



****FOR THE HEALTH & SAFETY OF ALL PUBLIC,
MASKS ARE REQUIRED TO ENTER THE PUBLIC MEETING****

THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING ON MONDAY, JANUARY 10, 2022, AT 6:00 P.M., AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL & DETERMINATION OF A QUORUM**
- 3. CHANGES TO THE AGENDA & APPROVAL**
- 4. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.
Space is limited and may require persons giving public input IN PERSON to rotate if capacity of the room is exceeded.
- 5. APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
 - a) ***BOT MINUTES** – Minutes of a work session and regular meeting December 27, 2021.
 - b) ***BOT MINUTES** – Minutes of a public hearing on December 27, 2021.
 - c) ***BOT MINUTES** – Minutes of a special meeting December 30, 2021.
- 6. CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(7): discussion limited to pending litigation of which the Town is or may become a participant – Verizon, Strain, Bustamante. – **Board of Trustees.**
- 7. STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE** – discussion was limited to pending litigation of which the Town is or may become a participant – Verizon, Strain, Bustamante per pursuant to NMSA 1978 Chapter 10-15-1(H)(7). – **Board of Trustees.**
- 8. NEW BUSINESS:**
 - a) Presentation of an update on Capital Outlay Projects. – **Rod McGillivray, Public Works Director.**
- 9. *STAFF REPORTS:**
 - Community Development
 - Community Programs
 - Finance Department
 - Fire Department
 - Marshal Department
 - Public Works Department
- 10. BOARD OF TRUSTEE COMMITTEE REPORTS**
- 11. BOARD OF TRUSTEE/STAFF COMMENTS**
- 12. ADJOURNMENT**

NOTICE:

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 1/6/2022 online and at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



Town of Mesilla, New Mexico

****FOR THE HEALTH & SAFETY OF ALL PUBLIC,
MASKS ARE REQUIRED TO ENTER THE PUBLIC MEETING****

**BOARD OF TRUSTEES (BOT)
PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION
JOINT WORK SESSION**

MONDAY, DECEMBER 27, 2021

5:00 P.M.

**VIA TELECONFERENCE OR ZOOM 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD
971704**

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee (Absent)
Jesus Caro, Trustee (5:10 p.m.)
Veronica Garcia, Trustee

PZHAC: Yolanda Lucero, Chairperson
Daniel Jones, Commissioner
Davie Salas, Commissioner

STAFF: Kevin Hoban, Fire Chief
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC: Susan Krueger Andrea Bryan
Greg Lester Page Coleman
Bertha Flores Teresa Tudry
Mary Helen Ratje Trina Witter

1. Discussion on ordinance 2021-02 Establishing Zoning and Other Regulations for Cannabis.
Mayor Barraza and trustees reviewed and discussed proposed changes of ordinance 2021-02 Establishing Zoning and Other Regulations for Cannabis.

Consensus of the Board of Trustees and PZHAC was to move forward.

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BOARD OF TRUSTEES (BOT)
TOWN OF MESILLA
REGULAR MEETING
MONDAY, DECEMBER 27, 2021
6:00 P.M.

VIA TELECONFERENCE OR ZOOM 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee (Absent)
Jesus Caro, Trustee
Veronica Garcia, Trustee

PZHAC: Yolanda Lucero, Chairperson
Daniel Jones, Commissioner
Davie Salas, Commissioner

STAFF: Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC: Susan Krueger Andrea Bryan
Greg Lester Page Coleman
Bertha Flores Teresa Tudry
Mary Helen Ratje Trina Witter

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Caro, Trustee Garcia

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Trustee Caro, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =3).

Mayor Pro Tem Johnson-Burick Yes

Trustee Caro Yes

Trustee Garcia Yes

4. PRESENTATIONS:

- a) Presentation to Trustee Caro and Trustee Arzabal for their many years of dedicated service to the Town of Mesilla. – **Nora L. Barraza, Mayor.**

Mayor Barraza made a presentation to Trustee Caro to thank him for his dedicated service to the Town of Mesilla.

1 Trustee Caro thanked everyone for their support over the years.

- 2
3 **5. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.
4 **Space is limited and may require persons giving public input IN PERSON to rotate if**
5 **capacity of the room is exceeded.**

6 Ms. Krueger thanked Trustee Caro for his years of service which the town benefited from.

- 7
8 **6. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one**
9 **motion the following items of recurring or routine business. The Consent Agenda is**
10 **marked with an asterisk *)**

11 **Motion: To approve consent agenda, Moved by Trustee Caro, Seconded by Trustee Garcia.**

12
13 **Roll Call Vote:** Motion passed (summary: Yes =3).

14 Mayor Pro Tem Johnson-Burick Yes

15 Trustee Caro Yes

16 Trustee Garcia Yes

- 17
18 a) ***BOT MINUTES** – Minutes of a work session and regular meeting December 13, 2021.
19 *Approved by consent agenda*
20 b) ***PZHAC CASE #061306** – 2651 Calle de Guadalupe, submitted by Carmen Soltero
21 for the installation of a brick sidewalk at the west side of the house on the Guadalupe
22 Side. **Zoned: Historic Residential (HR).** *Approved by consent agenda*
23 c) ***PZHAC Case #061313** – 2581 Calle de Cura, submitted by Gary and Laura Ramsey, to
24 remove rock wall and replace with corrugated metal/wooden fence with metal posts,
25 landscaping, and new gate. **Zoned: Historic Residential (HR).** *Approved by consent*
26 *agenda*
27 d) ***PZHAC CASE #061308** – 2385 Calle de Guadalupe #2, Wild West Express-O sign to be
28 updated. **Zoned: Historic Commercial (HC).** *Approved by consent agenda*
29 e) ***PZHAC CASE #061311** – 1937 Calle de Parian, a sign permit for a second location for
30 TruArt of the Earth. **Zoned: Historic Commercial (HC).** *Approved by consent agenda*
31 f) ***PZHAC CASE #061314 w/Conditions** – Corner of Avenida de Mesilla and Calle de
32 Alvarez, artwork to be approved for the sign approved by Variance in 2019. **Zoned:**
33 **Commercial (C).** *Approved by consent agenda*
34

- 35 **7. CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to
36 personnel matters concerning hiring in the Finance and Public Works Departments. – **Board of**
37 **Trustees.**

38 **Motion: To enter Closed Session – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited**
39 **to personnel matters concerning hiring in the Finance and Public Works Departments, Moved by**
40 **Trustee Caro, Seconded by Trustee Garcia.**

41
42 **Roll Call Vote:** Motion passed (summary: Yes =3).

43 Mayor Pro Tem Johnson-Burick Yes

44 Trustee Caro Yes

45 Trustee Garcia Yes

46
47 Entered Closed Session at 6:16 p.m.

- 48
49 **8. STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE** – discussion
50 during the closed session was limited to personnel matters in the Finance and Public Works
51 Departments pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**

1 **Motion: To enter Regular Meeting after limited discussion to personnel matters in the Finance and**
2 **Public Works Department – pursuant to NMSA 1978 Chapter 10-15-1(H)(2) – no action taken, Moved**
3 **by Trustee Caro, Seconded by Trustee Garcia.**

4
5 **Roll Call Vote:** Motion passed (summary: Yes =3).

6 Mayor Pro Tem Johnson-Burick Yes

7 Trustee Caro Yes

8 Trustee Garcia Yes

9
10 Entered Regular Meeting at 6:20 p.m.

11
12 **9. ACTION ON ITEMS FROM CLOSED SESSION** – the board may act on items discussed in
13 closed session limited to personnel matters in the Finance and Public Works Departments
14 pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**

15 **Motion: To approve the recommendations made by Mayor Barraza for the Public Works Department,**
16 **Moved by Trustee Garcia, Seconded by Trustee Caro.**

17
18 **Roll Call Vote:** Motion passed (summary: Yes =3).

19 Mayor Pro Tem Johnson-Burick Yes

20 Trustee Caro Yes

21 Trustee Garcia Yes

22
23 **Motion: To approve the recommendations made by Mayor Barraza for the Finance Department, Moved**
24 **by Trustee Garcia, Seconded by Trustee Caro.**

25
26 **Roll Call Vote:** Motion passed (summary: Yes =3).

27 Mayor Pro Tem Johnson-Burick Yes

28 Trustee Caro Yes

29 Trustee Garcia Yes

30
31 **10. BOARD OF TRUSTEE COMMITTEE REPORTS**

32 No Board of Trustee Committee Reports

33
34 **11. BOARD OF TRUSTEE/STAFF COMMENTS**

35 Fire Chief Hoban stated he made the decision to not light the luminarias due to the wind on the streets
36 other than on the plaza. He announced that he is looking being eligible to retire in March. Thanked
37 Trustee Caro for his dedicated service and his love for the town.

38
39 Marshal Salas thanked Trustee Caro for his dedicated service. Also thanked everyone for their support
40 during the loss of his mother.

41
42 Trustee Garcia thanked Trustee Caro for his love of the town and for showing her the ropes.

43
44 Mayor Pro Tem Johnson-Burick thanked Trustee Caro; his love for the town is admiral. She cautioned
45 everyone to be looking out for each other due to the number of burglaries taking place. Thanked Trustee
46 Arzabal for his dedicated service to thpe town.

47
48 Trustee Caro stated that the town lost another resident, Ms. Antonia Diaz.

49
50 Mayor Barraza stated Public Hearings and 1st Readings for ordinances 2021-02 and 2021-03 on Tuesday,
51 December 28th at 10:00 a.m.; Special Meeting to approve ordinances 2021-02 and 2021-03 will be held on
52 Thursday, December 30th at 11:00 a.m. New trustees will be administered the oath on Thursday,

1 December 30th. This has been a trying year and is hoping for a better 2022. She wished everyone Happy
2 New Year. Ms. Sellers did a good job on Christmas Eve.

3
4 **12. ADJOURNMENT**

5 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-3).**

6
7 **MEETING ADJOURNED AT 6: 38 P.M.**

8
9 **APPROVED THIS 10th DAY OF JANUARY, 2022.**

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13 _____
14 **Nora L. Barraza**
15 **Mayor**

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17 **ATTEST:**

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20 _____
21 **Cynthia Stoejner-Hernandez**
22 **Town Clerk/Treasurer**



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**BOARD OF TRUSTEES
PUBLIC HEARING
TUESDAY, DECEMBER 28, 2021
10:00 A.M.**

**VIA TELECONFERENCE OR ZOOM
1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704.**

****FOR THE HEALTH & SAFETY OF ALL PUBLIC,
MASKS ARE REQUIRED TO ENTER THE PUBLIC MEETING****

- TRUSTEES:** Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem (via Zoom)
Carlos Arzabal, Trustee
Jesus Caro, Trustee
Veronica Garcia, Trustee
- STAFF:** Cynthia Stoenner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Enrique Salas, Marshal
Gloria Maya, Recorder
- PUBLIC:** Susan Krueger
Andrea Bryan
Roxanne Livingston
Teresa Tudury
Bertha Flores
Mary Helen Ratje

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Caro, Trustee Garcia

3. FIRST READING AND A PUBLIC HEARING ON: Ordinance 2021-02 Establishing Zoning and Other Regulations for Cannabis.

Ms. Ratje stated she is concerned with the hours of operation.

