



THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING ON TUESDAY, OCTOBER 12, 2021, AT 6:00 P.M., AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA. **FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER******

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. CHANGES TO THE AGENDA & APPROVAL
4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes. **Space is limited and may require persons giving public input IN PERSON to rotate if capacity of the room is exceeded.**
5. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
 - a) *BOT MINUTES – Minutes of a regular meeting September 27, 2021.
 - b) *PZHAC Case # 061282 – 2280 Calle de Principal, submitted by R Builders, Inc for the Basilica de San Albino to construct walls enclosing property behind the gift shop to include grading/leveling and prepping of foundations for columbaria. **Zoned: Historic Commercial (HC).**
 - c) *PZHAC Case #061284 – 1705 Tierra de Mesilla, a sign permit submitted by Cesar Huizar to be placed on his fence at the corner of Avenida de Mesilla and Tierra de Mesilla. **Zoned: Commercial (C).**
6. NEW BUSINESS:
 - a) **Resolution 2021-30:** a resolution authorizing the participation in Transportation Project Funds (TPF) administered by the New Mexico Department of Transportation in the amount of \$368,918.14 for Calle de Picacho drainage improvements. – **Rod McGillivray, Public Works Director.**
 - b) Update on the Cannabis Ordinance Development.
7. BOARD OF TRUSTEE COMMITTEE REPORTS
8. BOARD OF TRUSTEE/STAFF COMMENTS
9. ADJOURNMENT

NOTICE:

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 10/6/2021 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



Town of Mesilla, New Mexico

**BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR MEETING
MONDAY, SEPTEMBER 27, 2021
6:00 P.M.**

****FOR THE HEALTH & SAFETY OF ALL PUBLIC, MASKS ARE REQUIRED TO ENTER****

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem (arrived at 6:15 p.m.)
Carlos Arzabal, Trustee
Jesus Caro, Trustee
Veronica Garcia, Trustee

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Enrique Salas, Marshal
Gloria Maya, Recorder

PUBLIC:	Ashley Curry	Eric Liefeld
	Pat Taylor	Susan Krueger
	Greg Whited	Mary Helen Ratje
	Trina Witter	George Olshansky
	I. Thurnhorst	J. Zapien
	T. Frieze	Jessie Sainz
	Adam Sainz	X. Sanchez

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Caro, Trustee Garcia

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Trustee Arzabal, Seconded by Trustee Garcia.

Mayor Barraza requested moving items A and C to the end of New Business.

Amended Motion: To approve agenda as adjusted, Moved by Trustee Arzabal, Seconded by Trustee Garcia.

Amended Motion Roll Call Vote: Motion passed (summary: Yes =4).

Mayor ProTem Johnson-Burick Yes

1 Trustee Arzabal Yes
2 Trustee Caro Yes
3 Trustee Garcia Yes
4

5 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

6 Mayor Pro Tem Johnson-Burick Yes
7 Trustee Arzabal Yes
8 Trustee Caro Yes
9 Trustee Garcia Yes
10
11

12 **4. PROCLAMATIONS:**

13 a) A Proclamation by the Board of Trustees declaring October 6, 2021, as “International Walk to
14 School Day” in Mesilla. – **Ashleigh Curry and students.**

15 Ms. Curry read the proclamation declaring October 6, 2021, as “International Walk to School Day” in the
16 Town of Mesilla. Thanked the town for it’s support and invited everyone to join the students on October 6th.
17

18 Mayor Barraza asked her to coordinate with the Fire and Marshal Department for any needs she may have.
19

20 b) A proclamation by the Board of Trustees declaring October 3rd – October 9th, 2021, as Fire
21 Prevention Week in the Town of Mesilla. – **Kevin Hoban, Fire Chief.**

22 Fire Chief Hoban read proclamation declaring October 3rd – October 9th, 2021, as Fire Prevention Week in the
23 Town of Mesilla. They will not be going into the schools due to the Pandemic. We will have materials
24 packaged for distribution and provide a video regarding fire prevention. The department has funds to purchase
25 smoke detectors for residents who need help getting one.
26

27 Mayor Barraza thanked the firefighters for all that they do.
28

29 **5. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.**

30 **Space is limited and may require persons giving public input IN PERSON to rotate if capacity of the**
31 **room is exceeded.**
32

33 Mr. Liefeld handed out correspondence. He stated he was surprised to see the HR Ordinance as an
34 action item on the agenda when not one trustee moved for the passage of the ordinance at the last
35 meeting. All the ordinance changes are up for passage. He is opposed to the board acting until they
36 take the time to fix the problems. The proposed changes clarify but do not change the meaning of the
37 section. That ordinance says exactly what you want it to say. At the last meeting it was said that they
38 needed to change the ordinance so the young couple could make changes to their home; that does not
39 make sense. He is fine with updating the area requirements deemed met in General Provisions. There
40 is no need to copy that section into all the different zones will cause confusion, i.e., setbacks, non-
41 conforming, right of entry. Cited letter from Mr. Cervantes.
42

43 Mr. Taylor stated he concurs with Mr. Liefeld. Since we do not have a Community Coordinator
44 recommends that there be more research done, meet with Cultural Affairs to become certified for
45 grants. The 2021 period to apply has expired.
46

47 Ms. Ratje stated she was surprised after all the comments made to see the ordinance on the agenda as
48 an action item. The board was not in favor of it. She agrees with Mr. Liefeld’s research and Mr.
49 Taylor’s expertise. She yields her time to Mr. Liefeld.

50 Mr. Liefeld stated he shared the letter from Mr. Cervantes that he received upon his mother’s permit
51 application denial.
52

53 Ms. Krueger stated she urges the town to find common ground so that residents can move forward.
54

1 Ms. Witter stated she was surprised to see the ordinance back on the agenda. It seems like no one
2 heard the comments or concerns made by residents. She did not see where open space or setback was
3 mentioned in the minutes. There were some good points made. She asked that they slow down;
4 review and take public comments into consideration.
5

6 Ms. Sainz thanked the board for their hard work. She understands if this passes it will allow them to
7 add to their home.
8

9 Mr. Whitted stated the old ordinance is cruel. If there is a fire on my property he would not be
10 allowed to rebuild. Listen to the residents; find a compromise, people need to move on.
11

12 Mayor Barraza stated the board received copies of any correspondence that has been submitted
13 (attached).
14

15 **6. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one**
16 **motion the following items of recurring or routine business. The Consent Agenda is**
17 **marked with an asterisk *)**

18 Trustee Arzabal requested placing New Business items 7d, 7e, and 7f on the consent agenda.
19

20 **Motion: To approve consent agenda as amended, Moved by Trustee Arzabal, Seconded by Trustee**
21 **Garcia.**
22

23 **Roll Call Vote:** Motion passed (summary: Yes =4).

24 Mayor ProTem Johnson-Burick Yes

25 Trustee Arzabal Yes

26 Trustee Caro Yes

27 Trustee Garcia Yes
28

29 a) ***BOT MINUTES** – Minutes of a Joint Work Session and regular meeting September 13, 2021.
30 *Approved by consent agenda*

31 b) ***PZHAC Case #061277** – 2322 Calle Principal, submitted by Pat Taylor for the installation of
32 a new half round gutter (galvanized aluminum) and the installation of a rain barrel with
33 screening behind Del Sol. **Zoned: Historic Commercial (HC).** *Approved by consent agenda*

34 c) ***PZHAC Case #061278** – 1912 Calle de Santiago, submitted by Pat Taylor on behalf of Robert
35 Tustin, for the installation of a new gutter (aluminum) on the north side of the roof at overhang.
36 **Zoned: Historic Commercial (HC).** *Approved by consent agenda*

37 d) ***PZHAC Case #061279** – 2220 Calle de Parian A, submitted by Glenn Cutter for a wall sign, a
38 freestanding sign and parking signs. **Zoned: Historic Commercial (HC).** *Approved by*
39 *consent agenda*

40 e) ***PZHAC Case #061282** – 2391 Calle de Parian, submitted by Robert Reynolds for the
41 installation of a 4-foot gate and fence between his properties. **Zoned: Historic Residential**
42 **(HR).** *Approved by consent agenda*
43
44

45
46 **7. NEW BUSINESS:**

47 a) **For Approval:** Ordinance 2021-01: Revising Chapters 18.35 Historic Residential Zone and
48 18.60.180 Area Requirements Deemed Met. – **Requested by Mayor Pro-Tem Johnson-Burick**
49 **and Trustee Garcia.**

50 Mayor Barraza stated Commissioner Nevarez, who is present, served on the committee with Mayor Pro Tem
51 Johnson-Burick, Trustee Garcia, Commissioner Salas, and Ms. Stoenner-Hernandez. There were 13 meetings
52 held along with public input.
53

54 **Motion: To approve Ordinance 2021-01: Revising Chapters 18.35 Historic Residential Zone and**

1 **18.60.180 Area Requirements Deemed Met, Moved by Mayor Pro Tem Johnson-Burick, Seconded by**
2 **Trustee Garcia.**

3
4 Trustee Arzabal asked if there was public input during those meetings.

5
6 Mayor Barraza responded the committee met separately. Public Input was allowed at the meetings that were
7 advertised.

8
9 Trustee Garcia stated the last meeting there was public input.

10
11 Mayor Barraza stated this is a result of this committee working together since October 13, 2020.

12
13 Trustee Garcia asked if this is passed, the areas mentioned by Ms. Stoechner-Hernandez would still be non-
14 compliant.

15
16 Mayor Barraza responded non-conforming lots, prior to 1972, would now be conforming lots.

17
18 Trustee Garcia asked if the setback section can be taken out and have it at zero lot line.

19
20 Mayor Pro Tem Johnson-Burick stated that if that is done, we will experience the same situation as Mr. Geck
21 brought forth last time.

22
23 Ms. Stoechner-Hernandez stated the HR ordinance, prior to changes in 2020, setbacks were at 3 ft. if built of
24 fire resistive materials and if not, it had to be at 7 ft.

25
26 Trustee Garcia stated we could go back to zero lot line.

27
28 Mayor Barraza stated if we go back as to the original version, the setback would be 3 ft. with fire resistant
29 material; 7 ft. without.

30
31 Ms. Stoechner-Hernandez stated we were never at zero lot line.

32
33 Trustee Garcia stated she feels by changing the lot line it would change the historical part. She does not feel
34 the town should get involved with requiring permission to build a fence. It should be removed even though it
35 was recommended by Mr. Cervantes.

36
37 Mayor Barraza stated Mr. Cervantes clarified that the applicant does not have to provide an agreement, but the
38 town will not issue a permit until one is provided. If the applicant chooses not to submit an agreement, then
39 they must follow the setback requirements as written.

40
41 Trustee Arzabal asked if the committee agreed to the setback regulations.

42
43 Trustee Garcia stated if we are meeting halfway, let's put the lot line back to 3 ft.

44
45 Mayor Pro Tem Johnson-Burick stated a lot of work done on this ordinance by the PZHAC and the committee.
46 The public was aware of what was going on with updates at every public meeting. She takes offense with
47 people saying there was no transparency. She does what is best for the residents and is honest and forth right.
48 The board did not act at the last meeting because they were listening to the residents. She put the full
49 ordinance back on the agenda so there would not be any picking and choosing. This is for everyone's benefit;
50 to protect and keep the historical integrity of this community.

51
52 Ms. Stoechner-Hernandez stated she has asked Mr. Campos, Dona Ana County, to review the ordinance, but
53 has not heard back.

1
2 Trustee Caro stated there have been good points and this is based on interpretation. He feels the attorney was
3 on the fence post. He does not feel it is ready to be voted on.

4
5 Trustee Arzabal asked why the setback is at the 7 ft. instead of 3 ft.

6
7 Commissioner Nevarez responded the 7 ft. eliminates the closeness where people hear what is going on in the
8 neighbor's yard. There are also safety and privacy issues.

9
10 Mayor Pro Tem Johnson-Burick stated there are not many undeveloped lots.

11
12 **Amended Motion: To approve Ordinance 2021-01: Revising Chapters 18.35 Historic Residential Zone**
13 **and 18.60.180 Area Requirements Deemed Met w/recommendation to move lot line to 3 ft., Moved by**
14 **Trustee Garcia, Seconded by None.**

15
16 **Motion Died.**

17
18 **Motion: To approve Ordinance 2021-01: Revising Chapters 18.35 Historic Residential Zone Moved by**
19 **Mayor Pro-Tem Johnson-Burick, Seconded by Trustee Arzabal.**

20
21 **Roll Call Vote:** Motion passed (summary: Yes =3, No=2).

22 Mayor Pro Tem Johnson-Burick Yes

23 Trustee Arzabal Yes

24 Trustee Caro No

25 Trustee Garcia No

26 Mayor Barraza Yes

27
28 b) Update on the budget for the 2021 Dies y Séis de Septiembre Fiesta. – **Dorothy Sellers,**
29 **Special Events Coordinator.**

30 Ms. Sellers gave an update on the Dies y Seis de Septiembre Fiesta.

31
32 Mayor Barraza stated Ms. Sellers put in a lot of time and effort toward the fiesta. She did a great job. The
33 parade was cancelled due to the lack of participants.

34
35 Trustee Garcia asked if the parade was advertised; she did not see anything.

36
37 Ms. Sellers responded she reached out to the regulars, and many had different concerns.

38
39 Mayor Pro Tem Johnson-Burick stated it was a good call; nice fiesta.

40
41 Ms. Sellers stated she is working on the Halloween Carnival. The Haunted House will be moved outside to
42 have the open space. She stated that she needs volunteers.

43
44 ****If board decides to recommend approval of Ordinance 2021-01, must act on 6(C)****

45 c) **Resolution 2021-26:** a resolution repealing Resolution 2021-25: placing an additional three-
46 month moratorium on the expansions of non-conforming lots. - **Board of Trustees.**

47 **Motion: To approve Resolution 2021-26: A resolution repealing Resolution 2021-25: placing an**
48 **additional three-month moratorium on the expansions of non-conforming lots, Moved by Mayor Pro**
49 **Tem Johnson-Burick, Seconded by Trustee Arzabal.**

50
51 **Roll Call Vote:** Motion passed (summary: Yes =4).

52 Mayor Pro Tem Johnson-Burick Yes

53 Trustee Arzabal Yes

1 Trustee Caro Yes
2 Trustee Garcia Yes

- 3
4 **d) Resolution 2021-27:** a resolution authorizing the participation in Capital Outlay program
5 administered by the New Mexico Department of Transportation in the amount of \$180,000 for
6 Calle de Picacho drainage improvements. – **Rod McGillivray, Public Works Director.**
7 ***Approved by consent agenda***
8
9 **e) Resolution 2021-28:** A resolution authorizing the participation in Capital Outlay program
10 administered by the New Mexico Department of Transportation in the amount of \$125,000 for
11 lighting improvements. – **Rod McGillivray, Public Works Director.** ***Approved by consent***
12 ***agenda***
13
14 **f) Resolution 2021-29:** A resolution adopting the FY 2023-2027 Infrastructure Capital
15 Improvements Plan (ICIP) for the Senior Citizen’s facility at the Community Center. – **Rod**
16 **McGillivray, Public Works Director.** ***Approved by consent agenda***
17

18
19 **8. BOARD OF TRUSTEE COMMITTEE REPORTS**

20 Trustee Garcia: MPO meeting on October 6th she thinks.

21
22 Mayor Barraza: SCCOG update meeting; RTD meeting; Homeland Security meeting (Wednesdays for 8
23 weeks)

24
25 **9. BOARD OF TRUSTEE/STAFF COMMENTS**

26 Trustee Garcia asked for an update on Las Colonia funding. She will be following up with Mr. Campos’
27 review.

28
29 Mayor Barraza responded Mr. McGillivray is working on that. Deadline for applications is in March. She
30 asked if there is anything special the departments can do for the October 6th Walk to School Day.

31
32 Fire Chief Hoban responded we have a Sparky costume. Ms. Curry wants this to be a regular event and not a
33 special event.

34
35 Mayor Barraza thanked Mr. Whitted for his involvement and interest in helping the town. We are working on
36 moving forward and following guidelines for community development. Next meeting is Tuesday, October
37 12th.

38
39 Mayor Pro Tem Johnson-Burick stated she may not be in attendance.

40
41 Mayor Barraza stated the American Recovery Act allocations will be brought forth soon at a meeting.

42
43
44 **10. ADJOURNMENT**

45 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).**

46
47 **MEETING ADJOURNED AT 7:15 P.M.**
48
49

1 APPROVED THIS 12th DAY OF OCTOBER, 2021.

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Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoeher-Hernandez
Town Clerk/Treasurer

#

Draft

Cynthia Stoechner-Hernandez

From: mesillaj3@aol.com
Sent: Thursday, September 16, 2021 3:19 PM
To: cynthias-h@mesillanm.gov
Subject: Fwd: Chapters 18.35 & 18.60.180&

Dear Mayor and Mesilla Board of Trustees:

Chapters 18.35 & 18.60.180

I am at a loss to understand the inaction on the above cited items at Monday's BOT meeting. Countless hours and effort went into the drafting of such. To not even bring it up for discussion and some kind of action is a slap in the face of all who **worked through** the process. Comments/suggestions related to the subject matter could have been provided at any time in the process. Additionally, there were joint BOT/PZHAC meetings held to review the revisions.

I respectfully request of the BOT that they do the job to which you were elected. That is the job of governing and making decisions, even difficult decisions. Moreover, you are receiving compensation from tax payers to engage in decision making. Kicking the decision making on these items down the road and perhaps more moratoriums is not active and transparent decision making.

It would have been beneficial to understand what the reasoning was for opposing the revisions in an open public meeting. Whether there was a up or down vote or delay on the revisions, I would want to have the BOT voice the logic of their position. This is open and transparent government. To engage in behind the scenes is not transparency.

Thank you in advance for allowing me to share my views.

Gerard Nevarez

Cynthia Stoechner-Hernandez

From: Eric Liefeld <eric.liefeld@gmail.com>
Sent: Tuesday, September 21, 2021 11:08 PM
To: Cynthia Stoechner-Hernandez
Subject: Following up...
Attachments: H-R_letter_signed.pdf; Untitled attachment 05194.htm

Hi Cynthia,

Thanks for the chat today. I think you understand the issues and I appreciate you taking the time with me. You asked me to e-mail you the issues we discussed. I'll also attach my previous e-mail and letter to the BoT and PZHAC. It appears that I did indeed neglect to copy you. Apologies. The attached PDF letter has my detailed comments, which have not changed. FWIW, I still have received no response to this letter sent on 8/23 from any of the Trustees, which is disappointing to say the least. In summary:

Section 18.60.180: Area requirements deemed met.

