522.79)	0.00	(17,451.74)	32.81
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
<u>TRANSFERS OUT</u>									
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT		(25,974.53)	50,023.82	0.00	(8,522.79)	0.00	(17,451.74)	32.81
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

18 -LAW ENFORCEMENT FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		INTER-GOV/GRANTS	<u>88,171.00</u>	<u>0.00</u>	<u>0.00</u>	<u>88,171.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
		TOTAL REVENUES	<u>88,171.00</u>	<u>0.00</u>	<u>0.00</u>	<u>88,171.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		LAW ENFORCEMENT	<u>88,171.00</u>	<u>546.62</u>	<u>0.00</u>	<u>80,177.09</u>	<u>0.00</u>	<u>7,993.91</u>	<u>90.93</u>
		TOTAL EXPENDITURES	<u>88,171.00</u>	<u>546.62</u>	<u>0.00</u>	<u>80,177.09</u>	<u>0.00</u>	<u>7,993.91</u>	<u>90.93</u>
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>0.00</u>	(<u>546.62</u>)	<u>0.00</u>	<u>7,993.91</u>	<u>0.00</u>	(<u>7,993.91</u>)	<u>0.00</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	(546.62)	0.00	7,993.91	0.00	(7,993.91)	0.00

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

18 -LAW ENFORCEMENT FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - STATE									
MISCELLANEOUS REVENUES									
INTER-GOV/GRANTS									
18-47045 STATE ALLOTMENT			<u>88,171.00</u>	<u>0.00</u>	<u>0.00</u>	<u>88,171.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTER-GOV/GRANTS			88,171.00	0.00	0.00	88,171.00	0.00	0.00	100.00
TRANSFER IN									
TOTAL REVENUES			<u>88,171.00</u>	<u>0.00</u>	<u>0.00</u>	<u>88,171.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

18 -LAW ENFORCEMENT FUND
LAW ENFORCEMENT
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>OPERATING EXPENSES</u>									
	18-518-2240	VEHICLE R&M	4,777.49	0.00	0.00	4,536.86	0.00	240.63	94.96
	18-518-2410	EQUIPMENT PURCHASES	64,620.95	0.00	0.00	60,000.00	0.00	4,620.95	92.85
	18-518-2520	EMPLOYEE TRAINING	10,732.13	0.00	0.00	10,359.17	0.00	372.96	96.52
	18-518-2597	OTHER EXPENSES	<u>8,040.43</u>	<u>546.62</u>	<u>0.00</u>	<u>5,281.06</u>	<u>0.00</u>	<u>2,759.37</u>	<u>65.68</u>
	TOTAL OPERATING EXPENSES		88,171.00	546.62	0.00	80,177.09	0.00	7,993.91	90.93
<u>CAPITAL OUTLAY</u>									
TOTAL LAW ENFORCEMENT			<u>88,171.00</u>	<u>546.62</u>	<u>0.00</u>	<u>80,177.09</u>	<u>0.00</u>	<u>7,993.91</u>	<u>90.93</u>
TOTAL EXPENDITURES			88,171.00	546.62	0.00	80,177.09	0.00	7,993.91	90.93
			=====	=====	=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES			0.00 (	546.62)	0.00	7,993.91	0.00 (	7,993.91)	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
<u>TRANSFERS OUT</u>									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			0.00 (	546.62)	0.00	7,993.91	0.00 (	7,993.91)	0.00
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

21 -TOWN HALL PROJECT
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		MISCELLANEOUS REVENUES	4,594.20	347.88	0.00	3,688.71	0.00	905.49	80.29
		TRANSFER IN	<u>488,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>549,310.00</u>	<u>0.00</u>	(<u>61,310.00</u>)	<u>112.56</u>
		TOTAL REVENUES	492,594.20	347.88	0.00	552,998.71	0.00	(60,404.51)	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		TOWN HALL PROJECT	<u>549,310.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>549,308.92</u>	<u>1.08</u>	<u>100.00</u>
		TOTAL EXPENDITURES	549,310.00	0.00	0.00	0.00	549,308.92	1.08	100.00
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	(56,715.80)	347.88	0.00	552,998.71	(549,308.92)	(60,405.59)	6.51-
		TRANSFERS IN	<u>488,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>549,310.00</u>	<u>0.00</u>	(<u>61,310.00</u>)	<u>112.56</u>
		NET TRANSFERS	488,000.00	0.00	0.00	549,310.00	0.00	(61,310.00)	112.56
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	431,284.20	347.88	0.00	1,102,308.71	(549,308.92)	(121,715.59)	128.22

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

21 -TOWN HALL PROJECT

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TAXES - LOCAL</u>									
<u>MISCELLANEOUS REVENUES</u>									
	21-46030	INTEREST	<u>4,594.20</u>	<u>347.88</u>	<u>0.00</u>	<u>3,688.71</u>	<u>0.00</u>	<u>905.49</u>	<u>80.29</u>
	TOTAL MISCELLANEOUS REVENUES		<u>4,594.20</u>	<u>347.88</u>	<u>0.00</u>	<u>3,688.71</u>	<u>0.00</u>	<u>905.49</u>	<u>80.29</u>
<u>TRANSFER IN</u>									
	21-48888	TRANSFER IN	<u>488,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>549,310.00</u>	<u>0.00</u>	(<u>61,310.00</u>)	<u>112.56</u>
	TOTAL TRANSFER IN		<u>488,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>549,310.00</u>	<u>0.00</u>	(<u>61,310.00</u>)	<u>112.56</u>
TOTAL REVENUES			<u>492,594.20</u>	<u>347.88</u>	<u>0.00</u>	<u>552,998.71</u>	<u>0.00</u>	(<u>60,404.51</u>)	<u>112.26</u>
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

21 -TOWN HALL PROJECT
TOWN HALL PROJECT
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>OPERATING EXPENSES</u>									
	21-521-2205	BUILDING MAINTENANCE	<u>549,310.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>549,308.92</u>	<u>1.08</u>	<u>100.00</u>
	TOTAL OPERATING EXPENSES		549,310.00	0.00	0.00	0.00	549,308.92	1.08	100.00
	TOTAL TOWN HALL PROJECT		<u>549,310.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>549,308.92</u>	<u>1.08</u>	<u>100.00</u>
	TOTAL EXPENDITURES		549,310.00	0.00	0.00	0.00	549,308.92	1.08	100.00
			=====	=====	=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES		(56,715.80)	347.88	0.00	552,998.71	(549,308.92)	(60,405.59)	6.51-
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
	21-48888	TRANSFER IN	<u>488,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>549,310.00</u>	<u>0.00</u>	(<u>61,310.00</u>)	<u>112.56</u>
	TOTAL TRANSFERS IN		488,000.00	0.00	0.00	549,310.00	0.00	(61,310.00)	112.56
<u>TRANSFERS OUT</u>									
	NET TRANSFERS		<u>488,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>549,310.00</u>	<u>0.00</u>	(<u>61,310.00</u>)	<u>112.56</u>
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT		<u>431,284.20</u>	<u>347.88</u>	<u>0.00</u>	<u>1,102,308.71</u>	<u>(549,308.92)</u>	<u>(121,715.59)</u>	<u>128.22</u>
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

23 -WATER SERVICES FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		CHARGES FOR SERVICES	451,768.44	35,840.91	0.00	342,124.58	0.00	109,643.86	75.73
		MISCELLANEOUS REVENUES	5,570.15	393.07	0.00	5,643.96	0.00	(73.81)	101.33
		INTER-GOV/GRANTS	<u>3,432.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,480.00</u>	<u>0.00</u>	<u>952.00</u>	<u>72.26</u>
TOTAL REVENUES			460,770.59	36,233.98	0.00	350,248.54	0.00	110,522.05	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		WATER OPERATIONS	<u>351,212.61</u>	<u>25,668.56</u>	<u>0.00</u>	<u>278,525.78</u>	<u>4,672.87</u>	<u>68,013.96</u>	<u>80.63</u>
TOTAL EXPENDITURES			351,212.61	25,668.56	0.00	278,525.78	4,672.87	68,013.96	80.63
			=====	=====	=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES			<u>109,557.98</u>	<u>10,565.42</u>	<u>0.00</u>	<u>71,722.76</u>	<u>(4,672.87)</u>	<u>42,508.09</u>	<u>61.20</u>
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			109,557.98	10,565.42	0.00	71,722.76	(4,672.87)	42,508.09	61.20

