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5 **BOARD OF TRUSTEES AND THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS**
6 **COMMISSION**
7 **TOWN OF MESILLA**
8 **JOINT WORK SESSION**
9 **MONDAY, AUGUST 9, 2021**
10 **5:00 P.M.**

11 ****FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER****

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14 **TRUSTEES:** Nora Barraza, Mayor
15 Stephanie Johnson-Burick, Mayor Pro Tem (tardy)
16 Carlos Arzabal, Trustee (tardy)
17 Jesus Caro, Trustee
18 Veronica Garcia, Trustee
19
20 **PZHAC:** Yolanda Lucero, Chairperson
21 Gerald Nevarez, Commissioner
22 Davie Salas, Commissioner
23
24 **STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
25 Kevin Hoban, Fire Chief
26 Enrique Salas, Marshal
27 Gloria Maya, Recorder
28
29 **PUBLIC:** Eric Walkinshaw Susan Kruger
30 Eric Liefeld Trina Witter
31 Mary Helen Ratje
32
33

34 **a) For Discussion:** changes to Chapter 18.35 Historic Residential Ordinance.
35 Mayor Barraza gave an update on the Chapter 18.35 Historic Residential Ordinance.

36
37 Ms. Stoechner-Hernandez presented and reviewed changes to the draft.

38
39 Mayor Barraza:

- 40 - Garages, storage sheds are included in the five structures
41 - 45,000 sq. ft. would be required to build five multi-family units
42

43 Commissioner Salas:

- 44 - Dwellings are live able, structures are not live able
45 - Maximum two dwellings
46

47 Mayor Barraza:

- 48 - Prior to 1972 needs to be added
49 - "Will be decided" on a case-to-case basis; omitted "will be allowed"
50

51 Commissioner Nevarez stated he does not want to proceed as he thought the changes brought forth at the
52 worksession would have been made. He would like the recording to be made available.

1 Ms. Stohner-Hernandez stated she will listen to the recording and prepare a draft by the end of the week at
2 which time she will schedule a joint worksession.

3

4 Mayor Barraza stated the board was in consensus regarding the changes.

5

6 Commissioner Nevarez stated the recommendation was to change the language, 18.60.

7

8 Ms. Stohner-Hernandez stated she will make those changes.

9

10 Mayor Barraza stated changes will be made.

11

12 Mayor Pro Tem Johnson-Burick stated the last meeting was very productive.

13

14 Mayor Barraza stated a worksession will be scheduled for Thursday, August 19th in the afternoon.

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16 Adjourned at 5:28 pm.

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**BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR MEETING
MONDAY, AUGUST 9, 2021
6:00 P.M.**

****FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER****

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee
Jesus Caro, Trustee
Veronica Garcia, Trustee

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC: Eric Walkinshaw Susan Krueger
Eric Liefeld Trina Witter

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Caro, Trustee Garcia

3. CHANGES TO THE AGENDA & APPROVA

Motion: To approve agenda, Moved by Trustee Arzabal, Seconded by Trustee Caro.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Arzabal Yes

Trustee Caro Yes

Trustee Garcia Yes

4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

Space is limited and may require persons giving public input IN PERSON to rotate if capacity of the room is exceeded.

Ms. Kruger submitted her concerns and comments. See attached

5. CLOSED SESSION – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Marshal's Department. – Board of Trustees

Motion: To enter Closed Session – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Marshal's Department, Moved by Trustee Arzabal, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro Tem Johnson-Burick Yes

Trustee Arzabal Yes

1 Trustee Caro Yes
2 Trustee Garcia Yes

3

4 **6:09 entered closed session**

5

6 **Motion: To open Regular Meeting after limited discussion pursuant to NMSA 1978 Chapter 10-15-**
7 **1(H)(2) to personnel matters in the Marshal's Department; no action taken, Moved by Trustee Arzabal,**
8 **Seconded by Trustee Garcia .**

9

10 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

11 Mayor Pro Tem Johnson-Burick Yes

12 Trustee Arzabal Yes

13 Trustee Caro Yes

14 Trustee Garcia Yes

15

16 **Open regular meeting at 6:26 p.m.**

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18 **6. STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE** – discussion
19 during the closed session was limited to personnel matters in the Marshal's department pursuant to
20 NMSA 1978 Chapter 10-15-1(H)(2) and no action was taken while in closed session. – **Board of**
21 **Trustees.**

22

23 **7. ACTION ON ITEMS FROM CLOSED SESSION** – the board may act on items discussed in
24 closed session limited to personnel matters in the Marshal's Department pursuant to NMSA 1978
25 Chapter 10-15-1(H)(2). – **Board of Trustees.**

26 Mayor Barraza recommendations are Mr. Tress Diaz and Ms. Lourdes Hernandez for new hires in the
27 Marshal's department.

28

29 **Motion: To approve the mayor's recommendations for SRO and Deputy I, Moved by Trustee Arzabal,**
30 **Seconded by Trustee Garcia.**

31

32 Mayor Barraza stated both will have a one-year probation period.

33

34 Trustee Garcia asked what the starting pay will be and what it will be after the one-year probation.

35

36 Mayor Barraza stated that they would begin at a rate of \$15.50/hr then after one year and satisfactory review
37 go to \$17.50/hr.

