



THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA

REGULAR MEETING

**AT THE MESILLA TOWN HALL,
2231 AVENIDA DE MESILLA**

MONDAY, JULY 28, 2025 – 5:00 P.M.

AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. CHANGES TO THE AGENDA & APPROVAL
4. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
 - a) *BOT MINUTES – July 14, 2025 BOT Regular Meeting
 - b) *APPROVAL – Purchase Order - Purchase Requisition – Molzen/Corbin – Calle de Oeste Reconstruction - \$6,418.76
 - c) *APPROVAL - Purchase Requisition – Molzen/Corbin – On Call Services – 6,159.71
 - d) *APPROVAL – BUSINESS LICENSE #1394 – 1730 Tierra de Mesilla, Suite #7. Submitted by Rachel Floyd. Applicant is looking to reopen her business, Spaology, a wellness service business, in the Town of Mesilla. ZONE: Commercial (C)
 - e) *APPROVAL – PZHAC CASE #062029 – 2315 Calle de Jon Guerra, submitted by Reynaldo Garcia. Requesting approval to build an addition to his primary residence. ZONE: Historical Residential (HR).
5. PUBLIC INPUT ON CASES – The public is invited to address the Board as allowed by the chair.
6. OLD BUSINESS
 - a) DISCUSSION: Municipal Jurisdiction Advisory Committee and Ordinance 2025-01
 - b) APPROVAL: Ordinance 2025-01 – Dona Ana County Magistrate Court Jurisdiction Designation
7. ACTION AND CONSIDERATION
NEW BUSINESS
 - a) *APPROVAL – PZHAC CASE #062026 – Avenida de Mesilla, submitted by the Town of Mesilla. Requesting approval to install a commemorative sign at Commemorative Park. ZONE: Historical Residential (HR).
 - b) PZHAC CASE #062030 – 2410 Calle de Parian, submitted by Tom Hutchinson, “La Posta”. Requesting approval for small building expansion and parking lot improvements. ZONE: Historical Commercial (HC).

- c) **Discussion/Approval** – New Mexico Historic Preservation Division Posting
 - d) **DISCUSSION:** EMS Services, County Agreement, & Positions
 - e) **APPROVAL:** Dona Ana County Agreement
 - f) **APPROVAL:** EMS Positions
 - g) **APPROVAL:** Resolution 2025-43 FY2024-2025 4TH Quarter
 - h) **APPROVAL:** Resolution 2025-44 FY2025-2026 Final Operating Budget
 - i) **APPROVAL:** Resolution 2025-48 Budget Adjustments
 - j) **APPROVAL:** Resolution 2025-47 Holidays
8. **CLOSED EXECUTIVE SESSION**
- a) **Discussion concerning attorney/client privilege matters pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7) –**
9. **Any Actions that may arise as a result of Closed Executive Session**
10. **PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.**
11. **BOARD OF TRUSTEE COMMITTEE REPORTS & LIASION UPDATES**
12. **BOARD OF TRUSTEE/STAFF COMMENTS**
- a) *Ongoing Projects Listing*
 - b) *Calendar of Events*
13. **ADJOURNMENT**

NOTICE

If you need accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda can be found online at www.mesillanm.gov.

Posted **07.25.2025** online and at the following locations: Town Hall and Visitor’s Center Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Short’s Food Mart 2290 Avenida de Mesilla, and the U.S. Post Office 2253 Calle de Parian. Stream live at www.youtube.com/@townofmesilla7501.

****BOT MEETINGS ARE AVAILABLE ON TOWN OF MESILLA’S YOUTUBE PAGE****



THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA

REGULAR MEETING WITH PUBLIC HEARING

**AT THE MESILLA TOWN HALL,
2231 AVENIDA DE MESILLA**

MONDAY, JULY 14, 2025 – 5:00 P.M.

MINUTES

- TRUSTEES:** Russell Hernandez, Mayor
Adrianna Merrick, Mayor Pro Tem
Biviana Cadena, Trustee
Stephanie Johnson-Burick, Trustee
Gerard Nevarez, Trustee
- STAFF:** Ben Azcarate, Marshal
Edward Salazar, Econ & Com Development Director
Greg Whited, Fire Chief
Gloria S Maya, Town Clerk/Recorder
- PUBLIC:** Kirk Scott

1. PLEDGE OF ALLEGIANCE

Mayor Hernandez led the Pledge of Allegiance.

Mayor Hernandez held a Moment Silence for all those who have fallen.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Hernandez, Mayor Pro Tem Merrick, Trustee Cadena, Trustee Nevarez, Trustee Johnson-Burick.

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Nevarez.

Mayor Hernandez stated a correction to the agenda as there is not a Public Hearing and requested moving Consent Agenda item 4a to the first item under New Business.

1 **Amended Motion: To approve agenda as amended, Moved by Trustee Nevarez, Seconded by Mayor**
2 **Pro Tem Merrick.**

3
4 **Roll Call Vote: Motion passed (summary: Yes-4)**

5 Mayor Pro Tem Merrick Yes
6 Trustee Cadena Yes
7 Trustee Johnson-Burick Yes
8 Trustee Nevarez Yes
9

10 **4. APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the
11 following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

12 a) ***BOT MINUTES** – June 23, 2025 BOT Regular Meeting

13 **Motion: To approve BOT minutes – June 23, 2025 Regular Meeting, Moved by Mayor Pro Tem**
14 **Merrick, Seconded by Trustee Cadena.**

15 Mayor Hernandez reviewed the process for Resolution 2025-44.

16 Trustee Johnson-Burick commented

17
18
19
20 **Roll Call Vote: Motion passed (summary: Yes-4)**

21 Mayor Pro Tem Merrick Yes
22 Trustee Cadena Yes
23 Trustee Johnson-Burick Yes
24 Trustee Nevarez Yes
25

26 b) ***APPROVAL – Purchase Order** – Quality Window Tinting – Window Tint/Service – \$8,677.46.
27 *Approved by consent agenda*

28 c) ***APPROVAL - Purchase Requisition** – Kustom Signals – Marshal Vehicles - \$4,657.38. *Approved*
29 *by consent agenda*

30 d) ***APPROVAL - Purchase Requisition** – Melloy Dodge – Marshal Vehicle Purchase - \$46,017.00.
31 *Approved by consent agenda*

32 e) ***APPROVAL - Purchase Requisition** – A-Mountain Construction – Roads/Maintenance -
33 \$94,418.51. *Approved by consent agenda*

34 f) ***APPROVAL - Purchase Requisition** – CES – Calle de Santiago - \$168,560.18. *Approved by*
35 *consent agenda*

36 g) ***APPROVAL - Purchase Requisition** – Small Beginnings – Marshal Purchases - \$37,522.51
37 *Approved by consent agenda*

38 h) ***APPROVAL – Purchase Requisition** – Southwest Envirotec – Community Center - \$5,397.00
39 *Approved by consent agenda*

40 i) ***APPROVAL – PZHAC CASE #062021** – 2185 Calle de Guadalupe, submitted by Richard
41 Moreno. Requesting approval to install two gates on property. ZONE: Historic Residential
42 (HR). *Approved by consent agenda*

43 j) ***APPROVAL – PZHAC CASE #062022** – 2316 Calle de Colon, submitted by Steven Martinez.
44 Requesting approval to renovate his workshop’s roof. Currently it has rolled tar roofing material
45 and would like to change it to white/natural corrugated steel. ZONE: Historic Residential (HR)
46 *Approved by consent agenda*
47

48 **Motion: To approve consent items as agenda as amended, Moved by Mayor Pro Tem Merrick,**
49 **Seconded by Johnson-Burick.**

50
51
52 **Motion passed unanimously**
53
54

1 **5. PUBLIC INPUT ON CASES – The public is invited to address the Board as allowed by the**
2 **chair.**

3 Ms. Ratje commented

4
5 Ms. Wittern commented

6
7 Ms. Garcia commented

8
9 Mr. Alexander commented

10
11 Mr. Garcia commented

12
13 **6. ACTION AND CONSIDERATION**

14 **NEW BUSINESS**

15 a) **ACCEPTANCE: MOJAC Committee Findings & Recommendation**

16 **Original Motion: To approve MOJAC Committee Findings & Recommendation, Moved by Mayor Pro**
17 **Tem Merrick, Seconded by Trustee Nevarez.**

18
19 Mayor Hernandez commented

20
21 Trustee Johnson-Burick commented

22
23 Trustee Cadena commented

24
25 Trustee Nevarez commented

26
27 Mayor Pro Tem Merrick commented

28
29 Trustee Johnson-Burick - Called for The Question

30
31 **Original Roll Call Vote: Motion passed (summary: Yes-3; No-2)**

32 Mayor Hernandez Yes

33 Mayor Pro Tem Merrick Yes

34 Trustee Cadena No

35 Trustee Johnson-Burick Yes

36 Trustee Nevarez No

37
38
39 b) **DISCUSSION:** Code updates & Codes Hearing Examiner

40 Mayor Hernandez gave an overview.

41
42 Trustee Johnson-Burick commented

43
44 Trustee Cadena commented

45
46 Mayor Pro Tem Merrick commented

47
48 Trustee Nevarez commented

49
50
51 c) **APPROVAL:** **Ordinance 2025-01 – Dona Ana County Magistrate Court Jurisdiction**
52 Designation

53 Mayor Hernandez gave an overview

1 **Motion: To approve Ordinance 2025-01 – Dona Ana County Magistrate Court Jurisdiction**
2 **Designation, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Nevarez.**

3
4 Trustee Johnson-Burick commented

5
6 Trustee Cadena commented

7
8 Trustee Nevarez commented

9
10 Mayor Pro Tem Merrick commented

11
12 **Roll Call Vote: Motion passed (summary: Yes-4)**

13 Mayor Pro Tem Merrick Yes

14 Trustee Cadena Yes

15 Trustee Johnson-Burick Yes

16 Trustee Nevarez Yes

17
18 **Amended Motion: To postpone approval Ordinance 2025-01 -Dona Ana County Magistrate Court**
19 **Jurisdiction Designation, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Nevarez.**

20
21 **Amended Roll Call Vote: Motion passed (summary: Yes-5)**

22 Mayor Hernandez Yes

23 Mayor Pro Tem Merrick Yes

24 Trustee Cadena Yes

25 Trustee Johnson-Burick Yes

26 Trustee Nevarez Yes

27
28 **d) DISCUSSION & APPROVAL: Resolution 2025-46 2027-2031 ICIP**

29 Mayor Hernandez gave an overview

30
31 **Motion: To approve Resolution 2025-46 2027-2031 ICIP, Moved by Mayor Pro Tem Merrick,**
32 **Seconded by Trustee Cadena.**

33
34
35 **Amended Roll Call Vote: Motion passed (summary: Yes-4)**

36 Mayor Pro Tem Merrick Yes

37 Trustee Cadena Yes

38 Trustee Johnson-Burick Yes

39 Trustee Nevarez Yes

40
41
42 **e) APPROVAL: Resolution 2025-42 – Capital Asset Certification**

43 Mayor Hernandez gave an overview.

44
45 **Motion: To approve Resolution 2025-42 – Capital Asset Certification, Moved by Mayor Pro Tem**
46 **Merrick, Seconded by Trustee Johnson-Burick.**

47
48
49 **Roll Call Vote: Motion passed (summary: Yes-4)**

50 Mayor Pro Tem Merrick Yes

51 Trustee Cadena Yes

52 Trustee Johnson-Burick Yes

53 Trustee Nevarez Yes

1 f) **APPROVAL:** Resolution 2025-45 – Authorized Officers & Agents
2 Mayor Hernandez gave an overview.

3
4 **Motion: To approve Resolution 2025-45 – Authorized Officers & Agents, Moved by Mayor Pro Tem**
5 **Merrick, Seconded by Trustee Johnson-Burick.**

6
7
8 **Roll Call Vote: Motion passed (summary: Yes-4)**

9 Mayor Pro Tem Merrick Yes
10 Trustee Cadena Yes
11 Trustee Johnson-Burick Yes
12 Trustee Nevarez Yes

13
14 g) **APPROVAL:** 2025-2026 Wildlife Services Agreement
15 Mayor Hernandez gave an overview.

16
17 **Motion: To approve 2025-2026 Wildlife Services Agreement, Moved by Mayor Pro Tem Merrick,**
18 **Seconded by Trustee Johnson-Burick.**

19
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21 **Roll Call Vote: Motion passed (summary: Yes-4)**

22 Mayor Pro Tem Merrick Yes
23 Trustee Cadena Yes
24 Trustee Johnson-Burick Yes
25 Trustee Nevarez Yes

26
27 h) **APPROVAL:** SCCOG Agreement/Resolution
28 Mayor Hernandez gave an overview.

29
30 **Motion: To approve SCCOG Agreement/Resolution, Moved by Mayor Pro Tem Merrick, Seconded by**
31 **Trustee Cadena.**

32
33 **Roll Call Vote: Motion passed (summary: Yes-4)**

34 Mayor Pro Tem Merrick Yes
35 Trustee Cadena Yes
36 Trustee Johnson-Burick Yes
37 Trustee Nevarez Yes

38
39 i) **APPROVAL:** P&Z Commission Open Seat Appointment – Board action form at meeting
40 Mayor Hernandez gave an overview.

41 **Motion: To approve P&Z Commission Open Seat Appointment – Board Action Form at meeting,**
42 **Moved by Mayor Pro Tem Merrick, Seconded by Trustee Johnson-Burick.**

43
44 **Roll Call Vote: Motion passed (summary: Yes-4)**

45 Mayor Pro Tem Merrick Yes
46 Trustee Cadena Yes
47 Trustee Johnson-Burick Yes
48 Trustee Nevarez Yes

49
50 j) **APPROVAL:** P&Z Board with 2 Alternates – Board action form at meeting
51 Mayor Hernandez gave an overview.

1
2 **Motion: To approve P&Z Board with 2 Alternates – Board Action Form at meeting, Moved by Mayor**
3 **Pro Tem Merrick, Seconded by Trustee Cadena.**

4
5 **Roll Call Vote: Motion passed (summary: Yes-4)**

6 Mayor Pro Tem Merrick Yes
7 Trustee Cadena Yes
8 Trustee Johnson-Burick Yes
9 Trustee Nevarez Yes

10
11 **7. CLOSED EXECUTIVE SESSION**

12 a) **Discussion of limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)**
13 **– Fire Department**

14 b) **Discussion concerning attorney/client privilege matters pertaining to threatened or**
15 **pending litigation in which the public body is or may become a participant pursuant to**
16 **NMSA 1978, Section 10-15-1(H)(7) – Marshal Department**

17 **Motion: To close Regular Meeting and enter Closed Executive Session, Moved by Trustee Nevarez,**
18 **Seconded by Mayor Pro Tem Merrick.**

19
20 **Motion passed unanimously**

21
22 **Entered Closed Executive Session at 6:49 p.m.**

23
24
25 **Motion: To enter Regular Meeting, Moved by Trustee Cadena, Seconded by Mayor Pro Tem Merrick.**

26
27 **Motion passed unanimously**

28
29 **Entered Regular Meeting at 7:00 p.m.**

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31
32 **8. Any Actions that may arise as a result of Closed Executive Session**
33 **No Action Needed**

34
35 **9. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.**

36 Ms. Garcia commented

37
38 Mr. Alexander commented

39 **10. BOARD OF TRUSTEE COMMITTEE REPORTS & LIASION UPDATES**

40 Trustee Cadena: Friends of the Taylor Monument Advisory Meeting

41
42 Mayor Pro Tem Merrick: MPO meeting in August

43
44 Mayor Hernandez: SCCOG meeting July 25th, Friends of the Taylor Monument Advisory Meeting, IT meeting,
45 Department Head meeting, AdHoc and Lodgers' Tax meetings, Document Storage System meeting, NMML
46 Annual Conference September 16-19 in Ruidoso, Moli training August 6-8, Bosque meeting (substation)

1 **11. BOARD OF TRUSTEE/STAFF COMMENTS**

2 a) *Ongoing Projects Listing*

3 b) *Calendar of Events*

4 Marshal Azcarate gave a department (Marshal) update.

5
6 Fire Chief Whited gave a department (Fire) update.

7
8 Mr. Salazar gave a department (Com/Economic Development) update.

9
10 Mr. Astorga gave a department (Public Works) update.

11
12 Ms. Maya gave a department (Finance) update.

13
14 Trustee Nevarez commented

15
16 Trustee Johnson-Burick commented

17
18 Trustee Cadena commented

19
20 Mayor Pro Tem Merrick commented

21
22 Mayor Hernandez commented

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24
25 **12. ADJOURNMENT**

26 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).**

27 **MEETING ADJOURNED AT 7:44 P.M.**

28
29 **APPROVED THIS 28TH DAY OF JULY, 2025.**

30
31 _____
32 **Russell Hernandez**
33 **Mayor**

34 **ATTEST:**

35
36 _____
37 **Gloria S. Maya**
38 **Town Clerk/Treasurer**

39
40
41
42 ****BOT MEETINGS ARE AVAILABLE ON TOWN OF MESILLA'S YOUTUBE PAGE****

Town of Mesilla Purchase Requisition



Requesting: (Please select one)

Check

Purchase Order

DATE: 7/18/25

| QTY | FUND CODE | DESCRIPTION | UNIT PRICE | LINE TOTAL |
|-----|-------------|--------------------------------|------------|------------|
| 1 | 35-535-3597 | C1233326-Calle de Oeste Recon. | | \$5,946.60 |
| | | tax | | \$472.16 |
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|--------------------------|-----------------------------|--------------------|-----------|------------|
| FUND CODE 35-535-3597 | AMT from FUND \$6,418.76 | FUND AMT Remaining | SUBTOTAL | \$5,946.60 |
| FUND CODE | AMT from FUND | FUND AMT Remaining | SALES TAX | \$472.16 |
| FUND CODE | AMT from FUND | FUND AMT Remaining | TOTAL | \$6,418.76 |

| | |
|-------------|---|
| VENDOR NAME | Molzen Corbin |
| ADDRESS | |
| PHONE # | |
| AP ONLY: | W9 COMPLETE YES <input type="checkbox"/> NO <input type="checkbox"/> |

| | |
|-------------------------------------|--------------------|
| REQUESTED BY Briana Gomez | DATE 7/18/25 |
| AUTHORIZED BY <i>[Signature]</i> | DATE 07.18.2025 |

MOLZENCORBIN

Mesilla, Town of
 PO Box 10
 Mesilla, NM 88046
 Lorenzo Astorga, Public Works Director

Invoice number 28564
 Date 07/14/2025

C1233326

Project MES241-11 CALLE DE OESTE
 RECONSTRUCTION

Professional Services Rendered Through June 30, 2025

35-535-3597

PO #10-369
 SAP 22-G2334-STB

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|------------------------------|------------------|------------------|------------------|------------------|-----------------|
| Pre-Design/Study/Programming | 10,847.04 | 100.00 | 10,847.04 | 10,847.04 | 0.00 |
| Design Development 60% | 11,014.42 | 100.00 | 11,014.42 | 11,014.42 | 0.00 |
| Construction Documents 90% | 6,348.45 | 100.00 | 1,924.94 | 6,348.45 | 4,423.51 |
| Final Design 100% | 5,434.61 | 28.03 | 0.00 | 1,523.09 | 1,523.09 |
| Bidding/Award | 1,421.20 | 0.00 | 0.00 | 0.00 | 0.00 |
| Construction Admin Services | 3,556.87 | 0.00 | 0.00 | 0.00 | 0.00 |
| Closeout | 1,021.41 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | 39,644.00 | 75.00 | 23,786.40 | 29,733.00 | 5,946.60 |

| | |
|------------------|----------|
| Invoice subtotal | 5,946.60 |
| MES GRT | 472.16 |
| Invoice total | 6,418.76 |

Aging Summary

| Invoice Number | Invoice Date | Outstanding | Current | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-----------------|-----------------|-------------|-------------|-------------|-------------|
| 28564 | 07/14/2025 | 6,418.76 | 6,418.76 | | | | |
| | Total | 6,418.76 | 6,418.76 | 0.00 | 0.00 | 0.00 | 0.00 |

I hereby certify that the above statement is true and correct, that the services herein set forth have been furnished, and that payment has not been received,

Robert Robeda by 
 Robert Robeda

Town of Mesilla Purchase Requisition



Requesting: (Please select one)

Check Purchase Order

DATE: 7/18/25

| QTY | FUND CODE | DESCRIPTION | UNIT PRICE | LINE TOTAL |
|-----|-------------|-------------------------|------------|-----------------|
| 1 | 10-501-2315 | On-Call Services | | \$5,700 |
| | | tax | | \$459.71 |
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|--------------------------|-----------------------------|--------------------|-----------|-------------------|
| FUND CODE 10-501-2315 | AMT from FUND \$6,159.71 | FUND AMT Remaining | SUBTOTAL | \$5,700 |
| FUND CODE | AMT from FUND | FUND AMT Remaining | SALES TAX | \$459.71 |
| FUND CODE | AMT from FUND | FUND AMT Remaining | TOTAL | \$6,159.71 |

| | |
|-------------|---|
| VENDOR NAME | Molzen Corbin |
| ADDRESS | |
| PHONE # | |
| AP ONLY: | W9 COMPLETE YES <input type="checkbox"/> NO <input type="checkbox"/> |

| | |
|--------------------------------------|--------------------|
| REQUESTED BY Briana Gomez | DATE 7/18/25 |
| AUTHORIZED BY <i>Briana Gomez</i> | DATE 07-18-2025 |

MOLZENCORBIN

Mesilla, Town of
 PO Box 10
 Mesilla, NM 88046

Invoice number 28565
 Date 07/14/2025

Project **MES241-20 2024 Mesilla On-Call Engineering Services**

Professional Services Rendered Through June 30, 2025

16-901 - 2315

Community Development Projects

Professional Fees
Architecture

| | | Hours | Rate | Billed Amount |
|--------------------------------------|---|-------|--------|---------------|
| Principal Architect | <i>Town Hall Planning and Cost Estimate</i> | 1.00 | 240.00 | 240.00 |
| | <i>Response to Mayor's input</i> | 0.50 | 240.00 | 120.00 |
| | <i>Estimates and Drawings</i> | 0.50 | 240.00 | 120.00 |
| | <i>Cost Estimate Review</i> | 0.50 | 240.00 | 120.00 |
| | <i>Town Hall Planning and Cost Estimate</i> | 1.00 | 240.00 | 240.00 |
| | Subtotal | 3.50 | | 840.00 |
| Senior Architectural Designer | <i>Cost Estimate</i> | 6.50 | 135.00 | 877.50 |
| | <i>Cost Estimate</i> | 4.00 | 135.00 | 540.00 |
| | <i>Cost Estimate - New Additions</i> | 7.00 | 135.00 | 945.00 |
| | <i>Cost Estimate - New Additions</i> | 2.00 | 135.00 | 270.00 |
| | <i>Corrections to Cost Estimate</i> | 0.50 | 135.00 | 67.50 |
| | Subtotal | 20.00 | | 2,700.00 |
| Administration | | | | |
| | | Hours | Rate | Billed Amount |
| Engineering Intern II - Civil | <i>Assist Mesilla with finance beakdown and funding organization</i> | 9.00 | 135.00 | 1,215.00 |
| | <i>Assist Mesilla with finance breakdown and funding organization</i> | 6.00 | 135.00 | 810.00 |

Professional Fees

Administration

| | | <u>Hours</u> | <u>Rate</u> | <u>Billed Amount</u> |
|--------------------------------------|---------------------------------|----------------------------|-------------------------|------------------------|
| Engineering Intern II - Civil | <i>Grant/funding assistance</i> | 1.00 | 135.00 | 135.00 |
| | | <u>Subtotal</u> | <u>16.00</u> | <u>2,160.00</u> |
| | | Professional Fees subtotal | 39.50 | 5,700.00 |
| | | | <u>Invoice subtotal</u> | <u>5,700.00</u> |
| | | | LC GRT | 459.71 |
| | | | <u>Invoice total</u> | <u>6,159.71</u> |

I hereby certify that the above statement is true and correct, that the services herein set forth have been furnished, and that payment has not been received,

Robert Robeda by 
Robert Robeda

**BOARD ACTION FORM
AGENDA DATE**

PZHAC: 7/21/2025

BOT:

**DAC ACCOUNT #R0401232
BLDG CODE –
EVALUATION COST- \$
FEE - \$ 35**

ITEM: BUSINESS LICENSE #1394 –1730 Tierra de Mesilla, Suite #7. Submitted by Rachel Floyd. Applicant is looking to reopen her business, Spaology, a wellness service business, in the Town of Mesilla. ZONE: Commercial (C).

BACKGROUND AND ANALYSIS:

Ms. Floyd has previously had her business in the Town, had relocated and is looking to come back in a different location. Spaology specializes in services in holistic wellness and healing through spa treatments and massage. She will also be selling a curated selection of skin care products. There is sufficient parking on site for her employees and customers.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant’s request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- The applicant has the authority to appeal the decision from PZHAC to BOT.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT COMMENTS:

- Staff recommends approval

SUPPORTING INFORMATION:

- Application
- Business Plan
- Certification
- Tenant Agreement
- Property and Parking
- Photos of Space

DETERMINATION NOTES

Approved 4-0 w/no conditions

Town of Mesilla, New Mexico

Phone (575) 524-3262

P.O. Box 10

2231 Avenida de Mesilla, Mesilla, NM 88046



2025-26 BUSINESS LICENSE APPLICATION/RENEWAL

DATE: 07/8/25 (PLEASE PRINT) LIC NO: #1394

NEW \$ 35 RENEWAL \$ _____ LATE FEE \$ _____ PARKING \$ _____ TOTAL \$ 35
\$35 \$35 \$10 (IF APPLICABLE)

Change in status _____

APPLICANT'S INFORMATION

| | |
|---------------------------------------|--|
| APPLICANT NAME <u>Rachel Floyd</u> | MAILING ADDRESS <u>6640 Vista Hermosa Las Cruces NM 88007</u> |
| DRIVER LIC # [REDACTED] | PHONE # <u>575-621-0533</u> |
| | EMAIL <u>Spaology@proton.me</u> |

BUSINESS INFORMATION

| | |
|---------------------------------------|--|
| BUSINESS NAME <u>Spaology Lc</u> | PHYSICAL ADDRESS <u>1730 tierra De Mesilla suite #7 Las Cruces NM 88005</u> |
| PHONE # <u>575-800-5803</u> | MAILING ADDRESS <u>6640 Vista Hermosa Las Cruces NM 88007</u> |
| TAX ID # [REDACTED] | # OF EMPLOYEES <u>1-3</u> |
| | EMAIL ADDRESS <u>Spaology@proton.me</u> |
| OWNER/RENTOR <u>Anna Biad</u> | MAILING ADDRESS [REDACTED] |
| | PHONE # <u>575 644 8265</u> |
| CONTRACTORS LICENSE # (IF APPLICABLE) | |

EMERGENCY CONTACT INFORMATION

| NAME | ADDRESS | TELEPHONE # |
|--|---|---------------------|
| <u>Guy Floyd</u> | <u>6640 Vista Hermosa Las Cruces NM 88007</u> | <u>575-621-3774</u> |
| | | |
| ALARM COMPANY (IF APPLICABLE) <u>Eagle Security & Dimar Fire 575-382-9213</u> | | TELEPHONE # |

BUSINESS TYPE

(CHECK ALL THAT APPLY)

FOOD RETAIL ENTERTAINMENT BAR/LOUNGE
 SERVICE HOME OCCUPATION CONSTRUCTION OTHER _____

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

Rachel Floyd
SIGNATURE OF APPLICANT/TITLE

DATE 7/8/2025

Anna Emerick Biad
SIGNATURE OF BUILDING OWNER/LANDLORD

DATE 7/11/2025

Spaology LC – Business Plan Summary

Business Name: Spaology LC

Proposed Location: 1730 Tierra de Mesilla, Las Cruces, NM 88005

Business Type: Holistic Wellness & Healing Spa

Owner: Rachel Floyd

Phone: 575-800-58034

Email: spaology@proton.me

Website: <https://go.booker.com/location/spaology/service-menu>

Overview

Spaology LC is a holistic wellness and healing spa offering massage therapy, facials, body treatments, waxing, and sugar hair removal using high-quality, organic products. Our approach is restorative, nurturing, and results-oriented, combining professional care with a calm and relaxing environment.

Licensed providers deliver all services, and we operate by scheduled appointments during regular business hours. Walk-ins are also accepted when availability allows. In addition to spa services, we retail a curated selection of skincare and body products to help clients maintain their results at home.

Operations

- **Open Hours:** Tuesday – Saturday
- **Walk-ins:** Accepted when openings are available
- **After Hours:** By appointment only
- **Team:** 3 front desk staff and 4 licensed service providers (contractors); hiring will expand as needed
- **Client Volume:** 4–10 guests per day
- **Service Type:** One-on-one and group spa treatments and classes, spa parties



State of New Mexico
**Board of Barbers and
Cosmetologists**

HEREBY CERTIFIES THAT

SPAOLGY LC

HAVING GIVEN SATISFACTORY EVIDENCE OF THE COMPLETION OF
PROFESSIONAL AND OTHER REQUIREMENTS PRESCRIBED BY LAW
IS GRANTED A LICENSE TO PRACTICE IN THE STATE OF NEW MEXICO

Establishment

1336 Picacho Hills Drive,
Las Cruces, New Mexico 88007

License No. BCB-2025-1009

Issued 04/21/2025

Expires 04/30/2026

THIS LICENSE SHOULD BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS OR AS REQUIRED BY LAW



State of New Mexico
**Board of Barbers and
Cosmetologists**

HEREBY CERTIFIES THAT

Rachel Floyd

HAVING GIVEN SATISFACTORY EVIDENCE OF THE COMPLETION OF
PROFESSIONAL AND OTHER REQUIREMENTS PRESCRIBED BY LAW
IS GRANTED A LICENSE TO PRACTICE IN THE STATE OF NEW MEXICO

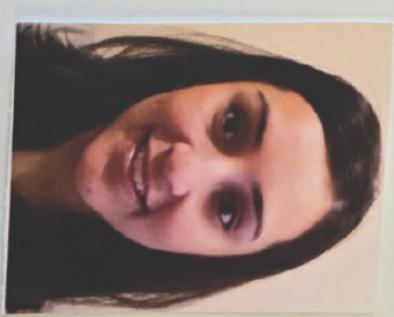
Esthetician License

License No. ES040830

Issued 11/09/2008

Expires 05/31/2027

THIS LICENSE SHOULD BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS OR AS REQUIRED BY LAW





NEW MEXICO ASSOCIATION OF REALTORS® — 2025 COMMERCIAL PROPERTY LEASE/RENTAL AGREEMENT



PART I - BROKER DUTIES DISCLOSURE

Per New Mexico law, Brokers are required to perform a specific set of applicable Broker Duties. Prior to the time the Broker generates or presents any written documents that has the potential to become an express written agreement, he/she must disclose such duties and obtain written acknowledgement that the Broker has made such disclosures.

SECTION A: All Brokers in this transaction owe the following broker duties to ALL buyers, sellers, landlords and tenants in this transaction, even if the broker is not representing the buyer or the seller in the transaction:

1. Honesty and reasonable care and ethical and professional conduct;
2. Compliance with local, state, and federal fair housing and anti-discrimination laws, the New Mexico Real Estate License Law and the Real Estate Commission rules and other applicable local, state, and federal laws and regulations;
3. Performance of any and all written agreements made with the prospective buyer, seller, landlord (owner) or tenant;
4. Written disclosure of any potential conflict of interest that the broker has in the transaction, including, but not limited to;
 - A. Any written brokerage relationship the Broker has with any other parties to the transaction or;
 - B. Any material interest/relationship of a business, personal or family nature that the broker has in the transaction; or
 - C. Any written agreement the Broker has with a Transaction Coordinator who will be providing services related to the transaction.
5. Written disclosure of any adverse material facts actually known by the broker about the property or the transaction, or about the financial ability of the parties to the transaction to complete the transaction; adverse material facts requiring disclosure do not include any information covered by federal fair housing laws or the New Mexico Human Rights Act.

SECTION B: In addition to the above duties, Broker(s) owes the following Broker Duties to the buyer(s), seller(s), landlord(s), and/or tenant(s) in this transaction to whom the Broker(s) is/are directly providing real estate services, regardless of the scope and nature of those services.

1. Unless otherwise agreed to in writing by the party, assistance to the party in completing the transaction including:
 - A. timely presentation of and response to all written offers or counteroffers; and
 - B. active participation in assisting in complying with the terms and conditions of the contract and with the finalization of the transaction;

If the broker in the transaction is not providing the service, advice or assistance described in Paragraphs 1A or 1B of this Subsection, the party must agree in writing that the broker is not expected to provide such service, advice, or assistance. The broker shall disclose the existence of such agreement in writing to the other brokers involved in the transaction.

2. Acknowledgement by the broker that there may be matters related to the transaction that are outside the broker's knowledge or expertise and that the broker will suggest that the party seek expert advice on these matters;
3. Advise to consult with an attorney regarding the effectiveness, validity or consequences of any written document generated by the brokerage or presented to the party and that has the potential to become an express written agreement;
4. Prompt accounting for all money or property received by the broker;
5. Maintenance of any confidential information learned in the course of any prior agency relationship unless the disclosure is with the former principal's written consent or is required by law;
6. Written disclosure of brokerage relationship option available in New Mexico:
 - A. **Exclusive agency:** an express written agreement between a person and a brokerage wherein the brokerage agrees to exclusively represent as an agent the interest of the person in real estate transaction;
 - B. **Dual agency:** an express written agreement that modifies existing exclusive agency agreements to provide that the brokerage agrees to act as facilitator in real estate transaction rather than as an exclusive agent for either party;
 - C. **Transaction Broker:** The non-fiduciary relationship created by law, wherein a brokerage provides real estate services without entering into an agency relationship.
7. Unless otherwise authorized in writing, a broker who is directly providing real estate services to a seller shall not disclose the following to the buyer in a transaction:
 - A. that the seller has previously indicated he/she will accept a sales price less than the asking or listed price;
 - B. that the seller will agree to financing terms other than those offered;
 - C. the seller's motivation for selling/leasing; or
 - D. any other information the seller has requested in writing remain confidential, unless disclosure is required by law;
8. Unless otherwise authorized in writing, a broker who is directly providing real estate service to a buyer shall not disclose the following to the seller in the transaction:
 - A. that the buyer has previously indicated he/she will pay a price greater than the price submitted in a written offer;
 - B. the buyer's motivation for buying; or
 - C. any other information the buyer has requested in writing remain confidential, unless disclosure is required by law.

RF

AB



NEW MEXICO ASSOCIATION OF REALTORS® — 2025 COMMERCIAL PROPERTY LEASE/RENTAL AGREEMENT



PART II - OTHER REQUIRED DISCLOSURES

Broker(s) shall update required disclosures as needed.

1. **LANDLORD'S (OWNER) BROKER.** Landlord's (Owner) Broker (name) Kary Bulsterbaum

Is working with Landlord (Owner) as a Transaction Broker;

Is working with Landlord (Owner) as an Agent.

2. **TENANT'S BROKER.** Tenant's Broker (name) Kary Bulsterbaum

Check all applicable:

Is working with Tenant as a transaction Broker;

Is working with Tenant as an agent with a written agreement;

Is licensed under the same Qualifying Broker or Brokerage as Landlord's (Owner)

Broker; Is also Landlord's (Owner) Broker.

ADVERSE MATERIAL FACTS. If Landlord (Owner) or Tenant's Broker(s) knows of any adverse material facts about the property or the transaction, or about the financial ability of the parties to the transaction to complete the transaction, Broker(s) to complete Broker Duties Supplemental Disclosure, NMAR Form 2100.

TENANT(S)

| | | | |
|---|--------------------|-------------------|----------------|
|  | <u>Spaology LC</u> | <u>07/08/2025</u> | <u>1:09 PM</u> |
| Tenant Signature | Printed Name | Date | Time |

| | | | |
|------------------|--------------|------|------|
| Tenant Signature | Printed Name | Date | Time |
|------------------|--------------|------|------|

| | | | |
|--|----------------------------|-------------------|----------------|
|  | <u>OWNER / LANDLORD(S)</u> | <u>07/08/2025</u> | <u>4:10 PM</u> |
| Owner/Landlord's Signature | Printed Name | Date | Time |

| | | | |
|----------------------------|----------------------------------|------|------|
| | <u>Hacienda Investments, LLC</u> | | |
| Owner/Landlord's Signature | Printed Name | Date | Time |

| | | | |
|----------------------------|--------------|------|------|
| Owner/Landlord's Signature | Printed Name | Date | Time |
|----------------------------|--------------|------|------|

TENANT'S BROKER

| | | | |
|-------------------------|--|--|--|
| <u>Kary Bulsterbaum</u> | Tenant's Broker's Qualifying Broker's Name and NMREC License No. | | |
| Tenant's Broker Name | | | |

| | | | |
|-------------------------|--------------|------------|---------------|
| Tenant's Brokerage Firm | Office Phone | Cell Phone | Email Address |
|-------------------------|--------------|------------|---------------|

| | | | | |
|----------------------------|------|-------|----------|---|
| Tenant's Brokerage Address | City | State | Zip Code | Broker <input type="checkbox"/> is <input type="checkbox"/> is not a REALTOR® |
|----------------------------|------|-------|----------|---|

OWNER / LANDLORD'S BROKER

| | | |
|------------------------------|--|--------------|
| <u>Kary Bulsterbaum</u> | <u>John Hummer</u> | <u>17785</u> |
| Owner/Landlord's Broker Name | Owner/Landlord's Broker's Qualifying Broker's Name and NMREC License No. | |

| | | | |
|------------------------------------|---------------------|---------------------|---------------|
| <u>Steinborn/TCN Commercial RE</u> | <u>575-532-2345</u> | <u>575-639-1208</u> | |
| Owner/Landlord's Brokerage Firm | Office Phone | Cell Phone | Email Address |

| | | | | |
|---|-------------------|-----------|--------------|--|
| <u>141 N Roadrunner Parkway Suite 141</u> | <u>Las Cruces</u> | <u>NM</u> | <u>88011</u> | Broker <input checked="" type="checkbox"/> is <input type="checkbox"/> is not a REALTOR® |
| Owner/Landlord's Brokerage Address | City | State | Zip Code | |



NEW MEXICO ASSOCIATION OF REALTORS® — 2025 COMMERCIAL PROPERTY LEASE/RENTAL AGREEMENT



- 38. **MEDIATION.** If a dispute arises between the parties relating to this Agreement, the parties agree to submit the dispute to mediation. The parties will jointly appoint a mediator and will share equally the costs of the mediation. If a mediator cannot be agreed on or mediation is unsuccessful, the parties may enforce their rights and obligations under this Agreement in any manner provided by New Mexico law.
- 39. **TIME IS OF THE ESSENCE.** Time is of the essence with respect to the parties' performance under this Agreement.

| | | | | |
|---------------------|----------|-------------------------|----------|---------|
| <u>Rachel Flayd</u> | 07/08/25 | <u>TENANT(S)</u> | 07/08/25 | 1:09 PM |
| Tenant Signature | | Spaology LC | Date | Time |
| | | Printed Name | | |

| | | | | |
|------------------|--|--------------|------|------|
| Tenant Signature | | Printed Name | Date | Time |
|------------------|--|--------------|------|------|

| | | | | |
|--------------------------|----------|-----------------------------------|----------|---------|
| <u>Anna Biad</u> | 07/08/25 | <u>OWNER / LANDLORD(S)</u> | 07/08/25 | 4:10 PM |
| Owner/Landlord Signature | | Hacienda Investments, LLC | Date | Time |
| | | Printed Name | | |

| | | | | |
|----------------|--|--------------|------|------|
| Owner/Landlord | | Printed Name | Date | Time |
|----------------|--|--------------|------|------|

TENANT'S BROKER

| | |
|-------------------------|--|
| <u>Kary Bulsterbaum</u> | |
| Tenant's Broker Name | Tenant's Broker's Qualifying Broker's Name and NMREC License No. |

| | | | |
|-------------------------|--------------|------------|---------------|
| Tenant's Brokerage Firm | Office Phone | Cell Phone | Email Address |
|-------------------------|--------------|------------|---------------|

| | | | | |
|----------------------------|------|-------|----------|--|
| Tenant's Brokerage Address | City | State | Zip Code | Broker <input checked="" type="checkbox"/> is <input type="checkbox"/> is not a REALTOR® |
|----------------------------|------|-------|----------|--|

OWNER / LANDLORD'S BROKER

| | | |
|------------------------------|--|--------------|
| <u>Kary Bulsterbaum</u> | <u>John Hummer</u> | <u>17785</u> |
| Owner/Landlord's Broker Name | Owner/Landlord's Broker's Qualifying Broker's Name and NMREC License No. | |

| | | | |
|------------------------------------|---------------------|---------------------|---------------|
| <u>Steinborn/TCN Commercial RE</u> | <u>575-532-2345</u> | <u>575-639-1208</u> | |
| Owner/Landlord's Brokerage Firm | Office Phone | Cell Phone | Email Address |

| | | | | |
|---|-------------------|-----------|--------------|--|
| <u>141 N Roadrunner Parkway Suite 141</u> | <u>Las Cruces</u> | <u>NM</u> | <u>88011</u> | Broker <input checked="" type="checkbox"/> is <input type="checkbox"/> is not a REALTOR® |
| Owner/Landlord's Brokerage Address | City | State | Zip Code | |



NEW MEXICO ASSOCIATION OF REALTORS® — 2025
GENERAL ADDENDUM NO. 1



07/08/25

This Addendum is part of the Commercial Lease Agreement ("Agreement") dated _____, 20____ between
Spaology LC ("Buyer")

and Hacienda Investments, LLC ("Seller")

and relating to the following Property:

1730 Tierra De Mesilla Suite 7 Mesilla NM 88046

Address (Street, City, State, Zip Code)

Dona Ana County R0401240

Legal Description

or see metes and bounds description attached as Exhibit _____, Dona Ana County(ies),
New Mexico.

The Agreement is amended as follows:

1) It is agreed and understood that the Landlord generates all lease invoices through a specific accounting software of their choosing. The said software will generate an e. mail that will be sent directly to the Tenant which will outline submission procedures for payment online. This shall include but not be limited to providing applicable bank account data for purposes of submitting payment.

2) The Tenant may place a sign outside their individual office space located inside the building, with the size not to exceed 2 feet by 2 feet. Interior building signage must be approved by the Landlord, and approval shall not be unreasonably withheld. Any exterior signage on the building Marquee must be approved by the Landlord and the Tenant must obtain a sign permit from the Town of Mesilla per local codes.

3) Pursuant to paragraph 34 of the original agreement. The Tenant will be allowed two (2) two (2) year renewal options.

4) Pursuant to paragraph 5A of the original agreement. The Tenant will not be responsible for the maintenance of the plumbing systems.

5) It is agreed and understood that the Landlord has specific building policies that are attached and made part of this this entire agreement as Exhibit "A". The following policies as itemized will be amended as follows:

a) Paragraph 4 entitled "Utilities" is intentionally deleted as they are addressed in the original agreement.

6) It is agreed and understood that the Tenant shall be allowed to replace an existing roundtable and seating area within the common area with an alternative.

REMAINDER OF THIS SECTION INTENTIONALLY LEFT BLANK.

This form and all New Mexico Association of REALTORS® (NMAR) forms are for the sole use of NMAR members and those New Mexico Real Estate Licensees to whom NMAR has granted prior written authorization. Distribution of NMAR forms to non-NMAR members or unauthorized Real Estate Licensees is strictly prohibited. NMAR makes no warranty of the legal effectiveness or validity of this form and disclaims any liability for damages resulting from its use. By use of this form, the parties agree to the limitations set forth in this paragraph. The parties hereby release NMAR, the Real Estate Brokers, their Agents and employees from any liability arising out of the use of this form. You should consult your attorney with regard to the effectiveness, validity or consequences of any use of this form. The use of this form is not intended to identify the user as a REALTOR®. REALTOR® is a registered collective membership trademark which may be used only by Real Estate Licensees who are members of the National Association of REALTORS® and who subscribe to the Association's strict Code of Ethics.

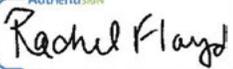


NEW MEXICO ASSOCIATION OF REALTORS® — 2025
GENERAL ADDENDUM NO. 1



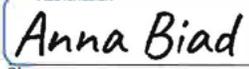
If there is any conflict between this Addendum and the provisions of the Agreement and/or any earlier dated addendum to the Agreement, the provisions of this Addendum will control. The remaining, unchanged provisions of the Agreement and/or any previously dated addendum shall remain in effect.

