

# BOARD OF TRUSTEES (BOT) TOWN OF MESILLA REGULAR MEETING MONDAY, JUNE 13, 2022 6:00 PM MINUTES

TRUSTEES:

Nora Barraza, Mayor

Stephanie Johnson-Burick, Mayor Pro Tem

Biviana Cadena, Trustee Veronica Garcia, Trustee Adrianna Merrick, Trustee

**STAFF:** 

Rani Bush, Town Clerk/Treasurer

Kevin Hoban, Fire Chief

Rod McGillivray, Public Works Director

Enrique Salas, Marshal Gloria Maya, Recorder

**PUBLIC:** 

Gilbert Chavez

Eric Madrid

Oscar Luevano
Faustino Hernandez

Derek Telles Les Williamson

S Krueger

G Whited

C Whited

#### 1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

#### 2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Cadena, Trustee Garcia, Trustee Merrick.

#### 3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Trustee Garcia asked to remove PZHAC Case #061376 for further discussion.

Mayor Barraza responded that will need to be discussed upon approval of consent agenda.

**Roll Call Vote:** Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes
Trustee Merrick Yes

#### 4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

Ms. Kruger asked the board remove BL #0986 due to requirement concerns. She asked the mayor to respond, by email, regarding the zoning of a property addressed in her appeal.

5. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk \*)

Mayor Barraza asked Ms. Bush to give an overview.

Ms. Bush stated case was reviewed by PZHAC on April 4<sup>th</sup>, approved by PZHAC on May 2<sup>nd</sup>. A Public Hearing was advertised, the agenda had it under New Business not as a Public Hearing.

Mayor Barraza asked if there was a separate posting for the Public Hearing and was a Public Hearing held at the May 2<sup>nd</sup> meeting.

Ms. Bush responded Public Hearing was a separate posting. The Public Hearing was not held but the PZHAC voted and approved the case.

Mayor Barraza stated she was told a Public Hearing was held but the minutes do not indicate there was a hearing. The case will need to go through the process which is back to the PZHAC and then to the Board of Trustees for approval. Requested PZHAC Case #061376 be removed from the consent agenda.

Mayor Pro Tem Johnson-Burick asked for clarification regarding BL #0986.

Mayor Barraza responded reviewed the documents regarding irrigation for the properties.

Trustee Cadena stated receiving information just before a meeting does not give them time to do research or ask questions.

Mayor Barraza stated we just received the documentation which she has provided.

Trustee Cadena stated these kinds of items if they meet and are consistent with the ordinances should be passed. We need to ensure the requirements are met especially regarding Cannabis ordinance since it is new. She understands this item has met state requirements.

Mayor Barraza responded this applicant has gone through the Architectural Style Committee and PZHAC. Mr. Padilla has assured her that all documentation has been submitted. The applicant must apply with the state before applying with Mesilla.

Motion: To approve consent agenda as amended, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Trustee Garcia asked that documents for BL #0987 be attached to the minutes.

Mayor Barraza reviewed the documents included in the board packets for BL #0986 and will provide the irrigation documentation just received.

Mayor Pro Tem Johnson-Burick corrected the time on the May 31st Special Meeting minutes; should read 12:00 a.m.

**Roll Call Vote:** Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes Trustee Garcia Yes Trustee Merrick Yes

- a) \*BOT MINUTES Minutes of Budget Work Session, May 18, 2022 Approved by consent agenda
- b) \*BOT MINUTES Minutes of Regular Meeting, May 23, 2022 Approved by consent agenda
- c) \*BOT MINUTES Minutes of Special Meeting, May 31, 2022 Approved by consent
- d) \* <u>PZHAC Case #061376</u>— Pappas Williamson seeking for a summary subdivision a Replat of U.S.R.S. Tract 11A-199 & 11A 198A within the Town of Mesilla, Dona Ana County, N.M. in Section 25, T.23S R.IE of U.S.R.S. Surveys (2532 Calle De Norte), Zoned: Historical Residential (HR). Removed from consent agenda
- e) \*PZHAC Case #061384 2260 Calle de Santiago submitted by Bill & Janice Cook to install rooftop solar system not visible from the street and AC combine panel and data monitoring unit, production meter and customer generation fusible AC disconnect. Zoned: Historical Residential (HR) Approved by consent agenda
- f) \*PZHAC Case #061385 2872 Calle San Albino submitted by Jeffry & Amanda Buras to repaint house exterior a different color current color is white. Zoned: Historical Residential (HR) Approved by consent agenda
- g) \*PZHAC Case #061387 2060 Calle de Parian Submitted by Julienne Hadfield to patch, repair and repaint windows and door, no color change. Zoned: Historical Residential (HR)

