

Town of Mesilla, New Mexico

THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA

REGULAR MEETING AT THE MESILLA TOWN HALL,
2231 AVENIDA DE MESILLA

MONDAY, MARCH 10, 2025 – 6:00 P.M.

MINUTES

TRUSTEES: Russell Hernandez, Mayor
Adrianna Merrick, Mayor Pro Tem
Biviana Cadena, Trustee
Stephanie Johnson-Burick, Trustee
Gerard Nevarez, Trustee

STAFF: Ben Azcarate, Marshal
Gloria S Maya, Town Clerk/Recorder

PUBLIC:	J.O	Mary Lucero
	Eric Walkinshaw	Catharine Walkinshaw
	Lori Miller	Andrea Bryan
	Trina Witter	Marshal Clayshulte
	Patricia Lozano	Gayle L Boggs
	Dave N Lowry	Natalie Clayshulte
	Carolyn Clayshulte	Cristie Ball
	Payton Ball	Les Williamson
	Susan Krueger	Kathy Clayshulte
	John Clayshulte	Nora Barraza
	Sallie Clayshulte	Yolanda Lucero
	Ms. Bausova	Rosemary Alvillar
	Mary Helen Ratje	

1. PLEDGE OF ALLEGIANCE

Mayor Hernandez led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Hernandez, Trustee Johnson-Burick, Mayor Pro Tem Merrick, Trustee Nevarez

3. CHANGES TO THE AGENDA & APPROVAL

Mayor Hernandez requested removing New Business item c.

Motion: To approve agenda as amended, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Motion Roll Call Vote: Motion passed (summary: Yes-4)

Mayor Pro Tem Merrick	Yes
Trustee Cadena	Yes

Trustee Johnson-Burick Yes
Trustee Nevarez Yes

4. **APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
- a) ***BOT MINUTES** – February 24, 2025 Meeting *Approved by consent agenda*
 - b) ***PZHAC – BUSINESS LICENSE #1325** – 2201 Memory Lane, Silver City, NM 88061. Requesting approval for a business license to conduct business in the Town of Mesilla. *Approved by consent agenda*
 - c) ***PZHAC - ZONING PERMIT CASE #061951** – 2714 Calle Cuarta, submitted by Reyna Palacios. Requesting approval to install solar panels on the property. ZONE: Historic Residential (HR) *Approved by consent agenda*
 - d) ***PZHAC – SIGN PERMIT #061958** – 2461 Calle de Principal, submitted by Irma Chavez-May. Requesting a sign permit. ZONE: Historic Commercial (HC) *Approved by consent agenda*
 - e) ***PURCHASE ORDER** – Alamo Auto Supply – Marshal Department Vehicles 24-I2939 \$28,983.00. *Approved by consent agenda*
 - f) ***PURCHASE ORDER** – Alamo Auto Supply – Marshal Department Vehicles 24-I2939 \$46,017.00. *Approved by consent agenda*
 - g) ***PURCHASE REQUISITION** – ESA Construction PYMT#3 – PSB Renovation \$32,657.81. *Approved by consent agenda*

Motion: To approve consent agenda, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Nevarez.

Motion passed unanimously

5. **PUBLIC INPUT ON CASES** – The public is invited to address the Board as allowed by the chair.

Ms. Krueger commented

Mr. J Clayshulte commented

Mr. Lowry commented

Ms. Clayshulte commented

Ms. Lozano commented

Ms. Lucero commented

Ms. Barraza commented

Ms. Lucero commented

Ms. Wittern commented

6. **ACTION AND CONSIDERATION**
NEW BUSINESS

- a) **APPROVAL:** Resolution 2025-20 – A Resolution establishing the standard operating procedure (SOP) for Zoning Permits and Business License approvals as recommended by PZHAC.

Mayor Hernandez gave an overview of Resolution 2025-20.

Motion: To approve Resolution 2025-20 – A Resolution establishing the standard operating procedure (SOP) for Zoning Permits and Business License approvals as recommended by PZHAC. Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Trustee Nevarez commented

Trustee Cadena commented

Mayor Hernandez commented

Mayor Pro Tem Merrick commented

Trustee Johnson-Burick commented

Motion Roll Call Vote: Motion passed (summary: Yes-3; No—1)

Mayor Pro Tem Merrick	Yes
Trustee Cadena	Yes
Trustee Johnson-Burick	No
Trustee Nevarez	Yes

b) APPROVAL: Resolution 2025-21 – A Resolution for Budget Adjustments

Motion: To approve Resolution 2025-21 – A Resolution for Budget Adjustments, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Motion Roll Call Vote: Motion passed (summary: Yes-4)

Mayor Pro Tem Merrick	Yes
Trustee Cadena	Yes
Trustee Johnson-Burick	Yes
Trustee Nevarez	Yes

**c) APPROVAL: Resolution 2025-22 – A Resolution for Sponsorship for Transportation Alternatives Program (TAP) Application & Maintenance – Calle del Norte Multi-use Trail
*Removed from agenda***

d) APPROVAL: Resolution 2025-23 – A Resolution for Transportation (TPF) Application – Paisano Road

Motion: To approve Resolution 2025-23 – A Resolution for Transportation (TPF) Application, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Johnson-Burick.

