



THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION
(PZHAC) WILL HOLD A REGULAR MEETING AT THE MESILLA TOWN HALL, 2231
AVENIDA DE MESILLA.

MONDAY, AUGUST 1, 2022, AT 2:30 P.M

AGENDA

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL AND DETERMINATION OF A QUORUM

3. CHANGES / APPROVAL OF AGENDA

4. PUBLIC INPUT

The public is invited to address the commission for up to 3 minutes. You can also email your comments to joep@mesillanm.gov at least twenty-four (24) hours prior to the meeting.

5. APPROVAL OF CONSENT AGENDA

Note: Items on the Consent Agenda, indicated by an asterisk (), will be voted on with one motion unless a commissioner requests that a specific item be removed for discussion.*

a. *PZHAC MINUTES: July 5, 2022, Regular Meeting Minutes

b. *PZACH MINUTES: July 8, 2022, Special Meeting Minutes

6. PUBLIC HEARING

a. **PZHAC Case #061422**– Palacio Bar Plat of Survey showing location of improvements on 0.319 Acres in section 25, T.23S, R.1E., N.M.P.M., U.S.R.S. Surveys being U.S.R.S. Tracts 11A-10A1 & 11A-11B Mesilla, Dona Ana County, New Mexico. Zoned: Historical Commercial (HC)

7. NEW BUSINESS

a. **PZHAC Case #061422**– Palacio Bar Plat of Survey showing location of improvements on 0.319 Acres in section 25, T.23S, R.1E., N.M.P.M., U.S.R.S. Surveys being U.S.R.S. Tracts 11A-10A1 & 11A-11B Mesilla, Dona Ana County, New Mexico, Zoned: Historical Commercial (HC)

b. **BL #1003** – 2309 San Albino #3 submitted by Marshall McGinley of DBA NM Cannabis Cowboy for a Cannabis Dispensary business license, Zoned: Historical Commercial (HC)

c. **BL #1004** – 2309 San Albino #3 submitted by Marshall McGinley of DBA NM Cannabis Cowboy for a Cannabis license, Zoned: Historical Commercial (HC)

d. **BL #1006** – 2060 Calle de Parian submitted by Bader Juda of Cannabis Tropic LLC for Cannabis Dispensary business license, Zoned: Historical Commercial (HC)

e. **BL #1005** –2060 Calle de Parian submitted by Bader Jouda of Cannabis Tropic LLC for Cannabis Dispensary license, Zoned: Historical Commercial (HC)

f. **BL #1008** – 2060 Calle de Parian submitted by Bader Jouda of The Tropic Smoke Shop for Smoke Shop business license, Zoned: Historical Commercial (HC)

- g. **Sign Permit #0611433** – 2060 Calle de Parian submitted by Bader Jouda of Cannabis Tropical LLC to put up temporary coming soon sign in the window, **Zoned: Historical Commercial (HC)**
- h. **PZHAC Case #061432** – 3044 Snow Rd. submitted by Don & Allisyn Apodaca to replace widows to dwelling contracted through Window World of Las Cruces, **Zoned: Rural Farm (RF)**
- i. **PZHAC Case #061434** – 3380 Mc Dowell Rd. submitted by Jordon & Bethany Carvalho to replace windows to dwelling contracted through Window World of Las Cruces, **Zoned: R1**
- j. **PZHAC Case #061435** – 3380 McDowell Rd. submitted by Jordon & Bethany Carvalho to add backyard patio slab to casita, **Zoned: R1**

8. COMMISSIONERS / STAFF COMMENTS

9. ADJOURNMENT

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least 48 hours prior to the meeting.

Posted on 7/29/2022 at the following locations: Town Hall - 2231 Avenida de Mesilla; Public Safety Building - 2670 Calle de Parian; Mesilla Community Center - 2251 Calle de Santiago; Shorty's Food Mart - 2290 Avenida de Mesilla; Ristraman - 2531 Avenida de Mesilla, and the U.S. Post Office - 2253 Calle de Parian.



**THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION
(PZHAC) WILL HOLD A REGULAR MEETING AT THE MESILLA TOWN HALL, 2231
AVENIDA DE MESILLA.
TUESDAY, July 5, 2022, AT 2:30 P.M
AGENDA**

1. PLEDGE OF ALLEGIANCE

Chair Lucero led the Pledge of Allegiance.

2. ROLL CALL AND DETERMINATION OF QUORUM

Commissioner Jones and Lucero present. Commissioner Nevarez, Walkinshaw, and Salas not present.

Quorum not met.

Chair Lucero apologizes to the public for not having a quorum. Due to the lack of a quorum, she move to the Public Hearing section of the agenda.

3. CHANGES / APPROVAL OF AGENDA

None

4. PUBLIC INPUT

None

5. APPROVAL OF CONSENT AGENDA

None

6. PUBLIC HEARING:

Mr. Padilla discussed the cases for the Public Hearing.

Case # 061376-

Mr. Williamson advised that this property has been in the family since 1925 and a relative who is trustee has become incapacitated and they need to separate the 1.17 acre to make it available to sell. It has been in the process for the past three months. There have been previous meetings that will include with the sale of deed restrictions allowing one dwelling unit and no further subdivision; and that property, as per ordinance does allow a certain

square footage casita to be built as well. This property has been questioned in previous meetings; certified letters were sent to owners of adjoining properties and neighbors had shown up from adjoining properties for the meeting. One concern was a ditch that allows an easement that according to Mr. Chavez's plan, it is labeled on that plan with the ditch easement for use on Calle de Oeste side, for Mr. Garcia's use and for the use of the neighbors, Calle Los Huerto's. He believes he answered the questions about three meetings ago for the neighbors who were concerned. The subject was brought up as to running hives on the Garcia's honey farm; he indicated previously that any future owner would have to be acceptable of having beehives on the property. If there were other concerns, Mr. Williamson believes they would have been brought up at this public meeting.

No concerns or questions by the attendees.

Chair Lucero advised that they have everything they need to proceed. This case will be placed in the next planning and zoning meeting under action items. We cannot vote on this due to a lack of quorum. It's not in the action item under new business. It will have to take another meeting for approval or disapproval of this case.

Mr. Williamson was hopeful it would be resolved at this meeting but understands they are following proper protocol. Expressed frustration with the fact that they cannot proceed until the 11th and understands it is out of their control due to a lack of quorum. As he mentioned previously, he has been attempting for a replat for the past three months and was hopeful this would be resolved today.

Chair Lucero suggested if this action item could be heard earlier before the next planning and zoning meeting as a special meeting held with a 72-hour notice. Lucero requested to check with the rest of the Board members so see what day would be convenient that we could get a quorum and move this case forward to the Board of Trustees, or whatever action Mr. Williamson needs to take next.

Mr. Gilbert Chavez, surveyor on this project wanted to make note they were scheduled for public hearing the first time and it was moved. For the second hearing, letters were sent to all the neighbors who were present for the meeting, but it was not held. He feels it is unfortunate they must return for another public hearing. According to Mr. Padilla the second hearing was scheduled for today. Mr. Chavez had requested to move the meeting to allow more time to prepare.

Chair Lucero asked if there was anyone in attendance for the Conquistadores. Lucero allowed the meeting to go forward since the public is in attendance and it was advertised as a public hearing.

Case #061421- Conquistadores del Norte. Mr. Anton Magallanes is present and is the surveyor working on the project. Mr. Magallanes stated they are proposing the lot line adjustment on that subdivision. They had submitted this previously in January. Mr. Padilla has assisted them in reviving it. He wants to make sure the public can voice any questions or concerns. Given their notice to this meeting, there has not been ample time to submit letters. Commissioner Lucero asked for clarification if no letters have been sent to any of the adjacent properties and Mr. Magallanes confirmed. Mr. Magallanes said they are doing an adjustment so he feels it will be less contentious and would be willing to have a second public hearing. He would want to allow the public who is present today to voice any concerns, but

they are open to having a subsequent public hearing to make sure the community has had the time to have acknowledged and receive the letter formally.

Chair Lucero asked if it was posted as a public hearing without the adjacent properties being aware. Mr. Padilla advised that per code it is the applicants' responsibility to advise neighbors of proposed action. Mr. Magallanes said it was first submitted in January and then two and half months ago they went through the pre application process for the first time and met in the small conference room and then received an email they were scheduled for this meeting. He believes there may have been some confusion with the process.

Eric Shack announces he resides on the adjacent property at 2030 Calle de Norte. He has spoken to Rocky Burke, the property owner, who said he had plans to put apartments on the property but that didn't work out. Mr. Shack does not have any objections to the lot line but expressed that if there will be another dwelling that they are able to have a privacy wall on their property line.

Mr. Geck stated he is confused as he has heard there would be a re-plat and then he hears something about a subdivision and would like clarification. He said it sounds like the second one is a proposal to build something on those properties after they are re-platted. Commissioner Lucero said that has not been brought to their attention but there will be a second public hearing. Commissioner Lucero advised that for now it is a re-plat of lots A and B and nothing to do with building.

7. ADJOURNMENT

Meeting adjourned at 3:05 p.m.

APPROVED THIS 8th DAY OF JULY 2022.

Yolanda Lucero
Chair

ATTEST:

Rani Bush
Town Clerk-Treasurer



Town of Mesilla, New Mexico

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THE PLANNING, ZONING AND
HISTORICAL APPROPRIATENESS COMMISSION (PZHAC)
SPECIAL MEETING FRIDAY, July 8, 2022, 10:00 AM

MINUTES

1. PLEDGE OF ALLEGIANCE

Chair Lucero led the Pledge of Allegiance.

2. ROLL CALL AND DETERMINATION OF QUORUM

Commissioner Jones, Walkinshaw, Lucero present. Commissioner Nevarez and Salas not present. Commissioner Lucero declared a quorum.

3. CHANGES/APPROVAL OF THE AGENDA

Motion to approve agenda was made by Commissioner Jones and seconded by Commissioner Walkinshaw.

Roll Call Vote:

Commissioner Jones - Yes
Commissioner Walkinshaw - Yes
Commissioner Lucero - Yes
Commissioner Salas- Absent
Commissioner Nevarez- Absent

Motioned passed

4. PUBLIC INPUT

None

5. APPROVAL OF CONSENT AGENDA

- a. *PZHAC MINUTES: June 21, 2022, Regular Minutes
- b. *PZHAC MINUTES: July 5, 2022, Regular Minutes.
- c. *PZHAC Case #061384
- d. *PZHAC Case #061424

Motion to approve consent agenda was made by Commissioner Jones and seconded by Commissioner Walkinshaw.

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Roll Call Vote:

- Commissioner Jones - Yes
- Commissioner Walkinshaw - Yes
- Commissioner Lucero - Yes
- Commissioner Salas- Absent
- Commissioner Nevarez- Absent

Motioned passed

6. NEW BUSINESS

a. PZACH Case #061376 – Pappas Williamson seeking for a summary subdivision a Replat of U.S.R.S. Tract 11A-199 & 11A-198A within the Town of Mesilla, Dona Ana County, N.M. in section 25, T.23S R.1E of U.S.R.S Surveys (2532 Calle De Norte), **Zoned: Historical Residential (HR)**

Motion to approve was presented by Commissioner Jones and seconded by Commissioner Walkinshaw.

Staff presented facts of the case. Discussion followed.

Roll Call Vote:

- Commissioner Jones - Yes
- Commissioner Walkinshaw – yes
- Commissioner Lucero - Yes
- Commissioner Salas – Absent
- Commissioner Nevarez – Absent

Motioned passed and moved to Board of Trustees

e. PZHAC CASE #061423 – 429 Bason Drive submitted by William Claude Wescott, Solar Installation of 23 solar panels on rooftop. **Zoned: Residential (R1)**

Motion to approve was presented by Commissioner Walkinshaw and seconded by Commissioner Jones.

Staff presented facts of the case.

Roll Call Vote:

- Commissioner Jones – Yes
- Commissioner Walkinshaw - Yes
- Commissioner Lucero - Yes
- Commissioner Salas – Absent
- Commissioner Nevarez – Absent

Motioned passed

101 f. **PZHAC CASE #061425** – 2337 Calle de Guadalupe. Submitted by Butcho Frieze LLC to tear
102 down existing pergola and replace with new pergola structure using poses in ground with cement.
103 **Zoned: Historical Commercial (HC)**

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105 **Motion to approve was presented by Commissioner Jones and seconded by Commissioner**
106 **Walkinshaw.**

107
108 Staff presented facts of the case. Discussion followed.

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110 **Roll Call Vote:**
111 Commissioner Jones – Yes
112 Commissioner Walkinshaw - Yes
113 Commissioner Lucero – Yes
114 Commissioner Salas – Absent
115 Commissioner Nevarez – Absent

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117 **Motion passed**

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119 g. **PZHAC CASE #061426** – 2738 Hwy 38 (Avenida De Mesilla). Remove existing chain link
120 fence and replace with a 6 foot wood picket fence with 5 ½ wide pickets and pressure treated 4x4
121 posts put 2 ft into ground with concrete for stability. **Zoned: Historical Residential (HR)**

122
123 **Motion to approve was presented by Commissioner Walkinshaw and seconded by**
124 **Commissioner Jones.**

125
126 Staff presented facts of the case. Discussion followed.

127
128 **Roll Call Vote:**
129 Commissioner Jones – Yes
130 Commissioner Walkinshaw - Yes
131 Commissioner Lucero – Yes
132 Commissioner Salas – Absent
133 Commissioner Nevarez – Absent

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135 **Motion passed**

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137 h. **PZHAC CASE #061383** – 2171 Calle de Parian submitted by Robert Fountain for repairs and
138 replacements on dwelling. **Zoned: Historical Commercial (HC)**

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140 **Motion to approve was presented by Commissioner Jones and seconded by Commissioner**
141 **Walkinshaw.**

142
143 Staff presented facts of the case. Discussion followed.

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145 **Roll Call Vote:**
146 Commissioner Jones – Yes
147 Commissioner Walkinshaw - Yes
148 Commissioner Lucero – Yes
149 Commissioner Salas – Absent
150 Commissioner Nevarez – Absent

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152 **Motion passed**

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154 **7. COMMISSIONERS/STAFF COMMENTS**

155 Mr. Padilla thanked everyone for patience regarding the need to have special meetings as he has
156 not dealt with them previously. He now has the information needed. Commissioner Lucero
157 expressed the importance of the Commissioners attending the meetings to establish a quorum and
158 if anyone is unable to fulfill their commitment a replacement may need to be found. Mr. Salas
159 will not be present for the next 6 months. Commissioner Lucero will discuss this concern with
160 the mayor to decide how to move forward. If anyone is interested, they would have to obtain an
161 application.

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163 **8. ADJOURNMENT**

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165 Meeting adjourned at 10:25 a.m.

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167 **APPROVED THIS 1st DAY OF AUGUST 2022.**

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Yolanda Lucero
Chair

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177 **ATTEST:**

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Joe Padilla
Community Development Coordinator

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BOARD ACTION FORM

AGENDA DATE

PZHAC: May 2, 2022,

BOT:

ITEM: PZHAC Case #061422– Palacio Bar Plat of Survey showing location of improvements on 0.319 Acres in section 25, T.23S, R.1E., N.M.P.M., U.S.R.S. Surveys being U.S.R.S. Tracts 11A-10A1 & 11A-11B Mesilla, Dona Ana County, New Mexico. Zoned: Historical Commercial (HC)

BACKGROUND AND ANALYSIS: Palacio Bar replat of 2590 Avenida de Mesilla from two parcels into one parcel this is the Preliminary Plat Procedure per Town Code 17.10.020

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

TOWN OF MESILLA
**SUBDIVISION
 APPLICATION**
 NEW MEXICO

OFFICIAL USE ONLY:

Case # 061422
 Fee \$ 150.00

RECEIVED
 7-5-22

CASE NO. 061422 ZONE: HC CODE: SUB APPLICATION DATE: 7-5-22
 Preliminary Plat Summary Subdivision Final Plat Vacation of Lot Line

Name of Applicant _____ Applicant's Telephone/Cell Number _____

PALACIO BAR, LLC 575 649-7605

Mailing Address _____ City _____ State _____ Zip Code _____

P.O. BOX 882 MESILLA NM 88046

Owner of Record: Address _____ City _____ State _____ Zip Code _____

2590 AVENIDA DE MESILLA, LAS COLINAS, NM 88005

Name of Engineer _____ License # of Engineer _____ Address _____ Telephone/Cell Number _____

ENGINEER
SURVEYOR

GILBERT CHAVEZ P.O. BOX 882, MESILLA, NM 575 649-7605

Name of Architect _____ License # of Architect _____ Address _____ Telephone/Cell Number _____

SALCIDO SUMMARY SUB U.S.R.S. TR 11A-10A1 & 11A-10B
 Subdivision Name _____ Subdivision Location _____

Total Acreage 0.319 Number of Lots: 2
 Acreage of Largest Lot: _____ Acreage of Smallest Lot: _____

Legal Description INSTRUMENT NO 2137996

Tax Map Property Code (s) 20400380 20400383 Jacob's Map # 4-006-137-300-469 4-006-137-305-475

A ZONE CHANGE, VARIANCE, EXEMPTION, OR SPECIAL PERMIT IS ALSO BEING REQUESTED WITH THIS PROPERTY.
 EXPLAIN: _____

By signing this application, you hereby acknowledge that ALL the information submitted on and with this application is true and correct to the best of your knowledge and that all provisions of the Town of Mesilla shall be met. No application will be accepted without the original signature of the owner(s) of record of the described property. If more than one owner, ALL owners must sign the application. (Attached an additional sheet if necessary).