The town has been misinterpreting the whole notion of "non-conforming" properties for a while. No one wants this to stop more than me. However, duplicating section 18.60.180 into the H-R section accomplishes nothing, and potentially confuses things. Are you going to copy it into each of the individual zones? That seems ridiculous. It makes sense the way it is, in the General Provisions section.

The General Provisions ALREADY apply to all the zones, so you don't need to copy it. I think it is fine (but unnecessary) to update section 18.60.180 with the additional explanation if it helps people understand what that important section already says. Putting in a reference to remind people to look in the General Provisions would be OK, but it is also unnecessary. As the town attorney has said, the code has to be read all together.

Because the proposed changes do not change meaning in 18.60.180, there is fundamentally no urgency. Despite public claims to the contrary, these changes are not keeping anyone from adding onto their house who wouldn't otherwise have a right to do that. Likewise, there is no need for a "moratorium". All of the protections under "Area requirements deemed met" are ALREADY in the code! The town just needs to follow its ordinance and act accordingly. The code already says what you want it to say!

Section 18.35.060.B: Population density

Trying to change the "Population Density" section to be about building density is wrong and confusing. Population density (the number of people) and building density (the physical density of structures) are totally different things. Further, I think the new notion of enforcing open space on private property without compensation is highly questionable. I also suspect that you will get legal challenges because this requirement goes beyond the limitations imposed by the (now expanded) H-R setbacks. It is not at all clear that the town can regulate open space on private property. I would guess that will end badly for the town. Some of the language in this section is also extremely confusing and will lead to more questions and problems in the future.

I'm just guessing, but it seems some of the additions in this section seem like a reaction to issues created by the June 2020 restrictions on dwelling units and expanded setbacks. I have heard people use the phrase "non-conforming" in this context to properties that don't meet the new setbacks and/or number of dwelling units. Again, this is completely wrong and should stop. Development Standards are forward looking and apply only to new subdivisions or construction.

Development standards and the ordinance itself have to respect what is already there and don't necessarily make something "non-conforming" or restrict its use on their own. I feel this has been badly abused in the past.

The town also needs be very careful about referring to perfectly legal and legitimate properties as "non-conforming" as that can become a legal issue.

Section 18.35.060.D: Yards

The change adopted in June, 2020 requiring a right-of-entry agreement for "new construction of fences" is unconstitutional and wrong. Walls and fences are not buildings. Walls and fences are not subjected to setbacks. The Mesilla Town Code explicitly permits walls and fences anywhere within the setbacks. Further, with this requirement:

- Mesilla is forcing a legal agreement between third parties (neighbors) as a pre-condition for application for a building permit.
- Mesilla is abdicating its unique role in approving building permits, giving full veto power to a neighbor.
- Mesilla is arbitrarily forcing property owners to give up a property right (both the applicant and the neighbor) in perpetuity, without compensation.
- Mesilla is demanding that residents essentially get permission from a neighbor before improving their own property, which is ripe for abuse.
- Mesilla is needlessly encumbering properties without compensation.
- Mesilla is forcing residents to abandon their property without compensation (requiring the fence be moved back to the 7-foot setback if a right-of-entry agreement is not provided).

In his legal opinion of June 9, 2021, the town's own attorney stated that:

The Town of Mesilla cannot require a contractual agreement be entered between private parties,

And:

The Town of Mesilla may not require the applicant to enter into or obtain a private right-of-entry agreement

Why is the town trying so hard to do what their own attorney says they cannot do? The town has thus far made no effort to change this section to fix the problems that they introduced in June 2020, despite ample opportunity and this legal opinion from their own lawyer. In fact, they've arguably made it worse by removing maintenance as an excuse since the proposed changes explicitly exempt existing fences (which are older by definition and therefore closer to needing maintenance than a new fence).

I'd be happy to discuss these issues with you or anybody else. There are other issues mentioned in the attached letter.

Best,

Eric

Begin forwarded message:

From: Eric Liefeld <eric.liefeld@gmail.com>

Subject: Input on proposed changes to the H-R zone (PDF attached)...

Date: August 23, 2021 at 4:39:01 PM MDT

To: "Nora L. Barraza" <mayor@mesillanm.gov>, stephaniejb@mesillanm.gov,
jesusc@mesillanm.gov, veronicag@mesillanm.gov, lucasa@mesillanm.gov,
yolandaglucero@gmail.com, mesillaj3@aol.com, daviesalas@comcast.net

Madam Mayor, Mesilla Trustees, and members of the PZHAC,

I have numerous concerns regarding the proposed changes to the H-R zoning in the Mesilla Town Code. I will try to attend your Public Input session tonight, but please see my attached letter for my comments and details.

At this time I'm urging you not to support the adoption of these changes until significant improvements can be made. These proposed changes are not ready to become law in the Town of Mesilla.

- These changes do not address serious issues in the existing code.
- The changes insert additional issues which are ripe for confusion.
- Doing this and the previous changes during a global pandemic means that the process has been far from transparent for many residents.

These changes affect the property rights of Mesilla residents, and they deserve a careful and patient hearing.

It is particularly unsettling that the previous changes to the H-R zone pushed through in June of 2020 are already having to be updated. Good code is hard to write! I strongly recommend and request that the town obtain professional planning and legal assistance to draft good code that is simple, straightforward, fair to property owners, and stands up to legal challenges.

Kind regards,

Eric

ERIC LIEFELD

P.O. Box 1780, Mesilla, 88046 | 575-526-1230 | eric.liefeld@gmail.com

August 23, 2021

Dear Mesilla Mayor, Board of Trustees, Planning Zoning, and Historical Appropriateness Committee members:

I am writing with serious concerns regarding the town's proposed changes to the Historical Residential (H-R) zoning. I've heard Trustees and PZHAC members alike defend recent votes "with regret" by saying that they need to "uphold the ordinance". The first step in that process is not passing ordinances that are confusing and/or indefensible in the first place! These changes are not ready to become law.

I have watched the process of drafting these changes, and I still have unanswered questions:

- Why are these changes being proposed? What specific problems or concerns is the town trying to solve with these changes? Are these concerns widely shared by residents?
- These changes and the previous changes (June, 2020) seriously affect resident's property rights, including my family's. Why are these changes being pushed through during a pandemic when not everyone can participate? What is the compelling public interest that justifies the urgency?
- Writing good code is hard. What specific professional assistance has the town retained to ensure these changes are proper, legally defensible, and accomplish your goals?

The proposed changes introduce additional problems and points of confusion that merit further attention (see attached pages). While I know you've been working on these changes off and on for a while, this code is simply not ready to become law for the Town of Mesilla. I strongly suggest that the town take a step back and retain professional planning assistance and legal review for any planned changes. Bring this back up again once the pandemic is behind us and more Mesilla residents can give their input up front and participate fully in a discussion that involves their property rights.

Sincerely,



Eric Liefeld

Section 18.35.030 Area requirements deemed met

This section has been copied (with minor changes) from 18.60.180 (General Provisions) that applies to all zones. 18.60.180 has been in the code for a long time as an essential “grandfather clause”. Why duplicate it in the H-R section? Duplicating this code section opens the code for uneven updating in the future. This section adds nothing. 18.60.180 has always said what it says now, and it applies to all zones. The town attorney has weighed in with full support of that section.

Section 18.35.060.B Development Standards – Population Density

This section in the existing code is about population density, the number of people in a given area. The existing code talks about the number of dwellings. It also talks about percentage of lot area to remain “pervious” in the interest of flood control and preservation of historic adobe structures.

- “A maximum of 40 percent impervious and 60 percent pervious shall be required”

The changes do away with the valuable flood control provisions. They completely change the meaning of that section to talk about a made-up notion of “open space” to be enforced on private property. “Open space” has a very specific meaning, and I sincerely doubt that the town can successfully enforce open space provisions on every H-R lot in town without compensating property owners.

There are multiple problems with changes to this section:

- Addressing “building density” in a section that is meant to target “population density”. Those are completely different things!
- Removal of the flood control provisions entirely (which impacts the public interest).
- Implementing a new notion of “open space” on private property without compensating property owners.

“Canopies and accessory structures in a rear yard shall not be more than 50 percent of the required area.”

- This statement is highly confusing and open to endless interpretation and speculation (as demonstrated by confusion in the work sessions). After reading it multiple times, I still don’t know what it is trying to accomplish. What required area? What is a “rear yard”? The only place I find “yard” defined in the code is when it is used for legal setbacks. Does this section mean that a canopy can only be half the area of a lot’s rear setback? That seems very odd.

Section 18.35.060.D Yards

Your previous changes made to this section in June 2020 were bad code and likely unconstitutional. You have an opportunity to fix this now, though the current draft ordinance does nothing to improve matters.

This section is about YARDS, which in this code is a stand-in word for SETBACKS. Setbacks apply to dwellings and buildings. They expressly DO NOT apply to walls and fences, which are commonly built within setbacks (as expressly allowed by 18.60.340). Yet additions to this section insist that if a property owner does not proactively and permanently sign away their property rights (and those of their neighbors) BEFORE applying for a building permit, they must literally abandon up to 7 feet of their property. This is an enormous problem that will not withstand legal challenges.

- The town's own attorney has expressed in writing that the Town cannot require that residents enter a private contract as a pre-condition of applying for a building permit. Arrangements and agreements between residents are absolutely none of the town's business. Why are you still requiring something that your own attorney has told you that you cannot legally require?
- This section gives a neighbor complete veto power over a resident's ability to improve their own property. That is fundamentally wrong and open to rampant abuse. Do you want use of 7 feet of your neighbor's property? Just refuse to sign the agreement.
- Section 18.60.340 (Wall, fence, or hedge) very clearly states that "A six-foot maximum height above ground surface level SHALL BE PERMITTED on any part of the required setbacks". The new changes conflict directly with this section.
- The new changes that specifically exempt EXISTING walls and fences undermine the town's argument that this rule is partially for wall or fence maintenance. By definition, older existing walls and fences are far more likely to need maintenance than new ones. Why are existing wall and fence owners now being exempted? If the town is truly willing to stand behind their justification for this rule, then the burden should apply to everyone.
- This is bad code even if you apply this section to its original purpose (zero lot-line buildings). However well intended, this section could prohibit someone with a historic zero lot-line building from doing necessary maintenance. It could even cause them to demolish their historic building back to the setback if they can't or won't obtain a right-of-entry agreement with a neighbor. Is that the outcome that Mesilla wants?

Section 18.35.060.E Utilities

Mesilla insists on underground utilities for individual properties, yet the town seemingly has no plans to put electric utilities on its own right-of-way underground. Why should individual property owners bear the extra cost when putting the far more visible neighborhood electric lines underground doesn't seem to be a priority for Mesilla? In addition, why are the Mayor, Public Works Director, and Community Development Department Coordinator assigned as the ultimate arbiters of technical issues best addressed by experts at the electric utility? Will they be receiving special training in electric utility installation?

Section 18.35.060.I.5 Prohibited materials for walls and fences

This section lists "unstuccoed concrete, barbed wire, chain link, metal wire, or similar materials" as prohibited.

- Twisted metal wire fencing is a historic building material used extensively in the town of Mesilla. It is still in place on many of the town's oldest properties. Why are you prohibiting something that is a part of the historic fabric of Mesilla? Eliminating this option will change the character of Mesilla's historic landscape.
- Chain link fencing is used extensively at the Public Safety building, which lies within the historic district. How was this approved? Will this fencing now be removed?

Section 18.35.060.I.6 Mechanical, electrical, telephone, heating, etc.

This section requires screening of mechanical, electrical, telephone, heating, and cooling equipment. This will add additional costs for Mesilla residents. "Other obtrusive structures" is extremely vague and open to subjective enforcement, which should be avoided.

Cynthia Stoehner-Hernandez

From: Albert Taylor <apataylor@comcast.net>
Sent: Friday, September 24, 2021 2:41 PM
To: Cynthia Stoehner-Hernandez
Cc: Albert Patrick Taylor; Nora L. Barraza; Veronica Serna Garcia; Stephanie Johnson-Burick; lucasa@mesillanm.gov; jesus@mesillanm.gov; yolandaglucero@gmail.com; mesillaj3@aol.com; daviesalas@comcast.net
Subject: certified local government and HR ordinance
Attachments: CLG HR letter 092421.docx; Untitled attachment 04139.txt

Cynthia,
Could you add this letter to the public input portion of Monday's meeting regarding certified local government and the HR ordinance. I would appreciate it.
Thank you,
Pat Taylor

Pat Taylor
P.O. Box 673
Mesilla, NM 88046
Cell # 575-526-7995
apataylor@comcast.net
09/24/2021

Dear Mayor Barraza, Board of Trustees and PZHC Commissioners

There is a financial assistance program through the Certified Local Government (CLG) that's administered through the NM Office of Cultural Affairs. In this program there are several opportunities of which two have been mentioned several times during the public input portion of the review to the HR ordinance.

<http://www.nmhistoricpreservation.org/assets/files/clg/2020-2021-CLG%20Grant%20Announcement.pdf>

“Intensive Surveys. An intensive survey is a close and careful look at the geographical area or theme being surveyed and is designed to precisely identify cultural properties. It involves a thorough inspection and documentation of cultural properties in the field focusing on those 45 years of age or older. Each property should have an inventory form (New Mexico Historic Cultural Properties Inventory (HCPI)) completed with a photograph, description, construction date, physical changes, historical information, and a National Register evaluation of the property.

Ordinance Developments & Revisions

Applications for Certified Local Government Status. Applications for the revision of a preservation ordinance, and completion of application and supporting materials for a community to support a Certified Local Government program, will be considered. The preservation ordinance provides the legal basis for a local jurisdiction's historic preservation program. All CLGs are required to have an ordinance in place that meets certain minimum requirements specified in the CLG Grant Application. Procedures can be found on the nmhistoricpreservation.org website.“

I hope you can research this and take advantage of this program that will help with the continued preservation of the Town of Mesilla.

On a related note I believe more public participation would help with some of the different approaches that are driving Mesilla's review of the HR ordinance and in general with Mesilla issues. We used to have letters of correspondence that were allowed to be submitted for the meetings along with the public participation portion at the end of the meetings. This allowed more of a discussion to happen which helped people see and consider different points of view. There is a lot to be said for public discourse in sharing information and expressing views. It helps people feel more comfortable with participating in the meetings. Not everyone understands the amount of time it takes to deal with Mesilla's business. Helping people understand that needs to be done in a way that's not conveyed in a raised voice or a negative manner.

Thank you for your consideration.
Sincerely,

Pat Taylor



TOWN OF MESILLA BOARD ACTION FORM

AGENDA DATE:

PZHAC: October 4, 2021

BOT: October 12, 2021

ITEMS:

- a) **PZHAC Case #061282** – 2280 Calle de Principal, submitted by R Builders, Inc for the Basilica de San Albino to construct walls enclosing property behind the gift shop to include grading/leveling and prepping of foundations for columbaria. **Zoned: Historic Commercial (HC).**

BACKGROUND AND ANALYSIS:

The Church proposes to build 7ft fences around the back and sides of where the gift shop is currently located. They also plan on installing 8 ft 2 in. gates as demonstrated on the plans. Photos of the wooden gate style and metal detail are included in your packet.

Staff has advised the applicants to go forward with getting the fence approved at 6 ft high and then go through the variance process to see if the Board of Adjustments will allow the additional height on the fence and the height for the gates. The fencing materials are outlined in the email (attached) from Fr. Christopher.

Staff has provided the applicants with the required right of entry agreement. If it is not provided prior to the P&Z meeting, staff recommends approving the application with that condition.

IMPACT:

Staff recommends the Planning, Zoning and Historical Appropriateness Commission (PZHAC) approve the application subject to the following findings:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work meets the requirements of MTC 18.40 Historic Commercial.
- The proposed work meets the requirements of MTC 18.33 Historic Preservation.
- The height of the gates and fencing would be too high to meet code.

ALTERNATIVES:

The Board of Trustees (BOT) may:

- 1) Recommend approval of this case with findings stated above.
- 2) Recommend approval of this case with findings stated above and conditions.
- 3) Deny the application.

PZHAC SYNOPSIS & ACTION:

The PZHAC voted 5-0 to approve this case at 6 ft high pending approval of the variance request for the walls and gates to be higher than the code allows. Fr. Christopher presented a new pdf with the wall details and the footings of the walls (attached).

DEPARTMENT RECOMMENDATION:

Staff has advised the applicants to go forward with getting the fence approved at 6 ft high pending the variance process to see if the Board of Adjustments will allow the additional height on the fence and the height for the gates. Staff has provided the applicants with the required right of entry agreement which was received in my office 10/4/21.

SUPPORTING INFORMATION:

- Application
- Property Map
- Photos of materials samples
- Site plan labeled “Untitled Map”
- Email from Fr. Christopher

2280 Calle de Principal



ACCOUNTNUMBER:	R0400279	PARCELNUMBER:	4006137202433
OWNERNAME:	SAN ALBINO PARISH INC	MAILADDR1:	PO BOX 26
CITY:	MESILLA	STATE:	NM
ZIP:	88046	LOT:	
BLOCK:		SUBNAME:	
TRS:	23S 1E 25	SITUSADDRS:	2270 CALLE PRINCIPAL #3
TOTALACRES:	0		

TOWN OF MESILLA
ZONING APPROVAL

OFFICIAL USE ONLY:
Case # 061282
Fee \$ 915.50

PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. _____ ZONE: _____ CODE: _____ APPLICATION DATE: _____

BASILICA OF SAN ALBINO 575-526-9349
Name of Property Owner Property Owner's Telephone Number

P.O. Box 26 MESILLA NM 88046
Property Owner's Mailing Address City State Zip Code

BASILICA@SANALBINO.ORG
Property Owner's E-mail Address

GUERRE RODRIGUEZ - AKA R BUILDERS, INC 4515 LAMAR RD, LAS CRUCES, NM
Contractor's Name & Address (If none, indicate Self)

575-496-6980 421530507 86829 88005
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 2280 CALLE PRINCIPAL MESILLA

Description of Proposed Work: CONSTRUCT WALLS ENCLOSING PROPERTY BEHIND GIFT SHOP, GRADE/LEVEL, PREPARE FOUNDATIONS FOR COLUM-BARIA PER PLANS.

