



Town of Mesilla, New Mexico

THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING ON MONDAY, FEBRUARY 28, 2022, AT 6:00 P.M., AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL & DETERMINATION OF A QUORUM**
3. **CHANGES TO THE AGENDA & APPROVAL**
4. **PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.**
Space is limited and may require persons giving public input IN PERSON to rotate if capacity of the room is exceeded.
5. **APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
 - a) ***BOT MINUTES** – Minutes of regular meeting January 24, 2022.
 - b) ***BOT MINUTES** – Minutes of regular meeting February 14, 2022.
 - c) ***PZHAC Case #061343 – 2350 Calle de Parian**, submitted by Joni Gutierrez & Lowell Catlett a request to repaint current Zia art on barn door with a stylized American flag w/condition. See attached **Zoned: Historic Residential**
6. **CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to the hiring of personnel for the Marshal Department. **Board of Trustees.**
7. **STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE** – discussion limited to the hiring of personnel for the Marshal Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**
8. **ACTION ON MATTERS FROM CLOSED SESSION** – the hiring of personnel for the Marshal Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**
9. **NEW BUSINESS:**
 - a) **For Approval:** stipend (\$200 a week) for Gloria Maya - extra duties assigned. – **Mayor Barraza**
10. **BOARD OF TRUSTEE COMMITTEE REPORTS**
11. **BOARD OF TRUSTEE/STAFF COMMENTS**
12. **ADJOURNMENT**

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 02.25.2022 online and at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristrammn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.

Town of Mesilla, New Mexico

****FOR THE HEALTH & SAFETY OF ALL PUBLIC,
MASKS ARE REQUIRED TO ENTER THE PUBLIC MEETING****

**BOARD OF TRUSTEES (BOT)
TOWN OF MESILLA
REGULAR MEETING
MONDAY, JANUARY 24, 2022
6:00 P.M.**

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Bibiana Cadena, Trustee
Veronica Garcia, Trustee
Adrianna Merrick, Trustee

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC: Justin Seyey Erica P.
Susan Krueger

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Cadena, Trustee Garcia, Trustee Merrick.

Mayor Barraza held a Moment of Silence for Dr. Robert McComas and Ms. Teresa Quintana.

3. CHANGES TO THE AGENDA & APPROVAL

Mayor Barraza removed items 6, 7, and 8 from the agenda.

Motion: To approve agenda as amended, Moved by Trustee Garcia, Seconded by Mayor Pro Tem Johnson-Burick.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

- 1 4. **PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.**
2 **Space is limited and may require persons giving public input IN PERSON to rotate if**
3 **capacity of the room is exceeded.**

4
5 No Public Input

- 6
7 5. **APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion**
8 **the following items of recurring or routine business. The Consent Agenda is marked with an**
9 **asterisk *)**

10 **Motion: To approve consent agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee**
11 **Garcia.**

12
13 **Roll Call Vote:** Motion passed (summary: Yes =4).

14 Mayor Pro Tem Johnson-Burick Yes
15 Trustee Cadena Yes
16 Trustee Garcia Yes
17 Trustee Merrick Yes

- 18
19 a) ***BOT MINUTES** – Minutes of a regular meeting January 10, 2022. *Approved by consent*
20 *agenda*
21 b) ***PZHAC CASE #BL#0923** – 3331 Gandy Lane, submitted by Justin Sevey of Dr. Green
22 Organics for a cannabis license. **Zoned: Single Family Residential (R-1).** *Approved by*
23 *consent agenda*

- 24
25 6. **CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to the
26 hiring of someone in the Community Development Coordinator Position. – **Board of Trustees.**
27 *Removed from the agenda*

- 28 7. **STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE** – discussion
29 limited to the hiring of someone in the Community Development Coordinator Position pursuant
30 to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.** *Removed from the agenda*

- 31 8. **ACTION ON MATTERS FROM CLOSED SESSION** – the hiring of someone in the
32 Community Development Coordinator Position pursuant to NMSA 1978 Chapter 10-15-1(H)(2).
33 – **Board of Trustees.** *Removed from the agenda*

34
35 9. **NEW BUSINESS:**

- 36 a) **For Approval:** an award to Bohannan Huston for design services for the SCADA system
37 (funded through Capital Outlay). – **Rod McGillivray, Public Works Director.**

38 Mr. McGillivray made a presentation regarding awarding design services for SCADA system to Bohanna
39 Huston.

40
41 **Motion: To approve awarding Bohannan Huston the design service for the SCADA system (funded**
42 **through Capital Outlay) Moved by Trustee Garcia, Seconded by Mayor Pro Tem Johnson-Burick.**

43
44 **Roll Call Vote:** Motion passed (summary: Yes =4).