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

23 -WATER SERVICES FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>									
	23-44080	WATER SERVICES	439,806.29	35,080.72	0.00	333,835.43	0.00	105,970.86	75.91
	23-44081	WATER CONNECTIONS FEES	7,146.00	500.00	0.00	4,500.00	0.00	2,646.00	62.97
	23-44082	WATER SERVICES PENALTY	<u>4,816.15</u>	<u>260.19</u>	<u>0.00</u>	<u>3,789.15</u>	<u>0.00</u>	<u>1,027.00</u>	<u>78.68</u>
		TOTAL CHARGES FOR SERVICES	451,768.44	35,840.91	0.00	342,124.58	0.00	109,643.86	75.73
<u>MISCELLANEOUS REVENUES</u>									
	23-46030	INTEREST	3,132.19	269.07	0.00	2,475.68	0.00	656.51	79.04
	23-46090	MISCELLANEOUS INCOME	3,250.01	275.75	0.00	5,558.52	0.00	(2,308.51)	171.03
	23-46100	UNAPPLIED CREDITS	<u>(812.05)</u>	<u>(151.75)</u>	<u>0.00</u>	<u>(2,390.24)</u>	<u>0.00</u>	<u>1,578.19</u>	<u>294.35</u>
		TOTAL MISCELLANEOUS REVENUES	5,570.15	393.07	0.00	5,643.96	0.00	(73.81)	101.33
<u>INTER-GOV/GRANTS</u>									
	23-47030	EXCAVATION/BORING PERMIT	<u>3,432.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,480.00</u>	<u>0.00</u>	<u>952.00</u>	<u>72.26</u>
		TOTAL INTER-GOV/GRANTS	3,432.00	0.00	0.00	2,480.00	0.00	952.00	72.26
<u>TRANSFER IN</u>									
		TOTAL REVENUES	460,770.59	36,233.98	0.00	350,248.54	0.00	110,522.05	76.01
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

23 -WATER SERVICES FUND
WATER OPERATIONS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	23-510-1001	SALARIES	156,527.28	12,041.60	0.00	126,252.99	0.00	30,274.29	80.66
	23-510-1003	FICA/MEDICARE	23,548.68	891.06	0.00	10,244.92	0.00	13,303.76	43.51
	23-510-1004	PERA/ICMA	18,470.21	1,420.90	0.00	15,578.97	0.00	2,891.24	84.35
	23-510-1005	HEALTH & LIFE INSURANCE	18,039.64	2,239.60	0.00	18,043.58	0.00 (	3.94)	100.02
	23-510-1006	WORKERS' COMPENSATION	36.80	0.00	0.00	30.60	0.00	6.20	83.15
	23-510-1008	OVERTIME ALLOTMENT	<u>5,400.00</u>	<u>397.15</u>	<u>0.00</u>	<u>5,422.82</u>	<u>0.00 (</u>	<u>22.82)</u>	<u>100.42</u>
	TOTAL PERSONNEL EXPENSES		222,022.61	16,990.31	0.00	175,573.88	0.00	46,448.73	79.08
<u>OPERATING EXPENSES</u>									
	23-510-2240	VEHICLE R & M	5,800.00	42.80	0.00	4,509.63	0.00	1,290.37	77.75
	23-510-2241	EQUIPMENT R & M	8,000.00	70.00	0.00	5,296.55	0.00	2,703.45	66.21
	23-510-2253	WATER LINE R & M	12,000.00	1,205.33	0.00	8,000.92	20.01	3,979.07	66.84
	23-510-2320	AGREEMENTS/CONTRACTS	24,500.00	2,607.13	0.00	21,191.58	4,652.86 (	1,344.44)	105.49
	23-510-2405	OFFICE SUPPLIES	2,347.42	0.00	0.00	936.13	0.00	1,411.29	39.88
	23-510-2410	EQUIPMENT/SUPPLIES	8,400.00	801.24	0.00	5,786.34	0.00	2,613.66	68.89
	23-510-2415	SAFETY EQUIPMENT	1,800.00	0.00	0.00	1,607.56	0.00	192.44	89.31
	23-510-2420	UNIFORM ALLOWANCE	2,501.25	0.00	0.00	2,501.25	0.00	0.00	100.00
	23-510-2430	CHEMICALS	3,200.00	0.00	0.00	3,200.00	0.00	0.00	100.00
	23-510-2530	INSURANCE	2,700.00	0.00	0.00	2,000.00	0.00	700.00	74.07
	23-510-2535	POSTAGE	6,000.00	503.93	0.00	5,502.84	0.00	497.16	91.71
	23-510-2546	CONSERVATION FEES TO NM	4,000.00	351.48	0.00	3,461.70	0.00	538.30	86.54
	23-510-2560	EQUIPMENT RENTAL	1,190.00	0.00	0.00	1,133.31	0.00	56.69	95.24
	23-510-2570	DUES/SUBSCRIPTIONS	4,600.00	255.00	0.00	1,378.77	0.00	3,221.23	29.97
	23-510-2575	TELEPHONE	10,000.00	733.90	0.00	6,845.52	0.00	3,154.48	68.46
	23-510-2580	UTILITIES	24,000.00	2,107.44	0.00	23,518.47	0.00	481.53	97.99
	23-510-2581	METER REPLACEMENT PROGRAM	4,000.00	0.00	0.00	1,930.00	0.00	2,070.00	48.25
	23-510-2585	FUEL	3,000.00	0.00	0.00	3,000.00	0.00	0.00	100.00
	23-510-2598	MISCELLANEOUS	<u>1,151.33</u>	<u>0.00</u>	<u>0.00</u>	<u>1,151.33</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	TOTAL OPERATING EXPENSES		129,190.00	8,678.25	0.00	102,951.90	4,672.87	21,565.23	83.31
<u>CAPITAL OUTLAY</u>									
	TOTAL WATER OPERATIONS		<u>351,212.61</u>	<u>25,668.56</u>	<u>0.00</u>	<u>278,525.78</u>	<u>4,672.87</u>	<u>68,013.96</u>	<u>80.63</u>
	TOTAL EXPENDITURES		351,212.61	25,668.56	0.00	278,525.78	4,672.87	68,013.96	80.63
			=====	=====	=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES		109,557.98	10,565.42	0.00	71,722.76 (	4,672.87)	42,508.09	61.20
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

23 -WATER SERVICES FUND
WATER OPERATIONS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS IN</u>			_____	_____	_____	_____	_____	_____	_____
<u>TRANSFERS OUT</u>			=====	=====	=====	=====	=====	=====	=====
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			109,557.98	10,565.42	0.00	71,722.76 (	4,672.87)	42,508.09	61.20
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

24 -WASTEWATER SERVICES FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		CHARGES FOR SERVICES	298,893.80	21,364.99	0.00	209,008.84	0.00	89,884.96	69.93
		MISCELLANEOUS REVENUES	0.00	2,726.00	0.00	10,904.00	0.00	(10,904.00)	0.00
		TRANSFER IN	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(8,000.00)</u>	<u>0.00</u>	<u>16,000.00</u>	<u>100.00-</u>
TOTAL REVENUES			306,893.80	24,090.99	0.00	211,912.84	0.00	94,980.96	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		WASTEWATER OPERATIONS	<u>286,378.35</u>	<u>27,677.19</u>	<u>0.00</u>	<u>219,180.19</u>	<u>0.00</u>	<u>67,198.16</u>	<u>76.54</u>
TOTAL EXPENDITURES			286,378.35	27,677.19	0.00	219,180.19	0.00	67,198.16	76.54
			=====	=====	=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES			20,515.45	(3,586.20)	0.00	(7,267.35)	0.00	27,782.80	35.42-
		TRANSFERS IN	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(8,000.00)</u>	<u>0.00</u>	<u>16,000.00</u>	<u>100.00-</u>
		NET TRANSFERS	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(8,000.00)</u>	<u>0.00</u>	<u>16,000.00</u>	<u>100.00-</u>
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			28,515.45	(3,586.20)	0.00	(15,267.35)	0.00	43,782.80	53.54-

