



# Town of Mesilla, New Mexico

## THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA REGULAR MEETING AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA

**MONDAY, JUNE 10, ~ 6:00 P.M.~**

### **AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. CHANGES TO THE AGENDA & APPROVAL
4. **APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk \*)
  - a) \***BOT MINUTES** – Minutes of BOT, 05.28.2024
5. **PUBLIC INPUT ON CASES** – The public is invited to address the Board as allowed by the chair.
6. **ACTION AND CONSIDERATION**  
**NEW BUSINESS**
  - a) **APPROVAL:** Beasley, Mitchell & Co. - Audit Services for FY24
  - b) **APPROVAL:** PZHAC Commissioner Recommendations (2 seats, heard separately)
  - c) **APPROVAL:** BOT Temporary Execution of Recommendation Board (PZHAC) decisions while the commission is not fully filled or if there is no quorum present.
  - d) **APPROVAL:** (PZHAC CONSENT) SIGN PERMIT# 061827 - 2355 Calle de Guadalupe, business recently relocated and need to erect business sign.
  - e) **APPROVAL:** (PZHAC CONSENT) PZHAC CASE# 061836 - 2149 Calle de Los Huertos, erect 22'x24' carport. Meet zone design standards and all setbacks. Not attached to the house.
  - f) **APPROVAL:** (PZHAC CONSENT) SIGN PERMIT# 061831 - 2350 Calle de Principal, NM Dept. of Cultural Affairs requesting sign permit for museum entrance. No light and mounted in same place as old structure sign.
  - g) **APPROVAL:** (PZHAC CONSENT) PZHAC CASE# 061837 - 2360 Calle de Principal, requesting approval to remove exterior damaged vigas on structure due to termites and replaster wall.
  - h) **APPROVAL:** (PZHAC CONSENT) SIGN PERMIT# 061838 - 2000 Calle de Parian, requesting approval to put up a 6 sq ft oval hanging sign above door entrance.
  - i) **APPROVAL:** PZHAC CASE #061823 – 2450 Calle de Principal, submitted by Felix Armijo. Requesting approval to build a structure on property for the purpose of operating 2 short-term rental properties. ZONE: Historical Commercial (HC).
  - j) **APPROVAL:** PZHAC CASE #061839 – 2310 Avenida de Mesilla, submitted by Morgan Switzer. Requesting approval to replace ornamental iron fence and replace with 6-foot wall and gate. Also, looking for approval to replace window facing the street with a double door. Building 2 pergola type shade structures in the back. Purpose is to relocate her business, Vintage Wine. ZONE: Historical Commercial (HC).
  - k) **APPROVAL:** PZHAC STR BUSINESS #1229 – 2450 Calle de Principal, submitted by Felix Armijo, requesting approval to operate 2 short-term rentals on a 30'x36' soon to be built structure. ZONE: Historical Residential (HC).

- l) **APPROVAL: PZHAC STR BUSINESS #1230 – 2550 Calle de San Albino, submitted by Robert C May and Irma Chavez-May. Requesting approval to operate a short-term rental. ZONE: Historical Residential (HR).**
- m) **APPROVAL: PZHAC STR BUSINESS #1231 – 2558 Calle de San Albino, submitted by Robert C May and Irma Chavez-May. Requesting approval to operate a short-term rental. ZONE: Historical Residential (HR).**
- n) **APPROVAL: PZHAC STR BUSINESS #1232 – 2653 Snow Rd, submitted by Felix Armijo & Adrianna Merrick, requesting approval to operate a short-term rental on the primary property. ZONE: Rural Farm (RF).**
- o) **APPROVAL: PZHAC BUSINESS LIC #1243 – 2489 Calle de Principal, submitted by Irma Chavez-May. Requesting approval to operate a restaurant/cantina business. ZONE: Historical Commercial. (HC)**

**8. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.**

**9. CLOSED EXECUTIVE SESSION**

- a. **Discussion concerning attorney/client privilege matters pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7)**

- **Sunstate Towers Appeal**

**APPROVAL:** Any actions that may arise as a result of discussions in closed session.

**11. BOARD OF TRUSTEE COMMITTEE REPORTS**

**12. BOARD OF TRUSTEE/STAFF COMMENTS**

*(Written staff reports included in packets)*

**13. ADJOURNMENT**

**NOTICE**

If you need accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda can be found online at [www.mesillanm.gov](http://www.mesillanm.gov).

Posted **06.07.2024** online and at the following locations: Town Hall and Visitor's Center Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Short's Food Mart 2290 Avenida de Mesilla, and the U.S. Post Office 2253 Calle de Parian.



# Town of Mesilla, New Mexico

## THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA REGULAR MEETING AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA

**TUESDAY, MAY 28, ~ 6:00 P.M.~**

### **MINUTES**

**TRUSTEES:** Russell Hernandez, Mayor  
Adrianna Merrick, Mayor Pro Tem  
Biviana Cadena, Trustee (Absent)  
Stephanie Johnson-Burick, Trustee  
Gerard Nevarez, Trustee

**STAFF:** Ben Azcarate, Interim Marshal  
Gloria S Maya, Town Clerk/Recorder

**PUBLIC:** Greg Lester                      Andrea Bryan  
Trina Witter                      Catharine Walkinshaw  
Mary H Ratje                      Bill & Janice Cook  
Trina Witter                      Susan Krueger

#### **1. PLEDGE OF ALLEGIANCE**

Mayor Hernandez led the Pledge of Allegiance.

#### **2. ROLL CALL & DETERMINATION OF A QUORUM**

**Roll Call.**

**Present:** Mayor Hernandez, Mayor Pro Tem Merrick, Trustee Johnson-Burick, Trustee Nevarez

#### **3. CHANGES TO THE AGENDA & APPROVAL**

**Motion:** To approve agenda, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Johnson-Burick.

**Motion passed unanimously.**

#### **4. APPROVAL OF THE CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk \*)

**Motion:** To approve consent agenda, Moved by Trustee Johnson-Burick, Seconded by Mayor Pro Tem Merrick.

**Motion passed unanimously.**

a) **\*BOT MINUTES** – Minutes of BOT, 05.13.2024 *Approved by consent agenda*

b) **\*BOT SPECIAL MEETING MINUTES** – Minutes of BOT Special Meeting, 05.21.2024  
*Approved by consent agenda*

#### **5. PUBLIC INPUT ON CASES** – The public is invited to address the Board as allowed by the chair.

**No Public Input**

1       **6. ACTION AND CONSIDERATION**

2       **NEW BUSINESS**

3       **a) APPROVAL:** New Mexico Department of Tourism 2025 Cooperative Marketing Agreement  
4 Mayor Hernandez reviewed the New Mexico Department of Tourism 2025 Cooperative Marketing Agreement.

5  
6 **Motion: To approve the New Mexico Department of Tourism 2025 Cooperative Marketing Agreement,**  
7 **Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.**

8  
9 **Roll Call Vote: Motion passed (summary: Yes-3)**

10 Mayor Pro Tem Merrick Yes  
11 Trustee Johnson-Burick Yes  
12 Trustee Nevarez Yes

13  
14 **b) APPROVAL:** DSI Town Hall Copy Machine Lease Agreement: July 2025 – June 2029  
15 Mayor Hernandez reviewed the DSI Town Hall Copy Machine Lease Agreement: July 2025-June 2029.

16  
17 **Motion: To approve the DSI Town Hall Copy Machine Lease Agreement: July 2025-June 2029, Moved**  
18 **by Mayor Pro Tem Merrick, Seconded by Trustee Johnson-Burick.**

19  
20 **Roll Call Vote: Motion passed (summary: Yes-3)**

21 Mayor Pro Tem Merrick Yes  
22 Trustee Johnson-Burick Yes  
23 Trustee Nevarez Yes

24  
25 **c) APPROVAL:** Resolution 2024-12 – Special Use Permit/SUP #61805  
26 Mayor Hernandez reviewed Resolution 2024-12 - Special Use Permit/SUP #61805.

27  
28 **Motion: To approve Resolution 2024-12 – Special Use Permit/SUP #61805, Moved by Trustee Nevarez,**  
29 **Seconded by Mayor Pro Tem Merrick.**

30  
31 Trustee Johnson-Burick noted the misspelling of “Barela”.

32  
33 **Roll Call Vote: Motion passed (summary: Yes-3)**

34 Mayor Pro Tem Merrick Yes  
35 Trustee Johnson-Burick Yes  
36 Trustee Nevarez Yes

37  
38 **8. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.**  
39 Ms. Ratje expressed her concerns about the Vacation Rental Ordinance.

40  
41 Ms. Walkinshaw expressed her concerns about the Short-Term Rentals Ordinance. Recommended there be a  
42 meeting to discuss Short-Term Rentals.

43  
44 **9. CLOSED EXECUTIVE SESSION**

45 **Motion: To approve entering Closed Executive Session, Moved by Mayor Pro Tem Merrick, Seconded**  
46 **by Trustee Johnson-Burick.**

47  
48 **Roll Call Vote: Motion passed (summary: Yes-)**

49 Mayor Pro Tem Merrick Yes  
50 Trustee Johnson-Burick Yes  
51 Trustee Nevarez Yes

1 **Entered Closed Executive Session at 6:12 p.m.**

- 2
- 3 **a. Discussion of limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2) –**
- 4 **- Econ & Comm Development Department: Summer Recreation Teachers**
- 5 **- Marshal Department**
- 6 **- Public Works Department**
- 7

8 **Motion: To approve entering Regular Meeting, Moved by Mayor Pro Tem Merrick, Seconded by Trustee**

9 **Johnson-Burick.**

10

11 **Roll Call Vote: Motion passed (summary: Yes-)**

12 Mayor Pro Tem Merrick Yes

13 Trustee Johnson-Burick Yes

14 Trustee Nevarez Yes

15

16 **Entered Regular Meeting at 6:41 p.m.**

17

18 **APPROVAL:** Any actions that may arise as a result of discussions in Closed Executive Session.

19 **Motion: To approve Summer Recreation Lead Supervisor – Clara Lujan, Moved by Trustee Johnson-**

20 **Burick, Seconded by Mayor Pro Tem Merrick.**

21

22 **Roll Call Vote: Motion passed (summary: Yes-3)**

23 Mayor Pro Tem Merrick Yes

24 Trustee Johnson-Burick Yes

25 Trustee Nevarez Yes

26

27 **Motion: To approve Summer Recreation Supervisor – Melissa Padilla, Moved by Trustee Johnson-**

28 **Burick, Seconded by Mayor Pro Tem Merrick.**

29

30 **Roll Call Vote: Motion passed (summary: Yes-3)**

31 Mayor Pro Tem Merrick Yes

32 Trustee Johnson-Burick Yes

33 Trustee Nevarez Yes

34

35 **Motion: To approve Summer Recreation Supervisor – Norma Garcia, Moved by Trustee Johnson-**

36 **Burick, Seconded by Mayor Pro Tem Merrick.**

37

38 **Roll Call Vote: Motion passed (summary: Yes-3)**

39 Mayor Pro Tem Merrick Yes

40 Trustee Johnson-Burick Yes

41 Trustee Nevarez Yes

42

43 **10. BOARD OF TRUSTEE COMMITTEE REPORTS**

44 Trustee Johnson-Burick: MPO Executive Meeting Wednesday, May 29<sup>th</sup>; MPO Meeting Wednesday, June 12<sup>th</sup>

45

46 Mayor Pro Tem Merrick: MPO Executive Meeting Wednesday, May 29<sup>th</sup>; MPO Meeting Wednesday, June 12<sup>th</sup>

47

48 **12. BOARD OF TRUSTEE/STAFF COMMENTS**

49 Interim Marshal Azcarate stated they received Jag Funding in the amount of \$46,284.00 for the Security System.

50 Ms. Sanchez will stay another week to help train Mr. Garcia in Animal Control and Codes. Fire Chief Whited

51 is at Blue Tooth Fire; Ms. Davis-Whited is in charge.

52

53 Mayor Hernandez gave an update on the Planning and Zoning open positions, Public Art, My-Civic. He

54 received notice that Rep. Vasquez and Rep. Heinrich intend to submit for funding so we can move forward on

55 the Board Room addition which if approved will be fully funded.

1  
2  
3 **13. ADJOURNMENT**

4 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-3).**

5  
6 **MEETING ADJOURNED AT 6:57 P.M.**

7  
8 **APPROVED THIS 10th DAY OF MAY, 2024**

9  
10  
11  
12  
13 \_\_\_\_\_  
14 **Russell Hernandez**  
15 **Mayor**

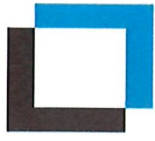
16 **ATTEST:**

17  
18  
19 \_\_\_\_\_  
20 **Gloria S. Maya**  
21 **Town Clerk/Treasurer**  
22  
23



Town of Mesilla  
Request for Quote  
Annual Financial and Compliance Auditing Services





# Beasley, Mitchell & Co.

Certified Public Accountants

April 30, 2024

Mayor Russell Hernandez  
Town of Mesilla  
2231 Avenida de Mesilla  
PO Box 10  
Mesilla, NM 88046

Re: Request for Quote

Dear Mr. Mayor Russell Hernandez,

I am pleased to present our quote to provide audit services for the Town of Mesilla for the fiscal years ending June 30, 2024, in accordance with auditing standards generally accepted in the United States of America.

We take pride in our service and are confident that you will find our services to be of the highest degree of professionalism and quality. I believe that with our experience with governmental entities, schools and districts, and overall knowledge and audit experience, we are an excellent choice for the Town of Mesilla. Beasley, Mitchell & Co., LLP has experience in providing all the services outlined in the request for proposal. With employees in New Mexico, Texas, and Georgia, we are equipped to serve the Town of Mesilla. We understand all the specifications and fully understand the work to be performed. BMC accepts the Conditions Governing the Procurement. This quote will be considered valid for one hundred twenty (120) days after the due date for receipt of proposals or ninety (90) days after the due date for the receipt of a best and final offer, if the Offeror is invited or required to submit one.

We look forward to building such a relationship with you. If you have any questions, please contact me at 915-831-9253 or by email at [garciadp@bmc-cpa.com](mailto:garciadp@bmc-cpa.com). The concurring audit partner on this engagement is Brad Beasley, CPA, CGMA and he may be contacted at 575-528-6700 or by email at [brad@bmc-cpa.com](mailto:brad@bmc-cpa.com). Dahlia Garcia is authorized to make representations for Beasley, Mitchell & Co., LLP and to bind our firm to a contract.

Very truly yours,

  
Dahlia Garcia, CPA  
Partner



## **TEAM QUALIFICATIONS AND EXPERIENCE**

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Competence is derived from a combination of education and experience. All the employees at Beasley, Mitchell & Co., LLP are evaluated and assigned to projects that are within their level of education and experience. As a result, the Town of Mesilla will work with competent, technical employees that will provide quality service. Beasley, Mitchell & Co., LLP currently provides Auditing and Assurance services to over 100 clients. Among these, we have extensive experience in financial statement audits, evaluations of internal control, compliance audits, single audits, agreed upon procedures, and program specific audits for various entertainment entities.

Beasley, Mitchell & Co., LLP believes staff continuity provides better services to our clients. We realize that continued use of new staff on engagements results in additional work and time spent by both the firm and the client, so we strive to limit the turnover in staffing. The firm has experienced low turnover rates in its auditing and accounting practice.

### **OUR SERVICE TEAM FOR THE TOWN**

Audit team assigned to the Town of Mesilla:

- Brad Beasley, CPA, CGMA, Partner
- Dahlia Garcia, CPA, Partner
- Carmen Spivey, Staff Auditor II
- Alex Lerma, CFE, MAcc, Staff Accountant
- Sarah Randall, MSA, Staff Auditor I

**Qualifications found on next page**

"Diversity, Training, Relationships. Auditing is not just a job, it's a resource with Beasley, Mitchell & Co."  
- Daniela Johnson, Village Clerk, Village of Mosquero



## TEAM QUALIFICATIONS AND EXPERIENCE (CONTINUED)

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### **Brad M. Beasley, CPA, CGMA, Partner**



#### **Qualifications**

Brad has been with Beasley, Mitchell & Co. since 2004, and a partner since 2008. At Beasley, Mitchell & Co., Brad manages the Audit and Assurance practice and provides accounting and tax services to a broad range of clients with concentration in Government, not-for-Profit, and commercial and residential construction. He worked in Internal Audit and SEC compliance while working in the gaming industry for Harrah's Entertainment (now Caesars' Entertainment). Brad has serviced many entities including Burrell College of Osteopathic Medicine, Emergence Health Network, Dexter Consolidated Schools and many more. He serves on the AICPA Assurance Services Executive Committee and is on the Audit Committee of New Mexico State University. Brad has well over 120 hours of CPE in the last 3 years, which includes 36 hours of yellow book CPE.

### **Dahlia Garcia, CPA, Partner**



#### **Qualifications**

Dahlia serves as a partner in the assurance and audit department, having joined Beasley, Mitchell & Co., LLP in 2015 after working for four years at an accounting firm in El Paso. She has not-for-profit and governmental experience, and receives extensive yellow book training on a regular basis. Dahlia has provided external audit, risk assessment, and control assurance to many not for profit organizations. Dahlia has been auditing not for profit organizations since 2011 and manages a large book of business. Dahlia has serviced many entities including Texas Panhandle Center, Workforce Solutions Borderplex, Emergence Health Network, the Borderplex Bi-National Economic Alliance, Project Bravo, Santa Fe Civic Housing Authority, Central Plains Center and many more. Dahlia has well over 120 hours of CPE in the last 3 years, which includes over 60 hours of yellow book CPE.

### **Carmen Spivey, Staff Auditor II**



#### **Qualifications**

Carmen serves as a Staff Auditor in the assurance and audit department, having joined Beasley, Mitchell & Co., LLP as an intern in early 2021 and promoted to Staff in mid 2021. Carmen recently obtained her bachelor's degree in Accountancy and is currently working towards her Masters. She is also in the process of obtaining her CPA license. She receives yellow book training on a regular basis. Carmen has serviced Town of Mesilla, Center of Excellence, Dexter Consolidated Schools, Carrizozo Municipal Schools, and Northern Apache County Special Health Care District and several other small entities.

## TEAM QUALIFICATIONS AND EXPERIENCE (CONTINUED)

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### Alex Lerma, CFE, MAcc, Staff Accountant



#### Qualifications

Alex joined Beasley, Mitchell & Co. as a Staff Accountant in March 2023 and currently assists in performing financial statement compilations and reviews. He earned his Bachelors and Masters Degrees in Accountancy from New Mexico State University. Prior to coming to work for Beasley, Mitchell & Co., Alex worked for the Office of the State Auditor in Austin, Texas. Before joining as a full-time employee, he worked for Beasley, Mitchell & Co. as an intern from January 2019 to November 2020. He has not-for-profit and governmental experience, and had recently received hours of continuing professional education. Alex has serviced several governmental entities including Vaughn Municipal Schools and Estancia Municipal Schools.

### Sarah Randall, MSA, Staff Auditor I



#### Qualifications

Sarah works as a staff accountant in the audit department after joining Beasley, Mitchell and Co., LLP in September 2022. She graduated from Texas Tech University with her Master of Science in Accounting in May 2022. She is currently studying for the Certified Public Accountant exam and has already passed three sections. Sarah has serviced City of Portales, City of Jal, Pinal Gila Community Child Services, and many more.

## PROPOSED FEES

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### SERVICES OFFERED AND RELATED FEES

<b>Annual Fees 2024</b>		
	Hours	Cost
Financial Statement Audit and Compliance	80	\$12,800
Financial Statement Preparation	35	5,600
Sub-total	115	18,400
Tax		1,530
<b>Total</b>	<b>115</b>	<b>\$19,930</b>

These fees are fixed, if the professional effort required differs from our estimate because of our mismanagement of the resources, the Organization is not at risk. We do not bill in excess of our quoted fees. From time to time, you may have a question or issue that you would like to discuss immediately. We are always available via phone or email. We are prompt in responding to your needs and are able to respond quickly to both routine requests and requests for special services. We anticipate a customary level of incidental questions and research, which is provided at no additional charge. For special projects, in a manner similar to our proposal for the audit, we can provide fixed price bid(s) for each project as requested.



# BOARD ACTION FORM

## AGENDA DATE

**PZHAC:** 5/20/2024

**BOT:**

**ITEM:** **PZHAC STR BUSINESS #1229** – 2450 Calle de Principal, submitted by Felix Armijo. Requesting a business license to operate 2 short term rentals on property. ZONE: Historical Commercial (HC).

### BACKGROUND AND ANALYSIS:

Mr. Armijo currently has a restaurant on the proposed corner lot, Café Don Felix. He is requesting approval to operate short term rentals. The STR will be under one roof and divided into two units.

### IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

### ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

### DEPARTMENT COMMENTS:

- STR allowed in HR zone.
- No code regulation to determine single or dual STR registration(s) necessary if on same property address.
- Recommend approval

### SUPPORTING INFORMATION:

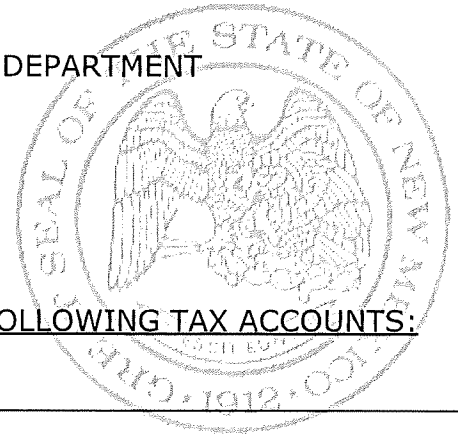
- Application
- Proof of Ownership
- Identification
- Site Map
- Floor Plan

FELIX M. ARMIJO  
2004 W UNION AVE  
LAS CRUCES, NM 88005-4309

June 7, 2024  
SSN: \*\*\*-\*\*-8628  
Letter ID: L1698783600

THIS CERTIFICATE IS NOT TRANSFERABLE  
STATE OF NEW MEXICO TAXATION AND REVENUE DEPARTMENT  
**REGISTRATION CERTIFICATE**

Legal Name: FELIX M ARMIJO  
Entity Type: Individual

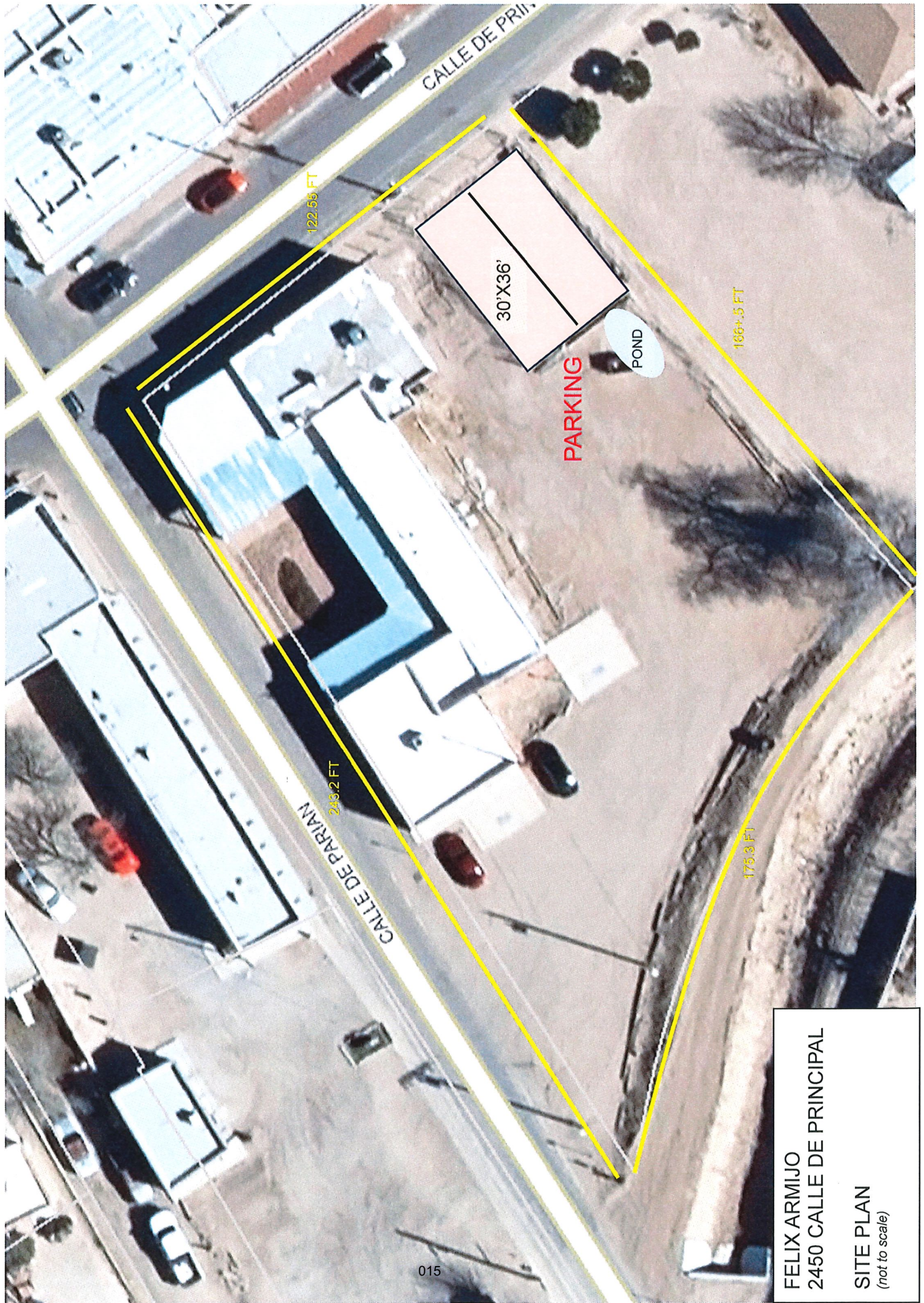


THE ABOVE REFERENCED TAXPAYER IS REGISTERED FOR THE FOLLOWING TAX ACCOUNTS:

Business Tax ID	Doing Business As Name			
03-16372004				
03-16372004				
Program Name	Tax ID	Start Date	End Date	Filing Status
Gross Receipts	03-16372004-GRT	30-Jun-2023		Semiannual
Gross Receipts	03-16372004-GRT	01-Jan-2025		Quarterly
Business Tax ID	Location Addresses Under GRT Account			
03-16372004-GRT	2653 SNOW RD LAS CRUCES NM 88005-4433			
03-16372004-GRT	2450 CALLE PRINCIPAL MESILLA NM 88005			



# SITE PLAN



FELIX ARMIJO  
2450 CALLE DE PRINCIPAL  
SITE PLAN  
(not to scale)



# Town of Mesilla, New Mexico

Phone (575) 524-3262

P.O. Box 10

2231 Avenida de Mesilla, Mesilla, NM 88046



## 2024 BUSINESS REGISTRATION APPLICATION

(PLEASE PRINT)

DATE: 06/7/24

CASE NO: 1229

NEW \$ X RENEWAL \$        LATE FEE \$        PARKING \$        TOTAL \$ 35  
\$35 \$35 \$10 (IF APPLICABLE)

### APPLICANT'S INFORMATION

APPLICANT NAME FELIX M ARMIJO	MAILING ADDRESS 2004 W UNION AVE LAS CRUCES NM 88005	
DRIVER LIC #	PHONE# 575-640-6713	EMAIL

### BUSINESS INFORMATION

BUSINESS NAME TO BE DETERMINED	PHYSICAL ADDRESS 2450 CALLE DE PRINCIPAL MESILLA NM 88046	
PHONE # 575-640-6713	MAILING ADDRESS SAME	
TAX ID #	# OF EMPLOYEES 1	EMAIL ADDRESS
OWNER/LANDLORD FELIX M ARMIJO	MAILING ADDRESS 2004 W UNION AVE LAS CRUCES NM 88046	PHONE # 575-640-6713

### EMERGENCY CONTACT INFORMATION

NAME	ADDRESS	TELEPHONE #
FELIX M ARMIJO	2004 W UNION AVE, LAS CRUCES, NM 88005	575-640-6713
ALARM COMPANY (IF APPLICABLE)		TELEPHONE #

### BUSINESS TYPE

(CHECK ALL THAT APPLY)

\_\_\_ FOOD      \_\_\_ RETAIL      \_\_\_ ENTERTAINMENT      \_\_\_ BAR/LOUNGE  
\_\_\_ SERVICE      \_\_\_ HOME OCCUPATION      \_\_\_ CONSTRUCTION      OTHER STR

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

SIGNATURE OF APPLICANT/TITLE

DATE

SIGNATURE OF BUILDING OWNER/LANDLORD

DATE

## FIRE DEPARTMENT INSPECTION VERIFICATION

Fire Inspection Date\_\_\_\_\_

Approved\_\_\_\_\_ Denied\_\_\_\_\_

Fire Department Representative Name (Print):\_\_\_\_\_

Signature:\_\_\_\_\_

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### REMINDER

1. A separate business registration application is necessary to submit for each business location.
2. Business license valid from March 16<sup>th</sup> to March 15<sup>th</sup> of next year. (if you register your business before March 16<sup>th</sup>, you will need to renew again by March 15<sup>th</sup>)
3. Renewal application submitted after March 15<sup>th</sup>, will include a \$10 annual late fee.
4. All fees, roll over to the following year until paid in full.
5. Parking MUST be paid along with your renewal fee if applicable. If you are unsure if you need to pay for parking, please call and ask.
6. Any business delinquent passed 30 days after due date, could be subject to additional fines up to including license termination. Business would need to reapply as a new business if license is revoked.
7. Application MUST be filled out completely and submitted along with;
  - Copy of driver's license
  - Copy of current tax ID # registration
  - All fees paid (to include any delinquent charges)

For business regulations, see: <https://www.codepublishing.com/NM/Mesilla/>

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### OFFICIAL USE ONLY

RECEIPT #	PAYMENT DATE
CASE #	ZONING
PZHAC APPROVAL DATE	BUSINESS TYPE
SIGN PERMIT CASE #	RENEWAL DATE



# BOARD ACTION FORM

## AGENDA DATE

**PZHAC:** 5/20/2024

**BOT:**

**ITEM: STR BUSINESS #1230** – 2550 Calle de San Albino, submitted by Robert C May and Irma Chavez-May. Requesting approval to operate a short-term rental (STR).

**ZONE:** Historical Residential (HR).

### BACKGROUND AND ANALYSIS:

Robert C May and Irma Chavez-May have recently purchased the property with a duplex on it. The proposed STR is one of two that are being requested for approval.

The request is contingent to the zoning permit request is approved and ALL repairs/renovations be adhered to set by Planning and Zoning Historical Appropriateness Commission. Mrs. Chavez has contracted Pat Taylor to assist in such renovations.

This structure shares a common wall with neighboring property. The building is one of three residences recorded in our Historic Registry #86. All 3 residences #84, #85 & #86 antedates back to 1894 when Rafael Barela deeded it to Luis Quintero. (see registry book).

### IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

### ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

### DEPARTMENT COMMENTS:

- STRs have been approved in HR zone.
- No ordinance in place to deny request based on sharing common wall.
- One of two STRs being requested on same property with 2 different addresses.
- Applicant willing to fulfill all requirements set by Mesilla PZHAC to gain approval.
- Request approval if all renovation conditions are met.

### SUPPORTING INFORMATION:

- STR Application
- Pictures
- Floor Plan
- Property Plat
- Proof of Ownership
- Identification
- Town of Mesilla Historic Preservation Registry history





Date: 4-10-24

2231 Avenida de Mesilla

P.O. Box 10

Mesilla, NM 88046

Phone: (575) 524-3262 Fax: (575) 541-6327

Reg. No.: 1230

## **SHORT TERM RENTAL (STR) REGISTRATION**

**Note:** Any changes to property owner information; additions or alterations to rental units; changes in number or type of rental units; parking; or any other changes to information listed on this form will require a change to the information on file with the Town.

New X Renewal \_\_\_\_\_

**PLEASE PRINT**

### **RENTAL INFORMATION**

Name of Rental: (haven't started yet, so don't have a name)

Street Address of Unit: 2550 Calle De San Albino

Zone: \_\_\_\_\_ DAC Parcel #: 04- DAC Parcel #: 4-006-137-279-485 / R0400361

Square Footage of Rental Unit: 1000 No. of Bedrooms: 1 No. of Bathrooms: 1

Number of Off-street Parking Spaces: 4

**Current New Mexico Revenue Division ID #:** 03-527549-0019

(The location code for reporting earnings received in the Town of Mesilla is 07-303.)

All Short-Term-Rentals in Mesilla are also subject to Mesilla Lodger's Tax payable monthly directly to the Town.

### **PROPERTY OWNER INFORMATION**

Name of Owner/Applicant: Robert C. May and Irma Chavez-May

Mailing Address: 4038 Chavez Rd.

City: Las Cruces State: NM Zip Code: 88007

E-Mail Address: Irma@IrmaChavezMay.com

Phone #1: 575-635-1113 Phone #2: \_\_\_\_\_

Emergency Phone #: 575-520-2709

Property Owner's Physical Address:

Street same as above

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### **PROPERTY MANAGEMENT/AUTHORIZED RENTAL AGENT**

Authorized Rental Agent: \_\_\_\_\_

Contact/Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

**(Please complete other side.)**

**EMERGENCY CONTACT INFORMATION**

Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: 575-635-1113

Name	Address	Telephone #
1. <u>Nathaniel May</u>	<u>4545 Mesa Monte, Las Cruces</u>	<u>575-339-3377</u>
2. <u>Amanda Davies</u>	<u>3068 Las Placitas, Las Cruces</u>	<u>575-680-0839</u>
3. <u>Helen Torres</u>	<u>4070 Cherry Cider Lane ,LasCruces</u>	<u>575-523-9125</u>

Do you have an alarm system? Yes ☐ No ☒

What Type? \_\_\_\_\_

Which Company, if any, Responds to Alarms? \_\_\_\_\_

**Compliance with Fire Codes and Occupancy Requirements: All residential short-term rentals are subject to the applicable fire codes, and occupancy must be reviewed and approved for compliance with the Codes by the Town Fire Chief. An on-site inspection may be required.**

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

_____ Signature of Rental Owner	<u>4-10-24</u> Date
<u>Irma Chavez-May</u> Name (Printed)	

~~Office Use~~

**FOR NEW OR MODIFIED RENTALS**

**PERMISSION ISSUED/DENIED BY:** \_\_\_\_\_ **ISSUE DATE:** \_\_\_\_\_

**NOTES/ISSUES:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONDITIONS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reg. Number: \_\_\_\_\_

Zone: \_\_\_\_\_

Renewal Date: \_\_\_\_\_

Date of Payment: \_\_\_\_\_



# SHORT-TERM RENTAL

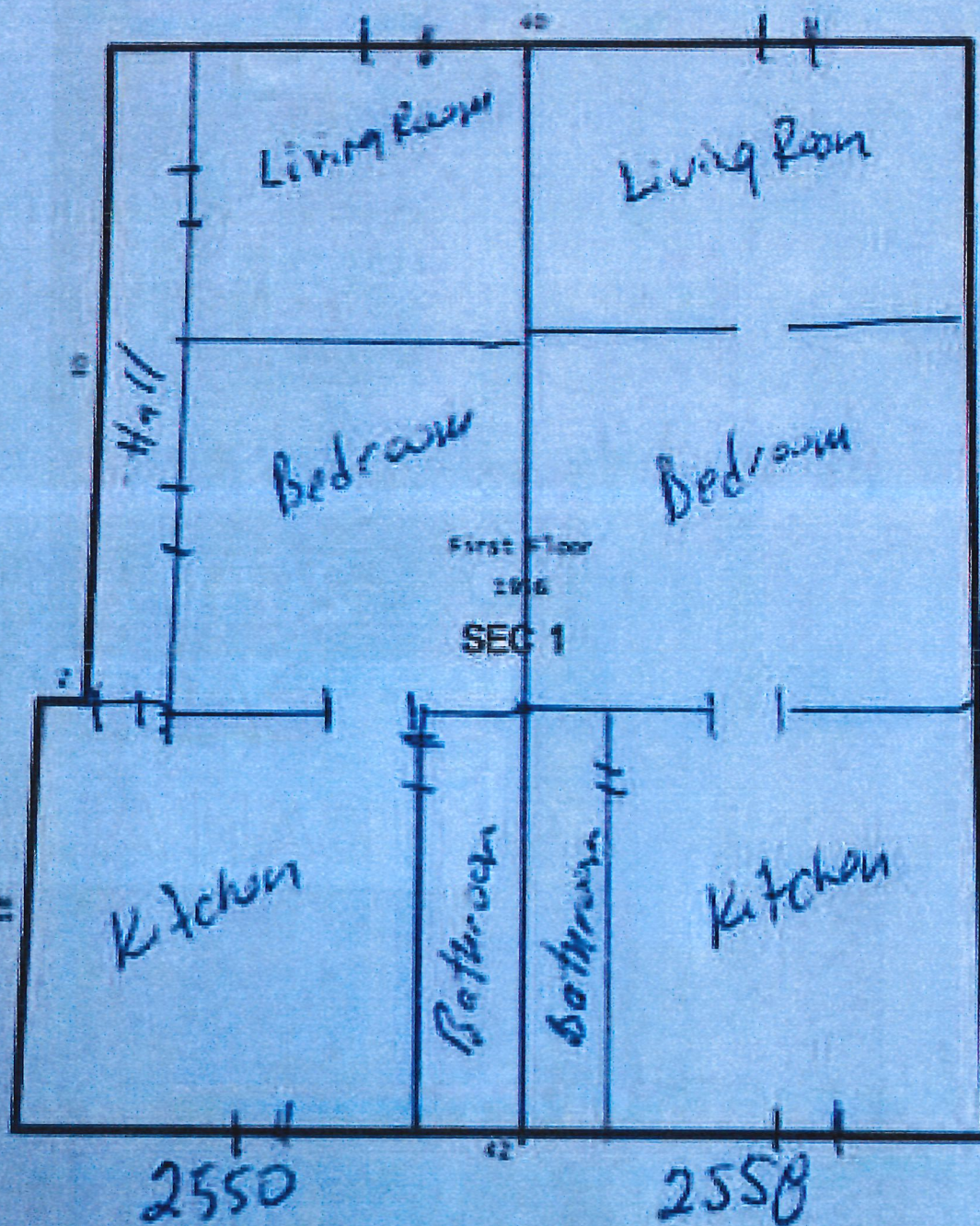


2550 & 2558  
CALLE DE  
SAN ALBINO

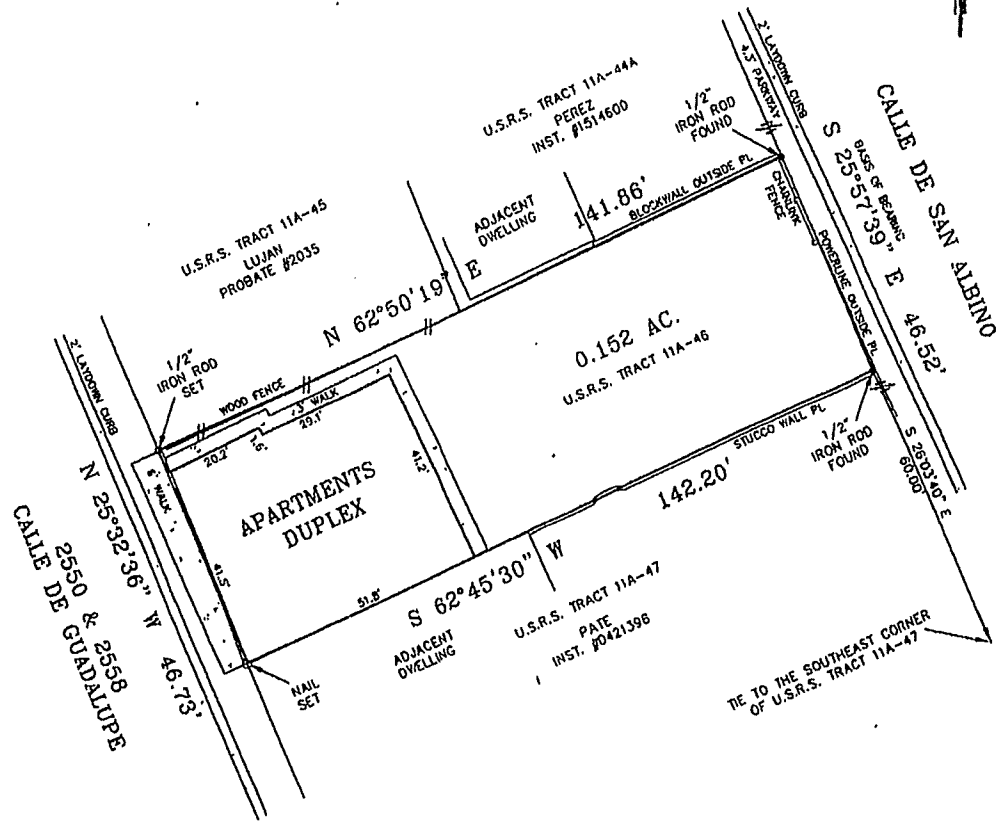




Calle De Guadalupe



Calle De San Alvaro



NOTES:  
FLOOD ZONE "X", AREAS DETERMINED TO BE OUTSIDE  
500-YEAR FLOOD PLAIN, IN MAP NO. 35013C1093G,  
EFFECTIVE JULY 6, 2016.

INFORMATION IN THE PREPARATION OF THIS PLAT DERIVES FROM  
INSTRUMENT #1614931, FILED JULY 5, 2016, DORA ANA COUNTY RECORDS.  
ALL CORNERS SET ARE 1/2" IRON RODS WITH 1" PLASTIC CAPS STAMPED 18078  
ALL IRON RODS OR MONUMENT FOUND, TAGGED, STAMPED 18078.

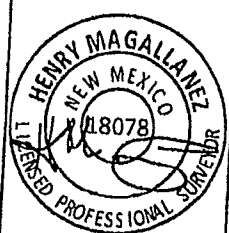
TER PP

**LEGEND**

- ⊙ = NAIL SET
- = 1/2" IRON ROD SET
- = 1/2" IRON ROD FOUND

**SCALE: 1"=30'**

"INDEXING INFORMATION FOR COUNTY CLERK"  
PARCEL ID. #1614951  
PROPERTY OWNER: FRIETZE  
PROPERTY LOCATION: TOWN OF MESILLA



PLAT OF SURVEY  
SHOWING THE LOCATION OF IMPROVEMENTS  
ON A 0.152 ACRE TRACT  
IN SECTION 25, T.23S., R.1E.,  
N.M.P.M. OF THE U.S.R.S. SURVEYS  
BEING U.S.R.S. TRACT 11A-46  
TOWN OF MESILLA  
DORA ANA COUNTY  
NEW MEXICO

THIS IS TO CERTIFY THAT I AM A NEW MEXICO REGISTERED LAND SURVEYOR,  
THAT THIS PLAT WAS PREPARED FROM FIELD NOTES OF AN ACTUAL SURVEY  
MADE BY ME OR UNDER MY DIRECTION AND THAT IT IS TRUE AND CORRECT  
MEETING THE MINIMUM REQUIREMENTS OF THE STANDARDS FOR LAND SURVEYS  
IN NEW MEXICO AS ADOPTED BY THE NEW MEXICO STATE BOARD OF REGISTRATION  
FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS TO THE BEST OF MY  
KNOWLEDGE AND BELIEF.

Henry Magallanes 18078  
HENRY MAGALLANES N.M.P.S. #18078

**MOY SURVEYING INC.**  
414 N. DOWNTOWN HALL,  
LAS CRUCES, NEW MEXICO  
88101  
PHONE: (575) 525-9683  
FAX: (575) 524-3238

JOB NO. 16-0394  
DRAWN BY JUAN B. GARCIA  
FIELD BY KENNY/VICTOR  
DATE 9/27/16 SCALE: 1"=30'



American Land Title Association

ALTA Settlement Statement – Buyer

Adopted 05-01-2015

File No.: 2864861-DA07

Dona Ana Title Company, Inc.

Printed: 04/05/2024, 1:50 PM

Officer/Escrow Officer: Giovanni Padilla/JRP

141 Roadrunner Pkwy, Suite 139 • Las Cruces, NM 88011

Settlement Location:

Phone: (575)532-2390 Fax: (866)377-6581

141 Roadrunner Pkwy, Suite 139, Las

Final Settlement Statement

Cruces, NM 88011



Property Address: 2550 and 2558 Calle De San Albino, Mesilla, NM 88046

Buyer: Irma J. Chavez May, Robert C. May

Seller: Priscilla Perez; Estate of Richard Perez aka Ricardo Perez

Lender:

Settlement Date: 04/11/2024

Disbursement Date: 04/11/2024


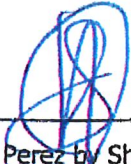
Description	Buyer	
	Debit	Credit
<b>Financial</b>		
Sale Price	270,000.00	
Deposit: Receipt No. 550120877 on 04/01/2024 by Irma J. Chavez May / Robert C. May		1,000.00
<b>Prorations/Adjustments</b>		
County Taxes 01/01/24 to 04/11/24 @\$1,426.76/yr		394.80
Seller credit per Addendum 1		10,000.00
<b>Title Charges &amp; Escrow / Settlement Charges</b>		
[8600 NM] NM - 86 Policy Authentication to Dona Ana Title Company, Inc.	0.00	
Closing Fee \$335.00 Sales Tax: \$27.00 to Dona Ana Title Company, Inc.	181.00	
e-Recording Fee to Dona Ana Title Company, Inc.	2.25	
<b>Government Recording and Transfer Charges</b>		
Record Deed to Dona Ana County Clerk	25.00	
<b>Subtotals</b>	270,208.25	11,394.80
Due From Buyer		258,813.45
<b>Totals</b>	270,208.25	270,208.25

**Acknowledgement**



We/I have carefully reviewed the ALTA Settlement Statement and find it to be a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction and further certify that I have received a copy of the ALTA Settlement Statement. We/I authorize Dona Ana Title Company, Inc. to cause the funds to be disbursed in accordance with this statement.

