Town of Mesilla, New Mexico

THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

THURSDAY, JANUARY 26, 2023 – 6:00 PM

AGENDA

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL & DETERMINATION OF A QUORUM**
3. **CHANGES TO THE AGENDA & APPROVAL**
4. **PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.**
5. **APPROVAL OF CONSENT AGENDA**: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

   a) ***BOT MINUTES -** Minutes of Regular Meeting, January 9, 2023

6. **STAFF REPORTS**

   a) Update Current Fire Code – Greg Whited

   b) Bid Awards for the SCADA System and Calle de Cura Reconstruction projects – Rod McGillivray

7. **NEW BUSINESS**

   a) **Business Registration STR#1062** – 2214 Calle de Guadalupe Main House "A" submitted by Pat & Wendy Taylor – Short Term Rental**. Zoned: Historical Commercial (HC)**

   b) **PZHAC Case #061479** – 2600 Avenida de Mesilla, submitted by Gilbert Chavez for a sign permit. **Zoned: Historical Commercial (HC)**

   c) **PZHAC Case #061501** – 2600 Avenida de Mesilla, submitted by Gilbert Chavez to apply elastomeric coating to entire building. **Zoned: Historical Commercial (HC)**

   d) **PZHAC Case #061502** – 2116 & 2118 Calle De San Albino, submitted by Jade Bossert Trustee, to install a 6' tall dog ear cedar fence and two 4' wide dog ear cedar gates. **Zoned: Historical Residential (HR)**

   e) **PZHAC Case #061505** – 2840 Teresita, submitted by Jacquie Porter, to repair stucco, add color coat, trim paint, replace windows on back porch, and rain gutters under canals. **Zoned: Historical Residential (HR)**

   f) **PZHAC Case #061509** – 2293 Calle de Santa Ana, submitted by Adam/Josephine Perez to reroof house. **Zoned: Historical Residential (HR)**

   g) **PZHAC Case #061510** – 2184 Calle de Arroyo, submitted by Cheryll Blevins to repair and repaint soffit and fascia on house. **Zoned: Historical Residential (HR)**

   h) **PZHAC Case #061511** – 2649 Calle Primera, submitted by Paul & Cheryll Blevins to repair and replace fascia and repaint trim and windows. **Zoned: Historical Residential (HR)**

i) **PZHAC Case #061512** – 2483 Calle de San Albino, submitted by Alicia Diaz to remove exterior concrete collar and cement plaster, replace damaged adobe, lime plaster and lower brick sidewalk. **Zoned: Historical Commercial (HC)**

j) **PZHAC Case #061513** – 2261 Calle de Santiago, submitted by Dorothy Barclay to patch roof parapet and touch up paint. **Zoned: Historical Residential (HR)**

k) **PZHAC Case #061514** – 2865 Teresita, submitted by Shirley Hitson to paint exterior walls of the house. **Zoned: Historical Residential (HR)**

l) **PZHAC Case #061515** – 2316 Calle de Colon, submitted by Steve Martinez to enclose garage, install doors, construct no-load bearing wall/stucco. **Zoned: Historical Residential (HR)**

m) **For Approval:** Mayor Pro-Tem Election

n) **For Approval:** PZHAC Commissioners Appointment

o) **For Approval:** Resolution 2023-03 Adoption of the 2021 International Fire Code

p) **For Approval**: SCADA System Project Award - Alterman, Inc.

q) **For Approval**: Calle de Cura Reconstruction Project Award - A-Mountain

8. EXECUTIVE SESSION

a) Discussion concerning attorney/client privilege matters pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7)

9. BOARD OF TRUSTEE COMMITTEE REPORTS

10. BOARD OF TRUSTEE/STAFF COMMENTS

11. ADJOURNMENT

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 01.23.2023 online and at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramnn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.

Town of Mesilla, New Mexico

BOARD OF TRUSTEES

TOWN OF MESILLA

REGULAR MEETING

MONDAY, JANUARY 9, 2023 – 6:00 PM

MINUTES

TRUSTEES:
Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Biviana Cadena, Trustee
Veronica Garcia, Trustee
Adrianna Merrick, Trustee

STAFF:
Rani Bush, Town Clerk/Treasurer
Rod McGillivray, Public Works Director
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC:

Mr. & Mrs. Church	Jane McCann
Andrew McCann	George Klebansky
Kevin Hoban	Carolann Hoban
Celina Einig	Mr. & Mrs. Fichman
P.A. Sandoval	Harry Evans
Kathy Telgard	Cris Telgard
Rose Garcia	Fred Heinrich
Pat Taylor	Barb DeLaurier
Joe DeLaurier	Marcy Tomey
Russell Hernandez	Andrea Bryan
Greg Lester	Yolanda Lucero
Teresa Tudury	Amy O'Brien
Edith Wyndla	Rosemary McLonghla
Andy Embury	Jane Staley
Crystal Davis-Whited	Cindy & Eric Van Pelt
Trina Witter	Karena Oberman
Stewart Oberman	Cecilia Quintana
Teresa Griffith	Guillermo Acosta
Carol Flinchbapl	Jose A Flores
Judy Houston	Donna Vargas

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

Mayor Barraza held a Moment of Silence.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro-Tem Johnson-Burick, Trustee Cadena, Trustee Garcia, Trustee Merrick.

3. CHANGES TO THE AGENDA & APPROVAL

Mayor Barraza requested moving item 5) Presentation before item 4) Public Input.

Motion: To approve agenda as amended, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

4. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair. (moved)

Mr. Lester read correspondence regarding cell tower.

Ms. Telgard read correspondence regarding cell tower.

Ms. Wyndla read correspondence regarding cell tower.

Ms. Tudury read correspondence regarding cell tower.

Ms. Sandoval read correspondence regarding cell tower.

Mr. Heinrich stated an Airbnb will not receive financing, taxing or insurance like a single home does since it is commercial. An Airbnb is a motel. The petition was signed by several of the residents opposing the Airbnb.

Ms. Toomey stated it a close-knit community. We support the community. No commercial enterprises are allowed in the area. At the December 19th PZHAC meeting the mayor stated they are there to abide by the codes. That does not mean every application should be approved or that you don't listen to the constituents. The petition had 67 signatures opposing the Airbnb.

Ms. McCann read correspondence regarding Airbnb.

Mr. Oberman stated our neighborhood would be disrupted by Short Term Rentals (STR). We reviewed and abided the by-laws and covenants of the Mesilla Farms Homeowners Association. Volunteers service the pool; he does not expect that one of the renters would work on the pool or would we want them to work on the pool. Trustees should respect our by-laws and covenants. He opposes the cell tower.

Ms. O'Brien stated renters could become a liability issue when using the pool.

Ms. Griffith stated we chose Mesilla Farms to enjoy a small-town community. An Airbnb is nothing more than a hotel; decreasing property values, not bound to the covenants. We do not want to be part of the commercial area. Let us be residents who support the town.

Dr. Flores stated the covenant was presented to the board when the area was being developed. Residents should be able to vote for or against. The majority of the residents do not want Short-Term Rentals in the area.

Mr. Church stated Mesilla Farms is considered an historical subdivision. He does not understand how the town can cross the line and allow a commercial business in a residential zone.

Mr. VanPelt stated Mr. Boldt jumped through hoops to develop Mesilla Farms. Residents must belong to the Mesilla Farms HOA making it a community within a community. We should have a say in items such as this. He asks that the trustees respect our community and allow us to say no to this case.

5. PRESENTATION (moved)

a) Chief Kevin Hoban

Mayor Barraza thanked Fire Chief Hoban for his dedicated service to the Town of Mesilla and presented him with a plaque.

Fire Chief Hoban stated he loves Mesilla, and it has been an honor to service this community.

6. PUBLIC HEARING

Motion: To close Regular Meeting and open Public Hearing, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

Opened Public Hearing at 6:35 p.m.

Ms. Einig stated the Airbnb belongs in the town.

Mr. Heinrich asked that the comments made during Public Input be brought forth to the Public Hearing.

Motion: To close Public Hearing and open Regular Meeting, Moved by Trustee Merrick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

Opened Regular Meeting at 6:38 p.m.

Ms. Bush administered oath to Mr. Contreras, Commissioner Lucero, Commissioner Jones, Commissioner Salas

Mayor Barraza read ordinances 05.05.030, 05.05.03, 05.05.032 and reviewed the process. As per attorney advice the Board of Trustees does not have the authority to enforce by-laws and covenants of a Homeowners Association. Reiterated Short-Term Rentals are allowed in the Historical Residential as per ordinance. Either party has the right to take the case to Civil Court.

Mr. Contreras stated he has been working with Ms. Toomey. He wants to ensure that the community keeps its integrity. After reviewing the ordinances, the Town of Mesilla imposes on the HOA. Is doing his due diligence in following the policies and regulations that are in place. He would like to be given the same opportunity as others are given. We are not a commercial enterprise since we do not pay commercial taxes.

Mayor Barraza stated the PZHAC vote was 3/2 (against).

Commissioner Lucero stated both the applicant and the HOA presented their case to the PZHAC. She voted in favor as per the ordinance.

Commissioner Salas stated he voted yes. This case was supported by the ordinance and by legal. Mr. Contreras has followed the ordinance. This was clear cut especially with legal opinion. This is between the HOA and Mr. Contreras; nothing to do with the town.

Mr. Jones stated he voted no and feels the HOA is being thrown under the bus. This would be setting a precedent issue regarding HOAs.

Mayor Barraza stated they respect for the covenants put forth by HOAs. The covenants belong to the HOA and not the town. Trustees must follow the codes put forth by the town. She respects the residents of Mesilla Farms, who are members of the Town of Mesilla, and their comments.

Trustee Garcia asked what the vote percentage will be.

Mayor Barraza responded since this is an Business License Registration appeal there is nothing in the code book regarding a percentage.

Mayor Pro Tem Johnson-Burick asked Mr. Contreras if he purchased the home, if he is living in the home and if he is planning to live in the home.

Mr. Contreras responded he purchased the home but is not living in the home now and cannot give a timeframe as to when he will be living in the home. He does intent to move into the home at some point.

Mayor Pro Tem Johnson-Burick asked Mr. Contreras how he not knew he need a permit if he had read the ordinances as he stated.

Mr. Contreras responded he read the ordinance after the request was denied. The Fire Department called him and told him that he needed a Short-Term Permit. He wants to make things right. He was told to shut down his business which he did.

Trustee Cadena asked if he had read the HOA's covenant.

Mr. Contreras responded he was advised by his attorney not to comment on that topic. He wants to abide by the Town of Mesilla's ordinance.

Trustee Cadena stated when saying not knowing, it is not right.

Mr. Contreras stated his permit does not have anything to do with the HOA. He is working with Ms. Toomey.

Trustee Cadena stated these people are here based on the HOA and its covenants.

Mr. Cervantes stated ambiguity....

Mayor Barraza stated we are getting into legal issues.

Trustee Cadena responded ambiguity is a problem.

Trustee Garcia stated the trustees must go by the ordinances which has rules. She asked Mr. Contreras if he feels he met the ordinance.

Mr. Contreras responded yes by following the process he was told to follow.

Motion: To approve STR #1036 – 2832 Erminda, submitted by Cesareo Contreras for a Short-Term rental, Zoned: Historical Residential (HR), Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =3; No=1).
Mayor Pro Tem Johnson-Burick Yes – she appreciates the residents in attendance. Trustees cannot get involved with HOAs. The applicant does meet the requirements. We need to be concerned with any legal implications or liabilities. As per attorney advice we cannot go off the HOA.
Trustee Cadena No – based on ambiguity as stated by the applicant
Trustee Garcia Yes – applicant meets the ordinance, 18.35 and Business License. As per attorney advice we cannot go off the HOA.
Trustee Merrick Yes – the applicant has followed the ordinance and meets all the criteria. She respects HOAs and understands the need to keep their community safe. Recommended that Mr. Contreras meets with the HOA to ensure he is meeting their requirements. We are elected to preserve our town by following the ordinances and not vote by personal opinion.

APPEAL CASE

a) **STR #1036** - 2832 Erminda, submitted by Cesareo Contreras for a short-term rental, Zoned: **Historical Residential (HR)**

7. **APPROVAL OF CONSENT AGENDA**: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

Motion: To approve consent agenda, Moved by Trustee Merrick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

a) ***BOT MINUTES** - Minutes of Regular Meeting, December 12, 2022 ***Approved by consent agenda***

8. **EXECUTIVE SESSION**

Motion: To close Regular Meeting and enter into Executive Session for discussion of limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)-Community Development, Moved by Trustee Merrick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes

Trustee Merrick Yes

Entered Executive Session at 7:12 p.m.

a) Discussion of limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2) – Community Development Department

Motion: To enter Regular Meeting after discussion limited personnel matters pursuant to NMSA 1978, section 10-15-1(H)(2)-Community Development Department; no action taken, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

Entered Regular Meeting at 7:23 p.m.

9. STAFF REPORTS

a) Local Government Planning Fund Application – Mayor Barraza

Mayor Barraza stated Wilson & Company has offered their assistance in completing the Local Government Planning Fund Application for $50,000. This will be used to update Chapter 18 in our code book. There is no cost to apply to see if we qualify. The cost to update the chapter runs around $60,000 so if we qualify, we will need $10,000 to cover the difference.

b) Molzen Corbin Design Services/Amendment and Highland Enterprises Bid Award – Rod McGillivray

Mr. McGillivray gave an overview of the Molzen/Corbin Design Services/Amendment and Highland Enterprises Bid Award for the Calle de Norte multi-use path Phase II project. He has set aside ARCA funding to cover the shortage.

10. NEW BUSINESS

a) **PZHAC Case #061493** – 2500 Calle de Colon, submitted by Maria Avalos, on SE side of property to remove dead tree, remove chain link fence, place culvert in ditch, and lay 4" base course on existing material (24' wide x 50' length on). **Zoned: Historical Residential (HR)**

Trustee Merrick stated she understands the chain link fence will be removed and replaced.

Mayor Barraza stated there will be a driveway entering the property.

Motion: To approve PZHAC Case #061493 – 2500 Calle de Colon, submitted by Maria Avalos, on SE side of property to remove dead tree, remove chain link fence, place culvert in ditch, and lay 4" base course h existing material (24' wide x 50' length on). Zoned Historical Residential (HR), Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

b) **PZHAC Case #061497** – 2214 Calle de Guadalupe, submitted by Pat & Wendy Taylor for a 360 square foot addition of a kitchen and bath where there is an existing storage shed. **Zoned: Historical Commercial (HC)**

Motion: To approve PZHAC Case #061497 – 2214 Calle de Guadalupe submitted by Pat & Wendy Taylor for a 360 square foot addition of a kitchen and bath where there is an existing storage shed. Zoned: Historical Commercial (HC), Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

c) **PZHAC Case #061499** - 2571 Calle de Guadalupe, submitted by Jeff McBride & Jane Mercer to raise the height of courtyard wall to 10 feet to match height of connected house. **Zoned: Historical Residential (HR)**

Trustee Garcia asked if the work will be done by the owner or by a handyman.

Mayor Barraza responded he will have a handyman assisting him.

Motion: To approve PZHAC Case #061499 – 2571 Calle de Guadalupe, submitted by Jeff McBride & Jane Mercer to raise the height of the courtyard wall to 10 feet to match height of connected house; w/condition. Zoned: Historical Residential (HR), Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

d) **PZHAC Case #061500** - 2571 Calle de Guadalupe, submitted by Jeff McBride & Jane Mercer to replace evaporative cooler and gas furnace with ducted mini split HVAC unit. **Zoned: Historical Residential (HR)**

Motion: To approve PZHAC Case #061500 – 2571 Calle de Guadalupe, submitted by Jeff McBride & Jane Mercer to replace evaporative cooler and gas furnace with ducted mini split HVAC unit. Zoned: Historical Residential (HR), Moved by Trustee Merrick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

e) **PZHAC Case #061503** - 2525 Calle de Parian A, submitted by Renee Beltran, to install a residential PV Solar System (8 Panels, 4 Inverters, 2.96 Kw. Main panel Upgrade: 200A Bus/200A Main). **Zoned: Historical Residential (HR)**

Motion: To approve PZHAC Case #061503 – 2525 Calle de Parian A, submitted by Renee Beltran, to install residential PV Polar System (8 Panels, 4 Inverters, 2.98 Kw. Main panel Upgrade: 200A Bus/200A Main). Zoned: Historical Residential (HR), Moved by Trustee Merrick, Seconded by Trustee Cadena.

Trustee Garcia stated the contractor's tax number is missing from the application.

Mayor Barraza stated she will make sure that the application is complete before issuing the permit. We were insured that the solar system will not be visible from the street.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

f) For Approval: Community Development Coordinator Hire
Mayor Barraza recommended Mr. Edward Salazar for the Community Development Coordinator position.

Motion: To approve Community Development Coordinator Hire, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

g) For Approval: Resolution 2023-01 Local Government Planning Fund Application
Motion: To approve Resolution 2023-01 Local Government Planning Fund Application, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Merrick.

Trustee Garcia asked if this will be for Chapter 18.

Mayor Barraza responded yes, and they will also look at the Comprehensive Plan.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

h) For Approval: Molzen Corbin Professional Engineering Services Proposal for the Design Phase and Construction Phase for the Calle de Santiago Bridge Improvements and Active Transportation Corridor in the Amount of $63,110.00 (HW 2LP10037)
Motion: To approve Molzen/Corbin Professional Engineering Services Proposal for the Design Phase and Construction Phase for the Calle de Santiago Bridge Improvements and Active Transportation Corridor in the Amount of $63,110.00(HW 2LP10037, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

i) **For Approval**: Molzen Corbin Amendment #1 in the amount of $9,501.25 for additional design services required by the International Boundary and Water Commission (IBWC) for the Calle del Norte multi-use path phase II project.

Motion: To approve Molzen/Corbin Amendment #1 in the amount of $9,501.25 for additional design services required by the International Boundary and Water Commission (IBWC) for the Calle del Norte multi-use path Phase II project, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

j) **For Approval**: Award to Highland Enterprises, Inc. the Mesilla Water System Booster Pump Replacement Project

Motion: To approve Award to Highland Enterprises, Inc. the Mesilla Water System Booster Pump Replacement Project, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Trustee Garcia asked if this will be paid through Capitol Outlay.

Mayor Barraza responded yes. She asked Mr. McGillivray if we were award enough for this project.

Mr. McGillivray responded this is the project that ARCA will cover the $30,000.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

11. BOARD OF TRUSTEE COMMITTEE REPORTS

Trustee Merrick: MPO meeting Wednesday

Mayor Pro Tem Johnson-Burick: MPO meeting Wednesday – Dona Ana County 1:00 p.m.

Trustee Garcia: Workforce Worksession in March, 2023

Mayor Barraza: Extended PZHAC terms until the end of January

12. BOARD OF TRUSTEE/STAFF COMMENTS

(Written staff reports included in packet)

Ms. Bush stated there has been confusion regarding the new trash and recycling schedule; working on getting the word out. Thanked Ms. Maya for working with the residents and Southwest Disposal. She has submitted her letter of resignation as she has accepted another position. Thanked them for allowing her to serve the Town of Mesilla. The positions of Administrative File Clerk, Fire Chief, Town Clerk/Treasurer, and Maintenance Worker I have been posted.

Mayor Barraza recommended sending out postcards with the information.

Ms. Maya recommended placing a label on the bills.

Mr. Evans stated they have COVID test kits available.

Trustee Merrick thanked Mayor Barraza for attending the Experience Mesilla meeting. The town events were great.

Trustee Cadena stated the holiday events were great.

Mayor Pro Tem Johnson-Burick stated Ms. Bush was a breath of fresh air and enjoyed with her. She asked why the PZHAC terms were extended.

Mayor Barraza responded due to her being ill she extended the commissioners terms till the end of January as not to hold up applications.

Trustee Garcia asked about the Lodger's Tax Committee as she will be willing to serve.

Mayor Barraza responded she will start looking into that.

Trustee Garcia stated she appreciates Marshal Salas' honesty. Reminded the board that needs to follow the ordinances.

Commissioner Salas responded he is sorry that the board had to go through that, and it is not against the HOA.

Trustee Garcia asked for information on Municipal Day in February.

Mayor Barraza stated we have a lot going on. We have been short staffed and asked everyone to be patient. Ms. Bush and Ms. Maya are working hard in covering. A Public Works vehicle was stolen from the yard and was found but very damaged. She thanked Marshal Salas and Mr. McGillivray for their assistance in finding the vehicle. Mr. Hernandez makes the best Chocolate Chip Cookies and thanked him for his generosity. We are working on enforcing codes around the town so there are upset residents and merchants and asked that calls be referred to her.

Trustee Garcia stated we cannot be listening to gossip, we should ask the Mayor for clarification if we have concerns.

Mayor Barraza stated Municipal Day is in February; information will be forwarded. The board decided regarding the HOA. There are big shoes to be filled with Fire Chief Hoban's retirement. She tells everyone Mesilla has the best department in the state. The holiday events were amazing; people enjoyed the events. Today is National Law Enforcement Day.

13. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).

MEETING ADJOURNED AT 8:03 P.M.

APPROVED THIS 23RD DAY OF JANUARY, 2023.

Nora L. Barraza
Mayor

ATTEST:

Rani Bush
Town Clerk/Treasurer

BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:**

ITEM: Business Registration STR#1062 – Submitted by Pat & Wendy Taylor

BACKGROUND AND ANALYSIS: The applicant is proposing a Short Term Rental Registration at 2214 Calle de Guadalupe (Casa Guadalupe – Main House "A"). The property does not have parking space available for tenants and would be assessed $150 per year parking fee upon annual renewal of business registration. (MTC 05.05.030; 18.60.170).

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request.
- The applicant has the authority to make an application request to the PZHAC.
- Due process was provided to the applicant.

Specific findings of fact:

- See Background and Analysis

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application

REG #35
PARKING #150
TOTAL #185

Date: 1/11/23

2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046
Phone: (575) 524-3262 Fax: (575) 541-6327

Reg. No.: 1062

SHORT TERM RENTAL (STR) REGISTRATION

Note: Any changes to property owner information; additions or alterations to rental units; changes in number or type of rental units; parking; or any other changes to information listed on this form will require a change to the information on file with the Town.

New ✓ Renewal ____

PLEASE PRINT

RENTAL INFORMATION

Name of Rental: CASA GUADALUPE (MAIN HOUSE "A") MH-A
Street Address of Unit: 2214 Calle de Guadalupe
Zone: HC DAC Parcel #: 04-006-137-204-415 DAC Parcel #: ____
Square Footage of Rental Unit: 2424 No. of Bedrooms: 3 No. of Bathrooms: 2
Number of Off-street Parking Spaces: 0

Current New Mexico Revenue Division ID #: 02 131095 005
(The location code for reporting earnings received in the Town of Mesilla is 07-303.)

All Short-Term-Rentals in Mesilla are also subject to Mesilla Lodger's Tax payable monthly directly to the Town.

PROPERTY OWNER INFORMATION

Name of Owner/Applicant: Pat & Wendy Taylor
Mailing Address: PO Box 673
City: Mesilla State: NM Zip Code: 88046
E-Mail Address: apataylor@comcast.net
Phone #1: 575 526 7995 Phone #2: 575 635 3986
Emergency Phone #: 575 526 7995
Property Owner's Physical Address:
Street 2171 Calle de los Huertos
City: Mesilla State: NM Zip Code: 88046

PROPERTY MANAGEMENT/AUTHORIZED RENTAL AGENT

Authorized Rental Agent: Pat Taylor / Wendy Taylor
Contact/Phone #: 575 526 7995 E-mail: apataylor@comcast.net

EMERGENCY CONTACT INFORMATION
Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: 575 526 7995

Name	Address	Telephone #
1. PAT TAYLOR	PO BOX 673 MESILLA, NM	575 526 7995
2. Wendy TAYLOR	PO BOX 673 MESILLA, NM	575 635 3986
3.		

Do you have an alarm system? Yes ✓ No _____

What Type? RING

Which Company, if any, Responds to Alarms? N/A

Compliance with Fire Codes and Occupancy Requirements: All residential short-term rentals are subject to the applicable fire codes, and occupancy must be reviewed and approved for compliance with the Codes by the Town Fire Chief. An on-site inspection may be required.

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

Signature of Rental Owner

1/11/23
Date

PAT TAYLOR
Wendy Taylor
Name (Printed)

Office Use
FOR NEW OR MODIFIED RENTALS

PERMISSION ISSUED/DENIED BY: _____ **ISSUE DATE:** _____

NOTES/ISSUES:
On street parking for 1 unit $150.00 Annually.
$150.00 annually upon business license renewal

CONDITIONS:

Reg. Number: 1062

Zone: HC

Renewal Date: _____

Date of Payment: _____

To: PZHaC & Mayor Barraza and the Board of Trustees

From: Pat and Wendy Taylor
January 11th, 2023

Re: Fire Codes & 2214 Calle Guadalupe for Short Term Rentals

I spoke with Greg Whited, Fire Marshall & George Klebanski, Assistant Fire Chief, in regards to the Fire Code requirements. I explained that the main house rental, "A", has a completely new electrical service and has been inspected. It has smoke alarms as required and I have purchased a fire extinguisher for the completed "A" rental and have installed it in the kitchen of that unit as recommended. The rental "B" is not yet completed as I have just been approved for that particular building permit, it will have a similar new electrical service along with smoke alarms. If there are any additional requirements regarding the Fire Codes requirements please let me know.

Sincerely,
Pat Taylor

BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:** January 23, 2023

ITEM: PZHAC CASE #061479 – 2600 Avenida de Mesilla, submitted by Gilbert Chavez for a sign permit. **Zoned: Historic Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant would like to install a 11" x 17" sign on a post in the parking across the street north of Palacio Bar. (MTC 18.65)

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.
- PZHAC approved application – 3 yes votes – unanimously (only 3 commissioners present)

ALTERNATIVES:
The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

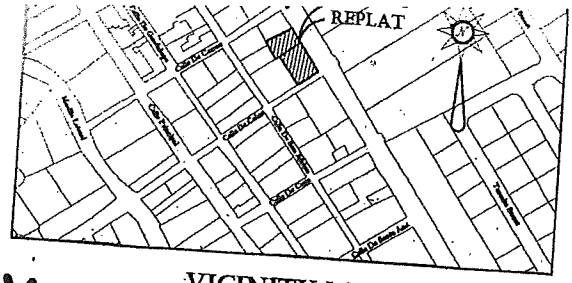
1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

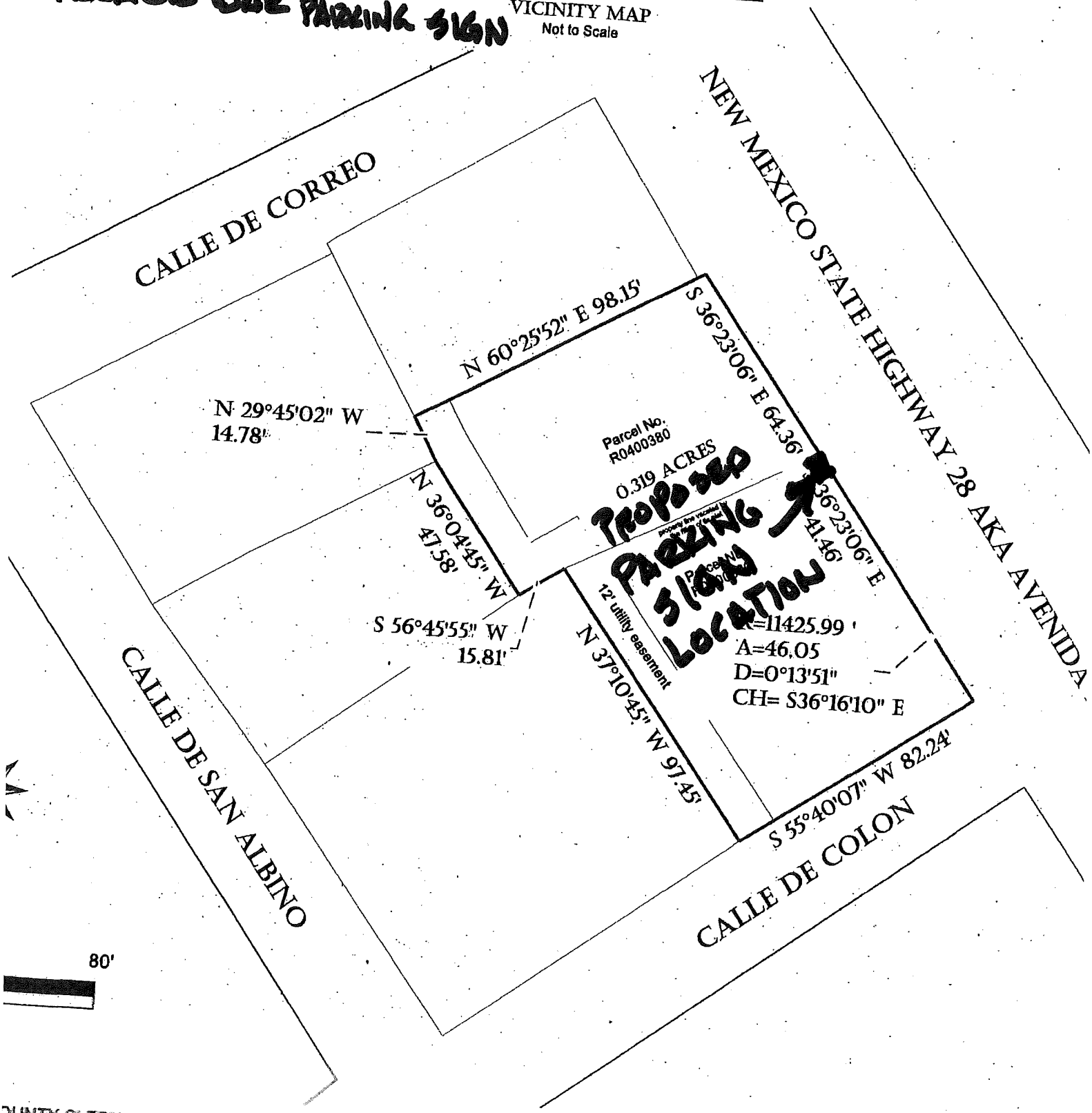
SUPPORTING INFORMATION:

- Application
- Sample of Sign
- Site Plan

GILBERT GUNER
575 649-7605
PALACIO BAR PARKING SIGN



VICINITY MAP
Not to Scale



OUNTY CLERK

Reception No.