Owner(s) _____ Date _____

Applicant(s) (if different than owner) _____ Date _____

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval BOT Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

CONDITIONS: _____

BOARD ACTION FORM

AGENDA DATE

PZHAC: May 2, 2022,

BOT:

ITEM: PZHAC Case #061422– Palacio Bar Plat of Survey showing location of improvements on 0.319 Acres in section 25, T.23S, R.1E., N.M.P.M., U.S.R.S. Surveys being U.S.R.S. Tracts 11A-10A1 & 11A-11B Mesilla, Dona Ana County, New Mexico. Zoned: Historical Commercial (HC)

BACKGROUND AND ANALYSIS: Palacio Bar replat of 2590 Avenida de Mesilla from two parcels into one parcel this is the Preliminary Plat Procedure per Town Code 17.10.020

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

TOWN OF MESILLA

575-524-3262

REC#: 00183248 7/28/2022 3:52 PM

OPER: UTCLK TERM: 001

REF#: 21024

TRAN: 110.0000 PERMITS/INSPECTIONS

061422 150.00CR

CHAVES, GILBERT

2590 AVENIDA DE MESILLA

SUBD 150.00CR

TENDERED: 150.00 CHECK

APPLIED: 150.00-

CHANGE: 0.00

Pay Online: www.mesillanm.gov

BOARD ACTION FORM

AGENDA DATE

PZHAC: June 6, 2022,

BOT:

ITEM: PZHAC **BL #1003** – 2309 San Albino #3 submitted by Marshall McGinley of DBA NM Cannabis Cowboy for a Cannabis Dispensary business license, **Zoned: Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes to open a business for retail of legal cannabis at the following location. This application falls under the new ordinance just passed by the Board of Trustees on December 30, 2021 and went into effect on January 4, 2022.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046

No.: 1003

Phone: (575) 524-3262 Fax: (575) 541-6327

Business Registration Application

Please fill out all the information on this form by typing or using blue or black ink. Return update form to the Community Development's Office in person, by email, fax or mail. Please contact us at (575) 524-3262 with any questions. **Note:** A separate business registration application form should be completed for each business location.

Please check one: Business Registration Application Is: New Renewal

Name of Business: dba NM CANNABIS COWBOY

Name of Applicant: MARSHALL S. MCGINLEY

Business Location: 2309 SAN ALBINO #3, Mesilla

Mailing Address (Street # or P.O. Box): PO Box 782 Mesilla

E-Mail Address: NMCANNABISCOWBOY@gmail.com

City: Mesilla State: NM Zip Code: 88046

Phone # of Business: 575 993 0336

Location of Business: Street 2309 SAN ALBINO #3

City: Mesilla State: NM Zip Code: 88046

PROPERTY INFORMATION

Is property: owned leased

Property Owner: VIOLA TAFOYA

Property Owner Address: 1827 SNOW ROAD
MESILLA, NM 88046

Property Owner Phone #: 575-639-4083

Additional Information

Square Footage of Business: ~ 420 SF.

Number of Employees: 1-2

Number of Parking Spaces: 2

Zoning Code: HISTORIC COMMERCIAL

Continue to next page>>>>

Fire Department Inspection Verification

Schedule fire and building inspections AFTER Town staff provides approved application back to you in the following order: 1) Mesilla Fire Marshall's Office (FMO) 575-523-1311. Please retain the Yellow Fire Inspection Report issued by FMO.

A legible copy of the YELLOW Fire Inspection Report issued by FMO, must be returned by the applicant to the Community Development office.

Fire Department Representative Verification: _____

Fire Inspection Date: _____

Approved: Yes _____ No _____

TOWN OF MESILLA

575-524-3262

***** REPRINT RECEIPT*****

REC#: 00183194 7/26/2022 9:38 AM

OPER: UTCLK TERM: 001

REF#: 3734BRC

TRAN: 112.0000 BUSINESS LICENSE

1003-03/15/23 DBA NM CANNABIS COWBOY

BUS LIC

35.00CR

TENDERED: 35.00 CHECK

APPLIED: 35.00-

CHANGE: 0.00

Pay Online: www.mesillanm.gov

BOARD ACTION FORM

AGENDA DATE

PZHAC: August 1, 2022,

BOT:

ITEM: PZHAC BL #1004 – 2309 San Albino #3 submitted by Marshall McGinley of DBA NM Cannabis Cowboy for a Cannabis business license, **Zoned: Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes to open a business for retail of legal cannabis at the following location. This application falls under the new ordinance just passed by the Board of Trustees on December 30, 2021 and went into effect on January 4, 2022.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

Print

TOWN OF MESILLA
CANNABIS LICENSE
APPLICATION

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262

PLEASE INCLUDE A COPY OF YOUR CURRENT STATE CANNABIS LICENSE, IF NOT LICENSED, A COPY OF YOUR COMPLETE APPLICATION TO THE STATE OF NEW MEXICO, WITH YOUR APPLICATION. FEE DUE: \$250.00. A COPY OF YOUR ISSUED LICENSE FROM THE STATE MUST BE ON FILE PRIOR TO OPERATING.

New Application

Renewal

MCG FARMS LLC / DBA NM CANNABIS COWBOY
Business Name

2309 SAN ALBINO #3 MESILLA, NM 88046
Physical Address City State Zip Code

MARSHALL S. McGINLEY
Owner's Name

PO BOX 782 MESILLA, NM 88046
Mailing Address City State Zip Code

575.993.0336
Owner's Telephone/Cell Number

CCD-2022-0612-001
State License Number

By signing below, you acknowledge the Town's Cannabis Ordinance and NM State Laws and will follow them to the best of your ability.

Signed: M. S. McGinley

Date: 7/13/2022

Please return this completed form to:
Town of Mesilla
Attn: Cannabis Licensing
2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046

Once this form, \$250.00 fee, and the required documentation has been received, you will be issued a current license by the Town of Mesilla. This license shall be renewed annually no later than June 30.

****Both a cannabis license and a business license are required to do business within the Town of Mesilla limits.****

FOR OFFICIAL USE ONLY

Date Received: 7-18-22



Receipt #: _____

OFFICIAL USE ONLY:

Code 101 #10-43060

Fee \$ 250

Received by: _____

Lic# 1004

This digital copy of your license is to be used for limited purposes only and does not replace the official license issued and mailed by the New Mexico Regulation and Licensing Department. This digital copy may be used for insurance credentialing or for other limited purposes when an official license is not available. This digital copy should not be used for public display, except for temporary purposes, if the license is required to be displayed at the licensee's primary place of business. Additional copies or replacements of an official license may be ordered for a fee online through the licensing portal.



State of New Mexico
Regulation & Licensing Department
Cannabis Control Division

HEREBY CERTIFIES THAT

MCGFarms LLC

HAVING GIVEN SATISFACTORY EVIDENCE OF THE LICENSING REQUIREMENTS
PRESCRIBED BY LAW IS GRANTED A LICENSE TO OPERATE IN THE STATE
OF NEW MEXICO AS A

Cannabis Retailer

License No. CCD-2022-0612-001

Issued 07/12/2022

Expires 07/12/2023

THIS LICENSE SHOULD BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS OR AS REQUIRED BY LAW

THIS IS TO CERTIFY THAT

MCGFarms LLC

is licensed / registered by the New Mexico Regulation and Licensing Department
in accordance with provisions of laws in the State of New Mexico

License / Registration No. CCD-2022-0612-001	License / Registration Type Cannabis Retailer
Issue Date 07/12/2022	Expiration Date 07/12/2023

The bearer is prohibited by law from using this identification card to give the
impression that they are in any way connected with a governmental agency

Signature of holder:

MCGFarms LLC
PO Box 782,

Mesilla, NM, 88046

State of New Mexico



NMRLD
NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

Regulation & Licensing Department
Cannabis Control Division



HEREBY CERTIFIES THAT

MCGFarms LLC

HAVING GIVEN SATISFACTORY EVIDENCE OF THE LICENSING REQUIREMENTS
PRESCRIBED BY LAW IS GRANTED A LICENSE TO OPERATE IN THE STATE
OF NEW MEXICO AS A

Cannabis Retailer

License No.

CCD-2022-0612-001

Issued 07/12/2022

Expires 07/12/2023

THIS LICENSE SHOULD BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS OR AS REQUIRED BY LAW

Approved Retail Premise
2309 Calle de San Albino, Suite 3
Mesilla, NM 88046
BioTrack #220612001

June 9, 2022

Cannabis Control Division
2550 Cerrillos Road
Santa Fe, New Mexico 87505

Town of Mesilla
2231 Avenida de Mesilla
Mesilla, New Mexico 88046

Greetings to those entities involving cannabis controls, licensing, sales, and the like:

My intent in writing this letter is to inform you that my property located at 2309 Calle de San Albino, Suite 3, in Mesilla, New Mexico 88046, is for lease. This location is beyond the 300' minimum from the closest school and is not located near any licensed child-care facility.

In discussion with Mr. Marshall McGinley, I am hereby outlining my approval for his business to participate in selling, storing, and all-like activities as approved by you, the CCD and the Township of Mesilla, in regards to legalized cannabis.

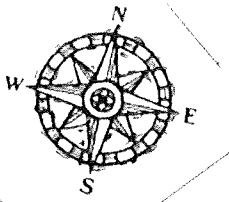
Should his legal cannabis license not be approved, we would like to know so we can secure a different future tenant in this already difficult economic time. I believe his business, albeit it's small size due to our stand-alone building's size, would be of great benefit to the Township of Mesilla and the State of New Mexico.

Please contact me directly with any questions regarding the physical leased property. All other questions would be directed to Mr. McGinley, your applicant.

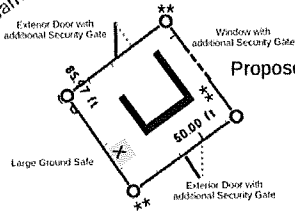
Sincerely,

DocuSigned by
Viola Tafoya
At 09:01:02 06/09/22

Viola Tafoya
(575) 639-4083
PO Box 509
Mesilla, NM 88046



Calle De Santiago



Proposed Location

** Indicates Security Cameras
 ■ Indicates Locked Displays

Calle De San Albino

Calle De San Albino

Calle De Santiago

Silver Studio .925 Jewelry store

Julienne Jewelry Jeweler

Galeri Azul Gift shop

Measure distance
 Click on the map to add to your path
Total area: 461.95 ft² (42.92 m²)
Total distance: 85.97 ft (26.20 m)



Calle De S...

Proposed Retail Location for NM Cannabis Cowboy
 Owner/Operator: Marshall S. McGinley
 575-993-0336

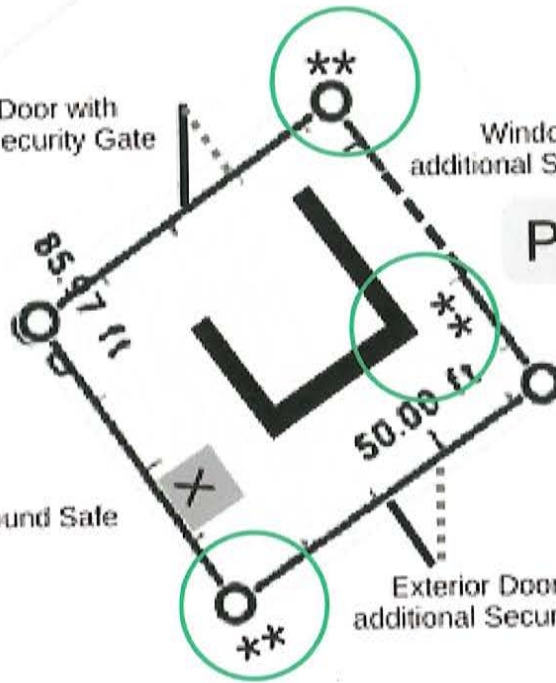
NM Cannabis Cowboy location

Calle De Santiago

Exterior Door with additional Security Gate

Window with additional Security Gate

Proposed Location

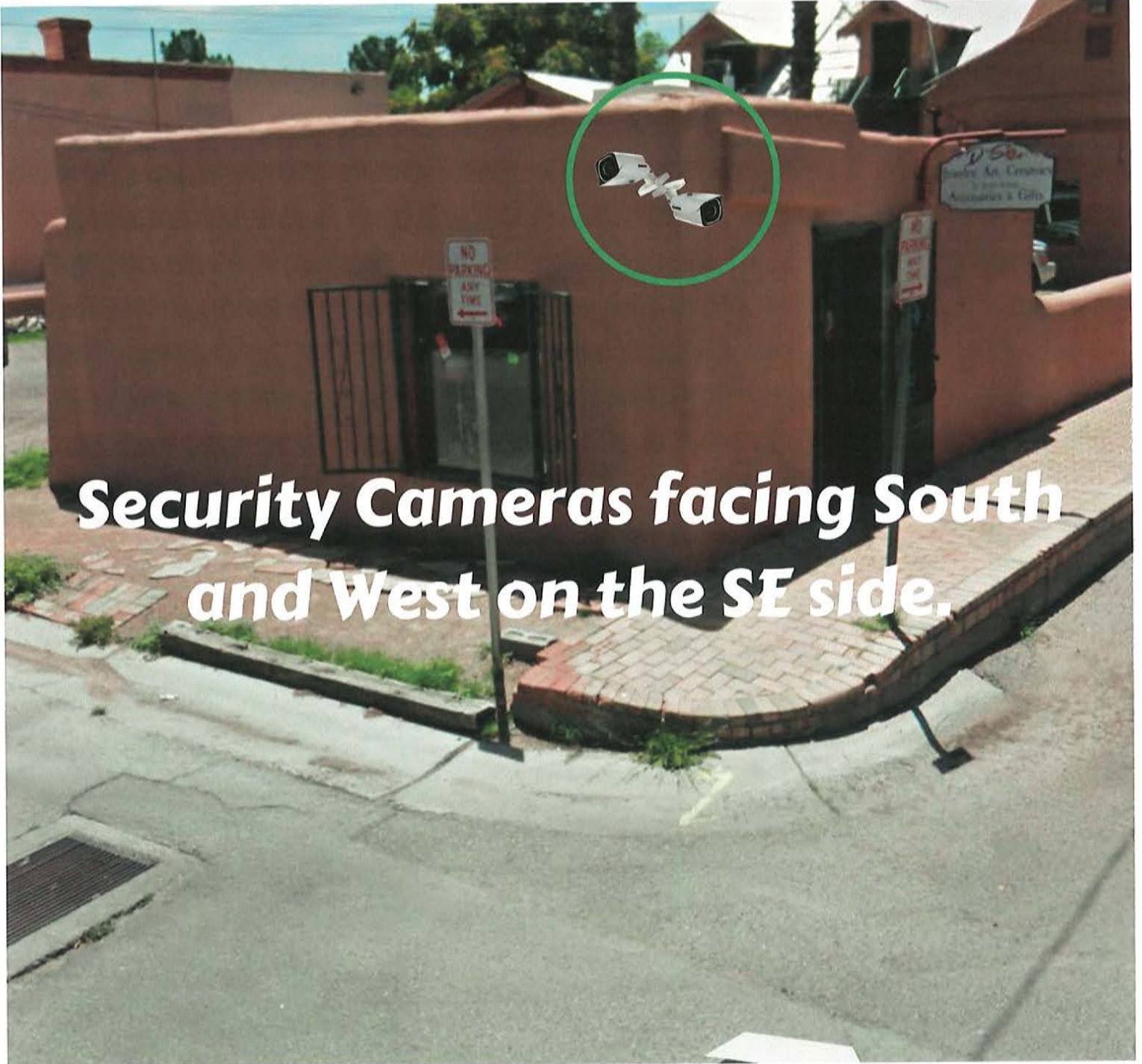


Large Ground Safe

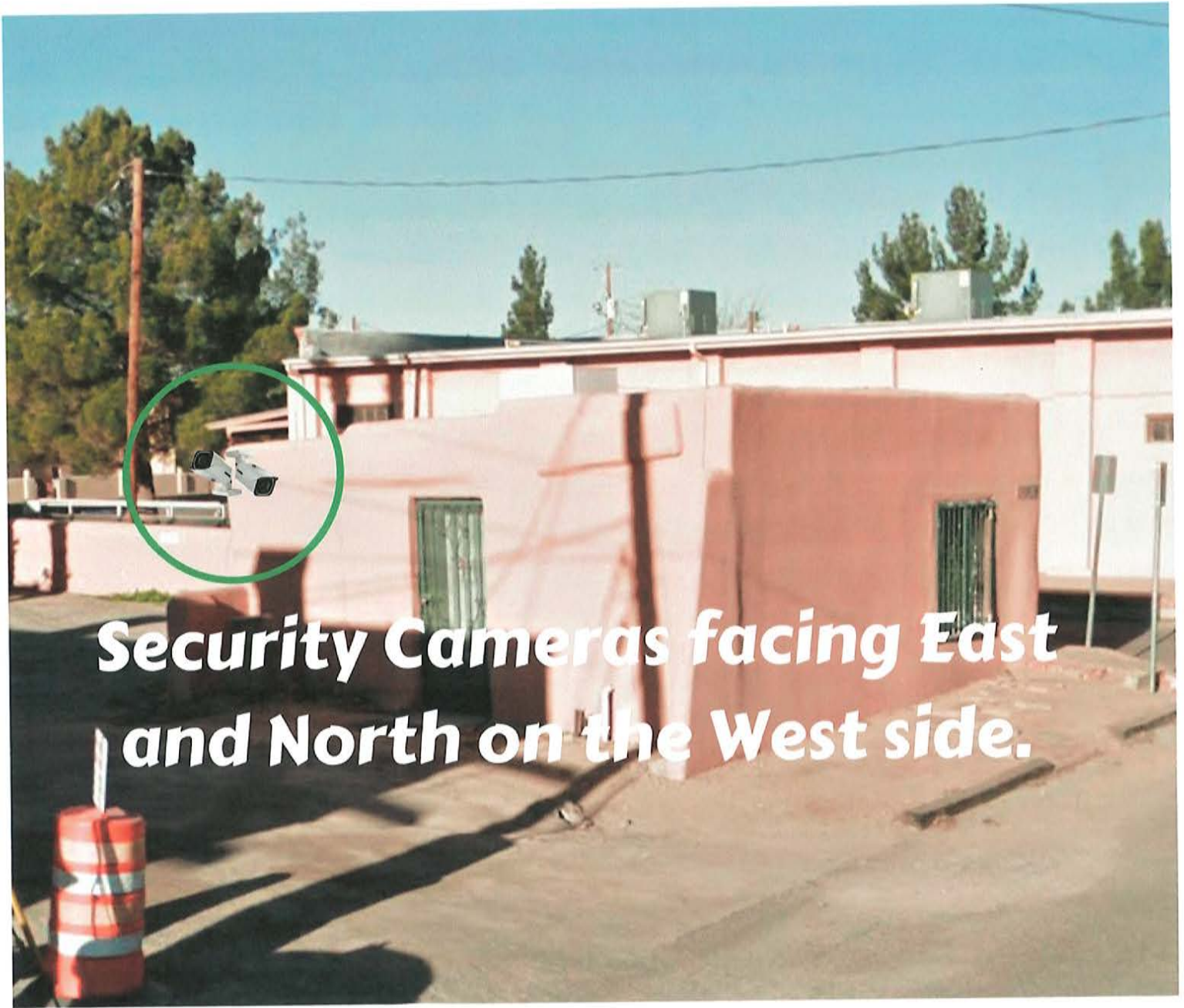
Exterior Door with additional Security Gate

Security Plan approved
by state of NM
Cannabis Control Division

- Indicates Security Cameras
- Indicates Locked Displays



Security Cameras facing South and West on the SE side.



