



THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A WORK SESSION ON MONDAY, NOVEMBER 22, 2021, AT 5:30 P.M., AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA. **FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER******

1. Discussion on draft ordinance 2021-03: Revising Mesilla Town Code 5.20 Special Events Licensing. THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING ON MONDAY, NOVEMBER 22, AT 6:00 P.M., AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA. **FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER******

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. CHANGES TO THE AGENDA & APPROVAL
4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.
Space is limited and may require persons giving public input IN PERSON to rotate if capacity of the room is exceeded.
5. CLOSED SESSION – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Marshal's Department.
6. STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE – discussion during the closed session was limited to personnel matters in the Marshal's Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**
7. STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE – discussion during the closed session was limited to personnel matters in the Marshal's Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**
8. ACTION ON ITEMS FROM CLOSED SESSION – the board may act on items discussed in closed session limited to personnel matters in the Marshal's Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**
9. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
 - a) ***BOT MINUTES** – Minutes of a joint work session and regular meeting November 8, 2021.
 - b) ***PZHAC CASE #061301** – 2245 Calle de Colon, submitted by Roberto Garcia to remove and replace 8 windows with no changes to size of opening structure. Zoned: Historic Residential (HR).
 - c) ***PZHAC Case #061305** – 2451 Calle de San Albino, submitted by Rebecca Bird for the painting of her home from brown to white. Zoned: Historic Residential (HR).
10. BOARD OF TRUSTEE COMMITTEE REPORTS
11. BOARD OF TRUSTEE/STAFF COMMENTS
12. ADJOURNMENT

NOTICE:

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 11/19/2021 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.

Chapter 5.20 SPECIAL EVENTS LICENSING

Sections:

[5.20.010 Title.](#)

[5.20.020 Purpose.](#)

[5.20.030 Definitions.](#)

[5.20.040 Applicability.](#)

[5.20.050 Exemptions.](#)

[5.20.060 Requirements.](#)

[5.20.070 Fees.](#)

[5.20.080 Compliance with applicable laws.](#)

[5.20.090 Fines and actions.](#)

[5.20.100 Each day a separate offense.](#)

5.20.010 Title.

This chapter may be cited as the “special events licensing ordinance.” [Ord. 2017-04 § 1]

5.20.020 Purpose.

The purpose of this chapter is to:

- A. Maintain the aesthetic and historic attractiveness of the town, including town rights-of-way and town property;
- B. Promote public safety and orderly movement of pedestrians and, where designated, drivers who use town rights-of-way and/or town property;
- C. Ensure that all businesses that operate within the town promote the town’s economic viability by generating or encouraging the generation of sales taxes that can be used to provide necessary services for the residents of the town;
- D. Ensure that all businesses in town are operating within the regulatory authority of the town;
- E. Reduce the potential for urban blight by encouraging the use of town facilities such as the plaza in a way that

preserves the historic character of the town while generating income for the town; and

F. Promote compliance with relevant building, fire, health and safety codes by those who wish to conduct business within the town. [Ord. 2017-04 § 1]

5.20.030 Definitions.

A. Use of Words and Phrases. As used in this chapter, unless the context or subject matter clearly requires otherwise, the words or phrases defined in this section shall have the indicated meanings.

B. "Food" has its usual and ordinary meaning, and includes all items designed for human consumption, including, but not limited to, ice cream, candy, gum, popcorn, hot dogs, sandwiches, peanuts, meats, fish, soft drinks, coffee and dairy products.

C. "Itinerant vendor" means a person, firm or corporation, whether as owner, agent, consignee, or employee, whether a resident of the town or not, who engages in a business of selling goods, wares, food, merchandise of any kind or description and who commonly conducts such business either (1) in or about a structure that is not permanently affixed to real property, or (2) by traveling from place to place, customer to customer, or client to client (as such terms are commonly known) for the purpose of conducting business with customers or clients located within the town. A person, firm or corporation so engaged shall not be relieved from complying with the provisions of this chapter merely by reason of associating temporarily with a local dealer, trader, merchant or auctioneer, or by conducting such temporary business in connection with, as part of, or in the name of a local dealer, trader, merchant or auctioneer.

D. "Mobile vendor" means an itinerant business operator or vendor who conducts business from a vehicle or other conveyance upon public streets, sidewalks, alleys, or other public ways of the town, excluding fireworks vendors, carnivals, farmer's markets, and public festival or fiesta vendors.

E. "Public celebration" means any fiesta, festival, or any other kind of public celebration designated by the board of trustees, including the associated activities and businesses that might be authorized during such period.

F. "Temporary site-specific vendor" means an itinerant vendor who conducts business (1) from a vehicle or other conveyance, or (2) in or about a structure that is not permanently affixed to real property, and that is located upon privately or publicly owned property, but not on a public street, sidewalk, alley or public way of the town.

G. "Special event" is defined as any temporary commercial or private indoor or outdoor event, such as, but not limited to, parades, runs, walks and other athletic events, fairs, shows, concerts, street festivals, celebrations, anniversaries or other events of a similar nature, not including town-sponsored events. [Ord. 2017-04 § 1]

5.20.040 Applicability.

It is presumed that all itinerant vendors and temporary site-specific vendors engaging in business within the

geographical boundaries of the town of Mesilla, New Mexico, are subject to the provisions of this chapter unless exempt by state statute or other town of Mesilla regulations. [Ord. 2017-04 § 1]

5.20.050 Exemptions.

The following activities, businesses, and/or persons, as such are commonly known, shall be exempt from coverage of this chapter, but this exemption shall not be construed to limit or restrict the application of other laws and regulations pertaining to such activities, businesses and/or persons:

- A. Newspaper couriers;
- B. Lemonade stands or other similar stands operated by a minor making \$500.00 or less per year;
- C. Stands used to sell or distribute flowers, fruit, vegetables, produce or plants grown on the property where the stand is located;
- D. Delivery or distribution of food, goods or products ordered or purchased by customers from a source or point of sale other than a mobile vehicle operated for the purpose of soliciting customers while traveling or while located on town streets or property;
- E. Delivery or distribution of food by or for any not-for-profit organization, governmental agency, or other charitable organization, including without limitation Meals on Wheels and the food bank; and
- F. Mobile or itinerant vendors operating under a mercado, special use permit, or other permit issued by the town for a public celebration or special event. [Ord. 2017-04 § 1]

5.20.060 Requirements.

All itinerant and temporary vendors are responsible for complying with the following requirements:

- A. The name or names and address of the applicant, vehicle license numbers of all vehicles from which the applicant proposes to conduct business; description of the general type of goods, wares, merchandise or food proposed to be sold by the applicant; and the place or places where the applicant proposes to engage in business shall be filed with the town.
- B. Each application shall be accompanied with the applicable application, license, and other fees as established in this chapter, or as lawfully adjusted by the town, which fee schedule shall be on file with the town clerk.
- C. Application submission deadline shall be 15 working days before the event and shall be reviewed by the following departments:
 - 1. Office of the town clerk/treasurer;

2. Public works;
3. Fire department;
4. Community development; and
5. Marshal's department.

D. Operations for special events shall be limited from 9:00 p.m. to 1:00 a.m. from Thursday to Saturday, and from 8:00 p.m. to midnight on Sundays.

E. The number of private events at which itinerant vendors, including food trucks, will be allowed on private property is two per quarter, and shall be limited to three consecutive days.

