



THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

MONDAY, DECEMBER 12, 2022 – 6:00 PM

AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. CHANGES TO THE AGENDA & APPROVAL
4. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.
5. PUBLIC HEARING

APPEAL CASES

- a. **STR #1034** – 1365 Snow Rd submitted by Mitchell Enterprises LLC for a Short-Term Rental at this address, **Zoned: Rural Farm (RF)**
 - b. **STR #1035** – 1363 Snow Rd submitted by Mitchell Enterprises LLC for a Short-Term Rental at this address, **Zoned: Rural Farm (RF)**
6. **APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
- a) ***BOT MINUTES** - Minutes of Regular Meeting, November 28, 2022
 - b) ***Resolution 2021-30** - A resolution establishing dates for holiday observance for the Town of Mesilla in 2023.

7. **EXECUTIVE SESSION**

- a) Discussion of limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2) – Admin/Finance Department & Fire Department.

8. **NEW BUSINESS**

- a) **Approval:** Administrative File Clerk Hire
- b) **Approval:** Job Description – Fire Chief
- c) **Approval:** FY23 Volunteer Fire Assistance Program Fiscal High Risk Acceptance Letter
- d) **Approval:** Town Match for LGRF Control No.# HWL 100525 for Calle de Cura

9. **BOARD OF TRUSTEE COMMITTEE REPORTS**

10. **BOARD OF TRUSTEE/STAFF COMMENTS**

(Written staff reports included in packet)

11. **ADJOURNMENT**

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 12.09.2022 online and at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.

Preston Mitchell
3000 Calle del Norte
Las Cruces, NM 88005 (within Mesilla)

10/21/2022

Rani Bush
Clerk of the Town of Mesilla
2231 Avenida de Mesilla
Mesilla, NM 88046

Dear Rani,

Please accept this letter as an appeal under §18.85.220 of the Code of the Town of Mesilla, appealing the decision of the planning, zoning and historical appropriateness commission's decision on October 17th to reject short term rental applications submitted by Mitchell Enterprises for two dwellings located at 1363 and 1365 Snow Road.

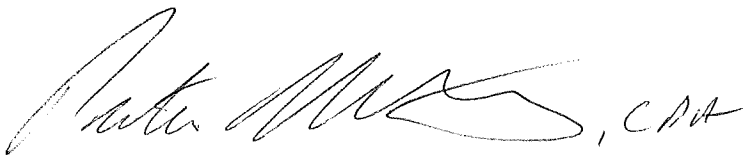
Upon filing these applications in the town hall, I was told that I would receive a call in 1-2 days "letting me know what the fee would be". Instead, I received a call a week later informing me that my application was rejected at a public meeting that I had no idea was occurring. The short-term rental registration form does not include any information suggesting that short term rental registrations require the approval of a commission, nor was I told anything about the process when I submitted the application. There is also nothing in the Code which outlines this process as the STR form is a "registration" form, not an "application for special use" or a "variance application".

There are already multiple properties operating in the RA zone around the two addresses for which I am seeking to register, and I also examined the STR application on the Town website prior to purchasing the property (which is the only reference anywhere on the Town's website or in the Town code which I can find related to STR's). Nothing on the form suggested there was an approval process requiring the approval of a Commission. Since it appeared that there were no restrictions in place on STR's in the area, I proceeded to purchase the property and financed it with the expectation that I could use it for STR.

I currently live just down the street at the corner of Snow and Norte, and love the area and community. My intention was to move my horses to the property and put both homes on AirBnB. I believe it is in the Town's best interest to approve my applications, as doing so should

lead to additional tax revenue for the town and sales for local business which cater to tourists, all of which serve the public interest. I greatly appreciate the consideration that the board of trustees will give to this appeal and hope to continue investing in our local community and economy in the future. I love Mesilla and want to see it thrive.

Respectfully,

A handwritten signature in black ink, appearing to read "Preston Mitchell, CPA". The signature is fluid and cursive, with the initials "PM" being prominent.

Preston Mitchell

Mitchell Enterprises

575-635-9282

BOARD ACTION FORM

AGENDA DATE

PZHAC: October 17, 2022

BOT: December 12, 2022

ITEM: PZHAC:

STR #1034 – 1365 Snow Rd submitted by Mitchell Enterprises LLC for a Short-Term Rental at this address, **Zoned: Rural Farm (RF)**

BACKGROUND AND ANALYSIS:

The applicant(s) is proposing The applicant proposes the property at above address as Short Term Rentals (STR). This application and all supporting documents were reviewed and approved by Architectural Styles Committee. It is determined that the proposed application is acceptable, the application should continue based on finding stated below.

MUNICIPAL TOWN CODE:

There are currently no codes or ordinances for the town on Short Term Rentals (STR). However, Chapter 18.20.020 & 18.25.020 explain permitted uses. For example:

A lot in the RF zone shall be used for the following purposes only:

- A. A farm or ranch.
- B. A one-family home, only as an accessory to the primary agricultural use.
- C. Farm labor housing, only as an accessory to the primary agricultural use.
- D. A guest house, used only as an accessory to the primary single-family home and not rented or otherwise conducted as a business.

SUPPORTING INFORMATION:

- Application

PZHAC ACTION:

0 – 4 Motion denied as there are no ordinances in place and no STR has been approved to date for Rural Farm area or Rural Agricultural per PZHAC minutes.

BOT OPTIONS:

The Board of Trustees may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.



RECEIVED
10.5.22

Date: 09/29/2022

2231 Avenida de Mesilla
P.O. Box 10

Reg. No.: 1034

Mesilla, NM 88046

Phone: (575) 524-3262 Fax: (575) 541-6327

SHORT TERM RENTAL (STR) REGISTRATION

Note: Any changes to property owner information; additions or alterations to rental units; changes in number or type of rental units; parking; or any other changes to information listed on this form will require a change to the information on file with the Town.

New ☒ Renewal ☐

PLEASE PRINT

RENTAL INFORMATION

Name of Rental: 1365 Snow

Street Address of Unit: 1365 Snow Road

Zone: _____ DAC Parcel #: 04- DAC Parcel #: 4-005-137-006-178

Square Footage of Rental Unit: 2090 No. of Bedrooms: 3 No. of Bathrooms: 2

Number of Off-street Parking Spaces: 4

Current New Mexico Revenue Division ID #: 03-286109-00-5

(The location code for reporting earnings received in the Town of Mesilla is 07-303.)

All Short-Term-Rentals in Mesilla are also subject to Mesilla Lodger's Tax payable monthly directly to the Town.

PROPERTY OWNER INFORMATION

Name of Owner/Applicant: Mitchell Enterprises, LLC (disregarded entity reported inside the entity above's crs and tid)

Mailing Address: 3000 Calle del Norte

City: Las Cruces State: NM Zip Code: 88005

E-Mail Address: preston@mitchell-investments.com

Phone #1: 575-635-9282 Phone #2: 575-973-5186

Emergency Phone #: 575-635-9282

Property Owner's Physical Address:

Street 3000 Calle del Norte

City: Las Cruces State: NM Zip Code: 88005

PROPERTY MANAGEMENT/AUTHORIZED RENTAL AGENT

Authorized Rental Agent: Self Managed

Contact/Phone #: 575-635-9282 E-mail: preston@mitchell-investments.com

(Please complete other side.)

EMERGENCY CONTACT INFORMATION**Responsible party to be called in case of emergency. Enter name in order of contact (please print):**24 HOUR EMERGENCY PHONE #: 575-635-9282

Name	Address	Telephone #
1. Preston Mitchell	3000 Calle del Norte, Las Cruces, NM 88005	575-635-9282
2. _____	_____	_____
3. _____	_____	_____

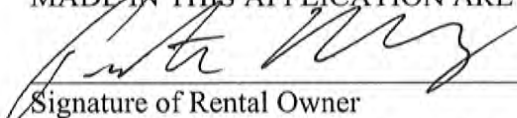
Do you have an alarm system? Yes _____ No X

What Type? _____

Which Company, if any, Responds to Alarms? _____

Compliance with Fire Codes and Occupancy Requirements: All residential short-term rentals are subject to the applicable fire codes, and occupancy must be reviewed and approved for compliance with the Codes by the Town Fire Chief. An on-site inspection may be required.

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.


Signature of Rental Owner10-4-22
DatePreston Mitchell, Member
Name (Printed)

Office Use
FOR NEW OR MODIFIED RENTALS

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

NOTES/ISSUES:

CONDITIONS:

Reg. Number: 1034

Renewal Date: _____

Zone: RF

Date of Payment: _____

BOARD ACTION FORM

AGENDA DATE

PZHAC: October 17, 2022

BOT: December 12, 2022

ITEM: PZHAC:

STR #1035 – 1363 Snow Rd submitted by Mitchell Enterprises LLC for a Short-Term Rental at this address, **Zoned: Rural Farm (RF)**

BACKGROUND AND ANALYSIS:

The applicant(s) is proposing The applicant proposes the property at above address as Short Term Rentals (STR). This application and all supporting documents were reviewed and approved by Architectural Styles Committee. It is determined that the proposed application is acceptable, the application should continue based on finding stated below.

MUNICIPAL TOWN CODE:

There are currently no codes or ordinances for the town on Short Term Rentals (STR). However, Chapter 18.20.020 & 18.25.020 explain permitted uses. For example:

A lot in the RF zone shall be used for the following purposes only:

- A. A farm or ranch.
- B. A one-family home, only as an accessory to the primary agricultural use.
- C. Farm labor housing, only as an accessory to the primary agricultural use.
- D. A guest house, used only as an accessory to the primary single-family home and not rented or otherwise conducted as a business.

SUPPORTING INFORMATION:

- Application

PZHAC ACTION:

0 – 4 Motion denied as there are no ordinances in place and no STR has been approved to date for Rural Farm area or Rural Agricultural per PZHAC minutes.

BOT OPTIONS:

The Board of Trustees may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.



RECEIVED
10-5-22

Date: 09/29/2022

2231 Avenida de Mesilla
P.O. Box 10

Reg. No.: 1035

Mesilla, NM 88046

Phone: (575) 524-3262 Fax: (575) 541-6327

SHORT TERM RENTAL (STR) REGISTRATION

Note: Any changes to property owner information; additions or alterations to rental units; changes in number or type of rental units; parking; or any other changes to information listed on this form will require a change to the information on file with the Town.

New X Renewal _____

PLEASE PRINT

RENTAL INFORMATION

Name of Rental: 1363 Snow

Street Address of Unit: 1363 Snow Road

Zone: _____ DAC Parcel #: 04- DAC Parcel #: 4-005-137-006-178

Square Footage of Rental Unit: 837 No. of Bedrooms: 2 No. of Bathrooms: 1

Number of Off-street Parking Spaces: 2

Current New Mexico Revenue Division ID #: 03-286109-00-5

(The location code for reporting earnings received in the Town of Mesilla is 07-303.)

All Short-Term-Rentals in Mesilla are also subject to Mesilla Lodger's Tax payable monthly directly to the Town.

PROPERTY OWNER INFORMATION

Name of Owner/Applicant: Mitchell Enterprises, LLC (disregarded entity reported inside the entity above's crs and tid)

Mailing Address: 3000 Calle del Norte

City: Las Cruces State: NM Zip Code: 88005

E-Mail Address: preston@mitchell-investments.com

Phone #1: 575-635-9282 Phone #2: 575-973-5186

Emergency Phone #: 575-635-9282

Property Owner's Physical Address:

Street 3000 Calle del Norte

City: Las Cruces State: NM Zip Code: 88005

PROPERTY MANAGEMENT/AUTHORIZED RENTAL AGENT

Authorized Rental Agent: Self Managed

Contact/Phone #: 575-635-9282 E-mail: preston@mitchell-investments.com

(Please complete other side.)

EMERGENCY CONTACT INFORMATION**Responsible party to be called in case of emergency. Enter name in order of contact (please print):**24 HOUR EMERGENCY PHONE #: 575-635-9282

Name

Address

Telephone #

1. Preston Mitchell3000 Calle del Norte, Las Cruces, NM 88005575-635-9282

2. _____

3. _____

Do you have an alarm system? Yes _____ No X _____

What Type? _____

Which Company, if any, Responds to Alarms? _____

Compliance with Fire Codes and Occupancy Requirements: All residential short-term rentals are subject to the applicable fire codes, and occupancy must be reviewed and approved for compliance with the Codes by the Town Fire Chief. An on-site inspection may be required.

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.



Signature of Rental Owner

10-4-22
DatePreston Mitchell, Member
Name (Printed)

Office Use

FOR NEW OR MODIFIED RENTALS**PERMISSION ISSUED/DENIED BY:** _____ **ISSUE DATE:** _____**NOTES/ISSUES:**_____

_____**CONDITIONS:**_____

_____Reg. Number: 1035Zone: RF

Renewal Date: _____

Date of Payment: _____

Motion passed

- j. **PZHAC Case #061476** – 311 Capri Road submitted by Don Lindsey to repair stucco from roof replacement, color to match. **Zoned: R1**

Motion to approve was presented by Commissioner Nevarez and seconded by Commissioner Walkinshaw.

Staff presented facts of the case. Discussion followed.

Roll Call Vote:

Commissioner Jones – Yes
Commissioner Walkinshaw – Yes
Commissioner Lucero – Yes
Commissioner Nevarez – Yes

Motion passed

- k. **STR Case #1034** – 1365 Snow Road submitted by Mitchell Enterprises, LLC for a short term rental at this address. **Zoned: Rural Farm (RF)**

Motion to approve was presented by Commissioner Nevarez and seconded by Commissioner Jones.

Staff presented facts of the case. Discussion followed.

Roll Call Vote:

Commissioner Jones – No
Commissioner Walkinshaw – No
Commissioner Lucero – No
Commissioner Nevarez – No

Motion denied as there are no ordinances in place and no STR has been approved to date for Rural Farm area or Rural Agricultural.

- l. **STR Case #1035** – 1363 Snow Road submitted by Mitchell Enterprises, LLC for a short term rental at this address. **Zoned: Rural Farm (RF)**

Motion to approve was presented by Commissioner Nevarez and seconded by Commissioner Jones.

Staff presented facts of the case. Discussion followed.

Motion to add language to support denial to be added to Case # 1034 and Case #1035.

Roll Call Vote:

Commissioner Jones – Yes
Commissioner Walkinshaw – Yes
Commissioner Lucero – Yes
Commissioner Nevarez – Yes

Motion approved

Roll Call Vote:

Commissioner Jones – No

Commissioner Walkinshaw – No

Commissioner Lucero – No

Commissioner Nevarez – No

Motion as per STR is denied as there are no ordinances in place and no STR has been approved to date for Rural Farm area or Rural Agricultural.

COMMISSIONERS/STAFF COMMENTS

Commissioner Nevarez stated that he previously attended a training that indicated you only go by what is included in the packet which is why he has questions and comments. Commissioner Lucero stated that the technical equipment does not work well and if some want to use it then it should be worked on to ensure it works well and everyone can hear and be heard. Mr. Padilla announced this will be his last week with the Town of Mesilla. Mr. Padilla thanked everyone and expressed the joy he has had working with everyone. Commissioner Nevarez thanked Mr. Padilla for all the work he has done as it was a learning curve to come on the job and he has done a tremendous job with various improvements. He stated that he personally appreciates the work he has done. Commissioner Lucero wished Mr. Padilla well and thanked him for the work he has done with the Town of Mesilla. Mr. Maese stated he appreciates the guidance he has received from Mr. Padilla regarding the packets as they are quite thick.

8. ADJOURNMENT

Meeting adjourned at 7:14 p.m.

APPROVED THIS 17th DAY OF SEPTEMBER 2022

Yolanda Lucero
Chair

ATTEST:

Rani Bush
Town Clerk-Treasurer



BOARD OF TRUSTEES (BOT)

TOWN OF MESILLA

REGULAR MEETING

MONDAY, NOVEMBER 28, 2022 – 6:00 PM

MINUTES

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Biviana Cadena, Trustee
Veronica Garcia, Trustee
Adrianna Merrick, Trustee

STAFF: Rani Bush, Town Clerk/Treasurer
Ben Azcarate, Lieutenant
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC:

Chris Fields	Marcy Toomey
Ralph Lucero	Sonya Quintana
Gabe Quintana	Lori Miller
Mary Helen Ratje	Teresa Tudury
Cecilia Quintana	Page Coleman
Susan Krueger	Bertha Flores
Nancy Dunn	Andy Embury
Ruben Geck	Radwan Jallard
Eric Walkinshaw	Greg Lester
Catherine Walkinshaw	Russell Hernandez
Andrea Bryan	Paul Germani
Abbey Gallegos	Mary F Lucero
Rebecca Segovia	Kathy Telgard
Lisa Pena	Ralph Geck
Janice Cook	Trinia Witter
Bill Cook	Guillermo Acosta
Harry A Evans	Edith Wyndham
Rosemary McLoughlin	Greg Whited
Crystal Whited	Mark Lara
B Brown	Ann Rohovec
Allison Tinsley	

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

1
2 **2. ROLL CALL & DETERMINATION OF A QUORUM**

3 **Roll Call.**

4 **Present:** Mayor Barraza, Mayor Pro-Tem Johnson-Burick, Trustee Cadena, Trustee Garcia, Trustee Merrick.
5

6 **3. CHANGES TO THE AGENDA & APPROVAL**

7 **Motion: To approve agenda, Moved by Trustee Garcia, Seconded by Mayor Pro Tem Johnson-Burick.**
8

9 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

10 Mayor Pro Tem Johnson-Burick Yes

11 Trustee Cadena Yes

12 Trustee Garcia Yes

13 Trustee Merrick Yes
14

15 **4. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.**

16 Ms. Bryan see attached correspondence
17

18 Ms. Walkinshaw read correspondence
19

20 Ms. Telgard read correspondence
21

22 Ms. Witter read correspondence
23

24 Ms. Lucero asked everyone need to keep their minds open for safety purposes. The negative and
25 antagonistic comments are unwelcomed. Help the board help us find a solution instead of being negative
26 all the time.
27

28 Ms. Krueger asked that a group be formed to discuss issues with the Night Sky ordinance.
29

30 Mr. Lester read correspondence
31

32 Ms. Cook read correspondence
33

34 Ms. Grey stated we want to work together; asked for more transparency. Nobody wants a cell tower in
35 Mesilla. People read reviews when looking at renting Airbnb's in Mesilla. Towers are dangerous; not
36 safe.
37

38 Mr. Acosta stated dialogue is necessary. He is opposed at the location being proposed, is certain there are
39 other locations that could be used for the tower.
40

41 Mr. Germani stated applicants need to go through all the channels to do anything in the historic district.
42 By bypassing this process, it undermines everyone playing by the rules.
43

44 Mr. Geck stated technology is not always in the best interest of anybody. Look for another location. The
45 historic district has already been infiltrated by other unnecessary things. The satellite system will be here
46 sooner than later leaving a rotting tower in our historic district.
47

Ms. Martin stated she understands the U.S. Magistrate Court has given reasons to say no. There are other areas for the tower that won't affect the residents.

Ms. Ratje stated she would like to hear the trustee's comments. She knows about lawsuit and that there needs to be a viable place, but it should not be in the historic district.

Ms. Nancy stated if people do not have Verizon will they not be able to receive services.

Mr. Cook stated his is for cell towers. Area farmers are willing to have a tower on their property.

Ms. Miller asked the trustees to listen to them. Just because some people did not grow up here does not mean that they do not care about Mesilla.

5. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

Motion: To approve consent agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

a) *BOT MINUTES - Minutes of Joint Work Session and Regular Meeting, November 14, 2022

6. EXECUTIVE SESSION

a) Discussion concerning attorney/client privilege matters pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7)

Motion: To enter Executive Session, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

Entered Executive Session at 6:28 p.m.