W MEXICO

IOÑA ANA

17"

11"

PALACIO BAR PARKING

WE ARE NOT RESPONSIBLE FOR FIRE, THEFT, OR VANDALISM OUTSIDE OR INSIDE OF ANY VEHICLE

Town of Mesilla
P.O. BOX 10
MESILLA, NM 88046
PHONE: (575) 524-3262 FAX (575) 541-6327

SIGN PERMIT

Application Date: 10/14/22

PALACIO BAR
Name of Business

GILBERT CHAVEZ
Name of Applicant

2600 AVENIDA DE MESILLA
Address of Business

Address of Applicant

LAS CRUCES NM 88005
City State Zip

City State Zip

575-649-7605
Telephone Number

Alternate Telephone Number

Location and description of Sign:
(include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

11" x 17" metal sign – black and white – on a post

For Office Use Only

Administrative Approval:
PZHAC Approval:
BOT Approval:

Permit Fee: $ 2.00
Date of Payment: 10/14/22
CASE NUMBER: 061479

HC

PAID

BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:** January 23, 2023

ITEM: PZHAC CASE #061501 – 2600 Avenida de Mesilla, submitted by Gilbert Chavez to apply elastomeric coating on entire building. **Zoned: Historic Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant would like to apply elastomeric coating on the entire building. (MTC 18.40)

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.
- PZHAC approved application – 3 yes votes – unanimously (only 3 commissioners present)

ALTERNATIVES:
The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Photos
- Site Plan

TOWN OF MESILLA

APPLICATION FOR BUILDING PERMIT

Permit Fee $ 110.00
Review Fee $ 19.50
Total Fee $ 129.50

PAID

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061501 ZONE: HC CODE: MIC APPLICATION DATE: 12/27/22

PALACIO BAR, LLC — Name of Property Owner
575 889-7605 — Property Owner's Telephone Number
2600 AVENIDA DE MESILLA — Property Owner's Mailing Address
LAS CRUCES — City
NM — State
88005 — Zip Code
GILCHYZ@Q.COM — Property Owner's E-mail Address
SOUTHWEST COATINGS, LLC RUBEN GONZALES — Contractor's Name & Address (If none, indicate Self)
575 386-2616 — Contractor's Telephone Number
Contractor's Tax ID Number
379344 — Contractor's License Number

Address of Proposed Work: 2600 AVENIDA DE MESILLA

Description of Proposed Work: ELASTOMETRIC COATING

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ___ Site Plan with dimensions and details.
3. ___ Foundation plan with details.
4. ___ Floor plan showing rooms, their uses, and dimensions.
5. ___ Cross section of walls.
6. ___ Roof and floor framing plan.
7. ___ Proof of legal access to the property.
8. ___ Drainage plan.
9. ___ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. ___ Proof of legal access to the property.
12. ___ Other information as necessary or required by the Town Code or Community Development Department.

$ 60,000 — Estimated Cost
Signature of Applicant
12/21/2022 — Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. All Building permits expire after one year from date issued.

FOR OFFICIAL USE ONLY

PZHAC
☐ Administrative Approval
☒ Approved Date: 1/17/23
☐ Disapproved Date: _____
☐ Approved with conditions

BOT
☐ Approved Date: _____
☐ Disapproved Date: _____
☐ Approved with Conditions

PZHAC APPROVAL REQUIRED: X YES ___NO BOT APPROVAL REQUIRED: X YES ___NO

CID PERMIT/INSPECTION REQUIRED: ___YES ___NO ___SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____

Rev 05.27.22

Google Maps 2600 Avenida de Mesilla

Image capture: Jun 2021 © 2023 Google

← 2600 Avenida de Mesilla

All Street View & 360°

Google Maps 2000 Calle De Colon

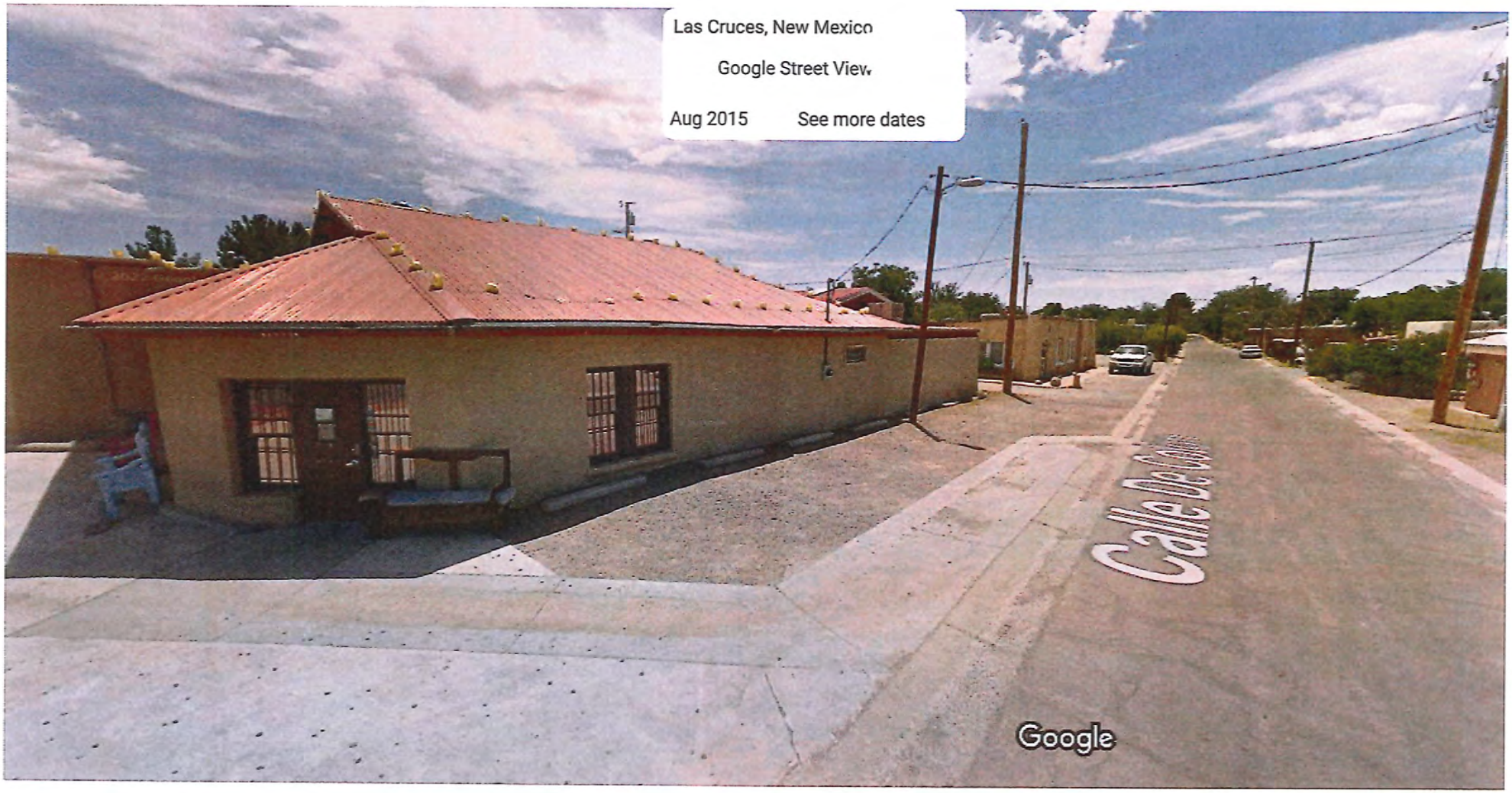


Image capture: Aug 2015 © 2023 Google

← 2600 Avenida de Mesilla

All Street View & 360°

Doña Ana County Parcel Map

Doña Ana County, C

Search Parcel Account

Parcel: CHAVEZ VELIA

ACCOUNT NUMBER: F
OWNER NAME: CHAV
MAILING ADDRESS: 1
STREET
CITY: LAS CRUCES
STATE: NM
ZIP: 88001
SUBDIVISION NAME:
SITE ADDRESS: 2600 A
ACREAGE: 0.36
SQUARE FOOTAGE: 1
TOTAL VALUATION (LA
BUILDING): 525,000

ASSESSOR PARCEL INI
LINK

Gmail

Nora L. Barraza <mayor@mesillanm.gov>

Building Permit Applications

Nora L. Barraza <mayor@mesillanm.gov>
To: gilchvz@q.com

Tue, Jan 10, 2023 at 3:37 PM

Mr. Chavez:

We will need the following information to process your building permit applications for 2600 Avenida de Mesilla. Information needs to be submitted by Thursday, January 12, 2023 by noon.

1) Site plan for the elastomeric coating permit
2) Location of sign (wall sign, if so which wall or post sign, if so where is post to be placed)

If you have any questions, please let me know.

Thank you,

Mayor Barraza

--

Nora L. Barraza
Mayor, Town of Mesilla
☎ (575) 524-3262
Fax: (575) 541-6327
mayor@mesillanm.gov

Check out our website!
www.mesillanm.gov

image009.png
55K

GILBERT CHAVEZ
PALACIO BAR
575 649-7605

REVISED: OCTOBER 28, 1992
JOB #92-21

SCALE: 1"=30"

0 10 20 40 60

Calle De El Paso
(New Mexico State Hwy. 28)

PROPOSED ELASTOMETRIC COATING

S 35°27'30"E 150.15'

Iron Rod Set

4' Walk

Spindle Fnd.

Adobe Building

Commercial Building

PROPOSED SIDEWALK

PALACIO BAR

Porch

0.3561 ACRE

U.S.R.S. Tract 11A-9A1

Part of U.S.R.S. Tract 11A-9B

Conc. Slab

Conc. Wall

Adobe Wall

Power Pole

U.S.R.S. Tract 11A-9A1 Powerline

N 36° 10' 30" W 55.96'

N 35° 22' 59" W 76.22'

Garage

Storage

Planter

Wall

LOT 1

Dwelling

Concrete

Part of U.S.R.S. Tract 11A-9B 0.1397 ACRE

Part of U.S.R.S. Tract 11A-9A2 0.1397 ACRE

LOT 2

U.S.R.S. Tract 11A-9A2

Iron Pipe Fnd.

N 55° 19' 30" E

Calle De Colon

102.00'

80.05'

N 55° 00' 00" E 79.14'

S 52° 46' 00" W 64.10'

S 54° 58' 00" W 79.00'

Part of U.S.R.S. Tract 11A-7

Part of U.S.R.S. Tract 11A-8A

37.35'

76.69'

77.06'

N 36° 03' 30" W

Parkway

2' Laydown Curb

Northwest Corner of U.S.R.S. Tract 11A-9B

Iron Pipe Fnd. in Conc.

S 82° 44' 31" W 3004.01'

Tie to the Southwest Corner of Sec. 25, T. 23S., R. 1E., N.M.P.M., U.S.R.S. Surveys

Calle De San Albino

BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:** January 23, 2023

ITEM: PZHAC CASE #061502 – 2116 & 2118 Calle de San Albino, submitted by Jade Bossert Trustee to install a 6' dog ear cedar fence and two 4' wide dog ear cedar gates. **Zoned: Historic Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant would like to install a 6' tall dog ear cedar fence and two 4' wide dog ear cedar gates. (MTC 18.33; 18.35)

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.
- PZHAC approved application – 3 yes votes – unanimously (only 3 commissioners present)

ALTERNATIVES:
The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:
This application was tabled 1/3/23 by PZHAC due to lack of information. Applicant has provided requested documentation.

SUPPORTING INFORMATION:

- Application
- Photos
- Site Plan

PAID

TOWN OF MESILLA
APPLICATION FOR BUILDING PERMIT

Permit Fee $ 90
Review Fee $ 16.50
Total Fee $106.50

PAID

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 06 1502 ZONE: HR CODE: _____ APPLICATION DATE: 12/19/22

Jade Bossert Trustee Jade Bossert LTD Profit Sharing Plan and Trust Agreement (520)-906-5120 — 520-906-5120

Name of Property Owner — Property Owner's Telephone Number 520-797-6900

3151 W Camino Alto Tucson AZ 85742

Property Owner's Mailing Address — City — State — Zip Code

tucsonrealestate@mindspring.com

Property Owner's E-mail Address

Simmon's Odd Jobs

Contractor's Name & Address (If none, indicate Self)

575-649-2981 — To be provided — 404112

Contractor's Telephone Number — Contractor's Tax ID Number — Contractor's License Number

Address of Proposed Work: 2116 & 2118 Calle De San Albino Mesilla, NM

Description of Proposed Work: 6ft Dog Ear Wood Fence & Two Matching Dog Ear Wood Gates per drawing submitted

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

1. ☑ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ☑ Site Plan with dimensions and details.
3. ___ Foundation plan with details.
4. ___ Floor plan showing rooms, their uses, and dimensions.
5. ___ Cross section of walls.
6. ___ Roof and floor framing plan.
7. ___ Proof of legal access to the property.
8. ___ Drainage plan.
9. ___ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. ___ Proof of legal access to the property.
12. ___ Other information as necessary or required by the Town Code or Community Development Department.

$3,145.05 — Estimated Cost

Jade Bossert — Signature of Applicant — dotloop verified 12/19/22 1:10 PM MST TADX-EFU2-2EDX-YOME

12/19/22 — Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. **All Building permits expire after one year from date issued.**

FOR OFFICIAL USE ONLY

PZHAC
- ☐ Administrative Approval
- ☒ Approved Date: 1/17/23
- ☐ Disapproved Date: _____
- ☐ Approved with conditions

BOT
- ☐ Approved Date: _____
- ☐ Disapproved Date: _____
- ☐ Approved with Conditions

PZHAC APPROVAL REQUIRED: X YES ___ NO — BOT APPROVAL REQUIRED: X YES ___ NO

CID PERMIT/INSPECTION REQUIRED: ___ YES ___ NO ___ SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____

CALLE DE SAN ALBINO
S 32°53'20" E
64.22'
78.60'
S 59°57'40" W
Block wall
Gate 6 ft.
2118
DUPLEX
44.0'
24.2
Divider
Walkway
Block wall outside property
64.22'
N 33°02'35" W
N 59°57'15" E
Gate
Approx 1 x 2 ft
Approx 2 ft
16 ft
78.77' Fence
Existing
Block wall
1/2" rebar set
1/2" rebar set
Oil Well Spring found buried upright
Lisa Peña Curry
Instrument No. 08206695
7/21/2008
Ronald S. Butick
Instrument No. 09274380
10/02/2009

Google Maps 2116 Calle De San Albino

Image capture: Aug 2022 © 2023 Google

Doña Ana County Parcel Map

Doña Ana County (

Search Parcel Account

Parcel: BOSSERT JADE TRUSTEE

ACCOUNT NUMBER: R0400273
OWNER NAME: BOSSERT JADE TRUSTEE
MAILING ADDRESS: 3151 WEST CAMINO ALTO
CITY: TUCSON
STATE: AZ
ZIP: 85704
SUBDIVISION NAME:
SITE ADDRESS: 2118 CALLE DE SAN ALBINO
ACREAGE: 0.13
SQUARE FOOTAGE: 5,663.00
TOTAL VALUATION (LAND & BUILDING): 67,221

ASSESSOR PARCEL INFORMATION DETAIL LINK

Zoom to

QUOTE

Jade Bossert
2118 Calle De San Albino
LAS CRUCES NM 88005
USA

Date
Nov 30, 2022

Expiry
Nov 29, 2022

Quote Number
QU-0136

Simmons Odd Jobs
3157 Las Placitas Rd
LAS CRUCES NM 88011
UNITED STATES

Privacy Fence and Gates on Both Units

Unit 2018
Metal Posts
Cedar Frame
6' Tall Dog Ear Cedar Pickets
4' Wide Man Gate W/ 2 Way Latch

Unit 2016
Metal Posts
Metal Gate Kit 4' wide x 6' Tall

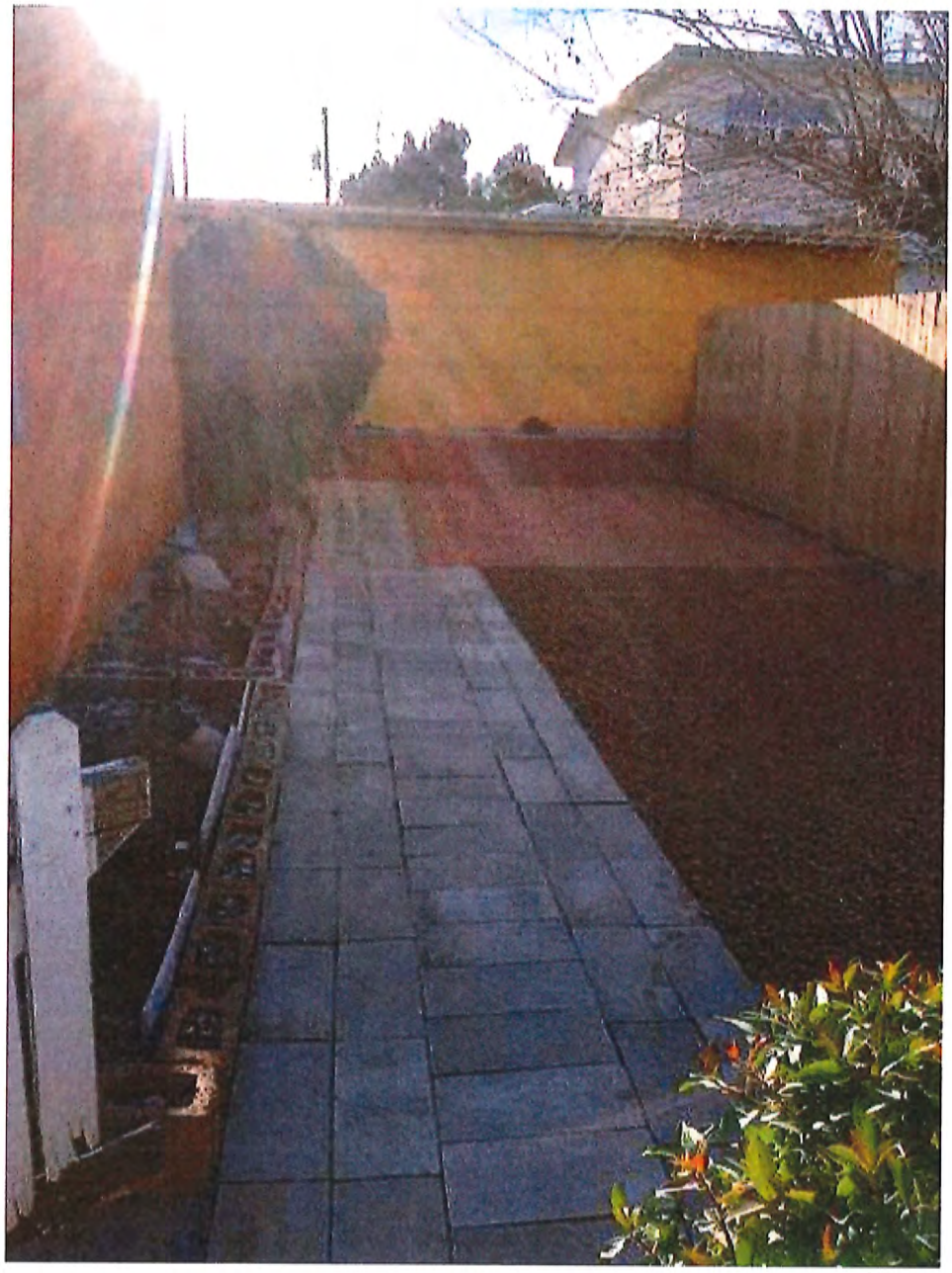
Description	Quantity	Unit Price	Tax	Amount USD
Materials 2" Metal Posts 8' tall with 2' in ground Concreted in ground Mounting brackets to attach 2x4 cedar frames (3 rows) Concrete for posts	1.00	600.00	8.45%	600.00
Materials WOOD FENCING FRAME AND PICKETS 2x4 cedar for frame 3 rows of framing for pickets 6' dog ear cedar pickets 5.5" wide	1.00	600.00	8.45%	600.00
Materials GATE 4' wide man gate Metal Frame gate with 2 way lockable latch Cedar pickets matching new fence pattern	1.00	400.00	8.45%	400.00
Materials (Unit 2016) GATE 4' wide man gate metal frame gate with 2 way latch Cedar pickets to match fencing Metal posts concreted 2' in ground	1.00	500.00	8.45%	500.00

Description	Quantity	Unit Price	Tax	Amount USD
Labor Labor to complete all fencing including gates	1.00	800.00	8.45%	800.00
			Subtotal	2,900.00
			TOTAL NM 8.45%	245.05
			TOTAL USD	**3,145.05**

Terms

Privacy fence prices out per specs given. If there are any changes or more linear feet, price will be changed accordingly.
Any change orders must be paid in full, upfront prior to work being started.

PAYMENT SCHEDULE:
50% due upfront to reserve schedule and materials
Balance due at completion
PAY IN FULL TO RECEIVE A $150 DISCOUNT!!



BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:** January 23, 2023

ITEM: PZHAC CASE #061505 – 2840 Teresita, submitted by Jacquie Porter to repair stucco, add color coat, paint trim, replace back porch windows and install rain gutters under canals. **Zoned: Historic Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant would like to repair stucco and color coat, paint trim, replace windows in the back porch and install rain gutters under canals. (MTC 18.35)

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.
- PZHAC approved application – 3 yes votes – unanimously (only 3 commissioners present)

ALTERNATIVES:
The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:
This application was tabled 1/3/23 by PZHAC due to lack of information. Applicant has provided requested documentation.

SUPPORTING INFORMATION:

- Application
- Photos
- Site Plan
- Window Descriptions

TOWN OF MESILLA

APPLICATION FOR BUILDING PERMIT

Permit Fee $ 400
Review Fee $ 58.50
Total Fee $ 458.50
double fee?

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061505 ZONE: HR CODE: MI APPLICATION DATE: 12/22/22

JACQUIE PORTER — Name of Property Owner
575-644-5340 — Property Owner's Telephone Number
5505 TRES SENDAS LAS CRUCES NM 88005 — Property Owner's Mailing Address / City / State / Zip Code
jporter@nmsu.edu — Property Owner's E-mail Address
JOHN ENGEL 7090 CAMINO BLANCO, LCNM 88007 — Contractor's Name & Address (If none, indicate Self)
575-644-5615 — Contractor's Telephone Number
85-1473922 fed, state 03-527178-00-7 — Contractor's Tax ID Number
402334 — Contractor's License Number

Address of Proposed Work: 2840 TERESITA

Description of Proposed Work: STUCCO REPAIR AND COLOR COAT, TRIM PAINT; replacement WINDOWS ON BACK PORCH, REPAIR GUTTERS UNDER CANALS.

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ___ Site Plan with dimensions and details.
3. ___ Foundation plan with details.
4. ___ Floor plan showing rooms, their uses, and dimensions.
5. ___ Cross section of walls.
6. ___ Roof and floor framing plan.
7. ___ Proof of legal access to the property.
8. ___ Drainage plan.
9. ___ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. ___ Proof of legal access to the property.
12. ___ Other information as necessary or required by the Town Code or Community Development Department.

$32 000 — Estimated Cost
John Engel — Signature of Applicant
12/20/22 — Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. All Building permits expire after one year from date issued.

FOR OFFICIAL USE ONLY

PZHAC
☐ Administrative Approval
☑ Approved Date: 1/17/23
☐ Disapproved Date: ___
☐ Approved with conditions

BOT
☐ Approved Date: ___
☐ Disapproved Date: ___
☐ Approved with Conditions

PZHAC APPROVAL REQUIRED: ✓ YES ___ NO BOT APPROVAL REQUIRED: ✓ YES ___ NO

CID PERMIT/INSPECTION REQUIRED: ✓ YES ___ NO ___ SEE CONDITIONS

CONDITIONS: ___

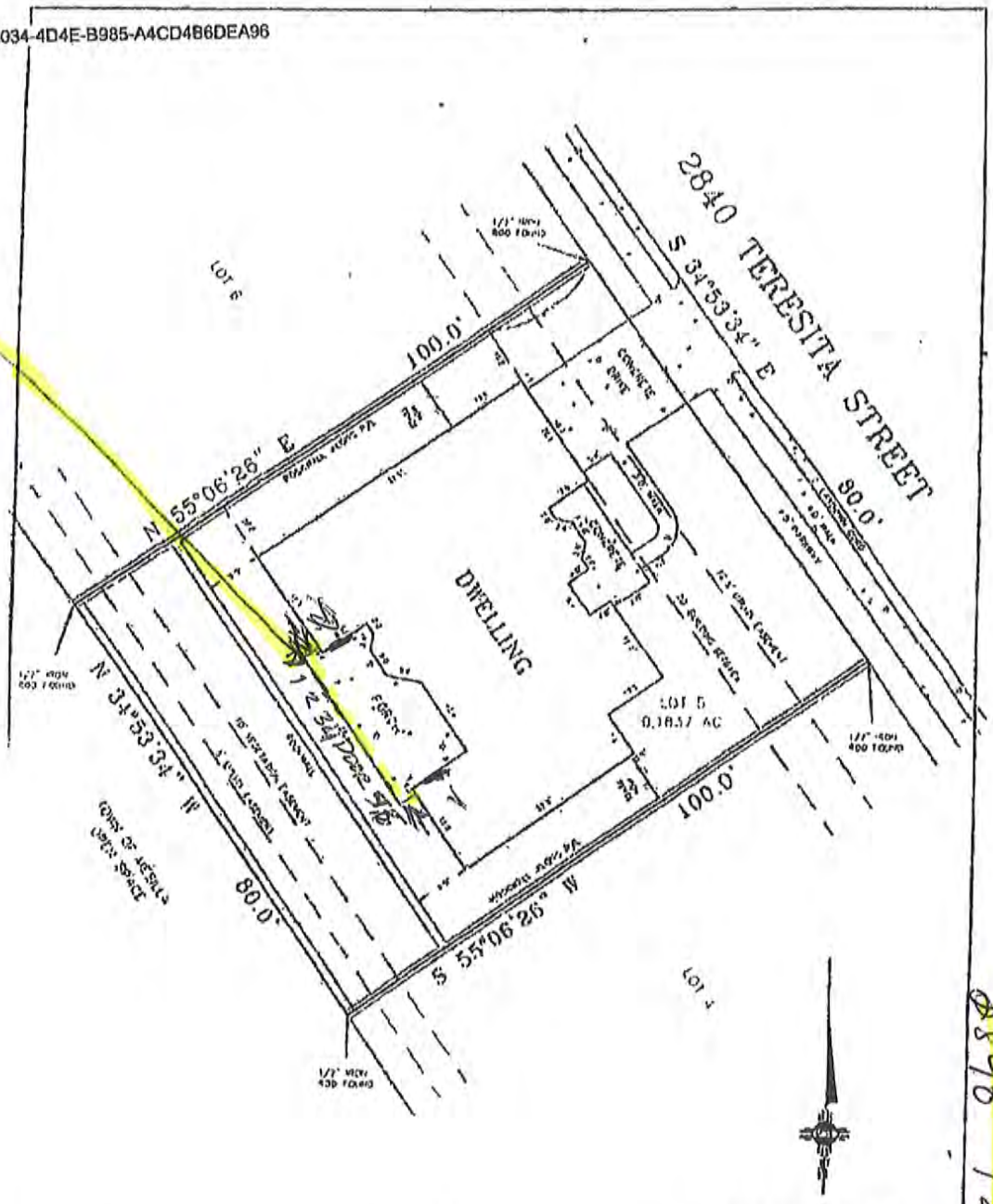
PERMISSION ISSUED / DENIED BY: ___ ISSUE DATE: ___

Rev 05.27.22

DS
JMP

New windows on brick porch
6 of them are 3050 size (3' wide, 5' tall) on back wall
2 are 1550 (18" wide, 5' tall) on side wall
1 door 6068 or 6 ft wide by 6 8" tall on back wall

For bldg permit for Jacque Porter
2840 Teresita



NOTE:
FLOOD ZONE "X": AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOOD PLAIN, IN MAP NO. 35013C0633 C, EFFECTIVE SEPTEMBER 27, 1991

JORGE MOY
NEW MEXICO
5939
PROFESSIONAL SURVEYOR

PLAT OF SURVEY
SHOWING THE LOCATION OF IMPROVEMENTS
ON LOT 5, BLOCK A
MESILLA FARMS SUBDIVISION
FILED DECEMBER 9, 1988 IN BOOK 16
PAGES 389-390, DONA ANA COUNTY RECORDS
TOWN OF MESILLA
DONA ANA COUNTY, NEW MEXICO

I, JORGE MOY, A NEW MEXICO PROFESSIONAL SURVEYOR CERTIFY THAT I PREPARED AND AM RESPONSIBLE FOR THIS SURVEY, THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT THIS SURVEY AND PLAT MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO

JORGE MOY N.M.P.L.S. 5939

MOY SURVEYING INC.
414 N. DOWNTOWN MALL
LAS CRUCES, NEW MEXICO
88001
PHONE: (505) 525-9603
FAX: (505) 524-3230

JOB NO. 04-1056(03-1461)
DRAWN BY SCHAMAUN/GUADERRAMA
FIELD BY PETE, PETE JR., JERRY
DATE 05/21/04 SCALE: 1"=20'

Sales Person:

RAWSON
Builders Supply Residential & Commercial

Customer Acknowledgement
Quote Date 9/21/2022
Date Ordered Quote Not Ordered

Dealer Name:

662640 RAWSON LC PREVAILING-005-662640

Bill To:
RAWSON LC PREVAILING
2355 NEVADA AVE
PO BOX 996
LAS CRUCES, NM 88004

Ship To:
SAME

Phone: (575) 524-3568 Fax: (575) 524-3568

Quote Name:
Ron Quintana

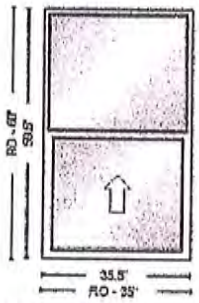
Project Name:
2840 Teresita

Quintana Craft Const

QUOTE #	RUSH	STATUS	PO#
4056483	No	None	

Line Item #	Qty	Width x Height	UI	Description	Net Price	Extended
1	6	35.5" X 59.5"	96		$337.58	$2,025.48

Overall Rough Opening: 36" X 60"



A571-70 Series Single Hung 35 1/2 x 59 1/2
Frame Width = 35.5, Frame Height = 59.5, Sash Split = Even
Operation / Venting = Single Hung
NFS 7/8"
Frame Color = White
Double Glaze, SolarTherm Ultra, DS / DS, IE Liners, STC Rating = 31
Standard Screen
U-Factor = 0.29, CR = 55, SHGC = 0.22, VT = 0.52, CPD = ASO-A-101-09528-00001
Rough Opening
Line Item Notes:

Pricing Detail:

$123.43	1A - Base Price
$102.33	1A - Glazing
$79.12	1A - Glass Type
$20.04	1A - Screen Option
$12.66	1A - IE Liners

Comment / Room:

None Assigned

Line Item #	Qty	Width x Height	UI	Description	Net Price	Extended
2	2	17.5" X 59.5"	78		$254.26	$508.52

Overall Rough Opening: 18" X 60"

A571-70 Series Single Hung 17 1/2 x 59 1/2
Frame Width = 17.5, Frame Height = 59.5, Sash Split = Even
Operation / Venting = Single Hung
NFS 7/8"
Frame Color = White
Double Glaze, SolarTherm Ultra, DS / DS, IE Liners, STC Rating = 31
Standard Screen
U-Factor = 0.29, CR = 55, SHGC = 0.22, VT = 0.52, CPD = ASO-A-101-09528-00001
Rough Opening
Line Item Notes:

Pricing Detail:

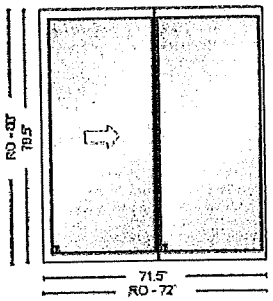
$135.68	1A - Base Price
$51.54	1A - Glazing
$39.97	1A - Glass Type
$16.83	1A - Screen Option
$10.25	1A - IE Liners

Comment / Room:

None Assigned

QUOTE #	RUSH	STATUS	PO#
4056483	No	None	

Line Item #	Qty	Width x Height	UI	Description	Net Price	Extended
3	1	71.5" X 79.5"	152		$1,235.18	$1,235.18



A172-West Doors XO 71 1/2 x 79 1/2
Call Width = 72, Call Height = 80, Frame Width = 71.5, Frame Height = 79.5
Operation / Venting = XO
NFS 1 3/8"
Frame Color = White, Exterior Finish = No Exterior Finish
Double Glaze, SolarTherm Ultra, Tempered, DS / DS, STC Rating = 28
Tandem Rollers
HD Screen
U-Factor = 0.29, CR = 54, SHGC = 0.23, VT = 0.54, CPD = ASO-A-98-02136-00001
Net Overall

Line Item Notes:

Pricing Detail:

$518.40	1A - Base Price
$284.96	1A - Glazing
$288.25	1A - Glass Type
$143.57	1A - Screen Option

Comment / Room:

None Assigned

Customer Notes:

Total Unit Count	9
TOTAL WEIGHT:	575.7
SUB-TOTAL:	$3,769.18
SALES TAX 1:	$0.00
SALES TAX 2:	$0.00
LABOR:	$0.00
FREIGHT:	$0.00
TOTAL:	$3,769.18

ATTENTION
Please note that all weights provided are estimates and subject to change based on actual order shipment.
For Informational Purposes: All windows are viewed from the outside looking in.

NOTICE: The rating information provided on this quote is based upon the NFRC ratings at the time of quote. Such ratings are subject to changes in the standard by the applicable regulatory agencies and will be finalized at the time of manufacturing. All ratings printed on the NFRC label will supersede the NFRC rating set forth in the quote. Any changes made to an order after submission may also result in changes to the NFRC rating. Customer shall be solely responsible for determining whether the product ordered meets their jurisdiction's requirements.

In accordance with the state of California:

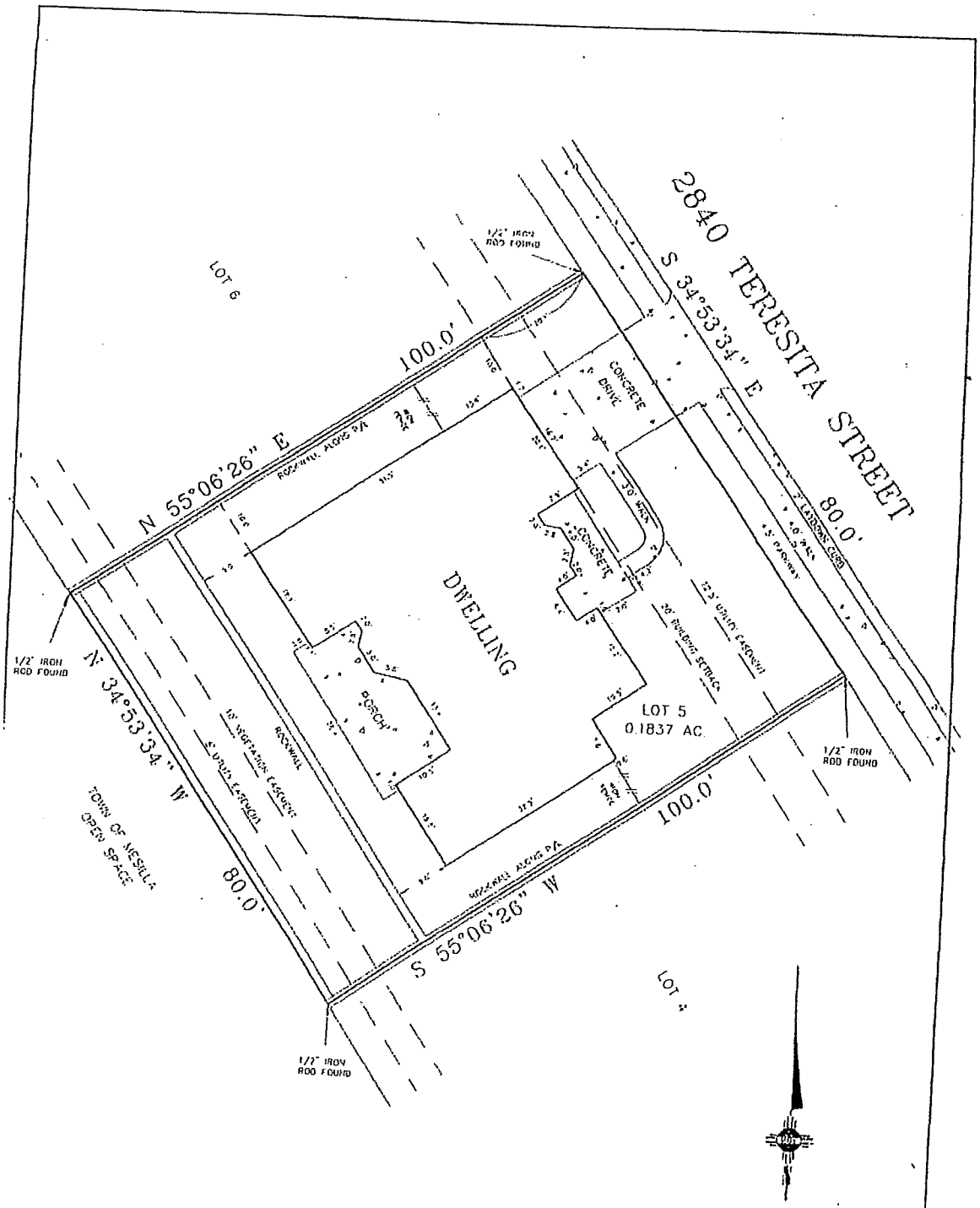
⚠ WARNING: Cancer and Reproductive Harm - www.p65Warnings.ca.gov

This order is subject to AMI's Standard Terms and Conditions, which can be found here: https://www.associatedmaterials.com/resources/

Want to see real-time status for window orders? Register here for the Associated Materials Customer Portal – Portal.associatedmaterials.com/account/register

I have reviewed this order and certify that it is correct. I understand that this order is noncancellable, nonreturnable, and nonrefundable.

By Authorized Representative



NOTE:

FLOOD ZONE "X"; AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOOD PLAIN, IN MAP NO. 35013C0633 E, EFFECTIVE SEPTEMBER 27, 1991.

SCALE: 1"=20'

0 10 20 40

JORGE MOY
NEW MEXICO
5939
PROFESSIONAL SURVEYOR

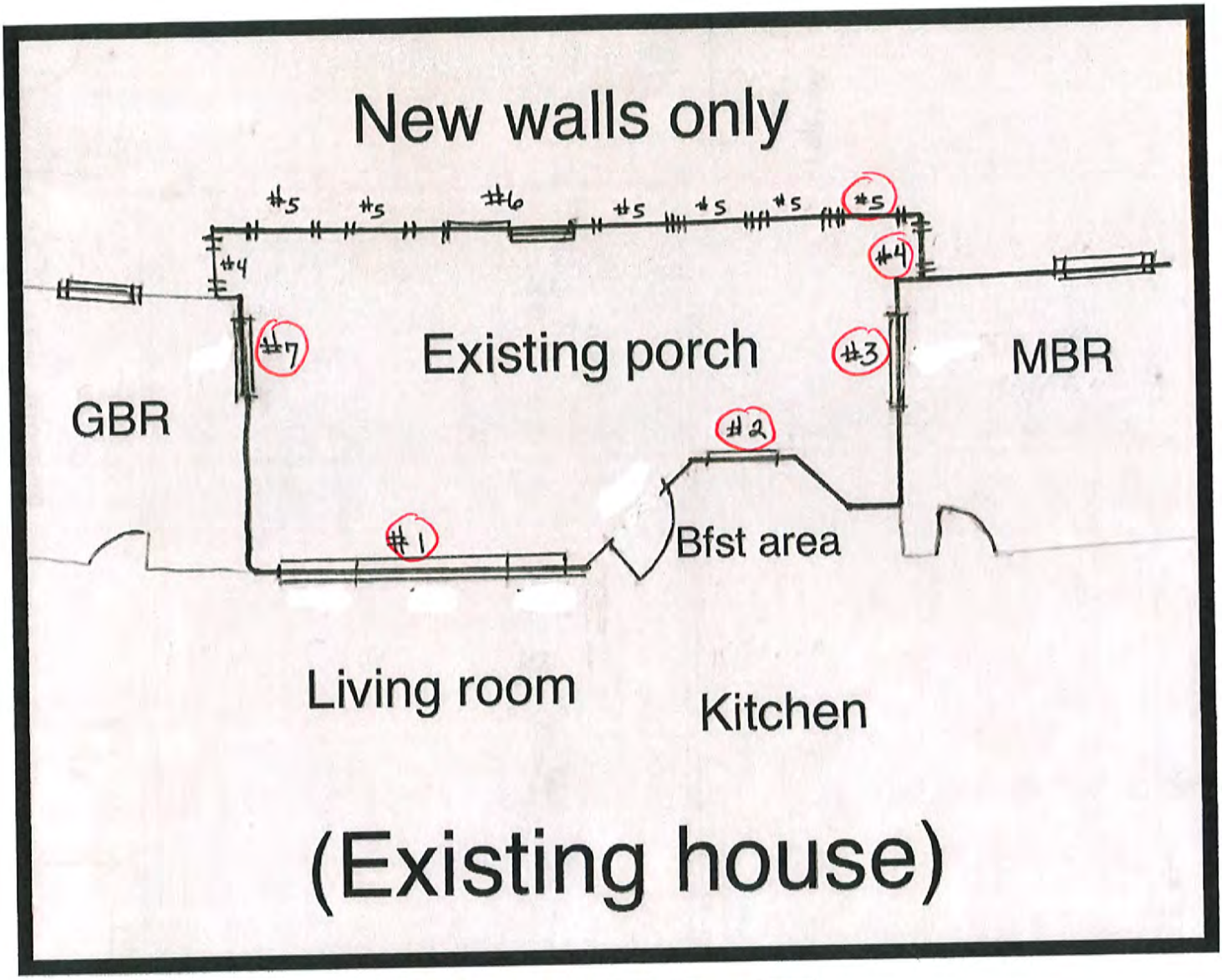
PLAT OF SURVEY
SHOWING THE LOCATION OF IMPROVEMENTS
ON LOT 5, BLOCK A
MESILLA FARMS SUBDIVISION
FILED DECEMBER 9, 1988 IN BOOK 15
PAGES 389-390, DONA ANA COUNTY RECORDS
TOWN OF MESILLA
DONA ANA COUNTY, NEW MEXICO

I, JORGE MOY, A NEW MEXICO PROFESSIONAL SURVEYOR CERTIFY THAT I CONDUCTED AND AM RESPONSIBLE FOR THIS SURVEY, THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT THIS SURVEY AND PLAT MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO

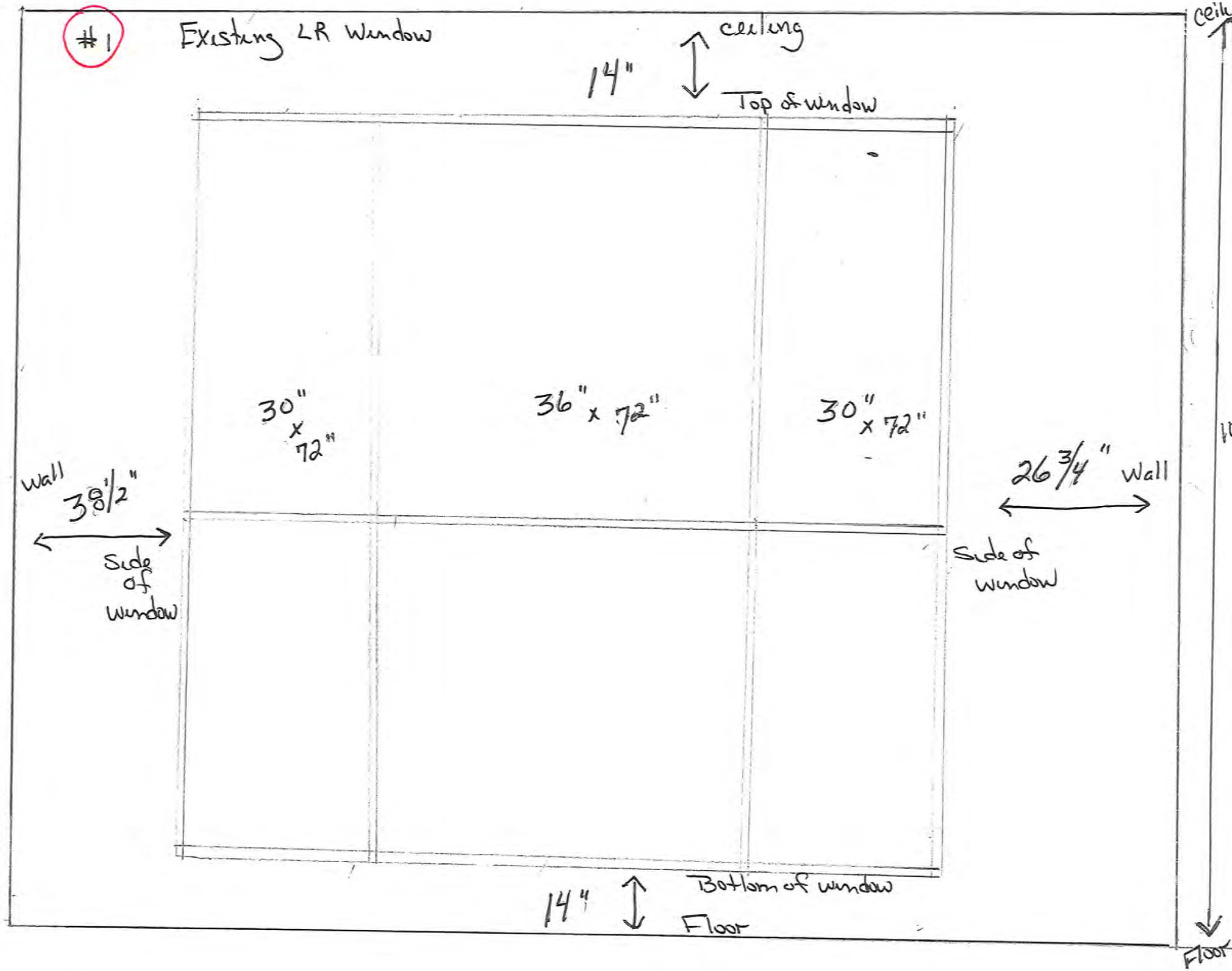
JORGE MOY N.M.P.S. 9939

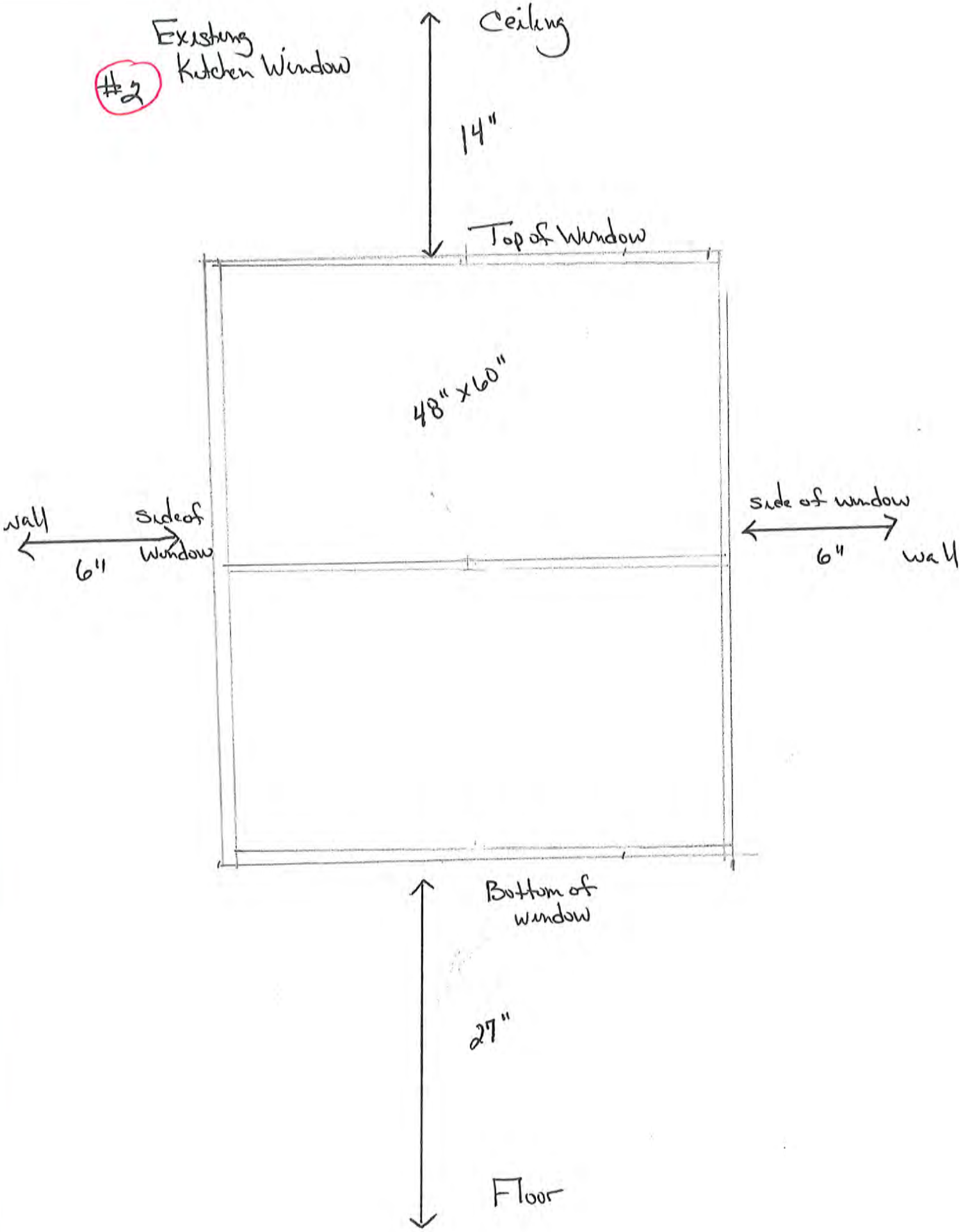
MOY SURVEYING INC.
414 N. DOWNTOWN MALL
LAS CRUCES, NEW MEXICO
88001
PHONE: (505) 525-9683
FAX: (505) 524-3238

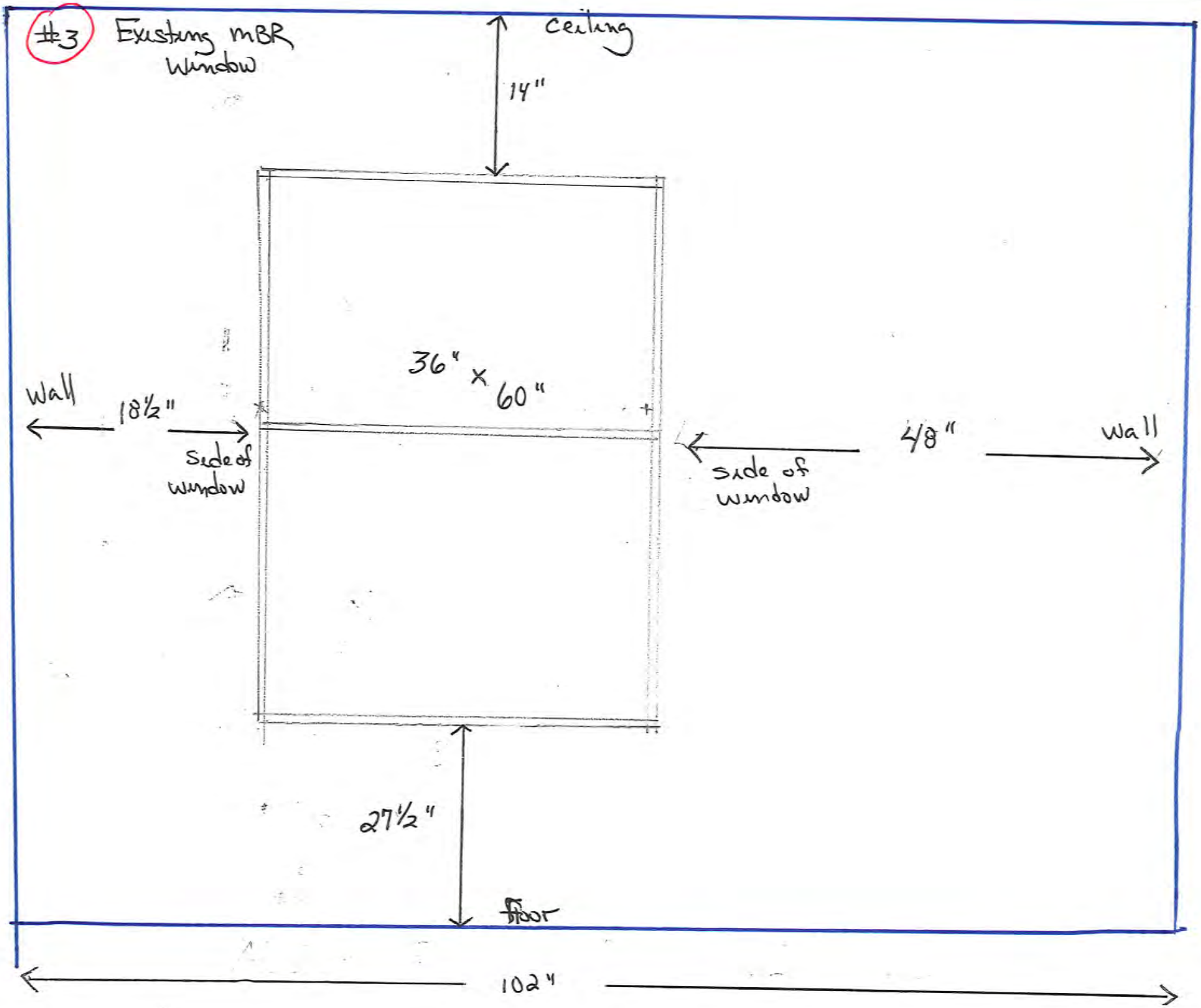
JOB NO. 04-1056(93-1461)
DRAWN BY SCHAMAUN/GUADERRAMA
FIELD BY PETE, PETE JR., JERRY
DATE 05/21/04 SCALE: 1"=20'



Elevation of new construction


#1
Existing LR Window
ceiling
14"
Top of window
30" x 72"
36" x 72"
30" x 72"
wall
38 1/2"
Side of window
26 3/4" wall
Side of window
14"
Bottom of window
Floor
ceil
Floor


Existing
Kitchen Window
#2
Ceiling
14"
Top of Window
48" x 60"
wall
Side of
Window
6"
side of window
6"
wall
Bottom of
window
27"
Floor


#3
Existing MBR window
ceiling
14"
36" x 60"
wall
18½"
side of window
side of window
48"
wall
27½"
floor
102"

SLSM-CUST	ID
08-001144	08

Work Order

RAWSON
Builders Supply Residential & Commercial
PO Box 996, Las Cruces, NM 88004
Residential: (575) 524-3568
Commercial: (575) 525-1532
www.rawsonbuilderssupply.com

ORDER NUMBER
NM-222805-00

SOLD TO:

ENGEL BUILDERS LLC
6620 VISTA HERMOSA

LAS CRUCES NM 88007

SHIP TO:

JACKIE PORTER
2840 TERESITA
575-644-5615

ORDER DATE	CUSTOMER P.O.	SHIP DATE	JOB NAME	ROUTING
10/3/2022		10/3/2022	WINDOWS	(575) 644-5615

QTY. ORDERED	QTY. SHIPPED	DESCRIPTION	SHOP INSTRUCTIONS	LINE #
6		ALPINE INSL SH WHITE VINYL WINDOW, 3050 #A571 1/1 SOLAR THERM ULTRA IE,		1
		6 3050 #A571 1/1 SOLAR THERM ULTRA IE,	WA-13B1	
2	B/O	ALPINE INSL SH WHITE VINYL WINDOW, ~~2050~~ 1850 #A571 1/1 SOLAR THERM ULTRA IE,		2
		2 2050 #A571 1/1 SOLAR THERM ULTRA IE,	WA-02I1	
1		ALPINE SLIDING GLASS DOOR WHITE, 6068 #A172 1X1 SOLAR THERM ULTRA "XO"		3

Date: 11/23/22 Time:

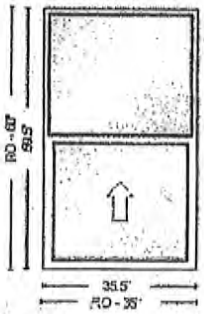
Received By: Delivered By: Gilbert C

New Construction
see picture for Elevation.

#5

Line Item #	Qty	Width x Height	UI	Description
1	6	35.5" X 59.5"	96	

Overall Rough Opening: 36" X 60"



A571-70 Series Single Hung 35 1/2 x 59 1/2
Frame Width = 35.5, Frame Height = 59.5, Sash Split = Even
Operation / Venting = Single Hung
NFS 7/8"
Frame Color = White
Double Glaze, SolarTherm Ultra, DS / DS, IE Liners, STC Rating = 31
Standard Screen
U-Factor = 0.29, CR = 55, SHGC = 0.22, VT = 0.52, CPD = ASO-A-101-09528-00001
Rough Opening
Line Item Notes:

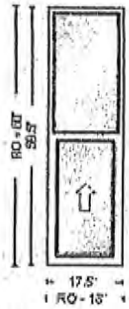
Comment / Room:

None Assigned

#4

Line Item #	Qty	Width x Height	UI	Description
2	2	17.5" X 59.5"	78	

Overall Rough Opening: 18" X 60"



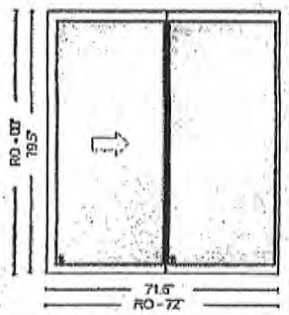
A571-70 Series Single Hung 17 1/2 x 59 1/2
Frame Width = 17.5, Frame Height = 59.5, Sash Split = Even
Operation / Venting = Single Hung
NFS 7/8"
Frame Color = White
Double Glaze, SolarTherm Ultra, DS / DS, IE Liners, STC Rating = 31
Standard Screen
U-Factor = 0.29, CR = 55, SHGC = 0.22, VT = 0.52, CPD = ASO-A-101-09528-00001
Rough Opening
Line Item Notes:

Comment / Room:

None Assigned

#6

Line Item #	Qty	Width x Height	UI	Description
3	1	71.5" X 79.5"	152	

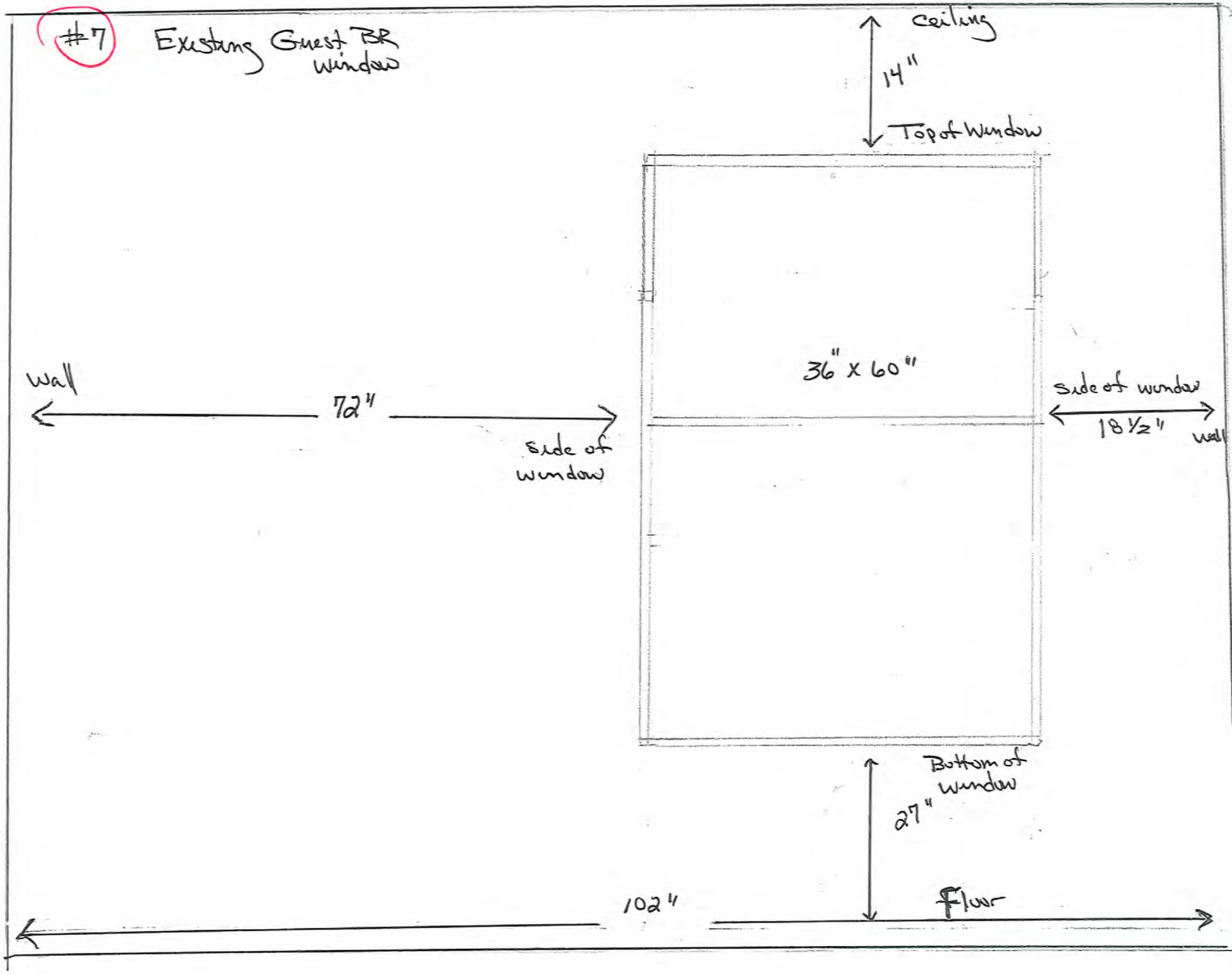


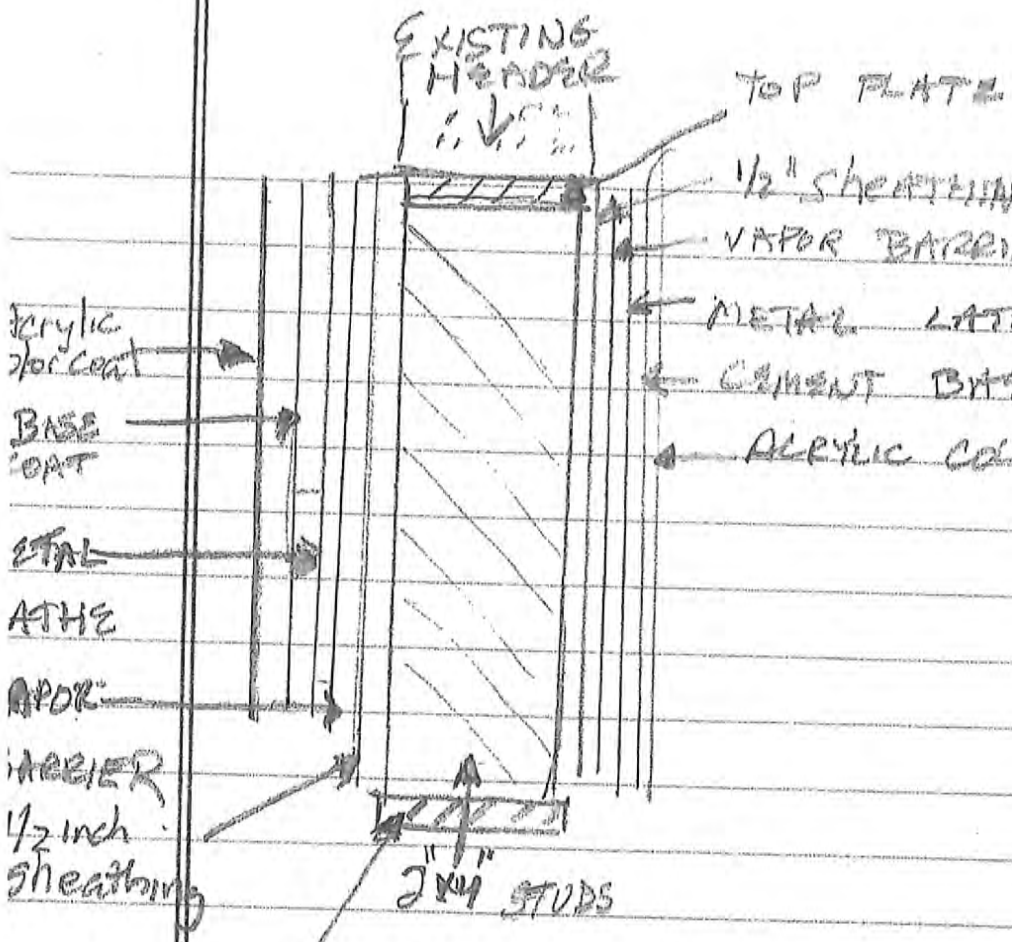
A172-West Doors XO 71 1/2 x 79 1/2
Call Width = 72, Call Height = 80, Frame Width = 71.5, Frame Height = 79.5
Operation / Venting = XO
NFS 1 3/8"
Frame Color = White, Exterior Finish = No Exterior Finish
Double Glaze, SolarTherm Ultra, Tempered, DS / DS, STC Rating = 28
Tandem Rollers
HD Screen
U-Factor = 0.29, CR = 54, SHGC = 0.23, VT = 0.54, CPD = ASO-A-98-02136-00001
Net Overall
Line Item Notes:

Comment / Room:

None Assigned

#7 Existing Guest BR window

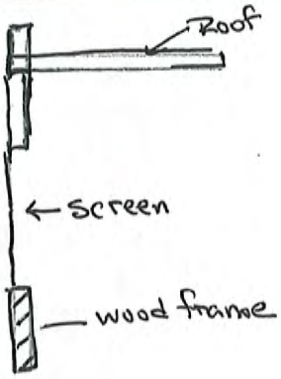




BOTTOM PLATE WITH ANCHORS TO CONCRETE SLAB
STUDS 16" ON CENTER
TOP PLATE ATTACHED TO EXISTING PORCH HEADER
12" header above SLIDING DOOR
R19 INSULATION IN WALL

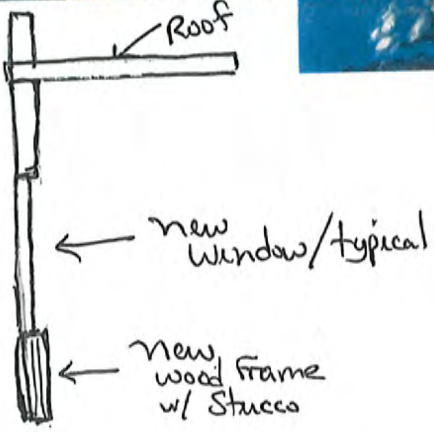
* Reference new construction #3 + #4

#2 Existing Demo



New construction

#3-&4 /Elevation

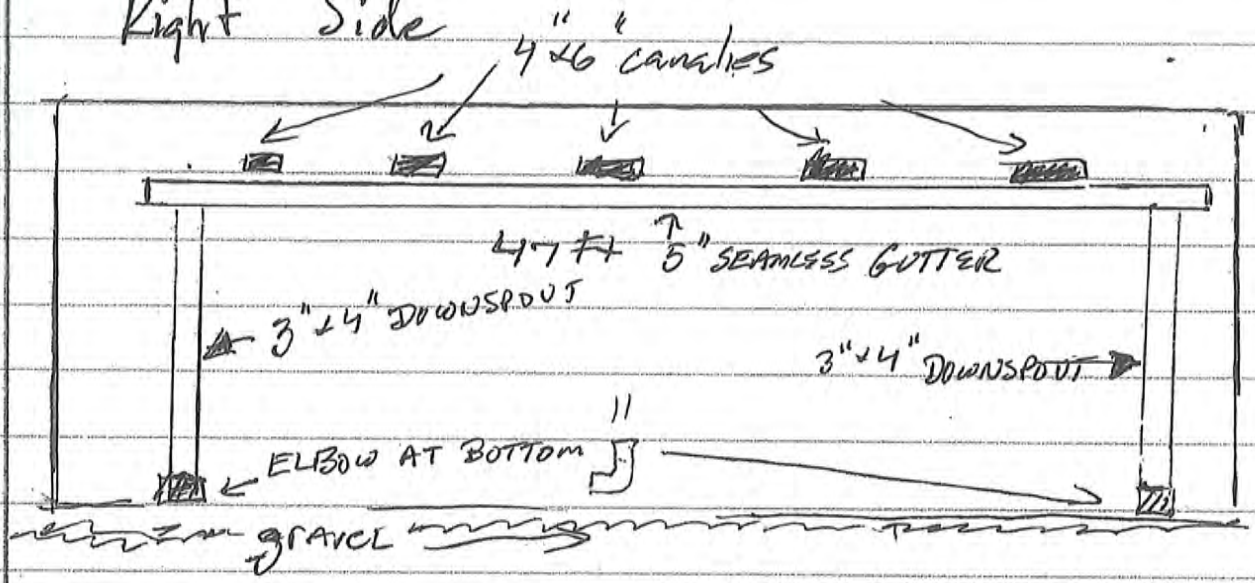


Existing Color

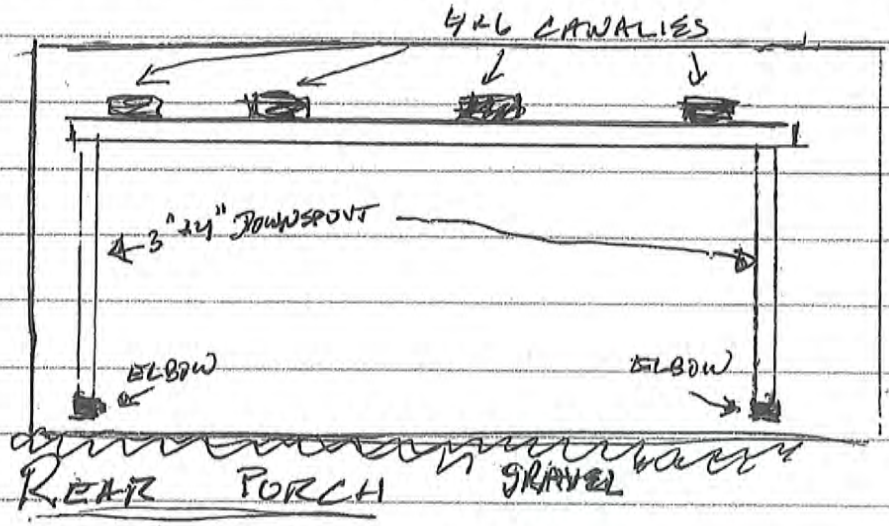
New Color

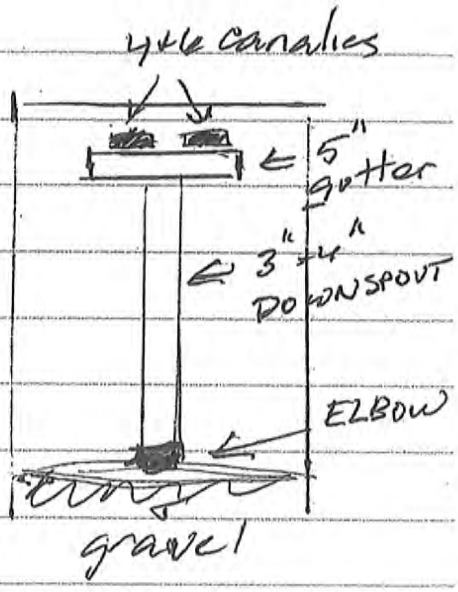
GUTTER PLAN 2840 TERESITA

Right Side

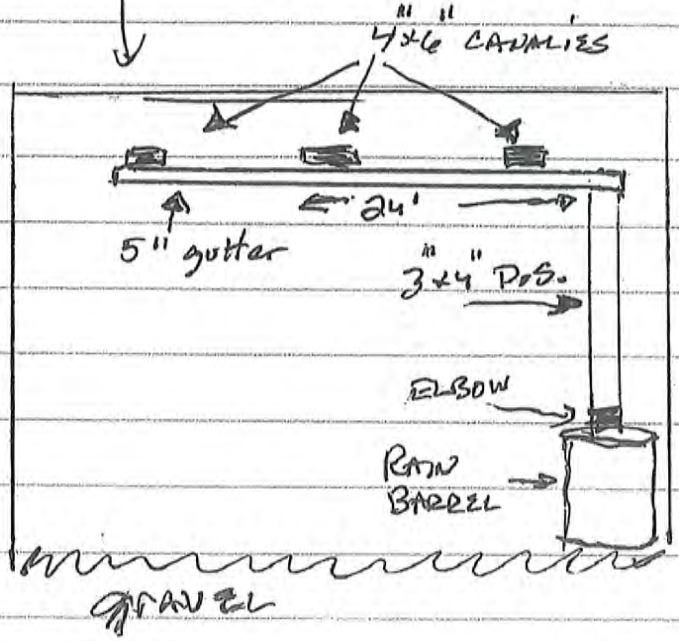


LEFT SIDE



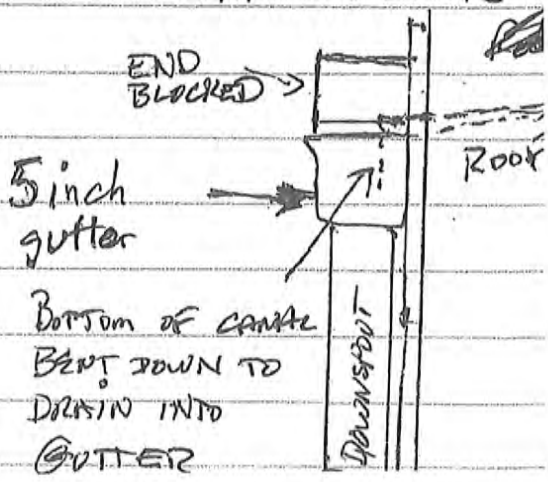


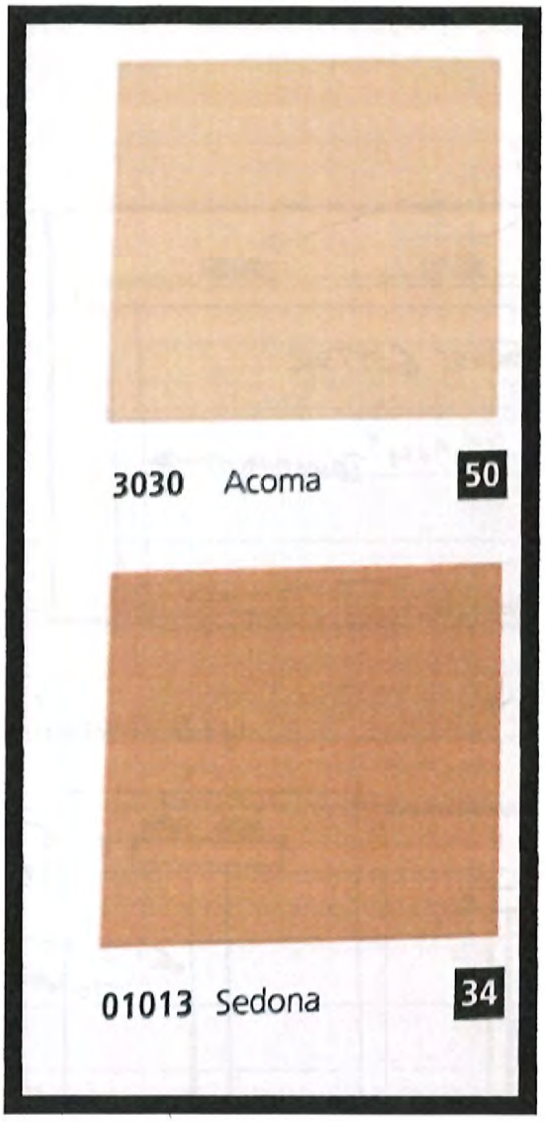
REAR PORCH



TYPICAL ELBOW.

TYPICAL CANAL DETAIL

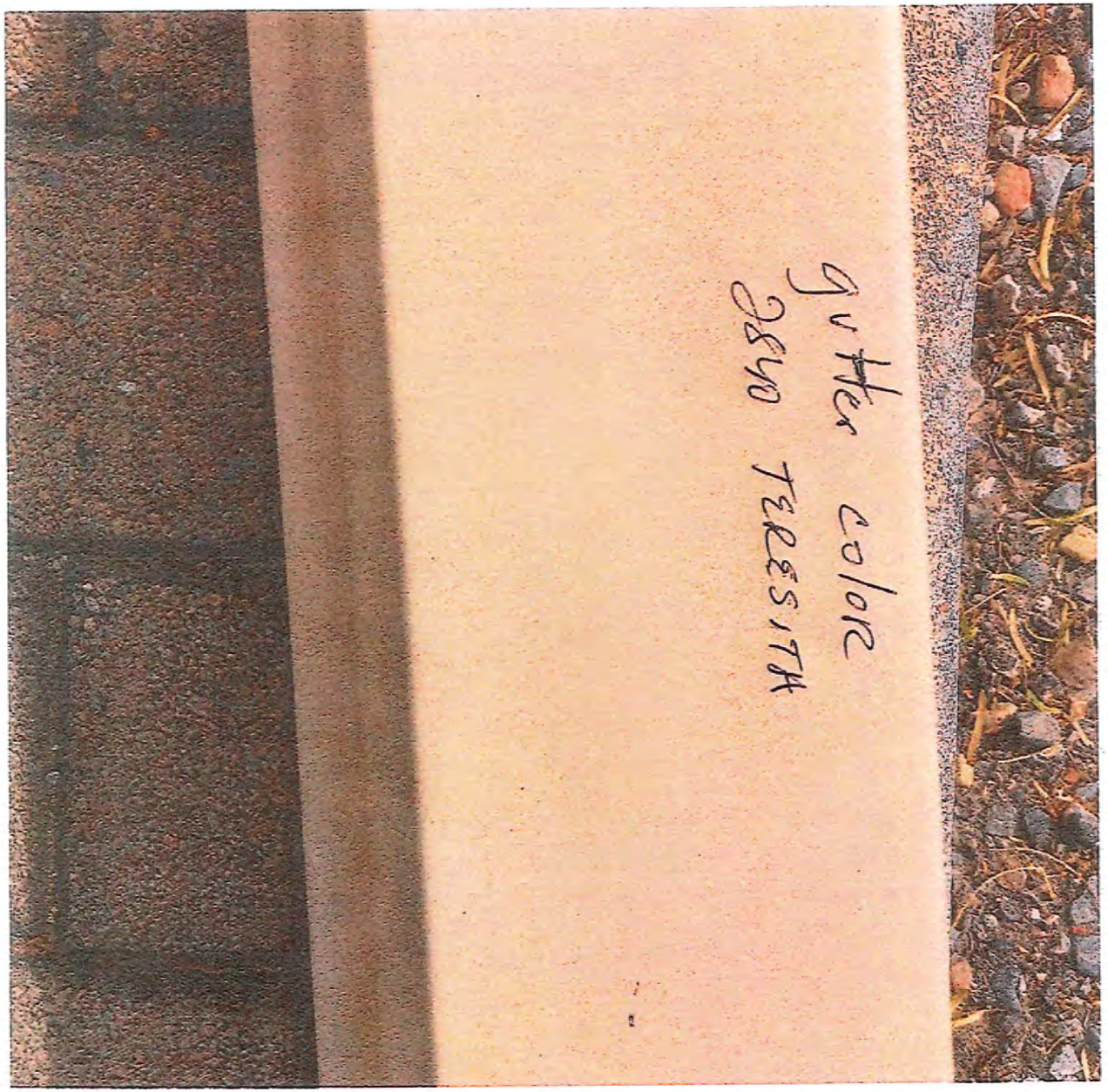




Sto Acoma (trim)

Sto Sedona

Gutter color -


gutter color
2840 TERESITA

BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:** January 23, 2023

ITEM: PZHAC CASE #061509 – 2293 Calle de Santa Ana, submitted by Adam/Josephine Perez to reroof house with R-panel metal. **Zoned: Historic Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant would like to reroof house with R-panel metal. (MTC 18.35)

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.
- PZHAC approved application – 3 yes votes – unanimously (only 3 commissioners present)

ALTERNATIVES:
The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Photos
- Deed

TOWN OF MESILLA

APPLICATION FOR BUILDING PERMIT

Permit Fee $ 100.00
Review Fee $ 18.00
Total Fee $ 118.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061509 ZONE: HR CODE: RR APPLICATION DATE: 12-13-22

Josiephine Perez — 575-888-0047
Name of Property Owner — Property Owner's Telephone Number

3608 Mesilla Pk — NM — 88047
Property Owner's Mailing Address — City — State — Zip Code

Property Owner's E-mail Address

Abundant Buildings
Contractor's Name & Address (If none, indicate Self)

575-635-9402 — 526-29-7542 —
Contractor's Telephone Number — Contractor's Tax ID Number — Contractor's License Number

Address of Proposed Work: 2293 Calle de Santa Ana Mesilla

Description of Proposed Work: re-roof existing home with R-panel metal

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ___ Site Plan with dimensions and details.
3. ___ Foundation plan with details.
4. ___ Floor plan showing rooms, their uses, and dimensions.
5. ___ Cross section of walls.
6. ___ Roof and floor framing plan.
7. ___ Proof of legal access to the property.
8. ___ Drainage plan.
9. ___ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. ___ Proof of legal access to the property.
12. ___ Other information as necessary or required by the Town Code or Community Development Department.

$5000.00 — Adam Perez — 12-13-22
Estimated Cost — Signature of Applicant — Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. All Building permits expire after one year from date issued.

FOR OFFICIAL USE ONLY

PZHAC
- ☐ Administrative Approval
- ☒ Approved Date: 1/17/23
- ☐ Disapproved Date: _____
- ☐ Approved with conditions

BOT
- ☐ Approved Date: _____
- ☐ Disapproved Date: _____
- ☐ Approved with Conditions

PZHAC APPROVAL REQUIRED: X YES ___NO BOT APPROVAL REQUIRED: X YES ___NO

CID PERMIT/INSPECTION REQUIRED: X YES ___NO ___SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____

32119

Southwestern Abstract & Title Co. 44310 PS/pf

WARRANTY DEED (JOINT TENANTS)

Josephine L. Perez, a married woman who acquired title as her sole and separate property, for consideration paid, grants to Ray D. Perez and Josephine L. Perez, husband and wife, whose address is 2293 Calle Santa Ana , Mesilla, NM 88046, as joint tenants the following described real estate in Dona Ana County, New Mexico:

See Exhibit "A" attached hereto and made a part hereof:

SUBJECT to all reservations contained in the Patent, property taxes for the current year and subsequent years, and all covenants, easements and restrictions of record.

with warranty covenants.

WITNESS my hand and seal this 23rd day of September, 2004.

Josephine L. Perez

Josephine L. Perez

ACKNOWLEDGEMENT

STATE OF NEW MEXICO §
§
COUNTY OF DONA ANA §

This instrument was acknowledged before me this 23rd day of September, 2004, by Josephine L. Perez.

Notary Public

My Commission Expires: 1/13/06

782

Sent from Yahoo Mail on Android

Mesilla roof

From: Adam Peres (abundantvida@yahoo.com)

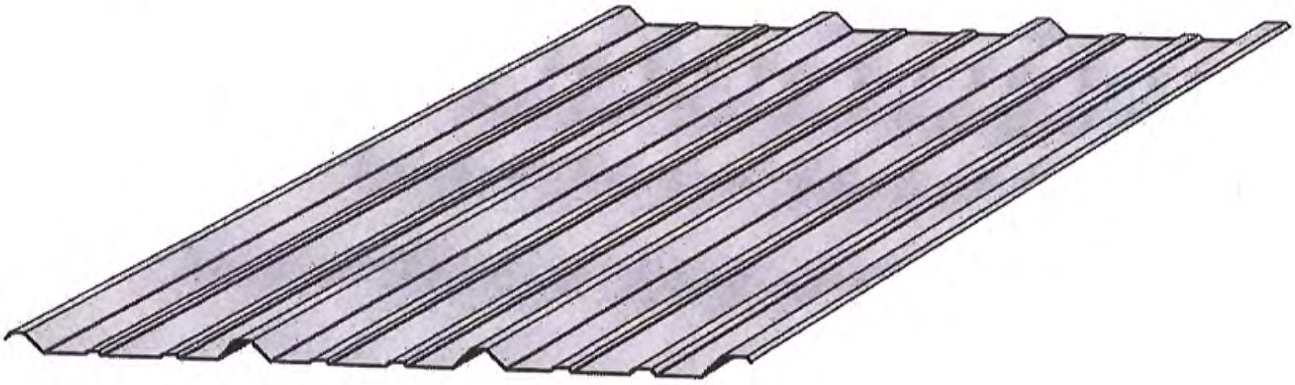
To: abundantvida@yahoo.com

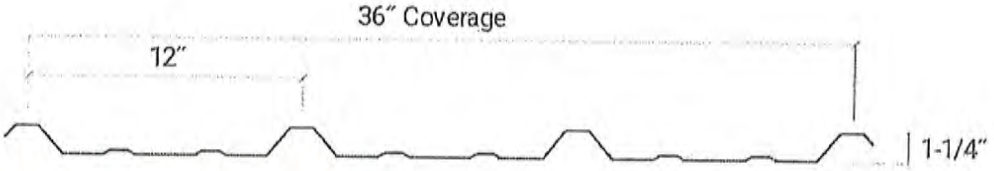
Date: Friday, January 6, 2023 at 05:07 PM MST

Sent from Yahoo Mail on Android

R PANEL

The R Panel is a low-maintenance, durable metal roofing alternative to conventional roofing. It's ideal for retro-fitting over existing composition shingles, and it saves time, labor and disposal costs, which means a lower total project cost. Choose from many designer colors for a sleek, attractive appearance.





R PANEL BENEFITS:

5:25 8%

Discover Search Collections

- Energy Efficient
- Greater Life Expectancy
- Outstanding Durability

To Mayor Nora Barraza
From Adam Perez
R-panel metal and the cost that for the proposed roof

Sent from Yahoo Mail on Android

BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:** January 23, 2023

ITEM: PZHAC CASE #061510 – 2184 Calle de Arroyo, submitted by Cheryl Blevins to repair and repaint soffit and fascia on house and repair plaster on walls. **Zoned: Historic Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant would like to repair and repaint soffit and fascia on house and repair plaster on outside house walls and repair block wall in front yard. Paint will be a light brown and trim a brown like it currently is. (MTC 18.35)

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.
- PZHAC approved application – 3 yes votes – unanimously (only 3 commissioners present)

ALTERNATIVES:
The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Photos
- Site Plan

TOWN OF MESILLA

APPLICATION FOR BUILDING PERMIT

Permit Fee $ 130.00
Review Fee $ 22.50
Total Fee $ 152.50

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061510 ZONE: HR CODE: MI APPLICATION DATE: 1-5-23

Cheryll Blevins — Name of Property Owner

575-650-8530 — Property Owner's Telephone Number

P.O. Box 443 — Property Owner's Mailing Address

Mesilla — City

NM — State

88046 — Zip Code

billypop@hotmail.com — Property Owner's E-mail Address

Self — Contractor's Name & Address (If none, indicate Self)

Contractor's Telephone Number

Contractor's Tax ID Number

Contractor's License Number

Address of Proposed Work: 2184 Calle de Arroyo

Description of Proposed Work: Repaint: repair soffit & fascia on house repair plaster on outside walls, repair block wall in front yard; paint adobe brown - light paint trim brown like it is.

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

1. ✓ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ✓ Site Plan with dimensions and details.
3. ___ Foundation plan with details.
4. ___ Floor plan showing rooms, their uses, and dimensions.
5. ___ Cross section of walls.
6. ___ Roof and floor framing plan.
7. ___ Proof of legal access to the property.
8. ___ Drainage plan.
9. ___ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. ___ Proof of legal access to the property.
12. ___ Other information as necessary or required by the Town Code or Community Development Department.

$8,000.00 — Estimated Cost

Cheryll Blevins — Signature of Applicant

1-5-22 — Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. All Building permits expire after one year from date issued.

FOR OFFICIAL USE ONLY

PZHAC ☐ Administrative Approval
☒ Approved Date: 1/17/23
☐ Disapproved Date: _____
☐ Approved with conditions

BOT ☐ Approved Date: _____
☐ Disapproved Date: _____
☐ Approved with Conditions

PZHAC APPROVAL REQUIRED: X YES ___NO BOT APPROVAL REQUIRED: X YES ___NO

CID PERMIT/INSPECTION REQUIRED: ___YES X NO ___SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____

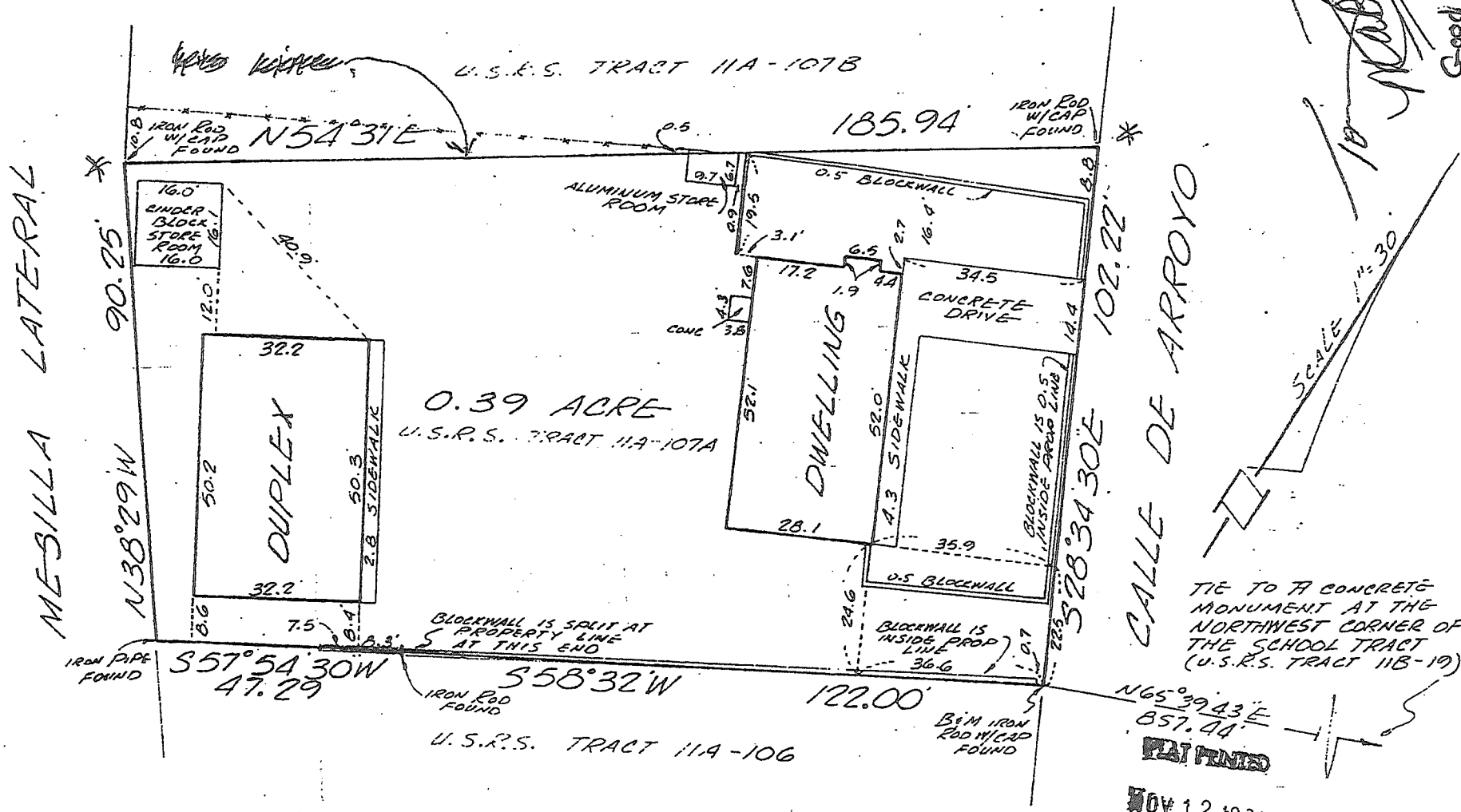
LOCATED IN SECTION 29, T.23S., R.1E., N.M.P.M. OF GUADALUPE SURVEY

U.S.R.S. TRACT 11A-107A

MESILLA, DONA ANA COUNTY, NEW MEXICO

SCALE: 1" = 30'

NOVEMBER 12, 1981



PLAT PRINTED

NOV 12 1981

B&M SURVEYS

I HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR IN THE STATE OF NEW MEXICO AND THAT THIS PLAT WAS MADE BY ME OR UNDER MY SUPERVISION FROM THE NOTES OF AN ACTUAL FIELD SURVEY AND THAT IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Joyce May

B&M Surveys, Inc.
Land Surveying
LAS CRUCES, NEW MEXICO

Job No 810596 - 1 P.D.

EXHIBIT "A"

A tract of la situate within the Town of Mesilla, Dona Ana County, New Me in Section 36, T.23S., R.1E., N.M.P.M. of the U.S.R.S Surveys s part of U.S.R.S. Tract 11A-97A and also as Lot 4, Block 4, of the southwest addition to the Town of Mesilla as filed March 17, 1939 in Plat Record 9, Page 76 Dona Ana County Records, and being more particularly described as follows, to wit:

BEGINNING at an iron rod set on the easterly side of Calle Primera for the southwest corner of the tract herein described, identical to the southwest corner of Lot 4, Block A of the southwest addition to the Town of Mesilla, whence a concrete monument found for the northeast corner of U.S.R.S. Tract 11A-128B and also identical to the northeast corner of Lot 1, Block B of the southwest addition of the Town of Mesilla bears N. 39 deg. 54' 50" W., a distance of 252.74 feet;

THENCE along the easterly side of Calle Primera N. 29 deg. 51' W., 45.70 feet to an iron rod found for the northwest corner of the tract herein described, identical to the northwest corner of Lot 4, Block A of said southwest addition to the Town of Mesilla;

THENCE leaving said street N. 53 deg. 13' 30" E., 138.96 feet to an iron rod found on the westerly side of the Mesilla Lateral for the northwest corner of the tract herein described, identical to the northwest corner of U.S.R.S. Tract 11A-97A and also identical to the northwest corner of Lot 4, Block A of the southwest addition to the Town of Mesilla;

THENCE along the westerly side of the Mesilla Lateral S. 29 deg. 50' 15" E., 46.29 feet to an iron rod set for the southeast corner of the tract herein described, identical to the southeast corner of Lot 4, Block A of the southwest addition to the Town of Mesilla;

THENCE leaving said Lateral S. 53 deg. 28' W., 138.80 feet to the place of beginning, containing 0.1457 Acres of land, more or less.

State of N. Mex., Co. of Dona Ana, ss
RECEPTION NO. 22280 I hereby certify that this instrument was filed for record and duly recorded on.

JAN 31 1997

at 12:43 o'clock P M is
Book 78 Page 647-651 of the Records of said County,
Rita Torres County Clerk
BY L. Garcia DEPUTY

Doña Ana County Parcel Map

Doña Ana County, C

Search Parcel Account

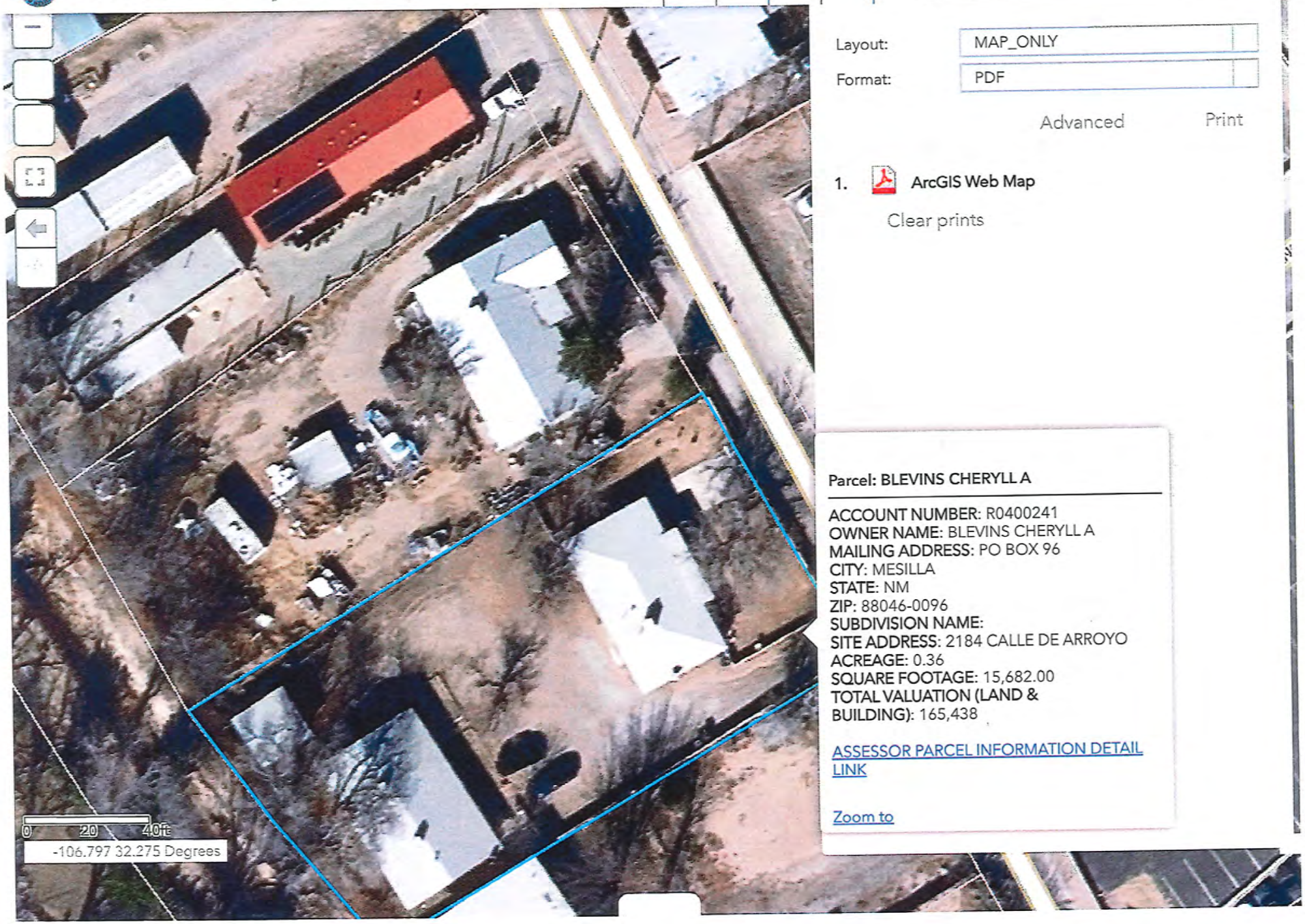
Layout: MAP_ONLY

Format: PDF

Advanced Print

1. ArcGIS Web Map

Clear prints



Parcel: BLEVINS CHERYLL A

ACCOUNT NUMBER: R0400241
OWNER NAME: BLEVINS CHERYLL A
MAILING ADDRESS: PO BOX 96
CITY: MESILLA
STATE: NM
ZIP: 88046-0096
SUBDIVISION NAME:
SITE ADDRESS: 2184 CALLE DE ARROYO
ACREAGE: 0.36
SQUARE FOOTAGE: 15,682.00
TOTAL VALUATION (LAND & BUILDING): 165,438

ASSESSOR PARCEL INFORMATION DETAIL LINK

Zoom to

Photo 1: Pictured is the front of the subject property.

Photo 2: This is a street view looking along Calle de Arroyo.

Google Maps 2193 Calle Del Arroyo

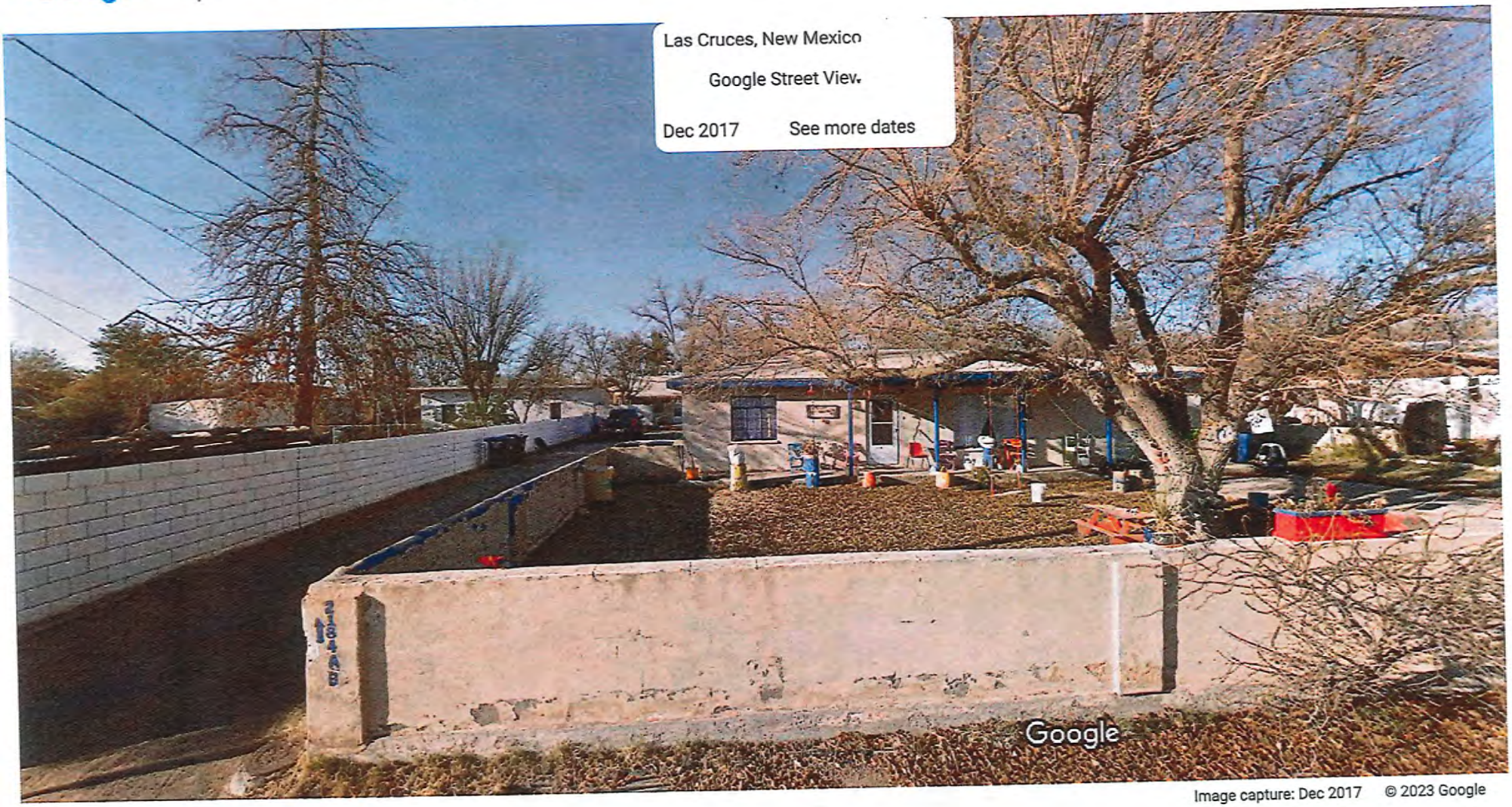


Image capture: Dec 2017 © 2023 Google

← 2184 Calle Del Arroyo

All Street View & 360°

Google Maps 2193 Calle Del Arroyo

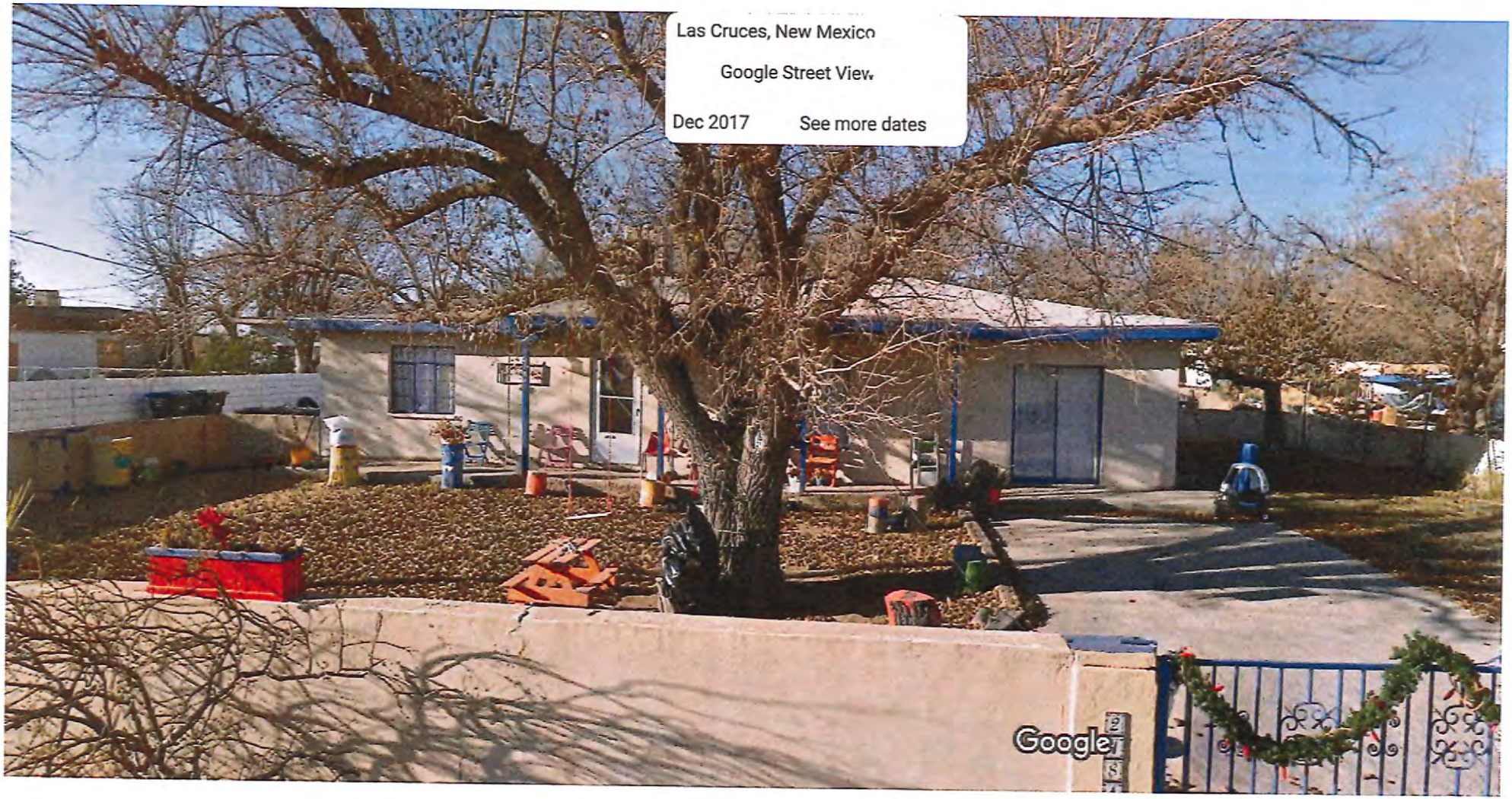


Image capture: Dec 2017 © 2023 Google

← 2184 Calle Del Arroyo

All Street View & 360°

Gmail

Nora L. Barraza <mayor@mesillanm.gov>

FW: Arroyo

1 message

Paul Blevins <pblevins@outlook.com>
To: "mayor@mesillanm.gov" <mayor@mesillanm.gov>

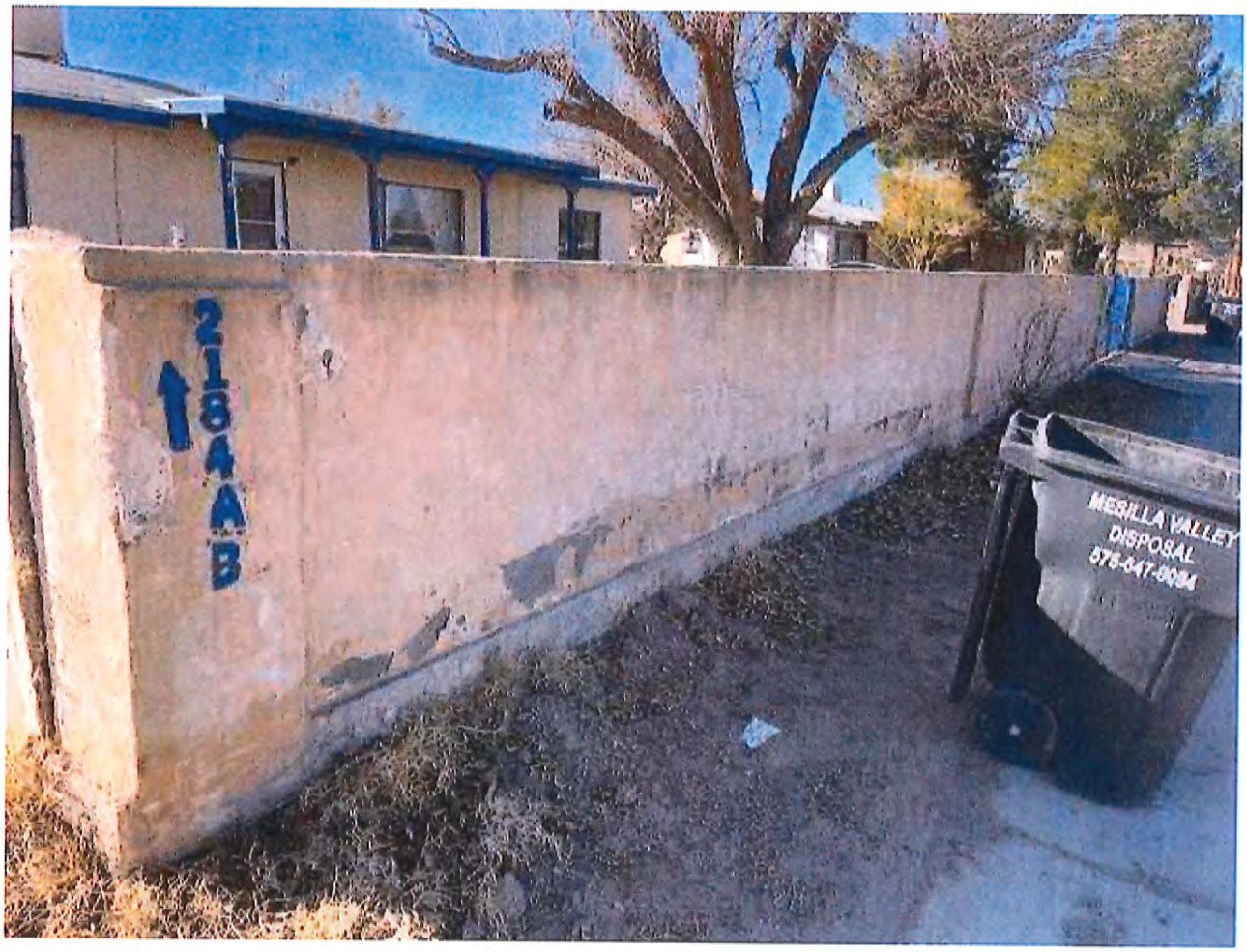
Mon, Jan 9, 2023 at 2:04 PM

From: Paul Blevins <paul.blevins1955@icloud.com>
Sent: Monday, January 9, 2023 1:58 PM
To: pblevins@outlook.com
Subject: Arroyo

Nora: Here are some photos of the typical repairs that I am planning to do. Probably plaster over the bad spots in the wall and then paint the walls and the house. The trim is now blue but I want to put it back to the dark brown it was originally.

Thanks

Paul Blevins



Sent from my iPhone

BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:** January 23, 2023

ITEM: PZHAC CASE #061511 – 2649 Calle Primera, submitted by Paul & Cheryll Blevins to repair and replace fascia and repaint trim and around windows. **Zoned: Historic Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant would like to repair and replace fascia with similar material, paint trim including porch and around window with white paint (same color). (MTC 18.35)

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.
- PZHAC approved application – 3 yes votes – unanimously (only 3 commissioners present)

ALTERNATIVES:
The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Photos
- Site Plan

TOWN OF MESILLA

APPLICATION FOR BUILDING PERMIT

Permit Fee $ 90.00
Review Fee $ 16.50
Total Fee $ 106.50

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 06/5/11 ZONE: HR CODE: MI APPLICATION DATE: 1-4-23

Paul & Cherall Blevins
Name of Property Owner

575-639-0931
Property Owner's Telephone Number

P.O. Box 443 — Mesilla — NM — 88046
Property Owner's Mailing Address — City — State — Zip Code

pblevins@outlook.com
Property Owner's E-mail Address

Self
Contractor's Name & Address (If none, indicate Self)

Contractor's Telephone Number — Contractor's Tax ID Number — Contractor's License Number

Address of Proposed Work: 2649 Calle Romera

Description of Proposed Work: Paint Trim including porch & around windows white. Same color. Repair porch fascia replace with similar material fascia

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

1. ✓ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ✓ Site Plan with dimensions and details.
3. ___ Foundation plan with details.
4. ___ Floor plan showing rooms, their uses, and dimensions.
5. ___ Cross section of walls.
6. ___ Roof and floor framing plan.
7. ___ Proof of legal access to the property.
8. ___ Drainage plan.
9. ___ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. ___ Proof of legal access to the property.
12. ___ Other information as necessary or required by the Town Code or Community Development Department.

$ 4,000.00 — Estimated Cost
Paul A. Blevins — Signature of Applicant
1-4-2023 — Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. All Building permits expire after one year from date issued.

FOR OFFICIAL USE ONLY

PZHAC ☐ Administrative Approval
☒ Approved Date: 1/17/23
☐ Disapproved Date: ___
☐ Approved with conditions

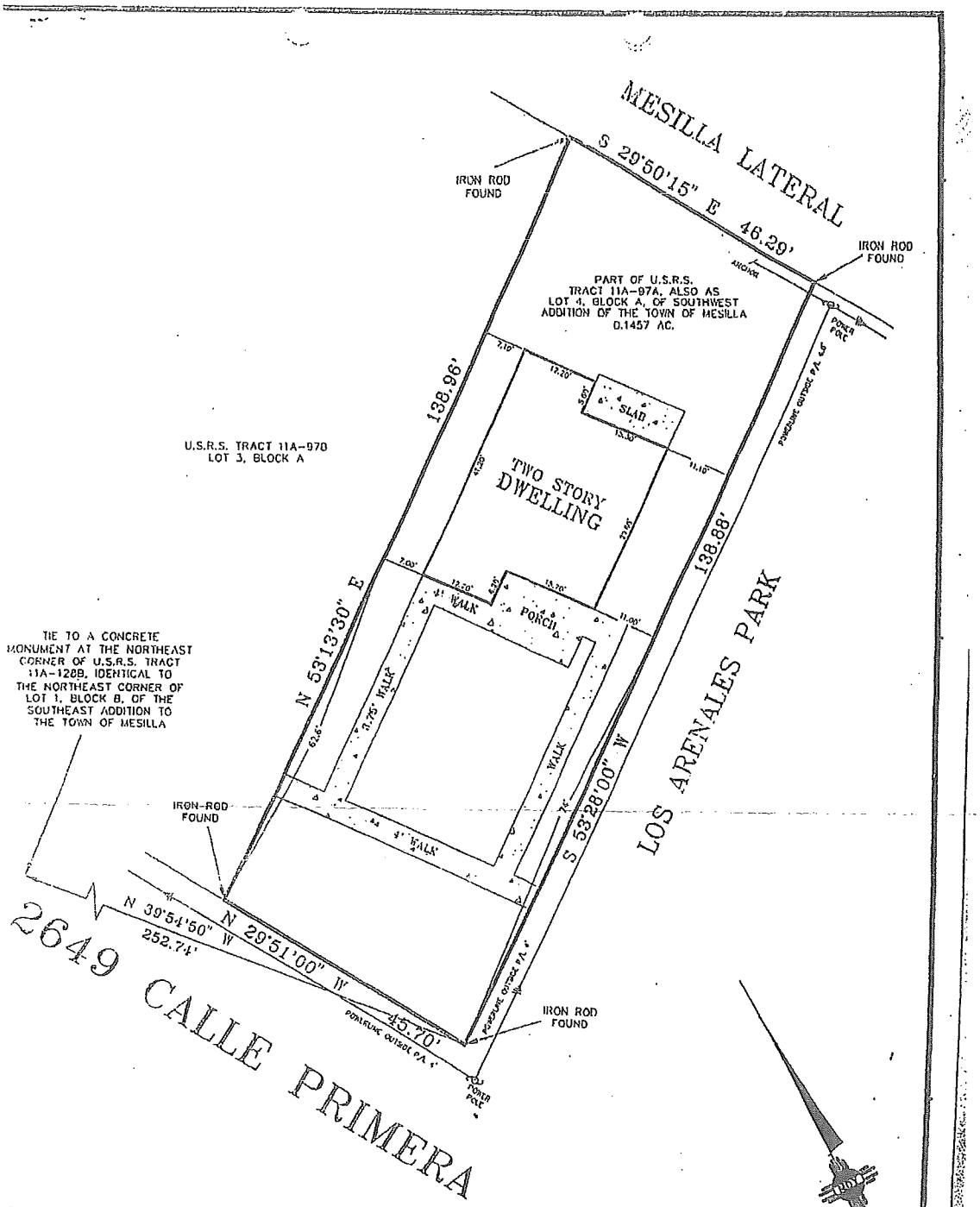
BOT ☐ Approved Date: ___
☐ Disapproved Date: ___
☐ Approved with Conditions

PZHAC APPROVAL REQUIRED: X YES ___ NO BOT APPROVAL REQUIRED: X YES ___ NO

CID PERMIT/INSPECTION REQUIRED: ___ YES X NO ___ SEE CONDITIONS

CONDITIONS: ___

PERMISSION ISSUED / DENIED BY: ___ ISSUE DATE: ___



E: INFORMATION IN THE PREPARATION OF THIS PLAT DERIVES FROM WARRANTY DEED FILED APRIL 18, 1980, IN BOOK 262, PAGE 313, DONA ANA COUNTY RECORDS.

: FLOOD ZONE "X"; AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOOD PLAIN, IN MAP NO. 35013C0633 E, EFFECTIVE SEPTEMBER 27, 1991.

PLAT OF SURVEY
SHOWING THE LOCATION OF IMPROVEMENTS ON A 0.1457 ACRE TRACT IN SECTION 36, T.23S., R.1E., N.M.P.M. OF THE U.S.R.S. SURVEYS BEING PART OF U.S.R.S. TRACT 11A-97A, ALSO AS LOT 4, BLOCK A, OF THE SOUTHWEST ADDITION TO THE TOWN OF MESILLA FILED MARCH 17, 1939, IN PLAT RECORD 9, PAGE 76, DONA ANA COUNTY RECORDS
TOWN OF MESILLA
DONA ANA COUNTY, NEW MEXICO

I HEREBY CERTIFY THAT I AM A PROFESSIONAL SURVEYOR IN THE STATE OF NEW MEXICO AND THAT THIS PLAT WAS MADE BY ME OR UNDER MY SUPERVISION FROM THE NOTES OF AN ACTUAL FIELD SURVEY AND THAT IT MEETS MINIMUM STANDARDS FOR LAND SURVEYS AS SET FORTH BY THE NEW MEXICO BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND THAT IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

JORGE MOY

MOY SURVEYING INC.
414 N. DOWNTOWN MALL
LAS CRUCES, NEW MEXICO
88001
PHONE: (505) 525-9683
FAX: (505) 524-3238

JOB NO. 97-0030
DRAWN BY BO LAWS
FIELD BY KENNY, JR., PETE

TRACT 5: A 0.39 acre tract of land, situate in Mesilla, Dona Ana County, New Mexico, in Section 25 T.23S., R.1E., NMPM of the USRS Surveys as USRS Tract 11A-107A and being more particularly described as follows, to-wit:

Rental 13

BEGINNING at an iron rod found on the westerly side of Calle de Arroyo for the Southeast corner of the tract herein described, identical to the Southeast corner of USRS Tract 11A-107A and WHENCE a concrete monument found for the Northwest corner of a school tract (USRS Tract 11B-19) bears N.65°39'43"E., a distance of 857.44 feet;

THENCE leaving Calle de Arroyo partially along the southerly side of a block wall S.58°32'W., 122.00 feet to an iron rod found in the center of a block wall for an angle point of the tract herein described;

THENCE S.57°54'30"W., 47.29 feet to an iron pipe found on the easterly side of the Mesilla Lateral for the Southwest corner of the tract herein described, identical to the Southwest corner of USRS Tract 11A-107A;

THENCE along the easterly side of the Mesilla lateral N.38°29'W., 90.25 feet to an iron rod found for the Northwest corner of the tract herein described, identical to the Northwest corner of USRS Tract 11A-107A;

THENCE leaving the lateral N.54°31'E., 185.9 feet to an iron rod found on the westerly side of Calle de Arroyo for the Northeast corner of the tract herein described, identical to the Northeast corner of USRS Tract 11A-107A;

THENCE along Calle de Arroy S.28°34'30"E., 102.22 feet to the place of beginning, containing 0.39 acre of land, more or less. The above tract is the same tract of land conveyed by Isabel L. Lucero to Corina L. Ascarate in Correction Warranty Deed No. 8963 as filed February 29, 1956, in Deed Book 138, Page 279, Dona Ana County Records. Field notes by B & M Surveys, Inc., November 1981. Job#810526.

SUBJECT TO reservations, restrictions and easements of record;

with special warranty covenants.

WITNESS THE EXECUTION HEREOF as of the ____ day of January, 2013.