Ms. Tudury stated is concerned with the hours of operation, money situation, security and the distances from each other. She believes the state needs to hear from the municipality.

Ms. Krueger stated the town has the authority to make decisions.

Mr. Nevarez reviewed his concerns with the ordinance. This is a cash business, and he does not want additional burdens placed on the Mesilla Marshal’s Department with late hours of operation. Do not want to

1 keep our business open after the restaurants have closed. Once license is approved at the state level it would
2 be easy for the entities.

3
4 Ms. Krueger recommended starting a pilot program and tweaking as it moves forward. Keeping an open mind
5 approach and seeing what works for the community.

6
7 **Closed Public Hearing 10:24 a.m.**

8
9 Ms. Stoenher-Hernandez gave an overview of the state’s regulations. The board can make a distance and hour
10 of operation requirement, but litigations may occur. Ordinances are meant to be changed. A Cannabis
11 business is to be treated as other businesses. State law does not include churches.

12
13 Trustee Garcia thanked everyone for the hard work that was put into the ordinance.

14
15 Mayor Barraza thanked everyone for their input. The attorney has referred to state law changes. The distance
16 can be kept at 300 ft.

17
18
19 **4. FIRST READING AND A PUBLIC HEARING ON: Ordinance 2021-03** Revising Mesilla Town
20 Code 5.20 Special Events Licensing.

21 Ms. Livingston stated she stands behind the amendments being proposed and appreciates the flexibility

22 **Closed Public Hearing 10:24 a.m.**

23 Ms. Stoenher-Hernandez gave an overview of the recommendations for ordinance 2021-03.

24 Trustee Garcia clarified that the rate was at \$100 a day.

25 Ms. Stoenher-Hernandez responded the \$100 a day fee will be paid by the applicant. There is no limit to the
26 number of vendors but there must be emergency and ADA access.

27 Trustee Garcia recommended that there is approval by the Fire Department and a site plan is submitted.

28 Mayor Pro Tem Johnson-Burick stated she is proud of the ordinances and that the town is working with the
29 businesses.

30 Trustee Arzabal agrees with Mayor Pro Tem Johnson-Burick.

31 Ended at 10:35 a.m.

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Town of Mesilla, New Mexico

**BOARD OF TRUSTEES
SPECIAL MEETING
THURSDAY, DECEMBER 30, 2021
11:00 A.M.,**

VIA TELECONFERENCE OR ZOOM

1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704.

****FOR THE HEALTH & SAFETY OF ALL PUBLIC,
MASKS ARE REQUIRED TO ENTER THE PUBLIC MEETING****

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee (via Zoom)
Jesus Caro, Trustee
Veronica Garcia, Trustee (via Zoom)

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC: Susan Krueger

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Caro, Trustee Garcia

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Arzabal Yes

Trustee Caro Yes

Trustee Garcia Yes

4. NEW BUSINESS:

- a. APPROVAL OF: Ordinance 2021-02** Establishing Zoning and Other Regulations for Cannabis. **A copy of these drafts can be found on our website.**

Ms. Stoechner-Hernandez gave an overview of Ordinance 2021-02 Establishing Zoning and Other Regulations for Cannabis.

Motion: To approve agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Arzabal Yes

Trustee Caro Yes

Trustee Garcia Yes

Trustee Arzabal stated thanked the committee for their hard work and let's move forward. Keep in mind ordinances can be amended.

Mayor Pro Tem Johnson-Burick stated this must be done by State Statute. She believes the board has an obligation to protect the Town of Mesilla and its ambiance. And that it fits our community. Keep in mind that by federal law this is still an illegal substance.

Trustee Caro added the ordinances can be amended if needed.

Trustee Garcia thanked everyone for their hard work.

b. APPROVAL OF: Ordinance 2021-03 Revising Mesilla Town Code 5.20 Special Events Licensing. **A copy of these drafts can be found on our website.**

Ms. Stoechner-Hernandez gave an overview of Ordinance 2021-03 Revising Mesilla Town Code 5.20 Special Events Licensing.

Motion: To approve agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Arzabal Yes

Trustee Caro Yes

Trustee Garcia Yes

5. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-3).

MEETING ADJOURNED AT 11:16 A.M.

APPROVED THIS 10th DAY OF JANUARY, 2022.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoechner-Hernandez
Town Clerk/Treasurer

P

PROJECT NAME:	PROJECT IDENTIFICATION:	TYPE OF PROJECT (FUNDING):	APPROPRIATION AMOUNT:	CONTRACT EXECUTION DATE:	STATUS:	REVERSION DATE:
Capital Outlay - Marshals Equipment	19-D3008	FY 2020-2024	\$50,000.00	10/28/2019	Complete	6/30/2021
Capital Outlay - Plaza Lighting	19-D3009	FY 2020-2024	\$142,000.00	10/28/2019	Complete	6/30/2023
Capital Outlay - Marshals Vehicles	20-E3389	FY 2021-2025	\$110,000.00	10/23/2020	Complete	6/30/2022
Capital Outlay - Playground Equipment	20-E2566	FY 2021-2025	\$100,000.00	2/16/2021	Complete	6/30/2024
Capital Outlay - Mesilla Water System Booster Pump	SAP 20-E2124	FY 2021-2025	\$320,000.00	8/14/2020	Project drawings are 60% complete. Project on-hold pending approval from BLM. BLM indicated they would not review the permit application until spring of 2022. NMED has been notified	6/30/2024
Capital Outlay - SCADA	SAP 21-F2322	FY 2022-2026	\$100,000.00	TBD	Awaiting Executed Agreement	6/30/2025
Capital Outlay - Calle de Picacho Drainage	C1213005	FY 2022-2026	\$180,000.00	10/28/2021	Negotiations for Engineering/Pre-Design review and project scoping	6/30/2025
Capital Outlay - Mesilla Streetlight Improvements	C1213006	FY 2022-2026	\$125,000.00	10/28/2021	Molzen Corbin has been contracted to provide engineering services for this project. Sixty percent drawings are anticipated to be complete by the end of January	6/30/2025
Capital Outlay - Plaza Sidewalk Improvements	21-F2741	FY 2022-2026	\$117,000.00	11/3/2021	Awaiting proposal for engineering	6/30/2025
Capital Outlay - Marshals Vehicles	21-F2740	FY 2022-2026	\$75,000.00	11/3/2021	Marshal is working with vendor for procurement	6/30/2023
NMDOT Local Government Transportation Project Fund - Calle del Norte	LP1004	LGTPF	\$844,000.00	11/7/2019	Design is complete. Project on-hold pending NMDOT and IBWC approval.	6/30/2022
NMDOT Transportation Project Fund - Calle de Picacho	HW2LP10014	TPF	\$368,918.14	10/20/2021	Negotiations for Engineering/Pre-Design review and project scoping	6/30/2025

Community Projects Report

Project	Description
Current Contact information	Dorothy Sellers Email: DorothyS@mesillanm.gov Work: 575-524-3262 Cell:575-571-3890
Christmas Eve in Mesilla	Luminarias was eventually lit around the Plaza. Caroling, candlelight vigil and refreshments were held on the Plaza. There was a good turn out The NM Tourism photoshoot was postponed until the spring due to uptick in COVID cases. Live remote from Adams radio was successful and instrumental in bringing people into Mesilla.
Promote Mesilla and area businesses	Digital billboard and ads have concluded. Commercial on TV and ad in the Bulletins life is good is currently running with the eat shop and dine in Mesilla message.
Newsletter	Newsletter is completed and mailed out.
Visitors Guide	Working with TuMedia on the creation and distribution of the 2022 Mesilla Visitors Guide. Distribution is slated for April.
Calendar of events	Calendar of events is tentatively scheduled for the 3 rd week in January.
Social Media and website	Keep social media up to date with things happening in Mesilla. Will continue to push visitors to the website. Mesilla website is now visible on Google search.

Mercado	Workshop visits are planned for January to ensure vendors are meeting the requirements to sell at Mercado.
Clean & Beautiful Grant	Town of Mesilla has been awarded \$6,686.56 for FY22. The award includes two community clean-up events. New trash cans for the Town Hall Parking Lot. Promotional items to be given at fiestas and youth interns to man booths at the fiestas.
NM Tourism Grant	The media push of our video and banner is set to resume. Working with NM CoOp to update branding on video and banner. Application has been submitted. Mesilla was granted a 2:1 match offer.