BUYER/TENANT/BROKER SIGNATURE

| | | | |
|---|--------------------|------------|---------|
|  | Spaology LC | 07/08/2025 | 1:09 PM |
| Signature | Printed Name | Date | Time |

| | | | |
|-----------|--------------|------|------|
| Signature | Printed Name | Date | Time |
|-----------|--------------|------|------|

SELLER/LANDLORD/OWNER/BROKER SIGNATURE

| | | | |
|---|----------------------------------|------------|---------|
|  | Hacienda Investments, LLC | 07/08/2025 | 4:10 PM |
| Signature | Printed Name | Date | Time |

| | | | |
|-----------|--------------|------|------|
| Signature | Printed Name | Date | Time |
|-----------|--------------|------|------|

Parcel: HACIENDA INVESTMENTS LLC

ACCOUNT NUMBER: R0401232

PARCEL NUMBER: 4006137242263

OWNER NAME: HACIENDA INVESTMENTS
LLC

MAILING ADDRESS: 5140 NIZHONI TRAIL

CITY: LAS CRUCES

STATE: NM

ZIP: 88005

SUBDIVISION NAME: MERCADO DE LA
MESILLA PHASE 3B (BK 20 PG 163-164 -
0231702)

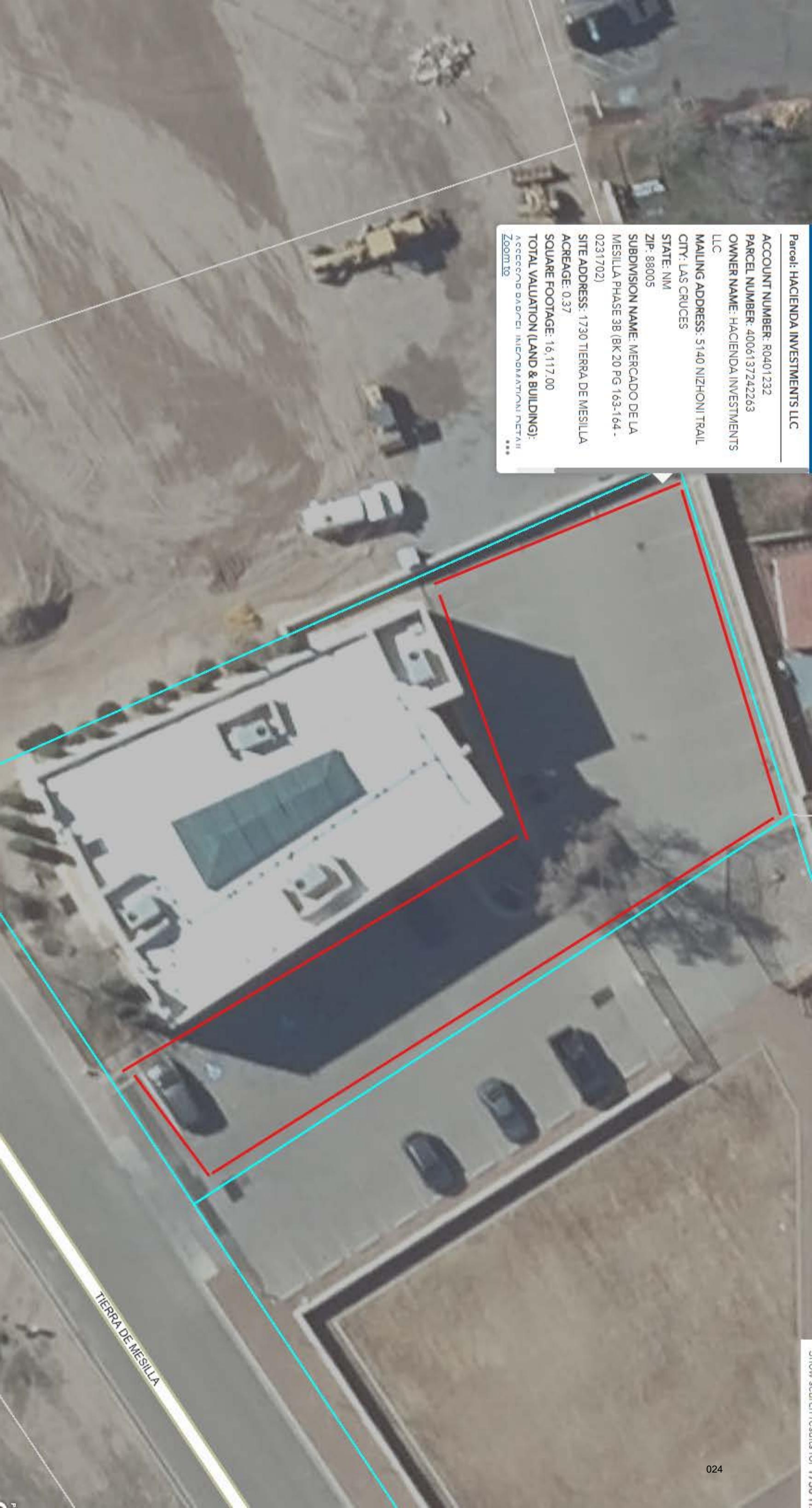
SITE ADDRESS: 1730 TIERRA DE MESILLA

ACREAGE: 0.37

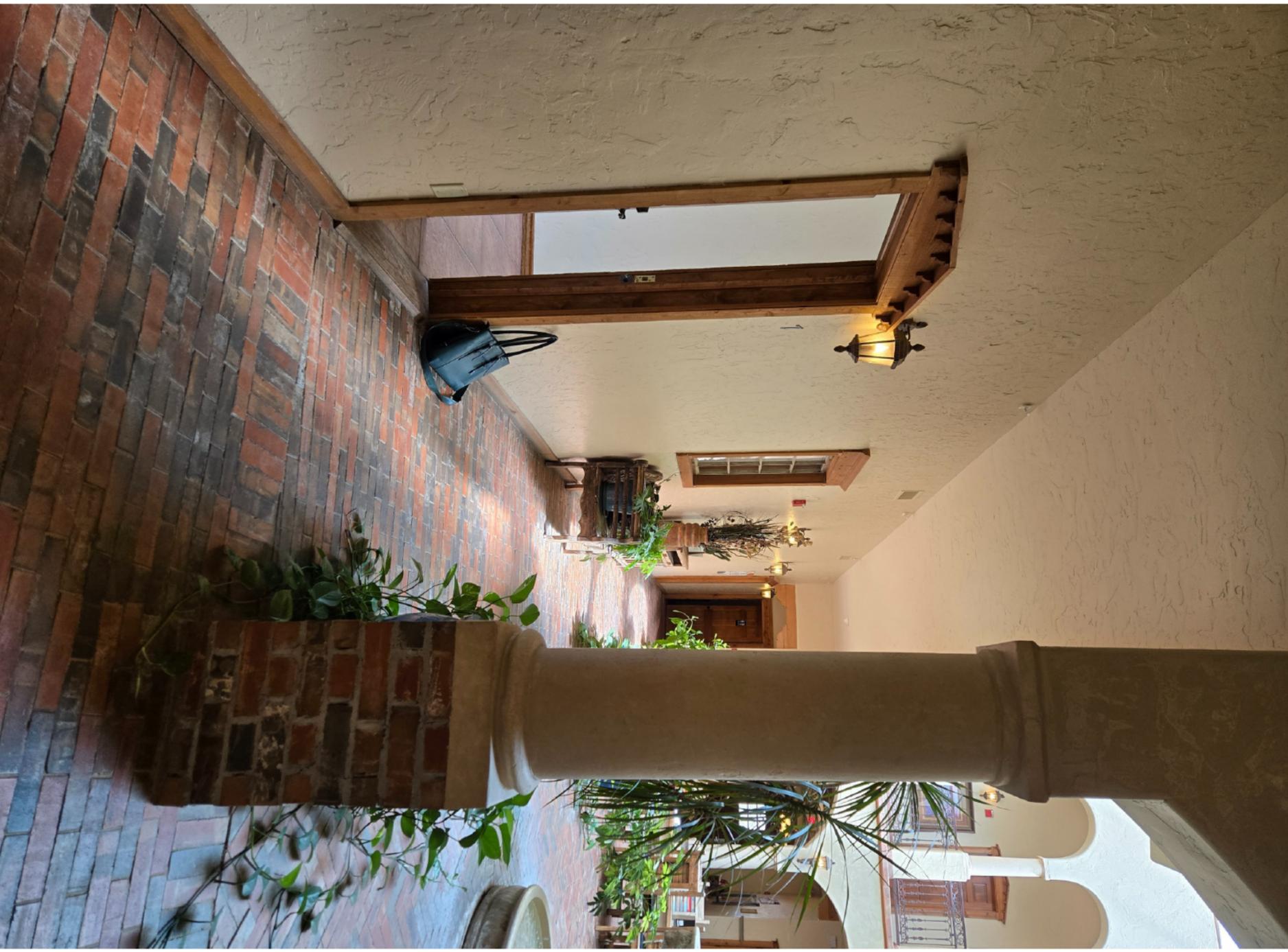
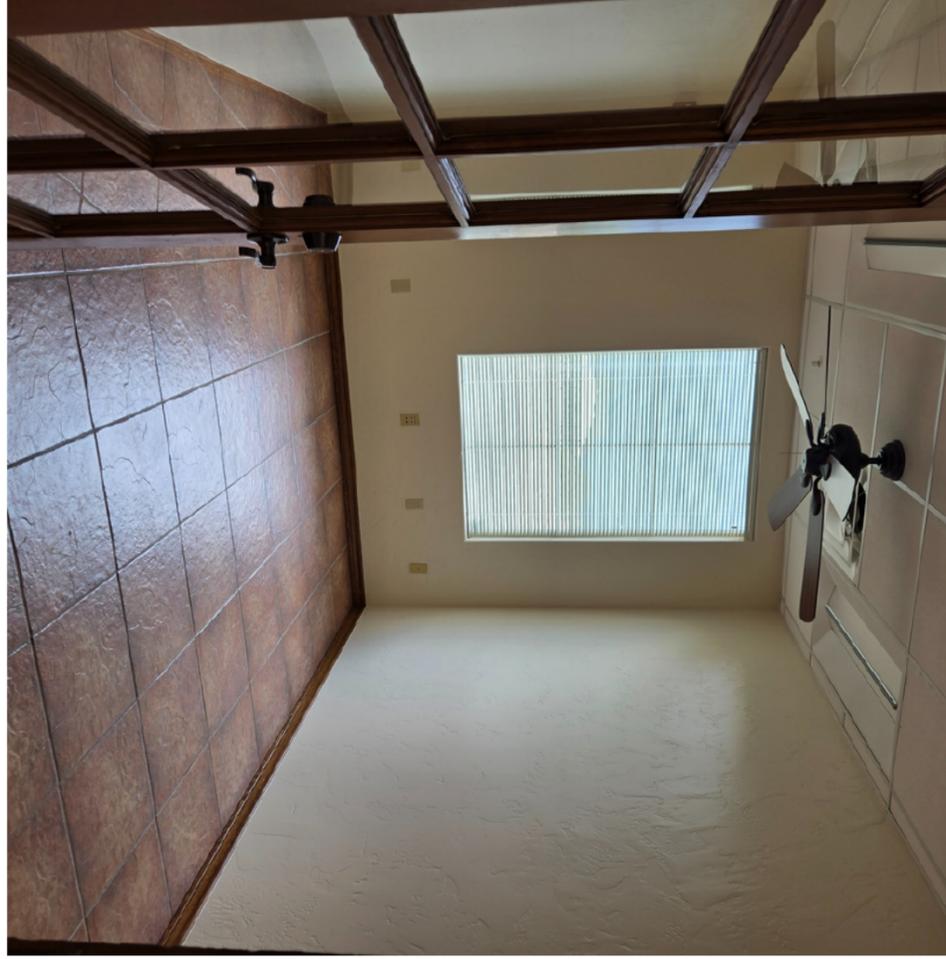
SQUARE FOOTAGE: 16,117.00

TOTAL VALUATION (LAND & BUILDING):

Zoom to



TIERRA DE MESILLA



BOARD ACTION FORM

AGENDA DATE

PZHAC: 7/21/2025

BOT: 7/28/2025

DAC ACCOUNT #R0400559

BLDG CODE – AD

EVALUATION COST- \$222,600.97

FEE - \$3619

ITEM: PZHAC CASE #062029 – 2315 Calle Jon Guerra, submitted by Reynaldo Garcia. Requesting approval to build an addition to his primary residence. ZONE: Historical Residential (HR).

BACKGROUND AND ANALYSIS:

The addition follows the same design and color standard as the house. The property is approximately 0.61-acres according to DAC parcel map records. The addition will be a living heated space approximately 600 sq ft for a total of 2729 sq ft of development on the property. A porch will also be constructed along the south side of the residence. Roofing will be galvanized corrugated S steel. The addition will be constructed by John Lowery, a contractor that has performed previous work in Mesilla and has a current business license.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant’s request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- The applicant has the authority to appeal the decision from PZHAC to BOT.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT COMMENTS:

- MTC 18.35- HR Zone requirements met, development standards, exterior appearance
- MTC 18.35.060 Development Standards – required 8000 sq ft are met, property 26571 sq ft.
- MTC 18.35.060(B) Population Density - required 40% to be undeveloped, with addition, residential home would be 10% of the property not including a 2 car garage recently constructed.

SUPPORTING INFORMATION:

- Application
- Floor Plans
- Roof Plans
- Electrical Plans
- Foundation Plans
- Drainage Plan
- Elevations
- Site Plan
- Contract Agreement
- Proof of Ownership
- Street View pics

DETERMINATION NOTES

Approved 4-0 w/no conditions



TOWN OF MESILLA

2231 AVENIDA DE MESILLA
 MESILLA, NM, 88046
 PO BOX 10
 575-524-3262

comdev@mesillanm.gov

2025 ZONING PERMIT APPLICATION

CASE # 062029

| | |
|---------------------|--------------------|
| Review Fee \$ | <u>345</u> |
| Permit Fee \$ | <u>3274.00</u> |
| Penalty Fee \$ | _____ |
| Extension Fee \$ | _____ |
| TOTAL FEE \$ | <u>3619</u> |

| | | | |
|--|---|---|---|
| Name of property owner <u>Reynaldo Garcia</u> | | Worksite Address <u>2315 Calle Jon Guerra, Mesilla, NM 88047</u> | |
| ID/DI# | | Mailing Address <u>P.O. Box 302 Mesilla NM 88046</u> | |
| Phone <u>(575) 496-9217</u> | | Email <u>scanogarcia@msn.com</u> | Dona Ana County Account # <u>R040055-9</u> |
| Contractor <u>John Lowe</u> | Mailing Address <u>3919 Crystal Ct Las Cruces NM 88012</u> | Phone <u>(575) 932-8189</u> | License # <u>410367</u> |
| Description of Proposed work <u>Single family dwelling addition + Perimeter Porch</u> | | | |
| Evaluation Cost \$ <u>\$222,600.97</u> | Signature of Applicant <u>[Signature]</u> | | Date <u>6-16-2025</u> |

ALONG WITH this application, proof of property ownership and signed contractor/client contract agreement is required to include evaluation cost of project. Plans are to be no larger than 11"x 17" or submitted electronically.

- Site Plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was LEGALLY subdivided through the Town of Mesilla or that the lot has been in existence prior to March 14, 1972.
- Foundation Plan, new construction in full size drawings
- Floor Plan, showing rooms, their uses and with dimensions
- Cross section walls
- Roof Plan and floor framing plan
- Electrical Plans
- N/A Plumbing Plans
- Elevations, details of architectural style and color scheme (checklist for Historic Zones)
- N/A Drainage plans (commercial)

Application is not considered to be submitted until ALL required documentation is submitted and application fee(s) are paid. Aside from administrative approvals, application process must undergo review by staff, PZHAC and/or BOT before permit is issued. All required NM CID permits must first obtain a zoning permit if work is to be performed in Mesilla. *****ALL permits must be displayed in clear view until final inspection*****

OFFICE USE ONLY

| | | |
|---------------------------|------------------------|------------|
| Reviewed by: Public Works | <u>Lorenzo Astorga</u> | Date _____ |
| Fire Department | <u>G Whited</u> | Date _____ |
| NM CID | <u>Thomas Maese</u> | Date _____ |
| Community Development | <u>Eddie Salazar</u> | Date _____ |

Date(s) Approved: _____ Administrative _____ PZHAC _____ BOT _____ CID _____

COMMENT(S) _____

Project Management Agreement

New Mexico

This Project Management Agreement, hereinafter referred to as "Agreement," is entered into and made effective as of June 10th, 2025 ("Effective Date") by and between the following parties:

Reynaldo Garcia ("Client") having a primary address at the following:

2315 Calle Jon Guerra

Las Cruces, NM 88005

and

John Lowery ("Project Manager"), having a primary address at the following:

PO BOX 13369

Las Cruces NM 88013

Client and Project Manager may be referred to individually as "Party" and collectively as the "Parties."

RECITALS:

WHEREAS, Client wishes to retain the Project Management Services (as defined below) of Project Manager;

WHEREAS, Project Manager has the skills, qualifications, and expertise required to provide the Project Management Services to the Client;

WHEREAS, Project Manager wishes to render such Project Management Services to Client.

NOW, therefore, in consideration of the promises and covenants contained herein, as well as other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged), the Parties do hereby agree as follows:

Article 1 - DEFINITIONS:

As used in this Agreement:

A) "Project" shall be used to refer to the following specific project that Project Manager will be leading for Client:

Building single family room addition & covered patio porch.

2315 Calle Jon Guerra

Las Cruces, NM 8805

B) "Project Management Services" shall be used to refer to the following specific services related to the Project that the Project Manager will provide to the Client under the terms and conditions set forth herein:

Overseeing the construction of a car garage, scheduling delivery of materials needed, start and completion dates of sub-contractors and inspections.

C) "Commencement Date" shall be used to refer to the date the Project Manager begins work on the Project Management Services for the Client. The Commencement Date shall be July 1st, 2025.

D) "Completion Date" shall be used to refer to the date that the Project Manager will complete or cease the provision of Project Management Services to the Client. The Completion Date is currently unknown, and for the purposes of this Agreement, will mean the date in the future that the Project is complete.

E) "Fees" shall be used to refer to the payment Client will pay to Project Manager for the rendering of the Project Management Services. Specifically, the fees shall be as follows:

The project manager will charge half the cost of the project to start. Half of the outstanding balance once the project reaches the exterior finish phase of the project. (I.e. stucco finish) and the remanding balance will be paid at the completion of the project.

Article 2 - AGREEMENT:

Subject to the terms and conditions of this Agreement, Project Manager hereby agrees to render the Project Management Services to Client, beginning on the Commencement Date and ending on the Completion date,, and Client agrees to pay Project Manager the Fees required for the Project Management Services.

Article 3 - LOCATION:

Project Manager will render the Project Management Services anywhere the Project Manager considers appropriate to the type and nature of the work required to complete the Project.

Article 4 - FEES:

The Client agrees to pay the Project Manager the required Fees, as outlined elsewhere in this Agreement, for the provision of the Project Management Services, subject to the following terms and conditions:

A) Invoice Interval: The Project Manager will be entitled to invoice the client at the following time period: At the completion of services.

B) Invoice Period: The Client shall have the following time period in which to pay the Project Manager's invoice from the date it is sent:

14 days

C) Method of Payment: Project Manager will accept the following forms of payment:

Cash, Check or Credit Card

D) Expenses: The Project Manager is permitted to charge for all reasonable and necessary costs and expenses incurred in performing the Project Management Services, including but not limited to traveling, photocopying, courier services and postage, subject to agreement from the Client. Expenses will be pre-approved in advance by Client.

E) Penalties: If the Client does not pay the invoiced and required amount by the date stated in the invoice or as otherwise provided for in this Agreement, the Project Manager shall be entitled to:

I) charge interest on the outstanding amount at the rate of 2%, yearly (two percent, yearly);

II) require Client to pay for the Project Management Services, or any remaining part of the Project Management Services, in advance;

III) cease performance of the Project Management Services completely or until payment is made, at the Project Manager's sole and exclusive discretion.

F) Tax Statement: Any and all charges payable under this Agreement are exclusive of taxes, surcharges, or other amounts assessed by state or federal governments. Taxes imposed upon or required to be paid by Client or Project Manager shall be the sole and exclusive responsibility of each, respectively.

Article 5 - CLIENT OBLIGATIONS:

During the provision of the Project Management Services, the Client hereby agrees to:

- A) Cooperate with the Project Manager for anything the Project Manager may reasonably require;
- B) Provide any information and/or documentation needed by the Project Manager relevant to the provision of Project Management Services or payment for the provision of Project Management Services;
- C) Require any staff or agents of the Client to cooperate with and assist the Project Manager as the Project Manager may need;

EXECUTION:

Name: Reynaldo Garcia

Signature: RGAR 6-16-25

Name: John Lowery

Signature: JL #2 6-16-25

**LOWERY'S FIREPLACE
&
HOME REPAIRS
3919 CRYSTAL CT
LAS CRUCES NM 88012
(575) 932-8189
LOWERY.JOHN.H@GMAIL.COM**

Reynaldo Garcia
2315 Calle Jon Guerra
Mesilla NM 88047
Quote

| Description | Quantity | Unit Price | Cost |
|---|---|-------------|-------------|
| Demo | Carport, exterior wall, adobe wall, main hallway ceiling, master bathroom, guest bedroom, concrete step, concrete sidewalk and rock wall (Price includes dump cost) | \$8,550.00 | \$8,550.00 |
| Concrete | 800 sq ft | \$24.00 | \$19,200.00 |
| Metal post inserts for concrete slab | 10 | | |
| Framing (All remodeling, new framing and decorative viga) | All sections requiring framework (cost includes materials) | \$32,809.00 | \$32,809.00 |
| 2 level with nichos kiiva style fireplace system & installation | 1 unit | \$6,589.00 | \$6,589.00 |
| HVAC & Ductwork | All HVAC & Ductwork remodeling & addition installation | \$16,850.00 | \$16,850.00 |
| Roofing (Remove all old roofing and install new roofing system) | 1,320 sq ft | \$15.00 | \$19,800.00 |
| Window install | 10 | \$500.00 | \$5,000.00 |
| Plumbing | Both bathrooms, laundry room, kitchen rough in & all faucets trim, showers trim & toilets insulation. | \$4,500.00 | \$4,500.00 |
| Electrical work & upgrade | Light fixtures finishes, light switches & outlets upgrades in existing sections and home addition | \$10,189.00 | \$10,189.00 |
| Insulation | 940 sq ft | \$6.50 | \$6,110.00 |
| Drywall installation and texture (skip trial technique) | All ceilings and walls | \$14,789.00 | \$14,789.00 |
| Interior paint | All ceilings and walls | \$8,750.00 | \$8,750.00 |
| Floor leveling | 400 sq ft | \$9.00 | \$3,600.00 |

| Description | Quantity | Unit Price | Cost |
|--|--|-------------|--------------|
| Flooring install | 800 sq ft | \$6.50 | \$5,200.00 |
| Flooring trim | All flooring | \$2,200.00 | \$2,200.00 |
| Shower plaster | 2 Shower benches | \$3,500.00 | \$3,500.00 |
| Tile installation | Kitchen backsplash and both showers flooring & walls | \$6,500.00 | \$6,500.00 |
| Metal trim | Siding and soffit | \$5,500.00 | \$5,500.00 |
| Metal porch (With cedar tongue and groove finish on the ceiling and corrugated roof) materials included. | Side porch's | \$12,500.00 | \$12,500.00 |
| Exterior stucco finish | All exterior walls | \$13,500.00 | \$13,500.00 |
| | | Subtotal | \$205,636.00 |
| | Tax | 8.25% | \$16,964.97 |
| | | Total | \$222,600.97 |

Parcel: GARCIA REYNALDO A

ACCOUNT NUMBER: R0400559
PARCEL NUMBER: 4006138199010
OWNER NAME: GARCIA REYNALDO A
MAILING ADDRESS: PO BOX 302
CITY: MESILLA
STATE: NM
ZIP: 88046
SUBDIVISION NAME:
SITE ADDRESS: 2315 CALLE JON GUERRA
ACREAGE: 0.61
SQUARE FOOTAGE: 26,572.00
TOTAL VALUATION (LAND & BUILDING): 106,380
[ASSESSOR PARCEL INFORMATION DETAIL LINK](#)

...







CODE DATA

Address
2315 Calle Jon Guerra
Las Cruces, NM 88005

AREA CALCULATION

| AREA | |
|---------------------|----------------------|
| EXISTING DWELLING | 1,583 sq. ft. |
| EXISTING UTILITY | 205 sq. ft. |
| EXISTING COURTYARD | 341 sq. ft. |
| NEW ADDITION HEATED | 600 sq. ft. |
| TOTAL | 2,729 sq. ft. |

BUILDING DATA

OCCUPANCY CLASSIFICATION:
RESIDENTIAL - SINGLE FAMILY DWELLING
ALL BEDROOM WINDOWS MEET THE MINIMUM REQUIREMENTS FOR EGRESS
ALL BEDROOMS ARE EQUIPPED WITH A SMOKE AND CARBON MONOXIDE DETECTOR
COMBINATION CARBON SMOKE AND MONOXIDE DETECTORS SHALL BE LISTED IN ACCORDANCE WITH UL 2034 AND UL 217.

DESIGN LOADS:

ROOF LIVE LOAD: 20 PSF
FLOOR LIVE LOAD: 20 PSF
AIR FREEZING INDEX: <1,000
CLIMATE ZONE: 3
CEILING INSULATION: R-49
WALL INSULATION: R-20
SLAB EDGE PERIMETER: R-10 FOR 2' DEPTH
WINDOW U-FACTOR: 0.32
SHGC: 0.25

SEISMIC:

RISK CATEGORY: 2
SEISMIC GROUP: C
SEISMIC IMPORTANCE FACTOR: I = 1.0
FROST LINE DEPTH: 0'

WIND:

CLIMATE ZONE = 3
RISK CATEGORY I = 3
DESIGN WIND SPEED = 63 MPH
ULTIMATE WIND SPEED = 115 MPH
IMPORTANCE FACTOR, I = 0.87
EXPOSURE "B"

CODE REFERENCE

2017 ANSI, A117-1, ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
2021 INTERNATIONAL ENERGY CONSERVATION CODE
2020 NATIONAL ELECTRICAL CODE
2021 INTERNATIONAL RESIDENTIAL CODE
2021 UNIFORM MECHANICAL CODE
2021 UNIFORM PLUMBING CODE
2021 INTERNATIONAL EXISTING BUILDING CODE
2021 INTERNATIONAL FIRE CODE
All current NM Codes can be found at the following link:
<http://www.nm.gov/development/development/development/building-codes.html>

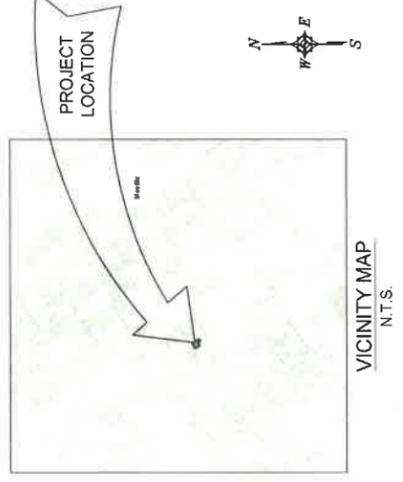
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NAVA TECH INC.
CONSTRUCTION PLAN PRODUCTION & COORDINATION
1615 S. Solano Dr.
Las Cruces, NM 88001
Office: (575) 541-5050
Email: carlos.aguilera@nava-tech.com

GARCIA RESIDENCE
Address
2315 Calle Jon Guerra
Las Cruces, NM 88005

NEW SINGLE FAMILY DWELLING ADDITION
CODE DATA & SITE PLAN

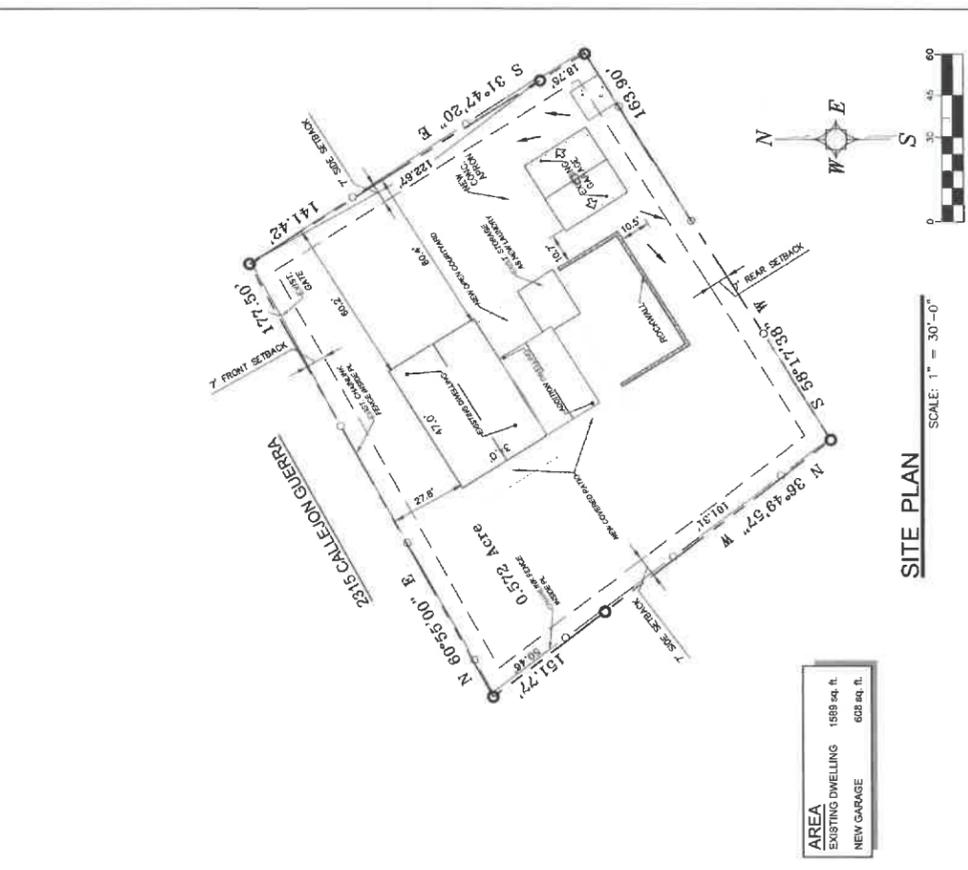
DRAWING BY:
CAA
DATE:
5/29/25
SCALE:
AS NOTED
SHEET NO.
A00.0
SHEET SIZE: 36"X24"



Site Plan
Scale: 1"=30'
MAY 2025

OWNER:
REYNALDO GARCIA
2315 CALLE JON GUERRA
LAS CRUCES, NM 88005

DESCRIPTION:
A 0.672 ACRE TRACT LOCATED IN SECTION 36, T.23S., R.1E. OF THE U.S.S. SURVEYS BEING U.S.S. TRACTS 11A-48A AND 11A-143B, TOWN OF MESQUITA DONA ANA COUNTY NEW MEXICO



GENERAL NOTES:

- THIS IS A SITE PLAN ONLY AND IS NOT INTENDED TO BE A SURVEY. THE INFORMATION FOR THIS SITE PLAN WAS DERIVED FROM PLAT OF SURVEY BY MOY SURVEYING INC DATED 05/07/2001.
- THE INFORMATION FOR THIS SITE PLAN WAS DERIVED FROM PLAT OF SURVEY BY MOY SURVEYING INC DATED 05/07/2001.
- SITE PREPARATION SHALL CONSIST OF CLEARING/GRUBBING AND REMOVAL OF ALL RUBBLE, DEBRIS, AND VEGETATION.
- ALL FILL MATERIAL SHALL BE COMPACTED TO 95% OF MODIFIED PROCTOR DENSITY. ALL FILL SHALL NOT BE PLACED IN LIFTS EXCEEDING 6" THICKNESS.
- ALL ON LOT PONDING MUST BE MAINTAINED BY THE LOT OWNER.
- ALL PROPOSED PONDS AND SWALES WILL BE LINED WITH NATIVE OR LANDSCAPE ROCK FOR EROSION CONTROL.
- CONTRACTOR TO FIELD VERIFY LOCATION OF SEWER LINE AND/OR SEPTIC TANK AND LEACH LINES.
- CONTRACTORS TO BE RESPONSIBLE FOR LOCATING ANY AND ALL UTILITY LINES PRIOR TO EXCAVATION OR CONSTRUCTION.
- MAINTAIN PROPER EROSION CONTROL DURING CONSTRUCTION.
- MAINTAIN MOISTURE CONTENT IN THE SOIL.

LEGEND:

- ROOF DRAINAGE DIRECTION
- SITE DRAINAGE DIRECTION
- DEVELOPS POND
- PROPERTY LINE & CORNER
- EASEMENT
- BUILDING SETBACK

AREA
EXISTING DWELLING: 1583 sq. ft.
NEW GARAGE: 600 sq. ft.

SITE PLAN
SCALE: 1" = 30'-0"

NAVA TECH INC.
CONSTRUCTION PLAN PRODUCTION & COORDINATION
1615 S. Solano Dr.
Las Cruces, NM 88001
Office: (575) 541-5050
Email: carlos.aguilera@nava-tech.com

| REVISIONS | BY: |
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NAVA TECH INC.
CONSTRUCTION PLAN PRODUCTION & COORDINATION
 Email: carlos.aguilera@navatech.com
 1615 S. Solano Dr.
 Las Cruces, NM 88001
 Office: (575) 541-5050

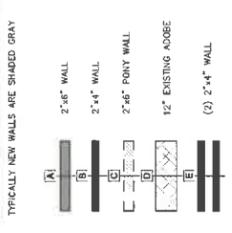
GARCIA RESIDENCE
 2315 Calle Jon Guerra
 Las Cruces, NM 88005
 Address

NEW SINGLE FAMILY DWELLING ADDITION
FLOOR PLAN, INTERIOR ELEVATIONS
 DRAWING BY: CAA
 DATE: 5/20/23
 SCALE: AS NOTED
 SHEET NO. **A34.0**
 SHEET SIZE: 36" x 24"

GENERAL NOTES:

- THIS NEW DESIGN IS DRAFTED IN CONJUNCTION OF OWNER PROVIDED CONCEPTUAL SKETCHES TAKEN FROM VISUALIZATION TO ENSURE ACCURACY OF DWELLING DIMENSIONS. CONTRACTOR TO FIELD VERIFY ALL DIMENSIONS SHOWN ON THESE PLANS.
- NEW WINDOW AND DOOR SIZES ARE CALLED OUT. FINISH DOORS AND WINDOW SIZES ARE NOT SHOWN FOR COMMUNICATION OF CLARITY.
- FURNITURE SHOWN IS FOR DIAGRAMMATICAL PURPOSES ONLY.
- CONTRACTOR GRANTED PERMISSION TO MODIFY SIZE OF STUD FOR INTERIOR WALLS ONLY SHOULD CIRCUMSTANCES MERIT SUCH CHANGE.
- INTERIOR NONBEARING WALLS TO BE 2x4 STUDS @ 16" O.C. UNLESS NOTED OTHERWISE.
- INTERIOR BEARING WALLS TO BE 2x4 STUDS @ 16" O.C. UNLESS NOTED OTHERWISE.
- EXTERIOR BEARING WALLS TO BE 2x6 STUDS @ 16" O.C. UNLESS NOTED OTHERWISE.
- ALL FIXTURES & APPLIANCES TO BE CHOSEN BY OWNER.
- USE FIRE STOPS PER I.F.C., I.B.C. OR LOCAL CODE REQUIREMENTS.
- ALL DIMENSIONS SHOWN ARE FROM LEADING OR TRAILING FACE OF STUD. STUDS ARE DRAWN ACTUAL SIZE FOR LABELING PURPOSES. STUDS ARE CALLED OUT IN THEIR NOMINAL SIZE: "2x4".
- WALL INSULATION: R-20 OR R-13 CAVITY PLUS R-5.8 CONTINUOUS INSULATION.
- ROOF/ATTIC INSULATION: R-48.
- PERIMETER FOOTING INSULATION: R-10.
- INTERIOR WALLS TO BE SHEET ROCKED, TAPED, TEXTURED, AND PAINTED.
- ALL ANGLED WALLS TO BE 45° ANGLES UNLESS OTHERWISE NOTED.
- ONE 5/8" TYPE X GYPSUM BOARD TO BE INSTALLED ON GABAGE SIDE OF WALL THAT SEPARATES GARAGE TO DWELLING ROOM.

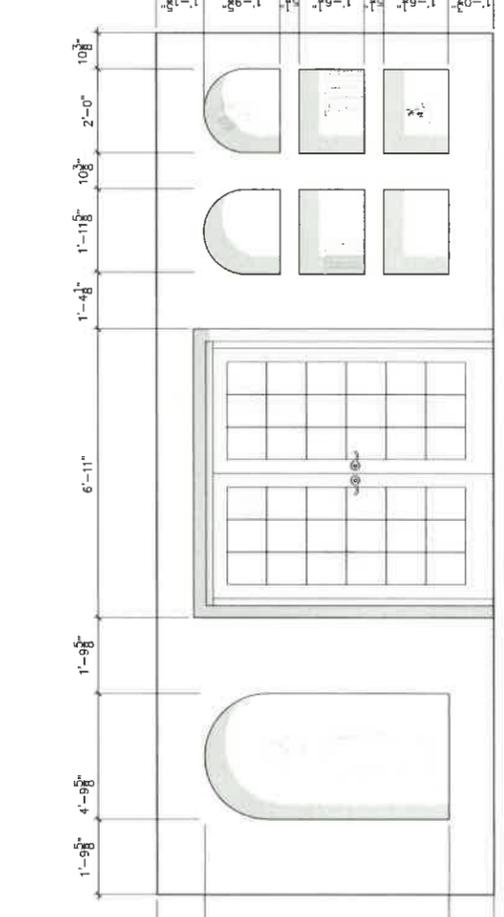
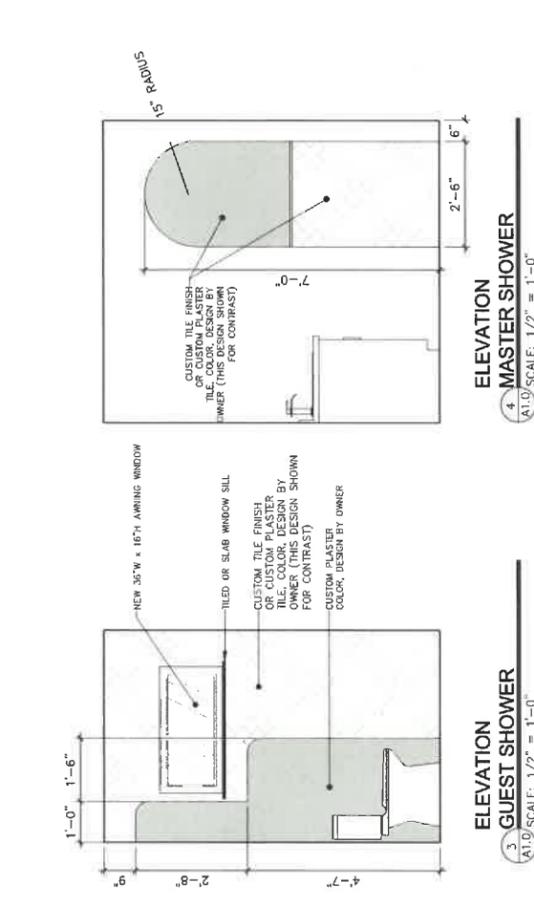
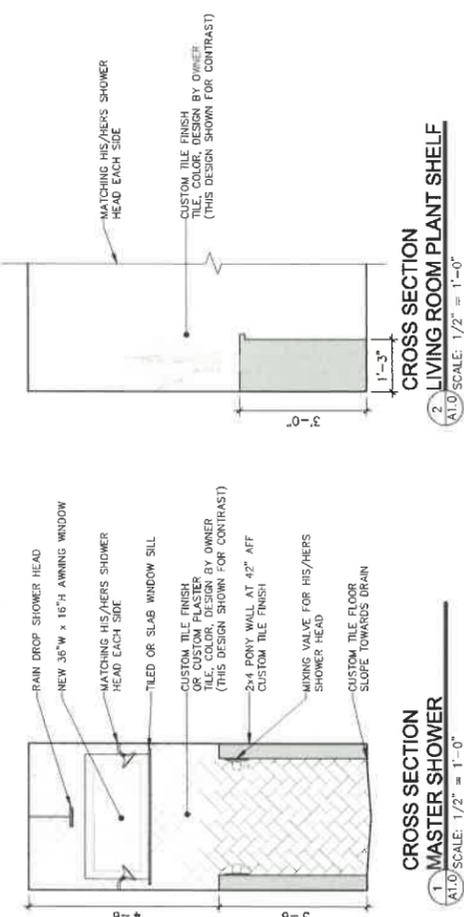
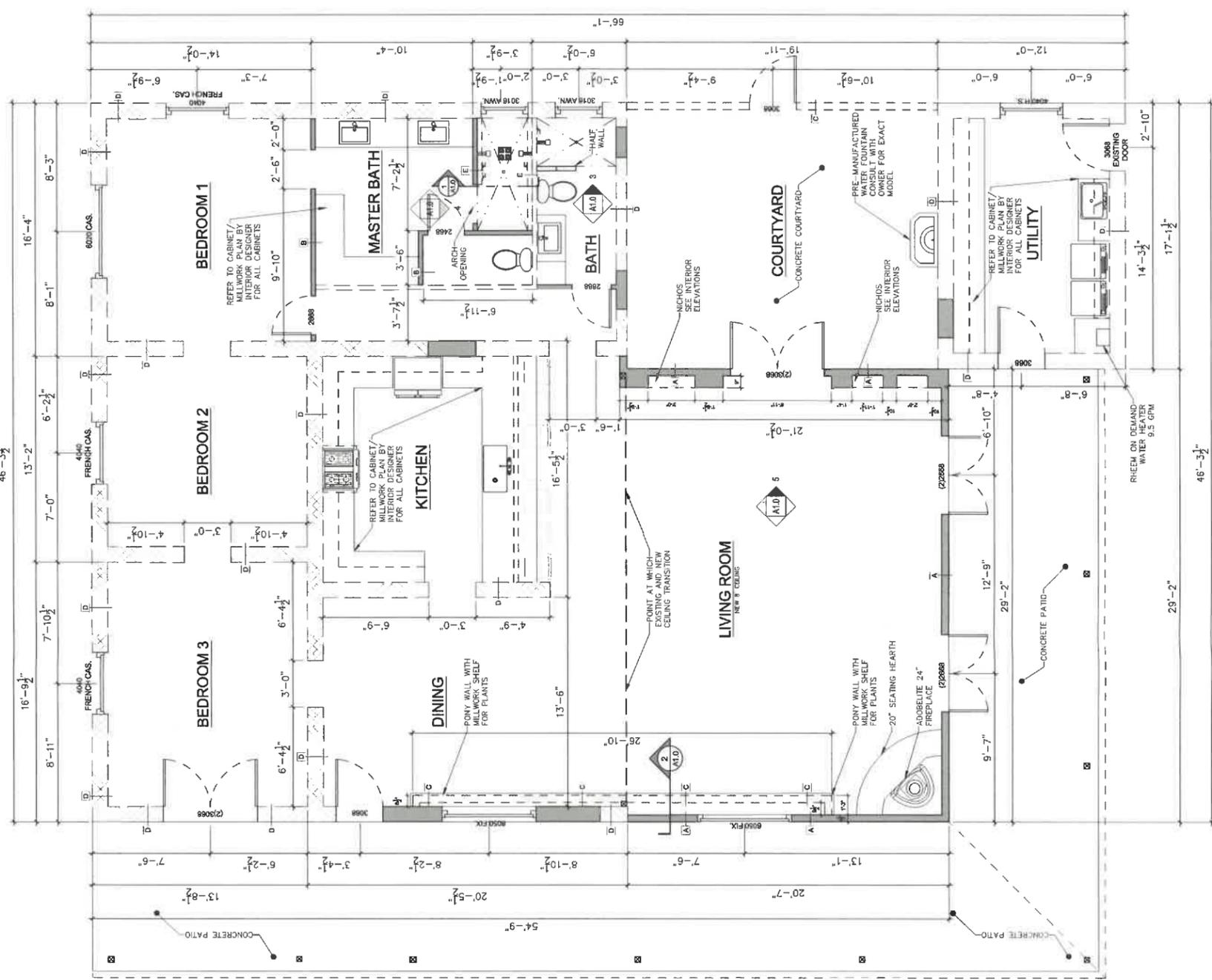
WALL LEGEND



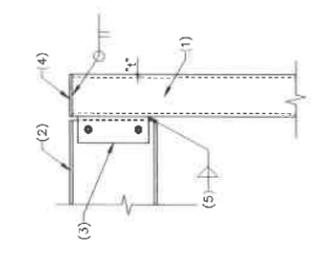
- DOOR & WINDOW ABBREVIATIONS**
- AWL: AWNING
 - CAS: CASSETT
 - SL: SLIDING GLASS DOOR
 - FR: FIXED PANE
 - S.H: SINGLE HUNG (VERT SLIDER)
 - PCT: POCKET DOOR
 - O.H.G: OVERHEAD GARAGE DOOR
 - CAB: CABINET

AREA

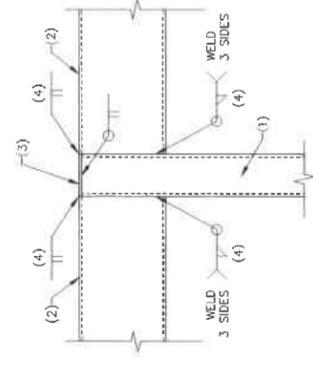
| | |
|---------------------|----------------------|
| EXISTING DWELLING | 1,583 sq. ft. |
| EXISTING UTILITY | 205 sq. ft. |
| EXISTING COURTYARD | 341 sq. ft. |
| NEW ADDITION HEATED | 600 sq. ft. |
| TOTAL | 2,729 sq. ft. |



FLOOR PLAN
 A1.0 SCALE: 1/4" = 1'-0"



COLUMN TO BEAM AT TRUSSES DETAIL
 A AS.0 SCALE: 1-1/2" = 1'-0"



COLUMN TO BEAM AT PATIO JOISTS DETAIL
 B AS.0 SCALE: 1-1/2" = 1'-0"

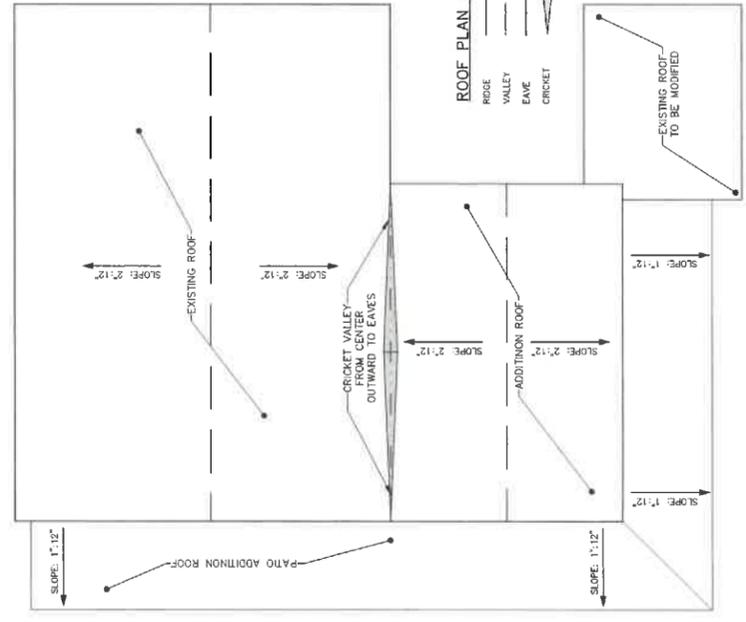
| NOMINAL BEAM DEPTH "D" | NUMBER OF 3/4" DIA. ASTM A325N BOLTS |
|------------------------|--------------------------------------|
| UP TO 7" | 2 |
| 8" - 11" | 2 |
| 12" - 14" | 3 |

STEEL BEAM TO STEEL COLUMN CONNECTION CONSISTS OF 3/8" SINGLE SHEAR PLATES WITH 3/4" DIA. ASTM A325N BOLTS.

