



THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

MONDAY, AUGUST 22, 2022 – 6:00 PM

AGENDA

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL & DETERMINATION OF A QUORUM**
- 3. CHANGES TO THE AGENDA & APPROVAL**
- 4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.**
- 5. APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
 - a) ***BOT MINUTES** - Minutes of Regular Meeting, August 8, 2022
 - b) ***PZHAC Case #061421** – Conquistadores Del Norte Replat, being a replat of lots of A and B, filed March 8, 2011, Book 23, Page 165, Dona Ana County Records, Town of Mesilla, Dona Ana County, New Mexico. (1088 Calle Del Norte) **Zoned: Historical Residential (HR)**
 - c) ***BL #1013** – 2218 Calle de Oeste submitted by Lauren Sosa of Peaceful Healings for home occupation business license, **Zoned: Historical Residential (HR)**
 - d) ***STR #1014** – 2172 Calle de Santiago submitted by Hacienda Investment LLC for a short-term rental (STR) registration, **Zoned: Historical Commercial (HC)**
- 6. EXECUTIVE SESSION**
 - a) Discussion concerning purchase, acquisition, or disposal of real property or water rights pursuant to NMSA 1978, Section 10-15-1(H)(8)
- 7. STAFF REPORTS**
 - a) Clean & Beautiful Grant Program Agreement – Dorothy Sellers
 - b) Mesilla Community Center Infrastructure Capital Improvement Plan (ICIP) – Rod McGillivray
- 8. NEW BUSINESS**
 - a) **For Approval:** Clean & Beautiful Grant Program Agreement
 - b) **For Approval:** Resolution 2022-13 Mesilla Community Center Infrastructure Capital Improvement Plan (ICIP)
- 9. BOARD OF TRUSTEE COMMITTEE REPORTS**
- 10. BOARD OF TRUSTEE/STAFF COMMENTS**
- 11. ADJOURNMENT**

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 8.18.2022 online and at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramnn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

BOARD OF TRUSTEES (BOT)
TOWN OF MESILLA
REGULAR MEETING
MONDAY, AUGUST 8, 2022 – 6:00 PM
MINUTES

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Biviana Cadena, Trustee
Veronica Garcia, Trustee (6:06 P.M.)
Adrianna Merrick, Trustee

STAFF: Rani Bush, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Ben Azcarate, Deputy
Gloria Maya, Recorder

PUBLIC: Harry Evans Marshal McGinley
Amanda Calker Tiffany Haggard
Kathy S Greg S
Crystal Davis-Whited Greg Whited
Andy Embury Les Williamson
Scott Krahling Susan Krueger
Daniel B

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro-Tem Johnson-Burick (via phone), Trustee Cadena, Trustee Garcia, Trustee Merrick.

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Merrick.

Trustee Merrick stated she was at the tail end of the PZHAC meeting.

1 **Roll Call Vote:** Motion passed (**summary:** Yes =3).
2 Mayor Pro Tem Johnson-Burick Yes
3 Trustee Cadena Yes
4 Trustee Merrick Yes
5

6 **4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.**

7 No Public Input
8

9 **5. APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following
10 items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

11 **Motion: To approve agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Merrick.**
12

13 **Roll Call Vote:** Motion passed (**summary:** Yes =4).
14 Mayor Pro Tem Johnson-Burick Yes
15 Trustee Cadena Yes
16 Trustee Garcia Yes
17 Trustee Merrick Yes
18

- 19 a) ***BOT MINUTES - Minutes of Regular Meeting, July 25, 2022** *Approved by consent*
20 *agenda*
21 b) ***PZHAC Case #061422**– Palacio Bar Plat of Survey showing location of improvements on
22 0.319 Acres in section 25, T.23S, R.1E., N.M.P.M., U.S.R.S. Surveys being U.S.R.S. Tracts
23 11A-10A1 & 11A-11B Mesilla, Dona Ana County, New Mexico, **Zoned: Historical**
24 **Commercial (HC)** *Approved by consent agenda*
25 c) ***BL #1003** – 2309 San Albino #3 submitted by Marshall McGinley of DBA NM Cannabis
26 Cowboy for a Cannabis Dispensary business license, **Zoned: Historical Commercial (HC)**
27 *Approved by consent agenda*
28 d) ***BL #1004** – 2309 San Albino #3 submitted by Marshall McGinley of DBA NM Cannabis
29 Cowboy for a Cannabis license, **Zoned: Historical Commercial (HC)** *Approved by*
30 *consent agenda*
31

32 **6. STAFF REPORTS**

- 33 a) FY2024-2028 Infrastructure Capital Improvement Plan (ICIP) & FY23 LGRF Calle de
34 Cura Road Project Contract with Molzen Corbin – Rod McGillivray

35 Mr. McGillivray reviewed ICIP and Calle de Cura Road Project Contract.
36

37 Mayor Barraza explained the ICIP process. Two Public Meetings were held with low resident
38 participation. The top five projects are infrastructure (sewer & water lines), purchase of sweeper, vehicles
39 for Marshal Department, flooding on Calle de Arroyo, new wells. We have been fortunate that legislators
40 continue to provide funding. Mr. McGillivray seeks funding for the match amounts.
41

42 **7. NEW BUSINESS**

- 43 a) **For Approval:** Resolution 2022-12 FY24-28 ICIP

44 **Motion: To approve Resolution 2022-12 FY24-28 ICIP, Moved by Mayor Pro Tem Johnson-Burick,**
45 **Seconded by Trustee Merrick.**

1
2 Trustee Cadena asked if there is a systematic way to determine which roads need work.

3
4 Mayor Barraza responded Mr. McGillivray determines which roads are in dire need of repair and creates a list.
5 Replacing water and/or sewer lines need to be done before any road work. Mr. McGillivray is always looking
6 for additional funding.

7
8 Mr. McGillivray stated the town currently has two grants and one loan.

9
10 Mayor Barraza stated we stretch the funding as far as it can go. She asked that any concerns be referred to
11 staff.

12
13 Trustee Cadena stated there is not an official schedule for repairs.

14
15 Mayor Barraza responded it is based on need. State roads in Mesilla are Ave de Mesilla, University Ave., and
16 Calle de Norte. We meet with Department of Transportation on an annual basis to discuss the needs of those
17 roads. Mr. McGillivray reviews the needs on a regular basis of all our roads. The process is very detailed to
18 get a road worked on. The ICIP is for the core of the town.

19
20 Mr. McGillivray stated due to the needed repairs and traffic patterns it is almost impossible to create a
21 schedule.

22
23 Mayor Pro Tem Johnson-Burick stated this will be presented to our legislators for their review.

24
25 Mayor Barraza responded we will schedule a meeting with all our legislators and present them with a packet of
26 our ICIP.

27
28 **Roll Call Vote:** Motion passed (summary: Yes =4).

29 Mayor Pro Tem Johnson-Burick Yes

30 Trustee Cadena Yes

31 Trustee Garcia Yes

32 Trustee Merrick Yes

33
34 **b) For Approval: FY23 LGRF Calle de Cura Road Project Contract with Molzen Corbin**

35 Mayor Pro Tem Johnson-Burick asked about the reimbursable expenses and if that is something that can be
36 done in house.

37
38 Mayor Barraza responded Molzen-Corbin does those items, the town does not have anyone with that expertise.

39
40 **Motion: To approve FY23 LGRF Calle de Cura Road Project Contract with Molzen-Corbin, Moved by**
41 **Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.**

42
43 **Roll Call Vote:** Motion passed (summary: Yes =4).

44 Mayor Pro Tem Johnson-Burick Yes

45 Trustee Cadena Yes

46 Trustee Garcia Yes

47 Trustee Merrick Yes

48
49 **c) For Approval: 2022 NMML Annual Conference Voting Delegate Designation**

1 Mayor Barraza stated she would be the voting delegate and Trustee Garcia would be the alternate.

2 **Motion: To approve 2022 NMML Annual Conference Voting Delegate Designation, Moved by Mayor**
3 **Pro Tem Johnson-Burick, Seconded by Trustee Merrick.**

4
5 **Roll Call Vote:** Motion passed (**summary:** Yes =4).
6 Mayor Pro Tem Johnson-Burick Yes
7 Trustee Cadena Yes
8 Trustee Garcia Yes
9 Trustee Merrick Yes

10

11 **8. BOARD OF TRUSTEE COMMITTEE REPORTS**

12 Trustee Merrick: MPO meeting Wednesday, August 10th

13 Mayor Pro Tem Johnson-Burick: MPO meeting – City of Las Cruces Chambers

14 Mayor Barraza: RTD meeting July 27th, Resolution meeting in Albuquerque

15

16 **9. BOARD OF TRUSTEE/STAFF COMMENTS**

17 *(Written staff reports included in packet)*

18 Marshal Salas thanked everyone for their payers.

19

20 Lieutenant Azcarate stated the new unit has arrived and is waiting to be detailed before putting it on the street.

21

22 Ms. Bush stated she attended the NMML Finance Officers Conference; very informative.

23

24 Trustee Cadena asked if the business license for Cowboy is for a cannabis.

25

26 Mayor Barraza responded Mr. and Mrs. McGinley have several businesses in the town.

27

28 Trustee Merrick recommended having a backup plan during power blackouts.

29

30 Mayor Barraza stated she understood the outage was due to a car accident.

31

32 Mr. Whited stated there is a concern for a shelter for the elderly. Currently the Community Center and the
33 Public Safety Building is our shelter.

