



THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

MONDAY, SEPTEMBER 12, 2022 – 6:00 PM

AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. CHANGES TO THE AGENDA & APPROVAL
4. PRESENTATION
 - a) Walk to School Day Proclamation – September 21, 2022
5. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.
6. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
 - a) ***BOT MINUTES** - Minutes of Regular Meeting, August 22, 2022
 - b) ***BL #1005** – 2060 Calle de Parian submitted by Bader Jouda of Cannabis Tropic LLC for Cannabis license, **Zoned: Historical Commercial (HC)**.
 - c) ***BL #1006** – 2060 Calle de Parian submitted by Bader Jouda of Cannabis Tropic LLC for business license, **Zoned: Historical Commercial (HC)**.
 - d) ***Sign Permit #0611433** – 2060 Calle de Parian submitted by Bader Jouda of Cannabis Tropical LLC to put up temporary “Coming Soon” sign in the window, **Zoned: Historical Commercial (HC)**.
 - e) ***PZHAC Case #061442** – 2755 Calle de San Albino submitted by ETMSS 2, LLC to replace fence, **Zoned: Historical Residential (HR)**.
 - f) ***BL #1018** – 626 N. Alameda Blvd, Las Cruces submitted by Melissa Clark of Desert Sky Realty & Investments, LLC for a business license, **Zoned: Historical Residential (HR)**.
 - g) ***STR #1019** – 1717 W Boutz Rd. #3 submitted by Desert Sky Realty & Investments, LLC for a Short-Term Rental (STR) registration, **Zoned: Historical Residential (HR)**.
 - h) ***STR #1020** – 1717 W Boutz Rd. #4 submitted by Desert Sky Realty & Investments, LLC for a Short-Term Rental (STR) registration, **Zoned: Historical Residential (HR)**.
 - i) ***STR #1021** – 2188 Calle de Norte submitted by Desert Sky Realty & Investment, LLC for a Short-Term Rental (STR) registration, **Zoned: Historical Residential (HR)**.

- j) ***PZHAC Case #061446** – 2415 Calle de Parian submitted by Robert Reynolds to install HVAC system, **Zoned: Historical Residential (HR).**
- k) ***PZHAC Case #061447** – 2525 Calle de Parian submitted by Camila Rodriguez to install roof mounted solar system, **Zoned: Historical Residential (HR).**
- l) ***Sign Permit #061448** – 2309 Calle de San Albino #3 submitted by Marshall McGinley to put up temporary sign in door and side window, **Zoned: Historical Commercial (HC).**
- m) ***Sign Permit #061449** - 2309 Calle de San Albino #3 submitted by Marshall McGinley of to put up exterior double-sided sign, **Zoned: Historical Commercial (HC).**
- n) ***PZHAC Case #061451** – 1901 Calle de Correo submitted by Brittany Bloch to build phase two of Black Rat Tattoo, **Zoned: Historical Commercial (HC).**

7. EXECUTIVE SESSION

- a) Discussion concerning purchase, acquisition, or disposal of real property or water rights pursuant to NMSA 1978, Section 10-15-1(H)(8)
- b) Discussion concerning Marshal and Public Works Departments pursuant to NMSA 1978 Chapter 10-15-1(H)(2)

8. STAFF REPORTS

- a) Calle de Picacho Utility Replacement Project Loan and FY23 Transportation Project Fund Hardship Match Waiver – Rod McGillivray

9. NEW BUSINESS

- a) **For Approval:** Calle de Picacho Utility Replacement Project Loan
- b) **For Approval:** Resolution 2022-15 FY23 Transportation Project Fund Hardship Match Waiver

10. BOARD OF TRUSTEE COMMITTEE REPORTS

11. BOARD OF TRUSTEE/STAFF COMMENTS

(Written staff reports included in packet)

12. ADJOURNMENT

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 9.8.2022 online and at the following locations: Town Clerk’s Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty’s Food Mart 2290 Avenida de Mesilla, Ristrammn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



-Proclamation-


Declaring September 21, 2022 as Walk to School Day.

- WHEREAS, the health and safety of our children is of highest concern to the citizens of New Mexico; and
- WHEREAS, making bicycle and pedestrian safety improvements a priority can help protect the life and safety of the Town of Mesilla's youth; and
- WHEREAS, the Town of Mesilla is working to add bike lanes, trails, sidewalks, and improve street crossings to better connect our neighborhoods and provide safer routes to school; and
- WHEREAS, diabetes and other health problems among children and being able to walk or bicycle to school offers an opportunity to build activity into daily routine; and
- WHEREAS, regularly walking and biking to school can be fun and increase students' readiness to learn and improve their state of mental health; and
- WHEREAS, an important role for parents and caregivers is to teach children about pedestrian safety and become aware of the difficulties and dangers that children face on their trip to school each day and the health and environmental risks related to physical inactivity and air pollution; and
- WHEREAS, in September, community leaders, parents, and children from around the world will join together for Walk to School events to increase awareness about the health and environmental benefits of walking and biking to schools; and
- WHEREAS, Walking School Buses, Bike Trains and Celebrations of International Walk to School Day have proven to be helpful in encouraging children to safely walk and bicycle to school and in creating and promoting local Safe Routes to Schools programs across the United States and throughout the world:

NOW THEREFORE BE IT RESOLVED,

I, Nora L Barraza, Mayor of the Town of Mesilla, on behalf of Board of Trustees, do hereby proclaim September 21st, 2022 as Walk to School Day in the Town of Mesilla, and encourage all citizens of the Town of Mesilla to promote the safety and health of children this day and throughout the year by supporting pedestrian and bicycle improvements, modeling safe pedestrian and bicycle behaviors, and practicing an active lifestyle.

SIGNED, SEALED AND PROCLAIMED this September 12, 2022.


NORA L. BARRAZA
MAYOR





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BOARD OF TRUSTEES (BOT)
TOWN OF MESILLA
REGULAR MEETING
MONDAY, AUGUST 22, 2022 – 6:00 PM
MINUTES

- TRUSTEES:** Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Biviana Cadena, Trustee
Veronica Garcia, Trustee
Adrianna Merrick, Trustee
- STAFF:** Rani Bush, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Enrique Salas, Marshal
Dorothy Sellers, Community Events Coordinator
Gloria Maya, Recorder
- PUBLIC:** Crystal Davis-Whited Greg Whited
Andy Embury

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro-Tem Johnson-Burick, Trustee Cadena, Trustee Garcia, Trustee Merrick.

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).

- Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

1 **No Public Input**
2

- 3 **5. APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the
4 following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

5 **Motion: To approve consent agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee**
6 **Garcia.**

7
8 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

9 Mayor Pro Tem Johnson-Burick Yes

10 Trustee Cadena Yes

11 Trustee Garcia Yes

12 Trustee Merrick Yes

13
14 a) ***BOT MINUTES** - Minutes of Regular Meeting, August 8, 2022 *Approved by consent*
15 *agenda*

16 b) ***PZHAC Case #061421** – Conquistadores Del Norte Replat, being a replat of lots of A and B,
17 filed March 8, 2011, Book 23, Page 165, Dona Ana County Records, Town of Mesilla, Dona
18 Ana County, New Mexico. (1088 Calle Del Norte) **Zoned: Historical Residential (HR)**
19 *Approved by consent agenda*

20 c) ***BL #1013** – 2218 Calle de Oeste submitted by Lauren Sosa of Peaceful Healings for home
21 occupation business license, **Zoned: Historical Residential (HR)** *Approved by consent*
22 *agenda*

23 d) ***STR #1014** – 2172 Calle de Santiago submitted by Hacienda Investment LLC for a short-
24 term rental (STR) registration, **Zoned: Historical Commercial (HC)** *Approved by consent*
25 *agenda*

26
27 **6. EXECUTIVE SESSION**

- 28 a) Discussion concerning purchase, acquisition, or disposal of real property or water rights pursuant
29 to NMSA 1978, Section 10-15-1(H)(8)

30 **Motion: To enter Executive Session: discussion concerning purchase, acquisition, or disposal of real**
31 **property or water rights pursuant to NMSA 1978, Section 10-15-1(H)(8), Moved by Mayor Pro Tem**
32 **Johnson-Burick, Seconded by Trustee Garcia.**

33
34 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

35 Mayor Pro Tem Johnson-Burick Yes

36 Trustee Cadena Yes

37 Trustee Garcia Yes

38 Trustee Merrick Yes

39
40 **Entered Executive Session at 6:05 p.m.**

41
42 **Motion: To enter Regular Meeting after limited discussion concerning purchase, acquisition, or disposal**
43 **of real property or water rights pursuant to NMSA 1978, Section 10-15-1(H)(8) – No action taken,**
44 **Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.**

45
46 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

47 Mayor Pro Tem Johnson-Burick Yes

48 Trustee Cadena Yes

49 Trustee Garcia Yes

50 Trustee Merrick Yes

1
2 **Entered Regular Meeting at 6:26 p.m.**
3

4 **7. STAFF REPORTS**

5 **a) Clean & Beautiful Grant Program Agreement – Dorothy Sellers**

6 Ms. Sellers reported the town was awarded \$11,635.00 which will be used for free dumpster days (\$2,600.00),
7 town cleanup activities (\$1,950.00), youth group for cleanup activities (\$1,500.00) promotional reusables
8 (\$1,875.00), plaza plants (\$2,100.00), graffiti removal (\$350.00), fiesta interns (\$1,260.00)
9

10 **b) Mesilla Community Center Infrastructure Capital Improvement Plan (ICIP) – Rod McGillivray**

11 Mr. McGillivray reviewed the Community Center ICIP which is the same as last year: floors, grease trap,
12 replace backdoors, AC units. The town received a letter of support from Adelante.

13
14 Mayor Barraza asked how the Mesilla Community Center ICIP funding is different from the ICIP which was
15 approved at the last meeting.

16
17 Ms. McGillivray stated funding is different along with different reporting, database, and deadlines
18 requirements.
19

20 **8. NEW BUSINESS**

21 **a) For Approval: Clean & Beautiful Grant Program Agreement**

22 **Motion: To approve Clean & Beautiful Grant Program Agreement, Moved by Trustee Garcia,**
23 **Seconded by Trustee Merrick.**
24

25 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

26 Mayor Pro Tem Johnson-Burick Yes
27 Trustee Cadena Yes
28 Trustee Garcia Yes
29 Trustee Merrick Yes
30

31 **b) For Approval: Resolution 2022-13 Mesilla Community Center Infrastructure Capital**
32 **Improvement Plan (ICIP)**

33 **Motion: To approve Resolution 2022-13 Mesilla Community Center: Infrastructure Capital**
34 **Improvement Plan (ICIP), Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.**
35

36 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

37 Mayor Pro Tem Johnson-Burick Yes
38 Trustee Cadena Yes
39 Trustee Garcia Yes
40 Trustee Merrick Yes
41

42 **9. BOARD OF TRUSTEE COMMITTEE REPORTS**

43 Mayor Pro Tem Johnson-Burick: MPO meeting August 10, 2022
44

45 Trustee Merrick: MPO meeting August 10, 2022
46

1 Mayor Barraza: MPO meeting, RTD meeting, reviewed the University Ave project and the replacement of
2 water and sewer lines.

3
4 **10. BOARD OF TRUSTEE/STAFF COMMENTS**

5 Mr. Whited stated the Fire Academy class is graduating on Saturday at the Fire Station. We will be adding
6 new cadets.

7
8 Mayor Barraza stated she would like the class to attend the next board meeting which is September 12th so that
9 they can be recognized.

10
11 Mr. McGillivray stated utility rate increases will begin in September: increases are based on the CPI.

12
13 Trustee Garcia recommended notifying the residents of the dumpster. She will be attending the NMML
14 conference in Albuquerque.

15
16 Mayor Pro Tem Johnson-Burick stated she has enjoyed watching the cadets over the past weeks. She asked if
17 there is a completion date for the Calle de Norte project.

18
19 Mr. McGillivray responded mid-October for completion of 1st phase. Inaudible

20
21 Mayor Pro Tem Johnson-Burick stated for clarification, the solid waste increase is based on the CPI and not on
22 new contract with Southwest Disposal.

23
24 Mayor Barraza responded the CPI is at 7.48% this year.

25
26 Mr. McGillivray stated the Mesilla Valley contract was transferred to Southwest Disposal.

27
28 Mayor Barraza stated rates have been increased according to the CPI in past years. We will be out of town
29 Tuesday thru Saturday. Ms. Sellers is getting ready for the fiesta.

30
31 **11. ADJOURNMENT**

32 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-3).**

33
34 **MEETING ADJOURNED AT 6:46 P.M.**

35
36
37 **APPROVED THIS 12th DAY OF SEPTEMBER, 2022.**

38
39
40
41 _____
42 **Nora L. Barraza**
43 **Mayor**

44 **ATTEST:**

45
46
47 _____
48 **Rani Bush**
49 **Town Clerk/Treasurer**

BOARD ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022

BOT: 9/12/22

ITEM: PZHAC **BL #1005** –2060 Calle de Parian submitted by Bader Juda of Cannabis Tropic LLC for a Cannabis license, **Zoned: Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes to open a business for retail of legal cannabis at the following location. This application falls under the new ordinance just passed by the Board of Trustees on December 30, 2021 and went into effect on January 4, 2022.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

TOWN OF MESILLA CANNABIS LICENSE APPLICATION

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262

PLEASE INCLUDE A COPY OF YOUR CURRENT STATE CANNABIS LICENSE, IF NOT LICENSED, A COPY OF YOUR COMPLETE APPLICATION TO THE STATE OF NEW MEXICO, WITH YOUR APPLICATION. FEE DUE: \$250.00. A COPY OF YOUR ISSUED LICENSE FROM THE STATE MUST BE ON FILE PRIOR TO OPERATING.

New Application

Renewal

The Cannabis Tropical, LLC
Business Name

2060 Calle de parian Mesilla NM 88046
Physical Address City State Zip Code

Bader Jorda
Owner's Name

12356 Desert Palms Ave El Paso TX 79938
Mailing Address City State Zip Code

915 800 5842 _____
Owner's Telephone/Cell Number State License Number

By signing below, you acknowledge the Town's Cannabis Ordinance and NM State Laws and will follow them to the best of your ability.

Signed: [Signature]

Date: 7-13-22

Please return this completed form to:
Town of Mesilla
Attn: Cannabis Licensing
2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046

Once this form, \$250.00 fee, and the required documentation has been received, you will be issued a current license by the Town of Mesilla. This license shall be renewed annually no later than June 30.

****Both a cannabis license and a business license are required to do business within the Town of Mesilla limits.****

FOR OFFICIAL USE ONLY

Date Received: **RECEIVED** 7/15/22 Receipt #: _____

OFFICIAL USE ONLY:
Code 101 #10-43060
Fee \$ 250
Received by: _____

#1005

This digital copy of your license is to be used for limited purposes only and does not replace the official license issued and mailed by the New Mexico Regulation and Licensing Department. This digital copy may be used for insurance credentialing or for other limited purposes when an official license is not available. This digital copy should not be used for public display, except for temporary purposes, if the license is required to be displayed at the licensee's primary place of business. Additional copies or replacements of an official license may be ordered for a fee online through the licensing portal.



NMRLD
NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

State of New Mexico

Regulation & Licensing Department Cannabis Control Division

HEREBY CERTIFIES THAT

The Cannabis Tropical, LLC

HAVING GIVEN SATISFACTORY EVIDENCE OF THE LICENSING REQUIREMENTS
PRESCRIBED BY LAW IS GRANTED A LICENSE TO OPERATE IN THE STATE
OF NEW MEXICO AS A

Cannabis Retailer

License No. CCD-2022-0681-001

Issued 08/01/2022

Expires 08/01/2023

THIS LICENSE SHOULD BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS OR AS REQUIRED BY LAW



STATE OF NEW MEXICO

MAGGIE TOULOUSE OLIVER

SECRETARY OF STATE

Certificate of Organization

OF

The Cannabis Tropical, LLC

6867782

New Mexico

The Office of the Secretary of State certifies that the Articles of Organization, duly signed and verified pursuant to the provisions of the

Limited Liability Company Act

53-19-1 to 53-19-74 NMSA 1978

have been received and are found to conform to law. Accordingly, by virtue of the authority vested in it by law, the Office of the Secretary of State issues this Certificate of Organization and attaches hereto a duplicate of the Articles of Organization.

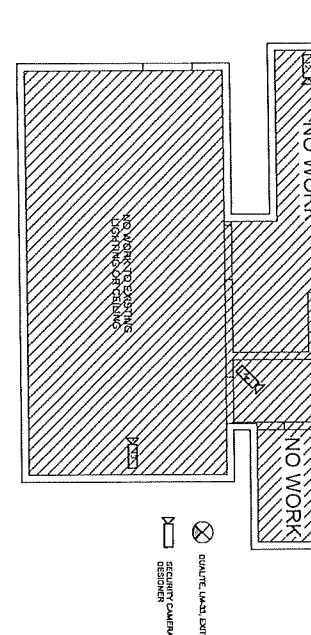
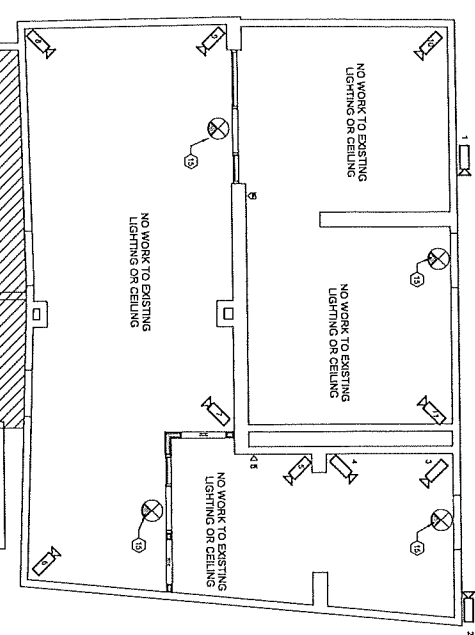
Dated: **June 15, 2022**

In testimony whereof, the Office of the Secretary of State has caused this certificate to be signed on this day in the City of Santa Fe, and the seal of said office to be affixed hereto.



Maggie Toulouse Oliver

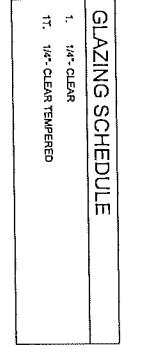
Maggie Toulouse Oliver
Secretary of State



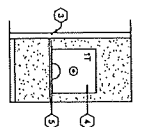
B1 REFLECTED CEILING PLAN
1/4" = 1'-0"

FIRST FLOOR DOOR AND FRAME SCHEDULE

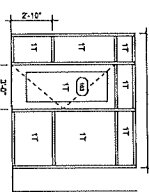
NO.	SYMBOL	HT.	THK.	MATERIAL	FINISH	GLAZING	ELEV.	MANT.	SILL	CASE	COMMENTS
101	101	3'-0"	1/2"	ALUM.	ALUM.	TT	TT	TT	TT	TT	Consistent with Schedule
102	102	3'-0"	1/2"	ALUM.	ALUM.	TT	TT	TT	TT	TT	Consistent with Schedule



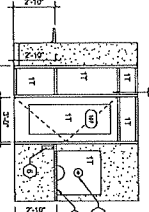
A1 VESTIBULE
1/4" = 1'-0"



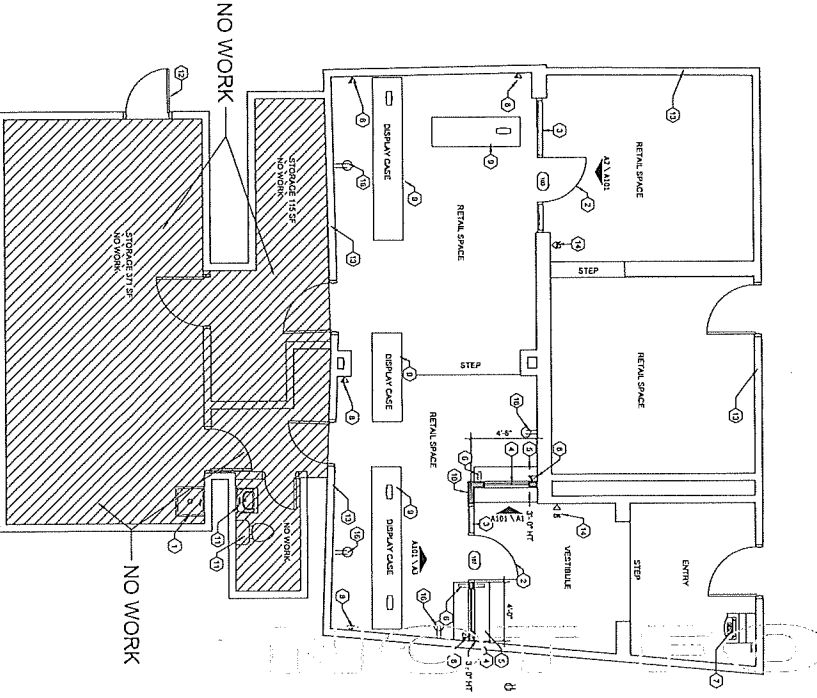
A2 FRONT RETAIL
1/4" = 1'-0"



A3 VESTIBULE WEST 1
1/4" = 1'-0"



A4 FLOOR PLAN
1/4" = 1'-0"



KEYNOTE LEGEND

1	EXISTING SERVICE SIGN TO REMAIN. CONTRACTOR TO PROTECT FROM DAMAGE DURING CONSTRUCTION.
2	EXISTING SERVICE SIGN TO REMAIN. CONTRACTOR TO PROTECT FROM DAMAGE DURING CONSTRUCTION.
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15	EXISTING SERVICE SIGN TO REMAIN. CONTRACTOR TO PROTECT FROM DAMAGE DURING CONSTRUCTION.
16	EXISTING SERVICE SIGN TO REMAIN. CONTRACTOR TO PROTECT FROM DAMAGE DURING CONSTRUCTION.

GENERAL NOTES

- REFER TO PARTITION SHEET FOR GENERAL PARTITION NOTES.
- REFER TO ELECTRICAL SHEET FOR GENERAL ELECTRICAL NOTES.
- REFER TO MECHANICAL SHEET FOR GENERAL MECHANICAL NOTES.
- REFER TO PLUMBING SHEET FOR GENERAL PLUMBING NOTES.
- REFER TO FINISHES SHEET FOR GENERAL FINISHES NOTES.
- REFER TO SCHEDULES FOR GENERAL SCHEDULES NOTES.
- REFER TO SPECIFICATIONS FOR GENERAL SPECIFICATIONS NOTES.
- REFER TO CONTRACT DOCUMENTS FOR GENERAL CONTRACT DOCUMENTS NOTES.
- REFER TO PERMITS FOR GENERAL PERMITS NOTES.
- REFER TO LOCAL ORDINANCES FOR GENERAL LOCAL ORDINANCES NOTES.
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CANNABIS RETAIL TENANT IMPROVEMENT

2060 CALLE DE PARIAN
MESILLA, NM 88005

DESERT PEAK ARCHITECTS

DATE: 06/25/2022

NOT FOR CONSTRUCTION

STATE OF NEW MEXICO

DESERT PEAK ARCHITECTS

PROJECT NO. 471753

FLOOR PLAN

SHEET NO. A101

Property Management & Investments of New Mexico, LLC

205 W. Boutz Road Bldg. 6 Ste. B
Las Cruces, NM 88005
575-652-4043

COMMERCIAL LEASE AGREEMENT

THIS LEASE AGREEMENT (this "Lease") is entered into as of July 1, 2022,
between The Cannabis Tropical, LLC (Bader Jouda),
(hereinafter termed "Landlord"), and Julienne and OD Hadfield c/o PMI of New Mexico, a
Cannabis Retail Store, (hereinafter termed "Tenant").

1. LEASED PREMISES: In consideration of the mutual covenants and agreements herein set forth, and other good and valuable consideration, Landlord does hereby demise and lease to Tenant, and Tenant does hereby lease from Landlord, the hereinafter described property, together with the buildings or portion of any said buildings, and all improvements thereon, said property being situated in Las Cruces, Dona Ana County, New Mexico, and being described as follows, to-wit:

A Commercial Retail Space consisting of approximately 2000
square feet at 2060 Calle De Parian, Mesilla, NM 88046 and hereinafter
termed "Leased Premises".

Legal Description: _____

2. TERM: The Lease term shall be for a period of 1 year beginning on July 1, 2022
and ending on June 30, 2023. Tenant is granted immediate possession of the premises upon payment of the
amounts identified below. A 30 day prior written notice is necessary to terminate this Lease Agreement and shall not be terminated
prior to lease end.

3. RENT: (a) **Initial Term:** Tenant agrees to pay to Landlord as Base Rent ("Base Rent") for the "Leased
Premises" without any prior demand therefor, and the following monthly and annual sums for each year of the "Initial Term",
payable monthly in advance on the 1st day of each and every calendar month of this Lease, to-wit:

Base Rent will escalate at n/a % per annum or at \$ n/a per annum.

<u>Term</u>	<u>Monthly Rent</u>	<u>Annual Rent</u>
Year <u>1</u>	\$ <u>3,000.00</u>	\$ <u>36,000.00</u>
Year _____	\$ _____	\$ _____
Year _____	\$ _____	\$ _____
Year _____	\$ _____	\$ _____
Year _____	\$ _____	\$ _____

This rent "Base Rent", and any other "Additional Rent" shall be paid or mailed to: Property Management & Investments of New Mexico, LLC. 205 W. Boutz Road Bldg. 6 Ste. B, Las Cruces, NM 88005.

The first month's "Base Rent" of \$ 3,000.00, CAM fee of \$ 0.00 insurance of \$ 0.00 and taxes of \$ 0.00
(for a total of \$ 3,000.00), shall be due by Tenant to Landlord upon completion of the remodel and issuance of an occupancy
permit by the City of Las Cruces. Tenant shall sign a written acknowledgement of the date it receives possession of the "Leased
Premises". "Base Rent" for any fractional month shall be pro rated for that month and not be applicable to any other month.

Notwithstanding anything to the contrary contained in this Lease, in order to cover the expense involved in handling delinquent
payments, **Tenant shall pay a late charge of 10%** when any installment of rent is received at the address of Landlord or Landlord's
representative more than five (5) days after the due date thereof. This late charge shall commence on the sixth day after the due
date. It is hereby understood that the late charge computed hereunder is not additional rent, is not interest, and is not a penalty; it is
merely for the purpose of defraying Landlord's expenses incident to the processing of overdue payments. An additional sum of
\$50.00 will be due by Tenant for any returned check.