Motion: To enter Regular Meeting. Board was briefed by Town Attorney on pending litigation, negotiations continue. The Special Use Permit process will be followed when Verizon choses to submit one – no action taken, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

1 Trustee Merrick Yes

2
3 **Entered Regular Session at 8:28 p.m.**

4
5 **7. STAFF REPORTS**

6 a) Molzen Corbin Design Services and Capitol Appropriations project agreements – Rod
7 McGillivray
8 Mr. McGillivray reviewed the agreement for Calle de Picacho. The town did receive the \$350,000
9 Capital Outlay Grant for the Public Safety Building and \$40,000 for vehicle purchases.
10

11 **8. NEW BUSINESS**

12 a) **PZHAC Case #061469** – 2691 Calle de Principal submitted by Joseph Foster to rebuild/replace
13 rotting windows and door, build parapets to mask uneven roof line and roof equipment,
14 construction of pergola and a front entrance gate in existing wall (Phase 1). **ZONED:**
15 **Historical Residential (HR)**

16 **Motion: To approve PZHAC Case #061469** – 2691 Calle de Principal submitted by Joseph Foster to
17 rebuild/replace rotting windows and door, build parapets to mask uneven roof line and roof equipment,
18 construction of pergola and a front entrance gate in existing wall (Phase 1). **ZONED: Historical**
19 **Residential (HR), Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.**
20

21 **Roll Call Vote:** Motion passed (summary: Yes =4).

22 Mayor Pro Tem Johnson-Burick Yes

23 Trustee Cadena Yes

24 Trustee Garcia Yes

25 Trustee Merrick Yes
26

27 b) **PZHAC Case #061473** – 2630 Calle Segunda submitted by Jane/Paul Germani to install
28 storage shed. **Zoned Historical Residential (HR)**

29 **Motion: To approve PZHAC Case #061473** – 2630 Calle Segunda submitted by Jane/Paul Germani to
30 install storage shed. **Zoned Historical Residential (HR), Moved by Mayor Pro Tem Johnson-Burick,**
31 **Seconded by Trustee Garcia.**
32

33 **Roll Call Vote:** Motion passed (summary: Yes =4).

34 Mayor Pro Tem Johnson-Burick Yes

35 Trustee Cadena Yes

36 Trustee Garcia Yes

37 Trustee Merrick Yes
38

39 c) **PZHAC Case #061478**– 2600 Avenida de Mesilla submitted by Palacio Bar to install a
40 sidewalk on north side of the building. **Zoned: Historical Commercial (HC)**

41 **Motion: To approve PZHAC Case #061478**– 2600 Avenida de Mesilla submitted by Palacio Bar to install
42 a sidewalk on north side of the building. **Zoned: Historical Commercial (HC), Moved by Mayor Pro Tem**
43 **Johnson-Burick, Seconded by Trustee Garcia.**
44

45
46 Mayor Pro Tem Johnson-Burick stated that is a good for safety purposes.
47

48 **Roll Call Vote:** Motion passed (summary: Yes =4).

49 Mayor Pro Tem Johnson-Burick Yes

50 Trustee Cadena Yes

51 Trustee Garcia Yes

52 Trustee Merrick Yes

1
2 d) **PZHAC Case #061483** – 2060 Calle de Parian submitted by Jerry Noe for Bader Jouda of
3 Tropical Dispensary LLC for a projecting 3 sq. ft. sign permit. **Zoned: Historical Commercial**
4 **(HC)**

5 **Motion: To approve PZHAC Case #061483** – 2060 Calle de Parian submitted by Jerry Noe for Bader
6 Jouda of Tropical Dispensary LLC for a projecting 3 sq. ft. sign permit. **Zoned: Historical Commercial**
7 **(HC), Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Merrick.**

8
9 **Roll Call Vote:** Motion passed (summary: Yes =4).

10 Mayor Pro Tem Johnson-Burick Yes

11 Trustee Cadena Yes

12 Trustee Garcia Yes

13 Trustee Merrick Yes
14

15 e) **PZHAC Case #061486 w/conditions** – 2687 Calle de Parian submitted by William McIlvaine
16 to install a privacy fence along property boundary. **Zoned Historical Residential (HR)**

17 **Motion: To approve PZHAC Case #061486 w/conditions** – 2687 Calle de Parian submitted by William
18 McIlvaine to install a privacy fence along property boundary. **Zoned Historical Residential (HR), Mayor**
19 **Tem Johnson-Burick, Seconded by Trustee Garcia.**

20
21 Trustee Garcia stated the applicant needs to provide the contractor's ID number.

22
23 Mayor Barraza stated the applicant will be informed that the right of entry and the contractor's ID number must
24 be submitted prior to issuing the permit.

25
26 **Roll Call Vote:** Motion passed (summary: Yes =4).

27 Mayor Pro Tem Johnson-Burick Yes

28 Trustee Cadena Yes

29 Trustee Garcia Yes

30 Trustee Merrick Yes
31

32 f) **PZHAC Case #061487 w/conditions** – 2685 Calle de Parian submitted by William McIlvaine
33 to install a privacy fence along property boundary. **Zoned Historical Residential (HR)**

34 **Motion: To approve PZHAC Case #061487 w/conditions** – 2685 Calle de Parian submitted by William
35 McIlvaine to install a privacy fence along property boundary. **Zoned Historical Residential (HR), Moved**
36 **by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.**

37
38 Mayor Barraza stated the applicant will be informed that the right of entry and the contractor's ID number must
39 be submitted prior to issuing the permit.

40
41 **Roll Call Vote:** Motion passed (summary: Yes =4).

42 Mayor Pro Tem Johnson-Burick Yes

43 Trustee Cadena Yes

44 Trustee Garcia Yes

45 Trustee Merrick Yes
46

47 g) **PZHAC Case #061489** - 2380 Calle Principal/2210 Calle de Parian (Thunderbird) to replace
48 4 rolled windows and 2 rotted doors on the backside of the building. Windows will match
49 existing windows and doors will match existing metal doors. **Zoned: Historical Commercial**
50 **(HC)**

Motion: To approve PZHAC Case #061489 - 2380 Calle Principal/2210 Calle de Parian (Thunderbird) to replace 4 rolled windows and 2 rotted doors on the backside of the building. Windows will match existing windows and doors will match existing metal doors. **Zoned: Historical Commercial (HC), Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.**

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

h) For Approval: Molzen Corbin Agreement - Design Services for Calle de Picacho Utility Improvements Engineering (\$26,250)

Motion: To approve Molzen Corbin Agreement - Design Services for Calle de Picacho Utility Improvements Engineering (\$26,250), **Zoned: Historical Commercial (HC), Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Merrick.**

Trustee Garcia asked if these projects go out to bid.

Mr. McGillivray responded the town has an annual contract with engineering firms, so we are not required to go out to bid. Also, it does not meet the dollar amount for a bid.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

i) For Approval: Capital Appropriations Project Agreement G2846 - \$300,000 to plan, design, construct, renovate and equip the Public Safety Building.

Motion: To approve Capital Appropriations Project Agreement G2846 - \$300,000 to plan, design, construct, renovate and equip the Public Safety Building, **Zoned: Historical Commercial (HC), Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.**

Mayor Barraza stated this is one of the projects submitted to the legislators.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

j) For Approval: Capital Appropriations Project Agreement G2845 - \$40,000 for Administration Department vehicles

Motion: To approve Capital Appropriations Project Agreement G2845 - \$40,000 for Administration Department vehicles, **Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.**

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

1 **9. BOARD OF TRUSTEE COMMITTEE REPORTS**

2 Trustee Garcia: Workforce Connections Meeting on December 9th

4 Mayor Pro Tem Johnson-Burick: MPO Meeting on December 14th

6 Trustee Merrick: MPO Meeting on December 14th

8 Mayor Barraza: MOA Sub-Committee Meeting today

10 **10. BOARD OF TRUSTEE/STAFF COMMENTS**

11 Fire Chief Hoban stated we received a grant to replace the 1991 Ford F350 Squad. Last week we received a
12 Voucher Letter informing us that we have been awarded \$302,500 with no matches; \$12,500 is for firefighter
13 stipends. We are reviewing the agreement with the Fire Marshal's office for inspections and ongoing
14 cooperation. The Mesilla Fire Department is one of six, in the state, that participates.

16 Mayor Barraza stated the board will not be commenting on the cell tower due to pending litigation. The town
17 is in negotiations with Verizon.

19 Trustee Garcia stated she spoke to Mr. Lopez who informed her grant money was just released for Fire
20 Departments radios. Police Departments grant money has not been released. This will be for paid employees
21 and are working on volunteers. She will be meeting with Mayor Barraza and Ms. Bush to discuss the budget.

23 Fire Chief Hoban stated they have been working with Mr. Lopez.

25 Trustee Garcia asked for a year-to-date report on attorney fees paid as well as a monthly report.

27 Ms. Bush responded the information is in the report.

29 Trustee Cadena stated she appreciates the public input. We are elected officials and listen to the residents that
30 we represent.

32 Trustee Merrick congratulated Ms. Sanchez on her position. She is available if anyone needs anything. The
33 town is very important to her.

35 Mayor Pro Tem Johnson-Burick thanked the residents for providing input. This is an ongoing litigation. She
36 does not want to jeopardize that would have a negative impact on our community. She will not be able to
37 attend the tree lighting on Friday.

39 Mayor Barraza stated the Tree Lighting will be this Friday at 5:30 p.m.; refreshment will be served. Trash
40 service is changing. Trash receptacles cannot be left out on the curb; must be put back on their property once
41 it is serviced.

43 Ms. Maya stated all residential trash service will be on Mondays and all commercial trash service will be on
44 Tuesdays. There is an issue with over filling their receptacles and it will not be picked up.

46 Fire Chief Hoban stated this morning there was a fire in one of the trash trucks. Need to get the word out that
47 hot ashes, charcoals, etc., should not be placed in the trash receptacles until they are cold and dead.

49 Mayor Barraza stated Hillrise students were given a tour of the Public Safety Building during their fieldtrip.
50 She welcomed Ms. Sanchez to the Town of Mesilla as the ACO/Codes Officer. Due to litigation, we cannot
51 comment on the Verizon tower. Correspondence that is submitted will be part of the minutes.

52 **11. ADJOURNMENT**

53 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).**

1 **MEETING ADJOURNED AT 8:57 P.M.**

2
3 **APPROVED THIS 12th DAY OF DECEMBER, 2022.**

4
5
6
7
8 _____
9 **Nora L. Barraza**
10 **Mayor**

11 **ATTEST:**

12
13
14 _____
15 **Rani Bush**
16 **Town Clerk/Treasurer**

Dear Mayor,

I know that you are facing a tough decision now days so hopefully this will help you to shed some light on the Verizon tower proposed in your town. Here are my thoughts.

1. I live close to the area and tried to call 911 for emergency services. I was unable to get through because of lack of service. (I don't live in an adobe house).I am a retired pastor and there are a lot of seniors in the area. I am concerned about those should need emergency care.
2. Since the proposal has been publicized, now a liability issue has showed its head. If denied and no one can get service during an emergency you now have opened up a lawsuit for lack of coverage. If approved, the rest of the town will have a hissy fit.
3. As a former employee of the cell industry, there are ways to disguise and make the cell tower not unsightly. Its just a matter of negotiating.
4. Businesses in your area will be grateful as they can ditch the high credit card processing machines and use their cell phones for payments. . They will be extremely grateful, I'm sure.

Just remember a few things.

1. Not everyone is going to like you no matter what you decide.
2. They will get over it.
3. Do what is best for the safety and progress of your community as you are sworn to do.
4. You already know your answer.

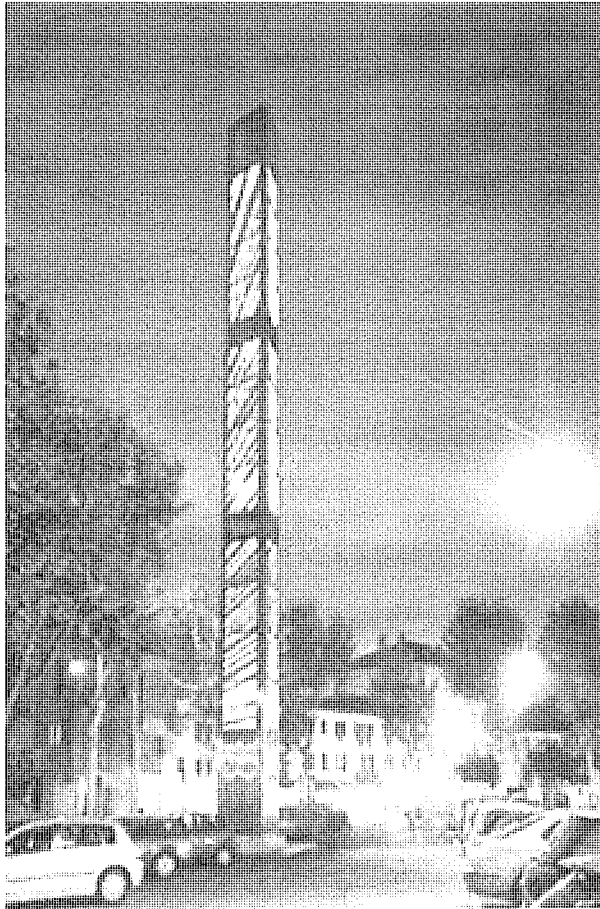
If you need to talk, vent, or need ideas, please feel free to call me.

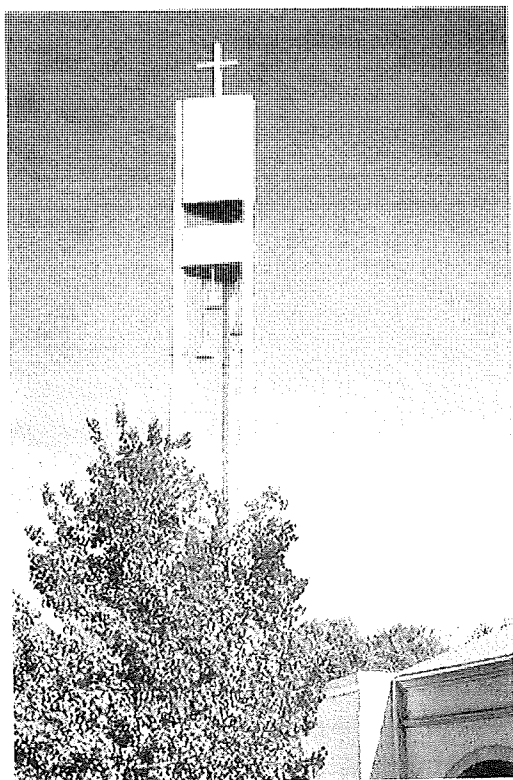
Rev Susan Montgomery-Donaldson
Aworldofheaven ministries
602-741-0144
aworldofheaven@yahoo.com

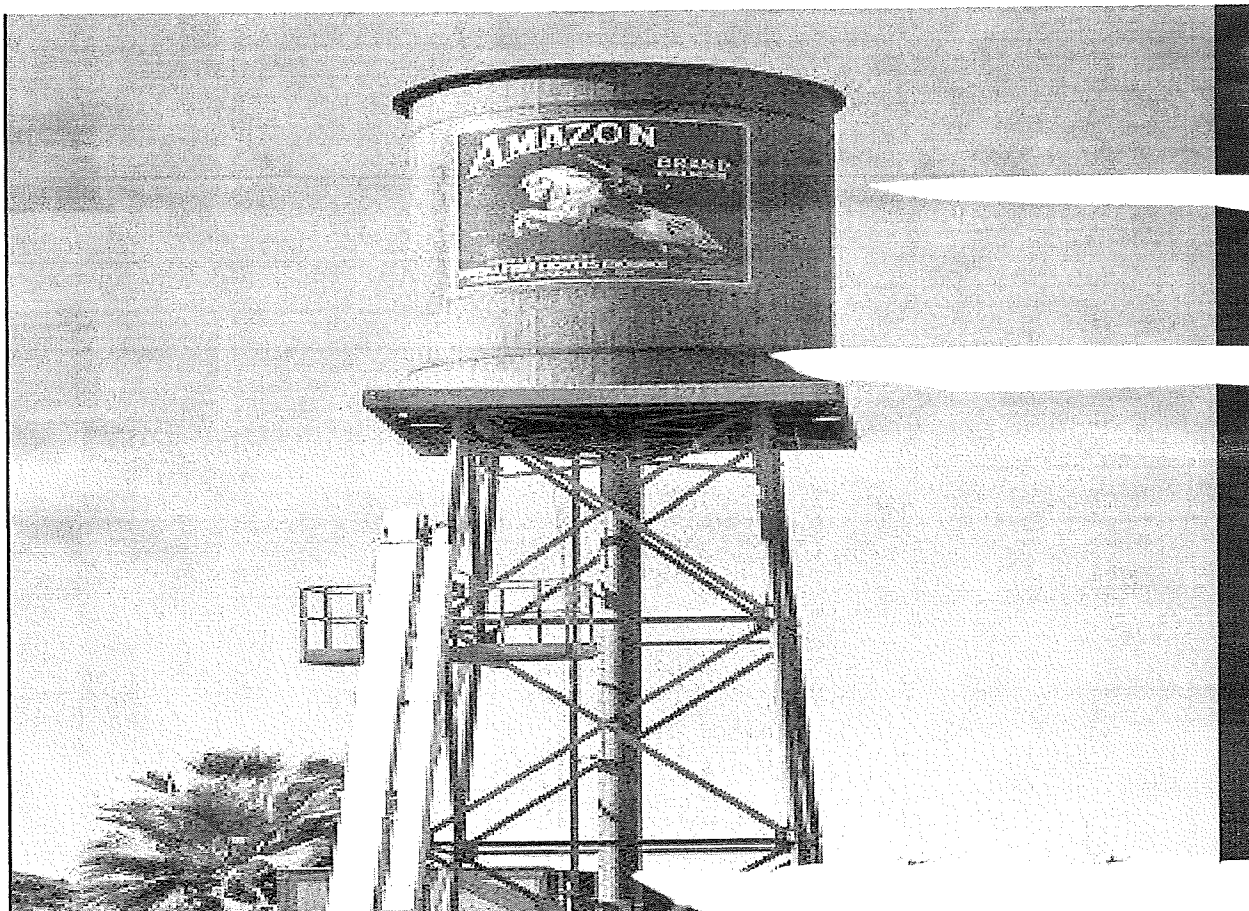
Attached are some ideas to work with. They are examples of cell phone towers that can be used in your area.











Verizon Wireless Cell phone tower in Pomona California
water tower | Water ...

11/18/2022

Mesilla Town Hall
2231 Avenida de Mesilla
Mesilla, NM 88046

To the Mesilla Mayor and Mesilla Board of Trustees:

We call upon the Mesilla Board of Trustees and the Mayor of Mesilla to reconsider the proposed location of the Verizon cell tower at the Town Hall Park and to research an alternate location. Studies have shown that cell towers will negatively affect property values up to 20% within 1500ft of the tower. Property within the line of site of a cell tower has a greater depreciation. Apart from this, there are safety concerns such as fall risk, lightening strikes, health risks such as cancer and neurological disorders. Aesthetics and noise levels also make this an unacceptable move for our thriving, healthy community.

Our town of Mesilla, that prides itself on its historic heritage and has become a successful tourist destination, should not be considering the addition of such an out of scale structure in the historic district.

PLEASE STOP THE VERIZON CELL TOWER IN HISTORIC MESILLA!

Regards,

DAKE COLEMAN
Cecilia Quintana
2424 Calle de Paraiso
Mesilla, NM

Mesilla Town Hall
2231 Avenida de Mesilla
Mesilla, NM 88046

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Our town of Mesilla, that prides itself on its historic heritage and has become a successful tourist destination, should not be considering the addition of such an out of scale structure in the historic district.

PLEASE STOP THE VERIZON CELL TOWER IN HISTORIC MESILLA!

Regards,

Kathy and Aracely
2210 Calle del Oeste
Mesilla

Mesilla Town Hall
2231 Avenida de Mesilla
Mesilla, NM 88046

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Our town of Mesilla, that prides itself on its historic heritage and has become a successful tourist destination, should not be considering the addition of such an out of scale structure in the historic district.

