

OFFICIAL USE ONLY:	
Case #	
Fee \$	

CAS	SE NO	_ ZO	NE:	CODE:		APPLICATION	ON DATE:
	Preliminary Plat		Summary Subdivi	sion		Final Plat	□ Vacation of Lot Line
Nan	ne of Applicant				Applicant's Te	elephone/Cell Nu	mber
	ling Address			City		State	Zip Code
Owr	ner of Record: Addre	SS		City		State	Zip Code
 Nan	ne of Engineer	Lic	ense # of Engineer		Address		Telephone/Cell Number
Nan	ne of Architect	Lic	ense # of Architect		Address		Telephone/Cell Number
Sub	division Name				Subdivision Lo	ocation	
Tota	al Acreage		·	_	Number of Lo	ts:	
Acreage of Largest Lot:				Acreage of Sr	nallest Lot:		
corr	ect to the best of you out the original sign	n, yo r knov ature	vledge and that all pro	e that ALL to ovisions of the	the information the Town of Me described prop	submitted on ar	nd with this application is true and t. No application will be accepted an one owner, ALL owners must
Owr	ner(s)					 Da	te
Applicant(s) (if different than owner)						 Da	te
			F	OR OFFICI	AL USE ONLY	,	
PΖΙ	HAC □ Ad	minist	rative Approval		BOT	☐ Approve	d Date:
	-		d Date:				oved Date:
			ved Date:			☐ Approve	d with Conditions
			d with conditions				
COI	NDITIONS:						

Town of Mesilla Subdivision Checklist

Yes	No	
		Application, completed and signed
		Fee is paid \$
		FOR ENGINEER/ARCHITECT
		SUBDIVISION PLAT (8 COPIES) 18" X 24" INCLUDING:
		Subdivision Name
		Location map (inscribed on plat)
		Statement of ownership and dedication w/location for signature and notary Subdivider's name
		Subdivider's address
		Certification block for Mayor and Town Clerk
		Certification block for Planning & Zoning Commission Chairman & Secretary
		Certification block of each utility, as applicable (electric, cable, telephone, etc)
		Certification block and recording block for Dona Ana County Clerk
		Certification block for Professional Land Surveyor, seal and date of survey Scale and North arrow
		Benchmark location and description of all monuments found of set
		·
Ц	Ц	Plat boundary lines (bearings in degrees, minutes and seconds with distances in feet and hundredths
		Lot Lines (bearings in degrees, minutes and seconds with distances in feet and hundredths)
		Acreage of each lot
		Address of each lot
		Lot of block numbers
		Adjacent land conditions (within 150 feet) note subdivision names and filing date
		Easements on site (location, dimension and purpose)
		Easements adjacent (location, dimension and purpose)
		Public rights-of-way on site (approved name, width and curve data)
		Public sire delineated (location, dimension and purpose)
		Plan and profile of proposed utilities prepared by P.E. and sealed (1 copy)
		Plan and Profile of proposed streets prepared by P.E. and sealed (1 copy)
		Storm drainage analysis plan prepared by P.E. and sealed to include:
		Topographic map (1 copy)
		Aerial Photograph, with subdivision delineated
		Storm Drainage Analysis Report (1 copy)
		Grading Plan (1 copy)
		Deed restrictions (signed and notarized)
		Improvement Completion Report
		Disclosure statement (if applicable)
		Request for Variances (if applicable)
		NMED Approval (if applicable)
		NMDOT Permit (if applicable)
		Other: