



**THE BOARD OF TRUSTEES (BOT) AND THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) OF THE TOWN OF MESILLA WILL HOLD A JOINT WORK SESSION ON MONDAY, NOVEMBER 8, 2021, AT 4:30 P.M., AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA. **\*\*FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER\*\*****

1. **Discussion on draft ordinance 2021-02:** Establishing Zoning and Other Regulations for Cannabis as presented by Cannabis Ordinance Committee.

**THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING ON MONDAY, NOVEMBER 8, AT 6:00 P.M., AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA. **\*\*FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER\*\*****

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL & DETERMINATION OF A QUORUM**
3. **CHANGES TO THE AGENDA & APPROVAL**
4. **PRESENTATIONS:**
  - a) A Presentation to the Mesilla Fire Department from Spaceport America/FIORE Industries Command Team.
5. **PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes. Space is limited and may require persons giving public input IN PERSON to rotate if capacity of the room is exceeded.**
6. **APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk \*)
  - a) **\*BOT MINUTES – Minutes of a joint work session and regular meeting October 25, 2021.**
7. **NEW BUSINESS:**
  - a) **For discussion:** Dona Ana County redistricting proposals. – **Nora L. Barraza, Mayor.**
  - b) **Update:** on Small Business Saturday and upcoming Special Events. – **Dorothy Sellers, Community Programs Coordinator.**
  - c) **For discussion:** repealing of MTC 10.15 Off-Highway Motor Vehicles. – **Nora L. Barraza, Mayor.**
  - d) **For discussion/Approval:** pay increases for Town staff. – **Nora L. Barraza, Mayor.**
  - e) **For discussion/Approval:** Town of Mesilla Fiscal Recovery Funds (federal funding for COVID-19 mitigation efforts) for pay enhancements and projects. – **Nora L. Barraza, Mayor.**
  - f) **For discussion:** The Town of Mesilla film permit process. – **Stephanie Johnson-Burick, Mayor Pro-Tem.**
  - g) **For Approval:** to enter into a contract with Molzen Corbin for design services for the Town of Mesilla Lighting Improvements Project. – **Rod McGillivray, Public Works Director.**
8. **\*STAFF REPORTS:**
  - Community Development
  - Community Programs
  - Finance Department
  - Fire Department
  - Marshal Department
  - Public Works Department

**9. BOARD OF TRUSTEE COMMITTEE REPORTS**

**10. BOARD OF TRUSTEE/STAFF COMMENTS**

**11. ADJOURNMENT**

**NOTICE:**

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at [www.mesillanm.gov](http://www.mesillanm.gov).

Posted 11/4/2021 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



# Town of Mesilla, New Mexico

**BOARD OF TRUSTEES (BOT) AND THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS  
COMMISSION (PZHAC)  
TOWN OF MESILLA  
JOINT WORK SESSION**

**MONDAY, OCTOBER 25, 2021**

**5:00 P.M.**

**\*\*FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER\*\***

**TRUSTEES:** Nora Barraza, Mayor  
Stephanie Johnson-Burick, Mayor Pro Tem (5:15 p.m.)  
Carlos Arzabal, Trustee (5:45 p.m.)  
Jesus Caro, Trustee  
Veronica Garcia, Trustee

**COMMISSIONERS:** Yolanda Lucero, Chairperson  
Gerald Nevarez, Commissioner  
Davie Salas, Commissioner

**STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer  
Kevin Hoban, Fire Chief  
Rod McGillivray, Public Works Director  
Enrique Salas, Marshal  
Gloria Maya, Recorder

**PUBLIC:** Susan Krueger

**1. Discussion on draft ordinance 2021-02:** Establishing Zoning and Other Regulations for Cannabis as presented by Cannabis Ordinance Committee.

Ms. Stoechner-Hernandez reviewed and read section by section of the draft ordinance establishing Zoning and other Regulations for Cannabis as presented by committee; Fire Chief Hoban, Mr. McGillivray, Marshal Salas, Commissioner Nevarez, Mayor Barraza, and Ms. Stoechner-Hernandez.

Mayor Barraza:

- Definitions
- Same requirements as alcohol establishments
- Not allowed at gun sale locations
- No cannabis smoking allowed indoors

Fire Chief Hoban:

- Plant product smoking indoors is prohibited

Commissioner Nevarez:

- Compared to alcohol sales to not allow cannabis where guns are sold
- Consensus of the committee

1  
2 Mayor Barraza:  
3 - Follow state laws  
4  
5 Ms. Stoechner-Hernandez:  
6 - Town dictates where cannabis can be sold  
7  
8 Mayor Barraza:  
9 - Items G & H are conflicting  
10 - Allowed to sell to retailers/distributors  
11  
12 Ms. Stoechner-Hernandez:  
13 - Explain what can be done in each of the zones  
14 - Disclaimer  
15 - Waivers  
16  
17 Commissioner Salas:  
18 - Recommended adding “per state law”  
19  
20 Fire Chief Hoban:  
21 - Distance examples of 300 ft., 1,500 ft., and 500 ft.  
22 - Alcohol Establishments regulations by state law  
23  
24 Trustee Johnson-Burick:  
25 - Keep the ambiance  
26  
27 Commissioner Nevarez:  
28 - Distance  
29 - Impact on residential zone  
30  
31 Mayor Barraza  
32 - Consensus is 500 ft  
33 - Midnight deliveries will not be allowed  
34 - Possible illegal activity  
35  
36 Mayor Pro Tem Johnson-Burick:  
37 - Referenced Dona Ana County proposed ordinance  
38  
39 Fire Chief Hoban:  
40 - Restrictions on size of vehicles  
41 - Hours of delivery based on hours of operation  
42  
43 Mayor Barraza:  
44 - Consensus 8:00 am – 6:00 p.m.: deliveries only  
45  
46 Trustee Caro:  
47 - Age requirements  
48  
49 Mayor Barraza:

1 - Definition added for immature and mature plant

2

3 Commissioner Salas:

4 - Impact fees

5 - False alarms

6

7 Fire Chief Hoban:

8 - Ordinance addressing false alarms may be needed

9

10 Commissioner Nevarez:

11 - Lighting requirements

12

13 Mayor Barraza:

14 - Fees need to be compatible with surrounding entities

15 - Definition of Compassion act allowing medical cannabis

16 - Business and Alcohol License process

17 - Consensus Cannabis License need to go through PZHAC and Board of Trustees

18 - Fees may be changed through a resolution

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**BOARD OF TRUSTEES (BOT)**  
**TOWN OF MESILLA**  
**REGULAR MEETING**  
**MONDAY, OCTOBER 25, 2021**  
**6:00 P.M.**

**\*\*FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER\*\***

**TRUSTEES:** Nora Barraza, Mayor  
Stephanie Johnson-Burick, Mayor Pro Tem  
Carlos Arzabal, Trustee  
Jesus Caro, Trustee  
Veronica Garcia, Trustee

**STAFF:** Cynthia Stoehner-Hernandez, Town Clerk/Treasurer  
Kevin Hoban, Fire Chief  
Rod McGillivray, Public Works Director  
Enrique Salas, Marshal  
Gloria Maya, Recorder

**PUBLIC:** Chris Schaefer Stefan Schaefer  
Theresa H. Andrew Wray  
Susan Krueger

**1. PLEDGE OF ALLEGIANCE**

Mayor Barraza led the Pledge of Allegiance.

**2. ROLL CALL & DETERMINATION OF A QUORUM**

**Roll Call.**

**Present:** Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Caro, Trustee Garcia

**3. CHANGES TO THE AGENDA & APPROVAL**

Mayor Barraza requested moving New Business item 8a to 5.

**Motion: To approve agenda as amended, Moved by Trustee Arzabal, Seconded by Trustee Garcia.**

**Roll Call Vote:** Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Arzabal Yes

Trustee Caro Yes

Trustee Garcia Yes

**4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.**

**Space is limited and may require persons giving public input IN PERSON to rotate if capacity of the room is exceeded.**

Mr. Schaefer read correspondence regarding Pop-up Markets. Requested permission to hold a  
Outdoor Market on Small Business Saturday.

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Ms. Livingston read correspondence regarding Pop-up Markets.

Dr. Schaefer yielded his time to Ms. Livingston.

**5. CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Community Development Department/all departments.

**Motion: To enter Closed Session – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Community Development Department/all departments, Moved by Trustee Caro, Seconded by Trustee Garcia.**

**Roll Call Vote:** Motion passed (summary: Yes =4).

Mayor ProTem Johnson-Burick Yes  
Trustee Arzabal Yes  
Trustee Caro Yes  
Trustee Garcia Yes

Entered Closed Session at 6:39 p.m.

**6. STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE** – discussion during the closed session was limited to personnel matters in the Community Development Department/all departments pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**

**Motion: To approve statement regarding Closed Session and Roll Call Vote – discussion during closed session was limited to personnel matters in the Community Development department/all departments pursuant to NMSA 1978 Chapter 10-15-1(H)(2) – no action taken, Moved by Trustee Arzabal, Seconded by Trustee Garcia.**

**Roll Call Vote:** Motion passed (summary: Yes =4).

Mayor ProTem Johnson-Burick Yes  
Trustee Arzabal Yes  
Trustee Caro Yes  
Trustee Garcia Yes

Entered Regular Meeting at 7:08 p.m.

**7. APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk \*)

**Motion: To approve consent agenda, Moved by Trustee Arzabal, Seconded by Trustee Garcia.**

**Roll Call Vote:** Motion passed (summary: Yes =4).

Mayor ProTem Johnson-Burick Yes  
Trustee Arzabal Yes  
Trustee Caro Yes  
Trustee Garcia Yes

- 1 a) **\*BOT MINUTES** – Minutes of a regular meeting October 12, 2021. *Approved by consent*  
2 *agenda*  
3 b) **\* PZHAC Case #061298** – 2687 Calle de Parian, submitted by William McIlvaine for the  
4 removal of damaged concrete on the corner of Parian and Oeste, install flagstone, remove  
5 iron fence sections, and install rock wall instead. **Zoned: Historic Residential (HR).**  
6 *Approved by consent agenda*  
7

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9 **8. NEW BUSINESS:**

- 10 a) **Resolution 2021-31:** A resolution by the Board of Trustees approving a Joint Powers  
11 Agreement between the Town of Mesilla, the City of Las Cruces, and Dona Ana County for the  
12 governance of the Mesilla Valley Metropolitan Planning Organization (MPO). – **Andrew**  
13 **Wray, MVMPO/Planning Manager.**  
14

15 Mr. Wray gave a presentation regarding a Joint Powers Agreement.  
16

17  
18 **Motion: To approve Resolution 2021-31: A resolution by the Board of Trustees approving a Joint**  
19 **Powers Agreement between the Town of Mesilla, the City of Las Cruces, and Dona ana County for the**  
20 **governance of the Mesilla Valley Metropolitan Planning Organization (MPO), Moved by Mayor Pro**  
21 **Tem Johnson-Burick, Seconded by Trustee Arzabal.**  
22

23 **Roll Call Vote:** Motion passed (summary: Yes =4).

24 Mayor ProTem Johnson-Burick Yes

25 Trustee Arzabal Yes

26 Trustee Caro Yes

27 Trustee Garcia Yes  
28

- 29  
30 b) **For discussion:** Mesilla Town Code Chapter 5.20 Special Events Licensing. – **Requested by**  
31 **Mayor Pro-Tem Johnson-Burick and Trustee Garcia.**

32 Mayor Pro Tem Johnson-Burick stated she was not aware that Pop-up Markets were occurring. She wants to  
33 find a balance; does not want to compete with the plaza vendors. Limitation in the number of participation and  
34 number allowed to occur. Add a section to address Pop-up Markets that are not similar to the food trucks.  
35

36 Trustee Garcia stated would like to work with the Pop-up Markets. These vendors will be required to obtain a  
37 Town of Mesilla Business License and will add GRT to the town.  
38

39 Mayor Barraza asked if they are wanting to amend the ordinance for one property owner.  
40

41 Trustee Garcia responded it is not for one property owner as this would help all property owners. She does not  
42 like to hear the Mesilla is not business friendly.  
43

44 Trustee Caro stated businesses are hurting during this time. He is willing to give a one-time permit for  
45 November 27<sup>th</sup>.  
46

47 Trustee Arzabal asked if the vendors who participate in the Pop-up Market have a business license from the  
48 Town of Mesilla.  
49

50 Mayor Barraza responded she has been told that they have one through the state, not the Town of Mesilla.  
51

52 Ms. Stoechner-Hernandez stated anyone doing business in the Town of Mesilla must have a Town of Mesilla  
53 Business License.  
54

55 Mayor Barraza reiterated that anyone doing any kind of business in the Town of Mesilla must have a Town of  
56 Mesilla Business License. The town was not aware of these Pop-up Markets until someone reported them to



1 us. Special Event vendors must have a Business License to participate. She did not receive a copy of Mr.  
2 Schaefer's email. Mr. Schaefer indicated the town does not have a Special Event Permit Application; we do  
3 have applications available. There has been no communication since our last meeting. The Special Event  
4 Ordinance was revised in 2017 due to Food Trucks coming into the town.  
5  
6 Ms. Stoechner-Hernandez stated the ordinance was developed to give us an avenue to follow in controlling  
7 Food Trucks.  
8  
9 Mayor Barraza stated people were parking anywhere selling their products.  
10  
11 Fire Chief Hoban stated Food Trucks are inspected. We have an agreement with the City and County that if  
12 any one of us does an inspection it is good for all three areas and for one year. Mercado vendors are not  
13 required to have a fire extinguisher or are inspected every week. We need to be aware of Pop-up Markets.  
14  
15 Mayor Barraza stated there are regulations for vendors.  
16  
17 Trustee Garcia asked if the Special Event Permit states it must be on the plaza.  
18  
19 Mayor Barraza responded it is not required to be on the plaza but must follow the process.  
20  
21 Ms. Stoechner-Hernandez stated the Environmental Fee is \$200.00 per day which can be paid by the property  
22 owner or the vendor. Vendor will be required to acquire a Town of Mesilla Business License for \$35.00.  
23  
24 Mayor Barraza stated property owner is allowed two events per quarter (three months) with three vendors.  
25  
26 Trustee Garcia asked how we can help these events to be profitable.  
27  
28 Mayor Barraza asked if vendors are being charged to set up at the market.  
29  
30 Ms. Livingston responded there is no charge to the vendors.  
31  
32 Mayor Pro Tem Johnson-Burick stated the limits set is due to the fact that the town was being inundated with  
33 Food Trucks. She wants to help but at the same time keep the ambiance of the town and does not want to  
34 compete with the plaza vendors.  
35  
36 Ms. Stoechner-Hernandez stated the fees were to be similar to the mercado vendors; \$200.00 annually and  
37 \$35.00 annual business license.  
38  
39 Mayor Pro Tem Johnson-Burick feels \$200.00 per day is high for a Pop-up vendor.  
40  
41 Mayor Barraza asked if she is suggesting that there be an annual fee for Pop-up Markets.  
42  
43 Mayor Pro Tem Johnso-Burick responded we need to revisit that fee.  
44  
45 Mayor Barraza stated Ms. Sellers works with the vendors for Small Business Day, November 27th.  
46  
47 Ms. Stoechner-Hernandez stated there have been giveaways during Small Business Day.  
48  
49 Trustee Garcia recommends allowing more vendors to participate.  
50  
51 Mayor Barraza stated she agrees allowing more vendors to participate at the Pop-up Market on November 27<sup>th</sup>;  
52 they will have to work in conjunction with Ms. Sellers.  
53

1 Trustee Arzabal stated we can look at the number of events and vendors.

2

3 Trustee Caro stated there is a lot of parking available.

4

5 Mayor Barraza stated she will get with the Marshal and Fire Departments to discuss specifics.

6

7 **9. BOARD OF TRUSTEE COMMITTEE REPORTS**

8 Mayor Pro Tem Johnson-Burick: MPO meeting

9

10 Trustee Garcia: MPO meeting

11

12 Mayor Barraza: MPO meeting, RTD meeting this week, Dona Ana County meeting on redistricting.

13

14 **10. BOARD OF TRUSTEE/STAFF COMMENTS**

15 Trustee Garcia thanked the mayor for providing a tent for the Ballet Folklorico. She appreciates discussion on the Pop-up Markets.