34

35 Mayor Pro Tem Johnson-Burick agrees there should be a back up during a power outage. The sign advertising
36 the Public Hearing for August 15th was not readable due to its position.

37

38 Mayor Barraza stated there was very low attendance at the ICIP meetings held at the Community Cener. She
39 asked everyone to keep Ms. Villa in their prayers during the loss of her mother. Diez y Seis de Septiembre
40 fiesta is coming up. Encourages to enter a float for the parade.

41

42 **10. ADJOURNMENT**

1 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).**

2
3 **MEETING ADJOURNED AT 6:38 P.M.**

4
5
6 **APPROVED THIS 22nd DAY OF AUGUST, 2022.**

7
8
9
10 _____
11 **Nora L. Barraza**
12 **Mayor**

13 **ATTEST:**

14
15
16 _____
17 **Rani Bush**
18 **Town Clerk/Treasurer**

DRAFT

BOARD ACTION FORM

AGENDA DATE

PZHAC: August 15, 2022,

BOT: August 22, 2022

ITEM: PZHAC Case #061421 – Conquistadores Del Norte Replat, Being a replat of lots of A and B, Filed March 8, 2011, Book 23 Page 165 Dona Ana County records Town of Mesilla, Dona Ana County, New Mexico. (I 088 Calle Del Norte) **Zoned: Historical Residential (HR)**

BACKGROUND AND ANALYSIS: Conquistadores Del Norte replat of above property description located off Calle de Norte for a lot line adjustment this is the Preliminary Plat Procedure per Town Code 17.10.020

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

SUBDIVISION APPLICATION

OFFICIAL USE ONLY:

Case # ~~0604121~~ 060421
Fee \$ ~~150.00~~

CASE NO. _____ ZONE: _____ CODE: _____ APPLICATION DATE: 1/17/2022

Preliminary Plat Summary Subdivision Final Plat Vacation of Lot Line

Stephanie Quinonez /Anton Magallanez (575) 525- 9683
Name of Applicant Applicant's Telephone/Cell Number

1985 Calle de Colon Mesilla NM 88046
Mailing Address City State Zip Code

2527 MAYFIELD LN Las Cruces NM 88007
Owner of Record: Address City State Zip Code

Name of Engineer License # of Engineer Address Telephone/Cell Number

Name of Architect License # of Architect Address Telephone/Cell Number

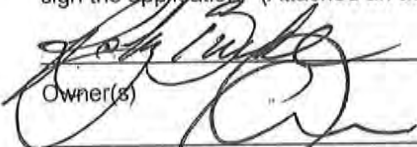
CONQUISTADORES DEL NORTE TRACTS CALLE DEL NORTE
Subdivision Name Subdivision Location

Total Acreage 0.595 Number of Lots: 2
Acreage of Largest Lot: .404 Acreage of Smallest Lot: 0.191

Legal Description Conquistadores Del Norte Replat Being a Replat of Lots A and B Filed March 8, 2011 Book 23, Page 165 Doña Ana County Records Town of Mesilla, Doña Ana County, Ne Mexico

Tax Map Property Code (s) _____ Jacob's Map # _____
 A ZONE CHANGE, VARIANCE, EXEMPTION, OR SPECIAL PERMIT IS ALSO BEING REQUESTED WITH THIS PROPERTY.
 EXPLAIN: Lot line Adjustment

By signing this application, you hereby acknowledge that ALL the information submitted on and with this application is true and correct to the best of your knowledge and that all provisions of the Town of Mesilla shall be met. No application will be accepted without the original signature of the owner(s) of record of the described property. If more than one owner, ALL owners must sign the application. (Attached an additional sheet if necessary).


Owner(s)

1/24/22
Date

Applicant(s) (if different than owner)

1/21/2022
Date

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval BOT Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

CONDITIONS: _____

**Town of Mesilla
Subdivision Checklist**

- | Yes | No | |
|--------------------------|--------------------------|-----------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Application, completed and signed |
| <input type="checkbox"/> | <input type="checkbox"/> | Fee is paid \$ _____ |

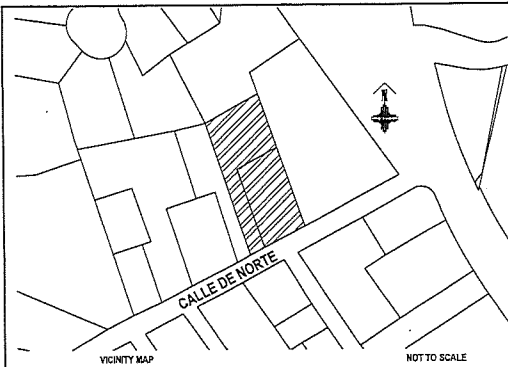
FOR ENGINEER/ARCHITECT

SUBDIVISION PLAT (8 COPIES) 18" X 24" INCLUDING:

- | | | |
|-------------------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Subdivision Name |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Location map (inscribed on plat) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Statement of ownership and dedication w/location for signature and notary |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Subdivider's name |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Subdivider's address |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Certification block for Mayor and Town Clerk |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Certification block for Planning & Zoning Commission Chairman & Secretary |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Certification block of each utility, as applicable (electric, cable, telephone, etc...) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Certification block and recording block for Dona Ana County Clerk |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Certification block for Professional Land Surveyor, seal and date of survey |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Scale and North arrow |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Benchmark location and description of all monuments found of set |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Plat boundary lines (bearings in degrees, minutes and seconds with distances in feet and hundredths |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Lot Lines (bearings in degrees, minutes and seconds with distances in feet and hundredths) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Acreage of each lot |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Address of each lot |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Lot of block numbers |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Adjacent land conditions (within 150 feet) note subdivision names and filing date |
| <input type="checkbox"/> | <input type="checkbox"/> | Easements on site (location, dimension and purpose) |
| <input type="checkbox"/> | <input type="checkbox"/> | Easements adjacent (location, dimension and purpose) |
| <input type="checkbox"/> | <input type="checkbox"/> | Public rights-of-way on site (approved name, width and curve data) |
| <input type="checkbox"/> | <input type="checkbox"/> | Public sire delineated (location, dimension and purpose) |
| <hr/> | | |
| <input type="checkbox"/> | <input type="checkbox"/> | Plan and profile of proposed utilities prepared by P.E. and sealed (1 copy) |
| <input type="checkbox"/> | <input type="checkbox"/> | Plan and Profile of proposed streets prepared by P.E. and sealed (1 copy) |
| <hr/> | | |
| <input type="checkbox"/> | <input type="checkbox"/> | Storm drainage analysis plan prepared by P.E. and sealed to include: |
| <input type="checkbox"/> | <input type="checkbox"/> | Topographic map (1 copy) |
| <input type="checkbox"/> | <input type="checkbox"/> | Aerial Photograph, with subdivision delineated |
| <input type="checkbox"/> | <input type="checkbox"/> | Storm Drainage Analysis Report (1 copy) |
| <input type="checkbox"/> | <input type="checkbox"/> | Grading Plan (1 copy) |
| <hr/> | | |
| <input type="checkbox"/> | <input type="checkbox"/> | Deed restrictions (signed and notarized) |
| <input type="checkbox"/> | <input type="checkbox"/> | Improvement Completion Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Disclosure statement (if applicable) |
| <input type="checkbox"/> | <input type="checkbox"/> | Request for Variances (if applicable) |
| <input type="checkbox"/> | <input type="checkbox"/> | NMED Approval (if applicable) |
| <input type="checkbox"/> | <input type="checkbox"/> | NMDOT Permit (if applicable) |
| <input type="checkbox"/> | <input type="checkbox"/> | Other: _____ |

CONQUISTADORES DEL NORTE REPLAT

BEING A REPLAT OF LOTS A AND B
 CONQUISTADORES DEL NORTE.
 FILED MARCH 8, 2011
 BOOK 23, PAGE 165 DOÑA ANA COUNTY RECORDS
 AUGUST, 2016 TOWN OF MESILLA, DOÑA ANA COUNTY, NEW MEXICO 31-40'
 TOTAL ACRES 0.268



DEDICATION

THE 0.268 ACRE TRACT OF LAND SHOWN HEREON IS TO BE KNOWN AS
 "CONQUISTADORES DEL NORTE REPLAT"

ALL RIGHTS OF WAY AND PUBLIC AREAS SHOWN HEREON ARE DEDICATED TO THE CITY OF LAS CRUCES. UTILITY EASEMENTS ARE GRANTED FOR THE USE OF THE UTILITY COMPANIES THAT ARE SIGNATORY TO THIS PLAT AND THE CITY OF LAS CRUCES. ALL RULES AND REGULATIONS OF THE CITY OF LAS CRUCES AND SAID UTILITIES WILL APPLY TO THESE EASEMENTS. ALL OTHER EASEMENTS SHOWN HEREON ARE GRANTED FOR THE USE INDICATED. NO ENCROACHMENT THAT WILL INTERFERE WITH THE USE EASEMENT, AS SHOWN OF THE PLAT, IS ALLOWED.