Security Cameras facing East and North on the West side.



STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
SECRETARY OF STATE

July 1, 2022

NMCCB
PO BOX782
MESILLA, NM 88046

RE: MCGfarms LLC / DBA NM Cannabis Cowboy LLC
Business ID #: 6883168

The Office of the Secretary of State has approved and filed the Articles of Organization for the above captioned organization effective June 30, 2022. The enclosed Certificate of Organization is evidence of filing, and should become a permanent document of the organization's records.

Please be advised that although the Certificate of Organization has been approved, you must also comply with all other federal or state laws applicable to your organization. This includes, but is not limited to state licensing requirements. It is the organization's sole responsibility to obtain such compliance with all legal requirements applicable thereto prior to engaging in the business for which it has obtained approval of the referenced document.

If you have any questions, please contact the Business Services Division at (505) 827-3600 or toll free at 1-800-477-3632 for assistance.

Business Services Division



STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
 SECRETARY OF STATE

Limited Liability Company
ONLINE ARTICLES OF ORGANIZATION

The undersigned, acting as organizer(s) of a Limited Liability Company pursuant to the New Mexico Limited Liability Company Act, adopt the following Articles of Organization:

ARTICLE ONE: The name of the Limited Liability Company is:

MCGfarms LLC / DBA NM Cannabis Cowboy LLC

ARTICLE TWO: The period of duration is: Perpetual

ARTICLE THREE:

(1) The name of the initial registered agent at the address is:

First Name	Last Name
Marshall	McGinley

(2) The New Mexico street address of the company's initial registered agent is:

Type	Address	City	State	Zip	Country
Physical Address	782 Postalbox	Mesilla	NM	88046	USA

(Post Office Box is not acceptable. Provide a description of the geographical location if a street address does not exist.)

(3) The street address of the company's principal place of business, if different from its registered agent's address is:

Address	City	State	Zip	Country
2309 Calle de San Albino, Suite 3	Mesilla	NM	88046	USA

(4) The mailing address of the Limited Liability Company is:

Address	City	State	Zip	Country
782 Postalbox	Mesilla	NM	88046	USA

Email Address: nmcannabiscowboy@gmail.com

Phone: 575-993-0336

ARTICLE FOUR: (Check only if applicable):

YES Management of the business and affairs of the company is vested in a manager(s).

Manager Name and address:

Name	Physical Address	Mailing Address
------	------------------	-----------------

ARTICLE FIVE: (Check only if applicable):

YES The Limited Liability Company is a single member Limited Liability Company.

Member Name and address:

Name	Physical Address	Mailing Address
Marshall McGinley	2309 Calle de San Albino, Suite 3, Mesilla, NM 88046	782 Postalbox, Mesilla, NM 88046

ARTICLE SIX: If these Articles of Organization are not to be effective upon filing with the Secretary of State's Office, the effective date is *(if an effective date is specified here, it cannot be a date prior to the date the articles are received by the Secretary of State's Office.)*

Effective Date
06/28/2022

Purpose: Farming business for hay production and also a retail location for legalized cannabis.

NAICS Code:

NAICS Sub Code:

Organizer(s) Printed Name(s):

(Typing the First and Last Name of the Organizer(s), is the equivalent of an electronic signature.)

First Name	Last Name
Marshall	McGinley

Limited Liability Company

**ONLINE STATEMENT OF ACCEPTANCE OF APPOINTMENT
BY DESIGNATED INITIAL REGISTERED AGENT**

I,

Marshall

McGinley

hereby acknowledge that the undersigned individual accepts the appointment as Initial Registered Agent of **MCGfarms LLC / DBA NM Cannabis Cowboy LLC** the Limited Liability Company which is named in the annexed Articles of Organization.

(Typing the First and Last Name of Initial Registered Agent, is the equivalent of an electronic signature.)

325 DON GASPAR, SUITE 300 | SANTA FE, NEW MEXICO 87501
PHONE: (505) 827-3600 or (800) 477-3632 | FAX: (505) 827-8081
WWW.SOS.STATE.NM.US

BOARD ACTION FORM

AGENDA DATE

PZHAC: August 1, 2022,

BOT:

ITEM: PZHAC **BL #1006** –2060 Calle de Parian submitted by Bader Juda of Cannabis Tropic LLC for a Cannabis Dispensary business license, **Zoned: Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes to open a business for retail of legal cannabis at the following location. This application falls under the new ordinance just passed by the Board of Trustees on December 30, 2021 and went into effect on January 4, 2022.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046

No.: 1006

Phone: (575) 524-3262 Fax: (575) 541-6327

Business Registration Application

Please fill out all the information on this form by typing or using blue or black ink. Return update form to the Community Development's Office in person, by email, fax or mail. Please contact us at (575) 524-3262 with any questions. **Note:** A separate business registration application form should be completed for each business location.

Please check one: Business Registration Application Is: New Renewal

Name of Business: The cannabis Tropical LLC.

Name of Applicant: Bader & Jouda

Business Location: 2060 calle de parian Mesilla NM 88046

Mailing Address (Street # or P.O. Box): _____

E-Mail Address: Bader.Jouda724@gmail.com

City: 12356 Desert palms ave State: TX Zip Code: 79938

Phone # of Business: (915) 800-5842

Location of Business: Street 2060 calle de parian

City: Mesilla State: NM Zip Code: 88046

PROPERTY INFORMATION

Is property: owned leased

Property Owner: Property Management and Investments of new Mexico

Property Owner Address: 205 W Boutz Rd Bldg ste B

Las Cruces NM 88005

F = (575) 652-4766

Property Owner Phone #: (575) 652-4043

Additional Information

Square Footage of Business: 2000 sf

Number of Employees: 4-8

Number of Parking Spaces: street parking

Zoning Code: HC

Continue to next page>>>>

State or Federal Licensing Information:

If your business requires one of the following Licenses/Permits, you **MUST** submit a copy with your application.

- NM Environment Department Food Permit
- Federal Environmental Protection Agency Permit(s)
- NM Contractor's License
- NM Medical/Pharmaceutical License(s)
- NM Cosmetology/ Barbers License
- NM Real Estate/Broker License
- Well Drillers
- NM Veterinary Medicine
- Federal Firearms License
- Any other License(s)

License # _____ Expiration Date _____

Type of business (Please describe product(s) and/or service(s) IF they have changed):

Products for health (cannabis)

Business Owner Is: Sole Proprietorship Partnership _____ Corporation _____ Other _____

You **MUST** submit a copy of your New Mexico BTIN with your application.

Current New Mexico BTIN #: 6867782

(The location code for reporting earnings received in the Town of Mesilla is 07-303.)

EMERGENCY CONTACT INFORMATION

Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: 915 800 5842

- | Name | Telephone # |
|--------------------------|---------------------|
| 1. <u>Bader F. Jouda</u> | |
| 2. <u>Edgar Bautista</u> | <u>915 803 4744</u> |
| 3. _____ | |

Do you have an alarm system? Yes _____ No

What Type? _____

Which Company, if any, Responds to Alarms? _____

By signing this form, I attest that the information I have provided herein is true and accurate to the best of my knowledge. I certify that I am authorized to sign the same as an agent on behalf of the above stated business. I agree to pay all associated fees including: the annual business registration fee and other permit fees as required by the Town of Mesilla. I understand that I must file any changes to my business status, operations, and/or contact information with the Community Development office in a timely manner.

Bader Jouda
Printed Name:

[Signature]
Signature:

7-25-22
Date:

Owner
Title:

Fire Department Inspection Verification

Schedule fire and building inspections AFTER Town staff provides approved application back to you in the following order: 1) Mesilla Fire Marshall's Office (FMO) 575-523-1311. Please retain the Yellow Fire Inspection Report issued by FMO.

A legible copy of the YELLOW Fire Inspection Report issued by FMO, must be returned by the applicant to the Community Development office.

Fire Department Representative Verification: _____

Fire Inspection Date: _____

Approved: Yes _____ No _____

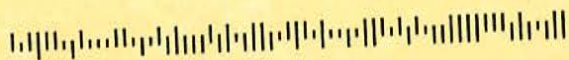
NM CERTIFICATE SERVICE
223 N GUADALUPE STREET #259
SANTA FE, NM 87501

2022 CERTIFICATE OF STATUS REQUEST FORM

FOR QUESTIONS CALL:
1 (855) 245-5115




MON-FRI 9am - 5pm EST



86*****SNGLP 335***1-1
THE CANNABIS TROPICAL, LLC
12356 Desert Palms Ave
El Paso, TX 79938-2293

IMPORTANT! FOLLOW INSTRUCTIONS EXACTLY WHEN COMPLETING THIS FORM. PLEASE PRINT CLEARLY.

Document Number: 6867782	Notice Date: 6/21/2022	Please Respond By: 7/1/2022
Business Address: THE CANNABIS TROPICAL, LLC 12356 Desert Palms Ave El Paso, TX 79938-2293		

Congratulations on registering your business with the State of New Mexico. Your Articles have been filed with the secretary of state and are complete. You have one step left in order to attain your elective New Mexico Certificate of Status. Below is a form for your registered business. Please confirm the accuracy of the information below for your New Mexico Certificate of Status request.

A New Mexico Certificate of Status is issued by the Secretary of State and may be required for loans, to renew business licenses, or for tax or other business purposes. A certificate of Status certifies that your New Mexico business is in existence, is authorized to transact business in the state and complies with all state requirements. The Certificate of Status shows the official evidence of an entity's existence and provides a statement of an entity's status, current legal name and date of formation. The Certificate of Status bears the official seal of the New Mexico Secretary of State.

Business Information

Business Name: **THE CANNABIS TROPICAL, LLC**
Document Number: **6867782**
Certificate of Status Fee: **\$87.25**

This is not a government agency

Step 1 BUSINESS INFORMATION Confirm Business Name & Document Number are Correct Above

Check or Money Order Enclosed

Email Address: _____

Make check or money order payable to:
NM CERTIFICATE SERVICE

Phone Number: _____

Notice Send Date: 6/21/2022

Document #: 6867782

THE CANNABIS TROPICAL, LLC

Amount enclosed: \$87.25



Step 2. Please print and sign your name for authorization.

Print Name

Signature

Step 3. Return this completed form with payment in return envelope provided.

For office use only:

TOWN OF MESILLA
575-524-3262

REC#: 00183193 7/26/2022 9:33 AM
OPER: UTCLK TERM: 001
REF#: BRC

TRAN: 112.0000 BUSINESS LICENSE
1005-06/30/23 THE CANNABIS TROPICAL L
CANNABIS LICENSE 250.00CR

TRAN: 112.0000 BUSINESS LICENSE
1006-03/15/23 THE CANNABIS TROPICAL L
BUS LIC 35.00CR

TRAN: 112.0000 BUSINESS LICENSE
1008-03/15/23 THE TROPICAL SMOKE SHOP
BUS LIC 35.00CR

TENDERED: 320.00 CASH
APPLIED: 320.00-

CHANGE: 0.00

Pay Online: www.mesillanm.gov

BOARD ACTION FORM

AGENDA DATE

PZHAC: August 1, 2022,

BOT:

ITEM: PZHAC BL #1005 –2060 Calle de Parian submitted by Bader Juda of Cannabis Tropic LLC for a Cannabis license, **Zoned: Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes to open a business for retail of legal cannabis at the following location. This application falls under the new ordinance just passed by the Board of Trustees on December 30, 2021 and went into effect on January 4, 2022.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

Print

TOWN OF MESILLA CANNABIS LICENSE APPLICATION

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262

PLEASE INCLUDE A COPY OF YOUR CURRENT STATE CANNABIS LICENSE, IF NOT LICENSED, A COPY OF YOUR COMPLETE APPLICATION TO THE STATE OF NEW MEXICO, WITH YOUR APPLICATION. FEE DUE: \$250.00. A COPY OF YOUR ISSUED LICENSE FROM THE STATE MUST BE ON FILE PRIOR TO OPERATING.

New Application

Renewal

The Cannabis Tropical, LLC
Business Name

2060 Calle de parian Mesilla NM 88046
Physical Address City State Zip Code

Bader Jorda
Owner's Name

12356 Desert Palms Ave El Paso TX 79938
Mailing Address City State Zip Code

915 800 5842 _____
Owner's Telephone/Cell Number State License Number

By signing below, you acknowledge the Town's Cannabis Ordinance and NM State Laws and will follow them to the best of your ability.

Signed: [Signature] Date: 7-13-22

Please return this completed form to:
Town of Mesilla
Attn: Cannabis Licensing
2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046

Once this form, \$250.00 fee, and the required documentation has been received, you will be issued a current license by the Town of Mesilla. This license shall be renewed annually no later than June 30.

****Both a cannabis license and a business license are required to do business within the Town of Mesilla limits.****

FOR OFFICIAL USE ONLY

Date Received: **RECEIVED** 7-15-22 Receipt #: _____

OFFICIAL USE ONLY:

Code 101 #10-43060

Fee \$ 250

Received by: _____

#1005

TOWN OF MESILLA
575-524-3262

REC#: 00183193 7/26/2022 9:33 AM
OPER: UTCLK TERM: 001
REF#: BRC

TRAN: 112.0000 BUSINESS LICENSE
1005-06/30/23 THE CANNABIS TROPICAL L
CANNABIS LICENSE 250.00CR

TRAN: 112.0000 BUSINESS LICENSE
1006-03/15/23 THE CANNABIS TROPICAL L
BUS LIC 35.00CR

TRAN: 112.0000 BUSINESS LICENSE
1008-03/15/23 THE TROPICAL SMOKE SHOP
BUS LIC 35.00CR

TENDERED: 320.00 CASH
APPLIED: 320.00-

CHANGE: 0.00

Pay Online: www.mesillanm.gov



STATE OF NEW MEXICO

MAGGIE TOULOUSE OLIVER

SECRETARY OF STATE

Certificate of Organization

OF

The Cannabis Tropical, LLC

6867782

New Mexico

The Office of the Secretary of State certifies that the Articles of Organization, duly signed and verified pursuant to the provisions of the

Limited Liability Company Act

53-19-1 to 53-19-74 NMSA 1978

have been received and are found to conform to law. Accordingly, by virtue of the authority vested in it by law, the Office of the Secretary of State issues this Certificate of Organization and attaches hereto a duplicate of the Articles of Organization.

Dated: **June 15, 2022**

In testimony whereof, the Office of the Secretary of State has caused this certificate to be signed on this day in the City of Santa Fe, and the seal of said office to be affixed hereto.



Maggie Toulouse Oliver

Maggie Toulouse Oliver
Secretary of State



STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
SECRETARY OF STATE

Limited Liability Company

ONLINE ARTICLES OF ORGANIZATION

The undersigned, acting as organizer(s) of a Limited Liability Company pursuant to the New Mexico Limited Liability Company Act, adopt the following Articles of Organization:

ARTICLE ONE: The name of the Limited Liability Company is:

The Cannabis Tropical, LLC

ARTICLE TWO: The period of duration is: Perpetual

ARTICLE THREE:

(1) The name of the initial registered agent at the address is:

First Name	Last Name
Bader	Jouda

(2) The New Mexico street address of the company's initial registered agent is:

Type	Address	City	State	Zip	Country
Physical Address	8214 Second St. NW Suite A	Albuquerque	NM	87114	USA

(Post Office Box is not acceptable. Provide a description of the geographical location if a street address does not exist.)

(3) The street address of the company's principal place of business, if different from its registered agent's address is:

Address	City	State	Zip	Country
12356 Desert Palms Ave	El Paso	TX	79938	USA

(4) The mailing address of the Limited Liability Company is:

Address	City	State	Zip	Country
12356 Desert Palms Ave	El Paso	TX	79938	USA

Email Address: bader.jouda724@gmail.com

Phone: NONE

ARTICLE FOUR: (Check only if applicable):

YES Management of the business and affairs of the company is vested in a manager(s).

Manager Name and address:

Name	Physical Address	Mailing Address
Bader Jouda	12356 Desert Palms Ave, El Paso, TX 79938	12356 Desert Palms Ave, El Paso, TX 79938

ARTICLE FIVE: (Check only if applicable):

YES The Limited Liability Company is a single member Limited Liability Company.

Member Name and address:

Name	Physical Address	Mailing Address
Bader Jouda	12356 Desert Palms Ave, El Paso, TX 79938	12356 Desert Palms Ave, El Paso, TX 79938

ARTICLE SIX: If these Articles of Organization are not to be effective upon filing with the Secretary of State's Office, the effective date is *(if an effective date is specified here, it cannot be a date prior to the date the articles are received by the Secretary of State's Office.)*

Effective Date

06/15/2022

Purpose: To conduct any lawful activity under the Cannabis Regulation Act 26-2C-1 to 26-2C-42 NMSA 1978

NAICS Code:

NAICS Sub Code:

Organizer(s) Printed Name(s):

(Typing the First and Last Name of the Organizer(s), is the equivalent of an electronic signature.)