F. All itinerant vendors shall be limited to commercial zones only.

G. Food trucks shall not be parked overnight on the property.

H. The number of itinerant vendors/food trucks shall be limited by the capacity of the parking area when all other requirements are taken into account, such as the total number of parking spaces required by the primary business on the property, along with the number of spaces leased to or shared with other users, and the number of spaces required by the vendor as well as any spaces that, for various reasons, cannot be used for parking. In any case, the maximum number of itinerant vendors/food trucks allowed to operate or remain at a time on a single property shall be limited to three.

I. All food vendors must comply with New Mexico Environment Department Food Service and Food Processing Regulations. An Environment Department Food Program food service permit must be obtained prior to approval of a vendor's license, along with an inspection and certification by the Mesilla fire marshal.

J. All vendors shall be located on private property, and shall provide written authorization from the property owner that the vendor may be located on the property.

K. Vendors' operations, associated structures, and signs shall not be attached to public property or placed in areas that obstruct or infringe on pedestrian or vehicular traffic, or the public view of other signage or rights-of-way.

L. Vendors shall not occupy, obstruct, or infringe on any public right-of-way or clear sight triangle at the intersection of any public road or right-of-way while engaging in business.

M. Any waste or packaging associated with the vendor's product or merchandise shall be disposed of by the property owner or the vendor. Serving and disposal areas shall have at least one trash receptacle.

N. Site Plan. The plan shall include but shall not be limited to the following:

1. Name of vendor/property owner with dates and times of the event and contact information.
2. Brief description of the event (i.e., concert, festival, car show, etc.).
3. Shall be clear and legible and drawn to scale.
4. The locations of all egress gates, barriers, fencing and barricades, if applicable.
5. Locations of all stages, any tents or membrane structures, portable restrooms/public restrooms, booths, displays, cooking areas, lighting, trash receptacles, and seating areas, etc.
6. All lighting shall be in compliance with the "night sky ordinance" (Chapter 18.50 MTC, Outdoor Lighting).
7. Estimated attendance for the event.
8. Electrical generators' locations or if using another electrical source (i.e., property owner electric via extension cord).
9. Details of each cooking location identifying the method of cooking, locations of flammable gases or barbecue grills and extra storage tanks.

O. Signs, in addition to menu boards on the truck itself, shall be limited to two signs (single-sided) or one two-sided sandwich board, and shall be located on site and must have a setback of at least five feet from any property lines adjacent to a public road or right-of-way.

P. Noise Restrictions. The town of Mesilla may deny a special event permit or impose restrictions upon time, place, manner and degree of loudness of any noise amplification in order to prevent the following:

1. Undue annoyance to persons;
2. A public nuisance;
3. Interference with pedestrian and vehicular traffic;
4. Interference with schools, churches or other assemblies;
5. A disturbance of the peace; or
6. Because of excessive noise or an accumulation of noises that is a hazard to a person's health.

Q. Every vendor covered by this chapter shall at all times prominently display the vendor's license issued by the town of Mesilla.

R. Americans with Disabilities Act (ADA). The special event applicant shall be responsible for the event's compliance with applicable ADA requirements. [Ord. 2017-04 § 1]

5.20.070 Fees.

Itinerant and temporary vendors engaging in business in town shall pay to the town an annual license fee set by the state, renewable in March of each year, and an environmental fee of \$200.00 per day to cover the cost of services provided by the community development, public works, marshal, and fire departments generated by the stand. Other costs, including any costs of additional inspections or tests necessary to ensure safe operation, or requested by the applicant (including costs incurred by the town), shall be paid for by the applicant unless other arrangements between the applicant and the town have been made. [Ord. 2017-04 § 1]

5.20.080 Compliance with applicable laws.

Itinerant and temporary vendors shall comply with all applicable local, state, and federal laws and regulations. Additionally, all itinerant and temporary vendors shall ensure that all sales and monetary transactions that take place in town limits will be reported properly to the appropriate taxing authorities, and the town shall receive the appropriate gross receipts tax due as a result of any sales or monetary transactions that take place while operating in the town. (Failure to properly report transactions or taxes while conducting business within town limits may result in a vendor's Mesilla business permit being temporarily or permanently revoked.) [Ord. 2017-04 § 1]

5.20.090 Fines and actions.

If the board of trustees determines by a majority vote that any of the above sections have been violated, then the violator's business license with the town may be revoked temporarily or permanently, and any person violating any provisions of this title, upon conviction, shall be punished by a fine of not more than \$500.00, or by imprisonment in the county jail for a term not exceeding 90 days, or by both fine and imprisonment. [Ord. 2017-04 § 1]

5.20.100 Each day a separate offense.

Each day during any portion of which any violation of this title is committed or continued by such person shall constitute a separate offense and shall be punishable as provided. [Ord. 2017-04 § 1]

Town of Mesilla, New Mexico

**BOARD OF TRUSTEES (BOT) AND THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS
COMMISSION (PZHAC)
TOWN OF MESILLA
JOINT WORK SESSION
MONDAY, NOVEMBER 8, 2021
4:30 P.M.**

****FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER****

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem (5:10 P.M.)
Carlos Arzabal, Trustee
Jesus Caro, Trustee (ABSENT)
Veronica Garcia, Trustee

PZHAC: Yolanda Lucero, Chairperson (ABSENT)
Daniel Jones, Commissioner
Gerald Nevarez, Commissioner
Davie Salas, Commissioner
Eric Walkinshaw, Commissioner

STAFF: Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC:

1. Discussion on draft ordinance 2021-02: Establishing Zoning and Other Regulations for Cannabis as presented by Cannabis Ordinance Committee.

Ms. Stoechner-Hernandez reviewed the Zoning and Other regulations for Cannabis as presented by Cannabis Ordinance Committee.

Ms. Stoechner-Hernandez will send out a draft ordinance to P&Z and BOT and give them a week for comments.

**BOARD OF TRUSTEES (BOT)
TOWN OF MESILLA
REGULAR MEETING
MONDAY, NOVEMBER 8, 2021
6:00 P.M.**

****FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER****

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee
Jesus Caro, Trustee (ABSENT)
Veronica Garcia, Trustee

STAFF: Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Enrique Salas, Marshal
Dorothy Sellers, Special Events Coordinator
Gloria Maya, Recorder

PUBLIC: Adrianna Merrick Morgan Switzer
Susan Krueger Crystal David-Whited
Andy Embury Harry Evans
R. Livingston

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Caro, Trustee Garcia

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Trustee Caro, Seconded by Trustee Arzabal.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Arzabal Yes

Trustee Caro Yes

Trustee Garcia Yes

4. PRESENTATIONS:

- a) A Presentation to the Mesilla Fire Department from Spaceport America/FIORE Industries Command Team.

Representatives presented the Mesilla Fire Department from Spaceport American/FIORE Industries for stepping up, supporting, and teaming up with Spaceport America.

1 Mayor Barraza thanked them for honoring our Fire Department. She tells everyone that all the volunteer
2 firefighters are so dedicated and committed to the Town of Mesilla.

3
4 **5. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.**

5 **Space is limited and may require persons giving public input IN PERSON to rotate if capacity of the**
6 **room is exceeded.**

7 Ms. Merrick stated she feels decisions are made without listening or involving the businesses. Special
8 Events Coordinator is giving last minute notices regarding events occurring in the town. We get in the
9 back burner. We are having a hard time as we get out of COVID-19. Businesses are what help this
10 town function.

11
12 Mr. McClure stated his concern with the dust, portable potties and semis happening during the filming
13 that is taking place in the town. There is a lack of respect.

14 Ms. Krueger stated the town needs to ask what the Architectural Style of Casa Blanka is. She
15 recommends Mr. Cervantes speaks to the town regarding the Cannabis Ordinance before it is
16 approved.

17
18 Ms. Switzer stated little is discussed with Business Owners and any ratifications may occur. She
19 would like to know how much money the town will receive from the movie that is being filmed in the
20 town. We are finding out at the last minute what events are taking place. Many events do not bring
21 businesses patrons. She is concerned with the Pop-up Markets. The blood is being drained out of the
22 Brick/Mortar Businesses. The businesses need to be considered when making decisions that may hurt
23 the businesses.

24
25
26 **6. APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the
27 following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

28 **Motion: To approve consent agenda, Moved by Trustee Arzabal, Seconded by Trustee Garcia.**
29

30 **Roll Call Vote:** Motion passed (summary: Yes =4).

31 Mayor Pro Tem Johnson-Burick Yes

32 Trustee Arzabal Yes

33 Trustee Caro Yes

34 Trustee Garcia Yes
35

- 36 a) ***BOT MINUTES** – Minutes of a joint work session and regular meeting October 25, 2021.
37 *Approved by consent agenda*
38

39
40 **7. NEW BUSINESS:**

- 41 a) **For discussion:** Dona Ana County redistricting proposals. – **Nora L. Barraza, Mayor.**
42

43 Mayor Barraza reviewed the proposal regarding redistricting.
44

45 Mayor Pro Tem Johnson-Burick stated she has not seen upon reviewing the meeting the redistricting of
46 Mesilla which would give the town two county commissioners. She feels it is important to let the
47 community know what is being proposed and to get everyone's thoughts. The deadline is in November.

48
49 Trustee Arzabal asked what the reason for redistricting is.

50
51 Mayor Pro Tem Johnson-Burick responded the redistricting is based on the census.

1
2 Trustee Garcia stated we need to listen to the residents.

3
4 Trustee Caro asked that the town invite Commissioner Reynolds to speak to the residents.

5
6 Mayor Barraza stated we will schedule a Public Hearing with Commissioners Reynolds and Ellis and all
7 interested residents.

8
9 **b) Update: on Small Business Saturday and upcoming Special Events. – Dorothy Sellers,**
10 **Community Programs Coordinator**

11 Ms. Sellers gave an update on Small Business Saturday and upcoming Town Events:

- 12 - November 11th & 12th - Netflix filming
- 13 - November 11th - Veteran's Day Ceremony
- 14 - November 13th – Gadsden Purchase Reenactment
- 15 - November 27th – Small Business Saturday
- 16 - Pop-up Market feedback
- 17 - December 3rd – Christmas Tree Lighting
- 18 - December 24th – Christmas Eve Luminarias

19
20 Mayor Barraza stated we do not discuss personnel matters in open meetings. Personnel matters should be
21 brought forth to her; go through the process.

22
23 Trustee Garcia asked if the Pop-up Markets will be allowed on Saturday, November 27th. She asked how
24 businesses can get on the website.

25
26 Ms. Sellers stated Mr. Schaefer has spoken to her regarding a Pop-up Market and what protocol will need to be
27 followed. Businesses contact her regarding the website.

28
29 Mayor Barraza stated as a government entity, the town cannot promote a single business. All the information
30 is on the website.

31
32 Mayor Pro Tem Johnson-Burick asked that the information be sent by email to the trustees and business
33 owners.

34
35 Mayor Barraza responded all the information is updated on the town's website.

36
37 Mayor Pro Tem Johnson-Burick stated some information is missing.

38
39 Ms. Sellers stated she will update the information and communicate more frequent with the businesses.

40
41 Mayor Barraza stated some businesses are not getting e-blast; Ms. Sellers will be working on correcting that.
42 Also, there was little or no activity during COVID. Thanked her for the good job done at the Halloween
43 Carnival.

44
45 Fire Chief Hoban stated having the haunted house outside made it safer.

46
47 **c) For discussion: repealing of MTC 10.15 Off-Highway Motor Vehicles. – Nora L. Barraza,**
48 **Mayor.**

49 Mayor Barraza stated they met with Department of Transportation (DOT) to discuss Off-Highway Motor
50 Vehicles. Off-highway motor vehicles are not allowed on state highways, Calle de Norte, Snow Road and
51 Union. It is recommended to not allow the in the town.

1 Marshal Salas stated the issues are the noise, speeding, not abiding stop signs, or laws. They are currently
2 tearing up the should and are riding on the new multi-path.

3
4 Fire Chief Hoban stated they are to be used to go to and from recreation areas, they are trespassing and causing
5 more cost to the town.

6
7 Trustee Arzabal recommended revisiting the ordinance.

8
9 Mayor Pro Tem Johnson-Burick stated she is concerned with speeding, pedestrian safety.

10
11 Trustee Caro asked about tractors, i.e., farm equipment.

12
13 Mayor Barraza responded farm equipment is not classified as off-highway vehicles.

14
15 Marshal Salas stated we are not talking about farm equipment.

16
17 Mayor Barraza stated the off-highway vehicles do not follow the rules.

18
19 Marshal Salas stated they receive constant complaints. This is a safety issue.

20
21 Mayor Barraza stated Ms. Stoechner-Hernandez will start the process.

22
23
24 **d) For discussion/Approval: pay increases for Town staff. – Nora L. Barraza, Mayor.**

25
26 Mayor Barraza stated the GRTs are excellent. She explained the process needed to be followed. The raises
27 will come from the Operational Fund. We still need to be conservative.

28
29
30 Mayor Pro Tem Johnson-Burick asked if there is money in the operating budget to give increases.

31
32 Mayor Barraza responded there is money due to the vacant positions.

33
34 Mayor Pro Tem Johnson-Burick stated she recommends not giving one now and giving more next year. The
35 county gave a 1.5% increase.

36
37 Trustee Caro stated he would look at a 2% and giving an increase next year.

38
39 Trustee Arzabal stated he supports a 2% increase.

40
41 Trustee Garcia stated in 2018 there was a .50 increase. Everything is going up; staff deserves a pay raise they
42 worked during COVID.

43
44 **Motion: To approve pay increases for Town staff, Moved by Trustee Arzabal, Seconded by Mayor Pro**
45 **Tem Johnson-Burick.**

46
47 **Roll Call Vote:** Motion passed (summary: Yes =4).

48 Mayor Pro Tem Johnson-Burick Yes

49 Trustee Arzabal Yes

50 Trustee Caro Yes

51 Trustee Garcia Yes

1 e) **For discussion/Approval:** Town of Mesilla Fiscal Recovery Funds (federal funding for
2 COVID-19 mitigation efforts) for pay enhancements and projects. – **Nora L. Barraza, Mayor.**

3 Ms. Stoenner-Hernandez explained the pay enhancement funds.

4
5 Mayor Barraza stated department heads met and looked at ways to use the money.

6
7 Trustee Garcia asked why we cannot give everyone \$1,500 straight across the board. She asked where will the
8 \$2,000 come from.