THIS SUBDIVISION HAS BEEN DEDICATED IN ACCORDANCE WITH THE WISHES OF THE UNDERSIGNED OWNER(S) OF THE LAND SHOWN HEREON.

INSTRUMENT OF OWNERSHIP: AS FILED APRIL 18, 2008
 INSTRUMENT #0811203, DOÑA ANA COUNTY RECORDS.

I, THE UNDERSIGNED OWNER, HEREBY SET MY HAND AND SEAL
 THIS ____ DAY OF ____ 20__.

CONQUISTADORES DEVELOPMENT LLC
 ROCKY BURKE
 P.O. BOX 2563
 LAS CRUCES, NM 88006

STATE OF NEW MEXICO }
 COUNTY OF DOÑA ANA }
 THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS
 DAY OF ____ 20__

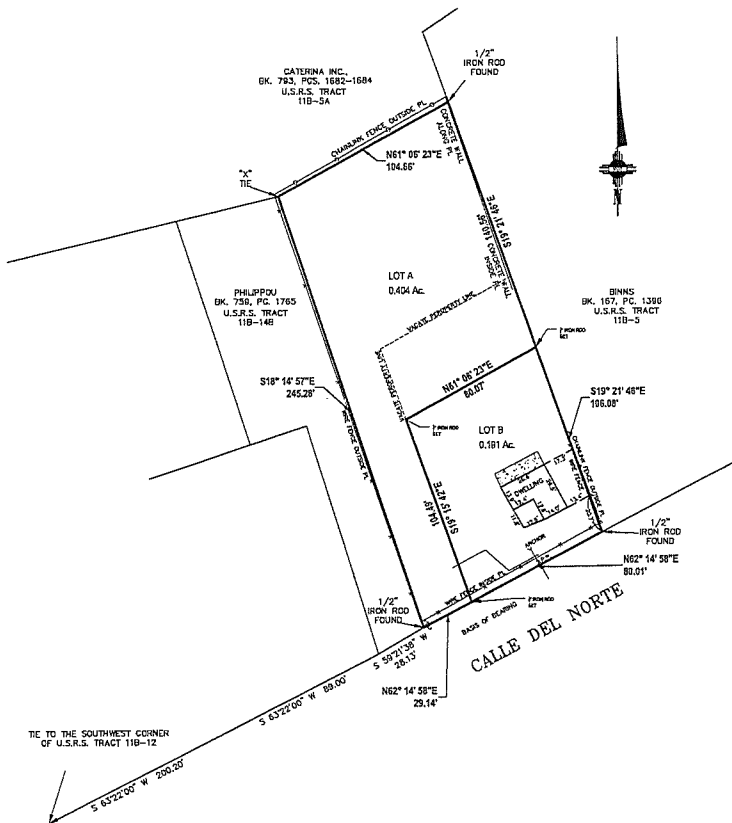
BY _____
 AND _____
 MY COMMISSION EXPIRES _____

STATE OF NEW MEXICO }
 COUNTY OF DOÑA ANA }
 NOTARY PUBLIC _____ SEAL _____

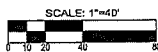
PLAT NO. _____ RECEPTION NO. _____

STATE OF NEW MEXICO }
 COUNTY OF DOÑA ANA }
 I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD ON THIS
 DATE OF _____, 2019, AT _____ AM/PM AND
 DULY RECORDED IN PLAT BOOK NO. _____, PAGE(S) _____
 AND FILED IN THE RECORDS OF THE COUNTY CLERK, DOÑA ANA COUNTY, NEW MEXICO.

COUNTY CLERK _____ DEPUTY COUNTY CLERK _____



- NOTES:
- FLOOD ZONE "X"; AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOOD PLAIN, AS PER MAP NO. 33613C1099 G, REVISED JULY 8, 2016.
 - FIELD NOTES BY MOY SURVEYING INC., LICENSE #18078. ALL CORNERS SET ARE "X" IRON RODS WITH 1" PLASTIC CAPS STAMPED #18078. ALL IRON RODS OR MONUMENTS FOUND, TAGGED, STAMPED #18078. UNLESS OTHERWISE NOTED, BEARINGS AND DISTANCES AND FIELD BEARING AND DISTANCES ARE THE SAME.
 - INFORMATION IN THE PREPARATION OF THIS PLAT DERIVES FROM SUBDIVISION PLAT FILED MARCH 8, 2011 BOOK 23, PAGE 165, DOÑA ANA COUNTY RECORDS.
 - THIS SYMBOL REPRESENTS ON LOT PONDING. ALL LOTS THAT CONTAIN THIS SYMBOL WILL HAVE PONDS THAT WILL COMPLY WITH THE CITY OF LAS CRUCES DESIGN STANDARDS. PROPERTY OWNER IS RESPONSIBLE FOR ON LOT POND MAINTENANCE.
 - SUBDIVIDER RESPONSIBLE FOR UTILITY STUD-CUTS AND FOR PROVIDING ANY AND ALL EASEMENTS NECESSARY TO PROVIDE UTILITY SERVICE TO LOTS CONTAINED HEREIN.



LEGEND:
 ● IRON ROD FOUND
 ○ SHIMMER FOUND
 ○ POWER POLE

UTILITY APPROVAL
 THIS PLAT HAS BEEN APPROVED FOR EASEMENT PURPOSES ONLY. THE SIGNING OF THIS PLAT DOES NOT IN ANY WAY GUARANTEE UTILITY SERVICE BY THE UNDERSIGNED COMPANIES TO THE SUBDIVISION.

EASEMENTS SHOWN HEREON, COPIES OF WHICH HAVE BEEN PRESENTED TO COMCAST COMMUNICATIONS CORPORATION, ARE SATISFACTORY TO MEET THE NEEDS FOR INSTALLATION AND MAINTENANCE OF (UNDERGROUND) (OVERHEAD), (UNDERGROUND AND/OR OVERHEAD FEEDER), (UNDERGROUND AND DESIGNATED OVERHEAD FEEDER), CABLE/TELEVISION/INTERNET UTILITIES.

COMCAST COMMUNICATIONS CORPORATION
 BY: _____ DATE: _____

EASEMENTS SHOWN HEREON, COPIES OF WHICH HAVE BEEN PRESENTED TO EL PASO ELECTRIC COMPANY, ARE SATISFACTORY TO MEET THE NEEDS FOR INSTALLATION AND MAINTENANCE OF (UNDERGROUND) (OVERHEAD), (UNDERGROUND AND/OR OVERHEAD), (UNDERGROUND AND DESIGNATED OVERHEAD FEEDER) ELECTRICAL FACILITIES.

EL PASO ELECTRIC COMPANY
 BY: _____ DATE: _____

EASEMENTS SHOWN HEREON, COPIES OF WHICH HAVE BEEN PRESENTED TO QWEST CORPORATION, D/B/A CENTURYLINK QC, ARE SATISFACTORY TO MEET THE NEEDS FOR INSTALLATION AND MAINTENANCE OF (UNDERGROUND), (OVERHEAD), (UNDERGROUND AND/OR OVERHEAD), (UNDERGROUND AND DESIGNATED OVERHEAD FEEDER) TELEPHONE FACILITIES.