TENANT(S)

Bader Jouda

Tenant Name

Bader Jouda
Bader Jouda (Jul 1, 2022 11:52 MDT)

Jul 1, 2022

Tenant Signature

Date

Tenant Signature

12356 desert palms ave

El paso

Date

07/01/2022

79938

Tenant Address

City

State

Zip Code

9158005842

9158005842

Bader.jouda724@gmail.com

Tenant Phone

Cell Phone

Email

OWNER/LANDLORD

Property Management & Investments of New Mexico, LLC

(PMI of New Mexico)

Owner/Landlord Name

Nicole Gutierrez

By (Print)

Nicole Gutierrez

6/30/2022

Owner/Landlord Signature

Date

205 W. Boutz Road Bldg. 6 Ste. B

Las Cruces

NM

88005

Owner/Landlord Address

City

State

Zip Code

(575) 652-4043

amanda@pmiofnewmexico.com or marvid@pmiofnewmexico.com

Owner/Landlord Phone

Email

TENANT'S BROKER

Property Management & Investments of New Mexico, LLC

(PMI of New Mexico)

Owner/Landlord Name

Amanda Ortega-Charlson

or

Marvid Charlson

or Nicole Gutierrez

By (Print)

Nicole Gutierrez

6/30/2022

Owner/Landlord Signature

Date

205 W. Boutz Road Bldg. 6 Ste. B

Las Cruces

NM

88005

Owner/Landlord Address

City

State

Zip Code

(575) 652-4043

amanda@pmiofnewmexico.com or marvid@pmiofnewmexico.com

Owner/Landlord Phone

Email

TOWN OF MESILLA
575-524-3262

REC#: 00183193 7/26/2022 9:33 AM
OPER: UTCLK TERM: 001
REF#: BRC

TRAN: 112.0000 BUSINESS LICENSE
1005-06/30/23 THE CANNABIS TROPICAL L
CANNABIS LICENSE 250.00CR

TRAN: 112.0000 BUSINESS LICENSE
1006-03/15/23 THE CANNABIS TROPICAL L
BUS LIC 35.00CR

TRAN: 112.0000 BUSINESS LICENSE
1008-03/15/23 THE TROPICAL SMOKE SHOP
BUS LIC 35.00CR

TENDERED: 320.00 CASH
APPLIED: 320.00-

CHANGE: 0.00

Pay Online: www.mesillanm.gov

BOARD ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022

BOT: 9/12/22

ITEM: PZHAC **BL #1006** –2060 Calle de Parian submitted by Bader Juda of Cannabis Tropic LLC for a business license, **Zoned: Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes to open a business for retail of legal cannabis at the following location. This application falls under the new ordinance just passed by the Board of Trustees on December 30, 2021 and went into effect on January 4, 2022.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046

No.: 1006

Phone: (575) 524-3262 Fax: (575) 541-6327

Business Registration Application

Please fill out all the information on this form by typing or using blue or black ink. Return update form to the Community Development's Office in person, by email, fax or mail. Please contact us at (575) 524-3262 with any questions. **Note:** A separate business registration application form should be completed for each business location.

Please check one: Business Registration Application Is: New Renewal

Name of Business: The cannabis Tropical LLC.

Name of Applicant: Bader F Jouda

Business Location: 2060 calle de parian Mesilla NM 88046

Mailing Address (Street # or P.O. Box): _____

E-Mail Adress: Bader.Jouda724@gmail.com

City: 12356 Desert palms State: TX Zip Code: 79938

Phone # of Business: (915) 800-5842

Location of Business: Street 2060 calle de parian

City: Mesilla State: NM Zip Code: 88046

PROPERTY INFORMATION

Is property: owned leased

Property Owner: Property Management and investments of new Mexico

Property Owner Address: 205 W Boutz Rd Bldg ste B
Las cruces NM 88005
F=(575) 652-4766

Property Owner Phone #: (575) 652-4043

Additional Information

Square Footage of Business: 2000 SF

Number of Employees: 4-8

Number of Parking Spaces: street parking

Zoning Code: HC

Continue to next page>>>>

State or Federal Licensing Information:

If your business requires one of the following Licenses/Permits, you **MUST** submit a copy with your application.

- NM Environment Department Food Permit
- Federal Environmental Protection Agency Permit(s)
- NM Contractor's License
- NM Medical/Pharmaceutical License(s)
- NM Cosmetology/ Barbers License
- NM Real Estate/Broker License
- Well Drillers
- NM Veterinary Medicine
- Federal Firearms License
- Any other License(s)

License # _____

Expiration Date _____

Type of business (Please describe product(s) and/or service(s) IF they have changed):

Products for health (cannabis)

Business Owner Is: Sole Proprietorship Partnership _____ Corporation _____ Other _____

You **MUST** submit a copy of your New Mexico BTIN with your application.

Current New Mexico BTIN #: 686772

(The location code for reporting earnings received in the Town of Mesilla is 07-303.)

EMERGENCY CONTACT INFORMATION

Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: 915 800 5842

- | Name | Telephone # |
|--------------------------|---------------------|
| 1. <u>Bader F. Joyda</u> | |
| 2. <u>Edgar Bautista</u> | <u>915 803 4744</u> |
| 3. _____ | |

Do you have an alarm system? Yes _____ No

What Type? _____

Which Company, if any, Responds to Alarms? _____

By signing this form, I attest that the information I have provided herein is true and accurate to the best of my knowledge. I certify that I am authorized to sign the same as an agent on behalf of the above stated business. I agree to pay all associated fees including: the annual business registration fee and other permit fees as required by the Town of Mesilla. I understand that I must file any changes to my business status, operations, and/or contact information with the Community Development office in a timely manner.

Bader Joyda
Printed Name:

7-25-22
Date:

[Signature]
Signature:

Owner
Title:

NM CERTIFICATE SERVICE
223 N GUADALUPE STREET #259
SANTA FE, NM 87501

2022 CERTIFICATE OF STATUS REQUEST FORM

FOR QUESTIONS CALL:
1 (855) 245-5115



MON-FRI 9am - 5pm EST



86*****SNGLP 335***1-1
THE CANNABIS TROPICAL, LLC
12356 Desert Palms Ave
El Paso, TX 79938-2293

IMPORTANT! FOLLOW INSTRUCTIONS EXACTLY WHEN COMPLETING THIS FORM. PLEASE PRINT CLEARLY.

Document Number:

6867782

Notice Date:

6/21/2022

Please Respond By:

7/1/2022

Business Address:

**THE CANNABIS TROPICAL, LLC
12356 Desert Palms Ave
El Paso, TX 79938-2293**



Congratulations on registering your business with the State of New Mexico. Your Articles have been filed with the secretary of state and are complete. You have one step left in order to attain your elective New Mexico Certificate of Status. Below is a form for your registered business. Please confirm the accuracy of the information below for your New Mexico Certificate of Status request.

A New Mexico Certificate of Status is issued by the Secretary of State and may be required for loans, to renew business licenses, or for tax or other business purposes. A certificate of Status certifies that your New Mexico business is in existence, is authorized to transact business in the state and complies with all state requirements. The Certificate of Status shows the official evidence of an entity's existence and provides a statement of an entity's status, current legal name and date of formation. The Certificate of Status bears the official seal of the New Mexico Secretary of State.

Business Information

Business Name: **THE CANNABIS TROPICAL, LLC**
Document Number: **6867782**
Certificate of Status Fee: **\$87.25**

This is not a government agency

Step 1 BUSINESS INFORMATION Confirm Business Name & Document Number are Correct Above

Check or Money Order Enclosed

Email Address: _____

Make check or money order payable to:

NM CERTIFICATE SERVICE

Phone Number: _____

Notice Sent Date: **6/21/2022**

Document #: 6867782

THE CANNABIS TROPICAL, LLC

Amount enclosed: \$87.25



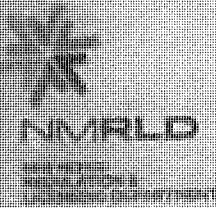
Step 2. Please print and sign your name for authorization.

Print Name

Signature

Step 3. Return this completed form with payment in return envelope provided.

This digital copy of your license is to be used for limited purposes only and does not replace the official license issued and mailed by the New Mexico Regulation and Licensing Department. This digital copy may be used for insurance credentialing or for other limited purposes when an official license is not available. This digital copy should not be used for public display, except for temporary purposes, if the license is required to be displayed at the licensee's primary place of business. Additional copies or replacements of an official license may be ordered for a fee online through the licensing portal.



State of New Mexico

Regulation & Licensing Department Cannabis Control Division

HEREBY CERTIFIES THAT

The Cannabis Tropical, LLC

HAVING GIVEN SATISFACTORY EVIDENCE OF THE LICENSING REQUIREMENTS
PRESCRIBED BY LAW IS GRANTED A LICENSE TO OPERATE IN THE STATE
OF NEW MEXICO AS A

Cannabis Retailer

License No. CCD-2022-0681-001

Issued 08/01/2022

Expires 08/01/2023

THIS LICENSE SHOULD BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS OR AS REQUIRED BY LAW

TOWN OF MESILLA
575-524-3262

REC#: 00183193 7/26/2022 9:33 AM
OPER: UTCLK TERM: 001
REF#: BRC

TRAN: 112.0000 BUSINESS LICENSE
1005-06/30/23 THE CANNABIS TROPICAL L
CANNABIS LICENSE 250.00CR

TRAN: 112.0000 BUSINESS LICENSE
1006-03/15/23 THE CANNABIS TROPICAL L
BUS LIC 35.00CR

TRAN: 112.0000 BUSINESS LICENSE
1008-03/15/23 THE TROPICAL SMOKE SHOP
BUS LIC 35.00CR

TENDERED: 320.00 CASH
APPLIED: 320.00-

CHANGE: 0.00

Pay Online: www.mesillanm.gov

BOARD ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022

BOT: 9/12/22

ITEM: PZHAC Sign Permit #061433 – 2060 Calle de Parian submitted by Bader Jouda of Cannabis Tropical LLC to put up temporary coming soon sign in the window, Zoned: **Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes temporary sign 18"x24" for window at this location that reads Cannabis Tropical Coming Soon as per illustration in your packet .

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



Town of Mesilla
 P.O. BOX 10
 MESILLA, NM 88046
 PHONE: (575) 524-3262 FAX (575) 541-6327

SIGN PERMIT

Application Date: 7/22/2022

Tropical Dispensary
 Name of Business

Bader Jouda / Jerry Noe
 Name of Applicant

2060 Calle de Parian
 Address of Business

1905 West Picacho
 Address of Applicant

Mesilla NM 88046
 City State Zip

Las Cruces NM 88005
 City State Zip

915-800-5842
 Telephone Number

575-527-0660 / 575-639-0334
 Alternate Telephone Number

Location and description of Sign:
 (include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

INSIDE WINDOW SIGNS
 24" = WHITE CONTRAST
 12" = GREEN TEXT

TROPICAL
 DISPENSARY
 COMING SOON

For Office Use Only

Administrative Approval: _____
 PZHAC Approval: _____
 BOT Approval: _____

Permit Fee: \$4.00
 Date of Payment: _____
 CASE NUMBER: 061433

TROPICAL

DISPENSARY

COMING SOON

BOARD ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022

BOT: 9/12/22

ITEM: PZHAC Case #061442 – 2755 Calle de San Albino submitted by ETMSS 2, LLC to replace chicken wire fence with wood dogeared picket fence on property. **Zoned: Historical Residential**

BACKGROUND AND ANALYSIS: Proposed work involves replacing and constructing wood fence. As per site plan in the packet.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant’s request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant’s property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

**TOWN OF MESILLA
APPLICATION FOR BUILDING PERMIT**

Permit Fee \$ 90.00
 Review Fee \$ 16.00
 Total Fee \$ 106.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061442 ZONE: HR CODE: AC APPLICATION DATE: _____

Name of Property Owner ETNESS 2, LLC Property Owner's Telephone Number 915-313-1973 OR 575-649-6916

Property Owner's Mailing Address PO Box 358 Mesilla Park, NM 88047
 City State Zip Code

Property Owner's E-mail Address landmanagementllc@gmail.com

Contractor's Name & Address (If none, indicate Self) Silvestra Landscape + Design

Contractor's Telephone Number 602-377-0136 Contractor's Tax ID Number 82-3352262 Contractor's License Number 393805

Address of Proposed Work: 2755 Calle de San Albino

Description of Proposed Work: Replace chicken wire fence around back yard with 6' tall wood picket fence with posts secured in ground with concrete.

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. Site Plan with dimensions and details.
3. NA Foundation plan with details.
4. NA Floor plan showing rooms, their uses, and dimensions.
5. NA Cross section of walls.
6. NA Roof and floor framing plan.
7. Proof of legal access to the property.
8. Drainage plan.
9. Details of architectural style and color scheme (checklist included for Historical zones) - diagrams and elevations.
10. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. Proof of legal access to the property.
12. Other information as necessary or required by the Town Code or Community Development Department.

Estimated Cost \$4000.00 Signature of Applicant [Signature] Date 8-18-2022

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. All Building permits expire after one year from date issued.

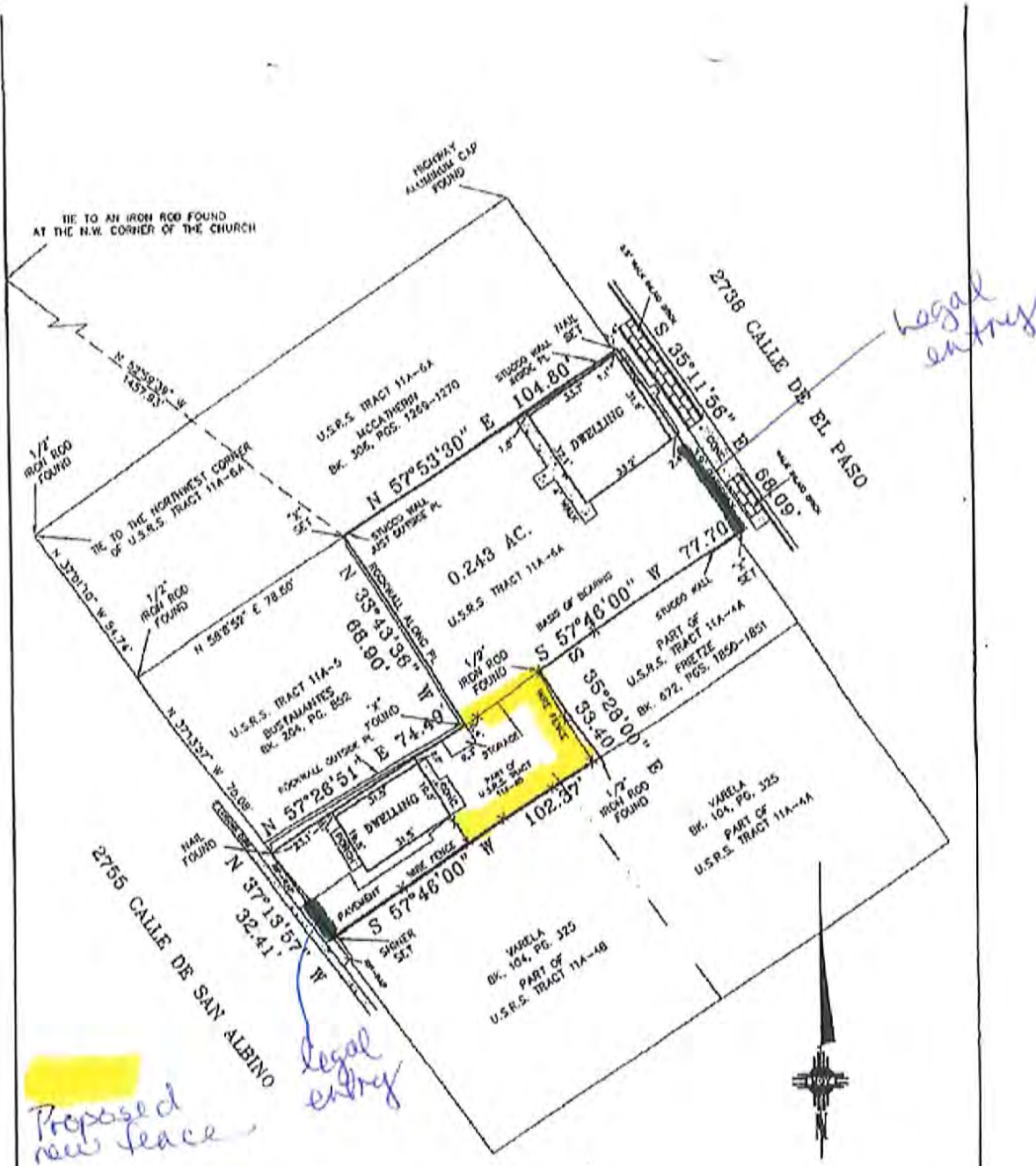
FOR OFFICIAL USE ONLY

PZHAC Administrative Approval BOT Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

PZHAC APPROVAL REQUIRED: ___ YES ___ NO BOT APPROVAL REQUIRED: ___ YES ___ NO
 CID PERMIT/INSPECTION REQUIRED: ___ YES ___ NO ___ SEE CONDITIONS

CONDITIONS: _____

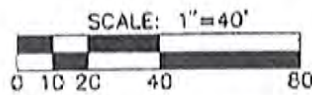
PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____



NOTES:

FLOOD ZONE "X": AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOOD PLAIN, IN MAP NO 35013C0633 E, EFFECTIVE SEPTEMBER 27, 1991. THIS SURVEY MAKES NO GUARANTEES AS TO THE ACCURACY OF THE ABOVE INFORMATION. THE LOCAL F.E.M.A. AGENT SHOULD BE CONTACTED FOR VERIFICATION.

INFORMATION IN THE PREPARATION OF THIS PLAT DERIVES FROM WARRANTY DEED FILED DECEMBER 11, 2000, IN BOOK 246, PAGES 346-353, DONA ANA COUNTY RECORDS.



"INDEXING INFORMATION FOR COUNTY CLERK"
 COUNTY PARCEL ID. #04-00393
 PROPERTY OWNER: SANCHEZ
 PROPERTY LOCATION: TOWN OF MESILLA



PLAT OF SURVEY
 SHOWING THE LOCATION OF IMPROVEMENTS
 ON A 0.243 ACRE TRACT
 IN SECTION 25, T.23S., R.1E., N.M.P.M.
 OF THE U.S.R.S. TRACTS BEING PART OF
 U.S.R.S. TRACTS 11A-4B & 11A-6A
 TOWN OF MESILLA
 DONA ANA COUNTY, NEW MEXICO

I, HENRY MAGALLANES, A NEW MEXICO PROFESSIONAL SURVEYOR CERTIFY THAT I CONDUCTED THIS SURVEY, THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT THIS SURVEY AND PLAT MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO.

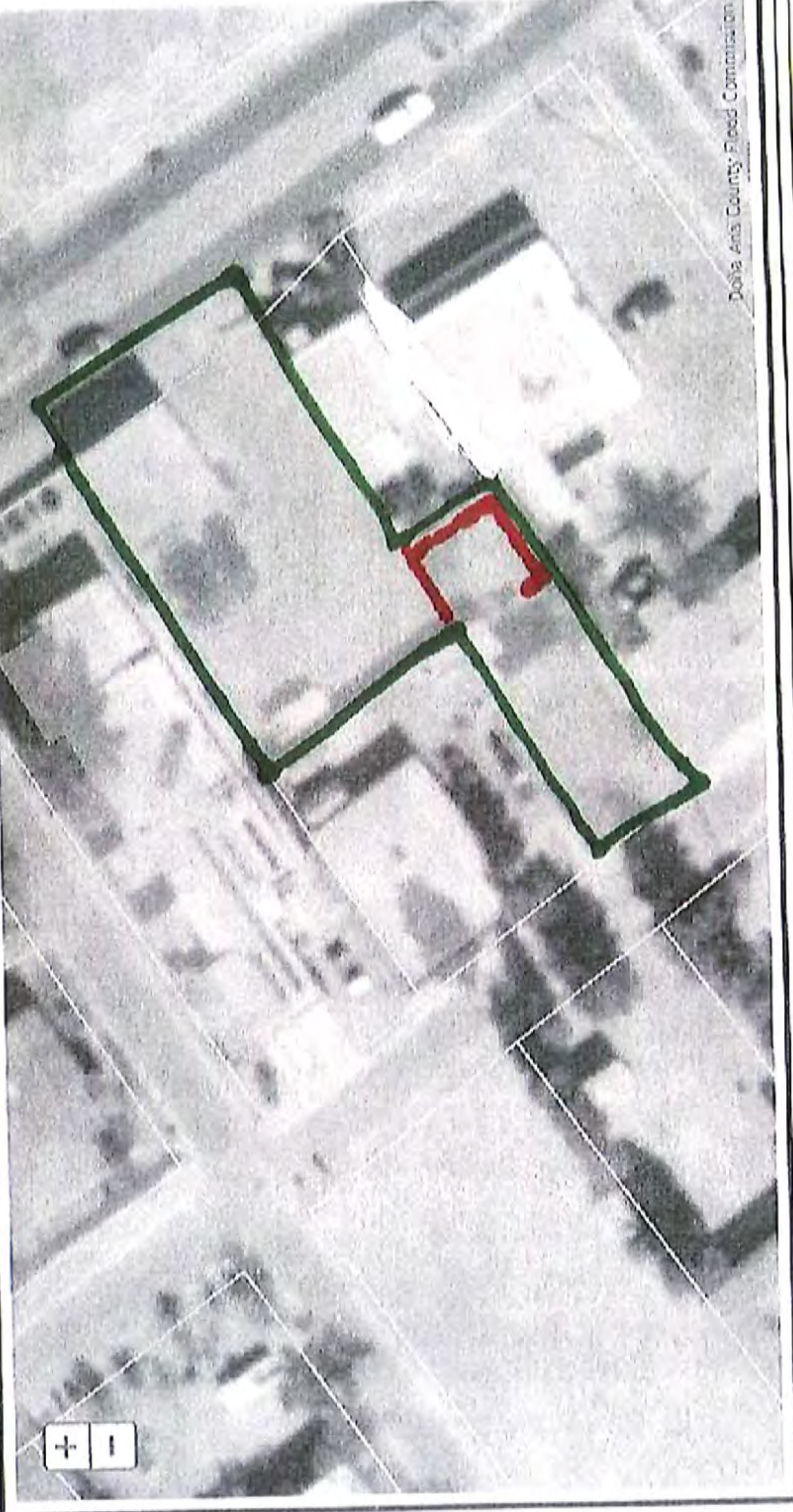
Henry Magallanes
 HENRY MAGALLANES, N.M.P.S. 18078

MOY SURVEYING INC.
 414 N. DOWNTOWN MALL
 LAS CRUCES, NEW MEXICO
 88001
 PHONE: (575) 525-9683
 FAX: (575) 524-3238

JOB NO. 13-0138J
 DRAWN BY JUAN GARCIA
 FIELD BY KENNY/PETE
 DATE 4/1/13 SCALE: 1"=40'

Doña Ana County, NM Parcel Map

Center Point: 32°45'30" N, 106°45'00" W



Doña Ana County Flood Commission

Map Legend

Map Layers

Layer Visibility:

- Roads
- Buildings
- City Limits
- MLS Zones
- Address Labels
- 2014 Aerial Photo
- Parcels

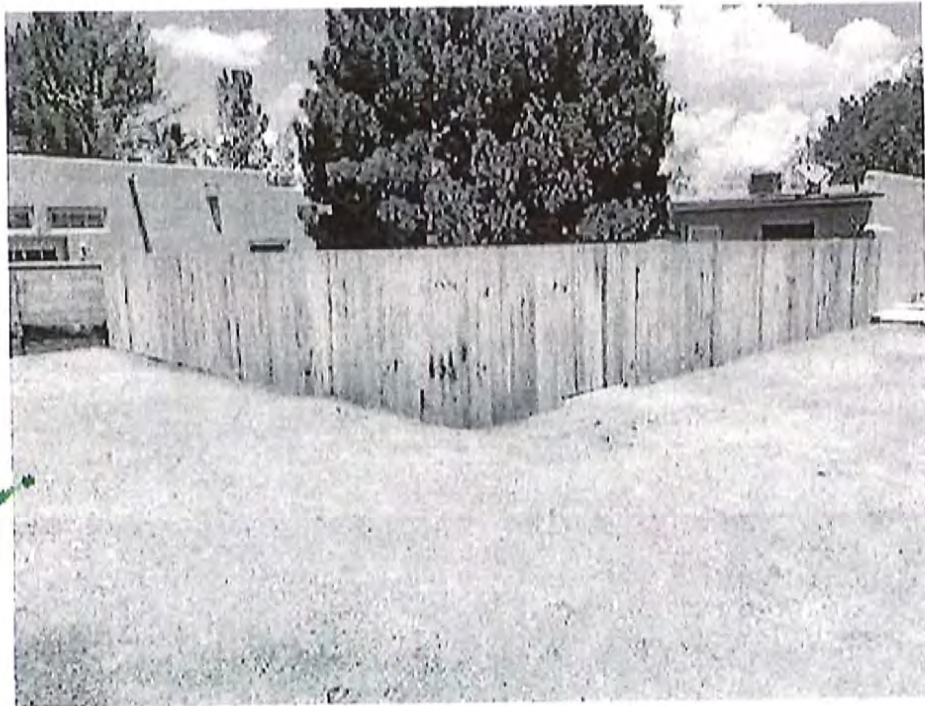
Select Search Type:
Account Number ▾

Enter Value:
RD400393

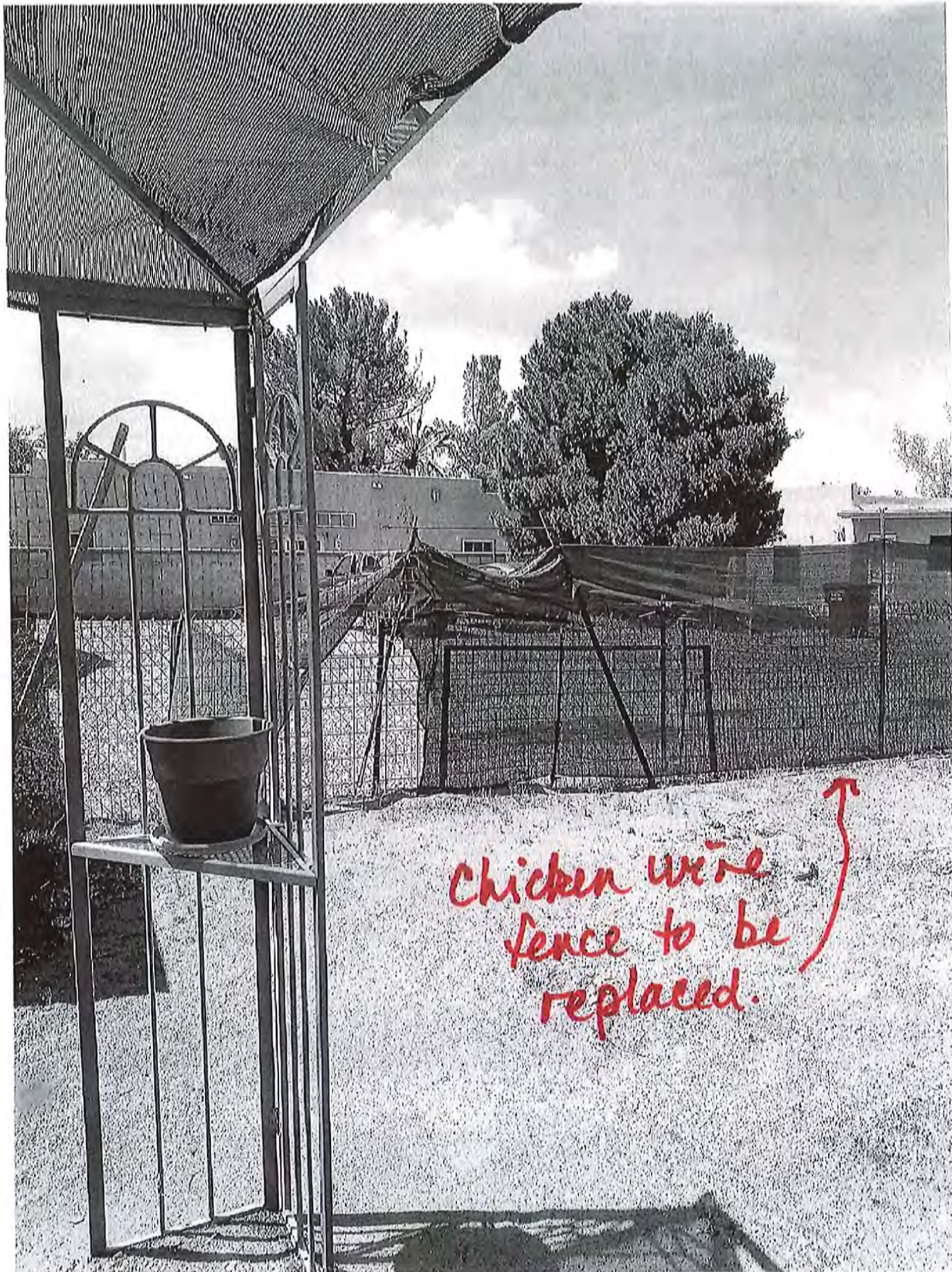
Search

Account Number	Parcel Number	Owner	Mail Address	Subdivision	Property Address
RD400393	4006137109512	ETNS 2 LLC	PO BOX 358		2754 CALLE DE SAN ALEJNO

 Proposed new 6' wood picket fence.