  Approved by consent agenda
- h) \*BL #0986 1395 Snow Rd. submitted by Eric Madrid of Highcienda Growers for a business license. Zoned: Rural Farm (RF) Approved by consent agenda
- i) \*<u>BL #0987</u> 1395 Snow Rd. submitted by Eric Madrid of Highcienda Growers for a Cannabis license. Zoned: Rural Farm (RF) *Approved by consent agenda*
- j) \*BL #0990 2710 Boldt St. submitted by Charles McMahon of Chuck McMahon Consulting LLC for a business license. Zoned: Historical Residential (HR) Approved by consent agenda
- k) \*Sign Permit #061391 2101 Calle de Parian submitted by Valerie Segovia for Nambe sale sign, Zoned: Historical Commercial (HC) Approved by consent agenda
- 1) \*Sign Permit #061390 2011 Avenida de Mesilla submitted by Mickey Balderas of The Bean to update Logo sign design attached in packet. Zoned: Historical Commercial (HC) Approved by consent agenda

#### 6. STAFF REPORTS

a) Local Government Road Fund Program – Rod McGillivray

Mr. McGillivray gave a report on the Local Government Road Fund status.

Mayor Barraza stated the cost for this project, Calle de Cura, is \$114,484; state share is \$86,118 and town match is \$28,706.

b) NM Tourism Department Cooperative Agreement – Dorothy Sellers

Ms. Sellers gave a report on the NM Tourism Department Cooperative Agreement, two to one match, to assist with social media. Summer Recreation staff recommendations.

#### 7. NEW BUSINESS

a) For Approval: Resolution 2022-05 Local Government Road Fund Program # HW2 L100525 Calle de Cura

Motion: To approve Resolution 2022-05 Local Government Road Fund Program #HW2 L100525 Calle de Cura, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Carrie Yes

Trustee Garcia Yes Trustee Merrick Yes

**b) For Approval:** Resolution 2022-06 Match Waiver Local Government Road Fund Program # HW2 L100525 Calle de Cura

Motion: To approve Resolution 2022-06 Match Waiver Local Government Road Fund Program #HW2 L100525 Calle de Cura, Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (summary: Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

c) For Approval: NM Tourism Department Cooperative Agreement

Motion: To approve NM Tourism Department Cooperative Agreement, Moved by Truste Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (summary: Yes =4). Mayor Pro Tem Johnson-Burick Yes Trustee Cadena Yes Trustee Garcia Yes

**d)** For Approval: The hiring of three (3) part-time temporary employees for the Summer Recreation Program

Mayor Barraza stated as in previous years El Paso Electric has made its annual donation to the program.

Motion: To approve the hiring of three (3) part-time temporary employees for the Summer Recreation Program, Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (summary: Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

Trustee Merrick Yes

e) For Approval: Renew Cooperative Service Field Agreement for Wildlife/Predator Damage Control

Motion: To approve the Renewal Cooperative Service Field Agreement for Wildlife/Predator Damage Control, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes Trustee Garcia Yes Trustee Merrick Yes

#### 8. BOARD OF TRUSTEE COMMITTEE REPORTS

Trustee Merrick: Bylaws Policy Meeting, MPO Meeting

Mayor Pro Tem Johnson-Burick: MPO Meeting June 8th

Trustee Garcia: June 10th meeting cancelled; next meeting June 22nd in Socorro, NM

Mayor Barraza: MPO meeting, NMML Director meeting via Zoom, SSCOG meeting June 24<sup>th</sup>, NMML Policy Committee June 25<sup>th</sup>. She asked trustees to let Ms. Bush know if they will be attending NMML meeting so she can make reservations.

#### 9. BOARD OF TRUSTEE/STAFF COMMENTS

(Written staff reports included in packet)

Ms. Bush stated the interim budget (binder) is for their review; no changes except for ending balance. The budget is a working document. Summer Interns will be working with the Summer Recreation Program (2), Public Works (1), Finance (2).

Trustee Cadena thanked Ms. Bush for all her work with the budget. Public Comments allows residents to voice concerns. She asked everyone to be careful with water use since water is scarce.