QWEST CORPORATION, D/B/A CENTURYLINK QC
 BY: _____ DATE: _____

TOWN OF MESILLA BOARD OF TRUSTEES APPROVAL

THE ACCOMPANYING SUBDIVISION BEING WITHIN THE CORPORATE LIMITS OF THE TOWN OF MESILLA HAS BEEN PRESENTED AND APPROVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA

MAYOR OF THE TOWN OF MESILLA _____ DATE _____

TOWN OF MESILLA PLANNING AND ZONING COMMISSION APPROVAL

THIS PLAT HAS BEEN SUBMITTED TO AND CHECKED BY THE PLANNING AND ZONING COMMISSION OF THE TOWN OF MESILLA AND IS HEREBY APPROVED AS TO THE PLATTING AND AS TO THE CONDITIONS OF THE DEDICATIONS AND IN ACCORDANCE WITH THE LAND REGULATIONS OF THE TOWN OF MESILLA

THIS _____ DAY OF _____ 20__

CHAIRMAN _____ DATE _____

SECRETARY _____ DATE _____

I, HENRY MAGALLANEZ, A NEW MEXICO PROFESSIONAL SURVEYOR, CERTIFY THAT I CONDUCTED THIS SURVEY AND/OR WAS DONE UNDER MY DIRECTION, AND THAT THIS SURVEY IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT THIS SURVEY AND PLAT MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO.

HENRY MAGALLANEZ N.M.P.S. #18078

MOY SURVEYING
 210530
 DRAWN BY: LAD
 FIELD BY: KENNEDY
 DATE: 8/20/2021 SCALE: 1"=40'

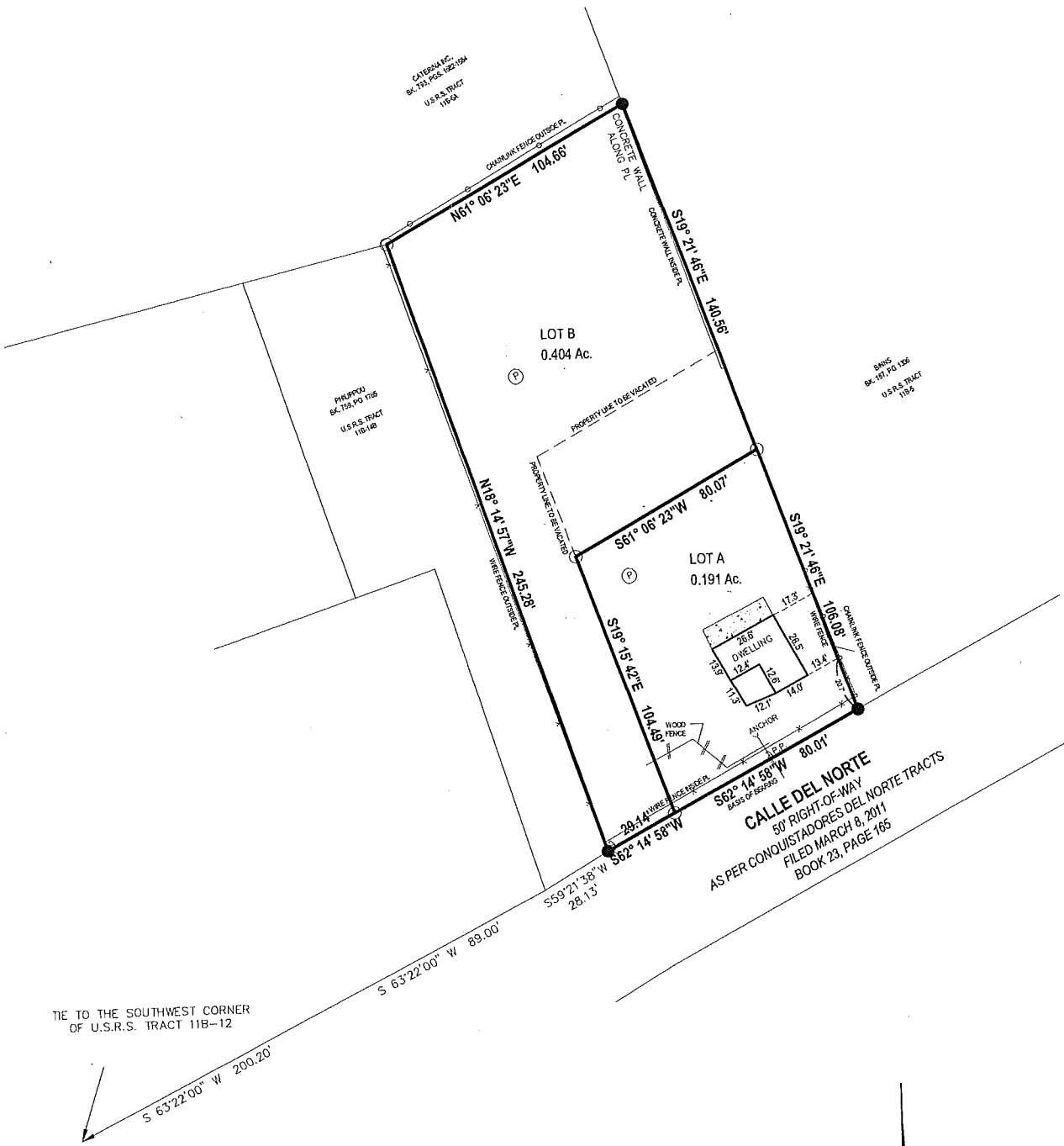
CONQUISTADORES DEL NORTE TRACTS REPLAT

BEING A REPLAT OF TRACT A AND TRACT B,
 CONQUISTADORES DEL NORTE TRACTS FILED
 MARCH 8, 2011 IN BOOK 23, PAGE 165, DOÑA ANA COUNTY RECORDS,
 DOÑA ANA COUNTY, NEW MEXICO.
 LOCATED IN SECTION 25, T.23S., R.1E., N.M.P.M. OF THE U.S.R.S. SURVEYS
 TOWN OF MESILLA
 DOÑA ANA COUNTY, NEW MEXICO

FEBRUARY, 2022

TOTAL ACRES 0.595

1"=40'



SECTION 25
 TOWNSHIP 23 SOUTH
 RANGE 1 EAST
 M

THE CITY OF LAS CRUCES
 CHIEF ENGINEER
 SEAL

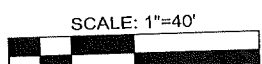


ES:
 FLOOD ZONE "X"; AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOOD PLAIN, AS PER
 MAP NO. 35013C1093 G, REVISED JULY 6, 2016.

FIELD NOTES BY MOY SURVEYING INC., LICENSE #18078. ALL CORNERS SET ARE 1/2"
 IRON RODS WITH 1" PLASTIC CAPS STAMPED #18078. ALL IRON RODS OR MONUMENTS
 FOUND, TAGGED, STAMPED #18078. UNLESS OTHERWISE NOTED DEED BEARINGS AND
 DISTANCES AND FIELD BEARING AND DISTANCES ARE THE SAME.

INFORMATION IN THE PREPARATION OF THIS PLAT DERIVES FROM SUBDIVISION PLAT
 FILED MARCH 8 2011 BOOK 23, PAGES 165, DOÑA ANA COUNTY RECORDS.

(P) THIS SYMBOL REPRESENTS ON LOT PONDING. ALL LOTS THAT CONTAIN THIS
 SYMBOL WILL HAVE PONDS THAT WILL COMPLY WITH THE CITY OF LAS CRUCES DESIGN
 STANDARDS. PROPERTY OWNER IS RESPONSIBLE FOR ON-LOT POND MAINTENANCE.



LEGEND:
 ● 1/2" IRON ROD FOUND
 ○ 1/2" IRON ROD SET
 ○ POWER POLE

I, HEI SURV
 AND/O SURV
 BELIEF
 STANG

TOWN OF MESILLA

575-524-3262

***** REPRINT RECEIPT*****

REC#: 00182639 7/07/2022 10:34 AM
OPER: UTCLK TERM: 001
REF#: 35663BRC

TRAN: 110.0000 PERMITS/INSPECTIONS
061421 150.00CR
ANTONE, MAGALLANEZ
CALLE DE NORTE
SUBD 150.00CR

TENDERED: 150.00 CHECK
APPLIED: 150.00-

CHANGE: 0.00

Pay Online: www.mesillanm.gov

BOARD ACTION FORM

AGENDA DATE

PZHAC: August 15, 2022,

BOT: August 22, 2022

ITEM: PZHAC BL #1013 – 2218 Calle de Oeste submitted by Lauren Sosa of Peaceful Healings for a business license. Zoned: **Historical Residential (HR)**

BACKGROUND AND ANALYSIS: The applicant proposes to open a home business at the following location.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



RECEIVED
7-28-22

2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046

No.: 1013

Phone: (575) 524-3262 Fax: (575) 541-6327

Business Registration Application

Please fill out all the information on this form by typing or using blue or black ink. Return update form to the Community Development's Office in person, by email, fax or mail. Please contact us at (575) 524-3262 with any questions. **Note:** A separate business registration application form should be completed for each business location.

