



Town of Mesilla, New Mexico

**BOARD OF TRUSTEES (BOT)
TOWN OF MESILLA REGULAR MEETING
MONDAY, MARCH 28, 2022, 6:00 P.M.**

MINUTES

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Bivian Cadena, Trustee
Veronica Garcia, Trustee
Adrianna Merrick, Trustee

STAFF: Rani Bush, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Joe Padilla, Community Development Coordinator
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC: Susan Krueger Hugo Costa
Lisa Costa Russell Hernandez
Anthony Lucero Ralph Lucero
D. Salas Natalie Ogas
George Klebansky

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Cadena, Trustee Garcia, Trustee Merrick.

3. CHANGES TO THE AGENDA & APPROVAL

Trustee Garcia requested postponing item 6 a) BOT Minutes as they are not per verbatim as requested and item 7 a) until the town attorney is present.

Mayor Barraza asked for section so it can be rectified.

Trustee Garcia responded at the end she asked if it had been approved and Ms. Maya responded yes. She stated she would send the recording to Ms. Maya.

Mayor Barraza asked if Trustee Garcia had requested the recording.

Trustee Garcia responded someone else requested the recording, but they got the whole thing.

Mayor Barraza asked who received it.

Trustee Garcia responded they received an email with the recording.
Ms. Bush stated she sent the recording to Mr. Lucero and must have sent it to everyone on the list.

Motion: To approve agenda as amended, Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

Mr. A. Lucero read letter regarding his appeal.

Mr. Hernandez gave his time to Mr. Lucero.

Mr. R. Lucero read letter regarding his appeal.

Ms. Krueger stated the Comprehensive Plan and the Yguado Plan are just plans, not ordinances. The applicant should be allowed to postpone their case if there is not a full board. She asked if the mayor must recuse herself would that affect the 2/3 number.

5. PRESENTATION

a) National Public Safety Telecommunications Week, April 10 - 16

Mr. Costa read proclamation for National Public Safety Telecommunications Week, April 10-16. He stated it is an honor to receive the proclamation from Town of Mesilla.

Mayor Barraza stated she appreciates what they do for Dona Ana County.

6. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

Motion: To approve consent agenda as amended, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

- a) *BOT MINUTES – Minutes of Regular Meeting, March 14, 2022. *Postponed***
- b) *PZHAC Case #061102 – 2785 Boldt, submitted by Steven Sypher for Barncastle Construction to renew permit to complete remodel of interior framing and stucco. Zoned: Historic Residential (HR). *Approved by consent agenda***
- c) *PZHAC Case #061355 - 2481 Calle De Cura, submitted by Jennie Soltero for Window World of Las Cruces to remove and replace four (4) windows located in den area of house, Zoned: Historic Residential (HR). *Approved by consent agenda***

7. NEW BUSINESS

a) *For Discussion:* Appeal Process Postponed

b) *For Approval:* CES for Lynco Electric Co. Inc. Proposal for \$116,747.18 dated March 18,2022 for the Mesilla Streetlight Improvement Project – Rod McGillivray

Mr. McGillivray gave an overview of the project.

Motion: To approve CES for Lynco Electric Co., Inc. Proposal for \$116,747.18 dated March 18, 2022 for the Mesilla Streetlight Improvement Project, Moved by Trustee Garcia, Seconded by Mayor Pro Tem Johnson-Burick.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

c) *For Approval:* Proposal from Molzen Corbin for Design Services totaling \$47,008.00 for Calle de Picacho Roadway Improvements – Rod McGillivray

Mr. McGillivray gave an overview of the project.

Motion: To approve proposal from Molzen-Corbin for Design Services totaling \$47,008.00 for Calle de Picacho Roadway Improvements, Moved by Moved by Mayor Pro Tem Johnson-Burick, Seconded by Mayor Pro Tem Johnson-Burick.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

d) *For Approval:* proposal from Molzen Corbin for Design Services totaling \$29,300.00 for Calle de Picacho Drainage Improvements Project – Rod McGillivray

Mr. McGillivray gave an overview of the project.

