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6 **PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC)**
7 **MINUTES**
8 **MONDAY, OCTOBER 18, 2021**
9 **2:30 P.M.**

10 **1. PLEDGE OF ALLEGIANCE**

11 Chairwoman Lucero lead the pledge of allegiance.

12 **2. ROLL CALL AND DETERMINATION OF A QUORUM**

13 Commissioner Lucero, Commissioner Jones, Commissioner Nevarez and Commissioner
14 Walkinshaw were in attendance of this meeting.

15 **3. CHANGES/APPROVAL OF THE AGENDA**

16 Motion to approve the agenda was made by Commissioner Nevarez, Seconded by Commissioner
17 Jones. (Vote = 4-0).

18 **4. PUBLIC INPUT – The public is invited to address the Commission for up to 3 minutes.**
19 **Space is limited and may require persons giving public input *IN PERSON* to rotate if**
20 **capacity of the room is exceeded.**

21 No public comments.

22 **5. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion**
23 **the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *.**
24 **These projects were approved in accordance with MTC 15.15.030 (B))**

25 a) ***PZHAC MINUTES: A Regular Meeting of October 4, 2021. **Approved by consent***
26 ***agenda***

27 b) ***PZHAC CASE #061290 – 2190 Avenida de Mesilla, submitted by Emilie Cano for Café de**
28 **Mesilla to replace handrails on the patio. **Zoned: Historic Commercial (HC).** **Approved by***
29 ***consent agenda***

30 c) ***PZHAC CASE #061291 – 2220 Calle de Parian, submitted by TR Fietze, LLC, for the**
31 **repair of cracks in stucco. **Zoned: Historic Commercial (HC).** **Approved by consent***
32 ***agenda***

33 d) ***PZHAC CASE #061292 – 200 Capri Road, submitted by Window World on behalf of**
34 **Jeanne Medina, for the replacement of 14 windows. **Zoned: Single Family Residential****
35 ****(R1).** **Approved by consent agenda***

36 e) ***PZHAC CASE #061295 – 2921 Calle de Guadalupe, submitted by Window World on**
37 **behalf of Hallie Shelton for the replacement of 9 windows. **Zoned: Historic Residential****
38 ****(HR).** **Approved by consent agenda***

39 f) ***PZHAC CASE #061297 – 2909 Calle del Sur, submitted by Eloy Zubia Roofing, Inc. on**
40 **behalf of Henry DeMateo, for a reroof. **Zoned: Residential Agricultural (RA).** **Approved***
41 ***by consent agenda***

42 Motion to approve the consent agenda was made by Commissioner Nevarez, Seconded by Commissioner
43 Jones. (Vote = 4-0).

1 Commissioner Nevarez questioned as to why the windows for Shelton did not go through Architectural
2 Styles and then to P&Z.

3 Ms. Stoechner-Hernandez stated that it had gone to Architectural Styles the beginning of the month, but
4 more information was needed. It was administratively approved by staff because the building had already
5 been upgraded at one point in time and that the windows being replaced were like for like. Staff is
6 authorized by the Code to approve administratively if the application is for repair/maintenance of the
7 same. Examples: repaint, repair stucco, re-roof without change or going down to decking.

8 **6. *NEW BUSINESS**

9 **A. PZHAC Case #061293 – 2943 Estrada Road, submitted by Brenda Brown to install two**
10 **4x4 posts with a decorative beam between them. Zoned: Residential Agricultural**
11 **(RA).**

12 Staff presented the facts of the case.

13 The Browns were present for questions.

14 Motion to approve PZHAC Case 061293 was made by Commissioner Jones, Seconded by Commissioner
15 Walkinshaw. (Vote = 4-0).

16 **B. PZHAC Case #061294 – 2943 Estrada Road, submitted by Brenda Brown construct two**
17 **walls on back porch to close in washroom. Zoned: Residential Agricultural (RA).**

18 Staff presented the facts of the case.

19 The Browns were present and had turned in additional paperwork the day of the meeting demonstrating
20 the construction.

21 Mr. Maese reviewed the drawings at the meeting and concurred that the drawings were adequate.

22 Motion to approve PZHAC Case 061294 was made by Commissioner Nevarez, Seconded by
23 Commissioner Jones. (Vote = 4-0).

24 **C. PZHAC Case #061296 – 3036 Avenida de Mesilla, submitted by Old Mesilla Kennel to**
25 **paint the exterior of the building a different color. Zoned: Residential Agricultural**
26 **(RA).**

27 Staff presented the facts of the case. The color was changed from yellow to white with grey trim done
28 prior to obtaining a permit.

29 Motion to approve PZHAC Case 061296 was made by Commissioner Nevarez, Seconded by
30 Commissioner Jones. (Vote = 4-0).

31 **D. PZHAC Case #061298 – 2687 Calle de Parian, submitted by William McIlvaine for the**
32 **removal of damaged concrete on the corner of Parian and Oeste, install flagstone, remove**
33 **iron fence sections and install rock wall instead. Zoned: Historic Residential (HR).**

34 Staff presented the facts of the case. The landscaping would be installed to prevent further erosion near
35 his fence at Parian/Oeste. The applicant understands that it is within utility easement so in the event of an

1 emergency, the landscaping would be pulled out. Further, the applicant proposes to remove the wrought
2 iron from his rock wall and replace it with solid rock.

3 Motion to approve PZHAC Case 061298 was made by Commissioner Jones, Seconded by Commissioner
4 Nevarez. (Vote = 4-0).

5 **7. COMMISSION/STAFF COMMENTS**

6 Commissioner Nevarez asked for an update on hiring a Community Development Coordinator.

7 Staff stated that an offer had been made to the qualified candidate and we were awaiting a response.

8 **8. ADJOURNMENT**

9 Motion to adjourn was made by Commissioner Lucero, Seconded by Commissioner Nevarez. (Vote = 4-
10 0). Meeting was adjourned at 2:49 p.m.