Please check one: Business Registration Application Is: New Renewal

Name of Business: Peaceful Healing

Name of Applicant: Lauren Sosa

Business Location: 2218 Calle del Oeste

Mailing Address (Street # or P.O. Box): P.O. Box 112

E-Mail Address: lem3711@janoo.com

City: Mesilla State: NM Zip Code: 88046

Phone # of Business: 915 256 5288

Location of Business: Street 2218 Calle del Oeste

City: Mesilla State: NM Zip Code: 88046

PROPERTY INFORMATION

Is property: owned leased

Property Owner: Hilary McDaniel Douglas

Property Owner Address: _____

Property Owner Phone #: (317) 374 1787

Additional Information

Square Footage of Business: 200 sf

Number of Employees: 1

Number of Parking Spaces: 1

Zoning Code: _____

Continue to next page>>>>

State or Federal Licensing Information:

If your business requires one of the following Licenses/Permits, you **MUST** submit a copy with your application.

- NM Environment Department Food Permit
- Federal Environmental Protection Agency Permit(s)
- NM Contractor's License
- NM Medical/Pharmaceutical License(s)
- NM Cosmetology/ Barbers License
- NM Real Estate/Broker License
- Well Drillers
- NM Veterinary Medicine
- Federal Firearms License
- Any other License(s)

MT 9667
License #

10/31/2023
Expiration Date

Type of business (Please describe product(s) and/or service(s) IF they have changed):

Massage Therapy

Business Owner Is: Sole Proprietorship Partnership _____ Corporation _____ Other _____

You **MUST** submit a copy of your New Mexico BTIN with your application.

Current New Mexico BTIN #: 88-3421814

(The location code for reporting earnings received in the Town of Mesilla is 07-303.)

EMERGENCY CONTACT INFORMATION

Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: (915) 256-5288

Name	Telephone #
1. <u>Lauren Sosa</u>	<u>(915) 256-5288</u>
2. <u>Alejandro Sosa</u>	<u>(575) 640-1990</u>
3. <u>Kathleen Mendoza</u>	<u>(915) 252-3383</u>

Do you have an alarm system? Yes _____ No

What Type? _____

Which Company, if any, Responds to Alarms? _____

By signing this form, I attest that the information I have provided herein is true and accurate to the best of my knowledge. I certify that I am authorized to sign the same as an agent on behalf of the above stated business. I agree to pay all associated fees including: the annual business registration fee and other permit fees as required by the Town of Mesilla. I understand that I must file any changes to my business status, operations, and/or contact information with the Community Development office in a timely manner.

Lauren Sosa
Printed Name:

7/26/2022
Date:

[Signature]
Signature:

Title:

Fire Department Inspection Verification

Schedule fire and building inspections AFTER Town staff provides approved application back to you in the following order: 1) Mesilla Fire Marshall's Office (FMO) 575-523-1311. Please retain the Yellow Fire Inspection Report issued by FMO.

A legible copy of the YELLOW Fire Inspection Report issued by FMO, must be returned by the applicant to the Community Development office.

Fire Department Representative Verification: _____

Fire Inspection Date: _____

Approved: Yes _____ **No** _____



Town of Mesilla, New Mexico

Phone (575) 524-3262

P.O. Box 10

2231 Avenida de Mesilla, Mesilla, NM 88046

HOME OCCUPATION CHECKLIST

Appendix A

Checklist for Compliance with MTC 18.52.030, Home Occupation General Conditions

As a part of your application, first time and renewal, for a home occupation we ask that you acknowledge compliance with the following rules and regulations for home occupations in the town of Mesilla by initialing each requirement and signing the checklist below.

JS Only immediate family members occupying the dwelling shall be engaged in the home occupation.

JS The primary use of the dwelling shall be for residential purposes.

JS Items shall not be displayed on the outside of the dwelling or on the premises of the home occupation.

JS There shall be no change in the outside appearance of the dwelling or the premises.

JS Only products of the home occupation shall be sold from the premises.

JS Only two occupations shall be permitted at a time.

JS All activities shall be conducted indoors. There shall be no direct sale of products off display shelves or racks. Retail sales shall only be conducted if product orders are placed earlier by telephone or fax or electronically.

JS Sales to customers shall be arranged by appointment and scheduled so that not more than one customer vehicle is at the dwelling at any one time except for instructional services.

JS For instructional service home occupations no more than five students shall be at the dwelling at any one time.

JS Only one unlighted sign have a maximum area of one and one-half square feet and identifying the occupant(s) and the home occupation(s) shall be permitted.

JS There shall be no external evidence of the conduct of a home occupation on the premises such as commercial vehicles or outside storage of products, materials or supplies.

JS Company owned vehicles which are three-quarter-ton truck or smaller which are also used for personal transportation purposes shall be exempt from the above condition. No more than one such commercial vehicle shall be parked overnight on the premises of a home occupation.

JS No equipment or process shall be used in a home occupation which creates noise, odor, dust, fumes, vibration, glare, electrical interference or other nuisance detectable on adjacent properties.

JS There shall be no toxic, explosive, highly flammable, combustible, corrosive, radioactive or other restricted materials used or stored on the premises of a home occupation beyond the amount kept at a normal residential dwelling or on hand to operate or maintain equipment permitted by the Uniform Fire Code as adopted by the town of Mesilla.

JS All customer parking shall be off-street parking including parking for those home occupations involving teaching where the maximum number of clients shall be five at any one time.

I hereby state under oath that by initialing each requirement above and signing this checklist below I acknowledge that my proposed home occupation is in compliance with the rules and regulations for home occupations in the town of Mesilla and further I state under oath that my responses are true and valid:

Lauren Sosa
Applicant's Name Printed

Applicant's Signature _____ Date

Witness _____ Date

PEACEFUL HEALING
PO BOX 112
MESILLA, NM 88046-0112

August 9, 2022
NM Business Tax ID:
03-595448-00-5
Letter ID: L0444391536

**STATE OF NEW MEXICO TAXATION AND REVENUE DEPARTMENT
REGISTRATION CERTIFICATE**

Date ID Issued 08-Aug-2022	IDENTIFICATION NUMBER 03595448005-GRT	Business Start Date 08-Aug-2022
Business Location 2218 CALLE DE OESTE		Business End Date
City and State MESILLA, NM		Zip Code 88046-9023
Taxpayer Name LAUREN E SOSA		Taxpayer Type PROPRIETOR
Firm Name PEACEFUL HEALING		Filing Frequency Quarterly
Mailing Address PO BOX 112		
City and State MESILLA, NM		Zip Code 88046-0112

This Registration Certificate is issued pursuant to Section 7-1-12 NMSA 1978 for Gross Receipts, County Gross Receipts, and Municipal Gross Receipts Taxes. This copy must be displayed conspicuously in the place of business. Any purchaser of the registrants business is subject to certain requirements under Section 7-1-61 NMSA 1978.

Cabinet Secretary

By 

Any inquiries concerning your Identification Number should be addressed to the Audit & Compliance Division, P.O. Box 630, Santa Fe, New Mexico 87504-0630

Form Revised 02/2003

THIS CERTIFICATE IS NOT TRANSFERABLE

**STATE OF NEW MEXICO TAXATION AND REVENUE DEPARTMENT
REGISTRATION CERTIFICATE**

Date ID Issued 08-Aug-2022	IDENTIFICATION NUMBER 03595448005-GRT	Business Start Date 08-Aug-2022
Business Location 2218 CALLE DE OESTE		Business End Date
City and State MESILLA, NM		Zip Code 88046-9023
Taxpayer Name LAUREN E SOSA		Taxpayer Type PROPRIETOR
Firm Name PEACEFUL HEALING		Filing Frequency Quarterly
Mailing Address PO BOX 112		
City and State MESILLA, NM		Zip Code 88046-0112

This Registration Certificate is issued pursuant to Section 7-1-12 NMSA 1978 for Gross Receipts, County Gross Receipts, and Municipal Gross Receipts Taxes. This copy must be displayed conspicuously in the place of business. Any purchaser of the registrants business is subject to certain requirements under Section 7-1-61 NMSA 1978.