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

24 -WASTEWATER SERVICES FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>									
24-44080		WASTEWATER SERVICES	291,039.03	21,170.96	0.00	204,599.81	0.00	86,439.22	70.30
24-44081		WASTEWATER CONNECTIONS FEES	4,635.00	0.00	0.00	2,250.00	0.00	2,385.00	48.54
24-44082		SEWER SERVICES PENALTY	<u>3,219.77</u>	<u>194.03</u>	<u>0.00</u>	<u>2,159.03</u>	<u>0.00</u>	<u>1,060.74</u>	<u>67.06</u>
		TOTAL CHARGES FOR SERVICES	298,893.80	21,364.99	0.00	209,008.84	0.00	89,884.96	69.93
<u>MISCELLANEOUS REVENUES</u>									
24-46090		MISCELLANEOUS INCOME	<u>0.00</u>	<u>2,726.00</u>	<u>0.00</u>	<u>10,904.00</u>	<u>0.00</u>	(<u>10,904.00</u>)	<u>0.00</u>
		TOTAL MISCELLANEOUS REVENUES	0.00	2,726.00	0.00	10,904.00	0.00	(10,904.00)	0.00
<u>TRANSFER IN</u>									
24-48888		TRANSFER IN	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	(<u>8,000.00</u>)	<u>0.00</u>	<u>16,000.00</u>	<u>100.00-</u>
		TOTAL TRANSFER IN	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	(<u>8,000.00</u>)	<u>0.00</u>	<u>16,000.00</u>	<u>100.00-</u>
TOTAL REVENUES			306,893.80	24,090.99	0.00	211,912.84	0.00	94,980.96	69.05
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

24 -WASTEWATER SERVICES FUND
WASTEWATER OPERATIONS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	24-510-1001	SALARIES	58,968.00	4,536.00	0.00	47,563.20	0.00	11,404.80	80.66
	24-510-1003	FICA/MEDICARE	9,022.10	335.84	0.00	3,694.88	0.00	5,327.22	40.95
	24-510-1004	PERA/ICMA	6,958.23	535.24	0.00	5,868.98	0.00	1,089.25	84.35
	24-510-1005	HEALTH & LIFE INSURANCE	8,920.82	748.86	0.00	7,492.14	0.00	1,428.68	83.98
	24-510-1006	WORKERS' COMPENSATION	<u>9.20</u>	<u>0.00</u>	<u>0.00</u>	<u>7.65</u>	<u>0.00</u>	<u>1.55</u>	<u>83.15</u>
	TOTAL PERSONNEL EXPENSES		83,878.35	6,155.94	0.00	64,626.85	0.00	19,251.50	77.05
<u>OPERATING EXPENSES</u>									
	24-510-2240	VEHICLE R & M	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	24-510-2242	EQUIPMENT R&M	12,200.00	0.00	0.00	12,151.58	0.00	48.42	99.60
	24-510-2251	PUMP R & M	14,700.00	0.00	0.00	10,086.87	0.00	4,613.13	68.62
	24-510-2253	SEWER LINE R & M	12,000.00	0.00	0.00	2,808.40	0.00	9,191.60	23.40
	24-510-2322	SEWER LINE CLEANING	20,000.00	0.00	0.00	10,371.17	0.00	9,628.83	51.86
	24-510-2325	CLC FEES	97,000.00	7,684.31	0.00	89,495.05	0.00	7,504.95	92.26
	24-510-2326	CLC CONNECTION FEES	16,800.00	13,630.00	0.00	13,630.00	0.00	3,170.00	81.13
	24-510-2415	SAFETY EQUIPMENT	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
	24-510-2420	UNIFORM ALLOWANCE	1,800.00	0.00	0.00	1,800.00	0.00	0.00	100.00
	24-510-2430	CHEMICALS	12,000.00	48.57	0.00	8,837.52	0.00	3,162.48	73.65
	24-510-2540	PRINT/PUBLISH/ADVERTISE	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
	24-510-2575	TELEPHONE	2,100.00	0.00	0.00	0.00	0.00	2,100.00	0.00
	24-510-2580	UTILITIES	1,400.00	158.37	0.00	872.75	0.00	527.25	62.34
	24-510-2585	FUEL	<u>4,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	TOTAL OPERATING EXPENSES		202,500.00	21,521.25	0.00	154,553.34	0.00	47,946.66	76.32
<u>CAPITAL OUTLAY</u>									
	TOTAL WASTEWATER OPERATIONS		<u>286,378.35</u>	<u>27,677.19</u>	<u>0.00</u>	<u>219,180.19</u>	<u>0.00</u>	<u>67,198.16</u>	<u>76.54</u>
	TOTAL EXPENDITURES		<u>286,378.35</u>	<u>27,677.19</u>	<u>0.00</u>	<u>219,180.19</u>	<u>0.00</u>	<u>67,198.16</u>	<u>76.54</u>
			=====	=====	=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES		<u>20,515.45</u>	<u>(3,586.20)</u>	<u>0.00</u>	<u>(7,267.35)</u>	<u>0.00</u>	<u>27,782.80</u>	<u>35.42-</u>
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
	24-48888	TRANSFER IN	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(8,000.00)</u>	<u>0.00</u>	<u>16,000.00</u>	<u>100.00-</u>
	TOTAL TRANSFERS IN		<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(8,000.00)</u>	<u>0.00</u>	<u>16,000.00</u>	<u>100.00-</u>

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

24 -WASTEWATER SERVICES FUND
WASTEWATER OPERATIONS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS OUT</u>									
NET TRANSFERS			8,000.00	0.00	0.00 (	8,000.00)	0.00	16,000.00	100.00-
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			28,515.45 (	3,586.20)	0.00 (	15,267.35)	0.00	43,782.80	53.54-
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

25 -DEBT SERVICE FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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REVENUE SUMMARY

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EXPENDITURE SUMMARY

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REVENUES & TRANSFERS IN OVER/

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

25 -DEBT SERVICE FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TAXES - LOCAL</u>			_____	_____	_____	_____	_____	_____	_____
<u>MISCELLANEOUS REVENUES</u>			_____	_____	_____	_____	_____	_____	_____
<u>TRANSFER IN</u>			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

25 -DEBT SERVICE FUND
FIRE TRUCK LOAN - NMFA
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/									

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

26 -LODGER'S TAX FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		TAXES - LOCAL	25,050.00	3,962.77	0.00	28,579.32	0.00 (	3,529.32)	114.09
		TRANSFER IN	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
		TOTAL REVENUES	37,050.00	3,962.77	0.00	40,579.32	0.00 (	3,529.32)	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		LODGER'S TAX	<u>37,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,704.28</u>	<u>0.00</u>	<u>23,295.72</u>	<u>37.04</u>
		TOTAL EXPENDITURES	37,000.00	0.00	0.00	13,704.28	0.00	23,295.72	37.04
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	50.00	3,962.77	0.00	26,875.04	0.00 (	26,825.04)	750.08
		TRANSFERS IN	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
		NET TRANSFERS	12,000.00	0.00	0.00	12,000.00	0.00	0.00	100.00
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	12,050.00	3,962.77	0.00	38,875.04	0.00 (	26,825.04)	322.61

