



Town of Mesilla, New Mexico

BOARD OF TRUSTEES (BOT)

TOWN OF MESILLA

REGULAR MEETING

MONDAY, JULY 25, 2022 – 6:00 PM

MINUTES

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem (via phone)
Biviana Cadena, Trustee
Veronica Garcia, Trustee
Adrianna Merrick, Trustee

STAFF: Rani Bush, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Ben Azcarate, Deputy
Gloria Maya, Recorder

PUBLIC: Susan Krueger Crystal Davis-Whited

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro-Tem Johnson-Burick (via phone), Trustee Cadena, Trustee Garcia, Trustee Merrick.

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

No Public Input

- 5. APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

Motion: To approve agenda, Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

- a) ***BOT MINUTES** - Minutes of Regular Meeting, July 11, 2022. *Approved by consent agenda*

6. STAFF REPORTS

- a) Special Events Activity Report – Dorothy Sellers

Ms. Sellers gave an update on town activities: Summer Rec Program, 4th of July, Summer Music Series, NM Co-Op Grant completion, Clean & Beautiful Grant approval, 16th of September Fiesta planning stage.

Trustee Garcia asked if remaining funds can be used for advertising.

Ms. Sellers responded the town received additional funds which will be used to purchase equipment and supplies.

Trustee Garcia understands the funds will help with a pay increase for next year's program.

Trustee Merrick asked when the fiesta information will be posted.

Ms. Sellers responded she wants to have all the information on the flyer so once that is complete it will be posted.

Trustee Garcia recommended float competition between departments.

- b) 2021-2022 Fiscal Year End Financial Report & 2022-2023 Fiscal Year Revenue and Expenditures Budget – Rani Bush

Ms. Bush reviewed the 2021-2022 Fiscal Year End Financial Report & 2022-2023 Fiscal Year Revenue and Expenditures Budget.

Mayor Barraza stated Ms. Sellers has been promoting tourism which has helped increase the GRT which came in over projection. She commended the departments for staying within their budgets. We will have a clearer picture of the budget in August that will be brought to the board. She will be meeting with Judge Toomey to review the court's budget; the town will be covering the court's deficit.

Ms. Bush responded a budget adjustment will be made to cover the prisoner care deficit.

Mayor Barraza recommended that the board set up a meeting with Ms. Bush to answer any questions they may have.

7. NEW BUSINESS

- a) **For Approval:** Resolution 2022-09: A resolution adopting the 2021-2022 Fiscal Year End Financial Report for the Town of Mesilla.

Motion: To approve Resolution 2022-09: A resolution adopting the 2021-2022 Fiscal Year End Financial Report for the Town of Mesilla, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

- b) **For Approval:** Resolution 2022-10: A resolution adopting the 2022-2023 Fiscal Year Revenue and Expenditures Budget for the Town of Mesilla.

Motion: To approve Resolution 2022-10: A resolution adopting the 2021-2022 Fiscal Year End Revenue and Expenditures Budget for the Town of Mesilla, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

- c) **For Approval:** Resolution 2022-11: Budget Adjustment #1 – FY2021-2022

Motion: To approve Resolution 2022-11: Budget Adjustment #1 – FY2021-2022, Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

- d) **For Approval:** Alternate Judge for the Mesilla Municipal Court

Motion: To approve Alternate Judge for the Mesilla Municipal Court, Moved by Trustee Garcia, Seconded by Trustee Merrick.

Judge Toomey recommended Mr. Heinrick, a certified attorney who lives in Mesilla, as the Alternate Judge.

Mr. Heinrick stated he will do his best for the town.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

e) For Discussion: PZHAC Attendance

Mayor Barraza stated when there is not a quorum the meeting is cancelled which causes delays to the applicant or there is a need to schedule Special Meetings. She asked the board if they would like to appoint new commissioners who are willing to make a commitment to the PZHAC.

Trustee Merrick asked if there are alternates for the commission and if not, should there be.

Mayor Barraza responded the code book does not state anything about alternates for the PZHAC.

Trustee Garcia stated the meeting time was changed because of COVID to the afternoon; recommended changing it back to the evening.

Trustee Cadena asked if these commissioners have been contacted to discuss attendance.

Mayor Barraza responded she was not informed that one of the commissioners was out of town for six months. Also, one got COVID and another one was on vacation.

Trustee Cadena recommended speaking to those commissioners ASAP. If they cannot commit to attend the meetings, then we need to make new appointments. Everything is dependent on the PZHAC to move these applications along on a timely manner.

Mayor Barraza stated she wants to see what their commitment is to the PZHAC. She agrees changing the meeting time.

Trustee Cadena asked what the process for appointing someone to PZHAC is.

Mayor Barraza responded a posting is done asking interested residents to apply.

Trustee Cadena reiterated applications need to move forward on a timely basis.

Mayor Pro Tem Johnson-Burick stated it is not fair to hold up cases due to lack of a quorum.

Trustee Garcia asked if there is an ordinance that addresses attendance.

Trustee Cadena stated Zoom should not be an option.

Mayor Barraza stated participating via zoom is difficult when applicants present information at the meeting.

8. BOARD OF TRUSTEE COMMITTEE REPORTS

Mayor Pro Tem Johnson-Burick: MPO meeting August 9th at City of Las Cruces Chambers

Trustee Merrick: MPO meeting

Mayor Barraza: RTD meeting Wednesday, July 27th; Resolution Committee Meeting on Saturday

9. BOARD OF TRUSTEE/STAFF COMMENTS

Judge Toomey reviewed the process the court will be following regarding attorney fees and jail costs.

Mr. Padilla stated he is concerned with the fee schedule.

Mr. McGillivray stated he is currently working on the 2024-2028 ICIP. Public Input meetings are scheduled for August 2nd, one in the morning and one in the evening. Reviewed the Las Colonias and Quality of Life Grants.

Trustee Cadena stated she was concerned with the prisoner care costs. Thanked staff for their hard work. She asked for the ICIP planning years.

Mayor Barraza stated there is always a four-year timeframe for projects.

Mayor Pro Tem Johnson-Burick thanked Ms. Bush for her work on the budget.

Trustee Garcia welcomed Mr. Heinrick. She stated her concern with the street width of Calle de Norte. She will submit her paperwork as she is planning to attend the NMML conference.

Mayor Barraza stated curbs are being added but the width is not going to change. She asked Trustee Garcia to meet with Mr. McGillivray.

Trustee Merrick thanked Ms. Bush and Mayor Barraza for reviewing the budget with her. This helps her makes better decisions. She asked why we are charging Governor Lujan Grisham for use of the Community Center.

Mayor Barraza responded it is a fund raiser event and we also need to keep in mind the anti-donation clause. The NMML Conference is scheduled for August 31st – September 2nd in Albuquerque; fill out information with Ms. Bush if planning to attend. She has discussed her concerns regarding prisoner care with Judge Toomey. By law we must provide an attorney. She will be meeting with Marshal Salas regarding the town covering its own cases. The attorney provided training to the officers. Thanked the Volunteer Firefighters for providing service during the town events. Thanked staff for all that they do.

10. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-3).


MEETING ADJOURNED AT 7:05 P.M.

APPROVED THIS 8th DAY OF AUGUST, 2022.



Nora L. Barraza
Mayor

ATTEST:



Rani Bush
Town Clerk/Treasurer