9
10 Mayor Barraza stated some staff was working from home. The funds will come from the Tourism Fund.

11
12 Ms. Stoenner-Hernandez stated some staff worked from home for one month and split shifts. We have
13 received half now and will receive the remainder next year. Laptops and cell phones were issued to those
14 employees.

15
16 Mayor Pro Tem Johnson-Burick stated county employees were all paid the same.

17
18 Mayor Pro Tem Johnson-Burick stated La Colonia funding will also be used for infrastructure.

19
20 **Motion: To approve Town of Mesilla Fiscal Recovery Funds (federal funding for COVID-19 mitigation**
21 **efforts) for pay enhancements and projects-amendment of making it \$1,500 straight across, Moved by**
22 **Trustee Garcia, Seconded by Mayor Pro Tem Johnson-Burick.**
23

24 **Roll Call Vote:** Motion passed (summary: Yes =4).

25 Mayor Pro Tem Johnson-Burick Yes

26 Trustee Arzabal Yes

27 Trustee Caro Yes

28 Trustee Garcia Yes
29
30

31 f) **For discussion:** The Town of Mesilla film permit process. – **Stephanie Johnson-Burick,**
32 **Mayor Pro-Tem.**

33 Mayor Barraza stated there is an application for review in the board packet and the article from Jeff Steinborn.

34
35 Mayor Pro Tem Johnson-Burick stated she has received questions and is concerned with transparency. She
36 does not remember the permit coming to the board for approval. She wants the board to be informed on how
37 much the revenue will be and where it will be put; wants it to go back into the community. Something that
38 will benefit the residents.

39
40 Mayor Barraza stated this is not the first movie filmed in Mesilla. There is a process that must be followed
41 when applying for a movie permit. Recommends setting up a meeting to discuss the situation. They will be
42 billed \$35,000. All buildings will be returned to their original state. We were told the residents were informed
43 on what would be done.

44
45 Ms. Sellers stated Netflix addressed the dust issue and concerns immediately.

46
47 Mayor Barraza stated film permits are not approved by PZHAC or the Board of Trustees; department heads do
48 need to sign off on the permit.

49
50 Trustee Garcia asked who approves the amount. She would like to see the invoice. Asked when they notified
51 the neighbors. Asked who approved the permit fees.
52

1 Ms. Sellers responded she was told by Netflix that neighbors within a two-block radius were notified two
2 weeks ago.

3
4 Ms. Stoechner-Hernandez stated the proposed fees were approved by the board at a prior meeting.

5
6 Trustee Arzabal asked if there were any fees for closing the roads. Businesses needed to be informed on what
7 was happening.

8
9 Ms. Sellers responded we are asked not to share info and it then slipped her mind.

10
11 Trustee Caro asked what happened to the semi-truck restrictions.

12
13 Mayor Barraza asked Fire Chief Hoban if there are semis on the plaza.

14
15 Fire Chief Hoban stated they are delivery trucks not the movie company.

16
17 Mayor Pro Tem Johnson-Burick asked why Netflix was not required to go through the permit process since
18 they were painting the buildings.

19
20 Fire Chief Hoban stated everything done will be undone. The town will have to address the issue if that is not
21 done.

22
23 Mayor Pro Tem Johnson-Burick stated the Board of Trustees should have known in advance what would be
24 going on.

25
26 Trustee Garcia stated she did ask at the last meeting when roads were going to be closed and about informing
27 the businesses.

28
29 Mayor Barraza stated Trustee Garcia is contradicting herself; she previously stated she did not know anything
30 about the it.

31
32 Trustee Garcia responded it was mentioned at the last meeting which was the first time and only time she had
33 heard about it. She heard more about it on Facebook. She is not contradicting herself.

34
35 Mayor Barraza stated if anyone has questions all they need to do is call. We do a good job in communicating
36 with each other here at the office. We are business friendly, but ordinances need to be followed. The
37 businesses are happy Netflix is here as they frequent the restaurants and businesses. Ms. Sellers apologized
38 for not communicating the information.

39
40 Ms. Switzer stated as mayor she is failing the community.

41
42 Mayor Barraza responded it is up to the businesses to draw people to their business. She is willing to meet on
43 a one-to-one basis with anyone.

44
45
46 **g) For Approval:** to enter into a contract with Molzen Corbin for design services for the Town of
47 Mesilla Lighting Improvements Project. – **Rod McGillivray, Public Works Director.**
48 Mr. McGillivray stated this is for the design project at \$125,000.

49
50 **Motion: To approve entering into a contract with Molzen-Corbin for design services for the Town of**
51 **Mesilla Lighting Improvements Project, Moved by Trustee Arzabal, Seconded by Trustee Garcia.**

52
53 **Roll Call Vote:** Motion passed (summary: Yes =4).

1 Mayor Pro Tem Johnson-Burick Yes
2 Trustee Arzabal Yes
3 Trustee Caro Yes
4 Trustee Garcia Yes
5
6

8 **8. *STAFF REPORTS:**

9 Community Development
10 Community Programs
11 Finance Department
12 Fire Department
13 Marshal Department
14 Public Works Department
15

16 **9. BOARD OF TRUSTEE COMMITTEE REPORTS**

17 Mayor Pro Tem Johnson-Burick: MPO Wednesday, November 10th at 1:00 p.m. City of Las Cruces
18

19 Trustee Garcia: MPO meeting
20

21 Mayor Barraza: NMML Board of Directors Saturday, November 6th Santa Fe; NMML Zone League (Virtual),
22 NMML Cannabis Workshop (Virtual), RTD November 27th, Redistricting Public Hearing
23
24

25 **10. BOARD OF TRUSTEE/STAFF COMMENTS**

26 Mr. McGillivray stated Mesilla Water Booster Replacement has been placed on hold. Submitted a hardship
27 letter and did receive a response.
28

29 Trustee Garcia stated we need to take care of our residents, and businesses. We depend on GRTs to run the
30 town. She is always hearing that we are not business friendly. We need to communicate with them better.
31

32 Mayor Barraza responded do they feel there is a lack of communication. She has asked for Trustee Garcia to
33 come in discuss any issues that have come up.
34

35 Trustee Garcia stated she also hears that no one returns calls.
36

37 Mayor Barraza stated she will ask Ms. Sellers to set up a meeting at the Community Center with all the
38 business to discuss any issues they may have.
39

40 Trustee Garcia stated let them talk.
41

42 Trustee Arzabal stated he is glad that the board passed the 2% increase.
43

44 Mayor Barraza stated the town cannot advertise an individual business by law.
45

46 Mayor Pro Tem Johnson-Burick stated she wants to use the money to benefit everyone. Recommended using
47 it for playground equipment.
48

49 Mayor Barraza responded playground equipment is very expensive. This will go into the General Fund and
50 submit any suggestions they may have.
51

52 Trustee Caro stated people need to be careful while driving on Calle de Sur as well as all the other roads. He
53 will be unable to attend the Veteran's Ceremony this year.
54

1 Mayor Barraza stated we will get the information out. Small Business Saturday will be held on November
2 27th. The Native American Market was successful. We will meet with the businesses to discuss any
3 suggestions and issues they may have. We need to work together to be successful and make Mesilla a better
4 place. Historic preservation and keeping the ambiance is critical in attracting tourism.
5
6
7
8
9

10
11 **11. ADJOURNMENT**

12 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).**

13
14 **MEETING ADJOURNED AT 7:58 P.M.**

15
16 **APPROVED THIS 22nd DAY OF NOVEMBER, 2021.**
17
18

19
20 _____
21 **Nora L. Barraza**
22 **Mayor**
23

24 **ATTEST:**
25
26

27 _____
28 **Cynthia Stoechner-Hernandez**
29 **Town Clerk/Treasurer**



TOWN OF MESILLA BOARD ACTION FORM

AGENDA DATE:

PZHAC: November 15, 2021

BOT: November 22, 2021

ITEMS: 6A)

- a) **PZHAC CASE #061301** – 2245 Calle de Colon, submitted by Roberto Garcia to remove and replace 8 windows with no changes to size of opening structure. Zoned: Historic Residential (HR).

BACKGROUND AND ANALYSIS:

The application was originally approved administratively by staff, however, at the PZHAC meeting on November 1st, the Commission voted to table it until it was reviewed by Architectural Styles Committee (ASC).

The ASC reviewed the case on November 10, 2021.

IMPACT:

Staff recommends the Planning, Zoning and Historical Appropriateness Commission (PZHAC) approve the application subject to the following findings:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work meets the requirements of MTC 18.35 Historic Residential.
- The proposed work meets the requirements of MTC 18.33 Historic Preservation.
- The house was built in 2001 according to County records.
- The house has no historical significance.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

- 1) Recommend approval of this case with findings stated above.
- 2) Recommend approval of this case with findings stated above and conditions.
- 3) Deny the application.

DEPARTMENT RECOMMENDATION:

Staff recommends the PZHAC approve case 061301.

SUPPORTING INFORMATION:

- Application
- Diagram of windows to be replaced.
- Photo of the structure.
- Parcel Map.
- Quote from Window World.

TOWN OF MESILLA
PERMISSION TO CONDUCT WORK
OR

OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

OFFICIAL USE ONLY:

Case # 061307
Fee # 5400

2331 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. _____ ZONE: HR CODE: _____ APPLICATION DATE: 10/28/21

Roberto Garcia 575-621-0943
Name of Applicant Owner Applicant's Telephone Number

2245 Calle De Colon Mesilla, NM 88046
Applicant's/Owner's Mailing Address City State Zip Code

Window World of Las Cruces 250 N. Telshor Las Cruces, NM 88011
Applicant's/Owner's E-mail Address Contractor's Name & Address (if none, indicate Self)

575-532-9390 81-4803551 391055
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 2245 Calle De Colon Mesilla NM 88046

Description of Proposed Work: Remove and replace 8 windows
NO changes to size of opening structure.

\$4988.⁹⁹ [Signature] 7/8/21
Estimated Cost Signature of Applicant Date

Signature of property owner if applicant is not the property owner: _____

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. Plan sheets are to be no larger than 11 x 17 inches.

FOR OFFICIAL USE ONLY

PZHAC ☐ Administrative Approval ☐ Approved Date: _____ ☐ Disapproved Date: _____
☐ Approved with conditions

FIRE INSPECTION/APPROVAL REQUIRED: ☐ YES ☐ NO ☐ SEE CONDITIONS

OID PERMIT/INSPECTION REQUIRED: ☐ YES ☐ NO ☐ SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

This Application will include the following, if checked:

1. ☐ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ☐ Site Plan with dimensions and details.
3. ☐ Proof of legal access to the property.
4. ☐ Drainage plan.
5. ☐ Architectural style and color scheme - diagrams or elevations (Historical and commercial zones only).
6. ☐ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
7. ☐ Other information as necessary or required by the City Code or Community Development:



1. All windows that originally meet egress will meet egress.
2. No Changes to existing construction.
3. All windows are energy efficient.

Roberto + Anaia Garcia
 245 Calle De Colon 00046- Mesilla
 505-621-0943

- [Account Search](#)
- [View Created Report\(s\)](#)
- [Help?](#)
- [Logout Public](#)

Account: R0400586 *Mill Levy does not include Special District Rates such as: Lower Rio Grande Flood Levy, Hueco Levy, Mclead Watershed Levy, Caballo Soil and Water Conservation Levy, and La Union Watershed Levy.



Doña Ana County, NM Parcel Map

Leticia Duarte Benavidez, County Assessor

Map

Legend

Map Layers

Layer Visibility:

- ☒ Roads
- ☒ Buildings
- ☒ City Limits
- ☐ MLS Zones
- ☐ Address Labels
- ☒ 2014 Aerial Photo
- ☒ Parcels

Select Search Type:

Account Number ▼

Enter Value:

Search



Parcel ID

[R0400208](#)

Map Code

4006137128279

CLAYSHULTE JC







"Simply the Best for Less"

WEST COAST

WINDOW AND PATIO DOOR ORDER FORM

Phone: 866.716.5368 Fax: 866.618.2783

Account #	Sales Rep Name / # MARCO 019
Date 7-8-2021	Customer P.O. #

Customer Name and Address: ROBERTO + ANA LIA GARCIA		Job Name: 2245 CALLE DE CARMEN - MESILLA
Contact Phone Number: 575-621-0943		Ordered By:
Special Instructions: Be sure to note if non-mulled units require grid alignment or shape configurations require a continuous radius		

<input checked="" type="checkbox"/> Head Expander	<input checked="" type="checkbox"/> Glass Breakage Warranty	<input checked="" type="checkbox"/> Foam Wrap
---	---	---

ALL PRODUCT CONFIGURATIONS MUST BE ORDERED AS VIEWED FROM THE EXTERIOR																									
LINE	QTY	MODEL	VINYL COLOR	DIMENSIONS		WIDTH	X	HEIGHT	FRAME OPTIONS	MULL TYPE	ROOM LOCATION	6500 SASH STYLE 3" x 5" or FRENCH	HINGE (LH/RH)	GLASS OPTION	E/ETC. OPTION	TINTS	OBSCURE	ORIEL	WIDGRN	GRID OPTION		SCREEN	FOAM ENHANCED	NAIL FIN	TEMP
				RO	NCA															STYLE	PATTERN				
1	1	BA01	51			45	x	48 3/4	FS		FRONT BED			SS											
2	1	BA01	51			46 5/8	x	58 5/8	FS		FRONT LULLABY			SS											
3	1	BA01	51			46 5/8	x	58 3/8	FS		FRONT LULLABY			SS											
4	1	BA01	51			46 3/4	x	58 1/2	FS		FRONT LULLABY			SS											
5	1	BA01	51			45	x	33 3/4	FS		FRONT SALT			SS											
6	1	BA01	51			34 5/8	x	46 1/8	FS		FRONT LULLABY			SS											
7	1	BA01	51			46 1/2	x	46 1/4	FS		FRONT LULLABY			SS											
8	1	BA01	51			46 3/4	x	46	FS		FRONT BED			SS											
9							x																		
10							x																		
11							x																		
12							x																		
13							x																		
14							x																		
15							x																		
16							x																		
17							x																		

COLOR OPTIONS:

COLOR OPTIONS / WOODGRAINS				FRAME OPTIONS				MULL TYPE				TEMPLED AND OPSCURE				GLASS OPTIONS				GRID OPTIONS			
01 = WHITE	02 = ALMOND	03 = DESERT CLAY	04 = BRONZE EXT	05 = BRICK MOLD 1 1/2"	06 = BRICK MOLD 2"	07 = REPLACEMENT BOX FRAME/GRIP FIN	08 = FLANGE FOR STUCCO APPLICATION	09 = 1" CHANNEL (7/8" ONLY)	10 = 1 1/2" CHANNEL (7/8" ONLY)	11 = 1 1/2" NAIL FIN SET BACK	12 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	13 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	14 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	15 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	16 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	17 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	18 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	19 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	20 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	21 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	22 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	23 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	
01 = WHITE	02 = ALMOND	03 = DESERT CLAY	04 = BRONZE EXT	05 = BRICK MOLD 1 1/2"	06 = BRICK MOLD 2"	07 = REPLACEMENT BOX FRAME/GRIP FIN	08 = FLANGE FOR STUCCO APPLICATION	09 = 1" CHANNEL (7/8" ONLY)	10 = 1 1/2" CHANNEL (7/8" ONLY)	11 = 1 1/2" NAIL FIN SET BACK	12 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	13 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	14 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	15 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	16 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	17 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	18 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	19 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	20 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	21 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	22 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	23 = 1 1/2" NAIL FIN SET BACK (8/8" ONLY)	
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Sales Person:
19 - MARCO SAUCEDO



Dealer
Acknowledgement

Quote Date
7/18/2021

Date Ordered
7/18/2021

Dealer Name:

765480 WINDOW WORLD OF LAS CRUCES

Bill To:
WINDOW WORLD OF LAS CRUCES
250 N TELSHOR BLVD
LAS CRUCES, NM 88011

Ship To:
WINDOW WORLD OF LAS CRUCES
250 N TELSHOR BLVD
LAS CRUCES, NM 88011

User Initials:

Quote Created By: lascruceswindowworld@gmail.com

Phone: (575) 532-9390 **Fax:**

Order Notes:

Delivery Notes:

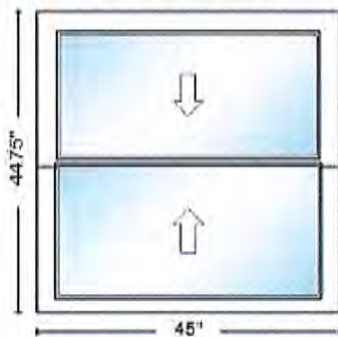
Quote Name:

Project Name:

Garcia, Amalia and Roberto Garcia, Amalia and Roberto

QUOTE #		RUSH		STATUS		PO#		
3096883		No		Ordered		213-2982		
Line Item #	Qty	Width	x	Height	UI	Description	Net Price	Extended

1-1 1 45" X 44.75" 90



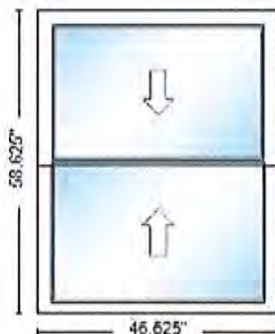
3A01-New 4000 Series Double Hung 45 x 44 3/4
Frame Width = 45, Frame Height = 44.75, Sash Split = Even
Operation / Venting = Double Hung
Frame Option = Stucco, Composite Reinforcement
Frame Color = Clay, Exterior Finish = No Exterior Finish
SolarZone SunShield, Double Strength, Glass Breakage
Warranty
Standard Screen
U-Factor = 0.29, CR = 58, SHGC = 0.14, VT = 0.29, CPD :
ASO-A-89-67640-00001
Foam Wrap, Net Overall

Line Item Notes:

Comment / Room:	Weight
-----------------	--------

LINE 1 14.0

Line Item #	Qty	Width x Height	UI	Description	Net Price	Extended
2-1	1	46.625" X 58.625"	106			



3A01-New 4000 Series Double Hung 46 5/8 x 58 5/8
Frame Width = 46.625, Frame Height = 58.625, Sash Split = Even
Operation / Venting = Double Hung
Frame Option = Stucco, Composite Reinforcement
Frame Color = Clay, Exterior Finish = No Exterior Finish
SolarZone SunShield, Double Strength, Glass Breakage
Warranty
Standard Screen
U-Factor = 0.29, CR = 58, SHGC = 0.14, VT = 0.29, CPD =
ASO-A-89-67640-00001
Foam Wrap, Net Overall

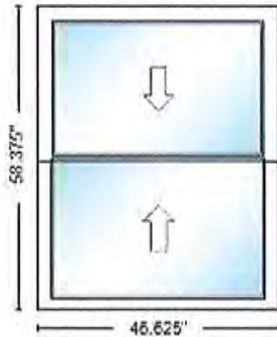
Line Item Notes:

Comment / Room:	Weight
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LINE 2 19.0

QUOTE #		RUSH		STATUS		PO#		
3096883		No		Ordered		213-2982		
Line Item #	Qty	Width	x	Height	UI	Description	Net Price	Extended

3-1 1 46.625" X 58.375" 106



3A01-New 4000 Series Double Hung 46 5/8 x 58 3/8
 Frame Width = 46.625, Frame Height = 58.375, Sash Split = Even
 Operation / Venting = Double Hung
 Frame Option = Stucco, Composite Reinforcement
 Frame Color = Clay, Exterior Finish = No Exterior Finish
 SolarZone SunShield, Double Strength, Glass Breakage
 Warranty
 Standard Screen
 U-Factor = 0.29, CR = 58, SHGC = 0.14, VT = 0.29, CPD = ASO-A-89-67640-00001
 Foam Wrap, Net Overall

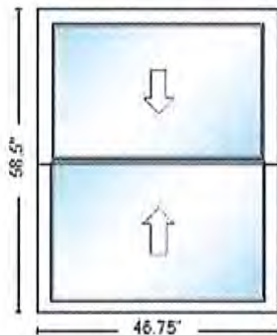
Line Item Notes:

Comment / Room:	Weight
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LINE 3 18.9

Line Item #	Qty	Width	x	Height	UI	Description	Net Price	Extended
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4-1 1 46.75" X 58.5" 106



3A01-New 4000 Series Double Hung 46 3/4 x 58 1/2
 Frame Width = 46.75, Frame Height = 58.5, Sash Split = Even
 Operation / Venting = Double Hung
 Frame Option = Stucco, Composite Reinforcement
 Frame Color = Clay, Exterior Finish = No Exterior Finish
 SolarZone SunShield, Double Strength, Glass Breakage
 Warranty
 Standard Screen
 U-Factor = 0.29, CR = 58, SHGC = 0.14, VT = 0.29, CPD = ASO-A-89-67640-00001
 Foam Wrap, Net Overall

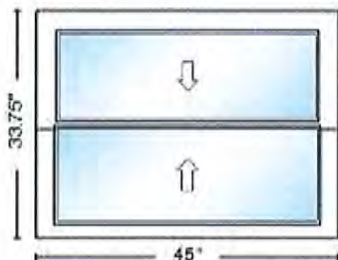
Line Item Notes:

Comment / Room:	Weight
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LINE 4 19.0

Line Item #	Qty	Width	x	Height	UI	Description	Net Price	Extended
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5-1 1 45" X 33.75" 79



3A01-New 4000 Series Double Hung 45 x 33 3/4
 Frame Width = 45, Frame Height = 33.75, Sash Split = Even
 Operation / Venting = Double Hung
 Frame Option = Stucco, Composite Reinforcement
 Frame Color = Clay, Exterior Finish = No Exterior Finish
 SolarZone SunShield, Double Strength, Glass Breakage
 Warranty
 Standard Screen
 U-Factor = 0.29, CR = 58, SHGC = 0.14, VT = 0.29, CPD = ASO-A-89-67640-00001
 Foam Wrap, Net Overall

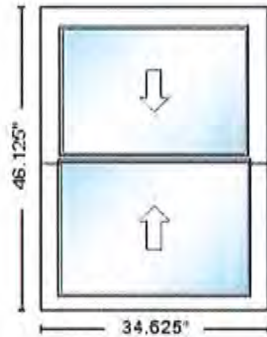
Line Item Notes:

Comment / Room:	Weight
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LINE 5 10.5

QUOTE #		RUSH		STATUS		PO#		
3096883		No		Ordered		213-2982		
Line Item #	Qty	Width	x	Height	UI	Description	Net Price	Extended

6-1 1 34.625" X 46.125" 82



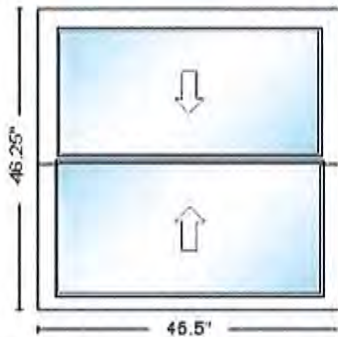
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Frame Width = 34.625, Frame Height = 46.125, Sash Split = Even
Operation / Venting = Double Hung
Frame Option = Stucco, Composite Reinforcement
Frame Color = Clay, Exterior Finish = No Exterior Finish
SolarZone SunShield, Double Strength, Glass Breakage Warranty
Standard Screen
U-Factor = 0.29, CR = 58, SHGC = 0.14, VT = 0.29, CPD = ASO-A-89-67640-00001
Foam Wrap, Net Overall

Line Item Notes:

Comment / Room:	Weight
-----------------	--------

LINE 6 11.1

Line Item #	Qty	Width	x	Height	UI	Description	Net Price	Extended
7-1	1	46.5"	X	46.25"	94			



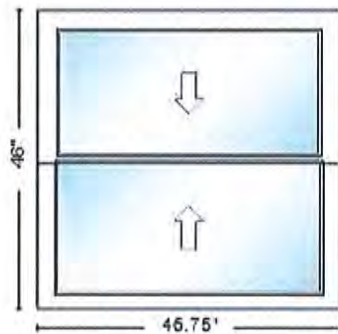
3A01-New 4000 Series Double Hung 46 1/2 x 46 1/4
Frame Width = 46.5, Frame Height = 46.25, Sash Split = Even
Operation / Venting = Double Hung
Frame Option = Stucco, Composite Reinforcement
Frame Color = Clay, Exterior Finish = No Exterior Finish
SolarZone SunShield, Double Strength, Glass Breakage Warranty
Standard Screen
U-Factor = 0.29, CR = 58, SHGC = 0.14, VT = 0.29, CPD = ASO-A-89-67640-00001
Foam Wrap, Net Overall

Line Item Notes:

Comment / Room:	Weight
-----------------	--------

LINE 7 14.9

Line Item #	Qty	Width	x	Height	UI	Description	Net Price	Extended
8-1	1	46.75"	X	46"	93			



3A01-New 4000 Series Double Hung 46 3/4 x 46
Frame Width = 46.75, Frame Height = 46, Sash Split = Even
Operation / Venting = Double Hung
Frame Option = Stucco, Composite Reinforcement
Frame Color = Clay, Exterior Finish = No Exterior Finish
SolarZone SunShield, Double Strength, Glass Breakage Warranty
Standard Screen
U-Factor = 0.29, CR = 58, SHGC = 0.14, VT = 0.29, CPD = ASO-A-89-67640-00001
Foam Wrap, Net Overall

Line Item Notes:

Comment / Room:	Weight
-----------------	--------

LINE 8 14.9

QUOTE #	RUSH	STATUS
3096883	No	Ordered


Customer Notes:

ATTENTION

Please note that all weights provided are estimates and subject to change based on actual order shipment.
For Informational Purposes: All windows are viewed from the outside looking in.

NOTICE: The rating information provided on this quote is based upon the NFRC ratings at the time of quote. Such ratings are subject to changes in the standard by the applicable regulatory agencies and will be finalized at the time of manufacturing. All ratings printed on the NFRC label will supersede the NFRC rating set forth in the quote. Any changes made to an order after submission may also result in changes to the NFRC rating. Customer shall be solely responsible for determining whether the product ordered meets their jurisdiction's requirements.

In accordance with the state of California:

 **WARNING:** Cancer and Reproductive Harm - www.p65Warnings.ca.gov

This order is subject to AMI's Standard Terms and Conditions, which can be found here:
<https://www.associatedmaterials.com/resources/>

I have reviewed this order and certify that it is correct. I understand that this order is noncancellable, nonreturnable, and nonrefundable.

By _____ Authorized Representative

WARRANTY DEED

Naciencieno Garcia and Angelita Garcia, wife

_____ , for consideration paid, grant
to *Roberto E. Garcia and Amalia G. Garcia, wife

whose address is *P.O. Box 1033, Mesilla, NM 88046

the following described real estate in Dona Ana County, New Mexico:

A tract of land situate in the Village of Mesilla, Dona Ana County, New Mexico, being designated as Serial Nos. 11-A-127 and 11-A-99 and part of Serial Nos. 11-A-125 and 11-A-126 as shown on the U.S.R.S. Property Maps, located in Sections 25 and 36, T 23 S, R 1 E, N.M.P.M. and more particularly described as follows, to-wit:

Beginning at the southwest corner of the tract herein described at the southwest corner of a concrete foundation of a cinder block wall, said point being on the north line of Calle De Colon, whence a concrete monument at the northeast corner of Lot 1, Block C of the Southwest Addition to Mesilla, identical to the southwest corner of the intersection of Calle De Colon and Calle Segunda bears S 22° 41' 30" W. a distance of 91.66 feet; thence N. 33° 50' W. 108.4 feet partly along the west side of a cinder block wall; thence N. 56° 22' 10" E. 70.74 feet along a fence line to an angle point; thence N. 31° 59' 10" W. 120.36 feet along a fence line to the northwest corner of this tract; thence N. 57° 24' 30" E. 58.02 feet along a fence line to an angle point; thence S. 37° 48' 10" E. 142.36 feet along a fence line and along the west side of a community ditch to an angle point; thence N. 54° 32' 50" E. 254.10 feet along a fence line and along the south line of said community ditch to the northeast corner of this tract; thence S. 48° 40' E. 78.50 feet along a fence line and along the west line of the Mesilla Lateral to the southeast corner of this tract; thence S. 53° 23' 50" W. 235.19 feet along said fence line and along the north side of a community ditch and also along the north line of Calle de Colon; thence S. 54° 33' 20" W. 181.79 feet along the south side of a cinder block wall and along the north side of said community ditch and Calle De Colon to the place of beginning, containing 1.003 acres of land, more or less.