Fence will match fence recently
approved & installed at
2738 Highway 28.
5" wide pickets - posts in ground
with concrete



Chicken wire
fence to be
replaced.

Town of Mesilla, New Mexico

Phone (575) 524-3262

P.O. Box 10

2231 Avenida de Mesilla, Mesilla, NM 88046



RIGHT OF ENTRY AGREEMENT

Applicant Name(s): ETNASS2, LLC
Property Address: 2755 Calle de San Albino, Mesilla
Adjacent property address: 2770 Avenida de Mesilla, MESILLA
Adjacent property owner(s): Guadalupe MORENO

Right-of-Entry – Permission is hereby granted to the applicant, or its authorized agents, to enter upon the adjacent property for the sole purpose of construction and/or maintenance of the structure(s).

[Signature]
Applicant/Owner (original signature)

7/13/2022
Date

[Signature]
Adjacent Owner (original signature)

7-6-22
Date

Town of Mesilla, New Mexico

Phone (575) 524-3262

P.O. Box 10

2231 Avenida de Mesilla, Mesilla, NM 88046



RIGHT OF ENTRY AGREEMENT

Applicant Name(s): ETMSSZ, LLC
Property Address: 2755 Calle de San Albino, Mesilla
Adjacent property address: 2790 Avenida de Mesilla + 1980 Calle de Santa Ana
Adjacent property owner(s): Henrietta Salazar

Right-of-Entry – Permission is hereby granted to the applicant, or its authorized agents, to enter upon the adjacent property for the sole purpose of construction and/or maintenance of the structure(s).

Teresa D. Sanchez
Applicant/Owner (original signature)

7/13/2022
Date

*Belinda V. Kanis
H. Salazar
Martha V. Antero*
Adjacent Owner (original signature)

8/9/2022
Date

Stefina Landscape & Design LLC

Quote

Las Cruces, NM
 tomystefina@yahoo.com
 Phone: 602 377 0136

Date August 15, 2022
 Quote # 142

Bill To:
 E&T Management, LLC
 PO Box 358
 Mesilla Park, NM 88047

Prepared by: Thomas Stefina
 License # 383805
 Insured & Bonded

JOB ADDRESS: 2755 Calle de San Albino

Description	AMOUNT
Removal of chicken wire fence	\$ 250.00
Install 80 linear foot picket fence and seal: Includes, delivery of panels; installing up to 11 4x4 posts with concrete and installing 10 pre fab panels and sealing both sides with 1 coat of Thompsons water seal and installing 1 gate made to match fence. *not including price of lumber (other material and labor included)	\$ 2,250.00
10 prefab wood picket panels pressure treated cedar with 5 1/2" wide pickets. Panels to be 8 foot long and 6 foot high. 11 4x4 posts of pressure treated wood that will be 8 foot long. Adjust-a-Gate frame kit for wood picket panel gate. This price may increase if lumber costs go up before project begins.	\$ 1,200.00
Tax @ 1075%	\$ 302.93
TOTAL	\$4,002.93

Comments or special instructions: Price may vary depending on unforeseen obstacles or changing in material prices from quote date to job completion.

If you have any questions concerning this quote, please contact Thomas Stefina @ 602 377 0136

Tax is not included in quote but will be added to final bill.

THANK YOU FOR YOUR BUSINESS!

* Estimate is good for 2 weeks.

BOARD ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022

BOT: 9/12/22

ITEM: BL #1018 – submitted by Melissa Clark of Desert Sky Realty & Investments, LLC for a business license. Zoned: **Historical Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant proposes to do business in Mesilla as property manager on Short Term Rentals (STR).

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



RECEIVED
8-15-22

2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046

No.: 1018

Phone: (575) 524-3262 Fax: (575) 541-6327

Business Registration Application

Please fill out all the information on this form by typing or using blue or black ink. Return update form to the Community Development's Office in person, by email, fax or mail. Please contact us at (575) 524-3262 with any questions. **Note:** A separate business registration application form should be completed for each business location.

Please check one: Business Registration Application Is: New Renewal

Name of Business: Desert Sky Realty & Investments, LLC

Name of Applicant: Melissa Clark

Business Location: 1036 N. Alameda Blvd. Las Cruces NM 88005
1717 W. Boutz Rd. Mesilla NM 88046

Mailing Address (Street # or P.O. Box): PO Box 14114 Las Cruces NM 88013

E-Mail Address: melissaclarknm@gmail.com

City: _____ State: _____ Zip Code: _____

Phone # of Business: 575-339-6060

Location of Business: Street 1717 W. Boutz Rd.

City: Mesilla State: NM Zip Code: 88046

PROPERTY INFORMATION

Is property: owned leased

Property Owner: John Wright Revocable Trust

Property Owner Address: PO Box 516
Mesilla NM 88046

Property Owner Phone #: 575-144-8202

Additional Information

Square Footage of Business: 3240 SF

Number of Employees: 0

Number of Parking Spaces: 10

Zoning Code: CRD Residential Improvement

Continue to next page>>>>

State or Federal Licensing Information:

If your business requires one of the following Licenses/Permits, you **MUST** submit a copy with your application.

- NM Environment Department Food Permit
- Federal Environmental Protection Agency Permit(s)
- NM Contractor's License
- NM Medical/Pharmaceutical License(s)
- NM Cosmetology/ Barbers License
- NM Real Estate/Broker License
- Well Drillers
- NM Veterinary Medicine
- Federal Firearms License
- Any other License(s)

REC-2022-0275 License # 7/31/2023 Expiration Date

Type of business (Please describe product(s) and/or service(s) IF they have changed):
Short term Rental

Business Owner Is: Sole Proprietorship Partnership ___ Corporation ___ Other ___

You **MUST** submit a copy of your New Mexico BTIN with your application.
 Current New Mexico BTIN #: 03-580406-00-8
 (The location code for reporting earnings received in the Town of Mesilla is 07-303.)

EMERGENCY CONTACT INFORMATION

Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: 575-1049-3907

Name	Telephone #
1. <u>Melissa Clark</u>	<u>575-1049-3907</u>
2. <u>"</u>	<u>575-339-1010</u>
3. <u>Angel Wilson</u>	<u>575-496-10923</u>

Do you have an alarm system? Yes ___ No
 What Type? _____
 Which Company, if any, Responds to Alarms? _____

By signing this form, I attest that the information I have provided herein is true and accurate to the best of my knowledge. I certify that I am authorized to sign the same as an agent on behalf of the above stated business. I agree to pay all associated fees including: the annual business registration fee and other permit fees as required by the Town of Mesilla. I understand that I must file any changes to my business status, operations, and/or contact information with the Community Development office in a timely manner.

Melissa Clark Printed Name: 8/15/22 Date:
Melissa Clark Signature: Property Manager/owner Title:

BOARD ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022

BOT: 9/12/22

ITEM: STR #1019 – 1717 W Boutz Rd. #3 submitted by Melissa Clark of Desert Sky Realty & Investments, LLC for John Wright Revocable Trust Zoned: **Historical Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant proposes the property at above address as Short Term Rentals (STR).

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



RECEIVED
Date: 8-15-22

2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046
Phone: (575) 524-3262 Fax: (575) 541-6327

Reg. No.: 1019

SHORT TERM RENTAL (STR) REGISTRATION

Note: Any changes to property owner information; additions or alterations to rental units; changes in number or type of rental units; parking; or any other changes to information listed on this form will require a change to the information on file with the Town.

New Renewal

PLEASE PRINT

RENTAL INFORMATION

Name of Rental: Los Arcos
Street Address of Unit: 1717 W. Bantz Rd. Mesilla NM 88046 #3
Zone: Q05 DAC Parcel #: 04- DAC Parcel #: 4-006-137-342-407
Square Footage of Rental Unit: 570 No. of Bedrooms: 1 No. of Bathrooms: 1
Number of Off-street Parking Spaces: 7

Current New Mexico Revenue Division ID #: 03-580406-00-8
(The location code for reporting earnings received in the Town of Mesilla is 07-303.)

All Short-Term-Rentals in Mesilla are also subject to Mesilla Lodger's Tax payable monthly directly to the Town.

PROPERTY OWNER INFORMATION

Name of Owner/Applicant: John Wright Revocable TRUS
Mailing Address: PO Box 5166
City: Mesilla State: NM Zip Code: 88046
E-Mail Address: john@icoboxbreasing.com
Phone #1: 575-644-8502 Phone #2: _____
Emergency Phone #: 575-649-3907
Property Owner's Physical Address:
Street 2782 Calle de San Albin @
City: Mesilla State: NM Zip Code: 88046

PROPERTY MANAGEMENT/AUTHORIZED RENTAL AGENT

Authorized Rental Agent: Desert Sky Realty & Investments/Melissa Clark
Contact/Phone #: 575-649-3907 E-mail: melissacClarknm@gmail.com

(Please complete other side.)

EMERGENCY CONTACT INFORMATION

Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: 575-649-3907

Name	Address	Telephone #
1. <u>Melissa Clark</u>		<u>575-649-3907</u>
2. <u>John Wright</u>		<u>575-644-8202</u>
3. <u>Angel Wilson</u>		<u>575-496-6923</u>

Do you have an alarm system? Yes _____ No X

What Type? _____

Which Company, if any, Responds to Alarms? _____

Compliance with Fire Codes and Occupancy Requirements: All residential short-term rentals are subject to the applicable fire codes, and occupancy must be reviewed and approved for compliance with the Codes by the Town Fire Chief. An on-site inspection may be required.

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

Melissa Clark
Signature of Rental Owner

8/15/2022
Date

Melissa Clark
Name (Printed)

Office Use
FOR NEW OR MODIFIED RENTALS

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

NOTES/ISSUES:

CONDITIONS:

Reg. Number: _____

Zone: _____

Renewal Date: _____

Date of Payment: _____



Show search results for 6000 S ...



(1 of 3)

Parcel: JOHN WRIGHT REVOCABLE TRUST
DATED MARCH 21, 2017

ACCOUNT NUMBER: R0400981
OWNER NAME: JOHN WRIGHT REVOCABLE
TRUST DATED MARCH 21, 2017
MAILING ADDRESS: PO BOX 566
CITY: MESILLA
STATE: NM
ZIP: 88046
SUBDIVISION NAME: PLAT OF SURVEY
TOWN OF MESILLA (BK 24 PG 275 - 1729072)
SITE ADDRESS: 1717 W BOUTZ RD
ACREAGE: 0.25
SQUARE FOOTAGE: 11,416.04
TOTAL VALUATION (LAND &
BUILDING): 198,797

[ASSESSOR PARCEL INFORMATION DETAIL
LINK](#)

[Zoom to](#)

0 20 40ft

-106.791 32.275 Degrees

BOARD ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022

BOT: 9/12/22

ITEM: STR #1020 – 1717 W Boutz Rd. #4 submitted by Melissa Clark of Desert Sky Realty & Investments, LLC for John Wright Revocable Trust Zoned: **Historical Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant proposes the property at above address as Short Term Rentals (STR).

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



RECEIVED
Date: 8-15-22

2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046
Phone: (575) 524-3262 Fax: (575) 541-6327

Reg. No.: 1020

SHORT TERM RENTAL (STR) REGISTRATION

Note: Any changes to property owner information; additions or alterations to rental units; changes in number or type of rental units; parking; or any other changes to information listed on this form will require a change to the information on file with the Town.

New Renewal

PLEASE PRINT

RENTAL INFORMATION

Name of Rental: Los Arcos
Street Address of Unit: 1717 W. Boutz Rd. Mesilla NM 88045, #4
Zone: R05 DAC Parcel #: 04- DAC Parcel #: 4-0010-137-342-407
Square Footage of Rental Unit: ~~11000~~ No. of Bedrooms: 3 No. of Bathrooms: 2
Number of Off-street Parking Spaces: 1

Current New Mexico Revenue Division ID #: 03-5804106-00-8
(The location code for reporting earnings received in the Town of Mesilla is 07-303.)

All Short-Term-Rentals in Mesilla are also subject to Mesilla Lodger's Tax payable monthly directly to the Town.

PROPERTY OWNER INFORMATION

Name of Owner/Applicant: John Wright Revocable Trust
Mailing Address: PO Box 5166
City: Mesilla State: NM Zip Code: 88046
E-Mail Address: john@iceboxbrewing.com
Phone #1: 575-644-8202 Phone #2: _____
Emergency Phone #: 575-644-3907
Property Owner's Physical Address:
Street: 2782 Calle de San Albino
City: Mesilla State: NM Zip Code: 88046

PROPERTY MANAGEMENT/AUTHORIZED RENTAL AGENT

Authorized Rental Agent: Desert Sky Realty & Investments LLC Melissa Clarke
Contact/Phone #: 575-644-3907 E-mail: melissacclarke@msm@gmail.com
(Please complete other side.)

EMERGENCY CONTACT INFORMATION

Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: 575-1049-3907

Name	Address	Telephone #
1. <u>Melissa Clark</u>		<u>575-1049-3907</u>
2. <u>John Wright</u>		<u>575-1044-8202</u>
3. <u>Angel Wilson</u>		<u>575-4910-10923</u>

Do you have an alarm system? Yes ___ No

What Type? _____

Which Company, if any, Responds to Alarms? _____

Compliance with Fire Codes and Occupancy Requirements: All residential short-term rentals are subject to the applicable fire codes, and occupancy must be reviewed and approved for compliance with the Codes by the Town Fire Chief. An on-site inspection may be required.

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

Melissa Clark
Signature of Rental Owner

8/15/2022
Date

Melissa Clark
Name (Printed)

Office Use
FOR NEW OR MODIFIED RENTALS

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

NOTES/ISSUES:

CONDITIONS:

Reg. Number: _____
Renewal Date: _____

Zone: _____
Date of Payment: _____

BOARD ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022.

BOT: 9/12/22

ITEM: STR #1021 – 2188 Calle de Norte submitted by Melissa Clark of Desert Sky Realty & Investments, LLC for John Wright Revocable Trust Zoned: **Historical Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant proposes the property at above address as Short Term Rentals (STR).

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



RECEIVED
Date: 8-15-22

2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046
Phone: (575) 524-3262 Fax: (575) 541-6327

Reg. No.: 1021

SHORT TERM RENTAL (STR) REGISTRATION

Note: Any changes to property owner information; additions or alterations to rental units; changes in number or type of rental units; parking; or any other changes to information listed on this form will require a change to the information on file with the Town.

New Renewal

PLEASE PRINT

RENTAL INFORMATION

Name of Rental: _____
Street Address of Unit: 2188 Calle Del Norte Mesilla NM 88046
Zone: R05 DAC Parcel #: 04-006-137-147-379 DAC Parcel #: 4-006-137-147-379
Square Footage of Rental Unit: 957 No. of Bedrooms: 1 No. of Bathrooms: 1
Number of Off-street Parking Spaces: 2

Current New Mexico Revenue Division ID #: 03-580406-00-8
(The location code for reporting earnings received in the Town of Mesilla is 07-303.)

All Short-Term-Rentals in Mesilla are also subject to Mesilla Lodger's Tax payable monthly directly to the Town.

PROPERTY OWNER INFORMATION

Name of Owner/Applicant: John Wright Revocable Trust
Mailing Address: PO Box 546
City: Mesilla State: NM Zip Code: 88046
E-Mail Address: john@iceboxbrewing.com
Phone #1: 575-1044-8902 Phone #2: _____
Emergency Phone #: 575-1049-3907
Property Owner's Physical Address:
Street 2782 Calle de San Albino
City: Mesilla State: NM Zip Code: 88046

PROPERTY MANAGEMENT/AUTHORIZED RENTAL AGENT

Authorized Rental Agent: Desert Sky Realty & Investments, LLC / Melissa Clark
Contact/Phone #: 575-1049-3907 E-mail: melissac@agent.com
(Please complete other side.)

EMERGENCY CONTACT INFORMATION

Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: 575-649-3907

Name	Address	Telephone #
1. <u>Melissa Clark</u>		<u>575-649-3907</u>
2. <u>John Wright</u>		<u>575-644-8200</u>
3. <u>Angel Wilson</u>		<u>575-496-1923</u>

Do you have an alarm system? Yes ___ No X

What Type? _____

Which Company, if any, Responds to Alarms? _____

Compliance with Fire Codes and Occupancy Requirements: All residential short-term rentals are subject to the applicable fire codes, and occupancy must be reviewed and approved for compliance with the Codes by the Town Fire Chief. An on-site inspection may be required.

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

Melissa Clark
Signature of Rental Owner

8/15/2022
Date

Melissa Clark
Name (Printed)

Office Use
FOR NEW OR MODIFIED RENTALS

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

NOTES/ISSUES:

CONDITIONS:

Reg. Number: _____

Zone: _____

Renewal Date: _____

Date of Payment: _____

ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022

BOT: 9/12/22

ITEM: PZHAC Case #061446 – 2415 Calle de Parian, submitted by Robert Reynolds to install a HVAC System. **Zoned: Historical Residential (HR)**

BACKGROUND AND ANALYSIS: Applicant proposes to install a 2.3 Ton 15 Seer HVAC system on dwelling by Mesilla Park Services LLC.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:**SUPPORTING INFORMATION:**

- Application
- Plans

TOWN OF MESILLA
ZONING APPROVAL

PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID

OFFICIAL USE ONLY:

Case # 061446

Fee \$ 152.00

Escrow 130.00

Review 22.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061446 ZONE: HR CODE: AC APPLICATION DATE: 7/29/2022

ROBERT REYNOLDS 575-644-0829
Name of Property Owner Property Owner's Telephone Number
2415 CALLE DE PARIAN LAS CRUCES NM 88005
Property Owner's Mailing Address City State Zip Code

Property Owner's E-mail Address

MESILLA PARK SERVICES LLC
Contractor's Name & Address (If none, Indicate Self)

575-523-8089 NM-406933
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 2415 CALLE DE PARIAN LAS CRUCES NM 88005

Description of Proposed Work: HVAC 2.5 TON 15 SEER PACKAGE SYSTEM

\$ 7,168.64 Esmeralda Villegas 7/29/2022
Estimated Cost Signature of Applicant Date

Signature of property owner: _____

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

PZHAC APPROVAL REQUIRED: YES NO BOT APPROVAL REQUIRED: YES NO

CID PERMIT/INSPECTION REQUIRED: YES NO SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

- THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:
- Plot plan with legal description to show existing structures, adjoining streets, driveway(s), Improvements & setbacks. Verification shall show that the lot was LEGALLY subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 - Site Plan with dimensions and details.
 - Foundation plan with details.
 - Floor plan showing rooms, their uses and dimensions.
 - Cross section of walls
 - Roof and floor framing plan
 - Proof of legal access to the property.
 - Drainage plan.
 - Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
 - Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 - Proof of legal access to the property.
 - Other information as necessary or required by the City Code or Community Development Department (See other side.)

- 2 ton mini pump charge unit
- Roof curb
- Supply Plenum 20" W x 16" H x 36" L
- 4-12" x 10" registers
- 1-6" x 10" register
- 1-2" x 4" x 3" register
- 10" flex duct
- 6" flex duct
- 10" start collars
- 6" start collars

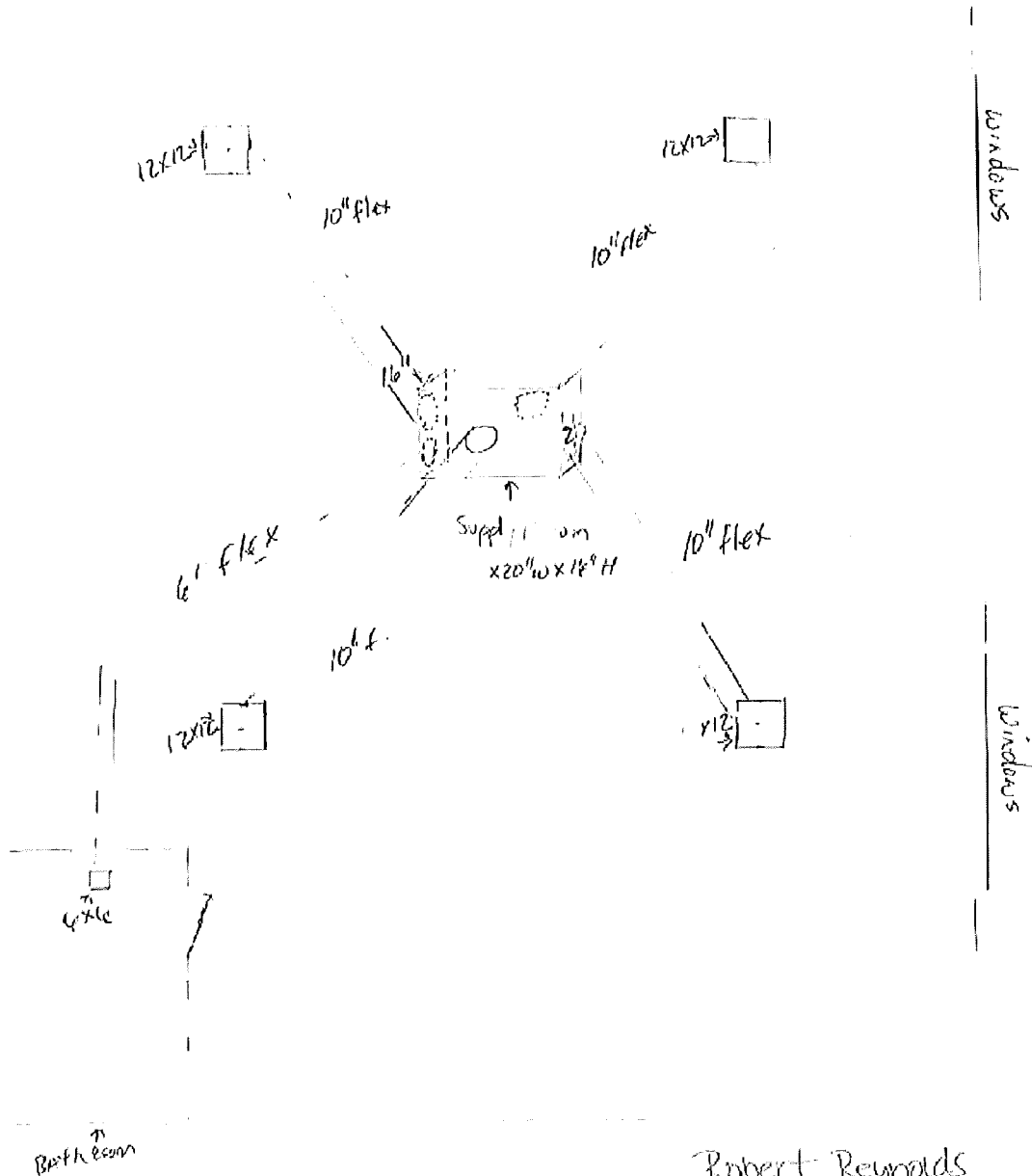
- 10" flex duct - Return
- 14' flex duct - Supply
- ECOBEE 3 lite thermostat
- Duct board

VS

16" x 18" return

W

W



Bath Room

Z

Robert Reynolds
2415 Calle de Parion
San Juan, Puerto Rico

ACTION FORM

AGENDA DATE

PZHAC September 6, 2022.