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

26 -LODGER'S TAX FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TAXES - LOCAL</u>									
	26-41056	LODGER'S TAXES	<u>25,050.00</u>	<u>3,962.77</u>	<u>0.00</u>	<u>28,579.32</u>	<u>0.00</u>	(<u>3,529.32</u>)	<u>114.09</u>
		TOTAL TAXES - LOCAL	25,050.00	3,962.77	0.00	28,579.32	0.00	(3,529.32)	114.09
 <u>TRANSFER IN</u>									
	26-48888	TRANSFER IN	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
		TOTAL TRANSFER IN	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
 TOTAL REVENUES									
			37,050.00	3,962.77	0.00	40,579.32	0.00	(3,529.32)	109.53
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

26 -LODGER'S TAX FUND
LODGER'S TAX
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>OPERATING EXPENSES</u>									
	26-526-2411	COMMUNITY PROGRAMS	2,000.00	0.00	0.00	647.64	0.00	1,352.36	32.38
	26-526-2525	TOURISM MATCHING	6,700.00	0.00	0.00	0.00	0.00	6,700.00	0.00
	26-526-2526	TOURISM PROMOTION	<u>28,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,056.64</u>	<u>0.00</u>	<u>15,243.36</u>	<u>46.14</u>
	TOTAL OPERATING EXPENSES		37,000.00	0.00	0.00	13,704.28	0.00	23,295.72	37.04
	TOTAL LODGER'S TAX		<u>37,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,704.28</u>	<u>0.00</u>	<u>23,295.72</u>	<u>37.04</u>
	TOTAL EXPENDITURES		37,000.00	0.00	0.00	13,704.28	0.00	23,295.72	37.04
			=====	=====	=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES		50.00	3,962.77	0.00	26,875.04	0.00 (	26,825.04)	750.08
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
	26-48888	TRANSFER IN	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	TOTAL TRANSFERS IN		12,000.00	0.00	0.00	12,000.00	0.00	0.00	100.00
<u>TRANSFERS OUT</u>									
	NET TRANSFERS		12,000.00	0.00	0.00	12,000.00	0.00	0.00	100.00
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT		12,050.00	3,962.77	0.00	38,875.04	0.00 (	26,825.04)	322.61
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

27 -ROAD FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		TAXES - STATE	<u>5,158.00</u>	<u>441.59</u>	<u>0.00</u>	<u>4,399.18</u>	<u>0.00</u>	<u>758.82</u>	<u>85.29</u>
		TOTAL REVENUES	<u>5,158.00</u>	<u>441.59</u>	<u>0.00</u>	<u>4,399.18</u>	<u>0.00</u>	<u>758.82</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		ROAD FUND	<u>6,899.26</u>	<u>0.00</u>	<u>0.00</u>	<u>3,973.68</u>	<u>0.00</u>	<u>2,925.58</u>	<u>57.60</u>
		TOTAL EXPENDITURES	<u>6,899.26</u>	<u>0.00</u>	<u>0.00</u>	<u>3,973.68</u>	<u>0.00</u>	<u>2,925.58</u>	<u>57.60</u>
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>(1,741.26)</u>	<u>441.59</u>	<u>0.00</u>	<u>425.50</u>	<u>0.00</u>	<u>(2,166.76)</u>	<u>24.44-</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT (	<u>1,741.26)</u>	<u>441.59</u>	<u>0.00</u>	<u>425.50</u>	<u>0.00</u>	<u>(2,166.76)</u>	<u>24.44-</u>

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

27 -ROAD FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TAXES - STATE</u>									
	27-42030	GASOLINE TAX/MUNI ROAD	5,004.00	417.00	0.00	4,170.00	0.00	834.00	83.33
	27-42040	GASOLINE TAX/COUNTY ROAD	<u>154.00</u>	<u>24.59</u>	<u>0.00</u>	<u>229.18</u>	<u>0.00</u>	(<u>75.18</u>)	<u>148.82</u>
		TOTAL TAXES - STATE	5,158.00	441.59	0.00	4,399.18	0.00	758.82	85.29
<u>MISCELLANEOUS REVENUES</u>									
<u>INTER-GOV/GRANTS</u>									
<u>TRANSFER IN</u>									
		TOTAL REVENUES	5,158.00	441.59	0.00	4,399.18	0.00	758.82	85.29

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

27 -ROAD FUND									
ROAD FUND									
DEPARTMENTAL EXPENDITURES									
FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>OPERATING EXPENSES</u>									
		27-527-2231 STREET R&M	3,030.00	0.00	0.00	2,812.18	0.00	217.82	92.81
		27-527-2232 STREET SIGNS	<u>3,869.26</u>	<u>0.00</u>	<u>0.00</u>	<u>1,161.50</u>	<u>0.00</u>	<u>2,707.76</u>	<u>30.02</u>
		TOTAL OPERATING EXPENSES	6,899.26	0.00	0.00	3,973.68	0.00	2,925.58	57.60
<u>CAPITAL OUTLAY</u>									

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

28 -SOLID WASTE FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		TAXES - LOCAL	254.00	6.61	0.00	73.94	0.00	180.06	29.11
		CHARGES FOR SERVICES	304,605.44	27,281.26	0.00	270,862.01	0.00	33,743.43	88.92
		MISCELLANEOUS REVENUES	<u>2,057.09</u>	<u>155.77</u>	<u>0.00</u>	<u>1,651.64</u>	<u>0.00</u>	<u>405.45</u>	<u>80.29</u>
TOTAL REVENUES			306,916.53	27,443.64	0.00	272,587.59	0.00	34,328.94	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		OPERATING EXPENSES	<u>346,174.28</u>	<u>33,084.44</u>	<u>0.00</u>	<u>308,389.07</u>	<u>0.00</u>	<u>37,785.21</u>	<u>89.08</u>
TOTAL EXPENDITURES			346,174.28	33,084.44	0.00	308,389.07	0.00	37,785.21	89.08
			=====	=====	=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES			(39,257.75)	(5,640.80)	0.00	(35,801.48)	0.00	(3,456.27)	91.20
TRANSFERS OUT			<u>(8,000.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(8,000.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
NET TRANSFERS			8,000.00	0.00	0.00	8,000.00	0.00	0.00	100.00
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			(31,257.75)	(5,640.80)	0.00	(27,801.48)	0.00	(3,456.27)	88.94

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

28 -SOLID WASTE FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TAXES - LOCAL</u>									
	28-41020	ENVIRONMENTAL GRT	<u>254.00</u>	<u>6.61</u>	<u>0.00</u>	<u>73.94</u>	<u>0.00</u>	<u>180.06</u>	<u>29.11</u>
		TOTAL TAXES - LOCAL	254.00	6.61	0.00	73.94	0.00	180.06	29.11
<u>CHARGES FOR SERVICES</u>									
	28-44080	SOLID WASTE SERVICES	301,327.24	26,949.13	0.00	267,852.19	0.00	33,475.05	88.89
	28-44082	SOLID WASTE SERVICES PENALTY	<u>3,278.20</u>	<u>332.13</u>	<u>0.00</u>	<u>3,009.82</u>	<u>0.00</u>	<u>268.38</u>	<u>91.81</u>
		TOTAL CHARGES FOR SERVICES	304,605.44	27,281.26	0.00	270,862.01	0.00	33,743.43	88.92
<u>MISCELLANEOUS REVENUES</u>									
	28-46030	INTEREST	<u>2,057.09</u>	<u>155.77</u>	<u>0.00</u>	<u>1,651.64</u>	<u>0.00</u>	<u>405.45</u>	<u>80.29</u>
		TOTAL MISCELLANEOUS REVENUES	2,057.09	155.77	0.00	1,651.64	0.00	405.45	80.29
<u>TRANSFER IN</u>									
		TOTAL REVENUES	<u>306,916.53</u>	<u>27,443.64</u>	<u>0.00</u>	<u>272,587.59</u>	<u>0.00</u>	<u>34,328.94</u>	<u>88.81</u>
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