45 Mayor Pro Tem Johnson-Burick Yes
46 Trustee Cadena Yes
47 Trustee Garcia Yes
48 Trustee Merrick Yes

- 49
50
51 b) **For Appointment:** A Mayor Pro-Tem to serve for one year pursuant to MTC 2.15.060. –
52 **Board of Trustees.**

1 Trustee Garcia nominated Mayor Pro Tem Johnson-Burick to serve for as Mayor Pro Tem for one-year
2 pursuant MTC 2.15.060.

3 **Motion: To approve the nomination of Mayor Pro Tem to serve for one year pursuant to MTC 2.15.060,**
4 **Moved by Mayor Pro Tem Johnson-Buric, Seconded by Trustee Garcia.**

5
6 **Roll Call Vote:** Motion passed (summary: Yes =4).

7 Mayor Pro Tem Johnson-Burick Yes

8 Trustee Cadena Yes

9 Trustee Garcia Yes

10 Trustee Merrick Yes

11
12
13 c) **For Appointment:** representatives to serve on each of the following committees: - **Nora L.**
14 **Barraza, Mayor.**

- 15 • Southwestern Area Workforce Development Board- Mayor Barraza, Trustee Garcia
- 16 • South Central Council of Governments, Inc.-Mayor Barraza, Trustee Garcia (Alternate)
- 17 • Lower Rio Grande Water Users Organization-Trustee Cadena, Mr. McGillivray
- 18 • Metropolitan Planning Organization (MPO)-Mayor Barraza, Mayor Pro Tem Johnson-
- 19 Burick, Tom Maese
- 20 • South Central Regional Transit District (RTD)-Mayor Barraza, Trustee Garcia (Alternate)
- 21 • MPO Technical Advisory Committee-CDC, Mr. McGillivray, Mr. Astorga
- 22 • MPO Bicycle Committee-Ms. Curry, Mr. McGillivray
- 23 • Board of Adjustments (Resident, a P&Z Member & BOT member)-Mayor Pro Tem
- 24 Johnson-Burick, Ms. Lucero

25
26 **10. BOARD OF TRUSTEE COMMITTEE REPORTS**

27 Mayor Pro Tem Johnson-Burick: MPO meeting January 12th, next MPO meeting February 9th

28 Trustee Garcia: MPO meeting February 9th

29 Mayor Barraza: RTD meeting Wednesday, Legislative Session is starting

30
31 **11. BOARD OF TRUSTEE/STAFF COMMENTS**

32 Fire Chief Hoban stated testing results have come back negative. They have been holding regular
33 meetings and trainings.

34
35 Mayor Barraza stated the volunteers are awesome and residents have expressed their gratitude and
36 appreciation for their service.

37
38 Marshal Salas informed the board that "Sonny" is finally being helped.

39
40 Mayor Barraza thanked staff for their assistance with "Sonny".

41
42 Ms. Stoechner-Hernandez asked that anyone interested in attending the New Mexico Municipal Day in
43 Santa Fe to let her know so that she can register them.

44
45 Mayor Pro Tem Johnson-Burick thanked Marshal Salas and Fire Chief Hoban for helping "Sonny". She
46 thanked Ms. Stoechner-Hernandez for her service to the town.

47
48 Trustee Cadena stated there is a lot to learn and is grateful to be awarded the opportunity to service the
49 community.

50
51 Trustee Garcia thanked Ms. Stoechner-Hernandez for her service to the town.