First Name	Last Name
Bader	Jouda

Limited Liability Company

**ONLINE STATEMENT OF ACCEPTANCE OF APPOINTMENT
BY DESIGNATED INITIAL REGISTERED AGENT**

I,

Bader	Jouda
-------	-------

hereby acknowledge that the undersigned individual accepts the appointment as Initial Registered Agent of **The Cannabis Tropical, LLC** the Limited Liability Company which is named in the annexed Articles of Organization.

(Typing the First and Last Name of Initial Registered Agent, is the equivalent of an electronic signature.)



[Home\(/bcd/s/\)](#) [License](#) [Search License\(/bcd/s/public-search-license-division\)](#)

License Information

Basic Information

License not issued

Contact Information

Licensed Business Name

The Cannabis Tropical, LLC

Address Street

2060 Calle de Parian

Address City

Mesilla

Address State

NM

Address Mailing Postal Code

88046

Regulatory Authorization Information

Issuing Division

Cannabis Control Division

License Type

Cannabis Retailer



[Home\(/bcd/s/\)](#) [License](#) ▼ [Search License\(/bcd/s/public-search-license-division\)](#)

All New Application

Status



Search

Clear

Application ID	Applied Date	License Type	Status	Action	Issuance
PAR-0000031048	7/21/2022	Cannabis Retailer	Submitted	View	

Displaying page 1 / 1

∨ Business Owners

Name

Bader Jouda

< [REDACTED] >

∨ Premises Details & Documents

∨ 2060 Calle de Parian, Mesilla, NM, 88046

Premises License

License not issued

[Back to Search](#)



Bader jouda <bader.jouda724@gmail.com>

NM Cannabis Control Division - Application Submitted Successfully with PAR-0000031048

1 message

No Reply RLD <noreply.rldlicensing@state.nm.us>
To: "bader.jouda724@gmail.com" <bader.jouda724@gmail.com>

Mon, Jul 25, 2022 at 12:58 PM

Hello Bader,

The Cannabis Control Division of the New Mexico Regulation & Licensing Department has received your application with PAR-0000031048. Once your application is deemed complete, please allow RLD 90 business days for processing. At any time you may log in to the licensing portal and check the status of your application. If additional information is required, you will receive another email from the Cannabis Control Division detailing what is needed.

If you have any questions or concerns regarding the status of your application, you may contact the Cannabis Control Division at RLD.CannabisControl@state.nm.us or 505-476-4995.


Thank you,

Cannabis Control Division
New Mexico Regulation & Licensing Department

This email box is not monitored. For more information, please visit our website at <https://ccd.rld.state.nm.us/>

[HOME](#)

Search Information

 [Home](#)

Entity Details

Business ID#: **6867782**

Status: **Active**

Entity Name: **The Cannabis Tropical, LLC**

Standing: **Good Standing**

DBA Name: **Not Applicable**

Entity Type and State of Domicile

Entity Type: **Domestic Limited Liability Company**

State of Incorporation: **New Mexico**

Statute Law Code: **53-19-1 to 53-19-74**

Formation Dates

Date of Incorporation in NM: **Not Applicable**

Date of Organization in NM: **06/15/2022**

Date of Formation in State of Domicile: **Not Applicable**

Date of Authority in NM: **Not Applicable**

Date of Registration in NM: **Not Applicable**

Management Type: **Manager/Member Managed**

Reporting Information

Report Due Date: **Not Applicable**

Next Annual Meeting Date: **Not Applicable**

Suspension Expiration Date:

Period of Existence and Purpose and Character of Affairs

Period of Duration: **Perpetual**

Business Purpose: **To conduct any lawful activity under the Cannabis Regulation Act 26-2C-1 to 26-2C-42 NMSA 1978**

Character Of Affairs:

Outstanding Items

Not Applicable

Registered Agent:

No Records Found.

License:

No Records Found.



Contact InformationMailing Address: **12356 Desert Palms Ave, El Paso, TX 79938**Principal Place of Business
Anywhere: **12356 Desert Palms Ave, El Paso, TX 79938**Secondary Principal Place of
Business Anywhere:Principal Office Outside of New
Mexico: **Not Applicable**Registered Office in State of
Incorporation:Principal Place of Business in
Domestic State/ Country: **Not Applicable**Principal Office Location in NM: **Not Applicable****Registered Agent Information**Name: **Bader Jouda**Geographical Location
Address:Physical Address: **8214 Second St. NW Suite
A, Albuquerque, NM 87114**Mailing Address: **8214 Second St. NW Suite
A, Albuquerque, NM 87114**Date of Appointment: **06/15/2022**

Effective Date of Resignation:

Director Information**Not Applicable****Officer Information****Not Applicable****Manager Information**

Title	Name	Address
Manager	Bader Jouda	12356 Desert Palms Ave, El Paso, TX 79938

Member Information

Title	Name	Address
Member	Bader Jouda	12356 Desert Palms Ave, El Paso, TX 79938

Organizer Information

Title	Name	Address
Organizer	Bader Jouda	12356 Desert Palms Ave, El Paso, TX 79938

Incorporator Information

Not Applicable

Trustee Information

Not Applicable

Filing History



License History



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THE CANNABIS TROPICAL, LLC ECONOMIC AND SOCIAL EQUITY AND DIVERSITY PLAN; EXECUTIVE SUMMARY

Cannabis Tropical, LLC (Cannabis Tropical) is a Sunland Park, New Mexico company applying to be a new cannabis integrated cannabis establishment license for production, retail and courier services pursuant to the Cannabis Regulation Act. Cannabis Tropical is a single-member limited liability company, operated by Bader Jouda. Mr. Jouda is a 32 year-old businessman, and fully intends on operating a business which will benefit not only Sunland Park's residents, but also give back to Sunland Park's community and economy.

Cannabis Tropical intends on serving Sunland Park, and surrounding rural communities, and tribal lands. Cannabis Tropical's mission of producing top quality cannabis and cannabis-derived products at affordable prices, is complemented by its vision wherein the company has an active commitment to fairness, and will strive to encourage economic and social diversity in employment, hiring practices, and business operations. Cannabis Tropical will not discriminate against applicants or employees on the basis of ethnicity, gender, religion, age or against those that have been disproportionately harmed by enforcement of cannabis prohibitions in the past.

Cannabis Tropical prides itself on maintaining comprehensive economic and social equity policies which are communicated to, and practiced by Cannabis Tropical's owner, management, and all of Cannabis Tropical's employees and business partners. Cannabis Tropical encourages its employees to maintain a very high standard of customer service while implementing Cannabis Tropical's vision and policies of running an ethical, and sustainable company. Cannabis Tropical's policies focus on hiring, employment, business relationships, and community reinvestment. Cannabis Tropical's economic and social equity policies are integrated into its corporate culture, and will guide its employees and management on how to conduct itself as a corporate social and economic equity leader. Cannabis Tropical will give back to its community both socially and economically, and Cannabis Tropical will be able to create and sustain relationships with other local, like-minded businesses, stakeholders and customers.

CANNABIS TROPICAL SOCIAL EQUITY AND DIVERSITY PLAN

Hiring

Cannabis Tropical prides itself in maintaining a comprehensive social equity and diversity employment plan that promotes and encourages full participation in the cannabis industry. Cannabis Tropical's social equity and diversity policy, as it relates to hiring practices and procedures, mandates that Cannabis Tropical will never discriminate against applicants based on race, ethnicity, gender, age, or residential status. Cannabis Tropical recognizes the intangible benefits of having a diverse workforce, and strives to hire accordingly to represent its ethos of conduct and composition.

Cannabis Tropical will further never discriminate against an applicant who has had any past allegations of a crime as they relate to cannabis, or any other candidate who was charged and/or convicted with a cannabis offense that is no longer a crime. When soliciting applications for an employment position with Cannabis Tropical, Cannabis Tropical will explicitly advise potential applicants of its social equity and diversity policies that are intended to encourage those who may otherwise have been discouraged from applying for employment with Cannabis Tropical.

Furthermore, Cannabis Tropical will strive to advertise open positions directly to those candidates who come from rural and/or economically disadvantaged communities in New Mexico by targeting hiring ads to the respective locales to develop a more diverse workforce. (e.g. local newspapers; local mailers, social media, etc.) Cannabis Tropical values and encourages applicants from New Mexico's rural communities that are likely to be impacted by cannabis production, including agricultural producers from economically disadvantaged communities to apply to become part of Cannabis Tropical's workforce.

Employment

Upon hiring, all new employees will participate in Cannabis Tropical's diversity and sensitivity training, and will be given a set of employee rules and expectations of conduct. Employees will be expected to read and abide by Cannabis Tropical's policies and procedures as they relate to the work environment. All employees will be expected to conduct themselves and their actions in line with Cannabis Tropical's vision of acceptance and encouragement of diversity in the workplace.

Cannabis Tropical also intends to employ procedures in which to identify behavior by any current employees that may be contrary to Cannabis Tropical's vision of maintaining a socially diverse and accepting workforce. Cannabis Tropical will develop methods to address and educate an offending employee, as well as a defined path to reintegrate the employee back into Cannabis Tropical's workforce. Additionally, Cannabis Tropical will maintain policies and procedures to address those employees who are unable or unwilling to abide by Cannabis Tropical's social equity and diversity visions, up to and including termination from employment.

CANNABIS TROPICAL ECONOMIC EQUITY AND DIVERSITY PLAN

Cannabis Tropical's economic equity and diversity plan takes a three-pronged approach: Business Relationships, Community Reinvestment, and Philanthropy. Cannabis Tropical intends on exclusively utilizing New Mexican owned businesses for any direct or ancillary services that it may need to conduct its operations, and Cannabis Tropical will reinvest into its community through hiring, revenue generation, and philanthropy.

Business Relationships

At any time Cannabis Tropical requires direct or ancillary services, Cannabis Tropical will actively seek out businesses owned by New Mexico residents, preferably located in rural or economically disadvantaged communities to provide said services. Cannabis Tropical will directly seek out and pursue relationships with other businesses located on New Mexico's tribal lands, community acequias, land grant-merced, federally designated opportunity zones, or other rural historic communities. Ideally, Cannabis Tropical intends to build relationships with and to utilize the services of New Mexico's: Disability-owned businesses; LGBTQ-owned business enterprises; Minority-owned businesses; Women-owned businesses; and Veteran-owned business enterprises. If Cannabis Tropical is unable to identify New Mexican-owned businesses to contract with, Cannabis Tropical will then search beyond the bounds of the State of New Mexico for a business that shares Cannabis Tropical's economic and social equity visions.

Community Reinvestment

Cannabis Tropical's reinvestment into its community of the City of Sunland Park, as well as the entire State of New Mexico will be a major focus of operations. Cannabis Tropical recognizes the importance of investing in the people of New Mexico, and this is exemplified in its hiring and employment practices. It is Cannabis Tropical's plan to employ over 70% of its total workforce with New Mexico residents by giving preferential treatment to New Mexican candidates, who in turn will have the opportunity to secure employment and a means in which to provide for their families. As Cannabis Tropical grows as a company, they will be afforded the opportunity to expand, and further reinvest in the residents of New Mexico by expanding its workforce.

Additionally, Cannabis Tropical will strive to serve Sunland Park residents, as well as a multitude of local, national, and international tourists from all over the world. Through its operations, Cannabis Tropical will generate substantial amounts of tax revenue for the State on an annual basis. This economic injection into the State will ultimately benefit New Mexico residents. Further, Cannabis Tropical intends on engaging locally-owned businesses for any direct or ancillary services. By utilizing local businesses and keeping the dollars within the State of New Mexico, Cannabis Tropical will add to New Mexico's economic growth while also supporting other New Mexico businesses.

Philanthropy

Lastly, Cannabis Tropical will have a focus on charity and giving back to the less-fortunate. Cannabis Tropical's plans to address this type of reinvestment into the community will come in the form of monetary donations to local charities, and ultimately, the development of a philanthropic division of Cannabis Tropical, in which the focus is identifying deserving charities, and providing monetary assistance.

CONCLUSION

Cannabis Tropical's implementation of a comprehensive economic and social equity policy into its corporate culture greatly benefits the city of Sunland Park, the residents of New Mexico, and Cannabis Tropical's employees and management. Cannabis Tropical's standard of care and diligence in creating its economic and social equity policies, along with their integration into Cannabis Tropical's business practices will make Cannabis Tropical a leader in responsible and ethical business practices in New Mexico's cannabis industry. Cannabis Tropical's equity policies will promote and ensure that there is an opportunity for full participation by the residents of New Mexico, and will help the division to accomplish its goals of maintaining a cannabis industry that's economically and socially diverse and one which promotes the interests of the State of New Mexico.

Further, Cannabis Tropical's economic equity policy will assist the division to promote the financial growth and development of underserved rural communities, including tribal, acequia, land grant-merced, federally designated opportunity zones, or other rural historic New Mexico communities. Cannabis Tropical's reinvestment strategies will greatly benefit the City of Sunland Park, as well as the entire State of New Mexico.

The Cannabis Tropical, LLC's Security Devices, Policies and Procedures

The Cannabis Tropical will maintain a security alarm system on its premises which will be continuously monitored 24 hours per day, and which provides an alert to designated employees of the Cannabis Tropical and, if necessary, law enforcement within 5 minutes after a notification of an alarm or a security alarm system failure, either by telephone, email, or text message. Likewise, the alarm system, including any digital video surveillance system, is equipped with a failure notification system that provides notification to the licensee of any interruption or failure of the digital video surveillance system or digital video surveillance-system storage device. Any system failures will be reported to the Cannabis Control Division immediately and the Cannabis Tropical will cease operations until the system is again operational.

Should the security alarm system fail due to a loss of electrical power or mechanical malfunction that is expected to exceed an eight-hour time period, the Cannabis Tropical adheres to the following procedures: a. Immediately notify the Cannabis Tropical management of the alarm system failure; b. Notify the Cannabis Control Division within 48 hours following the discovery of the failure; and c. Secure alternative security that may include closure of the premises.

All cameras and/or sensors will be permanently mounted to the premises, and located on all perimeter entry points, perimeter windows, and any area that stores the digital video surveillance storage device. Only designated the Cannabis Tropical employees or the security company will be able to disarm the security system. The Cannabis Tropical will additionally conduct monthly maintenance inspection and make all necessary repairs to ensure the proper operation of the security alarm system, and keep records of the same for a 12-month period.

Cameras will further monitor any limited access area wherein cannabis and cannabis products are cultivated, produced, manufactured, weighed, packed, stored, sold, loaded, and unloaded for transportation, prepared, or moved within the Cannabis Tropical's licensed premises. All limited access areas, and points of entry and exit can be securely locked utilizing commercial-grade locks. All digital video surveillance will be kept for a minimum of 30 days, and recordings of theft or security incidents will be kept for a minimum of 12 months.

(Here is sample language that you can use)

The Cannabis Tropical will use thirty-two, 4k (8 mega pixels) security cameras, with a 32-channel Network Video Recorder (NVR). Each camera is capable of recording a 90-day time period, at or above 15 frames per second, and a CAT-5 information cable will be run throughout the building to allow data transfer of security footage to Management locally and non-locally. Further, each camera has its own designated IP address, which allows the Cannabis Tropical to gain access remotely anywhere, and on any device, with an internet connection. The Cannabis Tropical's digital video surveillance system has a minimum camera resolution of 1280 x 720 pixels, and the system effectively and clearly records all images, including all limited access areas in accordance with the Cannabis Control Division's rules and regulations.

The Cannabis Tropical will further utilize weather-proof security cameras from Swann Systems (Swann), which will be connected to the facility with a CAT-5 data cable. The system will have 2 terra-bytes of storage, which will enable The Cannabis Tropical to DVR to keep months of

recorded data accessible. The outside of the facility will also be monitored at all entrances and exits. Using the hardwired monitoring system, security personnel can also monitor the building in real-time, making loss-prevention and security implementation simple. Using the Swann application each member of management and security can also monitor the building remotely at any time; with the capability of built in alarms that will send alerts via text. The Cannabis Tropical will further have outdoor night vision cameras to monitor the perimeter along the outside of the building.

The perimeter of the facility utilizes a chain-link fence with barbed wire, and ADT will be utilized for security systems, using ADT's 24/7 intrusion detection systems to detect and deter activities that can harm the premises. Within the premises, The Cannabis Tropical will utilize access control technology to grant access to employees, staff, contractors, and officers to enter any limited access area. All of The Cannabis Tropical's employees and staff will be required to have an identification badge, which acts as their respective key card to gain access to a limited access area.

The Cannabis Tropical, LLC's Employee Safety and Security Policies and Procedures

The Cannabis Tropical adheres to and mandates that all of its employees and staff strictly follow all state and federal laws, including the Cannabis Regulation Act, the Lynn and Erin Compassionate Use Act and their associated rules and regulations as they pertain to cannabis establishment operation in New Mexico.

Cannabis Tropical's safety and security procedures are intended to protect all of its employees and staff, as well as provide security for Cannabis Tropical's business premises. Cannabis Tropical's policies are designed to educate its employees and staff on proper procedures to ensure safety amongst their colleagues. Cannabis Tropical takes a proactive approach to prevent accidents, and trains all employees and staff to make sure they are knowledgeable on how to prevent accidents in the workplace.