\$60,000. Christopher Williams 9/27/2021
Estimated Cost Signature of Applicant Date

Signature of property owner: Christopher Williams

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval BOT Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

PZHAC APPROVAL REQUIRED: YES ___ NO BOT APPROVAL REQUIRED: YES ___ NO

CID PERMIT/INSPECTION REQUIRED: ___ YES ___ NO ___ SEE CONDITIONS

CONDITIONS: _____

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

- THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:
- Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was LEGALLY subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 - Site Plan with dimensions and details.
 - Foundation plan with details.
 - Floor plan showing rooms, their uses and dimensions.
 - Cross section of walls
 - Roof and floor framing plan
 - Proof of legal access to the property.
 - Drainage plan.
 - Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
 - Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 - Proof of legal access to the property.
 - Other information as necessary or required by the City Code or Community Development Department (See other side).

The following are requirements to be included with all building permit applications for new structures or additions to existing structures, as well as other construction or fixtures that will be permanent in nature and affect the appearance or use of the property. (This includes fences, well houses, storage units, metal sheds, photo-voltaic panels that can be seen from the ground, etc.)

BUILDING PERMIT REQUIREMENTS

A. Completed application, including:

1. Applicant's name
2. Applicant/property owners contact information
3. Physical address of property
4. Description of work to be done, including dimensions of any construction or repairs
5. Value of work to be done
6. Property owner's signature on the application

B. Include all information required in the checklist at the bottom of the application.

C. Additional information required:

July 2, 2021

Mr. Robert Owen
Basilica of San Albino
2280 Calle Principal
Mesilla, New Mexico 88046

Re: General Site Observation Report
Proposed Columbarium Project, Basilica of San Albino, Mesilla, Las Cruces, New Mexico

Dear Mr. Owen;

On June 2, 2021 Southwest Engineering, Inc. (SEI) performed a visual observation of the proposed construction site of the new columbarium facility west of the existing Basilica of San Albino church building in Mesilla, New Mexico. The purpose of this report will be to discuss the existing site soils within the project area and recommend certain earthwork construction activities on the site to properly prepare the site for future structures.

SEI had prepared a previous geotechnical report for the expansion of the church facility. This report found that the area primarily consisted of sand soils with some silt and clay soils present. As such, the surface site soils are adequate for structures to be directly constructed on when properly prepared. First, if during construction activities, clay soils are found, they should be removed and replaced with granular fill materials. It is recommended that during earthwork construction operations, the top 12 inches of soils under all proposed foundations and concrete pavement areas be over-excavated, moisture treated and recompacted. Fill and/or backfill materials, at a minimum, shall be granular in nature and shall be placed in compacted layers not to exceed 6 inches in thickness. All fill materials shall be moisture treated to a level of +/- 2 percent of optimum and compacted to 95 percent of ASTM D1557. The top layer of native material below any excavated areas shall be scarified, moisture treated to a level of +/- 2 percent of optimum and compacted to 95 percent of ASTM D1557.

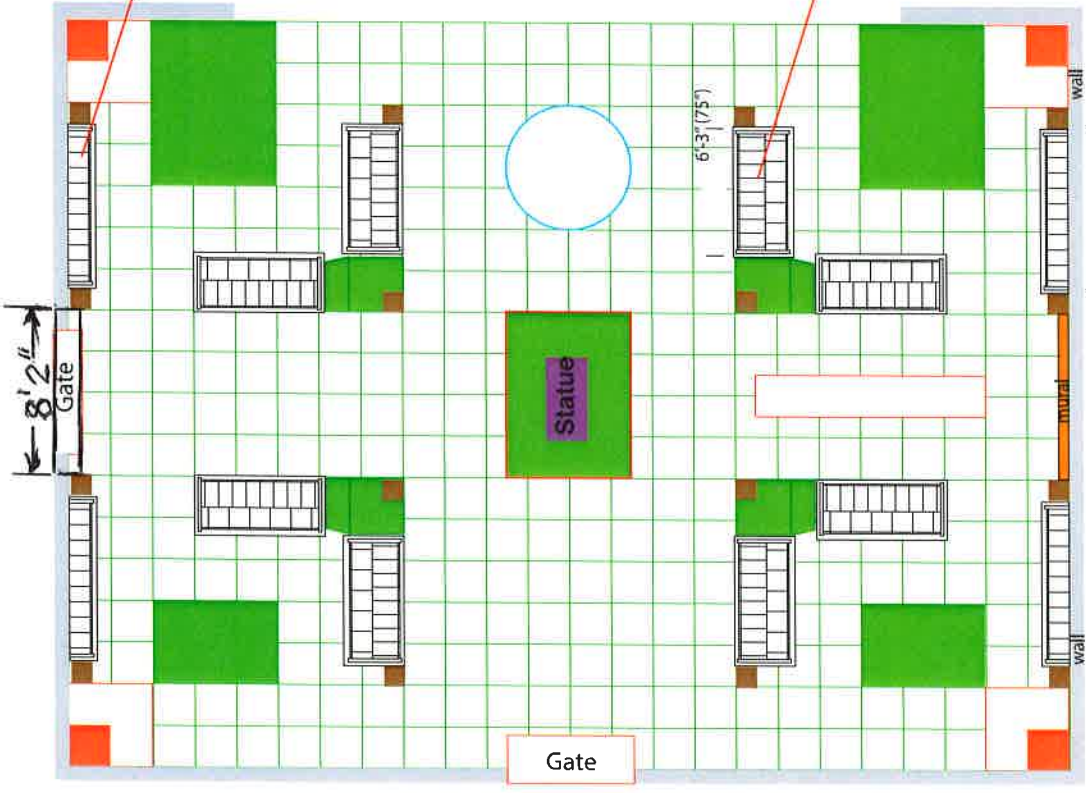
If, after reviewing this report, you have any questions or require any further information, please do not hesitate to contact our office.

Sincerely;

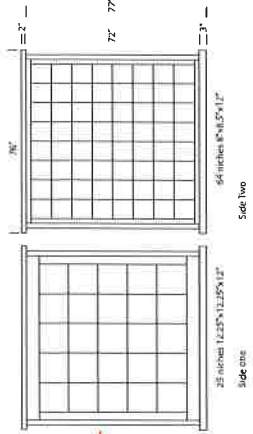
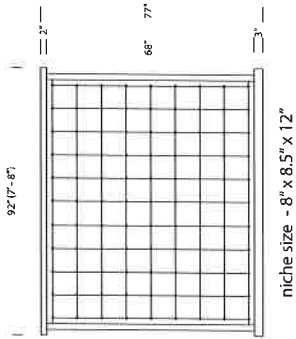


Paul J. Pompeo, P.E.
President

North



East
→ Gift shop



West

South

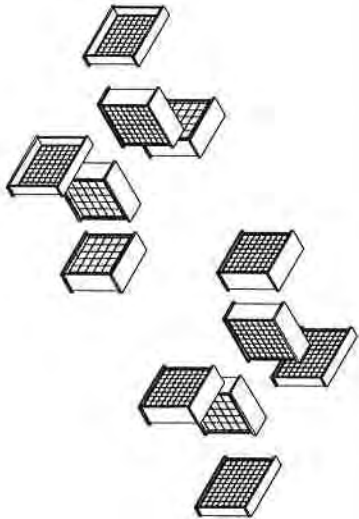
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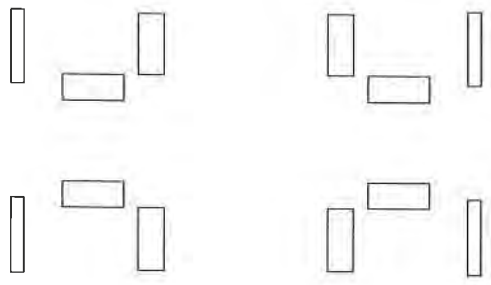
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ITEM NO.	PART NUMBER	DESCRIPTION	QTY
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2	253202_1 Granite, Niche Door	12.06 x 0.75 x 12.06	200
3	253202_1 Granite, Top Cap	76.13 x 32.00 x 3.00	8
4	253202_1 Granite, Base	76.125 x 32.000 x 3.000	8
5	253202_1 Granite, End Cap	2.00 x 28.00 x 72.00	16
6	253202_1 Granite, Trim, TTA2.5	33.97 x 0.75 x 5.31	32
7	253202_1 Granite, Trim, TLB2.5	3.31 x 0.75 x 30.56	32
8	253202_2 Granite, Niche Door	7.81 x 0.75 x 8.31	512
9	253202_2 Granite, Trim, TTA4	33.97 x 0.75 x 1.94	32
10	253202_2 Granite, Trim, TLB4	1.94 x 0.75 x 33.94	32
11	253202_2 Rosette		396
12	253202_3 Granite, Niche Door	7.81 x 0.75 x 8.31	320
13	253202_3 Granite, Top Cap	92.13 x 16.25 x 3.00	4
14	253202_3 Granite, Base	92.13 x 16.25 x 3.00	4
15	253202_3 Granite, End Cap	2.00 x 14.25 x 72.00	8
16	253202_3 Granite, Trim, TTA2	17.969 x 0.750 x 1.938	16
17	253202_3 Granite, Trim, TLB3	23.938 x 0.750 x 1.938	16
18	253202_3 Granite, Trim, TLB4	1.938 x 0.750 x 33.938	16



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APPROVED BY: _____ DATE: _____

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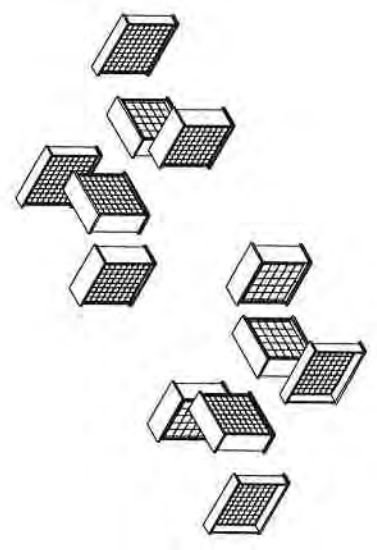
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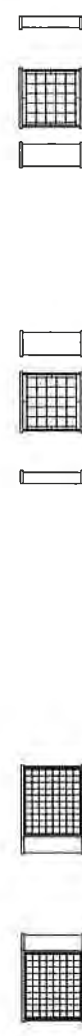
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4	253202_1_Granite, Base	76.125 x 32.000 x 3.000	8
5	253202_1_Granite, End Cap	2.00 x 28.00 x 72.00	16
6	253202_1_Granite, Trim, TIA2.5	33.97 x 0.75 x 5.31	32
7	253202_1_Granite, Trim, TLB2.5	3.31 x 0.75 x 30.56	32
8	253202_2_Granite, Niche Door	7.81 x 0.75 x 8.31	512
9	253202_2_Granite, Trim, TIA4	33.97 x 0.75 x 1.94	32
10	253202_2_Granite, Trim, TLB4	1.94 x 0.75 x 33.94	32
11	253202_2_Rosette		396
12	253202_3_Granite, Niche Door	7.81 x 0.75 x 8.31	320
13	253202_3_Granite, Top Cap	92.13 x 16.25 x 3.00	4
14	253202_3_Granite, Base	92.13 x 16.25 x 3.00	4
15	253202_3_Granite, End Cap	2.00 x 14.25 x 72.00	8
16	253202_3_Granite, Trim, TIA2	17.969 x 0.750 x 1.938	16
17	253202_3_Granite, Trim, TLB3	23.938 x 0.750 x 1.938	16
18	253202_3_Granite, Trim, TLB4	1.938 x 0.750 x 33.938	16



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253202 Basilica San Albino PROJECT Assem REV

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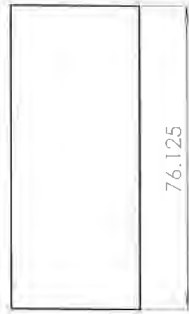
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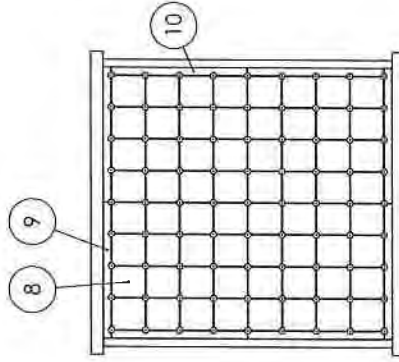
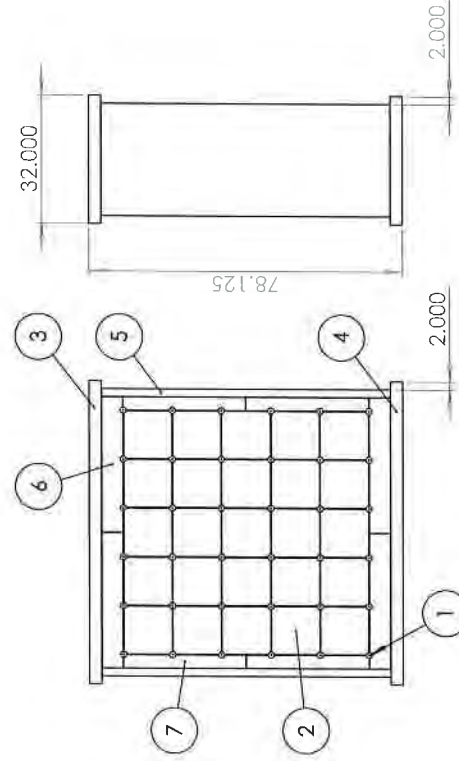
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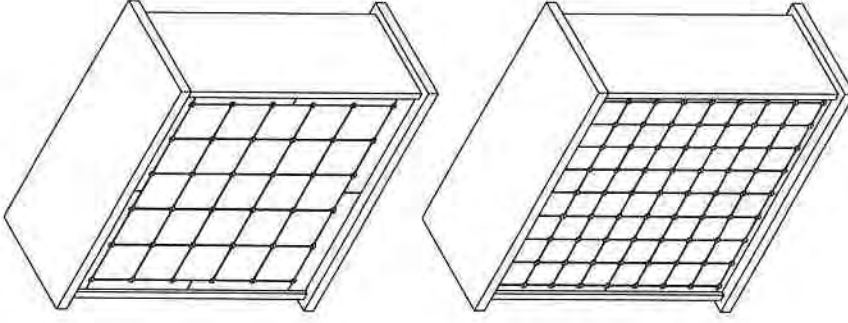
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6	253202_1_Granite, Trim, ITA2.5	33.969 x 0.750 x 5.313	4
7	253202_1_Granite, Trim, TLB2.5	3.313 x 0.750 x 30.563	4
8	253202_2_Granite, Niche Door	7.813 x 0.750 x 8.313	64
9	253202_2_Granite, Trim, ITA4	33.969 x 0.750 x 1.938	4
10	253202_2_Granite, Trim, TLB4	1.938 x 0.750 x 33.938	4



B



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Approved with signature
Changes after approval may
incur additional costs

APPROVED BY:

DATE:



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 DIMENSIONS ARE IN INCHES
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 ANGULARS MAX 1/2
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 FRACTIONALS ±.005
 DECIMALS ±.003
 ANGULARS ±1.0°

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 MATERIAL Granite, Per PO
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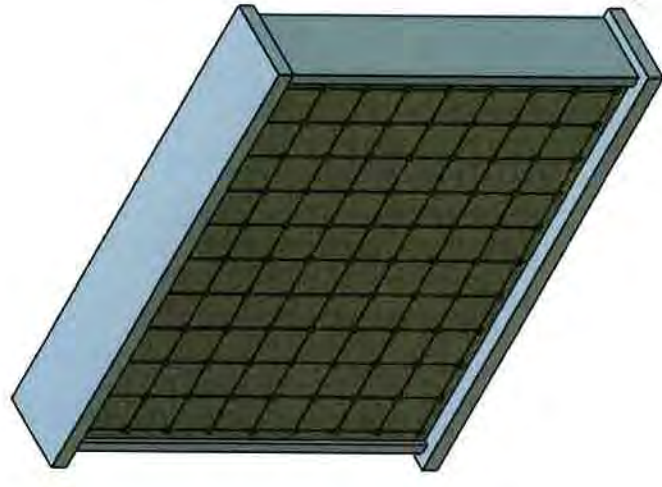
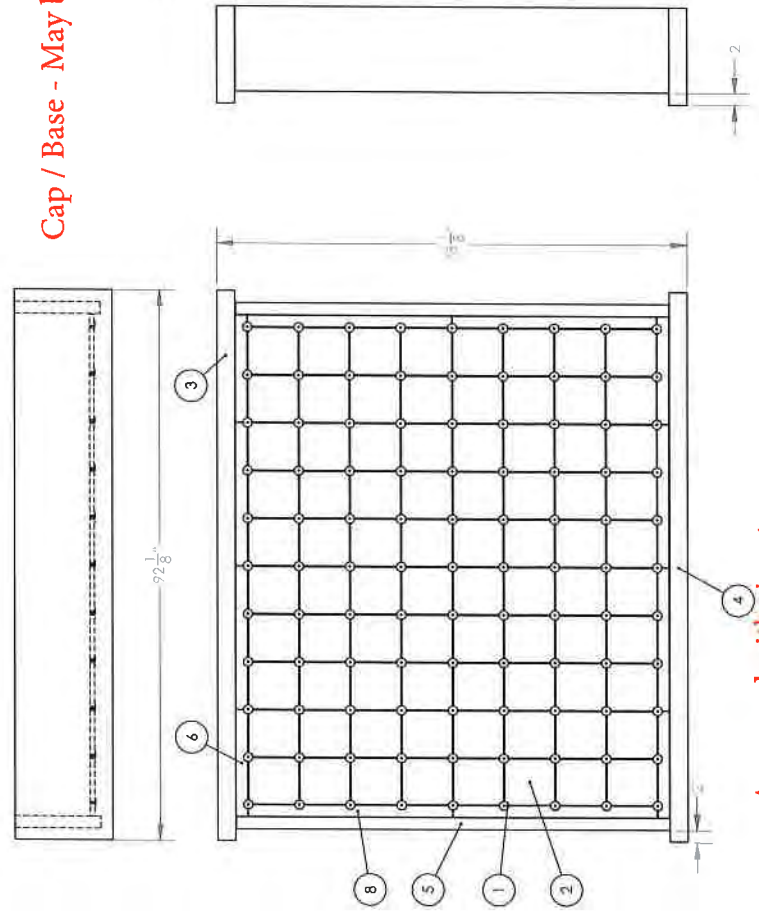
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3	Default	253202_3_Granite_Top_Cap	92 1/8" x 16 1/4" x 3"	Granite, Per PO	Per PO	1	0	0
4	Default	253202_3_Granite_Base	92 1/8" x 16 1/4" x 3"	Granite, Per PO	Per PO	1	0	0
5	Default	253202_3_Granite_End_Cap	2" x 14 1/4" x 72"	Granite, Per PO	Per PO	2	0	0
6	TTA2	253202_3_Granite_Trim_TTA2	17 31/32" x 3/4" x 1 15/16"	Granite, Per PO	Per PO	4	1	1
7	ITB3	253202_3_Granite_Trim_ITB3	23 15/16" x 3/4" x 1 15/16"	Granite, Per PO	Per PO	4	1	1
8	TLB4	253202_3_Granite_Trim_TLB4	1 15/16" x 3/4" x 33 15/16"	Granite, Per PO	Per PO	4	1	1