BOT: 9/12/22

ITEM: PZHAC Case #061447 – 2525 Calle de Parian submitted by Camila Rodriguez to install a solar panel System. **Zoned: Historical Residential (HR)**

BACKGROUND AND ANALYSIS: Solcius LLC proposes to install roof mounted Solar System with eleven (11) panels, six (6) inverters for a 4.07kw of power.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

**TOWN OF MESILLA
ZONING APPROVAL**
PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

OFFICIAL USE ONLY:
Case # 061447
Fee \$ 376.00
Fee \$325.00
Review \$51.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061447 ZONE: HR CODE: AC APPLICATION DATE: _____

Camila Rodriguez (844) 357-2258
Name of Applicant/Owner Applicant's Telephone Number
1555 N Freedom Blvd Provo UT 84604
Applicant's/Owner's Mailing Address City State Zip Code
solarpermits@solcius.com
Applicant's/Owner's E-mail Address
Solcius, LLC (1555 N Freedom Blvd Provo, UT 84604)
Contractor's Name & Address (If none, indicate Self)
(844) 357-2258 396621
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 2525 Calle De Parian Las Cruces, NM 88005

Description of Proposed Work: Installation of Roof Mounted Solar PV System (11 panels, 6 inverters, 4.07 kW)

\$ 26567 Camila Rodriguez 7/15/2022
Estimated Cost Signature of Applicant Date

Signature of property owner if applicant is not the property owner: _____

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. Plan sheets are to be no larger than 11 x 17 inches.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval BOT Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

FIRE INSPECTION/APPROVAL REQUIRED: YES NO ___ SEE CONDITIONS

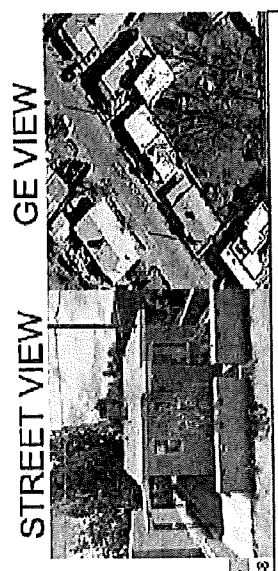
CID PERMIT/INSPECTION REQUIRED: YES ___ NO ___ SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

This Application will include the following, if checked:

1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **legally** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ___ Site Plan with dimensions and details.
3. ___ Proof of legal access to the property.
4. ___ Drainage plan.
5. ___ Architectural style and color scheme - diagrams or elevations (Historical and commercial zones only).
6. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
7. ___ Other information as necessary or required by the City Code or Community Development:



Latitude: Longitude:
32.270777 -106.796338

SOLCIUS
Solcius, LLC
1530 Goodyear Dr,
Ste G El Paso, TX
79936
(844) 357-2258

Renee L Beltman
2525 Calle De
Parian Las Cruces
NM 88005 (575)
535-6683

UTILITY:
El Paso Electric Co
(NMI)

DESIGNER:
Brynden Allred

DATE:
7/14/2022

PROJECT #:
P-245128-22

Financier:
Customer

JURISDICTION:
Mesilla

SYSTEM SIZE:
4.07 KW-DC
3 KW-AC

SHEET TITLE:
TITLE SHEET

VERSION:
3.3.2

SHEET #:
PV01

SCOPE OF WORK	
Installation of Solar PV System	
# OF PANELS:	11
# OF INVERTERS:	6
DC SYSTEM SIZE:	4.07 KW-DC
AC SYSTEM SIZE:	3 KW-AC

CONSTRUCTION NOTES

- A. ALL GROUNDING ELECTRODES AS DESCRIBED IN NEC 250.52(A)(1) (A)(7) THAT ARE PRESENT AT EACH BUILDING OR STRUCTURE SERVED SHALL BE BONDED TOGETHER TO FORM THE GROUNDING ELECTRODE SYSTEM. WHERE NONE OF THESE GROUNDING ELECTRODES EXIST, ONE OR MORE OF THE GROUNDING ELECTRODES SPECIFIED IN NEC 250.52(A)(4)-(A)(8) SHALL BE INSTALLED PER NEC 250.50. ADDITIONAL GROUNDING ELECTRODES SHALL BE INSTALLED PER NEC 250.53. THE GROUNDING OR BONDING CONDUCTOR SHALL BE CONNECTED TO THE GROUNDING ELECTRODE BY LISTED CLAMPS PER NEC 250.70.
- B. ROOFTOP MOUNTED PHOTOVOLTAIC SYSTEMS SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS. ROOF PENETRATIONS SHALL BE FLASHED AND SEALED IN ACCORDANCE WITH IRC R909.3
- C. ACCESS AND WORKING SPACE SHALL BE PROVIDED AND MAINTAINED ABOUT ALL ELECTRICAL EQUIPMENT TO PERMIT READY AND SAFE OPERATION AND MAINTENANCE OF SUCH EQUIPMENT PER NEC 110.26.
- D. ALL PLAQUES AND SIGNS WILL BE INSTALLED AS REQUIRED BY NEC.
- E. CONDUIT WILL BE INSTALLED IN COMPLIANCE WITH NEC 358.
- F. GROUNDING ELECTRODE CONDUCTOR SHALL BE PROTECTED PER NEC 250.64(B) AND SHALL BE CONTINUOUS PER NEC 250.64(C).
- G. ROOF COVERINGS SHALL COMPLY WITH IRC 1506.2, 1507 & IRC R904.3.
- H. CIRCUIT BREAKERS, IF BACKFEED, SHALL BE SUITABLE FOR SUCH OPERATION PER NEC 705.12(B)(4) AND WILL BE INSTALLED PER NEC 408.36(D).
- I. INVERTERS UL LISTED 1741 PER IRC R324.3.
- J. ROOFTOP MOUNTED PHOTOVOLTAIC PANEL SYSTEM SHALL BE TESTED, LISTED AND IDENTIFIED WITH A FIRE CLASSIFICATION IN ACCORDANCE WITH UL 1703.
- K. NON-CURRENT-CARRYING METAL PARTS OF EQUIPMENT, RACEWAYS, AND OTHER ENCLOSURES, IF GROUNDED, SHALL BE CONNECTED TO AN EQUIPMENT GROUNDING CONDUCTOR BY ONE OF THE METHODS SPECIFIED IN NEC 250.134(A) OR (B).
- L. THE DISCONNECTING MEANS FOR UNGROUNDED CONDUCTORS SHALL CONSIST OF A MANUALLY OPERABLE SWITCHES OR CIRCUIT BREAKERS COMPLYING WITH NEC 690.15(D)(1).
- M. THE INSTALLATION OF EQUIPMENT AND ALL ASSOCIATED WIRING AND INTERCONNECTIONS SHALL BE PERFORMED ONLY BY QUALIFIED PERSONS PER NEC 690.4(C).
- N. IT IS THE DUTY OF THE PERSON REQUESTING ANY INSPECTIONS REQUIRED BY THE IRC TO PROVIDE ACCESS TO AND MEANS FOR INSPECTION OF SUCH WORK PER IRC R109.3.
- O. SMOKE ALARMS & CARBON MONOXIDE ALARMS MUST BE INSTALLED PER IRC R314.2.2 AND R315.2.2.
- P. SOLAR PV MODULES CANNOT BE INSTALLED OVER OR BLOCK ANY ATTIC VENTS, PLUMBING VENTS, FURNACE OR WATER HEATER VENTS, ETC.

APPLICABLE CODES

- 2017 NATIONAL ELECTRIC CODE (NEC)
- 2015 INTERNATIONAL RESIDENTIAL CODE
- 2015 INTERNATIONAL BUILDING CODE

SHEET INDEX	
TITLE SHEET	
SITE PLAN	
ELECTRICAL LINE DIAGRAM	
EQUIPMENT LABELS	
ATTACHMENT SPACING	
RACK RAIL DIAGRAM	
ELEVATION	
SPECIFICATION SHEETS	



Digitally sealed by
Renee L. Beltman
7/14/2022

SOLCIUS

Solcius, LLC
1530 Goodyear Dr,
Ste G El Paso, TX
79996
(844) 357-2258

Renee L Boltran
2525 Calle De Parian
Parian Las Cruces
NM 88005 (575)
635-6683

UTILITY:
El Paso Electric Co
(NEM)

DESIGNER:
Brayden Allred

DATE:
7/14/2022

PROJECT #:
P-245128-22

Financier:
Customer

JURISDICTION:
Mesilla

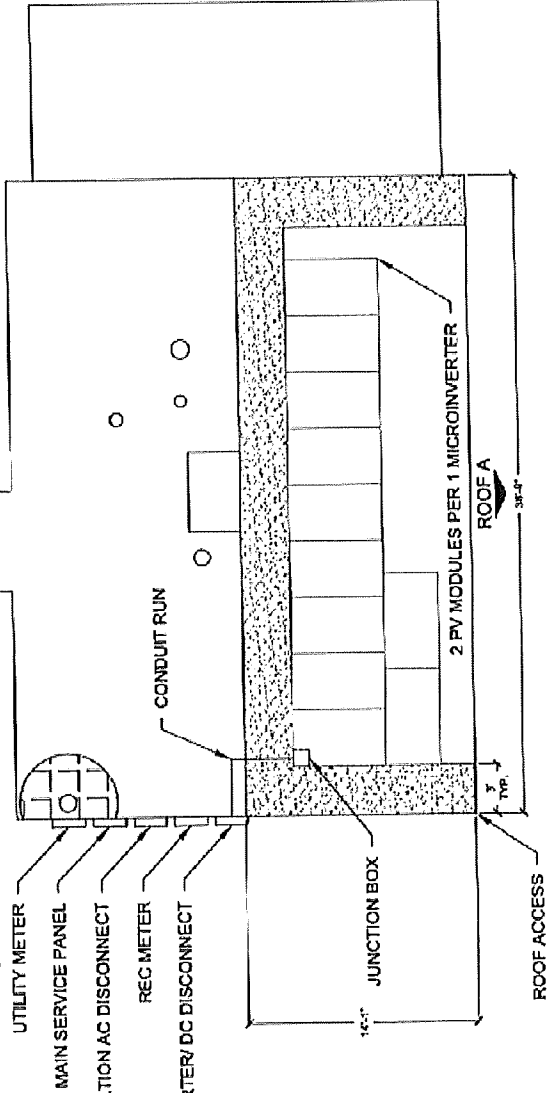
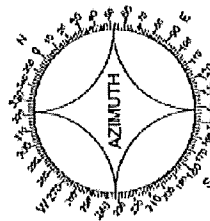
SYSTEM SIZE:
4.07 KW-DC
3 KW-AC

SHEET TITLE:
SITE PLAN

VERSION:
3.3.2

SHEET #:
PV02

2525 Calle De Parian



AZIMUTH AND TILT TABLE					
ROOF AZIMUTH	TILT ANGLE OF PANEL	TILT ANGLE OF ROOF	MODULE COUNT	SOLAR ACCESS	ROOF TYPE
A	143	13	11	93%	Asphalt Shingle
B					
C					
D					
E					
F					
G					
H					
I					

ZN6SHINE 2X-46-NH-120-370/M TOTAL 11
NEP BDM-300X2

FIRE SETBACKS (IFC 605.11.1)

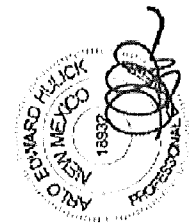


3" VENTILATION LOCATION ON THE RIDGE SHALL NOT BE REQUIRED TO BE FREE OF OBSTACLES.

STC CALCULATION BOX

NEW INVERTERS: 6 NEP BDM-300X2 = 3 KW-AC
NEW PANELS: 11 ZN6SHINE 2X-46-NH-120-370/M X 370W = 4.07 KW-DC

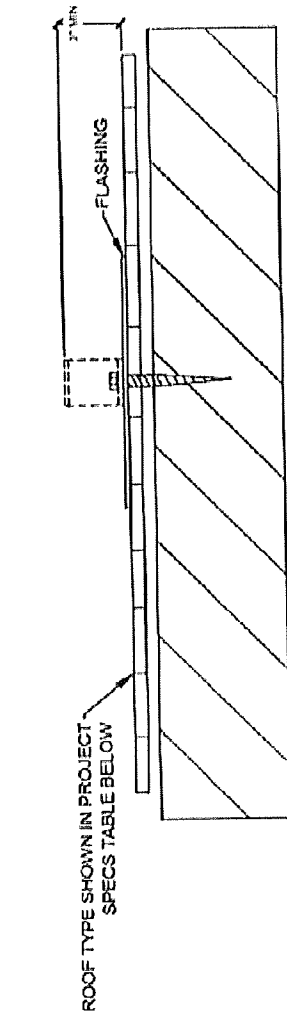
TOTAL ROOF AREA:	1375
PROPOSED SOLAR AREA:	215.69 sqft
PROPOSED SOLAR WEIGHT:	675.51 lb
PROPOSED % COVERAGE:	16%



Digitally sealed by
Arlo Huick, P.E.
11/17/2022

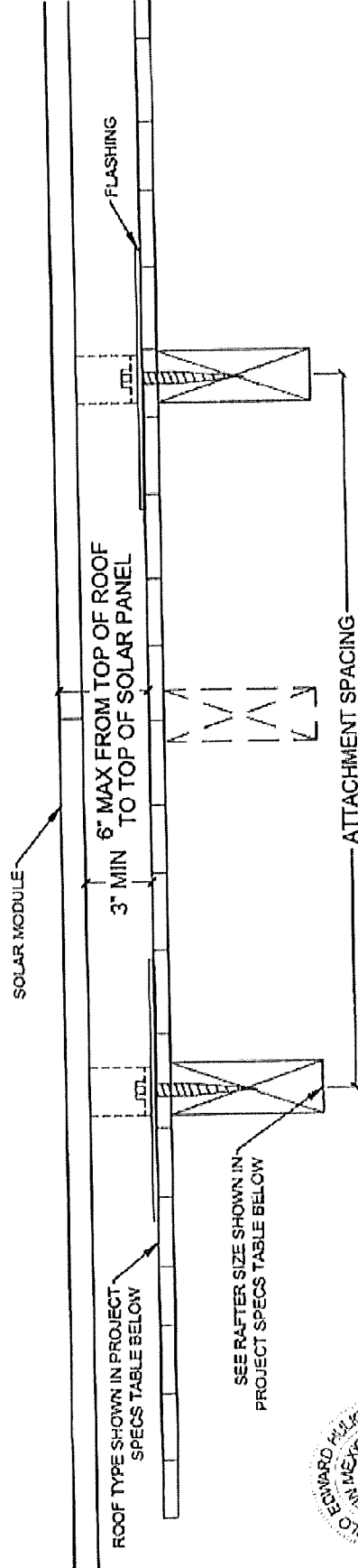
SOLAR PANELS WILL NOT EXCEED 26' FROM THE GROUND

ATTACHMENT DETAIL



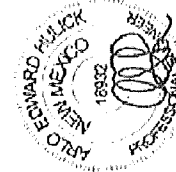
SEE RAFTER SIZE SHOWN IN PROJECT SPECS TABLE BELOW

ELEVATION VIEW



SEE RAFTER SIZE SHOWN IN PROJECT SPECS TABLE BELOW

SEE RAFTER SIZE SHOWN IN PROJECT SPECS TABLE BELOW



Digitally signed by Arlo Hulick, P.E., on 7/14/2022

Solicius, LLC
1530 Goodyear Dr,
Ste G El Paso, TX
79936
(844) 357-2258

Renee L Beltran
2525 Calle De
Parian Las Cruces
NM 88905 (575)
635-6683

UTILITY:

El Paso Electric Co
(NEM)

DESIGNER:

Brayden Allred

DATE:

7/14/2022

PROJECT #:

P-245128-22

Financier:

Customer

JURISDICTION:

NM

SYSTEM SIZE:

4.07 KW-DC
3 KW-AC

SHEET TITLE:
RACK & RAIL
DIAGRAM

VERSION:

1.1.2

SHEET #:

PV06

PROJECT SPECS

RAFTER SIZE: 2x4"

RAFTER SPACING: 24" O.C.

ROOF TYPE: Asphalt Shingle

ATTACHMENT SPACING: Max 4'

RAILS / RACKING: ECOFASTEN CLICKFIT

MOUNTING: GF-1

SOLAR PANELS WILL NOT EXCEED 26' FROM THE GROUND

SOLICUS

Solicus, LLC
1530 Goodyear Dr,
Stc G El Paso, TX
79936
(844) 357-2258

Renee L Beltran
2525 Calle De
Parian Las Cruces
NM 88005 (575)
635-6683

UTILITY:
El Paso Electric Co
(NEM)

DESIGNER:
Brayden Allred

DATE:
7/14/2022

PROJECT #:
P-245128-22

FINANCER:
Customer

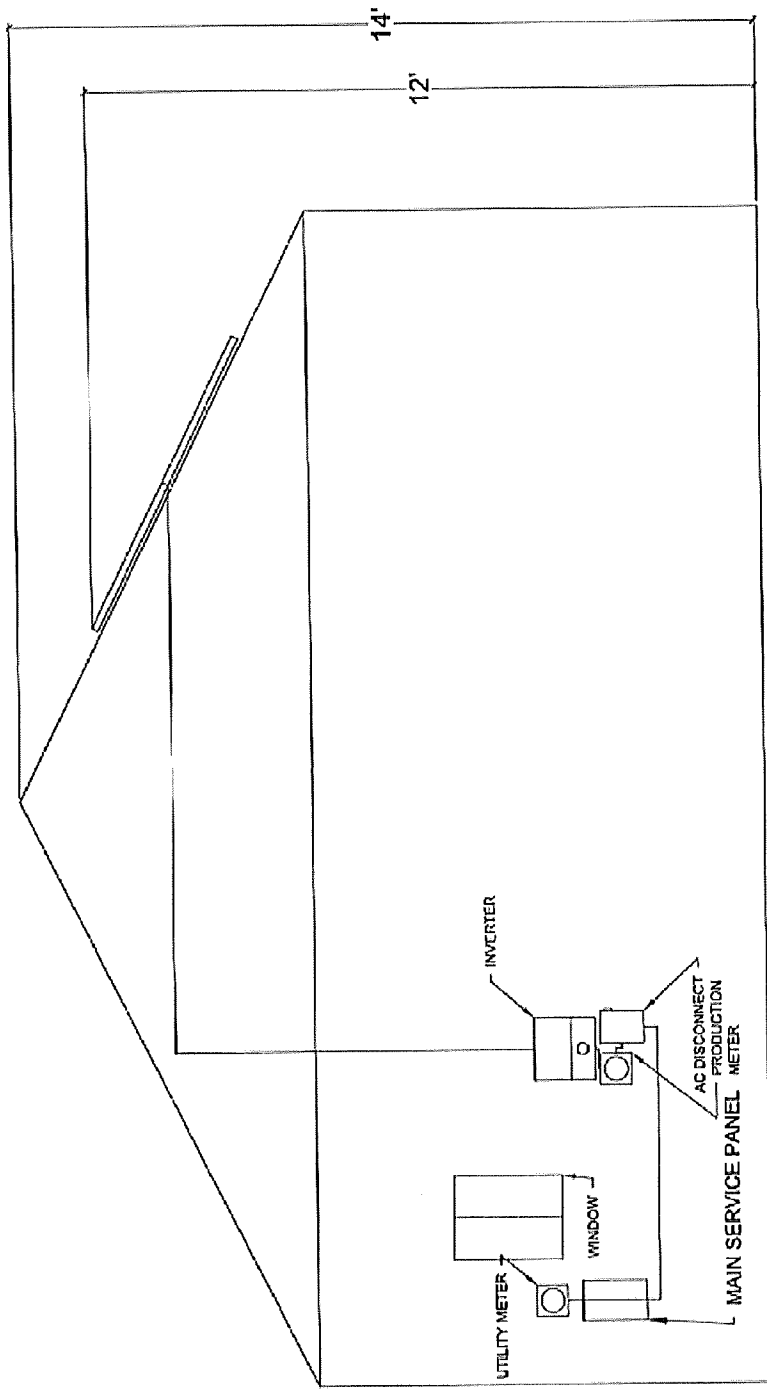
JURISDICTION:
Mesilla

SYSTEM SIZE:
4.07 KW-DC
3 KW-AC

SHEET TITLE:
ELEVATION

VERSION:
3.3.2

SHEET #:
PV07



ZXM6-NHT20 Series



Znshinesolar 988 HALF-CELL Black Monocrystalline PERC PV Module

360W | 365W | 370W | 375W | 380W



Excellent Cell Efficiency

688 technology decreases the distance between busbar and finger grid line which is benefit to power increase.



Better Weak Illumination Response

More power output in weak light conditions, such as haze, cloudy, and early morning



Anti PID

Ensured PID resistance through the quality control of cell manufacturing process and raw materials.



Adapt To Harsh Outdoor Environment

Resistant to harsh environments such as salt, ammonia, sand, high temperature and high humidity environment.



TIER 1

Global Tier 1 bankable brand with independently certified state-of-the-art automated manufacturing.



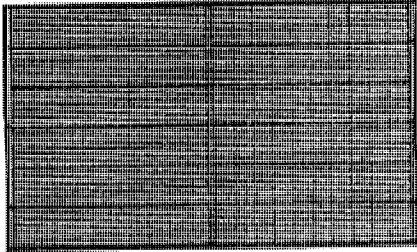
Excellent Quality Management System

Warranted reliability and stringent quality assurances well beyond certified requirements.



Improved Aesthetics

Compared to conventional modules, the full back modules have a more uniform appearance and superior aesthetics.



12 years product guarantee
25 years output guarantee
0.5% annual degradation after the first year



100% POWER RATED AT 1000 W/m² (1000 W/m²) (1000 W/m²)
100% QUALITY MANAGEMENT SYSTEM
100% GREEN ENVIRONMENTAL MANAGEMENT SYSTEM
100% SAFETY, OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEM



Founded in 1988, Znshinesolar is a world's leading high-power and outdoor module manufacturer. The company's product portfolio includes monocrystalline PERC, polycrystalline PERC, and bifacial PERC PV modules. Znshinesolar has established a global R&D, production, and sales network. Today, Znshinesolar has established a solid reputation in the global PV market. Znshinesolar has been awarded numerous international awards and certifications, including ISO 9001, ISO 14001, and ISO 45001. Znshinesolar is committed to providing high-quality products and services to our customers worldwide. For more information, please visit our website at www.znshinesolar.com.



ZXM6-NHT20 Series | Znshinesolar 988 HALF-CELL Black Monocrystalline PERC PV Module

ELECTRICAL CHARACTERISTICS - STC

Nominal Power (Watt)	360	365	370	375	380
Power Output (Watt)	358	363	368	373	378
Maximum Power Voltage (V _{MPPT})	33.80	34.30	34.80	35.30	35.80
Maximum Power Current (A _{MPPT})	10.86	10.74	10.82	10.91	10.99
Open Circuit Voltage (V _{OC})	40.60	40.80	41.00	41.20	41.40
Short Circuit Current (A _{SC})	11.24	11.33	11.42	11.51	11.60
Module Efficiency (%)	19.75	20.04	20.31	20.59	20.85

STC: Standard Test Condition, irradiance 1000W/m², temperature 25°C, air mass 1.5

ELECTRICAL CHARACTERISTICS - MIN

Maximum Power (Watt)	266.50	272.10	277.80	283.50	289.20
Maximum Power Voltage (V _{MPPT})	31.60	31.70	31.70	31.70	31.70
Maximum Power Current (A _{MPPT})	8.55	8.60	8.69	8.76	8.83
Open Circuit Voltage (V _{OC})	37.20	38.00	38.20	38.40	38.80
Short Circuit Current (A _{SC})	9.08	9.15	9.22	9.29	9.37

MIN: Minimum Temperature, irradiance 1000W/m², temperature 15°C, air mass 1.5

MECHANICAL DATA

Cell size	180 (6x21)
Cell orientation	1755±0.25mm (width frame)
Module dimension	228.5 (H)
Weight	3.2mm, High Transmission, AR Coated Tempered Glass
Glass	9.66, 3 sides
junction box	4mm, 350 mm
Cables	MC4-compatible
Connectors	MC4-compatible

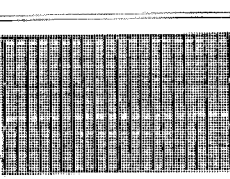
TEMPERATURE RANGES

NOCT	44°C ±2°C	Maximum system voltage	1500 VDC
Temperature coefficient of P _{max}	-0.28%/°C	Operating temperature	-10°C~55°C
Temperature coefficient of V _{OC}	-0.27%/°C	Maximum current (I _{sc})	20 A
Temperature coefficient of I _{sc}	0.25%/°C	Maximum load (power) (W _{max})	5400 Wp / 24000 Wp

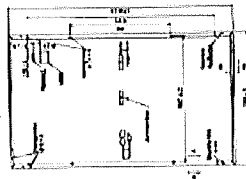
PERFORMANCE INFORMATION

Power Loss	3%
Power Generation	97%
Power Output	97%
Power Input	97%

DIMENSIONS (MM)



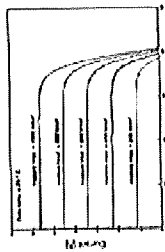
FRONT VIEW



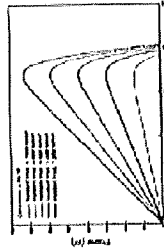
BACK VIEW



PERFORMANCE INFORMATION



POWER OUTPUT



POWER OUTPUT

Address: 16, Zhuoqiang Road, Jiangmen City, Guangdong 529100, P.R. China

Phone: +86 759 882 9333

Notes: Please refer to the technical specifications for detailed information. All rights reserved. © Znshinesolar 2023. All rights reserved.

BOARD ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022

BOT: 9/12/22

ITEM: PZHAC Sign Permit #061448 – 2309 Calle de San Albino #3 submitted by Marshall McGinley to put up temporary coming soon sign in the window, Zoned: **Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes temporary sign for window at this location that reads NM Cowboy Cannabis Coming Soon as per illustration in your packet .