Cannabis Tropical's policies and procedures are to ensure all employees and staff are prepared and ready for work throughout the business day, to maintain the safety and health of the staff, and to recognize and prevent accidents before they happen. The following policies and procedures shall be strictly adhered to by all Cannabis Tropical management and staff:

1. Cannabis Tropical will keep a building map posted in prominent places identifying escape routes, emergency exit(s) or shelter in place locations in the building;
2. Cannabis Tropical shall install and maintain a height meter by all entry and exit points from the building;
3. All keys to the building, alarm system codes and codes for safes/vaults shall be maintained by Cannabis Tropical management or designated supervisors only;
4. Cannabis Tropical will maintain an inventory of keys and codes, and the individuals who have access to the same; Duplication of office keys except those specifically ordered by management in writing are strictly prohibited;
5. Prior to dismissal of an employee, collect all keys assigned to employee;
6. Upon dismissal of an employee, re-key locks and alter safe combinations or codes as needed;
7. Cannabis Tropical will conduct routine safety and security compliance training for all employees and staff;
8. Cannabis Tropical shall maintain all phone numbers of its management, employees and staff for quick access;
9. Ensure all opening and closing shift employees know how to activate and deactivate Cannabis Tropical alarm systems, and how to address inadvertent triggering of alarm;

Cannabis Tropical may designate multiple employees to be responsible for opening the facility for business, daily setup procedures, and closing procedures. These employees/staff members will be the first and last to ensure the safety and security of the premises prior to fellow employees/colleagues arriving or leaving from work. Cannabis Tropical employees shall never allow or admit anyone onto the premises outside of the designated hours of operation. The following policies and procedures shall be strictly adhered to, and include the following:

1. Upon arrival, perform a visual perimeter inspection on the building for signs of a break-in, or anything that appears out of the ordinary, e.g. broken windows. If there are signs, employees are not to enter the building and must contact law enforcement immediately, and relay the communication to management;
2. Opening employee/staff member must turn on all lights outside and inside of the facility to ensure a well-lit environment;
3. Perform a walk-through of the premises taking note of anything out of place or out of the ordinary;
4. Ensure that all cannabis establishment licenses are on-hand and displayed according to the Cannabis Regulation Act, the Lynn and Erin Compassionate Use Act, and their respective rules and regulations;
5. Turn on all computers and equipment;
6. Allow other employees and staff as they arrive to the facility;

7. Unlock facility doors during hours of operation;
8. At closing time, ensure all customers are out of the building, and lock all doors;
9. Turn off all computers and equipment;
10. Ensure that the security alarm system is set and in proper working order;
11. Perform a walk-through and ensure that locks to all doors to the building are secured; and
12. Turn off all lights to the building.

The Cannabis Tropical, LLC's Occupational Safety Policies and Procedures

Cannabis Tropical's occupational and workplace health and safety policies and procedures help us preserve the best possible work conditions for our employees, staff and associates. Every Cannabis Tropical employee has a right to feel safe at work, and our company is committed to following all state and federal legal standards to create a hazard-free workplace. Cannabis Tropical's policies further help us preserve the best possible work conditions for our employees.

Cannabis Tropical's Policies apply to all prospective and current employees, staff and associates of the company as well as volunteers, contractors and consultants. Cannabis Tropical's policies are broken down into two distinct sections: preventative action and emergency management. All Cannabis Tropical employees/staff must strictly adhere to these policies, and failure to do so will result in disciplinary action that may include termination.

Preventative Action

Cannabis Tropical defines preventative action as any action our employees, staff or associates take to avoid injuries or illness related to workplace conditions. It is Cannabis Tropical's intention to conduct periodical risk assessments and job hazard analysis to discover what is likely to cause harm to employees, and to establish preventative measures accordingly to address the same.

There can be a multitude of potential threats and dangerous situations including, but not limited to: Performing tasks at heights exceeding 5+ feet, utilizing scaffolds, ladders and other unsteady structures; chemical substances and solutions; operating dangerous equipment; slippery or uneven surfaces; electrical infrastructure; variable noise levels and varying temperatures; or quality of air. Cannabis Tropical's preventative measures are meant to lessen and mitigate known or unknown dangers to its employees, staff or associates.

Although unlikely, if or when employees are working in dangerous conditions or locations, Cannabis Tropical will make sure there are safety precautions in place prior to any employee or staff member commencing work. Cannabis Tropical will provide employees with safety/protective gear including gloves, protective uniforms, goggles etc. All safety equipment as deemed by Cannabis Tropical is mandatory, and all employees, staff or associates may be subject to discipline, up to and including termination, should one refuse to abide by these policies and procedures.

To ensure continual compliance, Cannabis Tropical will designate a manager whose task shall be to inspect and to assure quality control over employees, staff or associate subject to these policies. Further, Cannabis Tropical will inspect equipment and infrastructure regularly, hold employee training sessions in health & safety standards and procedures, and answer any outstanding questions regarding the same.

Although not anticipated, if there should ever be a highly dangerous job task necessary, Cannabis Tropical will have at least two employees present, so as to minimize risk and injury. Any exposure to chemicals will not exceed a predesignated time limit, and employees who do repairs or cleaning will put up caution and/or warning signs until finished.

Emergency Management

Cannabis Tropical's emergency management protocols deal with sudden catastrophes like fire, flood, earthquake or explosion. In addition to Cannabis Tropical's Emergency Response Protocols and Crime Prevention Techniques, employees are required to strictly adhere to the following:

Cannabis Tropical will install and maintain smoke alarms that are regularly inspected by the area supervisor and/or manager. Fire extinguishers will be on premises, and all employees and staff shall be trained on the

retrieval and use of said extinguishers in the event of a fire. Extinguishers will be maintained in good working order at all times, and all fire escapes shall be clearly marked. Cannabis Tropical will further conduct fire drills to ensure employee/staff preparation. Cannabis Tropical will have fully stocked first-aid kits available if needed, and Cannabis Tropical will maintain a list of phone numbers to utility service providers in the event of a blackout or loss of power.

Cannabis Tropical management will continuously monitor and update the Occupational Safety Policies according to changes in occupational health and safety legislation, and revise its work procedures to ensure compliance. Cannabis Tropical will review and analyze any past incidents to improve its policies and procedures, and ensure that employees and staff are familiar with Cannabis Tropical's procedures for accident reporting.

The Cannabis Tropical, LLC's Alcohol and Drug-Free Policy

Cannabis Tropical, LLC (Cannabis Tropical) strictly prohibits any employee, staff, management or other associate from the use of drugs or alcohol anytime they are at work. Cannabis Tropical further strictly prohibits the selling, purchasing, or using of illegal drugs at work. An "illegal drug" is any drug that has not been obtained by legal means. This includes prescription drugs being used for non-prescribed purposes. Employees, staff, management, or other Cannabis Tropical associates shall not possess any non-prescribed controlled substance, or illegally obtained prescription drugs. Those found in possession will be subject to immediate termination.

Any employee, staff, management, or other Cannabis Tropical associate shall not report for work intoxicated or under the influence, which includes medical cannabis, prescription, or over the counter medications. Cannabis Tropical reserves the right to test employees for substance abuse and to question their ability to perform their job functions. Illegal drugs, illegal drug metabolites, or excessive alcohol in your system will result in disciplinary action, up to and including immediate termination.

Cannabis Tropical cares about the overall health and well-being of its employees. Any employee who feels that he/she is developing a substance abuse problem is urged to seek help. Cannabis Tropical reserves the right to move on with your position OR to grant time off (within reason) for rehabilitation if the circumstances and time off needed do not interfere with the operations of the company. Be advised, however, that this will not excuse a substance-related offense as defined and explained above. In some cases, completion of a Cannabis Tropical-approved rehabilitation program may serve as an alternative to termination.

The Cannabis Tropical, LLC's HIPAA Confidentiality Policies

It is expressly understood by Cannabis Tropical, LLC (Cannabis Tropical) that Cannabis Tropical employees, personnel or their agents may have access to protected health information (hereinafter known as "PHI") that is subject to the requirements of 45 C.F.R. §160, 162, and 164 and related regulations. In the event a New Mexico cannabis patient or a reciprocal cannabis patient pursuant to the Cannabis Regulation Act and/or the Lynn and Erin Compassionate Use Act is considered by Cannabis Tropical to be a covered entity or business associate or is required to comply with the Health Insurance Portability and Accountability Act of 1996 (hereinafter known as "HIPAA"), Cannabis Tropical shall fully protect individually identifiable health information as required by HIPAA. Cannabis Tropical shall handle and secure such PHI in compliance with HIPAA and its related regulations and, if required by HIPAA or other laws, include in its "Notice of Privacy Practices" notice of any Second Party's uses of Customers' PHI. The requirement to comply with this policy and HIPAA shall survive the expiration or earlier termination of employment with Cannabis Tropical. Cannabis Tropical shall ensure that the requirements of these policies are included in all agreements with its subcontractors.

The Cannabis Tropical, LLC's Certification of Adherence to Laws

Cannabis Tropical certifies that it will adhere to, and will mandate that all of its employees and staff strictly follow all applicable federal, state and local laws governing the protection of public health and the environment, including occupational health and safety, food safety, environmental impacts, natural resources protections, air quality, solid and hazardous waste management, and wastewater discharge. Cannabis Tropical further certifies that it will adhere to all of the provisions of the Cannabis Regulation Act, the Lynn and Erin Compassionate Use Act and their associated rules and regulations as they pertain to cannabis establishment operation in New Mexico.

The Cannabis Tropical, LLC's Crime Prevention Techniques and Emergency Response Policies and Procedures

Crime Prevention Techniques

Cannabis Tropical's crime prevention techniques and emergency response policies and procedures are to help ensure the safety and security of staff, businesses, or clientele at Cannabis Tropical's premises. It is Cannabis Tropical's policy to implement an action plan prior to an emergency so that employees can know how best to evacuate, respond, and/or secure the facility and persons on the premises during an emergency. These emergency protocols are intended to prevent or lessen the chance of an emergency, and to prevent the loss of life, and shall be strictly adhered to. Cannabis Tropical's policies are also intended to minimize stress and apprehension of employees when responding to an emergency.

Cannabis Tropical has identified shelter-in-place locations on its premises which are properly and appropriately marked on its building maps, which Cannabis Tropical has posted in prominent places identifying emergency exit(s) or shelter-in-place locations. Cannabis Tropical has also identified escape routes that provide enough distance, cover, and concealment to provide safety when moving to a shelter-in-place location, or to flee outside of the premises.

Cannabis Tropical shall hold quarterly drills for its employees to rehearse moving to and positioning within these shelter-in-place and exit locations. Cannabis Tropical will also rehearse with its employees the use of escape routes, and the most efficient means of getting to said routes, as well as securing access to these locations. Cannabis Tropical has also established communication methods to contact all employees, staff and other personnel to ensure their safety.

Opening, Closing and Door Security Protocol

1. Cannabis Tropical shall always have multiple employees present when opening and closing the business, as well as during lunch breaks;
2. Employees and Staff should never admit people on to the premises after closing hours, particularly when any employee is alone;
3. Cannabis Tropical shall install a height meter by the customer entrance door to approximate the heights of individuals entering and exiting the premises;
4. Employees and staff shall not open the door for anyone should they fail to identify themselves, their purpose, and/or who they are coming to see;
5. All staff and employees shall remain alert to what is going on inside and outside of the facility;
6. Staff and employees shall observe parked cars at the facility with people remaining inside, and other loiterers in the vicinity;
7. If a parked car containing several people has been noticed on multiple occasions, staff and employees shall attempt to get the license plate number, and a general description of the vehicle and its occupants, and report it to the onsite manager who may then contact law enforcement;
8. All visitors to Cannabis Tropical shall alert door security as to what manner of business they are conducting and with whom; and
9. Visitors and/or customers shall then take a seat in the waiting area and contact the staff personnel they are to meet OR conduct them to the appropriate staff person.

While there are visitors and/or clientele on premises at Cannabis Tropical, staff and employees shall adhere to the following:

1. Observe and attempt to gauge the demeanor of each person entering the facility;
2. Observe if individuals look nervous, if there is a lack of eye contact when checking in, or other suspicious activities such as constantly having their hands in their pockets, repeatedly or nervously looking behind themselves, or if they are wearing oversized/bulky and/or non-seasonal clothing;
3. Observe and take note of individuals that are looking for security cameras and/or identifying their locations; and
4. Observe and report individuals who walk in and out of the store repeatedly without buying anything or who have backpacks and/or large purses.

Responding to an Emergency

Emergency situations, specifically robberies, active shooters or other serious accidents, are often sudden and unexpected. Adhering to Cannabis Tropical's crime prevention techniques will assist employees and staff in recognizing potentially dangerous situations, and taking preventative actions to mitigate dangerous situations. Should a dangerous situation appear to be escalating into an emergency, all staff and employees are to immediately call law enforcement. The following robbery response, protocol and procedures shall be implemented and adhered to:

Robbery Response Protocol and Procedures

If an armed robbery does take place, all employees and staff shall adhere to the following:

1. Do not risk your life, or another person's life, for property. Don't resist, and don't do anything that would put store employees or customers at risk;
2. Remain calm and follow all of the robber's demands;
3. Cooperate with the robber and give the robber what he or she wants and do it quickly;
4. Do not argue, fight, surprise, or attempt to use weapons against a robber;
5. Should an employee or staff member see the assailant, they should attempt to get a detailed description, including any identifying marks, approximate height, hair color and length, eye color, clothing type, etc.;
6. If it can be done safely, observe the direction the suspect takes in leaving the scene, the vehicle involved, including the make, model, year, color, license plate number and issuing state;
7. Activate any silent or hold up alarms located in the building;
8. Call law enforcement immediately after the incident; and
9. Keep clear of the crime scene to preserve potential evidence and avoid touching anything that the robber(s) may have touched.

Active Shooter or Other Serious Accident Response Protocol and Procedures

Active shooter situations are dynamic and evolve quickly. It is Cannabis Tropical's intention that all employees and/or staff must be prepared to deal with an active shooter or other serious accident situation before law enforcement arrives on the scene. The following active shooter or other serious accident response protocol and procedures shall be implemented and adhered to:

1. Do not risk your life, or another person's life, for property. Don't resist, and don't do anything that would put store employees or customers at risk;
2. Remain calm;

3. Employees or staff closest to a communications system should communicate the danger and necessary action to fellow employees and staff such as, "Gun! Run!" or "Gun! Hide!" and immediately lock all doors to the premises and barricade with heavy furniture; If able to do so safely, employees and staff should run to the emergency exit, leave the building and move away to a safe location;
4. Close and lock windows and close blinds or cover windows, depending on which room, this may or may not apply, and turn off all lights;
5. Leave personal belongings behind and immediately proceed to the previously identified shelter-in-place locations and hide. Avoid escalators and elevators;
6. Silence electronic devices, and remain as silent as possible;
7. If safely able to do so, call 911 to advise of the situation and advise which room you are located in;
8. If unable to retreat to a shelter-in-place prior to having the shooter present, follow all of the shooter's directions;
9. Remain in place until given an all clear by identifiable law enforcement.

Post Emergency Incident Protocol and Procedures

After an Armed Robbery or Active Shooter

1. Keep clear of the crime scene to preserve potential evidence and avoid touching anything that the robber(s) may have touched;
2. Stay on the phone with the emergency operator and provide as much information as possible;
3. Keep telephone lines clear until the police arrive;
4. Monitor all locked doors and allow no one in until law enforcement arrives; ask witnesses to remain on the premises until police arrive, and to give witness statements;
5. Communicate with all employees and staff involved in the incident to ensure their whereabouts and safety and to obtain their statements;

The Green Paradise, LLC's Policies and Procedures for the Transportation of Cannabis and Cannabis Derived Products

Green Paradise's Transportation policies and procedures apply when any employee or staff member disposes of wasted cannabis, cannabis plants or cannabis derived products, or when transporting cannabis or cannabis products between licensed cannabis establishments or licensed cannabis establishment premises.

Policies:

Any transportation on behalf of Green Paradise shall be conducted by designated employees or contractors of a properly licensed cannabis establishment, or other cannabis establishment license holders. Green Paradise's storage and transportation policies of cannabis and cannabis derived products will maintain and protect the products against physical, chemical, and microbial contamination as well as against deterioration of the products and the container. All containers utilized to transport Green Paradise products are washable, wipeable, and nonabsorbent.

All transportation of cannabis or cannabis derived products shall be with a Green Paradise approved vehicle and/or trailer, properly registered with the New Mexico MVD, and shall not be visible or identifiable from the outside of the vehicle or trailer. All vehicles utilized for transportation shall have a security alarm system. Drivers shall not deviate from Green Paradise's transportation plans, except for necessary rest, fuel or repair. Green Paradise does not allow for transportation of cannabis or cannabis derived products by means of any type of human powered vehicle or unmanned vehicle. No Green Paradise driver may be under the influence of any intoxicating substance, and Green Paradise reserves the right to test its employees and staff should Green Paradise determine that the respective driver is exhibiting symptoms of intoxication. At no time shall Green Paradise transport alcoholic beverages with its cannabis or cannabis derived products.

All transportation drivers for Green Paradise must maintain on their person or in the vehicle, proper identification, including employee badge, driver's license, vehicle registration and proof of insurance, and the appropriate shipping manifest and chain of custody form. Green Paradise drivers must be able to produce the aforementioned to any law enforcement agency and the Cannabis Control Division when requested. Recordkeeping and chain of custody protocols for transportation of cannabis or cannabis derived products to testing laboratories, other licensed cannabis establishments must be logged and maintained on Green Paradise premises.

Procedures:

The following procedures are for all Green Paradise employees and staff:

1. Prior to transportation of cannabis and/or cannabis derived products for testing/sampling, sales, destruction, wastage, disposal or any other activity, a shipping manifest will be generated through the track and trace system. Employees shall further have a completed transfer or sales invoice or receipt and a chain of custody form which must accompany every transport of cannabis or cannabis derived product;
2. Shipping manifests must include; Name and contact information of a licensee representative; licensed premises address; license number of the licensee

transporting the cannabis items; name and contact information of the licensee representative if applicable; licensed premises address; license number of the licensee receiving the delivery; product name and quantities (by weight or unit) of each cannabis item contained in each transport; UIDs for every item transported; date of transport and approximate time of departure; Arrival date and estimated time of arrival; delivery vehicle make and model and license plate number; and the name and signature of the licensee's representative accompanying the transport.