Memorandum

To: Mayor and Trustees

From: Cynthia Stoechner-Hernandez
Town Clerk-Treasurer *CSH*

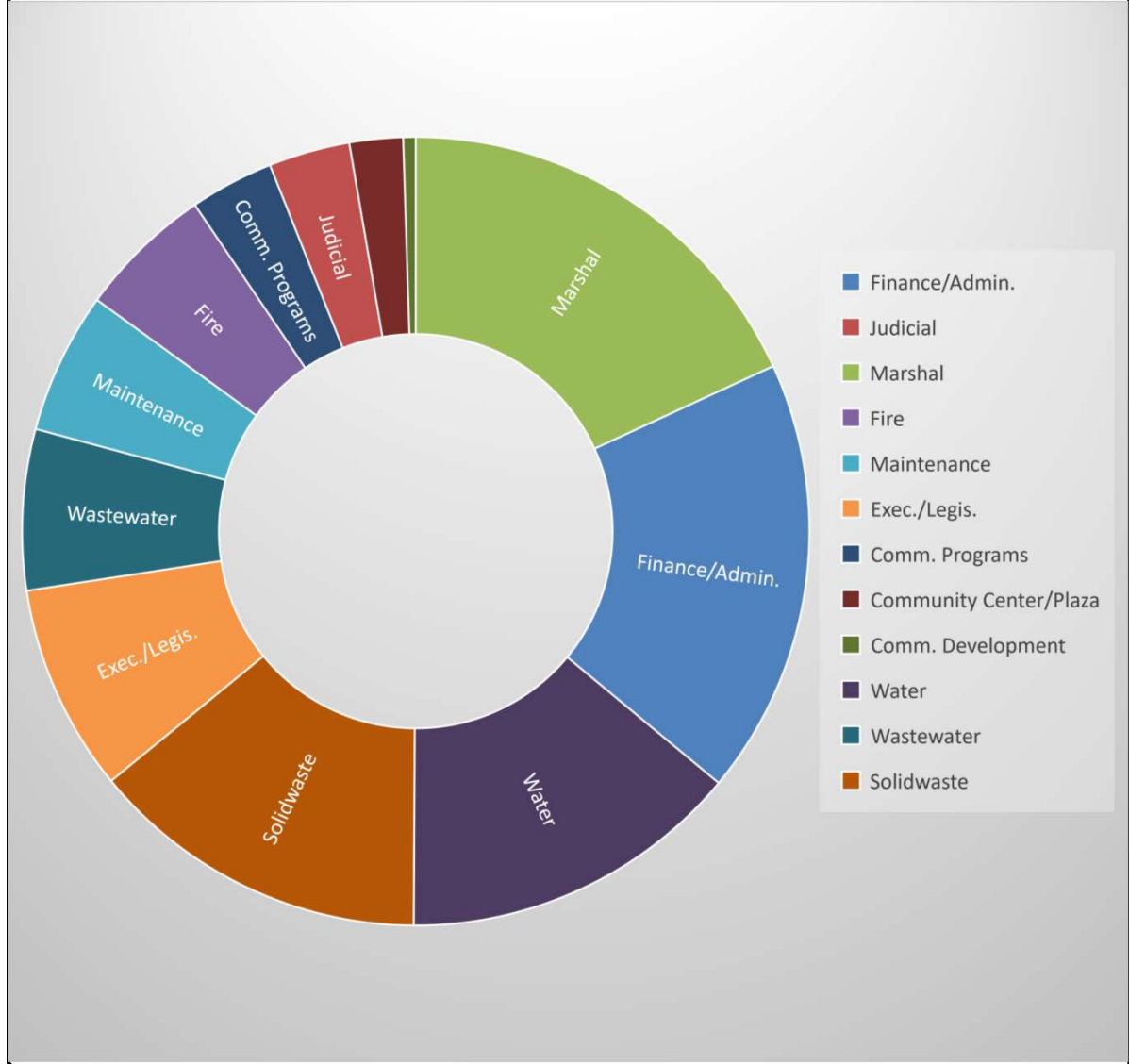
RE: Monthly Finance Report

Listed below is a review of department and fund expenditures for: Dec-21
General Fund should be at: 50% spending

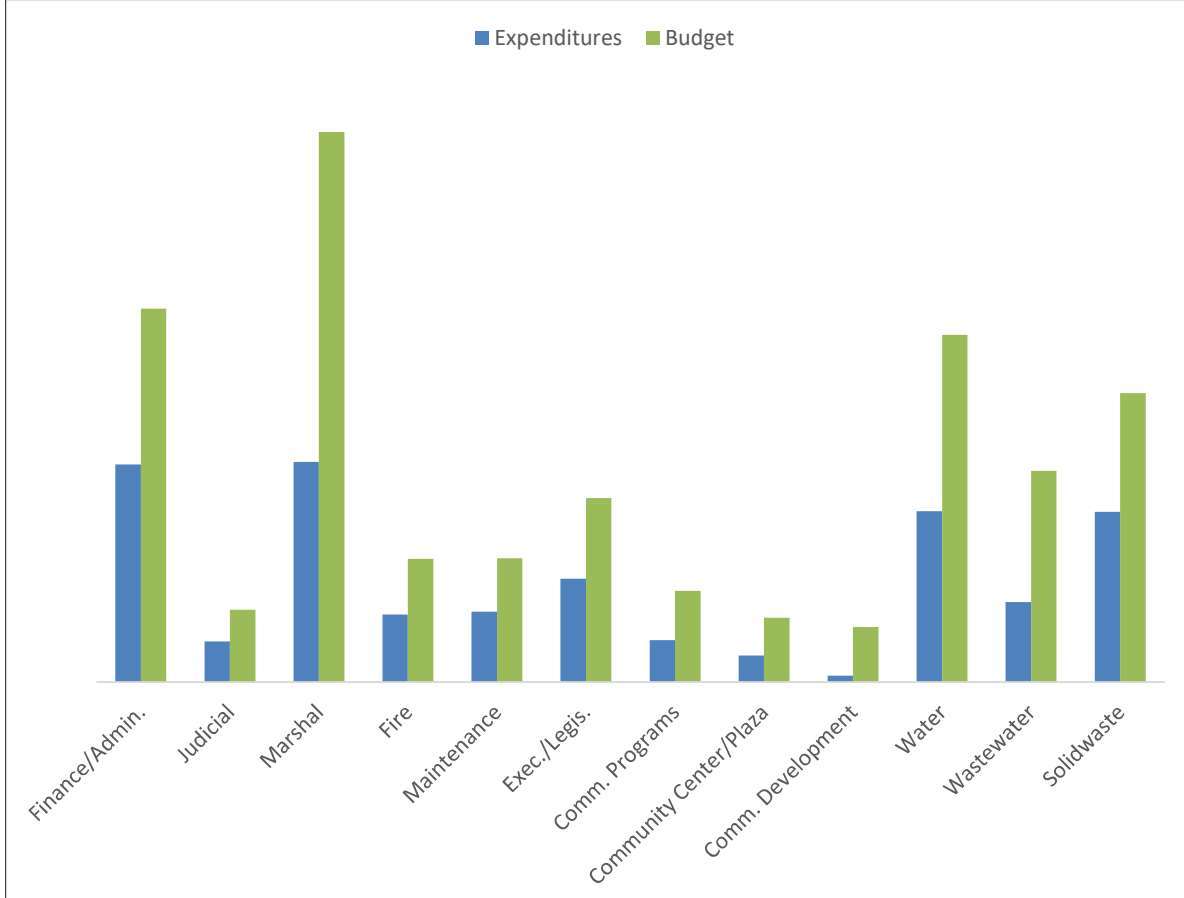
EXPENDITURES ARE HIGHER DUE TO 1ST HALF OF INSURANCES BEING DUE IN JULY

YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	58.24%	\$220,418	100.00%	-41.76%	\$ 378,483
Judicial	56.11%	\$41,083	100.00%	-43.89%	\$ 73,213
Marshal	40.04%	\$223,183	100.00%	-59.96%	\$ 557,384
Fire	54.66%	\$68,220	100.00%	-45.34%	\$ 124,799
Maintenance	57.00%	\$71,428	100.00%	-43.00%	\$ 125,307
Exec./Legis.	56.12%	\$104,682	100.00%	-43.88%	\$ 186,531
Comm. Programs	45.93%	\$42,374	100.00%	-54.07%	\$ 92,256
Community Center/Plaza	41.55%	\$27,007	100.00%	-58.45%	\$ 65,000
Comm. Development	11.38%	\$6,327	100.00%	-88.62%	\$ 55,602
General Fund	50.46%	\$804,721	100.00%	-49.54%	\$ 1,594,794
Water	49.20%	\$173,104	100.00%	-50.80%	\$ 351,841
Wastewater	37.95%	\$81,168	100.00%	-62.05%	\$ 213,896
Solidwaste	58.92%	\$172,472	100.00%	-41.08%	\$ 292,701
Enterprise Fund	46.77%	\$426,744	100.00%	-53.23%	\$ 912,438