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

#061448



Town of Mesilla
P.O. BOX 10
MESILLA, NM 88046
PHONE: (575) 524-3262 FAX (575) 541-6327

SIGN PERMIT

Application Date: August 8, 2022

NM Cannabis Cowboy
Name of Business

Marshall McGinley
Name of Applicant

2309 Calle de San Albino #3
Address of Business

PO Box 782
Address of Applicant

Mesilla nm 88046
City State Zip

Mesilla nm 88046
City State Zip

575-523-9333 business
Telephone Number

575-993-0336 cell
Alternate Telephone Number

Location and description of Sign:
(include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

24" x 36" posters located inside the front door & side window. see logo for sign attached.

For Office Use Only

Administrative Approval: _____
PZHAC Approval: _____
BOT Approval: _____

Permit Fee: NONE per 19.65.100
Date of Payment: _____
CASE NUMBER: 061448



CANNABIS COWBOY

N E W M E X I C O

BOARD ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022

BOT: 9/12/22

ITEM: PZHAC Sign Permit #061449 – 2309 Calle de San Albino #3 submitted by Marshall McGinley to put up sign mounted above sidewalk, Zoned: **Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes wood sign at this location that reads NM Cowboy Cannabis as per illustration in your packet.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



Town of Mesilla
P.O. BOX 10
MESILLA, NM 88046
PHONE: (575) 524-3262 FAX (575) 541-6327

SIGN PERMIT

Application Date: August 18, 2022

NM Cannabis Cowboy
Name of Business

Marshall McGinley
Name of Applicant

2309 Calle de San Albino #3
Address of Business

PO Box 782
Address of Applicant

Mesilla NM 88046
City State Zip

Mesilla NM 88046
City State Zip

575-523-9333 business
Telephone Number

575-993-0336 applicant
Alternate Telephone Number

Location and description of Sign:
(include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

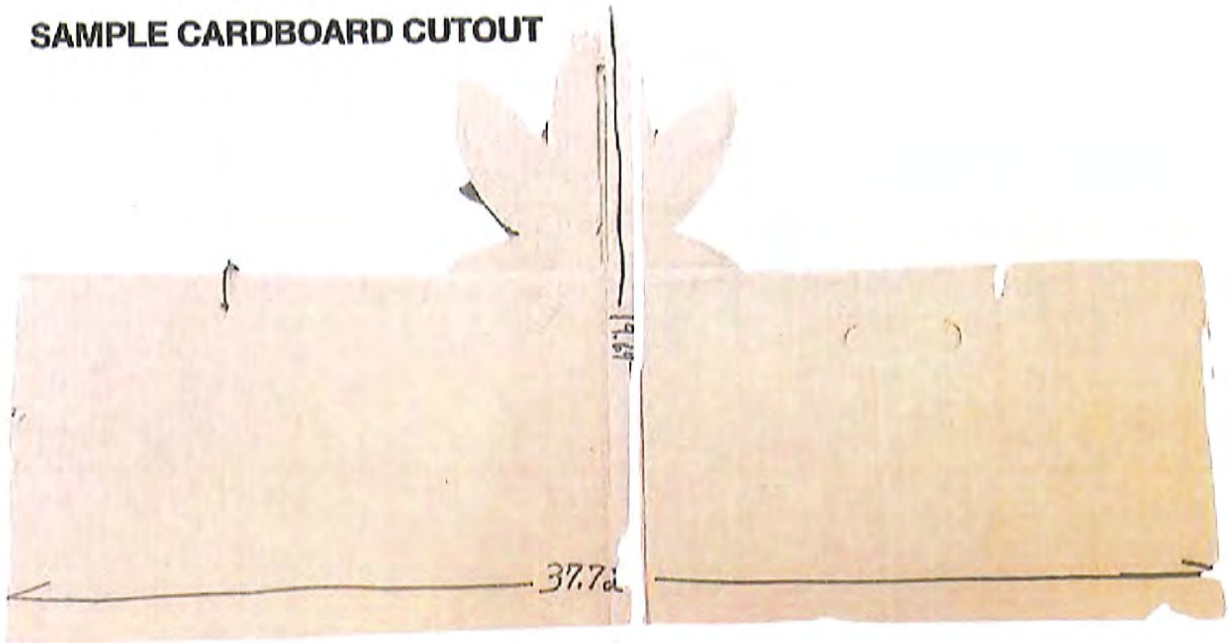
Proposing a two-sided "projecting sign" as defined by Ordinance 18.65.150 in the Municipal Codes that will hang from an existing metal structure used by prior tenants. Total measurements are: 19.69" max height by 37.72" max width; however, there are cutouts on the top left and right of the sign thus reducing the overall sign "mass" to be less than 5'. Also see attached images showing the sign meets/exceeds the 7' clearance requirement from the sidewalk.
Materials: Hand-carved ash wood with black paint used for "Cannabis Cowboy." The leaf, rope edge around all 4 sides, and "New Mexico" to be painted "cilantro green" (swatched included) whereas the remainder of the sign will show the hand-carved wood in its natural state, sealed with a clear varnish for weather protection. Please see all attachments.

For Office Use Only

Administrative Approval: _____
PZHAC Approval: _____
BOT Approval: _____

Permit Fee: \$9.76
Date of Payment: _____
CASE NUMBER: 061449

SAMPLE CARDBOARD CUTOUT



ACTUAL WOODEN CARVED SIGN



COLORS USED WHERE NATUAL WOOD ISN'T EXPOSED- BLACK AND GREEN ONLY - NO WHITE USED.



SW 6453

Cilantro

Interior / Exterior

Location Number: 158-C6



**VERTICAL MEASUREMENTS USING
THE SAMPLE TO VERIFY HEIGHT IS
ABOVE MINIMUM REQUIREMENTS**

7 FEET 2 INCHES OF CLEARANCE

BOARD ACTION FORM

AGENDA DATE

PZHAC: September 6, 2022

BOT: 9/12/22

ITEM: PZHAC Case #061451 – 1901 submitted by Brittany Bloch to build add new dwelling at this address, Zoned: **Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes to build new dwelling a at this location per site plans in your packet.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

TOWN OF MESILLA
APPLICATION FOR BUILDING PERMIT

Permit Fee \$ 2569.00
 Review Fee \$ 274.00
 Total Fee \$ 2843.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061451 ZONE: HC CODE: AD APPLICATION DATE: 8-18-22

Brihany Bloch _____ 575-526-1590 _____
 Name of Property Owner Property Owner's Telephone Number

439 LINDA VISTA RD LAS CRUCES NM 88005 _____
 Property Owner's Mailing Address City State Zip Code

FREYSA2012@2040.com _____
 Property Owner's E-mail Address

Noble Builders Inc. Johnny Talley _____
 Contractor's Name & Address (If none, indicate Self)

575-312-3593 82-0716715 391387 _____
 Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 1901 CALLE DE CORREO _____

Description of Proposed Work: Complete phase 2 of the Black Rat Tattoo Project that was previously approved _____

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. Site Plan with dimensions and details.
3. Foundation plan with details.
4. Floor plan showing rooms, their uses, and dimensions.
5. Cross section of walls.
6. Roof and floor framing plan.
7. Proof of legal access to the property.
8. Drainage plan.
9. Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. Proof of legal access to the property.
12. Other information as necessary or required by the Town Code or Community Development Department.

\$175,858.00 _____ 17 Aug 2022 _____
 Estimated Cost Signature of Applicant Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. All Building permits expire after one year from date issued.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval BOT Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

PZHAC APPROVAL REQUIRED: YES NO BOT APPROVAL REQUIRED: YES NO
 CID PERMIT/INSPECTION REQUIRED: YES NO SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____

BLACK RAT TATTOO
 1901 CALLE DE CORREO,
 MESILLA, NM 88046

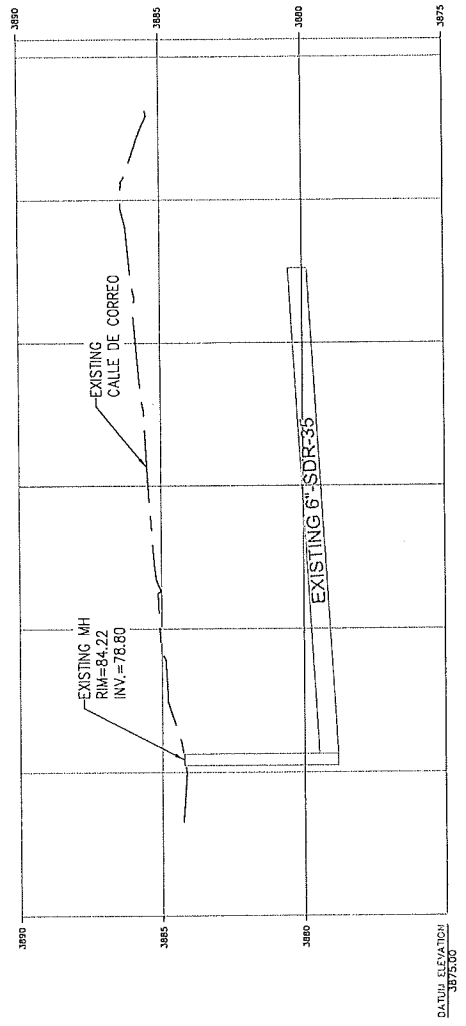
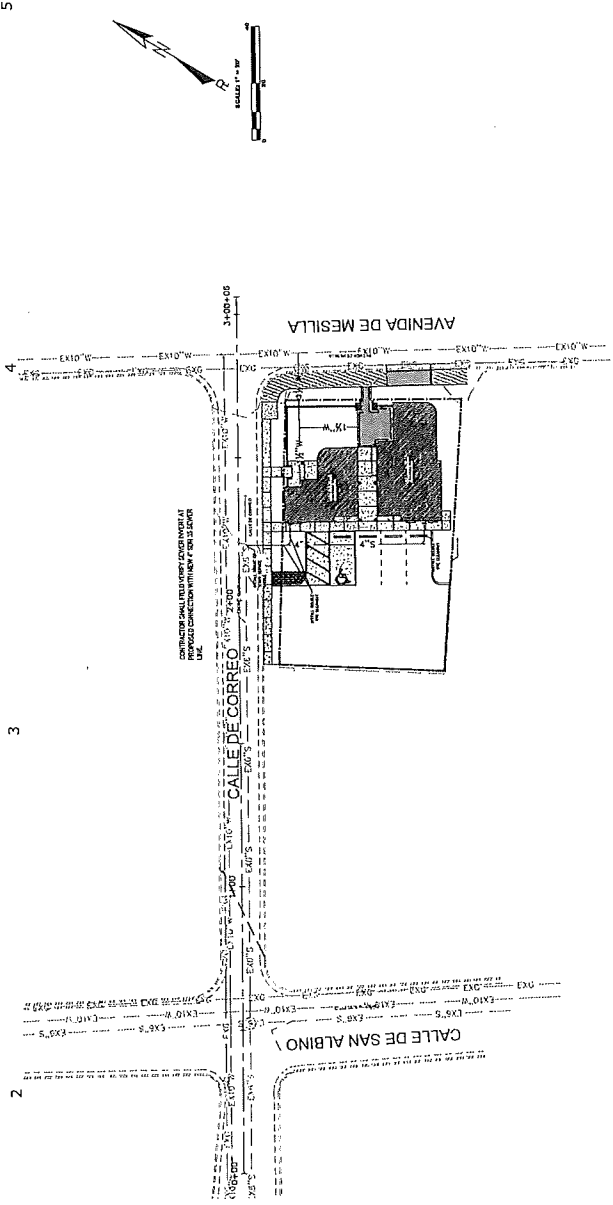
NO.	DATE	DESCRIPTION

PILLAR ENGINEERING, LLC
 10000 MAIN STREET
 SUITE 100
 ALBUQUERQUE, NM 87114
 (505) 261-1111
 www.pillar-engineering.com



PROJECT NO.
 48001
 SHEET TITLE
 SEWER PROFILE
 PLAN
 SHEET NO.
 C101

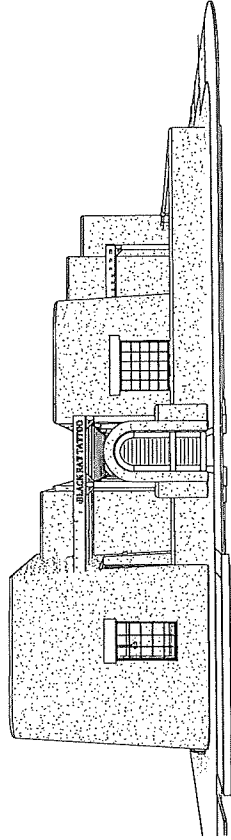
Pillar
PEngineering, LLC
 280 E. Foster, Suite B
 Las Cruces, New Mexico 88005
 Phone: (505) 944-1827
 mail@pillarpe.com



STATION	ELEVATION	DESCRIPTION
0+00	3975	EXISTING MH RIM=84.22 INV.=78.80
0+50	3975	EXISTING 6" SDR-35
1+00	3975	EXISTING 6" SDR-35
1+50	3975	EXISTING 6" SDR-35
2+00	3975	EXISTING 6" SDR-35
2+50	3975	EXISTING 6" SDR-35
3+00	3975	EXISTING 6" SDR-35
3+40	3975	EXISTING 6" SDR-35

DRAWING INDEX

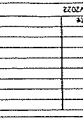
BLACK RAT TATTOO PHASE 2



- COVER SHEETS**
- C001 COVER SHEET
 - C002 ACCESSIBLE MOVING REPORTS
- FOUNDATION**
- D100 FOUNDATION SITE PLAN
- SOIL**
- C100 GRADING PLAN
 - C101 UTILITY PLAN
 - C102 SOIL EROSION PLAN
- STRUCTURAL**
- S100 FOUNDATION PLAN
 - S101 FOUNDATION DETAILS
 - S102 FRAMING PLAN
 - S103 STRUCTURAL DETAILS
- ARCHITECTURAL**
- A100 ARCHITECTURAL SITE PLAN
 - A101 FLOOR FINISH PLAN
 - A102 SITE UTILITY UNDEVELOPED GROUND PLAN
 - A103 ROOF PLAN
 - A104 EXTERIOR WALLS
 - A105 BUILDING SECTIONS
 - A110 WALL SECTIONS
 - A111 EXTERIOR FLOOR PLANS & INTERIOR ELEVATIONS
 - A112 EXTERIOR FLOOR PLANS & INTERIOR ELEVATIONS
 - A113 ROOF DETAILS
 - A114 WALL DETAILS
 - A115 SITE GENERAL NOTES AND DETAILS
 - A116 SCHEDULES
- ELECTRICAL**
- E100 ELECTRICAL GENERAL NOTES
 - E101 LIGHTING PLAN
 - E102 POWER PLAN
 - E103 HVAC POWER PLAN
 - E104 ELECTRICAL PLAN
 - E105 ELECTRICAL DETAILS
 - E106 SCHEDULES
- MECHANICAL**
- M100 MECHANICAL GENERAL NOTES
 - M101 MECHANICAL PLAN
 - M102 MECHANICAL DETAILS
- PLUMBING**
- P100 PLUMBING GENERAL NOTES
 - P101 PLUMBING PLAN
 - P102 SEWER AND VENT PLUMBING PLAN
 - P103 PLUMBING DETAILS

BLACK RAT TATTOO
1901 CALLE DE CORREO,
MESILLA, NM 88046

DESERT PEAK ARCHITECTS
10000 RIVINGTON DRIVE
SUITE 100
LAS VEGAS, NV 89123
P: 702.533.8022



DESERT PEAK ARCHITECTS, INC.
10000 RIVINGTON DRIVE
SUITE 100
LAS VEGAS, NV 89123
P: 702.533.8022



PROJECT NO. 480-01
SHEET TITLE
COVER SHEET
SHEET NO. G001

OWNER:	BRITANNY BLOCH P: 575-530-1506
CONSULTANTS:	CIVIL ENGINEERING (OFF-SITE UTILITIES) PILLAR ENGINEERING, LLC 1405 CALLE DE CORREO, NE MESILLA, NEW MEXICO 88048 CONTACT: MARTIN PELAR, PE STRUCTURAL ENGINEERING CONSULTANT CARPENTER ENGINEERING JASON CARPENTER P: 575-534-6578
	MECHANICAL, ELECTRICAL, PLUMBING MARK BLANCHARD JASON NEGA 1910 22ND AVENUE CONTACT: JOSE URRALES
ARCHITECT:	DESERT PEAK ARCHITECTS, INC 10000 RIVINGTON DRIVE SUITE 100 LAS VEGAS, NV 89123 P: 702.533.8022 CONTACT: JOSEPH FUMIGELLER

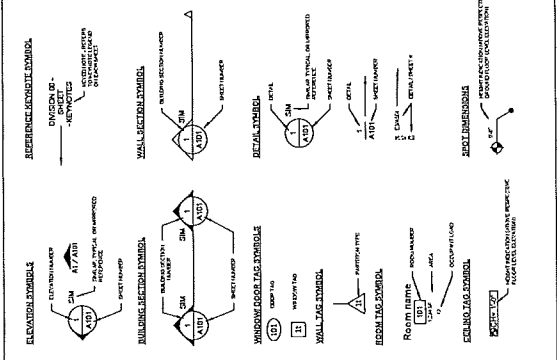
DESIGN CODES

- 2015 INTERNATIONAL BUILDING CODE
- 2015 NM COMMERCIAL CODES
- 2015 NM RESIDENTIAL BUILDING CODE
- 2012 UNIFORM PLUMBING CODE
- 2015 NM PLUMBING CODE
- 2015 NM MECHANICAL CODE
- 2017 NM ELECTRICAL CODE
- 2009 NM ENERGY CONSERVATION CODE
- 2018 INTERNATIONAL FIRE CODE

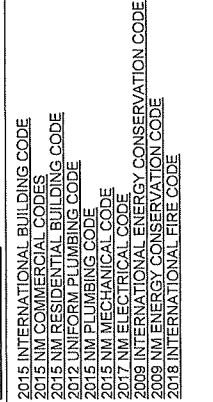
PHASING SCHEDULE

PHASE 1: ALL SERVICES ON THE SITE ARE TO BE INCORPORATED INTO PHASE 1 OF THE PROJECT. ADDITIONALLY, PHASE 1 OF THE PROJECT SHALL INCLUDE THE LAYOUT OF THE UTILITIES ADJACENT TO THE TATTOO. PHASE 2: ALL SERVICES ON THE SITE ARE TO BE INCORPORATED INTO PHASE 2 OF THE PROJECT. PHASE 2 SHALL INCLUDE THE LAYOUT OF THE UTILITIES ADJACENT TO THE TATTOO. PHASE 3: ALL SERVICES ON THE SITE ARE TO BE INCORPORATED INTO PHASE 3 OF THE PROJECT. PHASE 3 SHALL INCLUDE THE LAYOUT OF THE UTILITIES ADJACENT TO THE TATTOO.

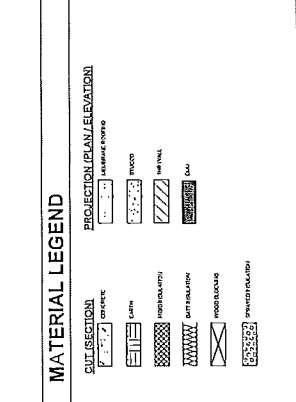
SYMBOL LEGEND



MATERIAL LEGEND

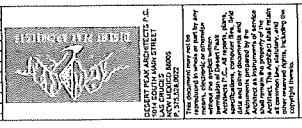


PROJECTION (PLAN ELEVATION)



BLACK RAT TATTOO
1901 CALLE DE CORREO,
MESILLA, NM 88046

REV.	DATE	DESCRIPTION
1.0	10/11/19	CONSTRUCTION DOCUMENTS

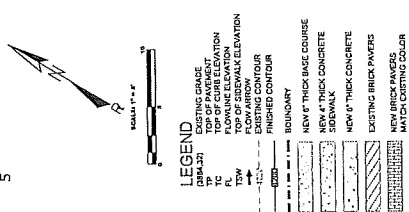


PROJECT NO.
480-01

SHEET TITLE
GRADING
PLAN

SHEET NO.
C100

PE
Engineering, LLC
280 E. Foster, Suite 9
Las Cruces, NM 88005
Phone (505) 647-1827
mailto:pe@peengineering.com



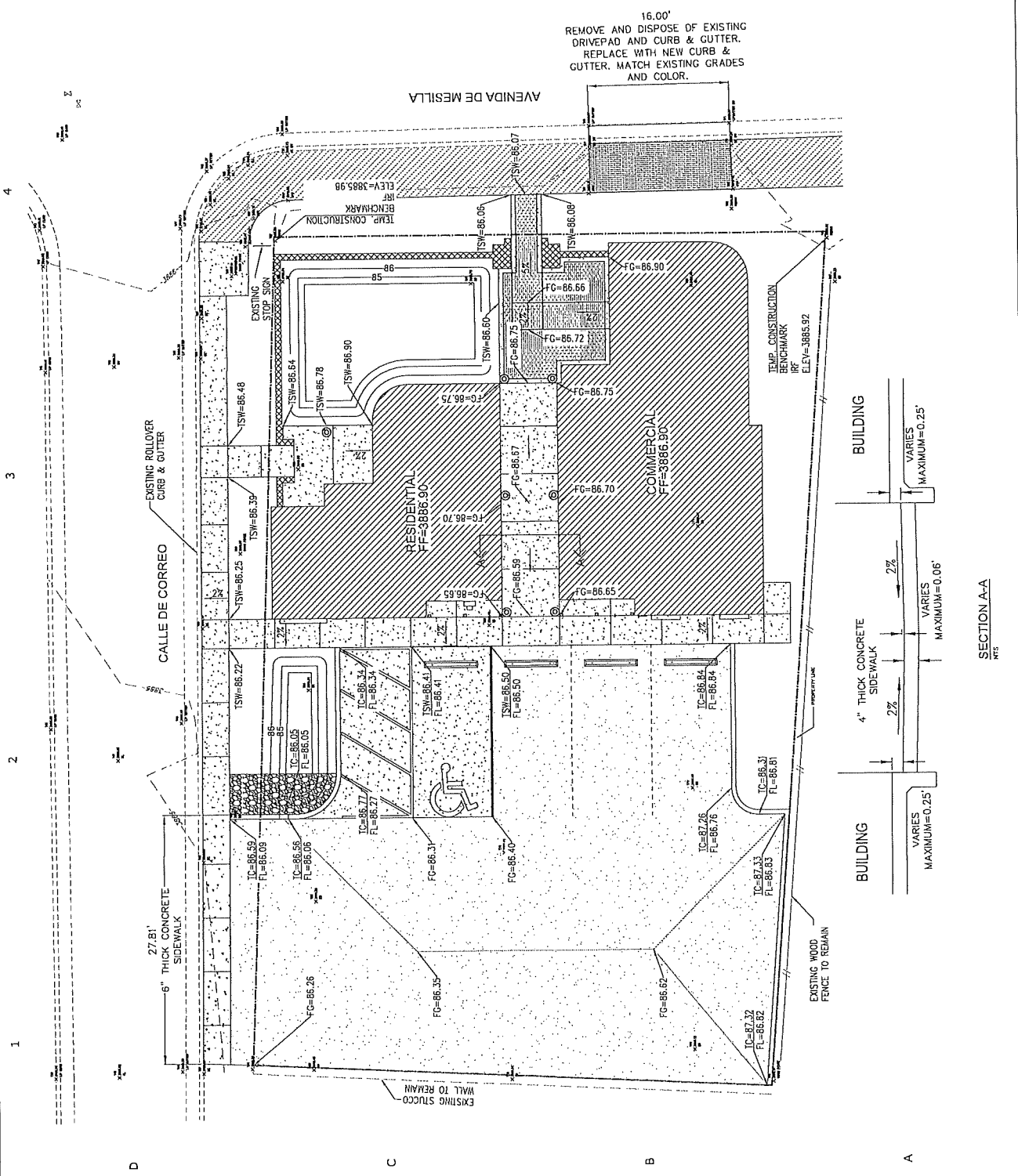
GRADING AND DRAINAGE NOTES

- THE ENGINEER AND OWNER ARE NOT RESPONSIBLE FOR THE CONSTRUCTION RESPONSIBILITY FOR JOB SITE SAFETY OR COMPLIANCE TO OSHA REGULATIONS.
- SHOULD CONSULTING INFORMATION FROM THE CONTRACTOR SHALL BE USED TO VERIFY THE INFORMATION TO THE INSTALLATION. FAILURE TO DO SO SHALL NOT BE A BASIS OF EXTRA PAYMENT TO THE CONTRACTOR UNDER THIS AGREEMENT.
- CONSTRUCTION SHALL BE PERFORMED IN ACCORDANCE WITH THE CONSTRUCTION SPECIFICATIONS AND THE EXISTING VERTICAL AND HORIZONTAL UTILITY LOCATIONS TO THE EXACT VERTICAL AND HORIZONTAL LOCATIONS.
- ALL CONSTRUCTION SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST EDITION OF THE SPECIFICATIONS FOR ROAD AND CONSTRUCTION LATEST EDITION.
- FILL MATERIAL SHALL BE PLACED IN 6\"/>

CALL OUT PONDING CALCULATIONS

PROPOSED IMPERVIOUS AREA = 2,339 SF

REQUIRED PONDING:
 2.00\"/>



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GENERAL NOTES FLOOR FINISH PLAN

- A. ALL FLOOR FINISHES SHOWN ARE BASED ON DESIGN MATERIALS - SUBSTITUTIONS PERMITTED AS APPROVED BY OWNER.
- B. VERIFY ALL FINISHES, PATTERNS AND MATERIALS WITH THE ARCHITECT AND OWNER PRIOR TO COMMENCING ANY FLOORING WORK.
- C. MATERIALS MUST BE VERIFIED FOR COMPATIBILITY AND COORDINATE THESE LOCATIONS WITH THE ARCHITECT PRIOR TO COMMENCING ANY FLOORING WORK.