Cap / Base - May be in sections



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Granite Only
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KMI
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SIZE UNLESS OTHERWISE SPECIFIED:
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 FRACTIONAL 1/64
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 INTERPRETATION
 PER YVELM 2018
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1

2

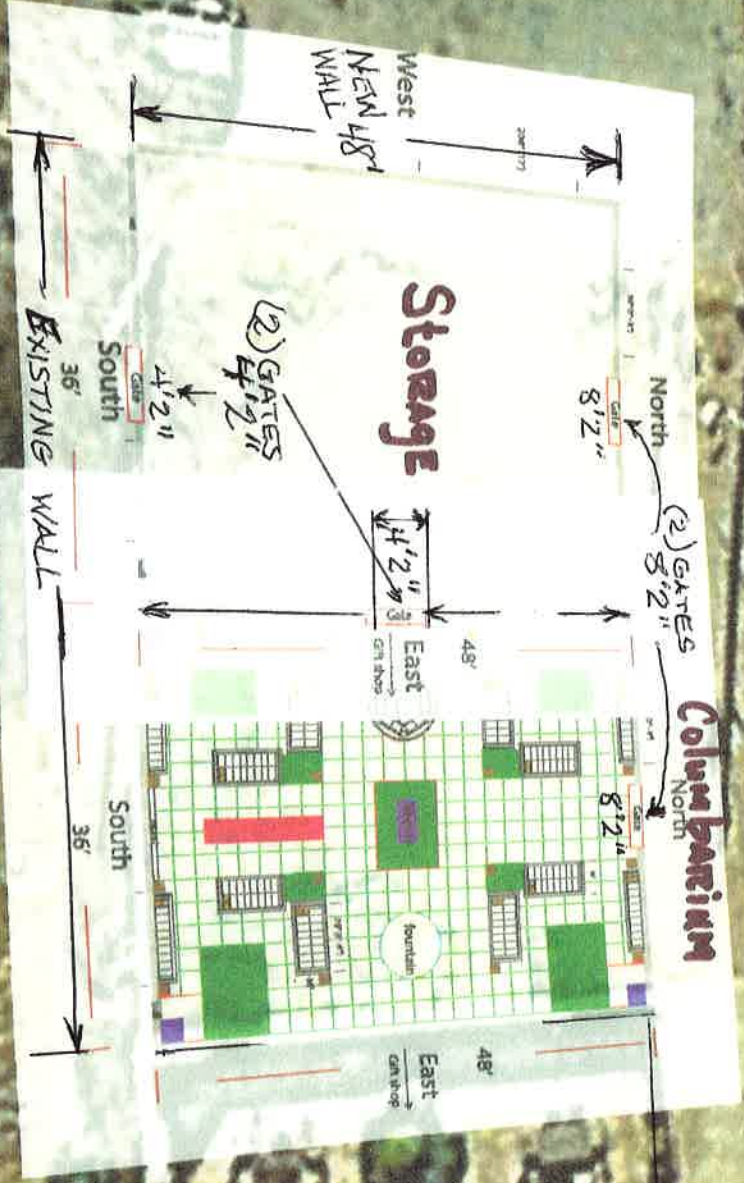
3

4

Untitled Map

Write a description for your map.

San Albino Parking



Recrey Bulkyard

Gift store

Legend



BUILDING & CODE DATA

APPLICABLE CODES AND REQUIREMENTS:

- * 2015 INTERNATIONAL BUILDING CODE
- * ANSI
- * 2015 INTERNATIONAL FIRE CODE
- * 2015 MPC
- * 2015 UPC
- * TOWN OF MESILLA DESIGN STANDARDS

PROPOSED OCCUPANCY

U COLUMBARIUM

PROPOSED HEIGHT: VARIES PER SLOPE (PARAPET TO MATCH)

CONSTRUCTION TYPE:

"II-B" @ INTERIOR WALLS WOOD FRAMING

NOTE:

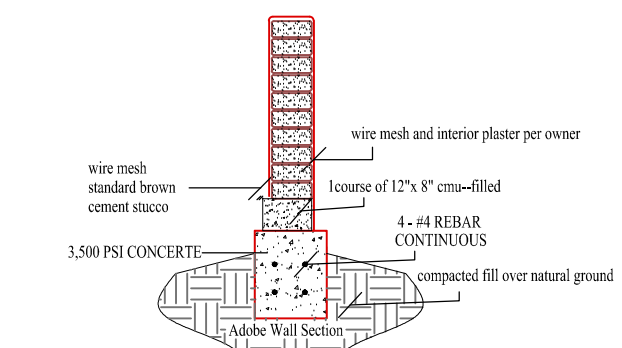
SCOPE OF WORK: NEW OUTDOOR COLUMBARIUM
STORAGE NON HAZARDOUS ITEMS BUILDER TO MATCH
BUILDING TO PROVIDED UNIFORM LOOK DRAINAGE TO WEST OF PROPERTY

SQ.FT. CALCULATION TABLE	SQ.FT.
BUILDING NON SPRINKLED	
TOTAL AREA UNIT OCCUPANCY GROUP UTILITY	1,762
1,762 s.f. net at U STORAGE /NA	
Total Occupant Load = NA	
MEANS OF EGRESS NO. OF EXITS (NA)	
EXIT WIDTHS PROVIDED 6'-0" (width req. 3'-0")	
MAXIMUM DISTANCE TO EXITS 50'	

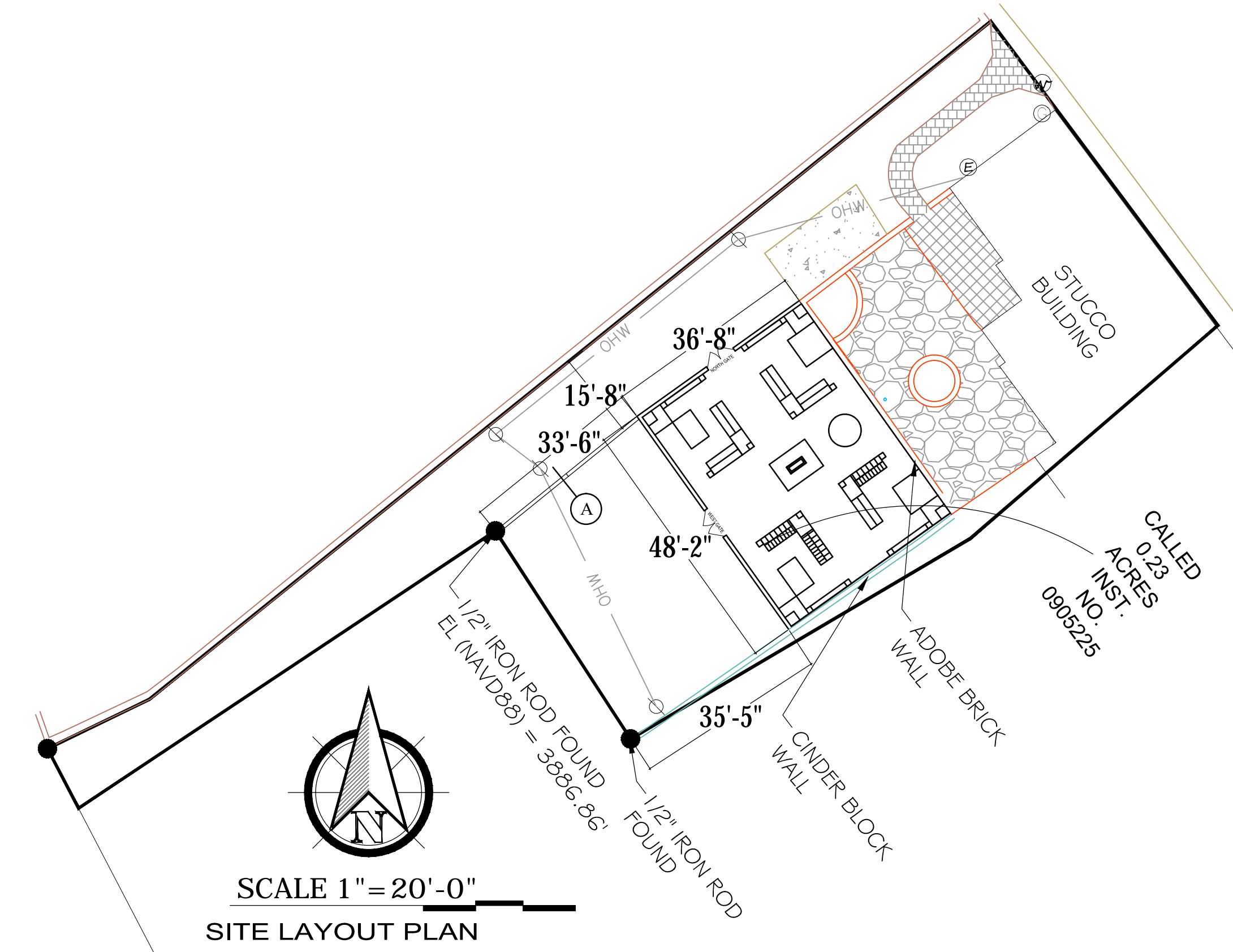
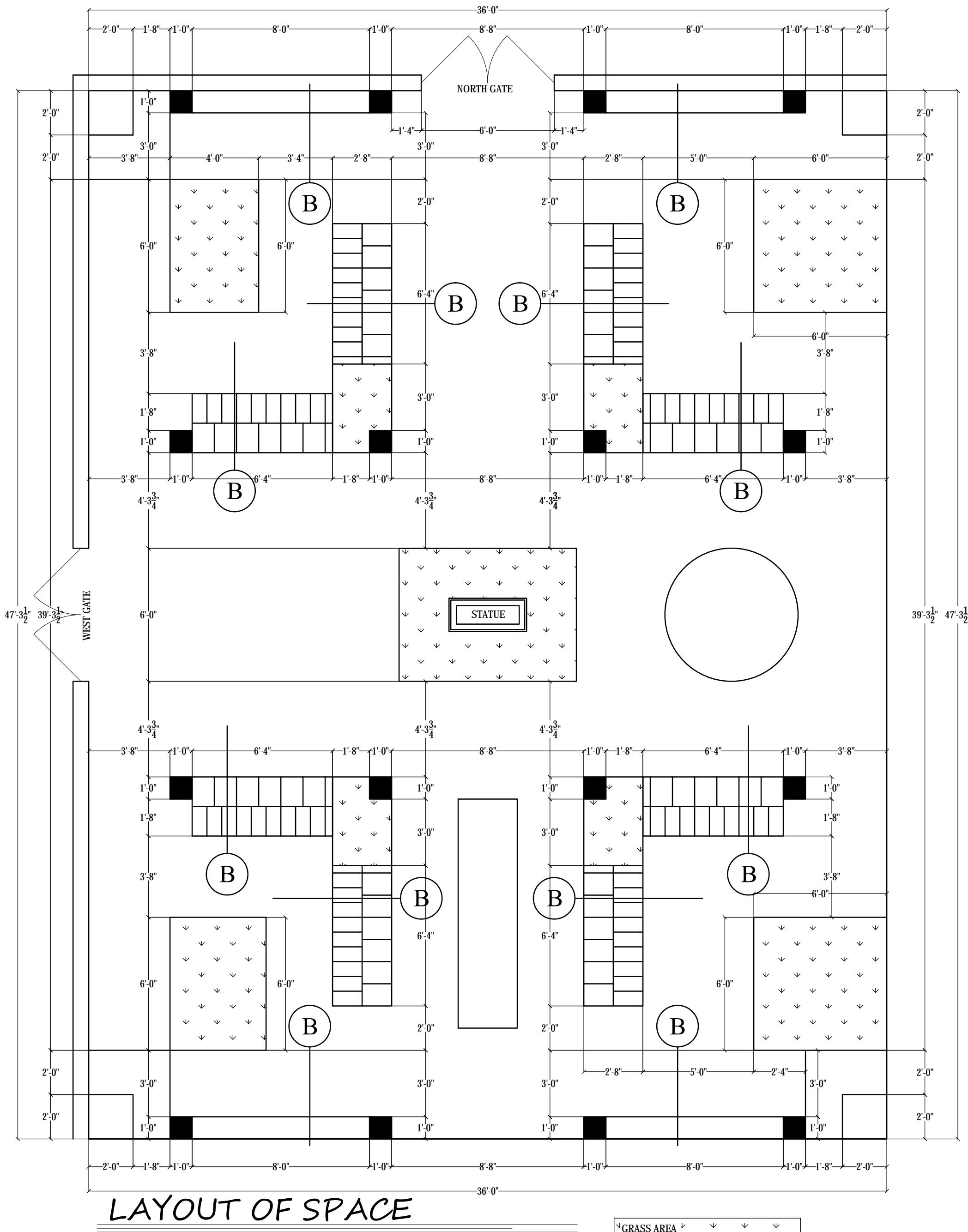
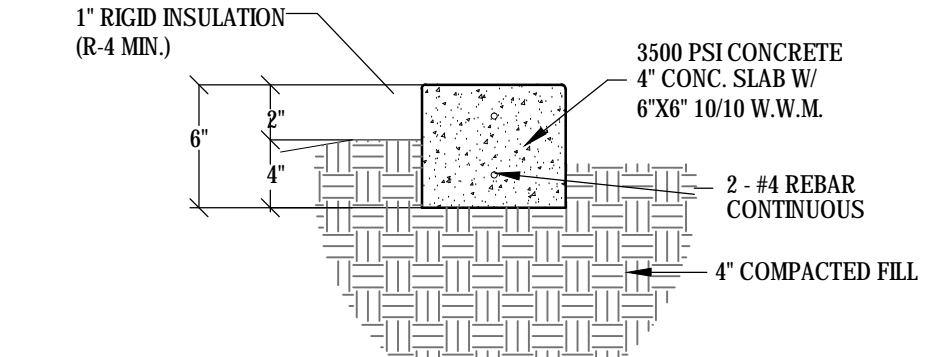
NOTE: INTERIOR AND EXTERIOR SIGNS IDENTIFYING PERMANENT ROOMS AND SPACES SHALL BE TACTILE. WHERE PICTORIAL ARE PROVIDED AS DESIGNATIONS OF INTERIOR AND SPACE, THE PICTOGRAMS SHALL HAVE TACTILE TEXT DESCRIPTIONS. SIGNS REQUIRED TO PROVIDE TACTILE CHARACTERS AND PICTOGRAMS SHALL COMPLY WITH ICC A 117.1
NOTE: A TACTILE SIGN STATING EXIT AND COMPLYING WITH ICC A 117.1 SHALL BE PROVIDED ADJACENT TO EACH DOOR TO AN AREA OF REFUGE, AN EXTERIOR AREA FOR ASSISTED RESCUE, AN EXIT STAIRWAY, AN EXIT RAMP, AN EXIT PASSAGEWAY AND THE EXIT DISCHARGE.



TYPICAL WALL SECTION
ADOBE WALL



TYPICAL FOOTING FOR
SLAB @ EACH UNIT



ISSUED PERMIT:
REVISIONS: 1

ALL MEASUREMENTS, DIMENSIONS, & SPECIFICATIONS, INCLUDING ALL BLDG. MATERIALS ARE TO BE CHECKED BY OWNER & CONTRACTOR & ARE THE RESPONSIBILITY OF THE OWNER & CONTRACTOR. THE STRUCTURAL INTEGRITY OF THIS PROJECT IS THE RESPONSIBILITY OF THE CONTRACTOR AND OWNER. THIS DRAWING IS AN INSTRUMENT OF ALLURE CUSTOM HOME DESIGNS, OWNER, AND CONTRACTOR. THIS DRAWING MAY NOT BE REPRODUCED OR REPRODUCTIONS HEREOF USED WITHOUT THEIR WRITTEN PERMISSION.

GENERAL CONTRACTOR
TBD

PROJECT
SAN ALBINO COLUMBARIUM

SHEET TITLE
FLOOR PLAN/SITE PLAN LAYOUT

DRAWN BY: S.GREEN
CHECKED BY: R.OWEN
DATE: 10/3/2021

SHEET NUMBER: **S.1**

Cynthia Stoechner-Hernandez

From: Christopher Williams <cwpostnm@hotmail.com>
Sent: Thursday, September 30, 2021 2:22 PM
To: Ofelia Meraz; cynthias-h@mesillanm.gov
Subject: Re: Columbarium Information
Attachments: 17-630x473.jpg; door hing iron.jpg

Thank you, Cynthia, for your help.

The gates will look like this. However, we will have some large ornamental hinges as in the additional picture, two on the right and two on the left to make it look like an old spanish style door.

We will not be plastering. We are going to try to match the color of the new foe adobe bricks to the existing adobe bricks in the old adjacent wall that currently encloses the patio to the gift shop. The new walls will be made from concrete bricks that are about the same size and color as the older adobe bricks.

Hope this helps. Let me know if I can provide you with more information.

Thanks again,
Pax,
Fr. Christopher Williams

From: Ofelia Meraz <omeraz@sanalbino.org>
Sent: Thursday, September 30, 2021 3:04 PM
To: 'Christopher Williams' <cwpostnm@hotmail.com>
Subject: FW: Columbarium Information

From: Cynthia Stoechner-Hernandez [mailto:cynthias-h@mesillanm.gov]
Sent: Thursday, September 30, 2021 1:56 PM
To: Ofelia Meraz <omeraz@sanalbino.org>
Cc: Nora L. Barraza <mayor@mesillanm.gov>
Subject: Re: Columbarium Information

I just need a picture of what the gates will look like.

Are they going to plaster the Adobe? Similar color?

Thanks!

Cynthia Stoechner-Hernandez
Clerk/Treasurer

TOWN OF MESILLA

PO Box 10 | Mesilla, NM 88046
t 575.524.3262 direct 575.800.4948
CynthiaS-H@mesillanm.gov | mesillanm.gov

Follow us: [Facebook.com/OldMesilla](https://www.facebook.com/OldMesilla)
| twitter.com/OldMesilla

On Thu, Sep 30, 2021, 1:46 PM Ofelia Meraz <omeraz@sanalbino.org> wrote:

Hi,

Attached is information to be added to the permit.