PLEASE STOP THE VERIZON CELL TOWER IN HISTORIC MESILLA!

Regards,

Edmundo Gallegos
+ Jose Gallegos

My name is Andrea Bryan
I live at 2557 Calle De Parion
Across from Town Hall Park

Please include the following comments in the official record for this meeting on Monday, November 28, 2022 at 6:00PM.

The proposed Verizon cell tower location in Town Hall Park violates the Town of Mesilla code and does not meet any of the historical requirements.

Here is a line item from the lawsuit "Cellco Partnership v Town of Mesilla" opinion dated 11/29/2021...

...Mayor Nora stated the following;

Quote from the opinion. "Tourism is the towns bread and butter, preservation is very, very important. She said, as I'm driving in as a tourist, into the town of Mesilla, what is it that we're looking for and what it is that we want to present to people coming into the town of Mesilla. The mayor pro tem (mayor Nora) referred to section 18.85.090 of the Mesilla Town code (MTC) which she stated prohibits special use permits for commercial use." unquote

You can't have it both ways, the mayor is saying we must restrict cell towers on the east side of Mesilla because of its unique historical character, but its OK to place it in west side residential area of the Historic District in a public park.

Mesilla prides itself on its historic heritage and it has become a successful tourist destination so lets not set a new precedent by erecting an unsitely cell tower in our lovely historc town.

On that note, I have some petitions signed by like minded individuals I would to like present them to the Board of Trustees.

We ask each trustee to STONGLY protest this proposal!

Thank you,

Andrea Bryan
2557 Calle de Parian
Mesilla, New Mexico 88046

From: Catharine Walkinshaw <catharinewalkinshaw@gmail.com>
Sent: Monday, November 28, 2022 12:26 PM
To: mayor@mesillanm.gov; stephaniejb@mesillanm.gov; adriannam@mesillanm.gov; veronicag@mesillanm.gov; Biviana Cadena; clerktreasurer@mesillanm.gov
Subject: Comments regarding the proposed cell tower location within Town Hall Park

In advance of tonight's Board of Trustees meeting, I would like to submit the following comments and ask that they be included in the OFFICIAL record of this meeting and read verbatim to the meeting if I am prevented from speaking during the public comment period.

Thank you Trustees and Mayor for allowing me and others to give comments tonight regarding the proposed cell tower location within the historic district and Town Hall Park.

I live and operate a business within Mesilla, contributing taxes to the town each month. My guests regularly comment on the uniqueness and historical character of our community and its night skies. They spend dollars in the local shops and restaurants. Mesilla is special and unique and most of us want to keep it that way.

Tonight I want to discuss the tactics telecom companies such as Verizon are using across the United States to force communities to allow them to site their cell towers in locations adverse to their residents. What Mesilla is experiencing is not unique. Here are just a few cases:

October 2020: Nelsonville, NY – Residents of this community had to file a lawsuit against Verizon, Homeland Towers (Verizon's developer), and the town of Nelsonville over an agreement made as result of litigation brought by Verizon and Homeland Towers against the town. Similar to Mesilla, the cell tower was first turned down by the town for not meeting zoning laws and Verizon sued the town. The residents' lawsuit accuses the cell tower companies of a "sue and settle gambit" that forced their town government to cave to the interests of the cell companies and fail to represent the interests of its citizens.

July 2022, Carmel, NY: Residents were able to challenge the town of Carmel, and Verizon Wireless over a backroom court settlement that would have allowed Verizon to install a cell tower in front of their homes without public input or environmental review. The judge in this case ruled that the town had no right to circumvent its planning and zoning board. Again this happened because initially the town denied Verizon's proposed cell tower location when it went through the planning board and zoning board of appeals and Verizon sued the town over this decision. As part of the litigation of this suit, the town proposed a different location that they said was exempt from their zoning laws because of the suit. Residents sued and won. The judge ruled in this case that settlements cannot trump local zoning laws.

September 2022: Whatcom County, Washington State: The cell company, in this case AT&T, sued the town to require them to allow siting a cell tower in a residential setting. In this case, the Mayor opted for a complete planning and zoning board review even though they felt they were not obligated to do so since it was a public project. This case is ongoing as they obtain robust public input through their normal process.

I could cite others, but there seems to be a pattern and similarity with the situation in Mesilla. These cell companies can also "sweeten the deal" by providing equipment (for free or reduced rates) to the towns for their staff and fire/police response, thus requiring that equipment to run from technology installed on their cell towers.

I am extremely concerned about the precedent this will set. If this cell tower is allowed to be placed within the historic district, there will be others as well as other utilities. And before we know it, as one former state official told me, Mesilla will look more like an industrial zone than an historic town.

I implore the Board and the Mayor to not be bullied by the telecom companies. Our historic town's uniqueness and character are too valuable to sell out to powerful corporations. Do not circumvent the process that was set up to protect that.

Respectfully submitted,

Catharine Walkinshaw
2134 Calle de Principal
Mesilla, NM 88046
575 932 8313



RESOLUTION NO. 2022-20

A RESOLUTION ESTABLISHING DATES FOR HOLIDAY OBSERVANCE FOR THE TOWN OF MESILLA IN 2023.

WHEREAS, the Town of Mesilla annually adopts a holiday schedule to be observed by the Town; and

WHEREAS, the holidays proposed are authorized for observance by employees in Town service in accordance to the Town Personnel Policy.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees that the following schedule of holidays will be observed by the Town of Mesilla in 2022. Town Hall will be closed on these days:

New Year's Day	Monday	January 2, 2023
Martin Luther King Day	Monday	January 16, 2023
President's Day	Monday	February 20, 2023
Spring Day	Monday	April 24, 2023
Memorial Day	Monday	May 29, 2023
Juneteenth	Monday	June 19, 2023
Independence Day	Tuesday	July 4, 2023
Labor Day	Monday	September 4, 2023
Indigenous People's Day	Monday	October 9, 2023
Veterans Day	Friday	November 10, 2023
Thanksgiving Day	Thursday	November 23, 2023
Thanksgiving Holiday	Friday	November 24, 2023
Winter Holiday	Friday	December 22, 2023
Winter Holiday	Monday	December 25, 2023
New Year's Eve Observance	Friday	December 29, 2023

PASSED, ADOPTED AND APPROVED on this 12th day of December 2022.

Nora L. Barraza
Mayor

ATTEST:

Rani Bush
Town Clerk-Treasurer

JOB TITLE: CHIEF

DEPARTMENT: FIRE

JOB SUMMARY:

This position is exempt as per the Personnel Rules and Regulations and serves at the pleasure of the Mayor and ~~Town~~ Board of Trustees. The Fire Chief may be terminated by the Mayor subject to approval of the ~~Town~~ Board of Trustees, with or without cause.

Under general direction, the Fire Chief performs a variety of administrative duties involving the planning, coordination and direction of operations, providing administrative leadership in budgeting, fire code enforcement, emergency services, personnel and training and assumes full command of the Fire Department.

MAJOR DUTIES:

- Review the operations of the fire suppression shifts.
- Assume command at the scene of major fires and emergencies.
- Establishes plans, organizes, and directs ~~the Assistant~~ subordinate Chiefs and Fire Officers.
- Implements and revises policies and procedures.
- Provides information to officials of appropriate organization and citizen groups regarding department operations, policies, and procedures.
- Develops and implements major programs and projects.
- Administers personnel programs including performance management processes, disciplinary actions and employee development programs.
- Develops and oversees the Fire Department budget with the assistance of the Town Treasurer.
- Undertakes special projects, reports and studies.
- Represents the department on town-wide and inter-agency committees and other cooperative programs.
- Maintains close liaison with fire, law enforcement and other officials of neighboring public jurisdictions and with officials of State and Federal agencies.
- Coordinates and participates in meeting and conferring with employee groups.
- When necessary, assumes on-call duty on a rotating basis.
- Trains and evaluates suppression supervisory staff.

- Represents the Town in relationships with the public, community groups, professional organizations, other Town departments and divisions, and outside agencies.
- Responds to inquiries and requests for information.
- Attends conferences, training sessions and meetings, which includes the monthly Board of Trustees meetings, attends and presents technical information to the Mayor and represents the Fire Department as directed by the Mayor.
- Acts as the Town Safety Coordinator

JOB SPECIFICATIONS:

Knowledge of:

- Fire Administration, organization and operations.
- Principles and practices of modern fire suppression.
- Incident Command System (ICS).
- Prevention investigation and emergency medical services.
- Principles and practices of public administration including personnel management and budgetary control.
- Public information and public relations techniques.
- Town and department policies.
- Procedures and regulations.
- Applicable Federal, State and local laws and regulations.
- Local geography including location of water and target hazards.

Ability to:

- Effectively administer all department operations.
- Effectively manage personnel, including maintenance of performance standards and appropriate use of disciplinary action.
- Accurately interpret and explain city and departmental policies and regulations.
- Communicate effectively in writing and verbally with a variety of people at all levels of the organization.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Plan, organize and direct the work of others.

- Analyze problems and make recommendations for resolution.

SUPERVISORY CONTROLS:

The Mayor assigns work in terms of goals and objectives. The Chief manages the daily operation of the department fairly independently. The work may be reviewed upon completion for the nature and propriety of the final results.

GUIDELINES:

Mesilla Town Code, Mesilla Fire Department Standard Operational Guidelines, International Fire Service Accreditation Congress, National Fire Protection Association, International Fire Code, New Mexico State Fire Marshal's Fire Chief's Handbook, National Fire Academy, Federal Emergency Management Agency and National Incident Management System.

COMPLEXITY:

This is a full-time, management position working a regular, 40-hour workweek. This classification is distinguished from other officer-level positions in that it has a wider scope of responsibility for the overall operations and services of the Fire Department.

SCOPE AND EFFECT:

Overall operations of the Fire Department to include suppression services, emergency medical services, inspections, fire code enforcement, training and public education. The effect is to provide a safe environment for the citizens and visitors of the Town of Mesilla and to ensure the common welfare.

PERSONAL CONTACTS:

Contacts are typically with co-workers, other Town employees, elected officials, vendors, **assigned** personnel and the general public.

PURPOSE OF CONTACTS:

Direct activity of departmental personnel; develop working liaisons with other departments, officials and agencies to provide service to the residence of Mesilla, to serve the public in both emergency and non-emergency responses and activities.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by and successfully performed for the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to stand, walk, use hands to finger, handle, feel or operate objects, tools or controls, reach with hands and arms, and sit, talk or hear.

The employee must occasionally lift and/or move up to 50 pounds. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl. Specific vision abilities

required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT.

Work is performed in the field as well as an office environment. Some outdoor work is required in **responding to emergencies**, the inspection of various land use developments, construction sites and businesses.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, extreme heat, cold and weather conditions and/or airborne particles. **The employee may occasionally be exposed to illnesses and disease that may be contagious. The employee may occasionally be exposed to calls involving death, extreme trauma, illness and injury. Employee may be exposed to and deal with family, friends and witnesses to such traumatic events.**

The noise level in the work environment is usually quiet in the office, moderate to loud in the field.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY:

- Administers personnel programs including performance management processes, disciplinary actions and employee development programs.
- Develops and oversees the Fire Department budget with the assistance of the Town Treasurer **to include grant applications and administration.**
- Represents the department on town-wide and inter-agency committees and other cooperative programs.
- Maintains close liaison with **other Mesilla departments as well as** fire, law enforcement and other officials of neighboring public jurisdictions and with officials of State and Federal agencies.

MINIMUM QUALIFICATIONS

1. An Associate degree or equivalent in Fire Science or a closely related field. A Bachelor degree in Business Administration or Public Administration is desirable.
2. Three years of fire experience at a Chief Officer position in a fire agency. A combination of experience in suppression, prevention and training is helpful. Experience in an administrative capacity is highly desirable.
3. Any combination equivalent to experience and education that could likely provide the required knowledge, skills and abilities would be qualifying.
4. Current **or ability to obtain a** New Mexico Class E Driver's license.
5. Current **or ability to obtain a** New Mexico Emergency Medical Technician-Basic license.

6. IFSAC Fire fighter II and IFSAC Fire Officer II or equivalent preferred.
7. Pass a background check to which may include but not limited to a psychological examination.
8. IS 100, 200, 700 with ability to obtain IS 300, 400 and 800 within one year.

State of New Mexico
Energy, Minerals and Natural Resources Department

Michelle Lujan Grisham
Governor

Sarah Cottrell Propst
Cabinet Secretary

Todd E. Leahy, JD, PhD
Deputy Cabinet Secretary

Laura McCarthy, State Forester
State Forestry Division



December 7, 2022

Nora L. Barraza, Mayor
Town of Mesilla
PO Box 10
Mesilla, NM 88046-0010

**Re: High Risk Determination
Mesilla Volunteer Fire Department**

Dear Ms. Barraza:

The Energy, Minerals and Natural Resources Department, Forestry Division (Division) has received the Mesilla Volunteer Fire Department's application for the Volunteer Fire Assistance (VFA) Program. Through the pre-award review process, using the audit criteria set forth in 2 C.F.R. § 200.514 through 200.520, the Division has determined Town of Mesilla is "high risk" because of the town's FY21 Financial Audit findings. Due to this determination, should Town of Mesilla wish to continue with the grant award, the town must comply with specific conditions as set forth in Section 4, Grant Award Provisions, of the Grant Award Agreement (GAA).

These conditions are:

- 1) Prior to procuring items specified in the GAA, the town must receive written approval from the Division *before* making any purchases related to the GAA. If your fire department fails to comply with this requirement, EMNRD will not reimburse Town of Mesilla for reimbursable items under the GAA. Failure to comply with this condition may limit the town's ability to apply for future funding.
- 2) The town must provide the Division written documentation outlining management practices related to audit findings within 15 working days of the date of this letter. Failure to provide the information in the stated time will result in the town being disqualified from receiving funding for this fiscal year.
- 3) Once the GAA is fully-executed, the town must provide the Division with all quotes, contracts, or bids related to items being procured under the GAA *before* making any purchases related to the GAA.

Please check one of the boxes below and return this letter to (insert contact information) no later than (insert response time and due date). Failure to respond to this letter by the specified date and time will result in automatic rejection of your fire department's application.

- ☐ Town of Mesilla agrees to the terms indicated in Section 4 of the GAA. Please continue with processing the town's grant application.
- ☐ Town of Mesilla cannot agree to the terms indicated in Section 4 of the GAA. Please remove the town's application from consideration.

Signature

Date

Print Name and Title

If you have any questions, I can be reached at (505) 660-5705 or by email at robert.brown@state.nm.us

Sincerely,



Robert Brown
Program Coordinator

Roberta Cordova
Federal Grant Compliance Officer



New Mexico DEPARTMENT OF
TRANSPORTATION
MOBILITY FOR EVERYONE

November 21, 2022

Ron McGillivray, Public Works Director
Town of Mesilla
P.O. Box 10
Mesilla, New Mexico 88046

Project No: L100525

Dear Public Works Director McGillivray:

We regret to inform you that your application for the Local Government Road Fund Match Waiver Program for the 2023 fiscal year was not approved.

The Match Waiver Funds available for FY23 were \$1,000,000 and the requests for funding totaled \$1,183,370. Due to the limited funding NMDOT selected projects based on the financial impact to each entities budget, and projects with the greatest deficit were selected.

If you have any questions or comments please contact me at (505) 699-9946 or
Clarissa.martinez@dot.nm.gov.

Sincerely,

Clarissa Martinez
State Grants Manager, NMDOT

C: District 1 Engineer
District 1 LGRF Coordinator

**Michelle Lujan
Grisham**
Governor

Ricky Serna
Cabinet Secretary

Commissioners

Jennifer Sandoval
Commissioner, Vice-Chairman
District 1

Bruce Ellis
Commissioner
District 2

Hilma E. Chynoweth
Commissioner
District 3

Walter G. Adams
Commissioner, Chairman
District 4

Thomas C. Taylor
Commissioner
District 5

Charles Lundstrom
Commissioner, Secretary
District 6

Town of Mesilla, New Mexico

RESOLUTION NO. 2022-06

A RESOLUTION AUTHORIZING PARTICIPATION IN THE LOCAL GOVERNMENT ROAD FUND PROGRAM AND REQUEST FOR MATCH WAIVER ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, the Town of Mesilla and the New Mexico Department of Transportation enter into a Cooperative Agreement.

WHEREAS, the total cost of the project will be \$114,824.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$86,118.00
and
- b. Town of Mesilla's proportional matching share shall be 25% or \$28,706.00 if Hardship for Match Waiver is not deemed to be present by Department of Finance and Administration and the Department of Transportation

TOTAL PROJECT COST IS \$114,824.00

Town of Mesilla shall pay all costs, which exceed the total amount of \$114,824.00

WHEREAS, the Town of Mesilla has a limited tax base, which limits the funding for meeting the proportional matching share; and, a fund exists in the NMDOT appropriated by the New Mexico State Legislature for Public Entities in need of "hardship" match money and Town of Mesilla requests participation in this Match Waiver Program in the amount of \$28,706.00

Now therefore, be it resolved in official session that Town of Mesilla determines, resolves, and orders as follows:

That the project for this Cooperative Agreement is adopted and has a priority standing.

The agreement terminates on **December 31, 2023** and the Town of Mesilla incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW therefore, be it resolved by the Town of Mesilla to enter into Cooperative Agreement Control Number HW2 L100525 with the New Mexico Department of Transportation for LGRF Project for year 2022-2023 to Engineering, survey, and design to construct the roadways by removing and replacing the existing deteriorated base course and pavement, removing, and replacing failed concrete curbing as needed, adjustment of utilities, and drainage improvements, resurface with new asphalt pavement with the route and termini being Calle de Cura from Calle de Segunda to Calle de Quinta.

PASSED AND APPROVED this 13th day of June 2022.

ATTEST:

Rani Bush

Rani Bush
Town Clerk/Treasurer



Nora L. Barraza

Nora Barraza, Mayor

	Last Month	This Month	Change	Last YTD	This YTD	Change
Citations						
CRIMINAL	0	0	0	23	18	-5
DWI	1	0	-1	8	5	-3
MISCELLANEOUS	0	0	0	0	0	0
TRAFFIC	35	58	23	813	576	-237
WARNING	0	0	0	0	0	0
Totals:	36	58	22	844	599	-245

Non-Citation Offense						
CONTEMPT	1	0	-1	70	26	-44
CRIMINAL	1	1	0	8	15	7
DWI	0	0	0	0	0	0
MISCELLANEOUS	0	0	0	0	0	0
TRAFFIC	0	0	0	0	0	0
Totals:	2	1	-1	78	41	-37

Financial						
Cash Bond	0.00	0.00	0.00	0.00	2400.00	2400.00
CONTEMPT FEE	0.00	0.00	0.00	162.00	0.00	-162.00
CORRECTION FEE	660.00	1040.00	380.00	12880.00	9073.79	-3806.21
COURT AUTOMATION FEE/STATE	198.00	312.00	114.00	3956.99	2722.14	-1234.85
COURT FINES	0.00	0.00	0.00	529.00	1500.00	971.00
FINE	4446.00	5767.00	1321.00	61152.05	47850.00	-13302.05
JUDICIAL EDUCATION FEE	99.00	156.00	57.00	1932.00	1361.07	-570.93
OVERPAYMENT	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	5403.00	7275.00	1872.00	80612.04	64907.00	-15705.04

**TOWN OF MESILLA FIRE DEPARTMENT
MONTHLY BOT REPORT**



DATE: **November, 2022**

MAJOR ADDITIONS TO INVENTORY

none

MAINTENANCE OF EQUIPMENT

Repaired Chainsaw Brush 34, removed pump and tank assembly from Brush 31 to convert to utility/investigations unit. Brush 31 replaced ICP sensor. Engine 32 repaired radiator lead under warranty. Engine 31 repaired wire harness on seatbelt restraint system and repaired corroded wiring harness on water level indicator.