GRANTOR:

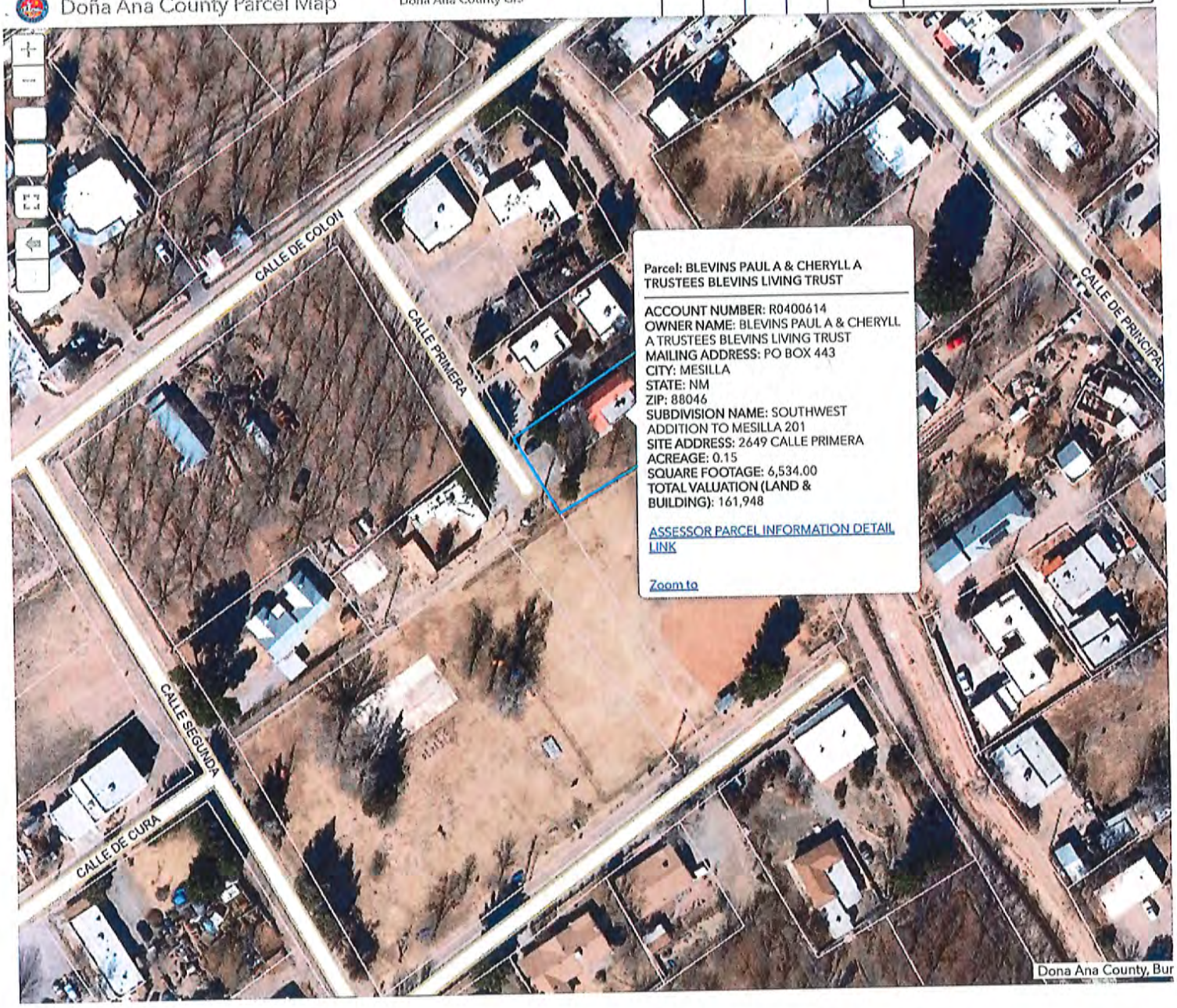
_____

CHERYLL A. BLEVINS, as First Successor Trustee of **THE MARY ALICE BOWLIN REVOCABLE TRUST**, dated October 27, 1999

Doña Ana County Parcel Map

Doña Ana County GIS

Search Parcel Account



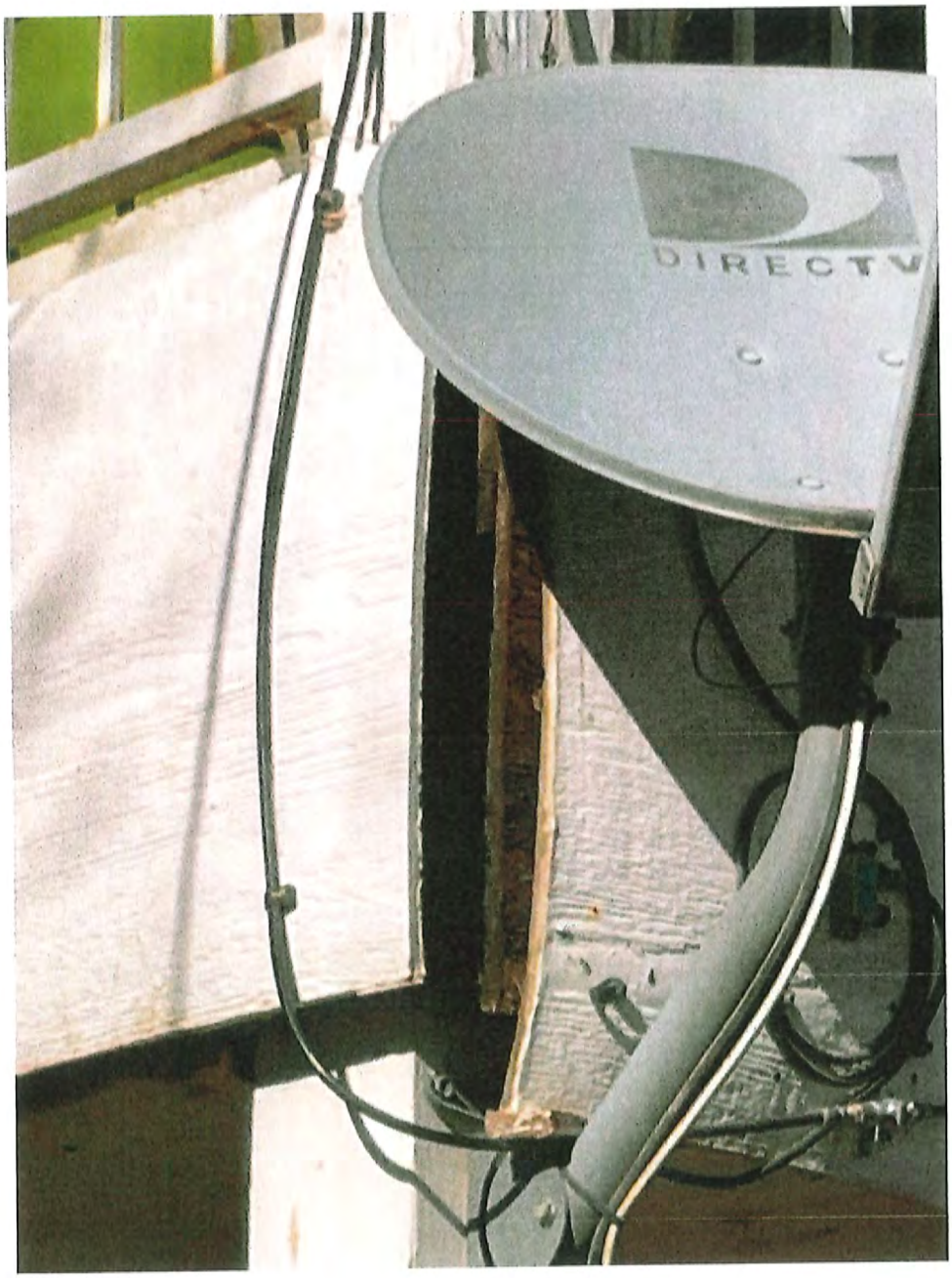
0 50 100ft

-106.794 32.271 Degrees

Sent from my iPhone

pblevins@outlook.com

From: Paul Blevins <paul.blevins1955@icloud.com>
Sent: Wednesday, January 4, 2023 3:50 PM
To: pblevins@outlook.com
Subject: Duplex



BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:** January 23, 2023

ITEM: PZHAC CASE #061512 – 2483 Calle de San Albino, submitted by Alicia Diaz to remove exterior concrete collar and cement plaster, replace damaged adobe, lime plaster and lower brick sidewalk. **Zoned: Historic Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant would like to remove exterior concrete collar, cement plaster along the perimeter walls, replace damaged adobes, new lime plaster, plaster to match existing and lower brick sidewalk as part of the repair process. No color and architectural change. (MTC 18.35)

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.
- PZHAC approved application – 3 yes votes – unanimously (only 3 commissioners present)

ALTERNATIVES:
The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Photos
- Site Plan

TOWN OF MESILLA

APPLICATION FOR BUILDING PERMIT

Permit Fee $ 100.00 TON
Review Fee $ 18.00
Total Fee $ 118.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061512 ZONE: HC CODE: MI APPLICATION DATE: 12-16-22

* Alicia G Diaz Eugenio G Diaz 575-635-7357 Geno 575 635 677
Name of Property Owner — Property Owner's Telephone Number

* PO Box 275 Mesilla NM 88046
Property Owner's Mailing Address — City — State — Zip Code

* aliciDiaz3@aol.com g223 sting@gmail.com
Property Owner's E-mail Address

PAT TAYLOR, INC. PO BOX 673 MESILLA, NM 88046
Contractor's Name & Address (If none, indicate Self)

575 526 7995 02 131095 005 #365860
Contractor's Telephone Number — Contractor's Tax ID Number — Contractor's License Number

* Address of Proposed Work: 2483 Calle De San Albino

Description of Proposed Work: NO color change, NO Architectural change. Removal of exterior concrete collar & cement plaster along the perimete walls & replacement of damaged stucco & new line plaster color to match existing. Lowering of brick sidewalk, part of repair process.

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

1. ✓ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ___ Site Plan with dimensions and details.
3. ___ Foundation plan with details.
4. ___ Floor plan showing rooms, their uses, and dimensions.
5. ✓ Cross section of walls.
6. ___ Roof and floor framing plan.
7. ___ Proof of legal access to the property.
8. ___ Drainage plan.
9. ___ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. ___ Proof of legal access to the property.
12. ___ Other information as necessary or required by the Town Code or Community Development Department.

$ 5,000.00 — Estimated Cost
Alicia G Diaz — Signature of Applicant
12-16-2022 — Date

Application Fee is due at time of submittal. **Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit.** All Building permits expire after one year from date issued.

FOR OFFICIAL USE ONLY

PZHAC ☐ Administrative Approval
☒ Approved Date: 1/17/23
☐ Disapproved Date: _____
☐ Approved with conditions

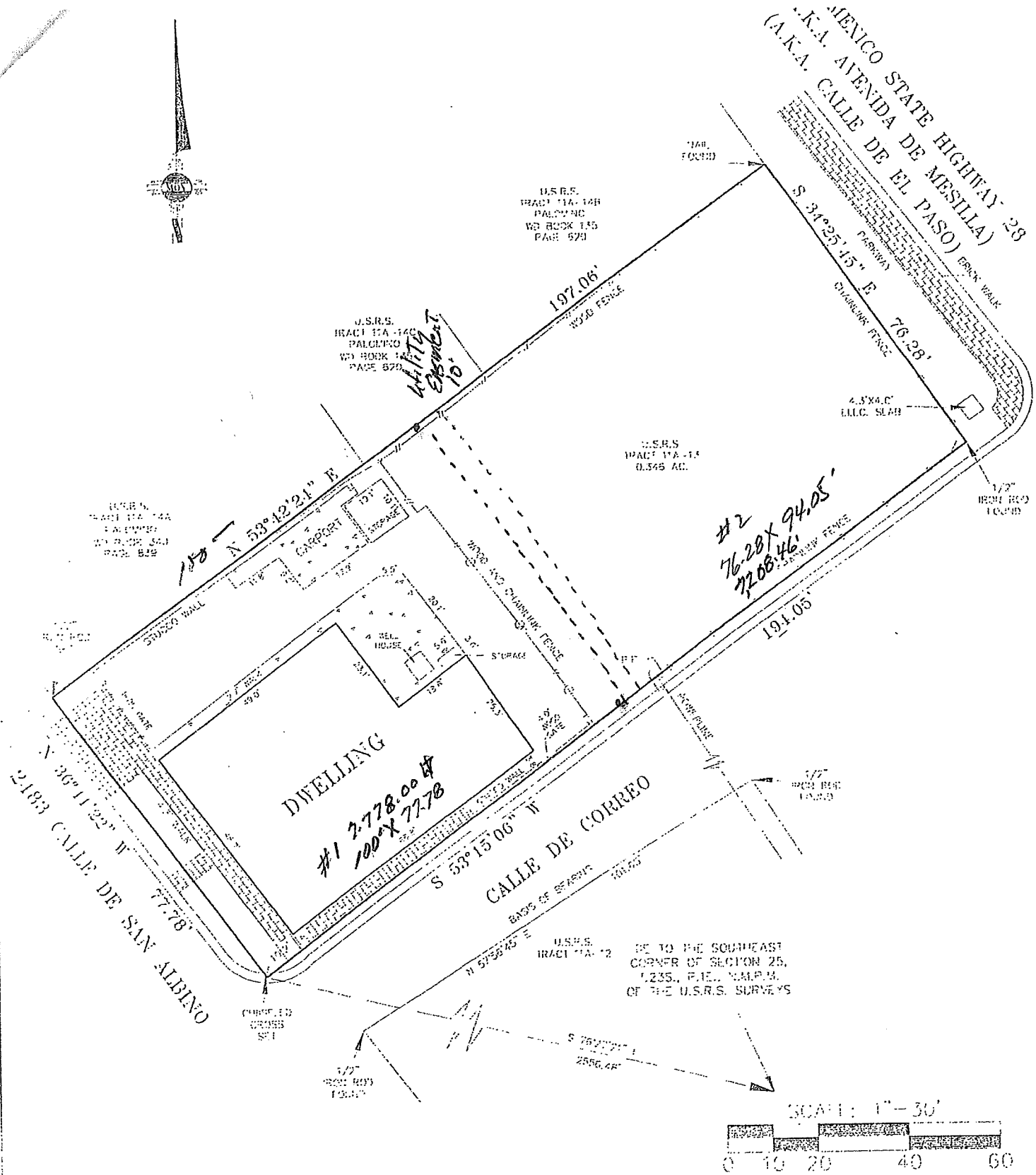
BOT ☐ Approved Date: _____
☐ Disapproved Date: _____
☐ Approved with Conditions

PZHAC APPROVAL REQUIRED: X YES ___ NO BOT APPROVAL REQUIRED: X YES ___ NO

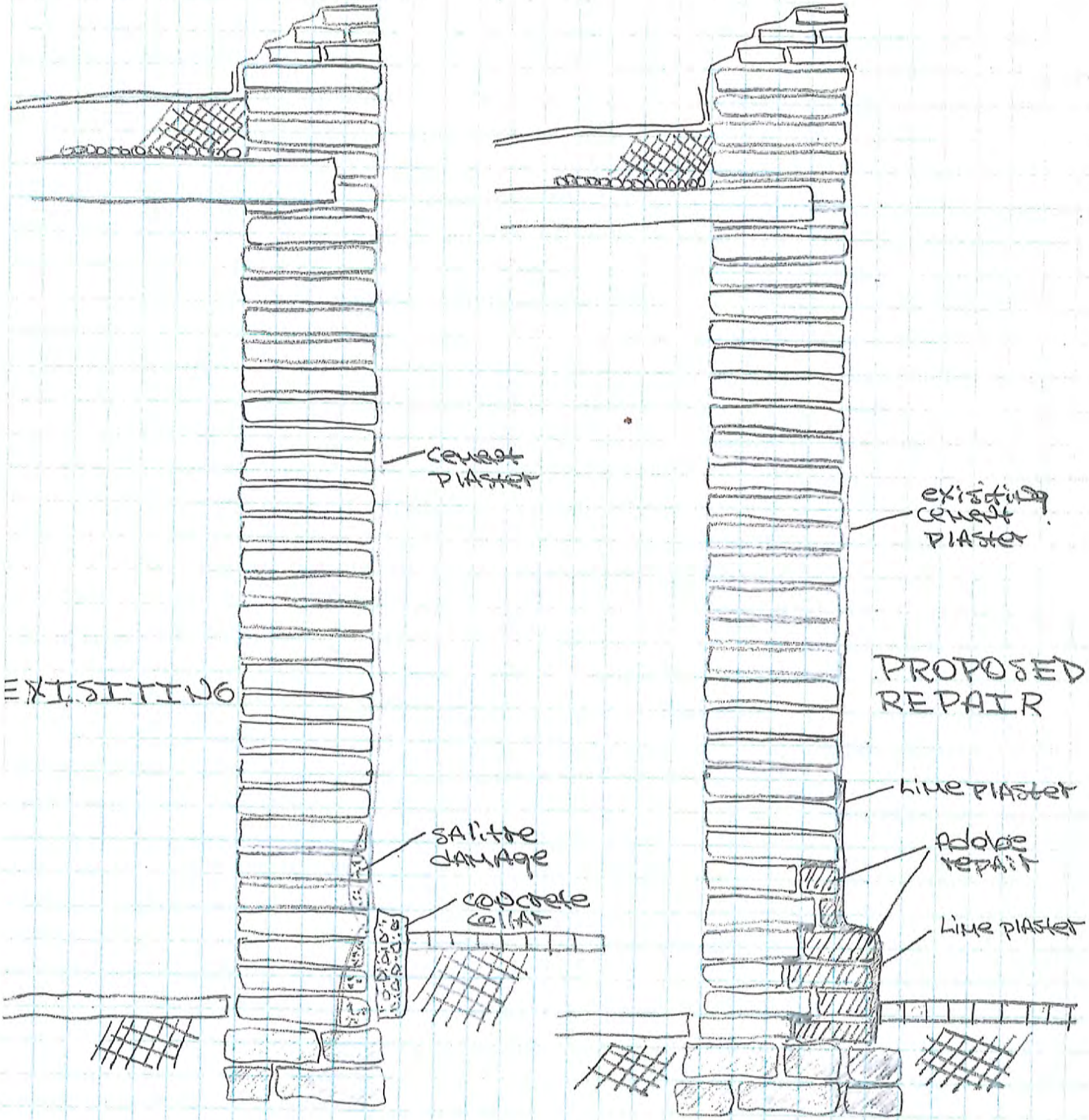
CID PERMIT/INSPECTION REQUIRED: X YES ___ NO ___ SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____


NEW MEXICO STATE HIGHWAY 28
(A.K.A. AVENIDA DE MESILLA)
(A.K.A. CALLE DE EL PASO)
S 34°25'45" E
76.28'
197.06'
N 53°42'24" E
194.05'
CALLE DE CORREO
S 53°15'06" W
CALLE DE SAN ALBINO
N 36°11'25" W
77.78'
DWELLING
#1 2,778.00 SF
100'X 77.78
#2
76.28X 94.05'
7208.46'
CARPORT
4.3'X4.0' E.L.C. SLAB
U.S.R.S. TRACT 11A-12
BE TO THE SOUTHEAST CORNER OF SECTION 25, T.23S., R.1E., N.M.P.M. OF THE U.S.R.S. SURVEYS
SCALE: 1"=30'
0 10 20 40 60
PROPERTY OWNER:
CAMBRA DIAZ, ALICIA
PROPERTY LOCATION:
CITY OF MESILLA, DONA ANA COUNTY, NEW MEXICO

PENO GAMBOA HOUSE
ALICIA DIAZ



Google Maps 1981 Calle De Correo

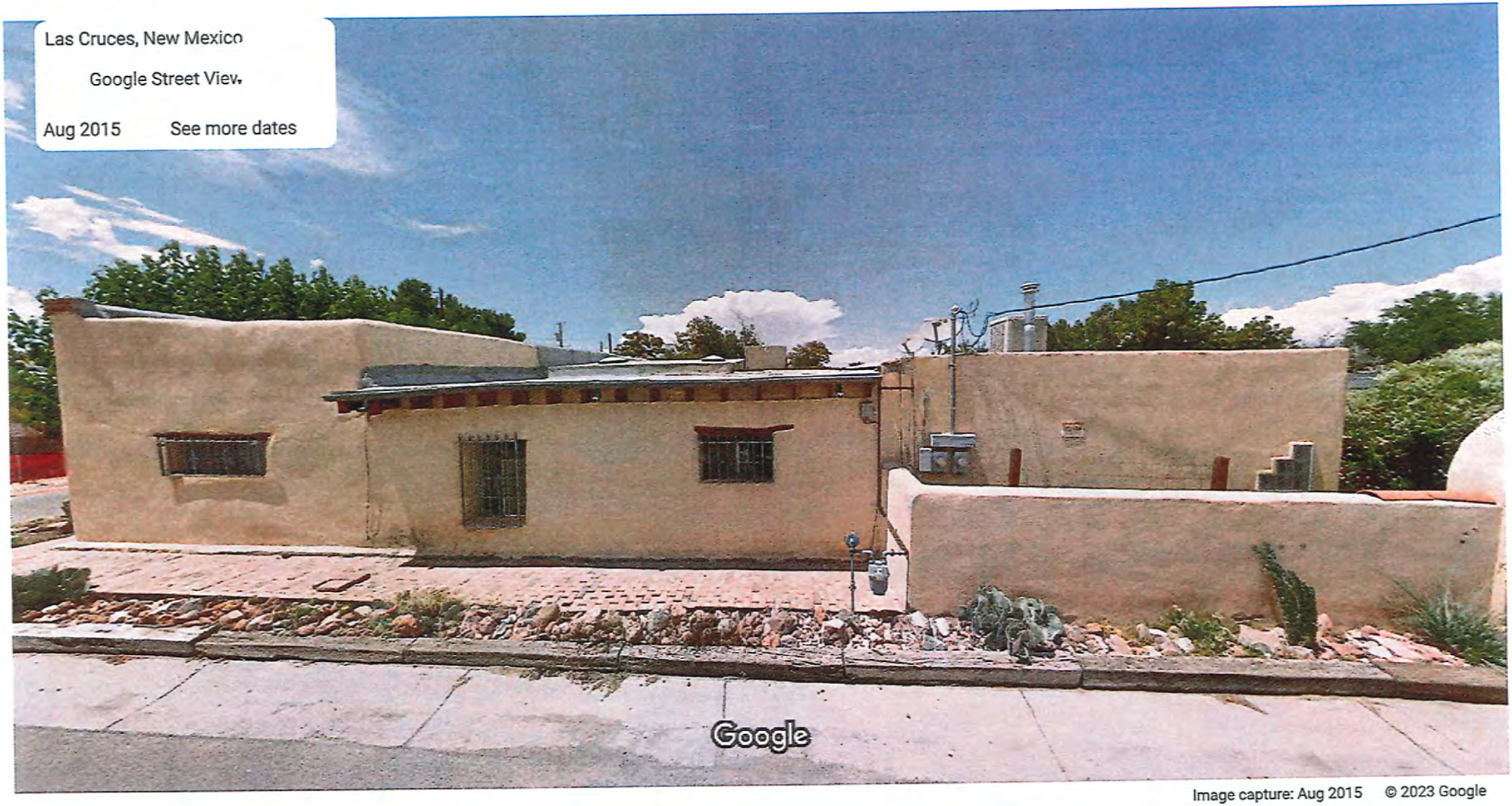


Image capture: Aug 2015 © 2023 Google

Google Maps 2480 Calle De San Albino

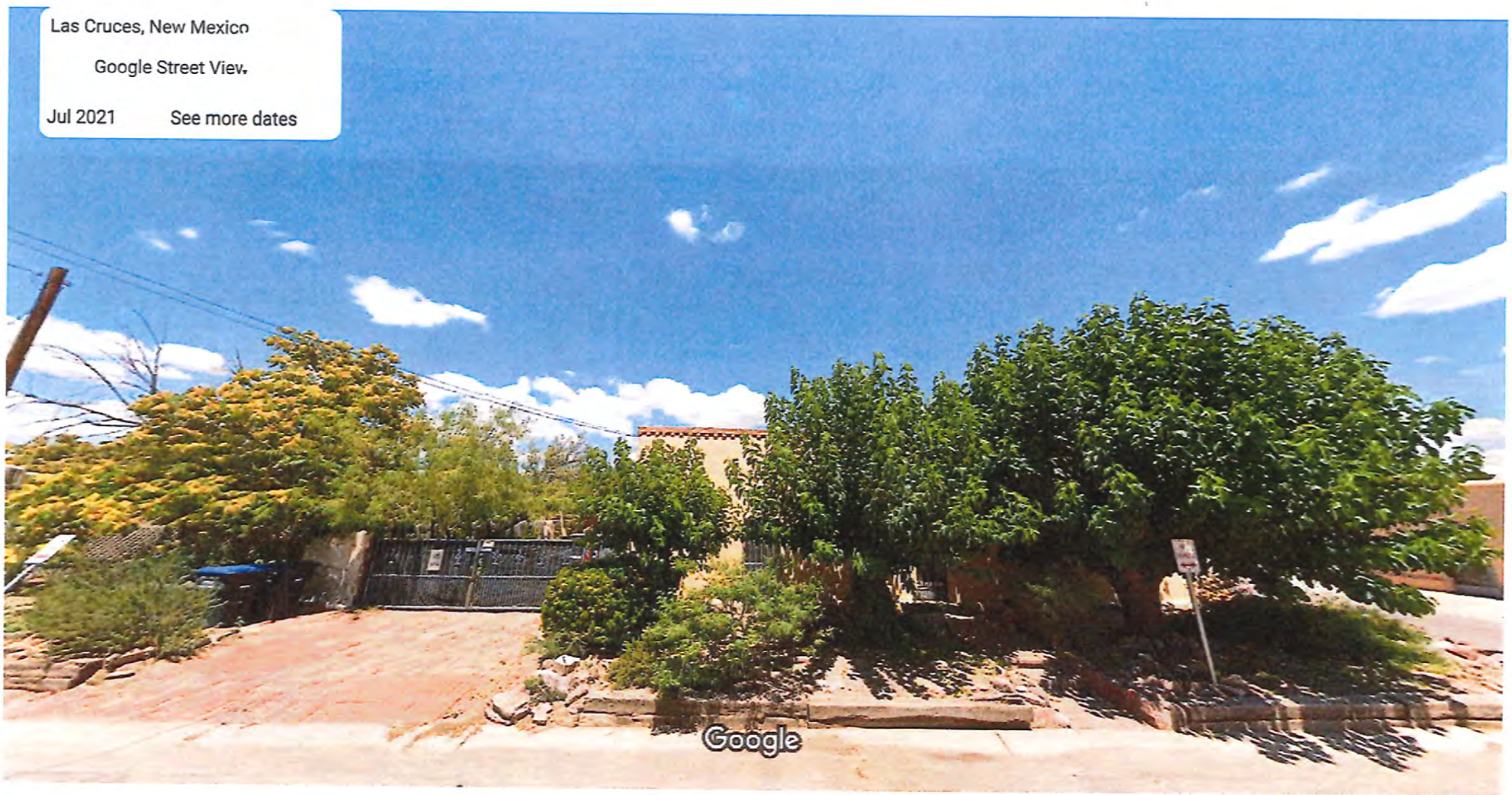


Image capture: Jul 2021 © 2023 Google

Doña Ana County Parcel Map

Doña Ana County, C

Search Parcel Account

Parcel: DIAZ ALICIA & EUGENIO G DIAZ

ACCOUNT NUMBER: R0400363
OWNER NAME: DIAZ ALICIA & EUGENIO G DIAZ
MAILING ADDRESS: PO BOX 275
CITY: MESILLA
STATE: NM
ZIP: 88046
SUBDIVISION NAME: USRS TRACT 11-A-13 REPLAT NO 1 (BK 22 PG 618 - 0834299)
SITE ADDRESS: 2483 CALLE DE SAN ALBINO
ACREAGE: 0.17
SQUARE FOOTAGE: 7,535.00
TOTAL VALUATION (LAND & BUILDING): 86,088

ASSESSOR PARCEL INFORMATION DETAIL LINK

Zoom to

BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:** January 23, 2023

ITEM: PZHAC CASE #061513 – 2261 Calle de Santiago, submitted by Dorothy Barclay to patch roof parapet and touch up paint (maintenance). **Zoned: Historical Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant would like to patch roof parapet and touch up paint. No color change and no architectural change. (MTC 18.33; 18.35)

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.
- The proposed permit is basic maintenance work.
- PZHAC approved application – 3 yes votes – unanimously (only 3 commissioners present)

ALTERNATIVES:
The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Photos
- Deed

TOWN OF MESILLA

APPLICATION FOR BUILDING PERMIT

Permit Fee $ 45.00
Review Fee $ 9.00
Total Fee $ 54.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 06/513 ZONE: HR CODE: MI APPLICATION DATE: 1-4-23

Dorothy BARCLAY — Name of Property Owner
575 680 5991 — Property Owner's Telephone Number
PO BOX 1002 — Property Owner's Mailing Address
Mesilla — City
NM — State
88046 — Zip Code
NA — Property Owner's E-mail Address

PAT TAYLOR PO BOX 673 Mesilla — Contractor's Name & Address (If none, indicate Self)
575 526 7995 — Contractor's Telephone Number
02131095 005 — Contractor's Tax ID Number
#365860 — Contractor's License Number

Address of Proposed Work: 2428 CALLE SANTIAGO (CASITA)

Description of Proposed Work: PATCHING OF the ROOF PARAPET & touch up paint, MAINTENANCE. NO color change, NO ARCHITECTURAL CHANGE. seeking administrative approval.

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ___ Site Plan with dimensions and details. WARRANTY Deed ATTACHED.
3. ___ Foundation plan with details.
4. ___ Floor plan showing rooms, their uses, and dimensions.
5. ___ Cross section of walls.
6. ___ Roof and floor framing plan.
7. ___ Proof of legal access to the property.
8. ___ Drainage plan.
9. ___ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. ___ Proof of legal access to the property.
12. ___ Other information as necessary or required by the Town Code or Community Development Department.

$400 — Estimated Cost
Dorothy Barclay — Signature of Applicant
1/4/23 — Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. All Building permits expire after one year from date issued.

FOR OFFICIAL USE ONLY

PZHAC
- ☐ Administrative Approval
- ☒ Approved Date: 1/17/23
- ☐ Disapproved Date: _____
- ☐ Approved with conditions

BOT
- ☐ Approved Date: _____
- ☐ Disapproved Date: _____
- ☐ Approved with Conditions

PZHAC APPROVAL REQUIRED: ✓ YES ___ NO BOT APPROVAL REQUIRED: ✓ YES ___ NO

CID PERMIT/INSPECTION REQUIRED: ___ YES X NO ___ SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____

Courtesy

RF/P4 40438

WARRANTY DEED

DOROTHY J. SCHOLL BARCLAY, FORMERLY KNOWN AS DOROTHY JEAN SHELBY AND JOHN A. BARCLAY, III, HER HUSBAND , for consideration paid, grant

to DOROTHY J. SCHOLL BARCLAY, A MARRIED PERSON AS HER SOLE AND SEPARATE PROPERTY

whose address is P.O. Box 1002, Mesilla, New Mexico 88046

the following described real estate in Dona Ana County, New Mexico:

A tract of land located in the Town of Mesilla, Dona Ana County, New Mexico, being the east part of U.S.R.S. Tract 11A-165, as described in Q.C.D. No. 93383 filed for record on July 1, 1930, in Book 80, Page 617 of the Deed Records of Dona Ana County, New Mexico, and more particularly described as follows, to-wit:

BEGINNING at the southeast corner of this tract marked by an iron rod set on the westerly side of Calle de Santiago in the Town of Mesilla, whence a concrete monument at the northwest corner of U.S.R.S. Tract 11A-194 and on the east side of the above mentioned street bears S.32°45'40"W. a distance of 250.58 feet; thence N.47°46'30"W. 154.20 feet to the southwest corner of this tract; thence N.37°19'30"E. 85.00 feet along the toe of the slope of the east bank of the California Lateral to the northwest corner of this tract; thence S.51°38'50"E. 156.99 feet along a fence line to the northeast corner of this tract marked by an iron rod; thence along Calle de Santiago, S.39°19'30"W. 95.41 feet to the place of beginning, containing 0.380 acres of land, more or less.