FLOOR FINISH LEGEND



LVP - BASES OF DESIGN - TAJI FLOORING NATURAL'S PLANKS
 * 7 1/2" x 39" - 1050-400 WEAATHERED TEAK



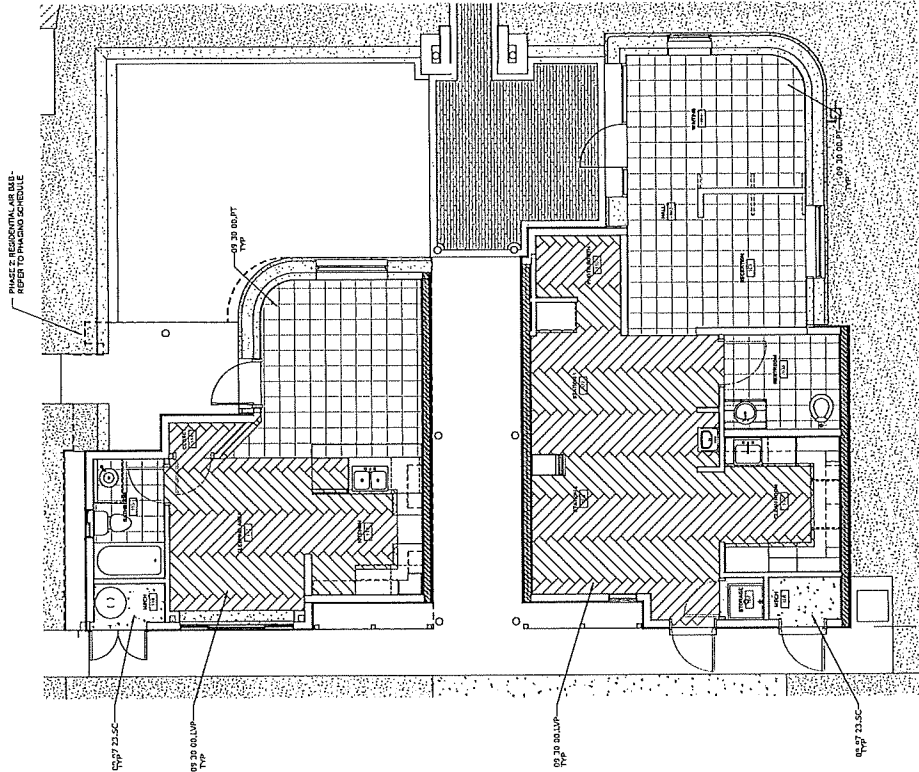
FT - BASES OF DESIGN - DANTELE VERANDA SOLIDS
 * 17 1/2" x 13" - RUST PINE



SC - SCALED DIMORED CONCRETE

KEYNOTE LEGEND

- 00 30 00.10P - POLISHED CONCRETE
- 00 30 00.20P - POLISHED CONCRETE
- 00 30 00.30P - POLISHED CONCRETE
- 00 30 00.40P - POLISHED CONCRETE
- 00 30 00.50P - POLISHED CONCRETE
- 00 30 00.60P - POLISHED CONCRETE
- 00 30 00.70P - POLISHED CONCRETE
- 00 30 00.80P - POLISHED CONCRETE
- 00 30 00.90P - POLISHED CONCRETE
- 00 30 00.00P - POLISHED CONCRETE



BLACK RAT TATTOO
 1901 CALLE DE CORREO,
 MESILLA, NM 88048

DESCRIPTION

DATE

BY

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REV.

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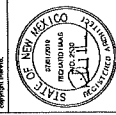
NO.

REV.

DATE



DESERT PEAK ARCHITECTS
 1111 MAIN STREET
 SUITE 100
 ALBUQUERQUE, NM 87102
 TEL: 505.263.8888
 FAX: 505.263.8889
 WWW.DESERTPEAKARCHITECTS.COM

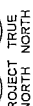


PROJECT NO.
 480-01

SHEET TITLE
 FLOOR FINISH PLAN

SHEET NO.
 A102

A3
 A102
 FLOOR FINISH PLAN
 1/4" = 1'-0"



PROJECT TRUE
 NORTH

BOARD ACTION FORM

ITEM:

Staff recommends authorization to begin process for Rural Infrastructure Revolving Loan Program. The Town of Mesilla has received a loan offer from CPB (copy attached) for Calle de Picaho water and wastewater utility replacement. The loan component includes a \$100,000.00 grant. Loan document resolution and required ordinance forthcoming.

BACKGROUND:

The Town of Mesilla has received two grants for the redevelopment of Calle de Picacho.

FY22 NMDOT TPF Grant for \$368,918.14 for roadway and sidewalk improvements.
Capital Outlay Grant for \$180,000.00 for drainage improvements.

SUPPORTING INFORMATION:

Control Number C1213005 Calle de Picacho Drainage
NMDOT TPF Control Number HW2LP10014 Calle de Picacho Roadway Improvements

BOT OPTIONS:

1. Approve the application.
2. Modify the application with conditions.
3. Reject the application.



MICHELLE LUJAN GRISHAM
GOVERNOR

JAMES C. KENNEY
CABINET SECRETARY

August 18, 2022

Nora L. Barraza, Mayor
Town of Mesilla
233 Avenida de Mesilla
Mesilla, New Mexico 88046

RE: NMED CPB Rural Infrastructure Revolving Loan Program
Town of Mesilla Water and Wastewater System Piping Replacement Project

Dear Mayor Barraza,

The New Mexico Environment Department (NMED) Construction Programs Bureau (CPB) has reviewed the above referenced project application and is happy to provide the following offer:

Loan Funding at 2.375%	\$411,633
Grant Subsidy Funding	\$100,000
Total Funding:	\$511,633

The loan term is up to 20 years with no penalty for extra principal payments or early pay-off. We respectfully request a response either accepting or rejecting this offer to NMENV-cpbinfo@state.nm.us by September 9, 2022. We look forward to working with the Town of Mesilla on this project. If there are any questions or additional information needed, please reach out to me at 505-470-6385 or Judi.Kahl@state.nm.us.

This offer is made pursuant to the May 24, 2021, Secretary of Environment delegation order.

Sincerely,

Judith L
Kahl

Digitally signed by
Judith L Kahl
Date: 2022.08.17
17:27:15 -06'00'

Judith L. Kahl P.E., Chief
Construction Programs Bureau

cc: Rod McGillivray, Public Works Director, Town of Mesilla
Steven Deal P.E., NMED CPB Project Manager
Rhonda Holderman, NMED CPB Financial Manager for Loans and Grants
Andres Delgado, NMED CPB Program Administrator

FINAL SUMMARY OF COSTS AND QUANTITIES

ENTITY: Town of Mesilla DO: _____ CN: _____
 PROJECT _____
 No.: _____
 TERMINI: Calle de Picacho - Town of Mesilla Sta. 10+00 to Sta. 25+49

SCOPE OF WORK: Design, construction management, reconstruction for utility Improvements of Town Streets

ITEM NO.	ITEM DESCRIPTION	UNIT	FINAL QUANTITY	UNIT COST	ESTIMATED COST
1	8" C-900 Water line, complete in place	LF	1700	\$60.00	\$102,000.00
2	6" C-900 Water line, complete in place	LF	100	\$35.00	\$3,500.00
3	4" C-900 Water line, complete in place	LF	60	\$35.00	\$2,100.00
4	8" Gate Valve w/box, complete in place	EA	5	\$2,000.00	\$10,000.00
5	6" Gate Valve w/box, complete in place	EA	4	\$1,500.00	\$6,000.00
6	4" Gate Valve w/box, complete in place	EA	1	\$1,000.00	\$1,000.00
7	New Fire Hydrant Assembly, complete in place	EA	4	\$4,500.00	\$18,000.00
8	Remove Existing Fire Hydrant	EA	3	\$1,200.00	\$3,600.00
9	Non-pressure connections, complete	EA	7	\$2,000.00	\$14,000.00
10	3/4" Water Service connection, complete in place	EA	15	\$650.00	\$9,750.00
11	Remove & Dispose of AC water line, complete	LF	160	\$80.00	\$12,800.00
12	Tracing wire box, complete in place	EA	3	\$550.00	\$1,650.00
13	Cap and Abandon Water line, complete	LS	1	\$6,500.00	\$6,500.00
14	8" SDR-35 Sewer Pipe, complete in place	LF	1500	\$70.00	\$105,000.00
15	4' Diameter Manhole, complete in place	EA	4	\$5,000.00	\$20,000.00
16	4" Sewer Service Connection, complete	EA	15	\$350.00	\$5,250.00
17	4" Sewer Service Pipe, complete in place	LF	450	\$28.00	\$12,600.00
18	4" Double Clean-out, complete in place	EA	15	\$700.00	\$10,500.00
19	Remove & Dispose of existing Manhole, complete	EA	3	\$1,800.00	\$5,400.00
20	Remove & Dispose of existing sewer pipe, complete	LF	40	\$15.00	\$600.00
21	3rd Party Utility adjustment allowance	LS	1	\$10,000.00	\$10,000.00
22	Owners Contingency	LS	1	\$50,000.00	\$50,000.00
	CONSTRUCTION SUBTOTAL				\$410,250.00
21	NM Gross Receipts Tax		8.1875%		\$33,590.00
	CONSTRUCTION TOTAL				\$443,840.00
22	Engineering - Design, Survey, & Geotechnical				\$53,340.00
24	Environmental for certification				\$9,250.00
	ENGINEERING, & PRE-DESIGN SUBTOTAL				\$62,590.00
25	NM Gross Receipts Tax		8.3125%		\$5,203.00
	ENGINEERING, & PRE-DESIGN SUBTOTAL				\$67,793.00
	Total Project Cost				\$511,633.00



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RESOLUTION NO. 2022-15

**PARTICIPATION IN THE FY23 TRANSPORTATION PROJECT FUND
HARDSHIP MATCH WAIVER PROGRAM ADMINISTERED BY NEW
MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Town of Mesilla and the New Mexico Department of Transportation have entered into a joint and coordinated effort.

WHEREAS, the total cost of the project will be \$468,656.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 95% or **\$445,223.20**
- and
- b. Town of Mesilla's proportional matching share shall be 5% or **\$23,432.80**

TOTAL PROJECT COST IS \$468,656.00

Town of Mesilla shall pay all costs, which exceed the total amount of **\$468,656.00**

WHEREAS, NMAC 27.3.8 allows Public Entities who are experiencing financial hardship to apply for a Match Waiver of all or part of the above mentioned Public Entity match.

WHEREAS, Town of Mesilla qualifies for the Match Waiver because the Town of Mesilla has a limited tax base, which limits the proportional matching share.

NOW THEREFORE, BE IT RESOLVED in official session that Town of Mesilla determines, resolves, and orders as follows:

That Town of Mesilla requests a Match Waiver In the amount of \$23,432.80 for FY23 TPF Program for the ‘Planning, engineering, survey, design, construction and construction administration for the removal and replacement of the Calle de Santiago bridge including the headwalls and abutment, removal and replacement of concrete and

47 brick sidewalks, construction of new sidewalks and replacement of minor pavement
48 section including curb and gutter.

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51 **PASSED, APPROVED AND ADOPTED** by the Board of Trustees at its regular
52 meeting of **September 12, 2022.**

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Nora L. Barraza
Mayor

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62 **ATTEST:**

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Rani Bush
Town Clerk-Treasurer

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New Mexico DEPARTMENT OF
TRANSPORTATION
MOBILITY FOR EVERYONE

August 30, 2022

Nora Barraza, Mayor
Town of Mesilla
P.O. Box 10
Mesilla, New Mexico 88046

Dear Nora Barraza:

We are pleased to inform you that your application for the Transportation Project Fund (TPF) for the project: **‘Planning, engineering, survey, design, construction and construction administration for the removal and replacement of the Calle de Santiago bridge including the headwalls and abutment, removal and replacement of concrete and brick sidewalks, construction of new sidewalks and replacement of minor pavement section including curb and gutter’** was approved by the State Transportation Commission on August 18, 2022 and will be included in the New Mexico Department of Transportation’s FY23 TPF Program.

The total estimated cost for your project is \$468,656.00 the Department has allocated \$445,223.20 in TPF funds, with a local match requirement of \$23,432.80.

The Project Oversight Division will develop a project agreement and forward to you for signature.

If your application indicated that you would be interested in applying for Match Waiver funds, please submit a cover letter and resolution to my office no later than 5:00 pm on September 30, 2022.

If you have any questions or comments, please contact me at (505) 699-9946 or Clarissa.Martinez@state.nm.us.

Sincerely,

Clarissa Martinez
Project Oversight Division, State Grants Manager

C: Debra Hudson, District Coordinator
Trent Doolittle, P.E., District Engineer

**Michelle Lujan
Grisham**
Governor

Michael R. Sandoval
Cabinet Secretary

Commissioners

Jennifer Sandoval
Commissioner, Vice-Chairman
District 1

Bruce Ellis
Commissioner
District 2

Hilma E. Chynoweth
Commissioner
District 3

Walter G. Adams
Commissioner, Chairman
District 4

Thomas C. Taylor
Commissioner
District 5

Charles Lundstrom
Commissioner, Secretary
District 6



TOWN OF MESILLA

Public Works Department
P.O. Box 10, Mesilla, New Mexico 88046
Office: (575) 524-3262
Fax: (575) 541-6327

September 12, 2022

NMDOT District 1
Trent Doolittle, P.E., District Engineer
Clarissa Martinez,
Project Oversight Division, State Grants Manager
2912 E. Pine St.
Deming, NM 88030

Re: FY23 TRANSPORTATION PROJECT FUND (TPF)

Total Amount: \$468,656.00
Entity Share: \$445,223.20
State Share: \$ 23,432.80

Dear Mr. Doolittle:

The Town of Mesilla is interested in applying for the TPF Hardship Match Waiver per the NM Administrative Code 18 NMAC 27.3.8 for our pending funding through the FY23 Transportation Project Fund.

NMAC 27.3.8 allows Public Entities who are experiencing financial hardship to apply for a Match Waiver of all or part of the Public Entity match normally required for participation in the Local Government Transportation Project Fund.

The Town of Mesilla qualifies for the Match Waiver because the Town of Mesilla has a limited tax base, which limits the proportional matching share.

That Town of Mesilla requests a Match Waiver In the amount of \$23,432.80 for FY23 TPF Program for the 'Planning, engineering, survey, design, construction and construction administration for the removal and replacement of the Calle de Santiago bridge including the headwalls and abutment, removal and replacement of concrete and brick sidewalks, construction of new sidewalks and replacement of minor pavement section including curb and gutter'

Sincerely,

Rod McGillivray, Public Works Director

MICHELLE LUJAN GRISHAM
GOVERNOR



DEBORAH K. ROMERO
CABINET SECRETARY

DONNIE J. QUINTANA
DIRECTOR

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
Bataan Memorial Building ♦ 407 Galisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

August 26, 2022

The Honorable Nora L. Barraza
Town of Mesilla
PO Box 10
Mesilla, NM 88046-0010

Dear Mayor Barraza:

The final budget for your local government entity for Fiscal Year 2022-2023, as approved by your governing body, has been examined and reviewed. The Department of Finance and Administration, Local Government Division (LGD) finds it has been developed in accordance with applicable statutes and budgeting guidelines, and sufficient resources appear to be available to cover budgeted expenditures. In addition, the *Budget Certification of Local Public Bodies* rule, 2.2.3 NMAC, requires that your entity's audit or "Agreed Upon Procedures" (per the *Tier System Reporting* rule, 2.2.2.16 NMAC) for Fiscal Year 2021 should have been submitted to the Office of the State Auditor as of this time. The LGD's information indicates that you are in compliance with this requirement. Therefore, in accordance with Section 6-6-2E NMSA 1978, the LGD certifies your entity's final Fiscal Year 2022-2023 budget.

Please take note that state statute requires all revenue sources be expended only for public purposes, and if applicable, in accordance with the Procurement Code, Chapter 13, Article 1, NMSA 1978. Use of public revenue is governed by Article 9, Section 14 of the Constitution of the State of New Mexico, commonly referred to as the anti-donation clause.

Budgets approved by the LGD are required to be made a part of the minutes of your governing body according to Section 6-6-5 NMSA 1978. In addition, Section 6-6-6 NMSA 1978 provides that the approved budget is binding on local officials and governing authorities; and any official or governing authority approving claims or paying warrants in excess of the approved budget or available funds will be liable for the excess amounts.

Finally, as required by Section 6-6-2H NMSA 1978, LGD is required to approve all budget increases and transfers between funds not included in the final approved budget via submission on the Local Government Budget Management System (LGBMS).

If you have questions regarding this matter, please call Sherri Green of my staff at 505-629-8102 or via email at shirleyt.green@state.nm.us.

Sincerely,

A handwritten signature in blue ink that reads "Brenna L. Suazo-Dela".

On behalf of:
Donnie J. Quintana, Director
Local Government Division

xc: file

**TOWN OF MESILLA FIRE DEPARTMENT
MONTHLY BOT REPORT**



DATE: August, 2022

MAJOR ADDITIONS TO INVENTORY

35 XF1 structural fire helmets to replace helmets that are aging out.

MAINTENANCE OF EQUIPMENT

Repair of chain saw from Brush 31.

COMMENTS

The department finished up the latest academy and swore in 11 new firefighters on August 27. The department has filled over 450 sandbags this monsoon season. There has been no reported damage due to flooding. The department is expecting to receive our new brush truck in September. More on that as the delivery date becomes more concrete.

SUBMITTED BY

Fire Chief Kevin Hoban _____

Mesilla Fire Department

Mesilla, NM

This report was generated on 9/6/2022 1:39:00 PM



Incident Statistics

Zone(s): All Zones | Start Date: 08/01/2022 | End Date: 08/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		25	
FIRE		19	
TOTAL		44	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
Bat31	1	1	10
Bat32	0	0	1
BR31	0	0	1
E31	0	0	2
E32	0	0	1
SQ32	0	0	7
TOTAL	1	1	22
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		6	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
11		25	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:06:57	0:03:47	
AVERAGE FOR ALL CALLS		0:07:26	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:01:46	0:03:27	
AVERAGE FOR ALL CALLS		0:01:56	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Mesilla Fire Department	35:06		

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Mesilla Fire Department

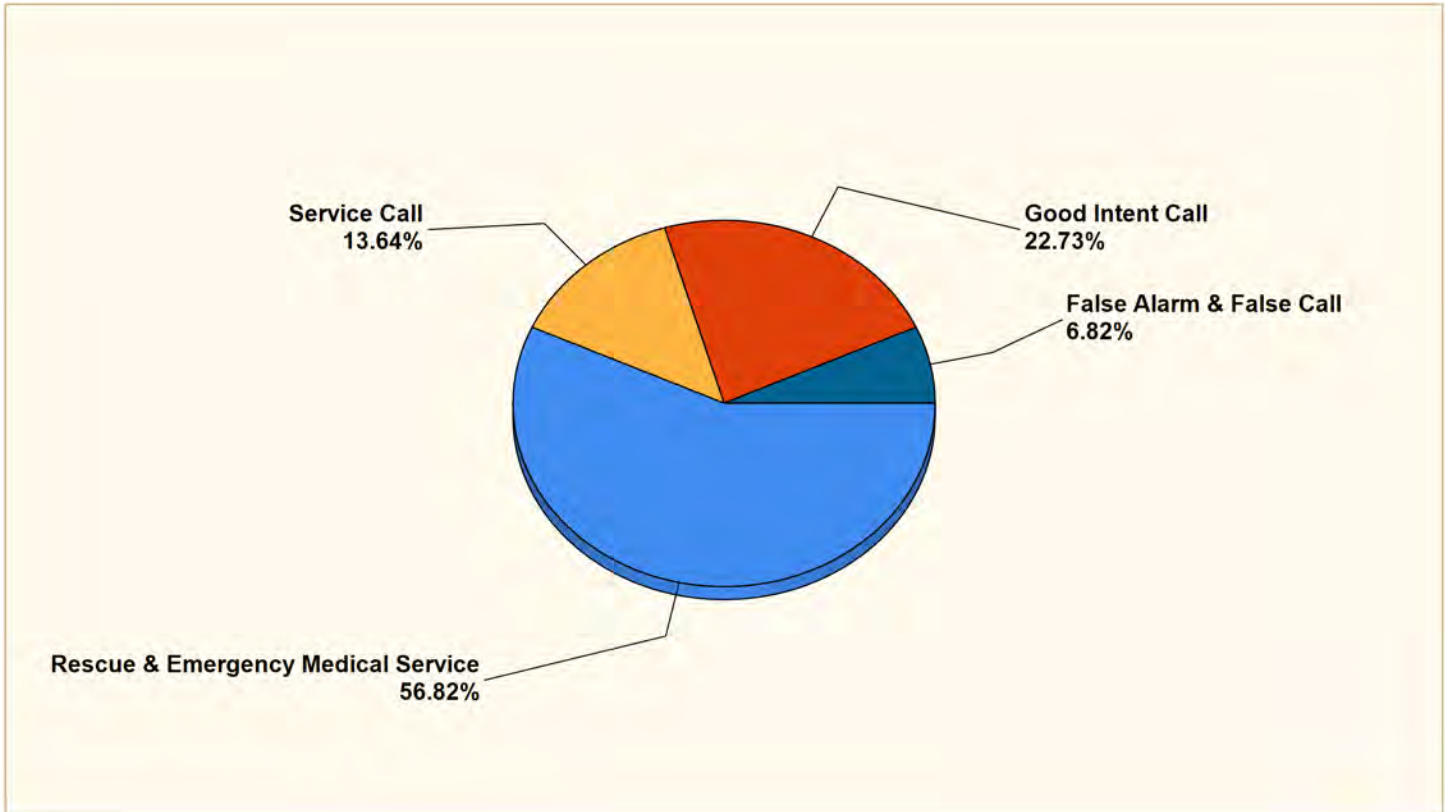
Mesilla, NM

This report was generated on 9/6/2022 1:41:59 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2022 | End Date: 08/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	25	56.82%
Service Call	6	13.64%
Good Intent Call	10	22.73%
False Alarm & False Call	3	6.82%
TOTAL	44	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
300 - Rescue, EMS incident, other	1	2.27%
311 - Medical assist, assist EMS crew	3	6.82%
321 - EMS call, excluding vehicle accident with injury	18	40.91%
322 - Motor vehicle accident with injuries	3	6.82%
511 - Lock-out	1	2.27%
552 - Police matter	1	2.27%
553 - Public service	1	2.27%
554 - Assist invalid	1	2.27%
561 - Unauthorized burning	2	4.55%
611 - Dispatched & cancelled en route	8	18.18%
622 - No incident found on arrival at dispatch address	2	4.55%
735 - Alarm system sounded due to malfunction	1	2.27%
743 - Smoke detector activation, no fire - unintentional	1	2.27%
745 - Alarm system activation, no fire - unintentional	1	2.27%
TOTAL INCIDENTS:	44	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Mesilla Fire Department

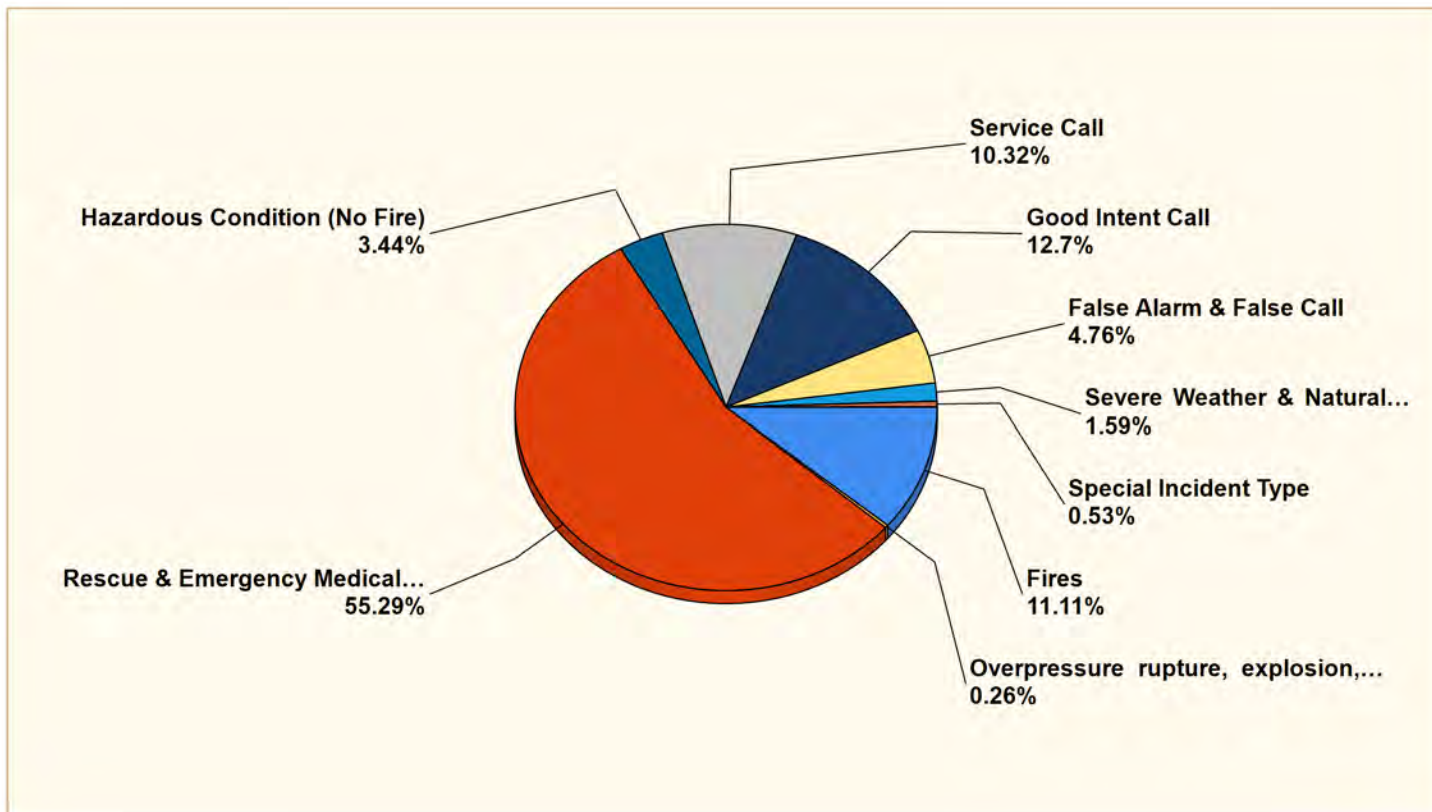
Mesilla, NM

This report was generated on 9/6/2022 1:43:26 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 08/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	42	11.11%
Overpressure rupture, explosion, overheating - no fire	1	0.26%
Rescue & Emergency Medical Service	209	55.29%
Hazardous Condition (No Fire)	13	3.44%
Service Call	39	10.32%
Good Intent Call	48	12.7%
False Alarm & False Call	18	4.76%
Severe Weather & Natural Disaster	6	1.59%
Special Incident Type	2	0.53%
TOTAL	378	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	10	2.65%
113 - Cooking fire, confined to container	1	0.26%
131 - Passenger vehicle fire	1	0.26%
132 - Road freight or transport vehicle fire	1	0.26%
136 - Self-propelled motor home or recreational vehicle	1	0.26%
140 - Natural vegetation fire, other	1	0.26%
141 - Forest, woods or wildland fire	2	0.53%
142 - Brush or brush-and-grass mixture fire	22	5.82%
143 - Grass fire	2	0.53%
170 - Cultivated vegetation, crop fire, other	1	0.26%
251 - Excessive heat, scorch burns with no ignition	1	0.26%
300 - Rescue, EMS incident, other	3	0.79%
311 - Medical assist, assist EMS crew	30	7.94%
320 - Emergency medical service, other	2	0.53%
321 - EMS call, excluding vehicle accident with injury	127	33.6%
322 - Motor vehicle accident with injuries	21	5.56%
324 - Motor vehicle accident with no injuries.	8	2.12%
350 - Extrication, rescue, other	1	0.26%
381 - Rescue or EMS standby	17	4.5%
400 - Hazardous condition, other	2	0.53%
412 - Gas leak (natural gas or LPG)	6	1.59%
421 - Chemical hazard (no spill or leak)	1	0.26%
440 - Electrical wiring/equipment problem, other	1	0.26%
444 - Power line down	3	0.79%
511 - Lock-out	2	0.53%
520 - Water problem, other	1	0.26%
522 - Water or steam leak	4	1.06%
551 - Assist police or other governmental agency	6	1.59%
552 - Police matter	1	0.26%
553 - Public service	4	1.06%
554 - Assist invalid	14	3.7%
561 - Unauthorized burning	7	1.85%
600 - Good intent call, other	1	0.26%
611 - Dispatched & cancelled en route	33	8.73%
622 - No incident found on arrival at dispatch address	9	2.38%
631 - Authorized controlled burning	3	0.79%
650 - Steam, other gas mistaken for smoke, other	1	0.26%
651 - Smoke scare, odor of smoke	1	0.26%
730 - System malfunction, other	1	0.26%
733 - Smoke detector activation due to malfunction	2	0.53%
735 - Alarm system sounded due to malfunction	4	1.06%
740 - Unintentional transmission of alarm, other	1	0.26%
743 - Smoke detector activation, no fire - unintentional	5	1.32%
745 - Alarm system activation, no fire - unintentional	5	1.32%
812 - Flood assessment	3	0.79%
813 - Wind storm, tornado/hurricane assessment	3	0.79%
911 - Citizen complaint	2	0.53%
TOTAL INCIDENTS:	378	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Mesilla Fire Department