Cabinet Secretary

By 

Any inquiries concerning your Identification Number should be addressed to the Audit & Compliance Division, P.O. Box 630, Santa Fe, New Mexico 87504-0630

Form Revised 02/2003

THIS CERTIFICATE IS NOT TRANSFERABLE

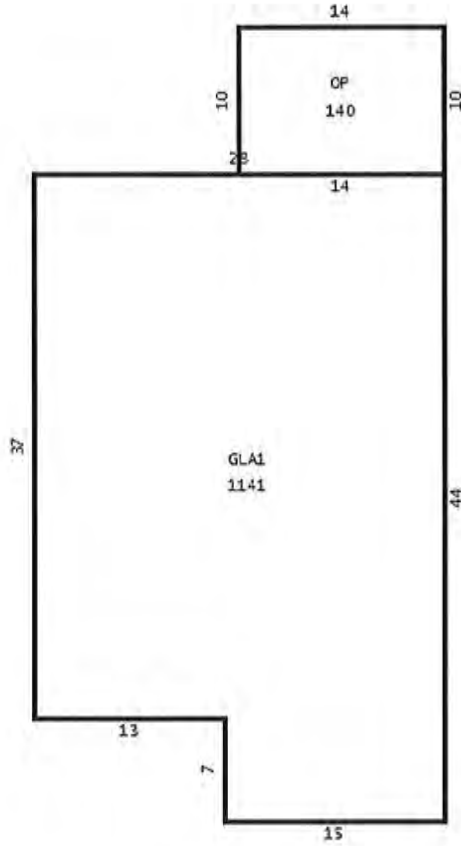
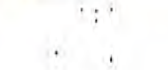
- [Account Search](#)
- [View Created Report\(s\)](#)
- [Help?](#)
- [Logout Public](#)

Account: R0400414 Real Property Account *Mill Levy does not include Special District Rates such as: Lower Rio Grande Flood Levy, Hueco Levy, Mclead Watershed Levy, Caballo Soil and Water Conservation Levy, and La Union Watershed Levy.



- [Account Search](#)
- [View Created Report\(s\)](#)
- [Help?](#)
- [Logout Public](#)

Account: R0400414 *Mill Levy does not include Special District Rates such as: Lower Rio Grande Flood Levy, Hueco Levy, Mclead Watershed Levy, Caballo Soil and Water Conservation Levy, and La Union Watershed Levy.



TOWN OF MESILLA
575-524-3262

REC#: 00183601 8/09/2022 11:42 AM
OPER: UTCLK TERM: 001
REF#: BRC

ACCT #: XXXXXXXXXXXXXXXXXXXX
AUTH #: 00959Z
TRAN #: 000000183601

TYPE: PURCHASE
APP NAME: Mastercard
ENTRY MODE: CHIP
CVM: SIGN

AMOUNT USD\$ 35.00

EMV DETAILS:

AID: A0000000041010
ARC: 00
IAD: 01106000012200000000000000000000FF
TSI: E800
TVR: 0400008000

TRAN: 112.0000 BUSINESS LICENSE
1013-03/15/23 PEACFUL HEALING
BUS LIC 35.00CR

TENDERED: 35.00 CREDIT CARD
APPLIED: 35.00-

CHANGE: 0.00

Pay Online: www.mesillanm.gov

BOARD ACTION FORM

AGENDA DATE

PZHAC: August 15, 2022,

BOT: August 22, 2022

ITEM: STR #1014 –2172 Calle de Santiago submitted by Anna Biad of Hacienda Investments LLC for a Short Term Rental (STR) Registration. Zoned: **Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes to have a short term rental at the following location of above address.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



Date: 6/27/12

2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046
Phone: (575) 524-3262 Fax: (575) 541-6327

Reg. No.: 1014

SHORT TERM RENTAL (STR) REGISTRATION

Note: Any changes to property owner information; additions or alterations to rental units; changes in number or type of rental units; parking; or any other changes to information listed on this form will require a change to the information on file with the Town.

New Renewal

PLEASE PRINT

RENTAL INFORMATION

Name of Rental: The Adobe
Street Address of Unit: 2192 Calle de Santiago
Zone: _____ DAC Parcel #: 04-006137140⁴⁴⁶ DAC Parcel #: see attached
Square Footage of Rental Unit: 2700 No. of Bedrooms: 2 No. of Bathrooms: 2
Number of Off-street Parking Spaces: 10

Current New Mexico Revenue Division ID #: 585-53-2385
(The location code for reporting earnings received in the Town of Mesilla is 07-303.)

All Short-Term-Rentals in Mesilla are also subject to Mesilla Lodger's Tax payable monthly directly to the Town.

PROPERTY OWNER INFORMATION

Name of Owner/Applicant: Hacienda Investments LLC
Mailing Address: 5140 Nizhoni Trail
City: Las Cruces State: NM Zip Code: 88005
E-Mail Address: anna@anna-e.com
Phone #1: 575-644-8265 Phone #2: _____
Emergency Phone #: _____
Property Owner's Physical Address:
Street: same
City: _____ State: _____ Zip Code: _____

PROPERTY MANAGEMENT/AUTHORIZED RENTAL AGENT

Authorized Rental Agent: _____
Contact/Phone #: _____ E-mail: _____

(Please complete other side.)

EMERGENCY CONTACT INFORMATION
 Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: 575-644-8265 Anna Biod

Name	Address	Telephone #
1. <u>Chris Biod</u>		<u>575-644-3532</u>
2. _____		
3. _____		

Do you have an alarm system? Yes ___ No

What Type? _____

Which Company, if any, Responds to Alarms? _____

Compliance with Fire Codes and Occupancy Requirements: All residential short-term rentals are subject to the applicable fire codes, and occupancy must be reviewed and approved for compliance with the Codes by the Town Fire Chief. An on-site inspection may be required.

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

Anna Biod _____ 6/27/22 _____
 Signature of Rental Owner Date

Anna Biod _____
 Name (Printed)

Office Use
FOR NEW OR MODIFIED RENTALS

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

NOTES/ISSUES:

CONDITIONS:

Reg. Number: _____ Zone: _____
 Renewal Date: _____ Date of Payment: _____

- [Account Search](#)
- [View Created Report\(s\)](#)
- [Help?](#)
- [Logout Public](#)

Account: R0400272 *Mill Levy does not include Special District Rates such as: Lower Rio Grande Flood Levy, Hueco Levy, Mclead Watershed Levy, Caballo Soil and Water Conservation Levy, and La Union Watershed Levy.

Location

Situs Address 2172 CALLE DE SANTIAGO
 Deed Holder
 Tax Area 2DIN_NR - 2DIN_NR
 Parcel Number 4-006-137-198-446
 Legal Summary S: 25 T: 23S R: 1E BRM 11A
 PT OF TR 83
Neighborhood S11 - MESILLA

Owner Information

Owner Name HACIENDA INVESTMENTS LTD
 Owner Address 5140 NIZHONI TRAIL LAS CRUCES, NM 88005

Assessment History

Actual (2022) \$213,318
 Primary Taxable \$71,106
Tax Area: 2DIN_NR Mill Levy: 27.763000
Type Actual Assessed SQFT
 Non-Residential Land \$60,984 \$20,328 8712.000
 Non-Residential Improvement \$152,334 \$50,778 2782.000

Transfers

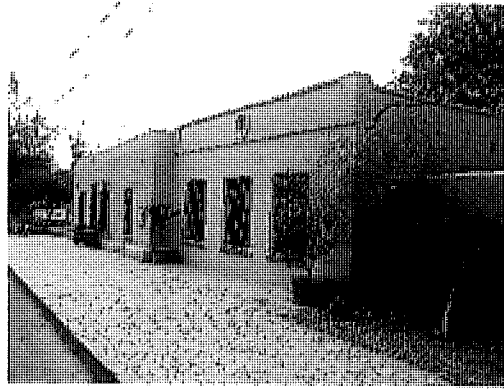
Record Sequence	Reception Number	Book Page	Sale Date	Grantor	Grantee	Doc Type	Parcel Number
2	0734429			<u>EMERICK-BIAD,ANNA</u>	<u>HACIENDA INVESTMENTS LTD</u>	<u>A1</u>	<u>4006137198446</u>
8	0731400			<u>BIAD,CHRISTOPHER R ETAL</u> <u>EMERICK-BIAD,ANNA ETAL</u>	<u>EMERICK-BIAD,ANNA</u>	<u>SEP</u>	<u>4006137198446</u>
7	0731399			<u>HACIENDA INVESTMENTS LTD</u>	<u>EMERICK-BIAD,ANNA</u>	<u>A1</u>	<u>4006137198446</u>
6	055999		<u>02/25/2005</u>	<u>HERNANDEZ,KAY C ETVIR</u> <u>HERNANDEZ,JUAN M ETUX</u>	<u>HACIENDA INVESTMENTS LTD</u>	<u>A1</u>	<u>4006137198446</u>
5	953176		<u>01/23/1995</u>	<u>COLLINS,LELIA J-TRSTE-ETAL</u> <u>LELIA J COLLINS TRUST ETAL</u>	<u>HERNANDEZ,KAY C ETAL</u> <u>HERNANDEZ,JUAN M ETAL</u>	<u>A1</u>	<u>4006137198446</u>
4	942633		<u>02/02/1994</u>	<u>LELIA J COLLINS TRUST ETAL</u> <u>COLLINS,LELIA J-TRSTE-ETAL</u>	<u>HERNANDEZ,KAY C ETAL</u> <u>HERNANDEZ,JUAN M ETAL</u>	<u>A1</u>	<u>4006137198446</u>
3	9329270		<u>12/29/1993</u>	<u>LELIA J COLLINS TR ETAL</u> <u>COLLINS,LELIA J-TRSTE-ETAL</u>	<u>HERNANDEZ,KAY C ETAL</u> <u>HERNANDEZ,JUAN M ETAL</u>	<u>A1</u>	<u>4006137198446</u>
2	928662		<u>04/27/1992</u>	<u>COLLINS,LELIA J-TRSTE</u>	<u>COLLINS,LELIA J-TRSTE-ETAL</u> <u>LELIA J COLLINS TRUST ETAL</u>	<u>A1</u>	<u>4006137198446</u>
1	<u>BK 227 PG 174</u>					<u>Conversion</u>	<u>4006137198446</u>