COMMENTS

No major issues to report for November. Business inspections are caught up for the year as well as hydrant inspections. 2 personnel received their EMT registry after passing the national test. 3 personnel are finishing their EMT in December as well as 1 member finishing the IFSAC FF 1 & 2 training.

SUBMITTED BY

Fire Chief Kevin Hoban _____

Mesilla Fire Department

Mesilla, NM

This report was generated on 12/7/2022 3:18:14 PM



Incident Statistics

Zone(s): All Zones | Start Date: 11/01/2022 | End Date: 11/30/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		24	
FIRE		12	
TOTAL		36	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
Bat31	0	0	8
Bat32	0	0	5
BR31	0	0	1
BR34	1	1	1
SQ32	0	0	1
TOTAL	1	1	16
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		4	
Aid Received		2	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
10		27.78	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS		FIRE
Mesilla Fire Main Station 31	0:06:40		0:03:45
AVERAGE FOR ALL CALLS			0:06:08
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS		FIRE
Mesilla Fire Main Station 31	0:01:48		0:02:30
AVERAGE FOR ALL CALLS			0:01:42
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Mesilla Fire Department		32:33	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Mesilla Fire Department

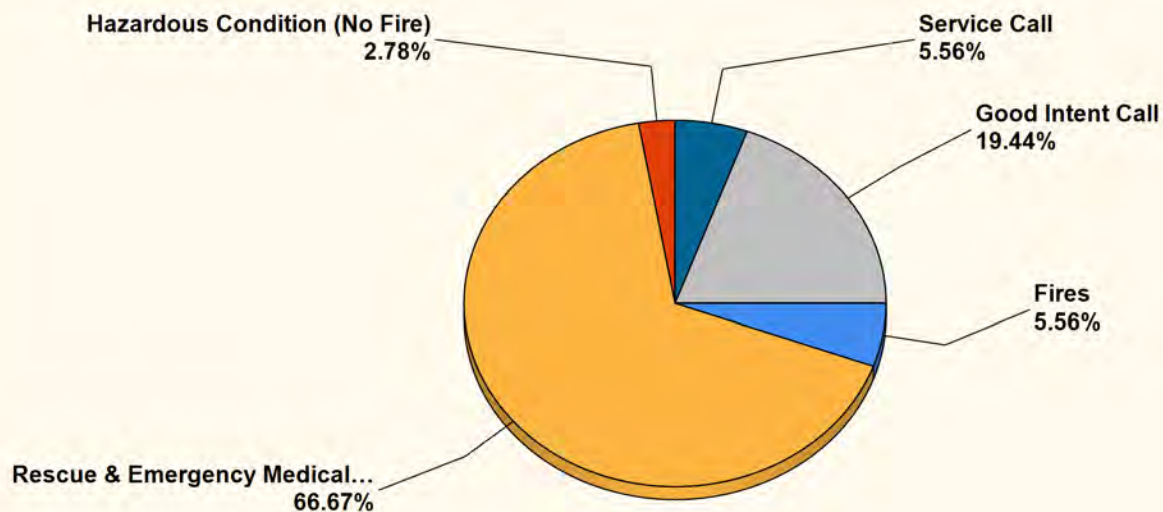
Mesilla, NM

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2022 | End Date: 11/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	5.56%
Rescue & Emergency Medical Service	24	66.67%
Hazardous Condition (No Fire)	1	2.78%
Service Call	2	5.56%
Good Intent Call	7	19.44%
TOTAL	36	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553
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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	1	2.78%
151 - Outside rubbish, trash or waste fire	1	2.78%
311 - Medical assist, assist EMS crew	2	5.56%
321 - EMS call, excluding vehicle accident with injury	16	44.44%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	2.78%
324 - Motor vehicle accident with no injuries.	2	5.56%
381 - Rescue or EMS standby	3	8.33%
400 - Hazardous condition, other	1	2.78%
511 - Lock-out	2	5.56%
611 - Dispatched & cancelled en route	4	11.11%
621 - Wrong location	2	5.56%
631 - Authorized controlled burning	1	2.78%
TOTAL INCIDENTS:	36	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Mesilla Fire Department

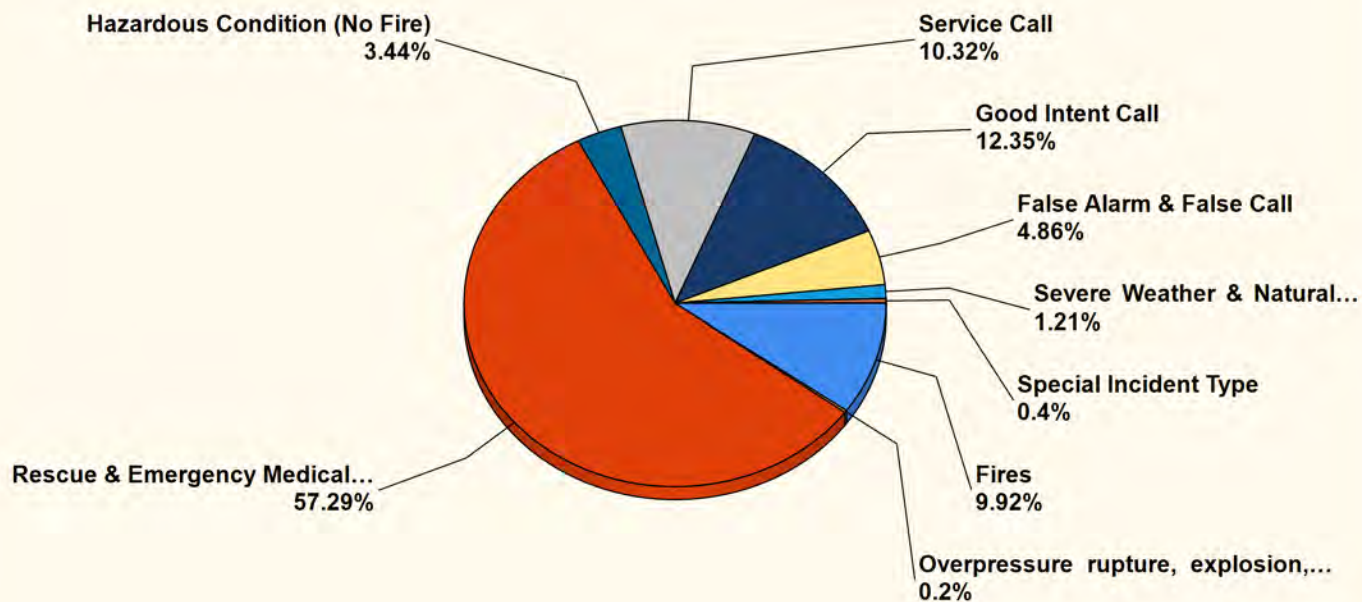
Mesilla, NM

This report was generated on 12/7/2022 4:11:36 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 11/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	49	9.92%
Overpressure rupture, explosion, overheat - no fire	1	0.2%
Rescue & Emergency Medical Service	283	57.29%
Hazardous Condition (No Fire)	17	3.44%
Service Call	51	10.32%
Good Intent Call	61	12.35%
False Alarm & False Call	24	4.86%
Severe Weather & Natural Disaster	6	1.21%
Special Incident Type	2	0.4%
TOTAL	494	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553
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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	12	2.43%
113 - Cooking fire, confined to container	3	0.61%
131 - Passenger vehicle fire	1	0.2%
132 - Road freight or transport vehicle fire	1	0.2%
136 - Self-propelled motor home or recreational vehicle	1	0.2%
140 - Natural vegetation fire, other	1	0.2%
141 - Forest, woods or wildland fire	2	0.4%
142 - Brush or brush-and-grass mixture fire	23	4.66%
143 - Grass fire	2	0.4%
151 - Outside rubbish, trash or waste fire	2	0.4%
170 - Cultivated vegetation, crop fire, other	1	0.2%
251 - Excessive heat, scorch burns with no ignition	1	0.2%
300 - Rescue, EMS incident, other	4	0.81%
311 - Medical assist, assist EMS crew	35	7.08%
320 - Emergency medical service, other	2	0.4%
321 - EMS call, excluding vehicle accident with injury	171	34.62%
322 - Motor vehicle accident with injuries	29	5.87%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.2%
324 - Motor vehicle accident with no injuries.	11	2.23%
350 - Extrication, rescue, other	1	0.2%
381 - Rescue or EMS standby	29	5.87%
400 - Hazardous condition, other	3	0.61%
412 - Gas leak (natural gas or LPG)	7	1.42%
421 - Chemical hazard (no spill or leak)	1	0.2%
440 - Electrical wiring/equipment problem, other	1	0.2%
442 - Overheated motor	1	0.2%
444 - Power line down	3	0.61%
445 - Arcing, shorted electrical equipment	1	0.2%
511 - Lock-out	5	1.01%
520 - Water problem, other	1	0.2%
522 - Water or steam leak	6	1.21%
540 - Animal problem, other	1	0.2%
551 - Assist police or other governmental agency	7	1.42%
552 - Police matter	2	0.4%
553 - Public service	4	0.81%
554 - Assist invalid	16	3.24%
561 - Unauthorized burning	9	1.82%
600 - Good intent call, other	1	0.2%
611 - Dispatched & cancelled en route	41	8.3%
621 - Wrong location	2	0.4%
622 - No incident found on arrival at dispatch address	11	2.23%
631 - Authorized controlled burning	4	0.81%
650 - Steam, other gas mistaken for smoke, other	1	0.2%
651 - Smoke scare, odor of smoke	1	0.2%
730 - System malfunction, other	2	0.4%
733 - Smoke detector activation due to malfunction	2	0.4%
735 - Alarm system sounded due to malfunction	8	1.62%
740 - Unintentional transmission of alarm, other	1	0.2%
743 - Smoke detector activation, no fire - unintentional	5	1.01%
745 - Alarm system activation, no fire - unintentional	6	1.21%
812 - Flood assessment	3	0.61%
813 - Wind storm, tornado/hurricane assessment	3	0.61%
911 - Citizen complaint	2	0.4%
TOTAL INCIDENTS:	494	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Mesilla Fire Department

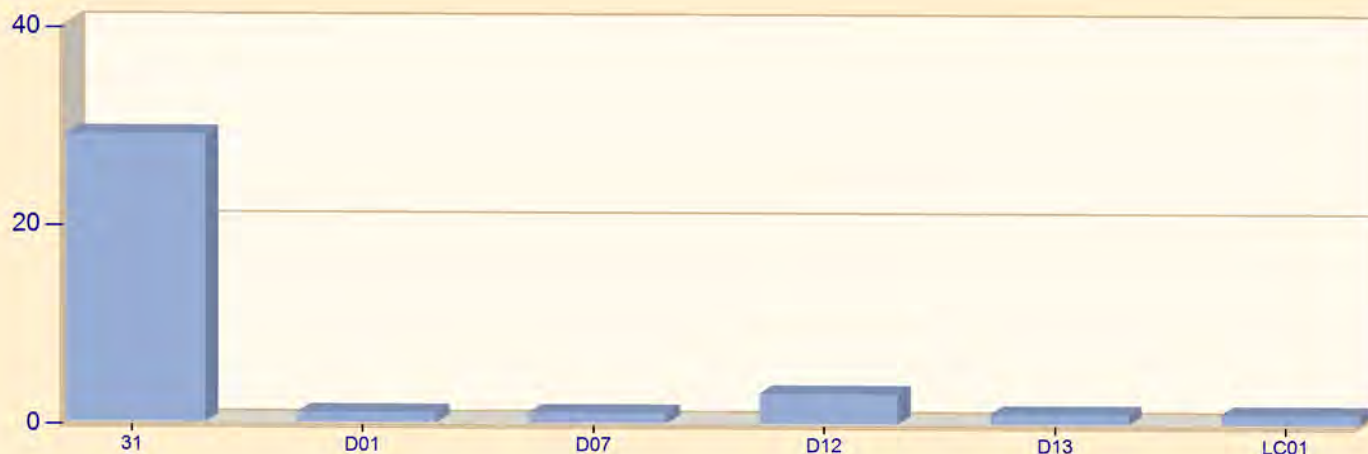
Mesilla, NM

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Incident Type Count per Zone for Date Range

Start Date: 11/01/2022 | End Date: 11/30/2022



ZONES	INCIDENT TYPE	COUNT
31 - Town of Mesilla		
	113 - Cooking fire, confined to container	1
	151 - Outside rubbish, trash or waste fire	1
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	15
	324 - Motor vehicle accident with no injuries.	2
	381 - Rescue or EMS standby	3
	400 - Hazardous condition, other	1
	511 - Lock-out	2
	621 - Wrong location	2
	631 - Authorized controlled burning	1
	Total Incidents for 31 - Town of Mesilla	29
D01 - Dona Ana		
	311 - Medical assist, assist EMS crew	1
	Total Incidents for D01 - Dona Ana.	1
D07 - La Union		
	611 - Dispatched & cancelled en route	1
	Total Incidents for D07 - La Union.	1
D12 - Fairacres		

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	321 - EMS call, excluding vehicle accident with injury	1
	611 - Dispatched & cancelled en route	2
	<i>Total Incidents for D12 - Fairacres:</i>	3
D13 - South Valley		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D13 - South Valley:</i>	1
LC01 - City of Las Cruces		
	323 - Motor vehicle/pedestrian accident (MV Ped)	1
	<i>Total Incidents for LC01 - City of Las Cruces:</i>	1
<i>Total Count for all Zone:</i>		36

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Mesilla Fire Department

Mesilla, NM

This report was generated on 12/7/2022 3:32:12 PM



Count of Classes by Personnel by Class Category

Passed/Failed: Both Passed and Failed | Personnel: All Personnel | Start Date: 11/01/2022 | End Date: 11/30/2022

Aguilar, Alexander J

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	1	3:00
Total for Aguilar, Alexander J	2	6:00

Brown, Tyler S

Class Category	Class Count	Total Class Hours
I.S.O. Driver and Operator Training	1	3:00
Total for Brown, Tyler S	1	3:00

Chavez, Delilah M

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
Total for Chavez, Delilah M	1	3:00

Davis-Whited, Crystal L

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	3	9:30
I.S.O. Driver and Operator Training	1	3:00
I.S.O. Hazardous Materials	1	1:00
Total for Davis-Whited, Crystal L	6	16:30

Embury, Andy G

Class Category	Class Count	Total Class Hours
EMS Training	3	15:00
I.S.O. Company Training	1	3:00
I.S.O. Driver and Operator Training	1	3:00
Total for Embury, Andy G	5	21:00

Evans, Harry A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	11:00
I.S.O. Officer Training	1	1:30
Total for Evans, Harry A	3	12:30

Fernandez III, Humberto

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	1	3:00
Total for Fernandez III, Humberto	2	6:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

Fernandez, Sergio A

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	2	6:30
I.S.O. Driver and Operator Training	1	3:00
Total for Fernandez, Sergio A	4	12:30

Hoban, Kevin M

Class Category	Class Count	Total Class Hours
EMS Training	2	12:00
Total for Hoban, Kevin M	2	12:00

Klebansky, George A

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	1	3:00
Total for Klebansky, George A	2	6:00

Manriquez, Humberto

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	3:00
Total for Manriquez, Humberto	3	3:00

Morris, Cole M

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	1	3:00
I.S.O. Driver and Operator Training	1	3:00
Total for Morris, Cole M	3	9:00

Reyna, Mark A

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	1	3:00
I.S.O. Driver and Operator Training	1	3:00
Total for Reyna, Mark A	3	9:00

Sanchez, Xavier

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	9:30
Total for Sanchez, Xavier	3	9:30

Torres, Joseph F

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	6:30
Total for Torres, Joseph F	2	6:30

Whited, Gregory E

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

I.S.O. Company Training	3	9:30
I.S.O. Driver and Operator Training	1	3:00
Total for Whited, Gregory E	5	15:30

Zapien, Jasha C

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	2	6:30
I.S.O. Driver and Operator Training	1	3:00
Total for Zapien, Jasha C	4	12:30

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

Mesilla Fire Department

Mesilla, NM

This report was generated on 12/7/2022 4:05:03 PM



Events per Event Type for Date Range (Landscape)

Start Date: 11/01/2022 | End Date: 11/30/2022

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
Daily Operations Shift						
	11/01/2022	B Shift	Shifts	Fire House 31	10.5	Delilah Chavez, Mark Reyna, Xavier Sanchez
	11/01/2022	B-Shift	Shifts	Station 31	2	Humberto Manriquez
	11/03/2022	A-Shift	Shifts	Station 31	10	Humberto Manriquez
	11/04/2022	B-Shift	Administrative	Station 31	15	Alexander Aguilar, Sergio Fernandez, Humberto Fernandez III, Mark Reyna, Jasha Zapien
	11/04/2022	A-Shift	Shifts	Station 31	2	Humberto Manriquez
	11/05/2022	C Shift	Administrative	Station 31	23	Delilah Chavez, Mark Reyna, Xavier Sanchez
	11/06/2022	A Shift	Shifts	Station 31	4	Delilah Chavez
	11/07/2022	A-Shift	Shifts	Station 31	10	Humberto Manriquez
	11/08/2022	B Shift	Shifts	Fire House 31	16	Tyler Brown, Humberto Fernandez III, Joseph Torres, Jasha Zapien
	11/11/2022	C-Shift	Administrative	Firehouse 31	17	Alexander Aguilar, Sergio Fernandez, Humberto Fernandez III, Mark Reyna, Xavier Sanchez, Joseph Torres, Jasha Zapien
	11/15/2022	A Shift	Shifts	Fire House 31	16	Alexander Aguilar, Humberto Fernandez III, Cole Morris, Mark Reyna, Xavier Sanchez, Joseph Torres
	11/22/2022	A-Shift	Shifts	Station 31	10	Humberto Manriquez
	11/23/2022	B-Shift	Shifts	Station 31	2	Humberto Manriquez
	11/24/2022	A Shift	Shifts	Fire House 31	16.5	Mateo Martinez, Xavier Sanchez
	11/25/2022	B-SHIFT	Shifts		12.5	Alexander Aguilar, Sergio Fernandez, Joseph Torres

Only LOCKED events included.



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Doc Id: 753

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EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	11/28/2022	B-Shift	Shifts	Station 31	10	Delilah Chavez, Mark Reyna
	11/29/2022	C Shift	Shifts	Firehouse 31	2	Mark Reyna

Total Hours for Daily Operations Shift: 178.5

Administration Shift						
	11/02/2022	Administrative Shift	Administrative	Telework	1.5	Crystal Davis-Whited
	11/12/2022	Administrative Shift - Tele Work	Administrative	Tele-Work Residence	2	Harry Evans
	11/14/2022	Board of Trustees Meeting	Administrative	Town of Mesilla Town Hall	3.5	Crystal Davis-Whited, Andy Embury, Harry Evans, Cole Morris, Gregory Whited, Jasha Zapien
	11/23/2022	Administrative Shift - Tele Work	Administrative	Tele-Work Residence	8.5	Harry Evans
	11/27/2022	Administrative Shift	Administrative	Telework	2	Crystal Davis-Whited
	11/27/2022	Administrative Shift - Tele Work	Administrative	Tele-Work Residence	1.5	Harry Evans

Total Hours for Administration Shift: 19

Prevention Division Shift						
	11/02/2022	Inspections	Prevention Event	Town of Mesilla	5.5	Gregory Whited, Jasha Zapien
	11/07/2022	Inspections	Prevention Event	Town of Mesilla	4	Gregory Whited
	11/07/2022	PZHAC meeting	Prevention Event	Town of Mesilla Town Hall	0.5	Gregory Whited
	11/09/2022	Inspections	Prevention Event	Town of Mesilla	5.5	Joseph Torres, Gregory Whited, Jasha Zapien
	11/16/2022	Inspections and station tour prep	Prevention Event	Town of Mesilla	6	Patrick Dorr, Gregory Whited, Jasha Zapien
	11/17/2022	Los Leones station tour	Prevention Event	Station 31	3	Patrick Dorr, Samuel McBurney, Mark Reyna, Tabitha Rossman, Xavier Sanchez, Joseph Torres, Gregory Whited, Jasha Zapien
	11/17/2022	Inspections	Prevention Event	Town of Mesilla	3	Gregory Whited
	11/30/2022	Inspections	Prevention Event	Town of Mesilla	4.5	Gregory Whited, Jasha Zapien

Total Hours for Prevention Division Shift: 32

Only LOCKED events included.