See Attached Signatures

**Seller(s):**

  
  
\_\_\_\_\_  
Priscilla Perez by Shane A. English, Special Master

\_\_\_\_\_  
Estate of Richard Perez aka Ricardo Perez

  
  
\_\_\_\_\_  
Shane A. English, Special Master



\_\_\_\_\_  
Escrow Officer: Giovanni Padilla



(1 of 2)

Parcel: PEREZ PRISCILLA

ACCOUNT NUMBER: R0400361

OWNER NAME: PEREZ PRISCILLA

MAILING ADDRESS: 2542 VISTA DE DIOS

CITY: LAS CRUCES

STATE: NM

ZIP: 88005

SUBDIVISION NAME:

SITE ADDRESS: 2550 CALLE DE SAN ALBINO

ACREAGE: 0.15

SQUARE FOOTAGE: 6,534.00

TOTAL VALUATION (LAND &

BUILDING): 175,000

[ASSESSOR PARCEL INFORMATION DETAIL](#)

[LINK](#)

Zoom to

\*\*\*







- 79 This structure is the middle portion of the above mentioned block of contiguous adobe residences. Arbauce Frietze, a famous mid-wife, lived here for a long time. It has a flat roof with a stepped parapet, aluminum frame windows, and fronts the street line as do the adjacent residences to the north and south. est. 1870. (S)
- 80 The northern portion of the above mentioned block of contiguous stuccoed adobe residences, this residence has a flat roof with a parapet over one section and a roof overhang over the other section. This building fronts the street line as do the adjacent residences to the south. est. 1870. (S)
- 81 A residence of exposed concrete block with metal casement windows, this is a fairly recent addition to the block. It does, however, blend in with the scale of the adjacent building to the north, having been constructed on the same horizontal plane. est. 1950. (N)
- 82 This house is adjacent to and to the north of the above mentioned building. It is a stuccoed adobe building with deeply recessed wood frame windows and has a flat roof with a wide overhang. est. 1890. (C)
- 83 Colonel Albert Fountain's family once lived in this house. Jack, one of their sons, was born here in the 1870's. It is a stuccoed adobe building which fronts the street. It has recessed wood frame windows and a double gable asphalt shingled roof covering the ell floor plan. est. 1870. (S)
- 84 The southern portion of a contiguous block of adobe residences, this house is stuccoed, has a flat roof with an overhang, wood frame windows and fronts the street as do the adjacent buildings to the north. est. 1860. (S)
- 85 A condemnation procedure was overrun by Joe Medina and the town of Mesilla, thus saving this residence from demolition only a few years ago. Medina, who had been raised in this house, remodeled it into two apartments. Historically, this was a residence with a zaguan leading into a central patio. The building antedates 1894 when Rafaela Barela deeded it to Luis Quintero. It was most likely built in the 1860's. This residence has a flat roof with parapet, tin canales, wood and aluminum frame windows and fronts the street as do the adjacent homes to the north and south. (S)





- 86 The northern portion of the contiguous block of adobe residences that are described above, this building has a flat roof with parapet, wood frame windows, and fronts the street as do the adjacent residences to the north. It is stuccoed in some places and shows exposed adobe brick in others. A concrete block addition is in the rear. est. 1860. (S)
- 87 Currently a restaurant, this stuccoed adobe structure has a flat roof with a brick coping on the parapet, aluminum sash windows, and viga ends slightly protruding. On the southwest corner is a buttress and a squared passageway framed by vigas. It appears that the building has gone through considerable renovation in the recent past. est. 1900 (C)
- 88 This large Territorial style building now houses numerous apartments. Occupying a large portion of one block, the stuccoed adobe building fronts the streets on the west, south (running with the block), and the east. The main entrance faces the west with a zaguan leading into an inner courtyard. All windows are wood frame, many having pedimented lintels. The roof is flat with tin canales just below the parapet level. Most likely dating from the 1850's, this was once the residence of Colonel Albert Fountain, a prominent lawyer in the Territory, who came to Mesilla with the California Column in the 1860's. The building belonged to Vicente Guerra until recently when it was acquired by the Frietze family. (S)
- 89 According to the present manager, Arthur Fountain, this building has been a theatre since 1905. Prior to the theatre's construction, this site was occupied by a different building, owned by Joshua Sledd, who rented out to the Confederates for their government headquarters. In April of 1861, the Confederate flag was raised on this spot. The present theatre was started by Albert Fountain, son of the famous Colonel Fountain, and has been in the Fountain family to this day. Murals that depict valley scenes were painted by Albert Fountain in 1914 and still grace the interior walls. Through the years skits, orchestras, tertulias, plays, silent and then audio movies have occupied the stage. Today the structure is a movie house showing foreign films and classics. It is run by the great grandson of the man who had it constructed. The building is a stuccoed adobe with a mission parapet. Two sets of twin leaf wood doors are under the deep portico. The building fronts the street, as do the adjacent buildings to the north and south. (S)
- 90 Built by Abraham Gamboa in the 1940's, this commercial building resembles the brick pilaster style. It has wood frame windows and an exposed brick facade. This building fronts the street and faces the plaza. (N)





# BOARD ACTION FORM

## AGENDA DATE

**PZHAC:** 5/20/2024

**BOT:**

**ITEM: STR BUSINESS #1231** – 2558 Calle de San Albino, submitted by Robert C May and Irma Chavez-May. Requesting approval to operate a short-term rental (STR).  
ZONE: Historical Residential (HR).

### BACKGROUND AND ANALYSIS:

Robert C May and Irma Chavez-May have recently purchased the property with a duplex on it. The proposed STR is one of two that are being requested for approval.

The request is contingent to the zoning permit request is approved and ALL repairs/renovations be adhered to set by Planning and Zoning Historical Appropriateness Commission. Mrs. Chavez has contracted Pat Taylor to assist in such renovations.

This structure shares a common wall with neighboring property. The building is one of three residences recorded in our Historic Registry #86. All 3 residences #84, #85 & #86 antedates back to 1894 when Rafael Barela deeded it to Luis Quintero. (see registry book).

### IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

### ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

### DEPARTMENT COMMENTS:

- STRs have been approved in HR zone.
- No ordinance in place to deny request based on sharing common wall.
- One of two STRs being requested on same property with 2 different addresses.
- Applicant willing to fulfill all requirements set by Mesilla PZHAC to gain approval.
- Request approval if all renovation conditions are met.

### SUPPORTING INFORMATION:

- STR Application
- Pictures
- Floor Plan
- Property Plat
- Proof of Ownership
- Identification
- Town of Mesilla Historic Preservation Registry history





Date: 4-10-24

2231 Avenida de Mesilla

P.O. Box 10

Mesilla, NM 88046

Phone: (575) 524-3262 Fax: (575) 541-6327

Reg. No.: 1231

## **SHORT TERM RENTAL (STR) REGISTRATION**

**Note: Any changes to property owner information; additions or alterations to rental units; changes in number or type of rental units; parking; or any other changes to information listed on this form will require a change to the information on file with the Town.**

New ☒ Renewal ☐

### **PLEASE PRINT**

#### **RENTAL INFORMATION**

Name of Rental: (haven't started yet, so don't have a name)

Street Address of Unit: 2558 Calle De San Albino

Zone: \_\_\_\_\_ DAC Parcel #: 04- DAC Parcel #: 4-006-137-279-485

Square Footage of Rental Unit: 968 No. of Bedrooms: 1 No. of Bathrooms: 1

Number of Off-street Parking Spaces: 4

**Current New Mexico Revenue Division ID #:** 93-527549-0039

**(The location code for reporting earnings received in the Town of Mesilla is 07-303.)**

**All Short-Term-Rentals in Mesilla are also subject to Mesilla Lodger's Tax payable monthly directly to the Town.**

#### **PROPERTY OWNER INFORMATION**

Name of Owner/Applicant: Robert C. May and Irma Chavez-May

Mailing Address: 4038 Chavez Rd.

City: Las Cruces State: NM Zip Code: 88007

E-Mail Address: Irma@IrmaChavezMay.com

Phone #1: 575-635-1113 Phone #2: \_\_\_\_\_

Emergency Phone #: 575-520-2709

Property Owner's Physical Address:

Street same as above

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

#### **PROPERTY MANAGEMENT/AUTHORIZED RENTAL AGENT**

Authorized Rental Agent: \_\_\_\_\_

Contact/Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

**(Please complete other side.)**

**EMERGENCY CONTACT INFORMATION****Responsible party to be called in case of emergency. Enter name in order of contact (please print):**24 HOUR EMERGENCY PHONE #: 575-635-1113

Name	Address	Telephone #
1. Nathaniel May	4545 Mesa Monte, Las Cruces	575-339-3377
2. Amanda Davies	3068 Las Placitas, Las Cruces	575-680-0839
3. Helen Torres	4070 Cherry Cider Lane ,LasCruces	575-523-9125

Do you have an alarm system? Yes \_\_\_\_\_ No X

What Type? \_\_\_\_\_

Which Company, if any, Responds to Alarms? \_\_\_\_\_

**Compliance with Fire Codes and Occupancy Requirements: All residential short-term rentals are subject to the applicable fire codes, and occupancy must be reviewed and approved for compliance with the Codes by the Town Fire Chief. An on-site inspection may be required.**

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

_____ Signature of Rental Owner	<u>4-10-24</u> Date
------------------------------------	------------------------

Irma Chavez-May  
Name (Printed)

**Office Use**  
**FOR NEW OR MODIFIED RENTALS**

**PERMISSION ISSUED/DENIED BY:** \_\_\_\_\_ **ISSUE DATE:** \_\_\_\_\_**NOTES/ISSUES:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONDITIONS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reg. Number: \_\_\_\_\_

Zone: \_\_\_\_\_

Renewal Date: \_\_\_\_\_

Date of Payment: \_\_\_\_\_



# SHORT-TERM RENTAL

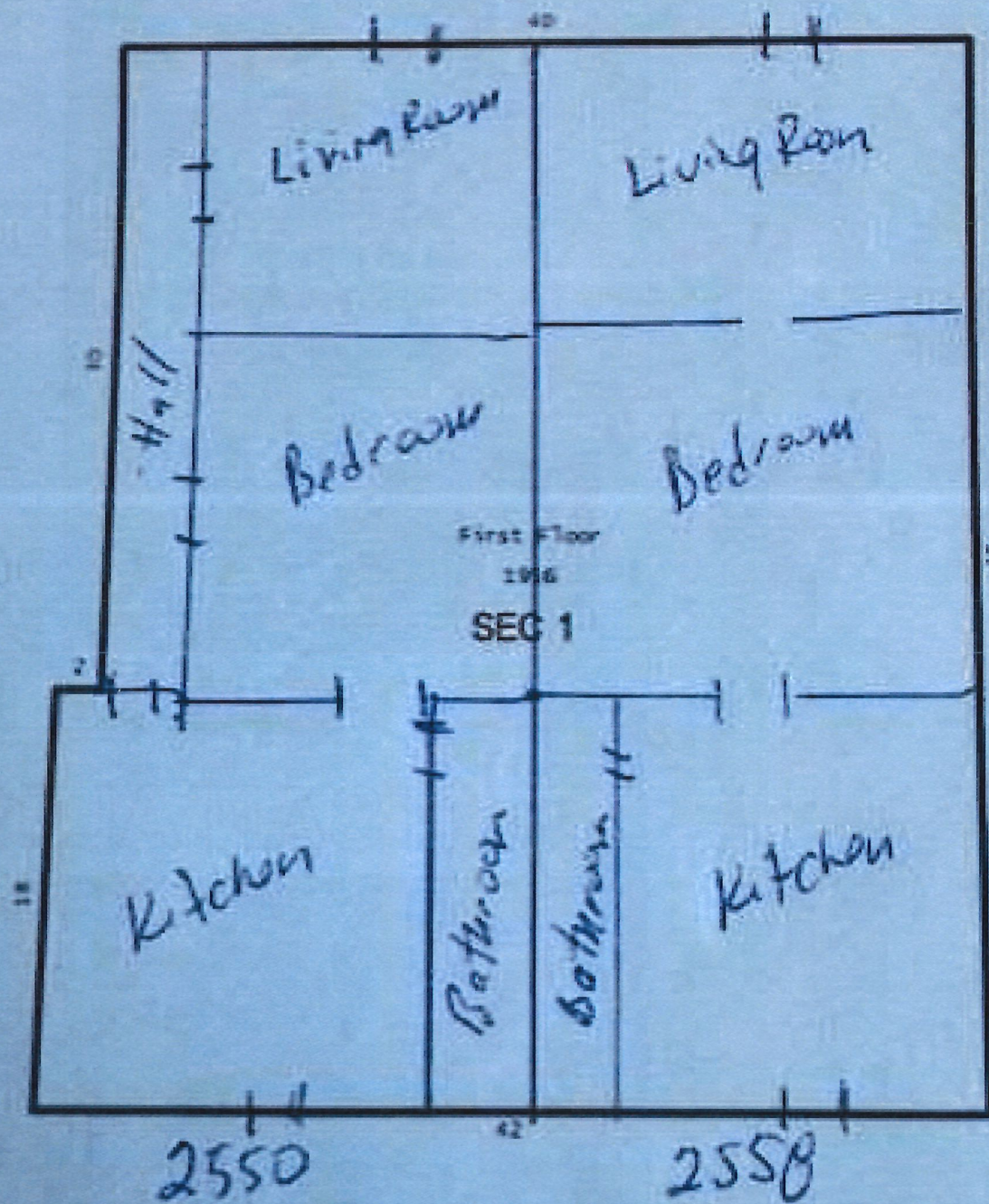


2550 & 2558  
CALLE DE  
SAN ALBINO





Calle De Guadalupe



Calle De San Alvaro

American Land Title Association

ALTA Settlement Statement – Buyer

Adopted 05-01-2015

File No.: 2864861-DA07

Dona Ana Title Company, Inc.

Printed: 04/05/2024, 1:50 PM

Officer/Escrow Officer: Giovanni Padilla/JRP

141 Roadrunner Pkwy, Suite 139 • Las Cruces, NM 88011

Settlement Location:

Phone: (575)532-2390 Fax: (866)377-6581

141 Roadrunner Pkwy, Suite 139, Las

Final Settlement Statement



Cruces, NM 88011

Property Address: 2550 and 2558 Calle De San Albino, Mesilla, NM 88046

Buyer: Irma J. Chavez May, Robert C. May

Seller: Priscilla Perez; Estate of Richard Perez aka Ricardo Perez

Lender:

Settlement Date: 04/11/2024

Disbursement Date: 04/11/2024

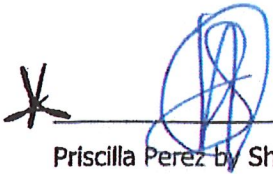
Description	Buyer	
	Debit	Credit
<b>Financial</b>		
Sale Price	270,000.00	
Deposit: Receipt No. 550120877 on 04/01/2024 by Irma J. Chavez May / Robert C. May		1,000.00
<b>Prorations/Adjustments</b>		
County Taxes 01/01/24 to 04/11/24 @\$1,426.76/yr		394.80
Seller credit per Addendum 1		10,000.00
<b>Title Charges &amp; Escrow / Settlement Charges</b>		
[8600 NM] NM - 86 Policy Authentication to Dona Ana Title Company, Inc.	0.00	
Closing Fee \$335.00 Sales Tax: \$27.00 to Dona Ana Title Company, Inc.	181.00	
e-Recording Fee to Dona Ana Title Company, Inc.	2.25	
<b>Government Recording and Transfer Charges</b>		
Record Deed to Dona Ana County Clerk	25.00	
<b>Subtotals</b>	270,208.25	11,394.80
Due From Buyer		258,813.45
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**Acknowledgement**

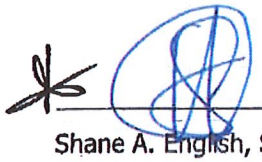
We/I have carefully reviewed the ALTA Settlement Statement and find it to be a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction and further certify that I have received a copy of the ALTA Settlement Statement. We/I authorize Dona Ana Title Company, Inc. to cause the funds to be disbursed in accordance with this statement.

See Attached Signatures

**Seller(s):**

  
Priscilla Perez by Shane A. English, Special Master

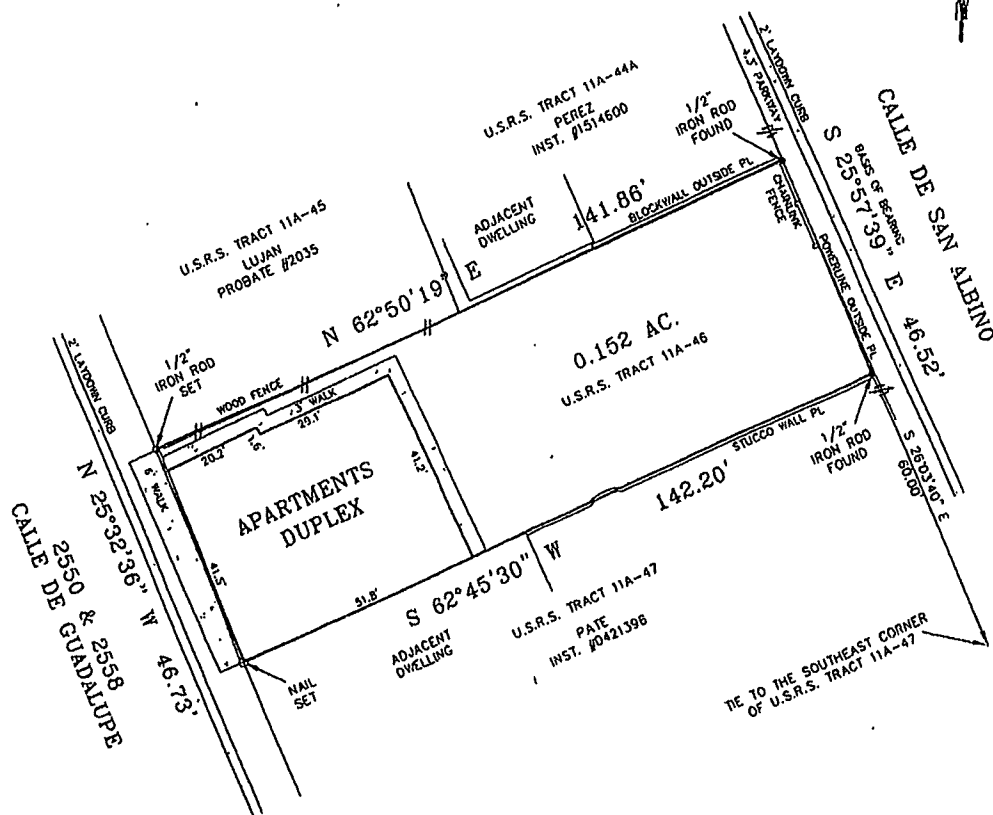
\_\_\_\_ Estate of Richard Perez aka Ricardo Perez

  
Shane A. English, Special Master



\_\_\_\_  
Escrow Officer: Giovanni Padilla





NOTES:

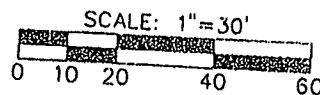
FLOOD ZONE "X", AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOOD PLAIN, IN MAP NO. 35013C1093G, EFFECTIVE JULY 6, 2016.

INFORMATION IN THE PREPARATION OF THIS PLAT DERIVES FROM INSTRUMENT #1614931, FILED JULY 5, 2016, DONA ANA COUNTY RECORDS. ALL CORNERS SET ARE 1/2" IRON RODS WITH 1" PLASTIC CAPS STAMPED 18078. ALL IRON RODS OR MONUMENT FOUND, TAGGED, STAMPED 18078.

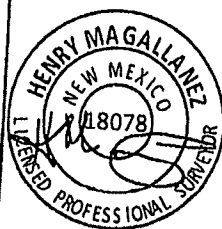
DEP PP

LEGEND

- ⊙ = NAIL SET
- = 1/2" IRON ROD SET
- = 1/2" IRON ROD FOUND



"INDEXING INFORMATION FOR COUNTY CLERK"  
PARCEL ID. #1614951  
PROPERTY OWNER: FRIETZE  
PROPERTY LOCATION: TOWN OF MESILLA



PLAT OF SURVEY  
SHOWING THE LOCATION OF IMPROVEMENTS  
ON A 0.152 ACRE TRACT  
IN SECTION 25, T.23S., R.1E.,  
N.M.P.M. OF THE U.S.R.S. SURVEYS  
BEING U.S.R.S. TRACT 11A-46  
TOWN OF MESILLA  
DONA ANA COUNTY  
NEW MEXICO

THIS IS TO CERTIFY THAT I AM A NEW MEXICO REGISTERED LAND SURVEYOR, THAT THIS PLAT WAS PREPARED FROM FIELD NOTES OF AN ACTUAL SURVEY MADE BY ME OR UNDER MY DIRECTION AND THAT IT IS TRUE AND CORRECT MEETING THE MINIMUM REQUIREMENTS OF THE STANDARDS FOR LAND SURVEYS IN NEW MEXICO AS ADOPTED BY THE NEW MEXICO STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS, TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Henry Magallanes  
HENRY MAGALLANES  
N.M.P.S. #18078

MOY SURVEYING INC.  
414 N. DOWNTOWN HALL,  
LAS CRUCES, NEW MEXICO  
88101  
PHONE: (575) 525-9683  
FAX: (575) 524-3238

JOB NO. 16-0394  
DRAWN BY JUAN B. GARCIA  
FIELD BY KENNY/VICTOR  
DATE 9/27/16 SCALE: 1"=30'



(1 of 2)



Parcel: PEREZ PRISCILLA

ACCOUNT NUMBER: R0400361

OWNER NAME: PEREZ PRISCILLA

MAILING ADDRESS: 2542 VISTA DE DIOS

CITY: LAS CRUCES

STATE: NM

ZIP: 88005

SUBDIVISION NAME:

SITE ADDRESS: 2550 CALLE DE SAN ALBINO

ACREAGE: 0.15

SQUARE FOOTAGE: 6,534.00

TOTAL VALUATION (LAND &

BUILDING): 175,000

[ASSESSOR PARCEL INFORMATION DETAIL](#)  
[LINK](#)

[Zoom to](#)











- 79 This structure is the middle portion of the above mentioned block of contiguous adobe residences. Arbaucé Frietze, a famous mid-wife, lived here for a long time. It has a flat roof with a stepped parapet, aluminum frame windows, and fronts the street line as do the adjacent residences to the north and south. est. 1870. (S)
- 80 The northern portion of the above mentioned block of contiguous stuccoed adobe residences, this residence has a flat roof with a parapet over one section and a roof overhang over the other section. This building fronts the street line as do the adjacent residences to the south. est. 1870. (S)
- 81 A residence of exposed concrete block with metal casement windows, this is a fairly recent addition to the block. It does, however, blend in with the scale of the adjacent building to the north, having been constructed on the same horizontal plane. est. 1950. (N)
- 82 This house is adjacent to and to the north of the above mentioned building. It is a stuccoed adobe building with deeply recessed wood frame windows and has a flat roof with a wide overhang. est. 1890. (C)
- 83 Colonel Albert Fountain's family once lived in this house. Jack, one of their sons, was born here in the 1870's. It is a stuccoed adobe building which fronts the street. It has recessed wood frame windows and a double gable asphalt shingled roof covering the ell floor plan. est. 1870. (S)
- 84 The southern portion of a contiguous block of adobe residences, this house is stuccoed, has a flat roof with an overhang, wood frame windows and fronts the street as do the adjacent buildings to the north. est. 1860. (S)
- 85 A condemnation procedure was overrun by Joe Medina and the town of Mesilla, thus saving this residence from demolition only a few years ago. Medina, who had been raised in this house, remodeled it into two apartments. Historically, this was a residence with a zaguan leading into a central patio. The building antedates 1894 when Rafaela Barela deeded it to Luis Quintero. It was most likely built in the 1860's. This residence has a flat roof with parapet, tin canales, wood and aluminum frame windows and fronts the street as do the adjacent homes to the north and south. (S)





- 86 The northern portion of the contiguous block of adobe residences that are described above, this building has a flat roof with parapet, wood frame windows, and fronts the street as do the adjacent residences to the north. It is stuccoed in some places and shows exposed adobe brick in others. A concrete block addition is in the rear. est. 1860. (S)
- 87 Currently a restaurant, this stuccoed adobe structure has a flat roof with a brick coping on the parapet, aluminum sash windows, and viga ends slightly protruding. On the southwest corner is a buttress and a squared passageway framed by vigas. It appears that the building has gone through considerable renovation in the recent past. est. 1900 (C)
- 88 This large Territorial style building now houses numerous apartments. Occupying a large portion of one block, the stuccoed adobe building fronts the streets on the west, south (running with the block), and the east. The main entrance faces the west with a zaguan leading into an inner courtyard. All windows are wood frame, many having pedimented lintels. The roof is flat with tin canales just below the parapet level. Most likely dating from the 1850's, this was once the residence of Colonel Albert Fountain, a prominent lawyer in the Territory, who came to Mesilla with the California Column in the 1860's. The building belonged to Vicente Guerra until recently when it was acquired by the Frietze family. (5)
- 89 According to the present manager, Arthur Fountain, this building has been a theatre since 1905. Prior to the theatre's construction, this site was occupied by a different building, owned by Joshua Sledd, who rented out to the Confederates for their government headquarters. In April of 1861, the Confederate flag was raised on this spot. The present theatre was started by Albert Fountain, son of the famous Colonel Fountain, and has been in the Fountain family to this day. Murals that depict valley scenes were painted by Albert Fountain in 1914 and still grace the interior walls. Through the years skits, orchestras, tertulias, plays, silent and then audio movies have occupied the stage. Today the structure is a movie house showing foreign films and classics. It is run by the great grandson of the man who had it constructed. The building is a stuccoed adobe with a mission parapet. Two sets of twin leaf wood doors are under the deep portico. The building fronts the street, as do the adjacent buildings to the north and south. (S)
- 90 Built by Abraham Gamboa in the 1940's, this commercial building resembles the brick pilaster style. It has wood frame windows and an exposed brick facade. This building fronts the street and faces the plaza. (N)



# BOARD ACTION FORM

## AGENDA DATE

**PZHAC:** 5/20/2024

**BOT:**

**ITEM: PZHAC STR BUSINESS #1232** – 2653 Snow Rd, submitted by Adrianna Merrick & Armijo Felix. Requesting approval to operate a short-term rental on their primary residence. Casita on property is being proposed to be used as a STR. Zone: Rural Farm (RF).

## BACKGROUND AND ANALYSIS:

Structure on property is approximately 20' x 40'. Mrs. Merrick is proposing to operate a short-term rental. It is in the rural farm area with plenty of parking.

## IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- If denied, the applicant can appeal decision to BOT in writing within 20 days.
- Due process was provided to the applicant.

## ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

## DEPARTMENT COMMENTS:

- Recommend approval.

## SUPPORTING INFORMATION:

- STR application
- Aerial site plan to show parking.
- Pictures
- CRS #
- Proof of Ownership







RECEIVED  
Date: 3/16/24

2231 Avenida de Mesilla

P.O. Box 10

Mesilla, NM 88046

Phone: (575) 524-3262 Fax: (575) 541-6327

Reg. No.: 1232

## **SHORT TERM RENTAL REGISTRATION**

**Note:** Any changes to property owner information; additions or alterations to rental units; changes in number or type of rental units; parking; or any other changes to information listed on this form will require a change to the information on file with the Town.

### **PLEASE PRINT**

Application Is: New ☒ Renewal ☐

CRS #: \_\_\_\_\_ STR #: \_\_\_\_\_

(The location code for reporting earnings received in the Town of Mesilla is **07-303**.)

#### **PROPERTY OWNER INFORMATION**

Name of Rental: Armijo / Merrick Air B-B

Name of Owner/Applicant: Felix Armijo

Mailing Address (Street # or P.O. Box): 2004 W Union

City: Mesilla / Las Cruces State: NM Zip Code: 88005

E-Mail Address: \_\_\_\_\_

Phone #1: 575-640-6713 Phone #2: 575-640-4541

Emergency Phone #: \_\_\_\_\_

Property Owner's Physical Address:

Street 2653 Snow Rd

City: Mesilla State: NM Zip Code: 88005

#### **PROPERTY MANAGEMENT/AUTHORIZED RENTAL AGENTS**

1. Authorized Rental Agent: \_\_\_\_\_

Contact/Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

2. Authorized Rental Agent: \_\_\_\_\_

Contact/Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

3. Authorized Rental Agent: \_\_\_\_\_

Contact/Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

4. Authorized Rental Agent: \_\_\_\_\_

Contact/Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

**RENTAL PROPERTY INFORMATION**Rental Unit #: 1Physical Address of Unit: 2653 Snow RdZone: R-A DAC Parcel #: 04- DAC Parcel #: Square Footage of Rental Unit: Approx 20x40 No. of Bedrooms: 2 No. of Bathrooms: 1Number of Off-street Parking Spaces: 4**Fire Department Inspection Verifications**

Fire Department Representative Signature: \_\_\_\_\_

Fire Inspection Date: \_\_\_\_\_ Approved: Yes \_\_\_\_\_ No \_\_\_\_\_ (Attach reasons)

**RENTAL PROPERTY INFORMATION**

Rental Unit #: \_\_\_\_\_

Physical Address of Unit: \_\_\_\_\_

Zone: \_\_\_\_\_ DAC Parcel #: 04- DAC Parcel #: \_\_\_\_\_

Square Footage of Rental Unit: \_\_\_\_\_ No. of Bedrooms: \_\_\_\_\_ No. of Bathrooms: \_\_\_\_\_

Number of Off-street Parking Spaces: \_\_\_\_\_

**Fire Department Inspection Verifications**

Fire Department Representative Signature: \_\_\_\_\_

Fire Inspection Date: \_\_\_\_\_ Approved: Yes \_\_\_\_\_ No \_\_\_\_\_ (Attach reasons)

**RENTAL PROPERTY INFORMATION**

Rental Unit #: \_\_\_\_\_

Physical Address of Unit: \_\_\_\_\_

Zone: \_\_\_\_\_ DAC Parcel #: 04- DAC Parcel #: \_\_\_\_\_

Square Footage of Rental Unit: \_\_\_\_\_ No. of Bedrooms: \_\_\_\_\_ No. of Bathrooms: \_\_\_\_\_

Number of Off-street Parking Spaces: \_\_\_\_\_

**Fire Department Inspection Verifications**

Fire Department Representative Signature: \_\_\_\_\_

Fire Inspection Date: \_\_\_\_\_ Approved: Yes \_\_\_\_\_ No \_\_\_\_\_ (Attach reasons)

**Compliance with Fire Codes and Occupancy Requirements: All residential short-term rentals are subject to the applicable fire codes, and occupancy must be reviewed and approved for compliance with the Codes by the Town Fire Chief. An on-site inspection may be required.**

### EMERGENCY CONTACT INFORMATION

Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: 575-640-6713

	Name	Address	Telephone #
1.	<u>Felix Armijo</u>	<u>2004 W. Union</u>	<u>575-640-6713</u>
2.	_____	_____	_____
3.	_____	_____	_____

Do you have an alarm system? Yes \_\_\_\_\_ No ☒

What Type? \_\_\_\_\_

Which Company, if any, Responds to Alarms? \_\_\_\_\_

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

  
Signature of Rental Owner

5-16-24  
Date

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Office Use

PERMISSION ISSUED/DENIED BY: \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_

NOTES/ISSUES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONDITIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Receipt Number: \_\_\_\_\_

Date of Payment: \_\_\_\_\_

Number of Units: \_\_\_\_\_

Renewal Date: \_\_\_\_\_

Reg. Number: \_\_\_\_\_

Zone: \_\_\_\_\_





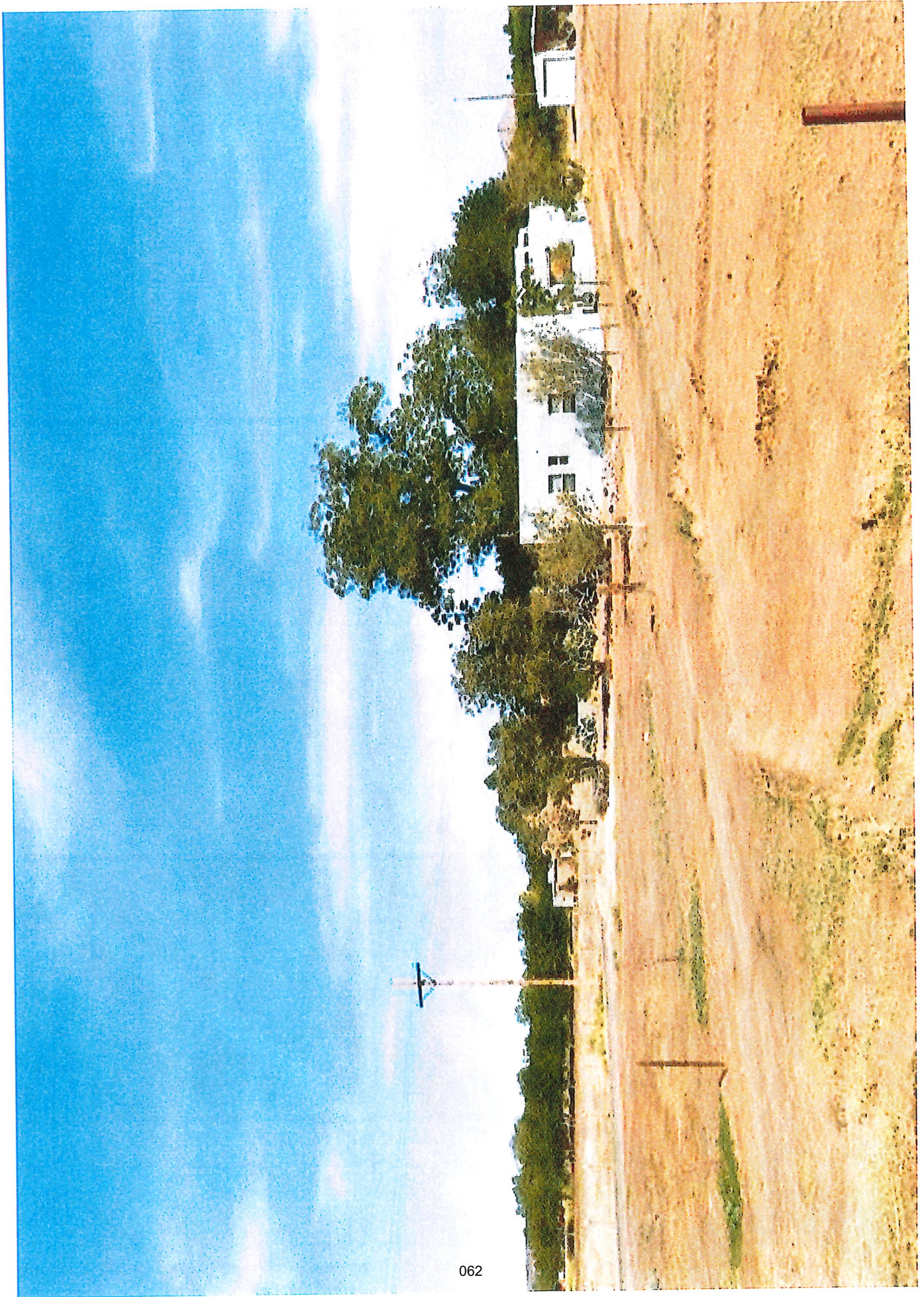
An aerial photograph of a parking lot. A white car is parked in the lower right quadrant. The surrounding area is dark and textured, possibly representing trees or shadows. A thin white line runs diagonally across the upper left portion of the image.

PARKING













Parcel: MERRICK ADRIANNA

ACCOUNT NUMBER: R0400125  
OWNER NAME: MERRICK ADRIANNA  
MAILING ADDRESS: 2653 SNOW ROAD  
CITY: LAS CRUCES  
STATE: NM  
ZIP: 88005  
SUBDIVISION NAME:  
SITE ADDRESS: 2653 SNOW RD  
ACREAGE: 3.15  
SQUARE FOOTAGE: 0.00  
TOTAL VALUATION (LAND &  
BUILDING): 416,283

[ASSESSOR PARCEL INFORMATION DETAIL  
LINK](#)

[Zoom to](#)

000

SNOW RD

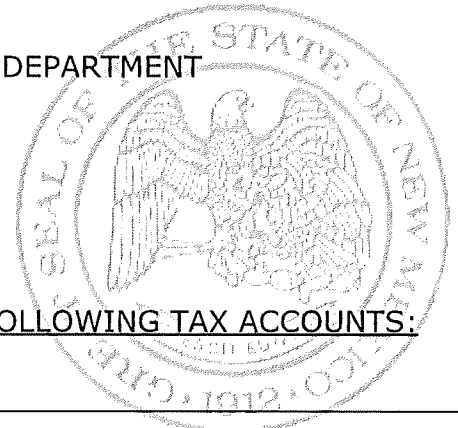


FELIX M. ARMIJO  
2004 W UNION AVE  
LAS CRUCES, NM 88005-4309

June 7, 2024  
SSN: \*\*\*-\*\*-8628  
Letter ID: L1698783600

THIS CERTIFICATE IS NOT TRANSFERABLE  
STATE OF NEW MEXICO TAXATION AND REVENUE DEPARTMENT  
**REGISTRATION CERTIFICATE**

Legal Name: FELIX M ARMIJO  
Entity Type: Individual



THE ABOVE REFERENCED TAXPAYER IS REGISTERED FOR THE FOLLOWING TAX ACCOUNTS:

Business Tax ID	Doing Business As Name			
03-550672-0004				
03-550672-0004				
Program Name	Tax ID	Start Date	End Date	Filing Status
Gross Receipts	03-550672-0004-GRT	30-Jun-2023		Semiannual
Gross Receipts	03-550672-0004-GRT	01-Jan-2025		Quarterly
Business Tax ID	Location Addresses Under GRT Account			
03-550672-0004-GRT	2653 SNOW RD LAS CRUCES NM 88005-4433			
03-550672-0004-GRT	2450 CALLE PRINCIPAL MESILLA NM 88005			

[REDACTED]

[REDACTED]

[REDACTED]

## BOARD ACTION FORM

### AGENDA DATE

**PZHAC:** 6/11/2024

**BOT:**

**ITEM:** PZHAC BUSINESS LIC #1243 - 2489 Calle de Principal, submitted by Irma Chavez May. Requesting approval to operate a café & cantina business. ZONE: Historical Commercial. (HC),

### BACKGROUND AND ANALYSIS:

Mrs. Chavez purchased the property previously having Rincon de Mesilla and NM Vintage Wine. Mrs. Chavez new proposed business is called "Old Town Café & Cantina." There will be minimal changes to the structure outside and in other than some small renovations and removal of a non-bearing interior wall.

By removing this interior wall, it will allow the business to have one solid room it will allow the existing kitchen to service both sides of the building, the café & cantina.

Old Town Café & Cantina will have outdoor dining as outlined in attached pictures. There is adequate parking on property for employees and does not require parking fees.

### IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- If denied, the applicant can appeal decision to BOT in writing within 20 days.
- Due process was provided to the applicant.

### ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

### DEPARTMENT COMMENTS:

- Recommend Approval

### SUPPORTING INFORMATION:

- Application
- Proof of Ownership
- Floor Plan
- Site Plan
- Pictures
- Tax ID number
- Statement of Zoning
- Business Plan





# Town of Mesilla, New Mexico

Phone (575) 524-3262

P.O. Box 10

2231 Avenida de Mesilla, Mesilla, NM 88046



## 2024 BUSINESS REGISTRATION APPLICATION

DATE: May 23, 2024

(PLEASE PRINT)

CASE NO: 1243

NEW \$ 35.00 RENEWAL \$ 35 LATE FEE \$ 10 PARKING \$ (IF APPLICABLE) TOTAL \$ 35

### APPLICANT'S INFORMATION

APPLICANT NAME Irma Chavez-May		MAILING ADDRESS 4038 Chavez Rd. Las Cruces, NM 88007
DRIVER LIC # [REDACTED]	PHONE # 575-635-1113	EMAIL Irma@IrmaChavezMay.co

### BUSINESS INFORMATION

BUSINESS NAME Old Town Cafe & Cantina		PHYSICAL ADDRESS 2489 Calle Principal	
PHONE # 575-635-1113		MAILING ADDRESS 4038 Chavez Rd. Las Cruces, NM 88007	
TAX ID # [REDACTED]	# OF EMPLOYEES 15-20	EMAIL ADDRESS Irma@IrmaChavezMay.co	
OWNED BY AND/OR same as above	MAILING ADDRESS 4038 Chavez Rd. Las Cruces, NM 88007	PHONE # 575-635-1113	

### EMERGENCY CONTACT INFORMATION

NAME	ADDRESS	TELEPHONE #
Nathaniel May	4545 Mesa Monte Las Cruces NM 88011	575-339-3377
Helen Torres	4070 Cherry Cider Lane, Las Cruces, NM 88007	575-523-9125
Amanda Davies	3820 Paradise Lane, Las Cruces NM 88007	575-680-0839
ALARM COMPANY (IF APPLICABLE)		TELEPHONE #

### BUSINESS TYPE

(CHECK ALL THAT APPLY)

☒ FOOD ☐ RETAIL ☒ ENTERTAINMENT ☒ BAR/LOUNGE  
☐ SERVICE ☐ HOME OCCUPATION ☐ CONSTRUCTION OTHER \_\_\_\_\_

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

  
 SIGNATURE OF APPLICANT/TITLE

DATE 05/23/24 8:39 AM

SIGNATURE OF BUILDING OWNER/LANDLORD

DATE

[REDACTED]

[REDACTED]



**NEW MEXICO ASSOCIATION OF REALTORS® — 2024  
ADDENDUM TO PURCHASE AGREEMENT  
REAL ESTATE CONTRACT ADDENDUM NO. Two**



**THIS FORM IS NOT A REAL ESTATE CONTRACT.** It is an addendum to the NMAR Purchase Agreement which allows the parties to select, at the time the Purchase Agreement is signed, certain variable provisions of the Real Estate Contract. The Real Estate Contract itself has many other provisions in addition to the ones set forth below. **THIS ADDENDUM CANNOT BE USED AS A SUBSTITUTE FOR THE REAL ESTATE CONTRACT.**

**! IMPORTANT NOTICE !**

Effective January 2014, the Truth in Lending Act (TILA) has placed restrictions on seller financing. These restrictions apply to TRANSACTIONS SECURED BY A DWELLING. A **“dwelling” is defined as a residential structure that contains one to four units, whether or not that structure is attached to real property.** Sellers should review NMAR Form 2405 – Information Sheet – Seller Financing Under the Truth in Lending Act and consult with a real estate attorney, if necessary, to determine the applicability of these provisions to this transaction and if applicable, to ensure that they are in compliance with the TILA provisions.

This Addendum is made a part of the Purchase Offer dated April 13, 2024 between Robert C. May Kent B. Davies Irma Chavez-May Amanda D. Davies ("Buyer") and Joseph W. Foster Elaine O. Foster ("Seller") and relating to the purchase of the following Property:

2489 Calle De Principal Mesilla NM 88046  
Address (Street, City, State, Zip Code)

Subd: FOUNTAIN ACRES SUBDIVISION (BK 24 Pg 283-1730368) Tract: D S: 25 T: 23S R: 1E Pt of USRS TR 1

Legal Description

or see metes and bounds description attached as Exhibit         , Dona Ana Count(ies), New Mexico. ("Property"). **The following terms and conditions shall be made a part of the above described Purchase Agreement and shall be incorporated in the Real Estate Contract which shall be signed and delivered at Closing.**

**1. SELLER'S RIGHT TO APPROVE OF BUYER'S FINANCIAL QUALIFICATIONS** – Check if applicable.

**A. BUYER'S DOCUMENTATION.** Buyer shall provide Seller with (check applicable):

- i. ☐ A current and complete financial statement to include, but not be limited to the following: Buyer's monthly income; Buyer's current or reasonably expected income or assets; proof of Buyer's current employment status; Buyer's monthly payment(s) on any other loan or loan-related obligations; Buyer's current debt obligations; and Buyer's monthly debt-to-income ratio or residual income; and/or
- ii. ☐ A current credit report.

**B. FINANCIAL REVIEW PERIOD.** If applicable, Buyer shall provide Seller with Buyer's Financial Qualifications within          days of this Agreement. Seller shall have the right to object to Buyer's Financial Qualifications within          days after receipt of this requested information from Buyer ("Financial Review Period"). If Seller does not approve of Buyer's Financial Qualifications during the Financial Review Period, Seller has the option to terminate this Agreement and Earnest Money shall be refunded to Buyer. If Seller does not APPROVE Buyer's financial qualifications in writing within the Financial Review Period, Seller shall be deemed to have DISAPPROVED of Buyer's Financial Qualifications. In this event, this Agreement shall terminate and earnest money shall be refunded to Buyer.

2. Buyer is purchasing as: ☐ TENANTS IN COMMON ☒ JOINT TENANTS ☐ OTHER         

**Broker is not permitted to advise as to how Buyer should take title. Seek the advice of an attorney if necessary.**

This form and all REALTORS® Association of New Mexico (NMAR) forms are for the sole use of NMAR members and those New Mexico Real Estate Licensees to whom NMAR has granted prior written authorization. Distribution of NMAR Forms to non-NMAR members or unauthorized Real Estate Licensees is strictly prohibited. NMAR makes no warranty of the legal effectiveness or validity of this form and disclaims any liability for damages resulting from its use. By use of this form the parties agree to the limitations set forth in this paragraph. The parties hereby release NMAR, the Real Estate Brokers, their Agents and employees from any liability arising out of the use of this form. You should consult your attorney with regards to the effectiveness, validity, or consequences of any use of this form. The use of this form is not intended to identify the user as a REALTOR®. REALTOR® is a registered collective membership mark which may be used only by real estate licensees who are members of the National Association of REALTORS® and who subscribe to the Association's strict Code of Ethics.

RCM IJC

ADD KBD

JW EO





Irma Chavez-May  
4038 Chavez Rd.  
Las Cruces, NM 88011  
Irma@IrmaChavezMay.com  
575-635-1113

June 1, 2024

To Whom It May Concern,

My name is Irma Chavez-May, and I, along with my husband Robert May, daughter Amanda Davies, and her husband Kent Davies, would like to introduce ourselves and describe our new business.

We are in the process of purchasing the building owned by Joseph and Elaine Foster at 2489 Calle De Principal, with the closing date set for June 26, 2024. Our plans for the building are as follows:

We will be renting out the office spaces and converting the former Rincon de Mesilla and Vintage Wine Bar into a single business named "Old Town Café & Cantina." We will be opening the courtyard patio to connect into one larger area and adding a larger seating patio that will extend from the original courtyard to the wall next to the street (please see attached photos).

The café will offer coffee, wine, beer, fresh baked pastries, sandwiches, and pizza. The cantina will serve beer, wine, pizza, sandwiches, and appetizers. The operating hours for the café will be from 8:00 AM to 3:00 PM every day except Tuesday, when it will be closed. The cantina will be open from 3:00 PM to 10:00 PM on Wednesday and Thursday (with potential earlier closures depending on initial business performance). It will be closed on Monday and Tuesday. On Friday and Saturday, the cantina will be open from 12:00 PM to 11:00 PM, and on Sunday from 12:00 PM to 9:00 PM. We will provide music and on weekends have live bands. The entire set up will be similar to the Vintage, which has been around for many, many years, so there will be no major changes.

I would like to provide some background history of my family. My grandparents, Isaac and Irene Chavez, have been part of the Mesilla Valley since the early 1900s. The Chavez family has a long-standing presence in the Mesilla Valley. Isaac Chavez Sr. was born in the valley in 1854, followed by Isaac Chavez in 1901. Isaac Chavez served as an Usher at San Albino Church from 1940 to 1975 and was highly regarded in the valley. He was not only a farmer but also had strong connections in Old Mesilla, including friendships with Pablo Salcido, The Fountain Family, and The Camunez Family, who were the former owners of La Posta.

Isaac Chavez's contributions extended beyond his personal endeavors; he generously donated land for the present San Jose Mission in Old Picacho and was a major supporter of the church's construction. As a family, we want to emphasize that we are deeply rooted in this community. Our goal is not merely financial gain but to uphold and enhance the traditions and businesses of

Old Mesilla. We are dedicated to providing exceptional service and attention to the public, ensuring that our community thrives while preserving its heritage.

My experience in the restaurant business dates back to 1980. I worked for Kentucky Fried Chicken for eight years throughout high school and college, serving as a manager for the last five years of my tenure. I graduated with a Bachelor's degree in Business Management in 1991, and in my final semester of college, I purchased a frozen yogurt shop, "TCBY" (The Country's Best Yogurt), which I owned for eight years. I then went on to purchase a coffee shop and a second TCBY located at NMSU, named "TCBY Coffee Haus." I owned that business for 24 years and sold it in 2022.

My children both worked at the coffee shop their entire lives, starting at about seven years old, continuing through summers, and serving as managers during college. My daughter, Amanda Davies also has a Bachelors degree in Hotel/Restaurant/Tourism Management from NMSU, 2018. My husband worked in the shop for many years after retiring from his career. We ran a very successful business based on excellent customer service, freshly baked goods made from scratch, and high-quality ingredients for all of our sandwiches (fresh-cut Boar's Head meats and cheeses, fresh vegetables, etc.). We trained all our staff to provide fast and excellent service, earning us a stellar reputation.

With our extensive restaurant experience, we are excited about this new endeavor and look forward to contributing to Mesilla's vibrant community. We are committed to providing a wonderful experience for the many visitors who come daily. Thank you!

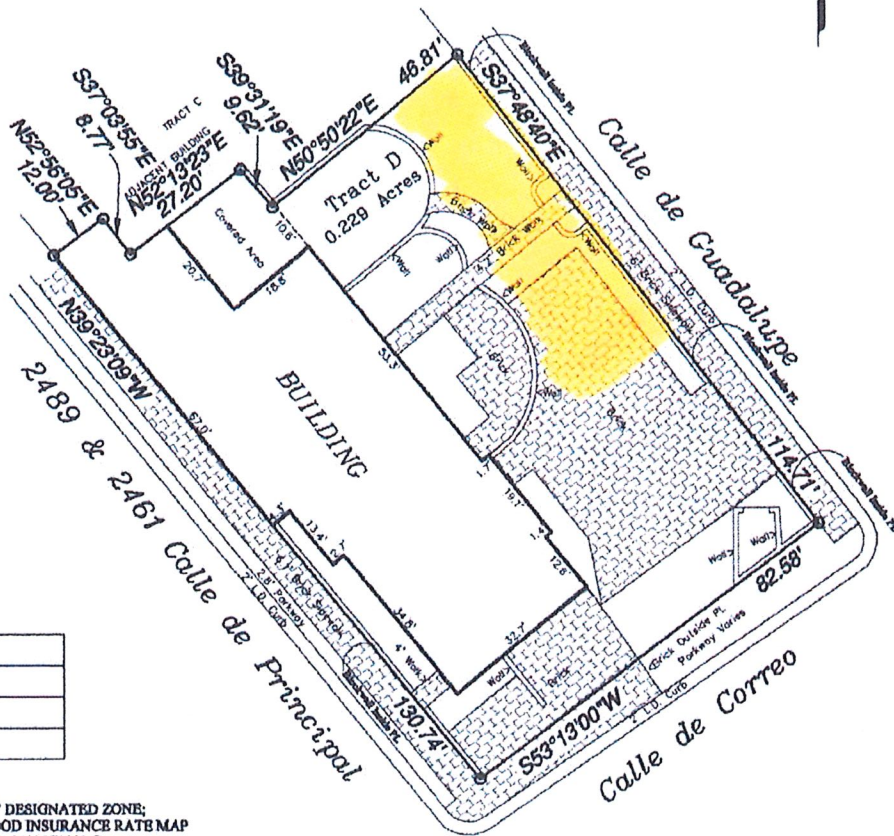
Sincerely,

Irma Chavez-May

# PLAT OF SURVEY

TRACT D  
FOUNTAIN ACRES SUBDIVISION  
PLAT FILED DECEMBER 28, 2017, IN  
PLAT BOOK 24, PAGE 283, IN THE  
DONA ANA COUNTY RECORDS  
TOWN OF MESILLA  
DONA ANA COUNTY  
NEW MEXICO

1" = 30'  
0 30 60  
Scale in Feet



DRAWN BY:	S.P.
FIELD BY:	E.R., C.S.
JOB NO.:	24-05-358
DATE:	May 20, 2024

PROPERTY IS IN AN "X" DESIGNATED ZONE;  
AS SHOWN ON THE FLOOD INSURANCE RATE MAP  
COMMUNITY PANEL NO. 35035C1093 G  
EFFECTIVE JULY 6, 2016

NOTES:  
THE BASIS OF BEARING IS THE WEST BOUNDARY.  
ALL EASEMENTS SHOWN HEREON ARE PER THE FILED INSTRUMENT/PLAT  
AS NOTED HEREON  
BEARINGS AND DISTANCES MATCH THAT OF RECORD, UNLESS  
OTHERWISE NOTED

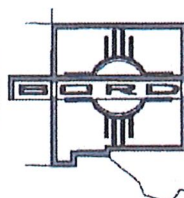
## SURVEYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, THAT  
THIS PLAT WAS PREPARED FROM FIELD NOTES OF AN ACTUAL SURVEY MADE  
BY ME OR UNDER MY DIRECTION AND THAT IT IS TRUE AND CORRECT,  
MEETING THE MINIMUM REQUIREMENTS OF THE STANDARDS FOR LAND  
SURVEYS IN NEW MEXICO AS ADOPTED BY THE NEW MEXICO STATE BOARD OF  
REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS, TO  
THE BEST OF MY KNOWLEDGE AND BELIEF.

May 20, 2024

DATE OF SURVEY

TED G. SCANLON - PS No. 9433  
2990 N. MAIN STREET, STE. 3C, LAS CRUCES, NEW MEXICO 88001



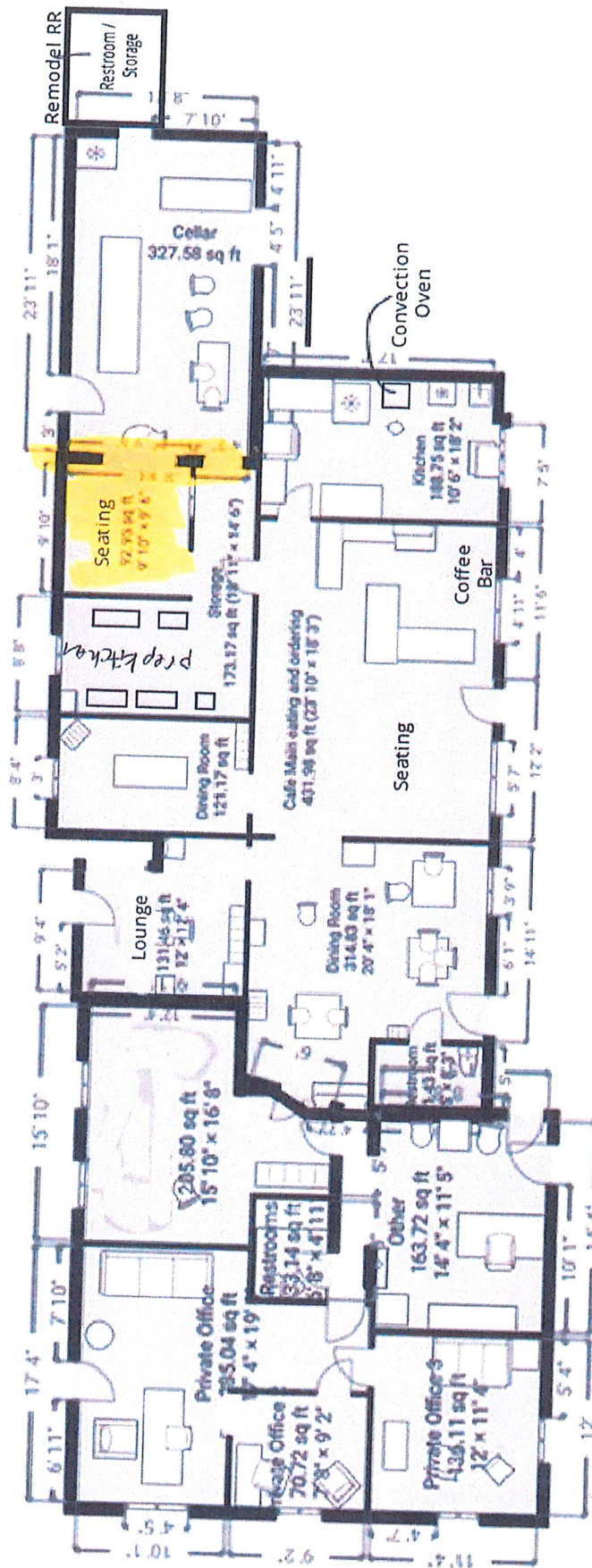
"THIS IS A BOUNDARY SURVEY PLAT  
OF AN EXISTING TRACT OR TRACTS  
OF LAND. IT IS NOT A LAND  
DIVISION OR SUBDIVISION AS  
DEFINED IN THE NEW MEXICO  
SUBDIVISION ACT."

**BORDERLANDS**  
ENGINEERS AND SURVEYORS LLC.  
2990 N. MAIN STREET, STE. 3C  
Las Cruces, New Mexico 88001  
Phone: (575) 522-1443  
Fax: (575) 522-9958





Highlighted area will be opened to connect  
Vintage + Current Rincon so we will  
have one business with use of kitchen for  
both sides









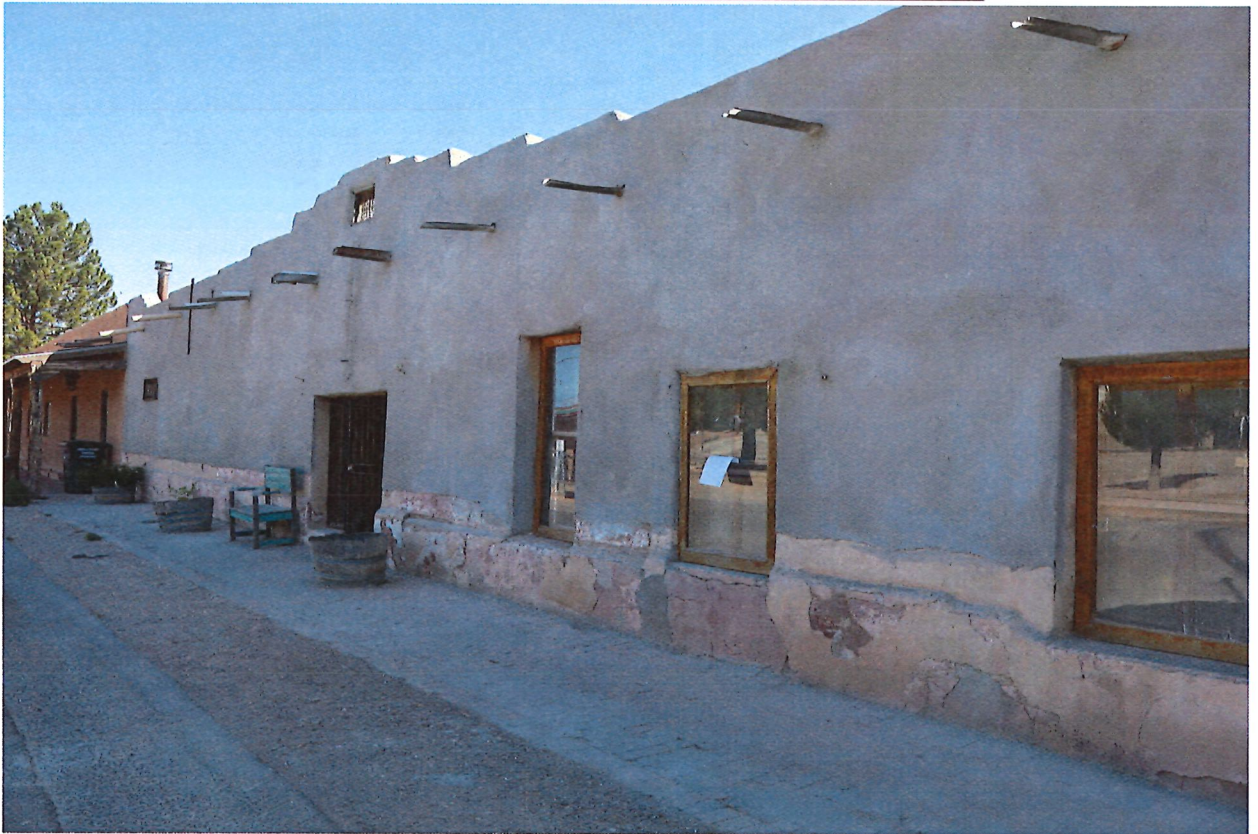






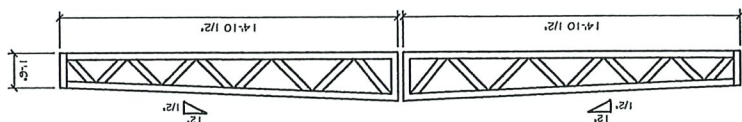




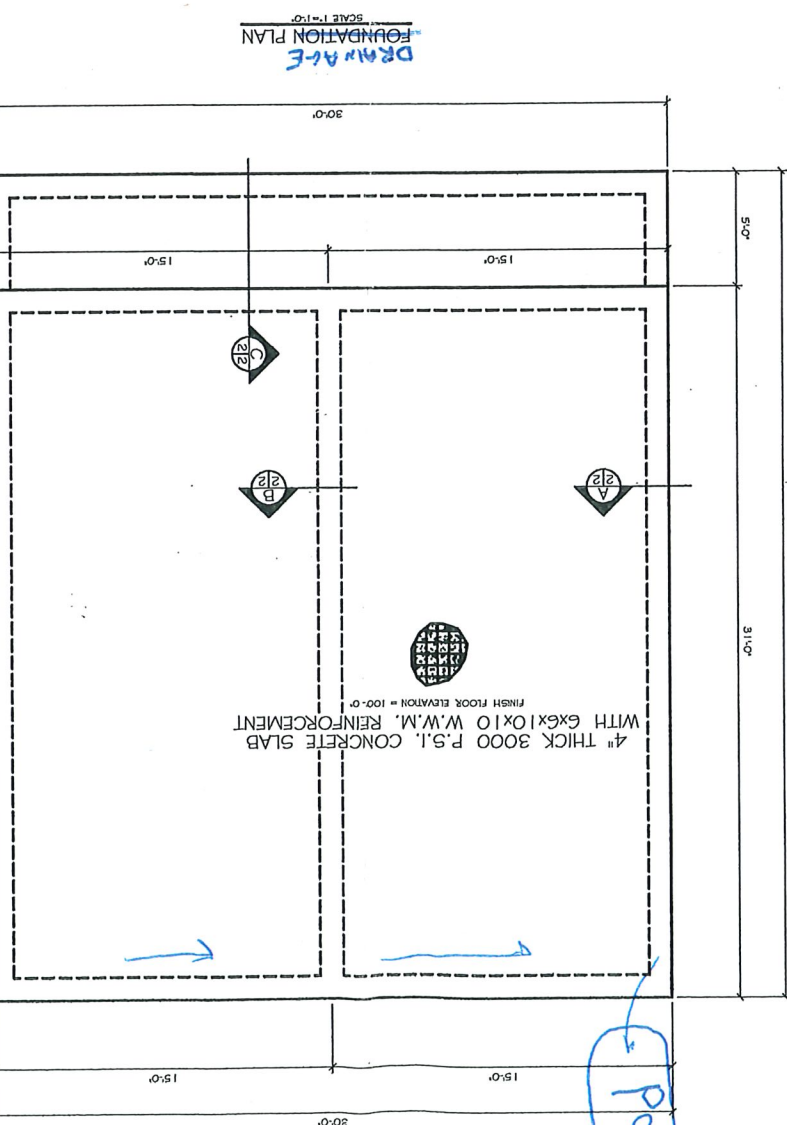
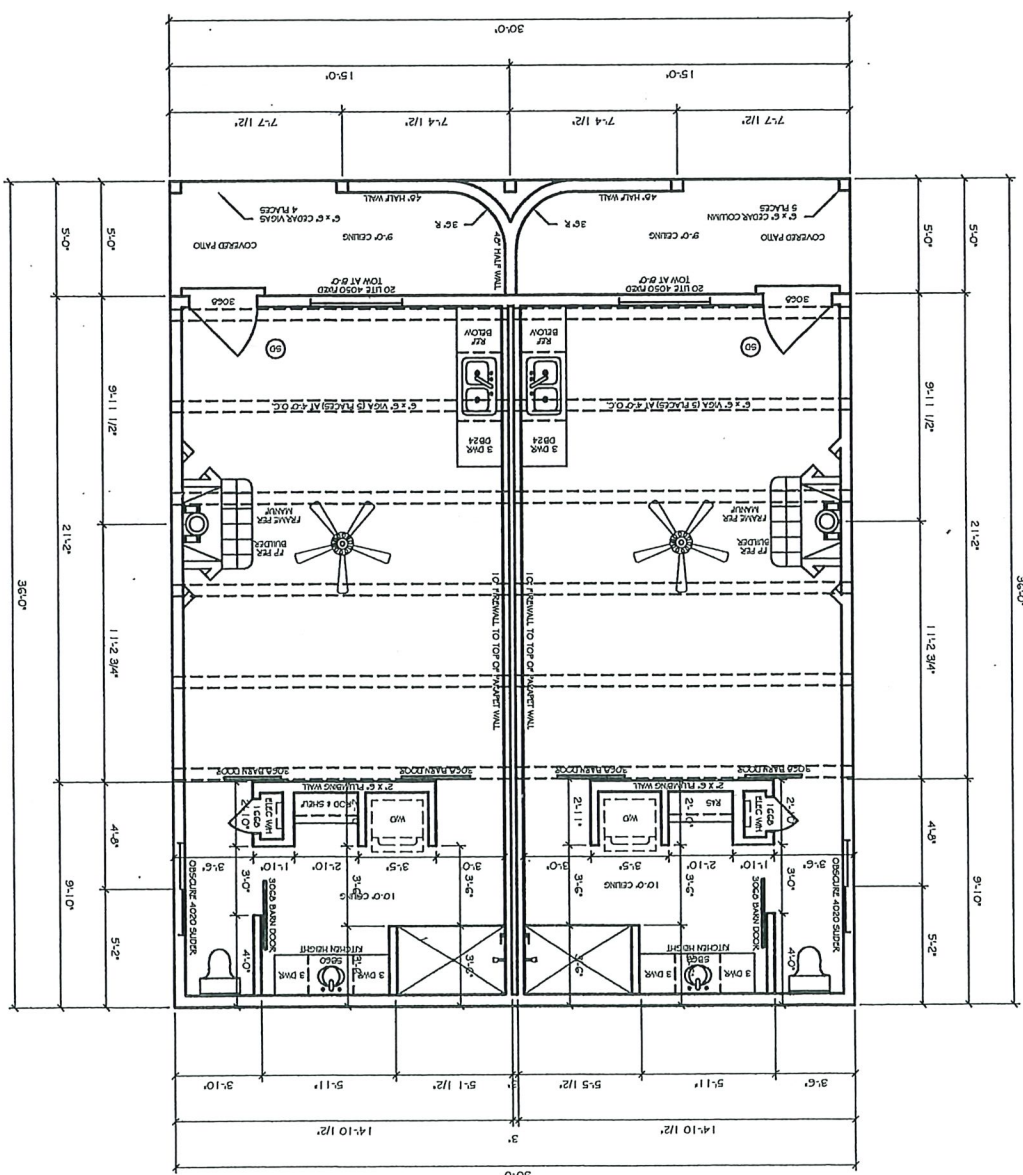




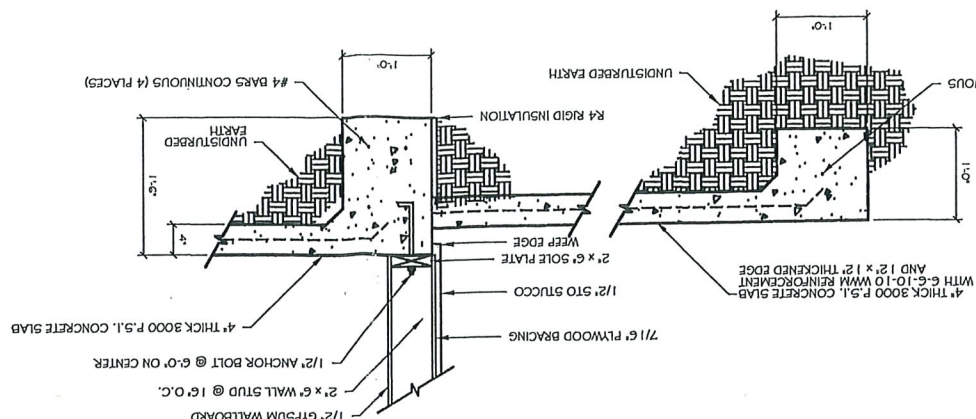
- NOTE: BUILDING TO HAVE HUNT UNIT INSTALLED  
SO NOTE HVAC CHASE WILL BE REQUIRED  
TRUSS SHOWN FOR GRAPHICAL REPRESENTATION ONLY  
TRUSS BUILDER TO PROVIDE BUILD SPECIFICATIONS  
AND INSTALL SPECIFICATIONS
- ROOF TRUSSES**
- SCALE: 1/4" = 1'-0"



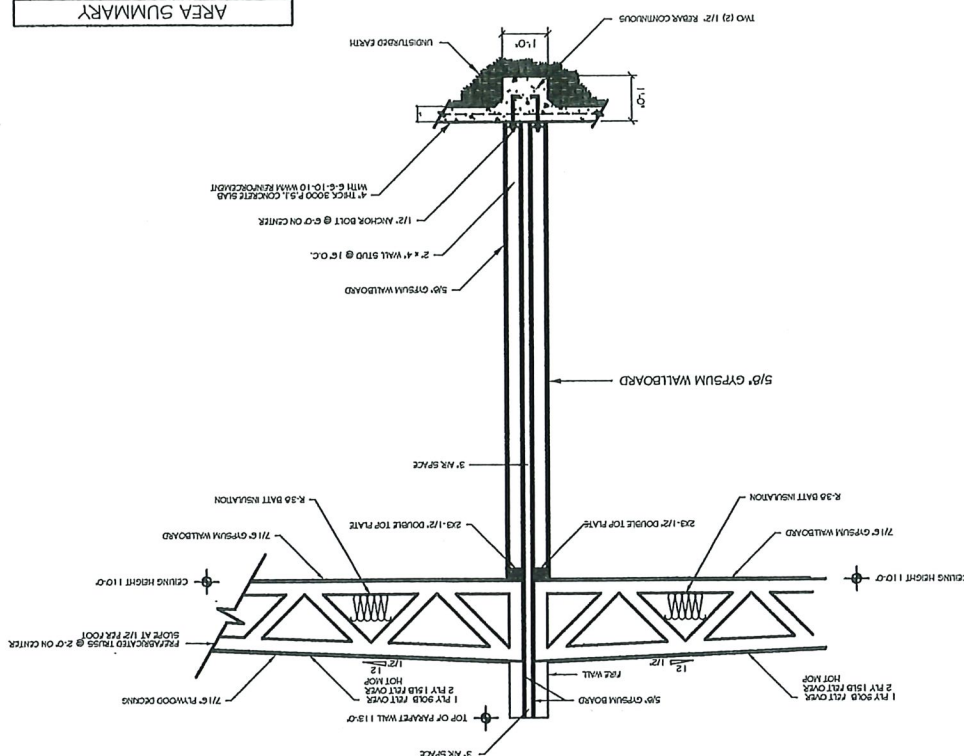
**FLOOR PLAN**  
**SCALE 1"=1'-0"**



FOUNDATION PLAN  
SCALE 1"=1'-0"




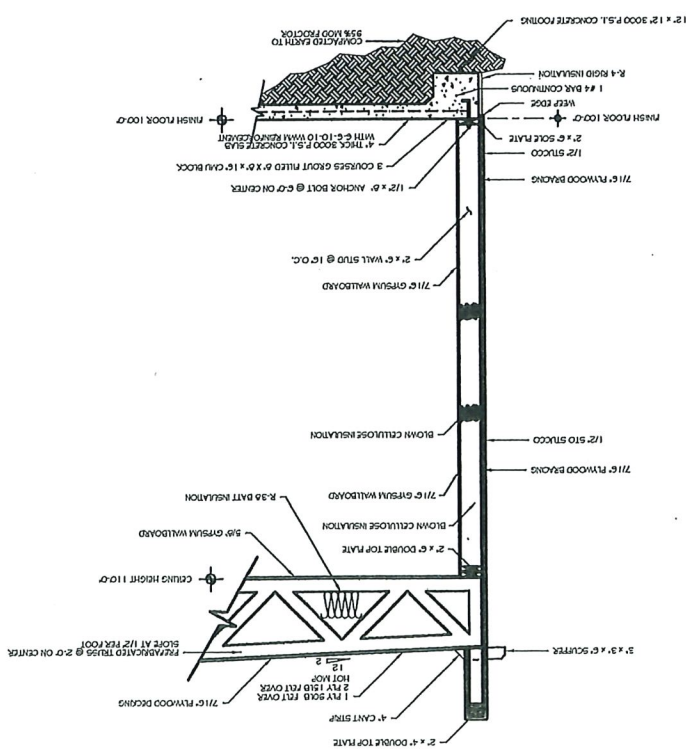
INTERIOR WALL SECTION  
SCALE 1/2" = 1'-0"



WALL SECTION

SCALE: 1/2" = 1'-0"





AREA SUMMARY

HEATED AREA - 930 SF
FRONT PATIO - 150 SF
TOTAL AREA - 1080 SF

SHEET NO. 2 OF 3

DRAWN BY: ELIAZAR OBREGON  
DATE: 04-14-18  
PREVISION NO.

CLIENT:

NUESTRA ESQUINA HOMES

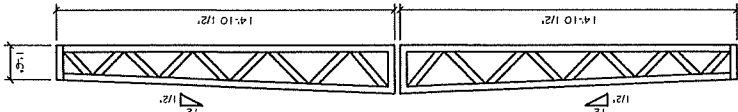
DRAWING TITLE:

FLOOR PLAN / FOUNDATION PLAN

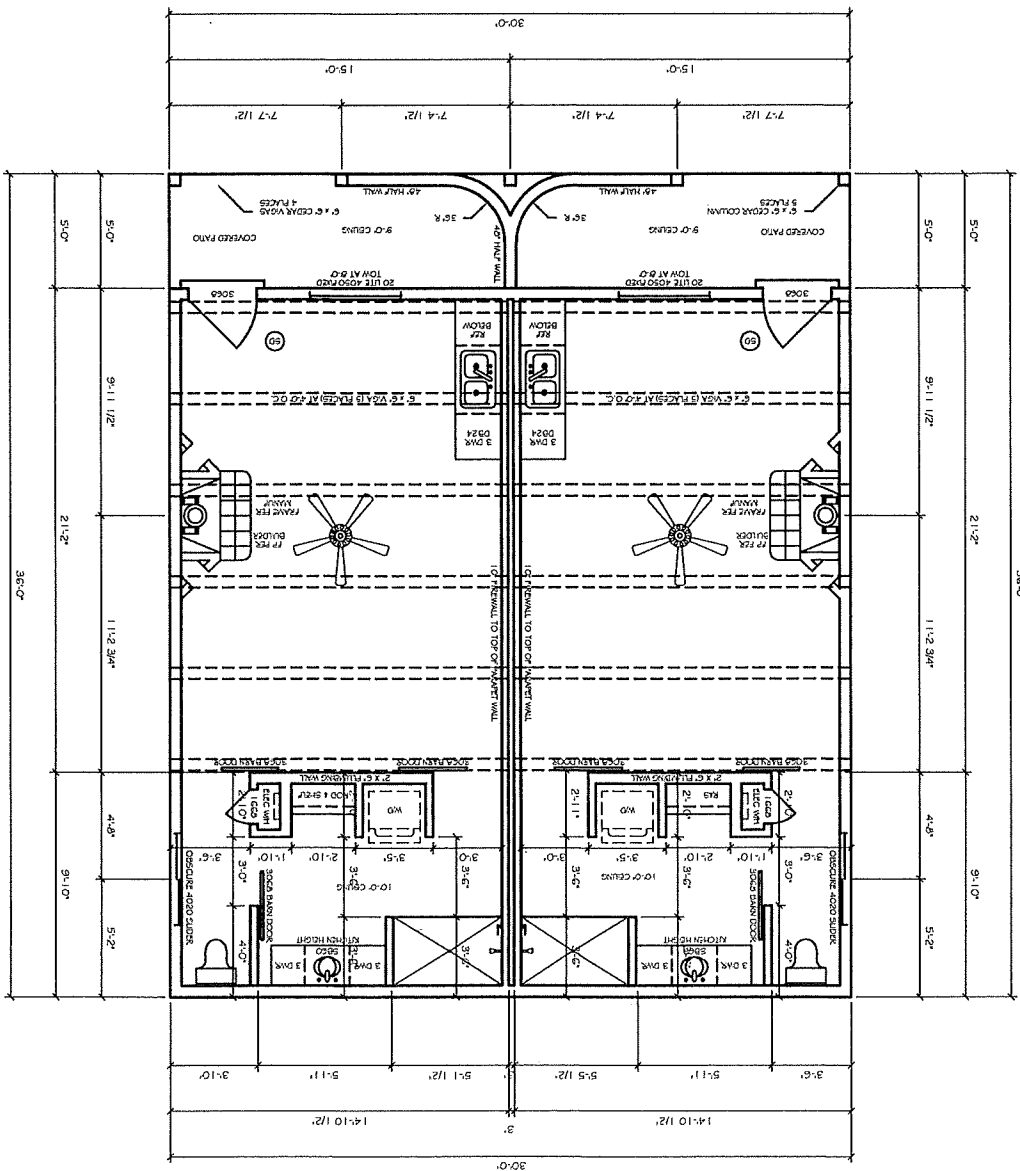
575-621-7526

- GENERAL NOTES:
1. CONTRACTOR SHALL CONFORM TO ALL LOCAL, STATE, AND BC BUILDING CODES.
  2. CONTRACTOR SHALL VERIFY ALL DIMENSIONS, DETAILS, AND SPECIFICATIONS PRIOR TO CONSTRUCTION.
  3. CONTRACTOR SHALL BE ENTIRELY RESPONSIBLE FOR STRUCTURAL, MECHANICAL, AND ELECTRICAL INTEGRITY OF THIS PROJECT AND SHALL VERIFY ALL BEARING MEMBERS AND FOOTERS PRIOR TO CONSTRUCTION.

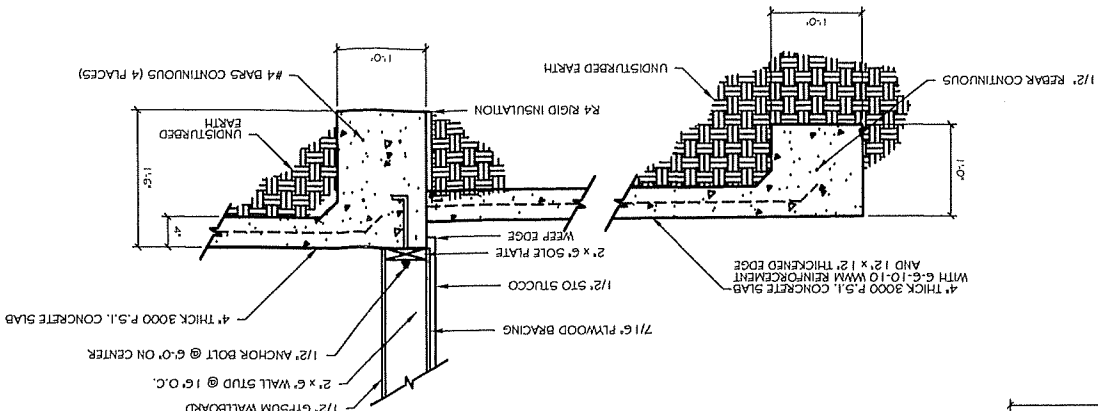
NOTE: BUILDING TO HAVE 1/2" STUCCO FINISHES  
SO NOT HAVE CHASES WILL BE REQUIRED  
TRUSS SHOULD BE SHOWN FOR CLARITY  
TRUSS SHOULD BE SHOWN FOR CLARITY  
TRUSS SHOULD BE SHOWN FOR CLARITY



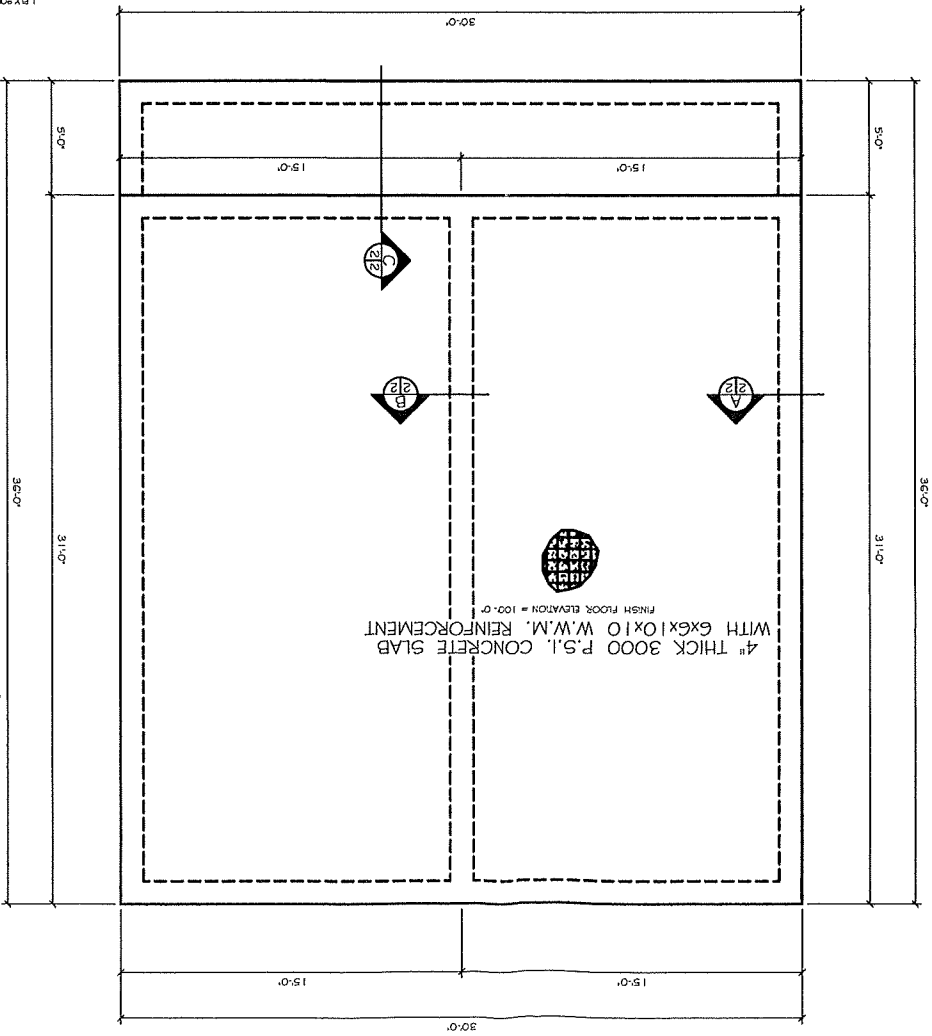
FLOOR PLAN



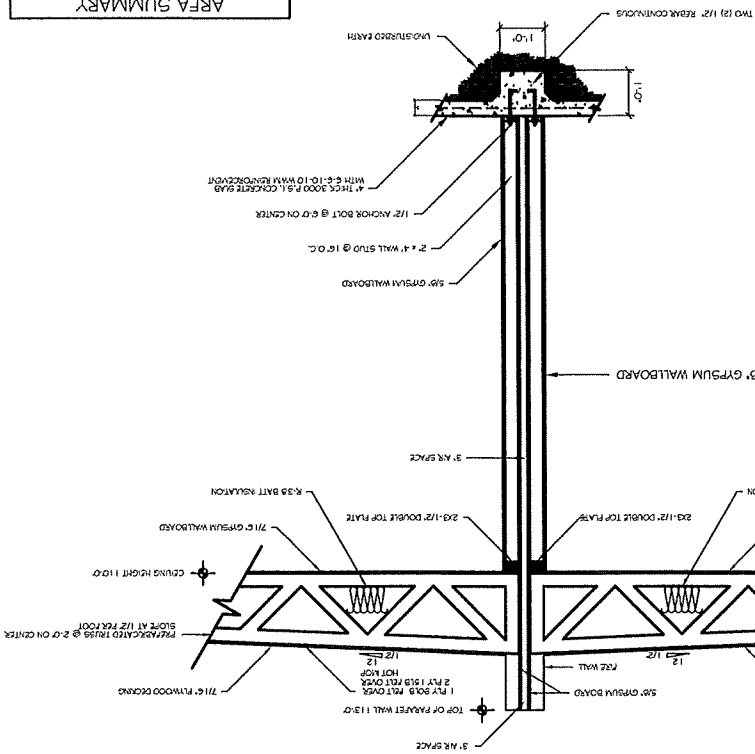
FOOTING DETAIL @ PATIOS



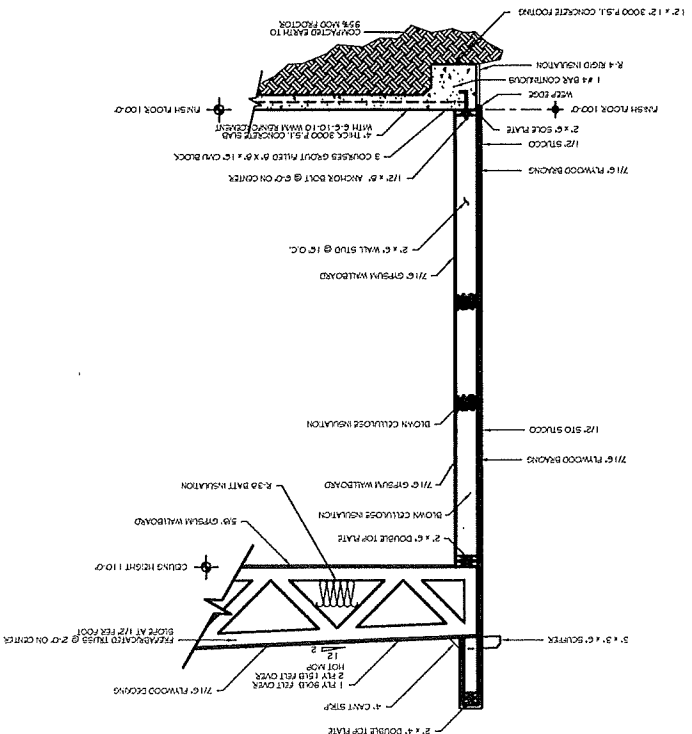
FOUNDATION PLAN



INTERIOR WALL SECTION



WALL SECTION



AREA SUMMARY
HEATED AREA - 930 SF
FRONT PATIO - 150 SF
TOTAL AREA - 1080 SF

DRAWN BY: ELIAZAR OBREGON  
DATE: 04-14-18  
PREVISION NO.

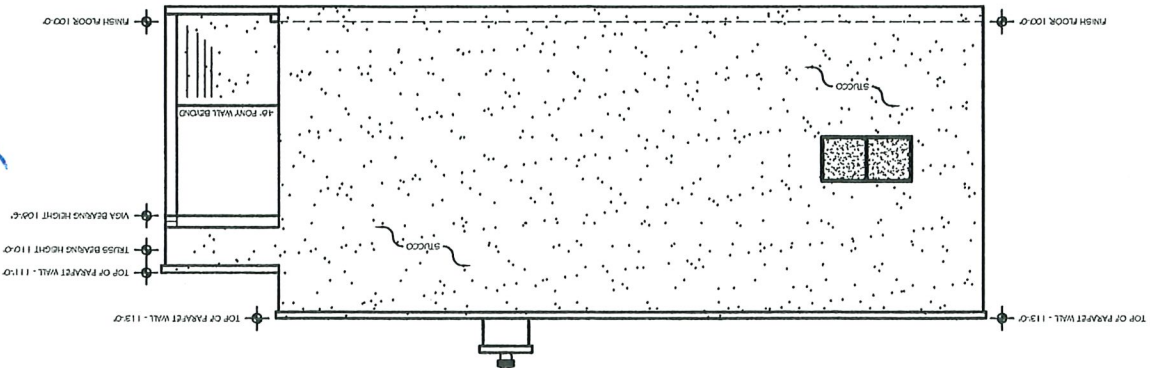
CLIENT:  
NUESTRA ESQUINA HOMES

DRAWING TITLE:  
FLOOR PLAN / FOUNDATION PLAN

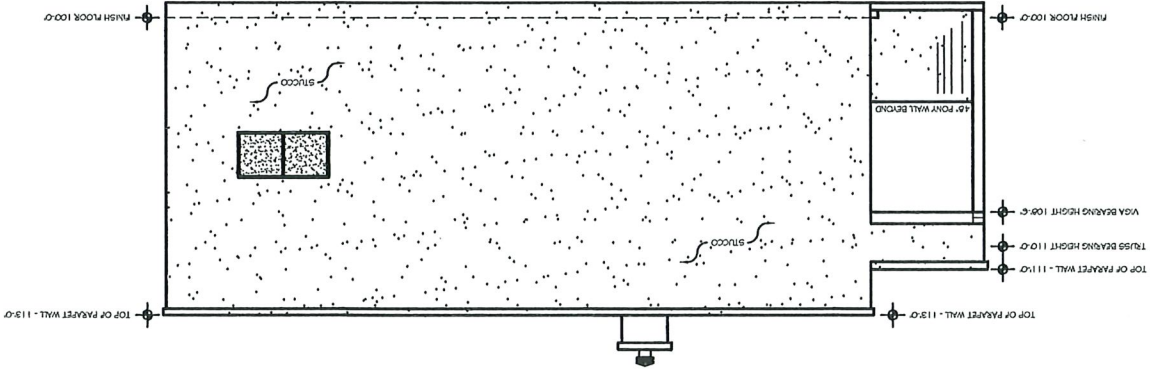
575-621-7526



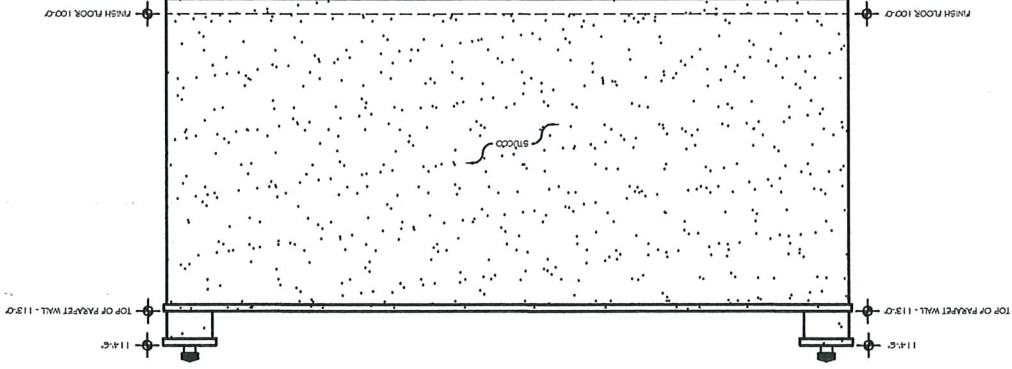




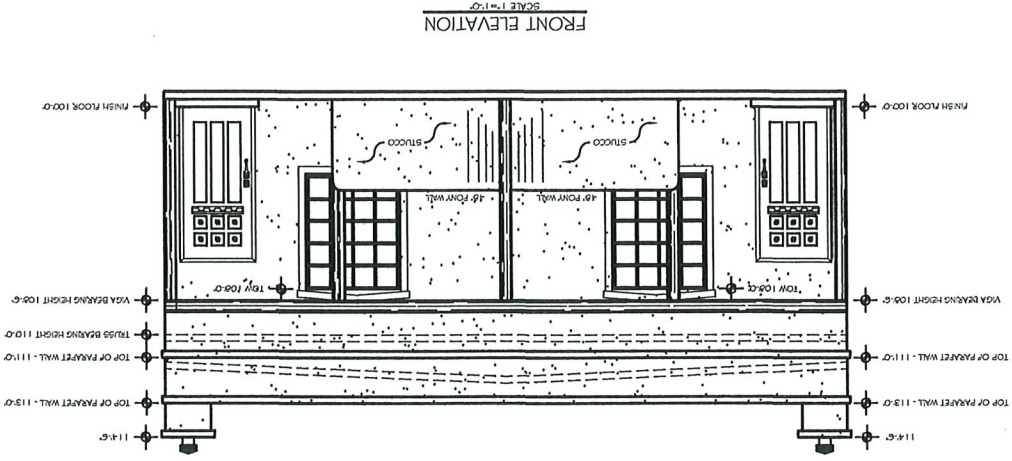
RIGHT ELEVATION  
SCALE 1"=1'-0"



LEFT ELEVATION  
SCALE 1"=1'-0"

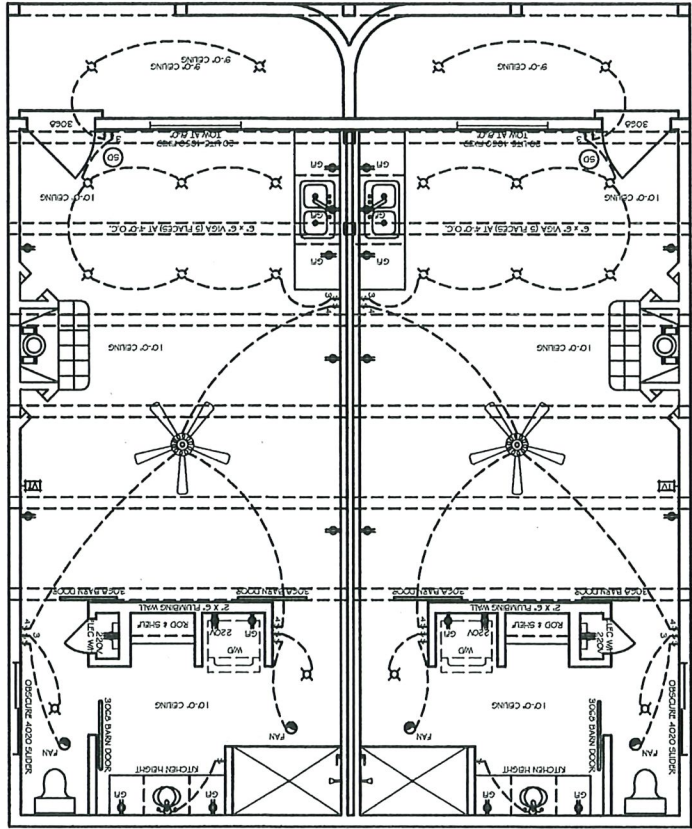


REAR ELEVATION  
SCALE 1"=1'-0"



FRONT ELEVATION  
SCALE 1"=1'-0"

Window will be  
placed on back  
of building -  
this a fire wall



POWER PLAN  
SCALE 1"=1'-0"

- GENERAL NOTES:
1. CONTRACTOR SHALL CONFORM TO ALL LOCAL, STATE, AND BC BUILDING CODES.
  2. CONTRACTOR SHALL VERIFY ALL DIMENSIONS, DETAILS, AND SPECIFICATIONS PRIOR TO CONSTRUCTION.
  3. CONTRACTOR SHALL BE ENTIRELY RESPONSIBLE FOR STRUCTURAL, MECHANICAL, AND ELECTRICAL INTEGRITY OF THIS PROJECT AND SHALL VERIFY ALL BEARING MEMBERS AND FOOTERS PRIOR TO CONSTRUCTION.