38

39 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

40 Mayor Pro Tem Johnson-Burick Yes

41 Trustee Arzabal Yes

42 Trustee Caro Yes

43 Trustee Garcia Yes

44

45 **8. APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the
46 following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

47 **Motion: To approve the consent agenda, Moved by Trustee Arzabal, Seconded by Trustee**
48 **Garcia.**

49 Mayor Pro Tem Johnson-Burick request pulled Case 061215 from consent agenda.

1 **Amended Motion: To approve the consent agenda as amended, Moved by Trustee Arzabal,**
2 **Seconded by Trustee Caro.**

3 **Amended Motion Roll Call Vote:** Motion passed (**summary:** Yes =4).

4 Mayor Pro Tem Johnson-Burick Yes

5 Trustee Arzabal Yes

6 Trustee Caro Yes

7 Trustee Garcia Yes

8

9 **Original Motion Roll Call Vote:** Motion passed (**summary:** Yes =4).

10 Mayor Pro Tem Johnson-Burick Yes

11 Trustee Arzabal Yes

12 Trustee Caro Yes

13 Trustee Garcia Yes

14

15 a) ***BOT MINUTES** – BOT minutes of a Work Session and Regular Meeting July 26, 2021.
16 *Approved by consent agenda*

17 b) ***PZHAC Case 061215- 1705 Tierra de Mesilla, submitted by Cesar Huisar of Casa Blanka**
18 **de Mesilla to construct a commercial building with portico and shade structure.**
19 **Commercial (C)**

20 Mayor Pro Tem Johnson-Burick stated she saw a sign at the property and work was being done. She was to
21 ensure the issues have been addressed.

22

23 Mayor Barraza responded Mr. Huisar has submitted a complete set of plans. Mr. Huisar will come back with a
24 sign application. He is leveling and grading of the property which was requested of him.

25

26 Mayor Pro Tem Johnson-Burick stated she does not want to see anything come up that was not brought forth
27 to the board for approval.

28

29 Mayor Barraza stated CID has moved forward with the approval.

30

31 **Motion: To approve PZHAC Case 061215 – 1705 Tierra de Mesilla, submitted by Cesar Huisar of Casa**
32 **Blanka de Mesilla to construct a commercial building with portico and shade structure. Commercial**
33 **(C), Moved by Trustee Arzabal, Second by Mayor Pro Tem Johnson-Burick.**

34

35 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

36 Mayor Pro Tem Johnson-Burick Yes

37 Trustee Arzabal Yes

38 Trustee Caro Yes

39 Trustee Garcia Yes

40

41 c) ***PZHAC Case 061257- 2301 Calle de San Albino/1991 Calle de Santiago, submitted by**
42 **Patricia Molina for repair work and remodel. Historic Residential (HR). *Approved by consent***
43 ***agenda***

44 Mayor Barraza stated 1991 Calle de Santiago does not appear on the Dona Ana County's records. The
45 applicant would like to keep both address; what should they do.

46

47 Fire Chief Hoban and Ms. Stoechner-Hernandez responded that the applicant would need to choose one of the
48 addresses and separate them by A & B.

49

50 Mayor Barraza stated the front windows are pane and ask that all windows are pane.

51

52 Ms. Molina responded they will make all the windows pane.

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3 **9. *STAFF REPORTS:**

4 Community Development
5 Community Programs
6 Finance Department
7 Fire Department
8 Marshal Department
9 Public Works Department

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11 **10. BOARD OF TRUSTEE COMMITTEE REPORTS**

12 Mayor Pro Tem Johnson-Burick – MPO meeting Wednesday, August 11th at the CLC Chambers, masks
13 required and possible proof of vaccinations.

14
15 Trustee Arzabal – CEO meeting in September

16
17 Trustee Garcia – MPO meeting Wednesday, August 11th

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20 **11. BOARD OF TRUSTEE/STAFF COMMENTS**

21 Marshal Salas stated units are being delayed.

22
23 Fire Chief Hoban stated there is a phone app which verifies a vaccination record.

24
25 Ms. Stoechner-Hernandez asked to let her know if anyone will be attending the NMML Annual Conference in
26 Albuquerque so reservations can be made. Mayor Barraza will be the voting member.

27
28 Trustee Arzabal stated we are fortunate that we will have an SRO at Zia Middle School.

29
30 Trustee Caro asked everyone to watch for children now that school is back in session.

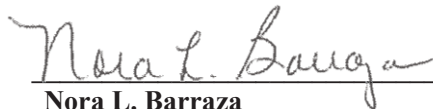
31
32 Mayor Barraza stated Mr. Steve Duran has resigned and will be taking a position at NMMI. The Marshal
33 Department is doing codes regarding weeds and grass. She asked that any code issue be forwarded to the
34 Marshal Department. We will be enforcing Chapter 5 of the ordinance regarding special events and the
35 permitting process. The Marshal Department is also looking at renovations being done without a permit. Pot
36 holes are being addressed by the Public Works Department.

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39 **12. ADJOURNMENT**

40 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-3).**

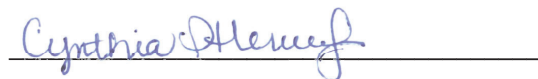
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42 **MEETING ADJOURNED AT 6: 45 P.M.**

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44 **APPROVED THIS 23rd DAY OF AUGUST, 2021.**

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48 **Nora L. Barraza**
49 **Mayor**

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52 **ATTEST:**

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1 **Cynthia Stoeher-Hernandez**
2 **Town Clerk/Treasurer**
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