



REVISED

**THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA
WILL HOLD A REGULAR MEETING AT THE MESILLA TOWN HALL,
2231 AVENIDA DE MESILLA.**

MONDAY, JULY 24, 2023 – 6:00 PM

MINUTES

TRUSTEES: Nora Barraza, Mayor
Adrianna Merrick, Mayor Pro Tem
Biviana Cadena, Trustee
Veronica Garcia, Trustee (Absent)
Stephanie Johnson-Burick, Trustee

STAFF: Rod McGillivray, Public Works Director
Ben Azcarate, Lieutenant
Gloria Maya, Town Clerk/Recorder

PUBLIC: Richard Moreno Ruben Quintana
Crystal Whited Mary H Ratje
Susan Krueger Marcy Toomey
Karena Oberman Trina Witter
Andy Embury

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Merrick, Trustee Cadena, Trustee Johnson-Burick.

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Trustee Johnson-Burick, Seconded by Mayor Pro Tem Merrick.

Roll Call Vote: Motion passed (summary: Yes =3).

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Johnson-Burick Yes

4. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.

Ms. Ratje gave an update on the HVAC system situation at Taylor's Historic Site.

5. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

- a) ***BOT MINUTES** - Minutes of Regular Meeting, May 26, 2023 *Postponed till next meeting*

- b) *Resolution 2023-08 Town of Mesilla's annual Open Meetings Act Resolution
- c) *Resolution 2023-10 South Central Council of Governments Membership FY23-24

Motion: To approve the consent agenda as amended, Moved by Trustee Johnson-Burick, Seconded by Mayor Pro Tem Merrick.

Roll Call Vote: Motion passed (summary: Yes =3).
Mayor Pro Tem Merrick Yes
Trustee Cadena Yes
Trustee Johnson-Burick Yes

Mayor Barraza corrected the approval date on Resolution 2023-08.

6. CLOSED EXECUTIVE SESSION

- a) Discussion of limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)-Public Works Department

Motion: To close Regular Meeting and enter Closed Executive Session: discussion of limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)-Public Works Department, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Johnson-Burick.

Roll Call Vote: Motion passed (summary: Yes =3).
Mayor Pro Tem Merrick Yes
Trustee Cadena Yes
Trustee Johnson-Burick Yes

Entered Closed Executive Session at 6:12 p.m.

Motion: To enter Regular Meeting after discussion of limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)-Public Works Department – no action taken, Moved by Trustee Johnson-Burick, Seconded by Mayor Pro Tem Merrick.

Roll Call Vote: Motion passed (summary: Yes =3).
Mayor Pro Tem Merrick Yes
Trustee Cadena Yes
Trustee Johnson-Burick Yes

Entered Regular Meeting at 6:35 p.m.

7. STAFF REPORTS

- a) University Ave. Maintenance Drainage Pond Agreement between NMDOT and Town of Mesilla – Rod McGillivray

Mr. McGillivray gave a presentation on the University Avenue Maintenance Drainage Pond Agreement: NMDOT and the Town of Mesilla. Work is scheduled to be completed by January, 2024.

- b) University Ave. Maintenance Landscape and Multi-Use Trail Agreement between NMDOT and the Town of Mesilla – Rod McGillivray

Mr. McGillivray gave a presentation on the University Avenue Maintenance Landscape and Multi-Use Trail Agreement: NMDOT and the Town of Mesilla.

- c) University Ave. Signal/Intersection Lights Maintenance Agreement between NMDOT and the Town of Mesilla - Rod McGillivray

Mr. McGillivray gave a presentation on the University Avenue Signal/Intersection Lights Maintenance Agreement: NMDOT and the Town of Mesilla.

d) SB192 – Junior Appropriation: \$75,000 Radio Transmission Upgrade – Enrique Salas

Lieutenant Azcarate stated they are waiting for a final quote for the radios. He understands that the \$75,000 will cover 29 radios.

Mayor Barraza stated the quote needs to be attached to the agreement before we can send it back to the state.

8. NEW BUSINESS

a) **APPROVAL: University Ave. Maintenance Drainage Pond Agreement.**

Motion: To approve University Ave. Maintenance Drainage Pond Agreement, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Roll Call Vote: Motion passed (summary: Yes =3).

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Johnson-Burick Yes

b) **APPROVAL: Maintenance Landscape and Multi-Use Trail Agreement – Rod McGillivray**

Motion: To approve Maintenance Landscape and Multi-Use Trail Agreement, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Roll Call Vote: Motion passed (summary: Yes =3).

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Johnson-Burick Yes

c) **APPROVAL: Signal/Intersection Lights Maintenance Agreement - Rod McGillivray**

Motion: To approve Signal/Intersection Lights Maintenance Agreement, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Roll Call Vote: Motion passed (summary: Yes =3).