Please let me know if you need additional information.

Thank you.

Ofelia



**TOWN OF MESILLA
BOARD ACTION FORM**

AGENDA DATE:

PZHAC: October 4, 2021

BOT: October 12, 2021

ITEMS:

- b) PZHAC Case #061284** – 1705 Tierra de Mesilla, a sign permit submitted by Cesar Huizar to be placed on his fence at the corner of Avenida de Mesilla and Tierra de Mesilla.
Zoned: Commercial (C).

BACKGROUND AND ANALYSIS:

The applicant originally came through to put a 6ft wall with sign on September 20th. The Board of Trustees voted to keep that wall at 4 ft. high on September 27, 2021. Instead of doing the stuccoed wall, Mr. Huizar completed that section with 6ft iron fence, as was previously approved.

The case before you is for the sign to be placed on his iron fence. The sign will be white background with black lettering on sheet metal sign to be attached to the iron fence. The area is 21 square feet (1.75 ft x 12 ft).

IMPACT:

Staff recommends the Planning, Zoning and Historical Appropriateness Commission (PZHAC) approve the application subject to the following findings:

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- Due process was provided to the applicant.

Specific findings of fact:

- The proposed work meets the requirements of MTC 18.65 Signs.
- The proposed work meets the requirements of MTC 18.33 Historic Preservation.

ALTERNATIVES:

The Board of Trustees (BOT) may:

- 1) Recommend approval of this case with findings stated above.
- 2) Recommend approval of this case with findings stated above and conditions.
- 3) Deny the application.

PZHAC SYNOPSIS & ACTION:

The PZHAC voted 5-0 to approve this case.

Ms. Krueger brought up concerns with the size of the building, parking, architectural styles, size of the building and the height of the fence during public input at PZHAC.

SUPPORTING INFORMATION:

- Application
- Property Map
- Photo of the sign.



OFFICIAL USE ONLY:

Case # _____

Fee \$ _____

CASE NO. _____ ZONE: _____ APPLICATION DATE: _____

Casa Blanca Imports

Business Name

915-226-7417

Business Telephone Number

1705 Avenida de Mesilla Mesilla

Business Address

NM

State

88005

Zip Code

Blanca Huizar

Applicant Name

915-226-7417

Applicant Telephone/Cell Number

3694 Santa Marcela Ave Los Cruces NM

Mailing Address

City

State

88012

Zip Code

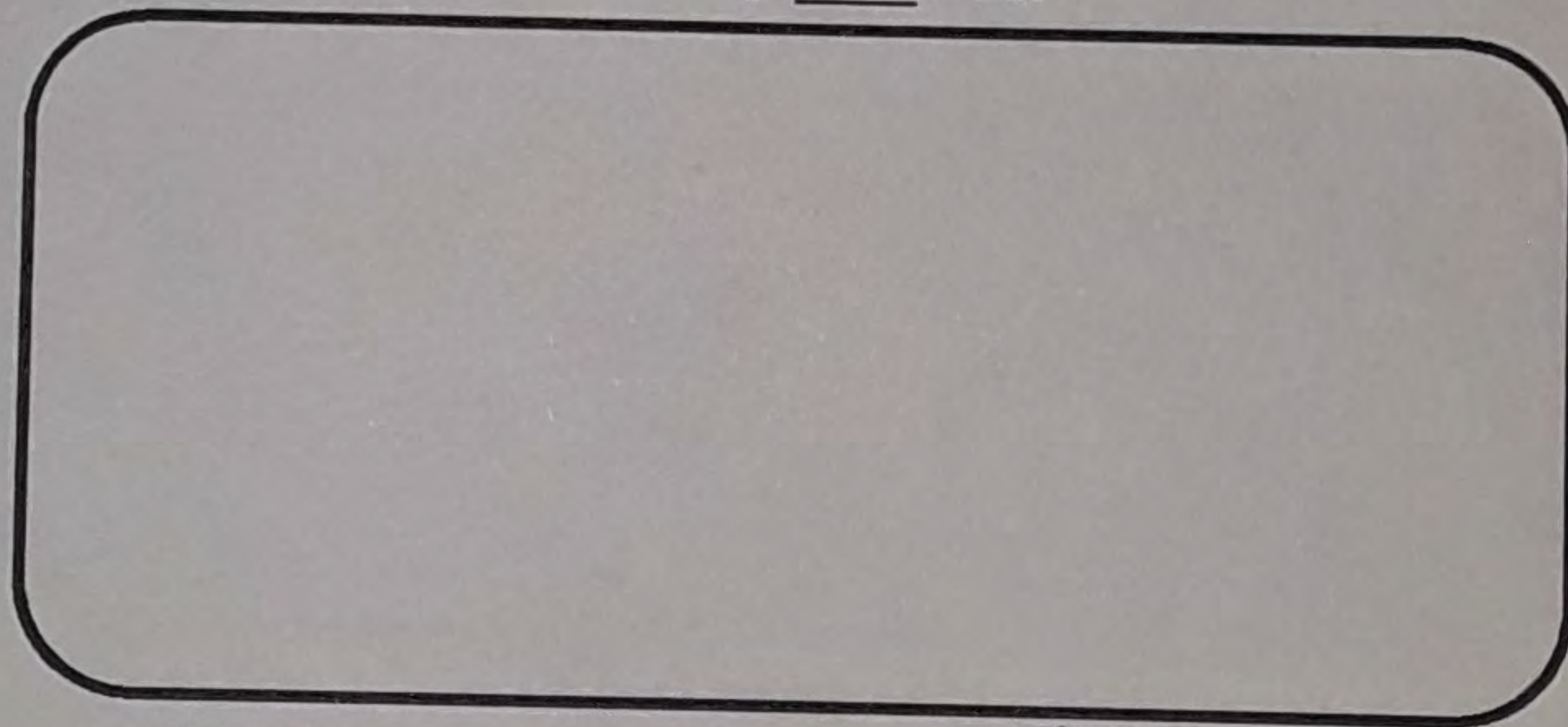
Description of sign:

Sheet Metal Sign

attached/welded to a iron fence

Please include dimensions, lettering, shape, material, texture, colors, and/or finish to be used on the diagram below.

12 Feet



1.75 Feet

Colors: Blank/white

FOR OFFICAL USE ONLY

PZHAC

- Administrative Approval
- Approved Date: _____
- Disapproved Date: _____
- Approved with conditions

BOT

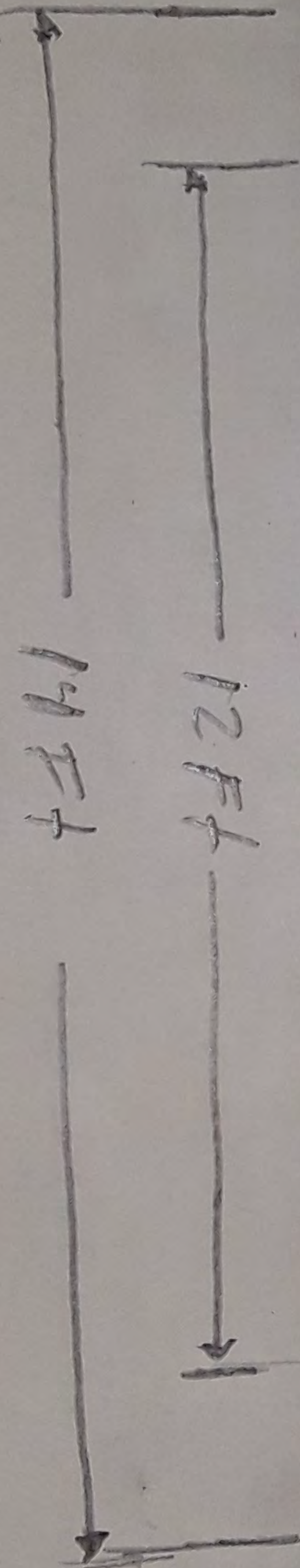
- Approved Date: _____
- Disapproved Date: _____
- Approved with Conditions

CONDITIONS: _____

PERMIT ISSUED BY: _____

ISSUE DATE: _____

Casa Blanca
Imports



BOARD ACTION FORM

ITEM:

Approve Grant Agreement for Participation in the FY22 Transportation Project Fund

BACKGROUND:

The Town of Mesilla has been approved for the FY22 Transportation Project Fund (TPF) in the amount of \$368,918.14 with a match waiver of \$18,445.91.

SUPPORTING INFORMATION:

Copy of Grant Agreement

BOT OPTIONS:

1. Approve the application.
2. Modify the application with conditions.
3. Reject the application.

EXHIBIT B
RESOLUTION
Town of Mesilla

PARTICIPATION IN TRANSPORTATION PROJECT FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, the **Town of Mesilla** and the New Mexico Department of Transportation have entered into a grant agreement under the Transportation Fund Program for a local road project.

WHEREAS, the total cost of the project will be \$368,918.14 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 95% or \$350,472.23

and

- b. **Town of Mesilla**'s proportional matching share shall be 5% or \$18,445.91

TOTAL PROJECT COST IS \$368,918.14

The **Town of Mesilla** shall pay all costs, which exceed the total amount of \$368,918.14.

Now therefore, be it resolved in official session that **Town of Mesilla** determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on June 30, 2025 and the **Town of Mesilla** incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

Now therefore, be it resolved by the **Town of Mesilla** to enter into Cooperative Agreement for Project Control Number **LP10014** with the New Mexico Department of Transportation for the TPF Program for year 2022 for - redevelopment of Calle de Picacho beginning at Calle del Norte (NM359) and extending south to Calle de Parian. within the control of the **Town of Mesilla** in New Mexico.

(Appropriate Signatures below (Council, Commission, School Board, Tribe, Pueblo, Nation, etc.)

(PRINTED NAME, POSITION)

DATE

(PRINTED NAME, POSITION)

DATE

Contract No. _____
Vendor No. 0000046323
Control No. HW2LP10014

**TRANSPORTATION PROJECT FUND
GRANT AGREEMENT**

This Agreement is between the **New Mexico Department of Transportation** (Department) and **Town of Mesilla** (Public Entity). This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-78 and 18.27.6 NMAC, the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide Transportation Project Funds (TPF) to the Public Entity for the following project scope **redevelopment of Calle de Picacho beginning at Calle del Norte (NM359) and extending south to Calle de Parian**. (Project or CN LP10014). This Agreement specifies and delineates the rights and duties of the parties.

2. Project Funding.

a. The estimated total cost for the Project is Three Hundred Sixty Eight Thousand Nine Hundred Eighteen Dollars and Fourteen Cents (**\$368,918.14**) to be funded in proportional share by the parties as follows:

1. Department's share shall be 95% **\$350,472.23**
redevelopment of Calle de Picacho beginning at Calle del Norte (NM359) and
extending south to Calle de Parian.

2. The Public Entity's required proportional matching
Share shall be 5% **\$18,445.91**
For purpose stated above

3. Total Project Cost **\$368,918.14**

b. The Public Entity is responsible for all costs that exceed Project funding.

c. All allocated funds must be spent by **June 30, 2025**.

d. The Public Entity represents that no federal funds will be used to finance the Project.

e. The Public Entity must repay Project funding to the Department if:

1. The Project is cancelled or partially performed.
2. A final audit conducted by the Department at Project completion determines the following: an overpayment, unexpended monies or ineligible expenses.

3. The Department:

- a. Shall distribute the funds, identified in Section 2a1, in a lump sum to the Public Entity after:
 - 1. The Department has received this Agreement fully executed with a Resolution of Sponsorship attached as Exhibit B.
 - 2. Receipt of a letter requesting funds, which includes the following Project documents: Notice of Award/Work Order and Notice to Proceed for the Project.
 - 3. If a Department's or another entity's right-of-way is involved, a permit or letter of approval/authorization, from the entity with jurisdiction over the Project right-of-way.
- b. Will not:
 - 1. Perform any detailed technical reviews of Project scope, cost, budget, schedule, design or other related documents;
 - 2. Have any involvement in the construction phase;
 - 3. Be involved in permit preparation or the review or coordination with regulatory agencies.
 - 4. Conduct periodic assurance inspections or comparison material testing.
 - 5. Participate in resolving bidding and contract disputes between the Public Entity and contractors.
- c. May perform Project monitoring that might consist of the following:
 - 1. Review of Project status to ensure that project goals, objectives, performance requirements, timelines, milestone completion budgets and other guidelines are being met.
 - 2. Request written Project status reports.
 - 3. Conduct a review of the Local Entity's performance and administration of the Project funds identified in Section 2a.
- d. Reserves the right, upon receipt of the Public Entity's Certification of Completion, Exhibit A, to request additional documents that demonstrate Project completion.
- e. If required, the District Engineer or designee, will conduct a Project review to determine if permit is required from the Department. If there is a determination that a permit is not required, a letter of approval and authorization will be forwarded to the Public Entity.

4. The Public Entity Shall:

- a. Act in the capacity of lead agency for the purpose as described in Section 1.
- b. Procure and award any contract in accordance with applicable procurement law, rules, regulations and ordinances.
- c. Be responsible for all design activities necessary to advance the Project to construction and coordinate construction.
- d. Unless otherwise specified in a letter of authorization or permit, design and construct the Project in accordance with the Public Entity's established design standards.
- e. Have sole responsibility and control of all project phases and resulting quality of the completed work.
- f. If the Project is in full or on a portion of a state highway, on a Department right of way or a National Highway System route:
 - 1. Obtain from the Department a permit in accordance with 18.31.6.14 NMAC, State Highway Access Management Requirements or a letter of authorization; and
 - 2. Design and construct the Project in accordance with standards established by the Department.

- g. Adopt a written resolution of Project support that includes a commitment to funding, ownership, liability and maintenance. The resolution is attached to this Agreement as Exhibit B.
- h. Consider placing pedestrian, bicycle and equestrian facilities in the Project design in accordance with NMSA 1978, Section 67-3-62.
- i. Comply with any and all state, local and federal regulations including the Americans with Disabilities Act (ADA) and laws regarding noise ordinances, air quality, surface water quality, ground water quality, threatened and endangered species, hazardous materials, historic and cultural properties, and cultural resources.
- j. Be responsible for all permit preparation, review and coordination with regulatory agencies.
- k. Cause all designs, plans, specifications and estimates to be performed under the direct supervision of a Registered New Mexico Professional Engineer, in accordance with NMSA 1978 Section 61-23-26.
- l. Allow the Department to perform a final inspection of the Project and all related documentation to determine if the Project was constructed in accordance with the provisions of this Agreement. At the Department's request, provide additional documentation to demonstrate completion of the required terms and conditions.
- m. Meet with the Department, as needed, or provide Project status reports within thirty (30) days of request.
- n. Within 60 days after Project completion, provide the Certification of Completion, which is attached as Exhibit A, that it has complied with the requirements of 18.27.6 NMAC and this Agreement.
- o. Upon completion, maintain all the Public Entity's facilities constructed or reconstructed under this Agreement.

5. Both Parties Agree:

- a. Upon termination of this Agreement any remaining property, materials, or equipment belonging to the Department will be accounted for and disposed of by the Public Entity as directed by the Department.
- b. Unless otherwise indicated in a letter of authorization, the Project will not be incorporated into the State Highway System and the Department is not assuming maintenance responsibility or liability.
- c. Pursuant to NMSA 1978, Section 67-3-78, Transportation Project Funds granted under this provision cannot be used by the Public Entity to meet a required match under any other program.
- d. The requirements of 18.27.6 NMAC are incorporated by reference.
- e. The inability to properly complete and administer the Project may result in the Public Entity being denied future grant funding.

6. Term.

This Agreement becomes effective upon signature of all parties. The effective date is the date when the last party signed the Agreement on the signature page below. This Agreement terminates on the earliest of the following dates: (a) Department receipt of the Certification of Completion or (b) **June 30, 2025**. In the event an extension to the term is needed, the Public Entity shall provide written notice along with detailed justification to the Department sixty (60)

days prior to the expiration date to ensure timely processing of an Amendment. Neither party shall have any obligation after said date except as stated in Sections 2e, 4l, 4n and 7.

7. Termination.

If the Public Entity fails to comply with any provision of this Agreement, the Department may terminate this Agreement by providing thirty (30) days written notice. This Agreement may also be terminated pursuant to Section 15. Neither party has any obligation after termination, except as stated in Sections 2e, 4l, 4n and 7.

8. Third Party Beneficiary.

It is not intended by any of the provisions of any part of this Agreement to create in the public or any member of the public a third party beneficiary or to authorize anyone not a party to the Agreement to maintain a suit(s) for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this Agreement.

9. New Mexico Tort Claims Act.

As between the Department and Public Entity, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1, *et seq.*

10. Contractors Insurance Requirements.

The Public Entity shall require contractors and subcontractors hired for the Project to have a general liability insurance policy, with limits of liability of at least \$1,000,000 per occurrence. The Department is to be named as an additional insured on the contractors and subcontractor's policy and a certificate of insurance must be provided to the Department and it must state that coverage provided under the policy is primary over any other valid insurance.

To the fullest extent permitted by law, the Public Entity shall require the contractor and subcontractors to defend, indemnify and hold harmless the Department from and against any liability, claims, damages, losses or expenses (including but not limited to attorney's fees, court costs, and the cost of appellate proceedings) arising out of or resulting from the negligence, act, error, or omission of the contractor and subcontractor in the performance of the Project, or anyone directly or indirectly employed by the contractor or anyone for whose acts they are liable in the performance of the Project.

11. Scope of Agreement.

This Agreement incorporates all the agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this written Agreement. No prior Agreement or understandings, verbal or otherwise, of the parties or their agents will be valid or enforceable unless embodied in this Agreement.

12. Terms of this Agreement.

The terms of this Agreement are lawful; performance of all duties and obligations must conform

with and not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

13. Legal Compliance.

The Public Entity shall comply with all applicable federal, state, local, and Department laws, regulations and policies in the performance of this Agreement, including, but not limited to laws governing civil right, equal opportunity compliance, environmental issue, workplace safety, employer-employee relations and all other laws governing operations of the workplace. The Public Entity shall include the requirements of this Section 13 in each contract and subcontract at all tiers.

14. Equal Opportunity Compliance.

The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States will, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age or handicap, be excluded from employment with, or participation in, any program or activity performed under this Agreement. If the parties are found to not be in compliance with these requirements during the term of this Agreement, the parties agree to take appropriate steps to correct these deficiencies.

15. Appropriations and Authorizations.

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the governing board of the Public Entity, the Legislature of New Mexico for performance of the Agreement. If sufficient appropriations and authorizations are not made by the Public Entity and the Legislature this Agreement will terminate upon written notice being given by one party to the other. The Department and Public Entity are expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure.

16. Accountability of Receipts and Disbursements.

There shall be strict accountability for all receipts and disbursements relating to this Agreement. The Public Entity shall maintain all records and documents relative to the Project for a minimum of five (5) years after completion of the Project. The Public Entity shall furnish the Department and State Auditor, upon demand, any and all such records relevant to this Agreement. If an audit finding determines that specific funding was inappropriate or not related to the Project, the Public Entity shall reimburse that portion to the Department within thirty (30) days of written notification. If documentation is insufficient to support an audit by customarily accepted accounting practices, the expense supported by such insufficient documentation must be reimbursed to the Department within thirty (30) days.

17. Severability.

In the event that any portion of this Agreement is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this Agreement will remain in full force and effect.

18. Applicable Law.

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its

choice of law provisions. Venue is proper in a New Mexico Court of competent jurisdiction in accordance with NMSA 1978, Section 38-3-1(G).

19. Amendment.

This Agreement may be amended by an instrument in writing executed by the parties.

The remainder of this page is intentionally left blank.

In witness whereof, each party is signing this Agreement on the date stated opposite that party's signature.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

By: _____
Cabinet Secretary or Designee

Date: _____

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By: Craig C Kling
Craig C Kling (Sep 23, 2021 11:35 MDT)
Assistant General Counsel

Date: Sep 23, 2021

Town of Mesilla

By: _____

Date: _____

Title: _____

Attest: _____

Title: _____

EXHIBIT A

CERTIFICATION OF PROJECT COMPLETION

Public Entity:

Control No. LP10014

I, _____, in my capacity as _____ of _____ certify in regard to Control No. **LP10014**:

1. That the Public Entity has complied with the terms and conditions of the requirements under this Agreement and 18.27.6 NMAC.
2. That all work in was performed in accordance with the Agreement.
3. That the total Project cost of _____, with New Mexico Department of Transportation 95% share of _____ and the Public Entity share of _____ is accurate, legitimate, and appropriate for the Project.
4. That the Project was completed on _____ of _____, 20_____

In Witness Whereof, _____ in his/her capacity as _____ of _____ certify that the matters stated above are true to his/her knowledge and belief.

Town of Mesilla

By: _____ Date: _____

Title: _____ Date: _____

ATTEST:

By: _____ Date: _____

Public Entity Clerk

When completed, send Certification of Project Completion to the District Coordinator, New Mexico Department of Transportation.



Memorandum

To: Mayor and Trustees

From: Cynthia Stoechner-Hernandez
Town Clerk-Treasurer *CSH*

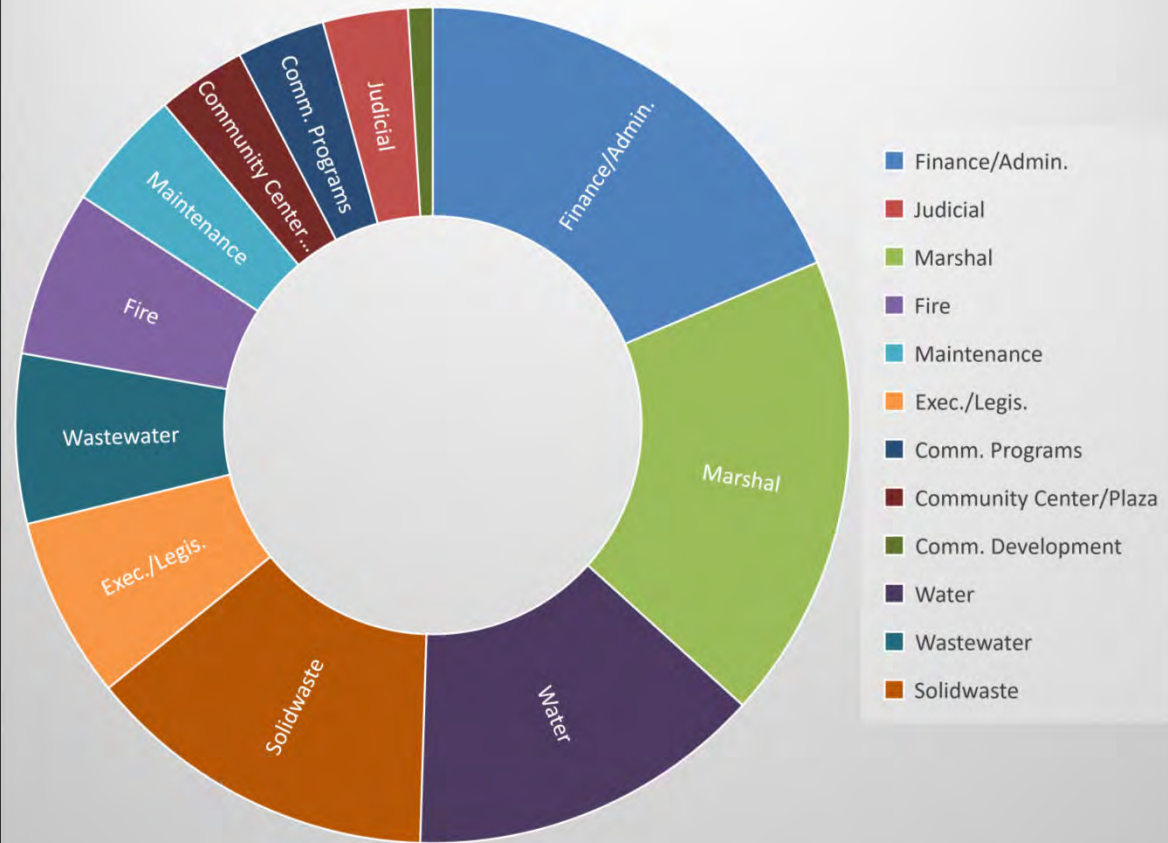
RE: Monthly Finance Report

Listed below is a review of department and fund expenditures for: Sep-21
General Fund should be at: 25% spending

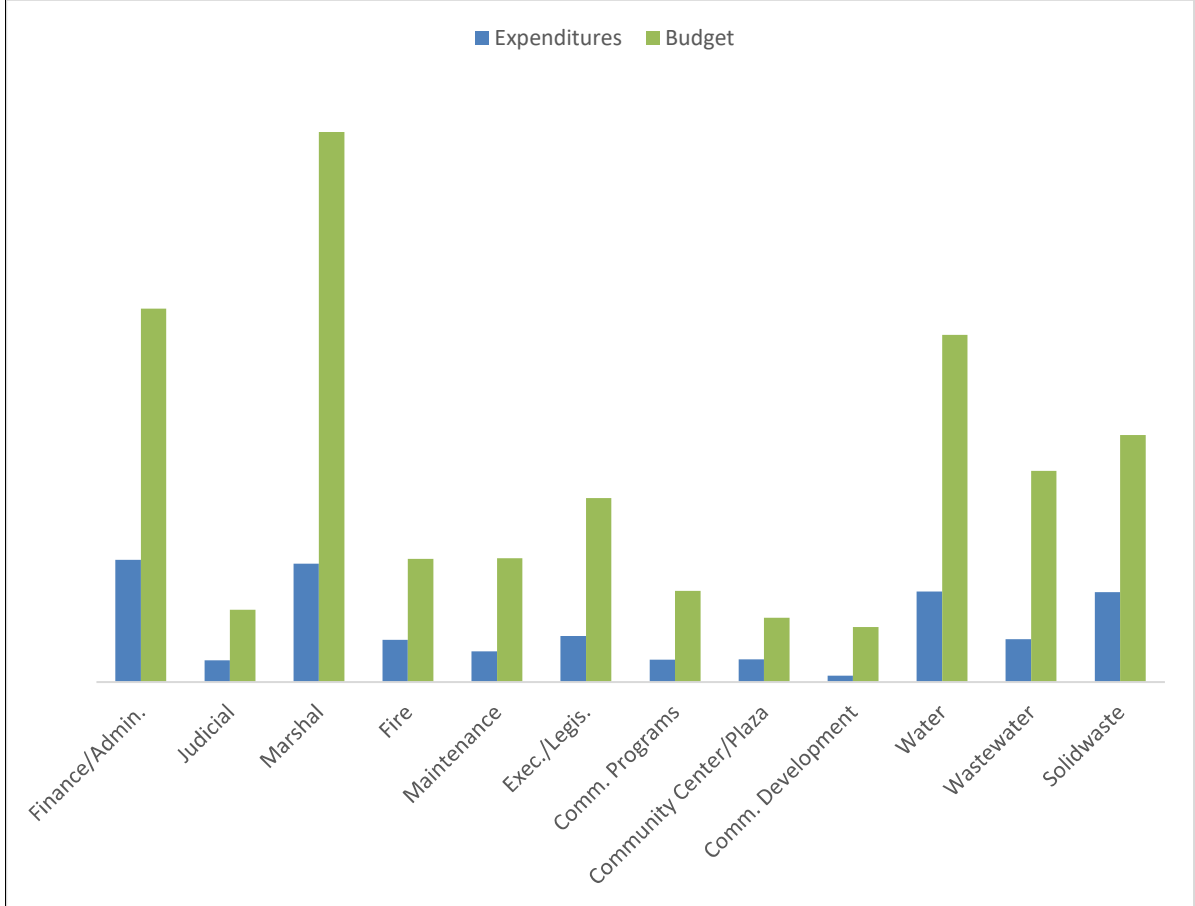
EXPENDITURES ARE HIGHER DUE TO 1ST HALF OF INSURANCES BEING DUE IN JULY

YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	32.71%	\$123,807	100.00%	-67.29%	\$ 378,483
Judicial	29.91%	\$21,897	100.00%	-70.09%	\$ 73,213
Marshal	21.53%	\$119,991	100.00%	-78.47%	\$ 557,384
Fire	34.31%	\$42,819	100.00%	-65.69%	\$ 124,799
Maintenance	24.90%	\$31,203	100.00%	-75.10%	\$ 125,307
Exec./Legis.	25.06%	\$46,740	100.00%	-74.94%	\$ 186,531
Comm. Programs	24.66%	\$22,749	100.00%	-75.34%	\$ 92,256
Community Center/Plaza	35.18%	\$22,870	100.00%	-64.82%	\$ 65,000
Comm. Development	11.38%	\$6,327	100.00%	-88.62%	\$ 55,602
General Fund	27.49%	\$438,403	100.00%	-72.51%	\$ 1,594,794
Water	26.06%	\$91,707	100.00%	-73.94%	\$ 351,841
Wastewater	20.36%	\$43,548	100.00%	-79.64%	\$ 213,896
Solidwaste	36.34%	\$90,969	100.00%	-63.66%	\$ 250,341
Enterprise Fund	26.00%	\$226,224	100.00%	-74.00%	\$ 870,078

EXPENDITURES



EXPENDITURES VS BUDGET

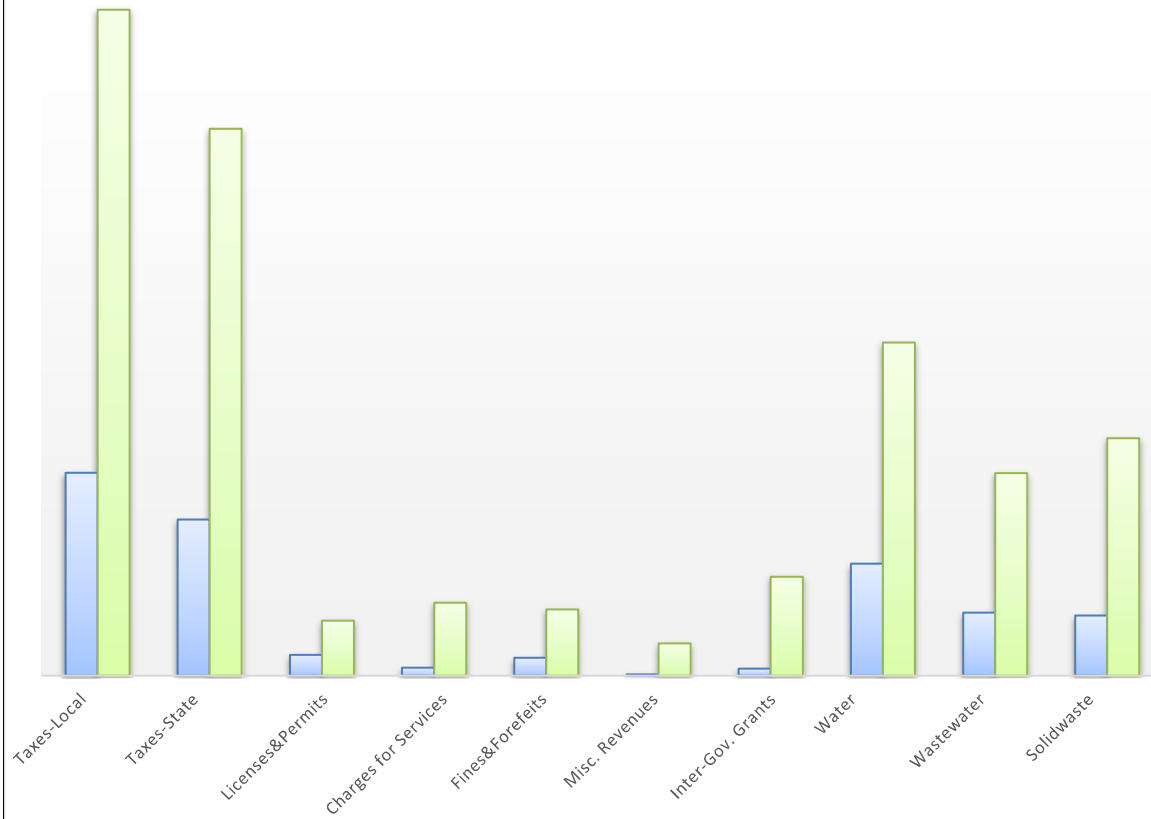


Please request the INCODE report for detail revenues and expenses by fund.

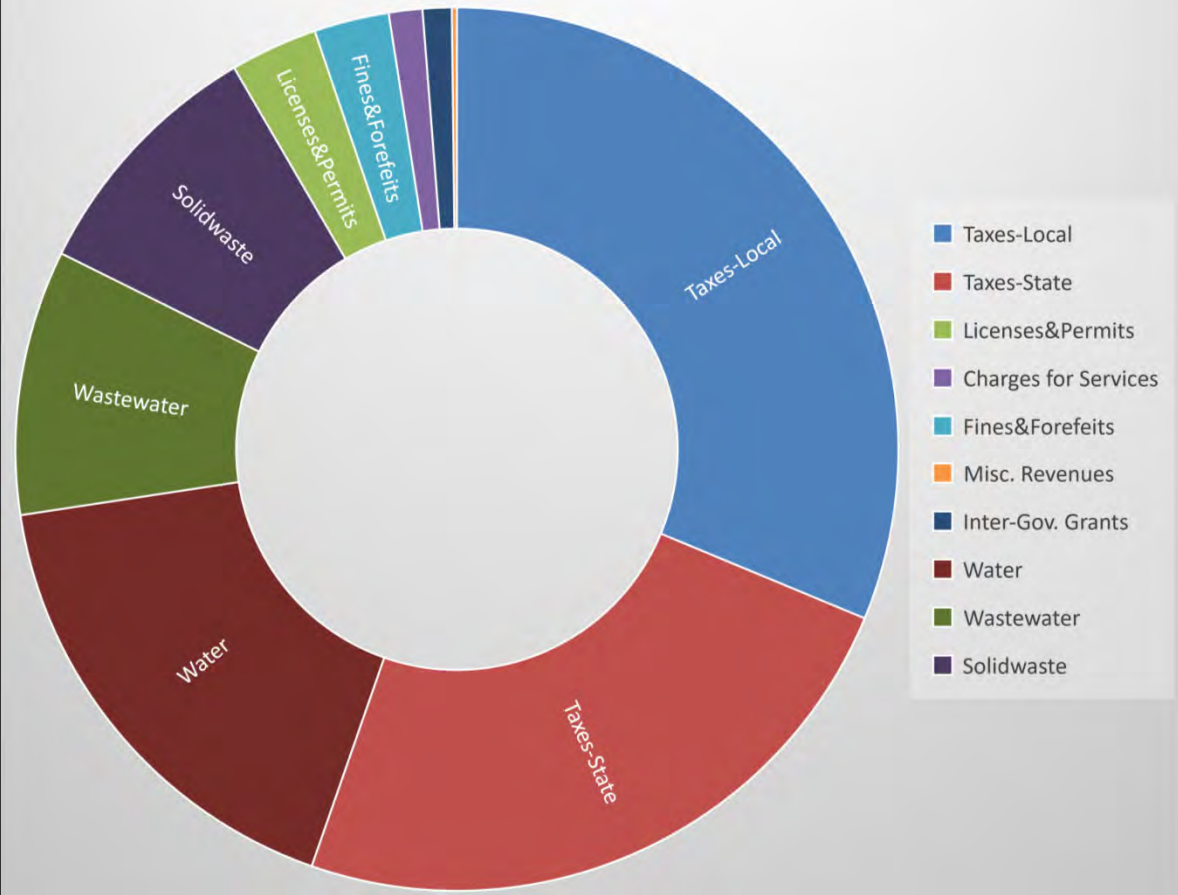
REVENUE					
YTD REVENUES	% Rec.	YTD Money \$	% Est.	YTD % over/under	AMOUNT BUDGETED
Taxes-Local	30.45%	\$214,254	100.00%	-69.55%	\$703,681
Taxes-State	28.55%	\$165,000	100.00%	-71.45%	\$577,875
Licenses&Permits	37.81%	\$21,927	100.00%	-62.20%	\$58,000
Charges for Service	10.94%	\$8,427	100.00%	-89.06%	\$77,000
Fines&Forefeits	26.86%	\$18,805	100.00%	-73.14%	\$70,000
Misc. Revenues	3.74%	\$1,271	100.00%	-96.26%	\$34,000
Inter-Gov. Grants	6.98%	\$7,285	100.00%	-93.02%	\$104,400
General Fund	26.89%	\$436,968	100.00%	-73.11%	\$1,624,957
Water	33.64%	\$118,350	100.00%	-66.36%	\$ 351,841
Wastewater	31.14%	\$66,607	100.00%	-68.86%	\$ 213,895
Solidwaste	25.30%	\$63,464	100.00%	-74.70%	\$ 250,814
Enterprise Fund	30.42%	\$248,422	100.00%	-69.58%	\$816,550

REVENUES VS BUDGET

Actual Received Budgeted



REVENUES



GRT COMPARISONS					
Sep-20	Sep-21	Net for the month	LYTD	TYTD	YTD Net
92,672	130,423	37,752	269,983	333,919	63,936



Business GRT in July 2021			
Percentage over last FY	41%	Percentage over last FYTD	33%

**TOWN OF MESILLA FIRE DEPARTMENT
MONTHLY BOT REPORT**



DATE: September, 2021

MAJOR ADDITIONS TO INVENTORY

none

MAINTENANCE OF EQUIPMENT

Rebuilt safety lifeline equipment for apparatus to include new ropes, webbing and improved anchoring devices. Completed 4 extended hose lay packs for wildland response, replaced hose and updated equipment in the packs.
All apparatus passed annual pump testing. Oil change Bat31. Starter wiring harness replaced Brush31. Kussmaul gauge replaced Eng31. Leaking gauge replaced Eng32.