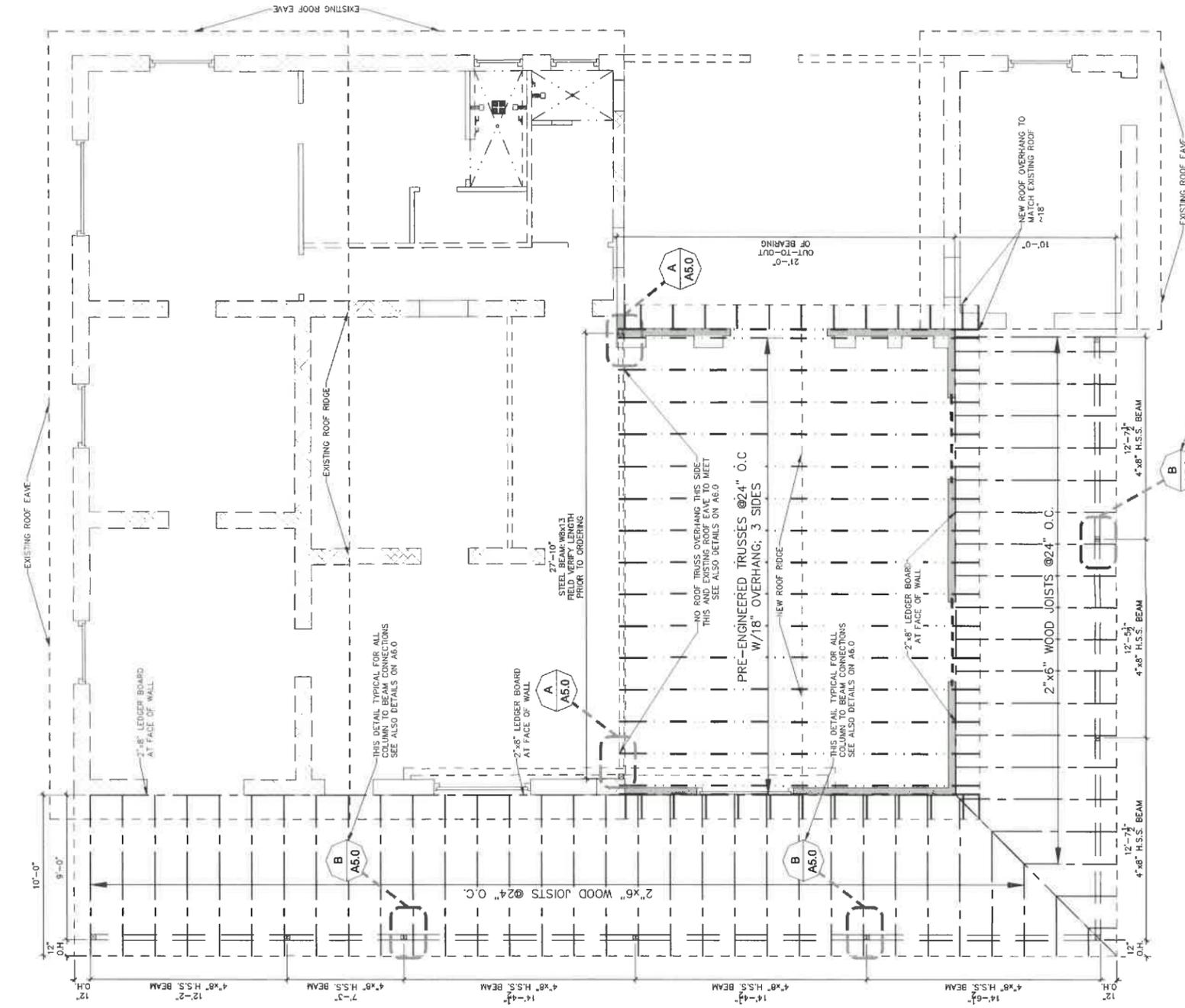
TRUSS BEARING BEAM NOTES

- 4"x4"x1/4" HSS SQUARE COLUMN.
- 8x13W STEEL BEAM.
- FOR SIZE, TYPE, AND NUMBER OF BOLTS, REFER TO TYP. BOLT SCHEDULE.
- 1/4" STEEL CAP PLATE, WELD SIZE TO MATCH "1". AT "3" USE 5/16" FILLET WELD SIZE TO MATCH "1".

- PATIO BEAM NOTES**
- 4"x4"x1/4" HSS SQUARE COLUMN.
 - 4"x8"x1/4" STEEL BEAM.
 - 1/4" STEEL CAP PLATE.
 - WELD SIZE: 3/16" FOR 1/4" THICKNESS.



ROOF PLAN
 2 AS.0 SCALE: 1/8" = 1'-0"



ROOF FRAMING PLAN
 1 AS.0 SCALE: 1/4" = 1'-0"

| REVISIONS | BY: |
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NAVA TECH INC. AND ASSOCIATES
 CONSTRUCTION PLAN PRODUCTION & COORDINATION
 Email: (575) 522-6260
 Fax: (575) 522-6260
 1615 S. Solano Dr.
 Las Cruces, NM 88001
 Office: (575) 541-5050

GARCIA RESIDENCE
 NEW SINGLE FAMILY DWELLING ADDITION
 2315 Calle Jon Guerra
 Las Cruces, NM 88005
 Address

DRAWING BY: [Signature]
 DATE: 5/20/25
 SCALE: AS NOTED
 SHEET NO. **A5.0**

FRAMING NOTES

- THIS ROOF FRAMING IS DIAGRAMMATICAL AND ONLY INTENDED AS A REFERENCE TO ANY OTHER BUILDING OR STRUCTURE. THE BUILDER SHOULD BUILD FROM ENGINEERED PRE-MANUFACTURED TRUSS DESIGN BY OTHERS.
- ROOF TRUSSES AT LOW END SHOULD BE 24" MINIMUM.
- BUILDER/FRAMER OPTION TO USE EITHER BOX BEAM, BUILT-UP HEADER WITH DIMENSIONAL LUMBER OR LVL BEAM FOR DOOR & WINDOW HEADERS AND PORCH BEAMS.
- FINAL BUILDING HEIGHT MUST BE UNDER 15'-0" TO MEET TOWN OF MESILLA BUILDING REQUIREMENTS.

ROOF/FLOOR FRAMING LEGEND



NOTE:

THIS ROOF FRAMING DRAWING IS DIAGRAMMATICAL AND ONLY INTENDED AS A REFERENCE TO INFORM TRUSS DESIGNER OF DESIGN INTENT. BUILDER SHOULD BUILD FROM ENGINEERED PRE-MANUFACTURED TRUSS DESIGN BY OTHERS.

NEW SINGLE FAMILY DWELLING ADDITION

GARCIA RESIDENCE
 ROOF FRAMING PLAN AND DETAILS



ELECTRICAL LEGEND

MUST COMPLY WITH NEC 210.12

| | | |
|---|---|---|
| <ul style="list-style-type: none"> SWITCH TOP OUTLET SWITCH W/A SWITCH WITH REMOTE THREE WAY SWITCH FOUR WAY SWITCH DIMMER SWITCH CEILING FAN REMOTE GARAGE DISPOSAL GARAGE DOOR OPENER 120 VOLT RECEPTACLE 120 VOLT FLOOR RECEPTACLE 120 VOLT GING RECEPTACLE 120 VOLT DUAD RECEPTACLE 120 VOLT RECEPTACLE @ 42" A.F.F. GROUND FAULT CIRCUIT INTERRUPTER RECEPTACLE | <ul style="list-style-type: none"> WALL MOUNT SCIENCE CEILING MOUNT PENDANT FIXTURE WALL MOUNT LIGHT FIXTURE CEILING MOUNT LIGHT FIXTURE RECESSED LIGHT DIRECTIONAL RECESSED LIGHT UNDER CAB. LIGHT EXHAUST FAN FLOOD LIGHT MOTION SENSOR WEATHER PROOF GARAGE DOOR OPENER WALL MOUNTED 4" or 8" LED SHIP LIGHT CHANDLIER | <ul style="list-style-type: none"> CAS TELEPHONE/DATA OUTLET BOX TELEVISION CABLE BOX SMOKE DETECTOR/CO COMBO SPEAKER DOOR BELL CHIME BOX PATH LIGHTING ELECTRICAL PANEL ELECTRICAL DISCONNECT ELECTRICAL METER CEILING FAN W/ LIGHT SOLAR TUBING |
|---|---|---|

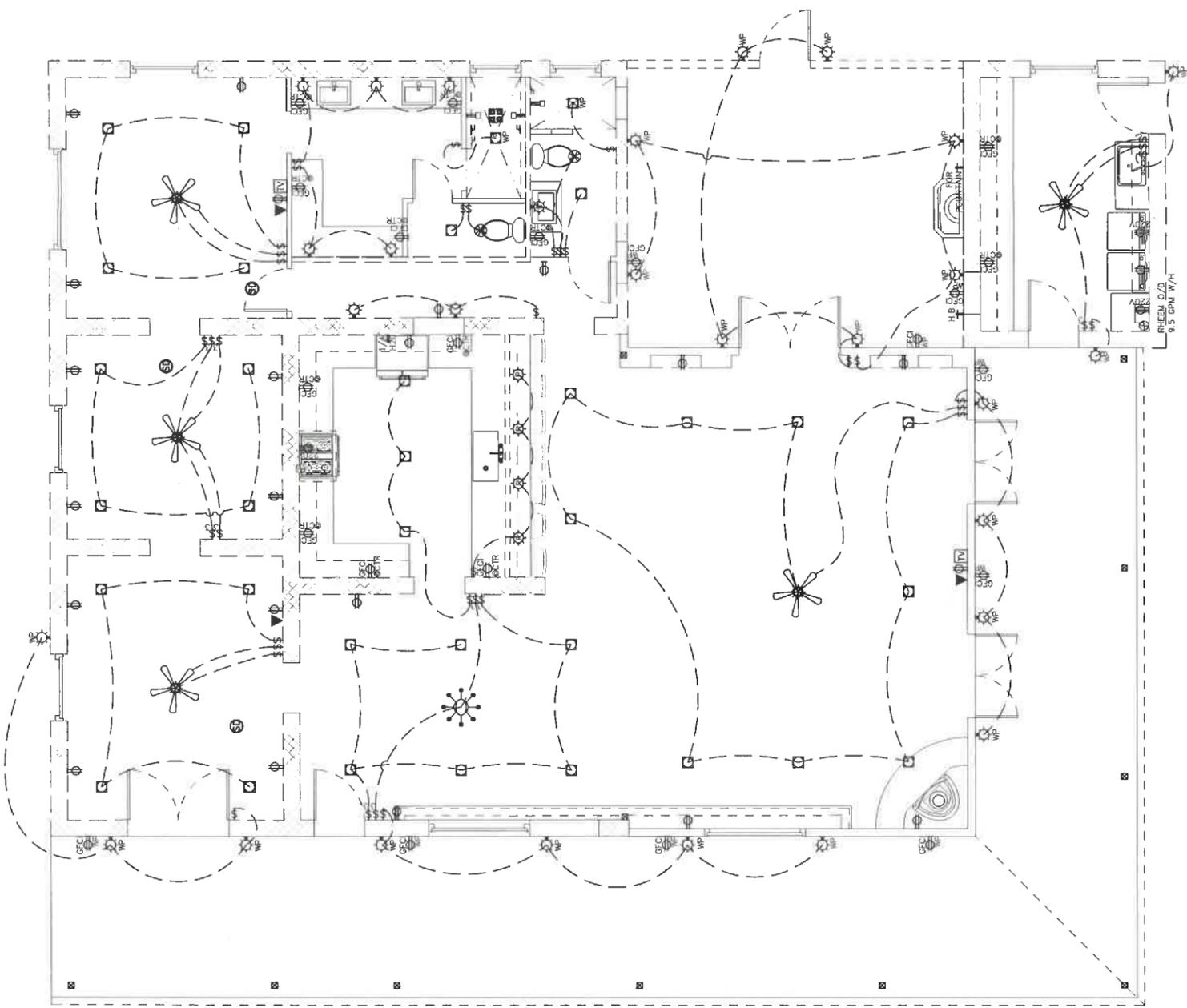
ELECTRICAL NOTES:

1. ALL EXTERIOR LIGHT FIXTURES AND OUTLETS TO BE WEATHERPROOF.
2. ELECTRICIAN TO SIZE AND LOCATE PANEL AND SERVICE.
3. ELECTRICIAN TO PROVIDE POWER TO AC UNITS.

ELECTRICAL NOTES

210.12 ARC-FAULT CIRCUIT-INTERRUPTER PROTECTION SHALL BE PROVIDED AS REQUIRED IN 210.12(A) (B) AND (C) THE ARC-FAULT CIRCUIT INTERRUPTER SHALL BE INSTALLED IN A READILY ACCESSIBLE LOCATION.

(A) DWELLING UNITS. ALL 120-VOLT, SINGLE-PHASE 15- AND 20-AMPERE BRANCH CIRCUITS SUPPLYING OUTLETS OR DEVICES INSTALLED IN DWELLING UNIT KITCHENS, FAMILY ROOMS, LIVING ROOMS, DINING ROOMS, RECREATION ROOMS, CLOSETS, HALLWAYS, LAUNDRY AREAS, OR SIMILAR ROOMS OR AREAS SHALL BE PROTECTED BY ANY OF THE MEANS DESCRIBED IN 210.12(A)(1) THROUGH (6).



ELECTRICAL PLAN
SCALE: 1/4"=1'-0"

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NAVA TECH INC.
CONSTRUCTION PLAN PRODUCTION & COORDINATION
Email: can@navatech.com
Fax: (575) 522-6080

1615 S. Solano Dr.
Las Cruces, NM 88001
Office: (575) 541-5050

GARCIA RESIDENCE
2315 Calle Jon Guerra
Las Cruces, NM 88005

Address

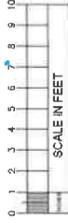
NEW SINGLE FAMILY DWELLING ADDITION

ELECTRICAL PLAN

DRAWING BY:
DATE:
SCALE:
AS NOTED

A3.0

SHEET NO.



| REVISIONS | BY: |
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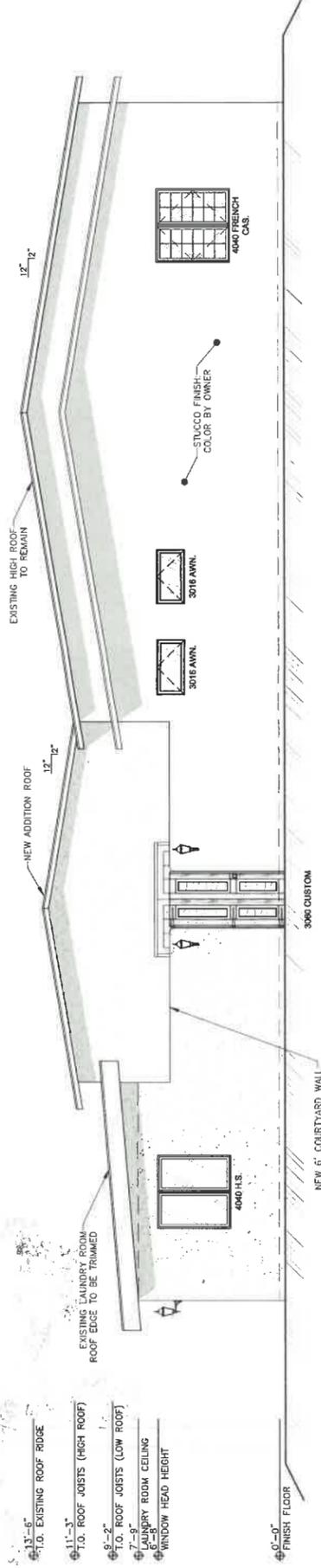
CONSTRUCTION PLAN PRODUCTION & COORDINATION
 Email: osm@nava-techinc.com
 Fax: (575) 522-6060
 1615 S. Solano Dr.
 Las Cruces, NM 88001
 Office: (575) 541-5050

Address
 2315 Calle Jon Guerra
 Las Cruces, NM 88005

NEW SINGLE FAMILY DWELLING ADDITION

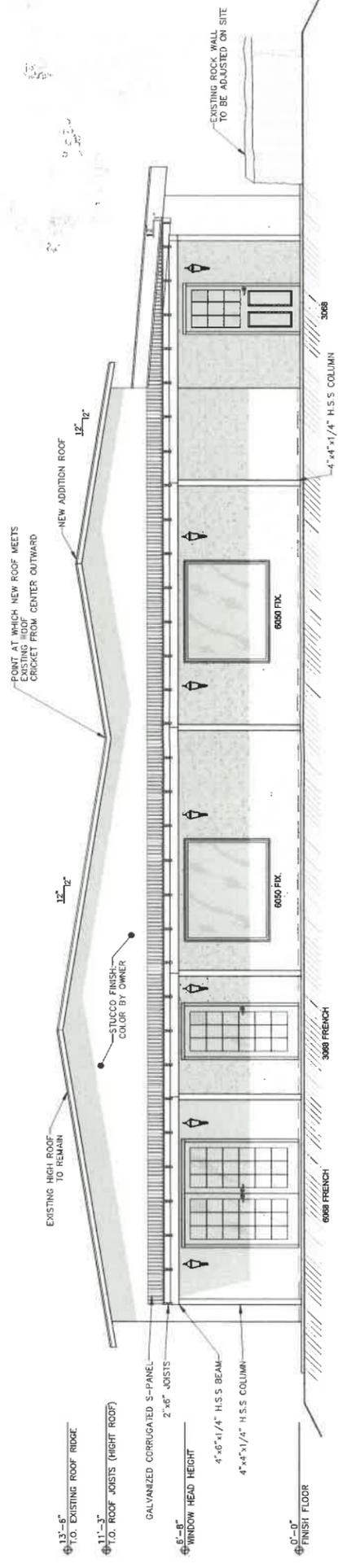
GARCIA RESIDENCE
 EXTERIOR ELEVATIONS & WALL SECTION

| | |
|---------------------|-----|
| DRAWING BY: | CMA |
| DATE: | |
| SCALE: | |
| AS NOTED | |
| SHEET NO. | |
| A2.0 | |
| SHEET SIZE: 36"x24" | |



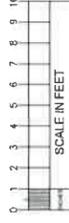
1 EAST ELEVATION
 SCALE: 1/4"=1'-0"

- ⊕13'-6" T.O. EXISTING ROOF RIDGE
- ⊕11'-3" T.O. ROOF JOISTS (HIGH ROOF)
- ⊕8'-2" T.O. ROOF JOISTS (LOW ROOF)
- ⊕7'-9" LAUNDRY ROOM CEILING
- ⊕ WINDOW HEAD HEIGHT



2 WEST ELEVATION
 SCALE: 1/4"=1'-0"

- ⊕13'-6" T.O. EXISTING ROOF RIDGE
- ⊕11'-3" T.O. ROOF JOISTS (HIGH ROOF)
- GALVANIZED CORRUGATED S-PANEL
- 2"x6" JOISTS
- WINDOW HEAD HEIGHT
- FINISH FLOOR



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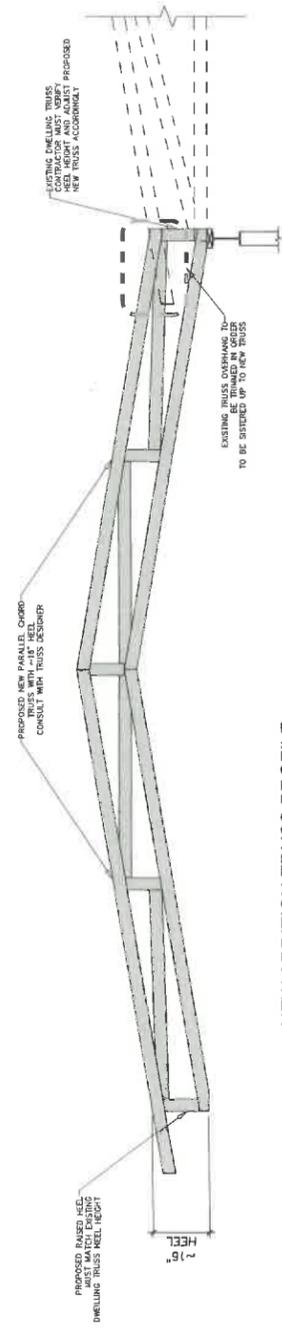
CONSTRUCTION PLAN PRODUCTION & COORDINATION
 Email: (575) 522-6060
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 1815 S. Solano Dr.
 Las Cruces, NM 88001
 Office: (575) 541-5050

Address
 2315 Calle Jon Guerra
 Las Cruces, NM 88005

WALL SECTION AND ROOF FRAMING DETAILS

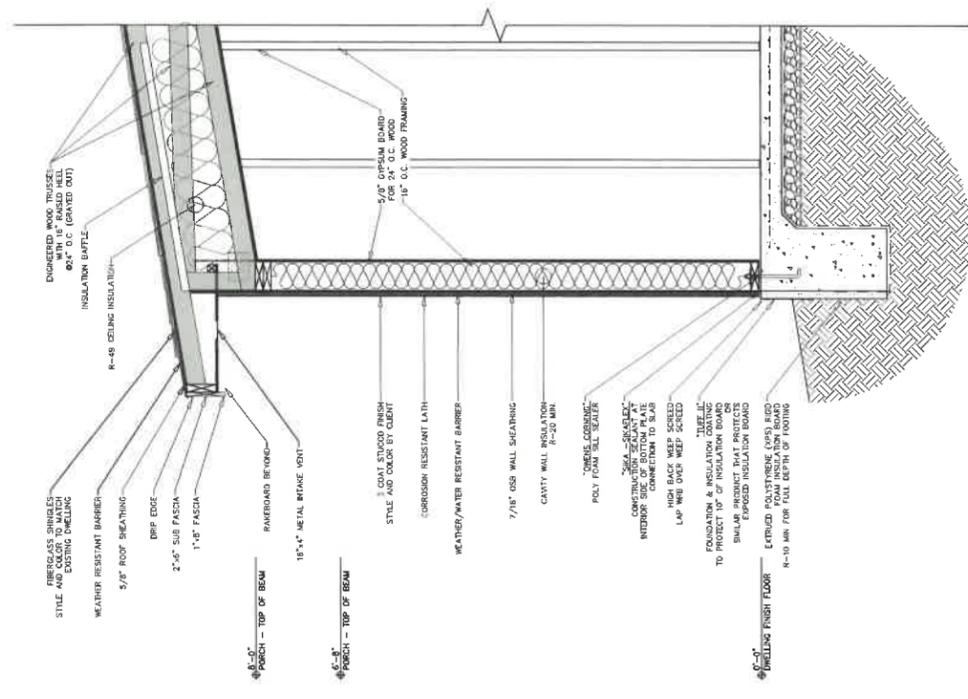
NEW SINGLE FAMILY DWELLING ADDITION

| | |
|-------------|----------|
| DRAWING BY: | CAJ |
| DATE: | 5/20/25 |
| SCALE: | AS NOTED |
| SHEET NO.: | A6.0 |

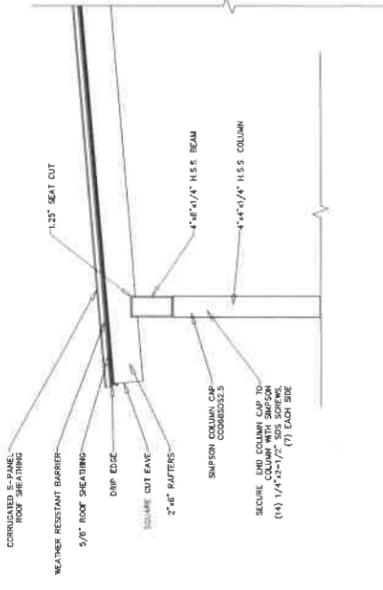


1. NEW ADDITION TRUSS PROFILE
 SCALE: 1/2" = 1'-0"

NOTE:
 THIS ROOF FRAMING DRAWING IS DIAGRAMMATICAL AND ONLY INTENDED AS A REFERENCE TO INFORM TRUSS DESIGNER OF DESIGN INTENT. BUILDER SHOULD OBTAIN TRUSS FROM MANUFACTURED PRE-MANUFACTURED TRUSS DESIGN BY OTHERS.



3. WALL SECTION AT NEW ADDITION
 SCALE: 3/4" = 1'-0"



2. PATIO ROOF DETAIL
 SCALE: 3/4" = 1'-0"

Signature: 
Lorenzo Astoriza (Jul 16, 2025 06:33 MDT)
Email: lorenzoa@mesillanm.gov

Signature: 
Email: gwhited@mesillanm.gov

Signature: 
Thomas Maese (Jul 16, 2025 07:37 MDT)
Email: thomas.maese@rld.nm.gov

Signature: 
Email: MESILLACED@MESILLANM.GOV

Executive Summary

To: Board of Trustees

From: Russell Hernandez, Mayor

Date: For Regular Meeting 07/28/2025

Re: Ordinance 2025-01 – Dona Ana County Magistrate Court Jurisdiction Designation

Summary of items to be considered

1. Designating Dona Ana Magistrate Court to hear Mesilla Court Cases – dissolving Mesilla Municipal Court
2. Mesilla Codes Cases to remain in the Town with a Contracted Hearing Examiner – created through updated nuisance ordinance

Financial Impact:

- Cost of Court Operation (FY2024-2025 GF only noted below, others in binder and attached)
 - o General fund expenditures –
 - General Operations – \$78,358
 - Attorney's Fees - \$165,563
 - o Minimum Total FY24/25: **\$243,894 (Almost 10% of total budget)**

Supporting Documentation:

- Provided in full binder of process, meetings, and discussions
- Recommendation of Municipal Ordinance Jurisdiction Advisory Committee
- Additional Questions to be answered by Judge from District Court that assists with Magistrate Court oversight

Actions: Approve, Deny, Approve with Condition, Postpone for more information

Recap Overall Yearly Review: July 1st - June 30th yearly

| | <u>FY 22/23</u> | <u>FY 23/24</u> | <u>FY 24/25</u> | <u>FY 21/22</u> | <u>FY 20/21</u> | <u>FY 19/20</u> | <u>FY 18/19</u> | <u>FY 17/18</u> | <u>FY 16/17</u> | <u>FY 15/16</u> |
|---|---------------------|---------------------|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| #avg citatation issued | 397 | 777 | 673 | | | | | | | |
| #avg cases rolling | 2242 | 1397 | 1445 | | | | | | | |
| *** Includes Continuance, show cause, arraignments, etc... total includes each case plus each individual time it rolls over | | | | | | | | | | |
| Court Budget | \$87,566.00 | \$87,567.00 | \$86,186.00 | \$73,213.00 | \$73,213.00 | \$75,203.00 | \$72,263.00 | \$68,094.27 | \$67,492.37 | \$87,380.00 |
| Court Expenditures | \$80,971.43 | \$73,781.67 | \$71,255.05 | \$79,542.10 | \$67,632.97 | \$75,200.71 | \$69,956.49 | \$68,094.27 | \$67,492.37 | \$89,063.70 |
| Court Fines Budget | \$80,000.00 | \$80,000.00 | \$47,228.00 | \$70,000.00 | \$90,000.00 | \$80,000.00 | \$105,000.00 | \$105,000.00 | \$105,000.00 | \$105,000.00 |
| Court Fines Actual | \$49,861.70 | \$51,192.26 | \$31,692.00 | \$63,698.04 | \$68,393.13 | \$46,407.50 | \$55,062.99 | \$62,148.66 | \$63,705.00 | \$84,968.50 |
| Marshal Payroll | \$409,527.97 | \$459,776.33 | \$590,609.70 | \$430,937.00 | \$333,455.42 | \$375,227.16 | \$389,081.29 | \$397,764.73 | \$369,105.50 | \$316,144.13 |
| #avg hourly officer cost @1% | \$4,095.28 | \$4,597.76 | \$5,906.10 | \$4,309.37 | \$3,334.55 | \$3,752.27 | \$3,890.81 | \$3,977.65 | \$3,691.06 | \$3,161.44 |
| Court Atty Fees Budget | \$67,550.00 | \$73,268.69 | \$168,000.00 | \$59,750.00 | \$10,550.00 | \$6,670.00 | \$11,140.35 | \$5,013.53 | \$21,154.71 | \$11,184.50 |
| Court Atty Fees Actual | \$67,550.00 | \$73,268.69 | \$145,826.23 | \$86,760.56 | \$4,258.02 | \$6,661.60 | \$11,140.35 | \$5,013.53 | \$21,154.71 | \$11,084.50 |
| Court Atty fees Adjustment | \$7,582.34 | \$5,718.69 | 0 | \$27,010.56 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Real Cost (No Revenue) | \$160,199.05 | \$157,366.81 | \$222,987.38 | \$197,622.59 | \$75,225.54 | \$85,614.58 | \$84,987.65 | \$77,085.45 | \$92,338.14 | \$103,309.64 |
| Total Court Cost (less revenue) | \$110,337.35 | \$106,174.55 | \$191,295.38 | \$133,924.55 | \$6,832.41 | \$39,207.08 | \$29,924.66 | \$14,936.79 | \$28,633.14 | \$18,341.14 |

***** But not operating budget related**

| | | | | | | | | | | |
|--------------------------|-------------------|-------------------|---------------------|----------------|----------------|--------------------|-----------------|--------------------|-------------------|---------------------|
| Other Court | | | | | | | | | | |
| Court Bonds | | | | | | | | | | |
| Budget | \$9,000.00 | \$9,000.00 | \$1,189.00 | \$9,000.00 | \$9,000.00 | \$9,000.00 | \$9,000.00 | \$9,000.00 | \$9,000.00 | \$9,000.00 |
| Actual Rev | \$2,110.00 | \$892.00 | \$2,859.00 | \$3,172.00 | \$3,107.00 | \$2,010.00 | -\$1,311.00 | \$11,718.00 | \$15,029.00 | \$4,298.00 |
| Actual Exp | \$1,454.00 | \$1,913.00 | \$421.00 | \$4,727.00 | \$2,817.00 | \$2,510.00 | \$1,700.00 | \$1,520.00 | \$11,914.00 | \$3,974.00 |
| Court Automation Budget | \$6,000.00 | \$3,300.00 | \$0.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 |
| Court Automation Actual | \$420.48 | \$3,292.74 | \$0.00 | \$3,404.45 | \$3,597.85 | \$3,133.62 | \$3,082.45 | \$4,820.88 | \$838.19 | \$808.58 |
| Corrections Fund | | | | | | | | | | |
| Corrections Fines Budget | \$77,577.00 | \$35,000.00 | \$35,000.00 | \$77,777.00 | \$77,777.00 | \$77,777.00 | \$77,777.00 | \$77,777.00 | \$77,577.00 | \$77,577.00 |
| Corrections Fines Actual | \$42,946.25 | \$31,036.47 | \$5,199.39 | \$107,064.47 | \$41,111.75 | \$21,721.65 | \$20,923.17 | \$24,261.89 | \$28,732.61 | \$36,655.09 |
| Corrections Expenses | \$41,076.02 | \$27,923.42 | \$31,792.18 | \$106,989.99 | \$41,030.94 | \$26,424.45 | \$19,937.73 | \$26,848.08 | \$25,946.21 | \$54,185.12 |
| Total | \$1,870.23 | \$3,113.05 | -\$26,592.79 | \$74.48 | \$80.81 | -\$4,702.80 | \$985.44 | -\$2,586.19 | \$2,786.40 | -\$17,530.03 |



ORDINANCE NO. 2025-1

AN ORDINANCE WHEREBY THE TOWN OF MESILLA DESIGNATES THE DONA ANA COUNTY MAGISTRATE COURT HAVING JURISDICTION OVER THE TOWN OF MESILLA CODE OF MUNICIPAL ORDINANCES

BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWN TRUSTEES OF THE TOWN OF MESILLA:

The Town Trustees of the Town of Mesilla hereby makes the following findings:

1. On May 23, 2025, the Board of Trustees of the Town of Mesilla met in regular session and adopted a Resolution whereby the Board of Trustees of the Town of Mesilla Hereby Expressed its Intent to Designate the Dona Ana County Magistrate Court as the Court having Jurisdiction over the Town of Mesilla's Code of Municipal Ordinances, The Mesilla Town Code ("Resolution").
2. Pursuant to the requirements of §35-14-1, N.M.S.A. (1978), the Board of Trustees appointed Seven (7) members to the Municipal Ordinance Jurisdiction Advisory Committee.
3. After providing due notice to the public, the aforesaid committee conducted a Public Hearing on June 10, 2025 at the Mesilla Town Hall.
4. At the Public Hearing, the Committee received testimony from all interested persons. A copy of the Committees Report is attached hereto as **EXHIBIT A**.
5. On June 17, 2025, the Municipal Ordinance Jurisdiction Advisory Committee met at the Mesilla Town Hall. A Motion was made and seconded that the Committee recommend to the Board of Trustees that it designate the Dona Ana County Magistrate Court as the Court having jurisdiction over the Town of Mesilla Code of Municipal Ordinances, the Mesilla Town Code.
6. On June 17, 2025, the Report from the Municipal Ordinance Jurisdiction Advisory Committee was approved by the aforesaid Committee.
7. At its regular meeting on July 14, 2025, the Board of Trustees adopted and accepted the Committee's recommendation.

8. After considering all of the above, the Board of Trustees has determined that it is in the best interests of the Town to designate the Dona Ana County Magistrate Court as the Court having jurisdiction over Municipal Ordinances.

BE IT ORDAINED AS FOLLOWS:

1. The Dona Ana County Magistrate Court is designated as the Court having jurisdiction over Municipal Ordinances.
2. This ordinance shall become effective upon approval from the New Mexico Supreme Court and in support of the Municipal Judge in office on the date of the Supreme Courts approval of this ordinance.
3. The Board of Trustees and the Town Administration shall take all necessary steps to comply with §35-14-1, et. seq. (1978).

PASSED, APPROVED, and ADOPTED by the GOVERNING BODY of the Town of Mesilla this 14th day of July, 2025.

ATTEST:

Russell Hernandez
Mayor

Gloria Maya
Town Clerk-Treasurer

Roll Call Vote:

Mayor Hernandez _____
Trustee Johnson-Burick _____
Trustee Merrick _____
Trustee Cadena _____
Trustee Nevarez _____

**BOARD ACTION FORM
AGENDA DATE**

PZHAC: 7/21/2025

BOT: 7/28/2025

**DAC ACCOUNT #R0400973
BLDG CODE – SIGN
EVALUATION COST- \$N/A
FEE - \$0**

ITEM: PZHAC CASE #062026 – 2801 Avenida de Mesilla, submitted by the Town of Mesilla. Requesting approval to install a commemorative sign at Commemorative Park. ZONE: Historic Residential (HR).

BACKGROUND AND ANALYSIS:

New Mexico Historic Woman Marker program will be coordinating this recognition to a local woman that has had a positive impact in the community. The sign will be similar to all other Mesilla signs (see attached). The exact size of the sign has not yet been determined but it will be approximately 8' x 6'. It will be located on the southwest corner of the park, facing diagonally towards Luckys. It will be positioned to avoid being an obstruction in the clear site triangle. NM DOT will be installing the sign.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- The applicant has the authority to appeal the decision from PZHAC to BOT.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT COMMENTS:

- A positive marker in our community
- Commemorative sign is recognizing a woman of history and should fall under *Exceptions, MTC 18.65.070(N)*.

The provisions and regulations of these guidelines shall not apply to temporary signs and the following signs; provided however, the number of exception signs does not exceed two for each business or use (with the exception of subsection (G) of this section) and said signs do not deviate radically from standards set forth herein:

N. Signs of historical significance.

SUPPORTING INFORMATION:

- Site Plan
- Example of sign
- Agency Information
- Street view location

DETERMINATION NOTES

Approved 3-1 w/no conditions



Edward Salazar <mesillaced@mesillanm.gov>

New Entry: Zoning Permit

1 message

Town of Mesilla <mesillaced@mesillanm.gov>

Mon, Jul 14, 2025 at 11:10 AM

To: mesillaced@mesillanm.gov

Name of Property Owner

TOWN OF MESILLA Salazar

Worksite Address

2801 AVENIDA DE MESILLA
Mesilla, NM
88046
US

Mailing Address

PO BOX 10
PO Box 10
MESILLA, NM
88046
US

ID/DL#

04012345

Phone

+15755243262

Email

mesillaced@mesilla
nm.gov

Dona Ana County Account

0400973

Contractor

New Mexico DOT

Mailing Address

2231 Avenida de Mesilla
PO Box 10
Mesilla, ME
88046
US

Phone

+15755243262

License

0

Description of Proposed work

NM Historic Women Marker Program are looking for approval to install a commemorative sign at Commemorative Park. It will be recognizing and remembering a woman in the area that has a positive impact in our community. The sign design will be similar to others in town. Located at the southwest corner of the park, facing diagonally towards Luckys. Will not be an obstruction to motorists using that intersection.

Evaluation Cost \$

0

Signature of Applicant

Date



07/14/2025

ALONG WITH this application, proof of property ownership and signed contractor/client contract agreement is required to include evaluation cost of project.

Site Plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was LEGALLY subdivided through the Town of Mesilla or that the lot has been in existence prior to March 14, 1972
Elevations, details of architectural style and color scheme (checklist for Historic Zones)

File Upload

 062026-ZONING-PERMIT-APPLICATION.pdf

Sent from [Town of Mesilla](#)



CELEBRATING NEW MEXICO'S TRAILBLAZING WOMEN

CELEBRATING NEW MEXICO'S TRAILBLAZING WOMEN

From potters to political game changers to the quiet but courageous core of communities, women have been shaping New Mexico history for centuries.

THROUGH ROADSIDE MARKERS ACROSS THE STATE, THE NEW MEXICO HISTORIC WOMEN MARKER PROGRAM TELLS THE STORIES OF SOME OF THESE WOMEN—ARTISTS, ACTIVISTS, EDUCATORS, ENTREPRENEURS, LAWYERS, HEALERS, POLITICIANS, GRANDMOTHERS, GAMBLERS, VISIONARIES, THINKERS, LEADERS—WHOSE ENDURING LEGACY CONTINUES TO INSPIRE WOMEN AND MEN OF ALL AGES TODAY.

History Makers: Women Leading New Mexico Today

On March 6, 2025, the New Mexico Historic Women Marker Program, in collaboration with *New Mexico Magazine*, celebrated eight extraordinary women as History Makers—leaders, advocates, and visionaries transforming their communities. Nominated by their peers, these women embody resilience, innovation, and dedication, carrying forward the legacy of those who came before them. Held at the Roundhouse, this inspiring event brought together leaders, organizations, and community members to recognize their impact and reaffirm the importance of lifting women’s voices from history as well as women today.

[View Full Feature Here](#)



Pictured (left to right): ~~Martina Bertrands, Paula Garcia, Kate Noble, Taira Boodron, Sylvia Acosta, Arlette Sobel. Not pictured: Rose B. Simpson, Meghan Montalbano Gorman.~~

History Makers: Women Leading New Mexico

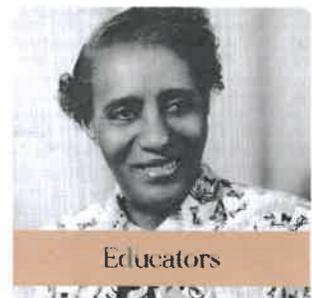
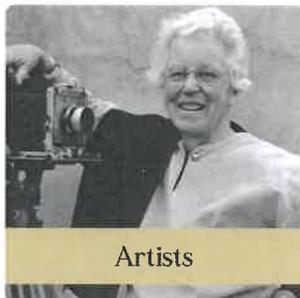


Pictured (left to right): Marianna Behrends, Paula García, Kate Noble, Kara Bobroff, Sylvia Acosta, Arnette Sobel. Not pictured: Rose B. Simpson, Meghan Montellbano Gorman.

On March 6, 2025, the New Mexico Historic Women Marker Program, in collaboration with *New Mexico Magazine*, celebrated eight extraordinary women as History Makers—leaders, advocates, and visionaries transforming their communities. Nominated by their peers, these women embody resilience, innovation, and dedication, carrying forward the legacy of those who came before them. Held at the Roundhouse, this inspiring event brought together leaders, organizations, and community members to recognize their impact and reaffirm the importance of uplifting women’s voices in history.

