



BOARD OF TRUSTEES (BOT)

TOWN OF MESILLA

REGULAR MEETING

MONDAY, JUNE 27, 2022

6:00 PM

MINUTES

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem (ABSENT)
Biviana Cadena, Trustee
Veronica Garcia, Trustee
Adrianna Merrick, Trustee (ABSENT)

STAFF: Rani Bush, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Ben Azcarate, Lieutenant
Gloria Maya, Recorder

PUBLIC: G Klebansky A Lucero
S Krueger

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Trustee Cadena, Trustee Garcia.

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Trustee Garcia, Seconded by Trustee Cadena.

Roll Call Vote: Motion passed (**summary:** Yes =2).

Trustee Cadena Yes

Trustee Garcia Yes

4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

Ms. Krueger expressed her concerns regarding cannabis irrigation; read State Engineering letter.

Mr. Lucero addressed his concerns regarding change in permit fees.

- 5. APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

Motion: To approve consent agenda, Moved by Trustee Garcia, Seconded by Trustee Cadena.

Roll Call Vote: Motion passed (summary: Yes =2).

Trustee Cadena Yes

Trustee Garcia Yes

- a) ***BOT MINUTES** - Minutes of Regular Meeting, June 13, 2022 *Approved by consent agenda*

6. STAFF REPORTS

- a) Acceptance of Credit Cards and Electronic Transfers Policy & Procedures – Rani Bush

Ms. Bush reviewed the Credit Cards and Electronic Transfers Policy and Procedures required by the state.

Trustee Garcia asked if there is a fee for online payments.

Ms. Bush responded currently the town absorbs the credit card fees but credit card company does assess a separate fee for online payments.

7. NEW BUSINESS

- a) **For Approval:** Acceptance of Credit Cards and Electronic Transfers Policy & Procedures

Motion: To approve acceptance of Credit Cards and Electronic Transfers Policy and Procedures, Moved by Trustee Garcia, Seconded by Trustee Cadena.

Roll Call Vote: Motion passed (summary: Yes =2).

Trustee Cadena Yes

Trustee Garcia Yes

- b) **For Approval:** Resolution 2022-07 South Central Council of Governments Participation for Fiscal Year 2022-2023

Motion: To approve Resolution 2022-07 South Central Council of Governments Participation for Fiscal Year 2022-2023, Moved by Trustee Garcia, Seconded by Trustee Cadena.

Roll Call Vote: Motion passed (summary: Yes =2).

Trustee Cadena Yes

Trustee Garcia Yes

- c) **For Discussion/Approval:** Summer Recreation Salaries

Mayor Barraza recommended increasing the Summer Recreation employees pay rate by \$1.50 due to the issue that the Dona Ana Summer Interns are earning more than the program supervisors.

Trustee Garcia stated she does not see a problem but would like to increase the rate for the employees who are making less as well.

Mayor Barraza responded she will be bringing that concern to the board in July.

Trustee Garcia and Trustee Cadena stated that they will ensure that it is brought back to the board in July.

Trustee Cadena asked if the increase will be done retro.

Mayor Barraza responded the increase will be in effect tomorrow, June 28th.

Motion: To approve acceptance of Credit Cards and Electronic Transfers Policy and Procedures, Moved by Trustee Garcia, Seconded by Trustee Cadena.

Roll Call Vote: Motion passed (summary: Yes =2).

Trustee Cadena Yes

Trustee Garcia Yes

8. BOARD OF TRUSTEE COMMITTEE REPORTS

Trustee Cadena: has not been contacted

Mayor Barraza: information was forwarded; meeting was on June 23rd

Trustee Garcia: did not attend SCCOG meeting, Architectural Style meeting June 28th

Mayor Barraza: SSCOG meeting June 23rd, NMML Resolution meeting June 25th, RTD meeting June 22nd

9. BOARD OF TRUSTEE/STAFF COMMENTS

Fire Chief Hoban reviewed the Firefighters life insurance. Last increase was for Law Enforcement, this year it will be for Fire Departments. They are looking at classifying dispatchers as First Responders.

Lieutenant Azcarate stated attended Active Shooter Training; Fire Department will be included at the next training.

Mayor Barraza asked how the town can implement that training in our area.

Lieutenant Azcarate responded we are currently working on an implementation plan.

Mayor Barraza stated the NMML has a trainer available on staff.

Fire Chief Hoban stated drought conditions have improved; moisture maps are updated weekly.

Mayor Barraza stated there will be an event on the plaza and a firework display on July 4th.

Trustee Garcia recommended putting the July 4th information on Facebook. She asked about the COVID Relief Fund.

Mayor Barraza responded the 2nd payment has not been received.

Trustee Cadena expressed her concerns with the new permit fees.

Mayor Barraza stated an upfront review fee has been added.

Trustee Cadena stated these fees are due up front and are non-refundable; does not seem fair. She sees the possibility of having an administrative fee. Recommended looking at redoing the ordinance; it needs to be affordable. She feels that if the application meets the ordinance, it should be approved.

Mayor Barraza stated the town has been losing money, we need to follow the fee schedule that the Board of Trustees approved. Other entities in the area collect fees up front. This will make the applicant ensure their applications are streamlined and the process is being followed.

Trustee Cadena asked if the fees charged by other entities are non-refundable as well.

Mayor Barraza stated fees are based on the estimated cost of the project.

Trustee Cadena recommending revisiting the ordinance. She researched Ms. Krueger's concerns regarding cannabis and the property in question will not be using EBID water. Reiterated if applications meet the requirements, they should be approved.

10. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-2).

MEETING ADJOURNED AT 6:44 P.M.

APPROVED THIS 11th DAY OF JULY, 2022.



Nora L. Barraza
Mayor

ATTEST:



Rani Bush
Town Clerk/Treasurer