3. Employees shall transmit the shipping manifest to the Cannabis Control Division and the recipient cannabis establishment that will receive the cannabis or cannabis derived products prior to transportation;
4. Employees must ensure and verify that the cannabis or cannabis derived products being taken into possession for transport at the originating licensed premises are described and accurately reflected in the shipping manifest;
5. Employees must confirm that the shipping manifest matches the number of boxes of products, type of products, or the units of cannabis or cannabis derived products on the boxes containing the same;
6. Green Paradise employees/staff shall only transport cannabis or cannabis derived products that are listed on the invoice or receipt and chain of custody form;
7. At no time shall employees/staff alter or change the invoice or receipt and chain of custody form once transport begins;
8. All cannabis or cannabis derived products shall be locked in a box, container, or cage that is secured within the inside of the vehicle or trailer, including if being transported inside of the trunk;
9. Green Paradise employees and staff shall never leave vehicles and trailers unattended and shall lock and secure the same at all times when not driving;
10. Employees and staff shall not leave a vehicle or trailer containing cannabis or cannabis derived products unattended in a residential area;
11. Green Paradise employees and staff shall not tamper with or open packages or containers holding cannabis or cannabis derived products during transport. Employees and staff must also not void or change a shipping manifest after departing the originating licensed premises;
12. Green Paradise drivers shall only travel between licensees shipping or receiving cannabis or cannabis derived products and its own licensed premises;
13. Green Paradise drivers transporting cannabis or cannabis derived products may be transported by foot, hand truck, forklift, or other similar means if it is not operationally feasible to transport the products inside of a vehicle or trailer because the licensed premises that the cannabis products will be transported from and the licensed premises that will be receiving the cannabis products are located within the same building or on the same premises;
14. Green Paradise shall not take into possession or transport cannabis or cannabis derived products that are not on the shipping manifest, or that are less than or greater than the amount reflected on the shipping manifest;
15. If a Green Paradise employee or staff member cannot obtain access to the track and trace system, Green Paradise shall complete the shipping manifest outside of

- the track and trace system and promptly transmit it to the Cannabis Control Division and the licensee receiving the shipment by electronic mail; and
16. If Green Paradise has access to the track and trace system and the licensee receiving the shipment does not have access to the track and trace system, Green Paradise shall complete the shipping manifest in the track and trace system, transmit it to the Cannabis Control Division, and send a copy to the licensee receiving the shipment by electronic mail.

BOARD ACTION FORM

AGENDA DATE

PZHAC: August 1, 2022,

BOT:

ITEM: PZHAC **BL #1008** –2060 Calle de Parian submitted by Bader Juda of The Tropic Smoke Shop LLC for a Cannabis license, **Zoned: Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes to open a business for retail of Smoke Shop Products and Snacks at the following location.

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



2231 Avenida de Mesilla
P.O. Box 10
Mesilla, NM 88046

No.: 1008

Phone: (575) 524-3262 Fax: (575) 541-6327

Business Registration Application

Please fill out all the information on this form by typing or using blue or black ink. Return update form to the Community Development's Office in person, by email, fax or mail. Please contact us at (575) 524-3262 with any questions. **Note:** A separate business registration application form should be completed for each business location.

Please check one: Business Registration Application Is: New Renewal

Name of Business: The Tropical Smoke Shop

Name of Applicant: Bader Jouda

Business Location: 2060 calle de parian Mesilla NM 88046

Mailing Address (Street # or P.O. Box): 12356 Desert palms Ave el paso

E-Mail Address: ~~Bader.jouda~~ Bader.jouda724@gmail.com

City: El Paso State: TX Zip Code: 79938

Phone # of Business: 9158005842

Location of Business: Street, 2060 calle de parian

City: Mesilla State: NM Zip Code: 88046

PROPERTY INFORMATION

Is property: owned leased

Property Owner: Property Management and Investments of New Mexico

Property Owner Address: 205 W Bantz Rd Bldg ste B
Las Cruces N.M. 88005

Property Owner Phone #: (575) 652-4766
(575) 652-4043

Additional Information

Square Footage of Business: 2000 SF

Number of Employees: 3-4

Number of Parking Spaces: Street Parking

Zoning Code: MC

Continue to next page>>>>

State or Federal Licensing Information:

If your business requires one of the following Licenses/Permits, you **MUST** submit a copy with your application.

- NM Environment Department Food Permit
- Federal Environmental Protection Agency Permit(s)
- NM Contractor's License
- NM Medical/Pharmaceutical License(s)
- NM Cosmetology/ Barbers License
- NM Real Estate/Broker License
- Well Drillers
- NM Veterinary Medicine
- Federal Firearms License
- Any other License(s)

 License # _____
 Expiration Date

Type of business (Please describe product(s) and/or service(s) IF they have changed):

Smoke items, rolling paper, chips, soda, water, (quick stop)

Business Owner Is: Sole Proprietorship Partnership _____ Corporation _____ Other _____

You **MUST** submit a copy of your New Mexico BTIN with your application.

Current New Mexico BTIN #: _____
 (The location code for reporting earnings received in the Town of Mesilla is 07-303.)

EMERGENCY CONTACT INFORMATION

Responsible party to be called in case of emergency. Enter name in order of contact (please print):

24 HOUR EMERGENCY PHONE #: 915 800 5842

- | Name | Telephone # |
|--------------------------|---------------------|
| 1. <u>Edgar Bautista</u> | <u>915 803 4744</u> |
| 2. _____ | _____ |
| 3. _____ | _____ |

Do you have an alarm system? Yes _____ No
 What Type? _____
 Which Company, if any, Responds to Alarms? _____

By signing this form, I attest that the information I have provided herein is true and accurate to the best of my knowledge. I certify that I am authorized to sign the same as an agent on behalf of the above stated business. I agree to pay all associated fees including: the annual business registration fee and other permit fees as required by the Town of Mesilla. I understand that I must file any changes to my business status, operations, and/or contact information with the Community Development office in a timely manner.

Bader F Jouda 7-25-22
 Printed Name: Date:

 Signature: Title:

Fire Department Inspection Verification

Schedule fire and building inspections AFTER Town staff provides approved application back to you in the following order: 1) Mesilla Fire Marshall's Office (FMO) 575-523-1311. Please retain the Yellow Fire Inspection Report issued by FMO.

A legible copy of the YELLOW Fire Inspection Report issued by FMO, must be returned by the applicant to the Community Development office.

Fire Department Representative Verification: _____

Fire Inspection Date: _____

Approved: Yes _____ **No** _____

BOARD ACTION FORM

AGENDA DATE

PZHAC: August 1, 2022,

BOT:

ITEM: PZHAC Sign Permit #061433 – 2060 Calle de Parian submitted by Bader Jouda of Cannabis Tropical LLC to put up temporary coming soon sign in the window, Zoned: **Historical Commercial (HC)**

BACKGROUND AND ANALYSIS: The applicant proposes temporary sign 18"x24" for window at this location that reads Cannabis Tropical Coming Soon as per illustration in your packet .

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans



Town of Mesilla
P.O. BOX 10
MESILLA, NM 88046
PHONE: (575) 524-3262 FAX (575) 541-6327

SIGN PERMIT

Application Date: 7-13-22

The Cannabis Tropical LLC
Name of Business

Bader Jouda
Name of Applicant

2020 Calle de Parian
Address of Business

12356 Desert Palms Ave
Address of Applicant

Mesilla NM 88046
City State Zip

El Paso TX 79938
City State Zip

915 800 5842
Telephone Number

Alternate Telephone Number

Location and description of Sign:
(include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

For Office Use Only

Administrative Approval: _____
PZHAC Approval: _____
BOT Approval: _____

Permit Fee: 64.00
Date of Payment: _____
CASE NUMBER: 061433



Town of Mesilla
P.O. BOX 10
MESILLA, NM 88046
PHONE: (575) 524-3262 FAX (575) 541-6327

SIGN PERMIT

Application Date: 7/22/2022

Tropical Dispensary
 Name of Business

Bader Jouda / Jerry Noe
 Name of Applicant

2060 Calle de Parian
 Address of Business

1905 West Picacho
 Address of Applicant

Mesilla NM 88046
 City State Zip

Las Cruces NM 88005
 City State Zip

915-800-5842
 Telephone Number

575-527-0660 / 575-639-0334
 Alternate Telephone Number

Location and description of Sign:
 (include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

INSIDE WINDOW SIGNS
 24" = WHITE CORA PAST
 12" = GREEN TEXT

TROPICAL
 DISPENSARY
 COMING SOON

For Office Use Only

Administrative Approval: _____
 PZHAC Approval: _____
 BOT Approval: _____

Permit Fee: \$4.00
 Date of Payment: _____
 CASE NUMBER: 061433

**TROPICAL
DISPENSARY
COMING SOON**

BOARD ACTION FORM

AGENDA DATE

PZHAC: August 1, 2022,

BOT:

ITEM: PZHAC Case #061432 – 3044 Snow Rd submitted by Don & Allison Apodaca to replace windows to dwelling contracted through Window World of Las Cruces, **Zoned: Rural Farm (RF)**

BACKGROUND AND ANALYSIS: The applicant proposes installation of new windows to the dwelling contracted through Window World of Las Cruces detail and contract in your packet .

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

**TOWN OF MESILLA
APPLICATION FOR BUILDING PERMIT**

Permit Fee \$ 100.00
 Review Fee \$ 18.00
 Total Fee \$ 118.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061432 **ZONE:** RF **CODE:** ME **APPLICATION DATE:** 4/21/2022 **RECEIVED**

Don + Allison Apodaca 575-647-4025 / 373-7786
 Name of Property Owner Property Owner's Telephone Number

P.O. Box 1580 Mesilla, NM 88046
 Property Owner's Mailing Address City State Zip Code

hadapodaca@aol.com
 Property Owner's E-mail Address

Window World of Las Cruces / 300 N. Telsor Suite 100
 Contractor's Name & Address (If none, indicate Self) Las Cruces, NM 88001

575-532-9390 # 391055 _____
 Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

3044 Snow Road
 Address of Proposed Work:

New Windows / replace 36 year old Windows.
 Description of Proposed Work:

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. Site Plan with dimensions and details.
3. Foundation plan with details.
4. Floor plan showing rooms, their uses, and dimensions.
5. Cross section of walls.
6. Roof and floor framing plan.
7. Proof of legal access to the property.
8. Drainage plan.
9. Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. Proof of legal access to the property.
12. Other information as necessary or required by the Town Code or Community Development Department.

\$468548 [Signature] 4/21/2022
 Estimated Cost Signature of Applicant Date

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. **All Building permits expire after one year from date issued.**

FOR OFFICIAL USE ONLY

PZHAC	<input type="checkbox"/> Administrative Approval	BOT	<input type="checkbox"/> Approved Date: _____
	<input type="checkbox"/> Approved Date: _____		<input type="checkbox"/> Disapproved Date: _____
	<input type="checkbox"/> Disapproved Date: _____		<input type="checkbox"/> Approved with Conditions
	<input type="checkbox"/> Approved with conditions		

PZHAC APPROVAL REQUIRED: YES NO BOT APPROVAL REQUIRED: YES NO
 CID PERMIT/INSPECTION REQUIRED: YES NO SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____

TOWN OF MESILLA

575-524-3262

***** R E P R I N T R E C E I P T*****

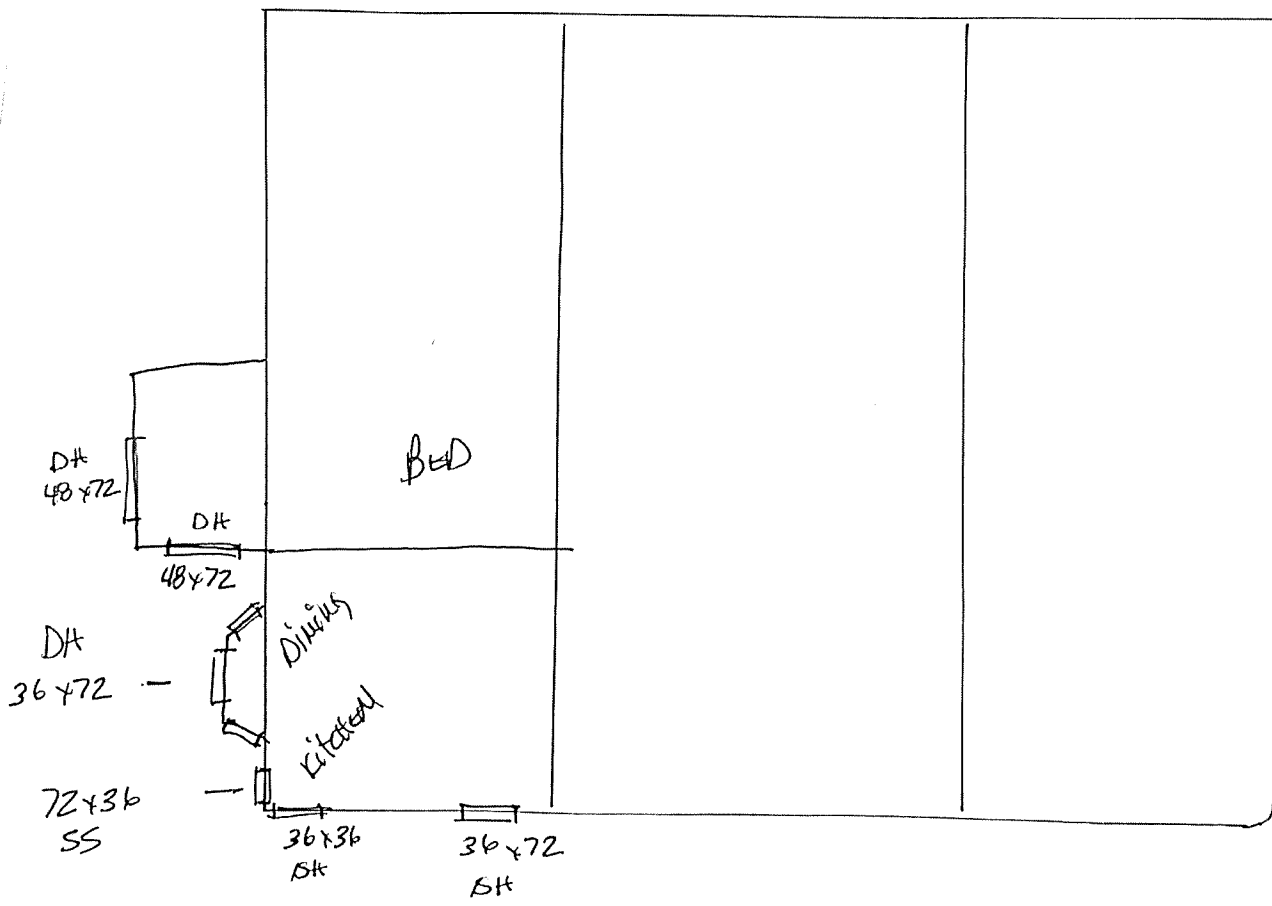
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OPER: UTCLK TERM: 001
REF#: 1754BRC

TRAN: 110.0000 PERMITS/INSPECTIONS
061432 118.00CR
APODACA, DON/ALLISON
3044 SNOW RD
BLD 118.00CR

TENDERED: 118.00 CHECK
APPLIED: 118.00-

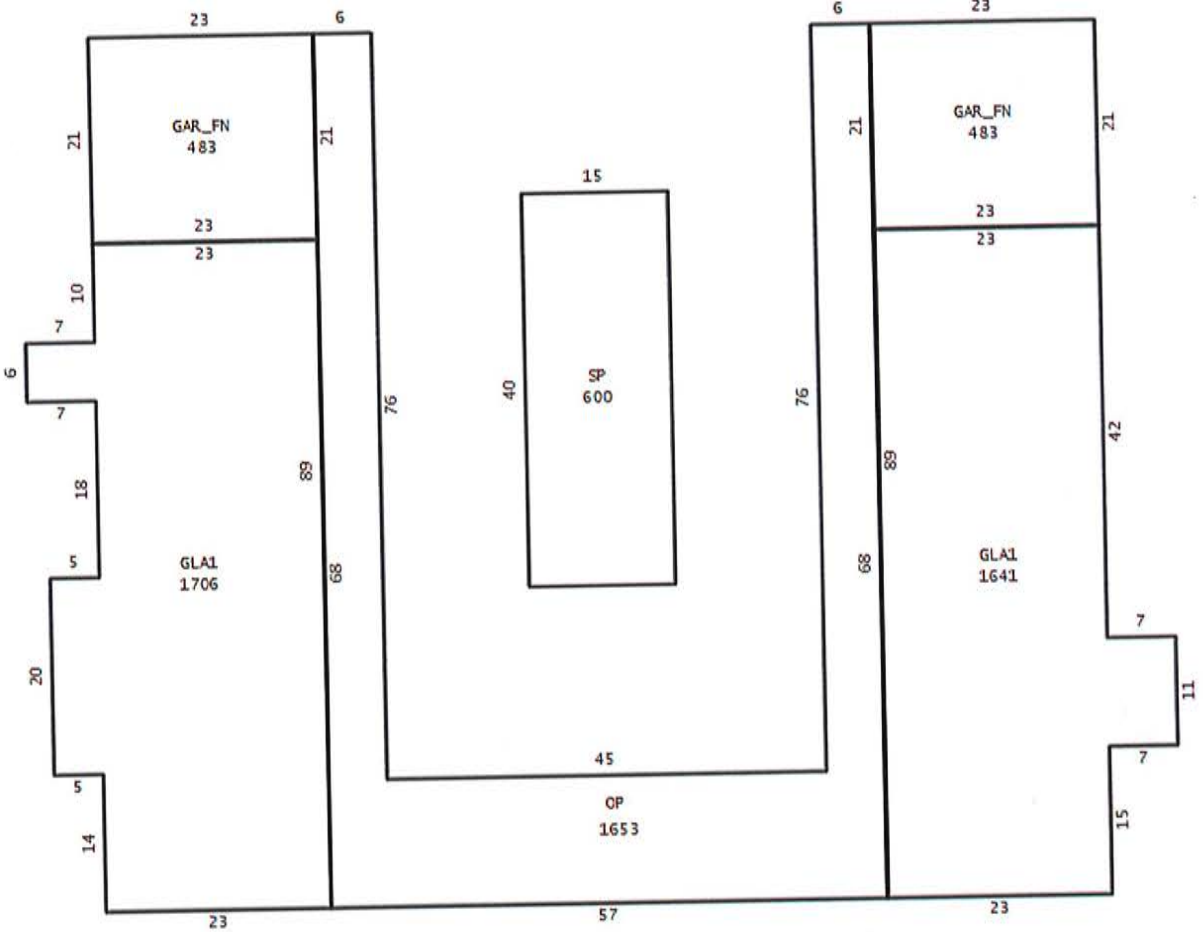
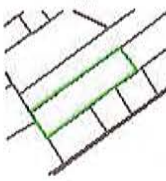
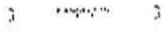
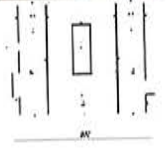
CHANGE: 0.00

Pay Online: www.mesillanm.gov



- [Account Search](#)
- [View Created Report\(s\)](#)
- [Help?](#)
- [Logout Public](#)

Account: R0400151 *Mill Levy does not include Special District Rates such as: Lower Rio Grande Flood Levy, Hueco Levy, Mclead Watershed Levy, Caballo Soil and Water Conservation Levy, and La Union Watershed Levy.