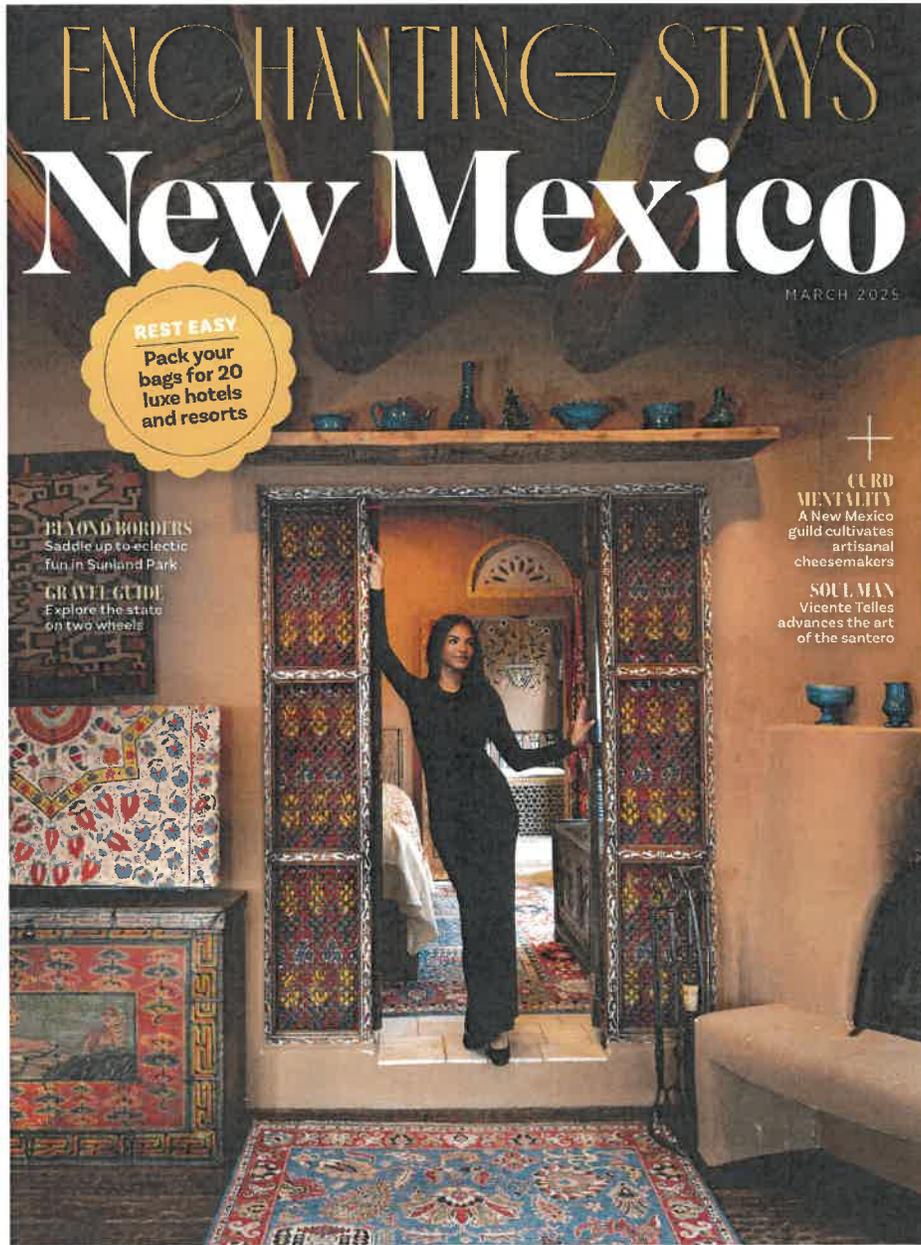
[View Full Feature Here](#)

Explore More

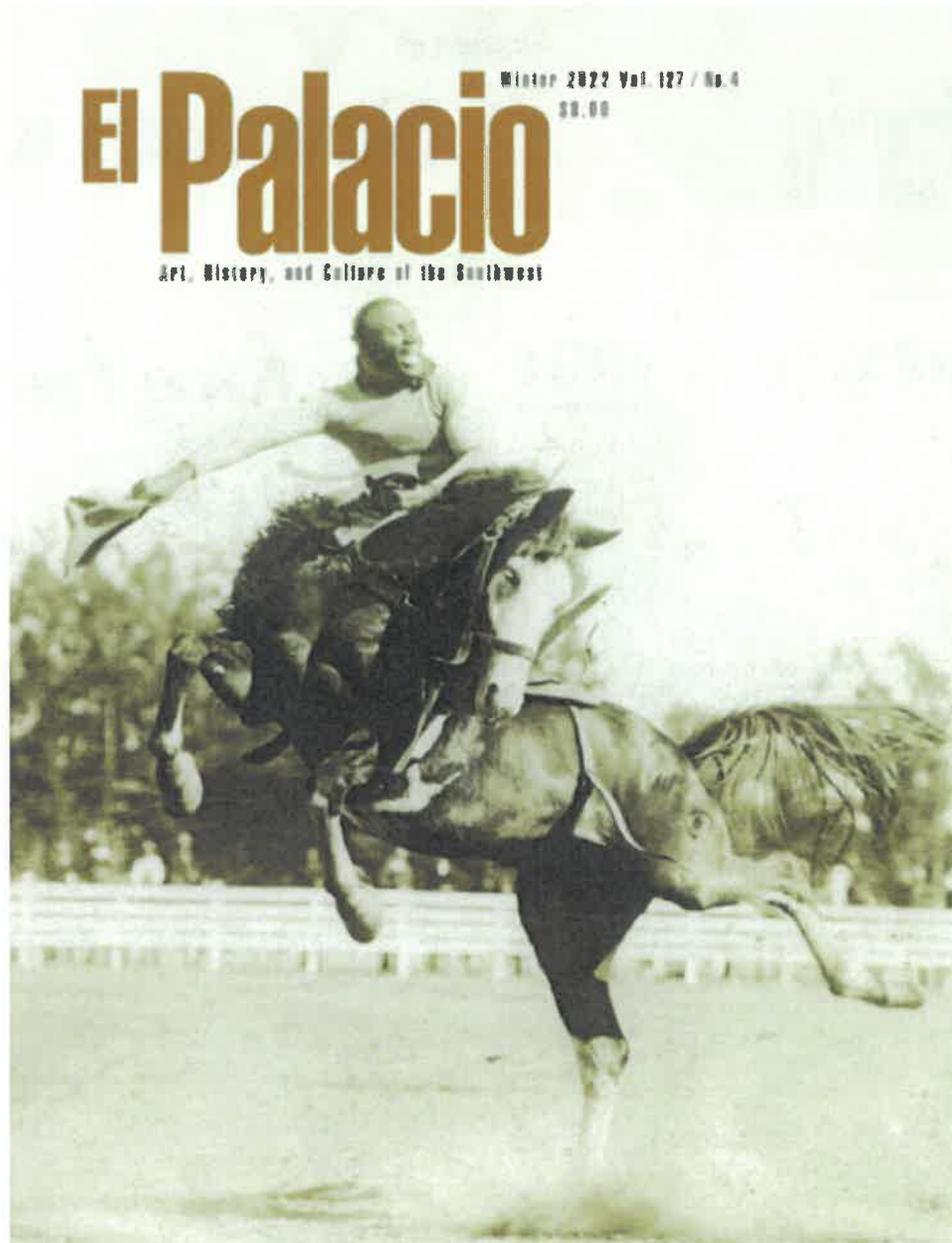


@nmhistoricwomen





[View our feature in New Mexico Magazine](#)



[View our feature in El Palacio](#)

Sign up for announcements

enter email address

submit

As seen in





Edward Salazar <mesillaced@mesillanm.gov>

Next P&Z Meeting

Russell Hernandez <mayor@mesillanm.gov>

Tue, Ju

To: Edward Salazar <mesillaced@mesillanm.gov>, Community Development <comdev@mesillanm.gov>

Will you create a case for the Town of Mesilla in partnership with New Mexico State University History Department for the installation of a roadside monument in commemorative park:

Here is the link for the overall program:

<https://www.nmhistoricwomen.org>

<https://www.nmhistoricpreservation.org/outreach/historic-women-marker-initiative.html>

This is a picture of the sign and what it would look like (similar to the other three that we have in town). We were approached by the Univ about this project and their nominee. The Woman that the University has been doing research on to complete this is Mary Daniels Taylor. Wallace or Guinivere Mayse will be the representatives present for the discussion at the next meeting.

Let me know what other details you may need.





New Mexico Historic Preservation Division

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- [ARMS](#)
- [CPRC](#)
- [Community Outreach](#)
- [Calendar](#)
- [Programs](#)
- [Accessibility](#)

Historic Women Marker Initiative

Initiative

- [Statewide Historic Preservation Conference](#)
- [Historic Markers](#)
- [Historic Women Marker Initiative](#)
- [Native American Consultations](#)

The Historic Women Marker Initiative of 2007 captured the public’s imagination. It has received international attention for its ambitious goal of telling women’s history in New Mexico on some of the state’s 650 Official Scenic Historic Markers. Before 2007, perhaps three markers mentioned women at all.

The lives of the only known female Buffalo soldier, one of the world’s most famous artists, and unsung heroes like Sally Rooke who gave her life at her switchboard warning Folsom’s citizens all of water approaching their town are honored on 75 women’s history markers.



Louise Massey Mabie sold millions of records, lived in Hondo Valley and is commemorated as country music’s first rhinestone cowgirl on one of the 75 women’s history markers.

The first phase of the Initiative concluded in 2010. Ten more markers were installed in 2015 and an additional 25 are expected to bring their numbers to an even 100 in the coming years. The program is a partnership of the New Mexico Women’s Forum, HPD, CPRC, New Mexico Department of Transportation, and the public.

The 2006 legislature made the initial 65 historic markers possible.

Like all state historic markers, the women’s history markers are designed in the Park Service Rustic style adopted when the program began in 1935. What’s different is their perspective of New Mexico history.

Related Documents



[NM Historic Women Marker Initiative](#)
Subject, text and location of markers installed as part of the New Mexico Historic Women Marker Initiative.



[NM Historic Women Marker Initiative - By County](#)



[Official Scenic Historic Marker Questionnaire](#)

Please contact Matt Saionz at HPD,
matt.saionz@dca.nm.gov.

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407 Galisteo Street, Suite 236, Santa Fe, NM 87501 | (505) 827-6320
nm.shpo@dca.nm.gov





Sign will be at a minimum 30 ft from the corner not to obstruct view of traffic.

Historical Marker Draft for Taylor Family

Mary Daniels Taylor (1922-2011)

Front:

Mary Daniels Taylor (1922–2011) was a historian, writer, and photographer who gave voice to the diverse cultures of the U.S.–Mexico borderlands. A champion of women’s education and untold histories, she documented the overlooked with insight and care. Her work on the Durango Microfilm Project and advocacy for the Basilica of San Albino helped preserve New Mexico’s history. A true borderlands intellectual, her legacy lives on in archives, classrooms, and the communities she inspired.

Back:

Mary Daniels Taylor cultivated a deep love of learning from her mother, Mamie Daniels who taught her history and photography. Developing this early passion allowed Mary to explore the cultures of every place she lived, building bridges through understanding and rigorous research. Her lifelong commitment to education and diversity defined her role as both a scholar and cultural interpreter. Her work led her to become an advocate for inclusive history—ensuring that New Mexico’s past, in all its complexity, would be preserved and shared.

New Mexico Historic Preservation Division



Official Scenic Historic Marker Program Preliminary Questionnaire New Marker

This questionnaire is designed to help you and HPD determine whether a proposed marker meets the significance criteria and technical standards of the New Mexico Official Scenic Historic Marker Program. Please be as thorough and detailed as possible.

1. What is the name of the proposed marker?
2. What is the subject of the proposed marker? Please describe the subject of the proposed marker in no more than 100 words.
3. How is the subject of the proposed marker significant in the history of New Mexico, the Southwest, or nation (not necessarily family, local, or county history)? Please explain how/why the subject of the proposed marker is important in the history of the state in no more than 100 words, keeping in mind the program's significance standards.
4. What references were used to research the subject? Please list all secondary (scholarly or well researched studies) and primary (archival documents, oral histories, etc.) sources consulted.
5. Does an existing marker already discuss the subject of the proposed marker, to the best of your knowledge? If so, please explain why another marker on the subject is necessary.
6. What is the proposed marker location **and** why is this location appropriate for the subject? Please note the county; refer to roads, mile markers, coordinates, or landmarks; and provide an alternate location, if possible, as well as a labeled map/image.

7. Is the proposed marker location in a New Mexico Department of Transportation right-of-way, to the best of your knowledge? Please note that markers are generally installed in NMDOT rights-of-way.
8. Is the proposed marker location within a ½ mile of the proposed marker subject?
9. If the subject of the proposed marker is a person or group of people, what is the association of the proposed location with the individual(s)? Please do not answer if the proposed marker subject is not a person or group of people.

10. Is the proposed marker location or subject within public or private property? Are the property owners supportive of the proposed marker? Have any other parties of potential interest been consulted? Please provide any letters of support, if applicable.

Contact Information

Name:

Address:

City:

State and Zip:

Telephone:

Email:

Please send the completed questionnaire along with supporting documentation *via email* to:

Matt Saionz

Historian

matt.saionz@dca.nm.gov

505-827-4040

New Mexico Historic Preservation Division

407 Galisteo Street, Suite 236

Santa Fe, NM 87501

**BOARD ACTION FORM
AGENDA DATE**

PZHAC: 7/21/2025

BOT:

**DAC ACCOUNT # R0401621
BLDG CODE – ADC
EVALUATION COST- \$250,000
FEE - \$4,064.50**

ITEM: PZHAC CASE # 062030 – 2410 Calle de Parian, submitted by Tom Hutchinson, “La Posta.” Requesting approval for a small building expansion and parking lot improvements. ZONE: Historical Commercial (HC).

BACKGROUND AND ANALYSIS:

Mr. Hutchinson is requesting approval to build an addition to east side of the restaurant. Along with this addition would be parking lot improvements on the property and on the current “La Posta” parking lot across the street (northeast).

The concept plans have been reviewed by the PZHAC for Historical Appropriateness. Minutes for this review/work session have been included in this packet. Plans have also been reviewed by Fire, Public Works and NM CID.

La Posta is in our Historic Registry and a significant landmark in our community. It has been reviewed by our Historic Preservation Specialist and met all requirements for the expansion. Addition’s design standards are similar but is distinguishable from the existing historic building. Contractor for the project has not yet been determined by the applicant but will advise to insure the contractor has a Mesilla business license.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant’s request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- The applicant has the authority to appeal the decision from PZHAC to BOT.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT COMMENTS:

- Historical Appropriateness permit as per MTC 18.33.080 was conducted with a scheduled workshop on 1/21/2025.
- Recommend Approval

SUPPORTING INFORMATION:

- Application
- Workshop minutes 1/21/25
- #46 Historic Registry description
- Elevations
- Plans

DETERMINATION NOTES

4-0 w/conditions that newly added space will be kitchen expansion



TOWN OF MESILLA

2231 AVENIDA DE MESILLA
 MESILLA, NM, 88046
 PO BOX 10
 575-524-3262

comdev@mesillanm.gov

2025 ZONING PERMIT APPLICATION

CASE # 062030

| | |
|---------------------|-----------------------|
| Review Fee \$ | <u>385.50</u> |
| Permit Fee \$ | <u>3679</u> |
| Penalty Fee \$ | _____ |
| Extension Fee \$ | _____ |
| TOTAL FEE \$ | <u>4064.50</u> |

| | | | |
|---|---------------------------------------|---|---------------------------|
| Name of property owner <u>TOM HUTCHINSON</u> | | Worksite Address <u>2410 CALLE DE SAN ALBINO</u> | |
| ID/DL# | | Mailing Address <u>PO BOX 116 MESILLA NM 88046</u> | |
| Phone <u>575 635 6344</u> | | Email <u>THUTCH@ZIANET.COM</u> | Dona Ana County Account # |
| Contractor <u>TBD</u> | Mailing Address | | Phone |
| License # | | | |
| Description of Proposed work <u>SMALL BLDG EXPANSION + PARKING LOT IMPROVEMENT</u> | | | |
| Evaluation Cost \$ <u>\$250,000</u> | Signature of Applicant <u>TRIK</u> | | Date <u>16 JUL 25</u> |

ALONG WITH this application, proof of property ownership and signed contractor/client contract agreement is required to include evaluation cost of project. Plans are to be no larger than 11"x 17" or submitted electronically.

1. Site Plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was LEGALLY subdivided through the Town of Mesilla or that the lot has been in existence prior to March 14, 1972.
2. Foundation Plan, new construction in full size drawings
3. Floor Plan, showing rooms, their uses and with dimensions
4. Cross section walls
5. Roof Plan and floor framing plan
6. Electrical Plans
7. Plumbing Plans
8. Elevations, details of architectural style and color scheme (checklist for Historic Zones)
9. Drainage plans (commercial)

Application is not considered to be submitted until ALL required documentation is submitted and application fee(s) are paid. Aside from administrative approvals, application process must undergo review by staff, PZHAC and/or BOT before permit is issued. All required NM CID permits must first obtain a zoning permit if work is to be performed in Mesilla. *****ALL permits must be displayed in clear view until final inspection*****

OFFICE USE ONLY

Reviewed by: Public Works _____ Date _____
 Fire Department _____ Date _____
 NM CID _____ Date _____
 Community Development _____ Date _____

Date(s) Approved: _____ Administrative _____ PZHAC _____ BOT _____ CID _____

COMMENT(S) _____

Town of Mesilla, New Mexico

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION
(PZHAC) WORK SESSION AT THE MESILLA TOWN HALL,
2231 AVENIDA DE MESILLA.
TUESDAY-JANUARY 21, 2025, @ 5:00PM.

WORK SESSION – MINUTES

ATTENDEES

COMMISSIONERS Chairperson Alba
Vice Chair Walkinshaw
Secretary Miller
Commissioner Gallegos
Commissioner Mulvihill
Commissioner Reese – Alternate

STAFF Community/Economic Development (CED) Eddie Salazar

PUBLIC Mary H Ratje
Yolanda Lucero
Mary F Lucero
Rebecca Segovia
Nora L Barraza

LA POSTA, 2410 Calle de San Albino, submitted by Tom Hutchison. Submitted plans to renovate parking lot at location and also parking lot's entryway. Parking lot at restaurant location will be converted over to an outdoor dining along with a possible "panaderia."

Mr. Tom Hutchison proposed a project for La Posta (restaurant). The project consists of building a structure on each side of the street, from corner to corner. Where customers for his restaurant who park on the other side of the street, can walk safely across Calle de San Albino. It will also include crosswalk markings on the street from corner to corner. Each structure on each side of the street will be designed to fit the same design La Posta's structure is constructed. Structure would more than likely be made of adobe and have benches for visitors to sit.

An addition to La Posta is also being proposed possibly for a "taqueria" or "panaderia." The addition will need to conform with Mesilla's historic preservation ordinance. The current parking lot will be reconstructed and old asphalt removed and resurfaced with brick. This area will be used for the purpose of social gatherings of visitors as they enter or exit the restaurant.

Commissioners felt comfortable with the proposed project provided all parts of the code adhered to. Next step will be for Mr. Hutchinson to submit formal zoning permit and plans of the construction for consideration.

PZHAC CASE #061940 – 2615 Calle del Sur, Submitted by Sam Bernal. Requesting approval of a subdivision of his property. ZONE: Historical Residential (HR).

Motion passes, 5 – 0.

- b. **PZHAC CASE #061943-** 2100 Stithes Rd. Submitted by Adrian Aguirre. Requesting permission to install a swimming pool. ZONE: Residential/Agricultural (RA)

Mr. Maese gave input regarding NM CID requirements. Safety features are met and above what is required. Some updates on plans need to be submitted to include rebar specs. No issues or comment regarding meeting Mesilla town code.

1st motion to approve made by Commissioner Walkinshaw

2nd motion to approve made by Commissioner Gallegos

- Commissioner Gallegos – yes
- Commissioner Miller – yes
- Madam Chair Alba – yes
- Commissioner Walkinshaw - yes
- Commissioner Mulvihill – yes

Motion passes, 5 – 0.

- c. **BUSINESS LICENSE#1302** – 2489 Calle de Principal. Submitted by Chantelle Thompson. Requesting permission to run a business in portion of an established restaurant. ZONE: Historic Commercial (HC).

1st motion to approve made by Commissioner Gallegos

2nd motion to approve made by Commissioner Miller

- Commissioner Gallegos – yes
- Commissioner Miller – yes
- Madam Chair Alba – yes
- Commissioner Walkinshaw - yes
- Commissioner Mulvihill – yes

Motion passes, 5 – 0.

9. COMMISSIONERS / STAFF COMMENTS

10. ADJOURNMENT @ 7:18 pm



Eric Walkinshaw
Eric Walkinshaw - Chairperson

Gloria Maya
Gloria Maya – Town Clerk/Treasurer

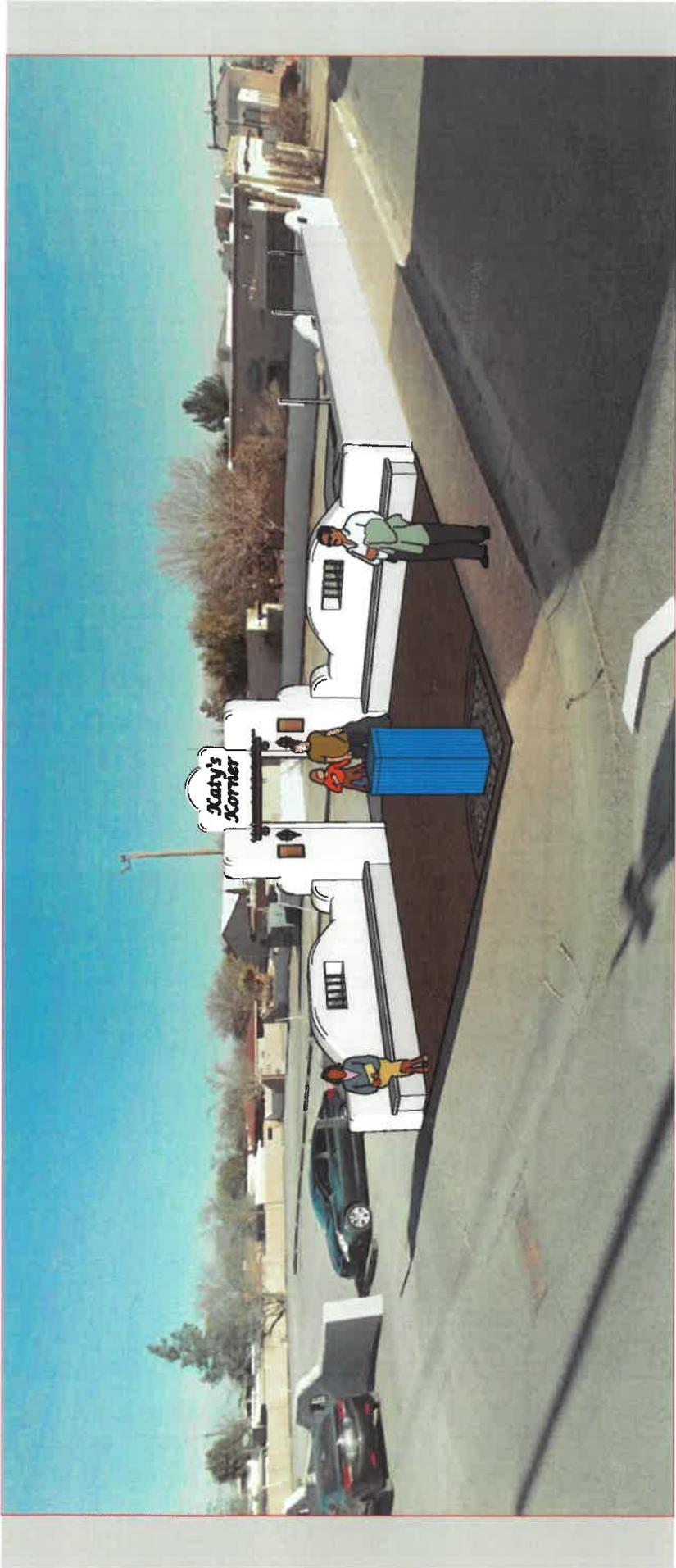
MESILLA'S
HISTORIC
REGISTRY

- 45 A stuccoed adobe structure housing a gift shop, this shop has a flat roof with a Mission Style parapet. est. 1950. (N)
- 46 This is La Posta Restaurant, one of the most historic buildings in La Mesilla. Some of its walls possibly date from the late 1840's. It was the Butterfield Stage Station in the 1860's. In the 1870's it became the Corn Exchange Hotel, one of the finest lodges in the Southwest. The current restaurant was opened by Katie Camunez and her mother, Mrs. Josefa Griggs. in 1939 and has been a famous Mexican food restaurant ever since. The building is of the classic Territorial style with a zaguán(hallway) leading into an enclosed patio, a brick coping on the parapet, and wood frame windows with pedimented wood lintels. (S)
- 47 This is the residence of Katie Camunez, owner of La Posta Restaurant, which is adjacent to and to the north of this building. Some of the walls of this house may date to the mid 19th century; however, the core of it is of adobe construction that has been built within the last fifty years. It is stuccoed with a flat roof, brick coping on top of the parapet on the northeast portion, and wood frame windows. It fronts the street line not only on Calle de San Albino but also Calle de Guadalupe. (C)
- 48 This stuccoed adobe residence has a flat roof, flat parapets, and aluminum frame windows. est. 1950. (N)
- 49 This adobe residence was built in 1875 by Apolinaria Sedillo. It has now been in the Gamboa family for four generations, currently belonging to Pemo Gamboa. This is a small square plan Territorial style house with dentil brick coping capping the parapet. The windows have been changed to aluminum frame. (S)
- 50 This adobe residence fronts the street line, has wood frame windows, and a flat roof with tin canales piercing the parapet. Portions of the exterior walls are stuccoed and portions are of exposed adobe. The back of this building is a portal supported by beams with the original corbels and zapatas, one of the few remaining examples left in Mesilla. est. 1880. (S)
- 51 This is adjacent to and to the south of the above mentioned building. It also fronts the street, has wood frame windows, a flat roof with tin canales just below the parapet level, and the residence has recently been re-stuccoed. est. 1880. (S)
- 52 This house is covered by an asphalt shingled hip roof and has metal casement windows. The exterior walls are stuccoed. There is a gabled two car garage in back. est. 1950. (N)















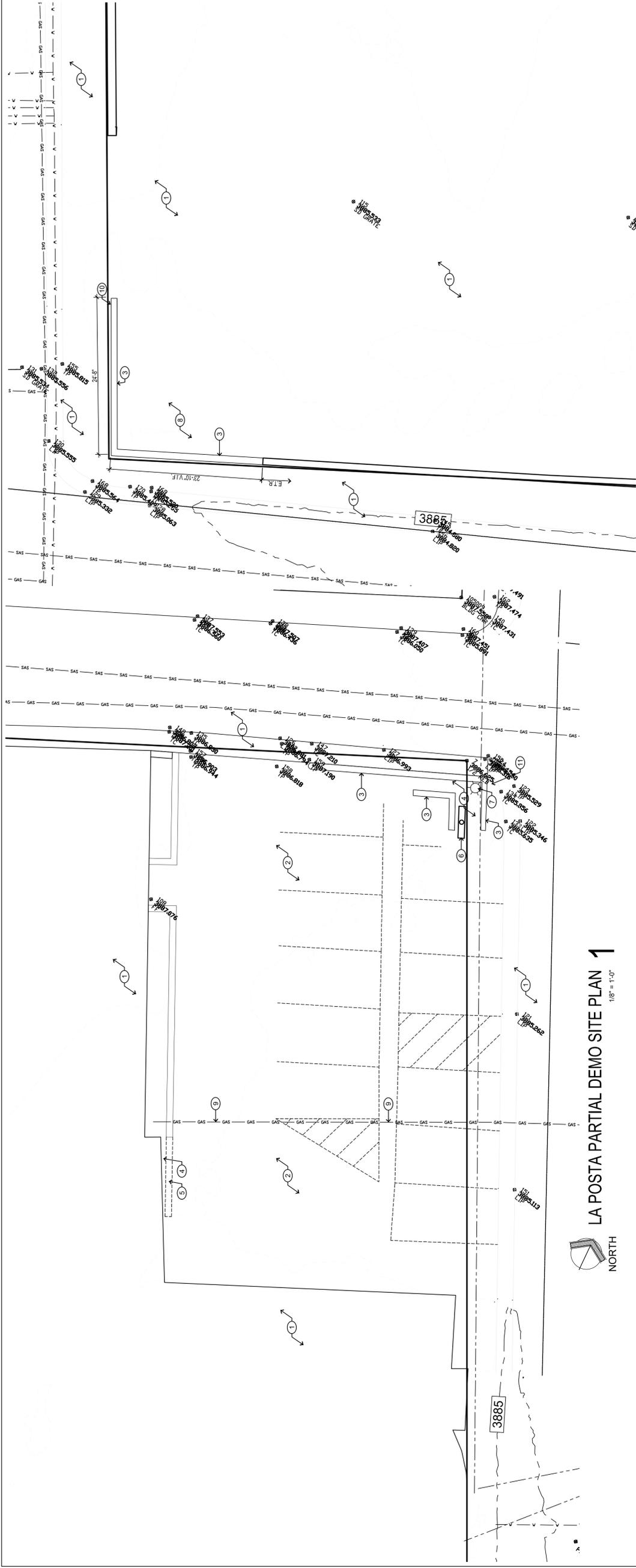
**LA POSTA SHELL
ADDITION &
SITE WORK**

2410 Calle de San Albino
Mesilla, New Mexico

Project no: 25.06
Date: July 2025
Sheet:

**DEMOLITION
SITE PLAN(S)**

AS001



GENERAL DEMOLITION NOTES

- THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS SHOWN ON PLANS AND EXISTING SITE. THE ARCHITECT SHALL BE NOTIFIED OF CONFLICTS OR VARIATIONS PRIOR TO COMMENCEMENT OF WORK.
- EXISTING CONDITIONS SHALL BE SHOWN IN THE CONSTRUCTION DOCUMENTS. THE CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO ENSURE NO DAMAGE IS CAUSED TO CONCEALED CONSTRUCTION.
- THE ARCHITECT PRODUCING THESE PLANS WILL NOT BE RESPONSIBLE FOR FIELD CHANGES AND DECISIONS UNLESS NOTIFIED IN WRITING OF CHANGES AND THEN ONLY BY WRITTEN APPROVAL BY THE ARCHITECT.
- THE CONTRACTOR SHALL PROVIDE PROTECTION AS NECESSARY TO THE CONSTRUCTION OF DIMENSIONS THE CONTRACTOR SHALL NOTIFY THE ARCHITECT PRIOR TO THE COMMENCEMENT OF CONSTRUCTION. FAILURE TO DO SO WILL CORRECTIONS, ETC., RESULTING FROM THE SAME.
- THE CONTRACTOR SHALL PROVIDE PROTECTION AS NECESSARY TO UNDER CONTRACT AND ANY ALL ITEMS DAMAGED DURING CONSTRUCTION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO REPAIR TO A LIKE NEW CONDITION AT HIS EXPENSE.
- THE CONTRACTOR SHALL CLEAN UP ALL DEBRIS CAUSED BY THE WORK OF DEMOLITION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR KEEPING THE PREMISES CLEAN AND SAFE AT ALL TIMES.
- ANY AND ALL CONFLICTS FOUND DURING CONSTRUCTION SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT IN WRITING SO THAT ADDITIONAL INSTRUCTIONS CAN BE FORWARDED TO THE CONTRACTOR. FAILURE TO DO SO MAY RESULT IN CORRECTIVE ACTION TO BE PERFORMED BY THE CONTRACTOR AT HIS EXPENSE.
- ASBESTOS CONTAINING MATERIALS: THE ARCHITECT SHALL BE NOTIFIED IMMEDIATELY. THE OWNER SHALL BE RESPONSIBLE FOR THE SAFE REMOVAL AND/OR CONTAINMENT OF ALL SUCH MATERIALS. IN ACCORDANCE WITH THE APPLICABLE LAW, ADJUSTMENT TO THE CONSTRUCTION SCHEDULE WILL BE CONSIDERED IF ABATEMENT IS REQUIRED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ABATEMENT BY THE GENERAL CONTRACTOR. THE ARCHITECT ASSUMES NO RESPONSIBILITY FOR THE DETECTION, PRESENCE OR REMOVAL OF ASBESTOS CONTAINING MATERIALS.
- THE CONTRACTOR SHALL PROVIDE ALL BARRICADES, FENCES, COVERED WALKS, PLANKING, FENCES LIGHTING, BRACING, SHORING, WARNING SIGNS, GUARDS, ETC. AS REQUIRED FOR PROTECTION OF WORKMEN, THE PUBLIC, BUILDING OCCUPANTS AND ADJOINING PROPERTIES.

CUTTING & PATCHING NOTES

- EXECUTE FITTING AND ADJUSTMENT OF PRODUCTS TO PROVIDE FINISHED INSTALLATION TO COMPLY WITH SPECIFIED TOLERANCES AND FINISHES.
- EXECUTE CUTTING AND DEMOLITION BY METHODS WHICH WILL PREVENT DAMAGE TO ADJACENT SURFACES TO BE PATCHED.
- REMOVE EXISTING CONCRETE AND NEW CONCRETE SURFACES TO RECEIVE INSTALLATION OF REPAIRS AND NEW WORK.
- EXECUTE EXCAVATING AND BACKFILLING BY METHODS WHICH WILL PREVENT DAMAGE TO OTHER WORK AND WILL PREVENT SETTLEMENT.
- EMPLOY ORIGINAL INSTALLER OR FABRICATOR TO PERFORM CUTTING AND PATCHING FOR:
 - WEATHER EXPOSED OR MOISTURE RESISTANT ELEMENTS.
 - SIGHT EXPOSED FINISHED SURFACES.
 - RESTORE WORK WHICH HAS BEEN CUT OR REMOVED. INSTALL NEW MATERIALS TO MATCH EXISTING MATERIALS IN ACCORDANCE WITH REQUIREMENTS OF CONTRACT DOCUMENTS.
 - REFINISH EXPOSED SURFACES AS NECESSARY TO PROVIDE AN EVEN FINISH TO THE SURFACES.
 - CONTINUOUS SURFACES TO NEAREST INTERSECTIONS.
 - ASSEMBLY, REFINISH ENTIRELY.
 - EXECUTE CUTTING AND FITTING INCLUDING EXCAVATION AND FILL TO COMPLETE THE WORK.
 - UNCOVER WORK TO INSTALL IMPROPERLY SEQUENCED WORK.
 - REMOVE AND REPLACE DEFECTIVE OR NON-CONFORMING WORK.
 - REMOVE SAMPLES OF INSTALLED WORK FOR TESTING WHEN REQUESTED.
 - PROVIDE OPENINGS IN THE WORK FOR PENETRATION OF MECHANICAL AND ELECTRICAL WORK.
 - CUT RIGID MATERIALS USING MASONRY SAW OR CORE DRILL. PNEUMATIC TOOLS NOT ALLOWED WITHOUT PRIOR APPROVAL.
 - REMOVE EXISTING MATERIALS TO MAINTAIN UNIFORM SURFACE OR TO USE SURFACES TO MAINTAIN UNIFORM SURFACE OR THICKNESS OF WALL.
 - FIT PRODUCTS TOGETHER TO INTEGRATE WITH OTHER WORK.
 - FIT WORK AIR TIGHT TO PIPES, SLEEVES, DUCTS, CONDUIT, AND OTHER PENETRATIONS THROUGH SURFACES.
 - MATCH OF NEW FINISH MATERIALS SHALL BE TO OWNERS SATISFACTION.

KEYED NOTES

- EXISTING TO REMAIN- NO WORK.
- DEMOLISH EXISTING ASPHALT PAVING IN ITS ENTIRETY.
- REMOVE EXISTING WALL IN ITS ENTIRETY OR AS TO EXTENTS SHOWN.
- REMOVE EXISTING LANDSCAPE.
- REMOVE EXISTING ROCK LANDSCAPE BORDER AS REQUIRED TO ACCOMMODATE NEW WORK.
- SALVAGE MATERIAL FOR RE-USE AS REQUIRED.
- EXISTING SIGN TO REMAIN.
- REMOVE EXISTING PARKING TIE(S) IN AREA OF NEW WORK.
- EXISTING UG GAS LINE.
- SALVAGE EXISTING SIGN AND TILE BORDER PRIOR TO DEMOLITION OF WALL.
- REMOVE EXISTING SIGN AND STOP SIGNS TO BE REMOVED AND RELOCATED.

PARKING AREA PARTIAL DEMO SITE PLAN 2
1/8" = 1'-0"



**LA POSTA SHELL
 ADDITION &
 SITE WORK**

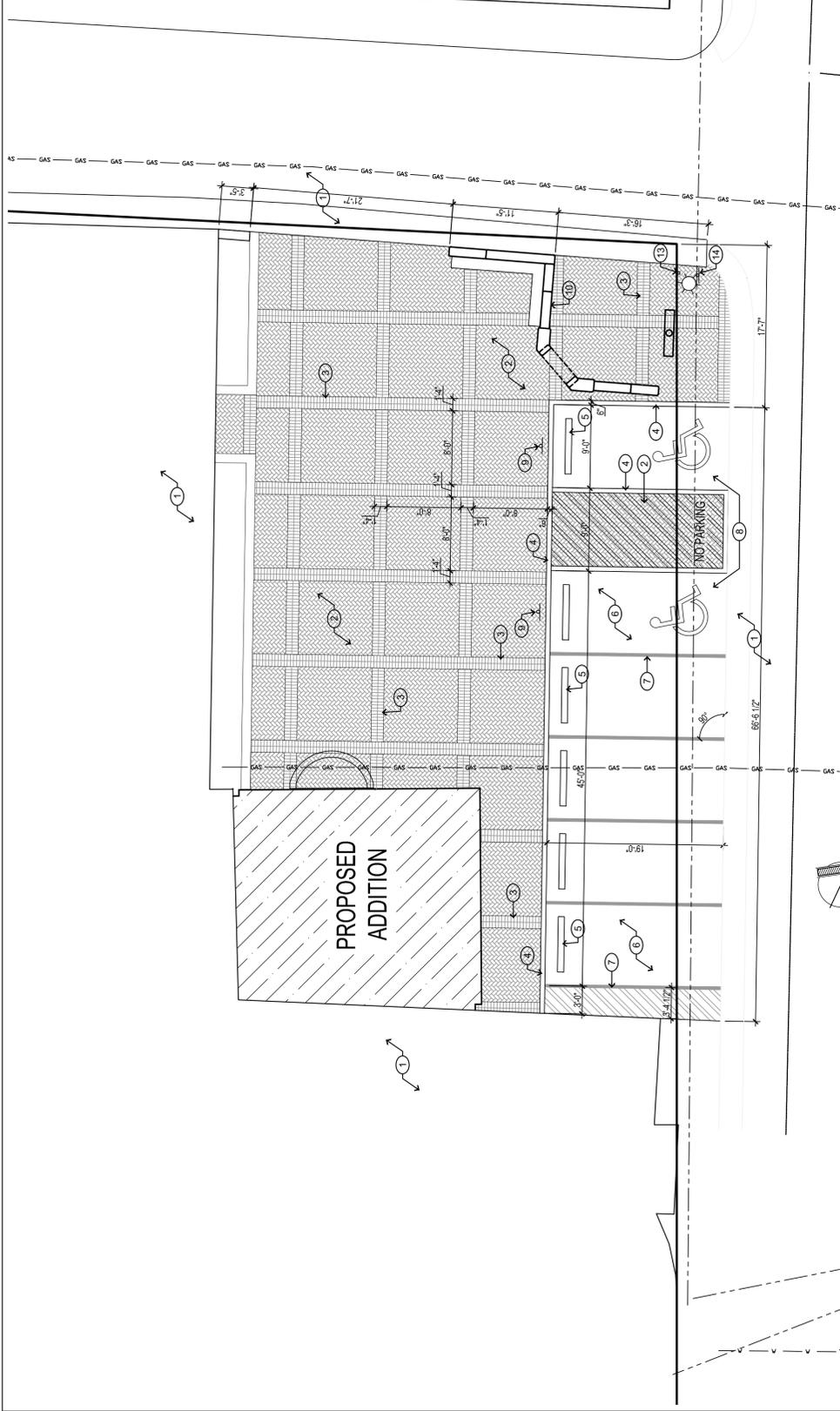
2410 Calle de San Albino
 Mesilla, New Mexico

| REVISION | DATE |
|----------|------|
| | |

Project no: 25.06
 Date: July 2025
 Sheet:

SITE PLAN(S)

AS100



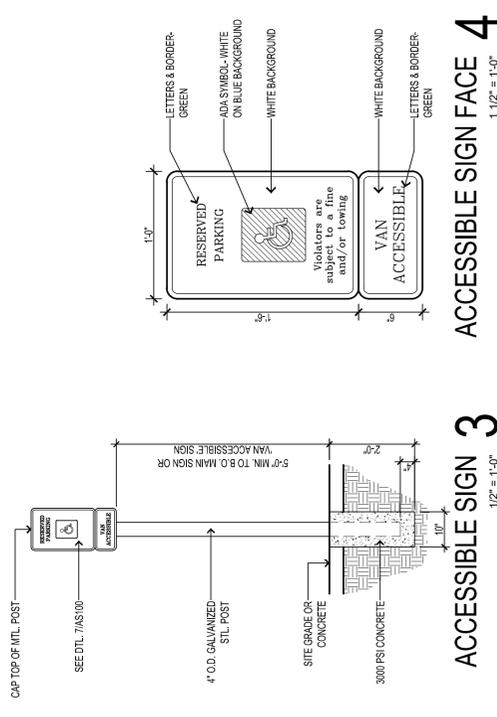
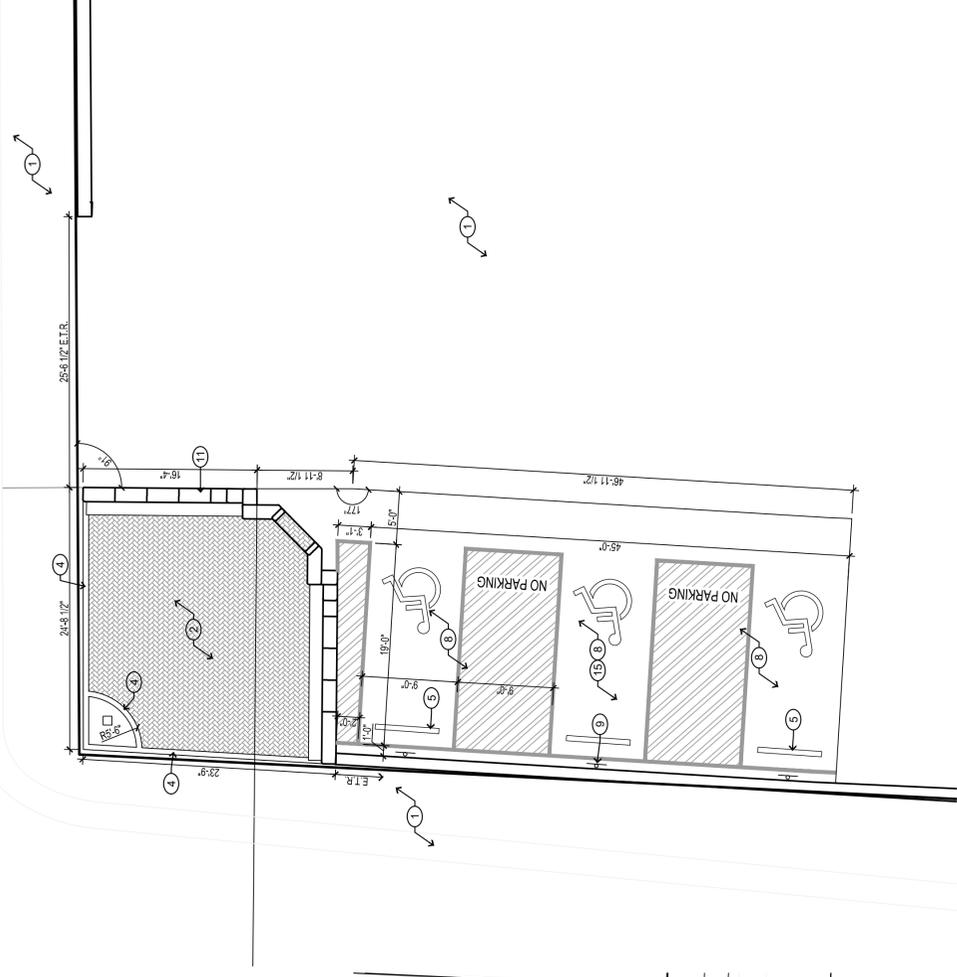
LA POSTA PARTIAL SITE PLAN 1
 1/8" = 1'-0"

KEYED NOTES

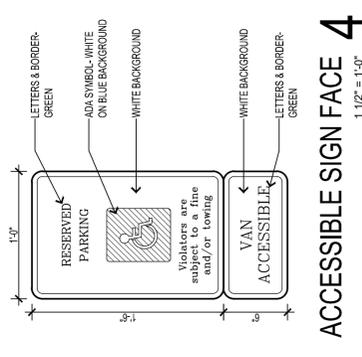
- EXISTING TO REMAIN- NO WORK.
- NEW BRICK PAVERS (TYP.) ON 1-1/2" (MIN.) COARSE PAVING SAND ON COMPACTED BASE.
- NEW BRICK BORDER (TYP.) ON 1-1/2" (MIN.) COARSE PAVING SAND ON COMPACTED BASE- STACKED PATTERN.
- NEW 6" W. x 12" D. FLUSH CONCRETE CURB.
- NEW 6"-9" CONCRETE WHEEL STOP- TYP.
- NEW 4" ASPHALT PAVING ON 6" BASE COURSE AND 4" ASPHALT FINISH ON 6" BASE COURSE.
- 4" PARKING STALL STRIPING (TYP.)- WHITE.
- ADA COMPLIANT PARKING STALL AND ACCESS AISLE. PROVIDE PAINTED INTERNATIONAL SYMBOL OF ACCESSIBILITY. PROVIDE NO PARKING LETTERING WITHIN ACCESS AISLE- 12" H. W/ 2" MIN. LETTERING HEIGHT.
- ADA STALL SIGNAGE (TYP. AT EACH ADA STALL). SEE 3 & 4/AS100.
- LA POSTA ENTRY PORTAL. SEE A101.
- KATY'S KORNER ENTRY PORTAL. SEE A101.
- RELOCATION OF EXISTING STOP SIGN.
- COORDINATE WITH TOWN OF MESILLA.
- NEW LOCATION OF EXISTING DO NOT ENTER SIGN. COORDINATE WITH TOWN OF MESILLA.
- NEW 5" THK. CONCRETE W/ #4 REBAR @ 24" O.C.E.W.