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
Holiday Event						
	11/11/2022	Veteran Day Cermony	Holiday Event	Mesilla Veteran's Park	3	Alexander Aguilar, Crystal Davis-Whited, Andy Embury, Harry Evans, Gabriel Franco, Kevin Hoban, George Klebansky, Joseph Torres, Gregory Whited, Jasha Zapien
Total Hours for Holiday Event:					3	
Prevention Event						
	11/22/2022	Inspection	Prevention Event	Town of Mesilla	3	Andy Embury, Kevin Hoban, Gregory Whited
Total Hours for Prevention Event:					3	
Meetings						
	11/28/2022	BOT meeting	Administrative	Mesilla Town Hall	3.25	Crystal Davis-Whited, Andy Embury, Harry Evans, Kevin Hoban, George Klebansky, Joseph Torres, Gregory Whited, Jasha Zapien
	11/29/2022	Chiefs Meeting	Administrative	FMO	2.5	Harry Evans, Kevin Hoban, George Klebansky, Gregory Whited
Total Hours for Meetings:					5.75	

Only LOCKED events included.

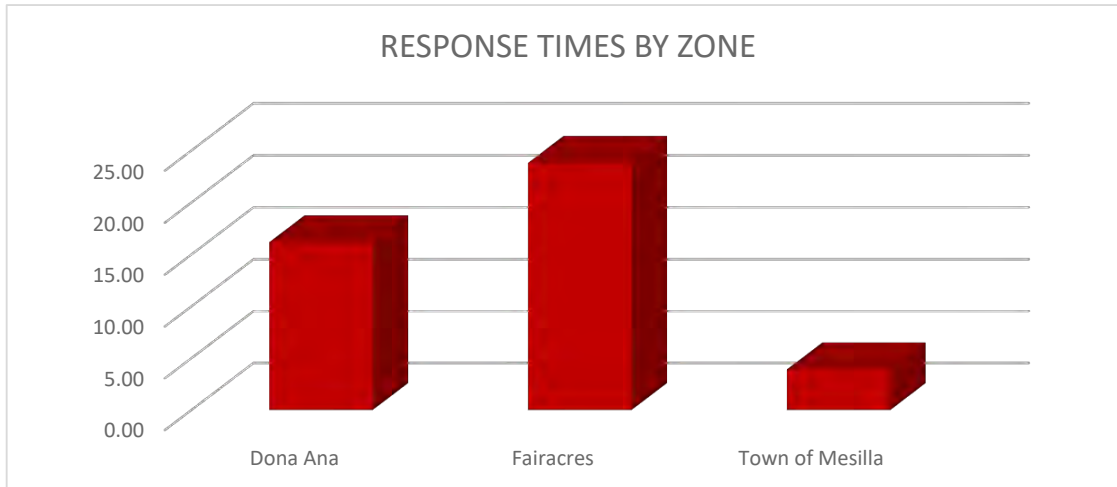
Mesilla Fire Department

Mesilla, NM

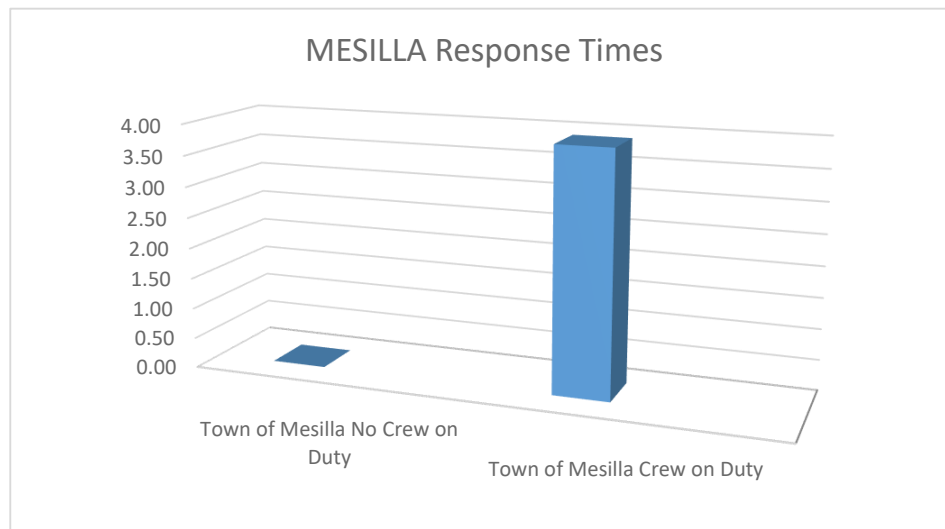
This report was generated on 12/07/2022



Response Mode: Lights and Sirens | Start Date: 11/01/2022 | End Date: 11/30/2022



Zone	AVERAGE RESPONSE TIME (in minutes)
Dona Ana	16.17
Fairacres	23.80
Town of Mesilla	3.91
<i>Town of Mesilla No Crew on Duty</i>	<i>NA</i>
<i>Town of Mesilla Crew on Duty</i>	<i>3.91</i>



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

Mesilla Fire Department

Mesilla, NM

This report was generated on 12/7/2022 4:05:58 PM



Maintenance History per Hydrant for Date Range

Start Date: 11/01/2022 | End Date: 11/30/2022

DATE	DONE BY	TITLE	PROBLEM	RESOLUTION	TIME (hrs)	COST	STATUS
Hydrant Number 021 - 2760 Buena Tierra Mesilla, NM							
11/02/2022		inspection	Hard to open			0	Pending
TOTAL:						\$0	
Hydrant Number 180 - 2862 valle grande							
11/02/2022	Whited, Gregory E	inspection				0	Complete
TOTAL:						\$0	
Hydrant Number 181 - 2750 valle grande							
11/02/2022	Whited, Gregory E	inspection					Complete
TOTAL:						\$	

Report displays active Hydrant work orders for date requested within the date parameter selected. Problem and resolution is generated from Description field of the work order.



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Doc Id: 1246
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Mesilla Fire Department

Mesilla, NM

This report was generated on 12/7/2022 4:09:19 PM



Occupancies Inspected for Date Range

Start Date: 11/01/2022 | End Date: 11/30/2022

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Arthritis Treatment Center	28	1770 Tierra de Mesilla		11/09/2022
Chala's (Mas Food & Beverage LLC)	5	2790 Avenida de Mesilla		11/09/2022
Cruz Burrito and grill	111	2920 Avenida de Mesilla #A		11/16/2022
Double Eagle	12	2355 Calle De Guadalupe		11/30/2022
Dr. Green Organics	114	3331 Gandy LN		11/09/2022
El Patio Bar	6	2171 Calle de Parian		11/09/2022
Mesilla Elementary School	59	2363 Calle Del Sur		11/02/2022
Mesilla Valley Baptist Church	23	2912 La Mesilla Circle		11/30/2022
Mesilla Valley Fine Arts	68	2470 Calle de Guadalupe #a		11/17/2022
Nevarez Plaza	121	2001 Avenida de Mesilla		11/07/2022
NM Vintage Market	86	2310 Avenida De Mesilla		11/30/2022
Palacio Bar	18	2600 Avenida De Mesilla		11/09/2022
Pi Pilates	54	2521 Avenida de Mesilla #D		11/30/2022
PsyConOps	31	2488 Calle de Guadalupe		11/16/2022
Rio Grande Preparatory Institute	62	2355 Avenida de Mesilla		11/30/2022
Silver Assets	91	1948 Calle De Santiago		11/09/2022
Thai Delight	19	2184 Avenida De Mesilla		11/07/2022
Zia Middle School	61	1300 W University		11/30/2022

of Occupancies Inspected: 18

% Occupancies Inspected: 10.00

Included occupancies are those that have a LOCKED inspection on record for the date range provided.



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Doc Id: 727
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Mesilla Fire Department

Mesilla, NM

This report was generated on 12/7/2022 3:34:21 PM



Total Hours by Personnel for Date Range for Pay Grade

Pay Grades: All Pay Grades | Start Date: 11/01/2022 | End Date: 11/30/2022

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Aguilar, Alexander J	2:15	6:00	53:30	13:45
Brown, Tyler S	0:00	3:00	16:00	19:00
Chavez, Delilah M	1:15	3:00	17:00	21:15
Davis-Whited, Crystal L	7:45	16:30	13:45	38:00
Dorr, Patrick E	0:00	0:00	9:00	9:00
Embury, Andy G	13:00	21:00	13:15	47:15
Evans, Harry A	1:30	12:30	23:15	37:15
Fernandez III, Humberto	0:00	6:00	49:00	55:00
Fernandez, Sergio A	0:00	12:30	39:30	52:00
Franco, Gabriel Z	0:00	0:00	3:00	3:00
Manriquez, Humberto	1:30	3:00	36:00	40:30
Martinez, Mateo L	0:00	0:00	0:00	0:00
Martinez, William A	9:00	0:00	0:00	9:00
Morris, Cole M	8:45	9:00	11:00	28:45
Reyna, Mark A	4:45	9:00	68:00	81:45
Rossman, Tabitha A	0:00	0:00	3:00	3:00
Sanchez, Xavier	7:15	9:30	72:00	88:45
Torres, Joseph F	5:45	6:30	72:15	84:30
Whited, Gregory E	14:45	15:30	47:45	78:00
Zapien, Jasha C	12:30	12:30	84:45	109:45
			TOTAL	819:30:00

Town of Mesilla Fiscal Year Gross Receipts Tax

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TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -GENERAL FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - LOCAL									
	10-41002	FRANCHISE TAX	75,000.00	6,814.03	0.00	38,649.66	0.00	36,350.34	51.53
	10-41030	INFRASTRUCTURE	40,000.00	131.97	0.00	496.33	0.00	39,503.67	1.24
	10-41050	MUN.GROSS REC. TAX 48%	800,000.00	97,590.58	0.00	444,264.41	0.00	355,735.59	55.53
	10-41060	PROPERTY TAX	96,000.00	0.00	0.00	1,272.21	0.00	94,727.79	1.33
		TOTAL TAXES - LOCAL	1,011,000.00	104,536.58	0.00	484,682.61	0.00	526,317.39	47.94
TAXES - STATE									
	10-42050	STATE GROSS REC.1.225-48%	600,000.00	70,301.42	0.00	320,978.99	0.00	279,021.01	53.50
	10-42060	EQUIVALENT COMPENSATING TAX	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
	10-42070	INTERSTATE TELECOM	200.00	28.40	0.00	90.55	0.00	109.45	45.28
	10-42080	AUTO LIC DIST/REG/ALL CITIES	15,000.00	0.00	0.00	6,063.13	0.00	8,936.87	40.42
	10-42090	INTERNET SALES TAXES	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
		TOTAL TAXES - STATE	633,700.00	70,329.82	0.00	327,132.67	0.00	306,567.33	51.62
LICENSES & PERMITS									
	10-43010	BUILDING PERMITS	60,000.00	447.00	0.00	8,290.76	0.00	51,709.24	13.82
	10-43020	BUSINESS LICENSES	15,000.00	70.00	0.00	1,405.00	0.00	13,595.00	9.37
	10-43030	LIQUOR LICENSES	4,500.00	0.00	0.00	2,020.00	0.00	2,480.00	44.89
	10-43060	OTHER PERMITS	40,000.00	0.00	0.00	1,344.76	0.00	38,655.24	3.36
	10-43100	ANIMAL CONTROL LICENSES	100.00	0.00	0.00	0.00	0.00	100.00	0.00
		TOTAL LICENSES & PERMITS	119,600.00	517.00	0.00	13,060.52	0.00	106,539.48	10.92
CHARGES FOR SERVICES									
	10-44010	OTHER ADMINISTRATIVE FEES	15,000.00	0.00	0.00	200.00	0.00	14,800.00	1.33
	10-44070	COMM CENTER/PLAZA RENTALS	40,000.00	2,424.46	0.00	16,272.08	0.00	23,727.92	40.68
		TOTAL CHARGES FOR SERVICES	55,000.00	2,424.46	0.00	16,472.08	0.00	38,527.92	29.95
FINES & FORFEITS									
	10-45020	COURT FINES	80,000.00	3,697.00	0.00	16,243.00	0.00	63,757.00	20.30
		TOTAL FINES & FORFEITS	80,000.00	3,697.00	0.00	16,243.00	0.00	63,757.00	20.30
MISCELLANEOUS REVENUES									
	10-46030	INTEREST	1,000.00	0.00	0.00	963.77	0.00	36.23	96.38
	10-46060	REFUNDS/REIMBURSEMENTS	3,000.00	0.00	0.00	627.00	0.00	2,373.00	20.90
	10-46090	MISCELLANEOUS INCOME	15,000.00 (312.54)	0.00	432.73	0.00	14,567.27	2.88
	10-46095	VISITOR CENTER REVENUES	1,000.00	5.40	0.00	57.24	0.00	942.76	5.72
		TOTAL MISCELLANEOUS REVENUES	20,000.00 (307.14)	0.00	2,080.74	0.00	17,919.26	10.40

REVENUE

[illegible]

10 -GENERAL FUND

FINANCE

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-501-1001		SALARIES	138,542.00	8,657.77	0.00	47,307.05	0.00	91,234.95	34.15
10-501-1003		FICA/MEDICARE	21,197.00	955.89	0.00	3,481.18	0.00	17,715.82	16.42
10-501-1004		PERA/ICMA	8,620.00	685.77	0.00	2,529.67	0.00	6,090.33	29.35
10-501-1005		HEALTH & LIFE INSURANCE	14,365.00	1,197.10	0.00	5,979.94	0.00	8,385.06	41.63
10-501-1006		WORKERS' COMPENSATION	1,949.00	0.00	0.00	381.48	0.00	1,567.52	19.57
10-501-1007		UNEMPLOYMENT INSURANCE	2,972.00	0.00	0.00	0.00	0.00	2,972.00	0.00
		TOTAL PERSONNEL EXPENSES	187,645.00	11,496.53	0.00	59,679.32	0.00	127,965.68	31.80
OPERATING EXPENSES									
10-501-2110		TRAVEL/CONF/PER DIEM	6,000.00	301.97	0.00	3,600.67	1,000.00	1,399.33	76.68
10-501-2240		VEHICLE R & M	500.00	0.00	0.00	413.38	0.00	86.62	82.68
10-501-2241		EQUIPMENT R & M	2,737.00	0.00	0.00	0.00	0.00	2,737.00	0.00
10-501-2242		MEDICAL/DRUG ADMIN	3,650.00	0.00	0.00	0.00	0.00	3,650.00	0.00
10-501-2305		AUDIT FEES	15,710.00	0.00	0.00	0.00	0.00	15,710.00	0.00
10-501-2315		PROFESSIONAL SERVICES	1,500.00	0.00	0.00	116.23	0.00	1,383.77	7.75
10-501-2320		AGREEMENTS/CONTRACTS	145,000.00	12,155.79	0.00	78,063.55	0.00	66,936.45	53.84
10-501-2405		OFFICE SUPPLIES	5,000.00	197.61	0.00	674.49	0.00	4,325.51	13.49
10-501-2520		EMPLOYEE TRAINING	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-501-2530		INSURANCE	16,100.00	0.00	0.00	0.00	0.00	16,100.00	0.00
10-501-2535		POSTAGE	2,720.00	0.00	0.00	2,272.99	0.00	447.01	83.57
10-501-2540		PRINT/PUBLISH/ADVERTISE	4,700.00	0.00	0.00	1,147.24	0.00	3,552.76	24.41
10-501-2570		DUES & SUBSCRIPTIONS	5,502.00	80.00	0.00	2,098.07	0.00	3,403.93	38.13
10-501-2575		TELEPHONE	6,750.00	834.06	0.00	4,006.47	0.00	2,743.53	59.36
10-501-2580		UTILITIES	33,971.00	3,885.58	0.00	22,289.67	0.00	11,681.33	65.61
10-501-2585		FUEL	2,000.00	0.00	0.00	60.01	0.00	1,939.99	3.00
10-501-2590		ELECTIONS	250.00	0.00	0.00	0.00	0.00	250.00	0.00
10-501-2597		OTHER EXPENSES	3,500.00	0.00	0.00	47.25	0.00	3,452.75	1.35
		TOTAL OPERATING EXPENSES	256,590.00	17,455.01	0.00	114,790.02	1,000.00	140,799.98	45.13
CAPITAL OUTLAY									
TOTAL FINANCE									
			444,235.00	28,951.54	0.00	174,469.34	1,000.00	268,765.66	39.50

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -GENERAL FUND

COURT

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-502-1001		SALARIES	50,944.00	3,774.12	0.00	21,186.72	0.00	29,757.28	41.59
10-502-1003		FICA/MEDICARE	7,942.00	426.10	0.00	1,566.38	0.00	6,375.62	19.72
10-502-1004		PERA/ICMA	5,144.00	573.69	0.00	2,099.98	0.00	3,044.02	40.82
10-502-1005		HEALTH & LIFE INSURANCE	119.00	9.94	0.00	49.70	0.00	69.30	41.76
10-502-1006		WORKERS' COMPENSATION	396.00	0.00	0.00	381.48	0.00	14.52	96.33
10-502-1007		UNEMPLOYMENT INSURANCE	1,006.00	0.00	0.00	0.00	0.00	1,006.00	0.00
		TOTAL PERSONNEL EXPENSES	65,551.00	4,783.85	0.00	25,284.26	0.00	40,266.74	38.57
OPERATING EXPENSES									
10-502-2110		TRAVEL/CONF/TRAINING	700.00	0.00	0.00	0.00	0.00	700.00	0.00
10-502-2320		AGREEMENTS/CONTRACTS	7,700.00	398.21	0.00	4,500.81	0.00	3,199.19	58.45
10-502-2405		OFFICE SUPPLIES	3,000.00	283.15	0.00	718.56	0.00	2,281.44	23.95
10-502-2535		POSTAGE	1,000.00	153.42	0.00	504.84	0.00	495.16	50.48
10-502-2570		DUES & SUBSCRIPTIONS	500.00	0.00	0.00	135.16	0.00	364.84	27.03
10-502-2575		TELEPHONE	3,000.00	231.45	0.00	1,164.89	0.00	1,835.11	38.83
10-502-2596		INDIGENT FEES	4,800.00	812.02	0.00	3,228.26	0.00	1,571.74	67.26
10-502-2597		OTHER EXPENSES	1,315.00	0.00	0.00 (75.72)	0.00	1,390.72	5.76-
		TOTAL OPERATING EXPENSES	22,015.00	1,878.25	0.00	10,176.80	0.00	11,838.20	46.23
CAPITAL OUTLAY									
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TOTAL COURT			87,566.00	6,662.10	0.00	35,461.06	0.00	52,104.94	40.50

