



Town of Mesilla, New Mexico

****FOR THE HEALTH & SAFETY OF ALL PUBLIC,
MASKS ARE REQUIRED TO ENTER THE PUBLIC MEETING****

**BOARD OF TRUSTEES (BOT)
TOWN OF MESILLA
REGULAR MEETING
MONDAY, FEBRUARY 14, 2022,
6:00 P.M.**

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Bivian Cadena, Trustee
Veronica Garcia, Trustee
Adrianna Merrick, Trustee

STAFF: Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC: Steven Merrick Randy Farmer
Susan Krueger

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Cadena, Trustee Garcia, Trustee Merrick

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

Space is limited and may require persons giving public input IN PERSON to rotate if capacity of the room is exceeded.

Ms. Krueger request that the BOT remove Case #06132 from the consent agenda for further review.

5. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

Mayor Pro Tem Johnson-Burick requested removing item f (Case #061332) from the consent agenda.

- a) ***PZHAC Case #061319** – 2687 Calle de Parian, submitted by William Mellvaine, for the construction of a concrete block and stucco wall with 12” footing and repair 200 feet long and 5 ft tall as well as request to add wood on west side of house. **Zoned: Historic Residential (HR). Approved by consent agenda**
- b) ***PZHAC CASE #061326**- 2316 Calle de Colon, submitted by Patricia Martinez, installation of Solar PV System. **Zoned: Historical Residential (HR). Approved by consent agenda**
- c) ***PZHAC CASE #061327**- 1805 Avenida de Mesilla, submitted by Poulos & Coates Properties, LLC, remodel existing restrooms and add a dividing wall for office. **Zoned: Commercial (C). Approved by consent agenda**
- d) ***PZHAC CASE #061329**- 2000 Calle de Parian, submitted by Julienne Hadfield, paint building same historically approved color. **Zoned: Historical Commercial (HC). Approved by consent agenda**
- e) ***PZHAC CASE #061330**- 2060 Calle de Parian, submitted by Julienne Hadfield, fill in concrete space (5’x3’) at doorway. **Zoned: Historical Commercial (HC). Approved by consent agenda**
- f) ***PZHAC CASE #061331**- 1922 Calle de Cura, submitted by Nia Rucker, replace damaged concrete and stucco around dwelling. **Zoned: Historical Residential (HC). Approved by consent agenda**
- g) ***PZHAC CASE #061332**- 1745 Calle de Mercado, submitted by Dr. Saul Burciaga, construction of doctor’s office w/ conditions. **Zoned: Commercial (C).**

Mayor Barraza corrected the address; 1745 Avenida de Mercado. This case did go through PZHAC and was approved with condition. Applicant purchased both lots, removing the dividing line. Plat was approved by the Town of Mesilla.

Mayor Pro Tem Johnson-Burick stated she wants to assure everyone that the board is doing its due diligent in assuring that the applicant is abiding to the ordinances. She asked about the overall height structure.

Mr. Farmer responded the outside perimeter is 14 ft., center (clear story) will be at 23 ft. This style blends with the town. He will bring in the final plant on Friday.

Mayor Barraza stated she will visit with him. Assured everyone that it will go through the process before signing.

Motion: To approve PZHAC Case #061332 – 1745 Avenida de Mercado, submitted by Dr. Saul Burciaga, construction of doctor’s office w/conditions, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

- h) ***PZHAC CASE #061334**- 2261 Calle de Guadalupe, submitted by Bob Hamilton & Kathleen Foreman, addition of wrought iron gate in front of existing wooden gate. **Zoned: Historical Commercial (HC). Approved by consent agenda**
- i) ***PZHAC CASE #061335**- 2261 Calle de Guadalupe, submitted by Bob Hamilton & Kathleen Foreman, modify existing coyote fence. **Zoned: Historical Commercial (HC). Approved by consent agenda**

j) ***PZHAC CASE #061339-** 1680 Calle de Alvarez Ste C, submitted by Chris Schaefer, additional artwork. **Zoned: Commercial (C) Approved by consent agenda**

6. **CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to the hiring of personnel for the Public Works Department, Community Development Department, and the Finance Department. **Board of Trustees.**

Motion: To enter Closed Session – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to the hiring of personal for the Public Works Department, Community Development Department, and the Finance Department, Moved by Trustee Garcia, Seconded by Mayor Pro Tem Johnson-Burick.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

Entered Closed Session at 6:16 p.m.

7. **STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE** – discussion limited to the hiring of personnel for the Public Works Department, Community Development Department, and the Finance Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**

Motion: To enter Regular Meeting pursuant to NMSA 1978 Chapter 10-15-1(H)(2): after discussion limited to the hiring of personal for the Public Works Department, Community Development Department, and the Finance Department; no action taken, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

Entered Regular Meeting at 6:38 p.m.