EXPENDITURES



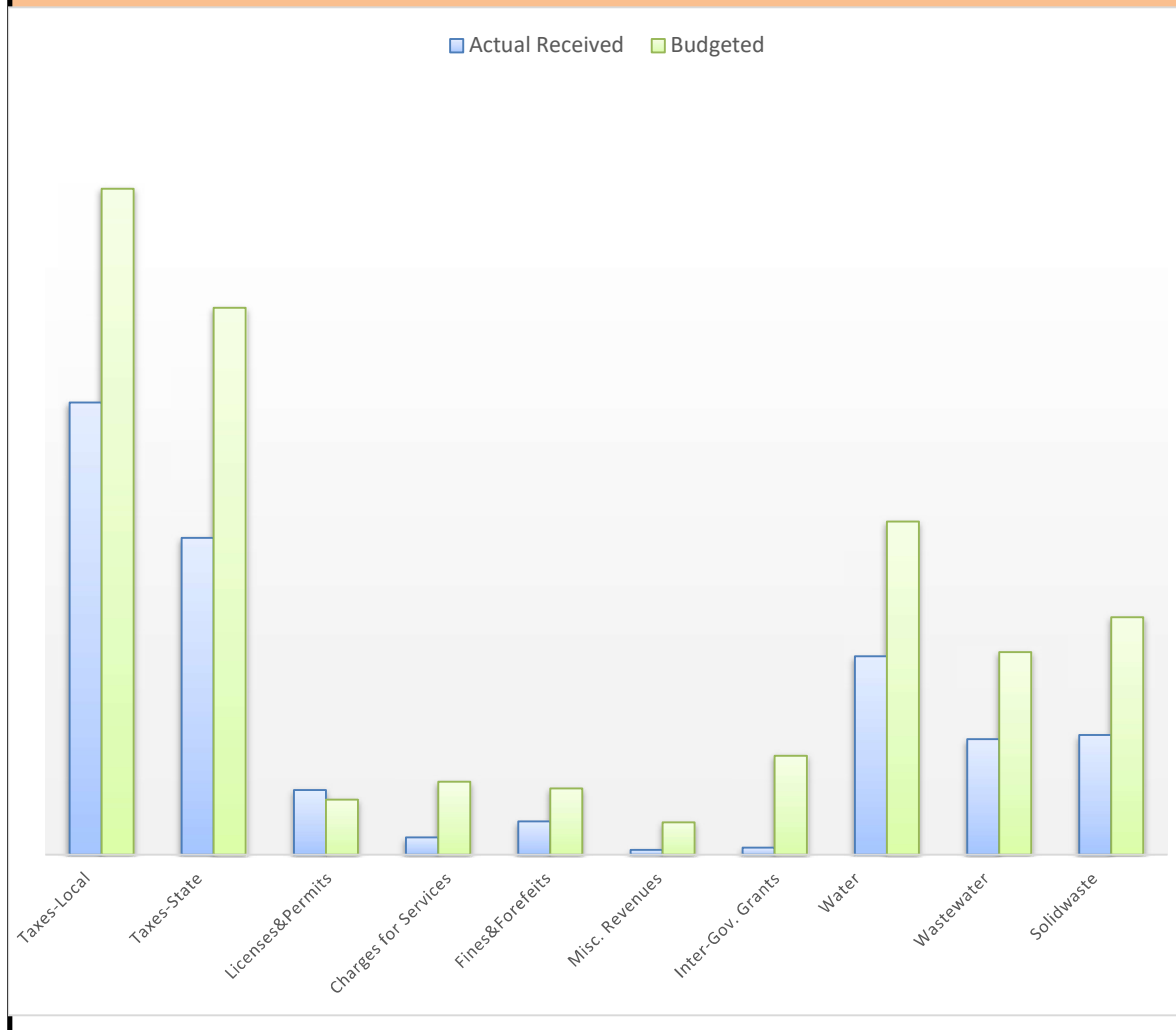
EXPENDITURES VS BUDGET



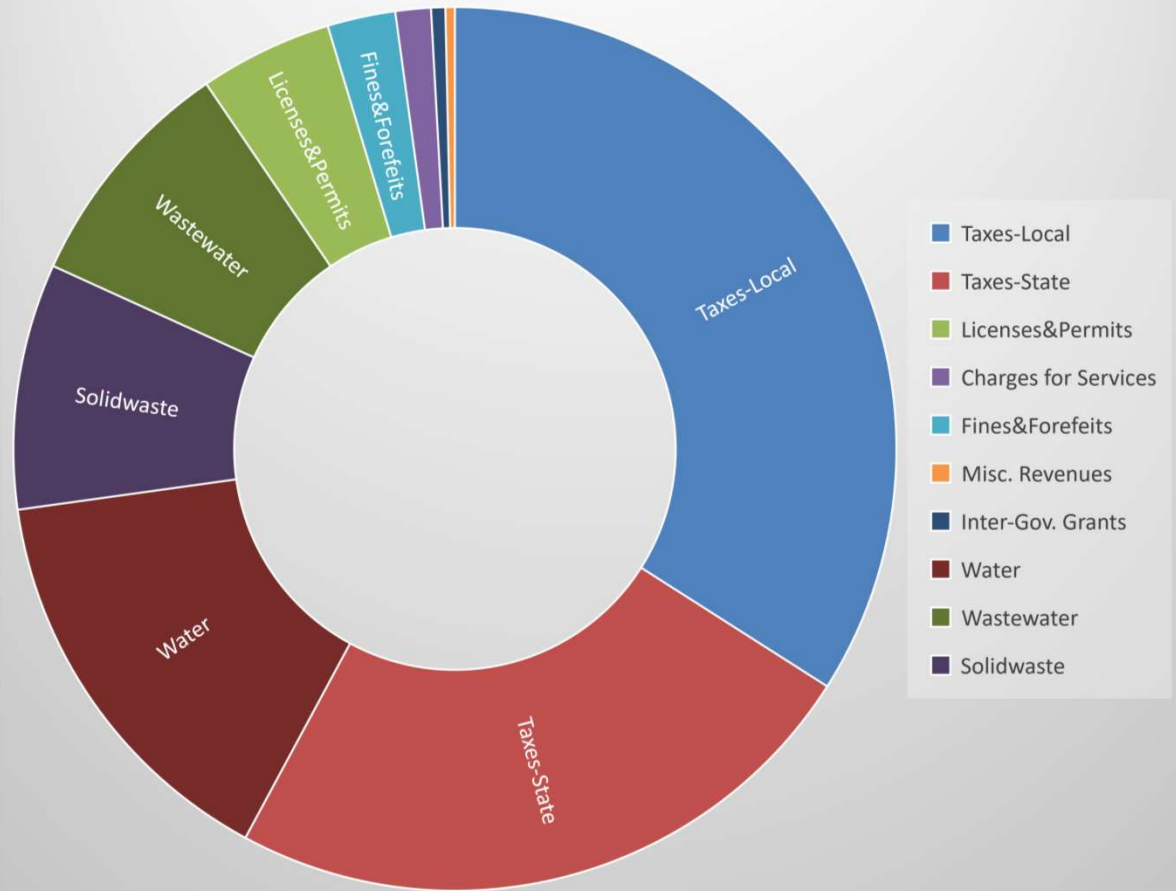
Please request the INCODE report for detail revenues and expenses by fund.

REVENUE					
YTD REVENUES	% Rec.	YTD Money \$	% Est.	YTD % over/under	AMOUNT BUDGETED
Taxes-Local	67.89%	\$477,753	100.00%	-32.11%	\$703,681
Taxes-State	57.92%	\$334,693	100.00%	-42.08%	\$577,875
Licenses&Permits	117.94%	\$68,408	100.00%	17.94%	\$58,000
Charges for Service	23.64%	\$18,202	100.00%	-76.36%	\$77,000
Fines&Forefeits	49.94%	\$34,958	100.00%	-50.06%	\$70,000
Misc. Revenues	14.36%	\$4,881	100.00%	-85.64%	\$34,000
Inter-Gov. Grants	6.98%	\$7,285	100.00%	-93.02%	\$104,400
General Fund	58.23%	\$946,180	100.00%	-41.77%	\$1,624,957
Water	59.57%	\$209,603	100.00%	-40.43%	\$ 351,841
Wastewater	56.98%	\$121,874	100.00%	-43.02%	\$ 213,895
Solidwaste	50.34%	\$126,268	100.00%	-49.66%	\$ 250,814
Enterprise Fund	56.06%	\$457,746	100.00%	-43.94%	\$816,550

REVENUES VS BUDGET



REVENUES



GRT COMPARISONS					
Dec-20	Dec-21	Net for the month	LYTD	TYTD	YTD Net
98,683	138,859	40,176	583,836	747,756	163,920



Business GRT in October 2021			
Percentage over last FY	41%	Percentage over last FYTD	28%

**TOWN OF MESILLA FIRE DEPARTMENT
MONTHLY BOT REPORT**



DATE: **Dedember, 2021**

MAJOR ADDITIONS TO INVENTORY

Recipricating saw for Engine 32

MAINTENANCE OF EQUIPMENT

12 pagers repaired. Wet inspection completed on Brush 31 with repairs to lighting. Oil leak repaired on Squad 32.

COMMENTS

After nearly 15 months of waiting for delivery of the brush truck ordered in 2020 we have a delivery date of February 28, 2022.
Two firefighters successfully completed their EMT-Basic class and will test for their National Registry in January.
Due to staffing shortages and call volume with AMR, we have begun using the Squad to transport patients to local hospitals. In December we transported 3 individuals. We expect to see even more opprotunities as arise to provide this service.
It was nice to return to some of the activities associated with the holidays; the tree lighting, Santa to the Plaza and Mesilla Elementary and Luminarias.
As the Omicron variant of COVID 19 continues to burn through the country, let us remember to use wisdom in slowing the spread by mask use, social distancing and hand washing. Let us hope and pray 2022 will see a victory for all of us.

SUBMITTED BY

Fire Chief Kevin Hoban _____

Mesilla Fire Department

Mesilla, NM

This report was generated on 1/4/2022 1:22:00 PM



Count of Classes by Personnel by Class Category

Passed/Failed: Both Passed and Failed | Personnel: All Personnel | Start Date: 12/01/2021 | End Date: 12/31/2021

Aguilar, Alexander J

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
Total for Aguilar, Alexander J	1	2:00

Arguello, Katrina M

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Hazardous Materials	1	4:00
Total for Arguello, Katrina M	2	6:00

Brown, Tyler S

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	8:00
I.S.O. Hazardous Materials	1	4:00
Total for Brown, Tyler S	5	14:00

Chavez, John E

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
Total for Chavez, John E	1	3:00

Davis-Whited, Crystal L

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	1	3:00
I.S.O. Fire Investigations	2	5:00
I.S.O. Hazardous Materials	1	4:00
I.S.O. Officer Training	1	3:00
Total for Davis-Whited, Crystal L	6	17:00

Embury, Andy G

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	1	3:00
I.S.O. Officer Training	1	3:00
Total for Embury, Andy G	3	8:00

Evans, Harry A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.



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I.S.O. Company Training	1	3:00
I.S.O. Officer Training	1	3:00
Total for Evans, Harry A	3	8:00

Fernandez III, Humberto

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	8:00
Total for Fernandez III, Humberto	3	8:00

Franco, Gabriel Z

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	1	3:00
Total for Franco, Gabriel Z	2	5:00

Frietze, Trevor R

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
I.S.O. Officer Training	1	3:00
Total for Frietze, Trevor R	2	6:00

Gamrath, Alan R

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
Total for Gamrath, Alan R	1	3:00

Hoban, Kevin M

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	1	3:00
I.S.O. Hazardous Materials	1	4:00
I.S.O. Officer Training	1	3:00
Total for Hoban, Kevin M	4	12:00

Klebansky, George A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	1	3:00
I.S.O. Hazardous Materials	1	4:00
I.S.O. Officer Training	1	3:00
Total for Klebansky, George A	4	12:00

Linares-Chacon, Sebastian

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	1:00
Total for Linares-Chacon, Sebastian	1	1:00

Manriquez, Humberto

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	1:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

Total for Manriquez, Humberto		1	1:00
Reyna, Louis N			
Class Category	Class Count	Total Class Hours	
I.S.O. Company Training	1	3:00	
Total for Reyna, Louis N		1	3:00
Rossman, Tabitha A			
Class Category	Class Count	Total Class Hours	
I.S.O. Hazardous Materials	1	4:00	
Total for Rossman, Tabitha A		1	4:00
Sanchez, Xavier			
Class Category	Class Count	Total Class Hours	
EMS Training	1	2:00	
I.S.O. Company Training	3	8:00	
I.S.O. Hazardous Materials	1	4:00	
Total for Sanchez, Xavier		5	14:00
Torres, Joseph J			
Class Category	Class Count	Total Class Hours	
EMS Training	1	2:00	
Total for Torres, Joseph J		1	2:00
Whited, Gregory E			
Class Category	Class Count	Total Class Hours	
EMS Training	1	2:00	
I.S.O. Fire Investigations	2	5:00	
I.S.O. Hazardous Materials	1	4:00	
I.S.O. Officer Training	1	3:00	
Total for Whited, Gregory E		5	14:00
Zapien, Jasha C			
Class Category	Class Count	Total Class Hours	
EMS Training	1	2:00	
I.S.O. Company Training	1	3:00	
I.S.O. Hazardous Materials	1	4:00	
Total for Zapien, Jasha C		3	9:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