16

17 Mayor Pro Tem Johnson-Burick asked if we have seen the settlement on the GRT.

18

19 Ms. Stoechner-Hernandez responded we received a one-time payment. We have seen an increase in GRT overall.

20

21 Mayor Barraza stated there is a lot of activity going on in the town during the filming. Some of the businesses will be closed down during the filming but will be compensated.

22

23 Mayor Barraza stated Halloween Carnival will be Saturday, October 30<sup>th</sup> at the Community Center. Early Voting will end on Saturday with election day on Tuesday.

24

25 **11. ADJOURNMENT**

26 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).**

27

28 **MEETING ADJOURNED AT 8:05 P.M.**

29

30 **APPROVED THIS 8<sup>th</sup> DAY OF NOVEMBER, 2021.**

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Nora L. Barraza  
Mayor

ATTEST:

\_\_\_\_\_  
Cynthia Stoechner-Hernandez  
Town Clerk/Treasurer

**From:** Liz Reed <lizr@donaanacounty.org>  
**Sent:** Wednesday, November 3, 2021 3:55 PM  
**To:** Liz Reed; Susie Cordero  
**Subject:** County Redistricting Update  
**Attachments:** ConceptR\_Mesilla.pdf

Good afternoon:

As we enter November, if you haven't noticed yet, the three redistricting concepts, E, F and R , can be viewed on the county's website at <https://www.donaanacounty.org/Community-Constituent-Services/redistricting>.

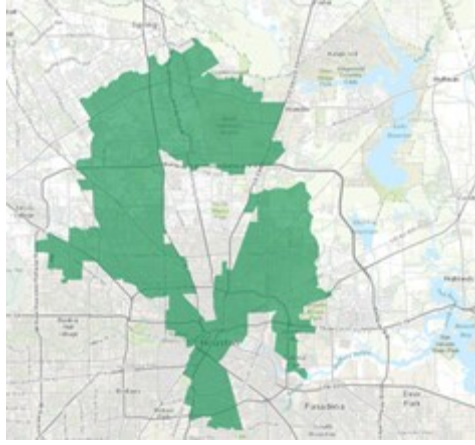
The three concepts were revised based on input from the Board and limited public comment submitted for their October 26, 2021 meeting. As a recap, the revisions were the following:

- Concept E (which will be revised to include all of Picacho Hills)
- Concept F (which will be revised to include the entirety of the Village of Doña Ana; presently, parts of the village are located on the other side of I-25 in County Commission District 4)
- Concept R – Commissioner Reynolds concept (will be revised to ensure that the community of Tortugas is not divided)

Under revised Concept R, and I confirmed with redistricting expert Brittany Poss at Research and Polling, the Town of Mesilla would be divided into two separate county commission districts, 1 and 2. The division would occur at the Avenida de Mesilla/NM28 corridor. Attached is the map Brittany emailed this afternoon for a closer view of the Town of Mesilla under Concept R. Concept E and F keeps the Town of Mesilla under one district, County Commission District 1. I encourage you to zoom in and out of the maps, utilize Google Earth KMZ redistricting files shared with the county by Ms. Poss, to obtain an understanding of the proposed county commission district boundary lines under redistricting.

**Reminder of redistricting principles:**

- Each district shall contain as nearly as possible substantially the same population, within five percent (+/- 5 percent) of the total County population, based upon the most recent federal census. For the county, the ideal district population is 43,912. As long as it is plus or minus 5 percent of this number, it is considered appropriate.
- Minority Voting Rights- non-dilution of voting strength. Section 2 of the Voting Rights Act, prohibits voting practices and procedures, (including redistricting plans) that discriminate on the basis of race, color or membership in a language minority group.
- Each district shall be contiguous, meaning all parts of the district are connected;
- Plans shall consider communities of interest, which is a group with shared characteristics/political concerns, e.g. race, language, history and economics.
- Each district shall be compact. There is no official definition of compactness, but a great example of not being compact is below - Texas Congressional District 18 from 1991.



At the November 23, 2021 meeting is when the Board of County Commissioners will discuss and make the final approval on whether it is Concept E, F or R, as the county commission district boundaries for the next 10 years.

Please don't forget that public comment can be sent to [input@donaanacounty.org](mailto:input@donaanacounty.org) or submitted at the meeting. Constituent Services Specialist Susie Cordero and I will enter the comments received via the input email address into a matrix to share with Ms. Poss, county management and the Board prior to the meeting.

With at least 48 hours of notice, the county, **upon request**, can arrange to have a Spanish interpreter at the meeting. To be good stewards of public funds, a request for the service needs to be submitted, as there is associated cost to provide interpretation services. The request can go to Susie at (575) 525-6163 or via email at [susiec@donaanacounty.org](mailto:susiec@donaanacounty.org).

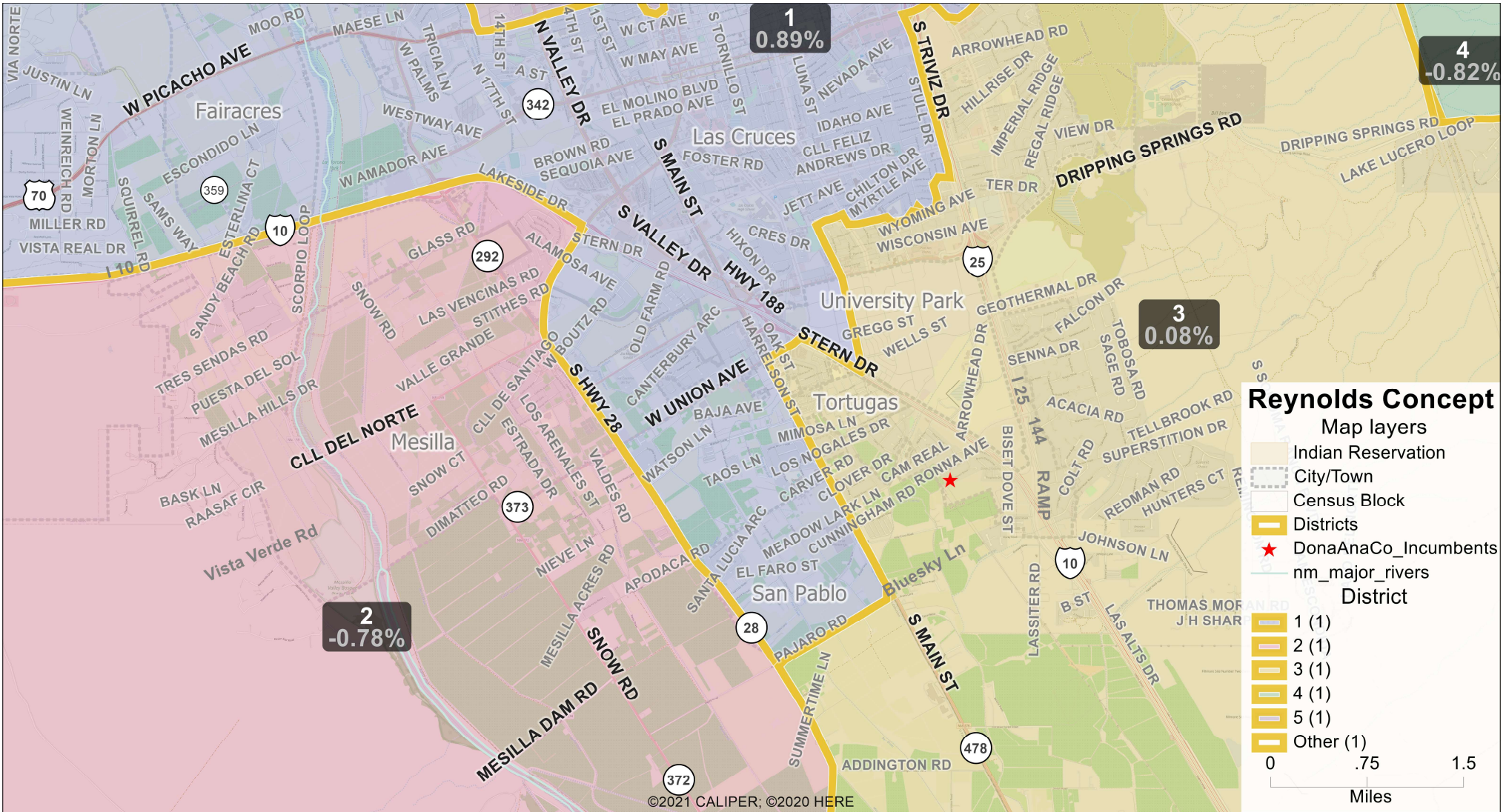
If there are any further updates prior to the November 23 meeting, Susie or I will let you know.

Sincerely,

Liz

Elizabeth Reed  
Community and Constituent Services Manager  
Doña Ana County  
845 North Motel Boulevard  
Las Cruces, New Mexico 88007  
O: (575) 525-5959  
F: (575) 525-5952  
Website: <https://donaanacounty.org/node/144508>

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**Chapter 10.15**  
**OFF-HIGHWAY MOTOR VEHICLES**

Sections:

[10.15.010 Short title.](#)

[10.15.020 Authority, purpose and goals.](#)

[10.15.030 Definitions.](#)

[10.15.040 Operation on paved streets, multi-use trails or highways owned and controlled by the town of Mesilla.](#)

[10.15.050 Public safety off-highway motor vehicles.](#)

[10.15.060 Speed limit.](#)

[10.15.070 Passengers.](#)

[10.15.080 Obedience to traffic laws required.](#)

[10.15.090 Severability.](#)

[10.15.100 Penalties.](#)

**10.15.010 Short title.**

This chapter may be cited as the off-highway motor vehicle ordinance of the town of Mesilla. [Ord. 2020-01 § 1]

**10.15.020 Authority, purpose and goals.**

A. Authority. This chapter is adopted pursuant to the enabling provisions of Sections 3-13-3 and 3-17-1 NMSA 1978, as amended. The New Mexico Off-Highway Motor Vehicle Act of 2005 and subsequent legislation in 2009 were designed to protect the safety of off-highway vehicle (OHV) users and ensure responsible and sensitive use of OHVs on public lands. Sections 66-3-1001 through 66-3-1016 [and 66-3-1017 through 66-3-1020] NMSA 1978, *q.v.*

B. Purpose. The purpose of this chapter is to allow the operation of off-highway motor vehicles on a paved street or highway owned and controlled by the town of Mesilla within the county of Doña Ana, as authorized in this chapter.

C. Goals. The goals of this chapter are to:

1. Protect the citizens of the town and their property; and

2. Regulate the legal and safe operation of off-highway motor vehicles within the boundary of the town of Mesilla. [Ord. 2020-01 § 1]

**10.15.030 Definitions.**

As used in this chapter, the following words, terms, phrases, and their derivations shall have the following meanings:

A. "Off-highway motor vehicle" means a motor vehicle designed by the manufacturer for operation exclusively off the highway or road and includes:

1. An all-terrain vehicle;
2. A recreational off-highway vehicle;
3. An off-highway motorcycle; or
4. By rule of the Department of Game and Fish, any other vehicles that may enter the market that fit the general profile of vehicles operated off the highway for recreational purposes;

B. "All-terrain vehicle" means a motor vehicle 50 inches or less in width, having an unladen dry weight of 1,000 pounds or less, traveling on three or more low-pressure tires and having a seat designed to be straddled by the operator and handlebar-type steering control;

C. "Off-highway motorcycle" means a motor vehicle traveling on not more than two tires and having a seat designed to be straddled by the operator and that has handlebar-type steering control;

D. "Recreational off-highway vehicle" means a motor vehicle designed for travel on four or more non-highway tires, for recreational use by one or more persons, and having:

1. A steering wheel for steering control;
2. Non-straddle seating;
3. Maximum speed capability greater than 25 miles per hour;
4. Gross vehicle weight rating no greater than 1,750 pounds;
5. Less than 80 inches in overall width, exclusive of accessories;
6. Engine displacement of less than 1,000 cubic centimeters;

7. Identification by means of a 17-character vehicle identification number; or

8. By rule of the Department of Game and Fish, any other vehicles that may enter the market that fit the general profile of vehicles operated off the highway for recreational purposes;

E. "Staging area" means a parking lot, trailhead or other location to or from which an off-highway motor vehicle is transported so that it may be placed into operation or removed from operation; and

F. "Unpaved public roadway" means a dirt graveled street or road that is constructed, signed and maintained for regular passenger-car use by the general public. [Ord. 2020-01 § 1]

**10.15.040 Operation on paved streets, multi-use trails or highways owned and controlled by the town of Mesilla.**

A. A person shall not operate an off-highway motor vehicle on any:

1. Limited-access highway or freeway at any time; or

2. Any state highway within the town of Mesilla including: Avenida de Mesilla, Motel Boulevard, Union Avenue or University Avenue; or

3. Paved street, multi-use trail or highway except as provided in subsection (B), (C), or (D) of this section.

B. Off-highway motor vehicles may cross streets or highways, except limited-access highways or freeways, if the crossings are made after coming to a complete stop prior to entering the roadway. Off-highway motor vehicles shall yield the right-of-way to oncoming traffic and shall begin a crossing only when it can be executed safely and then cross in the most direct manner as close to a perpendicular angle as possible.