28 -SOLID WASTE FUND

OPERATING EXPENSES

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	28-510-1001	SALARIES	68,730.48	7,768.00	0.00	67,990.60	0.00	739.88	98.92
	28-510-1003	FICA/MEDICARE	10,509.76	586.70	0.00	5,275.55	0.00	5,234.21	50.20
	28-510-1004	PERA/ICMA	8,110.20	916.46	0.00	8,468.44	0.00	358.24	104.42
	28-510-1005	HEALTH & LIFE INSURANCE	29,599.44	1,306.52	0.00	20,345.18	0.00	9,254.26	68.74
	28-510-1006	WORKERS' COMPENSATION	24.40	0.00	0.00	20.40	0.00	4.00	83.61
	28-510-1008	OVERTIME ALLOTMENT	<u>6,000.00</u>	<u>446.16</u>	<u>0.00</u>	<u>2,274.45</u>	<u>0.00</u>	<u>3,725.55</u>	<u>37.91</u>
	TOTAL PERSONNEL EXPENSES		122,974.28	11,023.84	0.00	104,374.62	0.00	18,599.66	84.88

OPERATING EXPENSES

	28-510-2110	TRAVEL/CONF/TRAINING	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
	28-510-2240	VEHCILE R&M	5,500.00	0.00	0.00	0.00	0.00	5,500.00	0.00
	28-510-2241	EQUIPMENT R&M	10,000.00	0.00	0.00	1,069.55	0.00	8,930.45	10.70
	28-510-2320	AGREEMENTS/CONTRACTS	188,000.00	19,647.13	0.00	195,060.53	0.00	7,060.53	103.76
	28-510-2323	SPEC EVENTS TRASH SVC	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	28-510-2324	CLC LANDFILL	1,000.00	0.00	0.00	43.35	0.00	956.65	4.34
	28-510-2405	MAINTENANCE SUPPLIES	2,000.00	0.00	0.00	1,347.45	0.00	652.55	67.37
	28-510-2415	SAFETY EQUIPMENT	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
	28-510-2420	UNIFORM ALLOWANCE	2,200.00	712.30	0.00	881.18	0.00	1,318.82	40.05
	28-510-2425	CLEANING SUPPLIES	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
	28-510-2430	CHEMICALS	1,000.00	257.62	0.00	612.39	0.00	387.61	61.24
	28-510-2535	POSTAGE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	28-510-2585	FUEL	<u>5,000.00</u>	<u>1,443.55</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	TOTAL OPERATING EXPENSES		223,200.00	22,060.60	0.00	204,014.45	0.00	19,185.55	91.40

CAPITAL OUTLAY

TOTAL OPERATING EXPENSES	<u>346,174.28</u>	<u>33,084.44</u>	<u>0.00</u>	<u>308,389.07</u>	<u>0.00</u>	<u>37,785.21</u>	<u>89.08</u>
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TOTAL EXPENDITURES	<u>346,174.28</u>	<u>33,084.44</u>	<u>0.00</u>	<u>308,389.07</u>	<u>0.00</u>	<u>37,785.21</u>	<u>89.08</u>
	=====	=====	=====	=====	=====	=====	=====

EXCESS REVENUES/EXPENDITURES	(39,257.75)	(5,640.80)	0.00	(35,801.48)	0.00	(3,456.27)	91.20
	=====	=====	=====	=====	=====	=====	=====

TRANSFERS IN

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

28 -SOLID WASTE FUND
OPERATING EXPENSES
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS OUT</u>									
28-510-4444		TRANSFER OUT	(8,000.00)	0.00	0.00	(8,000.00)	0.00	0.00	100.00
		TOTAL TRANSFERS OUT	(8,000.00)	0.00	0.00	(8,000.00)	0.00	0.00	100.00
NET TRANSFERS			8,000.00	0.00	0.00	8,000.00	0.00	0.00	100.00
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT (31,257.75) (5,640.80) 0.00 (27,801.48) 0.00 (3,456.27) 88.94									
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

29 -SCHOOL RESOURCE OFFICER
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		INTER-GOV/GRANTS	<u>170,000.00</u>	<u>9,208.56</u>	<u>0.00</u>	<u>140,796.14</u>	<u>0.00</u>	<u>29,203.86</u>	<u>82.82</u>
		TOTAL REVENUES	<u>170,000.00</u>	<u>9,208.56</u>	<u>0.00</u>	<u>140,796.14</u>	<u>0.00</u>	<u>29,203.86</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		SCHOOL RESOURCE OFFICER	<u>191,836.42</u>	<u>14,271.24</u>	<u>0.00</u>	<u>148,439.35</u>	<u>0.00</u>	<u>43,397.07</u>	<u>77.38</u>
		TOTAL EXPENDITURES	<u>191,836.42</u>	<u>14,271.24</u>	<u>0.00</u>	<u>148,439.35</u>	<u>0.00</u>	<u>43,397.07</u>	<u>77.38</u>
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>(21,836.42)</u>	<u>(5,062.68)</u>	<u>0.00</u>	<u>(7,643.21)</u>	<u>0.00</u>	<u>(14,193.21)</u>	<u>35.00</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	(21,836.42)	(5,062.68)	0.00	(7,643.21)	0.00	(14,193.21)	35.00

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

29 -SCHOOL RESOURCE OFFICER

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>INTER-GOV/GRANTS</u>									
	29-47080	SRO REIMBURSEMENTS	<u>170,000.00</u>	<u>9,208.56</u>	<u>0.00</u>	<u>140,796.14</u>	<u>0.00</u>	<u>29,203.86</u>	<u>82.82</u>
	TOTAL	INTER-GOV/GRANTS	170,000.00	9,208.56	0.00	140,796.14	0.00	29,203.86	82.82
 <u>TRANSFER IN</u>									
	TOTAL	REVENUES	170,000.00	9,208.56	0.00	140,796.14	0.00	29,203.86	82.82

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

29 -SCHOOL RESOURCE OFFICER
SCHOOL RESOURCE OFFICER
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
	29-529-1001	SRO SALARIES	110,073.60	8,467.20	0.00	88,056.60	0.00	22,017.00	80.00
	29-529-1003	FICA/MEDICARE	16,841.26	652.70	0.00	7,272.41	0.00	9,568.85	43.18
	29-529-1004	P.E.R.A.	23,280.57	1,790.80	0.00	19,498.70	0.00	3,781.87	83.76
	29-529-1005	HEALTH & LIFE INSURANCE	39,622.59	3,360.54	0.00	33,596.34	0.00	6,026.25	84.79
	29-529-1006	WORKER'S COMPENSATION	18.40	0.00	0.00	15.30	0.00	3.10	83.15
	29-529-1008	SRO OVERTIME	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
	TOTAL PERSONNEL EXPENSES		191,836.42	14,271.24	0.00	148,439.35	0.00	43,397.07	77.38
	TOTAL SCHOOL RESOURCE OFFICER		<u>191,836.42</u>	<u>14,271.24</u>	<u>0.00</u>	<u>148,439.35</u>	<u>0.00</u>	<u>43,397.07</u>	<u>77.38</u>
	TOTAL EXPENDITURES		191,836.42	14,271.24	0.00	148,439.35	0.00	43,397.07	77.38
			=====	=====	=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES		(21,836.42)	(5,062.68)	0.00	(7,643.21)	0.00	(14,193.21)	35.00
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
			_____	_____	_____	_____	_____	_____	_____
<u>TRANSFERS OUT</u>									
			=====	=====	=====	=====	=====	=====	=====
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT		(21,836.42)	(5,062.68)	0.00	(7,643.21)	0.00	(14,193.21)	35.00
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

30 -EVENTS FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		CHARGES FOR SERVICES	22,974.00	6,781.50	0.00	19,993.50	0.00	2,980.50	87.03
		MISCELLANEOUS REVENUES	<u>0.00</u>	<u>(1,050.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		TOTAL REVENUES	22,974.00	5,731.50	0.00	19,993.50	0.00	2,980.50	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		EVENTS FUND	<u>13,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,273.07</u>	<u>0.00</u>	<u>726.93</u>	<u>94.41</u>
		TOTAL EXPENDITURES	13,000.00	0.00	0.00	12,273.07	0.00	726.93	94.41
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>9,974.00</u>	<u>5,731.50</u>	<u>0.00</u>	<u>7,720.43</u>	<u>0.00</u>	<u>2,253.57</u>	<u>77.41</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	9,974.00	5,731.50	0.00	7,720.43	0.00	2,253.57	77.41

