



THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA

PUBLIC HEARING AT THE MESILLA TOWN HALL,
2231 AVENIDA DE MESILLA

MONDAY, APRIL 28, 2025 – 5:00 P.M.

MINUTES

TRUSTEES: Russell Hernandez, Mayor
Adrianna Merrick, Mayor Pro Tem
Biviana Cadena, Trustee
Stephanie Johnson-Burick, Trustee (Absent)
Gerard Nevarez, Trustee

STAFF: Lorenzo Astorga, Public Works Director
Ben Azcarate, Marshal
Edward Salazar, Econ & Com Development Director
Cole Morris, Fire Captain
Gloria S Maya, Town Clerk/Recorder

PUBLIC: Eric Walkinshaw Greg Lester
Andrea Bryan Rob Cabello
Marshal Clayshulte Cynthia Acosta
Nora Barraza Charles Wendler
Yolanda Lucero Isela Wendler
Virginia Carreon Bill & Janice Cook
Lori Miller Ben Schmitt
Lauren McBurney

1. ~~Ordinance—Amendments to code with Fee Schedule~~ - **POSTPONED**

THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA

WORKSESSION AT THE MESILLA TOWN HALL,
2231 AVENIDA DE MESILLA

MONDAY, APRIL 28, 2025 – Immediately Following Public Hearing

5:06 P.M

MINUTES

1. Ordinance – Amendments to Chapter 18 PZHAC Commission (emailed by staff)

Mr. Salazar gave an overview of the Amendments to Chapter 18 PZHAC Commission.

Mayor Hernandez reviewed Trustee Johnson-Burick's concerns.

Trustee Nevarez commented

Mayor Hernandez commented

2. Budget Planning – ICIP (Capital) Planning & Updating

Mayor Hernandez reviewed the ICIP (Capital) Planning & Updating

Trustee Nevarez commented

Trustee Cadena commented

Mayor Pro Tem Merrick commented

Mayor Hernandez commented

3. Budget Planning – Position Control & Projections

Mayor Hernandez reviewed the Budget Planning – Position Control & Projections

4. Budget Planning – Revenue Projections

Mayor Hernandez reviewed the Budget Planning – Revenue Projections

Worksession closed at 5:56 p.m.

THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA

**REGULAR MEETING AT THE MESILLA TOWN HALL,
2231 AVENIDA DE MESILLA**

**MONDAY, APRIL 28, 2025 – Immediately Following Work Session –
5:57 p.m.**

MINUTES

1. PLEDGE OF ALLEGIANCE

Mayor Hernandez led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Hernandez, Trustee Cadena, Mayor Pro Tem Merrick, Trustee Nevarez

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.

Motion passed unanimously.

4. **APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
- a) ***BOT MINUTES** – April 14, 2025 Public Hearing & Regular Meeting *Approved by consent agenda*
 - b) ***PURCHASE REQUISITION** – RT Electric - \$5673.41 *Approved by consent agenda*
 - c) ***APPROVAL: PZHAC CASE # 061986** – 2600 Avenida de Mesilla, submitted by Velia Chavez. Requesting approval to replace 2 plastic sheds on her commercial property with one pre-manufactured shed. ZONE: Commercial (C). *Approved by consent agenda*
 - d) ***APPROVAL: SIGN PERMIT# 061987** -1730 Tierra de Mesilla, Suite 1, Submitted by Joy Doucette. Seeking permission to put up a sign for her business, "Get it Together Therapy." She is a licensed clinical social worker. ZONE: Commercial (C). *Approved by consent agenda*
 - e) ***APPROVAL: SIGN PERMIT# 061990** -2309 #3 Calle de San Albino, Submitted by Michael K. Stratton. Requesting a sign permit for a projection sign in front of his new store for his handmade body care products. Sign brackets are in place from previous owner. ZONE: Historic Commercial (HC). *Approved by consent agenda*
 - f) ***APPROVAL: PZHAC SIGN #061994** -Town of Mesilla submitted sign application to install 5'H x 15'W plastered wall to hang a "Parque de Cura" sign in front & 4 historic information plaques in the back. ZONE: Historical Commercial (HC). *Approved by consent agenda*

Motion: To approve consent agenda, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Motion passed unanimously.