COMMENTS

The department submitted a grant application to replace our 20+ year old extrication equipment and to receive \$25,000 in stipends for volunteer members. This was through the NM Fire Protection Grant Fund. Matching funds will be paid from Fire Protection Funds. The 16 de Septiembre Fiesta occurred with minimal activity for the Department. Vendor inspections went well and only 4 minor incidents occurred.
The department has been asked to provide EMS coverage for sporting events occurring at Zia Middle School. This is due to a demand by referee officials in which they will not officiate events without medical standby coverage. We are working with Zia staff and Deputy Madson to provide the needed personnel.

SUBMITTED BY

Fire Chief Kevin Hoban _____

Mesilla Fire Department

Mesilla, NM

This report was generated on 10/5/2021 9:44:21 AM



Count of Classes by Personnel by Class Category

Passed/Failed: Both Passed and Failed | Personnel: All Personnel | Start Date: 09/01/2021 | End Date: 09/30/2021

Aguilar, Alexander J

Class Category	Class Count	Total Class Hours
EMS Training	1	2:30
I.S.O. Company Training	2	6:00
Total for Aguilar, Alexander J	3	8:30

Arguello, Katrina M

Class Category	Class Count	Total Class Hours
EMS Training	1	2:30
I.S.O. Company Training	1	3:00
Total for Arguello, Katrina M	2	5:30

Brown, Tyler Scott

Class Category	Class Count	Total Class Hours
EMS Training	1	2:30
I.S.O. Company Training	4	10:00
Total for Brown, Tyler Scott	5	12:30

Davis-Whited, Crystal L

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	9:00
I.S.O. Officer Training	1	2:30
Total for Davis-Whited, Crystal L	4	11:30

Embury, Andy G.

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
Total for Embury, Andy G.	1	3:00

Evans, Harry A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	7:00
I.S.O. Officer Training	4	5:50
Total for Evans, Harry A	7	12:50

Fernandez III, Humberto

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	4	10:00
Total for Fernandez III, Humberto	4	10:00

Franco, Gabriel Zane

Class Category	Class Count	Total Class Hours
EMS Training	1	2:30

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.



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I.S.O. Company Training	2	6:00
Total for Franco, Gabriel Zane	3	8:30

Frietze, Trevor R

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	4:00
I.S.O. Driver and Operator Training	1	1:00
I.S.O. Officer Training	1	2:30
Total for Frietze, Trevor R	4	7:30

Gamrath, Alan R

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	6:00
Total for Gamrath, Alan R	2	6:00

Hoban, Kevin M

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	6:00
I.S.O. Officer Training	1	2:30
Total for Hoban, Kevin M	3	8:30

Klebansky, George A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	9:00
I.S.O. Officer Training	1	2:30
Total for Klebansky, George A	4	11:30

Reyna, Louis Nathen

Class Category	Class Count	Total Class Hours
EMS Training	1	2:30
I.S.O. Company Training	1	3:00
Total for Reyna, Louis Nathen	2	5:30

Rossman, Tabitha A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	6:00
Total for Rossman, Tabitha A	2	6:00

Sanchez, Xavier

Class Category	Class Count	Total Class Hours
EMS Training	1	2:30
I.S.O. Company Training	5	11:00
Total for Sanchez, Xavier	6	13:30

Thunhorst, Ines C

Class Category	Class Count	Total Class Hours
EMS Training	1	2:30
I.S.O. Company Training	2	6:00
Total for Thunhorst, Ines C	3	8:30

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

Villagrana, Daniel Jose

Class Category	Class Count	Total Class Hours
EMS Training	1	2:30
Total for Villagrana, Daniel Jose	1	2:30

Whited, Gregory E

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	9:00
I.S.O. Officer Training	1	2:30
Total for Whited, Gregory E	4	11:30

Zapien, Jasha C

Class Category	Class Count	Total Class Hours
EMS Training	1	2:30
I.S.O. Company Training	4	10:00
I.S.O. Driver and Operator Training	1	1:00
Total for Zapien, Jasha C	6	13:30

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.



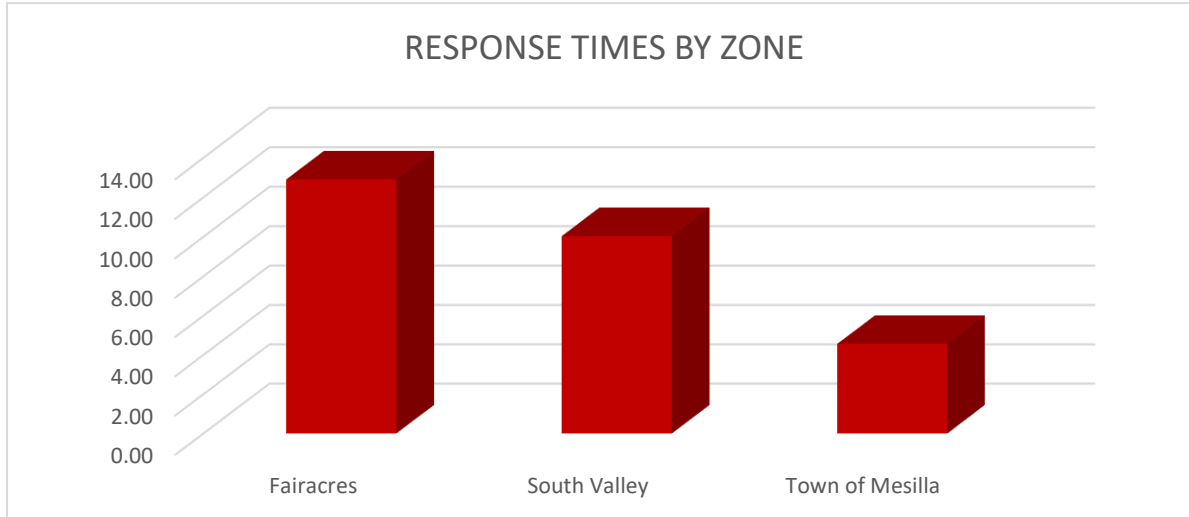
Mesilla Fire Department

Mesilla, NM

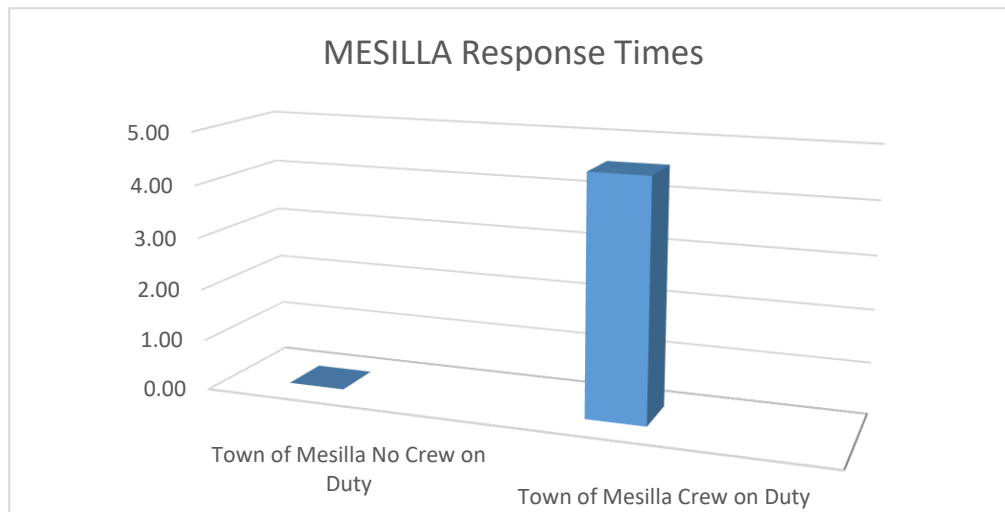
This report was generated on 10/05/2021



Response Mode: Lights and Sirens | Start Date: 09/01/2021 | End Date: 09/30/2021



Zone	AVERAGE RESPONSE TIME (in minutes)
Fairacres	12.90
South Valley	10.03
Town of Mesilla	4.56
Town of Mesilla No Crew on Duty	NA
Town of Mesilla Crew on Duty	4.56



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

Mesilla Fire Department

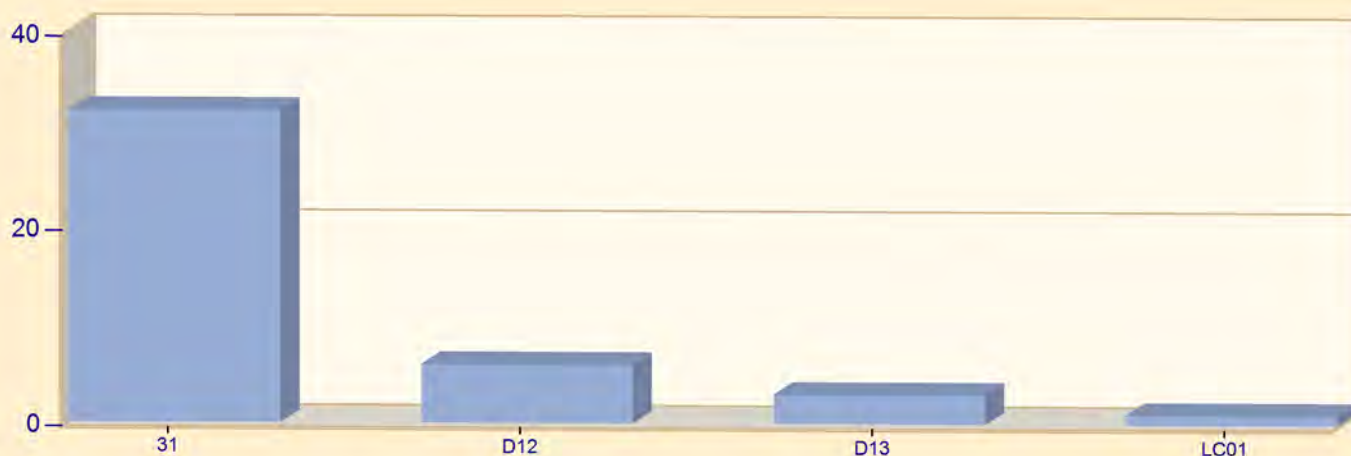
Mesilla, NM

This report was generated on 10/5/2021 9:59:26 AM



Incident Type Count per Zone for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021



ZONES	INCIDENT TYPE	COUNT
31 - Town of Mesilla		
	140 - Natural vegetation fire, other	1
	321 - EMS call, excluding vehicle accident with injury	20
	381 - Rescue or EMS standby	4
	412 - Gas leak (natural gas or LPG)	2
	551 - Assist police or other governmental agency	1
	554 - Assist invalid	2
	611 - Dispatched & cancelled en route	1
	733 - Smoke detector activation due to malfunction	1
	<i>Total Incidents for 31 - Town of Mesilla:</i>	32
D12 - Fairacres		
	141 - Forest, woods or wildland fire	1
	321 - EMS call, excluding vehicle accident with injury	2
	611 - Dispatched & cancelled en route	3
	<i>Total Incidents for D12 - Fairacres:</i>	6
D13 - South Valley		
	321 - EMS call, excluding vehicle accident with injury	2
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D13 - South Valley:</i>	3
LC01 - City of Las Cruces		

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	553 - Public service	1
	<i>Total Incidents for LC01 - City of Las Cruces:</i>	1
	Total Count for all Zone:	42

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Mesilla Fire Department

Mesilla, NM

This report was generated on 10/5/2021 9:42:14 AM



Incident Statistics

Zone(s): All Zones | Start Date: 09/01/2021 | End Date: 09/30/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		28	
FIRE		14	
TOTAL		42	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
Bat31	0	0	11
Bat32	0	0	6
BR33	0	0	3
SQ32	0	0	5
TOTAL	0	0	25
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
2		4.76	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:06:48	0:07:17	
AVERAGE FOR ALL CALLS		0:06:46	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:02:12	0:01:53	
AVERAGE FOR ALL CALLS		0:02:04	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Mesilla Fire Department		66:52	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Mesilla Fire Department

Mesilla, NM

This report was generated on 10/5/2021 10:06:49 AM



Occupancies Inspected for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Antojitos Jimmy		335 E E Organ Ave. AVE E		09/11/2021
Black Rat Tattoo	106	1901 Calle de Correo		09/30/2021
CW Concessions		P.O. 126 highway 70		09/11/2021
Dona Maria		90144 Matterhorn		09/11/2021
Dr. Green Organics	114	3331 Gandy LN		09/23/2021
kashos tacos		7520 Franklin loop		09/11/2021
Kona Ice		1920 Martha		09/11/2021
Legacy Pecans and Company	67	2355 Calle de Guadalupe #C		09/07/2021
los leones		Calle de Parian		09/11/2021
Nuts-R-Us		27 gardner		09/11/2021
ositos biscochitos		580 s. valley		09/11/2021
Rio Grande Preparatory Institute	62	2355 Avenida de Mesilla		09/02/2021
T-Bird Tacos		1827 la puente		09/11/2021
The Potteries	95	2260 Calle De Santiago		09/07/2021
TruArt of the Earth	69	2411 Calle de San Albino		09/30/2021
Up in Smoke		2309 Bassett		09/11/2021
Zia Middle School	61	1300 W University		09/02/2021

of Occupancies Inspected: 17

% Occupancies Inspected: 10.06

Included occupancies are those that have a LOCKED inspection on record for the date range provided.



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Mesilla Fire Department

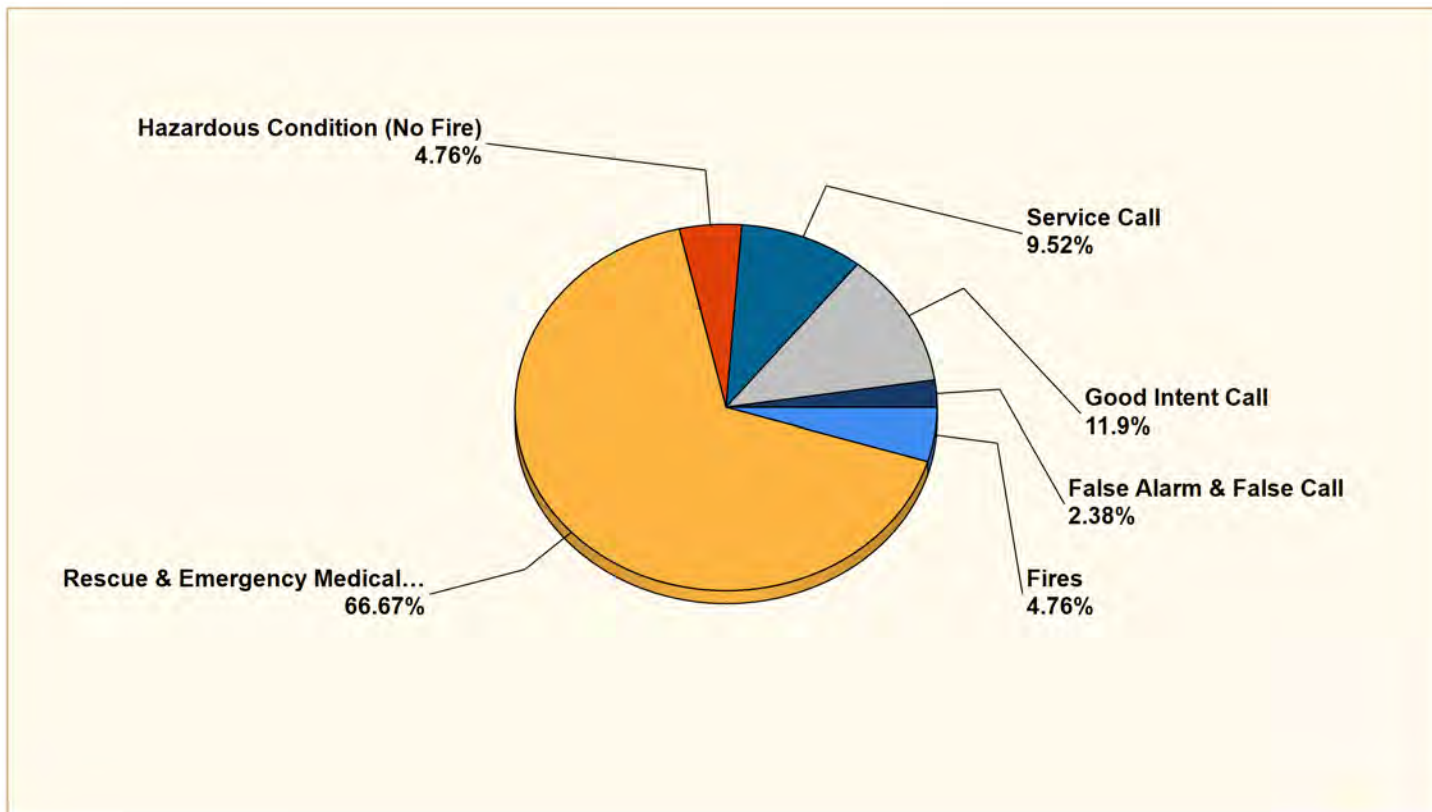
Mesilla, NM

This report was generated on 10/5/2021 10:07:48 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2021 | End Date: 09/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	4.76%
Rescue & Emergency Medical Service	28	66.67%
Hazardous Condition (No Fire)	2	4.76%
Service Call	4	9.52%
Good Intent Call	5	11.9%
False Alarm & False Call	1	2.38%
TOTAL	42	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
140 - Natural vegetation fire, other	1	2.38%
141 - Forest, woods or wildland fire	1	2.38%
321 - EMS call, excluding vehicle accident with injury	24	57.14%
381 - Rescue or EMS standby	4	9.52%
412 - Gas leak (natural gas or LPG)	2	4.76%
551 - Assist police or other governmental agency	1	2.38%
553 - Public service	1	2.38%
554 - Assist invalid	2	4.76%
611 - Dispatched & cancelled en route	5	11.9%
733 - Smoke detector activation due to malfunction	1	2.38%
TOTAL INCIDENTS:	42	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Mesilla Fire Department