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -GENERAL FUND

MARSHAL

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
	10-503-1001	SALARIES	280,925.00	21,938.63	0.00	109,479.50	0.00	171,445.50	38.97
	10-503-1003	FICA/MEDICARE	47,572.00	2,753.29	0.00	9,959.67	0.00	37,612.33	20.94
	10-503-1004	PERA/ICMA	45,650.00	6,013.86	0.00	20,164.04	0.00	25,485.96	44.17
	10-503-1005	HEALTH & LIFE INSURANCE	17,852.00	1,492.12	0.00	8,366.12	0.00	9,485.88	46.86
	10-503-1006	WORKERS' COMPENSATION	10,844.00	0.00	0.00	6,268.43	0.00	4,575.57	57.81
	10-503-1007	UNEMPLOYMENT INSURANCE	8,232.00	0.00	0.00	918.46	0.00	7,313.54	11.16
	10-503-1008	OVERTIME ALLOTMENT	30,000.00	1,997.27	0.00	18,735.30	0.00	11,264.70	62.45
	TOTAL PERSONNEL EXPENSES		441,075.00	34,195.17	0.00	173,891.52	0.00	267,183.48	39.42
OPERATING EXPENSES									
	10-503-2110	TRAVEL/CONF/TRAINING	10,000.00	815.00	0.00	6,150.28	920.00	2,929.72	70.70
	10-503-2240	VEHICLE R & M	24,500.00	1,466.01	0.00	10,244.50	0.00	14,255.50	41.81
	10-503-2241	EQUIPMENT R & M	10,000.00	561.26	0.00	1,350.26	0.00	8,649.74	13.50
	10-503-2320	AGREEMENTS/CONTRACTS	17,400.00	659.48	0.00	2,387.38	0.00	15,012.62	13.72
	10-503-2324	ANIMAL CONTROL	6,000.00	0.00	0.00	3,880.00	0.00	2,120.00	64.67
	10-503-2405	OFFICE SUPPLIES	1,000.00	0.00	0.00	42.46	0.00	957.54	4.25
	10-503-2420	UNIFORM ALLOWANCE	15,000.00	2,602.69	0.00	3,302.68	415.00	11,282.32	24.78
	10-503-2421	INTERN UNIFORMS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	10-503-2530	INSURANCE	36,500.00	0.00	0.00	0.00	0.00	36,500.00	0.00
	10-503-2535	POSTAGE	100.00	14.52	0.00	14.52	0.00	85.48	14.52
	10-503-2540	PRINT/PUBLISH/ADVERTISE	750.00	0.00	0.00	0.00	0.00	750.00	0.00
	10-503-2570	DUES & SUBSCRIPTIONS	150.00	0.00	0.00	0.00	0.00	150.00	0.00
	10-503-2575	TELEPHONE/GPS	4,500.00	467.09	0.00	2,162.46	0.00	2,337.54	48.05
	10-503-2585	FUEL	26,000.00	1,916.38	0.00	12,832.36	0.00	13,167.64	49.36
	TOTAL OPERATING EXPENSES		152,900.00	8,502.43	0.00	42,366.90	1,335.00	109,198.10	28.58
CAPITAL OUTLAY									
	10-503-3050	AMMO FOR QUALS	5,000.00	0.00	0.00	3,077.50	0.00	1,922.50	61.55
	TOTAL CAPITAL OUTLAY		5,000.00	0.00	0.00	3,077.50	0.00	1,922.50	61.55
TOTAL MARSHAL			598,975.00	42,697.60	0.00	219,335.92	1,335.00	378,304.08	36.84

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -GENERAL FUND

FIRE

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-504-1001		SALARIES	68,600.00	5,276.80	0.00	28,972.16	0.00	39,627.84	42.23
10-504-1002		STIPENDS	34,009.00	0.00	0.00	0.00	0.00	34,009.00	0.00
10-504-1003		FICA/MEDICARE	16,639.00	590.79	0.00	2,162.38	0.00	14,476.62	13.00
10-504-1004		PERA/ICMA	15,367.00	1,773.00	0.00	6,476.81	0.00	8,890.19	42.15
10-504-1005		HEALTH & LIFE INSURANCE	23,753.00	1,162.02	0.00	15,644.10	0.00	8,108.90	65.86
10-504-1006		WORKERS' COMPENSATION	3,729.00	0.00	0.00	2,593.07	0.00	1,135.93	69.54
10-504-1007		UNEMPLOYMENT INSURANCE	1,098.00	0.00	0.00	0.00	0.00	1,098.00	0.00
		TOTAL PERSONNEL EXPENSES	163,195.00	8,802.61	0.00	55,848.52	0.00	107,346.48	34.22
OPERATING EXPENSES									
10-504-2315		MEDICAL DIRECTOR	0.00	250.00	0.00	250.00	0.00	(250.00)	0.00
10-504-2320		AGREEMENTS/CONTRACTS	6,600.00	0.00	0.00	750.00	0.00	5,850.00	11.36
10-504-2420		EQUIPMENT	172,000.00	0.00	0.00	167,000.00	0.00	5,000.00	97.09
		TOTAL OPERATING EXPENSES	178,600.00	250.00	0.00	168,000.00	0.00	10,600.00	94.06
CAPITAL OUTLAY									
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TOTAL FIRE			341,795.00	9,052.61	0.00	223,848.52	0.00	117,946.48	65.49

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -GENERAL FUND

MAINTENANCE

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-505-1001		SALARIES	72,613.00	5,585.60	0.00	30,354.81	0.00	42,258.19	41.80
10-505-1003		FICA/MEDICARE	11,416.00	638.01	0.00	2,278.28	0.00	9,137.72	19.96
10-505-1004		PERA/ICMA	7,479.00	862.98	0.00	3,112.38	0.00	4,366.62	41.61
10-505-1005		HEALTH & LIFE INSURANCE	3,195.00	266.32	0.00	1,331.60	0.00	1,863.40	41.68
10-505-1006		WORKERS' COMPENSATION	2,576.00	0.00	0.00	380.34	0.00	2,195.66	14.76
10-505-1007		UNEMPLOYMENT INSURANCE	1,494.00	0.00	0.00	0.00	0.00	1,494.00	0.00
10-505-1008		OVERTIME ALLOTMENT	2,000.00	125.86	0.00	418.90	0.00	1,581.10	20.95
		TOTAL PERSONNEL EXPENSES	100,773.00	7,478.77	0.00	37,876.31	0.00	62,896.69	37.59
OPERATING EXPENSES									
10-505-2110		TRAVEL/CONF/PER DIEM	3,500.00	0.00	0.00	59.90	0.00	3,440.10	1.71
10-505-2205		BUILDING MAINTENANCE	26,800.00	865.16	0.00	21,111.26	0.00	5,688.74	78.77
10-505-2230		MAINT/GROUNDS/ROADS	20,449.00	178.69	0.00	12,533.25	0.00	7,915.75	61.29
10-505-2300		INSURANCE CLAIMS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-505-2303		AGREEMENTS/CONTRACTS	2,070.00	0.00	0.00	536.02	0.00	1,533.98	25.89
10-505-2321		VECTOR CONTROL	19,700.00	11,598.51	0.00	12,126.47	0.00	7,573.53	61.56
10-505-2413		EQUIPMENT/SUPPLIES	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
10-505-2545		EBID TAXES	1,117.00	0.00	0.00	0.00	0.00	1,117.00	0.00
10-505-2597		OTHER EXPENSES	3,042.00	0.00	0.00	0.00	0.00	3,042.00	0.00
		TOTAL OPERATING EXPENSES	82,678.00	12,642.36	0.00	46,366.90	0.00	36,311.10	56.08
CAPITAL OUTLAY									
10-505-3050		CAPITAL PURCHASES	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
		TOTAL CAPITAL OUTLAY	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
TOTAL MAINTENANCE									
			198,451.00	20,121.13	0.00	84,243.21	0.00	114,207.79	42.45

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -GENERAL FUND
EXECUTIVE/LEGISLATIVE
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-506-1001		SALARIES	62,000.00	4,769.12	0.00	26,230.16	0.00	35,769.84	42.31
10-506-1003		FICA/MEDICARE	9,486.00	547.29	0.00	2,006.73	0.00	7,479.27	21.15
10-506-1004		PERA/ICMA	1,568.00	190.14	0.00	694.10	0.00	873.90	44.27
10-506-1006		WORKER'S COMPENSATION	335.00	0.00	0.00	306.25	0.00	28.75	91.42
10-506-1007		UNEMPLOYMENT INSURANCE	440.00	0.00	0.00	0.00	0.00	440.00	0.00
		TOTAL PERSONNEL EXPENSES	73,829.00	5,506.55	0.00	29,237.24	0.00	44,591.76	39.60
OPERATING EXPENSES									
10-506-2110		TRAVEL/CONF/TRAINING	16,000.00	1,498.01	0.00	7,966.11	0.00	8,033.89	49.79
10-506-2310		LEGAL FEES - GM	37,065.00	1,261.08	0.00	2,403.51	0.00	34,661.49	6.48
10-506-2311		LEGAL FEES - COURT	67,550.00	12,667.61	0.00	40,449.98	0.00	27,100.02	59.88
10-506-2315		PROFESSIONAL SERVICES	3,104.00	0.00	0.00	0.00	0.00	3,104.00	0.00
10-506-2405		OFFICE SUPPLIES	500.00	0.00	0.00	52.14	0.00	447.86	10.43
10-506-2530		INSURANCE	2,500.00	0.00	0.00	1,618.12	0.00	881.88	64.72
10-506-2540		PRINT/PUBLISH/ADVERTISE	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
10-506-2570		DUES & SUBSCRIPTIONS	4,000.00	194.38	0.00	194.38	0.00	3,805.62	4.86
10-506-2575		TELEPHONE	1,600.00	93.31	0.00	501.55	0.00	1,098.45	31.35
10-506-2597		OTHER EXPENSES	8,666.00	279.94	0.00	933.55	0.00	7,732.45	10.77
		TOTAL OPERATING EXPENSES	155,985.00	15,994.33	0.00	54,119.34	0.00	101,865.66	34.70
CAPITAL OUTLAY									
<hr/>									
TOTAL EXECUTIVE/LEGISLATIVE			229,814.00	21,500.88	0.00	83,356.58	0.00	146,457.42	36.27

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -GENERAL FUND
COMMUNITY PROGRAMS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-507-1001		SALARIES	37,482.00	2,883.20	0.00	15,830.21	0.00	21,651.79	42.23
10-507-1003		FICA/MEDICARE	5,735.00	287.76	0.00	1,053.02	0.00	4,681.98	18.36
10-507-1004		PERA/ICMA	3,862.00	445.44	0.00	1,623.39	0.00	2,238.61	42.03
10-507-1005		HEALTH & LIFE INSURANCE	16,373.00	1,364.40	0.00	6,822.00	0.00	9,551.00	41.67
10-507-1006		WORKER'S COMPENSATION	237.00	0.00	0.00	574.58	0.00	337.58	242.44
10-507-1007		UNEMPLOYMENT INSURANCE	997.00	0.00	0.00	0.00	0.00	997.00	0.00
		TOTAL PERSONNEL EXPENSES	64,686.00	4,980.80	0.00	25,903.20	0.00	38,782.80	40.04
OPERATING EXPENSES									
10-507-2110		TRAVEL/CONF/TRAINING	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-507-2405		OFFICE SUPPLIES	2,250.00	51.98	0.00	1,167.79	0.00	1,082.21	51.90
10-507-2411		COMMUNITY PROGRAMS	14,300.00	5,038.72	0.00	12,397.71	0.00	1,902.29	86.70
10-507-2516		COMM/PLAZA REFUNDS	2,000.00	500.00	0.00	500.00	0.00	1,500.00	25.00
10-507-2535		POSTAGE	890.00	0.00	0.00	0.00	0.00	890.00	0.00
10-507-2540		PRINT/PUBLISH/ADVERTISE	15,764.00	671.93	0.00	688.14	0.00	15,075.86	4.37
10-507-2570		DUES & SUBSCRIPTIONS	2,500.00	16.20	0.00	1,299.15	0.00	1,200.85	51.97
10-507-2575		TELEPHONE	1,604.00	0.00	0.00	0.00	0.00	1,604.00	0.00
10-507-2597		CLEAN & BEAUTIFUL GRANT	14,400.00	305.70	0.00	3,326.80	0.00	11,073.20	23.10
		TOTAL OPERATING EXPENSES	54,708.00	6,584.53	0.00	19,379.59	0.00	35,328.41	35.42
CAPITAL OUTLAY									
		TOTAL COMMUNITY PROGRAMS	119,394.00	11,565.33	0.00	45,282.79	0.00	74,111.21	37.93

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -GENERAL FUND
COMM CNTR/PLAZA
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
10-508-2205		BUILDING MAINTENANCE	26,642.00	1,038.73	0.00	5,217.05	0.00	21,424.95	19.58
10-508-2210		BUILDING R&M	19,000.00	0.00	0.00	303.00	0.00	18,697.00	1.59
10-508-2252		ELECTRICAL R & M	5,500.00	0.00	0.00	0.00	0.00	5,500.00	0.00
10-508-2410		R & M SUPPLIES	1,300.00	0.00	0.00	18.45	0.00	1,281.55	1.42
10-508-2516		COMM/PLAZA REFUNDS	0.00 (400.00)	0.00	100.00	0.00 (100.00)	0.00
10-508-2580		UTILITIES	20,000.00	1,327.50	0.00	3,825.40	0.00	16,174.60	19.13
		TOTAL OPERATING EXPENSES	72,442.00	1,966.23	0.00	9,463.90	0.00	62,978.10	13.06
CAPITAL OUTLAY									
TOTAL COMM CNTR/PLAZA			72,442.00	1,966.23	0.00	9,463.90	0.00	62,978.10	13.06

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -GENERAL FUND
COMMUNITY DEVELOPMENT
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
	10-509-1001	SALARIES	44,683.00	0.00	0.00	15,439.25	0.00	29,243.75	34.55
	10-509-1003	FICA/MEDICARE	6,837.00	138.53	0.00	1,010.28	0.00	5,826.72	14.78
	10-509-1004	PERA/ICMA	4,602.00	177.00	0.00	1,565.62	0.00	3,036.38	34.02
	10-509-1005	HEALTH & LIFE INSURANCE	13,945.00	0.00	0.00	6,558.84	0.00	7,386.16	47.03
	10-509-1006	WORKER'S COMPENSATION	496.00	0.00	0.00	2.30	0.00	493.70	0.46
	10-509-1007	UNEMPLOYMENT INSURANCE	998.00	0.00	0.00	0.00	0.00	998.00	0.00
		TOTAL PERSONNEL EXPENSES	71,561.00	315.53	0.00	24,576.29	0.00	46,984.71	34.34
OPERATING EXPENSES									
CAPITAL OUTLAY									
TOTAL COMMUNITY DEVELOPMENT									
			71,561.00	315.53	0.00	24,576.29	0.00	46,984.71	34.34
TOTAL EXPENDITURES									
			2,164,233.00	142,832.95	0.00	900,037.61	2,335.00	1,261,860.39	41.69
EXCESS REVENUES/EXPENDITURES									
			(96,659.00)	38,364.77	0.00	(33,917.76)	(2,335.00)	(60,406.24)	37.51
TRANSFERS IN									
TRANSFERS OUT									
	10-500-4444	TRANSFER OUT	73,067.00	0.00	0.00	0.00	0.00	73,067.00	0.00
		TOTAL TRANSFERS OUT	73,067.00	0.00	0.00	0.00	0.00	73,067.00	0.00
NET TRANSFERS									
			(73,067.00)	0.00	0.00	0.00	0.00	(73,067.00)	0.00
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT									
			(169,726.00)	38,364.77	0.00	(33,917.76)	(2,335.00)	(133,473.24)	21.36

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUES									
12-46090	MISC INCOME/DONATIONS		5,000.00	500.00	0.00	2,100.00	0.00	2,900.00	42.00
TOTAL MISCELLANEOUS REVENUES			5,000.00	500.00	0.00	2,100.00	0.00	2,900.00	42.00
INTER-GOV/GRANTS									
12-47040	STATE ALLOTMENT		252,035.00	0.00	0.00	110,965.00	0.00	141,070.00	44.03
TOTAL INTER-GOV/GRANTS			252,035.00	0.00	0.00	110,965.00	0.00	141,070.00	44.03
TOTAL REVENUES			257,035.00	500.00	0.00	113,065.00	0.00	143,970.00	43.99

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
12-504-1001		STIPENDS	10,588.00	0.00	0.00 (158.00)	0.00	10,746.00	1.49-
12-504-1002		STIPENDS - DONATION	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
12-504-1003		FICA/MEDICARE	2,322.00 (12.09)	0.00 (12.09)	0.00	2,334.09	0.52-
TOTAL PERSONNEL EXPENSES			17,910.00 (12.09)	0.00 (170.09)	0.00	18,080.09	0.95-
OPERATING EXPENSES									
12-504-2110		TRAVEL/CONF/TRAINING	3,564.00	0.00	0.00	310.84	0.00	3,253.16	8.72
12-504-2205		BUILDING R & M	35,000.00	0.00	0.00	1,105.14	0.00	33,894.86	3.16
12-504-2240		VEHICLE R & M	36,043.43	2,274.70	0.00	3,239.40	0.00	32,804.03	8.99
12-504-2241		EQUIPMENT R & M	20,000.00	7,773.43	0.00	11,857.85	0.00	8,142.15	59.29
12-504-2320		AGREEMENTS/CONTRACTS	5,000.00	0.00	0.00	2,129.67	0.00	2,870.33	42.59
12-504-2405		OFFICE SUPPLIES	2,000.00	137.97	0.00	137.97	0.00	1,862.03	6.90
12-504-2407		MAINTENANCE SUPPLIES	5,000.00	46.45	0.00	1,686.34	0.00	3,313.66	33.73
12-504-2410		EQUIPMENT PURCHASES	3,200.00	4,733.12	0.00	11,740.17	0.00 (8,540.17)	366.88
12-504-2412		DEMO SUPPLIES	3,000.00	0.00	0.00	1,128.17	0.00	1,871.83	37.61
12-504-2420		UNIFORM ALLOWANCE	5,000.00	6,326.43	0.00	7,646.60	0.00 (2,646.60)	152.93
12-504-2530		INSURANCE	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
12-504-2540		PRINT/PUBLISH/ADVERTISE	200.00	0.00	0.00	1,119.04	0.00 (919.04)	559.52
12-504-2570		DUES/SUBSCRIPTIONS	1,000.00	324.19	0.00	2,141.33	0.00 (1,141.33)	214.13
12-504-2575		TELEPHONE/PAGERS	10,000.00	927.33	0.00	4,192.36	0.00	5,807.64	41.92
12-504-2580		UTILITIES	20,000.00	1,432.26	0.00	10,768.59	0.00	9,231.41	53.84
12-504-2585		FUEL	20,000.00	906.89	0.00	4,441.42	0.00	15,558.58	22.21
12-504-2598		MISCELLANEOUS	4,971.00	0.00	0.00	427.38	0.00	4,543.62	8.60
TOTAL OPERATING EXPENSES			179,978.43	24,882.77	0.00	64,072.27	0.00	115,906.16	35.60
CAPITAL OUTLAY									
12-504-3050		CAPITAL PURCHASES	73,958.00	323.00	0.00	45,647.00	21,341.75	6,969.25	90.58
12-504-3051		RESCUE REPLACEMENT	28,586.00	0.00	0.00	0.00	0.00	28,586.00	0.00
TOTAL CAPITAL OUTLAY			102,544.00	323.00	0.00	45,647.00	21,341.75	35,555.25	65.33
TOTAL FIRE DEPARTMENT									
TOTAL FIRE DEPARTMENT			300,432.43	25,193.68	0.00	109,549.18	21,341.75	169,541.50	43.57
TOTAL EXPENDITURES									
TOTAL EXPENDITURES			300,432.43	25,193.68	0.00	109,549.18	21,341.75	169,541.50	43.57
EXCESS REVENUES/EXPENDITURES									
EXCESS REVENUES/EXPENDITURES			(43,397.43) (24,693.68)	0.00	3,515.82 (21,341.75) (25,571.50)	41.08

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TRANSFERS IN									
TRANSFERS OUT									
	12-504-4001	LOAN INTERCEPT	30,105.00	0.00	0.00	0.00	0.00	30,105.00	0.00
	TOTAL TRANSFERS OUT		30,105.00	0.00	0.00	0.00	0.00	30,105.00	0.00
NET TRANSFERS			(30,105.00)	0.00	0.00	0.00	0.00 (30,105.00)	0.00
REVENUES & TRANSFERS IN OVER/									
(UNDER)	EXPENDITURES & TRANSFERS OUT		(73,502.43)	(24,693.68)	0.00	3,515.82 (21,341.75) (55,676.50)	24.25