Motion: To approve proposal from Molzen-Corbin for Design Services totaling \$29,300.00 for Calle de Picacho Drainage Improvements Project, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Trustee Garcia asked about the timeframe for completion of the project, so we do not lose funding.

Mr. McGillivray responded project must be completed by June 2025.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

8. BOARD OF TRUSTEE COMMITTEE REPORTS

Trustee Garcia: Architectural Style Committee meeting, next meeting Tuesday, March 29th; Work Force Solution meeting, next meeting in June.

Mayor Pro Tem Johnson-Burick: MPO will meet on April 13th.

Mayor Barraza: RTD (teleconference) meeting Wednesday, March 23rd; SCCOG meeting Friday, March 25th.

9. BOARD OF TRUSTEE/STAFF COMMENTS

Fire Chief Hoban inaudible

Marshal Salas inaudible

Trustee Cadena stated she appreciated the Public Input.

Trustee Garcia thanked Ms. Bush for reviewing the budget process with the trustees and asked her to look into the \$110,000 before it is lost. She wants legal opinion to ensure the trustees are correctly following the appeal process.

Ms. Bush responded she is looking into it.

Mayor Pro Tem Johnson-Burick stated it was a wonderful opportunity to represent Mesilla during the reception for the Secretary of Interior. She thanked Senator Hamlen for the funding she provided the town.

Trustee Merrick thanked Ms. Bush for reviewing the budget process. Stated it would help if Mr. Cervantes would have attended this meeting to answer questions that have come up such as when Trustee Garcia asked if it was 2/3 and Ms. Maya said motion does pass.

Mayor Barraza stated Mr. Cervantes will not be available until April; he is not required to attend every meeting. She will call a Special Meeting if necessary. Encouraged the trustees to bring forth questions they may have during the MOLI Training. Chapter 18 reviews the appeal process. There will be a Special Meeting for a Liquor License on Tuesday, April 5th at 3:00 p.m. The attendees have been registered for the MOLI Training and she passed out hotel reservations confirmations. The auditors will review the FY21 Audit Report, which is being provided to you for your review, at our next BOT meeting.

Trustee Garcia asked if the April 5th meeting could be done by phone or zoom.

Mayor Barraza responded we are currently not set up for that; Mr. McGillivray is currently in the process of updating our system. We can a teleconference if she would like to call in.

Trustee Garcia asked if packets can be made available by Wednesday or Thursday.

Ms. Bush responded that is her goal.

Mayor Barraza stated we are working with Planning and Zoning and the Architectural Style Committee to get information so that the packets are out by Wednesdays.

Trustee Cadena stated she would like to ensure that packets are complete when they are sent out; this is a process that needs to be worked on. She wants to see that citizens feel they are being treated fairly and equally. Trustees need to review all pertinent information and material. We need time to do research, have dialog with citizens, staff and mayor. She recommends staggering the meetings. She wants to come with full knowledge and understanding of what needs to be voted on. She wants to become familiar with the code book; put things in priority.

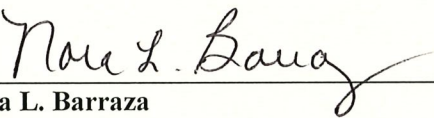
Mayor Barraza stated we are trying to streamline the process. It is currently taking to long to process applications. There are only limited projects that can be administrative approved. Mr. Padilla is ensuring that all applications have all the required documentation so that it can move forward and not be delayed because it is sent back. We are now also involving the Fire Marshal in the permit process. The Board of Trustee only get cases that are in the Historical Residential, Historical Commercial, and Historic General zones. Ms. Bush and Mr. Padilla are working together on timelines. Once the trustees and Planning and Zoning become familiar with ordinances, we can accommodate the residents in a timely manner. Town ordinances and codes are available on the town website, mesillanm.gov.

10. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).

MEETING ADJOURNED AT 6:46 P.M.

APPROVED THIS 11th DAY OF APRIL 2022.



Nora L. Barraza
Mayor

ATTEST:



Rani Bush
Town Clerk/Treasurer