Trustee Garcia thanked Mr. McGillivray for his hard work. She asked that an email be sent out to the staff regarding the Appreciation Luncheon on Thursday, June 23<sup>rd</sup> at Andele's. She will not be able to attend the June 27<sup>th</sup> Board of Trustees meeting.

Mayor Pro Tem Johnson-Burick thanked Ms. Bush. She is not familiar with the Collection Bargaining Agreement for Mesilla, but some jurisdictions do pay increases are separately. They do not allow COLA increases to be provided to represented personnel.

Trustee Merrick stated the binders make budget review so much easier. She will not be able to attend the June 27<sup>th</sup> meeting. Thanked Mr. McGillivray and Ms. Bush.

Mayor Barraza stated the current Collective Bargaining Agreement was approved in 2019; it has not been renegotiated. She informed Marshal Salas that they can go with the proposed 5% COLA increase and not a penny more. The attorney has stated the agreement is not even in place.

Marshal Salas stated he has been unable to get in contact with the person representing the officers.

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Mayor Pro Tem Johnson-Burick asked if the officers know they are not being represented.

Mayor Barraza responded Marshal Salas has informed his officers. We are looking at making a policy that no one will be allowed to give the board correspondence at a meeting. It will need to be delivered to staff on the Tuesday before the scheduled meeting.

Trustee Garcia stated it is hard to write a letter if they do not know what is on the agenda.

Mayor Barraza stated they will still be allowed to speak during Public Comments. Ms. Krueger had the same concerns at the PZHAC meeting. She may not be present at the June 27<sup>th</sup> meeting so there may not be a quorum. She would prefer to postpone the June 27<sup>th</sup> meeting and reconvene on July 11<sup>th</sup> due to the possibility of not having a quorum.

#### 10. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).

MEETING ADJOURNED AT 6:39 P.M.

APPROVED THIS 27th DAY OF JUNE, 2022.

Nora L. Barraza

Mayor

ATTEST:

Rani Bush

Town Clerk/Treasurer

BOT meeting 6/13/2022, Public Input

Please remove Case #BL0986 from the Consent Agenda for two reasons:

First, the applicant has not met the requirement of the Cannabis ord., Section 18.100.050 i: according to the Office of the State Engineer, Annabel, he does not, yet, have adequate water resources or applicable permits. The use of the Water Right in file # LRG 09909 is for multiple domestic households and cannot be used to water cannabis. Further, the water right in LRG 12135 is tied to EBID water which is federally sourced and can't be used to water cannabis.

Second, regarding the Town's business registration requirements in the Cannabis Ord at 18.100.040A, the applicant has not yet met the conditions of Chapter 19.20.030 B. MTC Agriculturally Related Industries.

On a different matter:

I ask Mayor Barraza to put her comment on an email from me about "the zoning of a property", BOT minutes 5/23/22, pg. 6 line 31-33, in the context of the appeal I filed with Ms. Bush on March 25, 2022.

Thank you, Susan Krueger

# Business Licenses # 0986 & 0987 Water Rights Paperwork

{eport: mtr\_readings Period: 2020 to 2022

STATE ENGINEER OFFICE METER READING REPORT File Number: LRG 12135

Date: 05/18/2022

Time: 08:23:39

Owner: MARY ANN LUEVANO Owner: OSCAR A LUEVANO

File Number

Use 3 Yr Div

Spread on 5.320 Acres LRG 12135

IRR

------ DIVERSION METER ------

Well\_File\_Nbr: LRG 12135

Mtr Rec Nbr: 9571

Grnd\_Wtr\_Src: S

Percent\_Shallow: 100

Mtr Serial\_Nbr: 04-4-1218

Mtr\_Make: MCCROMETER

Number\_of\_Dials: 6

Mtr\_Multiplier: 100

Unit\_of\_Measure: GALS Gallons

Type: D

Usage\_Multiplier:

Return\_Flow\_Percent:

Another Water Right may be sharing LRG 12135, usage may be Pro-Rated!!!