1 Mayor Barraza stated there is an Architectural Style Committee next Tuesday at 3:30 p.m., Community
2 Development Coordinator interviews will be held tomorrow, PZHAC will meet on February 7th. We have
3 lost job candidates due to the town's salary schedule. The budget process will be soon. Trustee Garcia,
4 staff and I will be attending the New Mexico Municipal Day. Mollie Training will be March 24 & 25,
5 asked trustees to let staff know if they will be attending so that arrangements can be made.
6

7 **12. ADJOURNMENT**

8 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).**

9
10 **MEETING ADJOURNED AT 7:15 P.M.**

11
12 **APPROVED THIS 28th DAY OF FEBRUARY, 2022.**

13
14
15
16 **Nora L. Barraza**
17 **Mayor**

18
19
20 **ATTEST:**

21
22
23 _____
24 **Town Clerk/Treasurer**
25

Town of Mesilla, New Mexico

****FOR THE HEALTH & SAFETY OF ALL PUBLIC,
MASKS ARE REQUIRED TO ENTER THE PUBLIC MEETING****

**BOARD OF TRUSTEES (BOT)
TOWN OF MESILLA
REGULAR MEETING
MONDAY, FEBRUARY 14, 2022,
6:00 P.M.**

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Bivian Cadena, Trustee
Veronica Garcia, Trustee
Adrianna Merrick, Trustee

STAFF: Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC: Steven Merrick Randy Farmer
Susan Krueger

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Cadena, Trustee Garcia, Trustee Merrick

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Cadena Yes

Trustee Garcia Yes

Trustee Merrick Yes

4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

Space is limited and may require persons giving public input IN PERSON to rotate if capacity of the room is exceeded.

Ms. Krueger request that the BOT remove Case #06132 from the consent agenda for further review.

5. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

Mayor Pro Tem Johnson-Burick requested removing item f (Case #061332) from the consent agenda.

- 1
2 a) ***PZHAC Case #061319** – 2687 Calle de Parian, submitted by William McIlvaine, for the
3 construction of a concrete block and stucco wall with 12” footing and repair 200 feet long
4 and 5 ft tall as well as request to add wood on west side of house. **Zoned: Historic**
5 **Residential (HR). Approved by consent agenda**
6 b) ***PZHAC CASE #061326**- 2316 Calle de Colon, submitted by Patricia Martinez, installation
7 of Solar PV System. **Zoned: Historical Residential (HR). Approved by consent agenda**
8 c) ***PZHAC CASE #061327**- 1805 Avenida de Mesilla, submitted by Poulos & Coates
9 Properties, LLC, remodel existing restrooms and add a dividing wall for office. **Zoned:**
10 **Commercial (C). Approved by consent agenda**
11 d) ***PZHAC CASE #061329**- 2000 Calle de Parian, submitted by Julienne Hadfield, paint
12 building same historically approved color. **Zoned: Historical Commercial (HC).**
13 **Approved by consent agenda**
14 e) ***PZHAC CASE #061330**- 2060 Calle de Parian, submitted by Julienne Hadfield, fill in
15 concrete space (5’x3’) at doorway. **Zoned: Historical Commercial (HC). Approved by**
16 **consent agenda**
17 f) ***PZHAC CASE #061331**- 1922 Calle de Cura, submitted by Nia Rucker, replace
18 damaged concrete and stucco around dwelling. **Zoned: Historical Residential (HC).**
19 **Approved by consent agenda**
20 g) ***PZHAC CASE #061332**- 1745 Calle de Mercado, submitted by Dr. Saul Burciaga,
21 construction of doctor’s office w/ conditions. **Zoned: Commercial (C).**

22 Mayor Barraza corrected the address; 1745 Avenida de Mercado. This case did go through PZHAC and was
23 approved with condition. Applicant purchased both lots, removing the dividing line. Plat was approved by the
24 Town of Mesilla.

25
26 Mayor Pro Tem Johnson-Burick stated she wants to assure everyone that the board is doing its due diligent in
27 assuring that the applicant is abiding to the ordinances. She asked about the overall height structure.

28
29 Mr. Farmer responded the outside perimeter is 14 ft., center (clear story) will be at 23 ft. This style blends
30 with the town. He will bring in the final plant on Friday.

31
32 Mayor Barraza stated she will visit with him. Assured everyone that it will go through the process before
33 signing.

34
35 **Motion: To approve PZHAC Case #061332 – 1745 Avenida de Mercado, submitted by Dr. Saul**
36 **Burciaga, construction of doctor’s office w/conditions, Moved by Mayor Pro Tem Johnson-Burick,**
37 **Seconded by Trustee Garcia.**

38
39 **Roll Call Vote:** Motion passed (summary: Yes =4).