8. **ACTION ON MATTERS FROM CLOSED SESSION** – the hiring of personnel for the Public Works Department, Community Development Department, and the Finance Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**

Motion: To approve the hiring of Nicholas A. Martinez for the Public Works Department, Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

Motion: To approve the hiring of Jose Padilla for the Community Development Department, Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

Motion: To approve the hiring of Rani Bush for the Finance Department, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

9. NEW BUSINESS:

- a) **For Approval:** authority to enter into a contract with BHI for design services for the University Waterline Replacement Project (Colonias). – **Rod McGillivray**

Mr. McGillivray reviewed the contract for design services for the University Waterline Replacement Project (Colonias).

Motion: To approve entering into a contract with BHI for design services for the University Waterline Replacement Project (Colonias), Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Mayor Barraza stated she would like to see the infrastructure completed prior to road work.

Mr. McGillivray stated this project is only for water through the City of Las Cruces.

Roll Call Vote: Motion passed (**summary:** Yes =4).
Mayor Pro Tem Johnson-Burick Yes
Trustee Cadena Yes
Trustee Garcia Yes
Trustee Merrick Yes

- b) **For Approval:** Resolution No. 2022-01 approving submission of the completed Colonias Application to the Authority for its consideration and review is required as part of the Application process. – **Rod McGillivray**

Mr. McGillivray gave an overview of Resolution No. 2022-01 approving submission of the completed Colonias Application to the Authority.

Motion: To approve Resolution No. 2022-01 approving submission of the completed Colonias Application to the Authority for its consideration and review is required as part of the application process, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Mayor Barraza stated this will be submitted to BHI for design.

Mr. McGillivray stated the entire project will cost \$740,000.

Mayor Barraza asked what will happen if we do not get the funding.

Mr. McGillivray responded our match would be \$55,000 which could be paid to BHI.

Mayor Barraza asked by when we will know if we have been approved.

Mr. McGillivray reviewed the timeframe. If need we the town could get a loan.

Mayor Barraza stated by them it may be too late to cancel the contract.

Mayor Pro Tem Johnson-Burick stated the design would be ready, but should we wait for approval before moving forward.

Mr. McGillivray responded there are hard deadlines that we will have to meet. He stated that if we wait the project could be more expensive due to rising costs. It would be a shame to lose the money.

Mayor Pro Tem Johnson-Burick asked what will happen if we only get half of the funding.

Mr. McGillivray inaudible

Trustee Garcia asked about training.

Mayor Pro Tem Johnson-Burick asked why we don't wait since we will not know until April if we have been approved.

Trustees concerned about funding.

Mr. McGillivray stated there is Recovery Act Funding that has been set aside.

Trustee Merrick stated why not hold on to it.

Trustee Cadena stated the design will be beneficial to avoid breaking up the road.

Mayor Barraza stated the town could look for other funding.

Trustee Cadena asked if the town could get the money elsewhere.

Mr. McGillivray responded that it would have to be through a loan.

Trustee Garcia asked if Mr. McGillivray took the training that was being offered.

Mr. McGillivray responded yes.

Trustee Garcia stated that moving forward would save the town money.

Roll Call Vote: Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

- c) **For Approval:** Addition of Mayor Pro Tem Johnson-Burick and the removal of Cynthia Stoechner-Hernandez and Lucas Carlos Arzabal to First American Bank Signature Cards. –
Mayor Barraza

Motion: To approve the addition of Mayor Pro Tem Johnson-Burick and Ms. Rani Bush; the removal of Cynthia Stoechner-Hernandez and Lucas Carlos Arzabal to First American Bank Signature Cards, Moved by Trustee Garcia, Seconded by Trustee Merrick.

Roll Call Vote: Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

10. *STAFF REPORTS:

Community Development

Community Programs

Finance Department

Fire Department

Marshal Department

Public Works Department

11. BOARD OF TRUSTEE COMMITTEE REPORTS

Trustee Merrick: missed meeting

Mayor Pro Tem Johnson-Burick: MPO meeting February 9th; next MPO meeting April 13th

Mayor Barraza: Mayor Caucus, Architectural Style meeting, Legislative Session ends on February 17th; unable to attend MPO and NMML Conference.

12. BOARD OF TRUSTEE/STAFF COMMENTS

Mayor Pro Tem Johnson-Burick thanked Mayor Barraza and Ms. Maya for picking up the slack and added responsibilities.

Trustee Garcia wished everyone a Happy Valentine's Day. Thanked staff and stated she is willing to volunteer her services.

Trustee Cadena thanked staff for their efforts. She is glad the town is working on filling the vacant positions.

Trustee Merrick recommended there be communication with the businesses and Ms. Sellers.

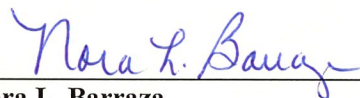
Mayor Barraza stated she recommends there be a liaison that will work with Ms. Sellers. She thanked Ms. Maya for all her support. She asks that all complaints be referred to her. There will be a mandatory staff meeting on Tuesday, March 1st at the Community Center.

13. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).

MEETING ADJOURNED AT 7:21 P.M.

APPROVED THIS 28th DAY OF FEBRUARY, 2022.



Nora L. Barraza
Mayor

ATTEST:

Ravi Bush

Town Clerk/Treasurer