C. A recreational off-highway vehicle or an all-terrain vehicle may be operated on a paved street owned and controlled by the town of Mesilla if:

1. The vehicle has one or more headlights and one or more taillights that comply with the Off-Highway Motor Vehicle Act (Section 66-3-1010.3 NMSA 1978);

2. The vehicle has brakes, mirrors and mufflers;

3. The operator has valid driver's licenses or permits as required under the Motor Vehicle Code and off-highway motor vehicle safety permits as required under the Off-Highway Motor Vehicle Act (Section 66-3-1010 NMSA 1978);

4. The operator is insured in compliance with the provisions of the Mandatory Financial Responsibility Act (Sections 66-5-201 through 66-5-239 NMSA 1978);



5. The operator of the vehicle is using eye protection that complies with the Off-Highway Motor Vehicle Act; and

6. If the operator is under 18 years of age, the operator is wearing a safety helmet that complies with the Off-Highway Motor Vehicle Act (Section 66-3-1010.3 NMSA 1978).

D. Except for sections of the Motor Vehicle Code that are in conflict with the licensing and equipment requirements of the Off-Highway Motor Vehicle Act, any operator using an off-highway motor vehicle on a paved street or highway shall be subject to the requirements and penalties for operators of moving and parked vehicles under the Motor Vehicle Code. (Chapter 66 NMSA 1978) [Ord. 2020-01 § 1]

#### **10.15.050 Public safety off-highway motor vehicles.**

An off-highway vehicle or an all-terrain vehicle may be operated on a paved street, multi-use trail or highway owned and controlled by the town of Mesilla if operated by town staff on official town business. Such authorization includes emergency response to reported or actual emergencies. [Ord. 2020-01 § 1]

#### **10.15.060 Speed limit.**

The Off-Highway Motor Vehicle Act allows the town to establish separate speed limits for off-highway motor vehicles. The speed limits shall be as follows:

A. The speed limit for all-terrain vehicles operated within the town shall be 25 miles per hour or the posted speed limit, whichever is less. If the posted speed limit is higher than 25 miles per hour, the operator shall operate the all-terrain vehicle on the extreme right-hand side of the roadway.

B. The speed limit for off-highway vehicles operated within the town shall be 25 miles per hour or the posted speed limit, whichever is less. [Ord. 2020-01 § 1]

#### **10.15.070 Passengers.**

The Off-Highway Motor Vehicle Act allows the town to establish operating restrictions for off-highway motor vehicles. The operating restrictions shall be as follows:

A. A person operating an off-highway vehicle shall ride only upon the permanent and regular seat attached thereto and such operator shall not carry any other person nor shall any other person ride on a recreational off-highway vehicle unless such vehicle is designed to carry more than one person, if designed for two persons, or upon another seat firmly attached to the recreational off-highway vehicle at the rear of the operator.

B. A person under the age of 18 shall not operate an all-terrain vehicle while carrying a passenger.

C. A person shall ride an all-terrain vehicle only while sitting astride the seat, facing forward, with one leg on either side of the off-highway motor vehicle.

D. No person shall ride upon an all-terrain vehicle while carrying any package, bundle, or other article which prevents him from keeping both hands on the handlebars.

E. No operator shall carry any person, nor shall any person ride, in a position that will interfere with the operation of the all-terrain vehicle or the view of the operator. [Ord. 2020-01 § 1]

**10.15.080 Obedience to traffic laws required.**

Any person operating an off-highway motor vehicle shall obey all traffic laws, rules and regulations and shall be subject to the provisions of Articles 1 through 8 of Chapter 66 NMSA 1978. [Ord. 2020-01 § 1]

**10.15.090 Severability.**

In the event that any clause, sentence, paragraph, section, or other portion of this chapter is found by any court of competent jurisdiction to be invalid, it is the intent of the board of trustees that the remaining portions of the chapter be given full force and effect. It is the expressed intent of the board of trustees to adopt each section, phrase, paragraph, and word of this chapter separately. [Ord. 2020-01 § 1]

**10.15.100 Penalties.**

Any person who shall violate this chapter shall upon conviction be punished by a fine of not less than \$5.00 nor more than \$500.00 or by imprisonment not exceeding 90 days, or by both such fine and imprisonment at the discretion of the municipal judge. [Ord. 2020-01 § 1]



# Town of Mesilla Film Permit Instructions

\*All permits must be submitted at least 30 days prior to date of request.

1. Obtain liability insurance in the amount of \$1 million naming the Town of Mesilla as additionally insured.
2. Complete the application on pages 2-3.
3. Sign the declaration section on page 3.
4. Attach a description and a sketch or traffic control plan of the film site and/or route.
5. Contact the Town of Mesilla at (575) 524-3262 ext. 116 to have your application reviewed and signed by the Film Permit Committee as described on Page 3 of this application.
6. Once all of the Film Permit Committee signatures are acquired, this application becomes the film permit.
7. Fees (Please make checks payable to Town of Mesilla; payment due prior to filming)
  - Refundable Cleaning and Damage Deposit \$150.00  
(If applicable, deposit will be returned within 14 days)
  - User Fee and Administrative Fee for Filming in the Town of Mesilla
    - a. Motion pictures, commercials \$25.00 per day
    - b. Student or non-profit \$10.00 per day
  - Public Safety fees (If required)
    - o Marshal's Department Support  
(If security, traffic control, road closures required) \$55.00 per hour per deputy
    - o Fire Department Support (if required)
      - a. Brush truck with two firefighters \$75.00 per hour
      - b. Engine with four firefighters \$150.00 per hour
      - c. EMTs (2) \$75.00 per hour
  - If road closures are included, production company must employ a barricade company
  - Mesilla Plaza Rental Fee (if needed)
 

Number of People on Plaza		
a. Motion pictures, commercials		
1-55 people		\$200.00 per day
56-165 people		\$500.00 per day
166-400 people		\$750.00 per day
401-999 people		\$1,000.00 per day
1,000-1,999 people		\$2,000.00 per day
Over 2,000 people		\$4,000.00 per day
b. Student or non-profit		
Any number of people		\$25.00 per day

\* Checks should be made payable to Town of Mesilla. Mailing address is Town of Mesilla, P.O. Box 10, Mesilla, NM 88046; Physical address is 2231 Avenida de Mesilla, Mesilla, NM 88046

Note: A copy of this application is retained by the film office to respond to all public inquiries. The applicant shall retain the original signed permit at all times on-site during filming.

	For office use only:	
Date paid: _____	Amount: _____	Check #/Cash: _____ Receipt # _____



## TOWN OF MESILLA FILM PERMIT APPLICATION

**Date of application:** \_\_\_\_\_ **Permit #** \_\_\_\_\_

PROJECT TITLE: \_\_\_\_\_

PRODUCTION COMPANY: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_

OFFICE NUMBER: \_\_\_\_\_

OFFICE FAX NUMBER: \_\_\_\_\_

LOCATION MANAGER: \_\_\_\_\_

CELL NUMBER: \_\_\_\_\_

ASSISTANT LOCATION MANAGER: \_\_\_\_\_

CELL NUMBER: \_\_\_\_\_

Film Location Address:  Interior  Exterior

From: \_\_\_/\_\_\_/\_\_\_ \_\_\_\_\_ am/pm To: \_\_\_/\_\_\_/\_\_\_ \_\_\_\_\_ am/pm

(Filming dates/times must reflect the moment production will arrive at the filming location (i.e. setup) and the time the last production vehicle leaves.)

Location of base camp: \_\_\_\_\_

Provide a brief description of the scene below:

(Note: Photographs or video of the Mesilla Plaza to be used commercially shall include an identification credit.)

\*Caterer: \_\_\_\_\_ Phone number: \_\_\_\_\_

\*Craft services: \_\_\_\_\_ Phone number: \_\_\_\_\_

\*Production company must ensure that caterer and craft services provider contact the State of New Mexico Environment Department at least 10 working days in advance for permits: 1170 N. Solano, Suite M, Las Cruces, NM 88001; 575-524-6300.

Intermittent traffic control?  Yes  No (ITC is between 3-5 minutes only )

Street Closure:  Yes  No

Special Effects (pyrotechnics, explosions, etc.)?  Yes  No

If yes, please describe: \_\_\_\_\_

Number of cast & crew at location: \_\_\_\_\_

**Signatures of Film Permit Committee Members:**

Town of Mesilla Mayor Nora L. Barraza: \_\_\_\_\_

Town of Mesilla Clerk-Treasurer Cynthia Stoechner- \_\_\_\_\_

Hernandez: \_\_\_\_\_

Town of Mesilla Fire Chief Kevin Hoban: \_\_\_\_\_

Town of Mesilla Marshal Enrique Salas: \_\_\_\_\_

Town of Mesilla Public Works Director Rod McGillivray: \_\_\_\_\_

Town of Mesilla Special Events Coordinator \_\_\_\_\_

Dorothy Sellers: \_\_\_\_\_

I \_\_\_\_\_ do hereby declare that the enclosed scheduled filming will be conducted in accordance with the requirements and recommendations made by the film permit committee. I understand that violations of ordinances or statutes will not be encouraged or permitted. I also understand that this permit, if approved, may be revoked by any member of the film permit committee, if, in their own opinion, any of the following occur: the event becomes a public nuisance, violations of statutes or ordinances are committed by any participant, any of the recommendations herein referred to as the "FILM PERMIT" are not met. I understand that any significant changes (date, time, logistics, location and the like) to the filming after the date it was reviewed by the film permit committee will require that I resubmit the "FILM PERMIT" to the committee members and/or obtain approval of the changes from the respective departments. Additionally, I understand that the Town of Mesilla and the film permit committee will not be held responsible for changes made by the event organizer or parties thereto.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## BOARD ACTION FORM

### ITEM:

Approval requested to enter into a contract with Molzen Corbin for design services for the Town of Mesilla Lighting Improvements project.

### BACKGROUND:

The Town of Mesilla has been awarded \$125,000.00 for the Mesilla Lighting Improvements Project.

### SUPPORTING INFORMATION:

C1213006 Capital Appropriations Project

### BOT OPTIONS:

1. Approve the application.
2. Modify the application with conditions.
3. Reject the application.

# MOLZENCORBIN

October 18, 2021

Rod McGillivray  
Public Works Director  
Town of Mesilla  
P.O. Box 10  
2231 Avenida de Mesilla  
Mesilla, NM 88046

**Re: Professional Engineering Services Proposal for Design Phase Services for Town of Mesilla  
Light Improvements  
Fund: 89200 - Capital Appropriation - Control Number: C1213006**

Dear Mr. McGillivray:

Molzen Corbin is pleased to provide this proposal for the design services for the above referenced project. This project is to be contracted under the terms and conditions of our Professional Engineering and Architectural Services agreement dated June 12<sup>th</sup> 2020.

## **SCOPE**

This project consists of constructing a location sheet for light fixtures located in Avenida de Mesilla, Veterans Park, and Town Hall parking lot in The Town of Mesilla in Dona Ana County. Scope elements are as follows:

- Provide location sheets indicating location of light fixtures to be replaced and special notes
- Two (2) visit with NMDOT and The Town of Mesilla to coordinate effort
- Two (2) site research visit to collect location information

## **Project Certifications– Special Service**

- Molzen Corbin will provide Exhibits and documentation for the pre-construction certifications to include Right of way, Railroad, Utilities, Environmental, ITS, and ISA.

## **Not Included in this Proposal**

- Engineering
- Topographic and Right of Way Survey.
- Environmental Services
- Geotechnical Services
- Construction Administration

## **SCHEDULE & BUDGET**

Total time of completion is 30 days from written notice to proceed. This schedule does not include any review time from local or state agencies.

Molzen Corbin will provide the Town with; full size 24x36 sheet format, copies for review. These costs are included in the proposal.

Molzen Corbin proposes the following fee schedule for the services rendered.