Subject to all reservations contained in Patent, and all covenants, easements and restrictions of record.

with warranty covenants.

Witness our hand s and seal s this 19th day of November, 20 07.

Dorothy J. Scholl Barclay (Seal) DOROTHY J. SCHOLL BARCLAY

John A. Barclay III (Seal) JOHN A. BARCLAY, III

(Seal) (Seal)

ACKNOWLEDGEMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO)
) ss.
COUNTY OF DONA ANA)

This instrument was acknowledged before me on November 19th, 20 07,

by Dorothy J. Scholl Barclay and John A. Barclay, III, her husband

My commission expires: 8-6-09

(Seal)

Peggy Sowing NOTARY PUBLIC

FOR RECORDER'S USE ONLY

ACKNOWLEDGEMENT FOR CORPORATION

STATE OF NEW MEXICO)
) ss.
COUNTY OF)

instrument was acknowledged before me on , 20____,

(NAME OF OFFICER)

(TITLE OF OFFICER) of (CORPORATION ACKNOWLEDGMENT)

(STATE OF INCORPORATION) corporation, on behalf of said corporation

commission expires: NOTARY PUBLIC

(Seal)

STATE OF NEW MEXICO COUNTY CLERK DONA ANA COUNTY

TRACT & TITLE CO.

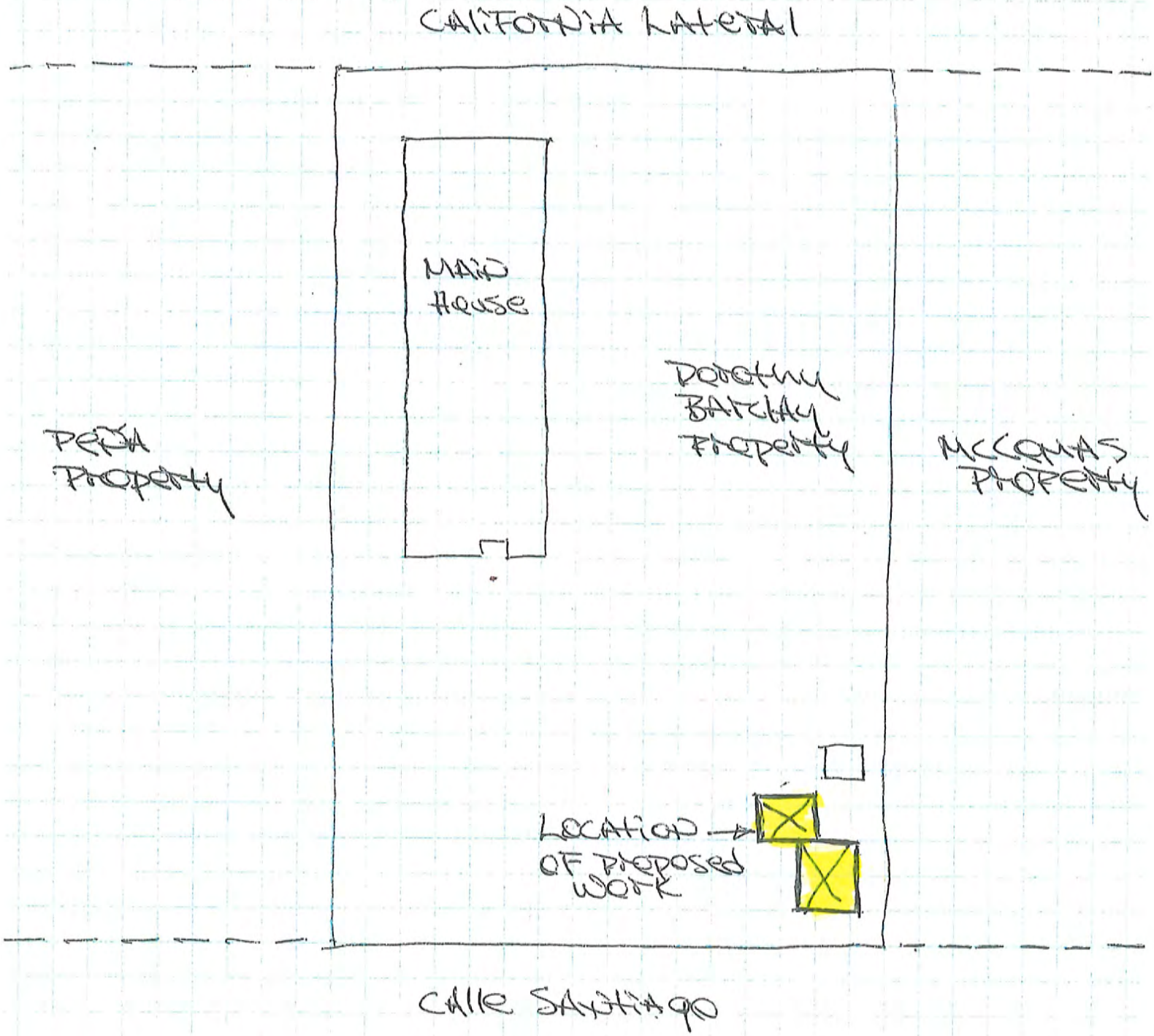
WARRANTY DEED
PAGES: 1

OUNTY OF DONA ANA)
TATE OF NEW MEXICO) ss

Hereby Certify That This Instrument Was Filed for
ecord On The 6TH Day Of December, 2007 at 03:33:00 PM
nd Was Duly Recorded as Instrument # 0740438
f The Records Of Dona Ana County

Witness My Hand And Seal Of Office
Rita Torres
eputy Shirley County Clerk, Dona Ana, NM

SITE PLAN 2428 CALLE SANTIAGO DOROTHY BATCHAY



Doña Ana County Parcel Map

Doña Ana County, C

Search Parcel Account

Parcel: BARCLAY DOROTHY J SCHOLL

ACCOUNT NUMBER: R0400467
OWNER NAME: BARCLAY DOROTHY J SCHOLL
MAILING ADDRESS: PO BOX 1002
CITY: MESILLA
STATE: NM
ZIP: 88046-1002
SUBDIVISION NAME:
SITE ADDRESS: 2428 CALLE DE SANTIAGO
ACREAGE: 0.36
SQUARE FOOTAGE: 15,682.00
TOTAL VALUATION (LAND & BUILDING): 141,545

ASSESSOR PARCEL INFORMATION DETAIL LINK

Zoom to

Google Maps 2428 Calle De Santiago

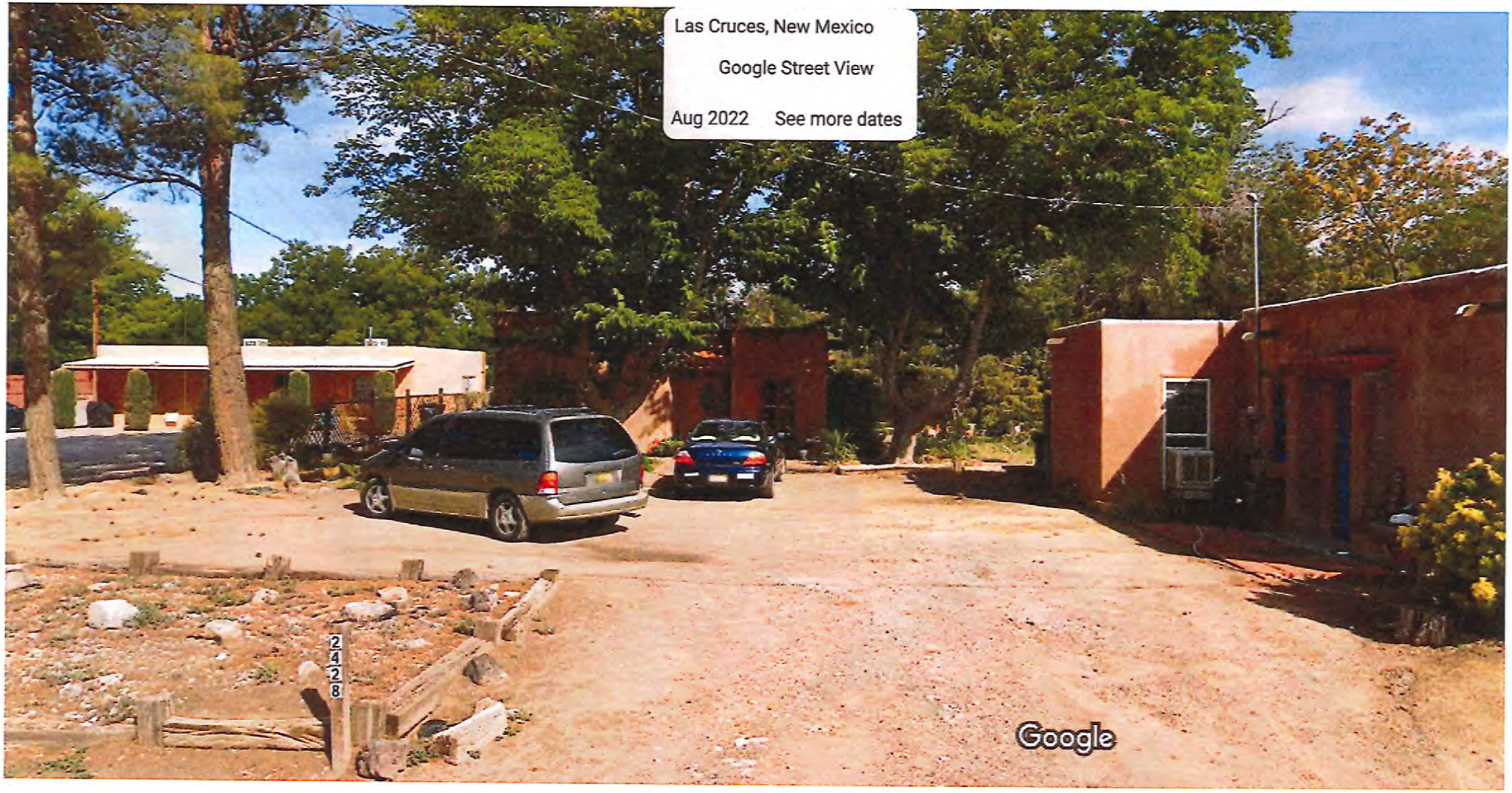


Image capture: Aug 2022 © 2023 Google

← 2428 Calle De Santiago

All Street View & 360°

BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:** January 23, 2023

ITEM: PZHAC CASE #061514 – 2865 Teresita, submitted by Shirley Hitson to paint exterior walls of the house). **Zoned: Historical Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant would like to paint exterior walls of the house. No color change and no architectural change. (MTC 18.33; 18.35)

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.
- PZHAC approved application – 3 yes votes – unanimously (only 3 commissioners present)

ALTERNATIVES:
The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Photos
- Color Sample

TOWN OF MESILLA

APPLICATION FOR BUILDING PERMIT

Permit Fee $68.00
Review Fee $12.00
Total Fee $80.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061514 ZONE: HR. CODE: M.I APPLICATION DATE: 1-4-23

Shirley Hixson — Name of Property Owner
575 644 8489 — Property Owner's Telephone Number
2865 Theresita St. Mesilla — Property Owner's Mailing Address
N.M — State
88105 — Zip Code
SW Coating 750 gmail.com — Property Owner's E-mail Address
Ruben Gonzalez / Southwest Coatings — Contractor's Name & Address (If none, indicate Self)
575 386 2666 — Contractor's Telephone Number
463263019 — Contractor's Tax ID Number
379344 — Contractor's License Number

Address of Proposed Work: 2865 TERESITA ST.

Description of Proposed Work: painting Ext of house

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ___ Site Plan with dimensions and details.
3. ___ Foundation plan with details.
4. ___ Floor plan showing rooms, their uses, and dimensions.
5. ___ Cross section of walls.
6. ___ Roof and floor framing plan.
7. ___ Proof of legal access to the property.
8. ___ Drainage plan.
9. ___ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. ___ Proof of legal access to the property.
12. ___ Other information as necessary or required by the Town Code or Community Development Department.

$1,500 — Estimated Cost
Signature of Applicant
1-4-23 — Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. All Building permits expire after one year from date issued.

FOR OFFICIAL USE ONLY

PZHAC
- ☐ Administrative Approval
- ☒ Approved Date: 1/17/23
- ☐ Disapproved Date: _____
- ☐ Approved with conditions

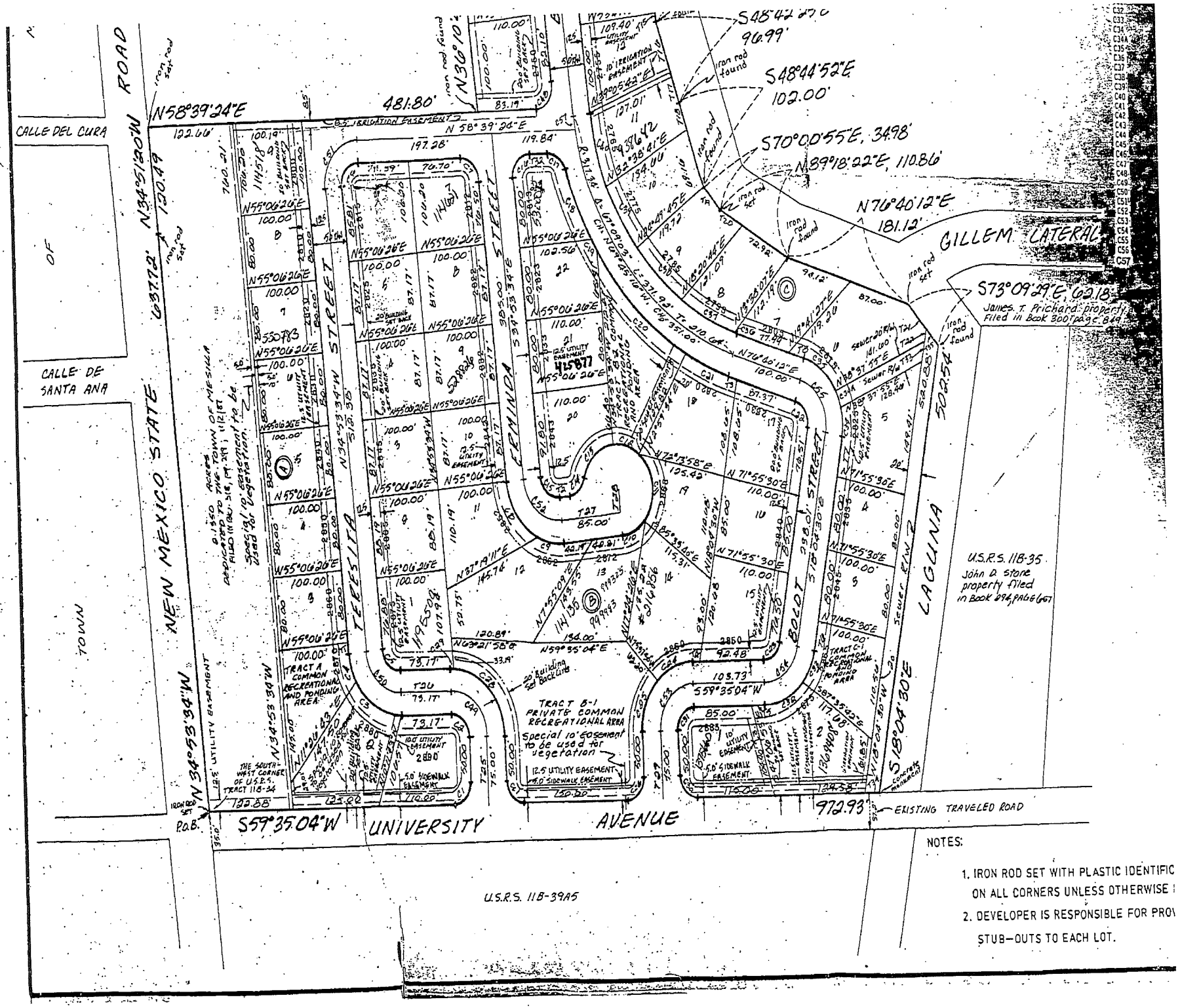
BOT
- ☐ Approved Date: _____
- ☐ Disapproved Date: _____
- ☐ Approved with Conditions

PZHAC APPROVAL REQUIRED: ___YES ___NO BOT APPROVAL REQUIRED: ___YES ___NO

CID PERMIT/INSPECTION REQUIRED: ___YES X NO ___SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____



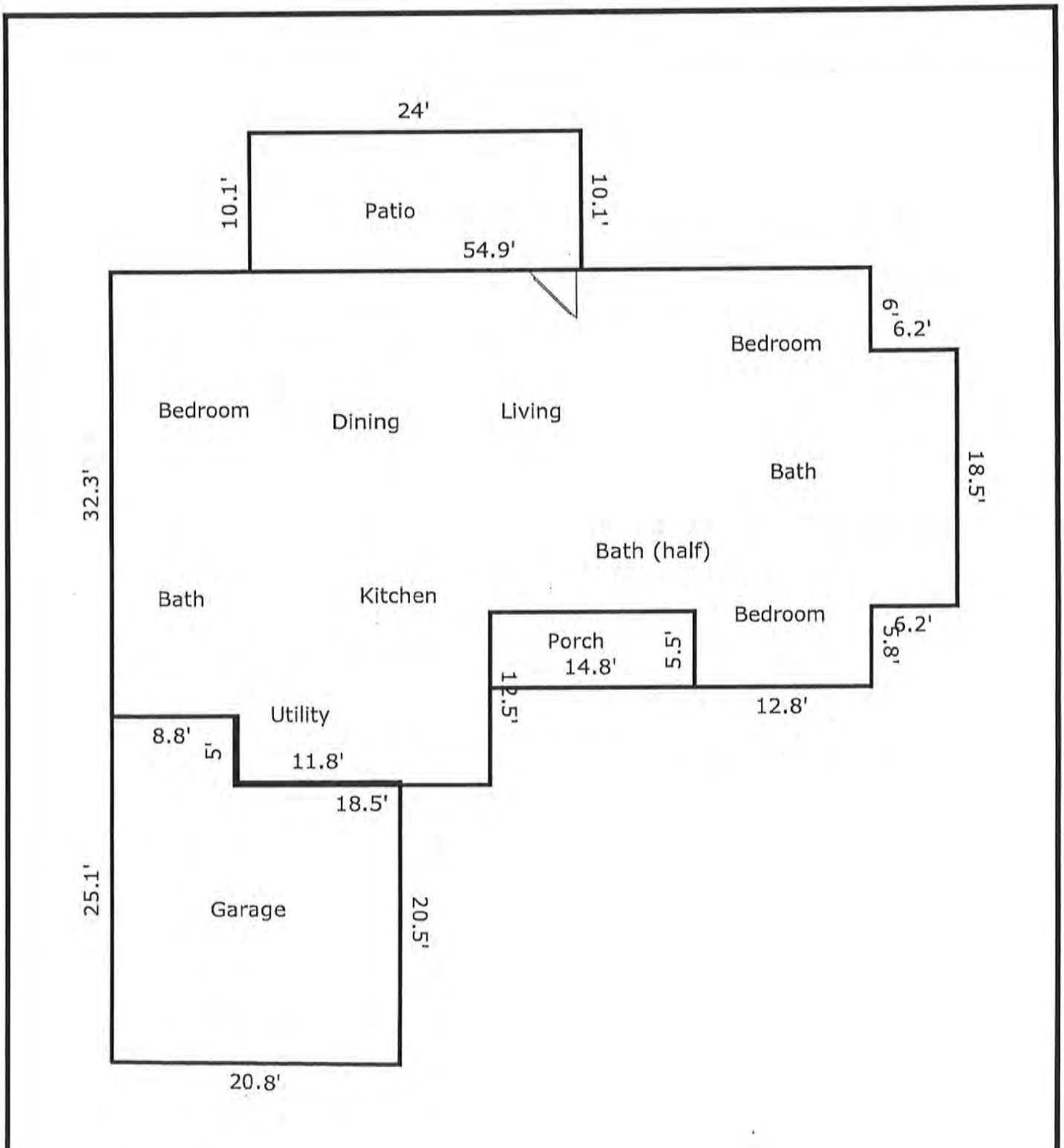
NOTES:

1. IRON ROD SET WITH PLASTIC IDENTIFIC
ON ALL CORNERS UNLESS OTHERWISE
2. DEVELOPER IS RESPONSIBLE FOR PROV
STUB-OUTS TO EACH LOT.

FHA/VA Case No.

Building Sketch

Borrower	Shirley A Hitson				
Property Address	2865 Teresita St				
City	Las Cruces	County	Dona Ana	State NM	Zip Code 88005
Lender/Client	Bank of The West Residential Appraisal Services				



Doña Ana County Parcel Map

Doña Ana County, C

Search Parcel Account

Parcel: HITSON SHIRLEY A

ACCOUNT NUMBER: R0400992
OWNER NAME: HITSON SHIRLEY A
MAILING ADDRESS: 2865 TERESITA ST
CITY: MESILLA
STATE: NM
ZIP: 88005
SUBDIVISION NAME: MESILLA FARMS SUBDIVISION (BK 15 PG 389-390 - 8822094)
SITE ADDRESS: 2865 TERESITA ST
ACREAGE: 0.20
SQUARE FOOTAGE: 8,819.00
TOTAL VALUATION (LAND & BUILDING): 233,555

ASSESSOR PARCEL INFORMATION DETAIL LINK

Zoom to

Google Maps 2865 Teresita St

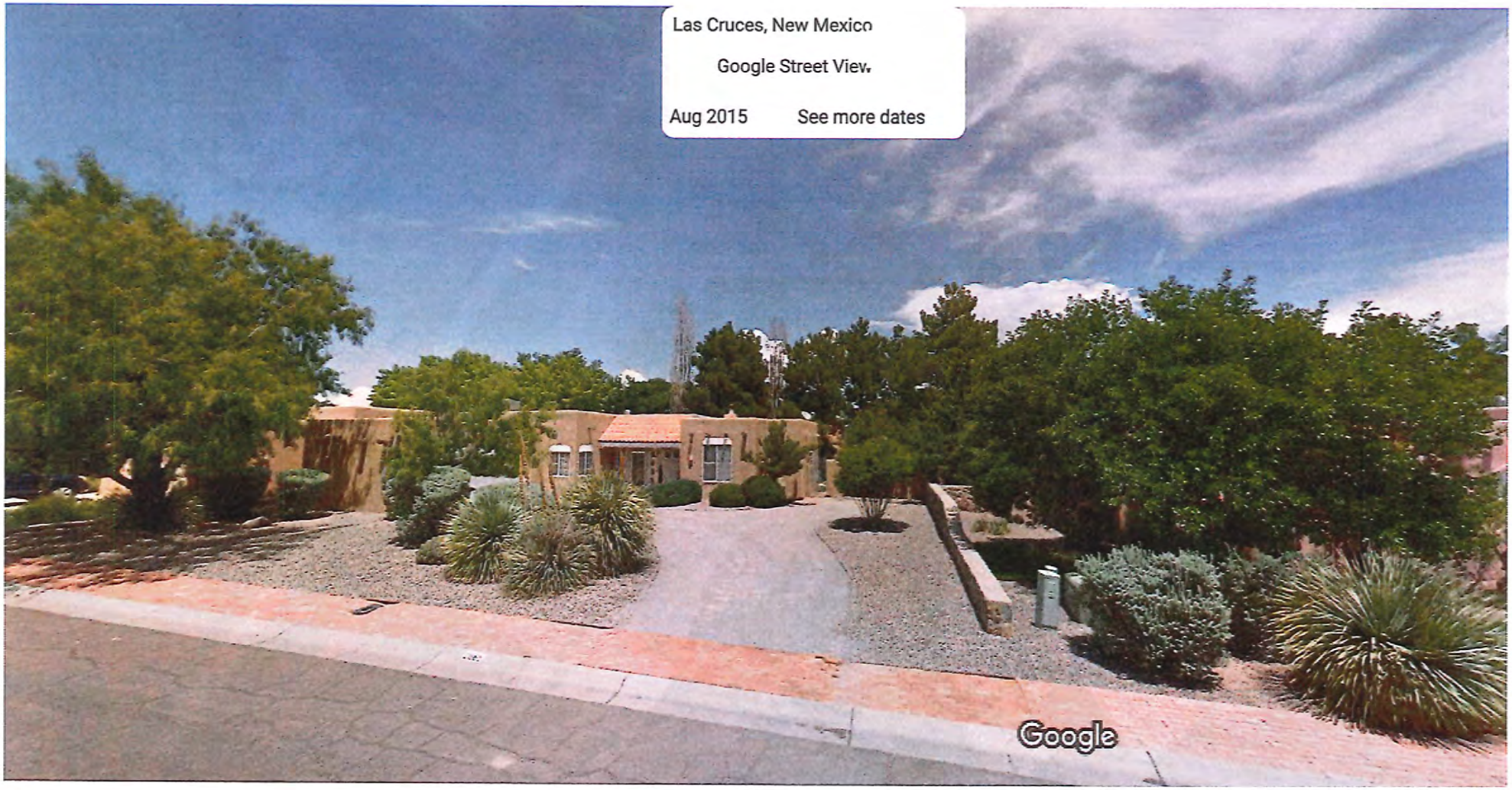


Image capture: Aug 2015 © 2023 Google

← 2865 Teresita St

All Street View & 360°

BOARD ACTION FORM

AGENDA DATE
PZHAC: January 17, 2023 **BOT:** January 23, 2023

ITEM: PZHAC CASE #061515 – 2316 Calle de Colon, submitted by Steve Martinez to enclose garage, install doors, construct no-load bearing wall/stucco. **Zoned: Historic Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant would like to enclose garage with two 5' doors made from reclaimed lumber and corrugated panels, construct a 10' no-load bearing wall/stucco to match existing walls. (MTC 18.30; 18.60.340)

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.
- PZHAC approved application – 3 yes votes – unanimously (only 3 commissioners present)

ALTERNATIVES:
The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Photos
- Site Plan

OFFICIAL USE ONLY:
Case # 7
Fee $ 70.00
12.30 - Review
82.30

TOWN OF MESILLA
ZONING APPROVAL

PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 06 / 515 ZONE: HR. CODE: RN APPLICATION DATE: 1-3-23

Steve O. Martinez — Name of Property Owner
575-636-5802 — Property Owner's Telephone Number
PO Box 224 — Property Owner's Mailing Address
Mesilla — City
N.M. — State
88046 — Zip Code
arenita01@msn.com — Property Owner's E-mail Address
SELF — Contractor's Name & Address (If none, indicate Self)

Contractor's Telephone Number: ____ Contractor's Tax ID Number: ____ Contractor's License Number: ____

Address of Proposed Work: 2316 CALLE DE COLON

Description of Proposed Work: INCLOSE GARAGE WITH TWO 5' DOORS MADE WITH RECLAIMED LUMBER AND CORRUGATED PANELS, CONSTRUCT A 10' NON-LOAD-BEARING WALL STUCCOED TO MATCH EXISTING WALLS.

$ 1500.00 — Estimated Cost
Signature of Applicant
01/03/2023 — Date

Signature of property owner:

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

FOR OFFICIAL USE ONLY

PZHAC
- ☐ Administrative Approval
- ☒ Approved Date: 1/17/23
- ☐ Disapproved Date: ____
- ☐ Approved with conditions

BOT
- ☐ Approved Date: ____
- ☐ Disapproved Date: ____
- ☐ Approved with Conditions

PZHAC APPROVAL REQUIRED: X YES ___ NO BOT APPROVAL REQUIRED: X YES ___ NO

CID PERMIT/INSPECTION REQUIRED: X YES ___ NO ___ SEE CONDITIONS

CONDITIONS: ____

PERMISSION ISSUED/DENIED BY: ____ ISSUE DATE: ____

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:

1.____ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2.____ Site Plan with dimensions and details.
3.____ Foundation plan with details.
4.____ Floor plan showing rooms, their uses and dimensions.
5.____ Cross section of walls
6.____ Roof and floor framing plan
8.____ Proof of legal access to the property.
9.____ Drainage plan.
10.____ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
11.____ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
12.____ Proof of legal access to the property.
13.____ Other information as necessary or required by the City Code or Community Development Department (See other side.)

The following are requirements to be included with all building permit applications for new structures or additions to existing structures, as well as other construction or fixtures that will be permanent in nature and affect the appearance or use of the property. (This includes fences, well houses, storage units, metal sheds, photo-voltaic panels that can be seen from the ground, etc.)

BUILDING PERMIT REQUIREMENTS

A. Completed application, including:
   1. Applicant's name
   2. Applicant/property owners contact information
   3. Physical address of property
   4. Description of work to be done, including dimensions of any construction or repairs
   5. Value of work to be done
   6. Property owner's signature on the application

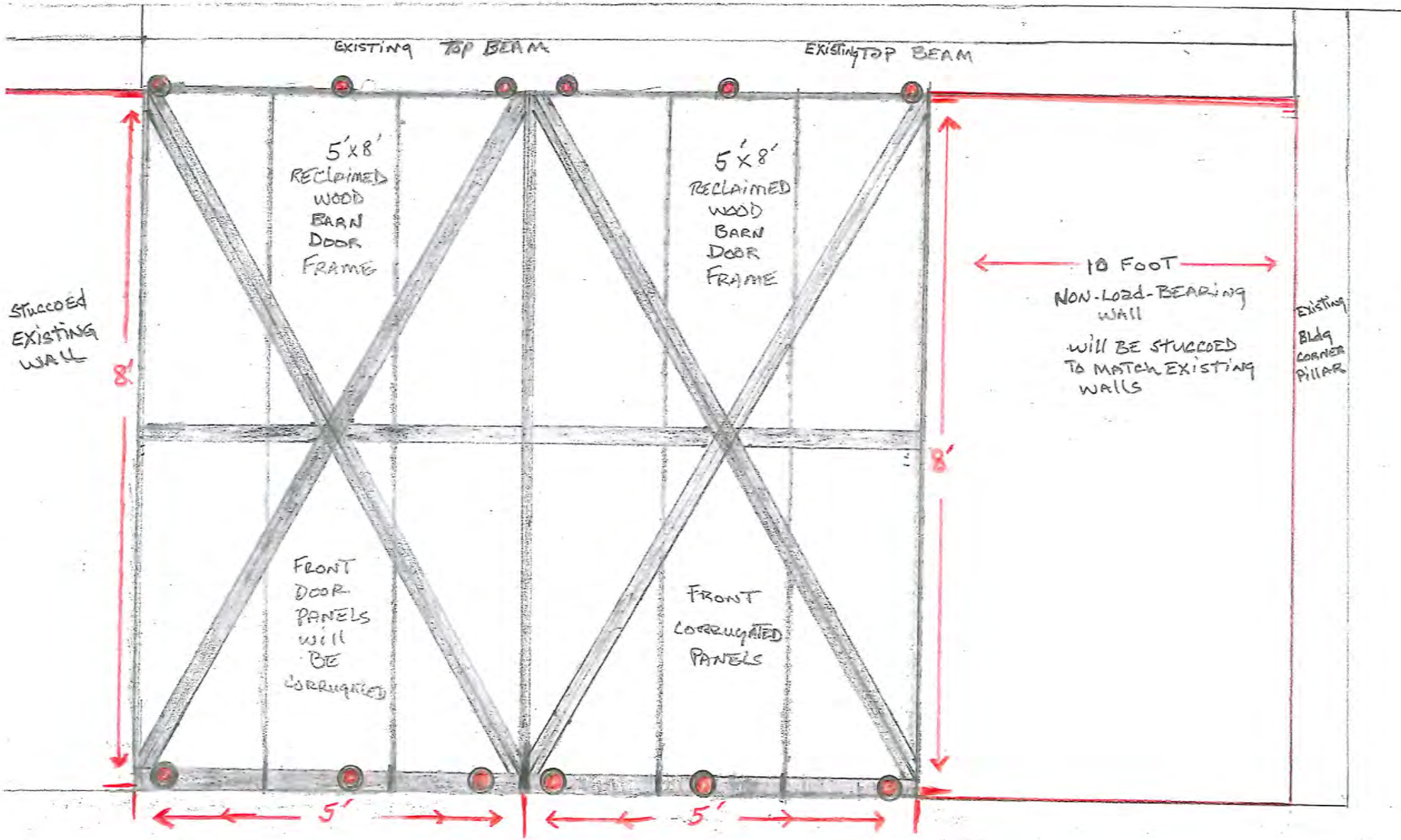
B. Include all information required in the checklist at the bottom of the application.