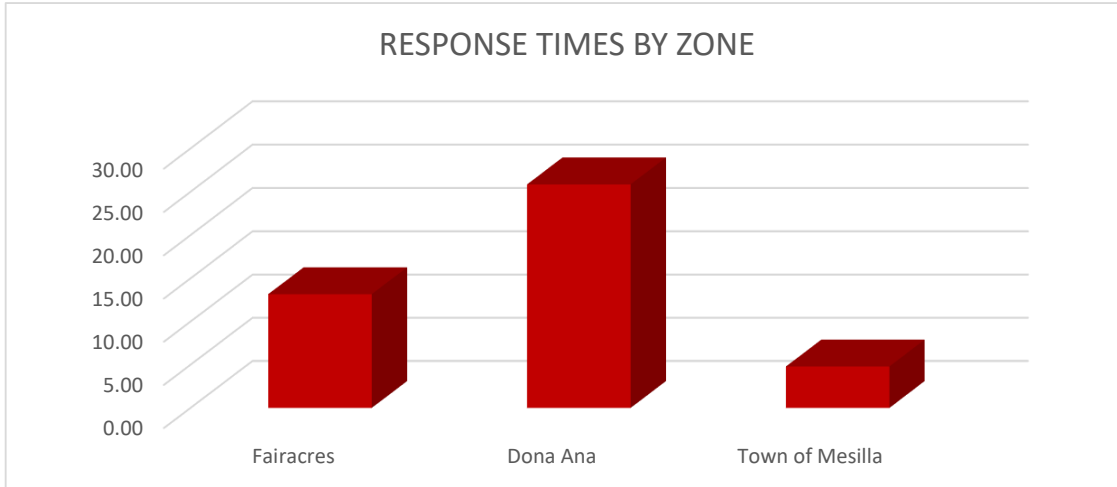
Mesilla Fire Department

Mesilla, NM

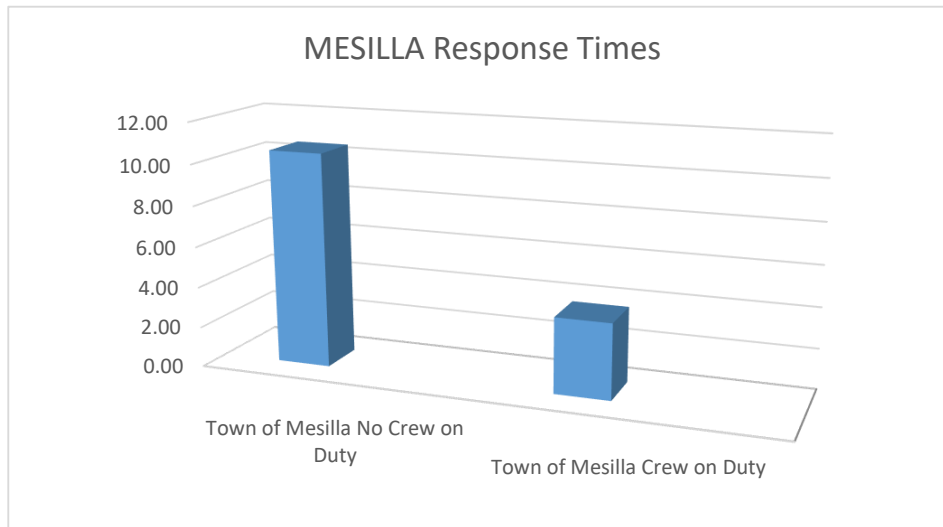
This report was generated on 01/04/2021



Response Mode: Lights and Sirens | Start Date: 12/01/2021 | End Date:12/31/2021



Zone	AVERAGE RESPONSE TIME (in minutes)
Fairacres	13.17
Dona Ana	25.85
Town of Mesilla	4.8
Town of Mesilla No Crew on Duty	10.52
Town of Mesilla Crew on Duty	3.73



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

Mesilla Fire Department

Mesilla, NM

This report was generated on 1/4/2022 3:34:51 PM



Incident Statistics

Zone(s): All Zones | Start Date: 12/01/2021 | End Date: 12/31/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		19	
FIRE		17	
TOTAL		36	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
Bat31	1	1	7
Bat32	0	0	3
BR31	0	0	3
SQ32	2	2	3
TOTAL	3	3	16
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
2		5.56	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:04:36	0:13:29	
AVERAGE FOR ALL CALLS		0:07:20	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:01:10	0:04:19	
AVERAGE FOR ALL CALLS		0:01:56	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Mesilla Fire Department		22:48	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Mesilla Fire Department

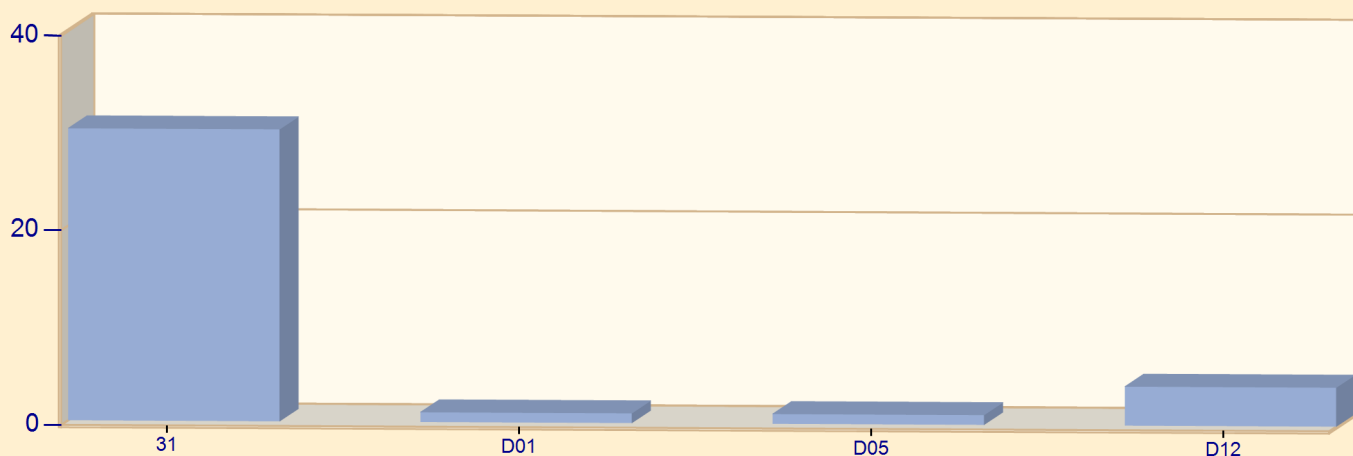
Mesilla, NM

This report was generated on 1/4/2022 4:18:14 PM



Incident Type Count per Zone for Date Range

Start Date: 12/01/2021 | End Date: 12/31/2021



ZONES	INCIDENT TYPE	COUNT
31 - Town of Mesilla		
	142 - Brush or brush-and-grass mixture fire	1
	160 - Special outside fire, other	1
	311 - Medical assist, assist EMS crew	2
	321 - EMS call, excluding vehicle accident with injury	14
	381 - Rescue or EMS standby	1
	412 - Gas leak (natural gas or LPG)	2
	511 - Lock-out	1
	553 - Public service	1
	554 - Assist invalid	3
	561 - Unauthorized burning	1
	631 - Authorized controlled burning	1
	735 - Alarm system sounded due to malfunction	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for 31 - Town of Mesilla:</i>	<i>30</i>
D01 - Dona Ana		
	111 - Building fire	1
	<i>Total Incidents for D01 - Dona Ana:</i>	<i>1</i>
D05 - Organ		
	321 - EMS call, excluding vehicle accident with injury	1
	<i>Total Incidents for D05 - Organ:</i>	<i>1</i>

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
D12 - Fairacres		
	321 - EMS call, excluding vehicle accident with injury	1
	611 - Dispatched & cancelled en route	2
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for D12 - Fairacres:</i>	4
Total Count for all Zone:		36

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Mesilla Fire Department

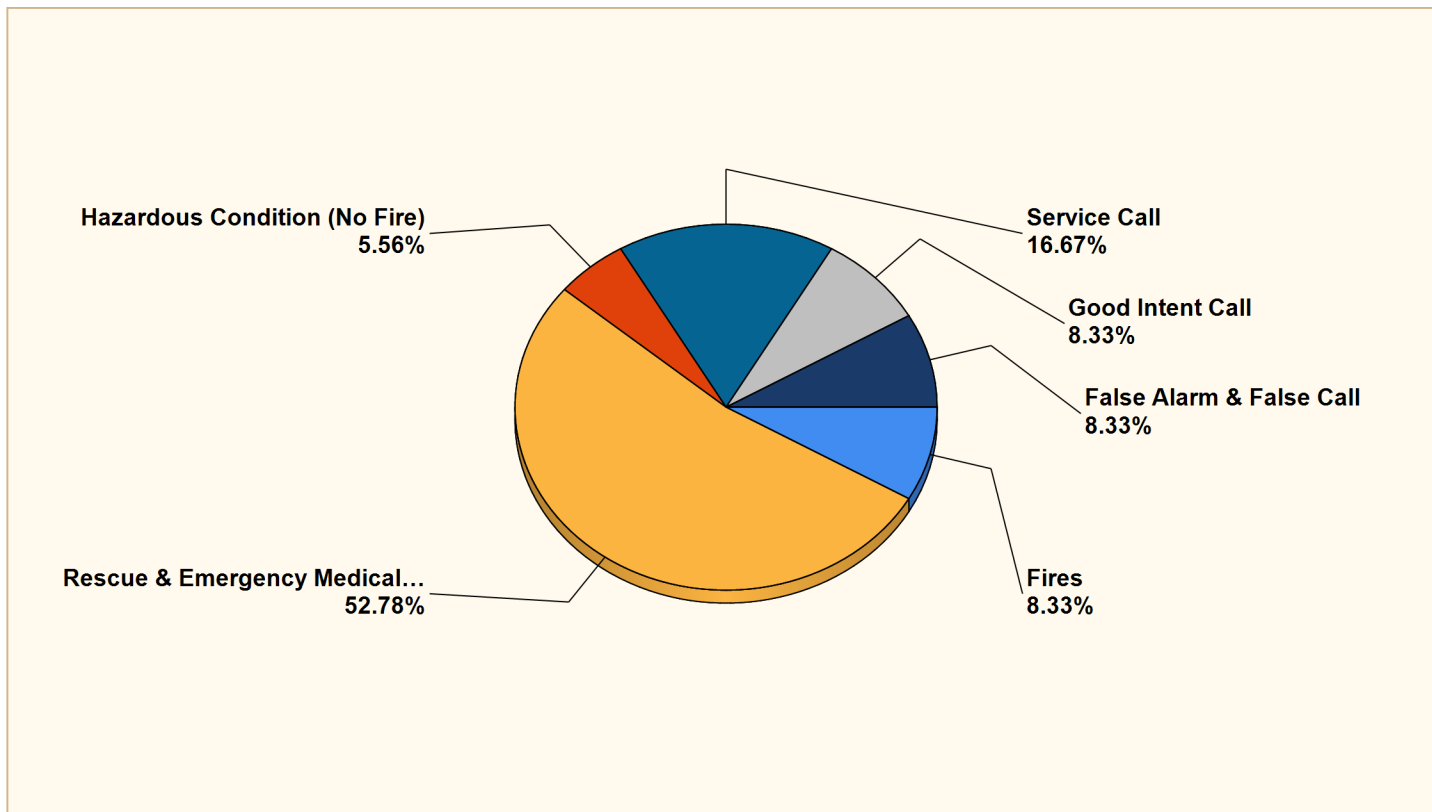
Mesilla, NM

This report was generated on 1/4/2022 4:28:25 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2021 | End Date: 12/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	8.33%
Rescue & Emergency Medical Service	19	52.78%
Hazardous Condition (No Fire)	2	5.56%
Service Call	6	16.67%
Good Intent Call	3	8.33%
False Alarm & False Call	3	8.33%
TOTAL	36	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	2.78%
142 - Brush or brush-and-grass mixture fire	1	2.78%
160 - Special outside fire, other	1	2.78%
311 - Medical assist, assist EMS crew	2	5.56%
321 - EMS call, excluding vehicle accident with injury	16	44.44%
381 - Rescue or EMS standby	1	2.78%
412 - Gas leak (natural gas or LPG)	2	5.56%
511 - Lock-out	1	2.78%
553 - Public service	1	2.78%
554 - Assist invalid	3	8.33%
561 - Unauthorized burning	1	2.78%
611 - Dispatched & cancelled en route	2	5.56%
631 - Authorized controlled burning	1	2.78%
735 - Alarm system sounded due to malfunction	1	2.78%
743 - Smoke detector activation, no fire - unintentional	1	2.78%
745 - Alarm system activation, no fire - unintentional	1	2.78%
TOTAL INCIDENTS:	36	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Mesilla Fire Department