AREA SUMMARY
HEATED AREA - 930 SF
FRONT PATIO - 150 SF
TOTAL AREA - 1080 SF

DRAWN BY: ELIAZAR OBREGON  
DATE: 04-14-18  
PREVISION NO.

CLIENT:  
NUESTRA ESQUINA HOMES

DRAWING TITLE:  
ELEVATIONS / POWER PLAN

575-621-7526





# BOARD ACTION FORM

## AGENDA DATE

**PZHAC:** 5/20/2024

**BOT:**

**ITEM: PZHAC CASE #061823** – 2450 Calle de Principal, submitted by Felix Armijo. Requesting approval to construct a 30 x 36-foot structure on the property for the purpose of operating 2 STR businesses. ZONE: Historical Commercial (HC).

### BACKGROUND AND ANALYSIS:

Mr. Armijo currently has a restaurant on the proposed corner lot, Café Don Felix. He is requesting approval to build the structure facing Calle de Principal. The structure will have private parking and drain pond. The 30' x 36' building will have 2 STR units.

Mr. Armijo wishes to build the structure on the property line or within 3 feet. He is willing to construct the structure with appropriate fire walls and without openings such as, windows or doors.

### IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

### ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

### DEPARTMENT COMMENTS:

- STR allowed in HR zone.
- MTC allows less than 7 ft if firewall is used (3ft) 18.40.040.
- MTC allows zero lot line structure with right of entry approval by neighboring properties 18.40.040 (A)
- No code regulation to determine single or dual STR registration(s) necessary if on same property address.

### SUPPORTING INFORMATION:

- |                      |   |                   |
|----------------------|---|-------------------|
| • Application        | * | Electrical Plan   |
| • Proof of Ownership | * | Drainage          |
| • Identification     | * | Floor Plan        |
| • Site Map           | * | Wall Section Plan |
| • Elevations         |   |                   |
| • Foundation Plan    |   |                   |



**TOWN OF MESILLA**  
**APPLICATION FOR ZONING PERMIT**

Permit Fee \$ 1825  
Review Fee \$ 199  
Total Fee \$ 2024

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061823 ZONE: HC CODE: ADC APPLICATION DATE: 5/7/24  
Felix Armijs 575-640-6713  
Name of Property Owner Dona Ana County Account/Parcel # Property Owner's Telephone #  
2004 W. Union Mesilla NM  
Property Owner's Mailing Address City State Zip Code  
Property Owner's E-mail Address NM0400 Applicant's DL/ID Number

Contractor's Name & Address (If none, indicate Self)

Contractor's Telephone Number

Contractor's License Number

Address of Proposed Work: 2450 Calle de Principal

Description of Proposed Work: Build Air B-B STR

Approx 30x36

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

1. ☒ Site plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ☐ Window replacement, need data sheet of new windows.
3. ☒ Foundation plan, new construction plans in full size drawings.
4. ☒ Floor plan showing rooms, their uses, and dimensions.
5. ☒ Cross section of walls.
6. ☒ Roof and floor framing plan.
7. ☒ Proof of property ownership (Warranty Deed/Property Tax Receipt)
8. ☒ Drainage plan (commercial).
9. ☒ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations. (Earth Tone)
10. ☒ Valid government issues identification (Driver License/ID/Passport)

\$ 150,000  
Estimated Cost

Felix Armijs  
Signature of Applicant

5-7-24  
Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. All zoning permits expire after one year from date issued.

**\*\*\* ALL permits must be displayed in clear view until final inspection \*\*\***

**FOR OFFICIAL USE ONLY**

PZHAC APPROVAL REQUIRED: YES ☒ NO ☐

BOT APPROVAL REQUIRED: YES ☒ NO ☐

PZHAC ☐ Administrative Approval  
☐ Approved Date: \_\_\_\_\_  
☐ Disapproved Date: \_\_\_\_\_  
☐ Approved with conditions

BOT ☐ Approved Date: \_\_\_\_\_  
☐ Disapproved Date: \_\_\_\_\_  
☐ Approved with Conditions

CID PERMIT/INSPECTION REQUIRED: YES ☒ NO ☐

PERMISSION ISSUED / DENIED BY: \_\_\_\_\_

ISSUE DATE: \_\_\_\_\_





October 7, 1999

EXHIBIT "A"

**DESCRIPTION OF A 0.571 ACRE TRACT**

A tract of land situate within the Town of Mesilla, Dona Ana County, New Mexico in projected Section 25, Township 23 South, Range 1 East, N.M.P.M. of the U.S.R.S. Surveys as U.S.R.S. Tract 11A-86B and being more particularly described as follows, to wit:

**BEGINNING** at a point at the southwest intersection of Calle de Parian and Calle Principal for the northeast corner of the tract herein described, identical to the northeast corner of said U.S.R.S. Tract 11A-86B, whence the southeast corner of said projected Section 25 bears **S.78°13'34"E., 3019.66 feet;**

**THENCE**, following the west line of Calle Principal, **S.78°16'01"E., 7.73 feet** to an angle point;

**THENCE**, continuing along the west line of Calle Principal, **S.33°27'22"E., 29.94 feet** to an angle point;

**THENCE**, continuing along the west line of Calle Principal, **N.53°45'43"E., 3.00 feet** to an angle point;

**THENCE**, continuing along the west line of Calle Principal, **S.38°13'43"E., 90.00 feet** to an "X" found chiseled in the sidewalk for the southeast corner of the tract herein described;

**THENCE**, leaving Calle Principal, **S.49°41'43"W., 151.72 feet** to a 1/2 inch rebar with survey cap No. 9254 set on the east line of the Mesilla Lateral for the southwest corner of the tract herein described;

**THENCE**, following the east line of the Mesilla Lateral and along the arc of a curve to the left

having a radius of **155.89 feet**, a length of **96.26 feet**, a central angle of **35°22'50"**, and whose long chord bears **N.58°39'08"W., 94.74 feet** to a 1/2 inch rebar with survey cap No. 9254 found for a point of tangency;

**THENCE**, continuing along the east line of the Mesilla Lateral, **N.76°20'33"W., 81.90 feet** to a 1/2 inch rebar with survey cap No. 5211 found on the south line of Calle de Parian for the northwest corner of the tract herein described;

**THENCE**, leaving the Mesilla Lateral and following the south line of Calle de Parian, **N.57°12'34"E., 230.79 feet** to the point of beginning;

Said tract containing **0.571 acres**, more or less and being subject to easements of record.

I hereby certify that this description was prepared by me or under my supervision.

*Isaac Camacho* 1704  
ISAAC CAMACHO. NMPS NO. 9254



State of N. Mex., Co. of Dona Ana, ss  
RECEIVED OCT 18 1999 I hereby  
certify that this instrument was filed  
for recording and duly recorded on

OCT 18 1999

10:46 AM  
Book 147 Page 1704  
Record of said County  
Rita Torres, County Clerk  
D. J. [Signature]







DONA ANA TITLE COMPANY, INC.  
GF#999312/JJT

WARRANTY DEED (Joint Tenants)

DAVID A TAYLOR AND LINDA J TAYLOR, HUSBAND AND WIFE, for consideration paid, grant to FELIX M ARMIJO, whose address is 2004 West Union, Las Cruces, New Mexico 88005, and GUADALUPE R ARMIJO, HUSBAND AND WIFE, whose address is SAME, as joint tenants the following described real estate in Dona Ana County, New Mexico:

A tract of land situate within the Town of Mesilla, Dona Ana County, New Mexico in projected Section 25, T23S, R1E, NMPM of the USRS Surveys as USRS Tract 11A-86B and being more particularly described in Exhibit "A" attached hereto and made a part hereof:

Subject to all reservations contained in the patent, all covenants, easements, and restrictions of record.

with warranty covenants.

WITNESS THEIR hand S and seal S this 15 day of October, 1999.

\_\_\_\_\_(Seal) David A Taylor \_\_\_\_\_(Seal)  
DAVID A TAYLOR  
\_\_\_\_\_(Seal) Linda J Taylor \_\_\_\_\_(Seal)  
LINDA J TAYLOR

ACKNOWLEDGMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO )  
COUNTY OF DONA ANA ) ss.

This instrument was acknowledged before me on 15 day of October, 1999, by DAVID A TAYLOR AND LINDA J TAYLOR, HUSBAND AND WIFE.

Sylvia M Lauer  
SYLVIA M LAUER, Notary Public

My commission expires:  
11/1/99  
(Seal)

FOR RECORDER'S USE ONLY

ACKNOWLEDGMENT FOR CORPORATION

STATE OF NEW MEXICO )  
COUNTY OF DONA ANA ) ss.

This instrument was acknowledged before me on \_\_\_\_\_

by  
as  
of

\_\_\_\_\_  
Notary Public

My commission expires:

(Seal)

1703



# EASEMENT

THE UNDERSIGNED FELIX M. ARMIJO and GUADALUPE R. ARMIJO, his wife  
 whose address is 2004 West Union Avenue, Las Cruces, New Mexico 88005  
DONA ANA County, New Mexico, for and in consideration of One and no/100 (\$1.00) Dollar and other good and  
 valuable considerations, receipt of which is hereby acknowledged, do . . . hereby grant unto El Paso Electric Company and  
 the Mountain States Telephone and Telegraph Company, jointly and severally, their successors and assigns, the right,  
 privilege and authority to enter upon and to erect, construct, operate, remove, maintain and inspect their equipment and  
 lines of distribution as described below, in, over and across the property we own or in which we have an  
 interest, in the tract of land shown on the Bureau of Reclamation Irrigable Area and Property Map, Elephant Butte Irrigation  
 District, Map 11A as Plat 86B, in Section 25, Township 23, South, Range  
1 East, of the New Mexico Principal Meridian and Base line and otherwise described as  
 per attached exhibit A and made a part hereof.

PLEASE NOTE: By the granting and recording of this easement that  
 easement recorded in Mics. Book 265, Pages 567 and 568  
 is hereby null and void.

And upon and along the roads, streets or highways adjoining the said property, with the right to permit the attachment of the  
 wires of any other company.

Description and Purpose of Easement: This easement is for Overhead cables, lines, poles, anchors, guy wires, conductors,  
 conduits, transformer installation, service facilities and all other necessary equipment for an aerial distribution system,  
 together with overhang of service wire and with the rights of ingress and egress thereto for the installation, operation,  
 inspection, repair, maintenance, replacements, renewal and removal thereof and also the right to trim any interfering trees  
 and shrubs so as to keep all wires cleared at least forty-eight inches.

Buildings and structures of a permanent nature except fences, boundary walls, walkways and roadways will not be built on or  
 over any easement, or under any overhead electric lines, except with the written consent of the grantee.

Said consideration being received in full payment therefor.

EXECUTED this 13th day of December, 20 01.

[Signature] (Seal)  
Guadalupe R. Armijo (Seal)

STATE OF NEW MEXICO  
 COUNTY OF DONA ANA

Acknowledgment-Individual

The foregoing instrument was acknowledged before me this 13th day of December, 20 01,  
 by FELIX M. ARMIJO and GUADALUPE R. ARMIJO, his wife  
 (name or names of person acknowledged) Officially as husband and wife

My commission expires:



RAMONA BERNAL  
 NOTARY PUBLIC—STATE OF NEW MEXICO  
9-11-05  
Ramona Bernal  
 Notary Public

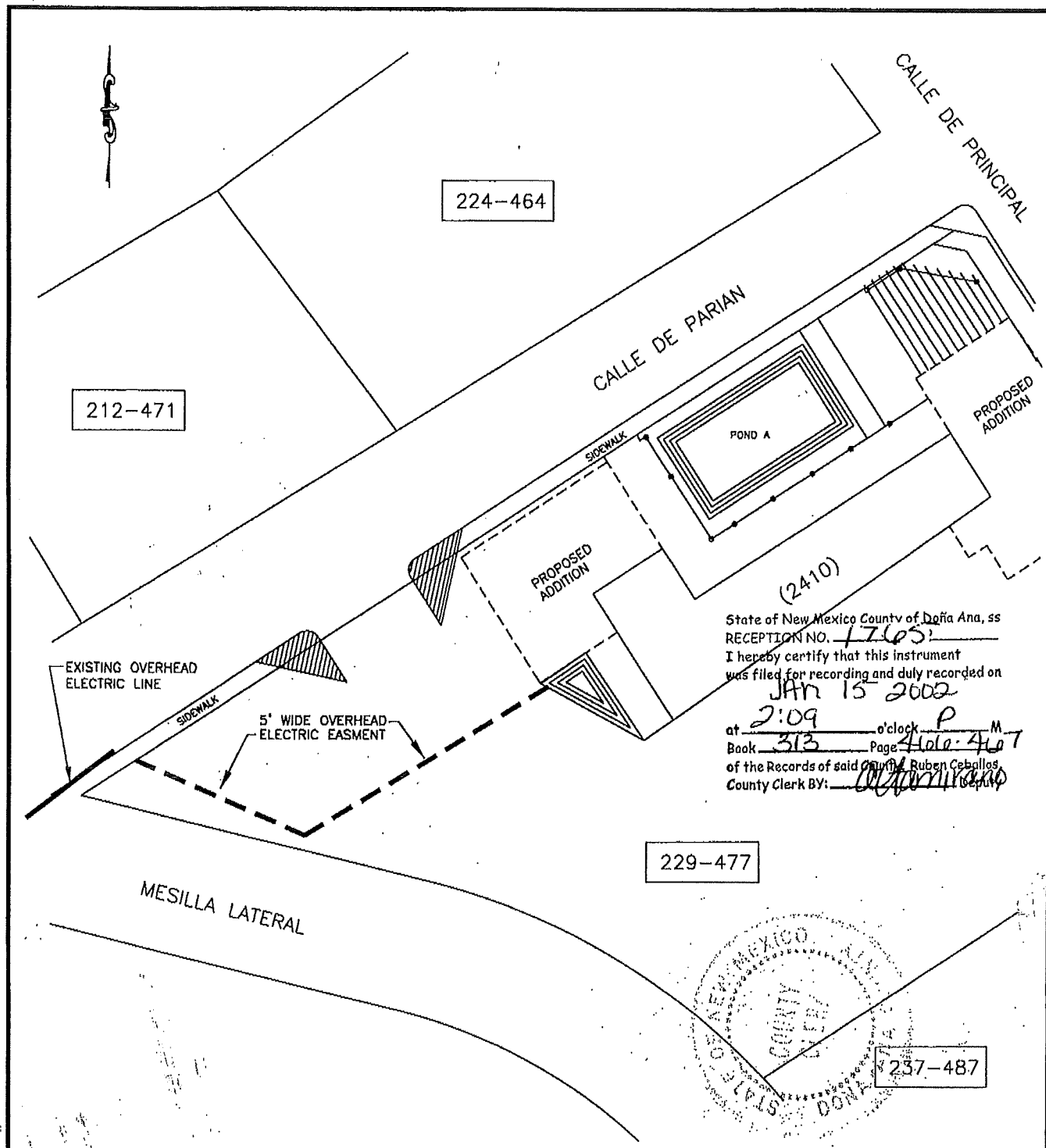
RECEPTION NO. \_\_\_\_\_ STATE OF NEW MEXICO, COUNTY OF DONA ANA, ss:

I hereby certify that this instrument was filed for record on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, at  
 \_\_\_\_\_ o'clock \_\_\_\_\_ M. and duly recorded in Book \_\_\_\_\_, Page \_\_\_\_\_ of the Records of  
 \_\_\_\_\_ of said county, on this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

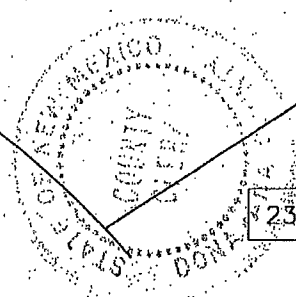
\_\_\_\_\_  
 County Clerk. By: \_\_\_\_\_ Deputy.  
 (County Clerk Seal) ALDO



1765

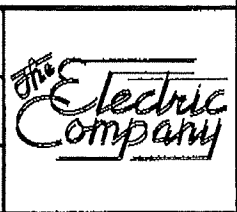


State of New Mexico County of Dona Ana, ss  
RECEPTION NO. 1765  
I hereby certify that this instrument  
was filed for recording and duly recorded on  
JAN 15 2002  
at 2:09 o'clock P. M.  
Book 313 Page 467  
of the Records of said County. Ruben Ceballos  
County Clerk BY: [Signature]



PROPOSED UTILITY EASEMENT IN:  
RANGE 1E, TOWNSHIP 23S, SECTION 25, MAP 11A  
TRACT NO. 86B, SUBDIVISION \_\_\_\_\_  
LEGEND: AS SHOWN ABOVE

WORK ORDER NUMBER:  
01-7-2-03145  
SCALE: NONE DATE: 12/10/01  
DRAWN BY: \_\_\_\_\_  
MM, NF



467

EXHIBIT "A"











# SITE PLAN



FELIX ARMILJO  
2450 CALLE DE PRINCIPAL  
SITE PLAN  
(not to scale)





# BOARD ACTION FORM

## AGENDA DATE

**PZHAC:** 5/20/2024

**BOT:**

**ITEM: SIGN PERMIT#061827** – 2355 Calle de Guadalupe, submitted by Anita Rivard. Relocated her business, “Mi Corazon Encantado” from her location on Calle de Parian to address above. She is looking to install a sign on the lease property where Legacy Pecan was located. ZONE: Historical Commercial (HC).

### BACKGROUND AND ANALYSIS:

There is currently a bracket on the building that was left behind by the previous business. Mrs. Rivard is looking to use the same bracket and put on her own custom sign.

Sign will be made out of wood with vinyl facing, approximately 30 inches in diameter. No construction or changes to building required other than the mounting of the sign.

### IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant’s request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

### ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

### DEPARTMENT COMMENTS:

- Meets all MTC
- Recommend approval

### SUPPORTING INFORMATION:

- Sign application
- Picture
- Tenant Lease
- Proposed site location picture





Town of Mesilla  
P.O. BOX 10  
MESILLA, NM 88046  
PHONE: (575) 524-3262 FAX (575) 541-6327

## SIGN PERMIT

Application Date: 5/13/2024

MI CORAZON ENCANTADO  
Name of Business

ANITA RIVARD  
Name of Applicant

2355 CALLE DE GUADALUPE  
Address of Business

400 EL PRADO AVE  
Address of Applicant

MESILLA NM 88046  
City State Zip

LC NM 88005  
City State Zip

Telephone Number

Alternate Telephone Number

### Location and description of Sign:

(include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.) EXTERIOR SIGN TO HANG OVER FRONT DOOR. SIGN IS 30" ROUND VINYL ON WOOD AND ATTACHED W/ METAL FRAME. IT IS ON THE SAME SIGN THAT WAS USED BY PREVIOUS OWNER. TENANT. IT WILL BE MOUNTED IN SAME SPOT AS SHOWN IN PHOTO OF PREVIOUS TENANT USING MOUNTING HOLES ALREADY EXISTING. INSTALL WILL BE DONE BY FETCHING DESIGNS.

For Office Use Only

Administrative Approval: \_\_\_\_\_  
PZHAC Approval: \_\_\_\_\_  
BOT Approval: \_\_\_\_\_

Permit Fee: \$13.00  
Date of Payment: \_\_\_\_\_  
CASE NUMBER: 061827

# LEASE

THIS LEASE AGREEMENT made and entered into on the First day of April, 2024, between C. W. Ritter, dba Ritter Enterprises, Inc., P. O. Box 905, Las Cruces, New Mexico 88004, hereinafter called "LESSOR", And Anita Rivard dba, Mi Corazon Encantado LLC 400 El Prado Ave. Las Cruces, NM. 88005 hereinafter called "LESSEE".

## WITNESSETH:

1. That the said Lessor, for and in consideration of the covenants and agreements hereinafter mentioned, to be kept and performed by said Lessee, and Lessees' successors and assigns, has leased to said Lessee the building on The Plaza at 2355 Calle de Guadalupe, Mesilla, New Mexico 88046.

2. TO HAVE AND TO HOLD the above described premises unto the said Lessee, Lessees' successors and assigns for a term of One (1) year.

3. Lessee agrees that said Lessor, Lessor's heirs, executors, administrators and assigns a monthly rent for said described premises as follows:

\$2,540 per month to be credited on the first day of each and every month, for 12 months, beginning with April of the calendar year 2024, which are due thereof in lawful money of the United States of America.

This Lease shall carry an annual rent adjustment of the amount of the CPI as published by the United States Department of Commerce beginning January 2024.

4. Lessee agrees to take actual possession of and occupy and use the premises primarily as a gift shop, selling Pecans and Boutique Clothing and Jewelry and related products. Lessee further agrees to conform to and comply with all requirements of law and duly constituted authority pertaining to said premises, and/or carriers of any insurance on the demised premises and all such requirements of any Board of Underwriters, Rating Bureau or similar organization having jurisdiction of said premises and building.


15. Lessor hereby grants Lessee an option to renew this lease at the end of the term, March 31<sup>st</sup>, 2025. This option shall carry a rent adjustment of, but not limited to, the amount of the CPI as published by the United States Department of Commerce.

16. Lessee shall not assign or sublet any part of the leased premises, without first obtaining the written consent of Lessor. Provided, however, no attempted assignment or reletting or subletting shall in any way relieve or release Lessee herein of her obligations to Lessor.

WITNESS the hands and seals of the parties aforesaid, effective the day and year above written.


LESSOR:

C. W. Ritter  
Ritter Enterprises, Inc.

  
\_\_\_\_\_  
President

LESSEE:

Mi Corazon Encantado LLC

  
\_\_\_\_\_  
Anita Rivard





# BOARD ACTION FORM

## AGENDA DATE

**PZHAC:** 6/17/2024

**BOT:**

**ITEM: PZHAC SIGN PERMIT #061831** - submitted by Matthew O'Reilly-NM Department of Cultural Affairs Historic Sites Division. Requesting approval for a sign at 2350 Calle de Principal. ZONE: Historic Commercial (HC).

## BACKGROUND AND ANALYSIS:

Matthew O'Reilly submitted a sign permit application in behalf of NM Department of Cultural Affairs, Historic Sites Division. The sign will be constructed of AluPanel (metal). Printed vinyl with UV gloss will be laminated on substrate. Holes will be drilled to match holes on support bar. No lighting is being proposed for sign.

## IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- If denied, the applicant can appeal decision to BOT in writing within 20 days.
- Due process was provided to the applicant.

## ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

## DEPARTMENT COMMENTS:

- SUP recently approved for applicant (5/13/24).
- BOT requested a formal sign permit application be submitted.
- Request meets all sign requirements MTC 18.65
- Recommend Approval

## SUPPORTING INFORMATION:

- Elevations
- Sign details/picture.
- Application







Town of Mesilla  
P.O. BOX 10  
MESILLA, NM 88046  
PHONE: (575) 524-3262 FAX (575) 541-6327

## SIGN PERMIT

R 0401625

Application Date: 5/17/24

Taylor-Reynolds-Barela-Mesilla Historic Site  
Name of Business

2350 Calle Principal  
Address of Business

Mesilla NM 88046  
City State Zip

(575) 837-0587  
Telephone Number

Matthew O'Reilly  
NM Department of Cultural Affairs  
Historic Sites Division  
Name of Applicant

407 Galisteo St., Suite 260  
Address of Applicant

Santa Fe NM 87501  
City State Zip

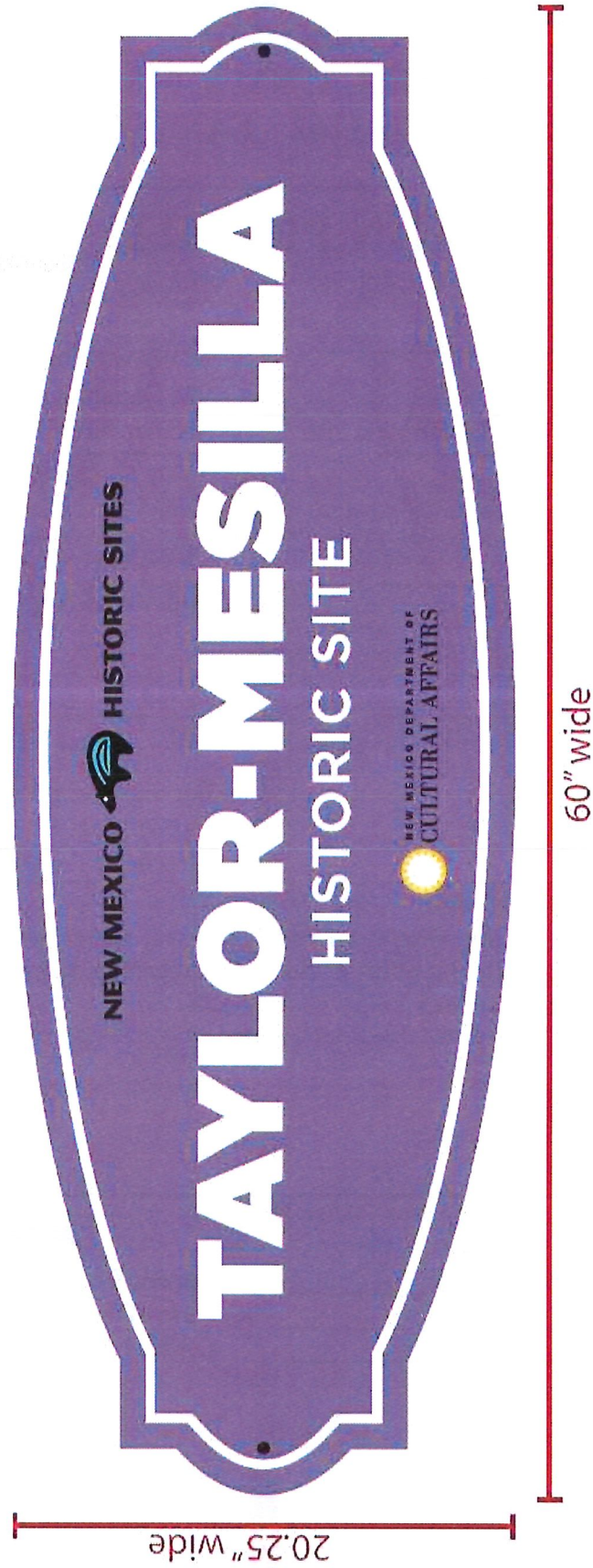
For Sign Permit Questions:  
(505) 699-1037  
Alternate Telephone Number

Location and description of Sign:  
(include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

### For Office Use Only

Administrative Approval: \_\_\_\_\_  
PZHAC Approval: \_\_\_\_\_  
BOT Approval: \_\_\_\_\_

Permit Fee: \$18  
Date of Payment: \_\_\_\_\_  
CASE NUMBER: 061831

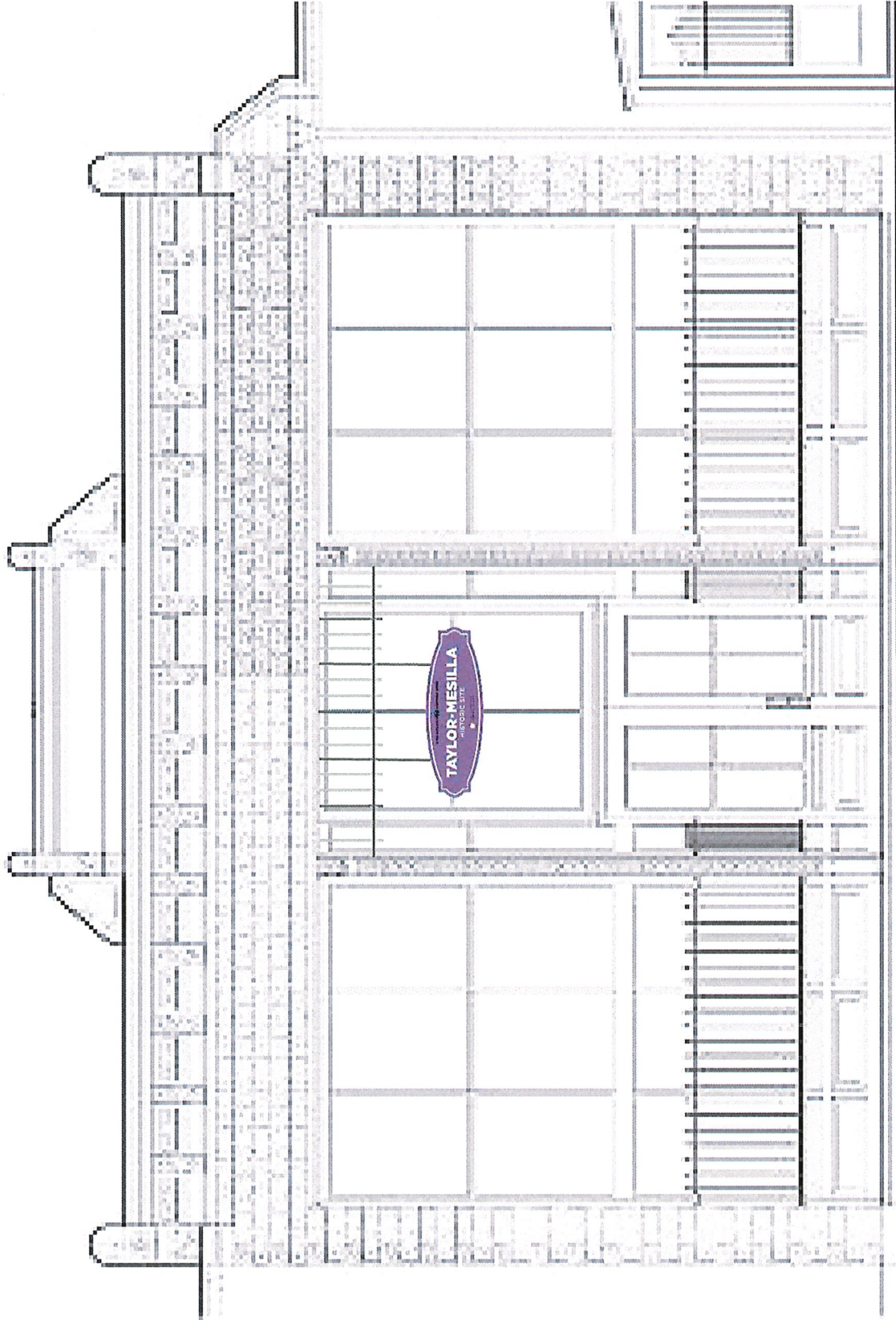


- 6mm AluPanel (composite metal substrate)
- CMYK printed vinyl (in TMHS colors) with UV gloss laminate for weather proofing
- Holes drilled 56.5" apart to match support bar



# TAYLOR-REYNOLDS-BARELA-MESILLA HISTORIC SITE

## REYNOLDS STORE



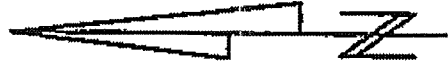
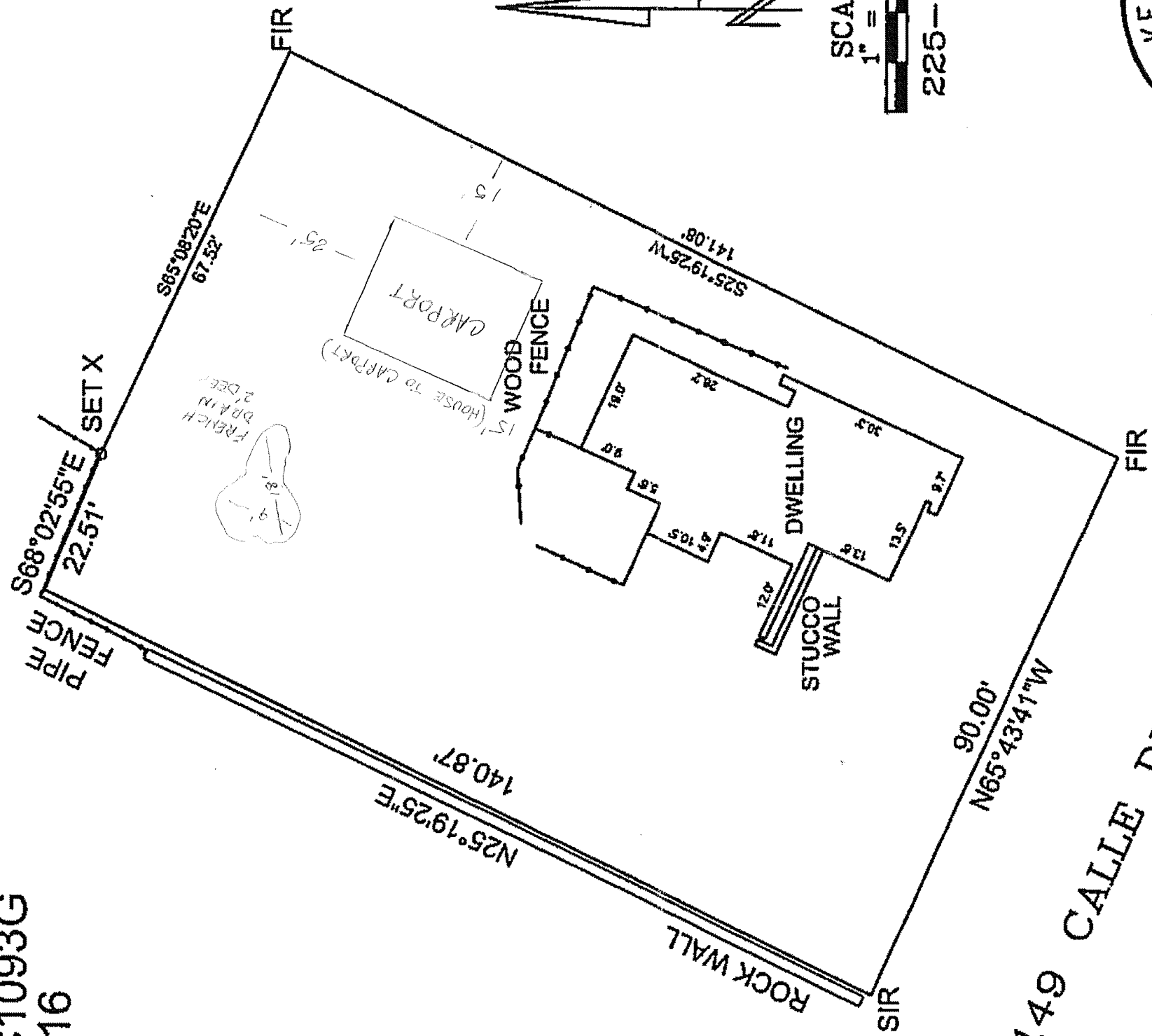
FRONT ELEVATION







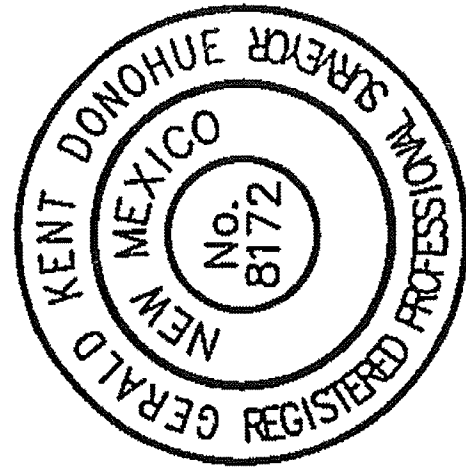
ZONE X  
 0.2% ANNUAL CHANCE FLOOD HAZARD  
 35013C1093G  
 7/06/2016



SCALE  
1" = 30'



225-57



2149 CALLE DE LOS HUERTOS

# BOARD ACTION FORM

## AGENDA DATE

**PZHAC:** 6/11/2024

**BOT:**

**ITEM: PZHAC CASE #061836** – 2149 Calle de Los Huertos, submitted by Gabriel Quintana. Requesting approval to build a 22' x 24' carport on property. ZONE: Historical Residential. (HR),

## BACKGROUND AND ANALYSIS:

Carport will be constructed with lumber and painted to match the primary building. No electrical wiring is being proposed at this time. Roofing of carport will be rustic corrugated red to match house as well.

## IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- If denied, the applicant can appeal decision to BOT in writing within 20 days.
- Due process was provided to the applicant.

## ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

## DEPARTMENT COMMENTS:

- Recommend Approval

## SUPPORTING INFORMATION:

- Application
- Proof of Ownership
- Drawings
- Drainage
- Site Plan
- Picture



**TOWN OF MESILLA**  
**APPLICATION FOR ZONING PERMIT**

Permit Fee \$ 210.00  
Review Fee \$ 345.00  
Total Fee \$ 244.50

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

**CASE NO.** 061436 **ZONE:** HR **CODE:** AC **APPLICATION DATE:** 03/24/24

GABRIEL QUINTANA RO 401146 941-539-5709  
Name of Property Owner Dona Ana County Account/Parcel # Property Owner's Telephone #  
P.O. Box 55 MESILLA NM 88046  
Property Owner's Mailing Address City State Zip Code  
gabeson@comcast.net 016-0 (FLORIDA)  
Property Owner's E-mail Address Applicant's DL/ID Number  
HOMEOWNER  
Contractor's Name & Address (If none, indicate Self)  
Contractor's Telephone Number Contractor's License Number  
Address of Proposed Work: 2149 CALLE DE LOS HUERTOS  
Description of Proposed Work: 22' X 24' CARPORT  
ALL COLORS WILL MATCH EXISTING. WOOD BEAM CEDAR  
WITH CHESTNUT PENDENT, CORBELS TO MATCH EXISTING ON  
HOUSE. RUSTIC RED R-PANEL ROOF TO MATCH EXISTING HOUSE.

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

1. ☐ Site plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ☐ Window replacement, need data sheet of new windows.
3. ☐ Foundation plan, new construction plans in full size drawings.
4. ☐ Floor plan showing rooms, their uses, and dimensions.
5. ☐ Cross section of walls.
6. ☐ Roof and floor framing plan.
7. ☐ Proof of property ownership (Warranty Deed/Property Tax Receipt)
8. ☐ Drainage plan (commercial).
9. ☐ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ☐ Valid government issues identification (Driver License/ID/Passport)

\$ 15570 - [Signature] 05-22-2024  
Estimated Cost Signature of Applicant Date

**Application Fee is due at time of submittal.** Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. **All zoning permits expire after one year from date issued.**  
**\*\*\*ALL permits must be displayed in clear view until final inspection\*\*\***

**FOR OFFICIAL USE ONLY**

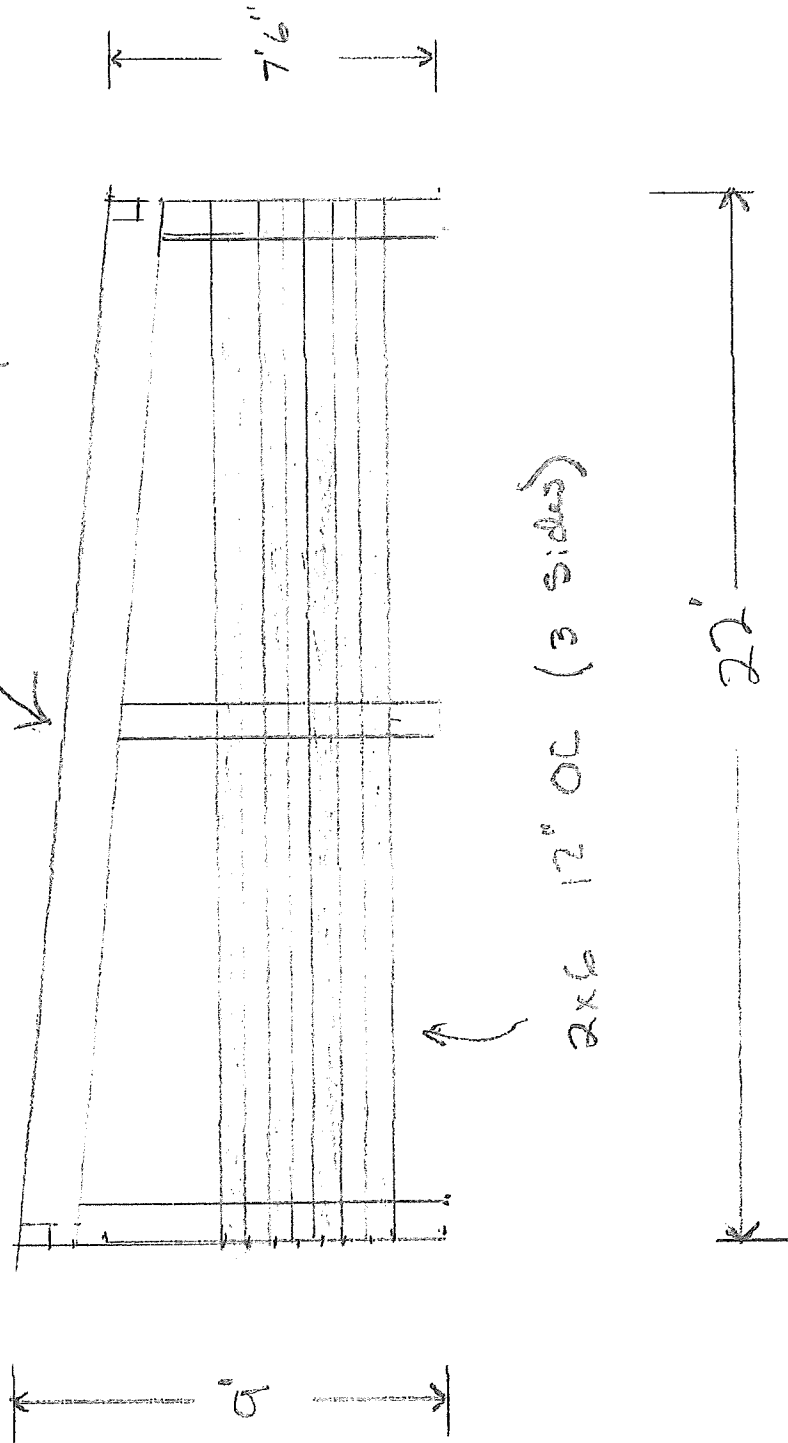
**PZHAC APPROVAL REQUIRED:** YES ☒ NO ☐ **BOT APPROVAL REQUIRED:** YES ☒ NO ☐

**PZHAC** ☐ Administrative Approval **BOT** ☐ Approved Date: \_\_\_\_\_  
☐ Approved Date: \_\_\_\_\_ ☐ Disapproved Date: \_\_\_\_\_  
☐ Disapproved Date: \_\_\_\_\_ ☐ Approved with Conditions  
☐ Approved with conditions

**CID PERMIT/INSPECTION REQUIRED:** YES ☐ NO ☐

**PERMISSION ISSUED / DENIED BY:** \_\_\_\_\_ **ISSUE DATE:** \_\_\_\_\_

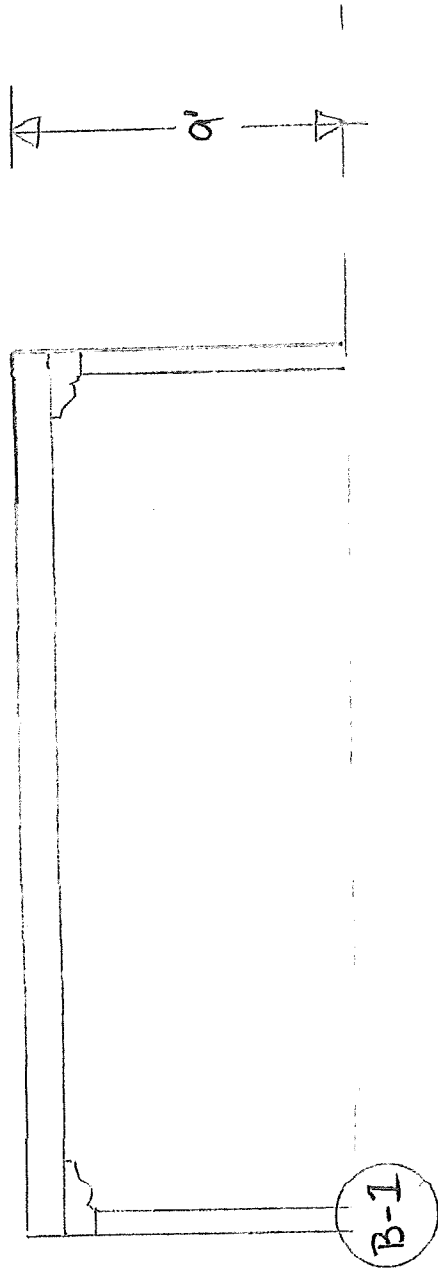
Roof & Drip Edge  
Rustic Red  
R panel



East & West Sides

Page 10

24'