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			CURRENT	CURRENT	PRIOR YEAR	Y-T-D	Y-T-D	BUDGET	% OF
FUND	ACCOUNT #	ACCOUNT NAME	BUDGET	PERIOD	PO ADJUST.	ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
PERSONNEL EXPENSES									
	13-513-1001	SALARIES	5,673.00	0.00	0.00	1,650.50	0.00	4,022.50	29.09
	13-513-1003	FICA/MEDICARE	870.00	0.00	0.00	126.28	0.00	743.72	14.51
	TOTAL PERSONNEL EXPENSES		6,543.00	0.00	0.00	1,776.78	0.00	4,766.22	27.16
OPERATING EXPENSES									
	13-513-2598	SUPPLIES	7,500.00	0.00	0.00	2,929.63	0.00	4,570.37	39.06
	TOTAL OPERATING EXPENSES		7,500.00	0.00	0.00	2,929.63	0.00	4,570.37	39.06
	TOTAL RECREATION		14,043.00	0.00	0.00	4,706.41	0.00	9,336.59	33.51
	TOTAL EXPENDITURES		14,043.00	0.00	0.00	4,706.41	0.00	9,336.59	33.51
			=====	=====	=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES			(8,293.00)	0.00	0.00	(4,706.41)	0.00	(3,586.59)	56.75
			=====	=====	=====	=====	=====	=====	=====
TRANSFERS IN			_____	_____	_____	_____	_____	_____	_____
TRANSFERS OUT			_____	_____	_____	_____	_____	_____	_____
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			(8,293.00)	0.00	0.00	(4,706.41)	0.00	(3,586.59)	56.75
			=====	=====	=====	=====	=====	=====	=====

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUES									
INTER-GOV/GRANTS									
	14-47035	STATE ALLOTMENT	9,641.00	0.00	0.00	9,641.00	0.00	0.00	100.00
	TOTAL INTER-GOV/GRANTS		9,641.00	0.00	0.00	9,641.00	0.00	0.00	100.00
TOTAL REVENUES			9,641.00	0.00	0.00	9,641.00	0.00	0.00	100.00

[illegible]

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES									
	15-44083	ARFA DEPOSITS	226,961.00	0.00	0.00	226,960.50	0.00	0.50	100.00
		TOTAL CHARGES FOR SERVICES	226,961.00	0.00	0.00	226,960.50	0.00	0.50	100.00
MISCELLANEOUS REVENUES									
TOTAL REVENUES			226,961.00	0.00	0.00	226,960.50	0.00	0.50	100.00

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
	15-515-1003	FICA/MEDICARE	1,610.00	0.00	0.00	1,609.74	0.00	0.26	99.98
	15-515-1008	COVID PAY ENHANCEMENTS	21,045.00	0.00	0.00	21,040.50	0.00	4.50	99.98
	TOTAL PERSONNEL EXPENSES		22,655.00	0.00	0.00	22,650.24	0.00	4.76	99.98
OPERATING EXPENSES									
	15-515-2241	EQUIPMENT	128,574.00	0.00	0.00	56,618.80	12,868.07	59,087.13	54.04
	15-515-2597	OTHER EXPENSES	246,388.00	0.00	0.00	0.00	0.00	246,388.00	0.00
	TOTAL OPERATING EXPENSES		374,962.00	0.00	0.00	56,618.80	12,868.07	305,475.13	18.53
TOTAL COVID 19									
			397,617.00	0.00	0.00	79,269.04	12,868.07	305,479.89	23.17
TOTAL EXPENDITURES									
			397,617.00	0.00	0.00	79,269.04	12,868.07	305,479.89	23.17
EXCESS REVENUES/EXPENDITURES									
			(170,656.00)	0.00	0.00	147,691.46	(12,868.07)	(305,479.39)	79.00-
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT									
			(170,656.00)	0.00	0.00	147,691.46	(12,868.07)	(305,479.39)	79.00-

REVENUE

REVENUE			CURRENT	CURRENT	PRIOR YEAR	Y-T-D	Y-T-D	BUDGET	% OF
FUND	ACCOUNT #	ACCOUNT NAME	BUDGET	PERIOD	PO ADJUST.	ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
FINES & FORFEITS									
	16-45010	CORRECTION FEES	53,000.00	716.09	0.00	3,957.46	0.00	49,042.54	7.47
	16-45040	DWI PREVENTION FEES	340.00	0.00	0.00	0.00	0.00	340.00	0.00
	16-45042	JUDICIAL EDUCATION FEES	7,945.00	107.09	0.00	593.29	0.00	7,351.71	7.47
	16-45043	LABORATORY FEES	386.00	0.00	0.00	0.00	0.00	386.00	0.00
	16-45044	COURT AUTOMATION FEES	15,906.00	214.82	0.00	1,187.25	0.00	14,718.75	7.46
	TOTAL FINES & FORFEITS		77,577.00	1,038.00	0.00	5,738.00	0.00	71,839.00	7.40
MISCELLANEOUS REVENUES									
	16-46030	INTEREST	200.00	0.00	0.00	307.95	0.00 (107.95)	153.98
	TOTAL MISCELLANEOUS REVENUES		200.00	0.00	0.00	307.95	0.00 (107.95)	153.98
TOTAL REVENUES			77,777.00	1,038.00	0.00	6,045.95	0.00	71,731.05	7.77

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

16 -CORRECTIONS FUND

CORRECTIONS

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
16-516-2510		PRISONER CARE	37,777.00	5,360.42	0.00	23,767.90	0.00	14,009.10	62.92
16-516-2515		AUTO/LAB/DWI/JUD ED	15,000.00	91.44	0.00	1,652.65	0.00	13,347.35	11.02
16-516-2520		TRANSPORT FEES - COURT	2,025.00	0.00	0.00	0.00	0.00	2,025.00	0.00
16-516-2598		MISCELLANEOUS	22,975.00	0.00	0.00 (0.88)	0.00	22,975.88	0.00
		TOTAL OPERATING EXPENSES	77,777.00	5,451.86	0.00	25,419.67	0.00	52,357.33	32.68
CAPITAL OUTLAY									
TOTAL CORRECTIONS									
			77,777.00	5,451.86	0.00	25,419.67	0.00	52,357.33	32.68
TOTAL EXPENDITURES									
			77,777.00	5,451.86	0.00	25,419.67	0.00	52,357.33	32.68
EXCESS REVENUES/EXPENDITURES									
			0.00 (4,413.86)	0.00 (19,373.72)	0.00	19,373.72	0.00
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT									
			0.00 (4,413.86)	0.00 (19,373.72)	0.00	19,373.72	0.00

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - STATE									
	18-42520	TRANSPORT FEES - COURT	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	TOTAL TAXES - STATE		1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
MISCELLANEOUS REVENUES									
INTER-GOV/GRANTS									
	18-47045	STATE ALLOTMENT	52,000.00	0.00	0.00	32,377.00	0.00	19,623.00	62.26
	TOTAL INTER-GOV/GRANTS		52,000.00	0.00	0.00	32,377.00	0.00	19,623.00	62.26
TOTAL REVENUES			53,000.00	0.00	0.00	32,377.00	0.00	20,623.00	61.09

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

18 -LAW ENFORCEMENT FUND
LAW ENFORCEMENT
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
	18-518-2240	VEHICLE R&M	10,000.00	0.00	0.00	1,311.00	0.00	8,689.00	13.11
	18-518-2241	EQUIPMENT R & M	0.00	614.18	0.00	614.18	15,030.00 (15,644.18)	0.00
	18-518-2410	EQUIPMENT PURCHASES	18,377.00	0.00	0.00	0.00	0.00	18,377.00	0.00
	18-518-2520	EMPLOYEE TRAINING	5,000.00	0.00	0.00	350.00	0.00	4,650.00	7.00
		TOTAL OPERATING EXPENSES	33,377.00	614.18	0.00	2,275.18	15,030.00	16,071.82	51.85
CAPITAL OUTLAY									
	18-518-3052	NMFA DEBT	19,623.00	0.00	0.00	0.00	0.00	19,623.00	0.00
		TOTAL CAPITAL OUTLAY	19,623.00	0.00	0.00	0.00	0.00	19,623.00	0.00
		TOTAL LAW ENFORCEMENT	53,000.00	614.18	0.00	2,275.18	15,030.00	35,694.82	32.65
		TOTAL EXPENDITURES	53,000.00	614.18	0.00	2,275.18	15,030.00	35,694.82	32.65
=====									
		EXCESS REVENUES/EXPENDITURES	0.00 (614.18)	0.00	30,101.82 (15,030.00) (15,071.82)	0.00
=====									
		TRANSFERS IN	_____	_____	_____	_____	_____	_____	_____
		TRANSFERS OUT	_____	_____	_____	_____	_____	_____	_____
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00 (614.18)	0.00	30,101.82 (15,030.00) (15,071.82)	0.00
=====									

REVENUE

[illegible]

[illegible]

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES									
23-44080	WATER SERVICES		400,000.00	33,260.41	0.00	182,128.68	0.00	217,871.32	45.53
23-44081	WATER CONNECTIONS FEES		8,500.00	0.00	0.00	0.00	0.00	8,500.00	0.00
23-44082	WATER SERVICES PENALTY		2,700.00	0.00	0.00	0.00	0.00	2,700.00	0.00
TOTAL CHARGES FOR SERVICES			411,200.00	33,260.41	0.00	182,128.68	0.00	229,071.32	44.29
MISCELLANEOUS REVENUES									
23-46030	INTEREST		209.00	0.00	0.00	201.34	0.00	7.66	96.33
23-46090	MISCELLANEOUS INCOME		2,376.00	0.00	0.00	55.37	0.00	2,320.63	2.33
23-46100	UNAPPLIED CREDITS		2,000.00	47.42	0.00	2,157.72	0.00	157.72	107.89
TOTAL MISCELLANEOUS REVENUES			4,585.00	47.42	0.00	2,414.43	0.00	2,170.57	52.66
INTER-GOV/GRANTS									
23-47030	EXCAVATION/BORING PERMIT		2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
TOTAL INTER-GOV/GRANTS			2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
TOTAL REVENUES			418,285.00	33,307.83	0.00	184,543.11	0.00	233,741.89	44.12

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

23 -WATER SERVICES FUND
WATER OPERATIONS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
	23-510-1001	SALARIES	105,293.00	7,579.95	0.00	34,061.52	1,741.24	69,490.24	34.00
	23-510-1003	FICA/MEDICARE	16,493.00	909.48	0.00	2,494.24	0.00	13,998.76	15.12
	23-510-1004	PERA/ICMA	10,845.00	1,173.75	0.00	3,428.36	0.00	7,416.64	31.61
	23-510-1005	HEALTH & LIFE INSURANCE	8,477.00	710.84	0.00	3,538.73	0.00	4,938.27	41.75
	23-510-1006	WORKERS' COMPENSATION	3,750.00	0.00	0.00	2,867.00	0.00	883.00	76.45
	23-510-1007	UNEMPLOYMENT INSURANCE	3,486.00	0.00	0.00	0.00	0.00	3,486.00	0.00
	23-510-1008	OVERTIME ALLOTMENT	2,500.00	505.07	0.00	1,919.19	0.00	580.81	76.77
	TOTAL PERSONNEL EXPENSES		150,844.00	10,879.09	0.00	48,309.04	1,741.24	100,793.72	33.18
OPERATING EXPENSES									
	23-510-2240	VEHICLE R & M	4,589.00	0.00	0.00	1,664.87	0.00	2,924.13	36.28
	23-510-2241	EQUIPMENT R & M	9,800.00	0.00	0.00	1,688.44	730.00	7,381.56	24.68
	23-510-2253	WATER LINE R & M	11,050.00	1,444.44	0.00	2,140.39	0.00	8,909.61	19.37
	23-510-2320	AGREEMENTS/CONTRACTS	24,300.00	3,191.80	0.00	6,423.64	0.00	17,876.36	26.43
	23-510-2405	OFFICE SUPPLIES	3,190.00	129.98	0.00	189.94	499.44	2,500.62	21.61
	23-510-2410	EQUIPMENT/SUPPLIES	9,500.00	1,215.03	0.00	5,301.54	0.00	4,198.46	55.81
	23-510-2415	SAFETY EQUIPMENT	1,800.00	0.00	0.00	341.86	0.00	1,458.14	18.99
	23-510-2420	UNIFORM ALLOWANCE	1,500.00	331.93	0.00	1,418.62	0.00	81.38	94.57
	23-510-2430	CHEMICALS	3,275.00	1,076.96	0.00	3,242.79	0.00	32.21	99.02
	23-510-2530	INSURANCE	24,700.00	0.00	0.00	0.00	0.00	24,700.00	0.00
	23-510-2535	POSTAGE	3,100.00	0.00	0.00	1,746.77	0.00	1,353.23	56.35
	23-510-2540	PRINT/PUBLISH/ADVERTISE	2,300.00	785.10	0.00	1,113.67	0.00	1,186.33	48.42
	23-510-2546	CONSERVATION FEES TO NM	3,200.00	233.64	0.00	1,856.31	0.00	1,343.69	58.01
	23-510-2560	EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	23-510-2570	DUES/SUBSCRIPTIONS	1,400.00	0.00	0.00	920.00	0.00	480.00	65.71
	23-510-2575	TELEPHONE	6,100.00	1,033.13	0.00	4,178.26	0.00	1,921.74	68.50
	23-510-2580	UTILITIES	24,500.00	2,210.59	0.00	19,730.98	0.00	4,769.02	80.53
	23-510-2581	METER REPLACEMENT PROGRAM	4,400.00	0.00	0.00	0.00	0.00	4,400.00	0.00
	23-510-2585	FUEL	4,000.00	1,383.23	0.00	4,497.37	0.00	497.37	112.43
	23-510-2598	MISCELLANEOUS	1,500.00	256.39	0.00	1,035.34	0.00	464.66	69.02
	TOTAL OPERATING EXPENSES		144,704.00	12,779.44	0.00	57,490.79	1,229.44	85,983.77	40.58
CAPITAL OUTLAY									
	23-510-3050	CAPITAL OUTLAY	45,175.00	0.00	0.00	26,806.81	0.00	18,368.19	59.34
	TOTAL CAPITAL OUTLAY		45,175.00	0.00	0.00	26,806.81	0.00	18,368.19	59.34
TOTAL WATER OPERATIONS									
	TOTAL WATER OPERATIONS		340,723.00	23,658.53	0.00	132,606.64	2,970.68	205,145.68	39.79
TOTAL EXPENDITURES									
	TOTAL EXPENDITURES		340,723.00	23,658.53	0.00	132,606.64	2,970.68	205,145.68	39.79
EXCESS REVENUES/EXPENDITURES									
	EXCESS REVENUES/EXPENDITURES		77,562.00	9,649.30	0.00	51,936.47	(2,970.68)	28,596.21	63.13

REVENUE

		CURRENT	CURRENT	PRIOR YEAR	Y-T-D	Y-T-D	BUDGET	% OF
FUND	ACCOUNT #	BUDGET	PERIOD	PO ADJUST.	ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
CHARGES FOR SERVICES								
24-44080	WASTEWATER SERVICES	210,000.00	16,818.28	0.00	93,662.27	0.00	116,337.73	44.60
24-44081	WASTEWATER CONNECTIONS FEES	18,200.00	0.00	0.00	0.00	0.00	18,200.00	0.00
24-44082	SEWER SERVICES PENALTY	2,020.00	0.00	0.00	0.00	0.00	2,020.00	0.00
	TOTAL CHARGES FOR SERVICES	230,220.00	16,818.28	0.00	93,662.27	0.00	136,557.73	40.68
MISCELLANEOUS REVENUES								
24-46030	INTEREST	300.00	0.00	0.00	0.00	0.00	300.00	0.00
24-46090	MISCELLANEOUS INCOME	8,700.00	0.00	0.00	0.00	0.00	8,700.00	0.00
	TOTAL MISCELLANEOUS REVENUES	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00
TOTAL REVENUES		239,220.00	16,818.28	0.00	93,662.27	0.00	145,557.73	39.15

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

24 -WASTEWATER SERVICES FUND
WASTEWATER OPERATIONS
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
24-510-1001		SALARIES	42,034.00	4,400.27	0.00	27,676.93	6,138.66	8,218.41	80.45
24-510-1003		FICA/MEDICARE	6,890.00	403.57	0.00	1,461.11	0.00	5,428.89	21.21
24-510-1004		PERA/ICMA	4,330.00	486.24	0.00	1,596.50	0.00	2,733.50	36.87
24-510-1005		HEALTH & LIFE INSURANCE	66.00	5.52	0.00	27.60	0.00	38.40	41.82
24-510-1006		WORKERS' COMPENSATION	1,100.00	0.00	0.00	1,146.80	0.00 (46.80)	104.25
24-510-1007		UNEMPLOYMENT INSURANCE	996.00	0.00	0.00	0.00	0.00	996.00	0.00
24-510-1008		OVERTIME ALLOTMENT	3,000.00	408.15	0.00	1,575.94	0.00	1,424.06	52.53
		TOTAL PERSONNEL EXPENSES	58,416.00	5,703.75	0.00	33,484.88	6,138.66	18,792.46	67.83
OPERATING EXPENSES									
24-510-2240		VEHICLE R & M	5,500.00	0.00	0.00	363.95	0.00	5,136.05	6.62
24-510-2242		EQUIPMENT R&M	0.00	0.00	0.00	36.94	0.00 (36.94)	0.00
24-510-2251		PUMP R & M	10,000.00	0.00	0.00	3,465.98	0.00	6,534.02	34.66
24-510-2253		SEWER LINE R & M	11,989.00	0.00	0.00	309.06	0.00	11,679.94	2.58
24-510-2322		SEWER LINE CLEANING	27,000.00	0.00	0.00	6,403.25	211.00	20,385.75	24.50
24-510-2325		CLC FEES	96,840.00	8,069.12	0.00	40,345.60	0.00	56,494.40	41.66
24-510-2326		CLC CONNECTION FEES	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
24-510-2415		SAFETY EQUIPMENT	1,800.00	0.00	0.00	17.95	0.00	1,782.05	1.00
24-510-2420		UNIFORM ALLOWANCE	1,600.00	0.00	0.00	539.35	0.00	1,060.65	33.71
24-510-2430		CHEMICALS	11,569.00	0.00	0.00	3,990.95	0.00	7,578.05	34.50
24-510-2540		PRINT/PUBLISH/ADVERTISE	1,600.00	785.10	0.00	999.77	0.00	600.23	62.49
24-510-2575		TELEPHONE	2,100.00	37.77	0.00	188.87	0.00	1,911.13	8.99
24-510-2580		UTILITIES	900.00	97.37	0.00	584.44	0.00	315.56	64.94
24-510-2585		FUEL	4,000.00	0.00	0.00	2,917.14	0.00	1,082.86	72.93
		TOTAL OPERATING EXPENSES	178,898.00	8,989.36	0.00	60,163.25	211.00	118,523.75	33.75
CAPITAL OUTLAY									
TOTAL WASTEWATER OPERATIONS									
			237,314.00	14,693.11	0.00	93,648.13	6,349.66	137,316.21	42.14
TOTAL EXPENDITURES									
			237,314.00	14,693.11	0.00	93,648.13	6,349.66	137,316.21	42.14
EXCESS REVENUES/EXPENDITURES									
			1,906.00	2,125.17	0.00	14.14 (6,349.66)	8,241.52	332.40-

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - LOCAL									
	26-41056	LODGER'S TAXES	20,000.00	1,204.57	0.00	9,944.41	0.00	10,055.59	49.72
	TOTAL TAXES - LOCAL		20,000.00	1,204.57	0.00	9,944.41	0.00	10,055.59	49.72
TOTAL REVENUES			20,000.00	1,204.57	0.00	9,944.41	0.00	10,055.59	49.72