Mesilla, NM

This report was generated on 1/4/2022 1:23:10 PM



Occupancies Inspected for Date Range

Start Date: 12/01/2021 | End Date: 12/31/2021

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Black Rat Tattoo	106	1901 Calle de Correo		12/02/2021
Chala's (Mas Food & Beverage LLC)	5	2790 Avenida de Mesilla		12/09/2021
Dr. Green Organics	114	3331 Gandy LN		12/02/2021
merch de mesilla	115	2230 Avenida de Mesilla #b		12/02/2021
Mesilla Valley Fine Arts	68	2470 Calle de Guadalupe #a		12/02/2021
Planet Fireworks LLC		2001 Ave de Mesilla/Calle El Paso		12/29/2021
Prieto Imports	109	2230 Avenida de Mesilla #A		12/02/2021
Rincon de Mesilla	110	2488 calle de guadalupe #B		12/02/2021

of Occupancies Inspected: 8

% Occupancies Inspected: 4.68

Included occupancies are those that have a LOCKED inspection on record for the date range provided.



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Mesilla Fire Department

Mesilla, NM

This report was generated on 1/4/2022 4:20:02 PM



Response Activity Report

Start Date: 12/01/2021 | End Date: 12/31/2021

INCIDENT #	DATE	APPARATUS ID	ALARM TIME	ARRIVE TIME	RESPONSE TIME	ADDRESS
111 - Building fire						
2021-00460	12/11/2021	Bat32	12:10:26	12:42:50	00:32:24	4150 N VALLEY DR
2021-00460	12/11/2021	E31	12:10:26	12:42:50	00:32:24	4150 N VALLEY DR
Subtotal Count: 2		111 - Building fire Average Response Time: 00:32:24				
142 - Brush or brush-and-grass mixture fire						
2021-00474	12/24/2021	Bat32	17:44:23	17:51:05	00:06:42	CALLE DE PARIAN
2021-00474	12/24/2021	E32	17:44:23	17:51:02	00:06:39	CALLE DE PARIAN
Subtotal Count: 2		142 - Brush or brush-and-grass mixture fire Average Response Time: 00:06:40				
160 - Special outside fire, other						
2021-00473	12/24/2021	Bat31	15:57:41	16:06:29	00:08:48	CALLE DEL NORTE
2021-00473	12/24/2021	Bat32	15:57:41	16:06:29	00:08:48	CALLE DEL NORTE
2021-00473	12/24/2021	E32	15:57:41	16:06:29	00:08:48	CALLE DEL NORTE
Subtotal Count: 3		160 - Special outside fire, other Average Response Time: 00:08:48				
311 - Medical assist, assist EMS crew						
2021-00475	12/26/2021	Bat32	11:28:52	11:36:16	00:07:24	2320 CALLE DE SANTIAGO
2021-00475	12/26/2021	SQ32	11:28:52	11:32:01	00:03:09	2320 CALLE DE SANTIAGO
2021-00478	12/29/2021	Bat32	02:18:40	02:30:57	00:12:17	2171 CALLE DE PARIAN
2021-00478	12/29/2021	BR31	02:18:40	02:28:51	00:10:11	2171 CALLE DE PARIAN
Subtotal Count: 4		311 - Medical assist, assist EMS crew Average Response Time: 00:08:15				
321 - EMS call, excluding vehicle accident with injury						
2021-00453	12/07/2021	Bat31	06:07:06	06:20:53	00:13:47	2908 SNOW RD
2021-00453	12/07/2021	Bat32	06:07:06	06:19:42	00:12:36	2908 SNOW RD
2021-00454	12/07/2021	Bat31	13:57:26	14:04:58	00:07:32	1300 W UNIVERSITY AVE
2021-00454	12/07/2021	Bat32	13:57:26	14:03:40	00:06:14	1300 W UNIVERSITY AVE
2021-00456	12/07/2021	Bat32	19:19:03	19:27:57	00:08:54	3136 MCDOWELL RD
2021-00456	12/07/2021	BR31	19:19:03	19:28:44	00:09:41	3136 MCDOWELL RD
2021-00459	12/10/2021	Bat31	16:26:09	16:34:34	00:08:25	2470 CALLE DE GUADALUPE
2021-00459	12/10/2021	Bat32	16:26:09	16:35:43	00:09:34	2470 CALLE DE GUADALUPE
2021-00462	12/14/2021	Bat31	22:53:18	23:06:31	00:13:13	3063 LOS ARENALES ST
2021-00462	12/14/2021	Bat32	22:53:18	23:00:50	00:07:32	3063 LOS ARENALES ST
2021-00462	12/14/2021	BR31	22:53:18	22:59:55	00:06:37	3063 LOS ARENALES ST
2021-00464	12/16/2021	Bat31	09:08:17	09:12:49	00:04:32	1300 W UNIVERSITY AVE
2021-00464	12/16/2021	E32	09:08:17	09:15:37	00:07:20	1300 W UNIVERSITY AVE
2021-00464	12/16/2021	SQ32	09:08:17	09:15:39	00:07:22	1300 W UNIVERSITY AVE
2021-00466	12/16/2021	Bat32	19:00:12	19:57:45	00:57:33	BLUEWATER CT
2021-00466	12/16/2021	SQ32	19:00:12	19:53:43	00:53:31	BLUEWATER CT
2021-00467	12/19/2021	Bat31	01:06:36	01:17:59	00:11:23	3108 AVENIDA DE MESILLA
2021-00467	12/19/2021	Bat32	01:06:36	01:15:59	00:09:23	3108 AVENIDA DE MESILLA

Calls by Incident Type. Does not include calls where there was no response.



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2021-00467	12/19/2021	BR31	01:06:36	01:13:40	00:07:04	3108 AVENIDA DE MESILLA
2021-00468	12/19/2021	Bat32	14:26:16	14:43:27	00:17:11	6290 LAS VISTAS DR
2021-00468	12/19/2021	BR31	14:26:16	14:44:19	00:18:03	6290 LAS VISTAS DR
2021-00469	12/20/2021	Bat32	17:04:17	17:10:22	00:06:05	2670 CALLE DE PARIAN
2021-00470	12/20/2021	Bat32	17:30:28	17:39:02	00:08:34	2670 CALLE DE PARIAN
2021-00470	12/20/2021	SQ32	17:30:28	17:33:00	00:02:32	2670 CALLE DE PARIAN
2021-00471	12/24/2021	Bat31	01:22:28	01:46:04	00:23:36	2184 AVENIDA DE MESILLA
2021-00471	12/24/2021	Bat32	01:22:28	01:41:33	00:19:05	2184 AVENIDA DE MESILLA
2021-00471	12/24/2021	BR31	01:22:28	01:42:10	00:19:42	2184 AVENIDA DE MESILLA
2021-00471	12/24/2021	SQ32	01:22:28	01:42:10	00:19:42	2184 AVENIDA DE MESILLA
2021-00476	12/27/2021	Bat31	18:43:37	18:50:00	00:06:23	207 CAPRI RD
2021-00477	12/28/2021	BR31	21:34:41	21:41:58	00:07:17	313 CAPRI ARC
2021-00479	12/30/2021	Bat31	10:51:44	10:56:02	00:04:18	1950 CALLE DEL NORTE
2021-00479	12/30/2021	SQ32	10:51:44	11:20:01	00:28:17	1950 CALLE DEL NORTE
2021-00480	12/30/2021	Bat31	18:20:31	18:24:40	00:04:09	1420 W UNION AVE
2021-00480	12/30/2021	Bat32	18:20:31	18:26:01	00:05:30	1420 W UNION AVE
Subtotal Count: 34 321 - EMS call, excluding vehicle accident with injury Average Response Time: 00:13:18						
381 - Rescue or EMS standby						
2021-00458	12/09/2021	SQ32	16:57:23	16:57:23	00:00:00	1300 W UNIVERSITY AVE
Subtotal Count: 1 381 - Rescue or EMS standby Average Response Time: 00:00:00						
412 - Gas leak (natural gas or LPG)						
2021-00449	12/03/2021	Bat31	16:29:25	16:37:32	00:08:07	2109 CALLE DE PARIAN
2021-00449	12/03/2021	BR31	16:29:25	16:42:17	00:12:52	2109 CALLE DE PARIAN
2021-00455	12/07/2021	Bat31	17:06:36	17:09:39	00:03:03	2109 CALLE DE PARIAN
2021-00455	12/07/2021	E32	17:06:36	17:24:51	00:18:15	2109 CALLE DE PARIAN
Subtotal Count: 4 412 - Gas leak (natural gas or LPG) Average Response Time: 00:10:34						
511 - Lock-out						
2021-00465	12/16/2021	Bat31	17:57:31	18:16:35	00:19:04	2251 CALLE DE SANTIAGO
2021-00465	12/16/2021	BR31	17:57:31	18:25:28	00:27:57	2251 CALLE DE SANTIAGO
Subtotal Count: 2 511 - Lock-out Average Response Time: 00:23:30						
553 - Public service						
2021-00448	12/02/2021	Bat31	13:50:00	13:50:00	00:00:00	2670 CALLE DE PARIAN
Subtotal Count: 1 553 - Public service Average Response Time: 00:00:00						
554 - Assist invalid						
2021-00450	12/03/2021	SQ32	18:10:00	18:18:16	00:08:16	204 CAPRI ARC
2021-00452	12/05/2021	Bat32	00:31:28	00:36:28	00:05:00	204 CAPRI ARC
2021-00452	12/05/2021	E31	00:31:28	00:43:15	00:11:47	204 CAPRI ARC
Subtotal Count: 3 554 - Assist invalid Average Response Time: 00:08:21						
561 - Unauthorized burning						
2021-00461	12/14/2021	Bat31	09:56:15	09:56:16	00:00:01	2910 ESTRADA DR
Subtotal Count: 1 561 - Unauthorized burning Average Response Time: 00:00:01						
631 - Authorized controlled burning						
2021-00446	12/01/2021	Bat32	14:00:15	14:07:34	00:07:19	2982 CALLE DE GUADALEPE
2021-00446	12/01/2021	BR31	14:00:15	14:07:29	00:07:14	2982 CALLE DE GUADALEPE
Subtotal Count: 2 631 - Authorized controlled burning Average Response Time: 00:07:16						

Calls by Incident Type. Does not include calls where there was no response.