Mesilla, NM

This report was generated on 9/6/2022 1:30:49 PM



Events per Event Type for Date Range (Landscape)

Start Date: 08/01/2022 | End Date: 08/31/2022

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
On Call Duty Officer						
	08/01/2022	on call shift	On Call Duty Officer	town of mesilla	347	Crystal Davis-Whited, Gregory Whited

Total Hours for On Call Duty Officer: 347

Prevention Event						
	08/01/2022	RGPI Fire drill	Prevention Event	Rio Grande Preparatory Institute	3	Andy Embury, Cole Morris, Gregory Whited, Jasha Zapien
	08/24/2022	Station tour	Prevention Event	Firehouse 31	1	Jasha Zapien

Total Hours for Prevention Event: 4

Daily Operations Shift						
	08/01/2022	C-Shift	Shifts	Firehouse 31	22	Patrick Dorr, Gabriel Franco, Trevor Frieze, Cole Morris, Xavier Sanchez, Jasha Zapien
	08/03/2022	B Shift	Shifts	Fire House 31	32.75	Xavier Sanchez
	08/04/2022	C Shift	Shifts	Fire House 31	24	Xavier Sanchez
	08/07/2022	C-Shift	Shifts	Fire House 31	14	Alexander Aguilar, Delilah Chavez, Joseph Torres, Jasha Zapien
	08/08/2022	A Shift	Shifts	Firehouse 31	24	Melina Gaytan, Sebastian Linares-Chacon, Travis Rogers
	08/10/2022	C-Shift	Shifts	Firehouse 31	15	Patrick Dorr, Sergio Mendez, Cole Morris, Jasha Zapien
	08/11/2022	A Shift	Shifts	Fire House 31	14.5	Gabriel Cordova, Xavier Sanchez
	08/13/2022	A Shift	Shifts		13	Sergio Fernandez, Xavier Sanchez
	08/14/2022	B shift	Shifts	Fire station 31	10.5	Alexander Aguilar, Humberto Fernandez III, Eric Prosser, Joseph Torres, Jasha Zapien

Only LOCKED events included.



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EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	08/19/2022	C Shift	Shifts	Fire House 31	11	Gabriel Cordova, Cole Morris, Xavier Sanchez, Jasha Zapien
	08/21/2022	B shift	Shifts	Firehouse 31	8	Tyler Brown, Delilah Chavez, Humberto Fernandez III, Eric Prosser, Joseph Torres, Jasha Zapien
	08/23/2022	A-Shift	Shifts	Firehouse 31	19	Humberto Fernandez III, Gabriel Franco, Sebastian Linares-Chacon, Cole Morris, Mark Reyna, Joseph Torres
	08/27/2022	B shift	Shifts	Fire station 31	10	Tyler Brown, Humberto Fernandez III, Eric Prosser, Mark Reyna, Xavier Sanchez, Jasha Zapien
	08/28/2022	C-Shift	Shifts	Firehouse 31	13	Alexander Aguilar, Joseph Torres, Jasha Zapien
	08/29/2022	A-Shift	Shifts	Firestation 31	12	Sebastian Linares-Chacon, Humberto Manriquez

Total Hours for Daily Operations Shift: 242.75

Administration Shift

	08/02/2022	EMS restocking	Administrative	Station 31	0.5	Tyler Brown, Humberto Fernandez III, Gregory Whited, Jasha Zapien
	08/02/2022	Tele-Work	Administrative	Tele work - Home	8	
	08/03/2022	Tele-Work	Administrative	Tele work - Home	4.5	Tabitha Rossman
	08/04/2022	Administrative Shift	Administrative	Telework	4	Gregory Whited
	08/05/2022	Administrative Shift	Administrative	Telework	1	Crystal Davis-Whited
	08/08/2022	Administrative Shift - Tele Work	Administrative	Tele-Work Residence	3.5	Harry Evans
	08/08/2022	BOT Meeting	Administrative	Mesilla Town Hall	1.5	Crystal Davis-Whited, Andy Embury, Harry Evans, Gregory Whited
	08/09/2022	Administrative shift	Administrative	Telework	6	Gregory Whited
	08/10/2022	Administrative Shift - Tele Work	Administrative	Tele-Work Residence	2	Harry Evans
	08/13/2022	Administrative Shift - Tele Work	Administrative	Tele-Work Residence	1.5	Harry Evans
	08/13/2022	Administrative Shift	Administrative	Telework	1	Crystal Davis-Whited
	08/16/2022	Tele-Work	Administrative	Tele work - Home	7	Tabitha Rossman
	08/19/2022	Administrative Shift	Administrative	Fire House 31	11	Harry Evans

Only LOCKED events included.



EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	08/28/2022	Administrative Shift	Administrative	Telework	4.5	Crystal Davis-Whited, Gregory Whited
	08/30/2022	Architectural Styles Committee meeting	Administrative	Town of Mesilla Town Hall	2	Gregory Whited

Total Hours for Administration Shift: 58

Prevention Division Shift						
	08/02/2022	Inspection	Prevention Event	Town of Mesilla	2	Gregory Whited
	08/05/2022	prevention shift	Prevention Event	Town of Mesilla	9.5	Xavier Sanchez, Joseph Torres, Gregory Whited, Jasha Zapien
	08/10/2022	inspections and training	Prevention Event	station 31	12	Gabriel Franco, Cole Morris, Eric Prosser, Joseph Torres, Gregory Whited, Jasha Zapien
	08/12/2022	day shift and inspections	Prevention Event	station 31	9.5	Crystal Davis-Whited, Patrick Dorr, Mark Reyna, Travis Rogers, Xavier Sanchez, Joseph Torres, Gregory Whited, Jasha Zapien
	08/13/2022	day shift	Prevention Event	station 31	9	Crystal Davis-Whited, Andy Embury, Mark Reyna, Joseph Torres, Gregory Whited, Jasha Zapien
	08/17/2022	Inspections	Prevention Event	Town of Mesilla	6	Sergio Mendez, Cole Morris, Eric Prosser, Joseph Torres, Gregory Whited, Jasha Zapien
	08/25/2022	Day shift and inspections	Prevention Event	Town of Mesilla	9	Delilah Chavez, Mark Reyna, Joseph Torres, Gregory Whited, Jasha Zapien
	08/31/2022	Day shift and inspections	Shifts	Town of Mesilla	5.5	Delilah Chavez, Cole Morris, Joseph Torres, Gregory Whited, Jasha Zapien

Total Hours for Prevention Division Shift: 62.5

Special Assignment						
	08/02/2022	Gear fitting	Work Session	Station 31	2.5	Alexander Aguilar, Tyler Brown, Delilah Chavez, Crystal Davis-Whited, Patrick Dorr, Andy Embury, Harry Evans, Sergio Fernandez, Sergio Mendez, Eric Prosser, Mark Reyna, Travis Rogers, Joseph Torres, Gregory Whited, Jasha Zapien

Only LOCKED events included.



EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	08/27/2022	graduation prep	Special Assignment	Station 31	4.966666	Alexander Aguilar, Tyler Brown, Delilah Chavez, Crystal Davis-Whited, Andy Embury, Sergio Fernandez, Humberto Fernandez III, Gabriel Franco, Trevor Frieze, George Klebansky, Cole Morris, Eric Prosser, Mark Reyna, Joseph Torres, Gregory Whited, Jasha Zapien
	08/27/2022	MFD class 2022-16 graduation	Special Assignment	Station 31	4	Alexander Aguilar, Tyler Brown, Delilah Chavez, Crystal Davis-Whited, Sergio Fernandez, Humberto Fernandez III, Gabriel Franco, Trevor Frieze, Melina Gaytan, Kevin Hoban, George Klebansky, William Martinez, Sergio Mendez, Cole Morris, Eric Prosser, Mark Reyna, Xavier Sanchez, Joseph Torres, Gregory Whited, Jasha Zapien

Total Hours for Special Assignment: 11.466666

EMS Division Shift						
	08/12/2022	A-Shift	Shifts	Fire station 31	8	Alexander Aguilar, Delilah Chavez, Gabriel Cordova, Ines Thunhorst

Total Hours for EMS Division Shift: 8

Only LOCKED events included.



Mesilla Fire Department

Mesilla, NM

This report was generated on 9/6/2022 1:23:57 PM



Count of Classes by Personnel by Class Category

Passed/Failed: Both Passed and Failed | Personnel: All Personnel | Start Date: 08/01/2022 | End Date: 08/31/2022

Aguilar, Alexander J

Class Category	Class Count	Total Class Hours
EMS Training	3	10:00
I.S.O. Company Training	15	39:30
I.S.O. Drill Tower	1	10:00
I.S.O. Driver and Operator Training	1	2:00
Total for Aguilar, Alexander J	20	61:30

Brown, Tyler S

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	4	23:30
I.S.O. Drill Tower	1	10:00
Total for Brown, Tyler S	6	35:30

Chavez, Delilah M

Class Category	Class Count	Total Class Hours
EMS Training	3	10:00
I.S.O. Company Training	11	35:30
I.S.O. Drill Tower	1	10:00
I.S.O. Fire Prevention	2	2:00
Total for Chavez, Delilah M	17	57:30

Cordova, Gabriel Lee

Class Category	Class Count	Total Class Hours
EMS Training	3	10:00
I.S.O. Drill Tower	1	10:00
Total for Cordova, Gabriel Lee	4	20:00

Davis-Whited, Crystal L

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	4	23:30
I.S.O. Drill Tower	1	10:00
Total for Davis-Whited, Crystal L	6	35:30

Dorr, Patrick E

Class Category	Class Count	Total Class Hours
I.S.O. Drill Tower	1	10:00
Total for Dorr, Patrick E	1	10:00

Embury, Andy G

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.



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Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	20:30
I.S.O. Drill Tower	1	10:00
Total for Embury, Andy G	5	32:30

Evans, Harry A

Class Category	Class Count	Total Class Hours
EMS Training	2	3:00
I.S.O. Hazardous Materials	1	1:00
I.S.O. Officer Training	1	1:00
Total for Evans, Harry A	4	5:00

Fernandez III, Humberto

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	7:30
I.S.O. Drill Tower	1	10:00
Total for Fernandez III, Humberto	2	17:30

Fernandez, Sergio A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	5	29:30
I.S.O. Drill Tower	1	10:00
Total for Fernandez, Sergio A	6	39:30

Franco, Gabriel Z

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	17:30
I.S.O. Drill Tower	1	10:00
Total for Franco, Gabriel Z	5	29:30

Frietze, Trevor R

Class Category	Class Count	Total Class Hours
EMS Training	1	1:00
I.S.O. Company Training	2	9:00
I.S.O. Officer Training	1	2:00
Total for Frietze, Trevor R	4	12:00

Klebansky, George A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	4	4:00
I.S.O. Drill Tower	1	10:00
I.S.O. Fire Prevention	1	1:00
Total for Klebansky, George A	7	17:00

Linares-Chacon, Sebastian

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Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	4:00
Total for Linares-Chacon, Sebastian	2	4:00

Manriquez, Humberto

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	1:00
Total for Manriquez, Humberto	1	1:00

Martinez, Mateo L

Class Category	Class Count	Total Class Hours
EMS Training	1	1:00
I.S.O. Company Training	1	3:00
Total for Martinez, Mateo L	2	4:00

Martinez, William A

Class Category	Class Count	Total Class Hours
I.S.O. Drill Tower	1	10:00
Total for Martinez, William A	1	10:00

Mendez, Sergio M

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	12:00
I.S.O. Drill Tower	1	10:00
Total for Mendez, Sergio M	4	24:00

Morris, Cole M

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	8	20:30
I.S.O. Drill Tower	1	10:00
I.S.O. Fire Prevention	1	1:00
Total for Morris, Cole M	11	33:30

Ortiz, Yvonne

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
Total for Ortiz, Yvonne	1	3:00

Prosser, Eric A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	12	41:00
I.S.O. Drill Tower	1	10:00
I.S.O. Fire Prevention	2	2:00
Total for Prosser, Eric A	15	53:00

Reyna, Mark A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00

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I.S.O. Company Training	11	38:30
I.S.O. Drill Tower	1	10:00
I.S.O. Fire Prevention	2	2:00
Total for Reyna, Mark A	15	52:30

Rogers, Travis A

Class Category	Class Count	Total Class Hours
EMS Training	1	1:00
I.S.O. Company Training	1	1:00
Total for Rogers, Travis A	2	2:00

Rossman, Tabitha A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	7:30
Total for Rossman, Tabitha A	1	7:30

Sanchez, Xavier

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	13:30
I.S.O. Drill Tower	1	10:00
Total for Sanchez, Xavier	4	25:30

Thunhorst, Ines C

Class Category	Class Count	Total Class Hours
EMS Training	2	8:00
I.S.O. Company Training	1	1:00
Total for Thunhorst, Ines C	3	9:00

Torres, Joseph F

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	12	41:00
I.S.O. Drill Tower	1	10:00
I.S.O. Driver and Operator Training	1	2:00
I.S.O. Fire Prevention	2	2:00
Total for Torres, Joseph F	17	57:00

Whited, Gregory E

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	7	34:00
I.S.O. Drill Tower	1	10:00
Total for Whited, Gregory E	9	46:00

Zapien, Jasha C

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	8	40:00

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I.S.O. Drill Tower	1	10:00
I.S.O. Driver and Operator Training	1	2:00
Total for Zapien, Jasha C	11	54:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.



Mesilla Fire Department

Mesilla, NM

This report was generated on 9/6/2022 1:32:16 PM



Occupancies Inspected for Date Range

Start Date: 08/01/2022 | End Date: 08/31/2022

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Billy The Kid Gift Shop	74	2385 Calle De Guadalupe		08/25/2022
Bowlin's Mesilla Book Center	75	2360 Calle De Principal		08/31/2022
Casa Blanka imports	117	1705 Tierra de Mesilla		08/10/2022
Chala's (Mas Food & Beverage LLC)	5	2790 Avenida de Mesilla		08/17/2022
Co-Lab Artisans Loft	87	2319 Calle de Santiago		08/25/2022
Cruz Burrito and grill	111	2920 Avenida de Mesilla #A		08/09/2022
Don Felix	11	2290 Calle De Parian #D		08/12/2022
Double Eagle	12	2355 Calle De Guadalupe		08/25/2022
Dr. Green Organics	114	3331 Gandy LN		08/31/2022
Galeria Azul	78	2337 Calle De Guadalupe		08/31/2022
Hacienda de Mesilla	14	1891 Avenida De Mesilla		08/05/2022
Health Care Solutions	52	1680 Calle de Alvarez #B		08/10/2022
Heart of the Desert Pistachios	81	2350 Calle De principal ##C		08/31/2022
La Posta	16	2410 Calle De San Albino		08/12/2022
Las Cruces Academy	58	1755 Avenida De Mercado		08/10/2022
Las Cruces Bulletin	38	1740 Calle de Mercado #A		08/05/2022
Las cruces homes	39	1701 Calle de Mercado #1		08/05/2022
Law Office Salcedo and Company	113	1801 Avenida de Mesilla		08/05/2022
Legacy Pecans and Company	67	2355 Calle de Guadalupe #C		08/12/2022
merch de mesilla	115	2230 Avenida de Mesilla #b		08/10/2022
Mesilla Legal Center	56	1799 Avenida de Mesilla		08/05/2022
Mesilla Post Office	50	2253 Calle De Parian		08/09/2022
Mission Academy	60	1730 Tierra De Mesilla		08/05/2022
Mission Exploration	105	1750 Calle de mercado #4		08/05/2022
Mission launch pad	104	1750 Calle de Mercado #5, 1		08/05/2022
NM Cannabis Cowboy	70	2309 Calle de San Albino #B		08/01/2022
NM Vintage Market	86	2310 Avenida De Mesilla		08/10/2022
Old Mesilla Kennels	51	3036 Avenida De Mesilla		08/09/2022
Paisano Cafe	17	1740 Calle De Mercado #C		08/05/2022
Palacio Bar	18	2600 Avenida De Mesilla		08/17/2022
Prieto Imports	109	2230 Avenida de Mesilla #A		08/10/2022
Rincon de Mesilla	110	2488 calle de guadalupe #B		08/10/2022
Ristraman Chili Co	89	2531 Avenida De Mesilla		08/17/2022
Shorty's Grill Express	90	2920 Avenida De Mesilla		08/09/2022
Silver Assets	91	1948 Calle De Santiago		08/31/2022
Silver Studio	92	2309 Calle De Guadalupe		08/25/2022

Included occupancies are those that have a LOCKED inspection on record for the date range provided.



OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Spotted Dog Brewery	63	2920 Avenida de Mesilla #b		08/12/2022
Thai Delight	19	2184 Avenida De Mesilla		08/09/2022
The Bean at josefinas	15	2261 Calle De Guadalupe		08/31/2022
The Bean Cafe, LLC	20	2011 Avenida De Mesilla		08/09/2022
The Blue Door Venue	3	1750 Calle de Mercado #2		08/05/2022
The Candy Man	118	2456 calle de guadalupe		08/12/2022
The Spotted Dog Brewery LLC	8	2900 Avenida de Mesilla #A		08/09/2022
Tis The Season De Mesilla	97	2402 Avenida De Mesilla		08/12/2022
Topaz Beauty Company	112	1740 Calle de Mercado #D		08/05/2022
Town of Mesilla Community Center	25	2251 Calle De Santiago		08/25/2022
Town of Mesilla Public Safety Building	49	2670 Calle de Parian		08/25/2022
Town of Mesilla Town Hall	46	2231 Avenida De Mesilla		08/10/2022
Tru Art of the Earth	107	1937 Calle de Parian #B		08/12/2022
Vacant	100	2800 Avenida De Mesilla		08/09/2022
Vacant	44	1910 Calle de Parian		08/06/2022
vacant	55	1991 Calle de San Albino #B		08/12/2022
vacant	57	2220 Calle de Parian		08/25/2022
Vacant	72	2172 Calle de Santiago		08/31/2022
Vintage Wine Shop	21	2461 Calle De Principal		08/10/2022
World class gourmet	103	1750 Calle de Mercado		08/05/2022
Zia Middle School	61	1300 W University		08/12/2022

of Occupancies Inspected: 57

% Occupancies Inspected: 32.76

Included occupancies are those that have a LOCKED inspection on record for the date range provided.



Mesilla Fire Department

Mesilla, NM

This report was generated on 9/6/2022 1:29:33 PM



Maintenance History per Hydrant for Date Range

Start Date: 08/01/2022 | End Date: 08/31/2022

DATE	DONE BY	TITLE	PROBLEM	RESOLUTION	TIME (hrs)	COST	STATUS
Hydrant Number 086 - 1660 W Boutz Mesilla, NM							
08/17/2022	Whited, Gregory E	inspection	Less than 5 psi				Complete
TOTAL:						\$	
Hydrant Number 087 - 1717 W Boutz Mesilla, NM							
08/17/2022		inspection	Very low flow pressure. Less than 5 psi				Pending
TOTAL:						\$	
Hydrant Number 088 - 1400 W Boutz Mesilla, NM							
08/17/2022	Whited, Gregory E	inspection	Less than 5 psi			0	Complete
TOTAL:						\$0	
Hydrant Number 092 - 3118 Avenida De Mesilla Mesilla, NM							
08/05/2022	Whited, Gregory E	inspection				0	Complete
TOTAL:						\$0	
Hydrant Number 093 - 3260 Avenida De Mesilla Mesilla, NM							
08/05/2022	Whited, Gregory E	inspection				0	Complete
TOTAL:						\$0	
Hydrant Number 140 - 2151 Calle De Principal Mesilla, NM							
08/17/2022	Whited, Gregory E	inspection				0	Complete
TOTAL:						\$0	
Hydrant Number 150 - 601 W University AVE Mesilla, NM 88046							
08/25/2022	Whited, Gregory E	inspection				0	Complete
TOTAL:						\$0	

Report displays active Hydrant work orders for date requested within the date parameter selected. Problem and resolution is generated from Description field of the work order.



DATE	DONE BY	TITLE	PROBLEM	RESOLUTION	TIME (hrs)	COST	STATUS
Hydrant Number 151 - 2589 Camino Del Rey Mesilla, NM							
08/31/2022		inspection	Does not drain			0	Pending
TOTAL:						\$0	
Hydrant Number 152 - 1230 Rosita Mesilla, NM							
08/31/2022	Whited, Gregory E	inspection					Complete
TOTAL:						\$	
Hydrant Number 153 - 1312 W University Mesilla, NM							
08/31/2022	Whited, Gregory E	inspection				0	Complete
TOTAL:						\$0	
Hydrant Number 154 - 2929 Camino Castillo Las Cruces, NM 88005							
08/31/2022	Whited, Gregory E	inspection					Complete
TOTAL:						\$	
Hydrant Number 155 - 2950 Camino Castillo Las Cruces, NM 88005							
08/31/2022	Whited, Gregory E	inspection					Complete
TOTAL:						\$	
Hydrant Number 164 - 1700 W Union Mesilla, NM							
08/05/2022	Whited, Gregory E	inspection				0	Complete
TOTAL:						\$0	
Hydrant Number 165 - 302 Capri Mesilla, NM							
08/25/2022	Whited, Gregory E	inspection				0	Complete
TOTAL:						\$0	
Hydrant Number 166 - 323 Capri Arc Mesilla, NM							
08/05/2022	Whited, Gregory E	inspection					Complete
TOTAL:						\$	
Hydrant Number 171 - 414 Bason Mesilla, NM							
08/31/2022	Whited, Gregory E	inspection					Complete
TOTAL:						\$	

Report displays active Hydrant work orders for date requested within the date parameter selected. Problem and resolution is generated from Description field of the work order.



DATE	DONE BY	TITLE	PROBLEM	RESOLUTION	TIME (hrs)	COST	STATUS
Hydrant Number 177 - 2485 cells die colon at calls cuarta mesilla, NM 88046							
08/17/2022	Whited, Gregory E	inspection					Complete

TOTAL:

\$

Report displays active Hydrant work orders for date requested within the date parameter selected. Problem and resolution is generated from Description field of the work order.