METER READINGS

(Acre-Feet)

Mtr\_Reading Flag Rdr Comments Read Date Year 03/08/2021 2020 560663.000 A cb BLITZ 563201.000 A cb WALK IN )5/18/2022 2021

Mtr\_Amount YTD\_Amount 3.405 3.405 0.779 0.779

Total Metered Amount --->

4.184



District 4 Office 1680 Hickory Loop Suite J Las Cruces, NM 88005-6598 Phone: (575) 524-6161 Fax: (575) 524-6160

## **STATE OF NEW MEXICO**OFFICE OF THE STATE ENGINEER

Mike A. Hamman, P.E. State Engineer

Las Cruces Office
1680 HICKORY LOOP, SUITE J
LAS CRUCES, NM 88005

Trn Nbr: 724102 File Nbr: LRG 09909

Apr. 19, 2022

OSCAR A LUEVANO AND MARY ANN LUEVANO 1395 SNOW RD LAS CRUCES, NM 88005

#### Greetings:

Enclosed is one original copy of a Change of Ownership of a Water Right submitted to this office for filing. This Change of Ownership is accepted for filing in accordance with Section 72-1-2.1, NMSA 1978 (1996 Supp.), effective May 15, 1996. The acceptance by the State Engineer Office does not constitute validation of the right claimed.

According to Section 72-1-2.1, NMSA 1978 (1996 Supp.), you must record this Change of Ownership with the clerk of the county in which the water is located. The filing shall be public notice of the existence and contents of the instruments so recorded.

Sincerely,

Liliana Gallegos (575)524-6161

Enclosure

chngowrc

JAK POLL

Interstate Stream Commission

File	No.:	LRG-9909
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### NEW MEXICO OFFICE OF THE STATE ENGINEER

CHANGE OF OWNERSHIP OF 72-12-1 PERMIT FOR (check one):

Individual

□ Trustee

□ Corporation

☐ Partnership



☐ Estate ☐ Tribes, Pueblos, Na		ed Liability rnmental E					
OWNER OF RECORD (Seller)  Iame: DANIEL A. ROMANELLI	Name:LAUR	A C. ROMA	ANELLI				
vaine.							
Phone:				H	ome 🗌	Cell	
Phone (Work):	Phone (Work	):					
a. Owner of Record File No.: RG-9909	b. Sub-file N	o.:	c. Ca	ause No.	. <b>:</b> 		
NEW OWNER (Buyer) Note: If more owners need to be	listed, attach a sepa	ate sheet.	Attached?	Yes			
Name:OSCAR A. LUEVANO	Name:MAR	ANN LUE			202		
Contact or Agent: check here if Agent ☐	Contact or A	Contact or Agent:			if agent	□¢. (	
Mailing Address: 1395 SNOW RD	Mailing Add	ess:		ES, NEW	19 AM	T T	
City:LAS CRUCES	City:			馬		T	
State: NM Zip Code: 88005	State:						
Phone:575-680-0303 ☐ Home ☐ Cell Phone (Work):	Phone: Phone (Wo	Phone:					
E-mail (optional):Maryann@glitz.edu	È-mail (opt	onal):					
Required: Submit warranty deed(s) or other instrument( 3. PURPOSE OF USE & AMOUNT CONVEYED  Check all that apply:			rded with the c				
■ Domestic  Livestock  Multiple House  Dri	inking & Sanitary						
4. LIST ALL KNOWN WELLS (POD) FOR THE 72-12-1 PI OSE POD No.: Well Tag ID No.: Subdivision (if applicable)	Section (East	on or X	(Northing or	Range	County		
	Long	tude)	Latitude)	015	DA		
U16-9909		- 1.1	200				
5. CHECK HERE IF WELL IS SHARED BY MULTIPLE H	OUSEHOLDS:						
Note: Attach an updated list of lots served and owner cont FOR OSE INTERNAL USE	act information.		Change of Owne			, Rev 10/2	
File No.:LRG-9909	No.: 714 102	٧	Vell Tag ID No. (if				
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S. ADDITIONAL STATEMENTS OR EXPLANATI	ONS							
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Signature		Signature	Jour	ycen	- ()	war	10	
State of Men Alexico,		Oigilataro						
County of Honer Ana ss.								
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Name of Corporation Acknowledging: _								
State of Corporation:								
		Notary Public:						
	1	My commission expires	s:			-		
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FOR OSE INTERNAL USE File No.: VIC - 19909 Trans Desc. (optional):	Trn. No.:	724102			ID No. (if a	rship, Form applicable): Receipt No.:		Rev 10/21



STATE OF NEW MEXICO OFFICE OF THE STATE ENGINEER

District 4 Office

1680 Hickory Loop Suite J

Las Cruces, NM 88005-6598 Phone: (575) 524-6161 Fax: (575) 524-6160

Trn Nbr: 724153 File Nbr: LRG 12135

April 21, 2022

OSCAR A LUEVANO AND MARY ANN LUEVANO **1395 SNOW RD** LAS CRUCES, NM 88005

#### Greetings:

Enclosed is one original copy of a Change of Ownership of a Water Right submitted to this office for filing. This Change of Ownership is accepted for filing in accordance with Section 72-1-2.1, NMSA 1978 (1996 Supp.), effective May 15, 1996. The acceptance by the State Engineer Office does not constitute validation of the right claimed.