735 - Alarm system sounded due to malfunction						
2021-00463	12/15/2021	Bat31	10:54:21	10:58:47	00:04:26	2251 CALLE DE SANTIAGO
Subtotal Count: 1		735 - Alarm system sounded due to malfunction Average Response Time: 00:04:26				
743 - Smoke detector activation, no fire - unintentional						
2021-00451	12/04/2021	Bat32	23:54:01	00:13:36	00:19:35	1056 LA QUINTA ST
2021-00451	12/04/2021	E31	23:54:01	00:13:18	00:19:17	1056 LA QUINTA ST
Subtotal Count: 2		743 - Smoke detector activation, no fire - unintentional Average Response Time: 00:19:26				
745 - Alarm system activation, no fire - unintentional						
2021-00445	12/01/2021	Bat31	08:49:16	08:56:25	00:07:09	2410 CALLE DE SAN ALBINO
Subtotal Count: 1		745 - Alarm system activation, no fire - unintentional Average Response Time: 00:07:09				
Grand Total: 63		Average Response Time for All Incident Types: 00:12:12				

Calls by Incident Type. Does not include calls where there was no response.



Mesilla Fire Department

Mesilla, NM

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Events per Event Type for Date Range (Landscape)

Start Date: 12/01/2021 | End Date: 12/31/2021

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
Daily Operations Shift						
	12/01/2021	C Shift	Shifts	Firehouse 31	24	Tyler Brown, Xavier Sanchez, Joseph Torres, Jasha Zapien
	12/03/2021	B-Shift	Shifts	Firehouse 31	15	Tyler Brown, Humberto Fernandez III, Louis Reyna, Joseph Torres
	12/08/2021	A-Shift	Shifts	Firehouse 31	12	Sebastian Linares-Chacon, Humberto Manriquez
	12/09/2021	B-shift	Shifts	Firehouse 31	2.5	Sebastian Linares-Chacon, Humberto Manriquez
	12/14/2021	A-Shift	Shifts	Firehouse 31	12	Michael Dove, Sebastian Linares-Chacon
	12/15/2021	B-Shift	Shifts	Firehouse 31	18	Trevor Fietze, Phillip Guzman, Sebastian Linares-Chacon, Louis Reyna, Travis Rogers, Joseph Torres
	12/16/2021	C Shift	Shifts	Firehouse 31	24	Tyler Brown, John Chavez, Humberto Fernandez III, Trevor Fietze, Alan Gamrath, Xavier Sanchez, Joseph Torres, Jasha Zapien
	12/17/2021	A-Shift	Shifts	Firehouse 31	24	Michael Dove, Gabriel Rodriguez, Joseph Torres
	12/18/2021	B shift	Shifts	Firehouse 31	24	Xavier Sanchez, Joseph Torres, Jasha Zapien
	12/19/2021	C Shift	Shifts	Firehouse 31	24	Tyler Brown, Melina Gaytan, Xavier Sanchez, Joseph Torres, Jasha Zapien
	12/20/2021	A-Shift	Shifts	Firehouse 31	10	Sebastian Linares-Chacon, Humberto Manriquez, Gabriel Rodriguez, Joseph Torres

Only LOCKED events included.



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EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	12/21/2021	B-Shift	Shifts	Firestation 31	2.5	Sebastian Linares-Chacon, Humberto Manriquez, Gabriel Rodriguez, Travis Rogers, Joseph Torres
	12/22/2021	C Shift	Shifts	Firehouse 31	24	Tyler Brown, Humberto Fernandez III, Trevor Frieze, Xavier Sanchez, Joseph Torres, Jasha Zapien
	12/23/2021	A-Shift	Shifts	Firehouse 31	24	Tyler Brown, Trevor Frieze, Alan Gamrath, Phillip Guzman, Xavier Sanchez, Joseph Torres, Jasha Zapien
	12/24/2021	B-Shift	Shifts	Firehouse 31	24	Alan Gamrath, Phillip Guzman, Travis Rogers, Joseph Torres
	12/25/2021	C Shift	Shifts	Firehouse 31	24	Tyler Brown, Travis Rogers, Xavier Sanchez, Joseph Torres, Jasha Zapien
	12/26/2021	A-Shift	Shifts	Firehouse 31	24	Tyler Brown, Travis Rogers, Xavier Sanchez, Joseph Torres
	12/28/2021	C Shift	Shifts	Station 31	24	Tyler Brown, Travis Rogers, Jasha Zapien
	12/29/2021	A Shift	Station Tour	Station 31	14.5	Travis Rogers
	12/31/2021	C Shift	Shifts	Fire House 31	17	Tyler Brown, Humberto Fernandez III, Xavier Sanchez

Total Hours for Daily Operations Shift: 367.5

Prevention Division Shift						
	12/02/2021	Inspections	Prevention Event	Town of Mesilla	6	Gregory Whited

Total Hours for Prevention Division Shift: 6

Administration Shift						
	12/03/2021	Administrative Shift	Administrative	Fire House 31	4.25	Harry Evans
	12/05/2021	Administrative Shift (Telework)	Administrative	Tele-Work Residence	2.75	Harry Evans
	12/11/2021	Administration Shift	Administrative	Teleworking	2	Crystal Davis-Whited, Gregory Whited
	12/19/2021	Administration Shift	Administrative	Teleworking	9	Crystal Davis-Whited
	12/23/2021	Administrative Shift	Administrative	Fire House 31	6.5	Harry Evans
	12/31/2021	Administration Shift	Administrative	Teleworking	3	Crystal Davis-Whited, Gregory Whited

Total Hours for Administration Shift: 27.5

Only LOCKED events included.



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EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
EMS Division Shift						
	12/03/2021	Shift	Shifts	Firehouse31	7.25	Alexander Aguilar, Ines Thunhorst
	12/13/2021	C Shift	Shifts	Station	12	Alexander Aguilar
Total Hours for EMS Division Shift:					19.25	
Special Assignment						
	12/03/2021	Plaza tree lighting	Special Assignment	Mesilla town plaza	4	Alexander Aguilar, Tyler Brown, Crystal Davis-Whited, Andy Embury, Trevor Fietze, Kevin Hoban, George Klebansky, Louis Reyna, Travis Rogers, Xavier Sanchez, Gregory Whited, Jasha Zapien
Total Hours for Special Assignment:					4	
Holiday Event						
	12/08/2021	Santa to the Plaza	Holiday Event	The Mesilla Plaza	3	Humberto Fernandez III, Kevin Hoban, George Klebansky, Xavier Sanchez, Jasha Zapien
	12/16/2021	Los Lions de Mesilla Santa to Mesilla Elementary School	Holiday Event	Mesilla Elementary School 2363 Calle del Sur Mesilla, NM 88046	2.5	John Chavez, Humberto Fernandez III, Kevin Hoban, George Klebansky, Louis Reyna, Joseph Torres
	12/18/2021	Christmas Dinner	Holiday Event	Firehouse 31	3	Crystal Davis-Whited, Andy Embury, Trevor Fietze, Kevin Hoban, George Klebansky, Louis Reyna, Xavier Sanchez, Joseph Torres, Gregory Whited, Jasha Zapien
Total Hours for Holiday Event:					8.5	
Funeral Detail						
	12/16/2021	Avery Dunphy Procession	Funeral Detail	1410 E Bowman AV Las Cruces, NM 88001	3	Katrina Arguello, Tyler Brown, John Chavez, Humberto Fernandez III, Alan Gamrath, George Klebansky, Xavier Sanchez, Dylan Thunhorst, Jasha Zapien
Total Hours for Funeral Detail:					3	
Prevention Event						
	12/18/2021	Inspections	Prevention Event	Town of Mesilla	1	Crystal Davis-Whited, Gregory Whited
Total Hours for Prevention Event:					1	

Only LOCKED events included.



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Mesilla Fire Department

Mesilla, NM

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Total Hours by Personnel for Date Range for Pay Grade

Pay Grades: All Pay Grades | Start Date: 12/01/2021 | End Date: 12/31/2021

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Aguilar, Alexander J	1:00	2:00	23:15	26:15
Arguello, Katrina M	0:00	6:00	3:00	9:00
Brown, Tyler S	6:30	14:00	106:00	126:30
Chavez, John E	1:45	3:00	19:30	24:15
Davis-Whited, Crystal L	10:21	17:00	16:00	43:21
Dove, Michael S	0:30	0:00	19:00	19:30
Embury, Andy G	9:00	8:00	7:00	24:00
Evans, Harry A	0:00	8:00	13:30	21:30
Fernandez III, Humberto	6:15	8:00	57:30	71:45
Franco, Gabriel Z	2:00	5:00	0:00	7:00
Frietze, Trevor R	1:15	6:00	60:00	67:15
Gamrath, Alan R	1:00	3:00	36:00	40:00
Gaytan, Melina A	0:45	0:00	6:00	6:45
Guzman, Phillip B	1:00	0:00	32:00	33:00
Klebansky, George A	18:21	12:00	15:30	45:51
Linares-Chacon, Sebastian	1:30	1:00	51:30	54:00
Manriquez, Humberto	0:15	1:00	24:00	25:15
Martinez, Mateo L	3:00	0:00	0:00	3:00
Reyna, Louis N	2:45	3:00	35:30	41:15
Rodriguez, Gabriel	0:00	0:00	23:00	23:00
Rogers, Travis A	3:46	0:00	127:30	131:16
Rossmann, Tabitha A	0:45	4:00	0:00	4:45
Sanchez, Xavier	3:10	14:00	121:00	138:10
Thunhorst, Dylan P	0:00	0:00	3:00	3:00
Thunhorst, Ines C	0:30	0:00	7:15	7:45
Torres, Joseph J	6:46	2:00	216:00	224:46
Whited, Gregory E	12:06	14:00	19:00	45:06
Zapien, Jasha C	4:50	9:00	104:30	118:20
			TOTAL	1385:35:00