**CONTRACT AMOUNT**  
**Mesilla Lighting Improvements**  
**Town of Mesilla**

# MOLZENCORBIN

**John T. Montoya**

**COST**                      **CALCULATED CONTRACT AMOUNT**

<b>BASIC FEE (Labor)</b>				
<b>SUBTOTAL LABOR</b>				\$8,425.00
<b>OTHER DIRECT SUBCONSULTANTS</b>	<b>Sub Type</b>	<b>Phase</b>		
<b>SUBTOTAL OTHER DIRECT SUBCONSULTANTS</b>				\$0.00
<b>Reimbursable Markup (if any)</b>				\$0.00
<b>SUBTOTAL OTHER DIRECT SUBCONSULTANTS</b>				\$0.00
<b>OTHER DIRECT EXPENSES (ODE'S)</b>				
		<b>Quantity</b>		
In-House Copies		\$0.11		\$0.00
In-House Color Copies (8 1/2 x 11)		\$1.00		\$0.00
In-House Color Copies (11 x 17)		\$2.00		\$0.00
In-House Large Format Plots		\$3.00	24.00	\$72.00
Commercial Copies		\$0.06		\$0.00
Commercial Prints		\$1.02		\$0.00
Commercial Color Copies		\$1.50		\$0.00
In-House or Commercial Mylars		\$10.50		\$0.00
Mileage		\$0.575	80.00	\$46.00
Commercial Travel				
Lodging-Per Diem (Verify With Accounting)		\$94.00		\$0.00
Meals - Per Diem (per person /day) (Verify With Accounting)		\$55.00		\$0.00
Photo				
Postage				
Supplies				
<b>SUBTOTAL OTHER DIRECT EXPENSES</b>				\$118.00
<b>TOTAL BASIC FEE</b>				\$8,543.00
Observation Total From Observation Contract Amount (Excluding GRT)				\$0.00
In House Survey From Survey Contract Amount (Excluding GRT)				\$0.00
<b>SUBTOTAL ADDITIONAL SERVICES</b>				\$0.00
<b>SUBTOTAL BASIC FEE, ADD. SERVICES, REIMBURSABLES</b>				<b>\$8,543.00</b>



# MOLZENCORBIN

Project Task	CIVIL				ADMIN.		ADMIN. Totals	Grand Totals
	Chief Operations Officer	Senior Engineer	Engineering Intern I	Design Technician	Departmental Totals	ADMIN - Support		
<b>Programming</b>								
OT & The Town for Project		4.00	4.00					
Research, for missing light locations.		6.00	6.00		12.00		0.00	12.00
light fixture location		3.00	18.00	6.00	27.00			
Diagrams, Details written			25.00		25.00		0.00	25.00
					0.00		0.00	0.00
					0.00		0.00	0.00
		1.00			1.00		0.00	1.00
Design/Study/Programming	0.00	14.00	53.00	6.00	73.00	0.00	0.00	38.00
Design/Study/Programming	\$0.00	\$2,730.00	\$5,035.00	\$660.00	\$8,425.00	\$0.00	\$0.00	\$8,425.00
Subtotal Hours Closeout	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Fees Closeout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Labor Hours	0.00	14.00	53.00	6.00	73.00	0.00	0.00	38.00
Standard Billing Rate or Fee	\$215.00	\$195.00	\$95.00	\$110.00		\$95.00		
Fee Dollars	\$0.00	\$2,730.00	\$5,035.00	\$660.00	\$8,425.00	\$0.00	\$0.00	\$8,425.00

# Community Projects Report

Project	Description
Current Contact information	Dorothy Sellers Email: <a href="mailto:DorothyS@mesillanm.gov">DorothyS@mesillanm.gov</a> Work: 575-524-3262 Cell:575-571-3890
Small Business Saturday	Reaching out to Mesilla businesses to help promote small business Saturday in Mesilla.
Halloween Carnival	Carnival was a success. Had students from Arrowhead College Prep, RGPI, Las Cruces Cheer, and Gadsden JROTC help make the haunted house and carnival a success.  Plans and changes for next year already in the works
Veterans day	Veterans day ceremony planned for November 11 at 11am.
Christmas Tree Lighting	Planned for December 3 <sup>rd</sup> . Groups from Mesilla Elementary, Zia, Acton Academy and LCHS will perform.
Christmas Eve in Mesilla	Luminarias will line the streets of Mesilla. Caroling, candlelight vigil and caroling on the Plaza.
Social Media and website	Keep social media up to date with things happening in Mesilla. Will continue to push visitors to the website. Mesilla website is now visible on Google search.
Mercado	Working with Mercado vendors to have a smooth FY21

Clean & Beautiful Grant	Town of Mesilla has been awarded \$6,686.56 for FY22. The award includes two community clean-up events. New trash cans for the Town Hall Parking Lot. Promotional items to be given at fiestas and youth interns to man booths at the fiestas.
NM Tourism Grant	The media push of our video and banner is set to resume. Working with NM CoOp to update branding on video and banner. Application has been submitted. Mesilla was granted a 2:1 match offer.



# Memorandum

**To:** Mayor and Trustees

**From:** Cynthia Stoechner-Hernandez  
Town Clerk-Treasurer *CSH*

**RE:** Monthly Finance Report

Listed below is a review of department and fund expenditures for: Oct-21  
General Fund should be at: 33% spending

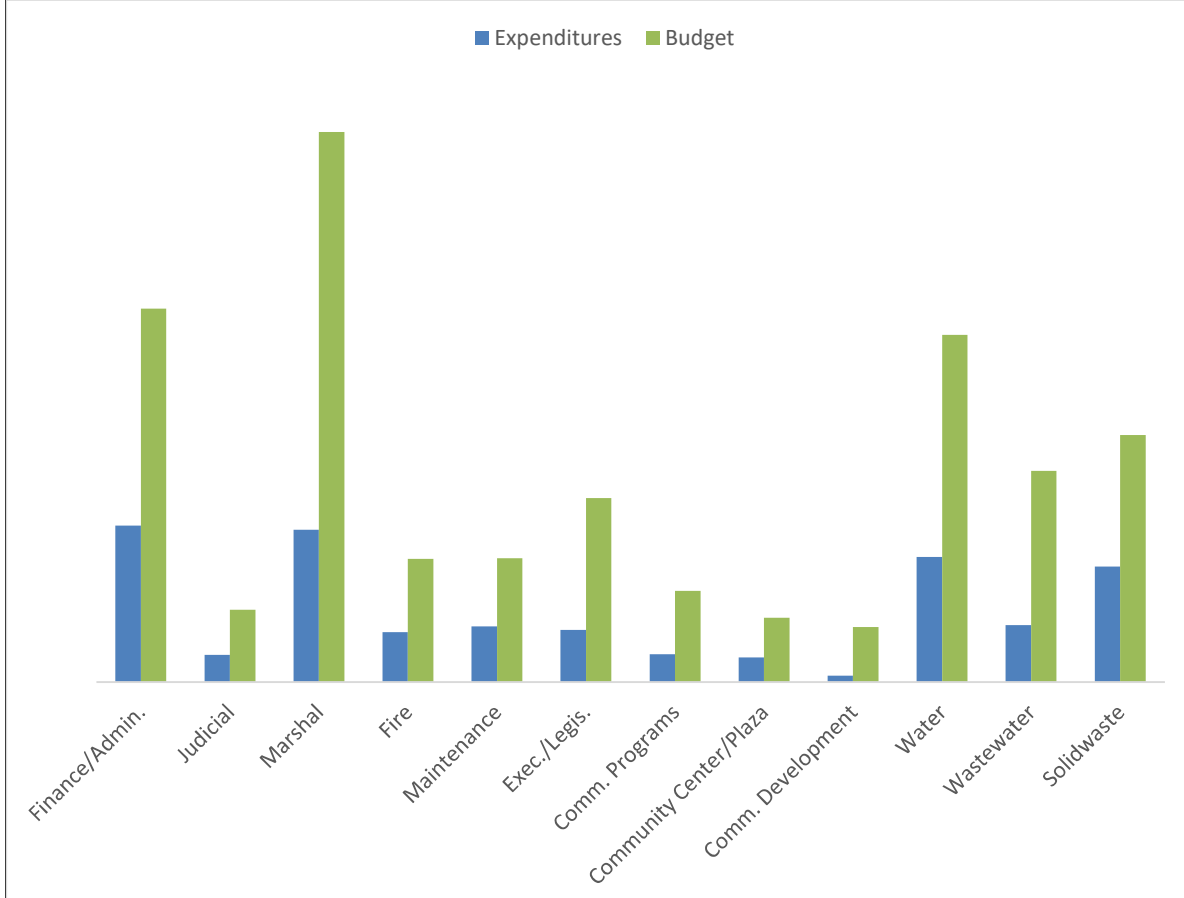
**EXPENDITURES ARE HIGHER DUE TO 1ST HALF OF INSURANCES BEING DUE IN JULY**

YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	41.93%	\$158,706	100.00%	-58.07%	\$ 378,483
Judicial	37.47%	\$27,432	100.00%	-62.53%	\$ 73,213
Marshal	27.71%	\$154,469	100.00%	-72.29%	\$ 557,384
Fire	40.39%	\$50,406	100.00%	-59.61%	\$ 124,799
Maintenance	45.05%	\$56,455	100.00%	-54.95%	\$ 125,307
Exec./Legis.	28.27%	\$52,736	100.00%	-71.73%	\$ 186,531
Comm. Programs	30.44%	\$28,087	100.00%	-69.56%	\$ 92,256
Community Center/Plaza	38.24%	\$24,856	100.00%	-61.76%	\$ 65,000
Comm. Development	11.38%	\$6,327	100.00%	-88.62%	\$ 55,602
<b>General Fund</b>	<b>35.08%</b>	<b>\$559,475</b>	<b>100.00%</b>	<b>-64.92%</b>	<b>\$ 1,594,794</b>
Water	36.05%	\$126,834	100.00%	-63.95%	\$ 351,841
Wastewater	26.95%	\$57,641	100.00%	-73.05%	\$ 213,896
Solidwaste	46.73%	\$116,988	100.00%	-53.27%	\$ 250,341
<b>Enterprise Fund</b>	<b>34.65%</b>	<b>\$301,463</b>	<b>100.00%</b>	<b>-65.35%</b>	<b>\$ 870,078</b>

# EXPENDITURES



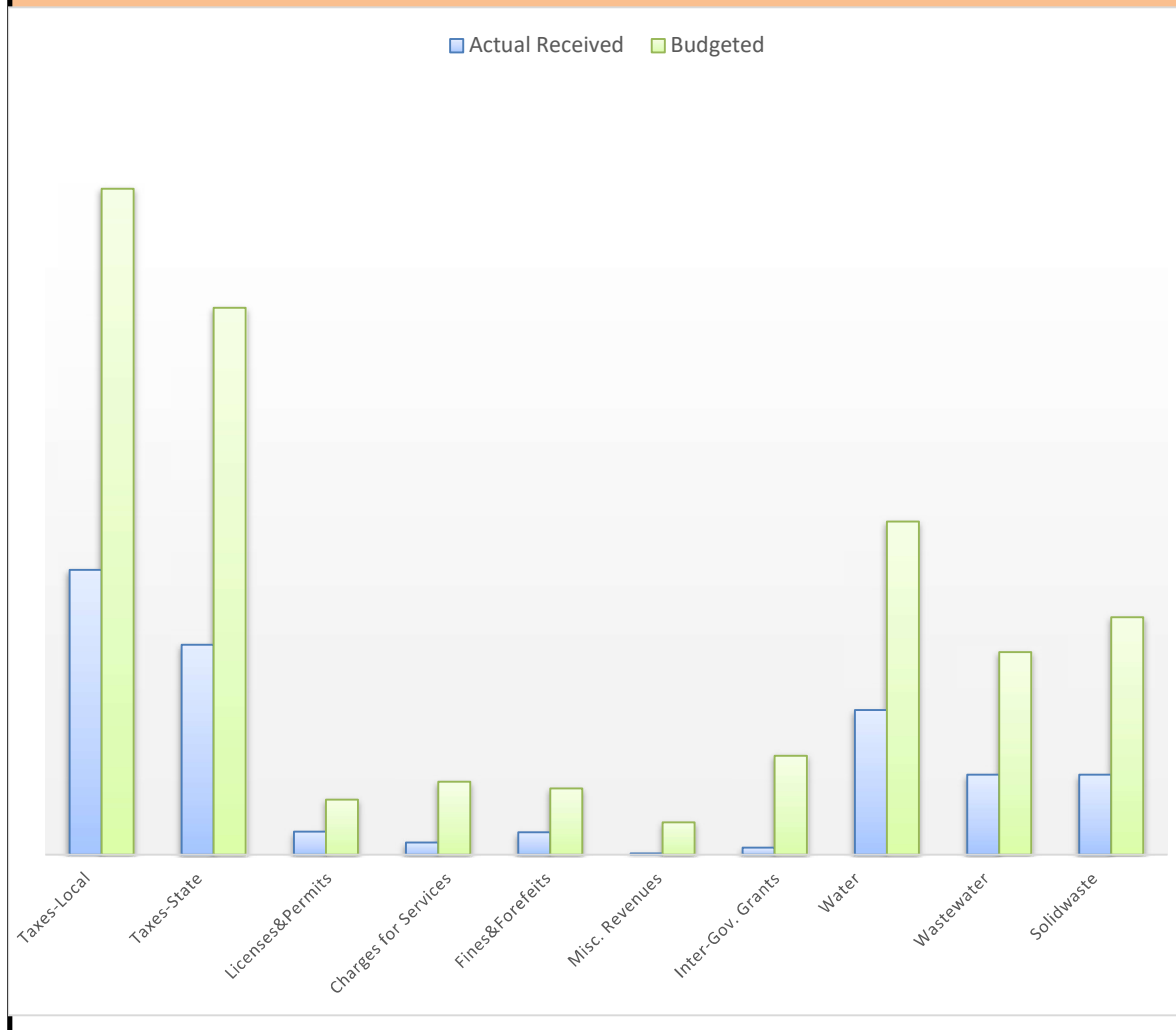
# EXPENDITURES VS BUDGET



Please request the INCODE report for detail revenues and expenses by fund.

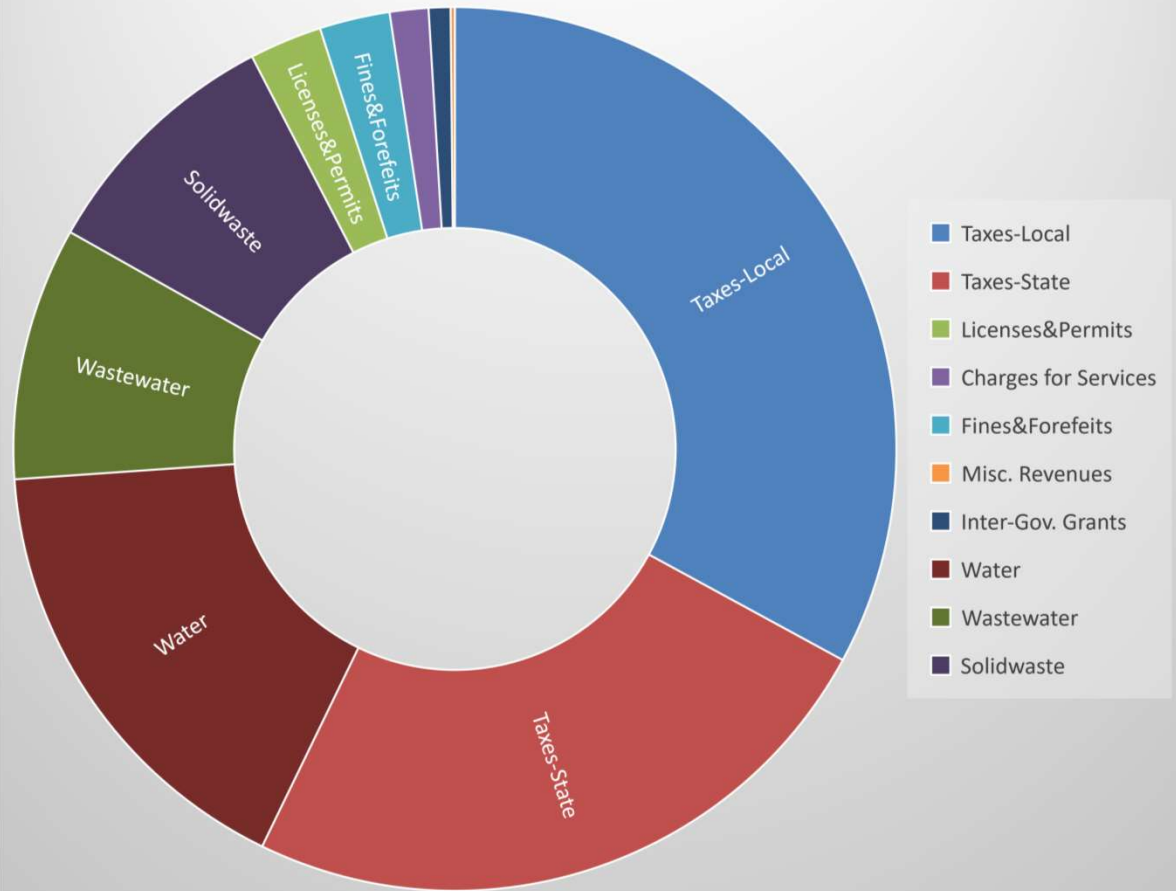
REVENUE					
YTD REVENUES	% Rec.	YTD Money \$	% Est.	YTD % over/under	AMOUNT BUDGETED
Taxes-Local	42.75%	\$300,801	100.00%	-57.25%	\$703,681
Taxes-State	38.36%	\$221,656	100.00%	-61.64%	\$577,875
Licenses&Permits	41.89%	\$24,294	100.00%	-58.11%	\$58,000
Charges for Service	16.78%	\$12,922	100.00%	-83.22%	\$77,000
Fines&Forefeits	33.60%	\$23,522	100.00%	-66.40%	\$70,000
Misc. Revenues	4.25%	\$1,447	100.00%	-95.75%	\$34,000
Inter-Gov. Grants	6.98%	\$7,285	100.00%	-93.02%	\$104,400
<b>General Fund</b>	<b>36.43%</b>	<b>\$591,926</b>	<b>100.00%</b>	<b>-63.57%</b>	<b>\$1,624,957</b>
Water	43.38%	\$152,644	100.00%	-56.62%	\$ 351,841
Wastewater	39.55%	\$84,590	100.00%	-60.45%	\$ 213,895
Solidwaste	33.63%	\$84,357	100.00%	-66.37%	\$ 250,814
<b>Enterprise Fund</b>	<b>39.38%</b>	<b>\$321,591</b>	<b>100.00%</b>	<b>-60.62%</b>	<b>\$816,550</b>

## REVENUES VS BUDGET

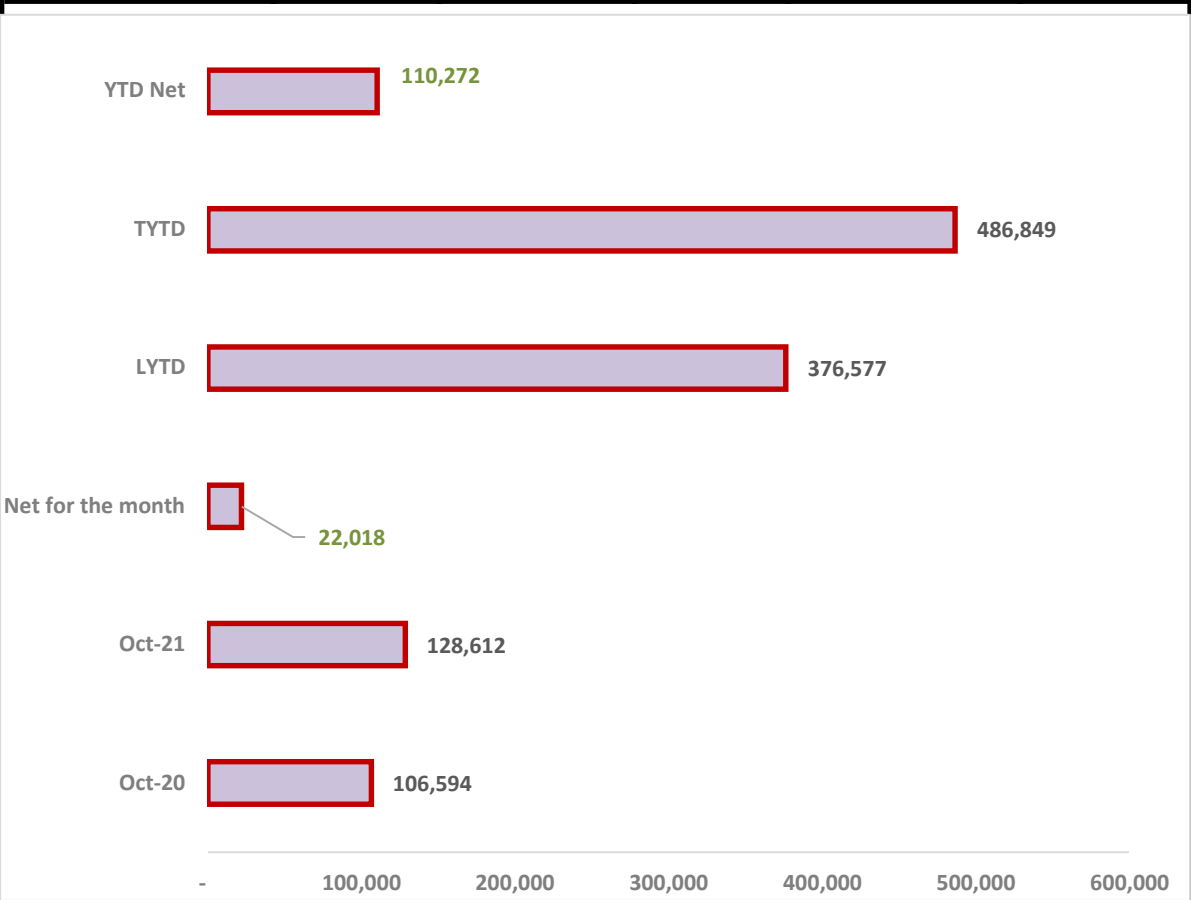




# REVENUES



GRT COMPARISONS					
Oct-20	Oct-21	Net for the month	LYTD	TYTD	YTD Net
106,594	128,612	22,018	376,577	486,849	110,272



Business GRT in August 2021			
Percentage over last FY	21%	Percentage over last FYTD	29%

**TOWN OF MESILLA FIRE DEPARTMENT  
MONTHLY BOT REPORT**



**DATE:**           **October 2021**

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**MAJOR ADDITIONS TO INVENTORY**

none

**MAINTENANCE OF EQUIPMENT**

UBS replaced in IT room. Oil change-Battalion 31, Oil change and new tires-Battalion 32. Tire balance and rotation, new wiper blades Brush 33. Power gurney batteries replaced-Squad 32.

**COMMENTS**

Fire prevention events were held at Mesilla Elementary School and Zia Middle School. A Halloween safety patrol was conducted. All new firefighters have completed their task books. We have begun lining up students for the spring semester's EMT class at DACC. We will be hearing back from the Roby, TX VFD on their purchase of our 1994 Pierce Dash after their City Council meets on Nov. 9. The fire department's Fire Grant Application was not funded this year however we are receiving \$25,000 for stipends this year.

**SUBMITTED BY**

Fire Chief Kevin Hoban \_\_\_\_\_

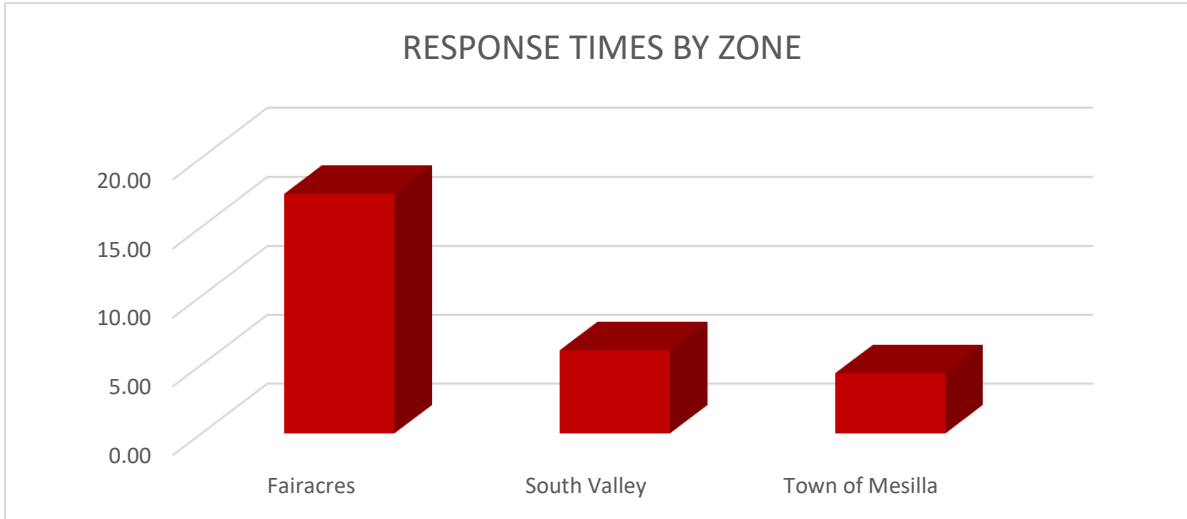
# Mesilla Fire Department

Mesilla, NM

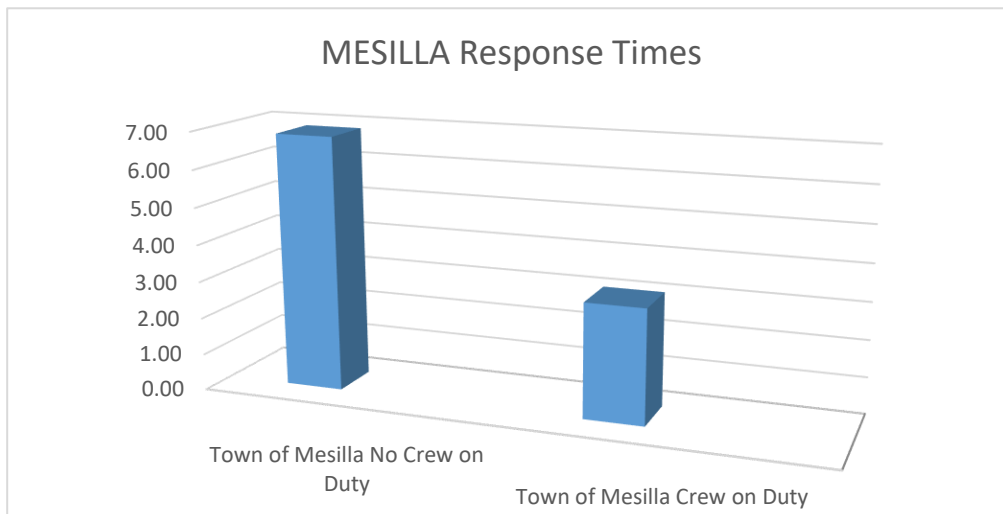
This report was generated on 11/02/2021



Response Mode: Lights and Sirens | Start Date: 10/01/2021 | End Date: 10/31/2021



Zone	AVERAGE RESPONSE TIME (in minutes)
Fairacres	17.39
South Valley	6.05
Town of Mesilla	4.38
<b>Town of Mesilla No Crew on Duty</b>	<b>6.87</b>
<b>Town of Mesilla Crew on Duty</b>	<b>3.10</b>



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

# Mesilla Fire Department

Mesilla, NM

This report was generated on 11/2/2021 4:18:39 PM



## Count of Classes by Personnel by Class Category

Passed/Failed: Both Passed and Failed | Personnel: All Personnel | Start Date: 10/01/2021 | End Date: 10/31/2021

### Aguilar, Alexander J

Class Category	Class Count	Total Class Hours
EMS Training	1	1:30
I.S.O. Company Training	1	3:00
<b>Total for Aguilar, Alexander J</b>	<b>2</b>	<b>4:30</b>

### Brown, Tyler S

Class Category	Class Count	Total Class Hours
EMS Training	2	3:30
I.S.O. Company Training	3	10:30
I.S.O. Driver and Operator Training	2	4:30
<b>Total for Brown, Tyler S</b>	<b>7</b>	<b>18:30</b>

### Chavez, John E

Class Category	Class Count	Total Class Hours
I.S.O. Driver and Operator Training	1	3:00
<b>Total for Chavez, John E</b>	<b>1</b>	<b>3:00</b>

### Davis-Whited, Crystal L

Class Category	Class Count	Total Class Hours
EMS Training	1	1:30
I.S.O. Company Training	1	3:00
I.S.O. Driver and Operator Training	1	3:00
<b>Total for Davis-Whited, Crystal L</b>	<b>3</b>	<b>7:30</b>

### Embury, Andy G

Class Category	Class Count	Total Class Hours
EMS Training	2	3:30
I.S.O. Driver and Operator Training	2	4:30
<b>Total for Embury, Andy G</b>	<b>4</b>	<b>8:00</b>

### Evans, Harry A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Hazardous Materials	1	1:00
I.S.O. Officer Training	1	1:00
<b>Total for Evans, Harry A</b>	<b>3</b>	<b>4:00</b>

### Fernandez III, Humberto

Class Category	Class Count	Total Class Hours
I.S.O. Driver and Operator Training	1	3:00
<b>Total for Fernandez III, Humberto</b>	<b>1</b>	<b>3:00</b>

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.



emergencyreporting.com  
Doc Id: 1504  
Page # 1 of 3

<b>Franco, Gabriel Z</b>		
Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
<b>Total for Franco, Gabriel Z</b>	<b>1</b>	<b>3:00</b>

<b>Frietze, Trevor R</b>		
Class Category	Class Count	Total Class Hours
EMS Training	1	1:30
I.S.O. Company Training	2	10:00
I.S.O. Driver and Operator Training	2	2:30
<b>Total for Frietze, Trevor R</b>	<b>5</b>	<b>14:00</b>

<b>Gaytan, Melina A</b>		
Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	6:00
<b>Total for Gaytan, Melina A</b>	<b>1</b>	<b>6:00</b>

<b>Hoban, Kevin M</b>		
Class Category	Class Count	Total Class Hours
EMS Training	1	1:30
I.S.O. Officer Training	1	4:00
<b>Total for Hoban, Kevin M</b>	<b>2</b>	<b>5:30</b>

<b>Klebansky, George A</b>		
Class Category	Class Count	Total Class Hours
EMS Training	1	1:30
I.S.O. Driver and Operator Training	1	3:00
<b>Total for Klebansky, George A</b>	<b>2</b>	<b>4:30</b>

<b>Manriquez, Humberto</b>		
Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	1:00
<b>Total for Manriquez, Humberto</b>	<b>1</b>	<b>1:00</b>

<b>Martinez, Mateo L</b>		
Class Category	Class Count	Total Class Hours
EMS Training	1	1:30
I.S.O. Driver and Operator Training	1	1:30
<b>Total for Martinez, Mateo L</b>	<b>2</b>	<b>3:00</b>

<b>Rodriguez, Gabriel</b>		
Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	1:00
<b>Total for Rodriguez, Gabriel</b>	<b>1</b>	<b>1:00</b>

<b>Sanchez, Xavier</b>		
Class Category	Class Count	Total Class Hours
EMS Training	2	3:30
I.S.O. Company Training	2	4:30
I.S.O. Driver and Operator Training	2	4:30

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

<b>Total for Sanchez, Xavier</b>		<b>6</b>	<b>12:30</b>
<b>Thunhorst, Ines C</b>			
<b>Class Category</b>	<b>Class Count</b>	<b>Total Class Hours</b>	
EMS Training	2	3:30	
I.S.O. Company Training	1	3:00	
<b>Total for Thunhorst, Ines C</b>	<b>3</b>	<b>6:30</b>	
<b>Torres, Joseph J</b>			
<b>Class Category</b>	<b>Class Count</b>	<b>Total Class Hours</b>	
I.S.O. Company Training	1	6:00	
I.S.O. Driver and Operator Training	1	1:00	
<b>Total for Torres, Joseph J</b>	<b>2</b>	<b>7:00</b>	
<b>Whited, Gregory E</b>			
<b>Class Category</b>	<b>Class Count</b>	<b>Total Class Hours</b>	
EMS Training	1	1:30	
I.S.O. Company Training	2	7:00	
I.S.O. Driver and Operator Training	2	4:30	
<b>Total for Whited, Gregory E</b>	<b>5</b>	<b>13:00</b>	
<b>Zapien, Jasha C</b>			
<b>Class Category</b>	<b>Class Count</b>	<b>Total Class Hours</b>	
EMS Training	2	3:30	
I.S.O. Company Training	1	3:00	
I.S.O. Driver and Operator Training	2	4:30	
<b>Total for Zapien, Jasha C</b>	<b>5</b>	<b>11:00</b>	

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

# Mesilla Fire Department

Mesilla, NM

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## Events per Event Type for Date Range (Landscape)

Start Date: 10/01/2021 | End Date: 10/31/2021

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
<b>Administration Shift</b>						
	10/02/2021	Administrative Shift (Telework)	Administrative	Tele-Work Residence	3	Harry Evans
	10/10/2021	Unit Inspection	Administrative	Station 31	3.5	Crystal Davis-Whited, Kevin Hoban, George Klebansky, Gregory Whited
	10/24/2021	Administration Shift	Administrative	Teleworking	3.5	Crystal Davis-Whited, Gregory Whited
	10/26/2021	Administrative Shift (Telework)	Administrative	Tele-Work Residence	4	Harry Evans
	10/28/2021	EMS report review procedures	Administrative	Station 31	1.5	Crystal Davis-Whited
	10/31/2021	Administration Shift	Administrative	Teleworking	3	Crystal Davis-Whited

**Total Hours for Administration Shift: 18.5**

<b>Daily Operations Shift</b>						
	10/04/2021	B Shift	Shifts	Fire House 31	4	Tyler Brown
	10/05/2021	C Shift	Shifts	Fire House 31	14	Xavier Sanchez, Jasha Zapien
	10/06/2021	A-Shift	Shifts	Firehouse 31	12	Sebastian Linares-Chacon, Humberto Manriquez
	10/07/2021	A-Shift	Shifts	Firehouse 31	2	Sebastian Linares-Chacon, Humberto Manriquez
	10/07/2021	B Shift	Shifts	Firehouse 31	12	Humberto Fernandez III, Louis Reyna
	10/07/2021	B Shift	Shifts	Firehouse 31	12	Humberto Fernandez III, Louis Reyna
	10/08/2021	C Shift	Shifts	Fire House 31	15.5	Tyler Brown, Gabriel Franco, Xavier Sanchez, Jasha Zapien
	10/09/2021	A-Shift	Shifts	Firehouse 31	12	Sebastian Linares-Chacon
	10/10/2021	B Shift	Shifts	Firehouse 31	14	Humberto Fernandez III, Gabriel Franco, Louis Reyna

Only LOCKED events included.



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EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	10/11/2021	C Shift	Shifts	Fire House 31	18	Tyler Brown, Xavier Sanchez, Jasha Zapien
	10/12/2021	A-Shift	Shifts	Station 31	11	Humberto Manriquez, Gabriel Rodriguez
	10/13/2021	A-Shift	Shifts	Station 31	2	Humberto Manriquez, Gabriel Rodriguez
	10/14/2021	C Shift	Shifts	Fire House 31	20.5	Tyler Brown, Humberto Fernandez III, Xavier Sanchez, Jasha Zapien
	10/15/2021	Shift A	Shifts	Firehouse 31	13	Phillip Guzman, Louis Reyna
	10/17/2021	C Shift	Shifts	Firehouse 31	24	Tyler Brown, Trevor Fietze, Melina Gaytan, Joseph Torres
	10/18/2021	A Shift	Shifts	Firehouse 31	24	Trevor Fietze
	10/18/2021	A-Shift	Shifts	Firehouse 31	13	Michael Dove, Sebastian Linares-Chacon, Humberto Manriquez, Gabriel Rodriguez
	10/19/2021	B Shift	Shifts	Firehouse 31	11	Humberto Fernandez III, Gabriel Franco, Louis Reyna
	10/22/2021	B Shift	Shifts	Fire House 31	12	Tyler Brown
	10/24/2021	A-Shift	Shifts	Firehouse 31	24	Michael Dove, Trevor Fietze, Melina Gaytan, Sebastian Linares-Chacon, Gabriel Rodriguez, Xavier Sanchez, Joseph Torres
	10/25/2021	B Shift	Shifts	Firehouse 31	13	Humberto Fernandez III, Gabriel Franco, Louis Reyna, Travis Rogers, Joseph Torres
	10/27/2021	A-Shift	Shifts	Firehouse 31	13	Michael Dove, Sebastian Linares-Chacon, Humberto Manriquez, Gabriel Rodriguez, Joseph Torres
	10/28/2021	A-Shift	Shifts	Firehouse 31	2.5	Sebastian Linares-Chacon

**Total Hours for Daily Operations Shift: 298.5**

**EMS Division Shift**

	10/08/2021	Ems shift	Shifts	Fire Station 31	7	Ines Thunhorst
	10/15/2021	Ems shift	Shifts	Fire Station 31	7	Ines Thunhorst
	10/22/2021	Ems shift	Shifts	Fire Station 31	6	Ines Thunhorst

**Total Hours for EMS Division Shift: 20**

Only LOCKED events included.



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EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
<b>Special Assignment</b>						
	10/09/2021	Old E32 detail	Work Session	Firehouse 31	6	Crystal Davis-Whited, Andy Embury, Kevin Hoban, George Klebansky, Xavier Sanchez, Gregory Whited, Jasha Zapien
<b>Total Hours for Special Assignment:</b>					<b>6</b>	
<b>Prevention Division Shift</b>						
	10/14/2021	Inspections	Prevention Event	Town of Mesilla	6	Xavier Sanchez, Gregory Whited, Jasha Zapien
<b>Total Hours for Prevention Division Shift:</b>					<b>6</b>	
<b>Prevention Event</b>						
	10/28/2021	Inspections	Prevention Event	town of mesilla	6	Gregory Whited
	10/29/2021	Mesilla Elementary Apparatus Display	Prevention Event	Mesilla Elementary School	2.5	Tyler Brown, Crystal Davis-Whited, George Klebansky, Xavier Sanchez, Gregory Whited, Jasha Zapien
	10/30/2021	Zia Middle School Trunk or Treat	Prevention Event	Zia Middle School	2	Tyler Brown, George Klebansky, Xavier Sanchez, Joseph Torres, Jasha Zapien
<b>Total Hours for Prevention Event:</b>					<b>10.5</b>	

Only LOCKED events included.



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# Mesilla Fire Department

Mesilla, NM

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## Incident Statistics

Zone(s): All Zones | Start Date: 10/01/2021 | End Date: 10/31/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		25	
FIRE		14	
<b>TOTAL</b>		<b>39</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
Bat31	1	1	12
SQ32	0	0	2
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>14</b>
PRE-INCIDENT VALUE		LOSSES	
<b>\$0.00</b>		<b>\$0.00</b>	
CO CHECKS			
<b>TOTAL</b>			
MUTUAL AID			
Aid Type		Total	
Aid Given		6	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
6		15.38	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:07:31	0:07:13	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:06:33</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:01:46	0:00:35	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:01:10</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Mesilla Fire Department		52:25	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

# Mesilla Fire Department

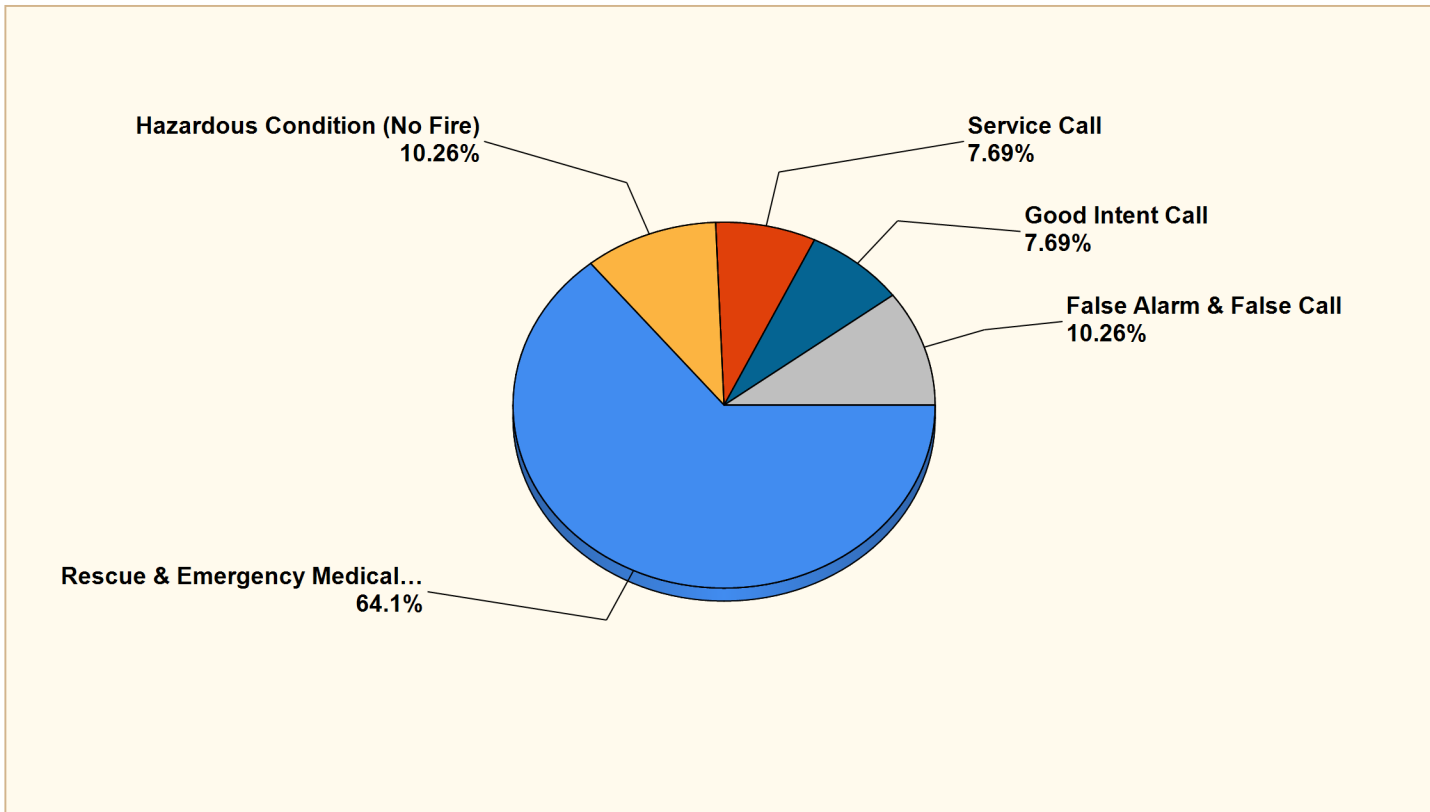
Mesilla, NM

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2021 | End Date: 10/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	25	64.1%
Hazardous Condition (No Fire)	4	10.26%
Service Call	3	7.69%
Good Intent Call	3	7.69%
False Alarm & False Call	4	10.26%
<b>TOTAL</b>	<b>39</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	3	7.69%
321 - EMS call, excluding vehicle accident with injury	12	30.77%
322 - Motor vehicle accident with injuries	4	10.26%
381 - Rescue or EMS standby	6	15.38%
412 - Gas leak (natural gas or LPG)	3	7.69%
445 - Arcing, shorted electrical equipment	1	2.56%
551 - Assist police or other governmental agency	2	5.13%
554 - Assist invalid	1	2.56%
611 - Dispatched & cancelled en route	2	5.13%
671 - HazMat release investigation w/no HazMat	1	2.56%
735 - Alarm system sounded due to malfunction	2	5.13%
740 - Unintentional transmission of alarm, other	1	2.56%
745 - Alarm system activation, no fire - unintentional	1	2.56%
<b>TOTAL INCIDENTS:</b>	<b>39</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Mesilla Fire Department

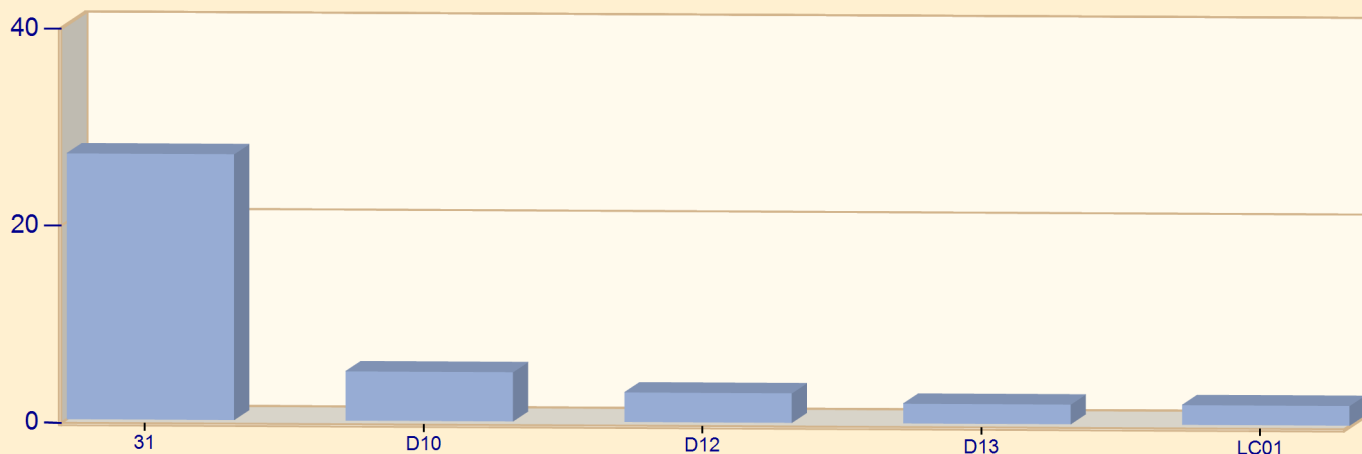
Mesilla, NM

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## Incident Type Count per Zone for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021



ZONES	INCIDENT TYPE	COUNT
<b>31 - Town of Mesilla</b>		
	311 - Medical assist, assist EMS crew	3
	321 - EMS call, excluding vehicle accident with injury	12
	322 - Motor vehicle accident with injuries	1
	381 - Rescue or EMS standby	1
	412 - Gas leak (natural gas or LPG)	3
	445 - Arcing, shorted electrical equipment	1
	551 - Assist police or other governmental agency	2
	554 - Assist invalid	1
	671 - HazMat release investigation w/no HazMat	1
	740 - Unintentional transmission of alarm, other	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for 31 - Town of Mesilla:</i>	<b>27</b>
<b>D10 - Mesquite</b>		
	381 - Rescue or EMS standby	5
	<i>Total Incidents for D10 - Mesquite:</i>	<b>5</b>
<b>D12 - Fairacres</b>		
	322 - Motor vehicle accident with injuries	1
	735 - Alarm system sounded due to malfunction	2
	<i>Total Incidents for D12 - Fairacres:</i>	<b>3</b>
<b>D13 - South Valley</b>		

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	322 - Motor vehicle accident with injuries	1
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D13 - South Valley:</i>	2
<b>LC01 - City of Las Cruces</b>		
	322 - Motor vehicle accident with injuries	1
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for LC01 - City of Las Cruces:</i>	2
<b>Total Count for all Zone:</b>		<b>39</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

# Mesilla Fire Department

Mesilla, NM

This report was generated on 11/2/2021 5:08:38 PM



## Occupancies Inspected for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Cafe De Mesilla	4	2190 Avenida De Mesilla		10/14/2021
Hair and Body Shop	80	2222 Avenida de Mesilla		10/14/2021
Le Boutique	87	2319 Calle de Santiago		10/14/2021
Mesilla Elementary School	59	2362 Calle Del Sur		10/21/2021
Old Barrel Tea and Spice Co	73	2410 Calle de principal #C		10/14/2021
PsyConOps	31	2488 Calle de Guadalupe		10/14/2021
Starah's Jewels	93	2365 Calle de Guadalupe		10/14/2021
Zia Middle School	61	1300 W University		10/21/2021

**# of Occupancies Inspected: 8**

**% Occupancies Inspected: 4.73**

Included occupancies are those that have a LOCKED inspection on record for the date range provided.



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# Mesilla Fire Department

Mesilla, NM

This report was generated on 11/2/2021 4:20:25 PM



## Response Activity Report

Start Date: 10/01/2021 | End Date: 10/31/2021

INCIDENT #	DATE	APPARATUS ID	ALARM TIME	ARRIVE TIME	RESPONSE TIME	ADDRESS
<b>311 - Medical assist, assist EMS crew</b>						
2021-00376	10/08/2021	Bat32	01:40:01	01:51:47	00:11:46	1827 SNOW RD
2021-00376	10/08/2021	BR33	01:40:01	01:51:36	00:11:35	1827 SNOW RD
2021-00383	10/13/2021	Bat32	20:42:30	20:51:20	00:08:50	1740 CALLE DE MERCADO
2021-00392	10/21/2021	Bat31	05:33:44	05:46:29	00:12:45	2720 CALLE TERCERA
2021-00392	10/21/2021	Bat32	05:33:44	05:40:51	00:07:07	2720 CALLE TERCERA
2021-00392	10/21/2021	BR33	05:33:44	05:43:23	00:09:39	2720 CALLE TERCERA
<b>Subtotal Count: 6</b>		<b>311 - Medical assist, assist EMS crew   Average Response Time: 00:10:17</b>				
<b>321 - EMS call, excluding vehicle accident with injury</b>						
2021-00377	10/08/2021	Bat32	23:32:49	23:54:53	00:22:04	2110 CALLE DE GUADALUPE
2021-00377	10/08/2021	BR31	23:32:49	23:44:28	00:11:39	2110 CALLE DE GUADALUPE
2021-00379	10/10/2021	Bat31	08:44:10	08:48:53	00:04:43	2872 CALLE TERCERA
2021-00384	10/13/2021	Bat31	21:01:17	21:07:55	00:06:38	3118 AVENIDA DE MESILLA
2021-00384	10/13/2021	Bat32	21:01:17	21:06:45	00:05:28	3118 AVENIDA DE MESILLA
2021-00384	10/13/2021	BR31	21:01:17	21:11:49	00:10:32	3118 AVENIDA DE MESILLA
2021-00385	10/14/2021	Bat31	14:36:54	14:47:30	00:10:36	1715 W BOUTZ RD
2021-00385	10/14/2021	Bat32	14:36:54	14:55:50	00:18:56	1715 W BOUTZ RD
2021-00385	10/14/2021	BR31	14:36:54	14:46:49	00:09:55	1715 W BOUTZ RD
2021-00385	10/14/2021	SQ32	14:36:54	15:15:40	00:38:46	1715 W BOUTZ RD
2021-00389	10/19/2021	Bat31	12:13:14	12:17:43	00:04:29	2521 AVENIDA DE MESILLA
2021-00389	10/19/2021	Bat32	12:13:14	12:17:23	00:04:09	2521 AVENIDA DE MESILLA
2021-00391	10/20/2021	Bat31	11:24:18	11:29:23	00:05:05	1300 W UNIVERSITY AVE
2021-00395	10/21/2021	SQ32	19:54:44	20:13:24	00:18:40	4143 SANTA LUCIA ARC
2021-00396	10/22/2021	Bat31	18:51:57	18:59:23	00:07:26	2355 CALLE DE GUADALUPE
2021-00399	10/24/2021	Bat31	01:04:46	01:15:00	00:10:14	2670 CALLE DE PARIAN
2021-00399	10/24/2021	E32	01:04:26	01:04:57	00:00:31	2670 CALLE DE PARIAN
2021-00403	10/27/2021	Bat31	22:23:20	22:52:38	00:29:18	2170 CALLE DE PARIAN
2021-00403	10/27/2021	E32	22:23:20	22:46:00	00:22:40	2170 CALLE DE PARIAN
2021-00404	10/28/2021	Bat31	16:57:20	17:03:01	00:05:41	2235 AVENIDA DE MESILLA
2021-00404	10/28/2021	Bat32	16:57:20	17:05:05	00:07:45	2235 AVENIDA DE MESILLA
2021-00404	10/28/2021	SQ32	16:57:20	17:09:55	00:12:35	2235 AVENIDA DE MESILLA
2021-00405	10/28/2021	BR33	21:52:43	21:58:48	00:06:05	2570 CALLE DE SANTIAGO
2021-00405	10/28/2021	SQ32	21:52:43	21:59:17	00:06:34	2570 CALLE DE SANTIAGO
<b>Subtotal Count: 24</b>		<b>321 - EMS call, excluding vehicle accident with injury   Average Response Time: 00:11:41</b>				
<b>322 - Motor vehicle accident with injuries</b>						
2021-00397	10/22/2021	Bat31	21:15:28	21:36:16	00:20:48	120 Interstate 10
2021-00397	10/22/2021	Bat32	21:15:28	21:36:07	00:20:39	120 Interstate 10
2021-00397	10/22/2021	E31	21:15:28	21:49:36	00:34:08	120 Interstate 10
2021-00401	10/24/2021	Bat31	13:39:08	13:45:00	00:05:52	Avenida de Mesilla

Calls by Incident Type. Does not include calls where there was no response.



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2021-00401	10/24/2021	E31	13:39:08	13:46:28	00:07:20	Avenida de Mesilla
2021-00406	10/29/2021	Bat31	10:41:17	10:50:38	00:09:21	CARVER RD
2021-00406	10/29/2021	Bat32	10:41:17	10:54:10	00:12:53	CARVER RD
2021-00409	10/31/2021	Bat31	21:24:33	21:26:53	00:02:20	665 E UNIVERSITY AVE
<b>Subtotal Count: 8</b> 322 - Motor vehicle accident with injuries   Average Response Time: 00:14:10						
<b>381 - Rescue or EMS standby</b>						
2021-00375	10/05/2021	Bat31	16:05:16	16:07:40	00:02:24	1300 W UNIVERSITY AVE
2021-00386	10/15/2021	SQ32	18:28:37	18:43:00	00:14:23	12000 STERN DR
2021-00387	10/16/2021	Bat32	09:21:19	09:31:00	00:09:41	12000 STERN DR
2021-00387	10/16/2021	BR31	09:21:19	09:36:00	00:14:41	12000 STERN DR
2021-00388	10/16/2021	SQ32	17:37:44	17:37:44	00:00:00	12000 STERN DR
2021-00398	10/23/2021	SQ32	08:35:33	08:35:33	00:00:00	12000 STERN DR
2021-00400	10/24/2021	SQ32	07:52:19	07:52:20	00:00:01	12000 STERN DR
<b>Subtotal Count: 7</b> 381 - Rescue or EMS standby   Average Response Time: 00:05:52						
<b>412 - Gas leak (natural gas or LPG)</b>						
2021-00372	10/03/2021	Bat31	12:13:16	12:23:06	00:09:50	2170 CALLE DE PARIAN
2021-00374	10/04/2021	Bat31	17:11:48	17:16:17	00:04:29	2428 CALLE DE SANTIAGO
2021-00408	10/30/2021	Bat31	18:47:22	19:32:06	00:44:44	2109 CALLE DE PARIAN
2021-00408	10/30/2021	E32	18:47:22	19:01:56	00:14:34	2109 CALLE DE PARIAN
<b>Subtotal Count: 4</b> 412 - Gas leak (natural gas or LPG)   Average Response Time: 00:18:24						
<b>445 - Arcing, shorted electrical equipment</b>						
2021-00381	10/12/2021	Bat31	13:44:09	13:47:22	00:03:13	2410 CALLE DE SAN ALBINO
<b>Subtotal Count: 1</b> 445 - Arcing, shorted electrical equipment   Average Response Time: 00:03:13						
<b>551 - Assist police or other governmental agency</b>						
2021-00390	10/19/2021	Bat31	15:59:11	16:17:36	00:18:25	CALLE DE PARIAN
2021-00393	10/21/2021	Bat31	14:51:33	14:52:04	00:00:31	2070 CALLE DE SANTIAGO
<b>Subtotal Count: 2</b> 551 - Assist police or other governmental agency   Average Response Time: 00:09:28						
<b>554 - Assist invalid</b>						
2021-00382	10/12/2021	Bat32	23:37:32	23:46:23	00:08:51	2570 CALLE DE SANTIAGO
2021-00382	10/12/2021	BR31	23:37:32	23:43:50	00:06:18	2570 CALLE DE SANTIAGO
<b>Subtotal Count: 2</b> 554 - Assist invalid   Average Response Time: 00:07:34						
<b>671 - HazMat release investigation w/no HazMat</b>						
2021-00394	10/21/2021	E32	19:27:03	19:40:25	00:13:22	S FAIRACRES RD
2021-00394	10/21/2021	SQ32	19:27:03	19:40:27	00:13:24	S FAIRACRES RD
<b>Subtotal Count: 2</b> 671 - HazMat release investigation w/no HazMat   Average Response Time: 00:13:23						
<b>735 - Alarm system sounded due to malfunction</b>						
2021-00378	10/08/2021	Bat32	23:51:14	00:09:02	00:17:48	300 S MOTEL BLVD
2021-00378	10/08/2021	BR31	23:51:14	00:13:46	00:22:32	300 S MOTEL BLVD
2021-00402	10/27/2021	Bat31	09:07:38	09:37:41	00:30:03	6620 BUTTERFIELD RIDGE DR
2021-00402	10/27/2021	Bat32	09:07:38	09:37:03	00:29:25	6620 BUTTERFIELD RIDGE DR
<b>Subtotal Count: 4</b> 735 - Alarm system sounded due to malfunction   Average Response Time: 00:24:57						
<b>740 - Unintentional transmission of alarm, other</b>						
2021-00373	10/03/2021	Bat31	17:16:45	17:26:06	00:09:21	2410 CALLE DE SAN ALBINO
<b>Subtotal Count: 1</b> 740 - Unintentional transmission of alarm, other   Average Response Time: 00:09:21						

Calls by Incident Type. Does not include calls where there was no response.

