



# Town of Mesilla, New Mexico

THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A  
WORKSESSION/SPECIAL MEETING AT THE MESILLA TOWN HALL,

2231 AVENIDA DE MESILLA.

THURSDAY, JULY 27, 2023 AT 4:00 P.M.

(BOT MEETING IMMEDIATELY FOLLOWING WORKSESSION)

## MINUTES

### **Fiscal Year 2023-2024 Budget – Nora Barraza, Mayor**

Mayor Barraza reviewed Fiscal Year 2023-2024 Budget

Mayor Pro Tem Merrick: recommended increasing Business License, Community Center Rental, Building Permit Fees

Mayor Barraza: Business License Fees set by State Statute.

Mayor Pro Tem Merrick: clarification on Court and General Matters in the Executive/Legislative fund and Indigent cost

Ms. Maya: budget differences due to clearing the negatives within the department.

Trustee Garcia: reviewed the differences.

Trustee Johnson-Burick: asked about the carry-over discrepancies.

Mayor Barraza: reviewed the carryovers.

Mayor Pro Tem Merrick: reviewed the difference and asked where the extra funds are applied.

Mayor Barraza: GRTs came in over projection.

Trustee Garcia: amount in required reserve

Mayor Barraza: reserve is 1/12 of annual budget.

Trustee Johnson-Burick: asked where the extra money is applied, \$511,663.00.

Mayor Barraza: General Fund

Trustee Johnson-Burick: extra money can be used to address some of the town's needs.

Trustee Garcia: asked about stipends. Requested more discussion

Ms. Maya: stipends were kept as previously set up. Ms. Seller's stipend is done as a separate job code.

Mayor Barraza: stipends will not be given if certification is part of job description. Additional certification will be given a stipend.

Ms. Maya: stipends will be a separate job code and paid for 26 pay periods.

Marshal Salas: recommends a one lump sum payment.

Trustee Garcia: concerned when employee leaves and has received payment.

Mayor Pro Tem Merrick: asked about Court Matters

Mayor Barraza: these funds pay for the attorney hired to represent the deputy in court cases.

Mayor Pro Tem Merrick: the court deficit was more than listed in final budget.

Ms. Maya: line items with a balance were used to cover deficits in other line items.

Mayor Barraza: in negotiations with Las Cruces Public Schools regarding SRO

Trustee Garcia: Ms. Seller's stipend was \$2,000.

Trustee Johnson-Burick: she agreed to \$2,000; rest of board agreed to \$3,000.

Trustee Garcia: DSI has an office in Las Cruces and the response time is a couple of hours.

Ms. Maya: if DSI has someone in Las Cruces at the time of our call it could be a couple of hours other than that it could be a couple of days.

Worksession ended at 5:04 p.m.

**BOARD OF TRUSTEES SPECIAL MEETING**  
**THURSDAY, JULY 27, 5:04 P.M.**  
**MINUTES**

**TRUSTEES:** Nora Barraza, Mayor  
Adrianna Merrick, Mayor Pro Tem  
Biviana Cadena, Trustee (Absent)  
Veronica Garcia, Trustee  
Stephanie Johnson-Burick, Trustee

**STAFF:** Rod McGillivray, Public Works Director  
Enrique Salas, Marshal  
Greg Whited, Fire Chief  
Ben Azcarate, Lieutenant  
Gloria Maya, Town Clerk/Recorder

**PUBLIC:** Andrea Bryan Greg Lester  
Catharine Walkinshaw Trina Witter

**1. PLEDGE OF ALLEGIANCE**

Mayor Barraza led the Pledge of Allegiance.

**2. ROLL CALL & DETERMINATION OF A QUORUM**

**Roll Call.**

**Present:** Mayor Barraza, Mayor Pro Tem Merrick, Trustee Cadena, Trustee Garcia, Trustee Johnson-Burick, Trustee.

**3. CHANGES TO THE AGENDA & APPROVAL**

**Motion: To approve agenda, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Garcia.**

**Roll Call Vote:** Motion passed (**summary:** Yes =3).

Mayor Pro Tem Merrick Yes

Trustee Garcia Yes

Trustee Johnson-Burick Yes

**4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.**

Ms. Walkinshaw stated packets are not being posted online as stated on the agenda.

**5. NEW BUSINESS**

- a) **APPROVAL:** Resolution 2023-11: A resolution adopting the 2022-2023 Fiscal Year End Financial Report for the Town of Mesilla.

**Motion: To approve Resolution 2023-11: A resolution adopting the 2022-2023 Fiscal Year End Financial Report for the Town of Mesilla, Moved by Trustee Johnson-Burick, Seconded by Mayor Pro Tem Merrick.**

Trustee Garcia requested investment and reserve amounts.

**Roll Call Vote:** Motion passed (**summary:** Yes =3).

Mayor Pro Tem Merrick Yes

Trustee Garcia Yes

Trustee Johnson-Burick Yes

- b) **APPROVAL:** Resolution 2023-12: A resolution adopting the 2023-24 Fiscal Year Revenue and Expenditures Budget for the Town of Mesilla

**Motion: To approve Resolution 2023-12: A resolution adopting the 2023-2023 Fiscal Year End Expenditures Budget for the Town of Mesilla, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Garcia.**

**Roll Call Vote:** Motion passed (summary: Yes =3).

Mayor Pro Tem Merrick Yes

Trustee Garcia Yes

Trustee Johnson-Burick Yes

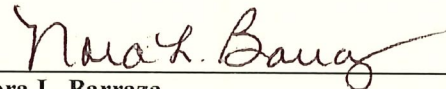
6. **APPROVAL:** Resolution 2023-13: Budget Adjustment #1 – FY2022-2023 *Removed from agenda*

7. **ADJOURNMENT**

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-3).

MEETING JOURNED AT 5:15 P.M.

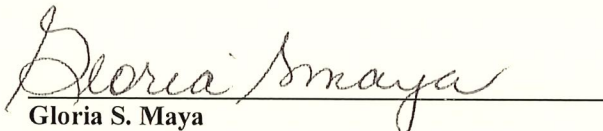
APPROVED THIS 28th DAY OF AUGUST, 2023.



Nora L. Barraza

Mayor

ATTEST:



Gloria S. Maya

Town Clerk/Treasurer



**BOARD OF TRUSTEES  
WORKSESSION/SPECIAL MEETING  
SIGN UP SHEET  
July 27, 2023, 2023**

| NAME               | ADDRESS                 |
|--------------------|-------------------------|
| Andrea Bryan       | 2557 Calle de Parian    |
| Greg Lester        |                         |
| Catherine Walkshaw | 2134 Calle de Principal |
| Tina Witter        | Mesilla                 |
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