C. Additional information required:

HAVING ISSUES WITH STRAY ANIMALS (CATS URINATING, HAVING LITTERS SKUNKS SPRAYING, BIRDS DAMAGING AND DESTROYING PERSONAL BELONGING STORED IN GARAGE. I ALREADY HAVE MOST OF THE MATERIALS REQUIRED FROM PREVIOUS CONSTRUCTION

2316 CALLE DE COLON

TOP OF DIAGRAM



Doña Ana County Parcel Map

Doña Ana County, C

Search Parcel Account

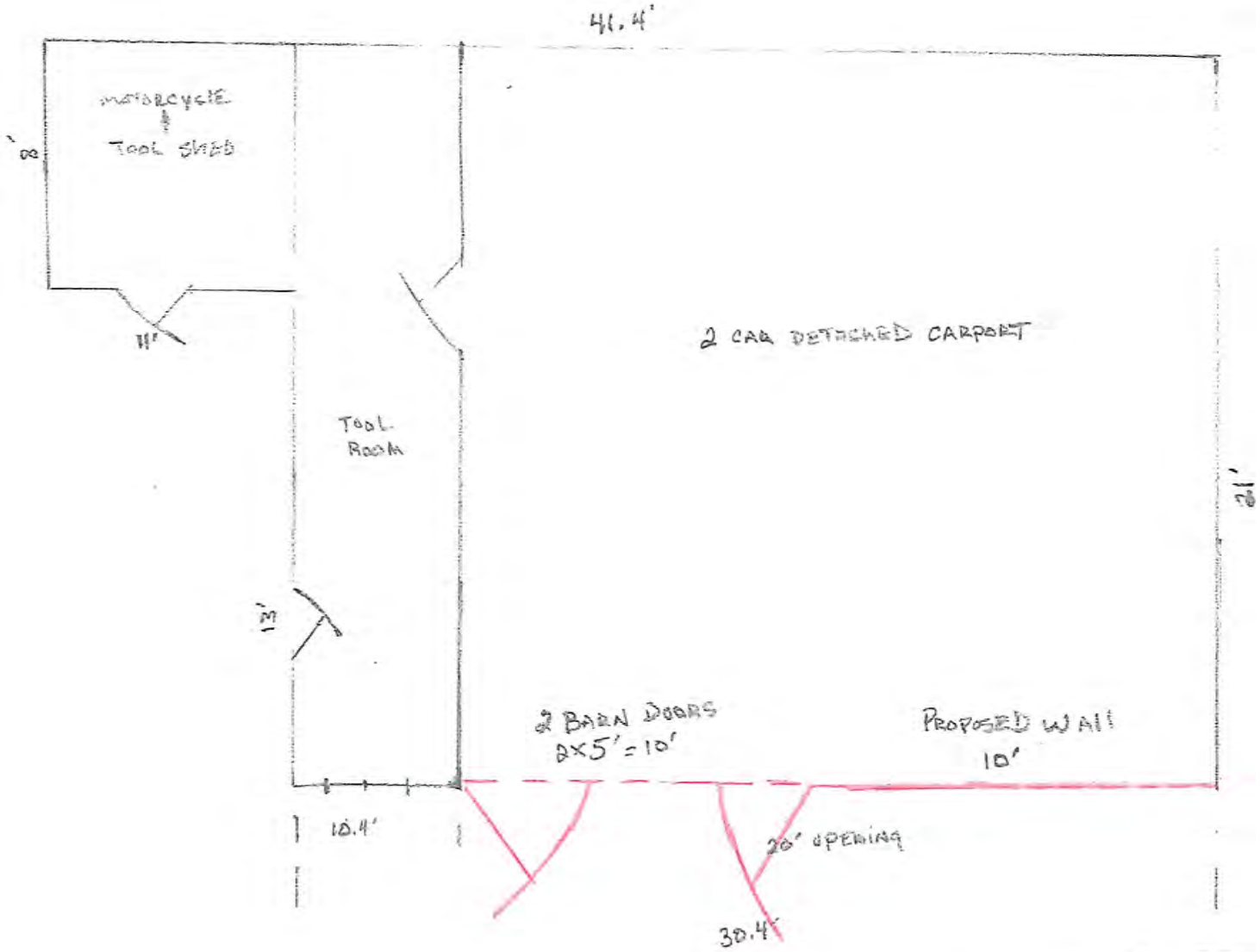
Parcel: MARTINEZ STEVE O & PATTY MARTINEZ

ACCOUNT NUMBER: R0400569
OWNER NAME: MARTINEZ STEVE O & PATTY MARTINEZ
MAILING ADDRESS: PO BOX 224
CITY: MESILLA
STATE: NM
ZIP: 88046
SUBDIVISION NAME:
SITE ADDRESS: 2316 CALLE DE COLON
ACREAGE: 0.36
SQUARE FOOTAGE: 15,682.00
TOTAL VALUATION (LAND & BUILDING): 86,237

ASSESSOR PARCEL INFORMATION DETAIL LINK

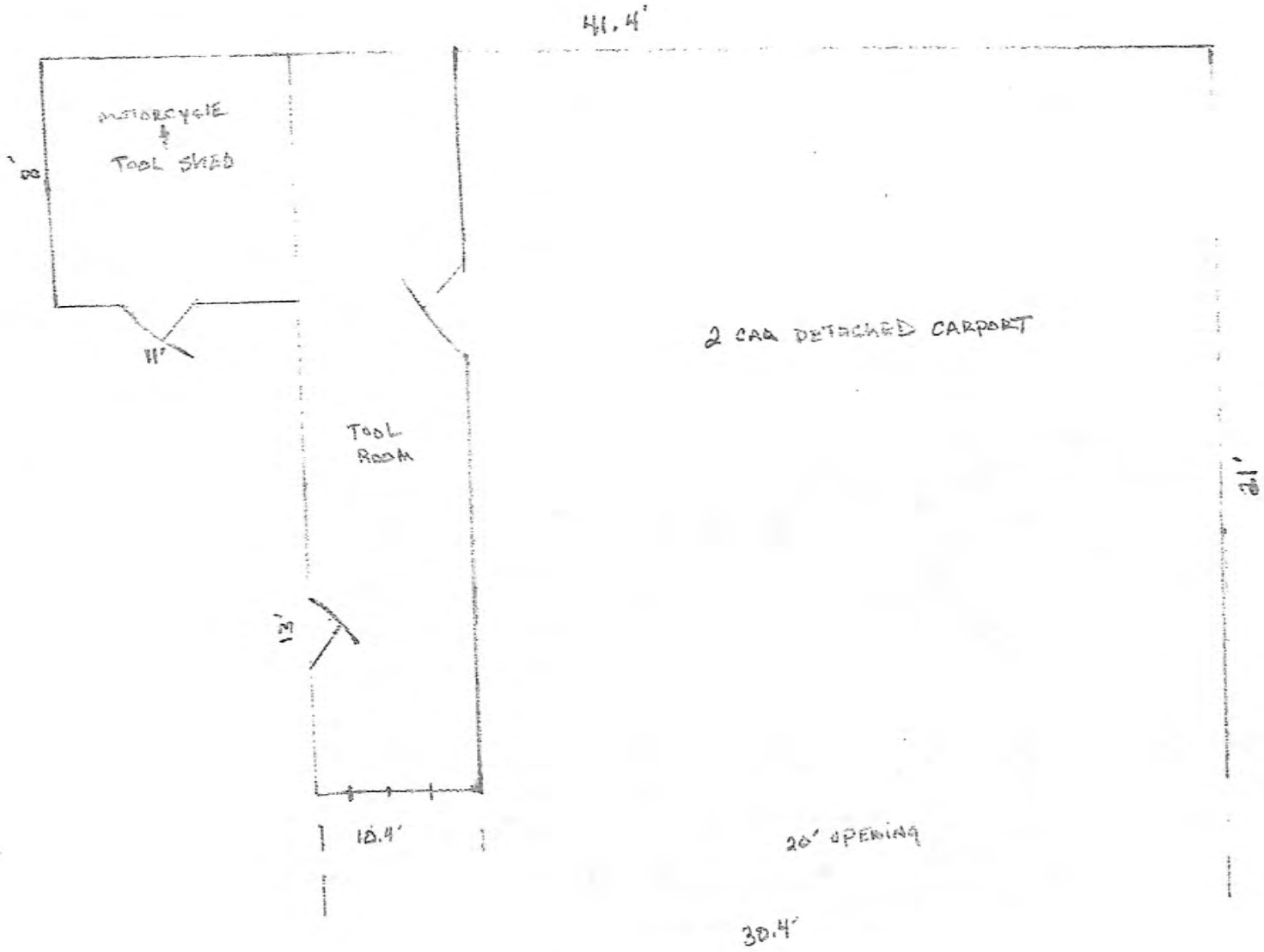
Zoom to

W ÷ E
S



WALL: 2X4X8' 16" CENTER
DOORS: 2X4X8 CORRUGATED METAL
BARN DOOR SLIDE OPEN

Steve & Patty Martinez
2316 Calle De Colon



Steve & PATTY MARTINEZ
2316 CALLE DE COLON

2316 CALLE DE COLON
MARTINEZ

2316 Call...

2316 CALLE DE COLON
MARTINEZ

Google Maps 2294 Calle De Colon

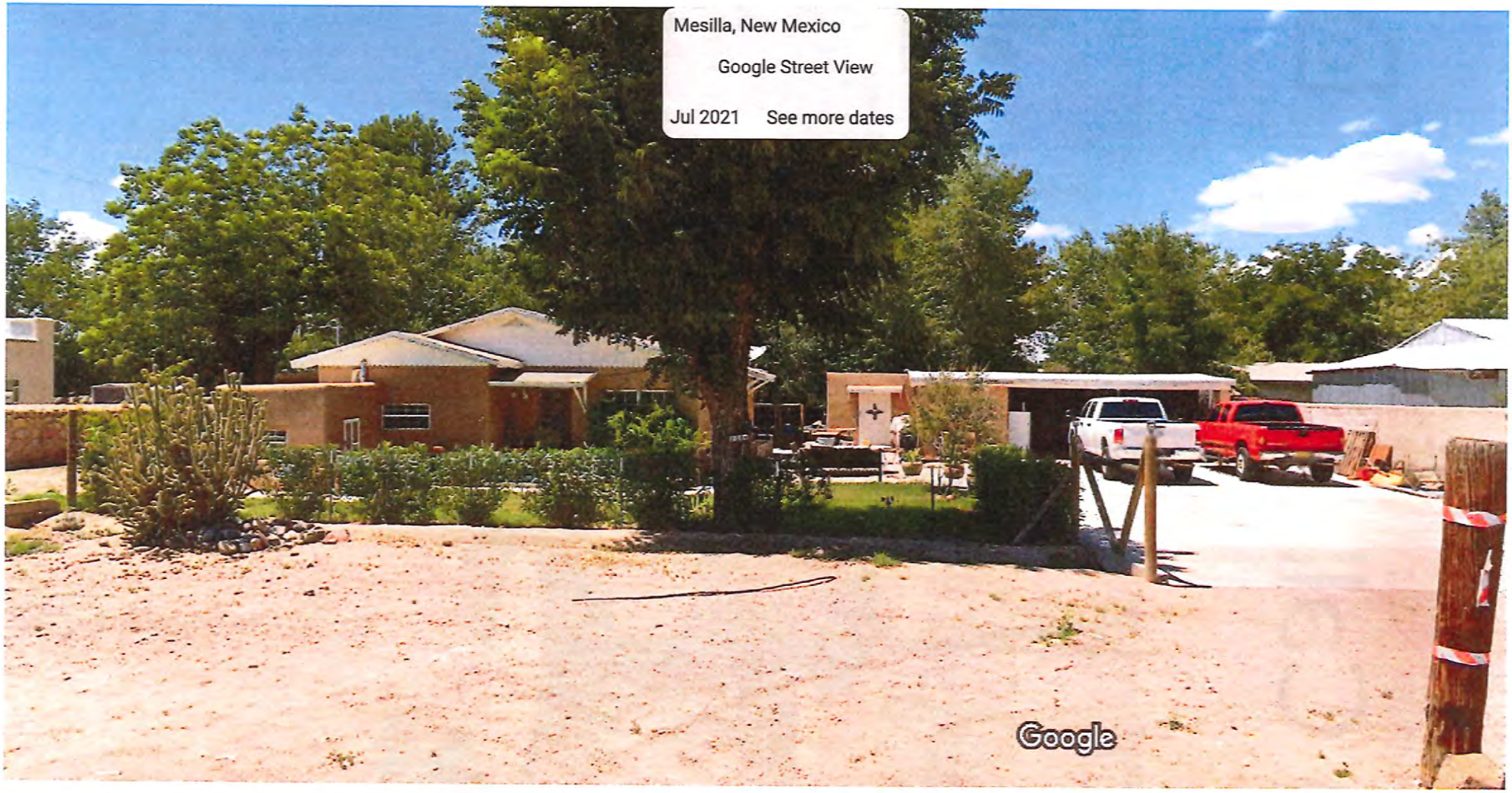


Image capture: Jul 2021 © 2023 Google

← 2316 Calle De Colon

All Street View & 360°

Google Maps 2294 Calle De Colon

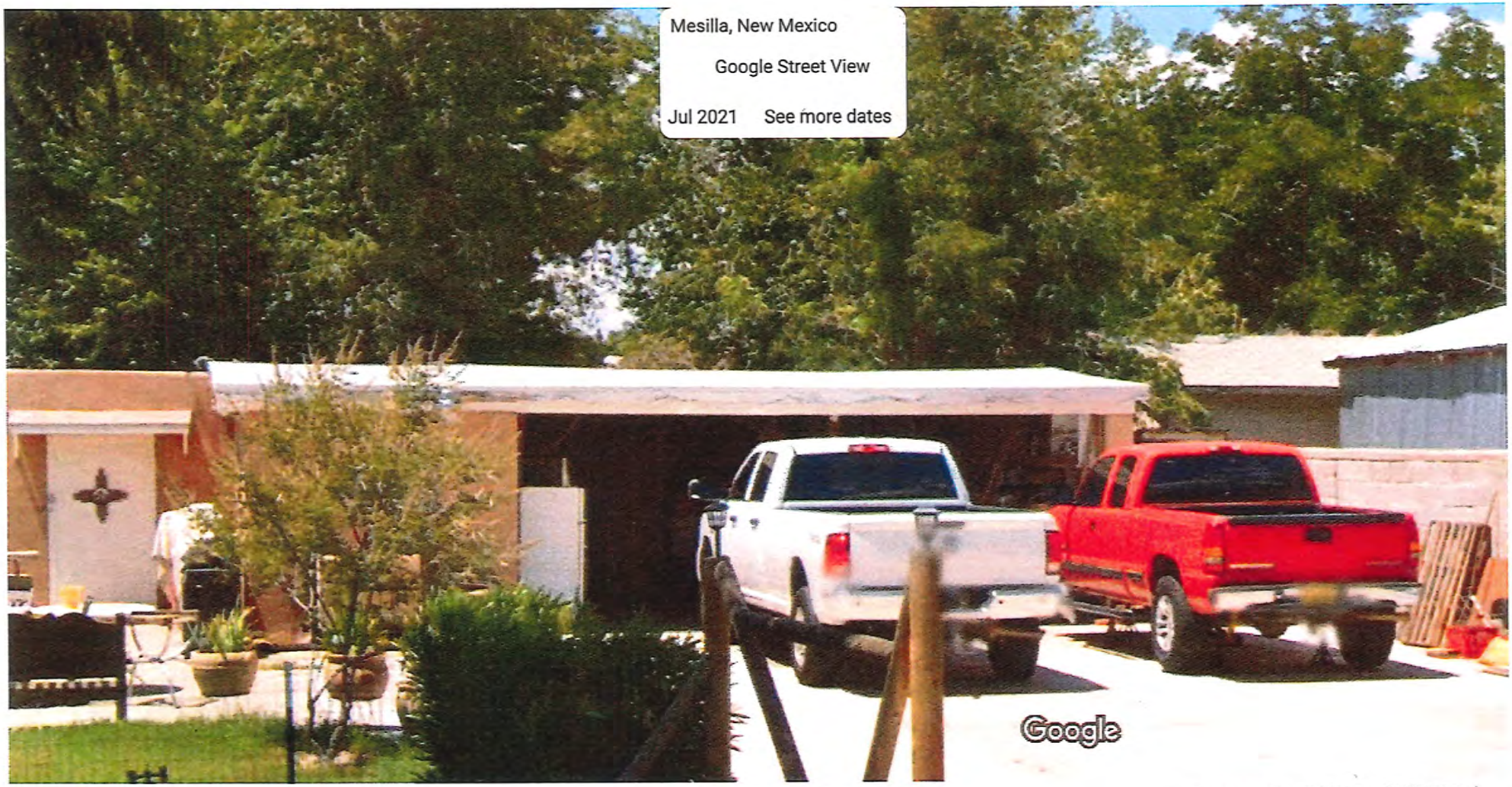


Image capture: Jul 2021 © 2023 Google

← 2316 Calle De Colon

All Street View & 360°

Town of Mesilla, New Mexico

RESOLUTION NO. 2023-03

A RESOLUTION FOR THE ADOPTION OF THE 2021 INTERNATIONAL FIRE CODE.

WHEREAS, Mesilla Town Code 15.02.010 states that the Town of Mesilla shall consider and adopt the most current version of the International Fire Code (hereinafter "the code"), as amended in this chapter, adopted by resolution after the fire code official has researched the changes and reported how those changes will affect the town of Mesilla, and

WHEREAS, Greg Whited, Fire Marshal, Mesilla Fire Department, researched and presented relevant changes to the Board of Trustees.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mesilla, to adopt the 2021 International Fire Code in accordance with Mesilla Town Code, Chapter 15.20.010.

PASSED, ADOPTED AND APPROVED on this 23rd day of January 2023.

_____
Nora L. Barraza
Mayor

ATTEST:

_____
Rani Bush
Town Clerk-Treasurer

BOARD ACTION FORM

ITEM:

Recommendation to Award SCADA System Project to Alterman, Inc. in the amount of $72,900.00.

BACKGROUND:

Town of Mesilla received one bid on January 6, 2023. Bohannan Huston recommendation to award letter attached.

SUPPORTING INFORMATION:

Town of Mesilla Capital Outlay Project SAP-F2322-STB

BOT OPTIONS:

1. Approve the application.
2. Modify the application with conditions.
3. Reject the application.

Bohannan Huston

425 S. Telshor Blvd.
Suite C-103
Las Cruces, NM
88011-8237

www.bhinc.com

voice: 575.532.8670
facsimile: 575.532.8680

January 12, 2023

Rod McGillivray, Public Works Director
Town of Mesilla
2231 Avenida de Mesilla
Mesilla, NM 88046

Re: Town of Mesilla SCADA Integration
Award Recommendation
BHI Project No. 20220402
SAP-F2322-STB

Dear Mr. McGillivray,

Bids were opened for the above-referenced project on Friday, January 6, 2023, at 10:00 a.m. at the Town of Mesilla located at 2231 Avenida de Mesilla. The intent of these control SCADA system additions is to allow the water system Operators to remotely monitor the water production facilities. These new SCADA system and control system upgrades, improvements, and additions will be performed during normal water treatment plant operations with the least amount of impact to the water treatment process as possible.

The project was bid on a lump sum bid schedule. A total of one bid was received before the scheduled Bid Opening. The bid from Alterman, Inc. did not contain any mathematical errors. The bid documents were to include Resident Contractor Certification and Resident Veteran Contractor Certification. Those contractors that qualify for a discounted preference, by providing the pertinent certification documentation, are indicated in the bid tabulation form attached to this letter. A tabulation of the bid and the engineer's estimate of probable cost are attached. A summary of the bids received is shown below:

	Base Bid	Bid Alternate #1	Total Base Bid Plus Bid Alternate 1
Alterman Inc.	$60,700.00	$12,200.00	$72,900.00
Engineer's Estimate	*$38,150.00*	*$18,500.00*	*$*56,650.00

This bid tabulation DOES NOT include New Mexico Gross Receipts Tax of 8.0625% or a project contingency fund.

The contract documents Bid Form states; *"If the lowest responsive Combined Bid (Base Bid Plus Additive Alternates) is within the available budgeted project funds then the Basis of Award will be the Combined Bid. If the lowest combined bid exceeds the budgeted project funds, the Basis of Award will be on the lowest responsive Base Bid."*

Based on the above, the apparent low bidder is:

Alterman, Inc.	License No. 404538
4115 Dona Ana Rd	EE98, EL01
Las Cruces, NM 88007	
210.496.6888	Expires: April 30, 2024

The apparent low bidder's licenses, as well as their subcontractors, have been verified with NM Licensing Services, are valid for the type of work to be accomplished and are in active status. We have worked with Alterman, Inc. as a sub-contractor on previous projects, and all were completed within the authorized construction period and with satisfactory results.

The contract documents require that bidders hold the bid prices for a period of sixty (60) days after the bid opening to allow the owner to evaluate the bid proposals. Per the attached funding analysis, it is our understanding that the Town of Mesilla has adequate grant and local funds to award the total base bid and bid alternate #1 of the project. On the basis of the above, I recommend that the Town of Mesilla award the project to Alterman, Inc. for the base bid plus bid alternate #1 in the amount of $72,900.00

The Town of Mesilla should take action (in the form of a vote) to accept or revise this recommendation in accordance with the Town's objectives for award of the construction contract. It is my understanding that consideration of the award will take place at a regular Town's Board meeting on January 23, 2023. Please do not hesitate to contact me if you have any questions or need further assistance with this prior to that time.

Sincerely,

Matthew R. Thompson, PE
Senior Vice President

MRT/rs
Enclosure(s)

cc: Alterman, Inc.
Steven Deal, NMED

BOARD ACTION FORM

ITEM:

Recommendation to Award Calle de Cura Reconstruction Project to A-Mountain Professional Construction in the amount of $85,917.20.

BACKGROUND:

Town of Mesilla received four bids on January 12, 2023. Molzen Corbin's bid analysis and consideration to award recommendation attached.

SUPPORTING INFORMATION:

Town of Mesilla LGRF Control No. HW2L100525

BOT OPTIONS:

1. Approve the application.
2. Modify the application with conditions.
3. Reject the application.

MOLZENCORBIN

January 16, 2023

Rod McGillivray
Town of Mesilla
2231 Avenida de Mesilla
Mesilla, NM 88046

RE: Calle de Cura Reconstruction, Town of Mesilla Control Number HW2L100525
Consideration to Award

Dear Mr. McGillivray,

The Town of Mesilla received four (4) responsive Bids on January 12, 2023, for the above referenced project. The bids ranged from a low of $ 85,917.20 to a high of $ 144,951.80. A summary of the Bids received, and the Engineer's estimate is provided on the enclosed Bid Tabulation and Bid Evaluation Summary.

The apparent Low Bidder is *A-Mountain Professional Construction* in the amount of $85,917.20, excluding NMGRT, and is within 2% of the Engineer's Estimate.

- A-Mountain Professional Construction is a registered Contractor in the State of New Mexico, active GB98 & GA01 under License No. 85717. We have verified this information with Contractor Licensing Services, Inc. The contractor is solely responsible of assuring that they & their subs hold the proper license to do all aspects of the work. We used the following website: https://public.psiexams.com/search.jsp

- Along with the signed and fully completed Bid Form, A-Mountain Professional Construction submitted the Bid Bond, Subcontractor's listing, preferences, and other documents included as a part of the bid.

- The Surety for the Bid Bond is National American Insurance Company, NAIC #23663. As required, the Surety is listed on Federal Circular 570 and licensed to do business in the State of New Mexico to an underwriter's limit of $9,361,000. We have verified this with the U.S. Department of the Treasury, Washington, D.C., Treasury's listing of approved Sureties approved to conduct business in the State of New Mexico https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570_a-z.htm

Based on the information before us, A-Mountain Professional Construction has submitted the lowest apparent responsive Bid. Therefore, we recommend that the Town consider awarding this project to A-Mountain Professional Construction for $ 85,917.20, which is for the Total Bid as defined in the bid form together with plans and specifications.

We understand that the Owner reserves the right to award or reject any Bid or negotiate a change in scope to reduce the Contract Amount, as well as waive any technical irregularities in the Bids.

This consideration of award is subject to the approval of the funding agency and the funds available for the project.

Should you have any questions or concerns, please do not hesitate to call.

Sincerely,

MOLZEN-CORBIN

John T. Montoya, PE, PS, PTOE
Senior Civil Engineer
Vice President - Surveying

PROJECT: Calle de Cura Reconstruction - Bid Tabulation Project CN HW2L100525

Bid Form Description				Engineer's Estimate		A- Mountain Professional Construction		Highland Enterprises, Inc.		Caliper Construction Inc		JGF Built, LLC	
Item No	Description	Unit	Estimated Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1	Unclassified Excavation, Including removals and Disposal	CY	330	$22.00	$7,260.00	$22.39	$7,388.70	$76.66	$25,297.80	$61.00	$20,130.00	$80.22	$26,472.60
2	2" Asphaltic Concrete Surface Course, complete in place	SY	1470	$18.00	$26,460.00	$14.54	$21,373.80	$16.36	$24,049.20	$30.00	$44,100.00	$22.22	$32,663.40
3	6" Crushed Aggregate Base Course, complete in place	SY	1470	$8.00	$11,760.00	$13.00	$19,110.00	$13.49	$19,830.30	$21.25	$31,237.50	$17.10	$25,137.00
4	12" Subgrade Preparation, complete in place	SY	1470	$3.00	$4,410.00	$3.75	$5,512.50	$4.27	$6,276.90	$5.25	$7,717.50	$7.36	$10,819.20
5	Prime Coat, complete in place	SY	1470	$1.50	$2,205.00	$1.40	$2,058.00	$1.54	$2,263.80	$3.50	$5,145.00	$3.66	$5,380.20
6	Tack Coat Asphalt Edges, complete in place	LF	85	$7.00	$595.00	$0.52	$44.20	$1.54	$130.90	$4.75	$403.75	$127.24	$10,815.40
7	Remove and Replace Broken curb & gutter, complete in place	LF	200	$60.00	$12,000.00	$42.00	$8,400.00	$40.40	$8,080.00	$40.00	$8,000.00	$30.90	$6,180.00
8	18" Header Curb, complete in place	LF	30	$100.00	$3,000.00	$51.00	$1,530.00	$47.29	$1,418.70	$40.00	$1,200.00	$41.20	$1,236.00
9	Adjust Manhole to grade, include new ring and cover, complete in place	EA	2	$900.00	$1,800.00	$1,200.00	$2,400.00	$2,135.00	$4,270.00	$1,650.00	$3,300.00	$3,862.50	$7,725.00
10	Adjust Water Valve to grade, include new valve box, complete in place	EA	1	$600.00	$600.00	$600.00	$600.00	$1,037.00	$1,037.00	$1,044.02	$1,044.02	$1,023.00	$1,023.00
11	Laboratory Testing Allowance	ALLOW	1	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00
12	Utility Adjustment Allowance	ALLOW	1	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00
13	Vibration Monitoring Allowance	ALLOW	1	$8,000.00	$8,000.00	$8,000.00	$8,000.00	$8,000.00	$8,000.00	$8,000.00	$8,000.00	$8,000.00	$8,000.00
14	Traffic Control, including plan, devices management and maintenance for the duration of construction	LS	1	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
	Total Bid				$87,590.00		$85,917.20		$110,154.60		$139,777.77		$144,951.80
	NMGRT		8.6250%		$7,554.64		$7,410.36		$9,500.83		$12,055.83		$12,502.09
	Total Bid with NMGRT				$95,144.64		$93,327.56		$119,655.43		$151,833.60		$157,453.89

	a) Construction Total Bid		**$85,917.20**		**$110,154.60**		**$139,777.77**		**$144,951.80**
	b) Resident Contractor Preference	Yes	L0103712176	Yes	L1195884976	Yes	L0462017968	No	
	c) Resident Veteran Contractor Preference	No		No		No		No	
	d) Bid with preference applied for comparison only (max 10%)		*$ 81,621.34*		*$ 104,646.87*		*$ 132,788.88*		*$ 144,951.80*
	e) Bidder Qualification Statement	N/A		N/A		N/A		N/A	
	f) Bid Bond included for 5% of Bid	Yes		Yes		Yes		Yes	
	g) State Labor Enforcement Fund Registration Number	Yes	1969320110727	Yes	0971920090606	Yes	100172009070	Yes	28438810262021
	h) List of Subcontractors	Yes		Yes		Yes		Yes	
	i) Acknowledged Addenda	N/A		N/A		N/A		N/A	

I hereby certify that the above figures are the same as those submitted in the Bid Proposal, except as otherwise amended in accordance with the Contract Documents.

Discrepancies between the indicated sum on contractor's bid form and the correct sum. The Column amount shown herein is resolved in favor of the correct sum, which is based on the bid unit price as extended with the estimated quantity.

1/16/2023

John T. Montoya, PE, PS Date