PARKING AREA PARTIAL SITE PLAN 2
 1/8" = 1'-0"



ACCESSIBLE SIGN 3
 1/2" = 1'-0"



ACCESSIBLE SIGN FACE 4
 1 1/2" = 1'-0"

GENERAL NOTES

- THE CONTRACTOR SHALL COMPARE THE STRUCTURAL DRAWINGS WITH THE ARCHITECTURAL, PLUMBING, MECHANICAL AND ELECTRICAL DRAWINGS AS TO LAYOUT, DIMENSIONS AND ELEVATIONS. ALL DISCREPANCIES, IF ANY, SHALL BE REPORTED TO THE ARCHITECT/ENGINEER FOR PROPER ADJUSTMENT BEFORE PROCEEDING WITH WORK. TO BEGINNING ANY CONSTRUCTION, THE CONTRACTOR SHALL VERIFY ALL VERTICAL AND HORIZONTAL DIMENSIONS WITH MEASUREMENTS AND RECORD ANY DISCREPANCIES TO THE ARCHITECT/ENGINEER. ALL CONSTRUCTION SHALL MEET THE 2021 INTERNATIONAL BUILDING CODE.
- IN THE EVENT THAT CERTAIN FEATURES OF THE CONSTRUCTION ARE NOT FULLY SHOWN ON THE DRAWINGS OR CALLED FOR IN THE STRUCTURAL NOTES OR IN THE SPECIFICATIONS, THEN SUCH CONSTRUCTION SHALL BE IN THE SAME CHARACTER FOR SIMILAR CONDITIONS THAT ARE SHOWN OR CALLED FOR.
- DEVIATION FROM THESE SPECIFICATIONS AND/OR DESIGN DRAWINGS REQUIRE THE APPROVAL OF THE DESIGN ENGINEER. SOME SPECIFICATIONS MAY NOT BE APPLICABLE TO THIS PROJECT.

DESIGN CRITERIA

MINIMUM DESIGN LOADS PER 2021 IBC:

RISK CATEGORY II 20 PSF
ROOF LIVE LOAD 10 PSF
ROOF DEAD LOAD

SEISMIC:

RISK CATEGORY II
SS = 0.3
SDS = 0.29
S1 = 0.096
SMS = 0.44
SM1 = 0.24
SOILS SITE CLASS D
IMPORTANCE FACTOR, II = 1.0
SEISMIC DESIGN CATEGORY C

WIND:

DESIGN WIND SPEED V = 105 MPH
IMPORTANCE FACTOR, II = 1.0
EXPOSURE "B"

SNOW:

GROUND SNOW LOAD = 9 PSF
IMPORTANCE FACTOR, II = 1.0

EXCAVATION-BACKFILLING

- GRADES AS SHOWN ON GRADING PLAN AND ELEVATION DRAWINGS HAVE BEEN PROVIDED BY OTHERS. THE OWNER TAKES NO RESPONSIBILITY FOR DAMAGE TO, OR ADDITIONAL CONSTRUCTION COSTS OF, ANY STRUCTURE FOR WHICH THE RELATIVE POSITION OF THE STRUCTURE TO THE NATURAL FINISH GRADES OF THE BUILDING SITE DIFFER FROM THAT REPRESENTED IN THESE PLANS. CONTRACTOR SHALL INCLUDE ALL OF THE ITEMS OF SITEWORK, INCLUDING DEMOLITION, SITE CLEARING, EXCAVATION, BACKFILL, AND GRADING WORK. CONTRACTOR SHALL INVESTIGATE SITE DURING CLEARING AND EARTHWORK OPERATIONS FOR FILLED EXCAVATIONS OR BURIED STRUCTURES SUCH AS SEPTIC TANKS, LEACH FIELDS, CISTERNS, FOUNDATIONS, ETC. CONTRACTOR SHALL REMOVE ALL BURIED STRUCTURES AND BACKFILL WITH COMPACTED ORGANIC MATERIAL. EXCAVATION FOR FOOTINGS AND CONCRETE PADS SHALL BE BELOW ALL ORGANIC MATERIAL. REMOVE ALL LOOSE MATERIAL PRIOR TO FOOTING PLACEMENT.
- NOT APPLICABLE.
- BACKFILL SHALL BE PLACED IN 8-INCH MAXIMUM LIFTS (PRIOR TO COMPACTION) AND COMPACTED TO A MINIMUM DENSITY OF 95% (UNDER SLAB-ON-GRADE AND PAVEMENT) AND 90% (ELSEWHERE) OF MAXIMUM DENSITY AT OPTIMUM MOISTURE CONTENT.
- FINISH GRADING: FINAL SURFACE GRADES ADJACENT TO THE BUILDING SHALL PROVIDE FOR POSITIVE DRAINAGE AWAY FROM THE BUILDING AND ITS STRUCTURAL COMPONENTS. FINISH GRADE SHALL SLOPE AWAY A MINIMUM 1/4" PER FOOT.
- THE PLASTICITY INDEX OF THE MINUS 40 SIZE PORTION SHOULD NOT EXCEED TWELVE (12).
- ALL SURFACES TO RECEIVE COMPACTED SOIL SHALL FIRST BE PREPARED AS SHOWN IN SUBGRADE PREPARATION DETAILS. THE SURFACE SHALL THEN BE BROUGHT TO A MOISTURE CONTENT BETWEEN 2% BELOW OPTIMUM AND 2% ABOVE OPTIMUM AND COMPACTED TO 95% OF MODIFIED PROCTOR DENSITY (ASTM D-1557).
- AFTER THE SURFACE HAS BEEN PREPARED THE NEW FILL OR BACKFILL MATERIAL SHALL BE PLACED IN UNIFORM LIFTS TO THE APPROPRIATE GRADE. ALL LIFTS OF MATERIAL SHALL BE PLACED IN A MANNER SUCH THAT THE COMPACTED THICKNESS DOES NOT EXCEED (8) INCHES.
- SHOULD ENGINEERED FILL BE REQUIRED IT SHALL MEET THE FOLLOWING CRITERIA:

| SIZE | % PASSING |
|------|-----------|
| 3" | 100 |
| 3/4" | 70-90 |
| #4 | 40-85 |
| #200 | 15-35 |

CONCRETE REINFORCEMENT

- STEEL REINFORCEMENT FOR CONCRETE AND MASONRY CONSTRUCTION SHALL BE DESIGNED, MANUFACTURED, DETAILED, FABRICATED, AND PLACED IN ACCORDANCE WITH "BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE" (ACI 318) AND "MANUAL OF STANDARD PRACTICE FOR DETAILING REINFORCED CONCRETE STRUCTURES" (ACI 315).
- ALL REINFORCEMENT SHALL BE NEW, DEFORMED BILLET STEEL CONFORMING TO ASTM A615, GRADE 40.
 - REINFORCEMENT SHALL NOT BE BENT IN THE FIELD UNLESS THE BARS ARE TYPICALLY OF SIZES #4, #5 OR #6 AND CONFORM TO ASTM A615, GRADE 40.
 - REINFORCEMENT SHALL NOT BE BENT COLD AND SHALL NOT BE WELDED. WELDED WIRE FABRIC SHALL CONFORM TO ASTM A185 AND BE IN AS LONG LENGTHS AS PRACTICAL. REINFORCEMENT IN CONCRETE AND MASONRY SHALL HAVE LAP LENGTHS AS FOLLOWS, UNLESS OTHERWISE SPECIFIED IN DRAWINGS:

| BAR SIZE | LENGTH IN CONCRETE | LENGTH IN MASONRY |
|----------|--------------------|-------------------|
| #3 | 1'-0" | 2'-0" |
| #4 | 1'-6" | 2'-6" |
| #5 | 2'-0" | 3'-0" |
| #6 | 3'-4" | 3'-0" |
- IF UNSPECIFIED, LAP LENGTH EQUALS 36 BAR DIAMETERS
- WELDED WIRE FABRIC SHALL BE LAPPED ONE GRID WIDTH PLUS 2".
- OTHER APPROVED CHAIRS, SPACERS, OR TIES, AND SECURED AGAINST DISPLACEMENT DURING CONCRETE OR GROUT PLACEMENT TACK WELDING IS NOT ALLOWED, EXCEPT WHERE SHOWN OTHERWISE ON STRUCTURAL DRAWINGS. REINFORCEMENT IN CONCRETE SHALL HAVE CONCRETE COVER AS FOLLOWS:

| CONCRETE DEPOSITED AGAINST EARTH | # |
|----------------------------------|------|
| FOR EXTERIOR VERTICAL SURFACES | 2" |
| EXTERIOR FACES OF WALLS | 2" |
| INTERIOR FACES OF WALLS | 3/4" |
| TO TOP SLAB-ON-GRADE | 3/4" |
- REINFORCEMENT IN ALL FOOTINGS AND MASONRY WALLS SHALL BE CONTINUOUS AROUND CORNERS OR CORNER BARS PROVIDED.
- EXCEPT WHERE DETAILED ON STRUCTURAL DRAWINGS, REINFORCEMENT SHALL NOT BE DISPLACED OR CUT TO PROVIDE CLEARANCE FOR PENETRATIONS, INSERTS OR EMBEDMENTS.

STRUCTURAL STEEL (JOB FABRICATED)

- STRUCTURAL STEEL SHALL BE DETAILED, FABRICATED, AND ERECTED IN ACCORDANCE WITH AISC SPECIFICATION FOR STRUCTURAL STEEL BUILDINGS-ALLOWABLE STRESS DESIGN AND PLASTIC DESIGN-1989, OR (AISC LOAD AND RESISTANCE FACTOR DESIGN SPECIFICATIONS FOR STRUCTURAL STEEL BUILDINGS, 1989) AND CODE OF STANDARD PRACTICE, 1998.
- STRUCTURAL STEEL ROLLED SHAPES, INCLUDING PLATES AND ANGLES SHALL BE ASTM A36. TUBE SHAPES SHALL BE ASTM A500. ALL BOLTS, INCLUDING ANCHOR BOLTS, SHALL CONFORM TO ASTM SPECIFICATION A325. BOLT SIZE SHALL BE 3/4" UNLESS NOTED OTHERWISE ON THE DRAWINGS.
- UNLESS SHOWN OTHERWISE ON THE DRAWINGS, FRAMED BEAM CONNECTIONS SHALL CONSIST OF PAIRS OF 1/4" ANGLES USING THE MAXIMUM NUMBER OF BOLTS CALLED FOR IN TABLE 11A OF THE AISC MANUAL.
- ALL WELDING SHALL BE DONE BY A CERTIFIED WELDER IN ACCORDANCE WITH AISC AND AWS SPECIFICATIONS AND RECOMMENDATIONS.
- EXPANSION BOLTS (SEE STRUCTURAL CONCRETE) CALLED FOR ON THE DRAWINGS SHALL BE "WEL-IT", "RED HEAD", OR APPROVED WEDGE TYPE, WITH THE FOLLOWING MINIMUM EMBEDMENTS: 3/4" DIA. BOLTS - 5", 5/8" DIA. BOLTS - 6".
- RESISTIVE ANCHORS TO BE USED SHALL BE GLASS CAPSULE TYPE SUCH AS MOLLY "PARASOND" OR HILTI "HVA" ANCHOR SYSTEMS (OR APPROVED EQUIVALENT). MINIMUM EMBEDMENTS, IF NOT SPECIFICALLY INDICATED ON THE DRAWINGS, SHALL BE ACCORDING TO THE MANUFACTURER'S SPECIFICATIONS.

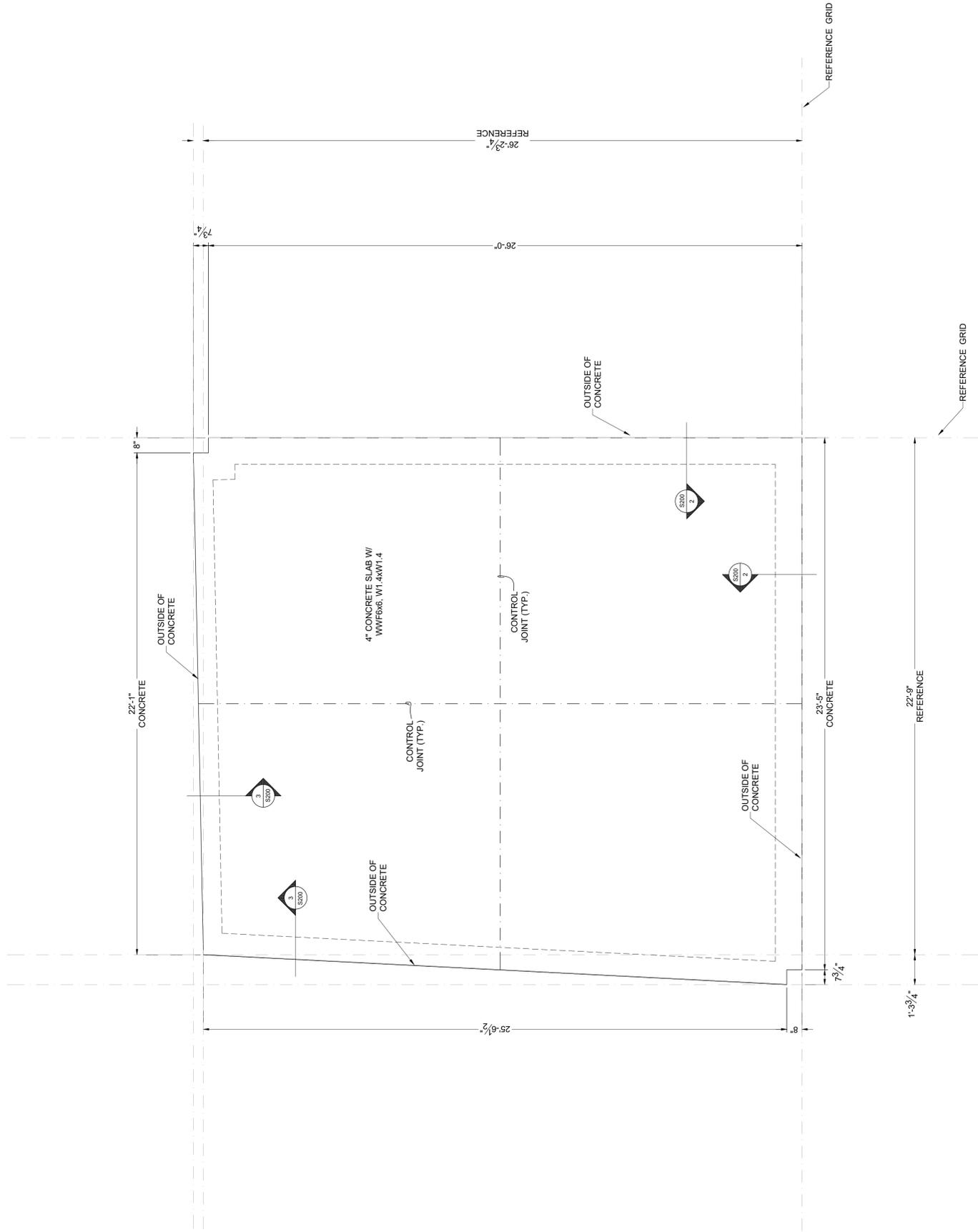
STRUCTURAL STEEL

- DESIGN, FABRICATION AND CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST AISC, AWS, ASTM AND IBC SPECIFICATIONS.
- ALL STRUCTURAL STEEL TUBING AND SHAPES SHALL CONFORM TO ASTM SERIAL DESIGNATION A36 AND ASTM A5000-B FOR STRUCTURAL TUBING.
- SHOP CONNECTIONS SHALL BE WELDED OR BOLTED WITH A325 BOLTS. SHOP OR FIELD WELDS SHALL BE MADE WITH CLASS E70XX ELECTRODES OR EQUAL. ALL FIELD WELDING SHALL BE BY AN AWS QUALIFIED WELDER POSSESSING CURRENT QUALIFICATION DOCUMENTS FOR EACH SPECIFIC WELDING PROCESS AND PROCEDURE. ALL WELDMENTS REQUIRING "SPECIAL INSPECTION" SHALL BE INSPECTED BY AN AWS CERTIFIED INSPECTOR. "SPECIAL INSPECTORS" MUST BE NOTIFIED AND PROVIDED WITH STRUCTURAL STEEL PLANS AND DETAILS PRIOR TO ANY WELDING.
- ALL STRUCTURAL STEEL TO BE IN PLACE WITH ONE COAT MINIMUM STANDARD SHOP PAINT.

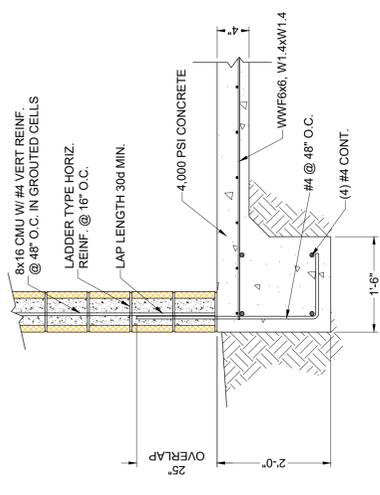
CONCRETE MASONRY UNITS (CMU)

- CONCRETE MASONRY UNITS: USE MEDIUM WEIGHT CONFORMING TO ASTM C90. MATERIAL TO ACHIEVE NET WEIGHTS AS SHOWN. UNITS TO BE USED SHALL BE 16" OR GREATER THAN 1500 PSI. COLOR TO MATCH EXISTING CONSTRUCTION OR BY ARCHITECTURAL PLANS.
- S-TYPE MORTAR PREBLENDED FACTORY MIX CONFORMING TO ASTM C270 AND ASTM C1714. COLOR TO MATCH EXISTING CONSTRUCTION OR BY ARCHITECTURAL PLANS.
- METAL REINFORCEMENT AND ACCESSORIES SHALL CONFORM TO TMS 602/ACI 530.1/ASCE 6 ARTICLE 2.4. UNITS SHALL NOT BE WET BEFORE PLACEMENT.
- MASONRY GROUT SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF 2,000 PSI.

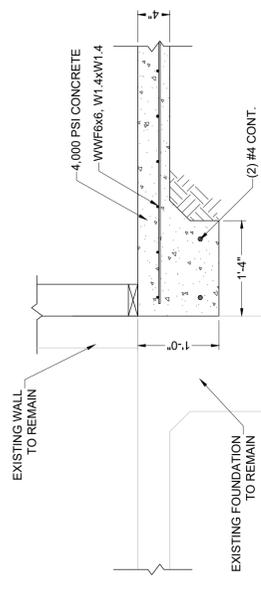




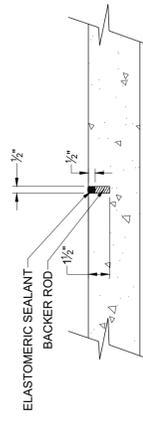
FOUNDATION PLAN **1**
3/8" = 1'-0"
S200



CMU WALL FOOTING **2**
NOT TO SCALE
S200



WOOD WALL FOOTING **3**
NOT TO SCALE
S200



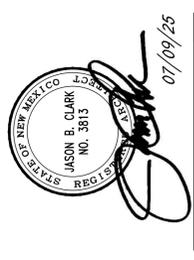
CONTROL JOINT NOTES:
1. INSTALL CONTROL JOINTS AS SHOWN ON PLAN OR DIRECTED BY OWNER.
2. BACKER ROD AND SEALANT ARE RECOMMENDED ONLY.

CONTROL JOINT **4**
NOT TO SCALE
S200



| | | | | | | | | | |
|--|----------|-----|----|----|----|-----|----|-----|-------------------------------|
| NO | DATE | EGR | JL | JL | JC | CHK | BY | CHK | REVISIONS AND RECORD OF ISSUE |
| 0 | 06/12/25 | | | | | | | | ISSUE FOR CONSTRUCTION |
| CLIENT: LA POSTA PROJECT: SHELL ADDITION FOUNDATION DESIGN 2410 CALLE DE SAN ALBINO, MESILLA, NM PROJECT NUMBER: 250604 DRAWING NUMBER: LA POSTA CMU 0 SHEET: S200 | | | | | | | | | |

LILLEY ENGINEERING INC.
5160 CALLE BELLISIMA LAS CRUCES, NM 88011 (575) 521-0006



LA POSTA SHELL ADDITION & SITE WORK

2410 Calle de San Albino
 Mesilla, New Mexico

REVISION _____ DATE _____

Project no: 25.06
 Date: July 2025
 Sheet:

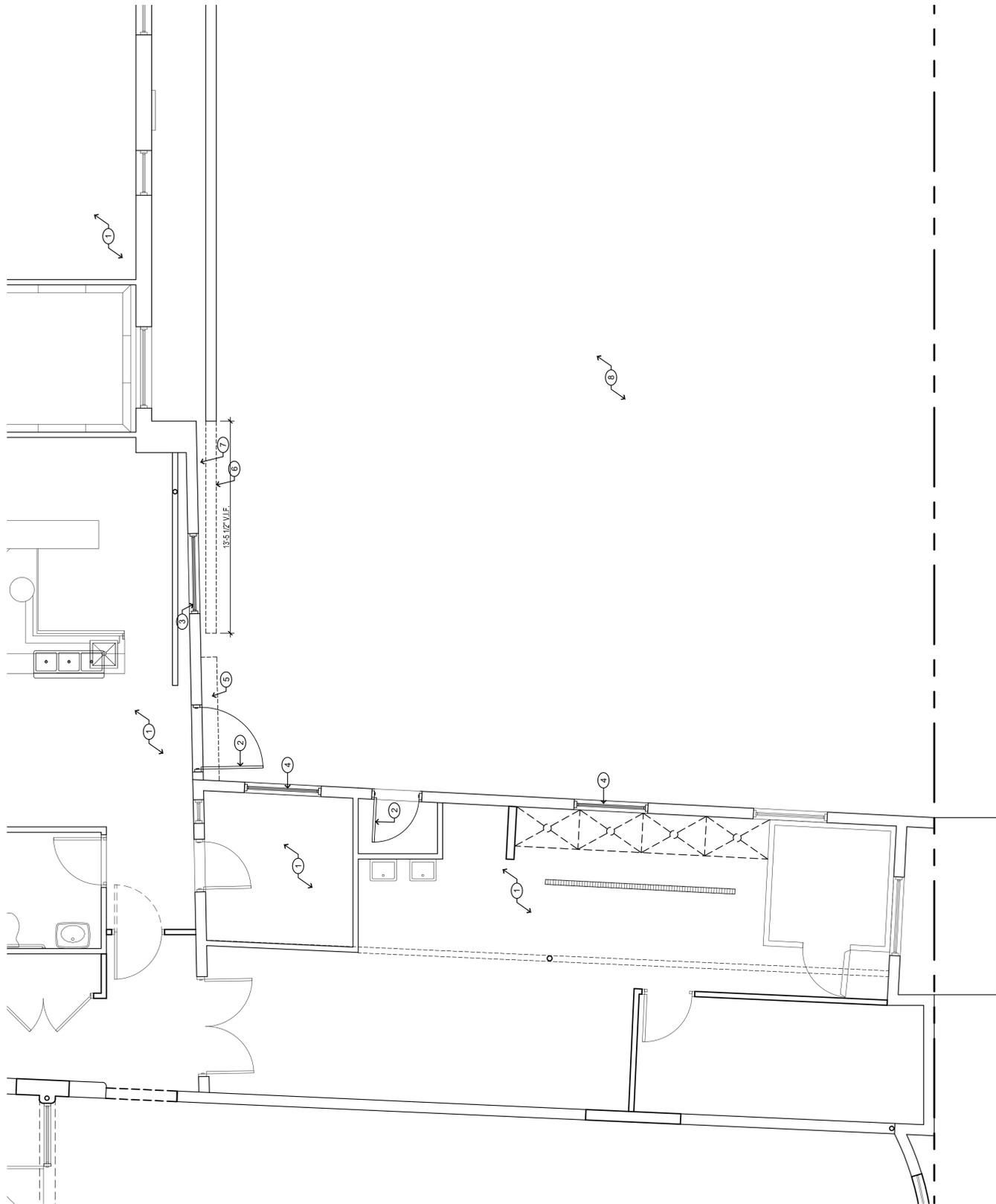
DEMOLITION FLOOR PLAN A001

GENERAL DEMOLITION NOTES

- THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS SHOWN ON PLANS AND EXISTING SITE. THE ARCHITECT SHALL BE NOTIFIED OF CONFLICTS OR VARIATIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION. THE ARCHITECT MAKES NO CLAIMS THAT ALL EXISTING CONDITIONS HAVE BEEN SHOWN IN THE CONSTRUCTION DOCUMENTS. THE CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO ENSURE NO DAMAGE TO ADJACENT AREAS OR STRUCTURES. THE ARCHITECT'S FIELD CHANGES AND DECISIONS UNLESS NOTIFIED IN WRITING OF CHANGES AND THEN ONLY BY WRITTEN APPROVAL BY THE ARCHITECT. CONTRACTOR SHALL NOTIFY THE ARCHITECT PRIOR TO THE REMOVAL OF ANY EXISTING MATERIALS OR STRUCTURES. LEAVE THE CONTRACTOR SOLELY RESPONSIBLE FOR ANY DISCREPANCIES, CORRECTIONS, ETC., RESULTING FROM THE SAME.
- THE CONTRACTOR SHALL PROVIDE PROTECTION AS NECESSARY TO PREVENT DAMAGE TO THE EXISTING CONSTRUCTION NOT TO BE REMOVED UNDER CONTRACT AND ANY WALL ITEMS INDICATED TO REMAIN IN PLACE. AND ALL ITEMS TO BE REMOVED DURING CONSTRUCTION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO REPAIR TO A LIKE NEW CONDITION AT HIS EXPENSE.
- THE CONTRACTOR SHALL CLEAN UP ALL DEBRIS CAUSED BY THE WORK OF THIS PROJECT AND SHALL SOLELY BE RESPONSIBLE FOR KEEPING THE PREMISES CLEAN AND NEAT AT ALL TIMES.
- ANY AND ALL CONFLICTS FOUND DURING CONSTRUCTION SHALL BE REPORTED IMMEDIATELY TO THE ARCHITECT. THE ARCHITECT SHALL BE NOTIFIED OF ANY DISCREPANCIES, CORRECTIONS, ETC., RESULTING FROM THE SAME. ADDITIONAL INSTRUCTIONS CAN BE FORWARDED TO THE CONTRACTOR BY FAILURE TO DO SO MAY RESULT IN CORRECTIVE ACTION TO BE PERFORMED BY CONTRACTOR AT THEIR EXPENSE.
- IF THE CONTRACTOR SUSPECTS THE PRESENCE OF ASBESTOS CONTAINING MATERIALS, THE ARCHITECT SHALL BE NOTIFIED IMMEDIATELY. THE CONTRACTOR SHALL STOP WORK IMMEDIATELY AND SHALL BE RESPONSIBLE FOR THE PROTECTION, IDENTIFICATION, AND CONTAINMENT OF ALL SUCH MATERIALS IN ACCORDANCE WITH THE APPLICABLE LAW. ADJUSTMENT TO THE CONSTRUCTION SCHEDULE WILL BE CONSIDERED IF ABATEMENT IS REQUIRED. ANY ASBESTOS REMOVAL WORK SHALL BE COORDINATED BY THE GENERAL CONTRACTOR. THE ARCHITECT ASSUMES NO LIABILITY FOR THE IDENTIFICATION, PRESENCE OR REMOVAL OF ASBESTOS CONTAINING MATERIALS.
- THE CONTRACTOR SHALL PROVIDE ALL BARRICADES, FENCES, COVERED WALKS, PLANKING, FENCES, LIGHTING, BRACING, SHORING, WARNING SIGNS, GUARDS, ETC. AS REQUIRED FOR PROTECTION OF WORKMEN, THE PUBLIC, BUILDING OCCUPANTS AND ADJOINING PROPERTIES.

CUTTING & PATCHING NOTES

- EXECUTE FITTING AND ADJUSTMENT OF PRODUCTS TO PROVIDE FINISHED INSTALLATION TO COMPLY WITH SPECIFIED TOLERANCES AND FINISHES.
- EXECUTE CUTTING AND DEMOLITION BY METHODS WHICH WILL PREVENT DAMAGE TO OTHER WORK AND WILL PROVIDE PROPER SURFACES TO RECEIVE INSTALLATION OF REPAIRS AND NEW WORK.
- EXECUTE EXCAVATING AND BACKFILL BY METHODS WHICH WILL PREVENT DAMAGE TO OTHER WORK AND WILL PRESENT SUFFICIENT EVIDENCE TO ORIGINAL INSTALLER OR FABRICATOR TO PERFORM CUTTING AND PATCHING FOR:
 - WEATHER EXPOSED OR MOISTURE RESISTANT ELEMENTS.
 - SIGHT EXPOSED FINISHED SURFACES.
- RESTORE WORK WHICH HAS BEEN CUT OR REMOVED. INSTALL NEW PRODUCTS TO PROVIDE COMPLETED WORK IN ACCORDANCE WITH REQUIREMENTS OF CONTRACT DOCUMENTS.
- REFINISH ENTIRE SURFACES AS NECESSARY TO PROVIDE AN EVEN FINISH:
 - CONTINUOUS SURFACES: TO NEAREST INTERSECTIONS.
 - ASSEMBLY: REFINISH ENTIRELY.
- EXECUTE CUTTING AND FITTING INCLUDING EXCAVATION AND FILL TO COMPLETE THE WORK.
- UNCOVER WORK TO FULL IMPROPERLY SECURED WORK.
- REMOVE MATERIALS EXCEPT FOR WORK REQUESTED.
- REMOVE SAMPLES OF INSTALLED WORK FOR TESTING WHEN REQUESTED.
- PROVIDE OPENINGS IN THE WORK FOR PENETRATION OF MECHANICAL AND ELECTRICAL WORK.
- CUT RIGID MATERIALS USING MASONRY SAW OR CORE DRILL. PNEUMATIC TOOLS NOT ALLOWED WITHOUT PRIOR APPROVAL.
- EXECUTE PATCHING TO COMPLEMENT ADJACENT WORK. NEW MATERIALS TO BE OF SUFFICIENT THICKNESS TO MAINTAIN A UNIFORM SURFACE OR THICKNESS OF WALL.
- FIT PRODUCTS TOGETHER TO INTEGRATE WITH OTHER WORK.
- FIT WORK AROUND TOPIPES, SLEEVES, DUCTS, CONDUIT, AND OTHER PENETRATIONS THROUGH WALLS.
- MATCH OF NEW FINISH MATERIALS SHALL BE TO OWNERS SATISFACTION.



EXISTING 2.5' LAYDOWN CURB

CALLE DE SAN ALBINO

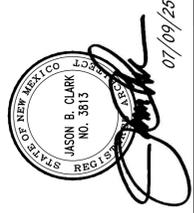


DEMOLITION FLOOR PLAN 1

1/4" = 1'-0"

KEYED NOTES

- EXISTING TO REMAIN- NO WORK.
- EXISTING DOOR AND FRAME TO BE REMOVED- SALVAGE TO OWNER.
- EXISTING WINDOW FRAME TO BE REMOVED AND SALVAGED. SEE ARCHITECT'S NOTES FOR SALVAGE PROGRAM TO BE REMOVED- SALVAGE TO OWNER.
- DEMOLISH EXISTING CONCRETE STEP.
- REMOVE EXISTING ROCK LANDSCAPE BORDER AS REQUIRED TO ACCOMMODATE NEW WORK. RETAIN ALL MATERIAL FOR RE-USE. SALVAGE REMAINING CONCRETE TO BE RE-USED.
- REMOVE EXISTING LANDSCAPING AS REQUIRED TO ACCOMMODATE NEW WORK.
- SEE SHEET A3001 FOR ADDITION DEMOLITION WORK.



**LA POSTA SHELL
ADDITION &
SITE WORK**

2410 Calle de San Albino
Mesilla, New Mexico

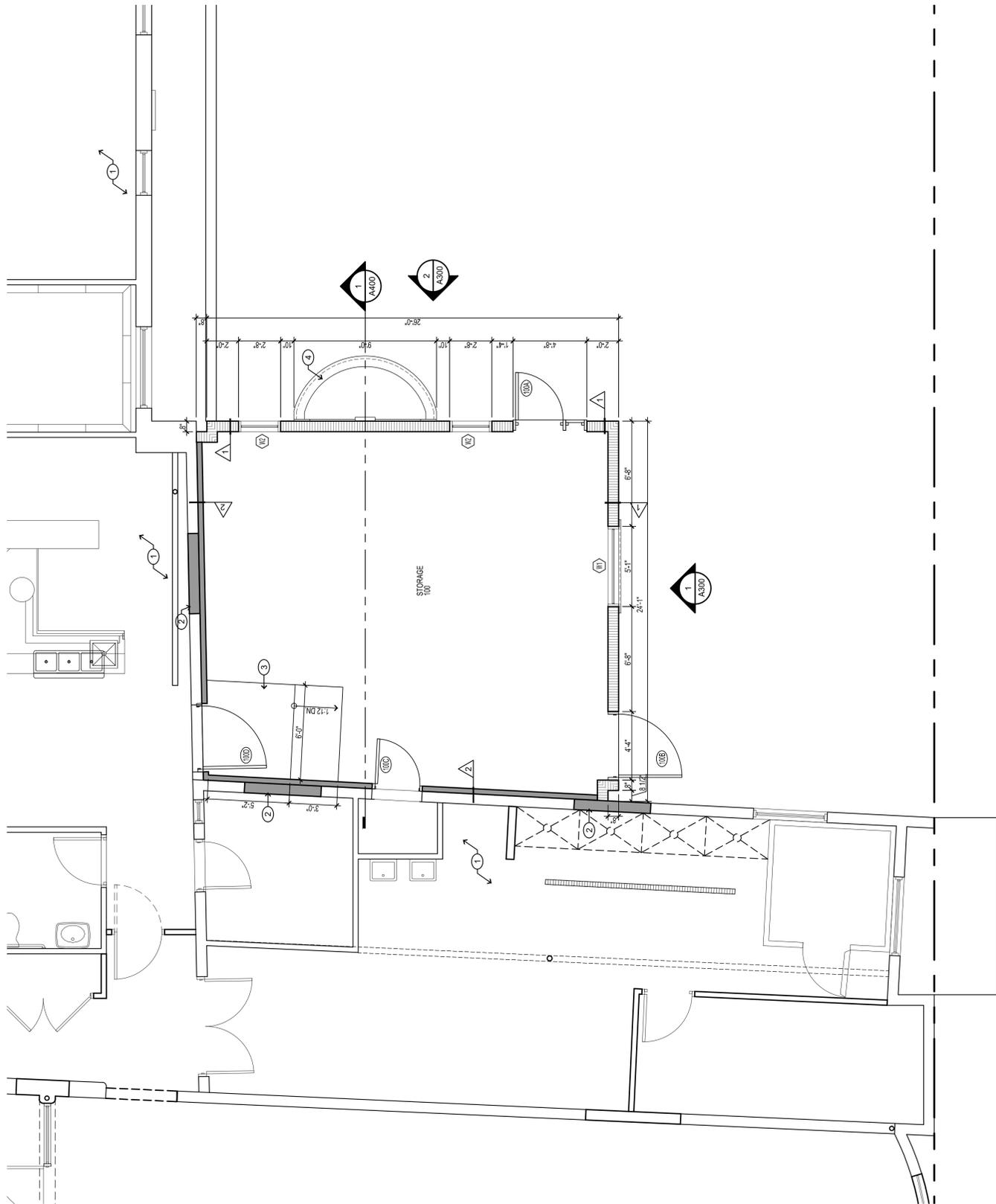
REVISION _____ DATE _____

Project no: 25.06
Date: July 2025
Sheet:

**ADDITION
FLOOR PLAN
A100**

GENERAL NOTES

- THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS SHOWN ON PLANS AND EXISTING SITE. THE ARCHITECT SHALL BE NOTIFIED OF ANY DISCREPANCIES OR VARIATIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- THE ARCHITECT PRODUCING THESE PLANS WILL NOT BE RESPONSIBLE FOR FIELD CHANGES AND DECISIONS UNLESS NOTIFIED IN WRITING OF CHANGES AND THEN ONLY BY WRITTEN APPROVAL BY THE ARCHITECT.
- ALL SCALE PLAN DIMENSIONS ARE TO EDGE OF SURFACE OF SHEETING AT EXTERIOR WALLS AND NOMINAL FACE OF STUD OR FACE OF STUD AT INTERIOR WALLS UNLESS OTHERWISE NOTED.
- CONTRACTOR SHALL NOT SCALE DRAWINGS. IN THE EVENT OF OMISSION OF DIMENSIONS THE CONTRACTOR SHALL NOTIFY THE ARCHITECT PRIOR TO THE COMMENCEMENT OF CONSTRUCTION. FAILURE TO DO SO WILL LEAVE THE CONTRACTOR SOLELY RESPONSIBLE FOR ANY DISCREPANCIES, CORRECTIONS, ETC., RESULTING FROM THE SAME.
- CONTRACTOR SHALL PROVIDE PROTECTION AS NECESSARY TO PREVENT DAMAGE TO EXISTING WORK.
- ANY AND ALL ITEMS DAMAGED DURING CONSTRUCTION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO REPAIR TO A LIKE NEW CONDITION AT HIS EXPENSE.
- THE CONTRACTOR SHALL CLEAN UP ALL DEBRIS CAUSED BY THE WORK AND SHALL BE RESPONSIBLE FOR KEEPING THE PREMISES CLEAN AND SAFE AT ALL TIMES.
- ANY AND ALL CONFLICTS FOUND DURING CONSTRUCTION SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT IN WRITING, SO THAT ADDITIONAL INSTRUCTIONS CAN BE FORWARDED TO THE CONTRACTOR.
- THE CONTRACTOR SHALL NOT INSTALL ANY MATERIAL, PRODUCT, ETC. WHICH CONTAINS ASBESTOS OR OTHER TOXIC SUBSTANCES. IF ANY SUCH MATERIALS ARE FOUND, THE CONTRACTOR SHALL NOTIFY THE ARCHITECT IMMEDIATELY. THE CONTRACTOR SHALL SUBMIT AN EQUAL SUBSTITUTION FOR THE OWNER'S APPROVAL PRIOR TO INSTALLATION. AT THE COMPLETION OF THE PROJECT THE CONTRACTOR SHALL CERTIFY IN WRITING ON COMPANY LETTER HEAD THAT HE IS IN COMPLIANCE.
- IF THE CONTRACTOR SUSPECTS THE PRESENCE OF ASBESTOS OR OTHER TOXIC SUBSTANCES, HE SHALL NOTIFY THE ARCHITECT IMMEDIATELY. THE OWNER SHALL BE RESPONSIBLE FOR THE SAFE REMOVAL AND/OR CONTAINMENT OF ALL SUCH MATERIALS IN ACCORDANCE WITH THE APPLICABLE LAW. ADJUSTMENT TO THE CONSTRUCTION SCHEDULE WILL BE CONSIDERED IF ABATEMENT IS REQUIRED. ANY ASBESTOS REMOVAL WORK SHALL BE COORDINATED BY A LICENSED ASBESTOS ABATEMENT CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DETECTION, PRESENCE OR REMOVAL OF ASBESTOS CONTAINING MATERIALS.
- THE CONTRACTOR SHALL PROVIDE ALL BARRICADES, FENCES, COVERED WALKS, PLANNING, FENCES, LIGHTING, BRACING, SHORING, WARNING SIGNS, GUARDS, ETC. AS REQUIRED FOR PROTECTION OF WORKMEN, THE PUBLIC, BUILDING OCCUPANTS AND ADJOINING PROPERTIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL ROOM SIGNS AND OCCUPANCY LOAD SIGNS AS REQUIRED BY CODE.



EXISTING 2.5' LAYDOWN CURB

CALLE DE SAN ALBINO

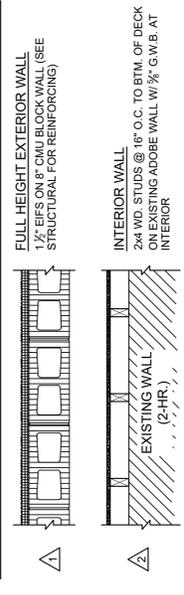


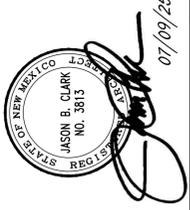
FLOOR PLAN 1
1/4" = 1'-0"

KEYED NOTES

- EXISTING TO REMAIN- NO WORK.
- IN-FILL EXISTING OPENING IN EXISTING WALL-
- NEW CONCRETE RAMP AND LANDING. SLOPE DOWN
- NEW FOUNTAIN PROVIDED BY OWNER AND INSTALLATION WITH OWNER. CONTRACTOR TO PROVIDE ALL REQUIRED WATER AND POWER CONNECTIONS.