Mesilla Fire Department

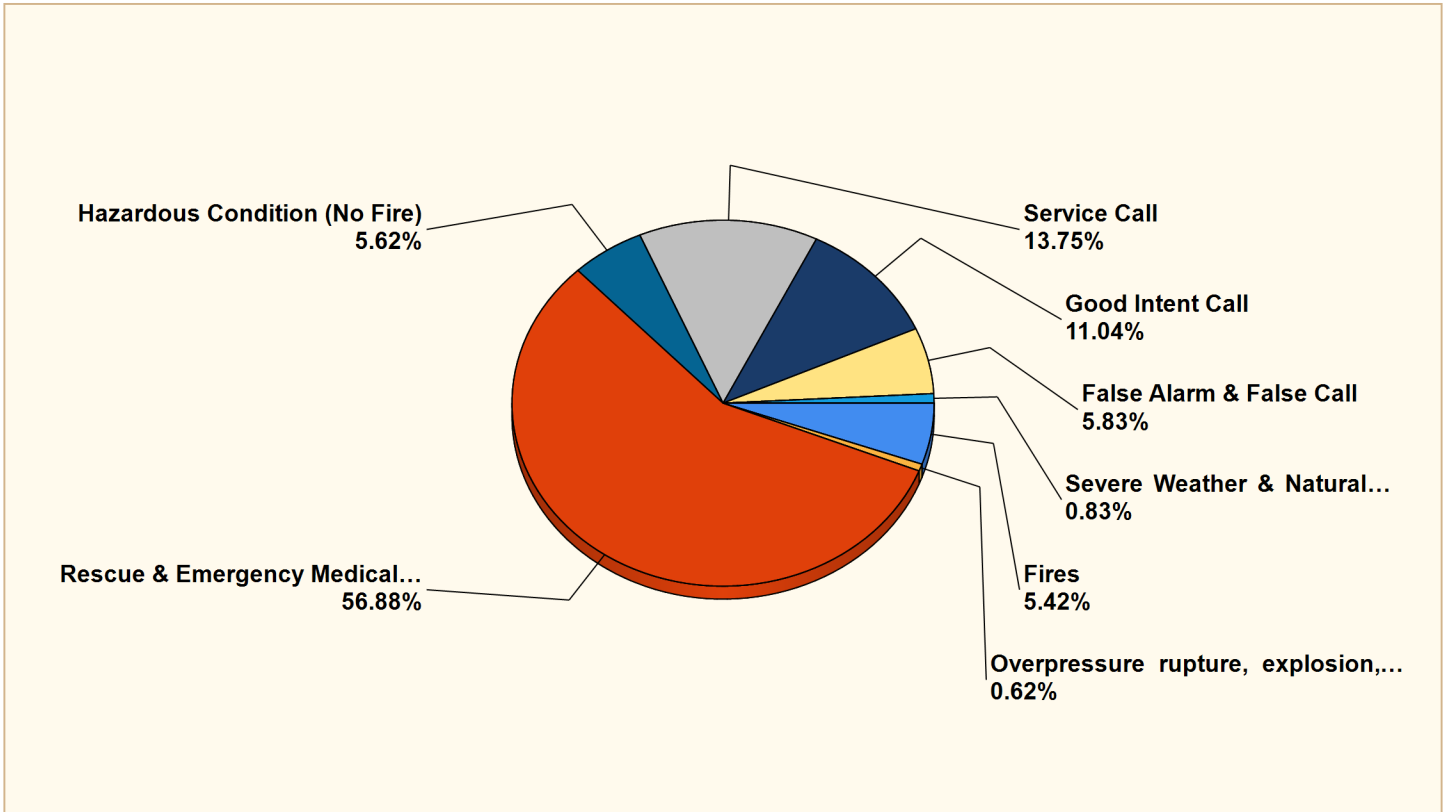
Mesilla, NM

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 12/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	26	5.42%
Overpressure rupture, explosion, overheating - no fire	3	0.62%
Rescue & Emergency Medical Service	273	56.88%
Hazardous Condition (No Fire)	27	5.62%
Service Call	66	13.75%
Good Intent Call	53	11.04%
False Alarm & False Call	28	5.83%
Severe Weather & Natural Disaster	4	0.83%
TOTAL	480	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.21%
111 - Building fire	9	1.88%
132 - Road freight or transport vehicle fire	2	0.42%
140 - Natural vegetation fire, other	3	0.62%
141 - Forest, woods or wildland fire	1	0.21%
142 - Brush or brush-and-grass mixture fire	6	1.25%
143 - Grass fire	1	0.21%
151 - Outside rubbish, trash or waste fire	1	0.21%
152 - Garbage dump or sanitary landfill fire	1	0.21%
160 - Special outside fire, other	1	0.21%
243 - Fireworks explosion (no fire)	3	0.62%
311 - Medical assist, assist EMS crew	33	6.88%
321 - EMS call, excluding vehicle accident with injury	166	34.58%
322 - Motor vehicle accident with injuries	27	5.62%
323 - Motor vehicle/pedestrian accident (MV Ped)	3	0.62%
324 - Motor vehicle accident with no injuries.	6	1.25%
341 - Search for person on land	1	0.21%
361 - Swimming/recreational water areas rescue	1	0.21%
381 - Rescue or EMS standby	36	7.5%
412 - Gas leak (natural gas or LPG)	16	3.33%
413 - Oil or other combustible liquid spill	1	0.21%
421 - Chemical hazard (no spill or leak)	1	0.21%
440 - Electrical wiring/equipment problem, other	1	0.21%
444 - Power line down	6	1.25%
445 - Arcing, shorted electrical equipment	1	0.21%
481 - Attempt to burn	1	0.21%
511 - Lock-out	9	1.88%
520 - Water problem, other	1	0.21%
522 - Water or steam leak	4	0.83%
550 - Public service assistance, other	1	0.21%
551 - Assist police or other governmental agency	4	0.83%
552 - Police matter	4	0.83%
553 - Public service	8	1.67%
554 - Assist invalid	26	5.42%
561 - Unauthorized burning	9	1.88%
611 - Dispatched & cancelled en route	44	9.17%
622 - No incident found on arrival at dispatch address	2	0.42%
631 - Authorized controlled burning	4	0.83%
651 - Smoke scare, odor of smoke	2	0.42%
671 - HazMat release investigation w/no HazMat	1	0.21%
715 - Local alarm system, malicious false alarm	1	0.21%
733 - Smoke detector activation due to malfunction	3	0.62%
735 - Alarm system sounded due to malfunction	11	2.29%
740 - Unintentional transmission of alarm, other	1	0.21%
741 - Sprinkler activation, no fire - unintentional	1	0.21%
743 - Smoke detector activation, no fire - unintentional	1	0.21%
744 - Detector activation, no fire - unintentional	1	0.21%
745 - Alarm system activation, no fire - unintentional	9	1.88%
800 - Severe weather or natural disaster, other	2	0.42%
812 - Flood assessment	1	0.21%
813 - Wind storm, tornado/hurricane assessment	1	0.21%
TOTAL INCIDENTS:	480	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





MESILLA MARSHAL DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 PHONE 575-526-4138 FAX 575-652-3776

To: Honorable Mayor and Mesilla Board of Trustees

This is the Monthly Report for December 2021, for the Mesilla Marshal's Department:

911 hang ups	12		
		Disturbances	13
Abandoned vehicle	1		
		Disorderly	4
Agency assist	23	Domestic	2
		Drunk	1
ACO calls	19	Fight	1
Aco	3	Noise/music	2
Custody	7	Verbal	3
Dead	6		
Stray	2	DWI	2
Loud animal	1		
		Embezzlement	1
Auto burglary	2		
		Fire structure	1
Auto theft	1		
		Foot patrol	1
ATV complaint	1		
		Found property	1
Behavioral	1		
		Forgery/fraud	1
Building check	1		
		Frequent patrol	21
Burglary	1		
		Harassment	2
Burglary alarm	5		
		Incorrigible child	1
Child abuse	1		
		Information report	10
Civil	2		
		Lost property	1
Codes	12		
		Missing person	1

Motor Vehicle Crashes	13
Hit and run crash	4
Injury crash	2
Non-injury crash	7
Obstruction	3
Out with subject	1
Phone call	4
Prisoner Transport	6
Public assist	1
Recovered property	1
Restraining order violation	1
Shots fired	1
Subject w/gun	1
Supplement	9
Suicidal subject	1

Suspicious activity	11
Activity	1
Person	5
Vehicle	5
Theft	5
Threats	1
Traffic complaint	1
Traffic control	1
Traffic stops	77
Trespassing	3
Vagrancy	1
Vandalism/graffiti	2
Warrant service	4
<u>Welfare check</u>	<u>9</u>
Total # of calls for service	295

Thank you,

Enrique Salas,
Marshal




TOWN OF MESILLA

Public Works Department
P.O. Box 10, Mesilla, New Mexico 88046
Office: (575) 524-3262
Fax: (575) 541-6327

MEMORANDUM

Date: January 3, 2022

TO: Mayor Barraza, Board of Trustees and Cynthia Stoechner-Hernandez

FROM: Rodney J. McGillivray, Public Works Director 

RE: **Public Works Division Activity Report – December 2021**

On-going maintenance, custodial and operations:

On-call/standby for emergency repairs or assistance
Meter reading continues
Monthly water sampling and reporting is up-to-date
New water services and water shut-offs (ownership change/nonpayment)
Monitoring of water tank, wells, and pumps
Monitoring of lift stations and review of reporting
Valve exercise program continues
Utility location services
Grounds maintenance on-going
Custodial responsibilities on-going
Vehicle maintenance on-going

Miscellaneous items/work orders/accomplishments:

Covid disinfectant fogging for Town Hall and Community Center
Installation of Christmas decorations
Misc. work orders complete at Public Safety Building
Plumbing repairs at Plaza
Participated in various Christmas events set up and tear down
Began painting in Community Center
Placed new gravel and installed parking bumpers at Commemorative Park
Began demolition of urinal at the public bathroom for replacement

Placed gravel at alley between San Albino and Avenida de Mesilla
Plaza signage replacements
Signage replacement at McDowell
Streetlight repairs on Avenida de Mesilla

Project update:

Calle del Norte Trail Phase II – Project on-hold pending NMDOT and IBWC approval. Project is still anticipated to bid in January.

SCADA – Grant agreement received and returned. NMED review of revised proposal from BHI is underway. Request for part time construction observation and permission for the Town to self-perform construction observations submitted to NMED.

Mesilla Water System Booster Replacement – Project drawings are 60% complete. Project on-hold pending approval from BLM. BLM indicated they would not review the permit application until spring of 2022. NMED has been notified.

Mesilla Streetlight Improvements – Molzen Corbin has been contracted to provide engineering services for this project. Sixty percent drawings are anticipated to be complete by the end of January.

Calle de Picacho: Preliminary design and project scoping is underway. Anticipate receiving proposal from MC for design services by mid-February.

Plaza Sidewalk Refurbishment - Grant agreement received and returned. Waiting for final signatures and copy of executed agreement. No activity.

Guadalupe House Sidewalk – Project is considered complete.

University Waterline Improvements – Review of proposal for professional services from BHI is underway.