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

30 -EVENTS FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>									
30-44070		RENTALS	<u>22,974.00</u>	<u>6,781.50</u>	<u>0.00</u>	<u>19,993.50</u>	<u>0.00</u>	<u>2,980.50</u>	<u>87.03</u>
		TOTAL CHARGES FOR SERVICES	22,974.00	6,781.50	0.00	19,993.50	0.00	2,980.50	87.03
<u>MISCELLANEOUS REVENUES</u>									
30-46090		MISCELLANEOUS INCOME	<u>0.00</u>	<u>(1,050.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		TOTAL MISCELLANEOUS REVENUES	0.00	(1,050.00)	0.00	0.00	0.00	0.00	0.00
<u>TRANSFER IN</u>									
		TOTAL REVENUES	<u>22,974.00</u>	<u>5,731.50</u>	<u>0.00</u>	<u>19,993.50</u>	<u>0.00</u>	<u>2,980.50</u>	<u>87.03</u>
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

30 -EVENTS FUND
EVENTS FUND
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>OPERATING EXPENSES</u>									
	30-530-2530	FIESTA REFUNDS	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>
		TOTAL OPERATING EXPENSES	200.00	0.00	0.00	0.00	0.00	200.00	0.00
<u>CAPITAL OUTLAY</u>									
	30-530-3062	VENDOR AGREE/CONTRACTS	7,000.00	0.00	0.00	6,508.08	0.00	491.92	92.97
	30-530-3082	MISCELLANEOUS	<u>5,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,764.99</u>	<u>0.00</u>	<u>35.01</u>	<u>99.40</u>
		TOTAL CAPITAL OUTLAY	12,800.00	0.00	0.00	12,273.07	0.00	526.93	95.88
		TOTAL EVENTS FUND	<u>13,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,273.07</u>	<u>0.00</u>	<u>726.93</u>	<u>94.41</u>
		TOTAL EXPENDITURES	13,000.00	0.00	0.00	12,273.07	0.00	726.93	94.41
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	9,974.00	5,731.50	0.00	7,720.43	0.00	2,253.57	77.41
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS OUT</u>									
			=====	=====	=====	=====	=====	=====	=====
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	9,974.00	5,731.50	0.00	7,720.43	0.00	2,253.57	77.41
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

32 -PARKING FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		MISCELLANEOUS REVENUES	<u>6,114.00</u>	<u>750.00</u>	<u>0.00</u>	<u>3,950.00</u>	<u>0.00</u>	<u>2,164.00</u>	<u>64.61</u>
		TOTAL REVENUES	<u>6,114.00</u>	<u>750.00</u>	<u>0.00</u>	<u>3,950.00</u>	<u>0.00</u>	<u>2,164.00</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>6,114.00</u>	<u>750.00</u>	<u>0.00</u>	<u>3,950.00</u>	<u>0.00</u>	<u>2,164.00</u>	<u>64.61</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	6,114.00	750.00	0.00	3,950.00	0.00	2,164.00	64.61

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

32 -PARKING FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUES</u>									
	32-46020	PARKING FEE DEPOSITS	<u>6,114.00</u>	<u>750.00</u>	<u>0.00</u>	<u>3,950.00</u>	<u>0.00</u>	<u>2,164.00</u>	<u>64.61</u>
		TOTAL MISCELLANEOUS REVENUES	6,114.00	750.00	0.00	3,950.00	0.00	2,164.00	64.61
<u>TRANSFER IN</u>									
TOTAL REVENUES			6,114.00	750.00	0.00	3,950.00	0.00	2,164.00	64.61
			=====	=====	=====	=====	=====	=====	=====
			=====	=====	=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES			6,114.00	750.00	0.00	3,950.00	0.00	2,164.00	64.61
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS OUT</u>									
			=====	=====	=====	=====	=====	=====	=====
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			6,114.00	750.00	0.00	3,950.00	0.00	2,164.00	64.61
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

33 -MUNICIPAL COURT BONDS
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		MISCELLANEOUS REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,270.00</u>	<u>0.00</u> (	<u>5,270.00)</u>	<u>0.00</u>
		TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,270.00</u>	<u>0.00</u> (	<u>5,270.00)</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
		COURT BONDS	<u>1,189.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,189.00</u>	<u>0.00</u>
		TOTAL EXPENDITURES	<u>1,189.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,189.00</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>(1,189.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>5,270.00</u>	<u>0.00</u> (	<u>6,459.00)</u>	<u>443.23-</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT (	<u>1,189.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>5,270.00</u>	<u>0.00</u> (	<u>6,459.00)</u>	<u>443.23-</u>

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

33 -MUNICIPAL COURT BONDS

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUES</u>									
	33-46020	BOND DEPOSITS	0.00	0.00	0.00	(1,000.00)	0.00	1,000.00	0.00
	33-46090	MISCELLANEOUS INCOME	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,270.00</u>	<u>0.00</u>	(<u>6,270.00</u>)	<u>0.00</u>
		TOTAL MISCELLANEOUS REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,270.00</u>	<u>0.00</u>	(<u>5,270.00</u>)	<u>0.00</u>
		TOTAL REVENUES	0.00	0.00	0.00	5,270.00	0.00	(5,270.00)	0.00
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

33 -MUNICIPAL COURT BONDS
COURT BONDS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>									
	33-533-3301	COURT REFUNDS/PAYMENTS	<u>1,189.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,189.00</u>	<u>0.00</u>
		TOTAL CAPITAL OUTLAY	<u>1,189.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,189.00</u>	<u>0.00</u>
		TOTAL COURT BONDS	<u>1,189.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,189.00</u>	<u>0.00</u>
		TOTAL EXPENDITURES	<u>1,189.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,189.00</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	(1,189.00)	0.00	0.00	5,270.00	0.00	(6,459.00)	443.23-
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS OUT</u>									
			=====	=====	=====	=====	=====	=====	=====
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	(1,189.00)	0.00	0.00	5,270.00	0.00	(6,459.00)	443.23-
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

35 -CAPITAL IMPROVEMENTS FUND
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		INTER-GOV/GRANTS	<u>2,980,356.57</u>	<u>31,779.48</u>	<u>0.00</u>	<u>1,110,494.17</u>	<u>0.00</u>	<u>1,869,862.40</u>	<u>37.26</u>
		TOTAL REVENUES	<u>2,980,356.57</u>	<u>31,779.48</u>	<u>0.00</u>	<u>1,110,494.17</u>	<u>0.00</u>	<u>1,869,862.40</u>	<u>0.00</u>
<u>EXPENDITURE SUMMARY</u>									
		CAPITAL IMPROVEMENTS	<u>3,149,262.57</u>	<u>551,802.88</u>	<u>0.00</u>	<u>1,850,162.81</u>	<u>(180,039.43)</u>	<u>1,479,139.19</u>	<u>53.03</u>
		TOTAL EXPENDITURES	<u>3,149,262.57</u>	<u>551,802.88</u>	<u>0.00</u>	<u>1,850,162.81</u>	<u>(180,039.43)</u>	<u>1,479,139.19</u>	<u>53.03</u>
		EXCESS REVENUES/EXPENDITURES	<u>(168,906.00)</u>	<u>(520,023.40)</u>	<u>0.00</u>	<u>(739,668.64)</u>	<u>180,039.43</u>	<u>390,723.21</u>	<u>331.33</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	<u>(168,906.00)</u>	<u>(520,023.40)</u>	<u>0.00</u>	<u>(739,668.64)</u>	<u>180,039.43</u>	<u>390,723.21</u>	<u>331.33</u>