WALL TYPES





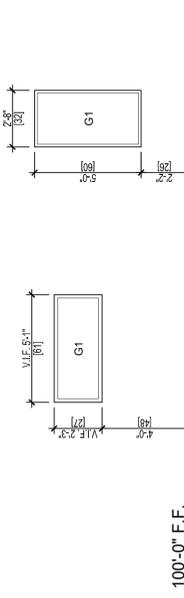
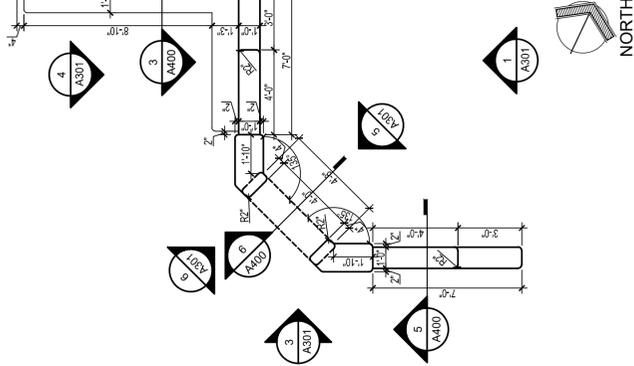
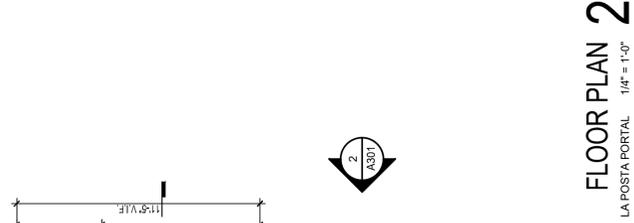
**LA POSTA SHELL
ADDITION &
SITE WORK**

2410 Calle de San Albino
Mesilla, New Mexico

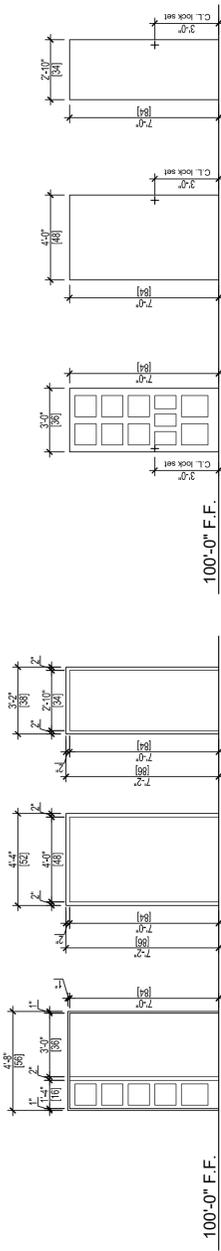
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Date: July 2025
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**ENTRY PORTALS
FLOOR PLANS,
SCHEDULES
A101**



FRAME TYPES (WINDOWS) 3
1/4" = 1'-0"



DOOR TYPES 5
1/4" = 1'-0"

ROOM FINISH SCHEDULE

| ROOM NO. | ROOM NAME | FLR. BSE. | WALLS | CLG. | HT. | REMARKS |
|----------|-----------|-----------|------------------------|------|-----|---------|
| 100 | STORAGE | F1 | B1 W1 W1 W1 C1 | OPEN | C1 | |

* SEE ROP FOR CEILING DETAILS

FINISHES

| FLOOR | BASE | WALL | CEILING |
|-------|------------------|------|--------------------------------------|
| F1 | EXPOSED CONCRETE | B1 | 4" VINYL BASE W1 PAINT & TEXT. |

DOOR SCHEDULE

| DOOR NO. | WIDTH | HT. | THKNS. | TYPE | FRAME W X D | HWDR SET | REMARKS |
|----------|--------|-------|--------|------|-------------|----------|--|
| 100A | 3'-0" | 7'-0" | 1-3/4" | D1 | CUSTOM WD | F1 | |
| 100B | 4'-0" | 7'-0" | 1-3/4" | D2 | 2x7.3x4" | F2 | |
| 100C | 2'-10" | 7'-0" | 1-3/4" | D3 | 2x7.3x4" | F3 | 90-MINUTE RATED DOOR & FRAME. VERIFY SIZE. |
| 100D | 4'-0" | 7'-0" | 1-3/4" | D2 | 2x7.3x4" | F2 | 90-MINUTE RATED DOOR & FRAME |

NOTE: ALL HARDWARE TO BE COMMERCIAL GRADE 1

WINDOW SCHEDULE

| I.D. | WIDTH | HT. | FRAME W X D | SILL HEIGHT | REMARKS |
|------|-------|-------|-------------|--------------|-----------------------------|
| (W1) | 5'-1" | 2'-3" | 2'x4.1/2" | 4'-0" A.F.F. | MATCH EXISTING SILL HEIGHT. |
| (W2) | 2'-8" | 5'-0" | 2'x4.1/2" | 2'-2" A.F.F. | |

FRAME TYPES (DOORS) 4
1/4" = 1'-0"

DOOR TYPES 5
1/4" = 1'-0"



**LA POSTA SHELL
ADDITION &
SITE WORK**

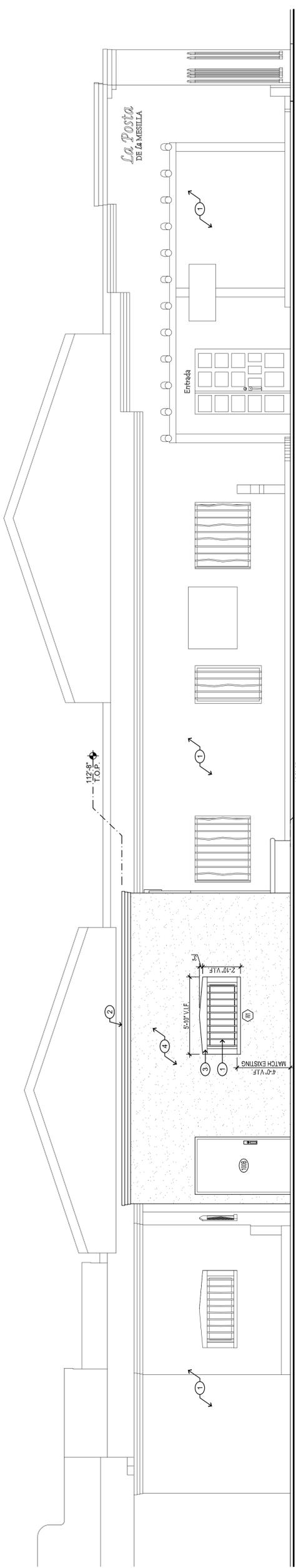
2410 Calle de San Albino
Mesilla, New Mexico

REVISION _____ DATE _____

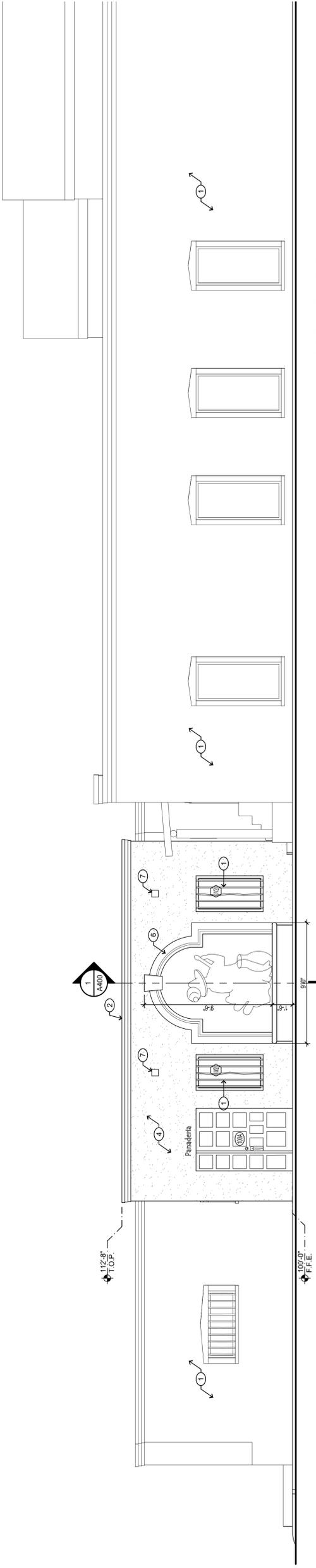
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**EXTERIOR
ELEVATIONS**

A300



LA POSTA ADDITION 1
1/4" = 1'-0"



LA POSTA ADDITION 2
1/4" = 1'-0"

KEYED NOTES

1. EXISTING TO REMAIN- NO WORK.
2. NEW BRICK CAP TO MATCH EXISTING.
3. NEW WOOD TRIM TO MATCH EXISTING.
4. 1 1/2" STOTHERM CI XPS EIFS (OR EQUAL)- GC TO PROVIDE COMPLETE SYSTEM. COLOR TO BE SELECTED BY OWNER.
5. NEW FOUNTAIN PROVIDED BY OWNER. CONTRACTOR TO MATCH EXISTING.
6. NEW FOUNTAIN PROVIDED BY OWNER. CONTRACTOR TO MATCH EXISTING. COORDINATE DESIGN AND INSTALLATION WITH OWNER. CONTRACTOR TO PROVIDE ALL REQUIRED WATER AND POWER CONNECTIONS. PROVIDE WEATHERING MEMBRANE BETWEEN FOUNTAIN AND BUILDING.
7. 8x6 THROUGH WALL SCUPPER.



**LA POSTA SHELL
ADDITION &
SITE WORK**

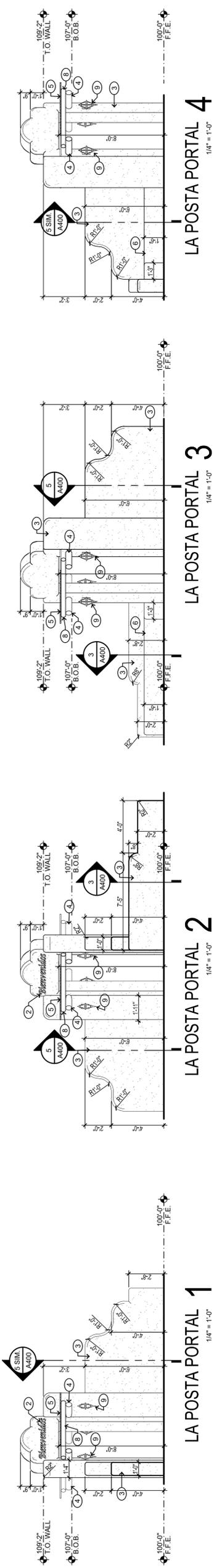
2410 Calle de San Albino
Mesilla, New Mexico

| REVISION | DATE |
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Project no: 25.06
Date: July 2025
Sheet:

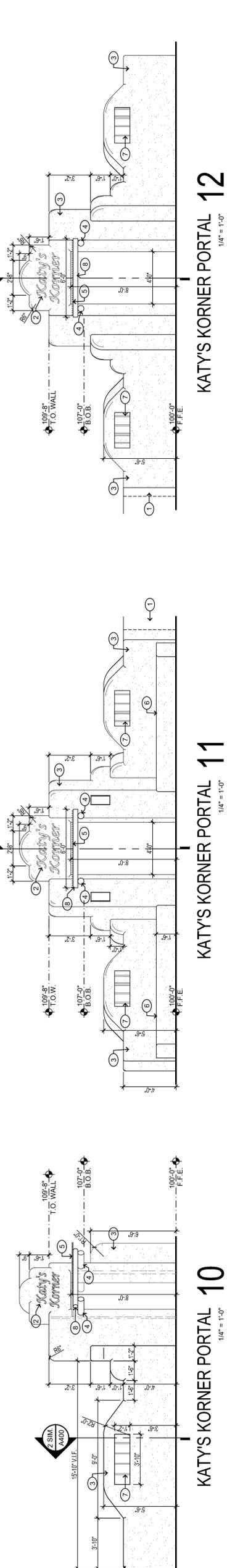
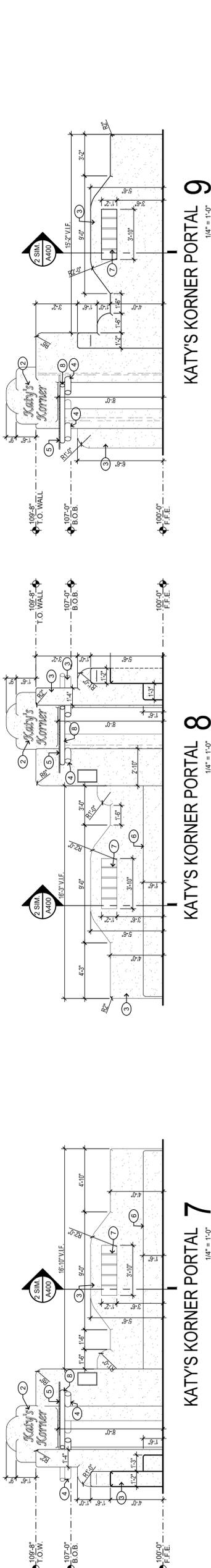
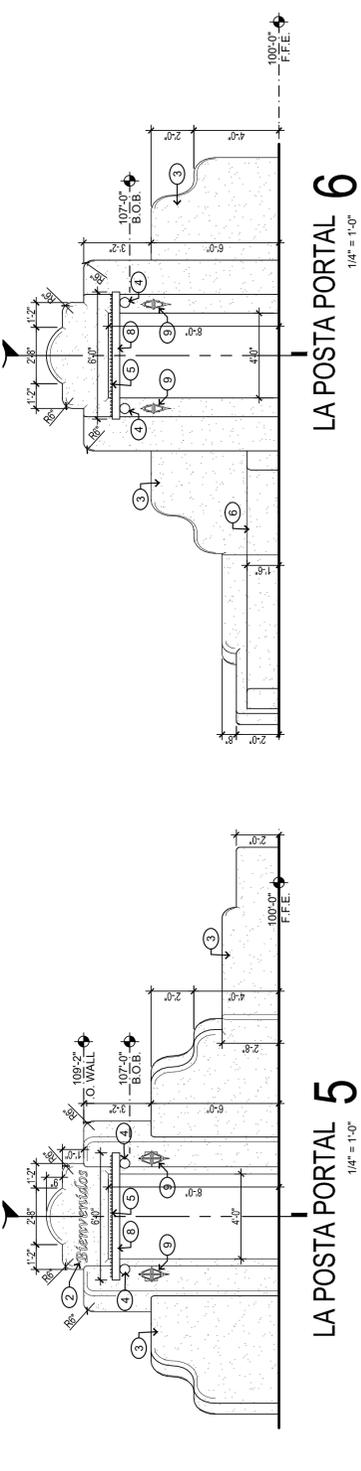
**EXTERIOR
ELEVATIONS**

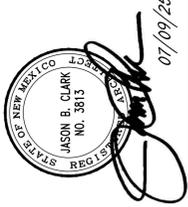
A301



KEYED NOTES

- EXISTING TO REMAIN - NO WORK.
- IGNACE PROVIDED CONDITIONS TO BE MATCHED BY CONTRACTOR.
- IGNACE'S KORNER TEXT HEIGHT TO BE APPROX. 8".
- IGNACE'S KORNER TEXT HEIGHT TO BE APPROX. 9".
- EXISTING - TYP.
- 6"0" TIMBER BEAM - MATCH EXISTING.
- LINE PLASTER FINISH ON ADORBE BANCOS - SLOPE SEAT AWAY FROM WALL 1/2" - COLOR TO MATCH EXISTING.
- LATILLA SCREEN WITHIN WALL OPENING - SPACE TO MATCH EXISTING.
- 4"0" TIMBER BEAM - MATCH EXISTING.
- LIGHT FIXTURE - SEE ELECTRICAL.





**LA POSTA SHELL
ADDITION &
SITE WORK**

2410 Calle de San Albino
Mesilla, New Mexico

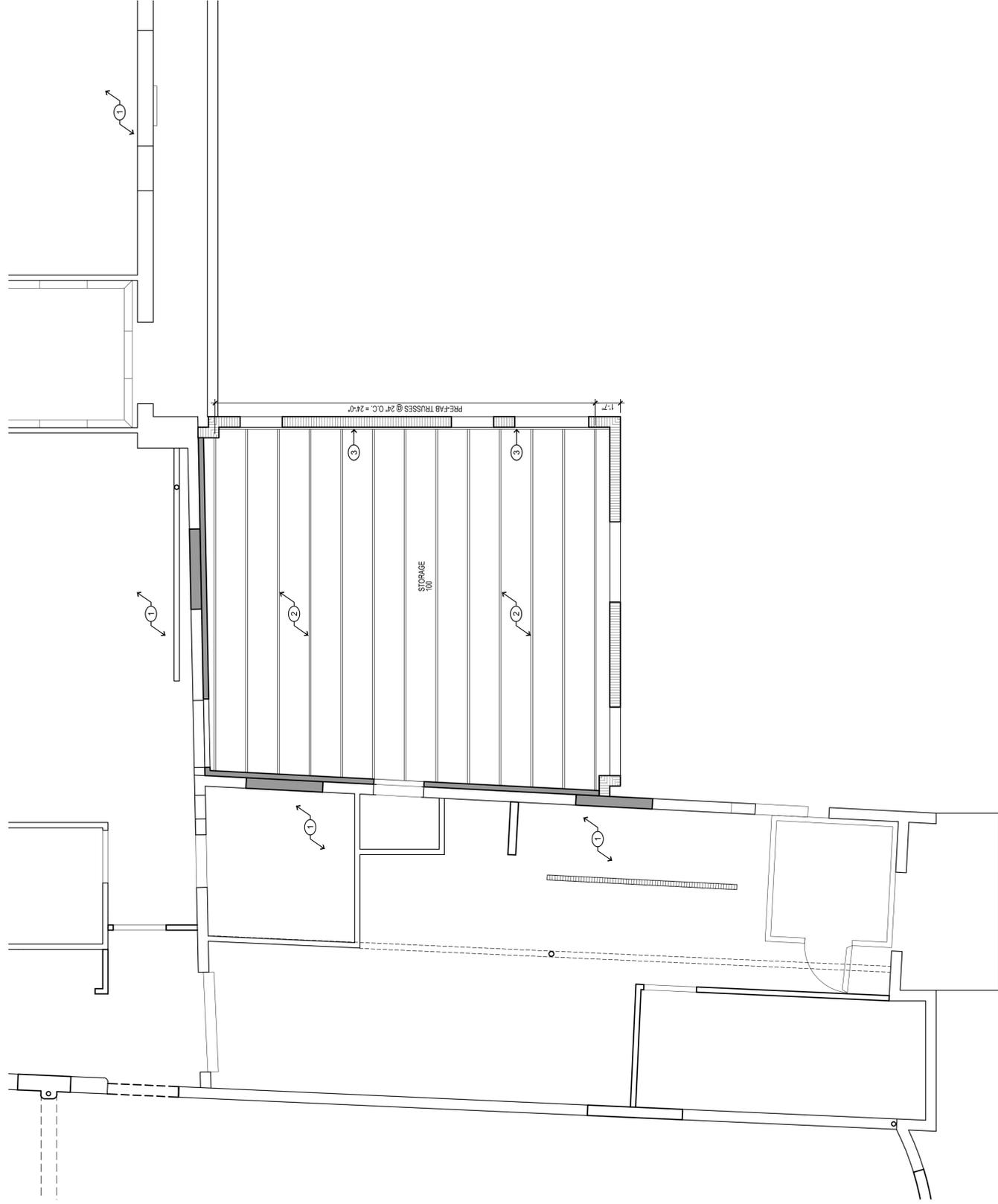
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Date: July 2025
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**ADDITION
REFLECTED
CLG. PLAN
A500**

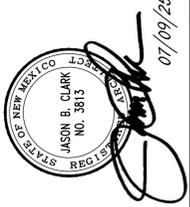
KEYED NOTES

1. EXISTING TO REMAIN- NO WORK.
2. PRE-FABRICATED WOOD TRUSSES @ 24" O.C. - EXPOSED STRUCTURE, PRIME & PAINT. TRUSSES TO BE PAINTED TO MATCH EXISTING.
3. 2x12 LEDGER W/ 3/4" ANCHOR BOLTS @ 16" O.C., SEE STRUCTURAL.



REFLECTED CEILING PLAN 1
1/4" = 1'-0"





**LA POSTA SHELL
ADDITION &
SITE WORK**

2410 Calle de San Albino
Mesilla, New Mexico

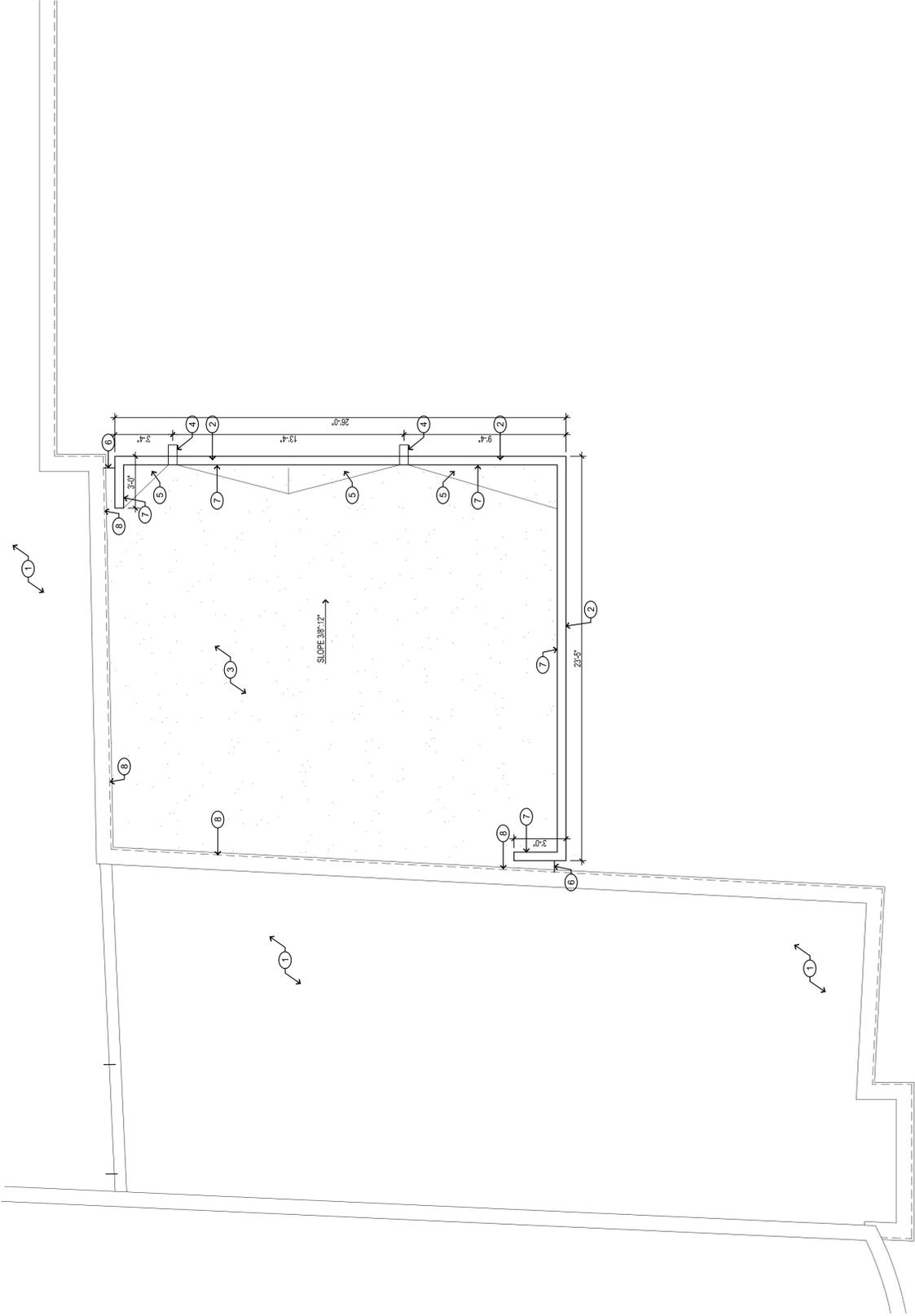
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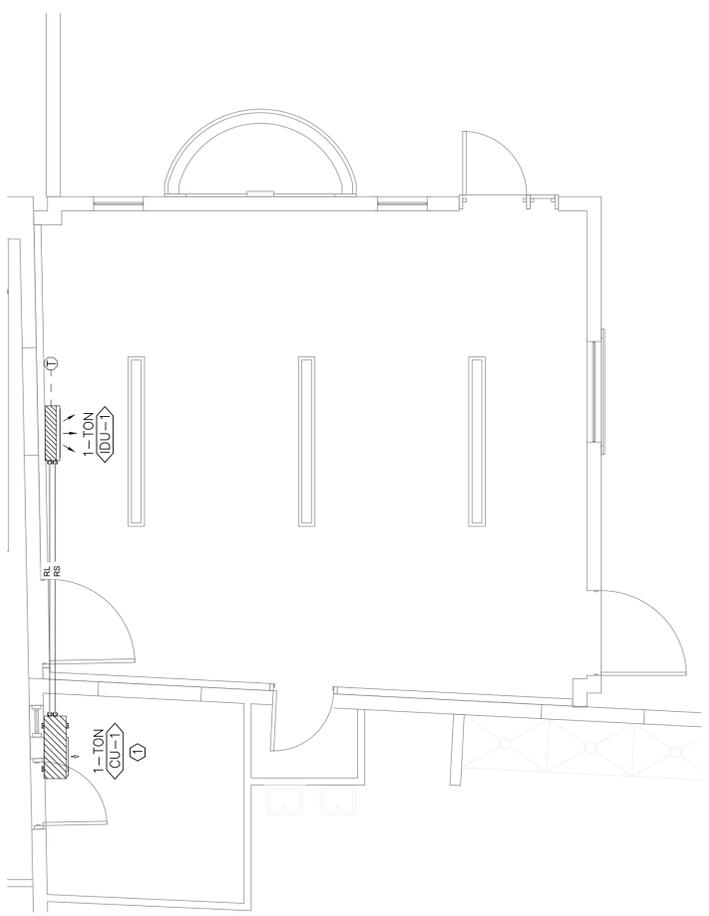
**ADDITION
ROOF
PLAN
A600**

KEYED NOTES

1. EXISTING TO REMAIN- NO WORK.
2. NEW BRICK CAP TO MATCH EXISTING.
3. 80-MILL. SINGLE-PLY ROOF SYSTEM ON R-30 RIGID INSULATION (R-5 MIN. PER INCH) ON 1/2" PLYWD. DECK.
4. 6x6 THROUGH WALL SCUPPER.
5. ROOF CRICKET- MAINTAIN POSITIVE SLOPE TO SCUPPERS.
6. T-PROFILE GALVANIZED METAL DRIP EDGE WITH 1/2" GALVANIZED METAL FLASHING TO MATCH EXISTING UNIT.
7. SEALANT BELOW NEW BRICK CAP.
8. CONTINUOUS ROOFING TERMINATION BAR AND SEALANT BELOW EXISTING BRICK CAP.



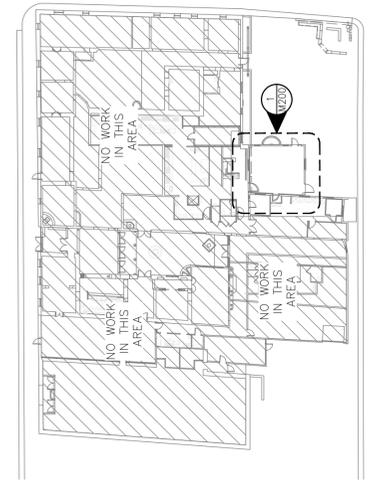
ROOF PLAN 1
1/4" = 1'-0"
NORTH



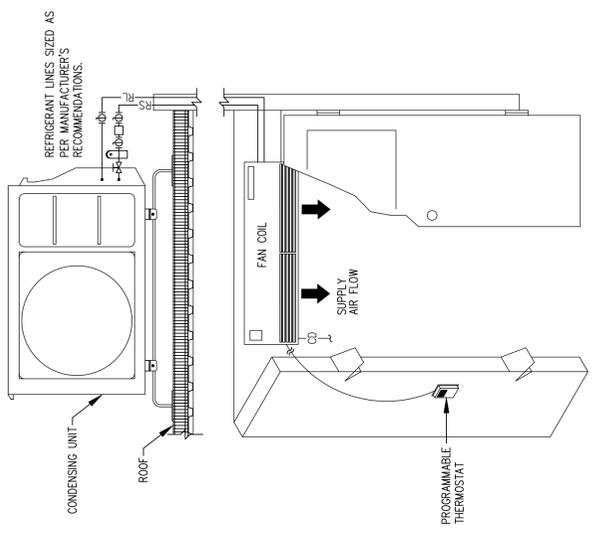
1
MECHANICAL PLAN
1/4" = 1'-0"

KEYED NOTES

1. CONTRACTOR TO PROVIDE STRUCTURAL SUPPORT WITH SPRING OR VIBRATION ISOLATOR BASE, DESIGNED TO SUPPORT THE CONDENSER UNIT ON ROOF.
- GENERAL NOTES**
- A. INSTALL FIRE DAMPERS WITH MAINTENANCE ACCESSIBILITY IN ALL PENETRATIONS THROUGH FIRE-RATED WALLS, FLOORS, AND CEILING, IN COMPLIANCE WITH CODE REQUIREMENTS.
 - B. REFRIGERANT LINES ARE REPRESENTED AS SINGLE LINES ON THE DRAWINGS TO IMPROVE VISIBILITY AND CLARITY WHILE ENSURING THEY ARE SIZED ACCORDING TO THE MANUFACTURER'S RECOMMENDATIONS.
 - C. SIZE ALL REFRIGERANT LINES BASED ON THE MANUFACTURER'S RECOMMENDATIONS TO ENSURE PROPER FUNCTIONALITY AND SYSTEM EFFICIENCY.
 - D. THE INSTALLING MECHANICAL CONTRACTOR IS RESPONSIBLE FOR DETERMINING AND PROVIDING THE EXACT LENGTHS OF REFRIGERANT PIPES, AS WELL AS THE NUMBER OF ELBOWS REQUIRED, FROM THE CONDENSING UNITS TO THE INDOOR UNITS AND BRANCH BOXES.
 - E. THE MECHANICAL CONTRACTOR MUST COLLABORATE WITH THE LIGHTING FLOOR PLAN TO IDENTIFY AND CONFIRM THE APPROPRIATE PLACEMENT AND LOCATION OF ALL MECHANICAL EQUIPMENT, ENSURING NO CONFLICTS ARISE.



3
KEY PLAN
1" = 40'-0"



2
MINI-SPLIT SYSTEM SCHEMATIC
NTS

COMcheck Software Version COMcheckWeb
Mechanical Compliance Certificate

Project Information

Energy Code: 2021 IECC
Project Title: CL-25-032 LA POSTA
Location: El Paso, Texas
Climate Zone: 3b
Project Type: New Construction

Construction Site: 2410 Calle de San Albino, Mesilla, New Mexico 88046
Owner/Agent: Tons
Designer/Contractor: Raxis Engineering LLC, 1712 Texas Ave., Mesilla Park, NM 88048, 505.551.9430, jmorales@raxisengineering.com

Credits: 10.0 Required 0.0 Proposed

Mechanical System Type & Description

1. HVAC System (Single Zone): Heating Mode: Capacity = 12.48 Btu/h, Proposed Efficiency = 12.00 HSPF2, Required Efficiency = 7.50 HSPF2
Cooling Mode: Capacity = 12.48 Btu/h, Proposed Efficiency = 20.00 SEER2, Required Efficiency = 14.30 SEER2
Proposed Part Load Efficiency = 0.00, Required Part Load Efficiency = 0.00

Mechanical Compliance Statement

Compliance Statement: The proposed mechanical design represented in this document is consistent with the building plans, specifications, and other calculations submitted with this permit application. The proposed mechanical systems have been designed to meet the 2021 IECC requirements in COMcheck Version COMcheckWeb and to comply with any applicable mandatory requirements listed in the Inspection Checklist.

Name: JOSE A. MORALES, P.E. Signature: _____ Date: 07-08-2025

7/11/2025

RAXIS
ENGINEERING
QUALITY DESIGN AND INNOVATIVE SOLUTIONS

JOSE A. MORALES, P.E.
22154
NEW MEXICO
2025

PRJ: CLC-25-032
PH: 915-603-8806
ICORPAL@RAXISENGINEERING.COM

*TEST AND BALANCE OF MECHANICAL SYSTEMS TO BE PERFORMED AT PROJECT COMPLETION BY A THIRD PARTY NEBB OR TABB CERTIFIED CONTRACTOR.

PLUMBING SPECIFICATIONS

GENERAL REQUIREMENTS

- A. PERFORM ALL WORK IN STRICT ACCORDANCE WITH APPLICABLE INTERNATIONAL PLUMBING CODE (IPC), UNIFORM PLUMBING CODE (UPC), AND OTHER LOCAL AMENDMENTS. CONTRACTORS MUST ALSO COMPLY WITH LOCAL STANDARDS AS ISSUED BY THE GOVERNING AUTHORITIES. THE CONTRACTOR SHALL ENSURE UP-TO-DATE BEFORE STARTING ANY WORK ON-SITE.
- B. ENSURE ALL MATERIALS, PRODUCTS, AND EQUIPMENT USED IN THE PROJECT MEET THE SPECIFICATIONS OUTLINED IN THIS DOCUMENT. RESISTANCE TO CORROSION SHALL BE VERIFIED BY THE ENGINEER. NEW, FREE FROM DEFECTS, AND MANUFACTURED IN ACCORDANCE WITH RECOGNIZED STANDARDS, INCLUDING ANSI, ASTM, NSF, AND MUST ADHERE TO WATER CONSERVATION GUIDELINES AND EPA STANDARDS WHERE APPLICABLE. ALL PIPING SYSTEMS SHALL BE INSTALLED TO FACILITATE MAINTENANCE AND FUTURE EXPANSION.
- C. MAINTAIN A CLEAN AND SAFE WORK ENVIRONMENT. ALL WASTE MEASURES, SUCH AS COVERS OVER OPEN PIPE ENDS, TO KEEP SYSTEMS FREE FROM DEBRIS AND CONTAMINATION. RESISTS AND GUIDELINES. INSTALL PROTECTIVE BARRIERS AND TEMPORARY DOCUMENTATION AS REQUIRED BY LOCAL AUTHORITIES. MAINTAIN PROPER RECORDS OF INSPECTIONS, TESTS, AND CERTIFICATIONS THROUGHOUT THE PROJECT DURATION. PROVIDE A COMPREHENSIVE ACTION TAKEN TO ADDRESS DEFICIENCIES, INCLUDING CORRECTIVE MEASURES.
- D. IMPLEMENT ENVIRONMENTAL PROTECTION MEASURES TO MINIMIZE EROSION AND SILTATION. PROTECT EXISTING STRUCTURES, UTILITIES, AND FINISHES FROM DAMAGE DURING THE INSTALLATION PROCESS. ANY DAMAGE CAUSED MUST BE REPAIRED OR REPLACED AT NO ADDITIONAL DISRUPTION TO OTHER TRADES AND OPERATIONS WITHIN THE PROJECT AREA.
- E. COORDINATE WORK WITH OTHER TRADES TO AVOID CONFLICTS AND ENSURE EFFICIENT WORKFLOW. ESTABLISH A CLEAR MEETINGS TO RESOLVE ISSUES PROMPTLY. UTILIZE PROJECT INFORMATION MODELING (BIM) WHERE AVAILABLE TO ANTICIPATE AND MITIGATE POTENTIAL CONFLICTS.
- F. IMPLEMENT ENVIRONMENTAL PROTECTION MEASURES TO MINIMIZE EROSION AND SILTATION. PROTECT EXISTING STRUCTURES, UTILITIES, AND FINISHES FROM DAMAGE DURING THE INSTALLATION PROCESS. ANY DAMAGE CAUSED MUST BE REPAIRED OR REPLACED AT NO ADDITIONAL DISRUPTION TO OTHER TRADES AND OPERATIONS WITHIN THE PROJECT AREA.
- G. SUBMITTALS
 - H. SUBMIT DETAILED SHOP DRAWINGS FOR APPROVAL PRIOR TO COMMENCEMENT OF WORK. SHOP DRAWINGS SHALL INCLUDE CONNECTION POINTS OF ALL PLUMBING SYSTEMS AND HIGHLIGHT ANY POTENTIAL CONFLICTS WITH OTHER BUILDING ELEMENTS.
 - I. SUBMIT PRODUCT DATA SHEETS FOR ALL EQUIPMENT, FIXTURES, AND MATERIALS FOR ENGINEERING REVIEW. EACH DATA SHEET SHALL INCLUDE MANUFACTURER'S NAME, MODEL NUMBER, AND COMPLIANCE CERTIFICATION AND DETAILED INSTALLATION INSTRUCTIONS. ALL SUBMITTALS MUST BE ORGANIZED SYSTEMATICALLY, WITH AN INDEX FOR EASY REFERENCE.
 - J. PROVIDE AS-BUILT DRAWINGS UPON PROJECT COMPLETION. THESE DRAWINGS SHALL REFLECT ALL CHANGES MADE DURING THE PROJECT, INCLUDING OPERATION AND MAINTENANCE MANUALS FOR ALL EQUIPMENT, DETAILING PARTS INVENTORY, TROUBLESHOOTING, AND SPARE PARTS INVENTORY. THESE DRAWINGS SHALL BE STORED IN A SECURE LOCATION AND MADE AVAILABLE TO THE OWNER FOR FUTURE REFERENCE.
 - K. SUBMIT WARRANTY CERTIFICATES FOR ALL MAJOR PLUMBING COMPONENTS, ENSURING A MINIMUM ONE-YEAR WARRANTY ON ALL EQUIPMENT AND LABOR. SPECIFY THE COVERAGE AND TERMS OF THE WARRANTY. PROVIDE WRITTEN WARRANTY DOCUMENTATION IN BOTH DIGITAL AND HARD COPY FORMATS FOR THE OWNER'S RECORDS.
 - L. LOGISTICS MATERIAL DELIVERY SCHEDULE OUTLINES TIMELINE AND PROPOSED DELIVERY PLANS TO MITIGATE DELAYS. PROVIDE PROOF OF COMPLIANCE WITH BUY AMERICAN ACT PROVISIONS IF REQUIRED.
 - M. PROVIDE MOCK-UPS OF KEY INSTALLATIONS, SUCH AS COMPLEX VALVES, WHERE APPLICABLE. PROVIDE WRITTEN WARRANTY DOCUMENTATION IN BOTH DIGITAL AND HARD COPY FORMATS FOR THE OWNER'S RECORDS.
 - N. ENSURE ALL WORKMANSHIP IS OF THE HIGHEST QUALITY AND PERFORMED BY CERTIFIED, LICENSED PLUMBING PROFESSIONALS. ALL WORK SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE ENGINEER OR DESIGNATED AUTHORITY. PROVIDE PROOF OF TRAINING AND SAFETY CERTIFICATION FOR ALL WORKERS. PROVIDE UPDATED SAFETY TRAINING, INCLUDING CONFINED SPACE ENTRY, HAZARD COMMUNICATION, AND FALL PROTECTION.
 - O. IMPLEMENT A COMPREHENSIVE QUALITY CONTROL PLAN. THIS PLAN SHALL INCLUDE INSPECTION CHECKLISTS, TESTING PROCEDURES, IN-HOUSE QUALITY CHECKS BEFORE EACH INSPECTION TO MINIMIZE THE RISK OF Rework.
 - P. RECTIFY ANY NON-COMPLIANT MATERIALS OR INSTALLATIONS AT THE RISK OF Rework. PROVIDE PROOF OF CORRECTIVE ACTION PLAN FOR RECURRING ISSUES AND REPORT RESOLUTIONS TO THE PROJECT SUPERVISOR.
 - Q. CONDUCT QUALITY CONTROL MEETINGS WEEKLY TO REVIEW PROGRESS, ADDRESS DEFICIENCIES, AND APPROVE CORRECTIVE ACTION. CONDUCT QUALITY CALIBRATION OF ALL TESTING EQUIPMENT USED IN QUALITY CONTROL PROCEDURES. RECALIBRATE PERIODICALLY AS PER THE MANUFACTURER'S RECOMMENDATIONS TO ENSURE ACCURACY.
 - R. PROVIDE TRAINING SESSIONS FOR BUILDING MAINTENANCE STAFF ON THE OPERATION AND MAINTENANCE OF INSTALLED PLUMBING SYSTEMS. INCLUDE USUALLY AND COMPREHENSIVE TRAINING. INCLUDE A TRAINING SCHEDULE AND AN OUTLINE OF TOPICS TO BE COVERED.
 - S. DELIVERY, STORAGE, AND HANDLING
 - T. DELIVER ALL PLUMBING MATERIALS AND EQUIPMENT IN THEIR ORIGINAL SEALED PACKAGING. COMPLETE WITH MANUFACTURER'S DELIVERY MANIFEST. INSPECT ALL DELIVERIES FOR DAMAGE, AND DOCUMENT ANY DISCREPANCIES IMMEDIATELY.
 - U. STORE MATERIALS IN A SECURE, DRY LOCATION. TO PREVENT DAMAGE, CONTAMINATION, TEMPERATURE-SENSITIVE ITEMS MUST BE STORED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS BY THE MANUFACTURER. PROTECT LARGE-DIAMETER PIPING AND CRITICAL COMPONENTS WITH WEATHERPROOF COVERS AND ADEQUATE VENTILATION TO PREVENT CONDENSATION.
 - V. HANDLE ALL HEAVY ITEMS IN A MANNER THAT PREVENTS PHYSICAL DAMAGE TO THE ITEMS. HEAVY ITEMS ARE MOVED SAFELY. PROTECT FIXTURES AND FINISHES FROM SCRATCHES OR DENTS AND COVER WITH PROTECTIVE SHEETING UNTIL INSTALLATION IS COMPLETE.
 - W. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
 - X. INSTALLATION & COORDINATION
 - Y. INSTALL ALL PLUMBING SYSTEMS IN ACCORDANCE WITH THE APPROVED DRAWINGS, MANUFACTURER GUIDELINES, AND INDUSTRY BEST PRACTICES. ALL INSTALLATIONS MUST BE SEaled IN A MANNER THAT PREVENTS SAGGING OR VIBRATION. ALL PENETRATIONS MUST BE SEaled IN A MANNER THAT MAINTAINS THE FIRE RATING OF ASSEMBLIES.