Window World

NM CID# 391055

Window World of Las Cruces
 300 N. Telshor • Suite 100 • Las Cruces, NM 88011
 Phone: (575) 532-9390 • Fax: (575) 532-5230



Customer: Priority 1 Phone (h) _____
 Phone (w) _____
 Install Address: _____ E-mail _____
 Bill Address: _____

WINDOW WORLD WINDOW PACKAGES
 (Window max single hung / double hung 48x72 or 2-Lite 60x60. Package includes SolarZone Elite, DS glass, 1/2 screen, foam on jambs and head)

3000 Series Single Hung	\$390
3000 Series 2-Lite Single Slider	\$412
<u>2</u> 4000 Series Double Hung	\$412 <u>824</u>
4000 Series 2-Lite Slider	\$432

INSULATED WINDOW GLASS PACKS

Solar Sun Shield Upgrade	\$60
Triple Glazed TG2** (Argon Filled)	\$155
(**Series 4000 Only)	

WINDOW WORLD WINDOWS
 (All Windows Include SolarZone Elite)

4000 Series Picture / Fixed	\$486
4000 Series 3-Lite (1/2, 1/2, 1/2) (1/4, 1/2, 1/4)	\$646
3000 Series 3-Lite Slider (1/2, 1/2, 1/2) (1/4, 1/2, 1/4)	\$626
3000 Series Picture / Fixed	\$476
3000 Series Rounded Top SH	\$900
Windows Over 120 U.I	\$105
Casement (Not Egress)	\$486
Specialty Window	\$
Almond / Desert Clay	\$50
Bronze / Black / Silver Exterior (Full Screens Only)	\$320

Window Color White / White
 Inside Outside

ADDITIONAL FEATURES

1/2 Screens	\$9
Foam Insulation on Jambs and Head	\$11
Double Strength Glass	\$15
Double Locks (> 26") (4000)	\$5
Full Screens	\$30
Colonial Grids (Contoured/Flat)	\$65
Prairie Grids	\$75
Specialty Grids	\$
Tempered Sash	\$70
Tempered Other	\$
Tinted or Specialty Glass	\$
Obscure Glass Both Sash	\$80
Oriel Style (40/60 or 60/40)	\$60

VINYL SLIDING DOOR

Series: _____ Standard Size (Y/N) _____ Specific Standard Size: _____
 Frame/Rail Style (circle): (3", 5", French, Narrow-Frame)
 Stucco Protect/Flush Fin (Y/N) 3-sides 4-sides
 Specified Operating Panel as seen from the outside
 (x=Operating): <x> <ox> other _____
 Interior Color: _____ Exterior Color: _____
 Custom Exterior handle (Y/N) finish: _____
 SolarZone Elite (Y/N) _____ SolarZone Sun Shield (Y/N) _____
 Grids(Y/N) _____ Style _____ Size _____
 Keyed Lock(Y/N) _____ Foot Lock(Y/N): _____
 _____ Stainless Steel Rollers (Y/N) _____ White Inside mini blinds(Y/N) _____
 (Limited sizes available \$300 per panel) \$ _____
 _____ Additional framing to accommodate a standard size door(Y/N) _____
 \$250 per panel (includes materials) \$ _____
 Patio Door Interior Casings (Y/N) _____
 (customer to provide the desired materials for installation)
 Patio Door Exterior Brickmold (Y/N) _____
 (customer to provide the desired materials for installation)
 ENTRY DOOR(S) (requires detailed addendum contract) \$ _____
 STORM DOOR(S) (requires detailed addendum contract) \$ _____

PRE 1978 BUILT HOMES (Federal Lead Containment Law)

With Custom Premium Exterior Trim	\$50
Without Custom Premium Exterior Trim	\$70
Lead Testing Fee (up to 4 windows)	\$50

MY HOME WAS BUILT IN THE YEAR _____ Initial _____

MISCELLANEOUS

Second Story Labor	\$60
Custom Exterior Trim (minimum of 2 windows)	\$60
3 Custom Coil Color	\$60 <u>180</u>
2 Window Removal Steel or in Stucco	\$40
Window Removal Other	\$50 <u>100</u>
Stucco Protector/Flush Fin (Designed to be trimmed for installation)	\$50
Install Interior Stops (unpainted wood)	\$50
Install Interior Casings	\$50
(Customer must provide the materials)	
Replace Sill (pine-no painting or staining)	\$100
Wood or Steel Mull Removal	\$40
Mull to Form Multi Unit	\$40
Remove Storm Window	\$30
Remove Security Bars (no reinstallation)	\$50
Other	\$

ROUND-UP FOR WINDOW WORLD CARES
 St. Jude Children's Research Hospital \$ _____

You the buyer are responsible for providing at least two feet of clear access on both sides of windows and for completely removing all blinds, brackets, shutters and other window coverings prior to installation. Initial: _____
 You the buyer are responsible for any applicable permitting. Balance due based upon percentage of windows installed upon completion. No compensation for job delays or product errors. No painting and no repairs or painting of damages to Stucco unless stated on Contract. Initial: _____

NO EXTRA WORK IF NOT IN WRITING!
55.20 - 5% off
up to 20 weeks after measure
1-2 weeks for measure

Customer agrees to the terms of payment as follows:

Subtotal	\$ <u>1104</u>
Setup and Handling (5%) Fee (minimum \$50)	\$ <u>52.44</u>
Permit	\$ <u>85</u>
Trip Charge	\$ _____
Subtotal	\$ <u>1048.80</u>
Tax (where applicable)	\$ <u>78.70</u>
Total Amount	\$ _____
Custom Order Deposit 50%	\$ _____ Ck# _____
Balance Paid to Installer upon Completion	\$ <u>1284.94</u>
Amount Financed	\$ _____

You the buyer may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Notice of cancellation must be in writing postmarked no later than midnight of the following third business day.
THIS IS A CUSTOM ORDER NOT FOR RESALE!

\$ 1284.94 INSTALLED
 \$ 642.47 PAID
 \$ 642.47 DUE ON INSTALL
 Owner _____ Date _____
 Owner _____ Date _____

Window World

NM CID# 391055

Window World of Las Cruces
 300 N. Telshor • Suite 100 • Las Cruces, NM 88011
 Phone: (575) 532-9390 • Fax: (575) 532-5230



Priority 2

Customer: _____ Phone (h) _____
 Install Address: _____ Phone (w) _____
 Bill Address: _____ E-mail _____

WINDOW WORLD WINDOW PACKAGES <small>(Window max single hung / double hung 48x72 or 2-Lite 60x60. Package includes SolarZone Elite, DS glass, 1/2 screen, foam on jambs and head)</small> 3000 Series Single Hung \$390 3000 Series 2-Lite Single Slider \$412 <i>412</i> 4000 Series Double Hung \$412 <i>2060</i> 4000 Series 2-Lite Slider \$432		INSULATED WINDOW GLASS PACKS Solar Sun Shield Upgrade \$60 Triple Glazed TG2** (Argon Filled) \$155 <small>(**Series 4000 Only)</small>	
WINDOW WORLD WINDOWS <small>(All Windows Include SolarZone Elite)</small> 4000 Series Picture / Fixed \$486 4000 Series 3-Lite (1/2, 1/2, 1/2) (1/4, 1/2, 1/4) \$646 3000 Series 3-Lite Slider (1/2, 1/2, 1/2) (1/4, 1/2, 1/4) \$626 3000 Series Picture / Fixed \$476 3000 Series Rounded Top SH \$900 Windows Over 120 U.I. \$105 Casement (Not Egress) \$486 Specialty Window \$ Almond / Desert Clay \$50 Bronze / Black / Silver Exterior \$320 <small>(Full Screens Only)</small>		ADDITIONAL FEATURES 1/2 Screens \$9 Foam Insulation on Jambs and Head \$11 Double Strength Glass \$15 Double Locks (> 26") (4000) \$5 Full Screens \$30 Colonial Grids (Contoured/Flat) \$65 Prairie Grids \$75 Specialty Grids \$ Tempered Sash \$70 <i>350</i> Tempered Other \$ Tinted or Specialty Glass \$ Obscure Glass Both Sash \$80 Oriel Style (40/60 or 60/40) \$60	
Window Color <i>WHITE</i> <i>WHITE</i> <small>Inside Outside</small>		PRE 1978 BUILT HOMES (Federal Lead Containment Law) With Custom Premium Exterior Trim \$50 Without Custom Premium Exterior Trim \$70 Lead Testing Fee (up to 4 windows) \$50 MY HOME WAS BUILT IN THE YEAR _____ Initial _____	
VINYL SLIDING DOOR Series: _____ Standard Size (Y/N) _____ Specific Standard Size: _____ Frame/Rail Style (circle): (3", 5", French, Narrow-Frame) Stucco Protect/Flush Fin (Y/N) 3-sides 4-sides Specified Operating Panel as seen from the outside (x=Operating): <xo> <ox> other _____ Interior Color: _____ Exterior Color: _____ Custom Exterior handle (Y/N) finish: _____ SolarZone Elite (Y/N) _____ SolarZone Sun Shield (Y/N) _____ Grids(Y/N) _____ Style _____ Size _____ Keyed Lock(Y/N) _____ Foot Lock(Y/N): _____ Stainless Steel Rollers (Y/N) _____ White inside mini blinds(Y/N) _____ <small>(Limited sizes available \$300 per panel)</small> \$ _____ Additional framing to accommodate a standard size door(Y/N) _____ \$250 per panel (includes materials) \$ _____ Patio Door Interior Casing (Y/N) _____ <small>(customer to provide the desired materials for installation)</small> Patio Door Exterior Brickmold (Y/N) _____ <small>(customer to provide the desired materials for installation)</small> ENTRY DOOR(S) (requires detailed addendum contract) \$ _____ STORM DOOR(S) (requires detailed addendum contract) \$ _____		MISCELLANEOUS Second Story Labor \$60 Custom Exterior Trim (minimum of 2 windows) \$60 Custom Coil Color _____ Window Removal Steel or in Stucco \$60 Window Removal Other \$40 <i>240</i> Stucco Protector/Flush Fin \$50 <small>(Designed to be trimmed for Installation)</small> Install Interior Stops (unpainted wood) \$50 Install Interior Casing \$50 <small>(Customer must provide the materials)</small> Replace Sill (pine-no painting or staining) \$100 Wood or Steel Mull Removal \$40 Mull to Form Multi Unit \$40 Remove Storm Window \$30 Remove Security Bars (no reinstallation) \$50 Other \$	
ROUND-UP FOR WINDOW WORLD CARES St. Jude Children's Research Hospital \$ _____			

You the buyer are responsible for providing at least two feet of clear access on both sides of windows and for completely removing all blinds, brackets, shutters and other window coverings prior to installation. Initial: _____
 You the buyer are responsible for any applicable permitting. Balance due based upon percentage of windows installed upon completion. No compensation for job delays or product errors. No painting and no repairs or painting of damages to Stucco unless stated on Contract. Initial: _____

NO EXTRA WORK IF NOT IN WRITING!
-153.10 5% Discount
Up 40 20 weeks after measure
1-2 weeks for measure

Customer agrees to the terms of payment as follows:
 Subtotal \$ *3062*
 Setup and Handling (5%) Fee (minimum \$50) \$ *145.45*
 Permit \$ *85*
 Trip Charge \$ _____
 Subtotal \$ _____
 8.32 Tax (where applicable) \$ *2708.90*
 Total Amount \$ *261.19*
 Custom Order Deposit 50% \$ _____ Ck# _____
 Balance Paid to Installer upon Completion \$ *3400.54*
 Amount Financed \$ _____

You the buyer may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Notice of cancellation must be in writing postmarked no later than midnight of the following third business day.
THIS IS A CUSTOM ORDER NOT FOR RESALE!

\$ *3400.54* installed
 \$ *1700.27* Down
 \$ *1700.27* Due on install
 Owner _____ Date _____
 Owner _____ Date _____

BOARD ACTION FORM

AGENDA DATE

PZHAC: August 1, 2022,

BOT:

ITEM: PZHAC Case #061434 – 3380 McDowell Rd submitted by Jordon & Bethany to retro fit new exterior windows contracted through Window World of Las Cruces, **Zoned: R1 (R1)**

BACKGROUND AND ANALYSIS: The applicant proposes installation of new windows to the dwelling contracted through Window World of Las Cruces detail and contract in your packet .

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

TOWN OF MESILLA
APPLICATION FOR BUILDING PERMIT

Permit Fee \$ 170.00
 Review Fee \$ 28.00
 Total Fee \$ 198.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061434 ZONE: R1 CODE: RN APPLICATION DATE 7-21-22



Name of Property Owner Jordan + Bethany Carvalho Property Owner's Telephone Number 253-651-6544 or 951-660-1940

Property Owner's Mailing Address 3380 Mc Dowell Las Cruces City NM State NM Zip Code 88005

Property Owner's E-mail Address Orions belt P3Vx31@yahoo.com or goss.bethany@yahoo.com

Contractor's Name & Address (If none, indicate Self) Window world of Las Cruces

Contractor's Telephone Number 575-532-9390 Contractor's Tax ID Number NM CID # 391055 Contractor's License Number →

Address of Proposed Work: 3380 Mc Dowell

Description of Proposed Work: Retro fit new exterior windows

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. Site Plan with dimensions and details.
3. Foundation plan with details.
4. Floor plan showing rooms, their uses, and dimensions.
5. Cross section of walls.
6. Roof and floor framing plan.
7. Proof of legal access to the property.
8. Drainage plan.
9. Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
10. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
11. Proof of legal access to the property.
12. Other information as necessary or required by the Town Code or Community Development Department.

Estimated Cost \$ 11,579 Signature of Applicant Pat Hayes for Jordan Carvalho Date 7/30/2022

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. All Building permits expire after one year from date issued.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

PZHAC APPROVAL REQUIRED: YES NO BOT APPROVAL REQUIRED: YES NO
 CID PERMIT/INSPECTION REQUIRED: YES NO SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____

TOWN OF MESILLA
575-524-3262

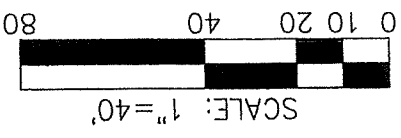
REC#: 00183246 7/28/2022 2:00 PM
OPER: UTCLK TERM: 001
REF#: 1458BRC

TRAN: 110.0000 PERMITS/INSPECTIONS
061434 198.00CR
CARVALHO, JORDAN/BETHONY
3380 MCDOWELL RD
BLD 198.00CR

TENDERED: 198.00 CHECK
APPLIED: 198.00-

CHANGE: 0.00

Pay Online: www.mesillanm.gov



3380 McDOWELL ROAD
 S 34°44.05' E 128.00'
 187.50'

UNION AVENUE
 186.00'

TIE TO THE SOUTHEAST CORNER OF U.S.R.S. TRACT 11D-90 & THE NORTHWEST INTERSECTION OF NEW MEXICO STATE HIGHWAY 373 AND UNION AVENUE.
 S 24°05' E 103.47'

U.S.R.S. TR. 11D-90
 WD BK. 285
 PG. 267

U.S.R.S. TR. 11D-91B
 WD BK. 285
 PG. 267

0.5469 ACRE
 U.S.R.S. TR. 11D-88

U.S.R.S. TR. 11D-87
 WD BK. 411
 PGS. 361-362

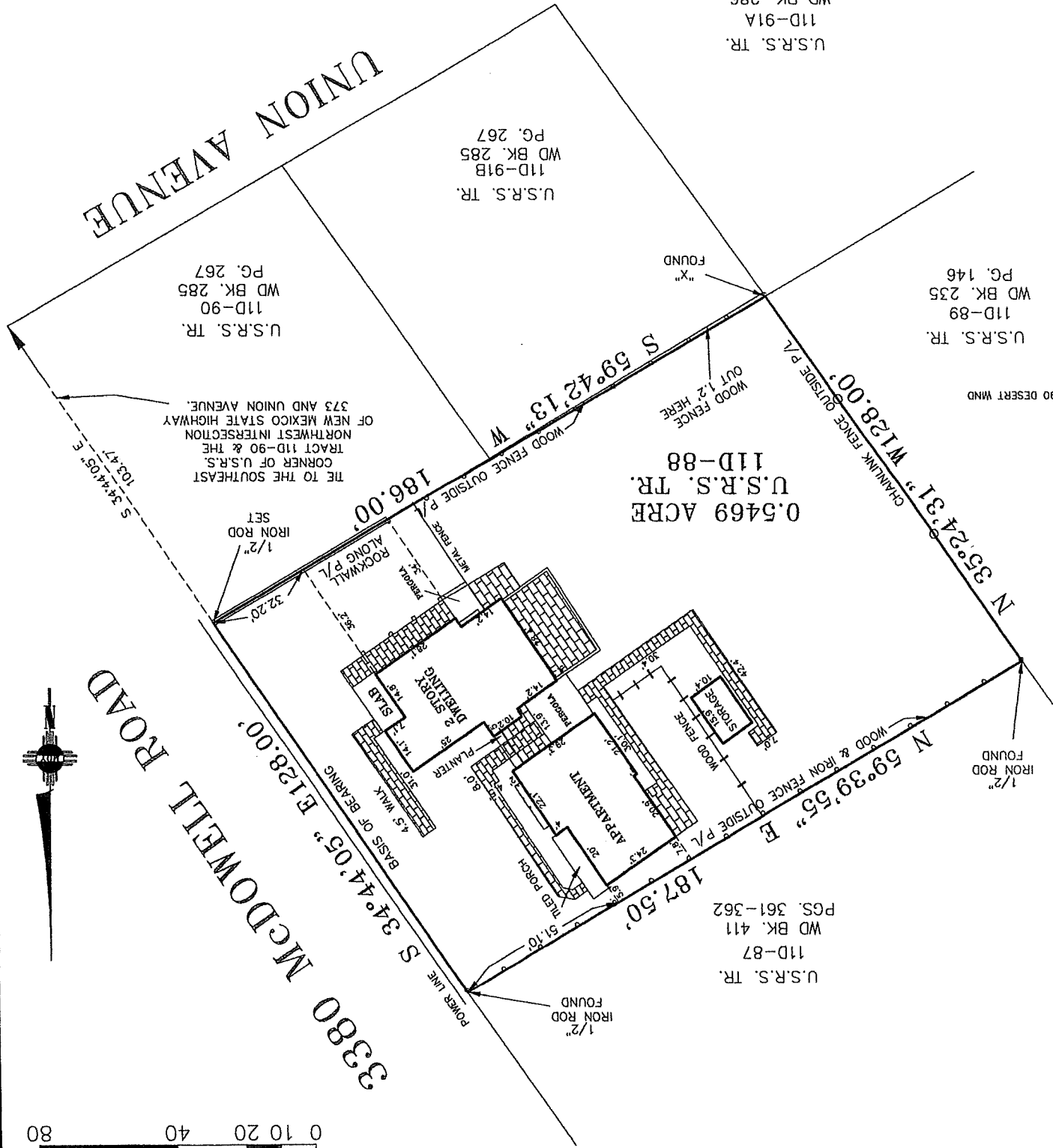
U.S.R.S. TR. 11D-89
 WD BK. 235
 PG. 146

U.S.R.S. TR. 11D-91A
 WD BK. 286
 PGS. 198-199

"INDEXING INFORMATION FOR COUNTY CLERK"
 R0400901
 PROPERTY OWNER: SALAS
 PROPERTY LOCATION: TOWN OF MESILLA

NOTES:
 INFORMATION IN THE PREPARATION OF THIS PLAT DERIVES FROM WARRANTY DEED FILED AUGUST 16, 1991, IN DEED BOOK 352, PAGE 186, DONA ANA COUNTY RECORDS

FLOOD ZONE "X"; AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOOD PLAIN, IN MAP NO. 35013C1094 G, EFFECTIVE JULY 6, 2016.