Images

Tax Year	Taxes
*2022	\$2,064.28
2021	\$2,064.28

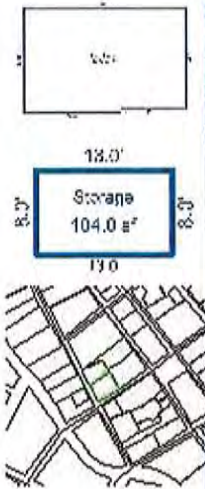
- [Photo](#)
- [Sketch](#)
- [GIS](#)

* Estimated



- [Account Search](#)
- [View Created Report\(s\)](#)
- [Help?](#)
- [Logout Public](#)

Account: R0400272 Real Property Account *Mill Levy does not include Special District Rates such as: Lower Rio Grande Flood Levy, Hueco Levy, Mclead Watershed Levy, Caballo Soil and Water Conservation Levy, and La Union Watershed Levy.



TOWN OF MESTILLA
575-524-3262

2172 Calle de Santiago STR License

3389

REC#: 00183717 8/11/2022 2:13 PM
OPER: UTCLK TERM: 001
REF#: 3389BRC

TRAN: 112.0000 BUSINESS LICENSE
1014-03/15/23 HACIENDA INVESTMENTS LL
BUS LIC 35.00CR

TENDERED: 35.00 CHECK
APPLIED: 35.00-

CHANGE: 0.00

Pay Online: www.mestillanm.gov

35.00

35.00

TOWN OF MESILLA

BOARD ACTION FORM

ITEM:

Approval of grant agreement for FY 22-23 Clean & Beautiful grant.

BACKGROUND:

NM Clean & Beautiful has awarded the Town of Mesilla \$11,635.00 for FY22-23. This amount includes \$2,600 for use to provide Free Dumpster days for Mesilla residents, \$1,950 for town clean up activities, \$1,875 for promotional reusables. \$2,100 For plants on the Plaza, \$350 for graffiti removal tools, \$1,500 to pay youth groups that assist with clean up activities and \$1,260 for payment to youth interns to educate the public of the importance of not littering and recycling.

SUPPORT INFORMATION:

Grant agreement attached

BOARD OPTIONS:

1. Approve
2. Modify
3. Reject

SUBMITTED BY: Dorothy Sellers
BOT MEETING DATE: 08/22/2022

DEPARTMENT: Community Events

**STATE OF NEW MEXICO
TOURISM DEPARTMENT
Litter Control and Beautification
“Clean & Beautiful” Grant Program Agreement**

THIS AGREEMENT, numbered **23-418-6002-00034-00**, is made and entered into by the State of New Mexico Tourism Department, hereinafter referred to as the “NMTD,” and TOWN OF MESILLA, hereinafter referred to as the “Partner” (collectively the “Parties”) and is effective as set forth below.

RECITALS

WHEREAS, the purpose of the New Mexico “Litter Control and Beautification Act,” NMSA 1978, § 67-16-1 et seq. (hereinafter “the Act”) is to control litter by authorizing NMTD to eliminate litter from the state to the maximum practical extent through a state-coordinated plan of education, control, prevention, and elimination; and

WHEREAS, the “Litter Control and Beautification Fund,” hereinafter “the Fund,” is appropriated to NMTD for the purpose of carrying out the provisions of the Act; and

WHEREAS, the Act provides that NMTD may contract with other state and local government agencies to carry out the provisions of the Act;

AGREEMENT

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES, in consideration of the mutual covenants and obligations contained herein, as follows:

I. Obligations of Partner.

- A. Perform and complete the projects and programs, expending all related funds, as outlined in the Project Award Schedule, as approved by NMTD and attached hereto as *Exhibit A*.
- B. Acknowledge and comply with all Grant Program Guidelines, as approved by NMTD and attached hereto as *Exhibit B*.
- C. Complete and submit all required documentation for Initial Disbursement and Final Reimbursement in accordance with the requirements described in *Exhibit B*.
- D. Acknowledge that any failure to adhere to the parameters set forth herein may affect Partner’s eligibility for future awards.

II. Obligations of NMTD.

- A. Provide award funds for all eligible expenses in accordance with the Act and according to *Exhibit A* and *Exhibit B*.

- B. Provide access to all forms required for submission for Initial Disbursement and Final Reimbursement in accordance with the requirements described in *Exhibit B*.

III. Additional Terms & Conditions:

- A. The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico. If sufficient appropriations and authorization are not made, this Agreement shall terminate upon written notice given by NMTD to the Partner. NMTD's decision as to whether sufficient appropriations are available shall be accepted by the Partner and shall be final.
- B. This Agreement shall become effective upon its execution by both Parties and shall terminate on **June 30, 2023**. Either party may terminate or seek to further negotiate this Agreement upon ninety (90) days written notice to the other. In the event of termination, neither party may nullify obligations already incurred for performance or failure to perform, prior to the date of termination and any outstanding reimbursements shall be made pro rata.
- C. This Agreement shall not be altered, changed, or amended except by instrument of writing executed by the Parties hereto, with the exception of Exhibit A, which may be adjusted by authorization of the NMTD Tourism Development Division Director.
- D. Neither Party will be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond the non-performing Party's control and without such Party's fault or negligence, such as acts of God, pandemic-related public health orders, acts of civil or military authority, embargoes, epidemics, war, acts of terrorism, riots, insurrections, fires, explosions, earthquakes, floods, loss of power, strikes or lockout. If any Force Majeure condition affects Partner's ability to perform its obligations, Partner shall give written notice to NMTD, and Partner will offer mutually agreeable amendments to Exhibit A. Until such time as this Agreement is amended, NMTD will withhold payment of award funds as set forth in Exhibit A.
- E. Partner shall obtain prior approval from NMTD for any and all use of the KNMT Brand. NMTD reserves the right to inspect any usage of the Brand to ensure proper quality and consistency.
- F. Partner shall ensure that any activities carried out in accordance with this Agreement conform to all current Public Health Orders and corresponding COVID-Safe Practices.
- G. The Parties shall not be jointly liable. Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred by either party in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, §41-4-1, et seq., NMSA 1978, as amended.

- H. This Agreement is governed by the laws of the State of New Mexico.
- I. This Agreement is not intended to and does not create any rights in any persons or entity not a party hereto.
- J. Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service, by electronic mail or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To NMTD: New Mexico Tourism Department
 Lucy Stanus, Clean & Beautiful Program Coordinator
 491 Old Santa Fe Trail | Santa Fe, NM 87501
 505-660-4734 | lucy.stanus@state.nm.us

To Partner: Town of Mesilla
 Rani Bush
 PO Box 10 | Mesilla, NM 88046
 (575)-640-3765 | clerktreasurer@mesillanm.gov

 Program Manager: Dorothy Sellers
 Phone: (575)-571-3890
 Email: dorothys@mesillanm.gov

- K. The individual signing below on behalf of the Partner represents and warrants that he or she has the authority to bind the Partner, and that no further action, resolution or approval from the Partner is necessary to enter into a binding agreement.

THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of signature by the NMTD Deputy Secretary listed below.

By: _____

Date: _____

Print Name: _____
For PARTNER (TOWN OF MESILLA)

By: _____
Yodel Catanach, NMTD ASD Director

Date: _____

Approved for legal sufficiency:

By: _____
Jennifer Saavedra, NMTD General Counsel

Date: _____

By: _____
Antoinette Vigil, NMTD Deputy Secretary

Date: _____

The records of the Taxation and Revenue Department reflect that the Partner is registered with the Taxation and Revenue Department of the State of New Mexico to pay gross receipts and compensating taxes.