According to Section 72-1-2.1, NMSA 1978 (1996 Supp.), you must record this Change of Ownership with the clerk of the county in which the water is located. The filing shall be public notice of the existence and contents of the instruments so recorded.

The Conditions of Approval of your permit require that your well(s) be metered and that meter readings be submitted to this office in writing. If you have any questions, please feel free to contact us.

Sincerely,

Liliana Gallegos (575)524-6161

Enclosure

mtrown req

File No.:LRG-12135



#### **NEW MEXICO OFFICE OF THE STATE ENGINEER**

CHANGE OF OWNERSHIP OF WATER RIGHT (NON-72-12-1) FOR (check one):



Important: Acceptance of the form for filing by the State Engineer does not constitute verification of the right conveyed. ☐ Individual ☐ Corporation □ Trustee Partnership Limited Liability Co. ☐ Estate ☐ Governmental Entity ☐ Tribes, Pueblos, Nation 1. OWNER OF RECORD (Seller) Name: DANIEL A. ROMANELLI Name: LAURA C. ROMANELLI Phone: ☐ Home ☐ Cell Phone: Phone (Work): Phone (Work): c. Callse No a, Owner of Record File No .: b, Sub-file No .: 2. NEW OWNER (Buyer) Note: If more owners need to be listed, attach a separate sheet. Attached? 🗌 Yes Name: MARY ANN LUEVANO Name: OSCAR A. LUEVANO check here if Agent check here if Agent Contact or Agent: Contact or Agent: Mailing Address: 1395 SNOW ROAD Mailing Address: City: LAS CRUCES City: Zip Code: 88005 State: Zip Code: State: NM ☐ Home ■ Cell ☐ Home ☐ Cell Phone: 575-680-0303 Phone: Phone (Work): Phone (Work): E-mail (optional): Maryann@glitz.edu E-mail (optional): Required: Submit warranty deed(s) or other instrument(s) of conveyance properly recorded with the county clerk's office. 3. PURPOSE OF USE & AMOUNT CONVEYED Check all that apply: Amount of Water (acre-feet per annum): If more details are needed, type "See Comments" in "Other" field below, and explain □ Domestic ☐ Industrial in Additional Statements Section. ☐ Commercial Livestock Diversion: 23.94 Irrigation Other Uses (specify): \_ ☐ Municipal Consumptive Use: Other (include units): Owner of record has conveyed all or part of said right (please check one)

FOR OSE INTERNAL USE		Change of Ownership, Form wr-02, Rev 10/21/19
File No.:LRG-12135	Trn. No.: 724153	Well Tag ID No.: (if applicable):
Trans Desc. (optional):		Sub-Basin: UN Receipt No.: 4-65290
		Page 1 of 3

OSE POD No.:	Well Tag ID No.:	Subdivision and/or Lat/Long or Easting/Northing Section Township Rang					Range	
LRG-12135		X= 1,4	X= 1,464,641 Y= 466,196			238	01E	
heck all that apply:	■ Well □ Pump	Ditch Name		River C	ourse			
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b. Legally Described By:  Public Land Survey System (PLSS)  Hydrographic Survey Report or Map  Irrigation or Conservation District Map  Subdivision  PLSS Quarters or Halves,  and/or  Name of Hydrographic Survey or District,  and/or		Map No. <u>and/or</u> Lot No.	d. PLSS Township and/or Tract No. (Please list each tract individually) and/or Block No.	e. PLSS Range	f. Acres	; F	g. Priority	
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6. ADDITIONAL STATEMENTS OR EXPLANATIONS	S	
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	my commission expires	STATE OF NEW MEXICO NOTARY PUBLIC
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		COMMISSION #1127302
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State of Corporation:		
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FOR OSE INTERNAL USE		Change of Ownership, Form wr-02d, Rev 10/21/
File No.: UQ- 12135	Tm. No.: 724153	
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		Page 3 of