5. **PRESENTATION:**

a) **PROCLAMATION: BIKE TO SCHOOL**

Ms. Curry and guests read Proclamation: Bike To School

b) **PROCLAMATION: NATIONAL DAY OF PRAYER**

Ms. Wendler read the Proclamation: National Day of Prayer

c) **PROCLAMATION: LAS PERLITAS DE PUEBLO**

i) **To be read at the Cinco De Mayo Opening Ceremony**

d) **PRESENTATION: FY 2023/24 AUDIT – BEASLEY MITCHELL**

Beasley, Mitchell & Co. staff presented FY2023/24 Audit.

6. **PUBLIC INPUT ON CASES – The public is invited to address the Board as allowed by the chair.**

Ms. Barraza commented

Ms. Lucero commented

7. **ACTION AND CONSIDERATION**

NEW BUSINESS

a) **DISCUSSION: Audit Findings & Responses**

Mayor Hernandez reviewed the Audit Findings & Responses.

Mayor Pro Tem Merrick commented

b) **APPROVAL: Resolution 2025-26 – FY24 Audit Acceptance**

Motion: To approve Resolution 2025-26 – FY2024 Audit Acceptance, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Motion Roll Call Vote: Motion passed (summary: Yes-3)

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Nevarez Yes

c) APPROVAL: Resolution 2025-28 – Inventory Disposal

Mayor Hernandez gave an overview of items being disposed of.

Motion: To approve Resolution 2025-28 – Inventory Disposal, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Motion Roll Call Vote: Motion passed (summary: Yes-3)

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Nevarez Yes

d) APPROVAL: Resolution 2025-29 – Ambulance Donation to MV Hospice

Fire Captain gave a presentation on Resolution 2025-29 – Ambulance Donation to MV Hospice.

Motion: To approve Resolution 2025-29 – Ambulance Donation to MV Hospice, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Trustee Nevarez commented

Motion Roll Call Vote: Motion passed (summary: Yes-3)

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Nevarez Yes

e) APPROVAL: Resolution 2025-30 – Municipal Ordinance Jurisdiction Advisory Committee

Mayor Hernandez gave an overview of the procedures that would be followed.

Motion: To approve Resolution 2025-30 – Municipal Ordinance Jurisdiction Advisory Committee, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Trustee Nevarez commented

Attorney Cabello responded

Motion Roll Call Vote: Motion passed (summary: Yes-3)

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Nevarez Yes

f) APPROVAL: Resolution 2025-31 – Code Update Section 5.05 – Business Registration

Mayor gave an overview of Resolution 2025-31 – Code Update Section 5.05 – Business Registration.

Motion: To approve Resolution 2025-31 – Code Update Section 5.05 – Business Registration, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Motion Roll Call Vote: Motion passed (summary: Yes-3)

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes
Trustee Nevarez Yes

g) APPROVAL: Resolution 2025-32 – Code Update Section 9.10.170 Fireworks
Mayor Hernandez gave an overview of Resolution 2025-32 – Code Update Section 9.10.170 – Fireworks.

Motion: To approve Resolution 2025-32 – Code Update Section 9.10.170 - Fireworks, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Motion Roll Call Vote: Motion passed (summary: Yes-3)
Mayor Pro Tem Merrick Yes
Trustee Cadena Yes
Trustee Nevarez Yes

h) APPROVAL: Resolution 2025-33 – Code Update Section 18.33 Historic Preservation
Mayor Hernandez gave an overview of Resolution 2025-33 – Code Update Section 18.33 – Historic Preservation.

Motion: To approve Resolution 2025-33 – Code Update Section 18.33 – Historic Preservation, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Nevarez.

Motion Roll Call Vote: Motion passed (summary: Yes-3)
Mayor Pro Tem Merrick Yes
Trustee Cadena Yes
Trustee Nevarez Yes

i) APPROVAL: PZHAC SIGN #061993 - Town of Mesilla submitted sign application to install 40-foot steel sign at "Parque de Commemorativo" with the words "MESILLA."
ZONE: Historical Residential (HR)
Mr. Salazar gave an overview of PZHAC Sign #061993 – Town of Mesilla submitted sign application to install 40-foot steel sign at “Parque de Commemorativo” with the words “MESILLA”. ZONE: Historical Residential (HR).

Motion: To approve PZHAC Sign #061993 – Town of Mesilla submitted sign application to install 40-foot steel sign at “Parque de Commemorativo” with the words “MESILLA”. ZONE: Historical Residential (HR), Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Trustee Nevarez commented

Mayor Hernandez commented

Motion Roll Call Vote: Motion passed (summary: Yes-3)
Mayor Pro Tem Merrick Yes
Trustee Cadena Yes
Trustee Nevarez Yes

j) APPROVAL: PZHAC SIGN #061995 With Condition -Town of Mesilla submitted sign application to replace existing sign on the corner of Avenida de Mesilla & Calle de El Paso. Some small design changes will apply. ZONE: Historical Commercial (HC)
Mr. Salazar gave an overview of PZHAC Sign #061995 With Condition – Town of Mesilla submitted sign application to replace existing sign on the corner of Avenida de Mesilla & Calle de El Paso. Some small design changes will apply. ZONE: Historical Commercial (HC).

Motion: To approve PZHAC Sign #061995 With Condition – Town of Mesilla submitted sign application to replace existing sign on the corner of Avenida de Mesilla & Calle de El Paso. Some small design changes

will apply. ZONE: Historical Commercial (HC), Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Mayor Pro Tem Merrick commented

Trustee Nevarez commented

Mayor Hernandez commented

Motion Roll Call Vote: Motion passed (summary: Yes-3)

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Nevarez Yes

Amended Motion: To approve PZHAC Sign #061995 With Conditions– Town of Mesilla submitted sign application to replace existing sign on the corner of Avenida de Mesilla & Calle de El Paso. Some small design changes will apply. ZONE: Historical Commercial (HC), Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.

Amended Motion Roll Call Vote: Motion passed (summary: Yes-3)

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Nevarez Yes

8. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.

Ms. McBurney commented

Mr. Schmitt commented

Ms. Barraza commented

9. CLOSED EXECUTIVE SESSION

- a) Discussion concerning attorney/client privilege matters pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7)

Motion: To enter into Closed Executive Session for discussion concerning attorney/client privilege matters pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H), Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.

Motion passed unanimously

Entered Closed Executive Session at 7:22 p.m.

Motion: To enter into Regular Meeting after discussion concerning attorney/client privilege matters pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H), Moved by Mayor Pro Tem Merrick, Seconded by Trustee Nevarez.

Motion passed unanimously

Entered Regular Meeting 7:39 p.m.

- b) **APPROVAL:** Any actions that may arise as a result of discussions in closed session – Pending Litigation - N/A

10. BOARD OF TRUSTEE COMMITTEE REPORTS & LIASION UPDATES
No Comments

11. BOARD OF TRUSTEE/STAFF COMMENTS

- a) *Ongoing Projects Listing*
b) *Calendar of Events*

Marshal Azcarate gave a department (Marshal) update.

Fire Captain Morris gave a department (Fire) update.

Mr. Astorga gave a department (Public Works) update.

Mr. Salazar gave a department (Com/Economic Development) update.

Ms. Maya gave a department (Finance) update.

Trustee Nevarez commented

Trustee Cadena commented

Mayor Pro Tem Merrick commented

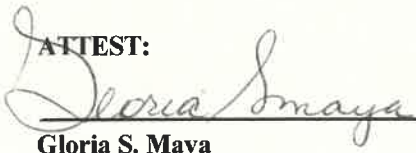
Mayor Hernandez commented

12. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-3).

MEETING ADJOURNED AT 8:07 P.M.

APPROVED THIS 12th DAY OF MAY, 2025.

ATTEST:


Gloria S. Maya
Town Clerk/Treasurer



Russell Hernandez Mayor



****BOT MEETINGS ARE AVAILABLE ON TOWN OF MESILLA'S YOUTUBE PAGE****