690 DESERT WIND

1/2" IRON ROD FOUND

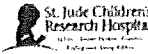
1/2" IRON ROD FOUND

"X" FOUND

Window World

NM CID# 391055

Window World of Las Cruces
 300 N. Telshor • Suite 100 • Las Cruces, NM 88011
 Phone: (575) 532-9390 • Fax: (575) 532-5230



Customer: 3380 McDowell Rd. Phone (h) _____
 Install Address: _____ Phone (w) _____
 Bill Address: _____ E-mail _____

WINDOW WORLD WINDOW PACKAGES	
<small>(Window max single hung / double hung 48x72 or 2-Lite 60x60. Package includes SolarZone Elite, DS glass, 1/2 screen, foam on jambs and head)</small>	
3000 Series Single Hung	\$390
3000 Series 2-Lite Single Slider	\$412 <u>412</u>
4000 Series Double Hung	\$412 <u>2416</u>
4000 Series 2-Lite Slider	\$432

WINDOW WORLD WINDOWS	
<small>(All Windows Include SolarZone Elite)</small>	
4000 Series Picture / Fixed	\$486
4000 Series 3-Lite (1/2, 1/2, 1/2) (1/4, 1/2, 1/4)	\$646
3000 Series 3-Lite Slider (1/2, 1/2, 1/2) (1/4, 1/2, 1/4)	\$626
3000 Series Picture / Fixed	\$476
3000 Series Rounded Top SH	\$900
Windows Over 120 U.I	\$105
Casement (Not Egress)	\$486
Specialty Window	\$ _____
19 Almond / Desert Clay	\$50 <u>950</u>
Bronze / Black / Silver Exterior	\$320
<small>(Full Screens Only)</small>	
Window Color <u>Almond</u> <u>Almond</u>	
<small>Inside</small>	<small>Outside</small>

VINYL SLIDING DOOR

Series: _____ Standard Size (Y/N) _____ Specific Standard Size: _____

Frame/Rail Style (circle): (3", 5", French, Narrow-Frame)

Stucco Protect/Flush Fin (Y/N) 3-sides 4-sides

Specified Operating Panel as seen from the outside

(x=Operating): <x> <ox> other _____

Interior Color: _____ Exterior Color: _____

Custom Exterior handle (Y/N) finish: _____

SolarZone Elite (Y/N) _____ SolarZone Sun Shield (Y/N) _____

Grids (Y/N) _____ Style _____ Size _____

Keyed Lock (Y/N) _____ Foot Lock (Y/N): _____

Stainless Steel Rollers (Y/N) _____ White inside mini blinds (Y/N) _____

(Limited sizes available \$300 per panel) \$ _____

Additional framing to accommodate a standard size door (Y/N) _____

\$250 per panel (includes materials) \$ _____

Patio Door Interior Casing (Y/N) _____

(customer to provide the desired materials for installation)

Patio Door Exterior Brickmold (Y/N) _____

(customer to provide the desired materials for installation)

ENTRY DOOR(S) (requires detailed addendum contract) \$ _____

STORM DOOR(S) (requires detailed addendum contract) \$ _____

INSULATED WINDOW GLASS PACKS	
Solar Sun Shield Upgrade	\$60
Triple Glazed TG2** (Argon Filled)	\$155
<small>**Series 4000 Only</small>	

ADDITIONAL FEATURES	
1/2 Screens	\$9
Foam Insulation on Jambs and Head	\$11
Double Strength Glass	\$15
Double Locks (> 26") (4000)	\$5
Full Screens	\$30
Colonial Grids (Contoured/Flat)	\$65
Prairie Grids	\$75
Specialty Grids	\$ _____
4 Tempered Sash	\$70 <u>280</u>
Tempered Other	\$ _____
Tinted or Specialty Glass	\$ _____
1 Obscure Glass Both Sash	\$80 <u>80</u>
Oriel Style (40/60 or 60/40)	\$60

PRE 1978 BUILT HOMES (Federal Lead Containment Law)	
18 With Custom Premium Exterior Trim	\$50 <u>900</u>
Without Custom Premium Exterior Trim	\$70
1 Lead Testing Fee (up to 4 windows)	\$50 <u>50</u>
MY HOME WAS BUILT IN THE YEAR _____	Initial _____

MISCELLANEOUS	
Second Story Labor	\$60
Custom Exterior Trim (minimum of 2 windows)	\$60
1 Custom Coil Color	\$ _____
1 Window Removal Steel or in Stucco	\$60 <u>60</u>
18 Window Removal Other	\$40 <u>720</u>
1 Stucco Protector/Flush Fin	\$50 <u>50</u>
<small>(Designed to be trimmed for installation)</small>	
Install Interior Stops (unpainted wood)	\$50
Install Interior Casing	\$50
<small>(Customer must provide the materials)</small>	
Replace Sill (pine-no painting or staining)	\$100
Wood or Steel Mull Removal	\$40
Mull to Form Multi Unit	\$40
Remove Storm Window	\$30
Remove Security Bars (no reinstallation)	\$50
Other	\$ _____

ROUND-UP FOR WINDOW WORLD CARES

St. Jude Children's Research Hospital \$ _____

You the buyer are responsible for providing at least two feet of clear access on both sides of windows and for completely removing all blinds, brackets, shutters and other window coverings prior to installation. Initial: _____

You the buyer are responsible for any applicable permitting. Balance due based upon percentage of windows installed upon completion. No compensation for job delays or product errors. No painting and no repairs or painting of damages to Stucco unless stated on Contract. Initial: _____

NO EXTRA WORK IF NOT IN WRITING!

950-Almond Desert

Up to 20 weeks After Measure

12 weeks for Measure

Customer agrees to the terms of payment as follows:

Subtotal	\$ <u>10,918</u>
Setup and Handling (5%) Fee (minimum \$50)	\$ <u>500.90</u>
Permit	\$ <u>785</u>
Trip Charge	\$ _____
Subtotal	\$ <u>12,003.80</u>
8.18-Tax (where applicable)	\$ <u>875.58</u>
Total Amount	\$ _____
Custom Order Deposit 50%	\$ _____
Balance Paid to Installer upon Completion	\$ <u>11,579.48</u>
Amount Financed	\$ _____

15 MONTHS

0%

SALE AS CASH

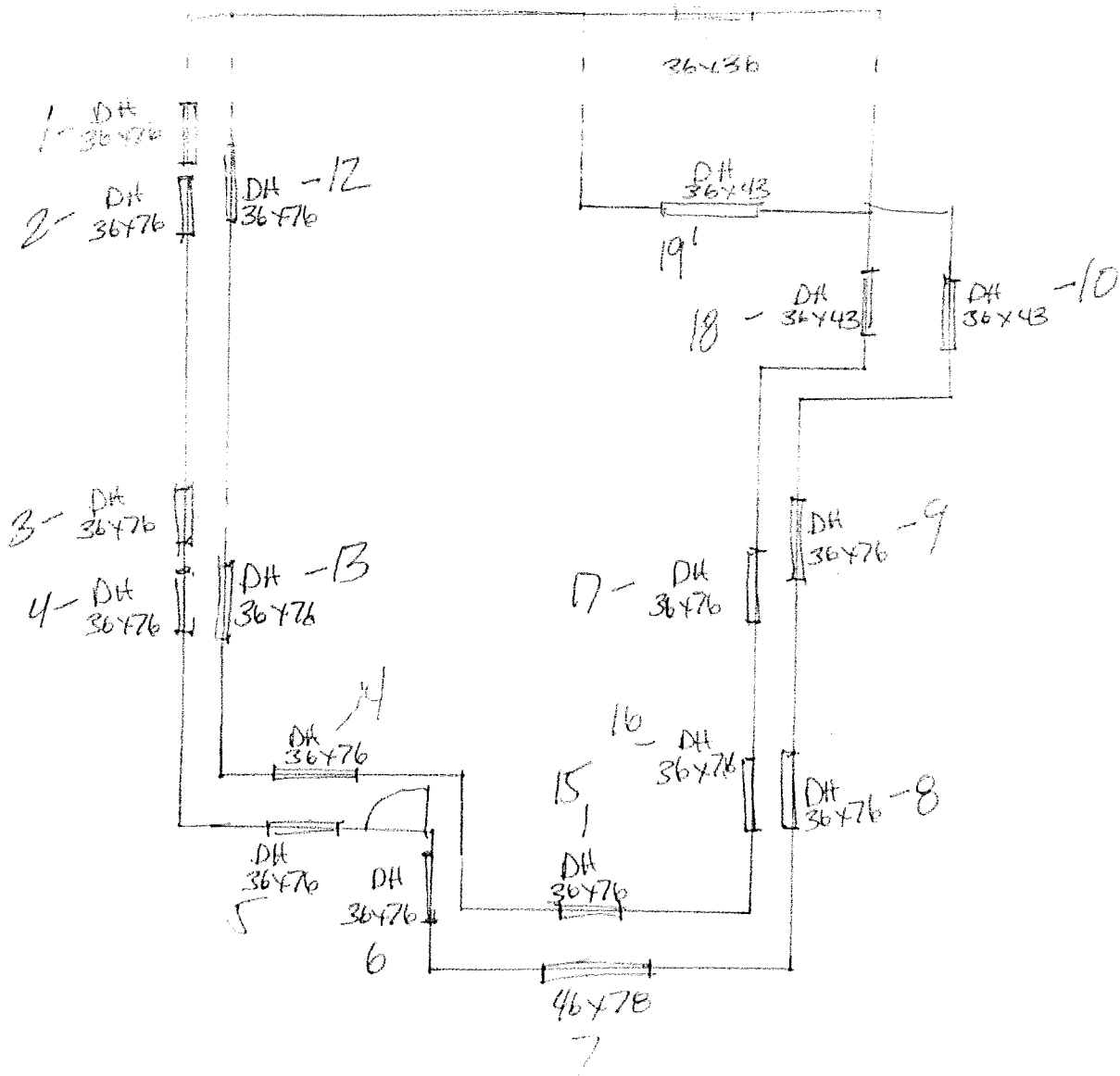
You the buyer may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Notice of cancellation must be in writing postmarked no later than midnight of the following third business day. THIS IS A CUSTOM ORDER NOT FOR RESALE!

\$11,579.48 installed

CASH \$5789.74 DOWN / FINANCE \$1157 DOWN

\$5789.74

\$694.83 per month



FRONT

BOARD ACTION FORM

AGENDA DATE

PZHAC: August 1, 2022,

BOT:

ITEM: PZHAC Case #061434 – 3380 McDowell Rd submitted by Jordon & Bethany to add backyard patio slab to casita, **Zoned: R1 (R1)**

BACKGROUND AND ANALYSIS: The applicant proposes to add two backyard patio concrete slabs to casita details of project in your packet .

IMPACT:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work is on applicant's property and not in Town of Mesilla right-of-way.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

DEPARTMENT RECOMMENDATIONS:

SUPPORTING INFORMATION:

- Application
- Plans

TOWN OF MESILLA
APPLICATION FOR BUILDING PERMIT

Permit Fee \$ 90.00
 Review Fee \$ 18.00
 Total Fee \$ 108.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104



CASE NO. 061435 ZONE: R1 CODE: MP APPLICATION DATE 7-28-22

Name of Property Owner Jordan + Bethany Carvalho Property Owner's Telephone Number 253-651-6544 or 951-660-1940

Property Owner's Mailing Address 3380 Mc Dowell Las Cruces City NM State NM Zip Code 88005

Property Owner's E-mail Address OrionsbeltP3vx31@yahoo.com or goss.bethany@yahoo.com

Contractor's Name & Address (if none, indicate Self) Self

Contractor's Telephone Number _____ Contractor's Tax ID Number _____ Contractor's License Number _____

Address of Proposed Work: 3380 Mc Dowell

Description of Proposed Work: Back yard patio slab for Casitas

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

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11. Proof of legal access to the property.
12. Other information as necessary or required by the Town Code or Community Development Department.

Estimated Cost \$ 3800.00 Signature of Applicant Pat Hayes for Jordan Carvalho Date 7/27/2022

Application Fee is due at time of submittal. Apart from administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a building permit. All Building permits expire after one year from date issued.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval BOT Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

PZHAC APPROVAL REQUIRED: ___ YES ___ NO BOT APPROVAL REQUIRED: ___ YES ___ NO
 CID PERMIT/INSPECTION REQUIRED: ___ YES ___ NO ___ SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED / DENIED BY: _____ ISSUE DATE: _____

TOWN OF MESILLA
575-524-3262

REC#: 00183247 7/28/2022 2:02 PM
OPER: UTCLK TERM: 001
REF#: 1459BRC

TRAN: 110.0000 PERMITS/INSPECTIONS
061435 108.00CR
CARVALHA, JORDEN/BETHONY
3380 MCDOWELL RD
BLD 108.00CR

TENDERED: 108.00 CHECK
APPLIED: 108.00-

CHANGE: 0.00

Pay Online: www.mesillanm.gov

SCALE: 1"=40'



approx Jobsite

U.S.R.S. TR.
11D-87
WD BK. 411
PGS. 361-362

3380 McDOWELL ROAD



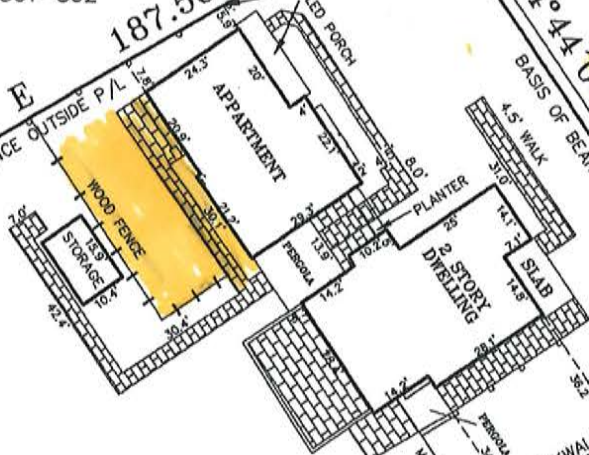
1/2" IRON ROD FOUND

N 59°39'55" E 187.50'
WOOD & IRON FENCE OUTSIDE P/L

1/2" IRON ROD FOUND

POWER LINE

S 34°44'05" E 128.00'
BASIS OF BEARING



0.5469 ACRE
U.S.R.S. TR.
11D-88

TIE TO THE SOUTHEAST CORNER OF U.S.R.S. TRACT 11D-90 & THE NORTHWEST INTERSECTION OF NEW MEXICO STATE HIGHWAY 373 AND UNION AVENUE.

1/2" IRON ROD SET

S 34°44'05" E 103.87'

690 DESERT WIND

U.S.R.S. TR.
11D-89
WD BK. 235
PG. 146

WOOD FENCE OUT 1.2' HERE

"X" FOUND

U.S.R.S. TR.
11D-91B
WD BK. 285
PG. 267

U.S.R.S. TR.
11D-90
WD BK. 285
PG. 267

UNION AVENUE

U.S.R.S. TR.
11D-91A
WD BK. 286
PGS. 198-199

NOTES:

INFORMATION IN THE PREPARATION OF THIS PLAT DERIVES FROM WARRANTY DEED FILED AUGUST 16, 1991, IN DEED BOOK 352, PAGE 186, DONA ANA COUNTY RECORDS

FLOOD ZONE "X"; AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOOD PLAIN. IN MAP NO. 35013C1094 G, EFFECTIVE 11/16/91

"INDEXING INFORMATION FOR COUNTY CLERK"

R0400901

PROPERTY OWNER:
SALAS

PROPERTY LOCATION:
TOWN OF MESILLA