- Y. USE PIPE HANGERS, SUPPORTS, AND ANCHORS DESIGNED TO MAINTAIN PROPER ALIGNMENT. VERIFY THE PLACEMENT OF ALL COMPONENTS TO AVOID STRAIN ON JOINTS AND CONNECTIONS.
- Z. COORDINATE INSTALLATION WITH OTHER TRADES TO AVOID CONFLICTS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADDRESSING THESE ISSUES COLLABORATIVELY. KEEP A RED-LINE SET OF DRAWINGS RECORDING DEVIATIONS FROM THE DESIGN FOR APPROVAL.
- AA. SCHEDULE INSPECTIONS WITH LOCAL AUTHORITIES AND THE ENGINEER, INCLUDING DOCUMENT 48-HOUR NOTICE BEFORE EACH INSPECTION. PROVIDE DOCUMENTATION FOR VISUAL INSPECTIONS, PRESSURE TESTS, HYDROSTATIC TESTS, AND LEAK TESTS. THE CONTRACTOR MUST BE PRESENT DURING INSPECTIONS TO ADDRESS QUESTIONS OR ISSUES.
- BB. INSTALL SPECIALTY PIPING SYSTEMS, INCLUDING BUT NOT LIMITED TO MEDICAL GAS AND VACUUM SYSTEMS FOR LABORATORIES AND STANDARDS. TEST AND CERTIFY THESE SYSTEMS TO COMPLY WITH NFPA AND OTHER RELEVANT GUIDELINES.
- CC. INSTALL BACKFLOW PREVENTERS AND ISOLATION VALVES AS INDICATED IN THE DESIGN. ENSURE THESE DEVICES ARE EASILY ACCESSIBLE FOR MAINTENANCE AND TESTING. MAINTAIN RECORDS OF INSPECTIONS AND TEST RESULTS.
- DD. CONDUCT PRESSURE TESTING OF ALL PIPING SYSTEMS TO VERIFY SYSTEM INTEGRITY. TEST WATER SUPPLY LINES AT 1.5 TIMES THE SYSTEM PRESSURE FOR MINIMUM 15 MINUTES. WHEREVER ISOLATION VALVES ARE INSTALLED, TEST EACH VALVE INDIVIDUALLY. RECORD ALL PRESSURE TESTS, INCLUDING DATE, TIME, AND RESULTS.
- EE. CONDUCT HYDROSTATIC TESTS ON DRAINAGE AND VENT SYSTEMS BY FILLING THE SYSTEM WITH WATER TO THE TOP OR A DESIGNATED TEST POINT. MAINTAIN RECORDS OF TEST RESULTS TO IDENTIFY HIDDEN LEAKS IN VENT SYSTEMS. DOCUMENT ALL RESULTS, INCLUDING ANY CHANGES IN WATER LEVEL, AND SUBMIT THEM FOR REVIEW.
- FF. EQUIPMENT TO ENSURE PROPER OPERATION. TEST ALL SHUTOFF VALVES, MOVING VALVES, AND PRESSURE REGULATORS UNDER VARYING CONDITIONS. PERFORM FLOW TESTS AT MULTIPLE LOCATIONS SIMULTANEOUSLY TO VERIFY SYSTEM PERFORMANCE.
- GG. SYSTEMS UNIT AFFIDAVITS TO VERIFY SYSTEM PERFORMANCE. TEST RESULTS TO IDENTIFY HIDDEN LEAKS IN VENT SYSTEMS. DOCUMENT ALL RESULTS, INCLUDING ANY CHANGES IN WATER LEVEL, AND SUBMIT THEM FOR REVIEW.
- HH. CONDUCT WATER QUALITY TESTING FOR DOMESTIC WATER SYSTEMS BEFORE COMMISSIONING. ENSURE SAMPLES ARE TESTED BY A CERTIFIED LABORATORY, AND SUBMIT RESULTS TO THE RELEVANT LOCAL HEALTH AND SAFETY STANDARDS.
- II. EXPANSION FITTINGS AND LOOPS
 - JJ. BY LOCAL GOVERNING PLUMBING CODES TO ACCOMMODATE THERMAL EXPANSION AND CONTRACTION. ENSURE ALL JOINTS FOR SUPPORTS. VERIFY THE FUNCTIONALITY OF EXPANSION JOINTS DURING SYSTEM TESTING TO MEET CODE REQUIREMENTS.
 - KK. SELECT EXPANSION DEVICES BASED ON SYSTEM PRESSURE, TEMPERATURE FLUCTUATIONS, AND FLUID CHARACTERISTICS. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR ALL EXPANSION JOINTS UNDER FULL INSTALLATION INSTRUCTIONS. TEST EXPANSION JOINTS UNDER THEIR PERFORMANCE.
 - LL. PLACE ANCHOR POINTS AND GUIDES STRATEGICALLY TO CONTROL EXPANSION. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR ALL EXPANSION FITTINGS, ANCHORS, AND GUIDES FOR REVIEW. VERIFY THE INSTALLATION USING DIGITAL MEASUREMENT TOOLS AND PROVIDE A REPORT OF FINDINGS.
 - MM. SLEEVES AND SLEEVE SEALS
 - NN. PROVIDE SLEEVES AND SEALS FOR ALL PIPING THAT PASSES THROUGH WALLS, CEILING, OR FLOOR. SLEEVES MUST BE WATER-RESISTANT WHERE REQUIRED, AND COMPATIBLE WITH THE PIPING MATERIALS USED.
 - OO. COORDINATE SLEEVE PLACEMENT WITH STRUCTURAL AND MECHANICAL TEAMS TO ACCOMMODATE MOVEMENT AND EXPLOSION TO POTENTIAL WATER INTRUSION.
 - PP. USE ENGINEERED HANGERS AND SUPPORTS TO CARRY THE LOAD OF THE PIPING SYSTEM, INCLUDING INSULATION AND FLUID WEIGHT. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR ALL HANGERS AND SUPPORTS. ENSURING SUPPORTS ACCOUNT FOR ALL LOADING SCENARIOS.
 - QQ. USE CERTIFIED SEISMIC BRACING SYSTEMS WHERE SEISMIC RESTRAINTS ARE REQUIRED. PROVIDE SHOP DRAWINGS AND SUPPORTS COMPLY WITH THE LATEST ASSE 7.0 AND IBC STANDARDS.
 - RR. INSULATE HANGER CLAMPS AND SUPPORTS AS NECESSARY TO PREVENT THERMAL BRIDGING AND ENSURE PROPER INSTALLATION. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR ALL INSULATION. MATERIALS BETWEEN PIPING AND SUPPORTS. BARRIERS BETWEEN MATERIALS ARE USED, INSTALL INSULATING BARRIERS BETWEEN CORROSION REGULARLY INSPECT AND ADJUST HANGERS AS PART OF ROUTINE MAINTENANCE.
 - SS. INCLUDE VIBRATION ISOLATION SYSTEMS TO REDUCE NOISE AND MECHANICAL VIBRATION TRANSMISSION. USE FLEXIBLE CONNECTORS AND VIBRATION ISOLATORS TO REDUCE VIBRATION. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR ALL VIBRATION ISOLATION EQUIPMENT THAT GENERATES VIBRATION. VERIFY PERFORMANCE OF ISOLATION MEASURES USING ACOUSTIC TESTING WHERE REQUIRED.
 - TT. SUBMIT A COMPREHENSIVE HANGER AND SUPPORT PLAN. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR ALL HANGER AND SUPPORT ATTACHMENTS TO STRUCTURAL ELEMENTS ARE REVIEWED BY A STRUCTURAL ENGINEER.
 - UU. WARRANTY AND MAINTENANCE
 - VV. PROVIDE A MINIMUM ONE-YEAR WARRANTY ON ALL PLUMBING SYSTEMS, COVERING BOTH LABOR AND MATERIALS. PROMPTLY ADDRESS ANY DEFICIENCIES OR DAMAGE. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR ALL WORK. ADDITIONAL COST OF THE OWNER. SECURE EXTENDED WARRANTIES FOR CRITICAL COMPONENTS, SUCH AS WATER HEATERS, PUMPS, AND CONTROL DEVICES. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR EACH COMPONENT IN THE WARRANTY DOCUMENTATION.
 - WW. SUPPLY COMPREHENSIVE MAINTENANCE MANUALS FOR ALL INSTALLED PLUMBING EQUIPMENT, INCLUDING STEP-BY-STEP PROCEDURES FOR ROUTINE MAINTENANCE, RECOMMENDED SERVICE INTERVALS, AND PARTS LIST. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR ALL WORK. ADDITIONAL COST OF THE OWNER. SECURE EXTENDED WARRANTIES FOR CRITICAL COMPONENTS, SUCH AS WATER HEATERS, PUMPS, AND CONTROL DEVICES. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR EACH COMPONENT IN THE WARRANTY DOCUMENTATION.
 - XX. PROVIDE A FULLY PREPARED ONGOING SYSTEM MAINTENANCE SCHEDULE AND TRAINING SESSION FOR THE OWNER'S MAINTENANCE STAFF. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR ALL WORK. ADDITIONAL COST OF THE OWNER. SECURE EXTENDED WARRANTIES FOR CRITICAL COMPONENTS, SUCH AS WATER HEATERS, PUMPS, AND CONTROL DEVICES. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR EACH COMPONENT IN THE WARRANTY DOCUMENTATION.
 - YY. PERFORM A POST-WARRANTY INSPECTION TO EVALUATE THE PLUMBING SYSTEMS PERFORMANCE AND DOCUMENT ANY NECESSARY ADJUSTMENTS OR REPAIRS. SUBMIT A REPORT ON THE SYSTEM'S PERFORMANCE. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR ALL WORK. ADDITIONAL COST OF THE OWNER. SECURE EXTENDED WARRANTIES FOR CRITICAL COMPONENTS, SUCH AS WATER HEATERS, PUMPS, AND CONTROL DEVICES. PROVIDE WRITTEN WARRANTY CERTIFICATES FOR EACH COMPONENT IN THE WARRANTY DOCUMENTATION.

- AA. ADHERE TO ALL FEDERAL, STATE, AND LOCAL CODES AND REGULATIONS, AS WELL AS JURISDICTIONAL AMENDMENTS, IN THE DESIGN, INSTALLATION, AND MAINTENANCE OF THE PLUMBING SYSTEM. FOCUS ON ENSURING COMPLIANCE WITH APPROVED MATERIALS, FITTINGS, AND METHODS.
- BB. ENSURE THAT ALL MATERIALS, WEIGHTS, AND CONSTRUCTION METHODS CONFORM TO ALL MATERIALS, WEIGHTS, AND CONSTRUCTION METHODS THAT ANY SUBSTITUTIONS OR CHANGES ARE CODE-COMPLIANT AND PRE-APPROVED BY THE PROJECT ENGINEER OR INSPECTOR.
- CC. INSTALL FLOOR DRAINS, SINKS, AND WATER HAMMER ARRESTORS IN COMPLIANCE WITH ASSE 1010 STANDARDS AND LOCAL CODES. COMPLETE INSTALLATIONS TO PREVENT BACKFLOW AND MAINTAIN COMPLETE INTEGRITY.
- DD. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
- EE. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
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- JJ. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
- KK. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
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- TT. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
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- WW. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
- XX. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
- YY. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
- ZZ. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.

- AAA. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
- BBB. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
- CCC. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
- DDD. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
- EEE. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
- FFF. CONDUCT REGULAR INSPECTIONS OF STORED MATERIALS TO ENSURE THEY REMAIN IN GOOD CONDITION. ALL ITEMS SHOWING SIGNS OF DAMAGE OR DEGRADATION MUST BE REPLACED IMMEDIATELY. STORED ITEMS MUST BE PROTECTED FROM MOISTURE, STORED, AND USED, NOTING ANY ISSUES OR DELAYS IN PRECEDENCE.
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PH 571.521.3757
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www.studio-d.biz

LA POSTA SHELL ADDITION & SITE WORK

2410 Calle de San Albino
Mesilla, New Mexico

Project no: 25.06
Date: July 2025
Sheet:

PLUMBING GENERAL NOTES

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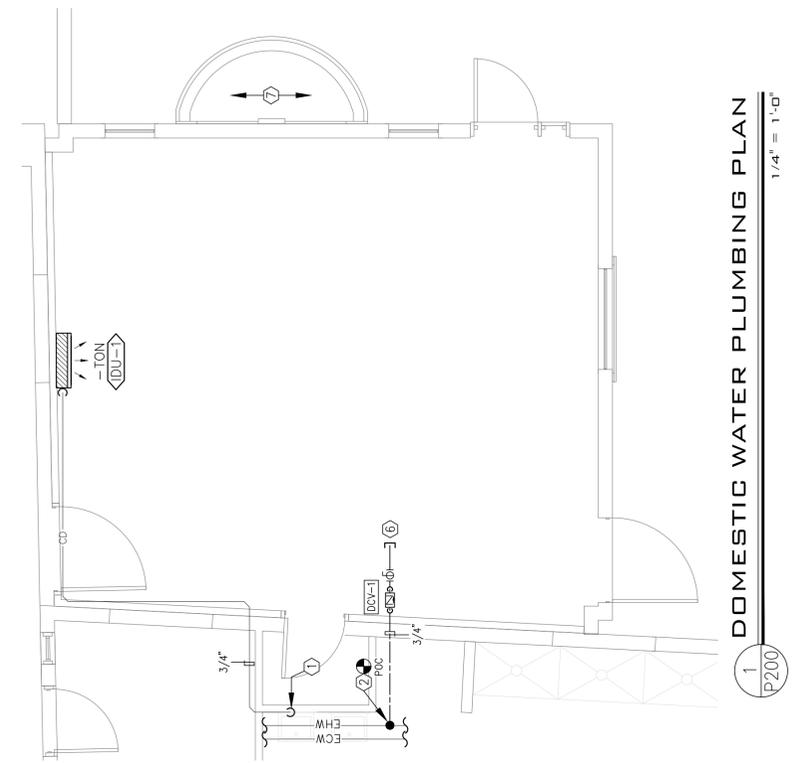
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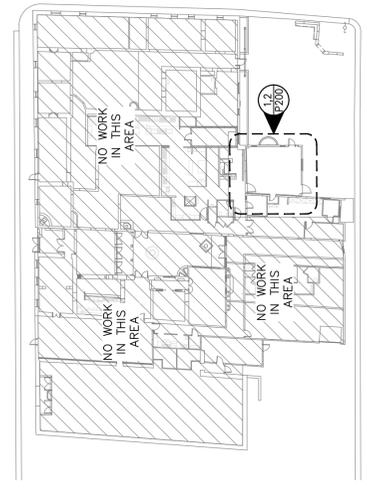
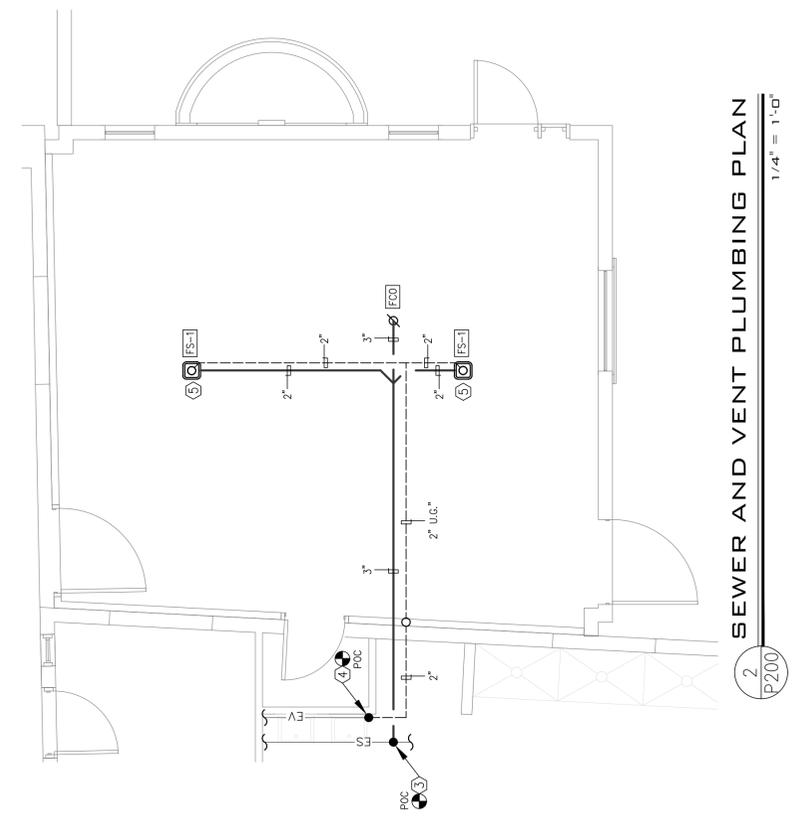
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**DOMESTIC
WATER
PLUMBING PLAN
P200**



- KEYED NOTES** ⓧ
- EXTEND AND DISCHARGE FULL SIZE DRAIN FROM INDOOR UNIT CONDENSATE LINE TO LAVATORY TAILPIECE P-TRAP.
 - EXTEND AND RECONNECT NEW DOMESTIC WATER LINES TO EXISTING WATER MAIN LINE. FIELD VERIFY EXACT LOCATION OF EXISTING SERVICE WATER MAIN LINE PRIOR TO COMMENCING ROUGH IN WORK.
 - EXTEND AND RECONNECT NEW WASTE LINE TO EXISTING SEWER MAIN LINE. FIELD VERIFY EXACT LOCATION OF EXISTING SEWER MAIN LINE PRIOR TO COMMENCING ROUGH IN WORK.
 - EXTEND AND RECONNECT NEW SEWER VENT LINE TO EXISTING SEWER VENT MAIN LINE. FIELD VERIFY EXACT LOCATION OF EXISTING VENT PRIOR TO COMMENCING ROUGH IN WORK.
 - PROVIDE FLOOR DRAIN/SINK TRAP SEALS.
 - 3/4"Ø DOMESTIC WATER LINE STUB-OUT WITH SHUT-OFF VALVE (SOV) IN JOIST/TRUSS SPACE WITH CAP FOR FUTURE CONNECTION.
 - COORDINATE FINAL WATER SUPPLY CONNECTION AND TERMINATION POINT FOR DECORATIVE FOUNTAIN WITH OWNER. HOSE BIBB CONNECTION NOT TO BE ASSUMED.



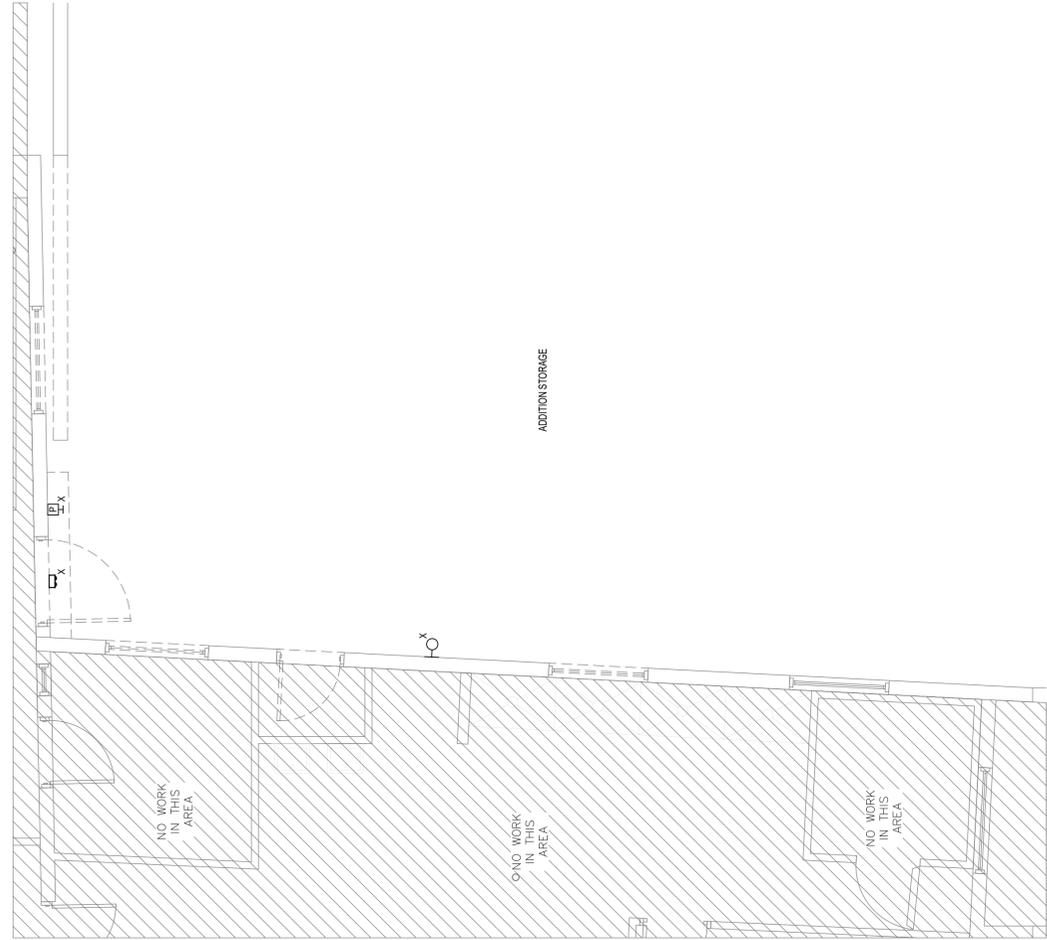
7/11/2025

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ENGINEERING

JOSE A. MORALES
22154
NEW MEXICO
REGISTERED PROFESSIONAL ENGINEER

QUALITY DESIGN AND INNOVATIVE SOLUTIONS

PRJ: CLD-25-032
DWG: P200-01
PIE: 515-603-8800
ICORRAL@RAXISENGINEERING.COM



1
E101
ELECTRICAL DEMOLITION PLAN
1/4"=1'-0"

FOR THIS PAGE ONLY

**DEMOLITION ELECTRICAL
SYMBOL LEGEND**

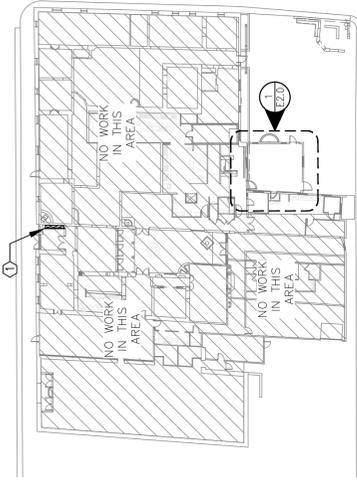
| SYMBOL | DESCRIPTION |
|--------|--|
| x-OH | EXISTING WALL MOUNTED FIXTURE TO REMAIN. |
| x | EXISTING EMERGENCY LIGHT TO BE DISCONNECTED AND REMOVED. |
| □-x | PUSH BUTTON TO BE DEMOLISHED |

DEMOLITION GENERAL NOTES:

- PRIOR TO BID SUBMISSION, THE CONTRACTOR SHALL VISIT THE SITE AND AREA OF WORK TO FAMILIARIZE WITH THE EXISTING CONDITIONS.
- REMOVE ALL ELECTRICAL DEVICES TO INCLUDE BUT NOT LIMITED TO: J-BOXES, CONDUIT, WIRING, SWITCHES, DISCONNECTS, PANELS, CIRCUIT BREAKERS, RECEPTACLES, AND LIGHT FIXTURES IN AFFECTED AREA. ALL DEMOLITION WORK MAY NOT BE DETAILED ON THESE DRAWINGS. CONTRACTOR TO FIELD VERIFY REMOVAL AND RELOCATION OF EXISTING DEVICES TO MAINTAIN THE CONTRACTOR'S SATISFACTORY PERFORMANCE OF THIS AND OTHER TRADES.
- THE INTENT OF THIS DRAWING IS TO RELATE THE GENERAL EXTENT OF DEMOLITION REQUIRE AND NOT TO PROVIDE THE DETAILED ELECTRICAL CONNECTIONS OR ADDITIONAL WORK REQUIRED.
- CONTRACTOR SHALL BE RESPONSIBLE FOR DISCONNECTING AND DISPOSING OF ALL ELECTRICAL EQUIPMENT: CONDUIT, WIRE, DEVICES, ETC. AS WELL AS THE REMOVAL OF ALL EXISTING FLOUORESCENT LAMPS AND PCB BALLASTS SHALL BE DISPOSED OF IN ACCORDANCE WITH STATE AND FEDERAL REGULATIONS.
- ALL CONDUIT NOT USED OR MADE OBSOLETE DURING DEMOLITION SHALL BE PLUGGED AT THE CEILING, WALL OR FLOOR WITH THE REMAINING END PLUGGED TO ALLOW REFINISHING OF THE SURFACE. EXISTING CONDUIT THAT ARE IN WALL OR FLOORS WHICH ARE NOT REMAIN AND THE CONDUIT DOES NOT, AND WILL NOT INTERFERE WITH THE WORK OF ANY TRADES, SHALL BE REMOVED IN ITS ENTIRETY.
- ALL WORK REQUIRED SHUT-DOWN OF EXISTING SYSTEM SHALL BE PERFORMED DURING OVERTIME HOURS, WITH OWNER'S APPROVAL, AT NOT LESS THAN 10 HOURS NOTICE. CONTRACTOR SHALL PLAN AND PERFORM WORK IN SUCH A MANNER AS TO MINIMIZE THE OUTAGES AND SUBMIT TO THE OWNER A SCHEDULE THE REQUIRED OUTAGE.
- REFER TO MECHANICAL AND PLUMBING DRAWINGS FOR DEMOLITION/RELOCATION OF MECHANICAL OR PLUMBING EQUIPMENT. CONTRACTOR SHALL DISCONNECT AND REMOVE ALL CONDUIT, WIRE AND ASSOCIATED DEVICES RELATING TO THE EQUIPMENT REMOVED.
- PRIOR TO INTERRUPTION FOR EXISTING FEEDERS OR BRANCH CIRCUITS, CONTRACTOR SHALL MEANS OF TRACING ALL EXISTING CIRCUITS, THAT ALL BRANCH CIRCUIT BEING FED FROM DEMOLISHED/RELOCATED FEEDERS AND PANELS ARE NOT SERVING AREA TO REMAIN. WHERE NECESSARY, RECONNECT CIRCUITS TO CORRESPONDING NEW OR EXISTING TO REMAIN BRANCH CIRCUIT PANELS.
- CONTRACTOR TO COORDINATE WITH OTHER TRADES FOR DEMOLITION OF FIRE ALARM DEVICES, INTRUSION DEVICES, CCTV DEVICES, PHONE/DATA DEVICES AND PA SYSTEM PRIOR TO COMMENCING DEMOLITION WORK.
- OWNER SHALL RESERVE THE RIGHT TO CLAIM MATERIALS DURING DEMOLITION. CONTRACTOR SHALL COORDINATE WITH OWNER WHICH ITEMS AND/OR MATERIALS OWNER WISHES TO CLAIM AND REMOVE ALL ITEMS AND/OR MATERIALS NOT CLAIMED BY THE OWNER.

DEMOLITION KEY NOTES

- EXISTING MAIN DISTRIBUTION PANEL 'MDP': 1200A, 208Y/120V, 3 PHASE, 4 WIRE, WITH A 1200A MAIN C.B. TO REMAIN.



2
E101
KEY PLAN
1"=4'-0"

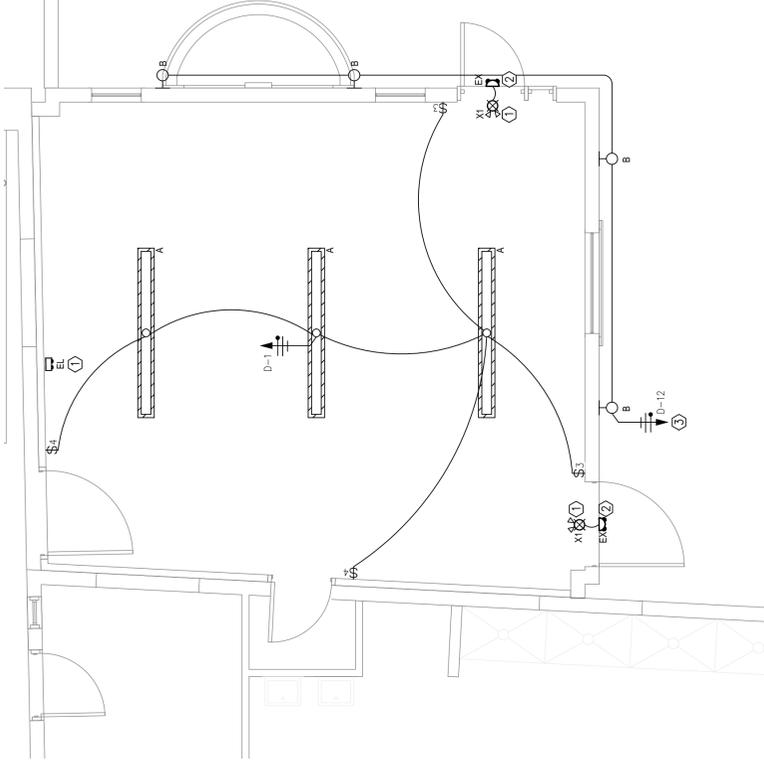
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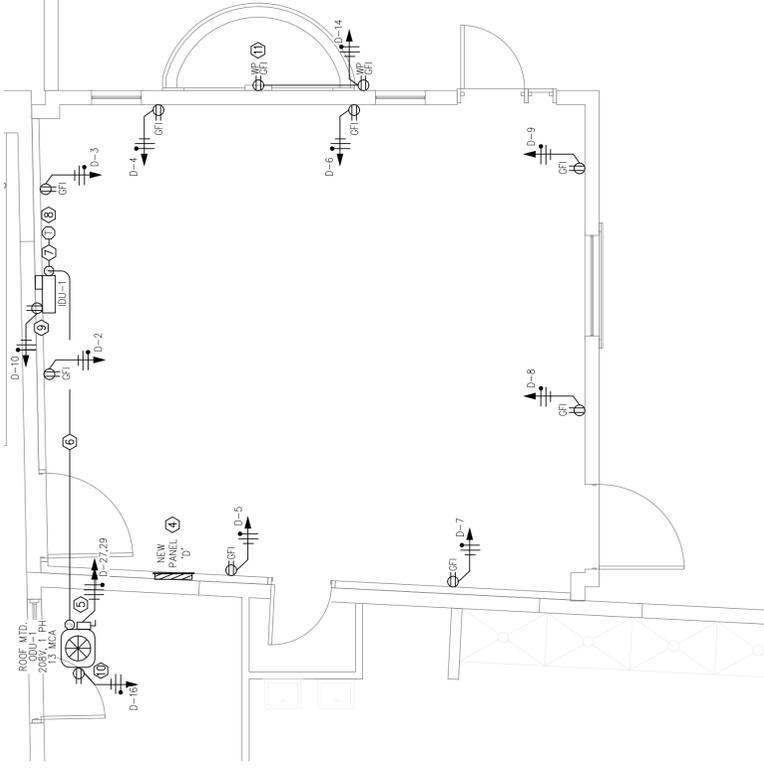
**ELECTRICAL
PLAN**

E200



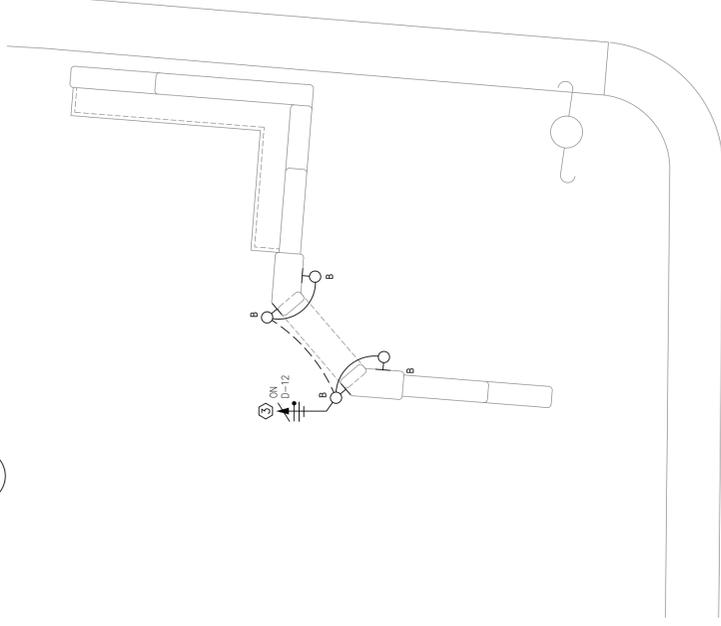
LIGHTING PLAN
1/4" = 1'-0"

1
E200



POWER PLAN
1/4" = 1'-0"

2
E200



3 ENLARGED LIGHTING PLAN
1/4" = 1'-0"

3
E200

- KEYED NOTES**
- CONNECT ALL EXIT LIGHTS AND EMERGENCY LIGHTS TO UNSWITCHED HOT LEG OF NEAREST LIGHTING CIRCUIT SERVING THIS AREA.
 - INSTALL OUTDOOR REMOTE EMERGENCY HEAD ABOVE DOOR, CONNECT AS SHOWN.
 - THIS CIRCUIT TO BE WIRED THRU TIMER CONTACTOR, TIMER CONTACTOR TO BE CONTROLLED BY PHOTOCELL.
 - COORDINATE WITH ARCHITECT TO PROVIDE 6" WALL FOR RECESS MOUNTING.
 - PROVIDE AND INSTALL 30A, 208V, 1PH, 3 WIRE, HEAVY DUTY, NEMA 3R NON-FUSED DISCONNECT, WATER CONDENSER UNIT WITH WATER TIGHT FLEXIBLE CONDUIT.
 - 3/4" CONDUIT WITH ALL REQUIRED INTERCONNECTION WIRING, COORDINATE WITH MECHANICAL CONTRACTOR.
 - 1/2" CONDUIT WITH BULLSTRING, COORDINATE WITH MECHANICAL CONTRACTOR.
 - LOCATION OF THERMOSTAT, PROVIDE 4" SQ. J-BOX WITH PLASTER RING, COORDINATE WITH MECHANICAL CONTRACTOR FOR EXACT LOCATION.
 - PROVIDE AND INSTALL RECEPTACLE FOR CONDENSATE PUMP, COORDINATE WITH MECHANICAL CONTRACTOR FOR EXACT LOCATION.
 - INSTALL WEATHER PROOF, GFI, RECEPTACLE WITH WEATHER PROOF COVER, INSTALL RECEPTACLE WITH WEATHER PROOF COVER, COORDINATE WITH MECHANICAL CONTRACTOR FOR EXACT LOCATION.
 - INSTALL WEATHER PROOF, GFI, RECEPTACLE WITH WEATHER PROOF COVER, INSTALL RECEPTACLE FOR DECORATIVE WATER FOUNTAIN, COORDINATE WITH OWNER FOR EXACT LOCATION.

**COMcheck Software Version COMcheckWeb
Exterior Lighting Compliance Certificate**

Project Information
Energy Code: 2021 IECC
Project Title: CLC-25-032 LA POSTA
Project Type: New Construction
Exterior Lighting Zone: 2 (Residentially zoned area (LZ2))

Owner/Agent:
Jose Morales P.E.
1712 Texas Ave.
El Paso, Texas 79901
jmorales@raxisengineering.com

Designer/Contractor:
Jose Morales P.E.
1712 Texas Ave.
El Paso, Texas 79901
jmorales@raxisengineering.com

Allowed Exterior Lighting Power

| Area/Surface Category | A | B | C | D | E |
|-----------------------|----------|-------------------------|----------------|--------------------------|-----------------------|
| | Quantity | Allowed Watts / Wattage | Lamps/ Fixture | Tradable Watts / Wattage | Allowed Watts (B X C) |

| | | | | | |
|--|----------|------|-----|-----|-----|
| Illuminated area of facade wall or surface | 596 ft2 | 0.07 | No | No | 45 |
| Parking area | 3028 ft2 | 0.04 | Yes | Yes | 121 |
| Total Tradable Watts (a) = | | | | | 121 |
| Proposed Watts (b) = | | | | | 400 |
| Total Allowed Supplemental Watts (b) = | | | | | 400 |
| (a) Wattage tradeoffs are only allowed between tradable areas/surfaces. | | | | | |
| (b) A supplemental allowance equal to 400 watts may be applied toward compliance of both non-tradable and tradable areas/surfaces. | | | | | |

Proposed Exterior Lighting Power

| Fixture ID : Description / Lamp / Wattage Per Lamp / Ballast | A | B | C | D | E |
|--|---|----------------|----------------------|--------------------------|-----------------------|
| | Description / Lamp / Wattage Per Lamp / Ballast | Lamps/ Fixture | # of Fixture (C X D) | Tradable Watts / Wattage | Allowed Watts (E X D) |

| | | | | | |
|--|---|---|----|----|----|
| Illuminated area of facade wall or surface (596 ft2): Non-tradable Wattage | 1 | 2 | 20 | 40 | 40 |
| LED: B: WALL SCONCE: Other: | 1 | 2 | 20 | 40 | 40 |
| LED: B: WALL SCONCE: Other: | 1 | 2 | 20 | 40 | 40 |
| Total Tradable Proposed Watts = | | | | | 40 |

Exterior Lighting PASSES: Design 92% better than code

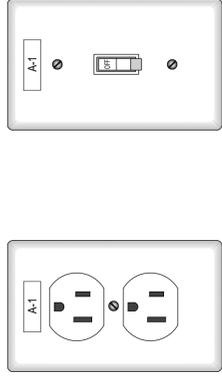
Exterior Lighting Compliance Statement

Compliance Statement: The proposed exterior lighting design represented in this document is consistent with the building plans, and the design has been reviewed and approved for compliance with the 2021 IECC requirements in COMcheck Web and to comply with any applicable mandatory requirements listed in the Inspection Checklist.

Name: Title: JOSE A. MORALES, P.E. Signature Date: 07-08-2025



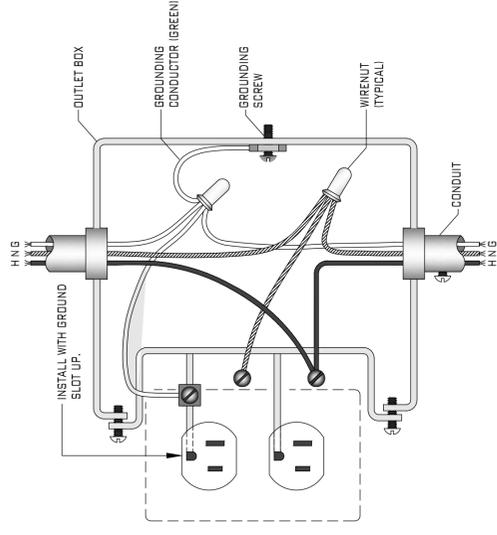
RAXIS
7/11/2025
QUALITY DESIGN AND INNOVATIVE SOLUTIONS
PRJ: CLC-25-032
PH: 915-603-8806
ICORPAL@RAXISENGINEERING.COM



1 RECEPTACLE AND SWITCH LABEL TYPICAL FOR ALL

NOTE: PROVIDE WITH 1/8" BLACK LETTER WITH WHITE LABELS, INDICATING PANEL AND CIRCUIT FEEDING DEVICE.

1 E300 NTS

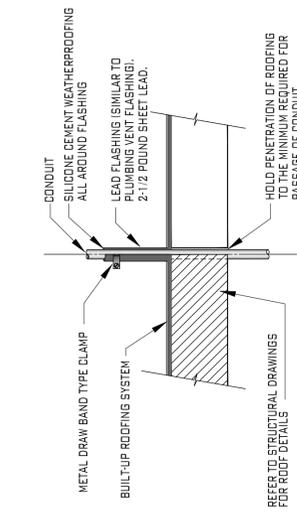
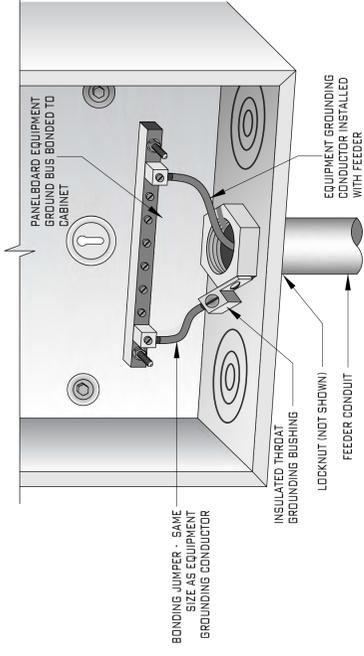


2 RECEPTACLE INSTALLATION

NTS

3 PANELBOARD BONDING SCHEMATIC

NTS



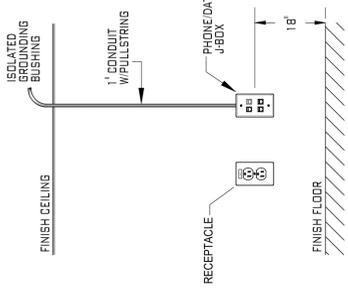
REFER TO STRUCTURAL DRAWINGS FOR ROOF DETAILS

NOTE: TYPICAL FOR ALL CONDUIT ROOF PENETRATIONS

4 CONDUIT ROOF PENETRATION SCHEMATIC

NOTE: CONTRACTOR TO COORDINATE WITH OWNER FOR ROOFING PENETRATIONS IN ORDER TO MAINTAIN ROOF WARRANTY IN EFFECT.

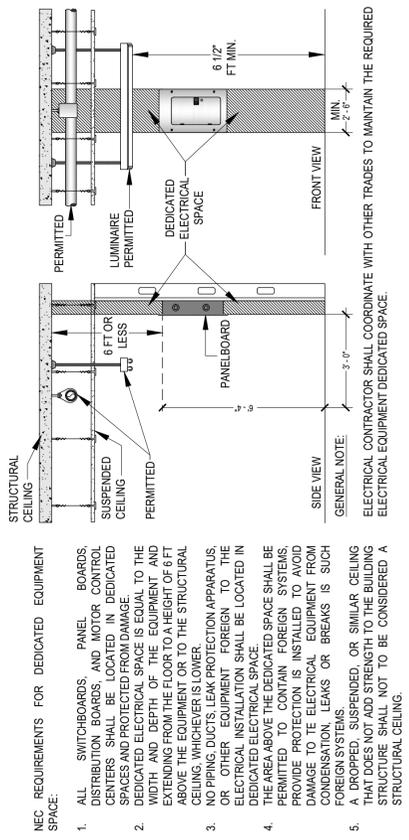
4 E300 NTS



5 TYP. PHONE/DATA BOX

NTS

5 E300 NTS

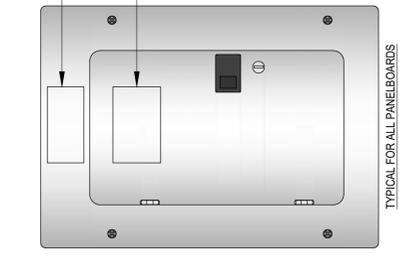
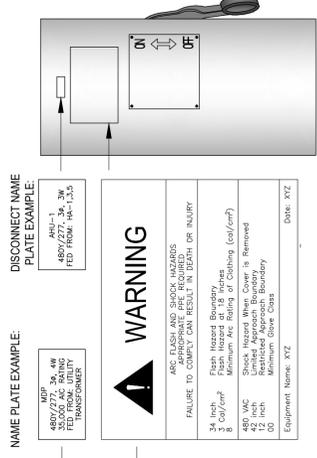


- NEC REQUIREMENTS FOR DEDICATED EQUIPMENT SPACE:
- ALL SWITCHBOARDS, PANEL BOARDS, DISTRIBUTION BOARDS, AND MOTOR CONTROL SPACES SHALL BE LOCATED IN DEDICATED SPACES AND PROTECTED FROM DAMAGE
 - DEDICATED ELECTRICAL SPACE IS EQUAL TO THE WIDTH AND DEPTH OF THE EQUIPMENT AND EXTENDING FROM THE FLOOR TO A HEIGHT OF 6 FT ABOVE THE EQUIPMENT OR TO THE STRUCTURAL CEILING, WHICHEVER IS LOWER
 - NO SPRING DUCTS, LEAK PROTECTION APPARATUS, OR OTHER MECHANICAL EQUIPMENT SHALL BE INSTALLED IN THE DEDICATED ELECTRICAL SPACE
 - THE AREA ABOVE THE DEDICATED SPACE SHALL BE PERMITTED TO CONTAIN FOREIGN SYSTEMS, PROVIDE PROTECTION IS INSTALLED TO AVOID DAMAGE TO THE ELECTRICAL EQUIPMENT FROM CONDENSATION, LEAKS OR BREAKS IS SUCH FOREIGN SYSTEMS SUSPENDED OR SIMILAR CEILING IS INSTALLED
 - A DEDICATED ELECTRICAL SPACE SHALL BE PROVIDED TO MAINTAIN THE BUILDING STRUCTURE SHALL NOT TO BE CONSIDERED A STRUCTURAL CEILING.

6 ELECTRICAL CLEARANCE DETAIL

6 E300 NTS

NAMEPLATE SHALL BE ENGRAVED ON RIGID PLASTIC, BOLTED TO THE PANEL COVER. BLACK PLASTIC WITH WHITE LETTERS FOR NORMAL POWER. RED PLASTIC WITH WHITE LETTERS FOR EMERGENCY POWER. SEE EXAMPLES BELOW. FIELD VERIFY INFORMATION.