Mesilla Fire Department

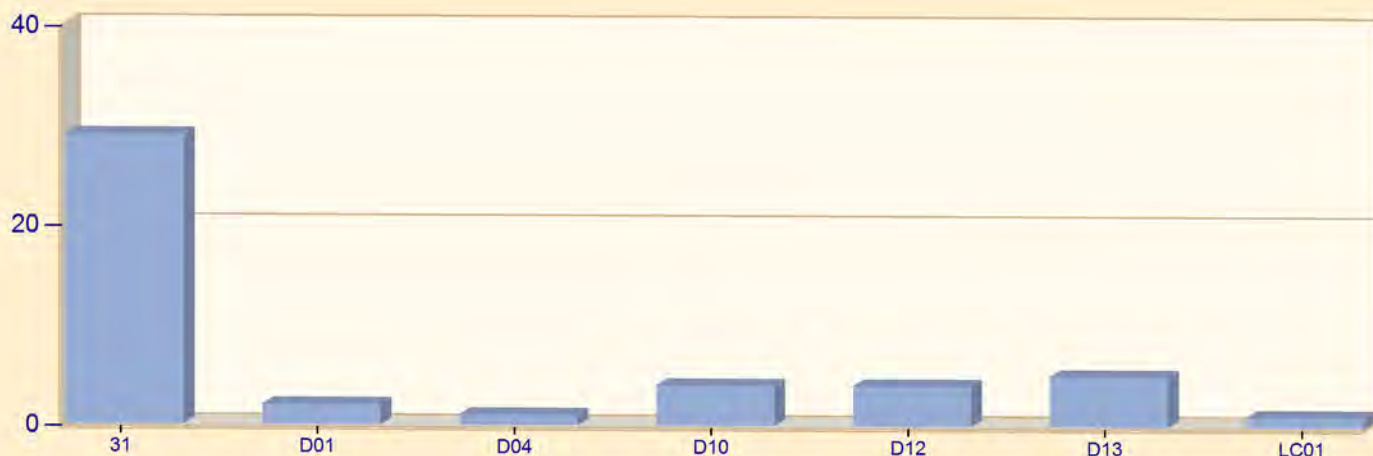
Mesilla, NM

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Incident Type Count per Zone for Date Range

Start Date: 07/01/2022 | End Date: 07/31/2022



ZONES	INCIDENT TYPE	COUNT
31 - Town of Mesilla		
	311 - Medical assist, assist EMS crew	2
	321 - EMS call, excluding vehicle accident with injury	9
	324 - Motor vehicle accident with no injuries.	1
	381 - Rescue or EMS standby	1
	400 - Hazardous condition, other	1
	412 - Gas leak (natural gas or LPG)	1
	444 - Power line down	1
	553 - Public service	2
	554 - Assist invalid	1
	622 - No incident found on arrival at dispatch address	1
	733 - Smoke detector activation due to malfunction	1
	735 - Alarm system sounded due to malfunction	1
	745 - Alarm system activation, no fire - unintentional	1
	812 - Flood assessment	3
	813 - Wind storm, tornado/hurricane assessment	1
	911 - Citizen complaint	2
	<i>Total Incidents for 31 - Town of Mesilla</i>	29
D01 - Dona Ana		

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	111 - Building fire	1
	622 - No incident found on arrival at dispatch address	1
	<i>Total Incidents for D01 - Dona Ana.</i>	2
D04 - La Mesa		
	321 - EMS call, excluding vehicle accident with injury	1
	<i>Total Incidents for D04 - La Mesa.</i>	1
D10 - Mesquite		
	142 - Brush or brush-and-grass mixture fire	1
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	2
	<i>Total Incidents for D10 - Mesquite.</i>	4
D12 - Fairacres		
	111 - Building fire	1
	321 - EMS call, excluding vehicle accident with injury	1
	554 - Assist invalid	1
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D12 - Fairacres.</i>	4
D13 - South Valley		
	311 - Medical assist, assist EMS crew	2
	322 - Motor vehicle accident with injuries	1
	412 - Gas leak (natural gas or LPG)	1
	554 - Assist invalid	1
	<i>Total Incidents for D13 - South Valley.</i>	5
LC01 - City of Las Cruces		
	324 - Motor vehicle accident with no injuries.	1
	<i>Total Incidents for LC01 - City of Las Cruces.</i>	1
Total Count for all Zone:		46

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Mesilla Fire Department

Mesilla, NM

This report was generated on 9/6/2022 2:13:24 PM



Total Hours by Personnel for Date Range for Pay Grade

Pay Grades: All Pay Grades | Start Date: 08/01/2022 | End Date: 08/31/2022

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Aguilar, Alexander J	6:56	61:30	79:30	147:56
Brown, Tyler S	2:30	35:30	26:00	64:00
Chavez, Delilah M	2:26	57:30	75:30	135:26
Cordova, Gabriel Lee	2:00	20:00	36:30	58:30
Davis-Whited, Crystal L	11:43	35:30	90:30	137:43
Diaz, Tress A	1:00	0:00	0:00	1:00
Dorr, Patrick E	1:45	10:00	34:30	46:15
Embury, Andy G	16:13	32:30	14:00	62:43
Evans, Harry A	5:12	5:00	20:00	30:12
Fernandez III, Humberto	2:44	9:30	46:30	58:44
Fernandez, Sergio A	2:00	39:30	24:30	66:00
Franco, Gabriel Z	3:25	29:30	37:00	69:55
Frietze, Trevor R	1:14	12:00	21:00	34:14
Gaytan, Melina A	0:39	0:00	13:00	13:39
Klebansky, George A	7:30	17:00	9:00	33:30
Linares-Chacon, Sebastian	4:00	4:00	30:00	38:00
Manriquez, Humberto	1:00	1:00	24:00	26:00
Martinez, Mateo L	0:00	4:00	0:00	4:00
Martinez, William A	0:00	10:00	4:00	14:00
Mendez, Sergio M	1:00	24:00	16:30	41:30
Morris, Cole M	3:15	33:30	80:00	116:45
Ortiz, Yvonne	0:00	3:00	0:00	3:00
Prosser, Eric A	2:16	53:00	53:00	108:16
Reyna, Mark A	3:29	52:30	52:00	107:59
Rogers, Travis A	0:00	2:00	29:00	31:00
Rossman, Tabitha A	0:30	7:30	11:30	19:30
Sanchez, Xavier	6:00	25:30	116:00	147:30
Thunhorst, Ines C	1:00	9:00	15:30	25:30
Torres, Joseph F	14:41	57:00	126:00	197:41
Whited, Gregory E	23:28	46:00	209:30	278:58
Zapien, Jasha C	12:25	54:00	160:30	226:55
TOTAL			2346:20:00	

Mesilla Fire Department

Mesilla, NM

This report was generated on 9/6/2022 1:44:45 PM



Response Activity Report

Start Date: 08/01/2022 | End Date: 08/31/2022

INCIDENT #	DATE	APPARATUS ID	ALARM TIME	ARRIVE TIME	RESPONSE TIME	ADDRESS
300 - Rescue, EMS incident, other						
2022-00352	08/12/2022	Bat31	20:29:39	20:37:23	00:07:44	291 CAPRI RD
2022-00352	08/12/2022	Bat32	20:29:39	20:37:23	00:07:44	291 CAPRI RD
Subtotal Count: 2		300 - Rescue, EMS incident, other Average Response Time: 00:07:44				
311 - Medical assist, assist EMS crew						
2022-00358	08/15/2022	SQ32	05:34:02	05:48:59	00:14:57	2131 CALLE DEL SUR
2022-00372	08/23/2022	Bat31	22:57:49	23:10:07	00:12:18	2060 CALLE DEL NORTE
2022-00372	08/23/2022	Bat32	22:57:49	23:05:45	00:07:56	2060 CALLE DEL NORTE
2022-00372	08/23/2022	E31	22:57:49	23:04:39	00:06:50	2060 CALLE DEL NORTE
2022-00379	08/29/2022	Bat32	22:58:21	23:30:38	00:32:17	719 HUMMINGBIRD DR
2022-00379	08/29/2022	BR31	22:58:21	23:35:37	00:37:16	719 HUMMINGBIRD DR
Subtotal Count: 6		311 - Medical assist, assist EMS crew Average Response Time: 00:18:35				
321 - EMS call, excluding vehicle accident with injury						
2022-00339	08/02/2022	Bat31	14:55:59	15:00:54	00:04:55	1680 CALLE DE ALVAREZ
2022-00339	08/02/2022	Bat32	14:55:59	15:01:54	00:05:55	1680 CALLE DE ALVAREZ
2022-00339	08/02/2022	SQ32	14:55:59	15:00:54	00:04:55	1680 CALLE DE ALVAREZ
2022-00343	08/05/2022	SQ32	12:46:02	13:14:02	00:28:00	4184 CALLE DEL CENTRO
2022-00345	08/07/2022	Bat31	17:37:38	17:44:11	00:06:33	310 CAPRI RD
2022-00345	08/07/2022	Bat32	17:39:51	17:44:13	00:04:22	310 CAPRI RD
2022-00347	08/08/2022	Bat31	14:49:08	14:56:41	00:07:33	2720 CALLE TERCERA
2022-00347	08/08/2022	Bat32	14:49:08	14:56:45	00:07:37	2720 CALLE TERCERA
2022-00348	08/10/2022	Bat32	13:52:49	13:56:29	00:03:40	2355 AVENIDA DE MESILLA
2022-00348	08/10/2022	E32	13:52:49	13:56:29	00:03:40	2355 AVENIDA DE MESILLA
2022-00349	08/11/2022	Bat31	14:13:00	14:30:50	00:17:50	2122 CALLE DE ARROYO
2022-00349	08/11/2022	Bat32	14:13:00	14:21:32	00:08:32	2122 CALLE DE ARROYO
2022-00353	08/13/2022	Bat31	14:25:11	14:29:52	00:04:41	2060 CALLE DEL NORTE
2022-00353	08/13/2022	SQ32	14:25:11	14:35:07	00:09:56	2060 CALLE DEL NORTE
2022-00355	08/13/2022	Bat31	22:56:46	23:06:57	00:10:11	2920 AVENIDA DE MESILLA
2022-00355	08/13/2022	Bat32	22:56:46	23:03:05	00:06:19	2920 AVENIDA DE MESILLA
2022-00355	08/13/2022	SQ32	22:56:46	23:03:05	00:06:19	2920 AVENIDA DE MESILLA
2022-00359	08/15/2022	Bat31	20:20:59	20:35:58	00:14:59	2335 CALLE DE PARIAN
2022-00359	08/15/2022	SQ32	20:20:59	20:35:08	00:14:09	2335 CALLE DE PARIAN
2022-00360	08/16/2022	Bat31	13:06:58	13:12:34	00:05:36	2985 LA MESILLA CIR
2022-00360	08/16/2022	SQ32	13:06:58	13:19:09	00:12:11	2985 LA MESILLA CIR
2022-00364	08/18/2022	Bat31	13:19:14	13:24:19	00:05:05	2521 AVENIDA DE MESILLA
2022-00366	08/20/2022	Bat31	14:53:40	14:58:39	00:04:59	1430 PORTLAND DR
2022-00366	08/20/2022	E32	14:53:40	14:58:39	00:04:59	1430 PORTLAND DR
2022-00369	08/21/2022	Bat32	14:44:15	14:53:30	00:09:15	2184 AVENIDA DE MESILLA
2022-00369	08/21/2022	BR31	14:44:15	14:53:06	00:08:51	2184 AVENIDA DE MESILLA

Calls by Incident Type. Does not include calls where there was no response.



2022-00369	08/21/2022	SQ32	14:44:15	14:53:30	00:09:15	2184 AVENIDA DE MESILLA
2022-00370	08/22/2022	Bat31	14:18:35	14:25:51	00:07:16	2327 CALLE DE PARIAN
2022-00373	08/24/2022	Bat31	15:12:48	15:16:49	00:04:01	2410 CALLE DE SAN ALBINO
2022-00373	08/24/2022	Bat32	15:12:48	15:18:26	00:05:38	2410 CALLE DE SAN ALBINO
2022-00376	08/26/2022	Bat31	22:37:00	22:49:00	00:12:00	2600 AVENIDA DE MESILLA
2022-00376	08/26/2022	Bat32	22:37:00	22:44:00	00:07:00	2600 AVENIDA DE MESILLA
2022-00376	08/26/2022	BR31	22:37:00	22:43:00	00:06:00	2600 AVENIDA DE MESILLA
2022-00377	08/27/2022	Bat31	17:32:11	17:47:09	00:14:58	2070 CALLE DE SANTIAGO
2022-00377	08/27/2022	SQ32	17:32:11	17:39:39	00:07:28	2070 CALLE DE SANTIAGO
2022-00378	08/29/2022	Bat31	08:17:16	08:22:04	00:04:48	2380 CALLE DE CURA
Subtotal Count: 36 321 - EMS call, excluding vehicle accident with injury Average Response Time: 00:08:19						
322 - Motor vehicle accident with injuries						
2022-00362	08/17/2022	Bat31	23:39:47	00:01:50	00:22:03	120 INTERSTATE 10
2022-00363	08/18/2022	Bat31	02:09:17	02:38:13	00:28:56	111 INTERSTATE 10
2022-00363	08/18/2022	E31	02:09:17	02:51:57	00:42:40	111 INTERSTATE 10
2022-00375	08/25/2022	Bat31	22:20:12	22:36:08	00:15:56	S MAIN ST
2022-00375	08/25/2022	Bat32	22:20:12	22:35:00	00:14:48	S MAIN ST
Subtotal Count: 5 322 - Motor vehicle accident with injuries Average Response Time: 00:24:52						
511 - Lock-out						
2022-00367	08/20/2022	Bat31	15:20:19	15:20:19	00:00:00	2251 CALLE DE SANTIAGO
Subtotal Count: 1 511 - Lock-out Average Response Time: 00:00:00						
553 - Public service						
2022-00356	08/14/2022	BR31	09:23:11	09:28:33	00:05:22	MCDOWELL RD
2022-00356	08/14/2022	E31	09:23:11	09:27:57	00:04:46	MCDOWELL RD
Subtotal Count: 2 553 - Public service Average Response Time: 00:05:04						
554 - Assist invalid						
2022-00337	08/01/2022	Bat31	11:14:57	11:38:03	00:23:06	5005 S MAIN ST
2022-00337	08/01/2022	Bat32	11:14:57	11:38:17	00:23:20	5005 S MAIN ST
2022-00337	08/01/2022	E32	11:14:57	11:38:14	00:23:17	5005 S MAIN ST
Subtotal Count: 3 554 - Assist invalid Average Response Time: 00:23:14						
561 - Unauthorized burning						
2022-00354	08/13/2022	E31	14:35:34	14:53:41	00:18:07	565 BELEN PL
2022-00368	08/20/2022	Bat32	22:27:50	23:17:28	00:49:38	3920 W PICACHO AVE
2022-00368	08/20/2022	BR31	22:27:50	23:17:31	00:49:41	3920 W PICACHO AVE
Subtotal Count: 3 561 - Unauthorized burning Average Response Time: 00:39:08						
622 - No incident found on arrival at dispatch address						
2022-00341	08/05/2022	Bat31	02:17:38	02:27:55	00:10:17	AVENIDA DE MESILLA
2022-00341	08/05/2022	BR31	02:17:38	02:27:55	00:10:17	AVENIDA DE MESILLA
2022-00374	08/24/2022	Bat32	15:28:07	15:33:42	00:05:35	2231 AVENIDA DE MESILLA
2022-00374	08/24/2022	E32	15:28:07	15:34:09	00:06:02	2231 AVENIDA DE MESILLA
Subtotal Count: 4 622 - No incident found on arrival at dispatch address Average Response Time: 00:08:02						
735 - Alarm system sounded due to malfunction						
2022-00336	08/01/2022	Bat31	07:31:10	07:39:14	00:08:04	2251 CALLE DE SANTIAGO
2022-00336	08/01/2022	Bat32	07:31:10	07:40:39	00:09:29	2251 CALLE DE SANTIAGO
Subtotal Count: 2 735 - Alarm system sounded due to malfunction Average Response Time: 00:08:46						

Calls by Incident Type. Does not include calls where there was no response.



743 - Smoke detector activation, no fire - unintentional

2022-00371	08/22/2022	Bat31	14:46:54	14:51:29	00:04:35	2330 CALLE DE SANTIAGO
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Subtotal Count: 1 743 - Smoke detector activation, no fire - unintentional | Average Response Time: 00:04:35

745 - Alarm system activation, no fire - unintentional

2022-00351	08/12/2022	Bat32	13:33:04	13:40:41	00:07:37	2355 AVENIDA DE MESILLA
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2022-00351	08/12/2022	E31	13:33:04	13:42:07	00:09:03	2355 AVENIDA DE MESILLA
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Subtotal Count: 2 745 - Alarm system activation, no fire - unintentional | Average Response Time: 00:08:20

Grand Total: 67

Average Response Time for All Incident Types: 00:12:13

Calls by Incident Type. Does not include calls where there was no response.



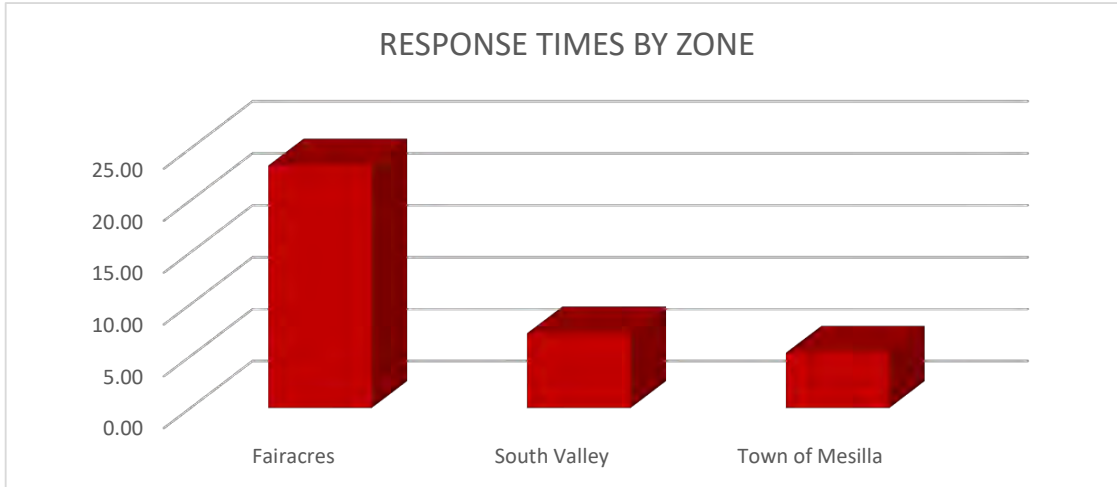
Mesilla Fire Department

Mesilla, NM

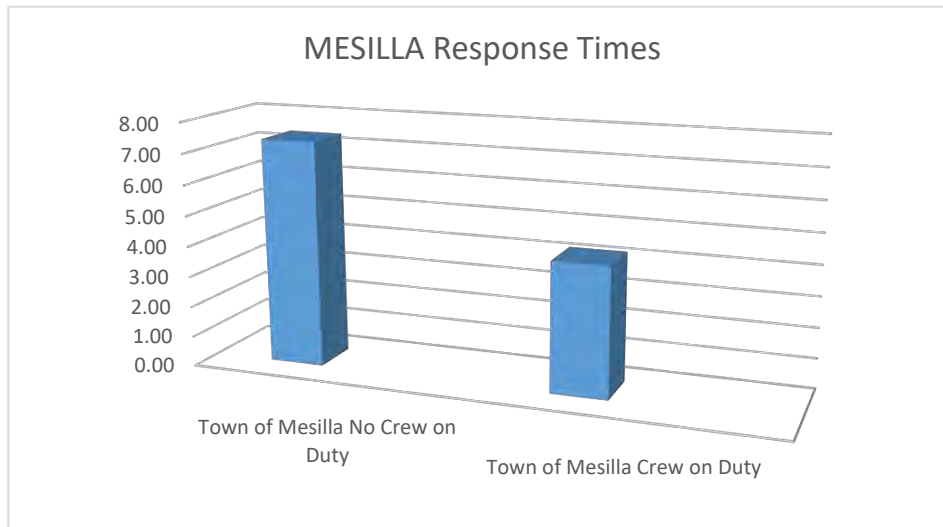
This report was generated on 09/06/2022



Response Mode: Lights and Sirens | Start Date: 08/01/2022 | End Date: 08/31/2022



Zone	AVERAGE RESPONSE TIME (in minutes)
Fairacres	23.35
South Valley	7.20
Town of Mesilla	5.32
Town of Mesilla No Crew on Duty	7.37
Town of Mesilla Crew on Duty	4.24



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.



MESILLA MARSHAL DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 PHONE 575-526-4138 FAX 575-652-3776

To: Honorable Mayor and Mesilla Board of Trustees

This is the Monthly Report for August 2022, for the Mesilla Marshal's Department:

911 hang ups	9	Disturbances	8
Agency assist	14	Disorderly	2
ACO calls	19	Domestic	2
Aco	11	Drunk	1
Custody	1	Fight	2
Dead	3	Noise/music	1
Sick	1	Verbal	0
Stray	3	Forgery/Fraud	2
Assault	1	Found property	1
Auto theft	2	Frequent patrol	14
Auto Burglary	2	Harassment	2
Behavioral	2	Illegally parked vehicle	4
Building check	1	Incorrigible child	1
Burglary	1	Information report	15
Burglary alarm	9	Lost property	2
Civil Standby	2	Minor Medical	1
Codes	1	Medical alarm	1
CPR adult	3	Motor Vehicle Crashes	6
CPR Infant	1	Hit and run crash	0
		Injury crash	2
		Non-injury crash	3
		Private property	1

Narcotics/Illegal Drugs	3	Standby	1
Obstruction	4	Supplement	19
Out with subject	2	Suicidal subject	0
Overdose	1	Suspicious activity	18
Panic alarm	3	Activity	7
Phone call	7	Person	7
Prisoner Transport	10	Vehicle	4
Prowler	2	Theft	3
Public assist	1	Threats	0
Reckless Driver	5	Traffic complaint	2
Recovered Prop.	2	Traffic control	7
Restraining Order Violation	2	Traffic stops	75
Robbery	1	Trespassing	1
Runaway	2	Vagrancy	0
Sex Offense	2	Vandalism/graffiti	2
Shoplifting	1	Warrant service	1
Shots fired	1	Weapons call	0
		<u>Welfare check</u>	<u>2</u>

Total # of calls for service 304

Thank you,

Enrique Salas,
Marshal



TOWN OF MESILLA

Public Works Department

P.O. Box 10, Mesilla, New Mexico 88046


Office: (575) 524-3262

Fax: (575) 541-6327

MEMORANDUM

Date: September 6, 2022

TO: Mayor Barraza and Board of Trustees

FROM: Rodney J. McGillivray, Public Works Director 

RE: **Public Works Division Activity Report – August 2022**

On-going maintenance, custodial and operations:

On-call/standby for emergency repairs or assistance
Meter reading continues
Monthly water sampling and reporting is up-to-date
New water services and water shut-offs (ownership change/nonpayment)
Monitoring of lift stations and review of reporting
Grounds maintenance on-going
Monitoring of water tank, wells, and pumps
Custodial responsibilities on-going
Utility location services
Trail Maintenance on-going
Valve exercise program continues
Vehicle maintenance on-going

Miscellaneous items/work orders/accomplishments:

Plaza brick repair
Calle de Huertos tree removal (emergency)
Re-striping at Mesilla Elementary
Re-striping Town Hall Parking lot
Replaced vigas at Town Hall/Avenida de Mesilla
Signage replacement
Vehicle repairs (Silverado)
Inspection work for storm drain Calle del Norte
Relocated meter at 1750 Calle de Mercado

Project update:

LGTPF Calle del Norte Trail Phase II – Construction currently underway. IBWC permit application is being processed. Anticipate completion mid November.

Calle de Picacho Drainage/Roadway (FY TPF) - Survey is complete. Preliminary design is underway. Environmental study, drainage study and project certification are underway.

Calle de Picacho Utility Replacement – Board action form and resolution submitted to BOT for approval 9/12/22.

2022-2023 LGRF – Design and project certifications are underway.

SCADA – Design drawings and specifications are complete and being reviewed by NMED.

Mesilla Water System Booster Replacement – Design 100% complete. Awaiting NMED review comments. Anticipate going out to bid November.

Mesilla Streetlight Improvements – Engineering complete. Light fixtures have been ordered.

Plaza Sidewalk Refurbishment – Project environmental study and design is underway.

Colonias - University Waterline Improvements – Project is awaiting NMDOT permit and NMED review. Project anticipated to begin late October.

Calle de Santiago Bridge Replacement (FY23 TPF) – Received notification from NMDOT of grant award. Resolution for match waiver submitted to BOT for approval 9/12/22.

Community Development Monthly report for August 2022

- Worked putting the Architectural Styles Committee (ASC) and Planning Zoning Appropriateness Commission (PZHAC) packets.
- We had seven (7) building applications submitted the month of August, seven (7) went before the Architectural Styles Committee and all nine (7) moved on the PZHAC. PZHAC reviewed seven (4) cases passed three (3) were tabled pending further information requested. We had one (1) Short Term Rental application that passed and six (6) Business Registrations of which five (5) passed one (1) was held back pending further information. Two (2) Cannabis License Applications one (1) passed the other was tabled for further information. We also have one replat application submitted that are going through the process of the Town Code.
- Ongoing, working with CODES, Marshals and the Fire Marshals on ordinances and seeking compliance on violations. Answering emails, phone calls and walk-ins, educating the public, contactors, realtors, and anyone seeking to build or do business in Mesilla on the Town Code.

Joe P.

9/07/2022

Community Projects Report

Project	Description
Current Contact information	Dorothy Sellers Email: DorothyS@mesillanm.gov Work: 575-524-3262 Cell:575-571-3890
Promote Mesilla and area businesses	Working with Experience Mesilla members in an attempt to bridge the gap. A liaison has not been appointed yet but look forward to working to build a better Mesilla
Visitors Guide	New Visitors guides have been printed and distribution has begun. I have extra copies at the Visitors center if anyone is interested
Social Media and website	Keep social media up to date with things happening in Mesilla. Will continue to push visitors to the website.
Mercado	Mercado continues to be successful. Have back up applicants ready to fill positions. Looking to add alternate vendors to fill empty spaces. Background checks will be done on all existing and incoming vendors.
Clean & Beautiful Grant	NM Clean & Beautiful has awarded the Town of Mesilla \$11,635.00 for FY22-23. This amount includes \$2,600 for use to provide Free Dumpster days for Mesilla residents, \$1,950 for town clean up activities, \$1,875 for promotional reusables. \$2,100 For plants on the Plaza, \$350 for graffiti removal tools, \$1,500 to pay youth groups that assist with clean up activities and \$1,260 for payment to youth interns to educate the public of the importance of not littering and recycling.
NM Tourism Grant	Mesilla was granted a 2:1 match offer. FY23 will focus on building the asset library currently in Mesilla's possession and promotion through Social media and printed ads.
Lodgers Tax Committee	Still seeking volunteers to sit on the Lodgers tax advisory committee. If you know anyone interested, please send them my way

Diez y Seis de Septiembre	Preparations for 2022 Diez Y Seis has begun. Still seeking parade entries Vendor booths have been filled Advertising will be by social media, website, digital billboard, FB boost, Bulletin, and radio
Halloween Carnival	Working with Public Works to build this years haunted house. This years activities will be held outdoors for the house and games. Event to be held October 29.
Mariachi Sundays	This year Mariachi Sundays will be held on 9/25, 10/9, 10/16, and 10/23. Working with the conference to have a successful event.