40 Mayor Pro Tem Johnson-Burick Yes

41 Trustee Cadena Yes

42 Trustee Garcia Yes

43 Trustee Merrick Yes

- 44
45 h) ***PZHAC CASE #061334**- 2261 Calle de Guadalupe, submitted by Bob Hamilton &
46 Kathleen Foreman, addition of wrought iron gate in front of existing wooden gate. **Zoned:**
47 **Historical Commercial (HC). Approved by consent agenda**
48 i) ***PZHAC CASE #061335**- 2261 Calle de Guadalupe, submitted by Bob Hamilton &
49 Kathleen Foreman, modify existing coyote fence. **Zoned: Historical Commercial (HC).**
50 **Approved by consent agenda**

1 j) *PZHAC CASE #061339- 1680 Calle de Alvarez Ste C, submitted by Chris Schaefer,
2 additional artwork. **Zoned: Commercial (C) Approved by consent agenda**
3

- 4 6. **CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to the
5 hiring of personnel for the Public Works Department, Community Development Department, and the
6 Finance Department. **Board of Trustees.**
7

8 **Motion: To enter Closed Session – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited`**
9 **to the hiring of personal for the Public Works Department, Community Development Department, and**
10 **the Finance Department, Moved by Trustee Garcia, Seconded by Mayor Pro Tem Johnson-Burick.**
11

12 **Roll Call Vote:** Motion passed (summary: Yes =4).

13 Mayor Pro Tem Johnson-Burick Yes

14 Trustee Cadena Yes

15 Trustee Garcia Yes

16 Trustee Merrick Yes
17

18 **Entered Closed Session at 6:16 p.m.**
19

- 20 7. **STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE** – discussion
21 limited to the hiring of personnel for the Public Works Department, Community Development
22 Department, and the Finance Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of**
23 **Trustees.**

24 **Motion: To enter Regular Meeting pursuant to NMSA 1978 Chapter 10-15-1(H)(2): after discussion**
25 **limited to the hiring of personal for the Public Works Department, Community Development**
26 **Department, and the Finance Department; no action taken, Moved by Mayor Pro Tem Johnson-Burick,**
27 **Seconded by Trustee Garcia.**
28

29 **Roll Call Vote:** Motion passed (summary: Yes =4).

30 Mayor Pro Tem Johnson-Burick Yes

31 Trustee Cadena Yes

32 Trustee Garcia Yes

33 Trustee Merrick Yes
34

35 **Entered Regular Meeting at 6:38 p.m.**
36

- 37 8. **ACTION ON MATTERS FROM CLOSED SESSION** – the hiring of personnel for the Public
38 Works Department, Community Development Department, and the Finance Department pursuant to
39 NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**
40

41 **Motion: To approve the hiring of Nicholas A. Martinez for the Public Works Department, Moved by**
42 **Trustee Garcia, Seconded by Trustee Merrick.**
43

44 **Roll Call Vote:** Motion passed (summary: Yes =4).

45 Mayor Pro Tem Johnson-Burick Yes

46 Trustee Cadena Yes

47 Trustee Garcia Yes

48 Trustee Merrick Yes
49

50 **Motion: To approve the hiring of Jose Padilla for the Community Development Department, Moved by**
51 **Trustee Garcia, Seconded by Trustee Merrick.**
52

1 **Roll Call Vote:** Motion passed (summary: Yes =4).
2 Mayor Pro Tem Johnson-Burick Yes
3 Trustee Cadena Yes
4 Trustee Garcia Yes
5 Trustee Merrick Yes
6

7 **Motion: To approve the hiring of Rani Bush for the Finance Department, Moved by Mayor Pro Tem**
8 **Johnson-Burick, Seconded by Trustee Merrick.**
9

10 **Roll Call Vote:** Motion passed (summary: Yes =4).
11 Mayor Pro Tem Johnson-Burick Yes
12 Trustee Cadena Yes
13 Trustee Garcia Yes
14 Trustee Merrick Yes
15

16 **9. NEW BUSINESS:**

17 a) **For Approval:** authority to enter into a contract with BHI for design services for the
18 University Waterline Replacement Project (Colonias). – **Rod McGillivray**
19 Mr. McGillivray reviewed the contract for design services for the University Waterline Replacement Project
20 (Colonias).
21