Motion Roll Call Vote: Motion passed (summary: Yes-4)

Mayor Pro Tem Merrick	Yes
Trustee Cadena	Yes
Trustee Johnson-Burick	Yes
Trustee Nevarez	Yes

7. CLOSED EXECUTIVE SESSION

**a) Discussion concerning pertaining to threatened or pending litigation pursuant to NMSA 1978, Section 10-15-1(H)(7).
- Marshal Department**

Motion: To enter Closed Executive Session for discussion pertaining to threatened or pending litigation pursuant to NMSA 1978, Section 10-15-1(H)(7), Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.

Motion passed unanimously

ENTERED CLOSED EXECUTIVE SESSION AT 6:46 P.M.

Motion: To enter Regular Meeting after discussion pertaining to threatened or pending litigation pursuant to NMSA 1978, Section 10-15-1(H)(7), Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.

Motion passed unanimously

ENTERED REGULAR MEETING AT 7:10 P.M.

- b) APPROVAL:** Any actions that may arise as a result of discussions in closed session
- Marshal Department NO ACTION NEEDED

8. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.

Ms. Lucero commented

9. BOARD OF TRUSTEE/STAFF COMMENTS

- a) *Ongoing Projects Listing***
b) *Calendar of Events*

Marshal Azcarate gave a department (Marshal) update.

Mr. Astorga gave a department (Public Works) update.

Mayor Hernandez gave an update on the Fire Department and Economic & Community Development departments.

Ms. Maya gave a department (Finance) update.

Trustee Nevarez commented

Trustee Johnson-Burick commented

Trustee Cadena commented

Mayor Pro Tem Merrick commented

Mayor Hernandez commented

10. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).


MEETING ADJOURNED AT 7:45 P.M.

APPROVED THIS 24th DAY OF MARCH, 2025.



Russell Hernandez
Mayor

ATTEST:



Gloria S. Maya
Town Clerk/Treasurer



****BOT MEETINGS ARE AVAILABLE ON TOWN OF MESILLA'S YOUTUBE PAGE**

**BOARD OF TRUSTEES
REGULAR MEETING
SIGN UP SHEET
MARCH 10, 2024**

NAME	ADDRESS
J.O.	Cielo Grande
Eric WALKINSON	2134 Calle de Principal
ROSEMARIE WALKINSON	" " " "
MARSHALL CLAYSHULTE	2800 CALLE DEL SUR
PATRICIA LOZANO	2909 Calle del Norte
GAYLE L. BOGGS	2555 CALLE DEL NORTE
DAVE A. LOWRY	2511 CALLE DEL NORTE
Natalie Clayshulte	2796 Valle Grande
Carolyn Clayshulte	2310 Calle Del Norte
Cristie Ball	1563 Snow Rd.
Raytan Ball	1563 Snow Rd.
Lori Miller	Mesilla
Les Williams	Mesilla
TUSAN KROGER	Mesilla
Mary F. Lucero	Mesilla
Trina Wither	Mesilla
Andrew Bryan	Mesilla
Dore	— 11 —
Mary G. Ratje	"
Kathy Clayshulte	Mesilla Pausano Rd.
John Clayshulte	" "
Nora Bailey	Mesilla
SALLIE CLAYSHULTE	"
Yolande Lucero	Mesilla

Current 2025 Requests & Applications

Capital Projects with Legislators (Almost all 2026 projects)

- Marshal Vehicles – \$75,000
- Signage Replacement & Construction - \$25,000
- Roadway Improvements - \$200,000
- Town Plaza Planters - \$45,000
- Senior/Community Center Security & Internet - \$177,000
- Playground Equipment – \$75,000
- Town Hall Renovations/Addition - \$TBD

PFF (Project Feasibility Form) & GA (Grant Applications)

- Electric Charging Stations (GA – NM DOT) - \$1MM
 - Mesilla Town Hall Addition – (GA – CDS: Congressional Directed Spend) - \$1-3MM
 - Town Hall Park Improvements & Equipment – (GA – NM DFA) - \$200k
- *** Shaded is already submitted grant funding applications with the potential of funding

Upcoming Grants to be submitted:

- Historic Inventory Redone – (GA – NM OCA) – Due Next week
- Calle de Colon Repave – (LGRF PFF & GA through MPO & NM DOT) – Due in two weeks
- Paisano Repave – (TPF PFF & GA – MPO & NM DOT) – Due in two weeks
- Calle del Sur Widening: Planning and Design Only – (TPF PFF & GA – MVMPO & NMDOT) – due in two weeks
- Visitor Center Upgrades: Destination Forward – (GA – NM Tourism) – due in 3 weeks
- Clean & Beautiful Application (multi-projects) – (GA – NM Tourism) – due in 3 weeks
- Congressional Directed Spending – due in 3 weeks

Untapped Grant Opportunities (only a few... there are quite a bit more. Some of these we have submitted past funding for, many we have not ever):

- Colonias Fund
- RTP – Recreational Trails Program
- TAP – Transportation Alternative Program
- PPRF – Public Project Revolving Fund
- WPF – Water Project Fund
- CWSRF – Clean Water State Revolving Fund
- Connect NM Fund
- LGPF – Local Government Planning Fund
- PPRF – Public Project Revolving Fund
- USDA Grants – Too Many to List
- Federal Grants – Too Many to List
- Too Many Private Funding Opportunities to List