7 PANELBOARD IDENTIFICATION SCHEMATIC

7 E300 NTS

LA POSTA SHELL ADDITION & SITE WORK

2410 Calle de San Albino
Mesilla, New Mexico

| REVISION | DATE |
|----------|------|
| | |

Project no: 25.06
Date: July 2025
Sheet:

ELECTRICAL DETAILS

E300



| PANEL OR LOAD CENTER - MDP | | | | | | | | | | | | | | | | |
|----------------------------|----------|---------------------|-------|------|------|----------|------|------|------|----------|------|------|-------|----------------|----------|-----------|
| LOAD TYPE | CKT. NO. | DESCRIPTION | NOTES | AMPS | POLE | LOAD KVA | A | B | C | LOAD KVA | POLE | AMPS | NOTES | DESCRIPTION | CKT. NO. | LOAD TYPE |
| OT | 1 | PANEL R1 | | 200 | 3 | 12.0 | 15.1 | | | 3.1 | 2 | 60 | | PANEL R2 | 2 | OT |
| OT | 2 | PANEL R1 | | | | 2.0 | | 15.1 | | 5.2 | | | | PANEL R2 | 4 | OT |
| OT | 3 | PANEL R1 | | | | 2.0 | | | 17.2 | 6.2 | 2 | 100 | | PANEL R1 | 6 | OT |
| OT | 7 | PANEL R2 | | | | 12.0 | 17.2 | | | 5.2 | | | | PANEL R1 | 8 | OT |
| OT | 9 | PANEL R2 | | | | 12.0 | 18.4 | | | 6.4 | 2 | 125 | | TEMP PANEL | 10 | OT |
| OT | 11 | PANEL R2 | | | | 12.0 | 18.4 | | | 6.4 | 2 | 125 | | TEMP PANEL | 12 | OT |
| OT | 13 | EXISTING PANEL | | | | 10.4 | 17.8 | | | 7.4 | | | | PANEL H1 LOBBY | 14 | OT |
| OT | 15 | EXISTING PANEL | | | | 10.4 | 17.8 | | | 7.4 | 3 | 125 | | PANEL H1 LOBBY | 16 | OT |
| OT | 17 | FUTURE DISHROOM | | | | 12.0 | 19.4 | | | 7.4 | | | | PANEL K3 | 20 | OT |
| OT | 19 | FUTURE DISHROOM | | | | 12.0 | 19.4 | | | 7.4 | 3 | 125 | | PANEL K3 | 22 | OT |
| OT | 21 | FUTURE DISHROOM | | | | 12.0 | 19.4 | | | 7.4 | | | | PANEL K3 | 24 | OT |
| OT | 23 | FUTURE DISHROOM | | | | 12.0 | 19.4 | | | 7.4 | | | | PANEL K2 | 26 | OT |
| OT | 25 | HOUSE OLD RESIDENCE | | | | 3.1 | 10.5 | | | 7.4 | 3 | 125 | | PANEL K2 | 28 | OT |
| OT | 27 | HOUSE OLD RESIDENCE | | | | 5.2 | 10.4 | | | 7.4 | | | | FUTURE | 30 | OT |
| OT | 29 | PANEL R2 & 13 | | | | 5.2 | 10.4 | | | 7.4 | 2 | 100 | | FUTURE | 32 | OT |
| OT | 31 | PANEL R2 & 13 | | | | 5.2 | 10.4 | | | 7.4 | 2 | 100 | | FUTURE | 34 | OT |
| OT | 33 | PANEL 14 | | | | 2.5 | 7.8 | | | 5.2 | | | | FUTURE | 36 | OT |
| OT | 35 | CAROLINES | | | | 2.5 | 7.8 | | | 5.2 | | | | EXISTING PANEL | 38 | OT |
| OT | 37 | EXISTING | | | | 8.4 | 13.8 | | | 10 | 7.4 | 125 | | EXISTING PANEL | 40 | OT |
| OT | 39 | EXISTING | | | | 8.4 | 13.8 | | | 7.4 | 3 | 125 | | EXISTING PANEL | 42 | OT |
| OT | 41 | EXISTING | | | | 15 | 25.6 | | | 20.0 | | | | EXISTING PANEL | 44 | OT |
| OT | 43 | EXISTING | | | | 15 | 25.6 | | | 20.0 | 3 | 400 | | EXISTING PANEL | 46 | OT |
| OT | 45 | EXISTING | | | | 15 | 25.6 | | | 20.0 | | | | EXISTING PANEL | 48 | OT |
| OT | 47 | EXISTING | | | | 15 | 25.6 | | | 16 | | | | SPACE | 50 | OT |
| OT | 49 | NEW PANEL D | | | | 6.9 | 6.9 | | | 9 | 3 | | | SPACE | 52 | OT |
| OT | 51 | 200A, 3 PHASE | | | | 9.0 | 7.8 | | | 9 | 3 | | | SPACE | 54 | OT |
| OT | 53 | 4 WIRE | | | | 7.8 | 0 | | | 7.8 | 3 | | | SPACE | 56 | OT |
| OT | 55 | SPACE | | | | | 0 | | | 0 | 1 | | | SPACE | 58 | OT |
| OT | 57 | SPACE | | | | | 0 | | | 0 | 1 | | | SPACE | 60 | OT |
| OT | 59 | SPACE | | | | | 0 | | | 0 | 1 | | | SPACE | 62 | OT |
| OT | 61 | SPACE | | | | | 0 | | | 0 | 1 | | | SPACE | 64 | OT |
| OT | 63 | SPACE | | | | | 0 | | | 0 | 1 | | | SPACE | 66 | OT |
| OT | 65 | SPACE | | | | | 0 | | | 0 | 1 | | | SPACE | 68 | OT |
| OT | 67 | SPACE | | | | | 0 | | | 0 | 1 | | | SPACE | 70 | OT |
| OT | 69 | SPACE | | | | | 0 | | | 0 | 1 | | | SPACE | 72 | OT |
| OT | 71 | SPACE | | | | | 0 | | | 0 | 1 | | | SPACE | 74 | OT |

| PANELBOARD INFORMATION | | | | | | | | | |
|------------------------|-------|-----------|-----------------|-------|---------|---------|---------|-------------|-------|
| DESIGNATION | TYPE | MAIN SIZE | MAIN TYPE | NOTES | PHASE A | PHASE B | PHASE C | UNBALANCE % | NOTES |
| MDP | 1200A | 1200A | 1200A MAIN C.B. | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W1 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W2 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W3 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W4 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W5 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W6 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W7 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W8 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W9 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W10 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W11 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W12 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W13 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W14 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W15 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W16 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W17 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W18 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W19 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W20 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W21 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W22 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W23 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W24 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W25 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W26 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W27 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W28 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W29 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W30 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W31 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W32 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W33 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W34 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W35 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W36 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W37 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W38 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W39 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W40 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W41 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W42 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W43 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W44 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W45 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W46 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W47 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W48 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W49 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W50 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W51 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W52 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W53 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W54 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W55 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W56 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W57 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W58 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W59 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W60 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W61 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W62 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W63 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W64 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W65 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W66 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W67 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W68 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W69 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W70 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W71 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W72 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W73 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W74 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W75 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W76 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W77 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W78 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W79 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W80 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W81 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W82 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W83 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W84 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W85 | 1200A | 1200A | 1200A | | 137.4 | 137.4 | 137.4 | 5.09 | |
| W86 | 1200A | 1200A | 1200A | | 137.4 | | | | |

Executive Summary

To: Board of Trustees

From: Russell Hernandez, Mayor
Greg Whited, Fire Chief

Date: For Regular Meeting 07/28/2025

Re: EMS Services

Summary of items to be considered

1. Current EMS Situation in the County – AMR Contract
2. Dona Ana County Agreement
3. Mesilla EMS positions

Financial Impact:

1. 25/26 – Funds
2. 26/27 & Beyond – Capacity Building for 2 FTE

Supporting Documentation:

- See attached



Doña Ana County Public Safety Grant to the Town of Mesilla

WHEREAS, the Board of County Commissioners has authorized, pursuant to Resolution #2025-66, the development of a public safety grant program to enable municipalities to enhance their readiness to transition to Fire-based emergency medical services (EMS); and

WHEREAS, the Mesilla Fire Department has indicated it needs two Emergency Medical Technicians (EMTs) to enable it to handle pre-hospital calls in the Town of Mesilla area that had been the responsibility of contractor American Medical Response;

NOW THEREFORE, Doña Ana County hereby grants to the Town of Mesilla for the above-stated purpose an amount up to \$150,000, on the following conditions:

1. The funds will only be utilized for the purpose indicated (salaries, benefits, uniforms, and training expenses associated with the hiring of 2 EMTs between July 1, 2025 and June 30, 2026);
2. The funds will be provided upon receipt of an invoice showing the expenses incurred each pay period or month (timing at the discretion of the Town of Mesilla);
3. The Mesilla Fire Department will continue to respond to any pre-hospital EMS calls within and around the Town of Mesilla that it is dispatched to during this time;
4. This funding may not be used for purchasing of any equipment other than the uniforms already noted; and
5. This is a one-time grant with no expectation of future funding.

APPROVED and effective on the date of last signature below:

Scott Andrews, County Manager

Date

Russell Hernandez, Mayor

Date



Mesilla Fire Department
Station 18

2670 Calle de Parian,
Mesilla NM 88046

EMT Job Descriptions Mesilla Fire Department (DRAFT)



Serving with pride since 1960
Rev. 9-11-2024





**Mesilla Fire Department
Station 18**

**2670 Calle de Parian,
Mesilla NM 88046**

EMT-Basic

****Hourly Pay Rate:** \$18.50/hr.**

Position Summary

The Mesilla Fire Department (MFD) is seeking a dedicated and professional EMT-Basic to join our team. This position is responsible for providing emergency medical care, patient transport, and support for rescue and fire suppression operations within the Town of Mesilla and surrounding areas. Duties and responsibilities will vary based on licensure level and scope of practice.

Essential Duties and Responsibilities

- Respond to 911 calls and provide patient care within licensure scope
- Perform patient assessment and treatment per MFD Emergency Medical Service (EMS) protocols
- Operate and maintain EMS vehicles and equipment
- Accurately document patient care using electronic Patient Care Reporting (ePCR) systems
- Participate in training, public outreach, and station duties
- Engage in fire suppression and rescue operations when required
- Ensure compliance with departmental, state, and federal safety standards
- Assist with the department's EMS training

Minimum Requirements

- High School Diploma or GED
- Current New Mexico EMT-Basic license
- Current American Heart Association (AHA) Basic Life Support (BLS); ACLS/PALS as required by license level
- Valid New Mexico Driver's License with acceptable record
- Completion of FEMA ICS 100, 200, 700, 800
- Successful completion of background check, drug screening*, Department of Transportation (DOT) physical*, and MFD Physical Ability Test (PAT)**

*Per DOT Requirements for ongoing compliance

**Annually

Preferred Qualifications

- 1 year of EMS experience in a 911 or fire-based system
- Emergency Vehicle Operators Course (EVOC) or equivalent
- International Fire Service Accreditation Congress (IFSAC) Firefighter I/II, Hazardous Materials Awareness and Operations (HMAO), Emergency Vehicle Driver (EVD), Vehicle Extrication (VEX)
- Bilingual (English/Spanish)

Required Within One Year (Department-Funded)

- IFSAC HMAO
- IFSAC EVD
- IFSAC Technical Rescuer: Vehicle Rescue I (VEX)
- Authority Having Jurisdiction (AHJ) Firefighter I
- New Mexico Class E Driver's License

Work Conditions

- Exposure to extreme temperatures, hazardous environments, and high-stress situations
- Requires physical ability to lift over 100 lbs., wear Personal Protective Equipment and Self-Contained Breathing Apparatus (SCBA), and operate in confined spaces



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**Mesilla Fire Department
Station 18**

**2670 Calle de Parian,
Mesilla NM 88046**

- Lifting, carrying, pushing, and pulling objects over 50 lbs. frequently.
- May include nights, weekends, holidays, and extended shifts
- Bend, stoop, crouch, squat, climb stairs/ladders, crawl/kneel, move, and work in awkward positions, reaching overhead.
- Perform effectively and safely in Immediately Dangerous to Life and Health (IDLH) conditions. This includes possibly claustrophobic conditions where there may also be limited visibility and the ability to hear clearly.

Compensation & Benefits

- Paid holidays, vacation, and sick leave
- Health, dental, and vision insurance
- NM Public Employees Retirement Association (PERA) plan
- Department-funded certification training and Continuing Education (CE) for license renewal
- Uniforms and Personal Protective Equipment provided
- Opportunities for advancement and growth

Knowledge, Skills, and Abilities (KSA):

Knowledge:

- Basic anatomy, physiology, and prehospital medical care principles
- New Mexico EMS protocols for BLS interventions
- Principles of patient assessment, CPR, bleeding control, and airway management
- Operation of ambulances and basic medical equipment
- Department SOGs, HIPAA regulations, and infection control practices

Skills:

- Proficient in BLS techniques: CPR, AED, splinting, oxygen administration
- Effective verbal and written communication, including ePCR documentation
- Ability to operate rescue vehicles safely under emergency conditions
- Routine maintenance and restocking of medical equipment
- Basic computer literacy for documentation and training

Abilities:

- Work effectively in high-stress environments and with limited supervision
- Follow medical direction and established protocols precisely
- Lift and move patients safely
- Communicate clearly with patients, team members, and other public safety personnel agencies
- Maintain a professional demeanor during emotionally charged incidents

The Town of Mesilla is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected veteran status.



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Mesilla Fire Department
Station 18

2670 Calle de Parian,
Mesilla NM 88046

EMT-Intermediate (AEMT)

****Hourly Pay Rate:** \$20.00/hr.**

Position Summary

The Mesilla Fire Department is seeking a dedicated and professional EMT-Intermediate to join our team. This position is responsible for providing emergency medical care, patient transport, and support during rescue and fire suppression operations within the Town of Mesilla and surrounding areas. Duties and responsibilities will vary based on licensure level and scope of practice.

Essential Duties and Responsibilities

- Respond to 911 calls and provide patient care within licensure scope
- Perform patient assessment and treatment per MFD Emergency Medical Service (EMS) protocols
- Operate and maintain EMS vehicles and equipment
- Accurately document patient care using electronic Patient Care Reporting (ePCR) systems
- Participate in training, public outreach, and station duties
- Engage in fire suppression and rescue operations when required
- Ensure compliance with departmental, state, and federal safety standards
- Assist with the department's EMS training

Minimum Requirements

- High School Diploma or GED
- Current New Mexico EMT-Intermediate license
- Current American Heart Association (AHA) Basic Life Support (BLS); ACLS/PALS as required by license level
- Valid New Mexico Driver's License with acceptable record
- Completion of FEMA ICS 100, 200, 700, 800
- Successful completion of background check, drug screening*, Department of Transportation (DOT) physical*, and MFD Physical Ability Test (PAT)**

*Per DOT Requirements for ongoing compliance

**Annually

Preferred Qualifications

- 1 year of EMS experience in a 911 or fire-based system
- Emergency Vehicle Operators Course (EVOC) or equivalent
- International Fire Service Accreditation Congress (IFSAC) Firefighter I/II, Hazardous Materials Awareness and Operations (HMAO), Emergency Vehicle Driver (EVD), Vehicle Extrication (VEX)
- Bilingual (English/Spanish)

Required Within One Year (Department-Funded)

- IFSAC HMAO
- IFSAC EVD
- IFSAC Technical Rescuer: Vehicle Rescue I (VEX)
- Authority Having Jurisdiction (AHJ) Firefighter I
- New Mexico Class E Driver's License

Work Conditions

- Exposure to extreme temperatures, hazardous environments, and high-stress situations
- Requires physical ability to lift over 100 lbs., wear Personal Protective Equipment and Self-Contained Breathing Apparatus (SCBA), and operate in confined spaces



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**Mesilla Fire Department
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- Lifting, carrying, pushing, and pulling objects over 50 lbs. frequently.
- May include nights, weekends, holidays, and extended shifts
- Bend, stoop, crouch, squat, climb stairs/ladders, crawl/kneel, move, and work in awkward positions, reaching overhead.
- Perform effectively and safely in Immediately Dangerous to Life and Health (IDLH) conditions. This includes possibly claustrophobic conditions where there may also be limited visibility and the ability to hear clearly.

Compensation & Benefits

- Paid holidays, vacation, and sick leave
- Health, dental, and vision insurance
- NM Public Employees Retirement Association (PERA) plan
- Department-funded certification training and Continuing Education (CE) for license renewal
- Uniforms and Personal Protective Equipment provided
- Opportunities for advancement and growth

Knowledge, Skills, and Abilities (KSA):

Knowledge:

- In-depth understanding of prehospital assessment and patient care techniques
- Pharmacology and indications/contraindications for EMT-I approved medications
- Advanced airway management, cardiac rhythm recognition, and intravenous/intraosseous (IV/IO) therapy
- Scene safety, triage, and regional EMS system operations
- Legal and ethical responsibilities in EMS care and documentation

Skills:

- Competency in intravenous/intraosseous (IV/IO) access, medication administration, airway adjuncts, and EKG monitoring
- Accurate and timely ePCR entry with attention to detail
- Use of advanced EMS equipment, including cardiac monitors and suction units
- Leadership in BLS/ILS patient care situations
- Interpersonal skills for calming patients and coordinating with responders

Abilities:

- Serve as lead provider on calls when functioning at the highest EMS licensure level on scene
- Prioritize multiple tasks in dynamic environments
- Maintain clinical composure during prolonged or complex incidents
- Interpret protocols and clinical cues to guide patient care
- Train and assist EMT-B personnel as needed

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Mesilla Fire Department
Station 18

2670 Calle de Parian,
Mesilla NM 88046

Paramedic

****Hourly Pay Rate:** \$22.00/hr.**

Position Summary

The Mesilla Fire Department is seeking a dedicated and professional Paramedic to join our team. This position is responsible for providing emergency medical care, patient transport, and support during rescue and fire suppression operations within the Town of Mesilla and surrounding areas. Duties and responsibilities will vary based on licensure level and scope of practice.

Essential Duties and Responsibilities

- Respond to 911 calls and provide patient care within licensure scope
- Perform patient assessment and treatment per MFD Emergency Medical Service (EMS) protocols
- Operate and maintain EMS vehicles and equipment
- Accurately document patient care using electronic Patient Care Reporting (ePCR) systems
- Participate in training, public outreach, and station duties
- Engage in fire suppression and rescue operations when required
- Ensure compliance with departmental, state, and federal safety standards
- Assist with the department's EMS training

Minimum Requirements

- High School Diploma or GED
- Current New Mexico EMT-Paramedic license
- Current American Heart Association (AHA) Basic Life Support (BLS); ACLS/PALS as required by license level
- Valid New Mexico Driver's License with acceptable record
- Completion of FEMA ICS 100, 200, 700, 800
- Successful completion of background check, drug screening*, Department of Transportation (DOT) physical*, and MFD Physical Ability Test (PAT)**

*Per DOT Requirements for ongoing compliance

**Annually

Preferred Qualifications

- 1 year of EMS experience in a 911 or fire-based system
- Emergency Vehicle Operators Course (EVOC) or equivalent
- International Fire Service Accreditation Congress (IFSAC) Firefighter I/II, Hazardous Materials Awareness and Operations (HMAO), Emergency Vehicle Driver (EVD), Vehicle Extrication (VEX)
- Bilingual (English/Spanish)

Required Within One Year (Department-Funded)

- IFSAC HMAO
- IFSAC EVD
- IFSAC Technical Rescuer: Vehicle Rescue I (VEX)
- Authority Having Jurisdiction (AHJ) Firefighter I
- New Mexico Class E Driver's License

Work Conditions

- Exposure to extreme temperatures, hazardous environments, and high-stress situations
- Requires physical ability to lift over 100 lbs., wear Personal Protective Equipment and Self-Contained Breathing Apparatus (SCBA), and operate in confined spaces



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- Perform effectively and safely in Immediately Dangerous to Life and Health (IDLH) conditions. This includes possibly claustrophobic conditions where there may also be limited visibility and the ability to hear clearly.

Compensation & Benefits

- Paid holidays, vacation, and sick leave
- Health, dental, and vision insurance
- NM Public Employees Retirement Association (PERA) plan
- Department-funded certification training and Continuing Education (CE) for license renewal
- Uniforms and Personal Protective Equipment provided
- Opportunities for advancement and growth

Knowledge, Skills, and Abilities (KSA):

Knowledge:

- Comprehensive understanding of ALS care, pathophysiology, and critical decision-making
- New Mexico Paramedic scope of practice, including medication administration, intubation and advanced cardiac life support
- Multi-system trauma management and medical emergency protocols
- EMS documentation and legal requirements, including patient refusal, Health Insurance Portability and Accountability Act (HIPAA), and quality assurance/quality improvement (QA/QI) standards
- Fire-based EMS operations and interagency coordination

Skills:

- Expert in ALS procedures: intubation, 12-lead ECG interpretation, drug therapy, and intravenous/intraosseous (IV/IO) access
- Effective leadership in high-acuity situations and MCI scenes
- Skilled in the use of ALS equipment, including defibrillators, monitors, and ventilators
- Clear, professional documentation and scene report writing
- Critical thinking and adaptability in unpredictable scenarios

Abilities:

- Lead EMS calls and mentor EMT-I and EMT-B providers
- Coordinate patient care with hospitals, dispatch, and allied agencies
- Quickly assess and stabilize critically ill or injured patients
- Remain calm, decisive, and compassionate under pressure during life-threatening emergencies.
- Serve as a clinical role model within the department

The Town of Mesilla is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected veteran status.



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Rev. 9-11-2024





RESOLUTION NO. 2025-43

A RESOLUTION APROVING THE 2024-25 FINAL QUARTERLY FINANCIAL REPORT FOR THE TOWN OF MESILLA.

WHEREAS, the Board of Trustees of the Town of Mesilla, New Mexico, has reviewed the FY2024-2025 year-end Financial Report; and

WHEREAS, said year-end report was based on the unaudited (reconciled) balances and established the beginning cash balances as of July1, 2025; and

NOW, THEREFORE BE IT RESOLVED THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA, NEW MEXICO:

1. The accompanying FY2024-2025 final quarterly report is hereby approved for the Town of Mesilla and respectfully request approved by the Local Government Division of the New Mexico State Department of Finance and Administration.

PASSED, APPROVED AND ADOPTED by the Board of Trustees at its regular meeting of July 28, 2024.

Russell Hernandez
Mayor

ATTEST:

Gloria S Maya
Town Clerk/Treasurer

State of New Mexico Local Government Budget Management System (LGBMS)

Report Recap - Mesilla (Town) - FY2025 Q4

Printed from LGBMS on 2025-07-25 11:15:18

| Fund | Cash | Investments | Revenues | Transfers | Expenditures | Adjustments | Balance | Reserve | Adjusted Balance |
|--|---------------------|-------------------|---------------------|-------------|---------------------|-------------------|---------------------|-------------------|---------------------|
| 11000 General Operating Fund | 1,261,899.00 | 122,865.00 | 2,706,577.84 | 154,913.24 | 2,185,898.45 | -2,980.58 | 2,057,376.05 | 182,158.20 | 1,875,217.85 |
| 20100 Corrections | 1.00 | 63,260.34 | 5,683.24 | 30,920.97 | 33,688.00 | -2,917.21 | 63,260.34 | 0.00 | 63,260.34 |
| 20600 Emergency Medical Services | 1.00 | 0.00 | 66,500.00 | 300.00 | 66,500.00 | -290.52 | 10.48 | 0.00 | 10.48 |
| 20900 Fire Protection | 452,943.00 | 0.00 | 293,408.00 | 0.00 | 613,107.72 | -3,712.67 | 129,530.61 | 0.00 | 129,530.61 |
| 20910 FY25-100%- Firefighter Recruitment Fund (Year 1) | 0.00 | 0.00 | 75,000.00 | 0.00 | 55,540.46 | -0.01 | 19,459.53 | 0.00 | 19,459.53 |
| 21100 Law Enforcement Protection | 69.00 | 0.00 | 93,164.50 | 0.00 | 55,361.26 | -0.84 | 37,871.40 | 0.00 | 37,871.40 |
| 21400 Lodgers' Tax | 34,604.00 | 0.00 | 26,166.05 | 0.00 | 5,745.86 | -0.02 | 55,024.17 | 0.00 | 55,024.17 |
| 21600 Municipal Street | 5,791.00 | 0.00 | 5,162.70 | 0.00 | 9,211.55 | -0.89 | 1,741.26 | 0.00 | 1,741.26 |
| 21700 Recreation | 13,945.00 | 0.00 | 7,775.00 | 0.00 | 3,998.98 | -0.26 | 17,720.76 | 0.00 | 17,720.76 |
| 21800 Intergovernmental Grants | 3,263.00 | 0.00 | 0.00 | 0.00 | 0.00 | -0.63 | 3,262.37 | 0.00 | 3,262.37 |
| 26000 American Rescue Plan Act | 250,944.00 | 0.00 | 0.00 | -212,121.85 | 38,822.03 | -0.12 | 0.00 | 0.00 | 0.00 |
| 28000 Cannabis Regulation Act | 25,988.00 | 0.00 | 18,281.34 | 25,987.64 | 0.00 | -25,988.00 | 44,268.98 | 0.00 | 44,268.98 |
| 29900 Other Special Revenue | 409.00 | 0.00 | 170,000.00 | 0.00 | 101,842.15 | 453.00 | 69,019.85 | 0.00 | 69,019.85 |
| 30100 Bond Proceeds Project | 608,361.00 | 108,566.58 | 0.00 | 0.00 | 0.00 | -0.83 | 716,926.75 | 0.00 | 716,926.75 |
| 30800 Other State Funded Projects | 702,424.00 | 0.00 | 1,896,057.45 | 0.00 | 2,142,042.70 | -5,005.58 | 451,433.17 | 0.00 | 451,433.17 |
| 50100 Water Enterprise | 729,868.00 | 6,460.13 | 368,651.11 | 0.00 | 301,217.92 | 8,536.10 | 812,297.42 | 0.00 | 812,297.42 |
| 50200 Solid Waste Enterprise | 79,829.00 | 48,611.08 | 291,267.70 | 0.00 | 326,268.67 | -1,355.16 | 92,083.95 | 0.00 | 92,083.95 |
| 50300 Wastewater/Sewer Enterprise | 96,383.00 | 0.00 | 268,808.37 | 0.00 | 216,043.66 | 973.85 | 150,121.56 | 0.00 | 150,121.56 |
| 53500 Water Rights | 404,901.00 | 0.00 | 30,612.35 | 0.00 | 0.00 | 18.93 | 435,532.28 | 0.00 | 435,532.28 |
| 69900 Other Internal Service | 36,842.00 | 0.00 | 24,240.00 | 0.00 | 17,735.96 | 149.03 | 43,495.07 | 0.00 | 43,495.07 |
| 79900 Other Trust & Agency | 40,566.00 | 0.00 | -2,141.00 | 0.00 | 421.00 | 16,695.00 | 54,699.00 | 0.00 | 54,699.00 |
| Totals | 4,749,031.00 | 349,763.13 | 6,345,214.65 | 0.00 | 6,173,446.37 | -15,427.41 | 5,255,135.00 | 182,158.20 | 5,072,976.80 |

TOWN OF MESILLA
TREASURERS REPORT
AS OF: JUNE 30TH, 2025

| FUND | BEGINNING CASH BALANCE | Y-T-D | | Y-T-D EXPENDITURES | NET TRANSFERS | NET CHANGE IN | | ENDING CASH BALANCE | INVESTMENT BALANCE | ADJUSTED END. CASH BALANCE |
|-----------------------|------------------------|--------------|--------------|--------------------|---------------|----------------------------|------------------------|---------------------|--------------------|----------------------------|
| | | REVENUES | EXPENDITURES | | | OTHER ASSETS & RECEIVABLES | LIABILITIES & PAYABLES | | | |
| 10 -GENERAL FUND | 1,287,885.78 | 2,706,577.84 | 2,185,898.45 | 154,913.24 | 5,663.95 (| 23,303.41) | 1,934,511.05 | 122,865.00 | 2,057,376.05 | |
| 12 -FIRE PROTECTION F | 452,943.00 | 293,408.00 | 613,107.72 | 0.00 | 0.00 (| 3,712.67) | 129,530.61 | 0.00 | 129,530.61 | |
| 13 -RECREATION FUND | 13,944.74 | 7,775.00 | 3,998.98 | 0.00 | 0.00 | 0.00 | 17,720.76 | 0.00 | 17,720.76 | |
| 14 -EMS FUND | 0.48 | 66,500.00 | 66,500.00 | 300.00 | 0.00 (| 290.00) | 10.48 | 0.00 | 10.48 | |
| 15 -AMERICAN RECOVERY | 250,943.88 | 0.00 | 38,822.03 | (| 212,121.85) | 0.00 | 0.00 | 0.00 | 0.00 | |
| 16 -CORRECTIONS FUND | 0.03 | 5,683.24 | 33,688.00 | 30,920.97 | 2,916.24 | 0.00 | 0.00 | 63,260.34 | 63,260.34 | |
| 17 -FF RECRUITMENT | 0.00 | 75,000.00 | 55,540.46 | 0.00 | 0.00 (| 0.01) | 19,459.53 | 0.00 | 19,459.53 | |
| 18 -LAW ENFORCEMENT F | 68.16 | 93,164.50 | 55,361.26 | 0.00 | 0.00 | 0.00 | 37,871.40 | 0.00 | 37,871.40 | |
| 20 -COURT AUTOMATION | 3,262.37 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,262.37 | 0.00 | 3,262.37 | |
| 21 -TOWN HALL PROJECT | 608,360.17 | 5,004.80 | 0.00 | 0.00 | 5,004.80 | 0.00 | 608,360.17 | 108,566.58 | 716,926.75 | |
| 23 -WATER SERVICES FU | 729,867.01 | 368,651.11 | 301,217.92 | 0.00 | (| 4,839.64) | 805,837.29 | 6,460.13 | 812,297.42 | |
| 24 -WASTEWATER SERVIC | 96,382.69 | 268,808.37 | 216,043.66 | 0.00 | (| 1,381.32) | 150,121.56 | 0.00 | 150,121.56 | |
| 26 -LODGER'S TAX FUND | 34,603.98 | 26,166.05 | 5,745.86 | 0.00 | 0.00 | 0.00 | 55,024.17 | 0.00 | 55,024.17 | |
| 27 -ROAD FUND | 5,790.11 | 5,162.70 | 9,211.55 | 0.00 | 0.00 | 0.00 | 1,741.26 | 0.00 | 1,741.26 | |
| 28 -SOLID WASTE FUND | 79,828.71 | 291,267.70 | 326,268.67 | 0.00 | 4,283.90 | 2,929.04 | 43,472.88 | 48,611.07 | 92,083.95 | |
| 29 -SCHOOL RESOURCE O | 408.34 | 170,000.00 | 101,842.13 | 0.00 | 0.00 | 453.64 | 69,019.85 | 0.00 | 69,019.85 | |
| 30 -EVENTS FUND | 266.03 | 19,145.00 | 17,735.96 | 0.00 | 0.00 | 150.00 | 1,825.07 | 0.00 | 1,825.07 | |
| 32 -PARKING FUND | 36,575.00 | 5,095.00 | 0.00 | 0.00 | 0.00 | 0.00 | 41,670.00 | 0.00 | 41,670.00 | |
| 33 -MUNICIPAL COURT B | 40,566.00 | (| 2,141.00) | 0.00 | 0.00 | 16,695.00 | 54,699.00 | 0.00 | 54,699.00 | |
| 35 -CAPITAL IMPROVEME | 702,423.22 | 1,891,052.65 | 2,142,042.70 | 0.00 | 0.00 | 0.00 | 451,433.17 | 0.00 | 451,433.17 | |
| 36 -WATER RIGHTS ACQU | 168,485.99 | 11,411.80 | 0.00 | 0.00 | (| 10.29) | 179,908.08 | 0.00 | 179,908.08 | |
| 37 -WATER RIGHTS MANA | 84,133.01 | 6,000.55 | 0.00 | 0.00 | (| 8.64) | 90,142.20 | 0.00 | 90,142.20 | |
| 38 -WATER RIGHTS DEVE | 152,282.00 | 13,200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 165,482.00 | 0.00 | 165,482.00 | |
| 49 -CANNABIS | 0.00 | 18,281.34 | 0.00 | 25,987.64 | 0.00 | 0.00 | 44,268.98 | 0.00 | 44,268.98 | |
| GRAND TOTAL | 4,749,020.70 | 6,345,214.65 | 6,173,446.35 | 0.00 | 11,629.00 | (| 3,788.12) | 349,763.12 | 5,255,135.00 | |

*** END OF REPORT ***



Town of Mesilla, New Mexico

RESOLUTION NO. 2025-43

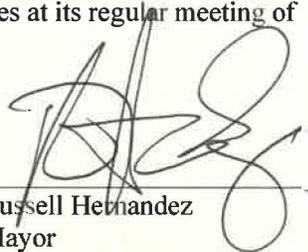
A RESOLUTION ADOPTING THE 2025-26 FISCAL YEAR REVENUE AND OPERATING BUDGET FOR THE TOWN OF MESILLA

- WHEREAS,** the Board of Trustees of the Town of Mesilla, New Mexico, has developed a budget for Fiscal Year 2025-2026; and
- WHEREAS,** said budget was developed on the basis of need and through cooperation between elected officials and department supervisors; and
- WHEREAS,** the official meeting for the review of the budget was advertised in compliance with the State Open Meetings Act; and
- WHEREAS,** it is the majority opinion of this Board that the proposed budget meets the requirements as currently determined for the Fiscal Year 2025-2026.

NOW, THEREFORE BE IT RESOLVED THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA, NEW MEXICO:

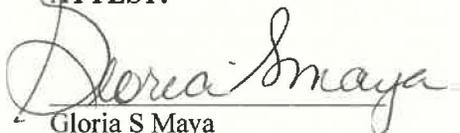
1. The accompanying budget will be the approved budget for the 2025-2026 year for the Town of Mesilla and respectfully request approval by the Local Government Division of the New Mexico State Department of Finance and Administration.

PASSED, APPROVED AND ADOPTED by the Board of Trustees at its regular meeting of **July 14, 2025**



Russell Hernandez
Mayor

ATTEST:



Gloria S Maya
Town Clerk-Treasurer



TOWN OF MESILLA, NEW MEXICO
FY2026 Budget Summary FINAL

| DFA Fund | Town Fund | Description | Beginning Cash Balance | Investments | DFA FY26 Revenues | DFA FY26 Transfers | DFA FY25 Pers Exp | Tyler FY26 Preliminary Pers Exp | Diff | DFA FY25 Op. Exp | Tyler FY26 Preliminary Op. Exp | DFA FY25 Total Expense | Tyler FY26 Total Expense | Diff | Est End Cash | 1/12 Reserve | Available Cash Balance |
|----------|-----------------------|------------------------------|------------------------|-------------|-------------------|--------------------|-------------------|---------------------------------|-------------|------------------|--------------------------------|------------------------|--------------------------|--------------|--------------|--------------|------------------------|
| 11000 | 10 | General Fund Total | 1,934,511.05 | 122,865.00 | 2,468,116.62 | (30,869.83) | 1,306,141.17 | 1,444,606.97 | 220,690.33 | 922,850.13 | 1,054,824.41 | 2,173,450.84 | 2,499,431.38 | (325,980.54) | 1,995,191.46 | 208,286 | 1,786,906 |
| | | Governin Body | | | | | 61,998.86 | 75,826.00 | 13,827.14 | 215,921.73 | 122,000.00 | 277,920.59 | 197,826.00 | (80,094.59) | | | |
| | | Municipal Court | | | | | 67,779.38 | 79,056.74 | 11,277.36 | 10,578.48 | 17,377.00 | 6,798.52 | 96,433.74 | 18,075.88 | | | |
| | | Finance/Budgeting/Accounting | | | | | 177,193.88 | 212,363.07 | 35,169.19 | 382,691.56 | 651,393.41 | 559,885.44 | 863,756.48 | 303,871.04 | | | |
| | | Planning & Zoning | | | | | 169,765.82 | 234,544.11 | 64,758.29 | 103,056.97 | 70,904.00 | 272,842.79 | 305,448.11 | 32,606.32 | | | |
| | | Law Enforcement/Police | | | | | 638,920.13 | 689,453.89 | 50,533.76 | 125,937.06 | 84,150.00 | 764,857.19 | 773,603.89 | 8,746.70 | | | |
| | | Fire Protection | | | | | 121,047.47 | 153,363.16 | 32,315.69 | 9,367.32 | 9,500.00 | 130,414.79 | 162,863.16 | 32,448.37 | | | |
| | | Parks & Rec | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| | | Comm. Center | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| | | Public Works | | | | | 13,875.17 | 0.00 | (13,875.17) | 75,297.01 | 99,500.00 | 89,172.18 | 99,500.00 | 10,327.82 | | | |
| | | FF RECRUITMENT | 19,459.53 | 0.00 | 56,250.00 | 9,033.41 | 55,540.46 | 82,224.53 | 26,684.07 | 0.00 | 0.00 | 55,540.46 | 82,224.53 | 26,684.07 | 2,518.41 | | 2,518 |
| 20100 | 16 | Correction Fund | 0.00 | 63,260.34 | 5,525.80 | 0.00 | 0.00 | 0.00 | 0.00 | 33,688.00 | 35,000.00 | 33,688.00 | 35,000.00 | 1,312.00 | 33,786.14 | | 33,786 |
| 20600 | 14 | EMS Grant - Fire | 10.48 | 0.00 | 56,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 66,500.00 | 56,500.00 | 66,500.00 | 56,500.00 | (10,000.00) | 10.48 | | 10 |
| 20900 | 12 | Fire Protection | 129,530.61 | 0.00 | 159,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 613,107.72 | 159,000.00 | 613,107.72 | 159,000.00 | (454,107.72) | 129,530.61 | | 129,531 |
| 21100 | 18 | Law Enforcement | 37,871.40 | 0.00 | 88,171.00 | 0.00 | 0.00 | 0.00 | 0.00 | 24,738.26 | 88,171.00 | 63,432.74 | 88,171.00 | 63,432.74 | 37,871.40 | | 37,871 |
| 21400 | Total | Lodgers' Tax Fund | 55,024.17 | 0.00 | 25,050.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11,405.86 | 25,000.00 | 13,594.14 | 25,000.00 | 13,594.14 | 55,074.17 | | 55,074 |
| | 26 | Lodgers Tax | 55,024.17 | 0.00 | 25,050.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,745.86 | 25,000.00 | 19,254.14 | 25,000.00 | (2,307.59) | 0.00 | | 0 |
| 21600 | Total | Road Fund | 1,741.26 | 0.00 | 5,162.70 | 0.00 | 0.00 | 0.00 | 0.00 | 9,211.55 | 6,903.96 | 9,211.55 | 6,903.96 | (2,307.59) | 0.00 | | 0 |
| 21700 | 27 | Streets | 1,741.26 | 0.00 | 5,162.70 | 0.00 | 0.00 | 0.00 | 0.00 | 9,211.55 | 6,903.96 | 9,211.55 | 6,903.96 | (2,307.59) | 0.00 | | 0 |
| 21800 | Total | Intergov. Grants | 3,262.37 | 0.00 | 7,750.00 | 0.00 | 3,776.02 | 7,000.00 | 3,223.98 | 401.40 | 750.00 | 4,177.42 | 7,750.00 | 3,572.58 | 17,720.76 | | 17,721 |
| | 20 | Court Automation | 3,262.37 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,262.37 | | 3,262 |
| 26000 | 15 | American Rescue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 38,822.03 | 0.00 | 38,822.03 | 0.00 | (38,822.03) | 0.00 | | 0 |
| 29900 | Total | Other Special Revenue | 69,019.85 | 0.00 | 170,000.00 | 0.00 | 101,842.13 | 191,836.42 | 89,994.29 | 0.00 | 0.00 | 101,842.13 | 191,836.42 | 89,994.29 | 47,183.43 | | 47,183 |
| | 29 | SRO Fund | 69,019.85 | 0.00 | 170,000.00 | 0.00 | 101,842.13 | 191,836.42 | 89,994.29 | 0.00 | 0.00 | 101,842.13 | 191,836.42 | 89,994.29 | 47,183.43 | | 47,183 |
| Total | | Other State Funded Projects | 1,059,793.34 | 0.00 | 2,000,284.18 | 0.00 | 0.00 | 0.00 | 0.00 | 2,142,042.70 | 2,265,392.41 | 2,142,042.70 | 1,995,689.98 | (146,352.72) | 1,064,387.54 | | 1,064,388 |
| 30100 | 21 | Town Hall Project | 608,360.17 | 108,566.58 | 4,594.20 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,064,387.54 | | 1,064,388 |
| 30800 | 35 | Capital Improvements | 451,433.17 | 0.00 | 1,995,689.98 | 0.00 | 0.00 | 0.00 | 0.00 | 2,142,042.70 | 2,265,392.41 | 2,142,042.70 | 1,995,689.98 | (146,352.72) | 1,064,387.54 | | 1,064,388 |
| 50100 | Total | Water Fund Total | 805,837.29 | 6,460.13 | 460,770.59 | 0 | 178,093.65 | 222,022.61 | 43,928.96 | 123,124.27 | 129,190.00 | 301,217.92 | 351,212.61 | 49,994.69 | 921,855.40 | | 921,855 |
| 23 | Water - | | 805,837.29 | | 460,770.59 | | 178,093.65 | 222,022.61 | 43,928.96 | 123,124.27 | 129,190.00 | 301,217.92 | 351,212.61 | 49,994.69 | 921,855.40 | | 921,855 |
| 50200 | Total | Solid Waste Fund Total | 43,472.88 | 48,611.07 | 306,916.53 | 0 | 80,296.71 | 122,974.28 | 42,677.57 | 245,972.26 | 223,200.00 | 216,043.66 | 346,174.28 | 130,130.62 | 44,803.47 | | 44,803 |
| 28 | Solid Waste - Collect | | 43,472.88 | | 306,916.53 | | 80,296.71 | 122,974.28 | 42,677.57 | 245,972.26 | 223,200.00 | 216,043.66 | 346,174.28 | 130,130.62 | 44,803.47 | | 44,803 |
| 50300 | Total | Waste Water Fund Total | 150,121.56 | 0 | 298,993.80 | 0 | 74,271.46 | 83,878.35 | 9,606.89 | 141,772.20 | 202,500.00 | 2,142,042.70 | 2,265,392.41 | 146,352.72 | 162,637.01 | | 162,637 |
| 24 | Waste Water Treatment | | 150,121.56 | | 298,993.80 | | 74,271.46 | 83,878.35 | 9,606.89 | 141,772.20 | 202,500.00 | 2,142,042.70 | 2,265,392.41 | 146,352.72 | 162,637.01 | | 162,637 |
| 53500 | Water Rights | | 435,532.28 | 0 | 29,146.00 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 464,678.28 | | 464,678 |
| 36 | Water Rights Acq. | | 179,908.08 | | 11,441.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 464,678.28 | | 464,678 |
| 37 | Water Mgmt. | | 90,142.20 | | 5,705.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 464,678.28 | | 464,678 |
| 38 | Water Development | | 165,482.00 | | 12,000.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 464,678.28 | | 464,678 |
| 69900 | Total | Other Internal Service | 43,495.07 | 29,088.00 | 29,088.00 | 0 | 0.00 | 0.00 | 0.00 | 17,735.96 | 13,000.00 | 17,735.96 | 13,000.00 | (4,735.96) | 59,583.07 | | 59,583 |
| 30 | Fiestas Fund | | 1,825.07 | 0 | 22,974.00 | 0 | 0.00 | 0.00 | 0.00 | 17,735.96 | 13,000.00 | 17,735.96 | 13,000.00 | (4,735.96) | 11,799.07 | | 11,799 |
| 32 | Parking Fund | | 41,670.00 | 0 | 6,114.00 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 47,784.00 | | 47,784 |
| 79900 | Total | Other Trust & Agency | 54,699.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 421.00 | 1,189.00 | 1,189.00 | 1,189.00 | 0.00 | 53,510.00 | | 53,510 |
| 33 | Municipal Court Bond | | 54,699.00 | | 0.00 | | 0.00 | 0.00 | 0.00 | 421.00 | 1,189.00 | 1,189.00 | 1,189.00 | 0.00 | 53,510.00 | | 53,510 |
| 49 | Cannabis | | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 53,510.00 | | 53,510 |
| | | Cannabis | 44,268.98 | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00</ | | | | | | | |

Town of Mesilla, New Mexico

RESOLUTION NO. 2025-48

A RESOLUTION BY THE BOARD OF TRUSTEES FOR BUDGET ADJUSTMENTS

WHEREAS, since the development of the Town of Mesilla budget for fiscal year 2024-2025, the Town will require revenue and expense increases; and

WHEREAS, budget adjustments are necessary to account for increased revenue in various departments; and

WHEREAS, attachment 'A' provides a list of funds/departments affected by these budget adjustments; and

WHEREAS, the summary of adjustments referenced herein are true and correct to the best of our knowledge.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mesilla, that the budgetary adjustments are subject to the approval of the State of New Mexico Department of Finance and Administration (DFA) and that a copy of this resolution be forwarded to DFA for approval.

PASSED, ADOPTED AND APPROVED on this 28th day of July 2025

Russell Hernandez
Mayor

ATTEST:

Gloria S Maya
Town Clerk/Treasurer

ATTACHMENT A
BUDGET ADJUSTMENTS FOR
FY 2024-2025 4TH QRT

REVENUE:

EXPENDITURE:

TRANSFER IN:

| | | |
|----------------------|--------------|--|
| GF (10) | \$ 12,121.85 | transfer in from American Recover to reimburse expenses |
| EMS (14) | \$ 300.00 | transfer in from General Fund to cover EMS shortfall |
| Correction Fund (16) | \$ 30,920.97 | transfer in from General Fund to cover Correction Fund shortfall |

TRANSFER OUT:

| | | |
|------------------------|----------------|---|
| American Recovery (15) | \$ (12,121.85) | transfer out to reimburse expenses |
| General Fund (10) | \$ (300.00) | transfer out to cover EMS shortfall |
| General Fund (10) | \$ (30,920.97) | transfer out to cover Correction Fund shortfall |

TRANSFER NET \$ -



Town of Mesilla, New Mexico

RESOLUTION NO. 2025-47

A RESOLUTION ESTABLISHING DATES FOR HOLIDAY OBSERVANCE FOR THE TOWN OF MESILLA IN FY 2025-2026.

WHEREAS, the Town of Mesilla annually adopts a holiday schedule to be observed by the Town; and

WHEREAS, the holidays proposed are authorized for observance by employees in Town service in accordance to the Town Personnel Policy.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees that the following schedule of holidays will be observed by the Town of Mesilla in FY 2025-2026. Town Hall will be closed on these days:

| | | |
|---------------------------|-----------|-------------------|
| Independence Day | Friday | July 4, 2025 |
| Labor Day | Monday | September 1, 2025 |
| Indigenous People's Day | Monday | October 13, 2025 |
| Veterans Day | Tuesday | November 11, 2025 |
| Thanksgiving Day | Thursday | November 27, 2025 |
| Thanksgiving Holiday | Friday | November 28, 2025 |
| Winter Holiday | Wednesday | December 24, 2025 |
| Winter Holiday | Thursday | December 25, 2025 |
| New Year's Eve Observance | Wednesday | December 31, 2025 |
| New Year's Day | Thursday | January 1, 2026 |
| Martin Luther King Day | Monday | January 19, 2026 |
| President's Day | Monday | February 16, 2026 |
| Spring Day | Friday | April 3, 2026 |
| Memorial Day | Monday | May 25, 2026 |
| Juneteenth | Friday | June 19, 2026 |

PASSED, ADOPTED AND APPROVED ON THIS 28th DAY OF JULY, 2025.

Russell Hernandez
Mayor

ATTEST:

Gloria S. Maya
Town Clerk-Treasurer