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

35 -CAPITAL IMPROVEMENTS FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FINES & FORFEITS									
MISCELLANEOUS REVENUES									
INTER-GOV/GRANTS									
35-47071	PICACHO - LP10014		239,780.62	0.00	0.00	18,754.92	0.00	221,025.70	7.82
35-47076	PICACHO F3005		148,301.06	0.00	0.00	148,319.36	0.00 (	18.30)	100.01
35-47078	CALLE DE SANTIAGO LP100		383,131.10	0.00	0.00	0.00	0.00	383,131.10	0.00
35-47089	SANTIAGO LGRF HW2L100562		31,796.00	0.00	0.00	0.00	0.00	31,796.00	0.00
35-47090	PSB RENOVATION GRANT 22-G284		61,953.49	0.00	0.00	6,109.32	0.00	55,844.17	9.86
35-47094	HW2LP10057 CALLE DEL NORTE P		163,262.00	0.00	0.00	163,262.00	0.00	0.00	100.00
35-47097	C1233326 CALLE DE OESTE		168,874.36	0.00	0.00	147,932.20	0.00	20,942.16	87.60
35-47099	DESTINATION FORWARD		146,635.00	0.00	0.00	0.00	0.00	146,635.00	0.00
35-47101	MD VEHICLE 24-I2939		75,000.00	0.00	0.00	74,927.86	0.00	72.14	99.90
35-47102	24-I2941 SIGNAGE/CONSTRUCTIO		87,180.00	0.00	0.00	0.00	0.00	87,180.00	0.00
35-47105	GRANT COMP PLAN #PG-6470		25,836.76	0.00	0.00	50,000.00	0.00 (	24,163.24)	193.52
35-47106	MESILLA WATERLINES IMPROVEME		100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
35-47107	CLEAN & BEAUTIFUL GRANT		19,949.55	0.00	0.00	39,089.85	0.00 (	19,140.30)	195.94
35-47108	24-I2377 WTR TANK & WRT WELL		0.00	0.00	0.00	75,680.68	0.00 (	75,680.68)	0.00
35-47110	25-J2969 MARSHAL'S VEHICLES		0.00	0.00	0.00	75,000.00	0.00 (	75,000.00)	0.00
35-47113	25-J2972 PSB ADDITION		150,000.00	0.00	0.00	0.00	0.00	150,000.00	0.00
35-47114	C0245015-EV INFRASTRUCTURE		0.00	0.00	0.00	272,548.50	0.00 (	272,548.50)	0.00
35-47115	HW2C1253268 ROAD IMPROVEMENT		200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
35-47116	HW2C1253266 MESILLA SIGNAGE		25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
35-47117	LP10079 PAISANO IMPROVEMENTS		670,772.63	0.00	0.00	0.00	0.00	670,772.63	0.00
35-47118	A25-J2027 COMM CTR SECURITY		177,000.00	31,779.48	0.00	31,779.48	0.00	145,220.52	17.95
35-47119	ALTSD CC A23H2068-26		0.00	0.00	0.00	7,090.00	0.00 (	7,090.00)	0.00
35-47120	COLN CIF-6982 WTRWREHAB/EQ		105,884.00	0.00	0.00	0.00	0.00	105,884.00	0.00
TOTAL INTER-GOV/GRANTS			2,980,356.57	31,779.48	0.00	1,110,494.17	0.00	1,869,862.40	37.26
TRANSFER IN									
TOTAL REVENUES			2,980,356.57	31,779.48	0.00	1,110,494.17	0.00	1,869,862.40	37.26

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

35 -CAPITAL IMPROVEMENTS FUND
CAPITAL IMPROVEMENTS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>									
	35-535-3571	PICACHO - LP10014	239,780.62	6,342.59	0.00	10,681.95	0.00	229,098.67	4.45
	35-535-3576	PICACHO F3005 CAPITAL OUT	148,301.06	0.00	0.00	148,319.36	0.00 (	18.30)	100.01
	35-535-3578	CALLE DE SANTIAGO - LP100	383,131.10	6,238.93	0.00	155,002.54	10,921.98	217,206.58	43.31
	35-535-3587	FIRE HYDRANTS - G2334	0.00	587.00	0.00	587.00	0.00 (	587.00)	0.00
	35-535-3589	SANTIAGO LGRF HW2L100562	31,796.00	4,722.32	0.00	31,796.00	0.00	0.00	100.00
	35-535-3590	PSB RENOVATION 22-G2846	61,953.49	14,604.98	0.00	18,578.98	53,694.76 (	10,320.25)	116.66
	35-535-3594	HW2LP10057 CALLE DEL NORT	163,262.00	23,159.96	0.00	134,026.48	29,235.50	0.02	100.00
	35-535-3597	C1233326 CALLE DE OESTE	168,874.36	0.00	0.00	147,932.20	7,550.40	13,391.76	92.07
	35-535-3599	DESTINATION FORWARD	146,635.00	0.00	0.00	126,764.35	0.00	19,870.65	86.45
	35-535-3601	MD VEHICLES 24-I2939	75,000.00	0.00	0.00	74,927.86	0.00	72.14	99.90
	35-535-3602	24-I2941 SIGNAGE	87,180.00	57,656.78	0.00	57,656.78	3,231.33	26,291.89	69.84
	35-535-3605	GRANT COMP PLAN #PG-6470	25,836.76	0.00	0.00	19,462.55	0.00	6,374.21	75.33
	35-535-3606	MESILLA WATER LINE IMPROV	100,000.00	0.00	0.00	0.00	23,677.50	76,322.50	23.68
	35-535-3607	CLEAN & BEAUTIFUL GRANT	19,949.55	4,507.56	0.00	28,345.34	0.00 (	8,395.79)	142.09
	35-535-3608	24-I2377 WTR TANK & WTR W	120,000.00	13,773.42	0.00	89,454.10	30,545.90	0.00	100.00
	35-535-3610	25-J2969 MARSHAL'S VEHICL	48,906.00	0.00	0.00	75,000.00	0.00 (	26,094.00)	153.36
	35-535-3611	25-J2970 CONMEMORATIVO PK	0.00	0.00	0.00	0.00	51,227.68 (	51,227.68)	0.00
	35-535-3613	25-J2972 PSB ADDITION	150,000.00	0.00	0.00	0.00	148,500.00	1,500.00	99.00
	35-535-3614	C0245015-EV INFRASTRUCTUR	0.00	420,209.34	0.00	692,757.84 (	789,729.00)	96,971.16	0.00
	35-535-3615	HW2C1253268 ROAD IMPROVEM	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
	35-535-3616	HW2C1253266 MESILLA SIGNA	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
	35-535-3617	LP10079 PAISANO IMPROVEME	670,772.63	0.00	0.00	0.00	0.00	670,772.63	0.00
	35-535-3618	A25-J2027 COMM CTR SECURI	177,000.00	0.00	0.00	31,779.48	145,220.52	0.00	100.00
	35-535-3619	ALTSD CC A23H2068-26	0.00	0.00	0.00	7,090.00	0.00 (	7,090.00)	0.00
	35-535-3620	COLN CIF-6982 WTRWREHAB/E	<u>105,884.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>105,884.00</u>	<u>0.00</u>	<u>100.00</u>
	TOTAL CAPITAL OUTLAY		3,149,262.57	551,802.88	0.00	1,850,162.81 (	180,039.43)	1,479,139.19	53.03
	TOTAL CAPITAL IMPROVEMENTS		<u>3,149,262.57</u>	<u>551,802.88</u>	<u>0.00</u>	<u>1,850,162.81 (</u>	<u>180,039.43)</u>	<u>1,479,139.19</u>	<u>53.03</u>
	TOTAL EXPENDITURES		3,149,262.57	551,802.88	0.00	1,850,162.81 (	180,039.43)	1,479,139.19	53.03
			=====	=====	=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES		(168,906.00)	(520,023.40)	0.00	(739,668.64)	180,039.43	390,723.21	331.33
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

35 -CAPITAL IMPROVEMENTS FUND
CAPITAL IMPROVEMENTS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS IN</u>			_____	_____	_____	_____	_____	_____	_____
<u>TRANSFERS OUT</u>			=====	=====	=====	=====	=====	=====	=====
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT (			168,906.00)	520,023.40)	0.00	(739,668.64)	180,039.43	390,723.21	331.33
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

36 -WATER RIGHTS ACQUISITIONS
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		CHARGES FOR SERVICES	1,454.00	3.09	0.00	821.84	0.00	632.16	56.52
		MISCELLANEOUS REVENUES	<u>9,987.00</u>	<u>922.82</u>	<u>0.00</u>	<u>7,996.24</u>	<u>0.00</u>	<u>1,990.76</u>	<u>80.07</u>
		TOTAL REVENUES	11,441.00	925.91	0.00	8,818.08	0.00	2,622.92	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>11,441.00</u>	<u>925.91</u>	<u>0.00</u>	<u>8,818.08</u>	<u>0.00</u>	<u>2,622.92</u>	<u>77.07</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	11,441.00	925.91	0.00	8,818.08	0.00	2,622.92	77.07

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

36 -WATER RIGHTS ACQUISITIONS

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>									
36-44082		WTR RTS ACQ PENALTY	<u>1,454.00</u>	<u>3.09</u>	<u>0.00</u>	<u>821.84</u>	<u>0.00</u>	<u>632.16</u>	<u>56.52</u>
		TOTAL CHARGES FOR SERVICES	1,454.00	3.09	0.00	821.84	0.00	632.16	56.52
<u>MISCELLANEOUS REVENUES</u>									
36-46070		ACQUISITION FEES	<u>9,987.00</u>	<u>922.82</u>	<u>0.00</u>	<u>7,996.24</u>	<u>0.00</u>	<u>1,990.76</u>	<u>80.07</u>
		TOTAL MISCELLANEOUS REVENUES	9,987.00	922.82	0.00	7,996.24	0.00	1,990.76	80.07
<u>TRANSFER IN</u>									
		TOTAL REVENUES	<u>11,441.00</u>	<u>925.91</u>	<u>0.00</u>	<u>8,818.08</u>	<u>0.00</u>	<u>2,622.92</u>	<u>77.07</u>
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

36 -WATER RIGHTS ACQUISITIONS
WATER RIGHTS ACQUISITION
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>OPERATING EXPENSES</u>									
			=====	=====	=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES			11,441.00	925.91	0.00	8,818.08	0.00	2,622.92	77.07
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS OUT</u>									
			=====	=====	=====	=====	=====	=====	=====
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			11,441.00	925.91	0.00	8,818.08	0.00	2,622.92	77.07
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

37 -WATER RIGHTS MANAGEMENT
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		CHARGES FOR SERVICES	64.00	2.66	0.00	47.72	0.00	16.28	74.56
		MISCELLANEOUS REVENUES	<u>5,641.00</u>	<u>449.85</u>	<u>0.00</u>	<u>4,109.55</u>	<u>0.00</u>	<u>1,531.45</u>	<u>72.85</u>
		TOTAL REVENUES	5,705.00	452.51	0.00	4,157.27	0.00	1,547.73	0.00
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>5,705.00</u>	<u>452.51</u>	<u>0.00</u>	<u>4,157.27</u>	<u>0.00</u>	<u>1,547.73</u>	<u>72.87</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	5,705.00	452.51	0.00	4,157.27	0.00	1,547.73	72.87

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

37 -WATER RIGHTS MANAGEMENT

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>									
	37-44082	WTR RIGHTS PENALTY	<u>64.00</u>	<u>2.66</u>	<u>0.00</u>	<u>47.72</u>	<u>0.00</u>	<u>16.28</u>	<u>74.56</u>
		TOTAL CHARGES FOR SERVICES	64.00	2.66	0.00	47.72	0.00	16.28	74.56
<u>MISCELLANEOUS REVENUES</u>									
	37-46075	MANAGEMENT FEES	<u>5,641.00</u>	<u>449.85</u>	<u>0.00</u>	<u>4,109.55</u>	<u>0.00</u>	<u>1,531.45</u>	<u>72.85</u>
		TOTAL MISCELLANEOUS REVENUES	5,641.00	449.85	0.00	4,109.55	0.00	1,531.45	72.85
<u>TRANSFER IN</u>									
		TOTAL REVENUES	<u>5,705.00</u>	<u>452.51</u>	<u>0.00</u>	<u>4,157.27</u>	<u>0.00</u>	<u>1,547.73</u>	<u>72.87</u>
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

37 -WATER RIGHTS MANAGEMENT
WATER RIGHTS MANAGEMENT
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>OPERATING EXPENSES</u>									
			=====	=====	=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES			5,705.00	452.51	0.00	4,157.27	0.00	1,547.73	72.87
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS OUT</u>									
			=====	=====	=====	=====	=====	=====	=====
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			5,705.00	452.51	0.00	4,157.27	0.00	1,547.73	72.87
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

38 -WATER RIGHTS DEVELOPMENT
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		MISCELLANEOUS REVENUES	<u>12,000.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
		TOTAL REVENUES	<u>12,000.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>12,000.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	12,000.00	1,200.00	0.00	12,000.00	0.00	0.00	100.00

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

38 -WATER RIGHTS DEVELOPMENT

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>									
<u>MISCELLANEOUS REVENUES</u>									
	38-46080	DEVELOPMENT FEES (1 TIME ONLY)	12,000.00	1,200.00	0.00	12,000.00	0.00	0.00	100.00
	TOTAL MISCELLANEOUS REVENUES		12,000.00	1,200.00	0.00	12,000.00	0.00	0.00	100.00
<u>TRANSFER IN</u>									
TOTAL REVENUES			12,000.00	1,200.00	0.00	12,000.00	0.00	0.00	100.00
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

38 -WATER RIGHTS DEVELOPMENT
WATER RIGHTS DEVELOPMENT
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>OPERATING EXPENSES</u>			_____	_____	_____	_____	_____	_____	_____
<u>CAPITAL OUTLAY</u>			_____	_____	_____	_____	_____	_____	_____
			=====	=====	=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES			12,000.00	1,200.00	0.00	12,000.00	0.00	0.00	100.00
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>			_____	_____	_____	_____	_____	_____	_____
<u>TRANSFERS OUT</u>			_____	_____	_____	_____	_____	_____	_____
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			12,000.00	1,200.00	0.00	12,000.00	0.00	0.00	100.00
			=====	=====	=====	=====	=====	=====	=====

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

49 -CANNABIS
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		TAXES - STATE	<u>17,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,248.36</u>	<u>0.00</u>	<u>6,751.64</u>	<u>60.28</u>
		TOTAL REVENUES	<u>17,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,248.36</u>	<u>0.00</u>	<u>6,751.64</u>	<u>0.00</u>
			=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>									
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	<u>17,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,248.36</u>	<u>0.00</u>	<u>6,751.64</u>	<u>60.28</u>
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	17,000.00	0.00	0.00	10,248.36	0.00	6,751.64	60.28

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

49 -CANNABIS

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TAXES - STATE</u>									
	49-42090	CANNABIS GRT	17,000.00	0.00	0.00	10,248.36	0.00	6,751.64	60.28
		TOTAL TAXES - STATE	17,000.00	0.00	0.00	10,248.36	0.00	6,751.64	60.28
<u>TRANSFER IN</u>									
		TOTAL REVENUES	17,000.00	0.00	0.00	10,248.36	0.00	6,751.64	60.28
			=====	=====	=====	=====	=====	=====	=====
			=====	=====	=====	=====	=====	=====	=====
		EXCESS REVENUES/EXPENDITURES	17,000.00	0.00	0.00	10,248.36	0.00	6,751.64	60.28
			=====	=====	=====	=====	=====	=====	=====
<u>TRANSFERS IN</u>									
<u>TRANSFERS OUT</u>									
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	17,000.00	0.00	0.00	10,248.36	0.00	6,751.64	60.28
			=====	=====	=====	=====	=====	=====	=====