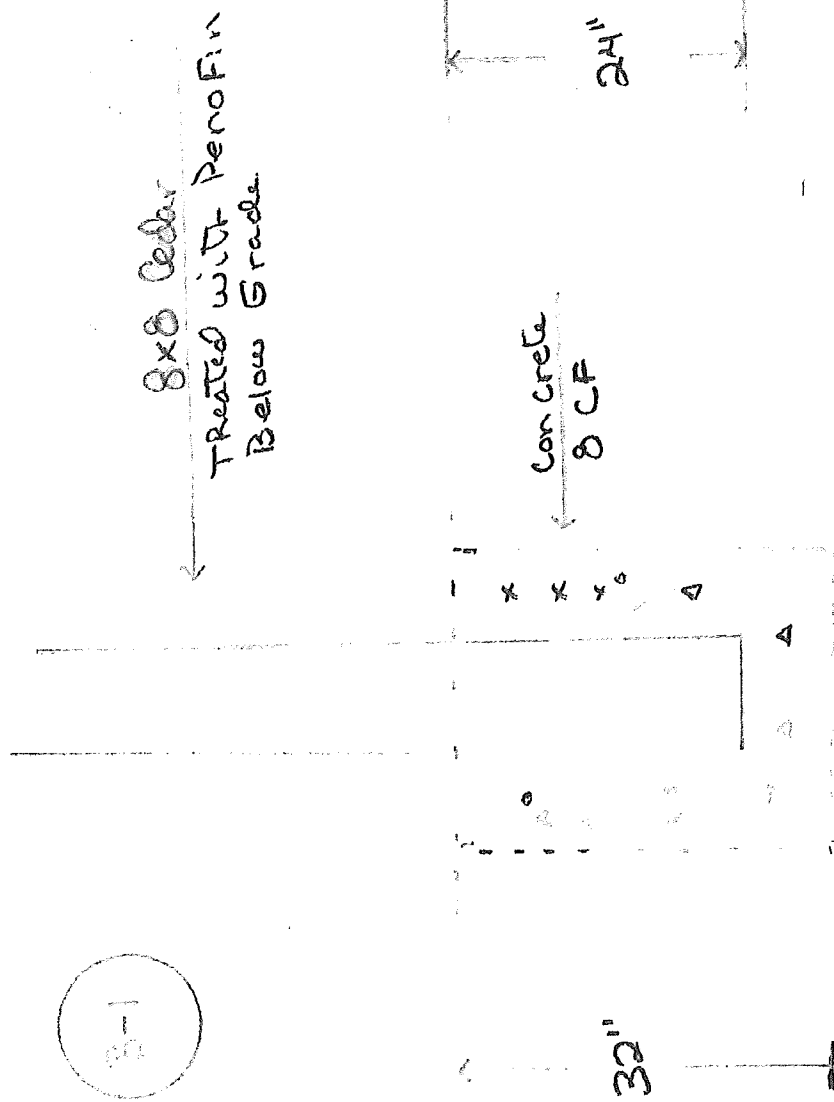


Front South 1/4"  
Back To match cut 7' 6" (north)

*Handwritten signature*

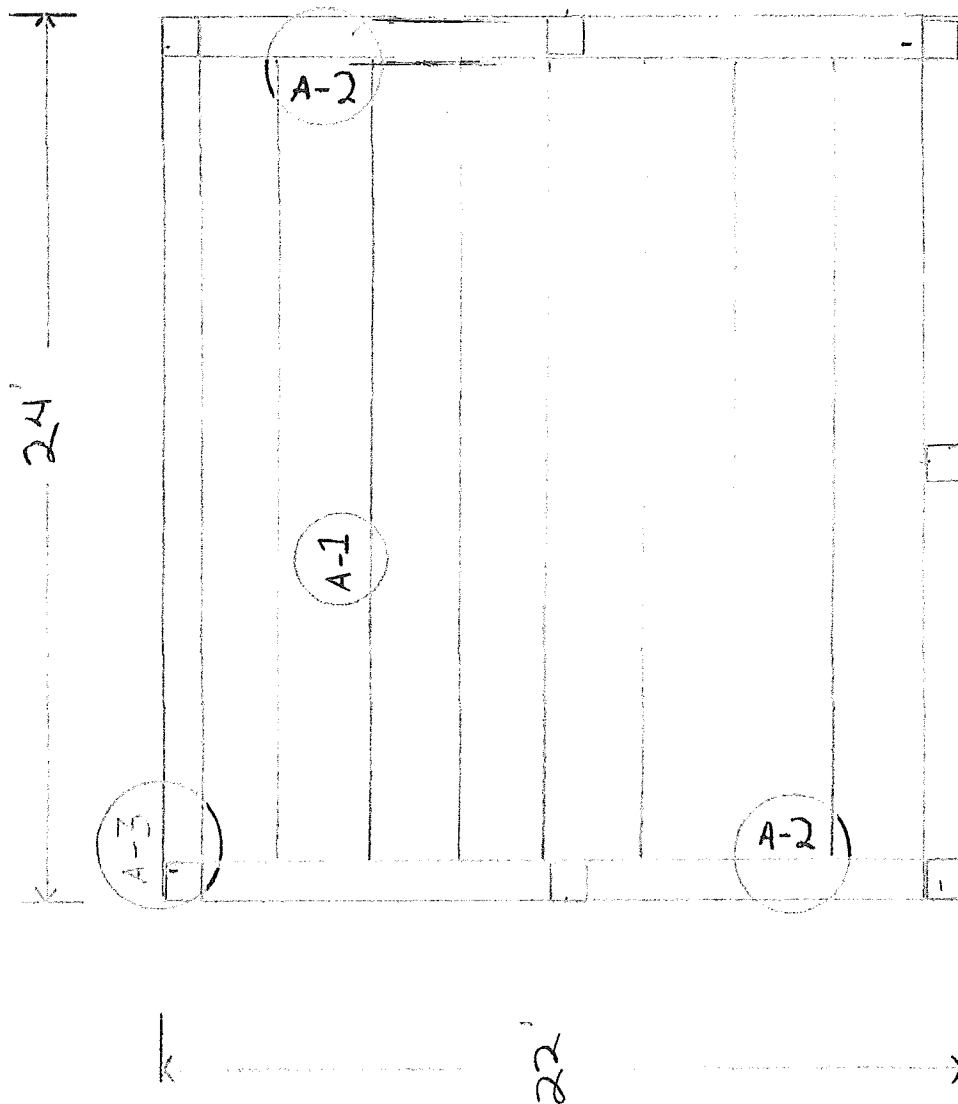


2-1



Foundation Plan Corners

2/24/24  
D



TOP / FRAME Plan

*Handwritten signature/initials*

$\times$  12"  $\times$   
 $\times$  8"  $\times$

6x12 Cedar #2 BTR  
or Douglas Fir Select POHC

6x8 Corbel

A-3

8x8 Cedar



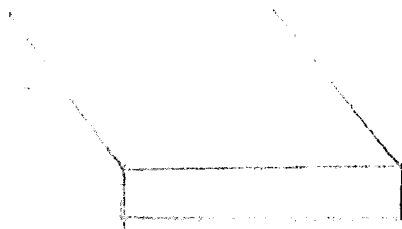
1" = 12"

10/12/12

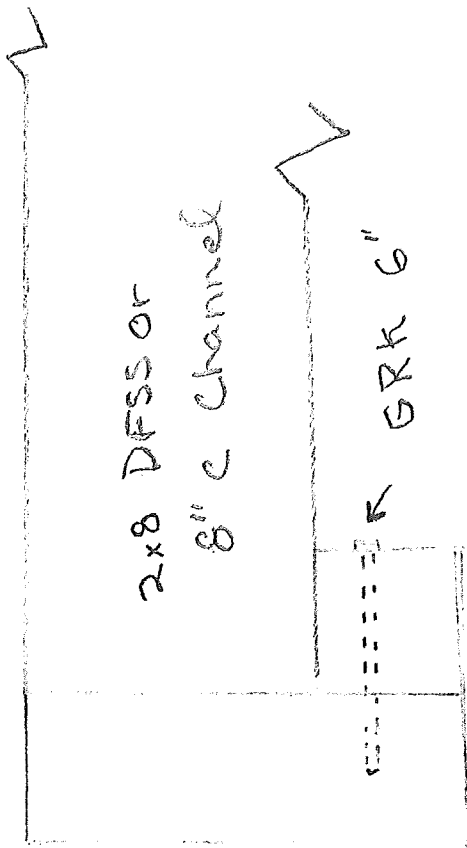
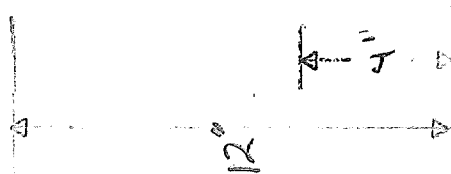


A-1

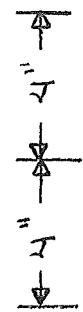
2x8 DFS KD  
Select Structural  
or 8" C Channel



A-2



1" = 4"



12/12/12







# BOARD ACTION FORM

## AGENDA DATE

**PZHAC:** 6/11/2024

**BOT:**

**ITEM: PZHAC CASE #061837** – 2360 Calle de Principal, submitted by Cheryl Blevins. Requesting approval to remove fake “vigas” from the back room. Replaster it over with stucco and paint to match. Fake “vigas” are termite infested. ZONE: Historical Residential. (HC),

## BACKGROUND AND ANALYSIS:

Mrs. Blevins structure is behind the bookstore and adjacent to Reynold’s store. The structure is listed in our Mesilla Historic Registry as a significant building, #118. The description listed under this building does not mention “vigas” in any way. It is possible they were added on at later time.

There are both types of structural designs for both within the development zone. There are structures with and without “vigas.”

In order to comply with historic preservation, structures need to fit the description listed on the registry.

## IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant’s request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- If denied, the applicant can appeal decision to BOT in writing within 20 days.
- Due process was provided to the applicant.

## ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

## DEPARTMENT COMMENTS:

- Recommend Approval

## SUPPORTING INFORMATION:

- Application
- Proof of Ownership
- Site Plan
- Picture
- Historic Registry map (copy)
- Registry description (page) for structure



**TOWN OF MESILLA**  
**APPLICATION FOR ZONING PERMIT**

Permit Fee \$ 45<sup>00</sup>  
Review Fee \$ 9<sup>00</sup>  
Total Fee \$ 54<sup>00</sup>

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

**CASE NO.** 061837 **ZONE:** HC **CODE:** M1 **APPLICATION DATE:** 6/4/24  
CHERYLL BLEVINS 20400305 / 4006137223458  
Name of Property Owner Dona Ana County Account/Parcel #  
P.O. Box 96 MESILLA NM 88046  
Property Owner's Mailing Address City State Zip Code  
dillypad@hotmail.com 575-650-8530  
Property Owner's E-mail Address Property Owner's Telephone Number  
SELF  
Contractor's Name & Address (If none, indicate Self)

Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 2360 CALLE PRINCIPAL

Description of Proposed Work: REMOVE FAKE VIGAS ON BACK ROOM  
PLASTER OVER WITH STUCCO COLOR TO MATCH  
EXISTING WALLS. VIGAS ARE TERMITE INFESTED! ROTTEN

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

1. ☐ Site plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ☐ Window replacement, need data sheet of new windows.
3. ☐ Foundation plan, new construction plans in full size drawings.
4. ☐ Floor plan showing rooms, their uses, and dimensions.
5. ☐ Cross section of walls.
6. ☐ Roof and floor framing plan.
7. ☐ Proof of property ownership/tenant lease. (Warranty Deed/Property Tax Receipt)
8. ☐ Drainage plan (commercial).
9. ☐ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ☐ Valid government issues identification (Driver License/ID/Passport)

\$ 500.00 Cheryl Blevins 6-4-24  
Estimated Cost Signature of Applicant Date

**Application Fee is due at time of submittal.** Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. **All zoning permits expire after one year from date issued.**  
**\*\*\*ALL permits must be displayed in clear view until final inspection\*\*\***

**FOR OFFICIAL USE ONLY**

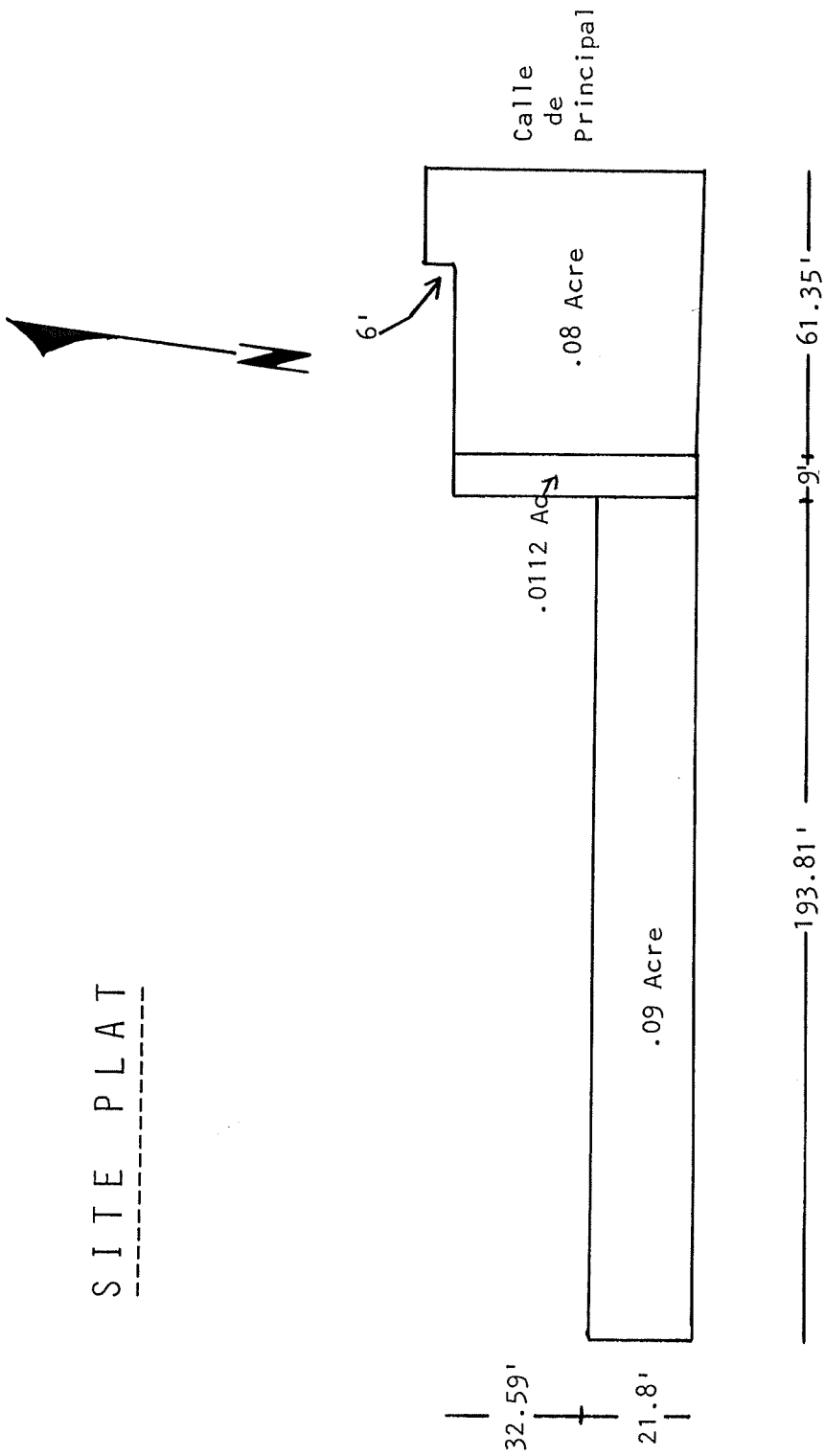
PZHAC APPROVAL REQUIRED: YES ☒ NO ☐ BOT APPROVAL REQUIRED: YES ☒ NO ☐

**PZHAC** ☐ Administrative Approval **BOT** ☐ Approved Date: \_\_\_\_\_  
☐ Approved Date: \_\_\_\_\_ ☐ Disapproved Date: \_\_\_\_\_  
☐ Disapproved Date: \_\_\_\_\_ ☐ Approved with Conditions  
☐ Approved with conditions

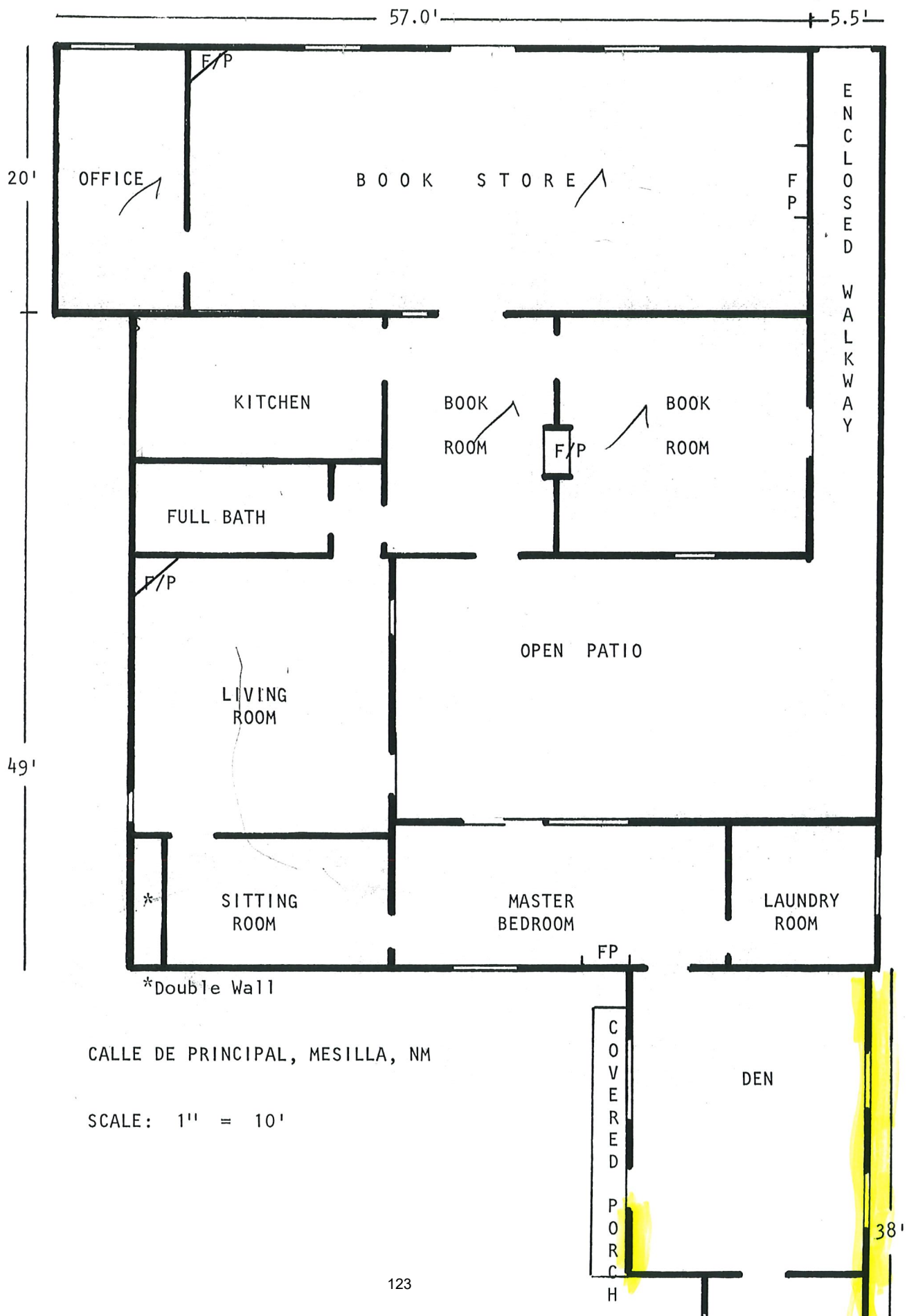
CID PERMIT/INSPECTION REQUIRED: YES ☐ NO ☒

PERMISSION ISSUED / DENIED BY: \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_

# SITE PLAT



For Visual Aid Only.







**Eric L. Rodriguez**  
Dona Ana County Treasurer  
845 N. Motel Blvd.  
Las Cruces, NM 88007  
P: (575) 647-7433 F: (575) 525-5946  
www.donaanacounty.org

# 2023 Second Half Tax Reminder

Account	R0400305
Parcel	4006137223458

PROPERTY DESCRIPTION AND/OR CODE NUMBER  
S: 25 T: 23S R: 1E MAP 11A TR 84D CALLE PRINCIPAL

00016623  
40  
BLEVINS CHERYLL A  
PO BOX 96  
MESILLA, NM 88046-0096

**SITUS** CALLE DE PRINCIPAL Leasburg

If your tax payments are escrowed, then it is your responsibility to forward this bill to your lender.

YEAR BILL NO.	TAX	PENALTY	INTEREST	AMOUNT DUE
2023	667.08	0.00	0.00	667.08

THE SECOND HALF PAYMENT IS DUE: APRIL 10, 2024  
AND IS DELINQUENT AFTER: MAY 10, 2024

**BALANCE DUE** ▶ **\$667.08**

PAYMENT OPTIONS



**Convenience Payment Drop-off Locations**

- Check or Money Order only

**Lake Section Water Co.**  
303 E. El Paso Dr.  
Chaparral, NM 88081

**Hatch City Hall**  
133 Franklin St.  
Hatch, NM 87937

**CRRUA**  
4950 McNutt Rd.  
Santa Teresa, NM 88008

**Anthony City Hall**  
820 Highway 478  
Anthony NM, 88021

Drop-off Locations only open during tax payment dates above



ONLINE AT: [www.donaanacounty.org/treasurer/payments](http://www.donaanacounty.org/treasurer/payments)

or **Scan Here**



Se habla español



**BY PHONE:**

Local **575-647-7433**  
Toll Free 1-877-827-7200 Ext. 7433



**BY MAIL:**

• Check or Money Order only  
P.O. Box 1179 Las Cruces, NM 88004  
OR  
Use Return Envelope Enclosed With Bill



**IN PERSON:**

845 N. Motel blvd., Las Cruces, NM 88007  
• 8:00am - 5:30pm M-F  
• 24 hr dropbox in front of building  
• NEW Self-Service Kiosk

PAYMENT OPTIONS



# 2024 NOTICE OF VALUE

THIS IS NOT A TAX BILL



OFFICE OF THE DONA ANA COUNTY ASSESSOR  
EUGENIA (GINA) MONTOYA ORTEGA, ASSESSOR  
845 N. Motel Blvd. • Las Cruces, NM 88007  
Phone (575) 647-7400 or Toll Free 1-877-827-7200  
Fax (575) 525-5538 • Website: www.donaanacounty.org

THIS IS THE ONLY NOTICE OF VALUE YOU WILL RECEIVE UNLESS YOU ARE THE OWNER OF PERSONAL PROPERTY OR TAXABLE LIVESTOCK. FOR ASSISTANCE, CALL (575) 647-7400, BETWEEN THE HOURS OF 8:00 AM - 5:00 PM MONDAY-FRIDAY.

Property Listed and Valued as of January 1, 2024  
THIS VALUE WILL BE A FACTOR IN DETERMINING YOUR 2024 PROPERTY TAX BILL

RETAIN THIS PORTION FOR YOUR RECORDS

## NOTICE OF VALUE

58457\*121\*\*G50\*\*0.9735\*\*3/3\*\*\*\*\*AUTO5-DIGIT 88021  
BLEVINS CHERYLL A  
PO BOX 96  
MESILLA NM 88046-0096

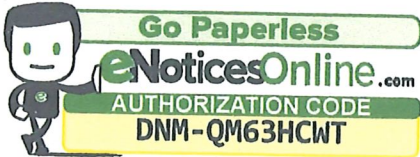
SCAN ME



Official Mailing Date  
April 1, 2024

Protest Deadline  
May 1, 2024

Account Number  
R0400305

Area ID 2DIN_NR	NET TAXABLE VALUES WILL BE ALLOCATED TO THE GOVERNMENTAL UNITS IN SCHOOL DISTRICT.	Tax Year 2024	Parcel No 4006137223458	Property Class NON-RESIDENTIAL	
Property Location: CALLE DE PRINCIPAL Leasburg 88046					
Property Legal Description: S: 25 T: 23S R: 1E MAP 11A TR 84D CALLE PRINCIPAL					
2023 (Previous Year's) Property Value and Tax Information These values reflect analysis of 2022 market value		2024 (Current Year's) Property Value Information These values reflect analysis of 2023 market value			
	TAXABLE VALUE	PROPERTY CLASS	UNITS/AREA	FULL VALUE	TAXABLE VALUE
		Non-Residential Land		\$55,608	\$18,536
		Residential Improvement		\$50,882	\$16,961
		Non-Residential Improvement		\$40,958	\$13,653
Previous Year's Taxable Value	\$49,150	Current Year's Full Value	\$147,448		
Previous Year's Exemption Value	\$0	Current Year's Taxable Value			\$49,150
Previous Year's Net Taxable	\$49,150	Current Year's Net Taxable			\$49,150*
		* Residential valuation limitation (NMSA 7-36-21.2) may apply.			
2023 (Previous Year's) RES Tax Rate	0.024459	2024 Estimated RES Tax Rate			0.024459
2023 (Previous Year's) NON-RES Tax Rate	0.02856	2024 Estimated NON-RES Tax Rate			0.02856
2023 (Previous Year's) Tax Amount	\$1,334.16	2024 Estimated Tax Amount			\$1,334.16

Instructions for calculating estimated taxes (NMSA 7-38-20): (Current year's net taxable value) X (Previous year's tax rate) = Estimated current year taxes. This calculation is an estimate. Actual taxes may be higher or lower than the estimate as tax rates are subject to change annually.

"FULL VALUE" MEANS THE VALUE DETERMINED FOR PROPERTY TAXATION PURPOSES. "TAXABLE VALUE" IS 33 1/3% OF "FULL VALUE". "NET TAXABLE VALUE" IS "TAXABLE VALUE" LESS EXEMPTIONS AND IS THE VALUE UPON WHICH TAX IS IMPOSED. THIS DOCUMENT CONSTITUTES A PROPERTY OWNER'S NOTICE OF VALUATION AS REQUIRED UNDER SECTION 7-38-20 OF THE NEW MEXICO PROPERTY TAX CODE.

Protesting Valuation: (NMSA 7-38-24) A property owner may protest the value or classification determined by the county assessor for his property for property taxation purposes, the assessor's allocation of value of his property to a particular governmental unit or denial of a claim for an exemption or for a limitation on increase in value by filing a petition with the assessor. Petitions of protest to the county assessor are required to be filed with the county assessor no later than thirty (30) days after the mailing by the assessor of the Notice of Valuation.

LIMITATION ON INCREASE IN VALUE FOR SINGLE-FAMILY DWELLINGS OCCUPIED BY LOW-INCOME OWNERS SIXTY-FIVE YEARS OF AGE OR OLDER OR DISABLED: (NMSA 7-36-21.3) Applications for valuation limitations may be picked up from the Assessor's Office. An owner who applies for the limitation of value specified in this section and files proof of income eligibility for the three consecutive years immediately prior to the tax year for which the application is made need not claim the limitation for subsequent tax years if there is no change in eligibility. The previous year's modified gross household income must be \$41,900 per year or less and the applicant must be disabled or 65 years of age in the year in which the application is made.

2-27-24\_v7

Please fold on perforation BEFORE tearing











cont.

- 115 The windows are wood and aluminum frame. The width of the facade is covered by an open shed-hip roof porch supported by stuccoed columns. This property was given to the church by George Frietze. During the Civil War this was the site of the Frietze-Appelzoler Bakery. est. 1930. (C)
- 116 A small stuccoed adobe house, now converted into a gift shop, Mrs Perla Aladib had this built in 1952. It has a flat roof with a parapet, wood frame windows, and is in the shape of an ell. This building faces the plaza. A photo taken in the 1870's shows this site was occupied by a continuous, low adobe structure that was adjacent to the Barela/Reynolds property to the south. (N)
- 117 The Barela/Reynolds property takes up much of this block, including the present "El Platero" and "Mesilla Express" gift shops that front the plaza. It also included the present residence of the J. Paul Taylor family with associated apartments and storage areas that extend the width of the block to Calle Arroyo. The earliest records show that Rafaela Barela built on this site in the 1850's and that her son, Sheriff Mariano Barela operated a store in the eastern portion of the property. Later occupants include Charles Reynolds who, along with Edgar Griggs, constructed the Italianate Bracketed pressed tin store front that faces the plaza and now houses "El Platero"; Father Jean Grange, the French priest who held Catechism classes in the front rooms for many years; and Perla Aladib who found sanctuary in the house during the Mexican Revolution. The two commercial buildings facing the plaza are built flush with the sidewalk. Between these two stores is a zaguan that leads into a central patio and offers entry to the rooms that surround it. Behind the Taylor residence is an apartment that used to be the barn. Adjacent to this and to the west is the old carriage house where wagons belonging to Barelas stage and freight business were housed. Adjacent to the southern exterior wall is a small apartment that once comprised part of the Edgar Griggs property. Griggs was a prominent merchant and had his dry goods business with Charles Reynolds in the front property facing the plaza during the 1870's. (S)
- 118 The front portion of this property consists of the present Mesilla Book Center, a store specializing in books dealing with the Southwest. It occupies the southern half of the building known as the Reynolds/Griggs store. This commercial building fronts the street and faces the plaza as do the adjacent buildings to the north and south. The parapet is pedimented and the wood frame windows are also topped by pediments. A zaguan leads from the street on the south side of the business into an interior patio where the various rooms of the residence in back of the store open into it. This residence belonged to Edgar Griggs who was a partner in the Reynolds/Griggs food and drygoods store that was in the front. Probably many of these walls date from the early 1850's. (S)

# BOARD ACTION FORM

## AGENDA DATE

**PZHAC:** 6/11/2024

**BOT:**

**ITEM: PZHAC CASE #061838** – 2000 Calle de Parian, submitted by Julienne Jewelry. Requesting approval to hang an oval business sign above her business front entrance. ZONE: Historical Commercial. (HC),

## BACKGROUND AND ANALYSIS:

Proposed sign will be oval approximately 24" x 36" with black cursive lettering and turquoise background. No light is being proposed with this sign. Hanger will be metal and painted black. Fluorescent Sign Co. will be making the sign.

## IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- If denied, the applicant can appeal decision to BOT in writing within 20 days.
- Due process was provided to the applicant.

## ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

## DEPARTMENT COMMENTS:

- Recommend Approval

## SUPPORTING INFORMATION:

- Application
- Proof of Ownership
- Picture
- Drawing





Town of Mesilla  
P.O. BOX 10  
MESILLA, NM 88046  
PHONE: (575) 524-3262 FAX (575) 541-6327

## SIGN PERMIT

Application Date: 5/11/2024

JULIENNE JEWELRY  
Name of Business

2000 CALLE DE PARIAN  
Address of Business

MESILLA NM 88046  
City State Zip

575-202-8931  
Telephone Number

JULIENNE HADFIELD  
Name of Applicant

5011 WILD HORSE  
Address of Applicant

LAS CRUCES NM 88011  
City State Zip

Alternate Telephone Number

**Location and description of Sign:**

(include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

24' X 36' OVAL WOODEN SIGN, WITH BLACK CURSIVE LETTERS. BACKGROUND TO BE TURQUOISE AND WITHOUT LIGHT.

HANGING OVER THE FRONT DOOR BY METAL BLACK HANGER. (SEE BACK)

### For Office Use Only

Administrative Approval: \_\_\_\_\_  
PZHAC Approval: \_\_\_\_\_  
BOT Approval: \_\_\_\_\_

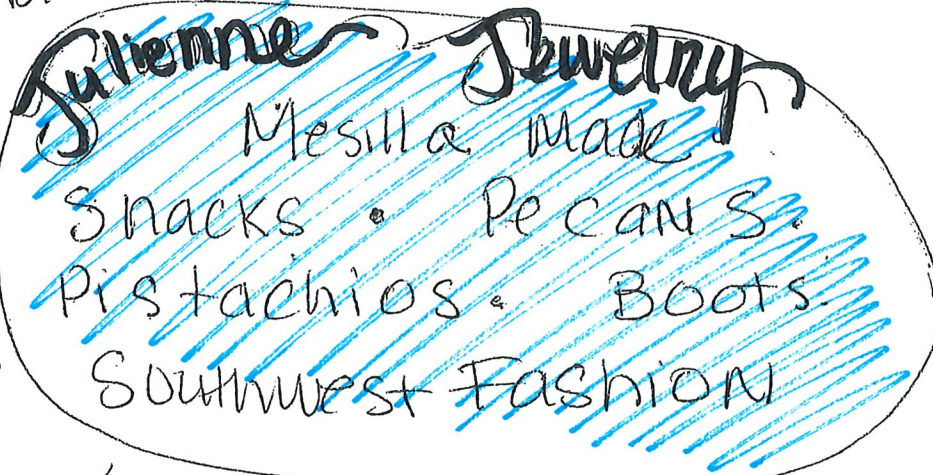
Permit Fee: \$12.00  
Date of Payment: \_\_\_\_\_  
CASE NUMBER: 061838



SIGN Background color turquoise

Cursive in Black

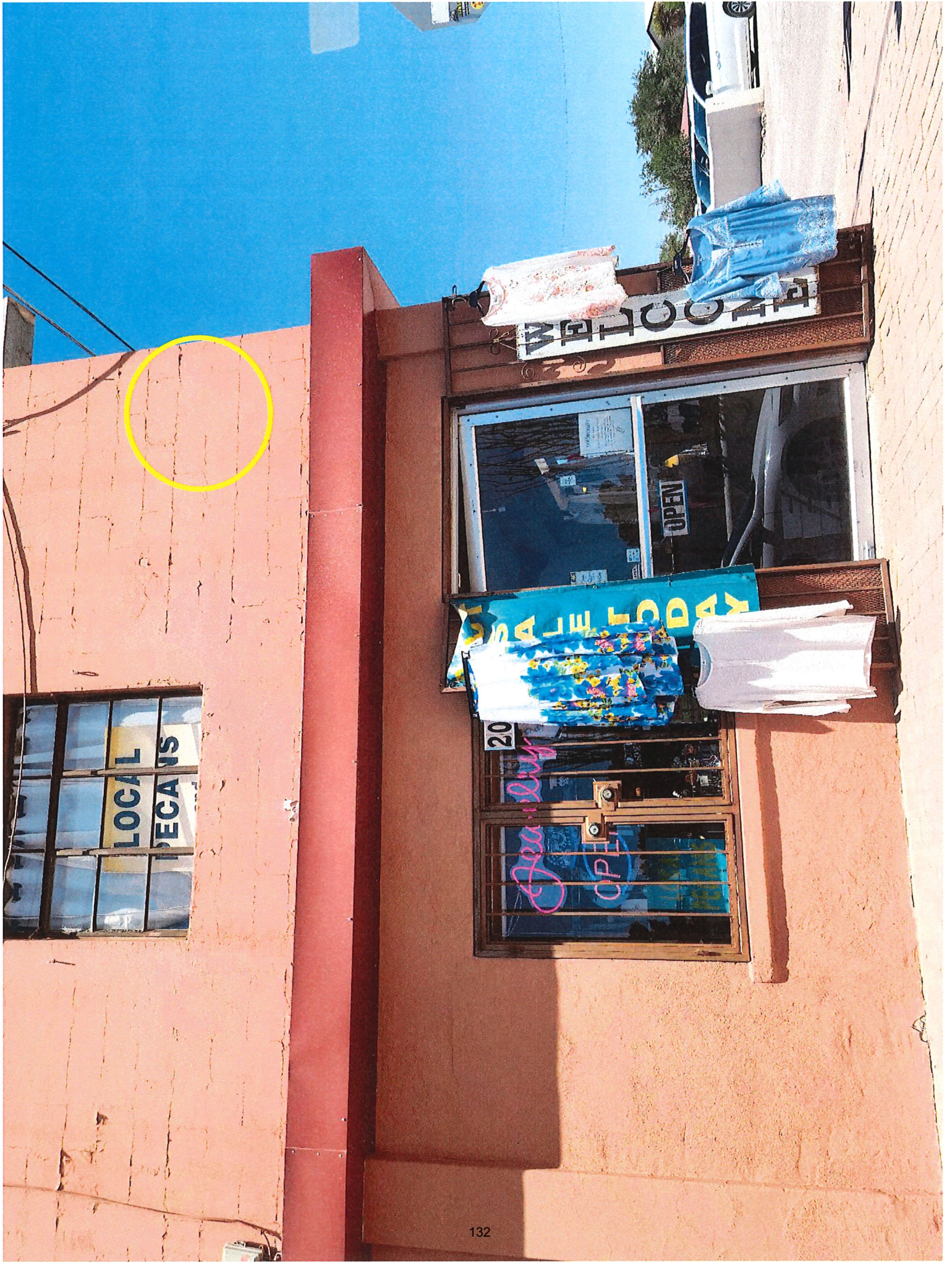
Helvetica  
Print  
in  
Black



24"

Location of sign - 2000 Calle de Parian above door - Slightly to Right







# BOARD ACTION FORM

## AGENDA DATE

**PZHAC:** 6/11/2024

**BOT:**

**ITEM: PZHAC CASE #061839** – 2310 Avenida de Mesilla, submitted by Morgan Switzer. Requesting approval to relocate business, NM Vintage Wine. To do so, needs to make some exterior structural changes. ZONE: Historical Commercial. (HC),

## BACKGROUND AND ANALYSIS:

Mr. Switzer is looking to replace large front window of the main structure facing Avenida de Mesilla, with a double door. This requires changes in structure and will require an NM Construction Industries Division building permit. Picture of the window and door in packet.

Mr. Switzer is also wanting to remove metal square tubing fence on the north side of the property facing, Calle de Santiago, and replace it with a 6' solid wall. Either constructed of brick or cinder block and stucco. This wall will also have a rolling driveway gate that allows vehicles to enter the property off Calle de Santiago.

Mr. Switzer is aware there needs to be a 10-foot allowable space between street curb and gate to allow a vehicle to pull off the Calle completely without obstructing traffic. The adjacent property has a 6-foot wall like what Mr. Switzer is proposing.

Alongside this rolling gate, will be a wooden entrance door to back patio. The door will be a wooden rustic type of door that fits the design standards of Mesilla.

Back patio will have 2 pergola type shade structures with corrugated metal roofing.

## IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- If denied, the applicant can appeal decision to BOT in writing within 20 days.
- Due process was provided to the applicant.

## ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

## DEPARTMENT COMMENTS:

- Recommend Approval

## SUPPORTING INFORMATION:

- |                      |   |                        |
|----------------------|---|------------------------|
| • Application        | * | Elevations             |
| • Proof of Ownership | * | Site Plan              |
| • Plat of Survey     | * | Door/Gate example pics |

**TOWN OF MESILLA**  
**APPLICATION FOR ZONING PERMIT**

Permit Fee \$ 150  
Review Fee \$ 29.50  
Total Fee \$ 175.50

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

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CASE NO. 061539 ZONE: HC CODE: ACC APPLICATION DATE: 05/24/24

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Morgan Switzer  
Name of Property Owner  
PO Box 782 Mesilla NM 88046  
Property Owner's Mailing Address City State Zip Code  
morganRswitzer@gmail.com 575-635-8480 575-993-0336  
Property Owner's E-mail Address Property Owner's Telephone Number  
Luis Baca, 4904 Califa St, Las Cruces, NM 88012  
Contractor's Name & Address (If none, indicate Self)  
1-575-496-6634 Avail upon return 547543009 404477 - GB98  
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

---

Address of Proposed Work: 2310 Avenida de Mesilla, Mesilla, NM 88046

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Description of Proposed Work: Creating a back patio & enclosure that emulates the historic beauty of Mesilla. Also, replacing a front window with a commercial double door w/side view.

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THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

1. ☐ Site plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ☒ Window replacement, need data sheet of new windows.
3. ☐ Foundation plan, new construction plans in full size drawings.
4. ☐ Floor plan showing rooms, their uses, and dimensions.
5. ☒ Cross section of walls.
6. ☒ Roof and floor framing plan.
7. ☒ Proof of property ownership/tenant lease. (Warranty Deed/Property Tax Receipt)
8. ☐ Drainage plan (commercial).
9. ☒ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ☒ Valid government issues identification (Driver License/ID/Passport)

\$ 10,000

Estimated Cost

Morgan Switzer  
Signature of Applicant

05/24/24

Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. All zoning permits expire after one year from date issued.  
**\*\*\*ALL permits must be displayed in clear view until final inspection\*\*\***

**FOR OFFICIAL USE ONLY**

PZHAC APPROVAL REQUIRED: YES ☐ NO ☐

BOT APPROVAL REQUIRED: YES ☐ NO ☐

- PZHAC ☐ Administrative Approval  
☐ Approved Date: \_\_\_\_\_  
☐ Disapproved Date: \_\_\_\_\_  
☐ Approved with conditions

- BOT ☐ Approved Date: \_\_\_\_\_  
☐ Disapproved Date: \_\_\_\_\_  
☐ Approved with Conditions

CID PERMIT/INSPECTION REQUIRED: YES ☐ NO ☐

PERMISSION ISSUED / DENIED BY: \_\_\_\_\_

ISSUE DATE: \_\_\_\_\_



1802407 JAN 31 2018 03:31:36 PM PAGES 1  
 WARRANTY DEED Deputy Gerardo Barrera  
 Scott Krahling, County Clerk, Dona Ana, NM



## WARRANTY DEED

SWAT #043094 GC/CP

Paul G. Gallegos, a married man, joined pro forma by his wife, Bertha Ann Gallegos, for consideration paid, grant to Morgan Switzer, a married woman, whose address is P.O. Box 782, Mesilla, NM 88046, the following described real estate in Dona Ana County, New Mexico:

A tract of land situate within the corporate limits of the Town of Mesilla, Dona Ana County, New Mexico, located in Section 25, T.23S., R.1E., N.M.P.M. of the U.S.R.S. Surveys, being part of U.S.R.S. Tract 11A-18B, and more particularly described as follows, to wit:

Beginning at an "X" found along the West line of Avenida de Mesilla (a.k.a. N.M. State Highway No. 28) for the Southeast corner of the tract described herein, IDENTICAL, to the Northeast corner of Tract B, U.S.R.S. Tracts 11A-16, 17B, and 17C, Plat No. 1, as filed April 4, 1990, in plat book 16, page 245, in the Dona Ana County Records;

Thence, from the point of beginning, leaving Avenida de Mesilla, S.53°10'26"W., a distance of 108.44 feet to a mark set for the Southwest corner of the tract herein described;

Thence, N.37°45'45"W., a distance of 59.29 feet to a 1/2" iron rod found along the South line of Calle Santiago for the Northwest corner of the tract herein described;

Thence, along the South line of Calle Santiago, N.53°10'26"E., a distance of 105.40 feet to a 1/2" iron rod found for a point of curvature of the tract herein described;

Thence, along a curve to the right, having a radius of 3.74 feet, an arc length of 5.86 feet, an included angle of 89°43'21", and whose long chord bears, S.81°57'53"E., a distance of 5.28 feet to a nail found along the West line of Avenida de Mesilla for a point of tangency of the tract herein described;

Thence, along the West line of Avenida de Mesilla, S.37°06'13"E., a distance of 55.56 feet to the point of beginning, enclosing 0.14 acres of land, more or less.

SUBJECT TO: Restrictions, Reservations and Easements of record.

with warranty covenants.

Witness our hand(s) this 31st day of January, 2018.

Paul G. Gallegos

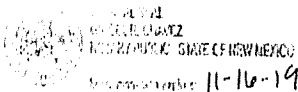
Bertha Ann Gallegos

### ACKNOWLEDGMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO

COUNTY OF DONA ANA

This instrument was acknowledged before me on January 31, 2018, by Paul G. Gallegos and Bertha Ann Gallegos



Notary Public



# PLAT OF SURVEY

A 0.14 ACRE TRACT OF LAND LOCATED IN  
SECTION 25, T.23S., R.1E., N.M.P.M. OF THE U.S.R.S. SURVEYS  
BEING PART OF U.S.R.S. TRACT 11A-18B  
TOWN OF MESILLA  
DONA ANA COUNTY  
NEW MEXICO

Surveyor S. Peale

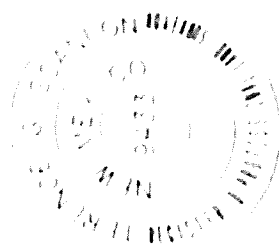
Recorded E.R., c.s.

Job No. 18-01-0036

Date January 25, 2018

NOTES:

PROPERTY IS IN AN "X" DESIGNATED ZONE,  
AS SHOWN ON THE FLOOD INSURANCE RATE MAP  
COMMUNITY PANEL NO. 1303C1091 G  
EFFECTIVE JULY 6, 2016



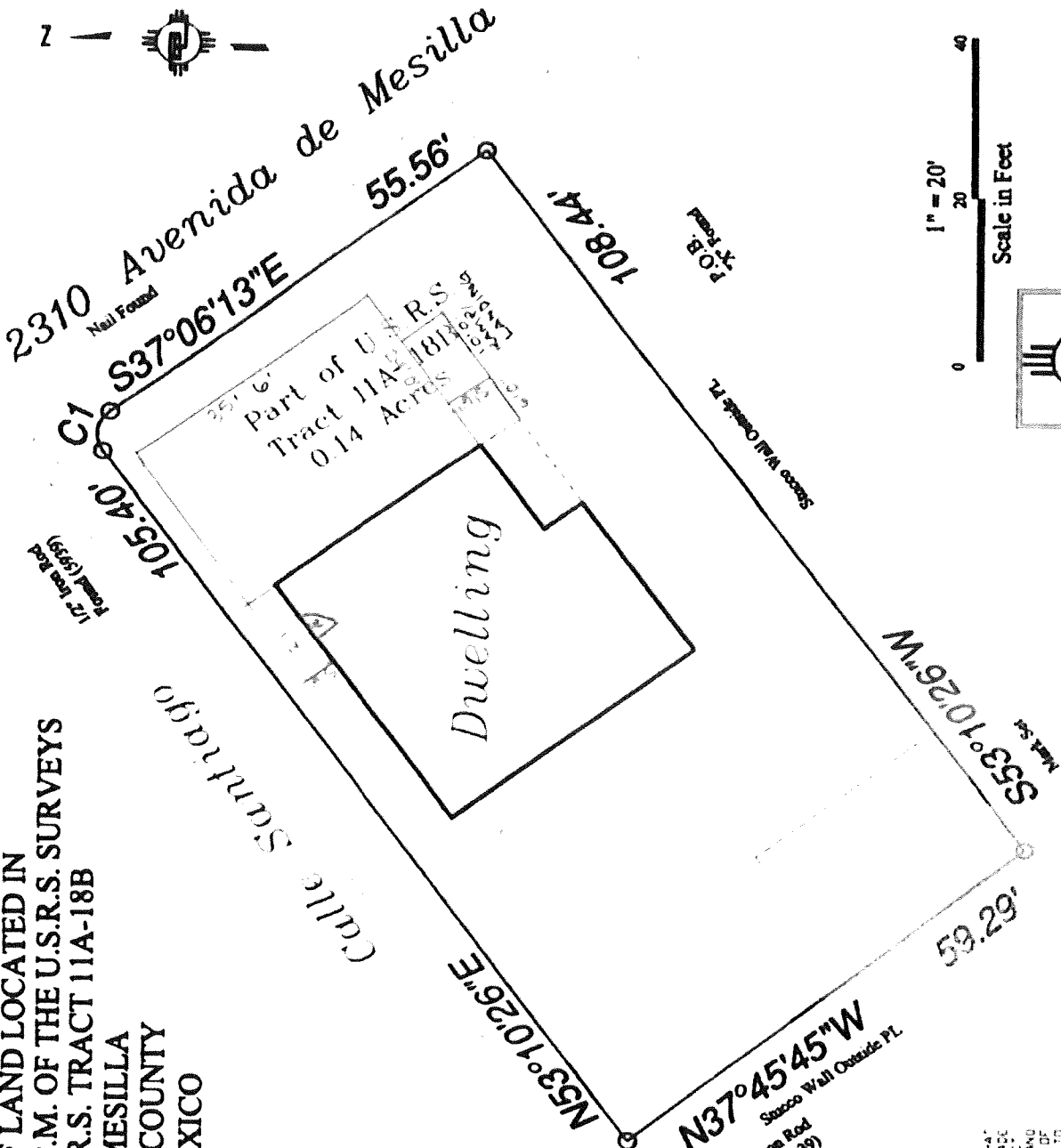
SURVEYOR'S CERTIFICATE

"THIS IS TO CERTIFY THAT I AM A REGISTERED LAND SURVEYOR THAT THIS PLAT WAS PREPARED FROM FIELD NOTES OF AN ACTUAL SURVEY MADE BY ME OR UNDER MY DIRECT IN AND THAT IT IS TRUE AND CORRECT MEETING THE MINIMUM REQUIREMENTS OF THE STANDARDS FOR LAND SURVEYS IN NEW MEXICO AS ADOPTED BY THE NEW MEXICO STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS TO THE BEST OF MY KNOWLEDGE AND BELIEF"

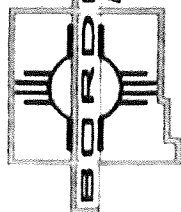
January 25, 2018

DATE OF SURVEY

*S. Peale*  
T.C. G. SCANLON, ENGINEER NO. 9433  
2990 N. MAIN STREET, STE. 100 LAS CRUCES, NEW MEXICO 89001



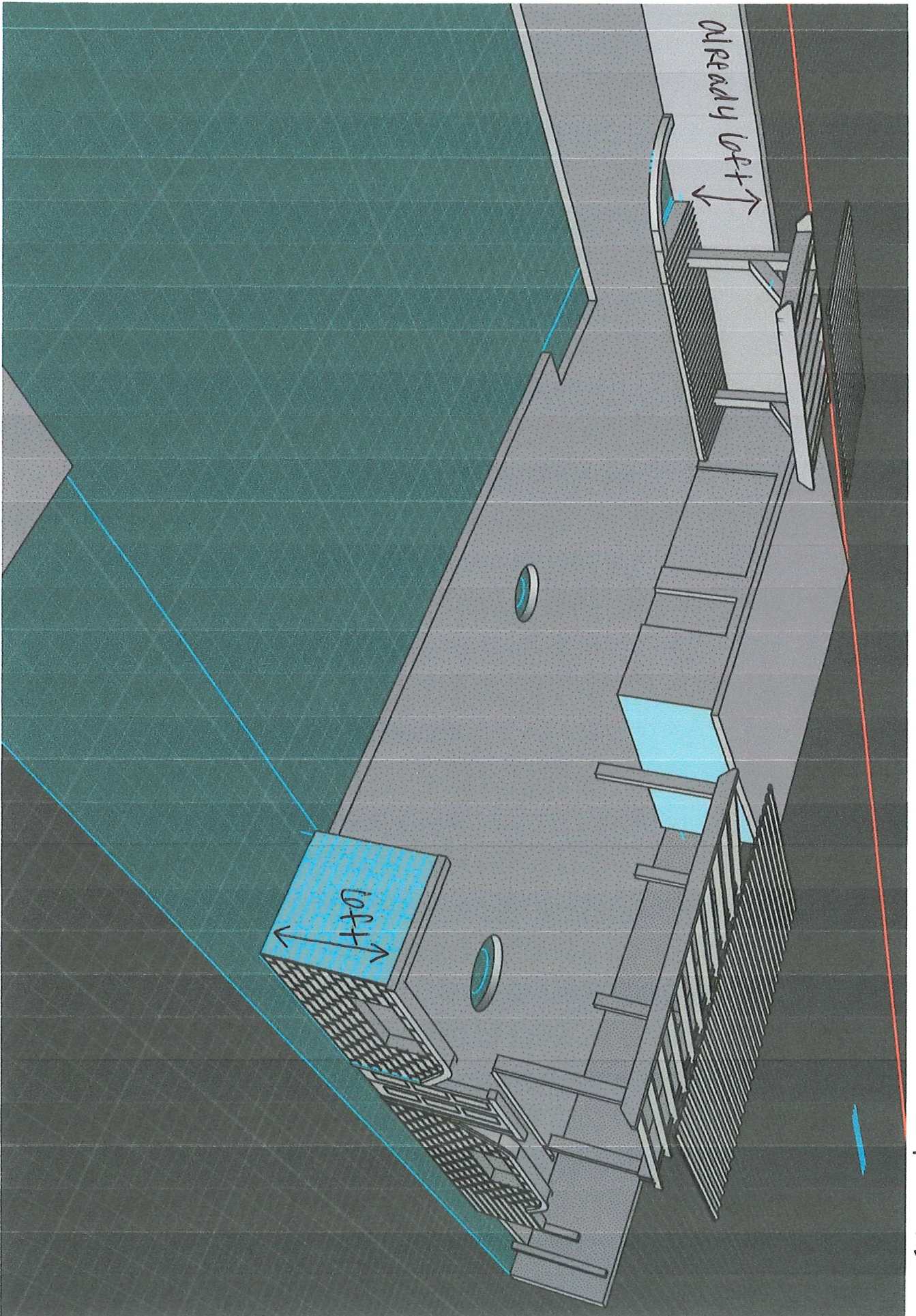
1" = 20'  
Scale in Feet  
0 20 40



**BORD**  
ENGINEERS AND SURVEYORS LLC  
2990 N. MAIN STREET, STE. 100  
Las Cruces, New Mexico 89001  
Phone: (575) 522-1443  
Fax: (575) 522-4958

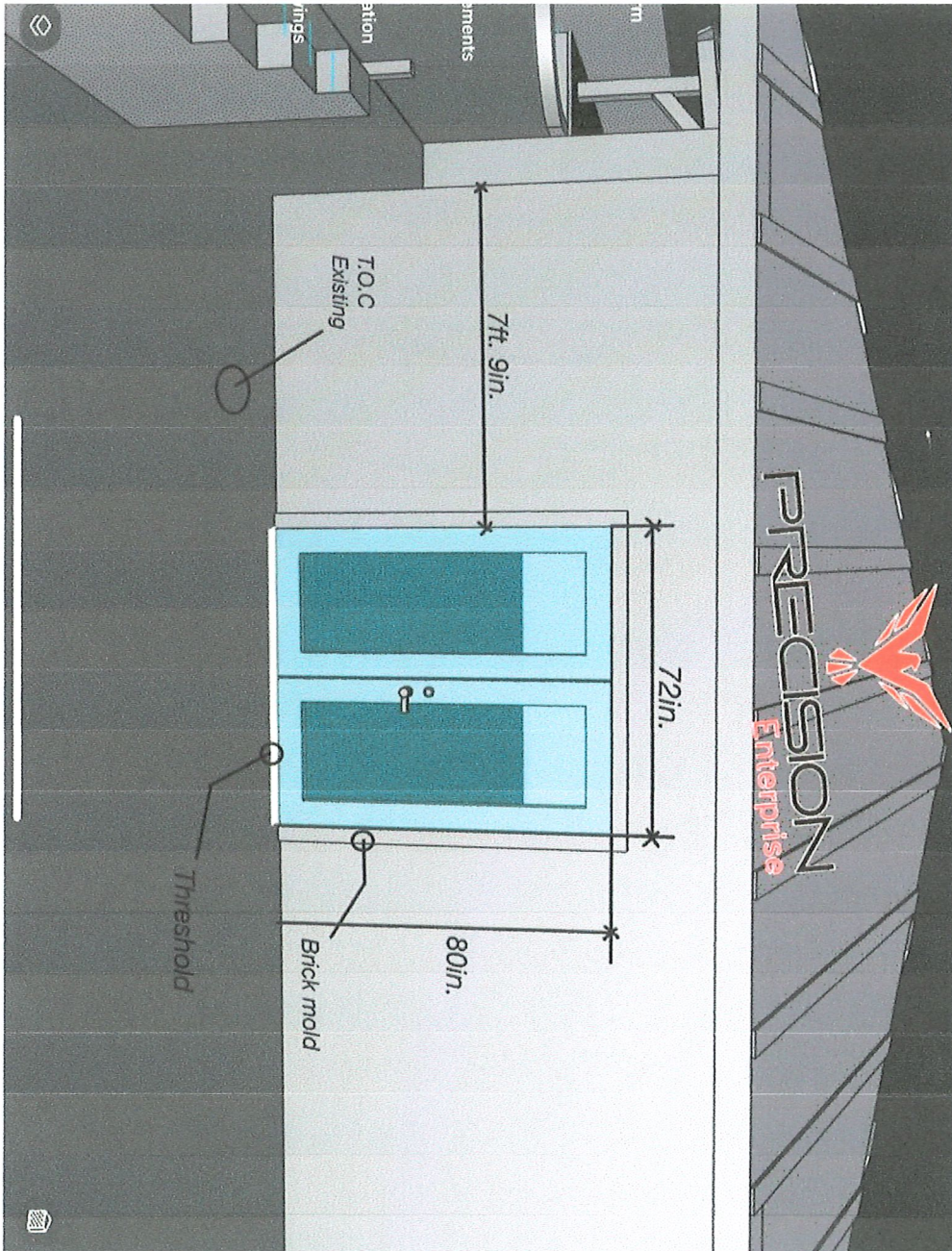


2310 Avenida de Mesilla





\* Actual Door will be like the following image page and fit in this opening









Wall exactly like  
the church just did



Gate opens fully to over 36" ↔





# Memorandum

**To:** Mayor and Trustees

**From:** Gloria S Maya  
Town Clerk-Treasurer

**RE:** Monthly Finance Report

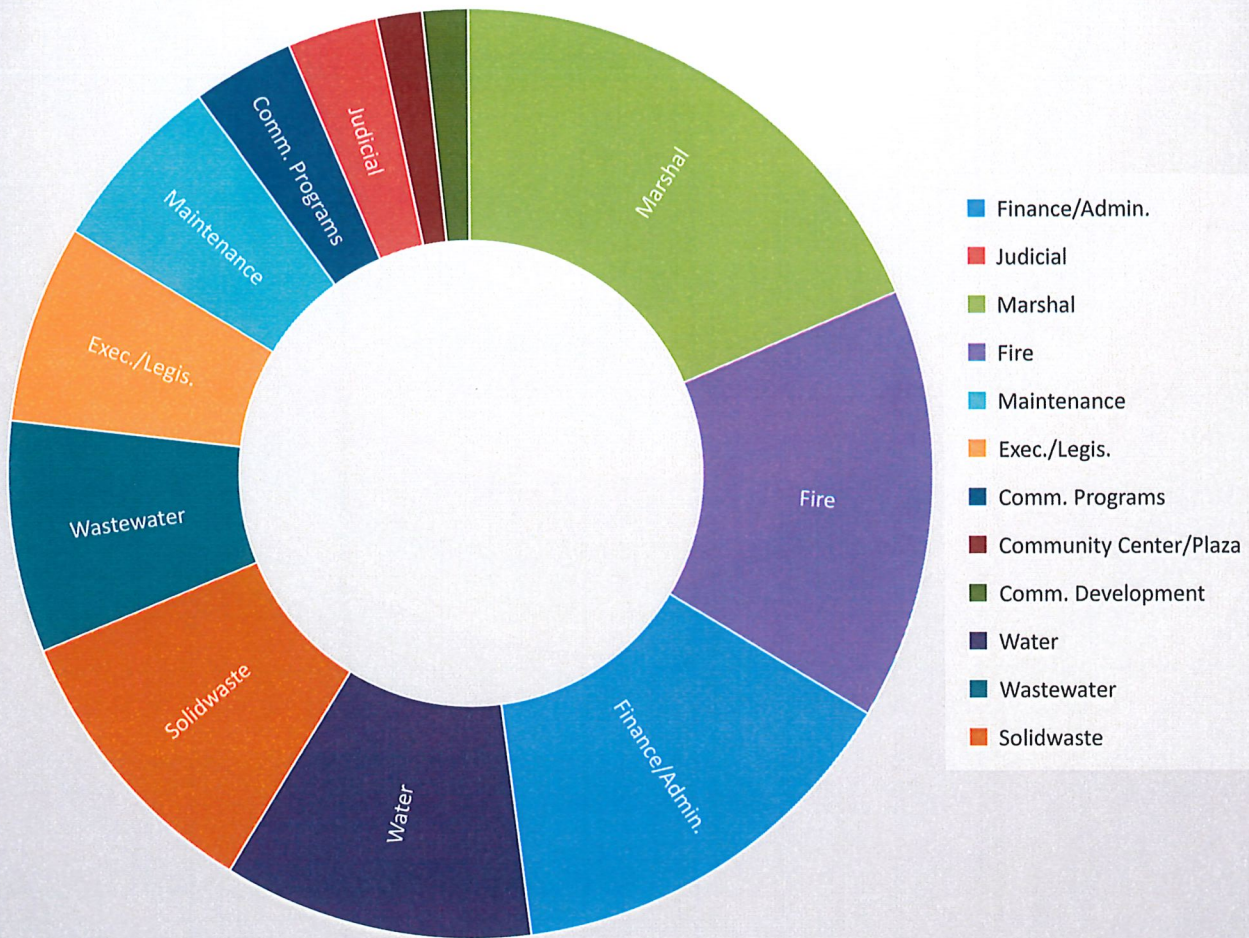
Listed below is a review of department and fund expenditures for: May-24  
General Fund should be at: 92% spending

**EXPENDITURES ARE HIGHER DUE TO 1ST HALF OF INSURANCES BEING DUE IN JULY**

YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	84.61%	\$388,694	100.00%	-15.39%	\$ 460,570
Judicial	78.38%	\$68,639	100.00%	-21.62%	\$ 87,567
Marshal	71.73%	\$596,364	100.00%	-28.27%	\$ 844,046
Fire	74.04%	\$131,066	100.00%	-25.96%	\$ 177,288
Maintenance	31.71%	\$112,892	100.00%	-68.29%	\$ 376,581
Exec./Legis.	77.35%	\$177,879	100.00%	-22.65%	\$ 229,980
Comm. Programs	72.78%	\$90,383	100.00%	-27.22%	\$ 124,181
Community Center/Plaza	43.24%	\$32,207	100.00%	-56.76%	\$ 74,492
Comm. Development	85.32%	\$69,113	100.00%	-14.68%	\$ 81,006
<b>General Fund</b>	<b>67.89%</b>	<b>\$1,667,236</b>	<b>100.00%</b>	<b>-32.11%</b>	<b>\$ 2,455,711</b>
Water	65.35%	\$230,703	100.00%	-34.65%	\$ 357,597
Wastewater	105.74%	\$253,801	100.00%	5.74%	\$ 246,484
Solidwaste	85.53%	\$254,077	100.00%	-14.47%	\$ 316,141
<b>Enterprise Fund</b>	<b>75.81%</b>	<b>\$738,581</b>	<b>100.00%</b>	<b>-24.19%</b>	<b>\$ 974,222</b>



## EXPENDITURES

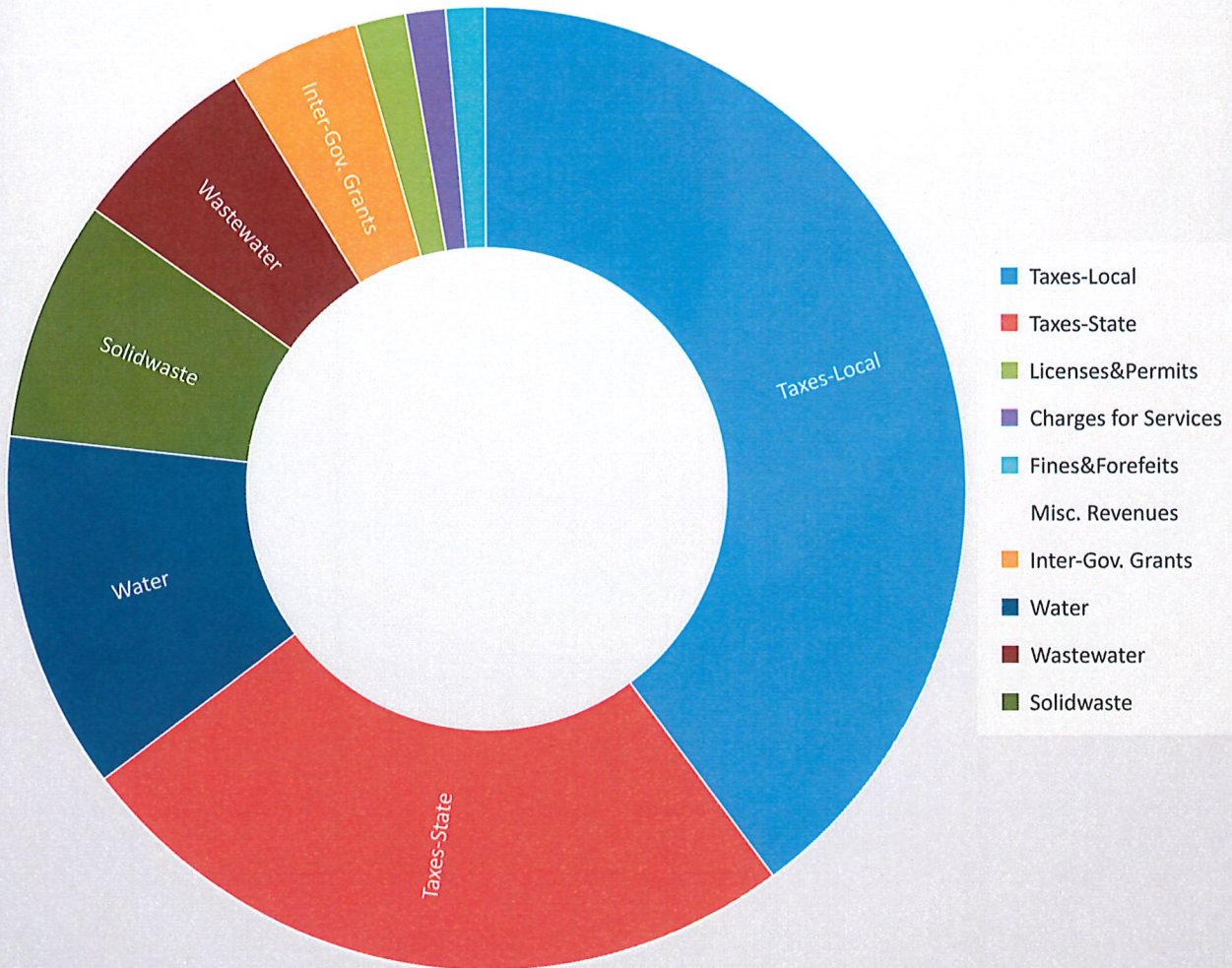


## EXPENDITURES VS BUDGET

REVENUE					
YTD REVENUES	% Rec.	YTD Money \$	% Est.	YTD % over/under	AMOUNT BUDGETED
Taxes-Local	80.22%	\$1,139,996	92.00%	-11.78%	\$1,421,000
Taxes-State	94.42%	\$762,209	92.00%	2.42%	\$807,250
Licenses&Permits	85.01%	\$101,582	92.00%	-6.99%	\$119,500
Charges for Services	75.24%	\$45,146	92.00%	-16.76%	\$60,000
Fines&Forefeits	52.68%	\$42,146	92.00%	-39.32%	\$80,000
Misc. Revenues	195.98%	\$47,035	92.00%	103.98%	\$24,000
Inter-Gov. Grants	97.43%	\$101,721	92.00%	5.43%	\$104,400
<b>General Fund</b>	<b>85.62%</b>	<b>\$2,239,836</b>	<b>92.00%</b>	<b>-6.38%</b>	<b>\$2,616,150</b>
Water	95.31%	\$404,967	92.00%	3.31%	\$ 424,900
Wastewater	90.77%	\$217,135	92.00%	-1.23%	\$ 239,220
Solidwaste	78.77%	\$236,714	92.00%	-13.23%	\$ 300,517
<b>Enterprise Fund</b>	<b>89.03%</b>	<b>\$858,816</b>	<b>92.00%</b>	<b>-2.97%</b>	<b>\$964,637</b>



## REVENUES





TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

10 -GENERAL FUND  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
TAXES - LOCAL			1,421,000.00	99,779.26	0.00	1,139,995.53	0.00	281,004.47	80.22
TAXES - STATE			807,250.00	67,623.38	0.00	762,209.25	0.00	45,040.75	94.42
LICENSES & PERMITS			119,500.00	2,141.40	0.00	101,582.45	0.00	17,917.55	85.01
CHARGES FOR SERVICES			60,000.00	4,772.80	0.00	45,145.72	0.00	14,854.28	75.24
FINES & FORFEITS			80,000.00	2,999.00	0.00	42,146.26	0.00	37,853.74	52.68
MISCELLANEOUS REVENUES			24,000.00	2,458.25	0.00	47,035.30	0.00 (	23,035.30)	195.98
INTER-GOV/GRANTS			104,400.00	0.00	0.00	101,721.31	0.00	2,678.69	97.43
TOTAL REVENUES			2,616,150.00	179,774.09	0.00	2,239,835.82	0.00	376,314.18	0.00

EXPENDITURE SUMMARY

FINANCE	460,570.00	31,640.59	0.00	388,694.39	1,000.00	70,875.61	84.61
COURT	87,567.00	6,800.18	0.00	68,639.14	0.00	18,927.86	78.38
MARSHAL	844,046.00	51,749.56	0.00	596,364.31	9,084.01	238,597.68	71.73
FIRE	177,288.00	9,355.44	0.00	131,065.50	200.00	46,022.50	74.04
MAINTENANCE	376,581.00	6,742.92	0.00	112,891.83	6,524.20	257,164.97	31.71
EXECUTIVE/LEGISLATIVE	229,980.00	19,999.04	0.00	177,879.34	0.00	52,100.66	77.35
COMMUNITY PROGRAMS	124,181.00	13,257.68	0.00	90,382.57	0.00	33,798.43	72.78
COMM CNTR/PLAZA	74,492.00	1,223.96	0.00	32,207.03	0.00	42,284.97	43.24
COMMUNITY DEVELOPMENT	81,006.00	6,300.42	0.00	69,112.56	0.00	11,893.44	85.32
TOTAL EXPENDITURES	2,455,711.00	147,069.79	0.00	1,667,236.67	16,808.21	771,666.12	68.58
EXCESS REVENUES/EXPENDITURES	160,439.00	32,704.30	0.00	572,599.15 (	16,808.21) (	395,351.94)	346.42
TRANSFERS OUT	73,067.00	0.00	0.00	0.00	0.00	73,067.00	0.00
NET TRANSFERS	( 73,067.00)	0.00	0.00	0.00	0.00 (	73,067.00)	0.00

REVENUES & TRANSFERS IN OVER/	87,372.00	32,704.30	0.00	572,599.15 (	16,808.21) (	468,418.94)	636.12
(UNDER) EXPENDITURES & TRANSFERS OUT							

## 10 -GENERAL FUND

## REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - LOCAL									
10-41002		FRANCHISE TAX	80,000.00	4,687.45	0.00	69,125.27	0.00	10,874.73	86.41
10-41030		INFRASTRUCTURE	1,000.00	0.00	0.00	2,284.74	0.00	1,284.74	228.47
10-41050		MUN.GROSS REC. TAX 48%	1,200,000.00	87,998.16	0.00	986,960.24	0.00	213,039.76	82.25
10-41060		PROPERTY TAX	140,000.00	7,093.65	0.00	81,625.28	0.00	58,374.72	58.30
		TOTAL TAXES - LOCAL	1,421,000.00	99,779.26	0.00	1,139,995.53	0.00	281,004.47	80.22
TAXES - STATE									
10-42050		STATE GROSS REC.1.225-48%	775,000.00	62,413.95	0.00	713,540.84	0.00	61,459.16	92.07
10-42060		EQUIVALENT COMPENSATING TAX	2,000.00	1,210.62	0.00	9,621.67	0.00	7,621.67	481.08
10-42070		INTERSTATE TELECOM	250.00	17.35	0.00	204.28	0.00	45.72	81.71
10-42080		AUTO LIC DIST/REG/ALL CITIES	15,000.00	1,428.58	0.00	13,006.49	0.00	1,993.51	86.71
10-42090		CANNABIS GRT	15,000.00	2,552.88	0.00	25,835.97	0.00	10,835.97	172.24
		TOTAL TAXES - STATE	807,250.00	67,623.38	0.00	762,209.25	0.00	45,040.75	94.42
LICENSES & PERMITS									
10-43010		BUILDING PERMITS	60,000.00	1,606.40	0.00	89,725.45	0.00	29,725.45	149.54
10-43020		BUSINESS LICENSES	15,000.00	285.00	0.00	9,654.00	0.00	5,346.00	64.36
10-43030		LIQUOR LICENSES	4,500.00	250.00	0.00	500.00	0.00	4,000.00	11.11
10-43040		OTHER PERMITS	40,000.00	0.00	0.00	1,700.00	0.00	38,300.00	4.25
10-43100		ANIMAL CONTROL LICENSES	0.00	0.00	0.00	3.00	0.00	3.00	0.00
		TOTAL LICENSES & PERMITS	119,500.00	2,141.40	0.00	101,582.45	0.00	17,917.55	85.01
CHARGES FOR SERVICES									
10-44010		OTHER ADMINISTRATIVE FEES	15,000.00	0.00	0.00	6,250.00	0.00	8,750.00	41.67
10-44070		COMM CENTER/PLAZA RENTALS	45,000.00	4,772.80	0.00	38,895.72	0.00	6,104.28	86.43
		TOTAL CHARGES FOR SERVICES	60,000.00	4,772.80	0.00	45,145.72	0.00	14,854.28	75.24
FINES & FORFEITS									
10-45020		COURT FINES	80,000.00	2,999.00	0.00	42,146.26	0.00	37,853.74	52.68
		TOTAL FINES & FORFEITS	80,000.00	2,999.00	0.00	42,146.26	0.00	37,853.74	52.68
MISCELLANEOUS REVENUES									
10-46030		INTEREST	5,000.00	0.00	0.00	9,918.52	0.00	4,918.52	198.37
10-46050		RESTITUTION	0.00	600.00	0.00	6,800.00	0.00	6,800.00	0.00
10-46060		REFUNDS/REIMBURSEMENTS	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
10-46090		MISCELLANEOUS INCOME	15,000.00	1,847.45	0.00	30,263.58	0.00	15,263.58	201.76
10-46095		VISITOR CENTER REVENUES	1,000.00	10.80	0.00	53.20	0.00	946.80	5.32
		TOTAL MISCELLANEOUS REVENUES	24,000.00	2,458.25	0.00	47,035.30	0.00	23,035.30	195.98

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

10 -GENERAL FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTER-GOV/GRANTS									
10-47050		SMALL CITIES ASSISTANCE	90,000.00	0.00	0.00	90,000.00	0.00	0.00	100.00
10-47080		LOCAL GRANTS	14,400.00	0.00	0.00	11,721.31	0.00	2,678.69	81.40
		TOTAL INTER-GOV/GRANTS	104,400.00	0.00	0.00	101,721.31	0.00	2,678.69	97.43
		TOTAL REVENUES	2,616,150.00	179,774.09	0.00	2,239,835.82	0.00	376,314.18	85.62



0 - GENERAL FUND														
FINANCE														
DEPARTMENTAL EXPENDITURES														
FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET					
PERSONNEL EXPENSES														
10-501-1001		SALARIES	137,080.00	8,064.64	0.00	96,091.31	0.00	40,988.69	70.10					
10-501-1003		FICA/MEDICARE	20,973.00	881.82	0.00	6,952.85	0.00	14,020.15	33.15					
10-501-1004		PERA/ICMA	8,199.00	544.32	0.00	4,004.15	0.00	4,194.85	48.84					
10-501-1005		HEALTH & LIFE INSURANCE	20,510.00	1,284.26	0.00	13,565.78	0.00	6,944.22	66.14					
10-501-1006		WORKERS' COMPENSATION	28.00	0.00	0.00	13.80	0.00	14.20	49.29					
10-501-1007		UNEMPLOYMENT INSURANCE	5,487.00	0.00	0.00	1,026.20	0.00	4,460.80	18.70					
TOTAL PERSONNEL EXPENSES			192,277.00	10,775.04	0.00	121,654.09	0.00	70,622.91	63.27					
OPERATING EXPENSES														
10-501-2110		TRAVEL/CONF/PER DIEM	9,000.00	462.78	0.00	5,764.33	1,000.00	2,235.67	75.16					
10-501-2240		VEHICLE R & M	500.00	0.00	0.00	1,223.42	0.00 (	723.42)	244.68					
10-501-2241		EQUIPMENT R & M	2,737.00	0.00	0.00	0.00	0.00	2,737.00	0.00					
10-501-2242		MEDICAL/DRUG ADMIN	3,650.00	0.00	0.00	0.00	0.00	3,650.00	0.00					
10-501-2305		AUDIT FEES	16,500.00	0.00	0.00	14,939.00	0.00	1,561.00	90.54					
10-501-2315		PROFESSIONAL SERVICES	1,500.00	0.00	0.00	16.19	0.00	1,483.81	1.08					
10-501-2320		AGREEMENTS/CONTRACTS	145,000.00	15,595.81	0.00	173,294.04	0.00 (	28,294.04)	119.51					
10-501-2405		OFFICE SUPPLIES	6,000.00	93.67	0.00	3,146.38	0.00	2,853.62	52.44					
10-501-2520		EMPLOYEE TRAINING	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00					
10-501-2530		INSURANCE	16,100.00	0.00	0.00	9,483.87	0.00	6,616.13	58.91					
10-501-2535		POSTAGE	5,000.00	984.44	0.00	4,843.05	0.00	156.95	96.86					
10-501-2540		PRINT/PUBLISH/ADVERTISE	4,700.00	0.00	0.00	1,167.40	0.00	3,532.60	24.84					
10-501-2570		DUES & SUBSCRIPTIONS	5,502.00	855.52	0.00	11,482.95	0.00 (	5,980.95)	208.71					
10-501-2575		TELEPHONE	10,604.00	1,318.50	0.00	12,231.33	0.00 (	1,627.33)	115.35					
10-501-2580		UTILITIES	34,000.00	1,778.44	0.00	28,817.83	0.00	5,182.17	84.76					
10-501-2585		FUEL	1,000.00	43.22	0.00	127.04	0.00	872.96	12.70					
10-501-2597		OTHER EXPENSES	3,500.00 (	266.83)	0.00	503.47	0.00	2,996.53	14.38					
TOTAL OPERATING EXPENSES			268,293.00	20,865.55	0.00	267,040.30	1,000.00	252.70	99.91					
CAPITAL OUTLAY														

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

10 -GENERAL FUND

COURT

DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES								
10-502-1001	SALARIES	54,521.00	4,193.92	0.00	49,294.71	0.00	5,226.29	90.41
10-502-1003	FICA/MEDICARE	8,342.00	481.26	0.00	3,767.27	0.00	4,574.73	45.16
10-502-1004	PERA/ICMA	5,888.00	492.48	0.00	4,492.23	0.00	1,395.77	76.29
10-502-1005	HEALTH & LIFE INSURANCE	128.00	4.86	0.00	78.42	0.00	49.58	61.27
10-502-1006	WORKERS' COMPENSATION	396.00	0.00	0.00	13.80	0.00	382.20	3.48
10-502-1007	UNEMPLOYMENT INSURANCE	1,015.00	0.00	0.00	203.00	0.00	812.00	20.00
TOTAL PERSONNEL EXPENSES		70,290.00	5,172.52	0.00	57,849.43	0.00	12,440.57	82.30
OPERATING EXPENSES								
10-502-2110	TRAVEL/CONF/TRAINING	600.00	771.87	0.00	771.87	0.00	171.87	128.65
10-502-2320	AGREEMENTS/CONTRACTS	2,277.00	24.26	0.00	3,165.07	0.00	888.07	139.00
10-502-2405	OFFICE SUPPLIES	3,000.00	392.55	0.00	1,871.22	0.00	1,128.78	62.37
10-502-2535	POSTAGE	1,000.00	153.42	0.00	704.97	0.00	295.03	70.50
10-502-2570	DUES & SUBSCRIPTIONS	400.00	0.00	0.00	288.43	0.00	111.57	72.11
10-502-2575	TELEPHONE	3,000.00	285.56	0.00	3,017.04	0.00	17.04	100.57
10-502-2596	INDIGENT FEES	6,000.00	0.00	0.00	811.11	0.00	5,188.89	13.52
10-502-2597	OTHER EXPENSES	1,000.00	0.00	0.00	160.00	0.00	840.00	16.00
TOTAL OPERATING EXPENSES		17,277.00	1,627.66	0.00	10,789.71	0.00	6,487.29	62.45
CAPITAL OUTLAY								

TOTAL COURT

87,567.00	6,800.18	0.00	68,639.14	0.00	18,927.86	78.38
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TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

PAGE:

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## 10 -GENERAL FUND

## MARSHAL

## DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES								
10-503-1001	SALARIES	391,105.00	18,066.52	0.00	285,762.72	0.00	105,342.28	73.07
10-503-1003	FICA/MEDICARE	65,959.00	2,637.44	0.00	26,242.61	0.00	39,716.39	39.79
10-503-1004	PERA/ICMA	78,808.00	5,025.63	0.00	51,905.63	0.00	26,902.37	65.86
10-503-1005	HEALTH & LIFE INSURANCE	31,156.00	1,066.36	0.00	16,413.87	0.00	14,742.13	52.68
10-503-1006	WORKERS' COMPENSATION	12,978.00	0.00	0.00	43.70	0.00	12,934.30	0.34
10-503-1007	UNEMPLOYMENT INSURANCE	8,490.00	0.00	0.00	1,698.00	0.00	6,792.00	20.00
10-503-1008	OVERTIME ALLOTMENT	40,000.00	7,454.70	0.00	48,773.40	0.00	8,773.40	121.93
TOTAL PERSONNEL EXPENSES		628,496.00	34,250.65	0.00	430,839.93	0.00	197,656.07	68.55
OPERATING EXPENSES								
10-503-2110	TRAVEL/CONF/TRAINING	15,000.00	1,691.03	0.00	14,590.21	920.00	510.21	103.40
10-503-2240	VEHICLE R & M	30,000.00	0.00	0.00	26,436.12	0.00	3,563.88	88.12
10-503-2241	EQUIPMENT R & M	10,000.00	0.00	0.00	4,752.67	0.00	5,247.33	47.53
10-503-2320	AGREEMENTS/CONTRACTS	57,200.00	11,788.18	0.00	47,960.21	6,501.81	2,737.98	95.21
10-503-2324	ANIMAL CONTROL	6,500.00	0.00	0.00	4,765.32	1,247.20	487.48	92.50
10-503-2405	OFFICE SUPPLIES	1,500.00	173.19	0.00	1,196.12	0.00	303.88	79.74
10-503-2420	UNIFORM ALLOWANCE	15,000.00	558.08	0.00	13,218.74	415.00	1,366.26	90.89
10-503-2421	INTERN UNIFORMS	1,000.00	74.52	0.00	494.52	0.00	505.48	49.45
10-503-2530	INSURANCE	37,000.00	0.00	0.00	19,893.66	0.00	17,106.34	53.77
10-503-2535	POSTAGE	150.00	0.00	0.00	9.60	0.00	140.40	6.40
10-503-2540	PRINT/PUBLISH/ADVERTISE	1,000.00	0.00	0.00	520.22	0.00	479.78	52.02
10-503-2570	DUES & SUBSCRIPTIONS	500.00	0.00	0.00	223.96	0.00	276.04	44.79
10-503-2575	TELEPHONE/GPS	4,500.00	477.49	0.00	4,938.24	0.00	438.24	109.74
10-503-2585	FUEL	31,200.00	2,736.42	0.00	24,784.79	0.00	6,415.21	79.44
TOTAL OPERATING EXPENSES		210,550.00	17,498.91	0.00	163,784.38	9,084.01	37,681.61	82.10
CAPITAL OUTLAY								
10-503-3050	AMMO FOR QUALS	5,000.00	0.00	0.00	1,740.00	0.00	3,260.00	34.80
TOTAL CAPITAL OUTLAY		5,000.00	0.00	0.00	1,740.00	0.00	3,260.00	34.80

## TOTAL MARSHAL

844,046.00 51,749.56 0.00 596,364.31 9,084.01 238,597.68 71.73



10 -GENERAL FUND

FIRE

DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES								
10-504-1001	SALARIES	59,161.00	4,550.88	0.00	54,530.56	0.00	4,630.44	92.17
10-504-1002	STIPENDS	34,009.00	0.00	0.00	30,069.00	0.00	3,940.00	88.41
10-504-1003	FICA/MEDICARE	16,181.00	500.77	0.00	6,247.76	0.00	9,933.24	38.61
10-504-1004	PERA/ICWA	13,548.00	1,494.96	0.00	11,923.73	0.00	1,624.27	88.01
10-504-1005	HEALTH & LIFE INSURANCE	22,982.00	1,126.76	0.00	11,779.96	0.00	11,182.04	51.30
10-504-1006	WORKERS' COMPENSATION	3,729.00	0.00	0.00	29.90	0.00	3,699.10	0.80
10-504-1007	UNEMPLOYMENT INSURANCE	1,098.00	0.00	0.00	219.60	0.00	878.40	20.00
TOTAL PERSONNEL EXPENSES		150,688.00	7,673.37	0.00	114,800.51	0.00	35,887.49	76.18
OPERATING EXPENSES								
10-504-2320	AGREEMENTS/CONTRACTS	6,600.00	651.50	0.00	5,129.53	200.00	1,270.47	80.75
10-504-2420	EQUIPMENT	5,000.00	2,830.57	0.00	2,552.76	0.00	2,447.24	51.06
10-504-2597	OTHER EXPENSES	15,000.00	( 1,800.00)	0.00	8,582.70	0.00	6,417.30	57.22
TOTAL OPERATING EXPENSES		26,600.00	1,682.07	0.00	16,264.99	200.00	10,135.01	61.90
CAPITAL OUTLAY								

TOTAL FIRE

177,288.00	9,355.44	0.00	131,065.50	200.00	46,022.50	74.04
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TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

10 -GENERAL FUND		MAINTENANCE		DEPARTMENTAL EXPENDITURES		FUND ACCOUNT # ACCOUNT NAME		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES														
10-505-1001 SALARIES								112,763.00	1,294.40	0.00	55,377.91	0.00	57,385.09	49.11
10-505-1003 FICA/MEDICARE								17,559.00	169.20	0.00	3,265.51	0.00	14,293.49	18.60
10-505-1004 PERA/ICMA								12,178.00	209.70	0.00	4,557.67	0.00	7,620.33	37.43
10-505-1005 HEALTH & LIFE INSURANCE								9,403.00	288.06	0.00	3,036.01	0.00	6,366.99	32.29
10-505-1006 WORKERS' COMPENSATION								3,002.00	0.00	0.00	5.75	0.00	2,996.25	0.19
10-505-1007 UNEMPLOYMENT INSURANCE								1,998.00	0.00	0.00	399.60	0.00	1,598.40	20.00
10-505-1008 OVERTIME ALLOTMENT								2,000.00	332.99	0.00	1,710.71	0.00	289.29	85.54
TOTAL PERSONNEL EXPENSES								158,903.00	2,294.35	0.00	68,353.16	0.00	90,549.84	43.02
OPERATING EXPENSES														
10-505-2110 TRAVEL/CONF/PER DIEM								3,500.00	0.00	0.00	1,937.28	0.00	1,562.72	55.35
10-505-2205 BUILDING MAINTENANCE								26,800.00	26.98	0.00	2,588.29	0.00	24,211.71	9.66
10-505-2230 MAINT/GROUNDS/ROADS								80,449.00	2,722.72	0.00	14,755.45	1,524.20	64,169.35	20.24
10-505-2300 INSURANCE CLAIMS								1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-505-2303 AGREEMENTS/CONTRACTS								2,070.00	0.00	0.00	4,655.10	0.00	2,585.10	224.88
10-505-2321 VECTOR CONTROL								19,700.00	405.98	0.00	17,783.14	0.00	1,916.86	90.27
10-505-2413 EQUIPMENT/SUPPLIES								5,000.00	1,292.89	0.00	2,759.42	0.00	2,240.58	55.19
10-505-2545 EBID TAXES								1,117.00	0.00	0.00	0.00	0.00	1,117.00	0.00
10-505-2597 OTHER EXPENSES								3,042.00	0.00	0.00	59.99	0.00	2,982.01	1.97
TOTAL OPERATING EXPENSES								142,678.00	4,448.57	0.00	44,538.67	1,524.20	96,615.13	32.28
CAPITAL OUTLAY														
10-505-3050 CAPITAL PURCHASES								75,000.00	0.00	0.00	0.00	5,000.00	70,000.00	6.67
TOTAL CAPITAL OUTLAY								75,000.00	0.00	0.00	0.00	5,000.00	70,000.00	6.67
TOTAL MAINTENANCE								376,581.00	6,742.92	0.00	112,891.83	6,524.20	257,164.97	31.71

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

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## 0 -GENERAL FUND

## EXECUTIVE/LEGISLATIVE

## DEPARTMENTAL EXPENDITURES

UND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
	PERSONNEL EXPENSES							
10-506-1001	SALARIES	62,000.00	4,769.12	0.00	57,229.44	0.00	4,770.56	92.31
10-506-1003	FICA/MEDICARE	9,486.00	547.29	0.00	4,378.33	0.00	5,107.67	46.16
10-506-1004	PERA/ICMA	1,728.00	473.52	0.00	2,551.45	0.00	823.45	147.65
10-506-1006	WORKER'S COMPENSATION	335.00	0.00	0.00	34.50	0.00	300.50	10.30
10-506-1007	UNEMPLOYMENT INSURANCE	446.00	0.00	0.00	89.20	0.00	356.80	20.00
	TOTAL PERSONNEL EXPENSES	73,995.00	5,789.93	0.00	64,282.92	0.00	9,712.08	86.87
	OPERATING EXPENSES							
10-506-2110	TRAVEL/CONF/TRAINING	16,000.00	1,112.06	0.00	15,341.45	0.00	658.55	95.88
10-506-2310	LEGAL FEES - GM	37,065.00	1,519.07	0.00	21,381.66	0.00	15,683.34	57.69
10-506-2311	LEGAL FEES - COURT	67,550.00	11,385.59	0.00	58,129.85	0.00	9,420.15	86.05
10-506-2315	PROFESSIONAL SERVICES	3,104.00	0.00	0.00	0.00	0.00	3,104.00	0.00
10-506-2405	OFFICE SUPPLIES	500.00	0.00	0.00	2,023.15	0.00	1,523.15	404.63
10-506-2530	INSURANCE	2,500.00	0.00	0.00	4,443.03	0.00	1,943.03	177.72
10-506-2540	PRINT/PUBLISH/ADVERTISE	15,000.00	33.94	0.00	4,976.22	0.00	10,023.78	33.17
10-506-2570	DUES & SUBSCRIPTIONS	4,000.00	0.00	0.00	4,001.92	0.00	1.92	100.05
10-506-2575	TELEPHONE	1,600.00	94.16	0.00	2,187.63	0.00	587.63	136.73
10-506-2597	OTHER EXPENSES	8,666.00	64.29	0.00	1,111.51	0.00	7,554.49	12.83
	TOTAL OPERATING EXPENSES	155,985.00	14,209.11	0.00	113,596.42	0.00	42,388.58	72.83

## CAPITAL OUTLAY

TOTAL EXECUTIVE/LEGISLATIVE	229,980.00	19,999.04	0.00	177,879.34	0.00	52,100.66	77.35
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TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

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0 -GENERAL FUND  
COMMUNITY PROGRAMS  
DEPARTMENTAL EXPENDITURES

UND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
	PERSONNEL EXPENSES							
10-507-1001	SALARIES	44,642.00	3,433.96	0.00	41,127.55	0.00	3,514.45	92.13
10-507-1003	FICA/MEDICARE	6,830.00	384.37	0.00	3,044.96	0.00	3,785.04	44.58
10-507-1004	PERA/ICWA	4,497.00	518.91	0.00	4,135.03	0.00	361.97	91.95
10-507-1005	HEALTH & LIFE INSURANCE	5,984.00	512.60	0.00	5,359.12	0.00	624.88	89.56
10-507-1006	WORKER'S COMPENSATION	27.00	0.00	0.00	6.90	0.00	20.10	25.56
10-507-1007	UNEMPLOYMENT INSURANCE	997.00	0.00	0.00	199.40	0.00	797.60	20.00
	TOTAL PERSONNEL EXPENSES	62,977.00	4,849.84	0.00	53,872.96	0.00	9,104.04	85.54
	OPERATING EXPENSES							
10-507-2110	TRAVEL/CONF/TRAINING	1,000.00	389.00	0.00	389.00	0.00	611.00	38.90
10-507-2405	OFFICE SUPPLIES	750.00	0.00	0.00	681.93	0.00	68.07	90.92
10-507-2411	COMMUNITY PROGRAMS	19,300.00	2,628.59	0.00	13,787.36	0.00	5,512.64	71.44
10-507-2516	COMM/PLAZA REFUNDS	1,000.00	0.00	0.00	1,350.00	0.00	350.00	135.00
10-507-2535	POSTAGE	1,890.00	0.00	0.00	13.82	0.00	1,876.18	0.73
10-507-2540	PRINT/PUBLISH/ADVERTISE	20,764.00	519.19	0.00	4,073.42	0.00	16,690.58	19.62
10-507-2570	DUES & SUBSCRIPTIONS	2,500.00	809.46	0.00	5,936.89	0.00	3,436.89	237.48
10-507-2597	CLEAN & BEAUTIFUL GRANT	14,000.00	4,061.60	0.00	10,277.19	0.00	3,722.81	73.41
	TOTAL OPERATING EXPENSES	61,204.00	8,407.84	0.00	36,509.61	0.00	24,694.39	59.65
	CAPITAL OUTLAY							
	TOTAL COMMUNITY PROGRAMS	124,181.00	13,257.68	0.00	90,382.57	0.00	33,798.43	72.78

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

10 -GENERAL FUND  
COMM CNTR/PLAZA  
DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>OPERATING EXPENSES</u>								
10-508-2205	BUILDING MAINTENANCE	26,642.00	0.00	0.00	9,609.94	0.00	17,032.06	36.07
10-508-2210	BUILDING R&M	19,000.00	0.00	0.00	611.45	0.00	18,388.55	3.22
10-508-2252	ELECTRICAL R & M	5,500.00	0.00	0.00	716.79	0.00	4,783.21	13.03
10-508-2410	R & M SUPPLIES	1,300.00	0.00	0.00	217.59	0.00	1,082.41	16.74
10-508-2580	UTILITIES	22,050.00	1,223.96	0.00	20,751.26	0.00	1,298.74	94.11
10-508-2597	OTHER EXPENSES	0.00	0.00	0.00	300.00	0.00	300.00	0.00
	TOTAL OPERATING EXPENSES	74,492.00	1,223.96	0.00	32,207.03	0.00	42,284.97	43.24

CAPITAL OUTLAY

TOTAL COMM CNTR/PLAZA	74,492.00	1,223.96	0.00	0.00	32,207.03	0.00	42,284.97	43.24
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TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

10 -GENERAL FUND									
COMMUNITY DEVELOPMENT									
DEPARTMENTAL EXPENDITURES									
FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
	10-509-1001	SALARIES	49,161.00	3,781.60	0.00	45,204.68	0.00	3,956.32	91.95
	10-509-1003	FTCA/MEDICARE	7,522.00	405.37	0.00	3,159.35	0.00	4,362.65	42.00
	10-509-1004	PERA/ICMA	5,309.00	612.63	0.00	4,873.13	0.00	435.87	91.79
	10-509-1005	HEALTH & LIFE INSURANCE	17,519.00	1,500.82	0.00	15,690.50	0.00	1,828.50	89.56
	10-509-1006	WORKER'S COMPENSATION	496.00	0.00	0.00	6.90	0.00	489.10	1.39
	10-509-1007	UNEMPLOYMENT INSURANCE	999.00	0.00	0.00	199.40	0.00	799.60	19.96
	TOTAL PERSONNEL EXPENSES		81,006.00	6,300.42	0.00	69,133.96	0.00	11,872.04	85.34
OPERATING EXPENSES									
	10-509-2110	TRAVEL/CONF/TRAINING	0.00	0.00	0.00	288.60	0.00 (	288.60)	0.00
	10-509-2597	OTHER EXPENSES	0.00	0.00	0.00	310.00)	0.00	310.00	0.00
	TOTAL OPERATING EXPENSES		0.00	0.00	0.00	21.40)	0.00	21.40	0.00
CAPITAL OUTLAY									
TOTAL COMMUNITY DEVELOPMENT									
			81,006.00	6,300.42	0.00	69,112.56	0.00	11,893.44	85.32
TOTAL EXPENDITURES									
			2,455,711.00	147,069.79	0.00	1,667,236.67	16,808.21	771,666.12	68.58
EXCESS REVENUES/EXPENDITURES									
			160,439.00	32,704.30	0.00	572,599.15 (	16,808.21)	395,351.94)	346.42
TRANSFERS IN									
TRANSFERS OUT									
	10-500-4444	TRANSFER OUT	73,067.00	0.00	0.00	0.00	0.00	73,067.00	0.00
	TOTAL TRANSFERS OUT		73,067.00	0.00	0.00	0.00	0.00	73,067.00	0.00
NET TRANSFERS									
	( 73,067.00)		0.00	0.00	0.00	0.00	0.00 (	73,067.00)	0.00
REVENUES & TRANSFERS IN OVER/									
	(UNDER) EXPENDITURES & TRANSFERS OUT		87,372.00	32,704.30	0.00	572,599.15 (	16,808.21)	468,418.94)	636.12



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

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12 - FIRE PROTECTION FUND  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		INTER-GOV/GRANTS	508,798.00	0.00	0.00	427,118.85	0.00	81,679.15	83.95
		TOTAL REVENUES	508,798.00	0.00	0.00	427,118.85	0.00	81,679.15	0.00
<u>EXPENDITURE SUMMARY</u>									
		FIRE DEPARTMENT	674,950.43	36,520.62	0.00	194,729.51	586,557.63	106,336.71	115.75
		TOTAL EXPENDITURES	674,950.43	36,520.62	0.00	194,729.51	586,557.63	106,336.71	115.75
		EXCESS REVENUES/EXPENDITURES	( 166,152.43 )	( 36,520.62 )	0.00	232,389.34	( 586,557.63 )	188,015.86	213.16
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	( 166,152.43 )	( 36,520.62 )	0.00	232,389.34	( 586,557.63 )	188,015.86	213.16

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

## 12 -FIRE PROTECTION FUND

REVENUE								
FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUES								
INTER-GOV/GRANTS								
12-47040	STATE ALLOTMENT	274,500.00	0.00	0.00	0.00	0.00	274,500.00	0.00
12-47498	SF GRANT - STIPENDS/RADIOS	0.00	0.00	0.00	175,000.00	0.00	( 175,000.00)	0.00
12-47499	FIRE GRANTS	234,298.00	0.00	0.00	252,118.85	0.00	( 17,820.85)	107.61
TOTAL INTER-GOV/GRANTS		508,798.00	0.00	0.00	427,118.85	0.00	81,679.15	83.95
TOTAL REVENUES		508,798.00	0.00	0.00	427,118.85	0.00	81,679.15	83.95

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

## 12 -FIRE PROTECTION FUND

## FIRE DEPARTMENT

## DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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## PERSONNEL EXPENSES

12-504-1001 STIPENDS	0.00	23,532.00	0.00	23,532.00	0.00	0.00	0.00	23,532.00	0.00
12-504-1003 FICA/MEDICARE	0.00	1,800.20	0.00	1,800.20	0.00	0.00	0.00	1,800.20	0.00
TOTAL PERSONNEL EXPENSES	0.00	25,332.20	0.00	25,332.20	0.00	0.00	0.00	25,332.20	0.00

## OPERATING EXPENSES

12-504-2110 TRAVEL/CONF/TRAINING	21,035.00	0.00	0.00	1,222.22	0.00	0.00	0.00	19,812.78	5.81
12-504-2205 BUILDING R & M	6,000.00	0.00	0.00	1,391.92	0.00	0.00	0.00	4,608.08	23.20
12-504-2240 VEHICLE R & M	36,043.43	1,570.71	0.00	27,255.85	5,244.98	0.00	0.00	3,542.60	90.17
12-504-2241 EQUIPMENT R & M	20,000.00	6,625.83	0.00	27,987.24	59,375.23	0.00	0.00	67,362.47	436.81
12-504-2320 AGREEMENTS/CONTRACTS	5,000.00	0.00	0.00	12,447.30	0.00	0.00	0.00	7,447.30	248.95
12-504-2405 OFFICE SUPPLIES	2,000.00	0.00	0.00	1,552.36	0.00	0.00	0.00	447.64	77.62
12-504-2407 MAINTENANCE SUPPLIES	5,000.00	0.00	0.00	1,321.49	0.00	0.00	0.00	3,678.51	26.43
12-504-2410 EQUIPMENT PURCHASES	70,594.47	0.00	0.00	41,535.87	90,276.34	0.00	0.00	61,217.74	186.72
12-504-2412 DEMO SUPPLIES	3,000.00	0.00	0.00	1,670.61	0.00	0.00	0.00	1,329.39	55.69
12-504-2420 UNIFORM ALLOWANCE	12,500.00	1,238.40	0.00	10,893.75	0.00	0.00	0.00	1,606.25	87.15
12-504-2530 INSURANCE	6,000.00	0.00	0.00	18,206.18	0.00	0.00	0.00	12,206.18	303.44
12-504-2540 PRINT/PUBLISH/ADVERTISE	1,900.00	0.00	0.00	150.71	0.00	0.00	0.00	1,749.29	7.93
12-504-2570 DUES/SUBSCRIPTIONS	4,000.00	0.00	0.00	3,252.53	0.00	0.00	0.00	747.47	81.31
12-504-2575 TELEPHONE/PAGERS	10,000.00	0.00	0.00	1,163.24	0.00	0.00	0.00	8,836.76	11.63
12-504-2580 UTILITIES	20,000.00	791.86	0.00	8,201.37	0.00	0.00	0.00	11,798.63	41.01
12-504-2585 FUEL	10,000.00	961.62	0.00	10,736.65	0.00	0.00	0.00	736.65	107.37
12-504-2598 MISCELLANEOUS	2,500.00	0.00	0.00	408.02	0.00	0.00	0.00	2,091.98	16.32
TOTAL OPERATING EXPENSES	235,572.90	11,188.42	0.00	169,397.31	154,896.55	0.00	0.00	88,720.96	137.66

## CAPITAL OUTLAY

12-504-3050 CAPITAL PURCHASES	164,877.53	0.00	0.00	0.00	148,265.08	0.00	0.00	16,612.45	89.92
12-504-3051 STATE FIRE GRANT	274,500.00	0.00	0.00	0.00	283,396.00	0.00	0.00	8,896.00	103.24
TOTAL CAPITAL OUTLAY	439,377.53	0.00	0.00	0.00	431,661.08	0.00	0.00	7,716.45	98.24

## TOTAL FIRE DEPARTMENT

	674,950.43	36,520.62	0.00	194,729.51	586,557.63	0.00	0.00	106,336.71	115.75
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## TOTAL EXPENDITURES

	674,950.43	36,520.62	0.00	194,729.51	586,557.63	0.00	0.00	106,336.71	115.75
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## EXCESS REVENUES/EXPENDITURES

	( 166,152.43)	( 36,520.62)	0.00	232,389.34	( 586,557.63)	0.00	0.00	188,015.86	213.16
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TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

2 -FIRE PROTECTION FUND  
FIRE DEPARTMENT  
DEPARTMENTAL EXPENDITURES

UND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
	TRANSFERS IN							
	TRANSFERS OUT							
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT (	166,152.43) (	36,520.62)	0.00	232,389.34 (	586,557.63)	188,015.86	213.16

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

13 -RECREATION FUND  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
MISCELLANEOUS REVENUES			750.00	775.00	0.00	775.00	0.00	25.00	103.33
INTER-GOV/GRANTS			8,000.00	0.00	0.00	7,000.00	0.00	1,000.00	87.50
TOTAL REVENUES			8,750.00	775.00	0.00	7,775.00	0.00	975.00	0.00
EXPENDITURE SUMMARY									
RECREATION			8,750.00	0.00	0.00	2,074.70	0.00	6,675.30	23.71
TOTAL EXPENDITURES			8,750.00	0.00	0.00	2,074.70	0.00	6,675.30	23.71
EXCESS REVENUES/EXPENDITURES			0.00	775.00	0.00	5,700.30	0.00	5,700.30	0.00
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			0.00	775.00	0.00	5,700.30	0.00	5,700.30	0.00





REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MAY 31ST, 2024

13 -RECREATION FUND

DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES								
13-513-1001	SALARIES	1,012.00	0.00	0.00	1,716.75	0.00 (	704.75)	169.64
13-513-1003	FICA/MEDICARE	155.00	0.00	0.00	131.35	0.00	23.65	84.74
	TOTAL PERSONNEL EXPENSES	1,167.00	0.00	0.00	1,848.10	0.00 (	681.10)	158.36
OPERATING EXPENSES								
13-513-2598	SUPPLIES	7,583.00	0.00	0.00	226.60	0.00	7,356.40	2.99
	TOTAL OPERATING EXPENSES	7,583.00	0.00	0.00	226.60	0.00	7,356.40	2.99
TOTAL RECREATION								
		8,750.00	0.00	0.00	2,074.70	0.00	6,675.30	23.71
TOTAL EXPENDITURES								
		8,750.00	0.00	0.00	2,074.70	0.00	6,675.30	23.71
EXCESS REVENUES/EXPENDITURES								
		0.00	775.00	0.00	5,700.30	0.00 (	5,700.30)	0.00
TRANSFERS IN								
TRANSFERS OUT								
REVENUES & TRANSFERS IN OVER/								
	(UNDER) EXPENDITURES & TRANSFERS OUT	0.00	775.00	0.00	5,700.30	0.00 (	5,700.30)	0.00

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

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14 -EMS FUND  
FINANCIAL SUMMARY

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
INTER-GOV/GRANTS		9,641.00	0.00	0.00	7,404.00	0.00	2,237.00	76.80
TOTAL REVENUES		9,641.00	0.00	0.00	7,404.00	0.00	2,237.00	0.00
<u>EXPENDITURE SUMMARY</u>								
EMS		22,210.00	1,006.15	0.00	6,483.45	0.00	15,726.55	29.19
TOTAL EXPENDITURES		22,210.00	1,006.15	0.00	6,483.45	0.00	15,726.55	29.19
EXCESS REVENUES/EXPENDITURES		( 12,569.00)	( 1,006.15)	0.00	920.55	0.00	( 13,489.55)	7.32-
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT		( 12,569.00)	( 1,006.15)	0.00	920.55	0.00	( 13,489.55)	7.32-

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

14 -EMS FUND

REVENUE		FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET		
MISCELLANEOUS REVENUES												
INTER-GOV/GRANTS												
14-47035 STATE ALLOTMENT				9,641.00	0.00	0.00	7,404.00	0.00	2,237.00	76.80		
TOTAL INTER-GOV/GRANTS				9,641.00	0.00	0.00	7,404.00	0.00	2,237.00	76.80		
TOTAL REVENUES				9,641.00	0.00	0.00	7,404.00	0.00	2,237.00	76.80		



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

14 -EMS FUND														
DEPARTMENTAL EXPENDITURES														
FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET					
OPERATING EXPENSES														
	14-514-2110	TRAVEL/CONF/TRAINING	741.00	0.00	0.00	40.00	0.00	701.00	5.40					
	14-514-2241	EQUIPMENT R & M	400.00	0.00	0.00	202.76	0.00	197.24	50.69					
	14-514-2320	AGREEMENTS/CONTRACTS	2,500.00	408.48	0.00	1,353.00	0.00	1,147.00	54.12					
	14-514-2410	EQUIPMENT/SUPPLIES	6,000.00	597.67	0.00	5,868.98	0.00	131.02	97.82					
	14-514-2545	LOCAL SYSTEM IMP GRANT	12,569.00	0.00	0.00	( 981.29)	0.00	13,550.29	7.81-					
	TOTAL OPERATING EXPENSES		22,210.00	1,006.15	0.00	6,483.45	0.00	15,726.55	29.19					
CAPITAL OUTLAY														
TOTAL EMS														
	TOTAL EXPENDITURES		22,210.00	1,006.15	0.00	6,483.45	0.00	15,726.55	29.19					
EXCESS REVENUES/EXPENDITURES														
	( 12,569.00)		( 1,006.15)	0.00	0.00	920.55	0.00	( 13,489.55)	7.32-					
TRANSFERS IN														
TRANSFERS OUT														
REVENUES & TRANSFERS IN OVER/														
	(UNDER) EXPENDITURES & TRANSFERS OUT		( 12,569.00)	( 1,006.15)	0.00	920.55	0.00	( 13,489.55)	7.32-					

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

PAGE: 1

15 -AMERICAN RECOVERY FUND  
FINANCIAL SUMMARY

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
	CHARGES FOR SERVICES	226,961.00	0.00	0.00	0.00	0.00	226,961.00	0.00
	TOTAL REVENUES	226,961.00	0.00	0.00	0.00	0.00	226,961.00	0.00
<u>EXPENDITURE SUMMARY</u>								
	COVID 19	317,770.00	27,453.14	0.00	56,184.12	51,367.08	210,218.80	33.85
	TOTAL EXPENDITURES	317,770.00	27,453.14	0.00	56,184.12	51,367.08	210,218.80	33.85
	EXCESS REVENUES/EXPENDITURES	( 90,809.00)	( 27,453.14)	0.00	( 56,184.12)	( 51,367.08)	16,742.20	118.44
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	( 90,809.00)	( 27,453.14)	0.00	( 56,184.12)	( 51,367.08)	16,742.20	118.44

15 -AMERICAN RECOVERY FUND

REVENUE		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FUND	ACCOUNT #							
CHARGES FOR SERVICES								
15-44083	ARFA DEPOSITS	226,961.00	0.00	0.00	0.00	0.00	226,961.00	0.00
	TOTAL CHARGES FOR SERVICES	226,961.00	0.00	0.00	0.00	0.00	226,961.00	0.00
MISCELLANEOUS REVENUES								
	TOTAL REVENUES	226,961.00	0.00	0.00	0.00	0.00	226,961.00	0.00



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 20245 -AMERICAN RECOVERY FUND  
COVID 19  
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
OPERATING EXPENSES									
		15-515-2241 EQUIPMENT	127,997.00	25,653.14	0.00	34,388.56	51,367.08	42,241.36	67.00
		15-515-2597 OTHER EXPENSES	189,773.00	1,800.00	0.00	21,795.56	0.00	167,977.44	11.49
		TOTAL OPERATING EXPENSES	317,770.00	27,453.14	0.00	56,184.12	51,367.08	210,218.80	33.85
TOTAL COVID 19									
			317,770.00	27,453.14	0.00	56,184.12	51,367.08	210,218.80	33.85
TOTAL EXPENDITURES									
			317,770.00	27,453.14	0.00	56,184.12	51,367.08	210,218.80	33.85
EXCESS REVENUES/EXPENDITURES									
			( 90,809.00)	( 27,453.14)	0.00	( 56,184.12)	( 51,367.08)	16,742.20	118.44
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT									
			( 90,809.00)	( 27,453.14)	0.00	( 56,184.12)	( 51,367.08)	16,742.20	118.44

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

6 -CORRECTIONS FUND  
FINANCIAL SUMMARY

UND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY								
	FINES & FORFEITS	15,000.00	981.00	0.00	14,797.45	0.00	202.55	98.65
	MISCELLANEOUS REVENUES	1,500.00	0.00	0.00	2,579.96	0.00	1,079.96	172.00
	TOTAL REVENUES	16,500.00	981.00	0.00	17,377.41	0.00	877.41	0.00
EXPENDITURE SUMMARY								
	CORRECTIONS	35,000.00	3,726.90	0.00	25,090.79	0.00	9,909.21	71.69
	TOTAL EXPENDITURES	35,000.00	3,726.90	0.00	25,090.79	0.00	9,909.21	71.69
	EXCESS REVENUES/EXPENDITURES	( 18,500.00)	( 2,745.90)	0.00	( 7,713.38)	0.00	( 10,786.62)	41.69
	REVENUES & TRANSFERS IN OVER/							
	(UNDER) EXPENDITURES & TRANSFERS OUT	( 18,500.00)	( 2,745.90)	0.00	( 7,713.38)	0.00	( 10,786.62)	41.69

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

## 16 -CORRECTIONS FUND

## REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>FINES &amp; FORFEITS</b>									
		16-45010 CORRECTION FEES	10,000.00	676.62	0.00	10,153.23	0.00 (	153.23)	101.53
		16-45040 DWI PREVENTION FEES	0.00	0.00	0.00	35.32	0.00 (	35.32)	0.00
		16-45042 JUDICIAL EDUCATION FEES	2,000.00	101.39	0.00	1,522.91	0.00	477.09	76.15
		16-45043 LABORATORY FEES	0.00	0.00	0.00	40.03	0.00 (	40.03)	0.00
		16-45044 COURT AUTOMATION FEES	3,000.00	202.99	0.00	3,045.96	0.00 (	45.96)	101.53
		TOTAL FINES & FORFEITS	15,000.00	981.00	0.00	14,797.45	0.00	202.55	98.65
<b>MISCELLANEOUS REVENUES</b>									
		16-46030 INTEREST	1,500.00	0.00	0.00	2,579.96	0.00 (	1,079.96)	172.00
		TOTAL MISCELLANEOUS REVENUES	1,500.00	0.00	0.00	2,579.96	0.00 (	1,079.96)	172.00
		TOTAL REVENUES	16,500.00	981.00	0.00	17,377.41	0.00 (	877.41)	105.32



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

6 -CORRECTIONS FUND								
CORRECTIONS								
DEPARTMENTAL EXPENDITURES								
UND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES								
16-516-2510	PRISONER CARE	30,000.00	3,034.20	0.00	20,093.90	0.00	9,906.10	66.98
16-516-2515	AUTO/LAB/DWI/JUD ED	5,000.00	692.70	0.00	4,996.89	0.00	3.11	99.94
	TOTAL OPERATING EXPENSES	35,000.00	3,726.90	0.00	25,090.79	0.00	9,909.21	71.69
CAPITAL OUTLAY								
TOTAL CORRECTIONS								
		35,000.00	3,726.90	0.00	25,090.79	0.00	9,909.21	71.69
TOTAL EXPENDITURES								
		35,000.00	3,726.90	0.00	25,090.79	0.00	9,909.21	71.69
EXCESS REVENUES/EXPENDITURES								
		( 18,500.00)	( 2,745.90)	0.00	( 7,713.38)	0.00	( 10,786.62)	41.69
TRANSFERS IN								
TRANSFERS OUT								
REVENUES & TRANSFERS IN OVER/								
(UNDER) EXPENDITURES & TRANSFERS OUT								
		( 18,500.00)	( 2,745.90)	0.00	( 7,713.38)	0.00	( 10,786.62)	41.69

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

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18 -LAW ENFORCEMENT FUND  
FINANCIAL SUMMARY

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
	INTER-GOV/GRANTS	102,500.00	0.00	0.00	86,275.45	0.00	16,224.55	84.17
	TOTAL REVENUES	102,500.00	0.00	0.00	86,275.45	0.00	16,224.55	0.00
<u>EXPENDITURE SUMMARY</u>								
	LAW ENFORCEMENT	102,500.00	0.00	0.00	38,669.74	8,048.09	55,782.17	45.58
	TOTAL EXPENDITURES	102,500.00	0.00	0.00	38,669.74	8,048.09	55,782.17	45.58
	EXCESS REVENUES/EXPENDITURES	0.00	0.00	0.00	47,605.71	( 8,048.09)	39,557.62	0.00
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	0.00	0.00	47,605.71	( 8,048.09)	39,557.62	0.00

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

18 -LAW ENFORCEMENT FUND

REVENUE		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FUND ACCOUNT #	ACCOUNT NAME							
TAXES - STATE								
MISCELLANEOUS REVENUES								
INTER-GOV/GRANTS								
18-47045 STATE ALLOTMENT		102,500.00	0.00	0.00	86,275.45	0.00	16,224.55	84.17
TOTAL INTER-GOV/GRANTS		102,500.00	0.00	0.00	86,275.45	0.00	16,224.55	84.17
TOTAL REVENUES		102,500.00	0.00	0.00	86,275.45	0.00	16,224.55	84.17



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

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UND ACCOUNT # ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
8 - LAW ENFORCEMENT FUND							
LAW ENFORCEMENT							
DEPARTMENTAL EXPENDITURES							
OPERATING EXPENSES							
18-518-2240 VEHICLE R&M	7,500.00	0.00	0.00	2,468.76	0.00	5,031.24	32.92
18-518-2241 EQUIPMENT R & M	23,000.00	0.00	0.00	0.00	0.00	23,000.00	0.00
18-518-2410 EQUIPMENT PURCHASES	30,877.00	0.00	0.00	32,281.81	7,713.09 (	9,117.90)	129.53
18-518-2520 EMPLOYEE TRAINING	10,500.00	0.00	0.00	3,919.17	335.00	6,245.83	40.52
TOTAL OPERATING EXPENSES	71,877.00	0.00	0.00	38,669.74	8,048.09	25,159.17	65.00
CAPITAL OUTLAY							
18-518-3050 AMMO	11,000.00	0.00	0.00	0.00	0.00	11,000.00	0.00
18-518-3052 NMFA DEBT	19,623.00	0.00	0.00	0.00	0.00	19,623.00	0.00
TOTAL CAPITAL OUTLAY	30,623.00	0.00	0.00	0.00	0.00	30,623.00	0.00
TOTAL LAW ENFORCEMENT	102,500.00	0.00	0.00	38,669.74	8,048.09	55,782.17	45.58
TOTAL EXPENDITURES	102,500.00	0.00	0.00	38,669.74	8,048.09	55,782.17	45.58
EXCESS REVENUES/EXPENDITURES	0.00	0.00	0.00	47,605.71 (	8,048.09) (	39,557.62)	0.00
TRANSFERS IN							
TRANSFERS OUT							
REVENUES & TRANSFERS IN OVER/							
(UNDER) EXPENDITURES & TRANSFERS OUT	0.00	0.00	0.00	47,605.71 (	8,048.09) (	39,557.62)	0.00

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

20 -COURT AUTOMATION FUND  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		MISCELLANEOUS REVENUES	0.00	0.00	0.00	3,292.74	0.00	3,292.74	0.00
		TOTAL REVENUES	0.00	0.00	0.00	3,292.74	0.00	3,292.74	0.00
<u>EXPENDITURE SUMMARY</u>									
		COURT AUTOMATION	0.00	0.00	0.00	149.97	0.00	149.97	0.00
		TOTAL EXPENDITURES	0.00	0.00	0.00	149.97	0.00	149.97	0.00
		EXCESS REVENUES/EXPENDITURES	0.00	0.00	0.00	3,142.77	0.00	3,142.77	0.00
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	0.00	0.00	3,142.77	0.00	3,142.77	0.00

2C -COURT AUTOMATION FUND

REVENUE		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FUND	ACCOUNT # ACCOUNT NAME							
MISCELLANEOUS REVENUES		0.00	0.00	0.00	3,292.74	0.00 (	3,292.74)	0.00
20-46060 COURT AUTOMATION GRANT		0.00	0.00	0.00	3,292.74	0.00 (	3,292.74)	0.00
TOTAL MISCELLANEOUS REVENUES								
TOTAL REVENUES		0.00	0.00	0.00	3,292.74	0.00 (	3,292.74)	0.00



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

0 -COURT AUTOMATION FUND  
COURT AUTOMATION  
DEPARTMENTAL EXPENDITURES

FUND ACCOUNT # ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
20-520-3050 CAPITAL PURCHASES	0.00	0.00	0.00	149.97	0.00	149.97	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	149.97	0.00	149.97	0.00
TOTAL COURT AUTOMATION	0.00	0.00	0.00	149.97	0.00	149.97	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	149.97	0.00	149.97	0.00
EXCESS REVENUES/EXPENDITURES	0.00	0.00	0.00	3,142.77	0.00	3,142.77	0.00
TRANSFERS IN							
TRANSFERS OUT							
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	0.00	0.00	3,142.77	0.00	3,142.77	0.00

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

1 -TOWN HALL PROJECT  
FINANCIAL SUMMARY

UND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY								
	MISCELLANEOUS REVENUES	2,411.00	0.00	0.00	4,427.72	0.00	2,016.72	183.65
	TOTAL REVENUES	2,411.00	0.00	0.00	4,427.72	0.00	2,016.72	0.00
EXPENDITURE SUMMARY								
	EXCESS REVENUES/EXPENDITURES	2,411.00	0.00	0.00	4,427.72	0.00	2,016.72	183.65
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	2,411.00	0.00	0.00	4,427.72	0.00	2,016.72	183.65

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

21 -TOWN HALL PROJECT

REVENUE								
FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>								
TAXES - LOCAL								
<hr/>								
MISCELLANEOUS REVENUES								
21-46030	INTEREST	2,411.00	0.00	0.00	4,427.72	0.00	2,016.72	183.65
	TOTAL MISCELLANEOUS REVENUES	2,411.00	0.00	0.00	4,427.72	0.00	2,016.72	183.65
<hr/>								
TOTAL REVENUES								
		2,411.00	0.00	0.00	4,427.72	0.00	2,016.72	183.65
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21 -TOWN HALL PROJECT

TOWN HALL PROJECT

DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES								
	EXCESS REVENUES/EXPENDITURES	2,411.00	0.00	0.00	4,427.72	0.00 (	2,016.72)	183.65
TRANSFERS IN								
TRANSFERS OUT								
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	2,411.00	0.00	0.00	4,427.72	0.00 (	2,016.72)	183.65

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

3 -WATER SERVICES FUND  
FINANCIAL SUMMARY

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY								
	CHARGES FOR SERVICES	411,200.00	46,443.25	0.00	436,766.46	0.00 (	25,566.46)	106.22
	MISCELLANEOUS REVENUES	11,200.00	2,114.74	0.00	16,079.91	0.00 (	4,879.91)	143.57
	INTER-GOV/GRANTS	2,500.00	600.00	0.00	1,800.00	0.00	700.00	72.00
	TOTAL REVENUES	424,900.00	49,157.99	0.00	454,646.37	0.00 (	29,746.37)	0.00
EXPENDITURE SUMMARY								
	WATER OPERATIONS	357,597.00	17,647.06	0.00	230,703.06	2,970.68	123,923.26	65.35
	TOTAL EXPENDITURES	357,597.00	17,647.06	0.00	230,703.06	2,970.68	123,923.26	65.35
	EXCESS REVENUES/EXPENDITURES	67,303.00	31,510.93	0.00	223,943.31 (	2,970.68)	153,669.63)	328.33
	REVENUES & TRANSFERS IN OVER/							
	(UNDER) EXPENDITURES & TRANSFERS OUT	67,303.00	31,510.93	0.00	223,943.31 (	2,970.68)	153,669.63)	328.33

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

## 23 -WATER SERVICES FUND

## REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES									
23-44080 WATER SERVICES			400,000.00	45,081.80	0.00	425,663.53	0.00 (	25,663.53)	106.42
23-44081 WATER CONNECTIONS FEES			8,500.00	1,050.00	0.00	6,200.00	0.00	2,300.00	72.94
23-44082 WATER SERVICES PENALTY			2,700.00	311.45	0.00	4,902.93	0.00 (	2,202.93)	181.59
TOTAL CHARGES FOR SERVICES			411,200.00	46,443.25	0.00	436,766.46	0.00 (	25,566.46)	106.22
MISCELLANEOUS REVENUES									
23-46030 INTEREST			700.00	0.00	0.00	2,750.48	0.00 (	2,050.48)	392.93
23-46090 MISCELLANEOUS INCOME			2,000.00	410.08	0.00	6,265.26	0.00 (	4,265.26)	313.26
23-46100 UNAPPLIED CREDITS			8,500.00	1,704.66	0.00	7,064.17	0.00	1,435.83	83.11
TOTAL MISCELLANEOUS REVENUES			11,200.00	2,114.74	0.00	16,079.91	0.00 (	4,879.91)	143.57
INTER-GOV/GRANTS									
23-47030 EXCAVATION/BORING PERMIT			2,500.00	600.00	0.00	1,800.00	0.00	700.00	72.00
TOTAL INTER-GOV/GRANTS			2,500.00	600.00	0.00	1,800.00	0.00	700.00	72.00
TOTAL REVENUES			424,900.00	49,157.99	0.00	454,646.37	0.00 (	29,746.37)	107.00



23 -WATER SERVICES FUND  
WATER OPERATIONS  
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL EXPENSES</u>									
		23-510-1001 SALARIES	111,831.00	6,705.62	0.00	86,427.01	1,741.24	23,662.75	78.84
		23-510-1003 FICA/MEDICARE	17,110.00	825.68	0.00	6,506.59	0.00	10,603.41	38.03
		23-510-1004 PERA/ICMA	12,078.00	1,086.30	0.00	8,640.14	0.00	3,437.86	71.54
		23-510-1005 HEALTH & LIFE INSURANCE	9,127.00	922.64	0.00	9,203.22	0.00	76.22)	100.84
		23-510-1006 WORKERS' COMPENSATION	3,750.00	0.00	0.00	19.55	0.00	3,730.45	0.52
		23-510-1007 UNEMPLOYMENT INSURANCE	3,486.00	0.00	0.00	697.20	0.00	2,788.80	20.00
		23-510-1008 OVERTIME ALLOTMENT	2,500.00	858.67	0.00	5,813.71	0.00	3,313.71)	232.55
		TOTAL PERSONNEL EXPENSES	159,892.00	10,398.91	0.00	117,307.42	1,741.24	40,833.34	74.46

OPERATING EXPENSES

	23-510-2240 VEHICLE R & M	4,589.00	0.00	0.00	5,666.37	0.00	0.00	1,077.37)	123.48
	23-510-2241 EQUIPMENT R & M	9,800.00	0.00	0.00	5,804.54	730.00	0.00	3,265.46	66.68
	23-510-2253 WATER LINE R & M	11,050.00	0.00	0.00	7,367.50	0.00	0.00	3,682.50	66.67
	23-510-2320 AGREEMENTS/CONTRACTS	24,300.00	1,322.28	0.00	19,411.38	0.00	0.00	4,888.62	79.88
	23-510-2405 OFFICE SUPPLIES	3,190.00	0.00	0.00	1,614.94	499.44	0.00	1,075.62	66.28
	23-510-2410 EQUIPMENT/SUPPLIES	9,500.00	524.60	0.00	7,370.45	0.00	0.00	2,129.55	77.58
	23-510-2415 SAFETY EQUIPMENT	1,800.00	30.11	0.00	1,654.88	0.00	0.00	145.12	91.94
	23-510-2420 UNIFORM ALLOWANCE	2,500.00	403.67	0.00	1,917.66	0.00	0.00	582.34	76.71
	23-510-2430 CHEMICALS	3,275.00	0.00	0.00	3,533.00	0.00	0.00	258.00)	107.88
	23-510-2530 INSURANCE	24,700.00	0.00	0.00	15,310.29	0.00	0.00	9,389.71	61.98
	23-510-2535 POSTAGE	3,100.00	984.44	0.00	3,722.19	0.00	0.00	622.19)	120.07
	23-510-2540 PRINT/PUBLISH/ADVERTISE	2,300.00	0.00	0.00	356.04	0.00	0.00	1,943.96	15.48
	23-510-2546 CONSERVATION FEES TO NM	3,200.00	594.49	0.00	3,380.47	0.00	0.00	180.47)	105.64
	23-510-2560 EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
	23-510-2570 DUES/SUBSCRIPTIONS	1,400.00	107.92	0.00	830.39	0.00	0.00	569.61	59.31
	23-510-2575 TELEPHONE	6,100.00	1,327.01	0.00	8,626.39	0.00	0.00	2,526.39)	141.42
	23-510-2580 UTILITIES	24,500.00	1,134.17	0.00	20,653.56	0.00	0.00	3,846.44	84.30
	23-510-2581 METER REPLACEMENT PROGRAM	4,400.00	0.00	0.00	3,205.00	0.00	0.00	1,195.00	72.84
	23-510-2585 FUEL	4,000.00	819.46	0.00	2,970.59	0.00	0.00	1,029.41	74.26
	23-510-2598 MISCELLANEOUS	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
	TOTAL OPERATING EXPENSES	145,704.00	7,248.15	0.00	113,395.64	1,229.44	0.00	31,078.92	78.67

CAPITAL OUTLAY

	23-510-3050 CAPITAL OUTLAY	52,011.00	0.00	0.00	0.00	0.00	0.00	52,011.00	0.00
	TOTAL CAPITAL OUTLAY	52,011.00	0.00	0.00	0.00	0.00	0.00	52,011.00	0.00

TOTAL WATER OPERATIONS

		357,597.00	17,647.06	0.00	230,703.06	2,970.68		123,923.26	65.35
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TOTAL EXPENDITURES

		357,597.00	17,647.06	0.00	230,703.06	2,970.68		123,923.26	65.35
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EXCESS REVENUES/EXPENDITURES

		67,303.00	31,510.93	0.00	223,943.31	2,970.68)		153,669.63)	328.33
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TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

23 -WATER SERVICES FUND  
WATER OPERATIONS  
DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
	TRANSFERS IN							
	TRANSFERS OUT							
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	67,303.00	31,510.93	0.00	223,943.31 (	2,970.68) (	153,669.63)	328.33

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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24 -WASTEWATER SERVICES FUND  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
CHARGES FOR SERVICES			230,220.00	23,697.86	0.00	230,712.01	0.00 (	492.01)	100.21
MISCELLANEOUS REVENUES			9,000.00	2,726.00	0.00	12,847.00	0.00 (	3,847.00)	142.74
TOTAL REVENUES			239,220.00	26,423.86	0.00	243,559.01	0.00 (	4,339.01)	0.00
EXPENDITURE SUMMARY									
WASTEWATER OPERATIONS			246,484.00	29,581.45	0.00	253,800.56	6,841.91 (	14,158.47)	105.74
TOTAL EXPENDITURES			246,484.00	29,581.45	0.00	253,800.56	6,841.91 (	14,158.47)	105.74
EXCESS REVENUES/EXPENDITURES			( 7,264.00)	( 3,157.59)	0.00 (	10,241.55)	( 6,841.91)	9,819.46	235.18
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT (			7,264.00)	( 3,157.59)	0.00 (	10,241.55)	( 6,841.91)	9,819.46	235.18



TOWN OF MESILLIA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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## 24 -WASTEWATER SERVICES FUND

## REVENUE

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES								
24-44080	WASTEWATER SERVICES	210,000.00	22,781.18	0.00	225,435.54	0.00 (	15,435.54)	107.35
24-44081	WASTEWATER CONNECTIONS FEES	18,200.00	750.00	0.00	3,000.00	0.00 (	15,200.00	16.48
24-44082	SEWER SERVICES PENALTY	2,020.00	166.68	0.00	2,276.47	0.00 (	256.47)	112.70
	TOTAL CHARGES FOR SERVICES	230,220.00	23,697.86	0.00	230,712.01	0.00 (	492.01)	100.21
MISCELLANEOUS REVENUES								
24-46030	INTEREST	300.00	0.00	0.00	0.00	0.00 (	300.00	0.00
24-46090	MISCELLANEOUS INCOME	8,700.00	2,726.00	0.00	12,847.00	0.00 (	4,147.00)	147.67
	TOTAL MISCELLANEOUS REVENUES	9,000.00	2,726.00	0.00	12,847.00	0.00 (	3,847.00)	142.74
	TOTAL REVENUES	239,220.00	26,423.86	0.00	243,559.01	0.00 (	4,339.01)	101.81

24 -WASTEWATER SERVICES FUND  
WASTEWATER OPERATIONS  
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
24-510-1001		SALARIES	47,112.00	3,806.40	0.00	62,022.73	6,138.66 (	21,049.39)	144.68
24-510-1003		FICA/MEDICARE	7,208.00	547.29	0.00	3,375.69	0.00	3,232.31	55.16
24-510-1004		PERA/ICMA	5,088.00	616.65	0.00	4,778.00	0.00	310.00	93.91
24-510-1005		HEALTH & LIFE INSURANCE	71.00	577.28	0.00	2,919.52	0.00 (	2,848.52)	112.00
24-510-1006		WORKERS' COMPENSATION	1,100.00	0.00	0.00	6.90	0.00	1,093.10	0.63
24-510-1007		UNEMPLOYMENT INSURANCE	996.00	0.00	0.00	199.60	0.00	796.40	20.04
24-510-1008		OVERTIME ALLOTMENT	3,000.00	1,413.48	0.00	7,922.36	0.00 (	4,922.36)	264.08
TOTAL PERSONNEL EXPENSES			64,575.00	6,961.10	0.00	81,824.80	6,138.66 (	23,388.46)	136.22
OPERATING EXPENSES									
24-510-2240		VEHICLE R & M	5,500.00	0.00	0.00	4,039.10	492.25	968.65	82.39
24-510-2242		EQUIPMENT R&M	5,000.00	0.00	0.00	773.22	0.00	4,226.78	15.46
24-510-2251		PUMP R & M	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
24-510-2253		SEWER LINE R & M	12,000.00	0.00	0.00	1,681.92	0.00	10,318.08	14.02
24-510-2322		SEWER LINE CLEANING	20,000.00	226.68	0.00	8,708.29	211.00	11,080.71	44.60
24-510-2325		CLC FEES	96,840.00	19,612.79	0.00	114,127.62	0.00 (	17,287.62)	117.85
24-510-2326		CLC CONNECTION FEES	4,000.00	0.00	0.00	23,988.00	0.00 (	19,988.00)	599.70
24-510-2415		SAFETY EQUIPMENT	1,800.00	0.00	0.00	469.92	0.00	1,330.08	26.11
24-510-2420		UNIFORM ALLOWANCE	1,600.00	506.25	0.00	923.83	0.00	676.17	57.74
24-510-2430		CHEMICALS	11,569.00	2,080.33	0.00	11,796.33	0.00 (	227.33)	101.96
24-510-2540		PRINT/PUBLISH/ADVERTISE	1,600.00	0.00	0.00	1,061.48	0.00	538.52	66.34
24-510-2575		TELEPHONE	2,100.00	0.00	0.00	0.00	0.00	2,100.00	0.00
24-510-2580		UTILITIES	900.00	194.30	0.00	825.87	0.00	74.13	91.76
24-510-2585		FUEL	4,000.00	0.00	0.00	3,580.18	0.00	419.82	89.50
TOTAL OPERATING EXPENSES			181,909.00	22,620.35	0.00	171,975.76	703.25	9,229.99	94.93
CAPITAL OUTLAY									

TOTAL WASTEWATER OPERATIONS	246,484.00	29,581.45	0.00	253,800.56	6,841.91 (	14,158.47)	105.74
TOTAL EXPENDITURES	246,484.00	29,581.45	0.00	253,800.56	6,841.91 (	14,158.47)	105.74
EXCESS REVENUES/EXPENDITURES	( 7,264.00) (	3,157.59)	0.00 (	10,241.55) (	6,841.91)	9,819.46	235.18

24 -WASTEWATER SERVICES FUND  
WASTEWATER OPERATIONS  
DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>								
TRANSFERS IN								
<hr/>								
TRANSFERS OUT								
<hr/>								
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT (								
		7,264.00) (	3,157.59)	0.00 (	10,241.55) (	6,841.91)	9,819.46	235.18
		=====						

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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5 -DEBT SERVICE FUND  
FINANCIAL SUMMARY

UND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY								
	TAXES - LOCAL	32,532.00	0.00	0.00	0.00	0.00	32,532.00	0.00
	MISCELLANEOUS REVENUES	200.00	0.00	0.00	0.00	0.00	200.00	0.00
	TOTAL REVENUES	32,732.00	0.00	0.00	0.00	0.00	32,732.00	0.00
EXPENDITURE SUMMARY								
	FIRE TRUCK LOAN - NMFA	32,532.00	0.00	0.00	0.00	0.00	32,532.00	0.00
	TOTAL EXPENDITURES	32,532.00	0.00	0.00	0.00	0.00	32,532.00	0.00
	EXCESS REVENUES/EXPENDITURES	200.00	0.00	0.00	0.00	0.00	200.00	0.00
	REVENUES & TRANSFERS IN OVER/							
	(UNDER) EXPENDITURES & TRANSFERS OUT	200.00	0.00	0.00	0.00	0.00	200.00	0.00



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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## 5 -DEBT SERVICE FUND

UNDEBT ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
	REVENUE							
	TAXES - LOCAL							
	25-41040 MUNICIPAL GR	32,532.00	0.00	0.00	0.00	0.00	32,532.00	0.00
	TOTAL TAXES - LOCAL	32,532.00	0.00	0.00	0.00	0.00	32,532.00	0.00
	MISCELLANEOUS REVENUES							
	25-46030 INTEREST	200.00	0.00	0.00	0.00	0.00	200.00	0.00
	TOTAL MISCELLANEOUS REVENUES	200.00	0.00	0.00	0.00	0.00	200.00	0.00
	TOTAL REVENUES	32,732.00	0.00	0.00	0.00	0.00	32,732.00	0.00

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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25 -DEBT SERVICE FUND  
FIRE TRUCK LOAN - NMFA  
DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES								
25-525-2320 NMFA PAYMENT 2846-PP		32,532.00	0.00	0.00	0.00	0.00	32,532.00	0.00
TOTAL OPERATING EXPENSES		32,532.00	0.00	0.00	0.00	0.00	32,532.00	0.00
TOTAL FIRE TRUCK LOAN - NMFA								
		32,532.00	0.00	0.00	0.00	0.00	32,532.00	0.00
TOTAL EXPENDITURES								
		32,532.00	0.00	0.00	0.00	0.00	32,532.00	0.00
EXCESS REVENUES/EXPENDITURES								
		200.00	0.00	0.00	0.00	0.00	200.00	0.00
TRANSFERS IN								
TRANSFERS OUT								
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT								
		200.00	0.00	0.00	0.00	0.00	200.00	0.00

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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26 -LODGER'S TAX FUND  
FINANCIAL SUMMARY

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY								
	TAXES - LOCAL	25,000.00	1,009.96	0.00	18,365.24	0.00	6,634.76	73.46
	TOTAL REVENUES	25,000.00	1,009.96	0.00	18,365.24	0.00	6,634.76	0.00
EXPENDITURE SUMMARY								
	LODGER'S TAX	25,000.00	0.00	0.00	6,630.96	0.00	18,369.04	26.52
	TOTAL EXPENDITURES	25,000.00	0.00	0.00	6,630.96	0.00	18,369.04	26.52
	EXCESS REVENUES/EXPENDITURES	0.00	1,009.96	0.00	11,734.28	0.00	11,734.28	0.00
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	1,009.96	0.00	11,734.28	0.00	11,734.28	0.00

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

26 -LODGER'S TAX FUND

REVENUE							
FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE
		25,000.00	1,009.96	0.00	18,365.24	0.00	6,634.76
		25,000.00	1,009.96	0.00	18,365.24	0.00	6,634.76
		25,000.00	1,009.96	0.00	18,365.24	0.00	6,634.76

TAXES - LOCAL							73.46
26-41056 LODGER'S TAXES							73.46
TOTAL TAXES - LOCAL							73.46

TOTAL REVENUES							73.46
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TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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## 6 - LODGER'S TAX FUND

LODGER'S TAX  
DEPARTMENTAL EXPENDITURES

UND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES								
26-526-2411	COMMUNITY PROGRAMS	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
26-526-2525	TOURISM MATCHING	6,709.00	0.00	0.00	4,332.00	0.00	2,377.00	64.57
26-526-2526	TOURISM PROMOTION	16,291.00	0.00	0.00	2,298.96	0.00	13,992.04	14.11
	TOTAL OPERATING EXPENSES	25,000.00	0.00	0.00	6,630.96	0.00	18,369.04	26.52
TOTAL LODGER'S TAX								
		25,000.00	0.00	0.00	6,630.96	0.00	18,369.04	26.52
TOTAL EXPENDITURES								
		25,000.00	0.00	0.00	6,630.96	0.00	18,369.04	26.52
EXCESS REVENUES/EXPENDITURES								
		0.00	1,009.96	0.00	11,734.28	0.00	11,734.28	0.00
TRANSFERS IN								
TRANSFERS OUT								
REVENUES & TRANSFERS IN OVER/								
(UNDER) EXPENDITURES & TRANSFERS OUT		0.00	1,009.96	0.00	11,734.28	0.00	11,734.28	0.00