22 **Motion: To approve entering into a contract with BHI for design services for the University Waterline**
23 **Replacement Project (Colonias), Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee**
24 **Garcia.**
25

26 Mayor Barraza stated she would like to see the infrastructure completed prior to road work.
27
28 Mr. McGillivray stated this project is only for water through the City of Las Cruces.
29

30 **Roll Call Vote:** Motion passed (summary: Yes =4).
31 Mayor Pro Tem Johnson-Burick Yes
32 Trustee Cadena Yes
33 Trustee Garcia Yes
34 Trustee Merrick Yes
35

36 b) **For Approval:** Resolution No. 2022-01 approving submission of the completed Colonias
37 Application to the Authority for its consideration and review is required as part of the
38 Application process. – **Rod McGillivray**
39 Mr. McGillivray gave an overview of Resolution No. 2022-01 approving submission of the completed
40 Colonias Application to the Authority.
41

42 **Motion: To approve Resolution No. 2022-01 approving submission of the completed Colonias**
43 **Application to the Authority for its consideration and review is required as part of the application**
44 **process, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.**
45

46 Mayor Barraza stated this will be submitted to BHI for design.
47

48 Mr. McGillivray stated the entire project will cost \$740,000.
49

50 Mayor Barraza asked what will happen if we do not get the funding.
51

52 Mr. McGillivray responded our match would be \$55,000 which could be paid to BHI.

1
2 Mayor Barraza asked by when we will know if we have been approved.
3
4 Mr. McGillivray reviewed the timeframe. If need we the town could get a loan.
5
6 Mayor Barraza stated by them it may be too late to cancel the contract.
7
8 Mayor Pro Tem Johnson-Burick stated the design would be ready, but should we wait for approval before
9 moving forward.
10
11 Mr. McGillivray responded there are hard deadlines that we will have to meet. He stated that if we wait the
12 project could be more expensive due to rising costs. It would be a shame to lose the money.
13
14 Mayor Pro Tem Johnson-Burick asked what will happen if we only get half of the funding.
15
16 Mr. McGillivray inaudible
17
18 Trustee Garcia asked about training.
19
20 Mayor Pro Tem Johnson-Burick asked why we don't wait since we will not know until April if we have been
21 approved.
22
23 Trustees concerned about funding.
24
25 Mr. McGillivray stated there is Recovery Act Funding that has been set aside.
26
27 Trustee Merrick stated why not hold on to it.
28
29 Trustee Cadena stated the design will be beneficial to avoid breaking up the road.
30
31 Mayor Barraza stated the town could look for other funding.
32
33 Trustee Cadena asked if the town could get the money elsewhere.
34
35 Mr. McGillivray responded that it would have to be through a loan.
36
37 Trustee Garcia asked if Mr. McGillivray took the training that was being offered.
38
39 Mr. McGillivray responded yes.
40
41 Trustee Garcia stated that moving forward would save the town money.
42
43 **Roll Call Vote:** Motion passed (**summary:** Yes =4).
44 Mayor Pro Tem Johnson-Burick Yes
45 Trustee Cadena Yes
46 Trustee Garcia Yes
47 Trustee Merrick Yes
48
49 c) **For Approval:** Addition of Mayor Pro Tem Johnson-Burick and the removal of Cynthia
50 Stoechner-Hernandez and Lucas Carlos Arzabal to First American Bank Signature Cards. –
51 **Mayor Barraza**

1 **Motion: To approve the addition of Mayor Pro Tem Johnson-Burick and Ms. Rani Bush; the removal**
2 **of Cynthia Stoechner-Hernandez and Lucas Carlos Arzabal to First American Bank Signature Cards,**
3 **Moved by Trustee Garcia, Seconded by Trustee Merrick.**

4
5 **Roll Call Vote:** Motion passed (summary: Yes =4).