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TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

27 -ROAD FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - STATE									
27-42030		GASOLINE TAX/MUNI ROAD	5,450.00	417.00	0.00	2,085.00	0.00	3,365.00	38.26
27-42040		GASOLINE TAX/COUNTY ROAD	50.00	0.16	0.00	33.19	0.00	16.81	66.38
		TOTAL TAXES - STATE	5,500.00	417.16	0.00	2,118.19	0.00	3,381.81	38.51
MISCELLANEOUS REVENUES									
INTER-GOV/GRANTS									
TOTAL REVENUES			5,500.00	417.16	0.00	2,118.19	0.00	3,381.81	38.51

[illegible]

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - LOCAL									
	28-41020	ENVIRONMENTAL GRT	24,117.00	33.00	0.00	55.83	0.00	24,061.17	0.23
	TOTAL TAXES - LOCAL		24,117.00	33.00	0.00	55.83	0.00	24,061.17	0.23
CHARGES FOR SERVICES									
	28-44080	SOLID WASTE SERVICES	268,000.00	22,445.76	0.00	108,686.04	0.00	159,313.96	40.55
	28-44082	SOLID WASTE SERVICES PENALTY	3,400.00	0.00	0.00	0.00	0.00	3,400.00	0.00
	TOTAL CHARGES FOR SERVICES		271,400.00	22,445.76	0.00	108,686.04	0.00	162,713.96	40.05
MISCELLANEOUS REVENUES									
	28-46030	INTEREST	100.00	0.00	0.00	236.64	0.00	136.64	236.64
	28-46090	MISCELLANEOUS	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
	TOTAL MISCELLANEOUS REVENUES		3,100.00	0.00	0.00	236.64	0.00	2,863.36	7.63
TOTAL REVENUES			298,617.00	22,478.76	0.00	108,978.51	0.00	189,638.49	36.49

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
	28-510-1001	SALARIES	55,120.00	2,160.00	0.00	18,317.60	0.00	36,802.40	33.23
	28-510-1003	FICA/MEDICARE	8,892.00	235.10	0.00	1,437.07	0.00	7,454.93	16.16
	28-510-1004	PERA/ICMA	5,678.00	333.72	0.00	1,876.84	0.00	3,801.16	33.05
	28-510-1005	HEALTH & LIFE INSURANCE	5,535.00	461.22	0.00	2,321.57	0.00	3,213.43	41.94
	28-510-1006	WORKERS' COMPENSATION	2,200.00	0.00	0.00	1,149.10	0.00	1,050.90	52.23
	28-510-1007	UNEMPLOYMENT INSURANCE	1,992.00	0.00	0.00	0.00	0.00	1,992.00	0.00
	28-510-1008	OVERTIME ALLOTMENT	3,000.00	30.38	0.00	1,265.01	0.00	1,734.99	42.17
	TOTAL PERSONNEL EXPENSES		82,417.00	3,220.42	0.00	26,367.19	0.00	56,049.81	31.99
OPERATING EXPENSES									
	28-510-2110	TRAVEL/CONF/TRAINING	1,500.00	561.60	0.00	1,336.31	0.00	163.69	89.09
	28-510-2240	VEHICLE R&M	5,500.00	0.00	0.00	3,922.03	0.00	1,577.97	71.31
	28-510-2241	EQUIPMENT R&M	10,791.00	548.51	0.00	4,423.91	0.00	6,367.09	41.00
	28-510-2320	AGREEMENTS/CONTRACTS	190,000.00	16,040.77	0.00	78,679.99	0.00	111,320.01	41.41
	28-510-2323	SPEC EVENTS TRASH SVC	800.00	0.00	0.00	0.00	0.00	800.00	0.00
	28-510-2324	CLC LANDFILL	711.00	0.00	0.00	70.13	0.00	640.87	9.86
	28-510-2405	MAINTENANCE SUPPLIES	2,000.00	0.00	0.00	9.98	0.00	1,990.02	0.50
	28-510-2415	SAFETY EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	28-510-2420	UNIFORM ALLOWANCE	2,000.00	198.86	0.00	996.08	0.00	1,003.92	49.80
	28-510-2425	CLEANING SUPPLIES	3,000.00	74.84	0.00	1,953.97	0.00	1,046.03	65.13
	28-510-2430	CHEMICALS	1,000.00	0.00	0.00	32.98	0.00	967.02	3.30
	28-510-2535	POSTAGE	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	28-510-2540	PRINT/PUBLISH/ADVERTISE	500.00	500.00	0.00	1,169.83	0.00 (669.83)	233.97
	28-510-2575	TELEPHONE	1,000.00	37.78	0.00	188.88	0.00	811.12	18.89
	28-510-2585	FUEL	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	28-510-2598	MISCELLANEOUS	0.00	0.00	0.00	15.25	0.00 (15.25)	0.00
	TOTAL OPERATING EXPENSES		225,302.00	17,962.36	0.00	92,799.34	0.00	132,502.66	41.19
CAPITAL OUTLAY									
TOTAL OPERATING EXPENSES			307,719.00	21,182.78	0.00	119,166.53	0.00	188,552.47	38.73
TOTAL EXPENDITURES			307,719.00	21,182.78	0.00	119,166.53	0.00	188,552.47	38.73
EXCESS REVENUES/EXPENDITURES			(9,102.00)	1,295.98	0.00	(10,188.02)	0.00	1,086.02	111.93

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTER-GOV/GRANTS									
29-47080	SRO REIMBURSEMENTS		106,469.00	0.00	0.00	0.00	0.00	106,469.00	0.00
TOTAL INTER-GOV/GRANTS			106,469.00	0.00	0.00	0.00	0.00	106,469.00	0.00
TOTAL REVENUES			106,469.00	0.00	0.00	0.00	0.00	106,469.00	0.00

TOWN OF MESILLA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

29 -SCHOOL RESOURCE OFFICER
SCHOOL RESOURCE OFFICER
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
29-529-1001	SRO SALARIES		81,789.00	6,635.28	0.00	36,818.03	0.00	44,970.97	45.02
29-529-1003	FICA/MEDICARE		12,819.00	1,033.34	0.00	3,118.70	0.00	9,700.30	24.33
29-529-1004	P.E.R.A.		16,071.00	1,895.55	0.00	6,640.33	0.00	9,430.67	41.32
29-529-1005	HEALTH & LIFE INSURANCE		21,965.00	1,215.82	0.00	7,614.30	0.00	14,350.70	34.67
29-529-1006	WORKER'S COMPENSATION		6,212.00	0.00	0.00	6,256.27	0.00 (44.27)	100.71
29-529-1007	UNEMPLOYMENT INSURANCE		1,994.00	0.00	0.00	0.00	0.00	1,994.00	0.00
29-529-1008	OVERTIME		2,000.00	1,162.88	0.00	2,903.12	0.00 (903.12)	145.16
	TOTAL PERSONNEL EXPENSES		142,850.00	11,942.87	0.00	63,350.75	0.00	79,499.25	44.35
TOTAL SCHOOL RESOURCE OFFICER									
			142,850.00	11,942.87	0.00	63,350.75	0.00	79,499.25	44.35
TOTAL EXPENDITURES									
			142,850.00	11,942.87	0.00	63,350.75	0.00	79,499.25	44.35
EXCESS REVENUES/EXPENDITURES									
			(36,381.00)	(11,942.87)	0.00	(63,350.75)	0.00	26,969.75	174.13
TRANSFERS IN									
29-48888	TRANSFERS IN		36,422.00	0.00	0.00	0.00	0.00	36,422.00	0.00
	TOTAL TRANSFERS IN		36,422.00	0.00	0.00	0.00	0.00	36,422.00	0.00
TRANSFERS OUT									
			36,422.00	0.00	0.00	0.00	0.00	36,422.00	0.00
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT									
			41.00	(11,942.87)	0.00	(63,350.75)	0.00	63,391.75	514.02-

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES									
	30-44070	RENTALS	20,300.00	0.00	0.00	4,175.00	0.00	16,125.00	20.57
	TOTAL CHARGES FOR SERVICES		20,300.00	0.00	0.00	4,175.00	0.00	16,125.00	20.57
MISCELLANEOUS REVENUES									
	30-46090	MISCELLANEOUS INCOME	0.00	0.00	0.00	1,593.00	0.00 (1,593.00)	0.00
	TOTAL MISCELLANEOUS REVENUES		0.00	0.00	0.00	1,593.00	0.00 (1,593.00)	0.00
TOTAL REVENUES			20,300.00	0.00	0.00	5,768.00	0.00	14,532.00	28.41

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
	30-530-2530	FIESTA REFUNDS	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	TOTAL OPERATING EXPENSES		500.00	0.00	0.00	0.00	0.00	500.00	0.00
CAPITAL OUTLAY									
	30-530-3062	VENDOR AGREE/CONTRACTS	10,000.00	0.00	0.00	4,725.00	0.00	5,275.00	47.25
	30-530-3082	MISCELLANEOUS	9,800.00	0.00	0.00	4,751.02	0.00	5,048.98	48.48
	TOTAL CAPITAL OUTLAY		19,800.00	0.00	0.00	9,476.02	0.00	10,323.98	47.86
TOTAL EVENTS FUND									
			20,300.00	0.00	0.00	9,476.02	0.00	10,823.98	46.68
TOTAL EXPENDITURES									
			20,300.00	0.00	0.00	9,476.02	0.00	10,823.98	46.68
EXCESS REVENUES/EXPENDITURES									
			0.00	0.00	0.00	(3,708.02)	0.00	3,708.02	0.00
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT									
			0.00	0.00	0.00	(3,708.02)	0.00	3,708.02	0.00

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES									
	36-44082	WTR RTS ACQ PENALTY	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	TOTAL CHARGES FOR SERVICES		500.00	0.00	0.00	0.00	0.00	500.00	0.00
MISCELLANEOUS REVENUES									
	36-46070	ACQUISITION FEES	10,000.00	474.90	0.00	2,928.48	0.00	7,071.52	29.28
	TOTAL MISCELLANEOUS REVENUES		10,000.00	474.90	0.00	2,928.48	0.00	7,071.52	29.28
TOTAL REVENUES			10,500.00	474.90	0.00	2,928.48	0.00	7,571.52	27.89

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES									
	37-44082	WTR RIGHTS PENALTY	50.00	0.00	0.00	0.00	0.00	50.00	0.00
	TOTAL CHARGES FOR SERVICES		50.00	0.00	0.00	0.00	0.00	50.00	0.00
MISCELLANEOUS REVENUES									
	37-46075	MANAGEMENT FEES	3,500.00	395.75	0.00	2,440.40	0.00	1,059.60	69.73
	TOTAL MISCELLANEOUS REVENUES		3,500.00	395.75	0.00	2,440.40	0.00	1,059.60	69.73
TOTAL REVENUES			3,550.00	395.75	0.00	2,440.40	0.00	1,109.60	68.74

REVENUE

[illegible]



TOWN OF MESILLA

Public Works Department

P.O. Box 10, Mesilla, New Mexico 88046


Office: (575) 524-3262

Fax: (575) 541-6327

MEMORANDUM

Date: December 1, 2022

TO: Mayor Barraza and Board of Trustees

FROM: Rodney J. McGillivray, Public Works Director 

RE: **Public Works Department Activity Report – November 2022**

On-going maintenance, custodial and operations:

Monitoring of lift stations and review of reporting
On-call/standby for emergency repairs or assistance
Meter reading continues
Monthly water sampling and reporting is up-to-date
Monitoring of water tank, wells, and pumps
New water services and water shut-offs (ownership change/nonpayment)
Grounds maintenance on-going
Custodial responsibilities on-going
Utility location services
Trail Maintenance on-going
Valve exercise program continues
Vehicle maintenance on-going

Miscellaneous items/work orders/accomplishments:

Set up/tear down for Dia de los Muertos
Set up/tear down for elections
Guadalupe grinder pump service call
Clean up easement on Camino Castillo
Gaffney Drive grinder pump service call
Clean up HW28
Trail maintenance
Participation in mandatory training
Set up/tear down for Veterans Day activities

Orchestrated/coordinated/operations for community clean-up
Pothole repairs (various locations)
Community Center heat service call
PSB sink repair
Serviced F150
Service Community Center kitchen HVAC
Installed new electrical outlet at Community Center
Clean up Parian at EBID
Began set up for Christmas decorations
Cleaned and organized shop/serviced equipment

Project update:

LGTPF Calle del Norte Trail Phase II – Completed lower section of trail improvements between Paisano and the Mesilla Lateral. Received IBWC permit approval. River levee portion of project scheduled to begin January 2, 2023. Project completion scheduled for end of March 2023.

Calle de Picacho Drainage/Roadway (FY22 TPF) - Survey is complete. Preliminary design is underway. Environmental study, drainage study and project certification are underway.

Calle de Picacho Utility Replacement – Executed agreement for utility design to Molzen Corbin. Awaiting final loan documents.

2022-2023 LGRF – Project design is complete. Project ready to bid. TOM did not receive match waiver. TOM portion of project is \$28,706.00.

SCADA – Received NMED approval. Project is currently out to bid with bid opening scheduled for January 6, 2023.

Mesilla Water System Booster Replacement – Project is currently out to bid with bid opening scheduled for December 13, 2022.

Mesilla Streetlight Improvements – Streetlight head replacement is underway.

Plaza Sidewalk Refurbishment – Project environmental study and design is underway.

Colonias - University Waterline Improvements – Received NMDOT permit. Awaiting NMED review final comments. TOM requested 60 day extension of time for readiness to proceed items.

Calle de Santiago Bridge Replacement (FY23 TPF) – Received fully executed agreement. Negotiations for design services is underway.

Community Projects Report

Project	Description
Current Contact information	Dorothy Sellers Email: DorothyS@mesillanm.gov Work: 575-524-3262 Cell: 575-571-3890
Promote Mesilla and area businesses	Have begun attending Experience Mesilla meetings in order to help bridge gaps and work together to better Mesilla. Hosting meeting at Town Hall in January.
Visitors Guide	New Visitors guides have been printed and distribution has begun. I have extra copies at the Visitors center if anyone is interested. I still have plenty of copies so please let me know if you need any.
Social Media and website	Keep social media up to date with things happening in Mesilla. Will continue to push visitors to the website. The assistance received by NMCoOp has helped push visitors to the Social Media and website.
Mercado	Mercado continues to be successful. Have back up applicants ready to fill positions. Looking to add alternate vendors to fill empty spaces. Background checks will be done on all existing and incoming vendors. Orientations to be held in Jan and Feb. Orientation must be attended to renew.
Clean & Beautiful Grant	The first dumpster event was a success. The event ran for a week and gathered 6.38 cubic yards of trash Youth Interns were successful at handing out promotional items at the fiesta. A winter clean up is planned for January. Seeking youth organizations.
NM Tourism Grant	Mesilla was granted a 2:1 match offer. FY23 will focus on building the asset library currently in Mesilla's possession and promotion through Social media and printed ads. Plans for a professional photo op on Christmas Eve are in the works See attachment for updates provided by CoOp team.
Lodgers Tax Committee	Still seeking volunteers to sit on the Lodgers tax advisory committee. If you know anyone interested, please send them my way

Native American Market	The organizers of the Native American market have moved the event to Dec. 10 & 11
Christmas Tree Lighting	Christmas Tree lighting was successful. Crowd was bigger than recent years.
Christmas Eve	Luminarias have been ordered and team that lights them have been confirmed. Sarah and the Humbugs will provide carolling. Refreshments provided by Andeles and Salud. Santa will be on hand to take photos.
Thanksgiving Donation	Thank you to all contributors! Los Leones de Mesilla, Hacienda de Mesilla, La Posta de Mesilla Restaurant, Luna Rossa Winery & Pizzeria, Andele Restaurant, Basilica of San Albino, Veronica S Garcia, Adrianna C Merrick, Adventure Travel, The Potteries, Mission Academy, Nora Barraza, TruArt of the Earth, Spotted Dog Brewery, Shorty's Food Mart, Vigil & Associates Architectural Group, P.C., Salud de Mesilla, and Black Rat Tattoo
Santa on the Plaza	<p>Will with the Mesilla Fire Dept was this years Santa Claus and truly helped make this event a success.</p> <p>Thank you to everyone who pitched in and assisted.</p> <p>Mesilla Fire, Will, Mesilla Marshal, Mesilla Public Works, Trustee Garcia, Trustee Merrick, and Russell Hernandez from Salud! de Mesilla. Your assistance is truly appreciated!</p>

Mesilla NM True CoOp FY22 Annual Reporting Insights

CoOp Initiative Details:

- Initiatives live: Native, Print, Organic Social
- Reporting Period: 9/1/21-6/30/22
- Total Spend: \$19,298
- Total Impressions: 5,437,519
- Total Clicks: 2,659

Overall Digital delivery metrics:

- Digital Spend: \$5,594
- Digital Impressions: 4,235,773
- Overall CPM: \$1.32
- Website Sessions: 782

Channel by channels performance and insights:

- Native
 - This channel drove extremely efficient engagement with over 2,600 clicks at a \$2.11 CPC
 - In addition, this channel had an extremely low CPM, which means we were able to reach a very large audience

Month over Month trends:

- These digital initiatives had consistent delivery in terms of spend and impressions throughout the flight. We did see our highest CPC in October and November, and the lowest CPC and highest click volume in May and June

Website analytics:

- These digital initiatives saw an Avg. Time On Site of :37s and a Bounce Rate of 37%
 - A healthy Avg. Time On Site of :37s shows that we are driving an interested audience to the site

Creative performance/Recommendation:

- The MesillaFestival had higher Click Volume, a lower CPC, and a higher CTR than the Restaurant creative
 - In addition, the MesillaFestival drove 1,570 15s TOS conversions at a \$1.78 CPA,

Optimizations and/or Recommendations (future):

- In the future, I would recommend using multiple creative versions for each flight, as different creative themes can resonate with different audiences
- In addition, it would make more sense if Mesilla tried to employ multiple digital tactics instead of just one as it would create a much larger impact within their community and drive a higher volume of clicks and conversions

NEW MEXICO TRUE

FY22 New Mexico CoOp

MESILLA



Proof of Placement: Native

Mesilla's History Springs to Life



Mesilla is a time-capsule town set on the southwestern edge of Las Cruces, a bustling city.

Sponsored By Town of Mesilla

[Learn More](#)

Proof of Placement: Native 2nd Flight

NM
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Mesilla is a time-capsule town set on the
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[EXTERNAL] Gustave Baumann, Old West Saloon, and Hand Pain Decor

o New Mexico Magazine <newmexicomagazine@gmail.c...
Ter. ● Robert, Mary, TD

Friday, October 15, 2021

MESILLA
Walk Through History in Mesilla


SPONSOR CONTENT



Mesilla is a time-saucelle town where no one has ever been able to close the lid—or wanted to. Billy the Kid and Pat Garrett are two bold-face names from New Mexico history who left their marks on Mesilla. Visit the spot where the Kid stood trial for the assassination of Sheriff William Brady in 1881. The former Mesilla courthouse, now the Kid Gift Shop, sits on the southeast corner of the town plaza. So whether you take a stroll through history or visit one of our many locally owned shops, Mesilla is an unforgettable experience.

New Mexico Magazine
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From Billy the Kid to the 1905 Fountain Theatre, Mesilla immerses you in the rich history and culture of southern New Mexico with one-of-a-kind events, dining, and shopping. #sponsored #nmtrue <https://www.newmexico.org/.../mesillas-history-springs-to-life> — with Old Mesilla.



14,182 People reached
837 Engagements
162 Comments
56 Shares

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Social Amplification - Top Posts



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Jul 10, 2021 7:44 PM

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Likes 408
Comments 5
Saves 12



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Town of Mesilla
Aug 5, 2021 12:00 PM

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Comments 3
Saves 8

Crowdsourced Photo & Video



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Still Photo Shoot - [Link to Final Assets HERE](#)