**745 - Alarm system activation, no fire - unintentional**

2021-00407	10/30/2021	Bat32	16:50:04	16:57:12	00:07:08	2251 CALLE DE SANTIAGO
2021-00407	10/30/2021	E32	16:50:04	16:55:35	00:05:31	2251 CALLE DE SANTIAGO

**Subtotal Count: 2**      **745 - Alarm system activation, no fire - unintentional | Average Response Time: 00:06:19**

**Grand Total: 63**

**Average Response Time for All Incident Types: 00:12:00**

Calls by Incident Type. Does not include calls where there was no response.

# Mesilla Fire Department

Mesilla, NM

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## Total Hours by Volunteers for Date Range

Pay Grades: All Pay Grades | Start Date: 10/01/2021 | End Date: 10/31/2021

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Aguilar, Alexander J	14:54	4:30	0:00	19:24
Brown, Tyler S	9:03	18:30	63:30	91:03
Chavez, John E	0:00	3:00	0:00	3:00
Davis-Whited, Crystal L	5:45	7:30	19:30	32:45
Dove, Michael S	0:54	0:00	23:00	23:54
Embury, Andy G	3:57	8:00	6:00	17:57
Evans, Harry A	2:45	4:00	7:00	13:45
Fernandez III, Humberto	14:57	3:00	60:00	77:57
Franco, Gabriel Z	1:00	3:00	38:00	42:00
Frietze, Trevor R	5:09	12:00	44:00	61:09
Gamrath, Alan R	0:45	0:00	0:00	0:45
Garcia, Gilbert M	0:27	0:00	0:00	0:27
Gaytan, Melina A	0:45	6:00	15:00	21:45
Guzman, Phillip B	0:42	0:00	12:00	12:42
Klebansky, George A	33:17	4:30	10:00	47:47
Linares-Chacon, Sebastian	0:54	0:00	66:30	67:24
Manriquez, Humberto	0:18	1:00	45:00	46:18
Martinez, Mateo L	0:27	3:00	0:00	3:27
Reyna, Louis N	0:30	0:00	61:00	61:30
Rodriguez, Gabriel	1:12	1:00	45:00	47:12
Rogers, Travis A	0:00	0:00	11:00	11:00
Sanchez, Xavier	12:22	12:30	85:30	110:22
Thunhorst, Ines C	13:09	6:30	20:00	39:39
Torres, Joseph J	2:13	7:00	67:00	76:13
Whited, Gregory E	6:45	11:00	30:00	47:45
Zapfen, Jasha C	21:37	11:00	80:30	113:07
			<b>TOTAL</b>	<b>1090:17:00</b>

# Mesilla Fire Department

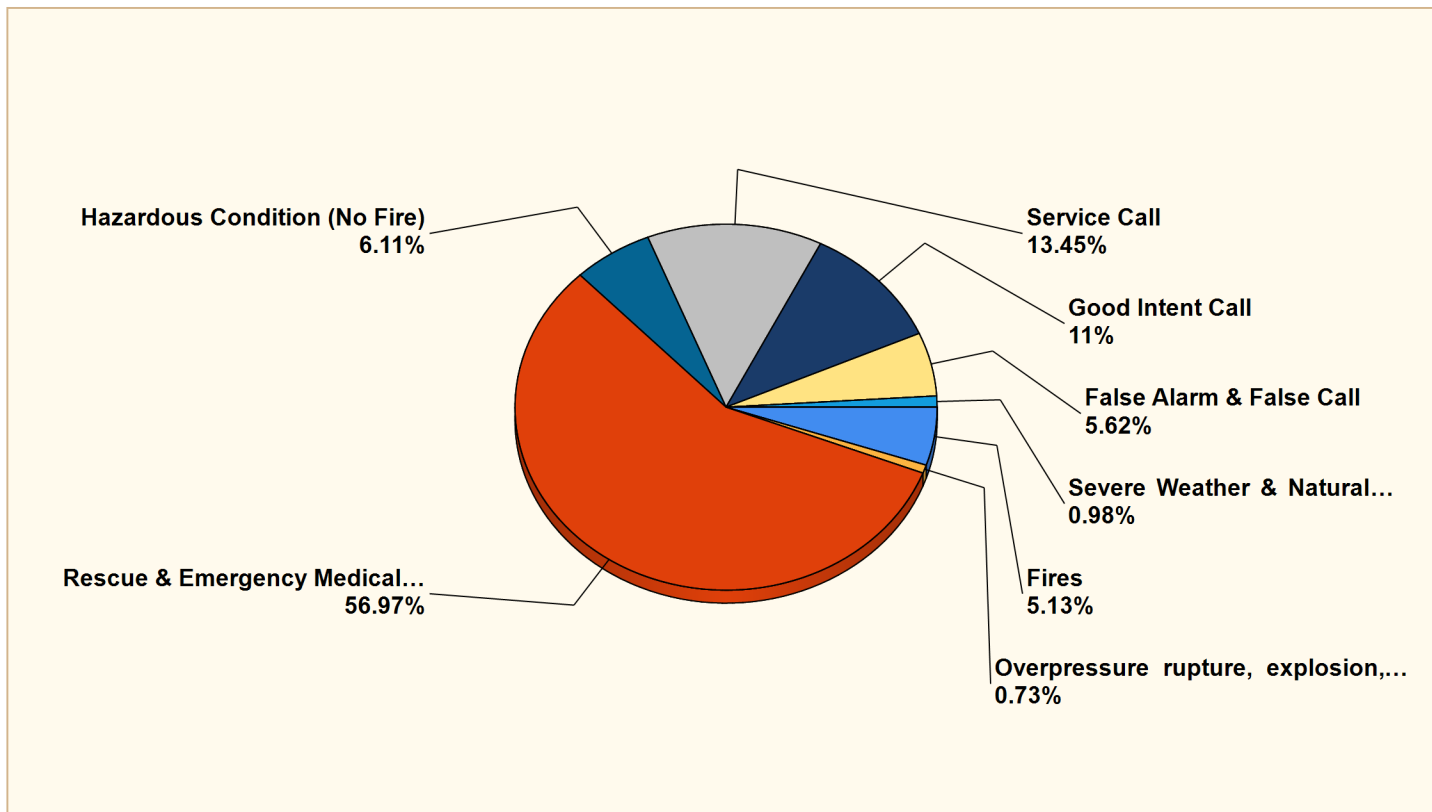
Mesilla, NM

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 10/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	21	5.13%
Overpressure rupture, explosion, overheating - no fire	3	0.73%
Rescue & Emergency Medical Service	233	56.97%
Hazardous Condition (No Fire)	25	6.11%
Service Call	55	13.45%
Good Intent Call	45	11%
False Alarm & False Call	23	5.62%
Severe Weather & Natural Disaster	4	0.98%
<b>TOTAL</b>	<b>409</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.24%
111 - Building fire	7	1.71%
132 - Road freight or transport vehicle fire	2	0.49%
140 - Natural vegetation fire, other	3	0.73%
141 - Forest, woods or wildland fire	1	0.24%
142 - Brush or brush-and-grass mixture fire	5	1.22%
143 - Grass fire	1	0.24%
151 - Outside rubbish, trash or waste fire	1	0.24%
243 - Fireworks explosion (no fire)	3	0.73%
311 - Medical assist, assist EMS crew	31	7.58%
321 - EMS call, excluding vehicle accident with injury	133	32.52%
322 - Motor vehicle accident with injuries	25	6.11%
323 - Motor vehicle/pedestrian accident (MV Ped)	3	0.73%
324 - Motor vehicle accident with no injuries.	5	1.22%
341 - Search for person on land	1	0.24%
361 - Swimming/recreational water areas rescue	1	0.24%
381 - Rescue or EMS standby	34	8.31%
412 - Gas leak (natural gas or LPG)	14	3.42%
413 - Oil or other combustible liquid spill	1	0.24%
421 - Chemical hazard (no spill or leak)	1	0.24%
440 - Electrical wiring/equipment problem, other	1	0.24%
444 - Power line down	6	1.47%
445 - Arcing, shorted electrical equipment	1	0.24%
481 - Attempt to burn	1	0.24%
511 - Lock-out	7	1.71%
520 - Water problem, other	1	0.24%
522 - Water or steam leak	4	0.98%
550 - Public service assistance, other	1	0.24%
551 - Assist police or other governmental agency	4	0.98%
552 - Police matter	4	0.98%
553 - Public service	7	1.71%
554 - Assist invalid	20	4.89%
561 - Unauthorized burning	7	1.71%
611 - Dispatched & cancelled en route	38	9.29%
622 - No incident found on arrival at dispatch address	2	0.49%
631 - Authorized controlled burning	2	0.49%
651 - Smoke scare, odor of smoke	2	0.49%
671 - HazMat release investigation w/no HazMat	1	0.24%
715 - Local alarm system, malicious false alarm	1	0.24%
733 - Smoke detector activation due to malfunction	3	0.73%
735 - Alarm system sounded due to malfunction	9	2.2%
740 - Unintentional transmission of alarm, other	1	0.24%
741 - Sprinkler activation, no fire - unintentional	1	0.24%
744 - Detector activation, no fire - unintentional	1	0.24%
745 - Alarm system activation, no fire - unintentional	7	1.71%
800 - Severe weather or natural disaster, other	2	0.49%
812 - Flood assessment	1	0.24%
813 - Wind storm, tornado/hurricane assessment	1	0.24%
<b>TOTAL INCIDENTS:</b>	<b>409</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





# MESILLA MARSHAL DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 PHONE 575-526-4138 FAX 575-652-3776

To: Honorable Mayor and Mesilla Board of Trustees

This is the Monthly Report for October 2021, for the Mesilla Marshal's Department:

911 hang ups	12	Disturbances	14
Agency assist	18	Disorderly	2
ACO calls	14	Domestic	7
Aco	1	Drunk	1
Bite	2	Fight	1
Cruelty	1	Noise/music	2
Custody	3	Verbal	1
Dead	3	DWI	1
Sick	2	Foot patrol	1
Stray	1	Found property	1
Vicious	1	Frequent patrol	27
Assault	2	Harassment	1
Auto burglary	1	Illegally parked vehicle	1
ATV complaint	1	Incorrigible child	1
Behavioral	1	Information report	9
Building check	1	Lost property	2
Burglary	2	Loud party	2
Burglary alarm	11	Medical alarm	2
Codes	1	Missing person	1
CPR adult	4		

Motor Vehicle Crashes	10
Hit and run crash	2
Injury crash	4
Non-injury crash	3
Private property	1
Obstruction	3
Out with subject	2
Panic alarm	1
Phone call	8
Prisoner Transport	8
Public assist	4
Shots fired	3
Supplement	6
Suicidal subject	1

Suspicious activity	18
Activity	8
Person	4
Vehicle	6
Theft	3
Threats	1
Traffic complaint	1
Traffic control	22
Traffic stops	139
Trespassing	5
Vandalism/graffiti	2
Warrant service	4
Weapons call	1
<u>Welfare check</u>	<u>10</u>
Total # of calls for service	383

Thank you,

Enrique Salas,  
Marshal





# TOWN OF MESILLA

Public Works Department

P.O. Box 10, Mesilla, New Mexico 88046


Office: (575) 524-3262

Fax: (575) 541-6327

## MEMORANDUM

Date: November 3, 2021

TO: Mayor Barraza, Board of Trustees and Cynthia Stoechner-Hernandez

FROM: Rodney J. McGillivray, Public Works Director 

RE: **Public Works Division Activity Report – October 2021**

### **On-going maintenance, custodial and operations:**

On-call/standby for emergency repairs or assistance  
Meter reading continues  
New water services and water shut-offs (ownership change/nonpayment)  
Monthly water sampling and reporting is up-to-date  
Monitoring of water tank, wells, and pumps  
Monitoring of lift stations and review of reporting  
Utility location services  
Grounds maintenance on-going  
Vehicle maintenance on-going  
Custodial responsibilities on-going  
Valve exercise program continues

### **Miscellaneous items/work orders/accomplishments:**

Covid disinfectant fogging for Town Hall and Community Center  
Pressure washing of Plaza continues monthly  
Tree removal and fence repair at Calle De Los Huertos  
Fence replacement at baseball park  
Repairs to basketball hoops at baseball park  
Assisted with Halloween activities at the Community Center  
Trimmed Plaza trees  
Storm drain cleaning on HW292 (old Motel)

Pothole repairs on Parian, Snow and Santiago  
Painted stop bars at Capri Arc area  
Assisted with Los Leones car show at Town Hall  
Replace wind socks at wells per NMED request  
Emergency water repair Mesilla Circle  
Coordination with Netflix for CHUPA  
Emergency water repair Mesilla Farms  
Installed new water service at Raasaf Hills  
Installed Gloria Garza memorial plaque  
Emergency sewer repair at Veterans Park  
Assisted with Plaza festivities for Día de los Muertos  
Pothole repairs on Calle de Oeste at Calle del Norte  
Sweeping – Town streets and Calle del Norte Trail  
Cut and spray weeds throughout town

**Project update:**

**Calle del Norte Trail Phase II** – The 95% drawings and specifications are complete and have been submitted to NMDOT and IBWC for review and approval. Project on-hold pending NMDOT and IBWC approval. Project is still anticipated to bid in November.

**SCADA** – Grant agreement received and returned. Waiting for final signatures and copy of executed agreement. Proposal from BHI for design and engineering is being revised per comments from NDED. Once the proposal is approved by NMED it will come before the BOT for approval.

**Mesilla Water System Booster Replacement** – Project drawings are 60% complete. Project on-hold pending approval from BLM. BLM indicated they would not review the permit application until spring of 2022. NMED has been notified.

**Mesilla Streetlight Improvements** – Received executed grant agreement. Approval of an agreement/proposal for design services from Molzen Corbin pending BOT approval at the November 8, 2021 meeting.

**Calle de Picacho Drainage** – Received final signatures and copy of executed agreement. No activity.

**Calle de Picacho (TPF)** – Waiting for final signatures and copy of executed agreement. No activity.

**Plaza Lighting** – Final change order for underground electrical improvements is complete. Project close-out is underway.

**Plaza Sidewalk Refurbishment** - Grant agreement received and returned. Waiting for final signatures and copy of executed agreement. No activity.

**Guadalupe House Sidewalk** – Crosstown Construction has been selected for the installation of the new sidewalk, steps and ramp. Work is anticipated to be complete before the end of the month.

**University Waterline Improvements** – Verification of existing utilities by potholing on University is in progress. Negotiations for engineering and design work with BHI is in progress. Funding options are being reviewed which would allow for the completion of the waterline replacement prior to the NMDOT University Corridor project start date.