Being the same land described in a warranty deed from Santiago Gonzales and Celestina F. Gonzales, his wife, to Lorenzo S. Prieze, dated November 8, 1929, and filed for record in the office of the County Clerk of Dona Ana County, New Mexico, in Book 88 at page 602 of the Deed Records of said county; and in a quitclaim deed from Mary J. Cunille, a Feme Sole, to Lorenzo Freitze, dated February 13, 1930, and filed for record in the office of the County Clerk of Dona Ana County, New Mexico, in Book 88 at page 583 of the Deed Records of said county; and in a warranty deed from Petra L. Vigil and Felipe Vigil, her husband, to Lorenzo S. Freitze and Maria D. Freitze, his wife, dated May 8, 1954, and filed for record in the office of the County Clerk of Dona Ana County, New Mexico, in Book 141 at page 70 of the Deed Records of said county; and in a warranty deed from Isabel Padilla and Pete Padilla, her husband, to Maria D. Freitze, dated December 15, 1949, and filed for record in the office of the County Clerk of Dona Ana County, New Mexico, in Book 121 at page 547 of the Deed Records of said county.

with warranty covenants.

Witness _____ hand _____ and seal _____ this 13th day of December, 1999
Angelita Garcia (Seal) [Signature] (Seal)
Naciencieno P. Garcia (Seal) [Signature] (Seal)

ACKNOWLEDGEMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO)

) ss.

COUNTY OF Dona Ana)This instrument was acknowledged before me on December 13by Naciencieno Garcia, Angelita Garcia, Roberto E Garcia, Amalia G Garcia

My commission expires:

(Seal) 03/08/03

ACKNOWLEDGEMENT FOR CORPORATION

STATE OF NEW MEXICO)

) ss.

COUNTY OF _____)

This instrument was acknowledged before me on _____

; 19____

by _____

(NAME OF OFFICER)

(TITLE OF OFFICER)

(CORPORATION ACKNOWLEDGMENT)

a _____

(STATE OF INCORPORATION)

corporation, on behalf of said corporation

My commission expires: _____

NOTARY PUBLIC

(Seal)

FOR RECORDER'S USE ONLY

State of N. Mex. Co. of Dona Ana, ss
RECEPTION 10/23/99 I hereby
 certify that this instrument was filed
 for recording and duly recorded on.

DEC 13 1999

2144 Book 889 of the
 Recorder of Deeds
 File 1033 County Clerk
[Signature] DEPUTY

STATE OF NEW MEXICO
CONSTRUCTION INDUSTRIES DIVISION

WINDOW WORLD OF LAS CRUCES

LICENSE NUMBER

391055

Qualifying Party(s)
TUBBS KEVIN

EXPIRES

02/28/2023

CLASSIFICATION(S)
0514



Chris Bailey
DIRECTOR

This card is the property of the CID and shall be surrendered upon demand



TOWN OF MESILLA BOARD ACTION FORM

AGENDA DATE:

PZHAC: November 15, 2021

BOT: November 22, 2021

ITEMS: 7

- a) **PZHAC Case #061305** – 2451 Calle de San Albino, submitted by Rebecca Bird for the painting of her home from brown to white. **Zoned: Historic Residential (HR).**

BACKGROUND AND ANALYSIS:

The applicant would like to repaint her house from brown to white.

The home was first built in 1850 and rehabilitated in the 50s with some minor repairs in 2009.

The National Registry states:

48 – This stuccoed adobe residence has a flat roof, flat parapets, and aluminum frame windows. Est 1950. (N). It is listed as neutral in significance.

IMPACT:

Staff recommends the Planning, Zoning and Historical Appropriateness Commission (PZHAC) approve the application subject to the following findings:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work meets the requirements of MTC 18.35 Historic Residential.
- The proposed work meets the requirements of MTC 18.33 Historic Preservation.
- Because the structure is listed as neutral, the board has the right to approve the change of color if it fits in with the development zone.

ALTERNATIVES:

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

- 1) Recommend approval of this case with findings stated above.
- 2) Recommend approval of this case with findings stated above and conditions.
- 3) Deny the application.

DEPARTMENT RECOMMENDATION:

If the board sees that the color change fits in with the development zone, then the board should approve of this application.

SUPPORTING INFORMATION:

- Application
- Photo
- Property Map

**TOWN OF MESILLA
ZONING APPROVAL**

OFFICIAL USE ONLY:
Case # 061305
Fee \$ 25.00

**PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID**

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. _____ ZONE: _____ CODE: _____ APPLICATION DATE: 11/8/21

Name of Property Owner Rebecca Bird Property Owner's Telephone Number 575 527-4444

Property Owner's Mailing Address P.O. Box 67 City MESILLA State N.M. Zip Code 88046-0067
Property Owner's E-mail Address NONE

Contractor's Name & Address (If none, indicate Self) SELF
Contractor's Telephone Number _____ Contractor's Tax ID Number _____ Contractor's License Number _____

Address of Proposed Work: 2451 CALLE DE SAN ALBINO

Description of Proposed Work: CHANGE OF COLOR-HOUSE - My HOUSE IS ADOBE COLOR. THE MOVIE WORKERS PAINTED 2 WALLS (FACING LA POSTA) WHITE. THIS IS AN APPLICATION FOR APPROVAL FOR A PERMIT TO KEEP THE WHITE \$ COLOR AND PAINT THE 2 REMAINING WALLS OF MY HOUSE WHITE.

Estimated Cost _____ Signature of Applicant Rebecca Bird Date _____

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

FOR OFFICIAL USE ONLY

PZHAC ☐ Administrative Approval **BOT** ☐ Approved Date: _____
☐ Approved Date: _____ ☐ Disapproved Date: _____
☐ Disapproved Date: _____ ☐ Approved with Conditions
☐ Approved with conditions

PZHAC APPROVAL REQUIRED: ☒ YES ☐ NO BOT APPROVAL REQUIRED: ☒ YES ☐ NO

CID PERMIT/INSPECTION REQUIRED: ☐ YES ☒ NO ☐ SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:

1. _____ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. _____ Site Plan with dimensions and details.
3. _____ Foundation plan with details.
4. _____ Floor plan showing rooms, their uses and dimensions.
5. _____ Cross section of walls
6. _____ Roof and floor framing plan
8. _____ Proof of legal access to the property.
9. _____ Drainage plan.
10. _____ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
11. _____ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
12. _____ Proof of legal access to the property.
13. _____ Other information as necessary or required by the City Code or Community Development Department (See other side.)

The following are requirements to be included with all building permit applications for new structures or additions to existing structures, as well as other construction or fixtures that will be permanent in nature and affect the appearance or use of the property. (This includes fences, well houses, storage units, metal sheds, photo-voltaic panels that can be seen from the ground, etc.)

BUILDING PERMIT REQUIREMENTS

A. Completed application, including:

1. Applicant's name
2. Applicant/property owners contact information
3. Physical address of property
4. Description of work to be done, including dimensions of any construction or repairs
5. Value of work to be done
6. Property owner's signature on the application

B. Include all information required in the checklist at the bottom of the application.

C. Additional information required:

*Mill Levy does not include Special District Rates such as: Lower Rio
shed Levy.



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Doña Ana County, NM Parcel Map

Leticia Duarte Benavidez, County Assessor

Map

Legend

Map Layers

Layer Visibility:

- ☒ Roads
- ☒ Buildings
- ☒ City Limits
- ☐ MLS Zones
- ☐ Address Labels
- ☒ 2014 Aerial Photo
- ☒ Parcels

Select Search Type:

Account Number ▼

Enter Value:

Search



Parcel ID

[R0400586](#)

Map Code

4006138218008

Name

GARCIA ROBERTO E &