ID Number: **01-508031-00-5**

By: _____
Taxation and Revenue Department

Date: _____

EXHIBIT A
PROJECT AWARD SCHEDULE
TOWN OF MESILLA

	<u>Goal 1</u>	<u>Goal 2</u>	<u>Goal 3</u>	<u>Goal 4</u>	<u>Goal 5</u>
End Littering					
1.2 Free Dumpster Days	\$2,600.00				
1.3 Clean-up Activities	\$1,950.00				
Reduce Waste					
2.1 Reusables		\$1,875.00			
Beautify Communities					
3.1 Plants			\$2,100.00		
3.4 Graffiti Removal			\$350.00		
Empower Youth					
4.2 Youth Groups				\$1,500.00	
4.3 Youth Interns				\$1,260.00	
Increase Program Capacity					
Subtotals	\$4,550.00	\$1,875.00	\$2,450.00	\$2,760.00	\$0.00
Total Award	\$11,635.00				

<i>Lancing Adams</i>	8/17/22
Approved by: NMTD Tourism Development Division Director	Date

EXHIBIT B

NEW MEXICO TOURISM DEPARTMENT CLEAN AND BEAUTIFUL GRANT PROGRAM **FY23 GUIDELINES**

GRANT PURPOSE

The purpose of the New Mexico “Litter Control and Beautification Act,” NMSA 1978, § 67-16-1 et seq., is to accomplish litter control by vesting in the New Mexico Tourism Department (Department) the authority to eliminate litter from the state to the maximum practical extent. The Department shall aid in establishing a statewide Keep America Beautiful Program through the New Mexico Clean and Beautiful Grant Program to end littering, improve recycling, and beautify New Mexico communities.

ELIGIBILITY

All New Mexico municipalities, counties, and Tribal Governments in good standing with New Mexico Taxation and Revenue Department are eligible for funding (correct CRS numbers are required within the application process). Entities need not be Keep America Beautiful affiliates to apply.

ELIGIBLE EXPENDITURES

Projects and initiatives that contribute to the following goals and objectives, as identified through Keep America Beautiful and the Litter Control and Beautification Act, may be eligible for funding:

Goal #1 - End Littering

- Objective 1.1 – Prevent littering.
- Objective 1.2 – Provide access to proper waste disposal.
- Objective 1.3 – Remove litter.

Goal #2 – Reduce Waste

- Objective 2.1 – Reuse.
- Objective 2.2 – Repair.
- Objective 2.3 – Repurpose.
- Objective 2.4 – Improve composting and sustainable organics management.
- Objective 2.5 – Improve recycling and sustainable materials management.

Goal #3 - Beautify Communities

- Objective 3.1 – Improve green spaces through sustainable park design.
- Objective 3.2 – Maximize sustainable landscaping throughout communities.
- Objective 3.3 – Prevent graffiti.
- Objective 3.4 – Eradicate graffiti.

Goal #4 – Empower Youth

- Objective 4.1 – Educate students.
- Objective 4.2 – Provide service opportunities for youth groups.
- Objective 4.3 – Employ youth interns.
- Objective 4.4 – Provide youth leadership opportunities.

- Youth initiatives must directly contribute to at least one of the above-mentioned goals
- Applicants may either hire a youth group as a subcontractor, or hire individual youths
- For individual youth interns:
 - a) Individuals must be between 14 to 25 years of age
 - b) Salary range = at least local minimum wage
 - c) Youth Employment Verification forms are required for each youth employed

Goal #5 – Increase Program Capacity

- Objective 5.1 – Recruit and engage volunteers.
- Objective 5.2 – Build coalitions through professional affiliations.
- Objective 5.3 – Increase knowledge through professional development.

EXHIBIT B

- Activities must directly contribute to at least one of the above-mentioned goals

MATCHING REQUIREMENTS

This grant requires a 25% match. The following sections may be used to determine the costs and calculate totals for In-Kind & Monetary Donations, which must be reported in the End-of-Year Report.

Donated Goods or Services:

Entities may receive non-monetary contributions of goods or services, often referred to as “in-kind donations” from businesses, groups and individuals. Examples include private waste hauler services, “pro-bono” accounting services, food/drinks, donated advertising space, or office space in a non-government building. The dollar value of any donated goods or services is equal to the market price of the goods or services contributed. Whenever possible, submit the dollar-value in writing.

How to Calculate Government Costs:

Government employee time and services for which they receive government salary, overtime or compensatory time are considered a cost. If a government employee is working on a project on their own time, as a volunteer or board member, calculate their time as a volunteer hour. Government in-kind goods include hauling by sanitation vehicles, printing, and the use of consumable supplies. To calculate the value of in-kind government agency costs, estimate the market value of the goods or services provided to your affiliate and add to that the dollar-value for each hour of work given by government employees.

Volunteer Hours:

All volunteer hours should be documented on a Volunteer Sign-In Sheet. Each volunteer hour should be assigned the applicable state value provided by Independent Sector unless a professional provides a specific value for professional services. Current value for volunteer hours is available at https://www.independentsector.org/volunteer_time.

GRANT AGREEMENT

The grant award will be officially executed upon receipt by the Department of the signed grant agreement. Agreements will include two accompanying exhibits: Project Award Schedule (*Exhibit A*) and these Grant Program Guidelines (*Exhibit B*).

INITIAL DISBURSEMENT OF FUNDS

For FY23 grant awards, Partners will be eligible to receive 50% of the total award amount following the execution of the grant agreement and submission of the Initial Disbursement Invoice. This form is available for download at the [NM Clean & Beautiful Grant Resources webpage](#).

REIMBURSEMENT REQUIREMENTS

In order to receive reimbursement for the remaining 50% of the total award amount, Partners must submit the Final Reimbursement Request Packet at project end.

Final Reimbursement Request Packet should include, submitted no later than June 15, 2023:

- Final Reimbursement Invoice
- Total Project Expense Worksheet with back-up documentation*
- Youth Employment Verification forms, if applicable
- Event and trainings registration confirmations, and KAB Affiliate dues receipt, if applicable

Final Reimbursement Request Packet should include, submitted no later than July 5, 2023:

- End-of-Year Report
- Volunteer Sign-in Sheet, if applicable

EXHIBIT B

*Eligible back-up documentation includes:

1. Invoices *or* receipts

AND

2. Cleared checks, warrants, bank statements *or* an attestation by Partner's CFO or equivalent financial authority

SUBMISSION REQUIREMENTS

- All required forms are available for download at the NM Clean & Beautiful Grant Resources webpage at: <https://nmtourism.smapply.io/res/p/nmcbresources/>
- Submission of all required forms and back-up documentation must be submitted via upload to the Survey Monkey Apply portal located at: <https://nmtourism.smapply.io/> or by email to lucy.stanus@state.nm.us

PROGRAM ASSISTANCE

Clean & Beautiful Grant Program Coordinator (Lucy Stanus) will establish communication schedules and provide technical assistance for all awardees. She can be reached by email at lucy.stanus@state.nm.us or by phone at 505-660-4734.



Town of Mesilla, New Mexico

RESOLUTION NO. 2022-13

A RESOLUTION ADOPTING THE MESILLA COMMUNITY CENTER FY 2024-2028 INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN (ICIP)

WHEREAS, the Town of Mesilla recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF MESILLA that:

1. The municipality has adopted the attached FY 2024-2028 Infrastructure Capital Improvements Plan for the Mesilla Community Center (Entity Code 07126).
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution supersedes Resolution No. 2021-29.

PASSED, APPROVED and ADOPTED by the Board of Trustees at its meeting of August 22, 2022.

Nora L. Barraza Mayor

ATTEST:

Rani Bush
Town Clerk-Treasurer

Infrastructure Capital Improvement Plan F2024-2028

Mesilla Community Center Project Summary

ID	Year	Rank	Project Title	Category	Funded to date	2024	2025	2026	2027	2028	Total	Amount	Phases?
											Project Cost	Not Yet Funded	
36732	2024	001	Interior Flooring / Paint Refurbishment	Facilities - Senior Facilities	0	30,000	0	0	0	0	30,000	30,000	No
36739	2024	002	Replace Grease Interceptor	Facilities - Senior Facilities	0	36,000	0	0	0	0	36,000	36,000	No
36738	2025	001	Rear Exterior Door Replacement (2)	Facilities - Senior Facilities	0	0	8,250	0	0	0	8,250	8,250	No
36733	2025	002	Installation of Single Zone Air Conditioning	Facilities - Senior Facilities	0	0	7,500	0	0	0	7,500	7,500	No

Number of projects: 4

Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:	Total Not Yet Funded:
Grand Totals 0	66,000	15,750	0	0	0	81,750	81,750