6 Mayor Pro Tem Johnson-Burick Yes

7 Trustee Cadena Yes

8 Trustee Garcia Yes

9 Trustee Merrick Yes

10
11 **10. *STAFF REPORTS:**

12 Community Development

13 Community Programs

14 Finance Department

15 Fire Department

16 Marshal Department

17 Public Works Department

18
19 **11. BOARD OF TRUSTEE COMMITTEE REPORTS**

20 Trustee Merrick: missed meeting

21
22 Mayor Pro Tem Johnson-Burick: MPO meeting February 9th; next MPO meeting April 13th

23
24 Mayor Barraza: Mayor Caucus, Architectural Style meeting, Legislative Session ends on February 17th;
25 unable to attend MPO and NMML Conference.

26
27 **12. BOARD OF TRUSTEE/STAFF COMMENTS**

28 Mayor Pro Tem Johnson-Burick thanked Mayor Barraza and Ms. Maya for picking up the slack and added
29 responsibilities.

30
31 Trustee Garcia wished everyone a Happy Valentine's Day. Thanked staff and stated she is willing to volunteer
32 her services.

33
34 Trustee Cadena thanked staff for their efforts. She is glad the town is working on filling the vacant positions.

35
36 Trustee Merrick recommended there be communication with the businesses and Ms. Sellers.

37
38 Mayor Barraza stated she recommends there be a liaison that will work with Ms. Sellers. She thanked Ms.
39 Maya for all her support. She asks that all complaints be referred to her. There will be a mandatory staff
40 meeting on Tuesday, March 1st at the Community Center.

41
42 **13. ADJOURNMENT**

43 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).**

44
45 **MEETING ADJOURNED AT 7:21 P.M.**

46
47 **APPROVED THIS 28th DAY OF FEBRUARY, 2022.**

48
49
50
51 _____
52 **Nora L. Barraza**
Mayor

1
2
3
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7
8

ATTEST:

Town Clerk/Treasurer

**TOWN OF MESILLA
ZONING APPROVAL**

OFFICIAL USE ONLY:

Case # 201343

Fee \$ 13.10

62
11
10

FEB 10 2022

**PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID**

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. _____ ZONE: _____ CODE: _____ APPLICATION DATE: _____

Jon Gutierrez & Lowell Catlett 575-496-5060

Name of Property Owner _____ Property Owner's Telephone Number _____

P.O. Box 842 Mesilla NM 88046

Property Owner's Mailing Address _____ City _____ State _____ Zip Code _____

LCATLETT1948@GMAIL.COM

Property Owner's E-mail Address _____

BOB DIVEN ARTIST

Contractor's Name & Address (If none, indicate Self) _____

575-642-7445

Contractor's Telephone Number _____ Contractor's Tax ID Number _____ Contractor's License Number _____

Address of Proposed Work: 2350 CALLE de PARIAN

Description of Proposed Work: REPAINT CURRENT ZIA ART ON BARN DOOR WITH A STYLIZED AMERICAN FLAG (ATTACHED) SIMILAR TO THE PREVIOUS AMERICAN FLAGS HE HAS PAINTED ON THE DOOR

\$ 1200.00 Blatlett 2/10/2022

Estimated Cost _____ Signature of Applicant _____ Date _____

Signature of property owner: Blatlett

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

PZHAC APPROVAL REQUIRED: ___ YES ___ NO BOT APPROVAL REQUIRED: ___ YES ___ NO

CID PERMIT/INSPECTION REQUIRED: ___ YES ___ NO ___ SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

- THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:
1. _____ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 2. _____ Site Plan with dimensions and details.
 3. _____ Foundation plan with details.
 4. _____ Floor plan showing rooms, their uses and dimensions.
 5. _____ Cross section of walls
 6. _____ Roof and floor framing plan
 8. _____ Proof of legal access to the property.
 9. _____ Drainage plan.
 10. Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
 11. _____ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 12. _____ Proof of legal access to the property.
 13. _____ Other information as necessary or required by the City Code or Community Development Department (See other side.)

Can't get printer to print in color

Blue

Red

White



Doña Ana County, NM Parcel Map

Leticia Duarte Benavidez, County Assessor

Map Legend

Map Layers

Layer Visibility:

- Roads
- Buildings
- City Limits
- MLS Zones
- Address Labels
- 2014 Aerial Photo
- Parcels

Select Search Type:

Account Number

Enter Value:

Search



Parcel ID	Map Code	Name	Address
PO-401196	4006137168527	CATLETT LOWELL B TRUSTEE	PO BOX 842