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REVENUE & EXPENSE REPORT (UNAUDITED)  
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7 -ROAD FUND  
FINANCIAL SUMMARY

UND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
	TAXES - STATE	5,500.00	433.41	0.00	4,652.16	0.00	847.84	84.58
	MISCELLANEOUS REVENUES	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
	TOTAL REVENUES	5,500.00	433.41	0.00	5,652.16	0.00	152.16	0.00
<u>EXPENDITURE SUMMARY</u>								
	ROAD FUND	16,500.00	0.00	0.00	17,567.50	526.01	1,593.51	109.66
	TOTAL EXPENDITURES	16,500.00	0.00	0.00	17,567.50	526.01	1,593.51	109.66
	EXCESS REVENUES/EXPENDITURES	( 11,000.00)	433.41	0.00	11,915.34	526.01	1,441.35	113.10
	REVENUES & TRANSFERS IN OVER/							
	(UNDER) EXPENDITURES & TRANSFERS OUT	( 11,000.00)	433.41	0.00	11,915.34	526.01	1,441.35	113.10

27 -ROAD FUND

REVENUE								
FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - STATE								
27-42030	GASOLINE TAX/MUNI ROAD	5,450.00	417.00	0.00	4,587.00	0.00	863.00	84.17
27-42040	GASOLINE TAX/COUNTY ROAD	50.00	16.41	0.00	65.16	0.00	15.16	130.32
TOTAL TAXES - STATE		5,500.00	433.41	0.00	4,652.16	0.00	847.84	84.58
MISCELLANEOUS REVENUES								
27-46090	MISCELLANEOUS INCOME	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
TOTAL MISCELLANEOUS REVENUES		0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
INTER-GOV/GRANTS								
TOTAL REVENUES		5,500.00	433.41	0.00	5,652.16	0.00	152.16	102.77

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

27 -ROAD FUND										
ROAD FUND										
DEPARTMENTAL EXPENDITURES										
FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET	
OPERATING EXPENSES										
	27-527-2231	STREET R&M	7,500.00	0.00	0.00	2,579.34	526.01	4,394.65	41.40	
	27-527-2232	STREET SIGNS	4,000.00	0.00	0.00	445.50	0.00	3,554.50	11.14	
	27-527-2542	SAP CALLE PICACHO DRAIN	0.00	0.00	0.00	3,183.94	0.00	3,183.94	0.00	
	27-527-2543	CALLE PICACHO TPF NMDOT	0.00	0.00	0.00	1,358.72	0.00	1,358.72	0.00	
	TOTAL OPERATING EXPENSES		11,500.00	0.00	0.00	7,567.50	526.01	3,406.49	70.38	
CAPITAL OUTLAY										
	27-527-3010	MISCELLANEOUS	5,000.00	0.00	0.00	10,000.00	0.00	5,000.00	200.00	
	TOTAL CAPITAL OUTLAY		5,000.00	0.00	0.00	10,000.00	0.00	5,000.00	200.00	
TOTAL ROAD FUND										
	TOTAL EXPENDITURES		16,500.00	0.00	0.00	17,567.50	526.01	1,593.51	109.66	
EXCESS REVENUES/EXPENDITURES										
	(	11,000.00)		433.41	0.00	( 11,915.34)	( 526.01)	1,441.35	113.10	
198										
TRANSFERS IN										
TRANSFERS OUT										
REVENUES & TRANSFERS IN OVER/										
(UNDER) EXPENDITURES & TRANSFERS OUT										
	(	11,000.00)		433.41	0.00	( 11,915.34)	( 526.01)	1,441.35	113.10	



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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8 -SOLID WASTE FUND  
FINANCIAL SUMMARY

ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY								
	TAXES - LOCAL	24,117.00 (	59.36)	0.00	512.54	0.00	23,604.46	2.13
	CHARGES FOR SERVICES	271,400.00	23,024.65	0.00	257,391.31	0.00	14,008.69	94.84
	MISCELLANEOUS REVENUES	5,000.00	0.00	0.00	1,982.54	0.00	3,017.46	39.65
	TOTAL REVENUES	300,517.00	22,965.29	0.00	259,886.39	0.00	40,630.61	0.00
EXPENDITURE SUMMARY								
	OPERATING EXPENSES	316,141.00	25,334.82	0.00	254,076.91	16,306.04	45,758.05	85.53
	TOTAL EXPENDITURES	316,141.00	25,334.82	0.00	254,076.91	16,306.04	45,758.05	85.53
	EXCESS REVENUES/EXPENDITURES	( 15,624.00) (	2,369.53)	0.00	5,809.48	( 16,306.04) (	5,127.44)	67.18
	REVENUES & TRANSFERS IN OVER/ (UNDER)	15,624.00) (	2,369.53)	0.00	5,809.48	( 16,306.04) (	5,127.44)	67.18

28 -SOLID WASTE FUND

REVENUE								
FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - LOCAL								
28-41020	ENVIRONMENTAL GR	24,117.00	( 59.36)	0.00	512.54	0.00	23,604.46	2.13
	TOTAL TAXES - LOCAL	24,117.00	( 59.36)	0.00	512.54	0.00	23,604.46	2.13
CHARGES FOR SERVICES								
28-44080	SOLID WASTE SERVICES	268,000.00	22,823.19	0.00	254,539.13	0.00	13,460.87	94.98
28-44082	SOLID WASTE SERVICES PENALTY	3,400.00	201.46	0.00	2,852.18	0.00	547.82	83.89
	TOTAL CHARGES FOR SERVICES	271,400.00	23,024.65	0.00	257,391.31	0.00	14,008.69	94.84
MISCELLANEOUS REVENUES								
28-46030	INTEREST	2,000.00	0.00	0.00	1,982.54	0.00	17.46	99.13
28-46090	MISCELLANEOUS	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
	TOTAL MISCELLANEOUS REVENUES	5,000.00	0.00	0.00	1,982.54	0.00	3,017.46	39.65
	TOTAL REVENUES	300,517.00	22,965.29	0.00	259,886.39	0.00	40,630.61	86.48

28 -SOLID WASTE FUND  
OPERATING EXPENSES  
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
28-510-1001		SALARIES	64,480.00	3,929.25	0.00	31,855.35	12,037.46	20,587.19	68.07
28-510-1003		FTCA/MEDICARE	9,866.00	465.06	0.00	2,177.27	0.00	7,688.73	22.07
28-510-1004		PERA/ICMA	6,964.00	652.02	0.00	3,259.29	0.00	3,704.71	46.80
28-510-1005		HEALTH & LIFE INSURANCE	6,040.00	1,403.29	0.00	12,566.83	0.00	6,526.83	208.06
28-510-1006		WORKERS' COMPENSATION	0.00	0.00	0.00	6.90	0.00	6.90	0.00
28-510-1008		OVERTIME ALLOTMENT	3,000.00	390.60	0.00	1,405.64	0.00	1,594.36	46.85
TOTAL PERSONNEL EXPENSES			90,350.00	6,840.22	0.00	51,271.28	12,037.46	27,041.26	70.07
OPERATING EXPENSES									
28-510-2110		TRAVEL/CONF/TRAINING	1,500.00	0.00	0.00	1,038.62	0.00	461.38	69.24
28-510-2240		VEHCILE R&M	5,500.00	46.99	0.00	3,118.35	0.00	2,381.65	56.70
28-510-2241		EQUIPMENT R&M	10,791.00	0.00	0.00	2,687.85	4,268.58	3,834.57	64.47
28-510-2320		AGREEMENTS/CONTRACTS	190,000.00	18,447.61	0.00	184,752.97	0.00	5,247.03	97.24
28-510-2323		SPEC EVENTS TRASH SVC	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
28-510-2324		CIC LANDFILL	1,000.00	0.00	0.00	254.72	0.00	745.28	25.47
28-510-2405		MAINTENANCE SUPPLIES	2,000.00	0.00	0.00	84.96	0.00	1,915.04	4.25
28-510-2415		SAFETY EQUIPMENT	1,000.00	0.00	0.00	44.88	0.00	955.12	4.49
28-510-2420		UNIFORM ALLOWANCE	2,000.00	0.00	0.00	2,183.24	0.00	183.24	109.16
28-510-2425		CLEANING SUPPLIES	3,000.00	0.00	0.00	3,119.51	0.00	119.51	103.98
28-510-2430		CHEMICALS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
28-510-2535		POSTAGE	500.00	0.00	0.00	0.00	0.00	500.00	0.00
28-510-2540		PRINT/PUBLISH/ADVERTISE	500.00	0.00	0.00	1,078.75	0.00	578.75	215.75
28-510-2575		TELEPHONE	1,000.00	0.00	0.00	54.78	0.00	945.22	5.48
28-510-2585		FUEL	5,000.00	0.00	0.00	4,387.00	0.00	613.00	87.74
TOTAL OPERATING EXPENSES			225,791.00	18,494.60	0.00	202,805.63	4,268.58	18,716.79	91.71
CAPITAL OUTLAY									

TOTAL OPERATING EXPENSES			316,141.00	25,334.82	0.00	254,076.91	16,306.04	45,758.05	85.53
TOTAL EXPENDITURES			316,141.00	25,334.82	0.00	254,076.91	16,306.04	45,758.05	85.53
EXCESS REVENUES/EXPENDITURES			( 15,624.00)	( 2,369.53)	0.00	5,809.48	( 16,306.04)	( 5,127.44)	67.18





29 -SCHOOL RESOURCE OFFICER  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		INTER-GOV/GRANTS	140,539.00	0.00	0.00	123,012.39	0.00	17,526.61	87.53
		TOTAL REVENUES	140,539.00	0.00	0.00	123,012.39	0.00	17,526.61	0.00
EXPENDITURE SUMMARY									
		SCHOOL RESOURCE OFFICER	140,539.00	13,291.50	0.00	149,848.85	0.00	9,309.85	106.62
		TOTAL EXPENDITURES	140,539.00	13,291.50	0.00	149,848.85	0.00	9,309.85	106.62
		EXCESS REVENUES/EXPENDITURES	0.00	13,291.50	0.00	26,836.46	0.00	26,836.46	0.00
		TRANSFERS IN	15,177.00	0.00	0.00	0.00	0.00	15,177.00	0.00
		NET TRANSFERS	15,177.00	0.00	0.00	0.00	0.00	15,177.00	0.00
		REVENUES & TRANSFERS IN OVER/	15,177.00	13,291.50	0.00	26,836.46	0.00	42,013.46	176.82
		(UNDER)EXPENDITURES & TRANSFERS OUT							

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

29 -SCHOOL RESOURCE OFFICER

REVENUE							
FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE % OF BUDGET
INTER-GOV/GRANTS		140,539.00	0.00	0.00	123,012.39	0.00	17,526.61 87.53
29-47080 SRO REIMBURSEMENTS		140,539.00	0.00	0.00	123,012.39	0.00	17,526.61 87.53
TOTAL INTER-GOV/GRANTS							
TOTAL REVENUES		140,539.00	0.00	0.00	123,012.39	0.00	17,526.61 87.53

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

29 -SCHOOL RESOURCE OFFICER  
SCHOOL RESOURCE OFFICER  
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
29-529-1001	SRO SALARIES		84,423.00	7,486.25	0.00	93,350.89	0.00 (	8,927.89)	110.58
29-529-1003	FICA/MEDICARE		12,917.00	1,119.66	0.00	8,926.50	0.00	3,990.50	69.11
29-529-1004	P.E.R.A.		17,011.00	2,261.67	0.00	18,274.06	0.00 (	1,263.06)	107.42
29-529-1005	HEALTH & LIFE INSURANCE		12,301.00	1,019.92	0.00	13,623.80	0.00 (	1,322.80)	110.75
29-529-1006	WORKER'S COMPENSATION		2,523.00	0.00	0.00	13.80	0.00	2,509.20	0.55
29-529-1007	UNEMPLOYMENT INSURANCE		1,364.00	0.00	0.00	272.80	0.00	1,091.20	20.00
29-529-1008	OVERTIME		10,000.00	1,404.00	0.00	15,387.00	0.00 (	5,387.00)	153.87
TOTAL PERSONNEL EXPENSES			140,539.00	13,291.50	0.00	149,848.85	0.00 (	9,309.85)	106.62
TOTAL SCHOOL RESOURCE OFFICER									
TOTAL EXPENDITURES			140,539.00	13,291.50	0.00	149,848.85	0.00 (	9,309.85)	106.62
EXCESS REVENUES/EXPENDITURES									
			0.00 (	13,291.50)	0.00 (	26,836.46)	0.00	26,836.46	0.00
TRANSFERS IN									
29-4888 TRANSFERS IN			15,177.00	0.00	0.00	0.00	0.00	15,177.00	0.00
TOTAL TRANSFERS IN			15,177.00	0.00	0.00	0.00	0.00	15,177.00	0.00
TRANSFERS OUT									
NET TRANSFERS			15,177.00	0.00	0.00	0.00	0.00	15,177.00	0.00
REVENUES & TRANSFERS IN OVER/									
(UNDER) EXPENDITURES & TRANSFERS OUT			15,177.00 (	13,291.50)	0.00 (	26,836.46)	0.00	42,013.46	176.82-

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

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30 -EVENTS FUND  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		CHARGES FOR SERVICES	20,300.00	550.00	0.00	14,950.00	0.00	5,350.00	73.65
		MISCELLANEOUS REVENUES	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
		TOTAL REVENUES	23,300.00	550.00	0.00	14,950.00	0.00	8,350.00	0.00
EXPENDITURE SUMMARY									
		EVENTS FUND	20,300.00	3,795.79	0.00	12,611.82	0.00	7,688.18	62.13
		TOTAL EXPENDITURES	20,300.00	3,795.79	0.00	12,611.82	0.00	7,688.18	62.13
		EXCESS REVENUES/EXPENDITURES	3,000.00 (	3,245.79)	0.00	2,338.18	0.00	661.82	77.94
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	3,000.00 (	3,245.79)	0.00	2,338.18	0.00	661.82	77.94



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

30 -EVENTS FUND

REVENUE							
FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	% OF BUDGET
CHARGES FOR SERVICES							
30-44070	RENTALS	20,300.00	550.00	0.00	14,950.00	0.00	73.65
	TOTAL CHARGES FOR SERVICES	20,300.00	550.00	0.00	14,950.00	0.00	73.65
MISCELLANEOUS REVENUES							
30-46090	MISCELLANEOUS INCOME	3,000.00	0.00	0.00	0.00	0.00	0.00
	TOTAL MISCELLANEOUS REVENUES	3,000.00	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	23,300.00	550.00	0.00	14,950.00	0.00	64.16

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

30 -EVENTS FUND		DEPARTMENTAL EXPENDITURES		FUND ACCOUNT # ACCOUNT NAME		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES		30-530-2530 FIESTA REFUNDS				500.00	0.00	0.00	0.00	0.00	500.00	0.00
TOTAL OPERATING EXPENSES						500.00	0.00	0.00	0.00	0.00	500.00	0.00
CAPITAL OUTLAY		30-530-3062 VENDOR AGREE/CONTRACTS				10,000.00	3,500.00	0.00	7,150.00	0.00	2,850.00	71.50
30-530-3082 MISCELLANEOUS						9,800.00	295.79	0.00	5,461.82	0.00	4,338.18	55.73
TOTAL CAPITAL OUTLAY						19,800.00	3,795.79	0.00	12,611.82	0.00	7,188.18	63.70
TOTAL EVENTS FUND						20,300.00	3,795.79	0.00	12,611.82	0.00	7,688.18	62.13
TOTAL EXPENDITURES						20,300.00	3,795.79	0.00	12,611.82	0.00	7,688.18	62.13
EXCESS REVENUES/EXPENDITURES						3,000.00 (	3,245.79)	0.00	2,338.18	0.00	661.82	77.94
TRANSFERS IN												
TRANSFERS OUT												
REVENUES & TRANSFERS IN OVER/						3,000.00 (	3,245.79)	0.00	2,338.18	0.00	661.82	77.94
(UNDER) EXPENDITURES & TRANSFERS OUT												

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

02 -PARKING FUND  
FINANCIAL SUMMARY

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY								
	MISCELLANEOUS REVENUES	5,000.00	300.00	0.00	5,265.00	0.00 (	265.00)	105.30
	TOTAL REVENUES	5,000.00	300.00	0.00	5,265.00	0.00 (	265.00)	0.00
EXPENDITURE SUMMARY								
	EXCESS REVENUES/EXPENDITURES	5,000.00	300.00	0.00	5,265.00	0.00 (	265.00)	105.30
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	5,000.00	300.00	0.00	5,265.00	0.00 (	265.00)	105.30

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

32 -PARKING FUND

REVENUE		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FUND	ACCOUNT # ACCOUNT NAME							
MISCELLANEOUS REVENUES								
	32-46020 PARKING FEE DEPOSITS	5,000.00	300.00	0.00	5,265.00	0.00	265.00	105.30
TOTAL MISCELLANEOUS REVENUES		5,000.00	300.00	0.00	5,265.00	0.00	265.00	105.30
TOTAL REVENUES		5,000.00	300.00	0.00	5,265.00	0.00	265.00	105.30
EXCESS REVENUES/EXPENDITURES		5,000.00	300.00	0.00	5,265.00	0.00	265.00	105.30
TRANSFERS IN								
TRANSFERS OUT								
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT		5,000.00	300.00	0.00	5,265.00	0.00	265.00	105.30



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

33 -MUNICIPAL COURT BONDS  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		MISCELLANEOUS REVENUES	9,000.00	0.00	0.00	892.00	0.00	8,108.00	9.91
		TOTAL REVENUES	9,000.00	0.00	0.00	892.00	0.00	8,108.00	0.00
<u>EXPENDITURE SUMMARY</u>									
		COURT BONDS	9,000.00	0.00	0.00	( 1,913.00)	0.00	10,913.00	21.26-
		TOTAL EXPENDITURES	9,000.00	0.00	0.00	( 1,913.00)	0.00	10,913.00	21.26-
		EXCESS REVENUES/EXPENDITURES	0.00	0.00	0.00	2,805.00	0.00	2,805.00	0.00
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	0.00	0.00	2,805.00	0.00	2,805.00	0.00

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

## 33 -MUNICIPAL COURT BONDS

REVENUE	FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUES										
			33-46020 BOND DEPOSITS	9,000.00	0.00	0.00	892.00	0.00	8,108.00	9.91
			TOTAL MISCELLANEOUS REVENUES	9,000.00	0.00	0.00	892.00	0.00	8,108.00	9.91
TOTAL REVENUES										
				9,000.00	0.00	0.00	892.00	0.00	8,108.00	9.91

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

33 -MUNICIPAL COURT BONDS  
COURT BONDS  
DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>								
33-533-3301	COURT REFUNDS/PAYMENTS	9,000.00	0.00	0.00 (	1,913.00)	0.00	10,913.00	21.26-
	TOTAL CAPITAL OUTLAY	9,000.00	0.00	0.00 (	1,913.00)	0.00	10,913.00	21.26-
<u>TOTAL COURT BONDS</u>								
		9,000.00	0.00	0.00 (	1,913.00)	0.00	10,913.00	21.26-
<u>TOTAL EXPENDITURES</u>								
		0.00	0.00	0.00	2,805.00	0.00 (	2,805.00)	0.00
<u>EXCESS REVENUES/EXPENDITURES</u>								
<u>TRANSFERS OUT</u>								
<u>REVENUES &amp; TRANSFERS IN OVER/</u>								
	(UNDER) EXPENDITURES & TRANSFERS OUT	0.00	0.00	0.00	2,805.00	0.00 (	2,805.00)	0.00

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

35 -CAPITAL IMPROVEMENTS FUND  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		FINES & FORFEITS	420,000.00	0.00	0.00	100,000.00	0.00	320,000.00	23.81
		INTER-GOV/GRANTS	482,170.40	621,130.36	0.00	2,585,991.14	0.00	( 2,103,820.74)	536.32
		TOTAL REVENUES	902,170.40	621,130.36	0.00	2,685,991.14	0.00	( 1,783,820.74)	0.00
EXPENDITURE SUMMARY									
		CAPITAL IMPROVEMENTS	3,399,631.00	27,100.11	0.00	1,935,572.67	438,436.24	1,025,622.09	69.83
		TOTAL EXPENDITURES	3,399,631.00	27,100.11	0.00	1,935,572.67	438,436.24	1,025,622.09	69.83
		EXCESS REVENUES/EXPENDITURES	( 2,497,460.60)	594,030.25	0.00	750,418.47	( 438,436.24)	( 2,809,442.83)	12.49-
		REVENUES & TRANSFERS IN OVER/							
		(UNDER) EXPENDITURES & TRANSFERS OUT	( 2,497,460.60)	594,030.25	0.00	750,418.47	( 438,436.24)	( 2,809,442.83)	12.49-



35 -CAPITAL IMPROVEMENTS FUND

REVENUE									
FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FINES & FORFEITS									
		35-45060 SCADA SYSTEM	100,000.00	0.00	0.00	100,000.00	0.00	0.00	100.00
		35-45063 RIP NMED CPB	320,000.00	0.00	0.00	0.00	0.00	320,000.00	0.00
		TOTAL FINES & FORFEITS	420,000.00	0.00	0.00	100,000.00	0.00	320,000.00	23.81
MISCELLANEOUS REVENUES									
INTER-GOV/GRANTS									
		35-47059 D-CN1213006 LIGHTING	125,000.00	0.00	0.00	7,682.31	0.00	117,317.69	6.15
		35-47062 20-E3389 MARSHAL'S CARS/EQUIP	36,544.00	0.00	0.00	0.00	0.00	36,544.00	0.00
		35-47064 20-E2124-STB BOOSTER STATION	0.00	16,944.35	0.00	320,000.00	0.00	320,000.00	0.00
		35-47065 UNIVERSITY WATERLINE REPLACE	0.00	0.00	0.00	642,092.09	0.00	642,092.09	0.00
		35-47070 LA LLORONA MATCHING FUNDS	0.00	0.00	0.00	132,130.00	0.00	132,130.00	0.00
		35-47071 PICACHO - LP10014	0.00	603,542.21	0.00	603,542.21	0.00	603,542.21	0.00
		35-47072 SIDEWALK/EASEMENTS IMPROVEME	0.00	643.80	0.00	116,914.35	0.00	116,914.35	0.00
		35-47073 C021-F2740 MARSHAL VEHICLES	0.00	0.00	0.00	74,014.51	0.00	74,014.51	0.00
		35-47074 LGTFP NORTE LP10004	65,400.00	0.00	0.00	0.00	0.00	65,400.00	0.00
		35-47077 ADMIN VEHICLES	0.00	0.00	0.00	40,000.00	0.00	40,000.00	0.00
		35-47080 20-E2566 PLAYGROUND EQUIP	0.00	0.00	0.00	100,000.00	0.00	100,000.00	0.00
		35-47087 FIRE HYDRANTS - G2334	0.00	0.00	0.00	100,000.00	0.00	100,000.00	0.00
		35-47088 JR AWARD-MD RADIOS 23-ZH9202	75,000.00	0.00	0.00	0.00	0.00	75,000.00	0.00
		35-47090 PSB RENOVATION GRANT 22-G284	0.00	0.00	0.00	2,354.12	0.00	2,354.12	0.00
		35-47091 CORONA EMERGENCY SUPPLEMENT	100,306.40	0.00	0.00	100,941.55	0.00	635.15	100.63
		35-47092 NMSIF REIMBURSEMENT	79,920.00	0.00	0.00	40,320.00	0.00	39,600.00	50.45
		35-47093 23-H2996 SWEEPER	0.00	0.00	0.00	306,000.00	0.00	306,000.00	0.00
		TOTAL INTER-GOV/GRANTS	482,170.40	621,130.36	0.00	2,585,991.14	0.00	2,103,820.74	536.32
TOTAL REVENUES									
			902,170.40	621,130.36	0.00	2,685,991.14	0.00	1,783,820.74	297.73

35 -CAPITAL IMPROVEMENTS FUND  
CAPITAL IMPROVEMENTS  
DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY								
35-535-3559	PIAZA LIGHTING CAPITAL OU	142,000.00	0.00	0.00	0.00	70,569.99	71,430.01	49.70
35-535-3560	SCADA SYSTEM	0.00	0.00	0.00	83,964.48	2,222.50	( 86,186.98)	0.00
35-535-3564	20-E2124-STB BOOSTER STAT	320,000.00	0.00	0.00	293,406.20	0.00	26,593.80	91.69
35-535-3565	UNIVERSITY WATER LINE REP	742,621.00	2,698.44	0.00	666,260.28	0.00	76,360.72	89.72
35-535-3566	CAPITAL OUTLAY- PLAYGROUN	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
35-535-3570	LA LLORONA MATCHING FUNDS	132,130.00	0.00	0.00	0.00	0.00	132,130.00	0.00
35-535-3571	PICACHO - LP10014	909,400.00	3,420.00	0.00	5,825.53	0.00	903,574.47	0.64
35-535-3572	SIDEWALK/EASEMENTS IMPRV	0.00	643.80	0.00	96,605.49	84.31	( 96,689.80)	0.00
35-535-3573	CO21-F2740 Marsh Vhcl \$75	75,000.00	0.00	0.00	0.00	0.00	75,000.00	0.00
35-535-3574	LGRPF NORTE LP10004	0.00	0.00	0.00	48,914.86	0.00	( 48,914.86)	0.00
35-535-3575	CALLE DE CURA - HW2 L1005	114,824.00	0.00	0.00	20,815.94	0.00	94,008.06	18.13
35-535-3576	PICACHO F3005 CAPITAL OUT	180,000.00	0.00	0.00	( 26,966.47)	0.00	206,966.47	14.98-
35-535-3577	ADMIN VEHICLES	40,000.00	0.00	0.00	41,118.00	0.00	( 1,118.00)	102.80
35-535-3578	CALLE DE SANTIAGO - LP100	468,656.00	10,260.00	0.00	65,261.25	10,921.98	392,472.77	16.26
35-535-3587	FIRE HYDRANTS - G2334	100,000.00	0.00	0.00	107,734.34	593.04	( 8,327.38)	108.33
35-535-3588	JR AWARD - MD RADIOS 23-Z	75,000.00	0.00	0.00	0.00	75,000.00	0.00	100.00
35-535-3589	SANTIAGO LGRF HW2L100562	0.00	0.00	0.00	19,290.75	3,544.94	( 22,835.69)	0.00
35-535-3590	PSB RENOVATION 22-G2846	0.00	1,460.14	0.00	3,814.26	29,783.23	( 33,597.49)	0.00
35-535-3591	CORONA EMERGENCY SUPPLEME	0.00	0.00	0.00	114,990.03	0.00	( 114,990.03)	0.00
35-535-3592	NMSIF REIMBURSEMENT	0.00	0.00	0.00	79,920.00	0.00	( 79,920.00)	0.00
35-535-3593	23-H2996 SWEEPER	0.00	0.00	0.00	306,000.00	0.00	( 306,000.00)	0.00
35-535-3594	HW2LP10057 CALLE DEL NORT	0.00	0.00	0.00	0.00	29,235.50	( 29,235.50)	0.00
35-535-3595	REC QUALITY OF LIFE 23-H5	0.00	0.00	0.00	0.00	97,058.48	( 97,058.48)	0.00
35-535-3596	MARSHAL VEHICLES	0.00	0.00	0.00	0.00	88,396.00	( 88,396.00)	0.00
35-535-3597	CL2333256 CALLE DE OESTE	0.00	8,617.73	0.00	8,617.73	31,026.27	( 39,644.00)	0.00
TOTAL CAPITAL OUTLAY		3,399,631.00	27,100.11	0.00	1,935,572.67	438,436.24	1,025,622.09	69.83

TOTAL CAPITAL IMPROVEMENTS

3,399,631.00	27,100.11	0.00	1,935,572.67	438,436.24	1,025,622.09	69.83
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TOTAL EXPENDITURES

3,399,631.00	27,100.11	0.00	1,935,572.67	438,436.24	1,025,622.09	69.83
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EXCESS REVENUES/EXPENDITURES

( 2,497,460.60)	594,030.25	0.00	750,418.47	( 438,436.24)	( 2,809,442.83)	12.49-
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TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

35 -CAPITAL IMPROVEMENTS FUND  
CAPITAL IMPROVEMENTS  
DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TRANSFERS IN								
TRANSFERS OUT								
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT		( 2,497,460.60)	594,030.25	0.00	750,418.47	( 438,436.24)	( 2,809,442.83)	12.49-

36 -WATER RIGHTS ACQUISITIONS  
FINANCIAL SUMMARY

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY								
	CHARGES FOR SERVICES	500.00	4.52	0.00	451.23	0.00	48.77	90.25
	MISCELLANEOUS REVENUES	10,000.00	1,441.84	0.00	10,170.46	0.00	170.46	101.70
	TOTAL REVENUES	10,500.00	1,446.36	0.00	10,621.69	0.00	121.69	0.00
EXPENDITURE SUMMARY								
	EXCESS REVENUES/EXPENDITURES	10,500.00	1,446.36	0.00	10,621.69	0.00	121.69	101.16
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	10,500.00	1,446.36	0.00	10,621.69	0.00	121.69	101.16



35 -WATER RIGHTS ACQUISITIONS

REVENUE							
FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE % OF BUDGET
CHARGES FOR SERVICES							
36-44082 WTR RTS ACQ PENALTY		500.00	4.52	0.00	451.23	0.00	48.77 90.25
TOTAL CHARGES FOR SERVICES		500.00	4.52	0.00	451.23	0.00	48.77 90.25
MISCELLANEOUS REVENUES							
36-46070 ACQUISITION FEES		10,000.00	1,441.84	0.00	10,170.46	0.00	170.46 101.70
TOTAL MISCELLANEOUS REVENUES		10,000.00	1,441.84	0.00	10,170.46	0.00	170.46 101.70
TOTAL REVENUES		10,500.00	1,446.36	0.00	10,621.69	0.00	121.69 101.16

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

36 -WATER RIGHTS ACQUISITIONS  
WATER RIGHTS ACQUISITION  
DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES								
	EXCESS REVENUES/EXPENDITURES	10,500.00	1,446.36	0.00	10,621.69	0.00 (	121.69)	101.16
TRANSFERS IN								
TRANSFERS OUT								
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	10,500.00	1,446.36	0.00	10,621.69	0.00 (	121.69)	101.16

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

37 -WATER RIGHTS MANAGEMENT  
FINANCIAL SUMMARY

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
	CHARGES FOR SERVICES	50.00	3.87	0.00	57.95	0.00 (	7.95)	115.90
	MISCELLANEOUS REVENUES	4,000.00	563.20	0.00	4,964.55	0.00 (	964.55)	124.11
	TOTAL REVENUES	4,050.00	567.07	0.00	5,022.50	0.00 (	972.50)	0.00
<u>EXPENDITURE SUMMARY</u>								
	EXCESS REVENUES/EXPENDITURES	4,050.00	567.07	0.00	5,022.50	0.00 (	972.50)	124.01
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	4,050.00	567.07	0.00	5,022.50	0.00 (	972.50)	124.01

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

37 -WATER RIGHTS MANAGEMENT

REVENUE							
FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE % OF BUDGET
CHARGES FOR SERVICES							
37-44082	WTR RIGHTS PENALTY	50.00	3.87	0.00	57.95	0.00	( 7.95) 115.90
	TOTAL CHARGES FOR SERVICES	50.00	3.87	0.00	57.95	0.00	( 7.95) 115.90
MISCELLANEOUS REVENUES							
37-46075	MANAGEMENT FEES	4,000.00	563.20	0.00	4,964.55	0.00	( 964.55) 124.11
	TOTAL MISCELLANEOUS REVENUES	4,000.00	563.20	0.00	4,964.55	0.00	( 964.55) 124.11
	TOTAL REVENUES	4,050.00	567.07	0.00	5,022.50	0.00	( 972.50) 124.01



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

37 -WATER RIGHTS MANAGEMENT  
WATER RIGHTS MANAGEMENT  
DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES								
	EXCESS REVENUES/EXPENDITURES	4,050.00	567.07	0.00	5,022.50	0.00 (	972.50)	124.01
TRANSFERS IN								
TRANSFERS OUT								
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	4,050.00	567.07	0.00	5,022.50	0.00 (	972.50)	124.01

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2024

33 -WATER RIGHTS DEVELOPMENT  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
		MISCELLANEOUS REVENUES	13,500.00	2,400.00	0.00	14,400.00	0.00 (	900.00)	106.67
		TOTAL REVENUES	13,500.00	2,400.00	0.00	14,400.00	0.00 (	900.00)	0.00
<u>EXPENDITURE SUMMARY</u>									
		EXCESS REVENUES/EXPENDITURES	13,500.00	2,400.00	0.00	14,400.00	0.00 (	900.00)	106.67
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	13,500.00	2,400.00	0.00	14,400.00	0.00 (	900.00)	106.67

38 -WATER RIGHTS DEVELOPMENT

REVENUE								
FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR FO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES								
MISCELLANEOUS REVENUES								
38-46080 DEVELOPMENT FEES (1 TIME ONL		13,500.00	2,400.00	0.00	14,400.00	0.00 (	900.00)	106.67
TOTAL MISCELLANEOUS REVENUES		13,500.00	2,400.00	0.00	14,400.00	0.00 (	900.00)	106.67
TOTAL REVENUES		13,500.00	2,400.00	0.00	14,400.00	0.00 (	900.00)	106.67

38 -WATER RIGHTS DEVELOPMENT  
WATER RIGHTS DEVELOPMENT  
DEPARTMENTAL EXPENDITURES

FUND ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>OPERATING EXPENSES</u>								
<u>CAPITAL OUTLAY</u>								
<u>EXCESS REVENUES/EXPENDITURES</u>								
		13,500.00	2,400.00	0.00	14,400.00	0.00 (	900.00)	106.67
<u>TRANSFERS IN</u>								
<u>TRANSFERS OUT</u>								
<u>REVENUES &amp; TRANSFERS IN OVER/</u>								
<u>(UNDER) EXPENDITURES &amp; TRANSFERS OUT</u>								
		13,500.00	2,400.00	0.00	14,400.00	0.00 (	900.00)	106.67



## MESILLA FIRE DEPARTMENT

P.O. Box 10  
Mesilla, NM 88046  
Ph: 575.523.1311  
www.mesillafire.com



3 June 2024

To: Mayor and Board of Trustees  
Re: May 2024 report

Your Mesilla Fire Department had a busy month. We responded to 62 emergency calls and have now transported 55 patients' year to date, when our transport volume for all of last year was 66. We are at 305 emergency calls so far this year, as compared to 643 for all of last year. Included in this was Mesilla Elementary School Water Day, a long-standing tradition.

Our latest academy continues with great engagement from our new members!

We have received our first batch of new radios, and the rest should be arriving this month. It's a big project that will finally be completed within the next couple of weeks.

We are seeing some engagement from Community Connect. If you have questions on how to get your property in the system, please feel free to contact me.

The last part of this report concerns our response to the Blue-2 fire in Ruidoso. On Saturday 25 May, Dona Ana Office of Emergency Management reached out to us to assist with fire response at this large wildland fire in Lincoln County. We were able to provide 4 members and a Type-1 fire apparatus to assist for 4 days, with the support of the rest of the department who made the commitment to cover calls in town. This generated good will from our neighbors and provided invaluable experience to our members. I am grateful that we were able to help.

Thank you all for your continued support for the department and our wonderful volunteers!

Most respectfully,

Chief Greg Whited, FM, IAAI-CFI(V)-CI-ECT, NAFI-CFEI-CVFI, NREMT-I  
Fire Chief  
Mesilla Fire Department  
C: (915)241-3322



The team getting ready to leave, with help.



Smoky morning in Capitan.



Setting up the “pumpkin” so the helicopters can fill up.



Training with Valencia County.



Helicopter operations.



All the units in our task force.



Filling the drop tanks



Water Day!





Cadets learning fire science through small scale burn houses.



# MESILLA MARSHAL DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 PHONE 575-526-4138 FAX 575-652-3776

To: Honorable Mayor and Mesilla Board of Trustees

This is the Monthly Report for May 2024 , for the Mesilla Marshal's Department:

911 hang ups	7	Civil Standby	2
Abandoned Vehicle	2	Codes- Follow Up	1
Agency Assist	17	Codes – Misc.	2
ACO Calls Total =	16	Codes- Nuisance	1
Aco	3	Codes Enforcement	11
Cat in Trap	1	CPR Adult	1
Follow-Up	0	Death	1
Animal Cruelty	0	Disturbances	26
Custody	1	Disorderly	5
Dead	1	Domestic	16
Stray	8	Drunk	0
Animal Snake	1	Fight	2
Animal Bite/Attacks	1	Noise/music	1
		Verbal	2
Assault	2		
ATV Complaint	1	Flooding	1
Auto Burglary	1	Follow Up	1
Auto Theft	1	Foot patrol	2
Behavior issue	1	Forgery/Fraud	1
Building check	2	Found property	1
Burglary	5	Frequent patrol	16
Burglary alarm	7		
Child Abuse	1		



Harassment	2	Sex Offense	1
Hold Up Alarm	1	Shoplifting	1
Illegally parked vehicle	7	Shots fired	2
Incorrigible Child	1	Supplement/Follow Up	21
Information report	8		
Lost Property	1		
Minor in Possession /Contributing	2	Suspicious activity	22
Missing Child	2	Activity	11
Motor Vehicle Crashes	13	Person	7
Hit and run crash	4	Vehicle	4
Injury crash	2	Theft	4
Extra Response	2	Threats	1
Non-injury crash	4	Traffic Complaint	1
Private property	1	Traffic Control	4
Obstruction	1	Traffic stops	51
Out with Subject	2	Trespassing	7
Overdose	1	Vagrancy	2
Phone call	6	Vandalism/graffiti	4
Prisoner Transport	7	Vehicle Fire	1
Public assist	4	Vehicle Fire Large	1
Rape	1	Warrant Service	1
Reckless Driver	3	Weapons	1
Recovered Prop.	1	Welfare Check	10
Runaway	3		

Total # of calls for service 322

Thank you,

Ben Azcarate  
Interim Marshal



## ***Community Development Department***

P.O. Box 10, Mesilla, NM 88046

Phone: (575) 524-3262 ext. 104

Fax (575) 541-6327

E-mail: comdev@mesillanm.gov

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### MEMORANDUM

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**TO: MAYOR HERNANDEZ**  
**FROM: EDDIE SALAZAR – COMMUNITY DEVELOPMENT COORDINATOR**  
**SUBJECT: ACTIVITY REPORT – MAY 2024**  
**DATE: JUNE 6, 2024**

#### **Registered Business(es):**

None

#### **Zoning Permit(s):**

**PZHAC CASE #061818** – 2105 Snow Rd, submitted by Oscar & Mary Ann Luevano. Requesting approval to construct a primary residence. ZONE: Rural Farm (RF).

#### **Sign Permit(s)**

**SIGN PERMIT #061814** – 2729 Calle de San Albino, submitted by Ruben Smith. Requesting approval to paint a wall sign/mural on his property. ZONE: Historical Residential (HR). *Appeal to BOT and PZHAC decision overturned.*

**SIGN PERMIT#061827** – 2355 Calle de Guadalupe, submitted by Anita Rivard. Relocated her business, “Mi Corazon Encantado” from her location on Calle de Parian to address above. She is looking to install a sign on the lease property where Legacy Pecan was located. ZONE: Historical Commercial (HC).

#### **ADMINISTRATIVE APPROVED**

**CASE# 061431** – 3367 Estrada Rd, submitted by Cesar D Gomez. Approved to extend permit to continue fishing renovating his home. ZONE: Residential Agriculture (RA).

**CASE #061824** – 1420 W. University, submitted by Amanda & Jose Provencio. Requested approval to replace 12 windows on their home. ZONE: Rural Farm (RF).

**CASE# 061825** – 2550 Calle de San Albino, submitted by Irma Chavez. Approved to renovate washroom inside home. Approval is to dig a trench on the outside of the house to replace/repair old plumbing. ZONE: Historical Residential (HR).

**CASE# 061826** - 2351 Calle de Santiago, submitted by Beatrice G Howell. Approved to fix water leak in home. ZONE: Historical Residential (HR).

**CASE# 061829** – 2550 Calle de San Albino, submitted by Irma Chavez. Approved approval to

renovate historical structure on property. ZONE: Historical Residential (HR).

**CASE# 061834** – 2232 Calle de Arroyo, submitted by Eric Liefeld. Approved to restore adobe structure. ZONE: Historical Residential (HC).

**CASE# 061835** – 2252 Calle de Arroyo, submitted by Eric Liefeld. Approved to restore adobe structure. ZONE: Historical Residential (HC).

### **Special Use Permit(s)**

**SPECIAL USE CASE #061805** - 2340-2350 Calle de Principal and 2330 Calle de Santiago. Submitted by New Mexico Department of Cultural Affairs (DCA). Approved to operate a museum. ZONE: Historical Residential (HR).

### **DISCUSSION**

- Conducted 2 workshops regarding new Short-Term Rental ordinance. Next regular meeting will be considered as an action and consideration and vote to recommend new ordinance to BOT.
- Two PZHAC commissioners resigned. Publicly posted and have not received very many letters of interest. Recommend BOT, amend ordinance to continue to serve our residents when there is no quorum. Either cases go straight to BOT or grant temporary admin approval to staff.
- Super excited for new software “My Civic!” Can’t wait to get the software implemented.
- Has been a common practice to submit STR applications to PZHAC & BOT in the past. According to MTC 3.20.090(C) - *The town clerk-treasurer (or designee) shall review applications for licenses within 10 days of receipt thereof and grant the license in due course if the clerk-treasurer finds the applicant is doing business subject to the occupancy tax.*

Due to lack of PZHAC quorum, improve permit time approvals and prioritize department’s priorities, I am requesting to follow our code and return to approving STRs by staff.

- Mesilla town code 5.05.030 authorizes PZHAC to approve business applications. Approval is final and not a recommendation to BOT for approval. It has been a common practice for BOT to give final approval to proposed businesses. Request follow our code or amend it to reflect BOT’s wishes.
- Interns assisting in reviewing INCODE business license software and updating all business contact information. Businesses without a license will be addressed by our new Code Officer. Some businesses without a license not only do not pay annual license fees but also GRTs. (Unacceptable)
- Continue working with NM Historic Sites on Certified Local Government (CLG). Only one commissioner has submitted their resume necessary to meet set requirements. Other and new commissioners are still pending.
- Heart of the Desert Alcohol hearing set for July 8, 2024. NM RLD, Alcohol Dept requires a public hearing be held for new proposed location. Once approved, approval letter will be mailed to them.



## MAY 2024 ASSESSOR'S REPORT

MESILLA CASE #	ISSUEE	ADDRESS	DAC ACCNT #	BLDG CODE	EVAL COST	FEE	DESCRIPTION
061431	CESAR D GOMEZ	3367 ESTRADA RD		RN	\$20,000	\$145	PERMIT EXTENSION
061824	AMANDA & JOSE PROVENCIO	1420 W UNIVERSITY	R0400401	RN	\$6784	\$141.00	REPLACE WINDOWS TO NEW ENERGY EFFICIENT
061825	IRMA CHAVEZ	2550 CALLE DE SAN ALBINO	R0400361	RN	\$3500	\$106.50	RENOVATE WASHROOM
061826	BEATRICE G HOWELL	2351 CALLE DE SANTIAGO	R0400236	RN	\$1000	\$68.50	EMERGENCY REPAIR OF WATER LEAK
061829	IRMA CHAVEZ	2550 CALLE DE SAN ALBINO	R0400361	RN	\$5000	\$233.00	RENOVATE STUCCO ON EXTERIOR WALLS (DOUBLE FINED)
061834	ERIC LIEFELD	2232 CALLE DE ARROYO	R0400250	RN	\$3000	\$95	REPAIR/RENOVATE EXTERIOR WALLS ON ADOBE STRUCTURE
061835	ERIC LIEFELD	2252 CALLE DE ARROYO	R0401273	RN	\$1500	\$80	REPAIR/RENOVATE SMALL SHED ON PROPERTY. EXTERIOR WALLS, ADOBE
061818	OSCAR & MARY ANN LUEVANO	2105 SNOW RD	R0401091	NR	\$800,000	\$13,238	SINGLE FAMILY DWELLING APPROVED

## Community Projects Report

Project	Description
Current Contact information	Dorothy Sellers Email: <a href="mailto:DorothyS@mesillanm.gov">DorothyS@mesillanm.gov</a> Work: 575-524-3262 Cell: 575-571-3890
Visitors Guide	Under contract with TuMedia for the creation of the new visitors guides. Providing info needed from town.
Social Media and website	Seeking fun locations to photograph for social media. If you would like me to showcase a specific location, memoir, resident highlight please reach out to me  I really want to feature the generations of families that weave the fabric of Mesilla. If you are anyone you know would be interested in being interviewed and photographed please let me know
Mercado	New year of Mercado has begun. In an effort to fill space we are adding temporary vendors to the mercado. All vendors are vetted and have gone through orientation.  Spaces are almost filled and will begin to offer temp spaces.
Clean & Beautiful Grant	** Still awaiting award announcement.  Currently closing FY24 due on June 15  FY25 application is underway. An effort to enhance the town is being submitted. Items applied for are... <ul style="list-style-type: none"> <li>• Materials to create a community garden</li> <li>• Refresh stations for the walking trail (benches, water bottle fillers, signage, bike repair stations, and pet waste stations)</li> <li>• Trash receptacle for community center</li> <li>• Bottle fillers for area parks</li> <li>• Clean up day supplies</li> <li>• Promotional items for fiestas</li> <li>• Opportunity to empower youth and hire youth interns</li> <li>• A recycled fashion show</li> <li>• Pollinator plants to beautify the town</li> </ul> We are waiting to hear back on approval of application  FY24 has a couple more items needed and will be closed out as well.

NM Tourism Grant	The Town has been awarded a 2:1 match package worth \$34,950
Mesilla Summer Series	<p>All performers for this years summer series have been confirmed. Seeking area businesses in the southwest region for beer gardens.</p> <p>First show is Friday, June 7<sup>th</sup> from 8 to 10pm. If any business would like to partner and show a presence during the show please reach out and lets get a game plan</p>
Summer Rec	<p>The town was awarded \$7,000 this year for summer rec.</p> <p>Summer Rec has begun a total of 39 students are being serviced.</p>
4 <sup>th</sup> of July	<p>Entertainment booked. Looking to add vendors and contests to enhance this event.</p> <p>SW Disposal has graciously donated hot dogs to host this years 1<sup>st</sup> annual hot dog eating contest. Looking to expand the event from 2 hours to 4 hours</p>
Sept 16 Fiesta	<p>Parade flyers are active and 4 have been received.</p> <p>Vendor Applications go live on Monday, July 8</p>