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Johnson-Burick Yes

d) **APPROVAL: Junior Appropriation 23-ZH9202: \$75,000 Radio Transmission Upgrade – Enrique Salas**

Motion: To approve Junior Appropriation 23-ZH902: \$75,000 Radio Transmission Upgrade, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Johnson-Burick.

Roll Call Vote: Motion passed (summary: Yes =3).

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Johnson-Burick Yes

e) **APPROVAL: Maintenance Grounds/Facilities Worker – Mayor Barraza**

Mayor Barraza stated the committee recommends Alejandro Lazo for the position of Maintenance Grounds/Facilities Worker.

Motion: To approve Maintenance Grounds/Facilities Worker, Moved by Mayor Pro Tem Merrick,

Seconded by Trustee Johnson-Burick.

Roll Call Vote: Motion passed (**summary:** Yes =3).

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Johnson-Burick Yes

f) APPROVAL: Utility Clerk/Receptionist – Mayor Barraza

Mayor Barraza stated the committee recommends Ashley Padilla for the position of Utility Clerk/Receptionist.

Motion: To approve Utility Clerk/Receptionist, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Johnson-Burick.

Roll Call Vote: Motion passed (**summary:** Yes =3).

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Johnson-Burick Yes

g) Discussion: Department of Finance Assistance and Support – Mayor Barraza

Mayor Barraza stated she would like the board's feedback on hiring someone to assist us in cleaning up our financials. The New Mexico Municipal League has recommended contacting retired clerks. She spoke to Mr. Fuentes to help us get back on track.

Trustee Johnson-Burick stated she would like to see the cost, timeframe and the services he would be providing.

Mayor Pro Tem Merrick stated she does not have a problem with hiring someone to help; would also like to see the cost of the services that will be provided.

Trustee Cadena stated since he was employed with the City of Roswell, he has direct knowledge of what is needed.

Mayor Barraza stated Mr. Fuentes is familiar with the system. He was also the City Manager for the City of Truth or Consequences and worked in the Town of Mesilla as Town Clerk/Treasurer under Mayor Cadena.

Trustee Cadena asked for a progress report on a regular basis.

Mayor Barraza stated she will meet with Mr. Fuentes and provide the requested information at the next meeting.

9. BOARD OF TRUSTEE COMMITTEE REPORTS

Trustee Johnson-Burick: MPO meeting August 9th - City of Las Cruces.

Mayor Pro Tem Merrick: MPO meeting August 9th

Mayor Barraza: MPO meeting August 9th, NMML Resolution Committee Meeting last Saturday, SCRTD meeting Wednesday, SCCOG meeting on Friday – Community Center

10. BOARD OF TRUSTEE/STAFF COMMENTS

Lieutenant Azcarate stated Officer Reyes is on duty. Officer Baca is 3 months away from graduation.

Mayor Pro Tem Merrick asked for an update on the sound system, PZHAC worksession and Lodger's Tax.

Mayor Barraza responded Mr. McGillivray will give an update on the sound system at the next meeting. A worksession will be scheduled once the budget is completed.

Trustee Johnson-Burick stated she apologized for missing the last BOT meeting. She felt it was a disservice to the board and the residents for not being notified of the Community meeting.

Trustee Cadena stated she is upset regarding the Taylor situation and asked if the town could reciprocate to help them since what they are doing will enrich the Town of Mesilla.

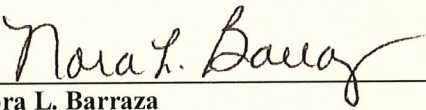
Mayor Barraza stated they met with the NM Cultural Affairs staff and were told that the town needs to deal with them directly. Reviewed the misunderstanding; town did an administrative approval so they could move forward. The Open Meeting Act applies to all our boards and commissions. A Worksession and Special Meeting will be held on Thursday at 4:00 p.m. The NMML Annual Conference will be held August 30th through September 1st in Farmington; submit paperwork. Everyone needs to ride in their own vehicles. SSCOG paid for her to attend the NALEO Conference. The organization asked her to sit on the panel for the Community meeting. We will bring forth at the next meeting a contract for Mr. Fuentes, update on the sound system. We continue to do research for the Lodger's Tax. City of Ruidoso has a software that would cost \$20,000 to help with any Airbnb.

11. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-3).

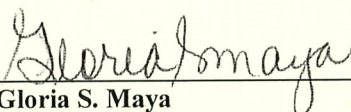
MEETING ADJOURNED AT 7:15 P.M.

APPROVED THIS 28th DAY OF AUGUST, 2023.



Nora L. Barraza
Mayor

ATTEST:



Gloria S. Maya
Town Clerk/Treasurer