Mesilla, NM

This report was generated on 10/5/2021 10:01:50 AM



Response Activity Report

Start Date: 09/01/2021 | End Date: 09/30/2021

INCIDENT #	DATE	APPARATUS ID	ALARM TIME	ARRIVE TIME	RESPONSE TIME	ADDRESS
140 - Natural vegetation fire, other						
2021-00364	09/26/2021	Bat32	19:18:30	19:24:53	00:06:23	1986 PAISONO RD
2021-00364	09/26/2021	BR33	19:18:30	19:24:49	00:06:19	1986 PAISONO RD
Subtotal Count: 2		140 - Natural vegetation fire, other Average Response Time: 00:06:21				
141 - Forest, woods or wildland fire						
2021-00365	09/26/2021	Bat32	19:38:04	19:56:39	00:18:35	611 N FAIRACRES RD
2021-00365	09/26/2021	BR33	19:38:04	19:56:42	00:18:38	611 N FAIRACRES RD
Subtotal Count: 2		141 - Forest, woods or wildland fire Average Response Time: 00:18:36				
321 - EMS call, excluding vehicle accident with injury						
2021-00331	09/04/2021	Bat31	19:01:58	19:21:51	00:19:53	AVENIDA DE MESILLA
2021-00331	09/04/2021	Bat32	19:01:58	19:19:02	00:17:04	AVENIDA DE MESILLA
2021-00333	09/05/2021	Bat31	11:59:22	12:09:00	00:09:38	404 BASON DR
2021-00335	09/06/2021	Bat31	13:12:36	13:18:21	00:05:45	2244 CALLE DEL OESTE
2021-00335	09/06/2021	Bat32	13:12:36	13:22:48	00:10:12	2244 CALLE DEL OESTE
2021-00336	09/06/2021	Bat31	19:41:43	19:46:19	00:04:36	2452 CALLE DE CURA
2021-00336	09/06/2021	Bat32	19:41:43	19:48:28	00:06:45	2452 CALLE DE CURA
2021-00337	09/08/2021	Bat31	09:47:04	09:51:52	00:04:48	2200 CALLE DE LOS HUERTOS
2021-00337	09/08/2021	Bat32	09:47:04	09:54:37	00:07:33	2200 CALLE DE LOS HUERTOS
2021-00338	09/08/2021	Bat31	14:41:38	14:46:55	00:05:17	2122 CALLE DEL ARROYO
2021-00338	09/08/2021	Bat32	14:41:38	14:49:08	00:07:30	2122 CALLE DEL ARROYO
2021-00339	09/08/2021	Bat31	20:31:50	20:43:22	00:11:32	2521 AVENIDA DE MESILLA
2021-00339	09/08/2021	Bat32	20:31:50	20:36:46	00:04:56	2521 AVENIDA DE MESILLA
2021-00339	09/08/2021	BR33	20:31:50	20:36:46	00:04:56	2521 AVENIDA DE MESILLA
2021-00340	09/09/2021	Bat31	12:31:52	12:37:12	00:05:20	2371 CALLE DE SANTIAGO
2021-00340	09/09/2021	Bat32	12:31:52	12:40:36	00:08:44	2371 CALLE DE SANTIAGO
2021-00342	09/09/2021	Bat32	19:03:08	19:09:28	00:06:20	2244 CALLE DEL OESTE
2021-00342	09/09/2021	SQ32	19:03:08	19:09:50	00:06:42	2244 CALLE DEL OESTE
2021-00347	09/14/2021	Bat31	18:13:28	18:20:26	00:06:58	1300 W UNIVERSITY AVE
2021-00347	09/14/2021	BR33	18:13:28	18:20:26	00:06:58	1300 W UNIVERSITY AVE
2021-00348	09/16/2021	Bat32	22:09:55	22:16:20	00:06:25	2866 CALLE TERCERA
2021-00348	09/16/2021	SQ32	22:09:55	22:16:30	00:06:35	2866 CALLE TERCERA
2021-00349	09/18/2021	Bat31	13:40:29	13:55:18	00:14:49	3021 RIO HONDO
2021-00349	09/18/2021	Bat32	13:40:29	13:55:21	00:14:52	3021 RIO HONDO
2021-00352	09/21/2021	Bat31	00:37:10	00:49:44	00:12:34	2935 ESTRADA DR
2021-00352	09/21/2021	Bat32	00:37:10	00:47:02	00:09:52	2935 ESTRADA DR
2021-00352	09/21/2021	BR33	00:37:10	00:44:10	00:07:00	2935 ESTRADA DR
2021-00354	09/22/2021	Bat31	11:43:55	11:49:11	00:05:16	2670 CALLE SEGUNDA
2021-00354	09/22/2021	Bat32	11:43:55	11:49:11	00:05:16	2670 CALLE SEGUNDA

Calls by Incident Type. Does not include calls where there was no response.



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2021-00355	09/23/2021	Bat31	04:27:01	04:44:44	00:17:43	525 WATSON LN
2021-00355	09/23/2021	Bat32	04:27:01	04:44:37	00:17:36	525 WATSON LN
2021-00355	09/23/2021	E32	04:27:01	04:50:58	00:23:57	525 WATSON LN
2021-00356	09/23/2021	Bat31	09:58:43	10:04:25	00:05:42	2550 CALLE DE PRINCIPAL
2021-00357	09/24/2021	Bat31	08:18:55	08:46:00	00:27:05	6120 ASWAN CT
2021-00357	09/24/2021	Bat32	08:18:55	08:37:28	00:18:33	6120 ASWAN CT
2021-00358	09/24/2021	Bat31	15:04:49	15:13:10	00:08:21	1300 W UNIVERSITY AVE
2021-00358	09/24/2021	Bat32	15:04:49	15:10:03	00:05:14	1300 W UNIVERSITY AVE
2021-00360	09/25/2021	Bat31	19:43:42	19:57:28	00:13:46	2253 CALLE DE PARIAN
2021-00360	09/25/2021	Bat32	19:43:42	19:55:04	00:11:22	2253 CALLE DE PARIAN
2021-00362	09/26/2021	Bat31	02:33:22	02:40:17	00:06:55	3140 ESTRADA DR
2021-00362	09/26/2021	Bat32	02:33:22	02:44:26	00:11:04	3140 ESTRADA DR
2021-00363	09/26/2021	Bat31	11:40:41	12:05:30	00:24:49	118 INTERSTATE 10
2021-00366	09/28/2021	Bat31	12:23:08	12:28:33	00:05:25	2363 CALLE DEL SUR
2021-00366	09/28/2021	Bat32	12:23:08	12:30:53	00:07:45	2363 CALLE DEL SUR
2021-00366	09/28/2021	BR33	12:23:08	12:30:50	00:07:42	2363 CALLE DEL SUR
2021-00367	09/29/2021	Bat31	13:41:34	13:55:18	00:13:44	2486 CALLE PRINCIPAL
2021-00367	09/29/2021	SQ32	13:41:34	13:49:28	00:07:54	2486 CALLE PRINCIPAL
2021-00370	09/30/2021	Bat31	18:57:14	19:02:55	00:05:41	1891 AVENIDA DE MESILLA
2021-00370	09/30/2021	E31	18:57:14	19:02:59	00:05:45	1891 AVENIDA DE MESILLA

Subtotal Count: 49 321 - EMS call, excluding vehicle accident with injury | Average Response Time: 00:10:00

381 - Rescue or EMS standby

2021-00344	09/11/2021	Bat31	11:29:38	11:33:14	00:03:36	2170 CALLE DE PARIAN
2021-00344	09/11/2021	BR33	11:29:38	11:34:15	00:04:37	2170 CALLE DE PARIAN
2021-00344	09/11/2021	SQ32	11:29:38	11:34:03	00:04:25	2170 CALLE DE PARIAN
2021-00346	09/12/2021	Bat31	12:01:38	12:02:16	00:00:38	2170 CALLE DE PARIAN
2021-00346	09/12/2021	Bat32	12:01:38	12:02:16	00:00:38	2170 CALLE DE PARIAN
2021-00346	09/12/2021	BR33	12:01:38	12:02:15	00:00:37	2170 CALLE DE PARIAN
2021-00346	09/12/2021	SQ32	12:01:38	12:02:15	00:00:37	2170 CALLE DE PARIAN
2021-00351	09/20/2021	Bat31	16:39:58	16:39:58	00:00:00	1300 W UNIVERSITY AVE
2021-00351	09/20/2021	BR33	16:39:58	18:00:00	01:20:02	1300 W UNIVERSITY AVE
2021-00359	09/24/2021	Bat32	16:51:11	16:51:37	00:00:26	1300 W UNIVERSITY AVE

Subtotal Count: 10 381 - Rescue or EMS standby | Average Response Time: 00:09:33

412 - Gas leak (natural gas or LPG)

2021-00345	09/12/2021	Bat31	09:19:36	09:35:55	00:16:19	2977 ESTRADA DR
2021-00345	09/12/2021	Bat32	09:19:36	09:31:33	00:11:57	2977 ESTRADA DR
2021-00369	09/30/2021	Bat32	15:19:53	15:19:54	00:00:01	2340 CALLE DE PRINCIPAL
2021-00369	09/30/2021	BR33	15:19:53	15:19:54	00:00:01	2340 CALLE DE PRINCIPAL

Subtotal Count: 4 412 - Gas leak (natural gas or LPG) | Average Response Time: 00:07:04

551 - Assist police or other governmental agency

2021-00343	09/10/2021	Bat31	10:17:15	10:20:59	00:03:44	W BOUTZ RD
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Subtotal Count: 1 551 - Assist police or other governmental agency | Average Response Time: 00:03:44

553 - Public service

2021-00332	09/05/2021	Bat31	10:37:33	10:39:21	00:01:48	EL PASEO RD
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Subtotal Count: 1 553 - Public service | Average Response Time: 00:01:48

554 - Assist invalid

2021-00329	09/01/2021	Bat31	18:18:29	18:32:54	00:14:25	2570 CALLE DE SANTIAGO
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Calls by Incident Type. Does not include calls where there was no response.

2021-00329	09/01/2021	Bat32	18:18:29	18:27:45	00:09:16	2570 CALLE DE SANTIAGO
2021-00361	09/26/2021	Bat31	01:12:07	01:23:32	00:11:25	204 CAPRI ARC
2021-00361	09/26/2021	Bat32	01:12:07	01:20:18	00:08:11	204 CAPRI ARC
Subtotal Count: 4		554 - Assist invalid Average Response Time: 00:10:49				
733 - Smoke detector activation due to malfunction						
2021-00368	09/30/2021	Bat32	14:33:21	14:40:36	00:07:15	2330 CALLE DE SANTIAGO
2021-00368	09/30/2021	BR33	14:33:21	14:39:01	00:05:40	2330 CALLE DE SANTIAGO
Subtotal Count: 2		733 - Smoke detector activation due to malfunction Average Response Time: 00:06:27				

Grand Total: 75

Average Response Time for All Incident Types: 00:09:40

Calls by Incident Type. Does not include calls where there was no response.

Mesilla Fire Department

Mesilla, NM

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Events per Event Type for Date Range (Landscape)

Start Date: 09/01/2021 | End Date: 09/30/2021

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
Administration Shift						
	09/03/2021	Administrative Shift	Administrative	Fire House 31	7	Harry Evans
	09/17/2021	Administrative Shift	Administrative	Fire House 31	7.5	Harry Evans
	09/28/2021	Administrative Shift (Telework)	Administrative	Tele-Work Residence	3	Harry Evans

Total Hours for Administration Shift: 17.5

Daily Operations Shift						
	09/03/2021	A-Shift	Shifts	Station 31	9	Humberto Manriquez
	09/03/2021	A-Shift	Shifts	Fire station 31	7.5	Alexander Aguilar, Ines Thunhorst
	09/04/2021	B shift	Shifts	Fire House 31	3	Humberto Manriquez
	09/05/2021	Shift	Shifts	Station 31	10	Michael Dove
	09/06/2021	Shift	Shifts		3	Michael Dove
	09/07/2021	A Shift	Shifts	Fire Station 31	4	Ines Thunhorst
	09/07/2021	B shift	Shifts	Firehouse 31	13	Humberto Fernandez III, Gabriel Franco, Louis Reyna
	09/08/2021	C Shift	Shifts	Firehouse 31	15	Tyler Brown, Xavier Sanchez, Jasha Zapien
	09/12/2021	A-Shift	Shifts	Firehouse 31	12.5	Sebastian Linares-Chacon
	09/13/2021	A-Shift	Shifts	Firehouse 31	2	Sebastian Linares-Chacon
	09/14/2021	B Shift	Shifts	Firehouse 31	13	Humberto Fernandez III, Gabriel Franco, Louis Reyna
	09/14/2021	C Shift	Shifts	Station 31	7.5	Xavier Sanchez, Jasha Zapien
	09/15/2021	A-Shift	Shifts	Firehouse 31	22	Michael Dove, Sebastian Linares-Chacon, Humberto Manriquez

Only LOCKED events included.



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EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	09/16/2021	B Shift	Shifts	Firehouse 31	15	Alexander Aguilar, Tyler Brown, Humberto Fernandez III, Gabriel Franco, Louis Reyna
	09/17/2021	C Shift	Shifts	Firehouse 31	15.75	Xavier Sanchez, Jasha Zapien
	09/18/2021	C Shift	Shifts	FireHouse 31	5.5	Xavier Sanchez, Jasha Zapien
	09/19/2021	B Shift	Shifts	Firehouse 31	13	Humberto Fernandez III, Gabriel Franco, Louis Reyna
	09/20/2021	C Shift	Shifts	Station 31	17	Katrina Arguello, Tyler Brown, Xavier Sanchez, Jasha Zapien
	09/22/2021	B Shift	Shifts	Firehouse 31	13	Tyler Brown, Humberto Fernandez III, Louis Reyna
	09/24/2021	A-Shift	Shifts	Firehouse 31	23	Michael Dove, Sebastian Linares-Chacon, Gabriel Rodriguez
	09/26/2021	C Shift	Shifts	Firehouse 31	18	Tyler Brown, Humberto Fernandez III, Gabriel Franco, Xavier Sanchez, Jasha Zapien
	09/27/2021	A-Shift	Shifts	Firehouse 31	24	Michael Dove, Trevor Fietze, Sebastian Linares-Chacon, Humberto Manriquez, Gabriel Rodriguez
	09/28/2021	B-Shift	Shifts	Firehouse 31	2	Sebastian Linares-Chacon, Humberto Manriquez
	09/29/2021	C Shift	Shifts	Firehouse 31	16	Tyler Brown, Trevor Fietze, Xavier Sanchez, Jasha Zapien

Total Hours for Daily Operations Shift: 283.75

EMS Division Shift						
	09/10/2021	EMS Shift	Shifts	Fire Station 31	8	Alexander Aguilar, Ines Thunhorst
	09/17/2021	Ems shift	Shifts	Fire station 31	7	Ines Thunhorst
	09/27/2021	Ems shift	Shifts	Fire station 31/ Town Hall	1.5	Ines Thunhorst

Total Hours for EMS Division Shift: 16.5

Only LOCKED events included.



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EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
Holiday Event						
	09/11/2021	9.11 Remembrance Ceremony	Holiday Event	Station 31	5.5	Katrina Arguello, Tyler Brown, Crystal Davis-Whited, Humberto Fernandez III, Gabriel Franco, Trevor Fietze, Kevin Hoban, George Klebansky, Tabitha Rossman, Xavier Sanchez, Ines Thunhorst, Gregory Whited, Jasha Zapien

Total Hours for Holiday Event: 5.5

Prevention Division Shift						
	09/19/2021	Administration Shift	Administrative	Teleworking	3	Crystal Davis-Whited
	09/23/2021	Inspections	Prevention Event	Town of Mesilla	6	Gregory Whited
	09/25/2021	Administration Shift	Administrative	Teleworking	3	Crystal Davis-Whited

Total Hours for Prevention Division Shift: 12

Prevention Event						
	09/27/2021	Fire Prevention Proclamation	Department Business Meeting	Mesilla Town Hall	1	Trevor Fietze, Kevin Hoban, George Klebansky, Xavier Sanchez, Ines Thunhorst, Gregory Whited, Jasha Zapien

Total Hours for Prevention Event: 1

Only LOCKED events included.

Mesilla Fire Department

Mesilla, NM

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Total Hours by Volunteers September 2021

Pay Grades: All Pay Grades | Start Date: 09/01/2021 | End Date: 09/30/2021

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Aguilar, Alexander J	10:45	8:30	28:00	47:15
Arguello, Katrina M	0:00	5:30	9:30	15:00
Boyd, Lachlan J	0:30	0:00	0:00	0:30
Brown, Tyler S	7:31	12:30	69:30	89:31
Davis-Whited, Crystal L	6:37	11:30	11:30	29:37
Dove, Michael S	0:12	0:00	37:00	37:12
Embury, Andy G	5:09	3:00	0:00	8:09
Evans, Harry A	2:45	14:50	17:30	35:05
Fernandez III, Humberto	6:10	11:00	78:30	95:40
Franco, Gabriel Z	5:15	8:30	74:00	87:45
Frietze, Trevor R	0:45	7:30	44:30	52:45
Gamrath, Alan R	0:00	6:00	0:00	6:00
Klebansky, George A	28:43	11:30	6:30	46:43
Linares-Chacon, Sebastian	1:00	0:00	48:00	49:00
Manriquez, Humberto	0:00	0:00	36:00	36:00
Reyna, Louis N	1:05	5:30	61:00	67:35
Rodriguez, Gabriel	0:00	0:00	20:00	20:00
Rossmann, Tabitha A	1:30	6:00	5:30	13:00
Sanchez, Xavier	25:55	13:30	88:30	127:55
Thunhorst, Ines C	10:15	8:30	34:30	53:15
Villagrana, Daniel Jose	0:00	2:30	0:00	2:30
Whited, Gregory E	8:52	11:30	12:30	32:52
Zapien, Jasha C	15:46	13:30	90:00	119:16
TOTAL			1072:35:00	

Mesilla Fire Department

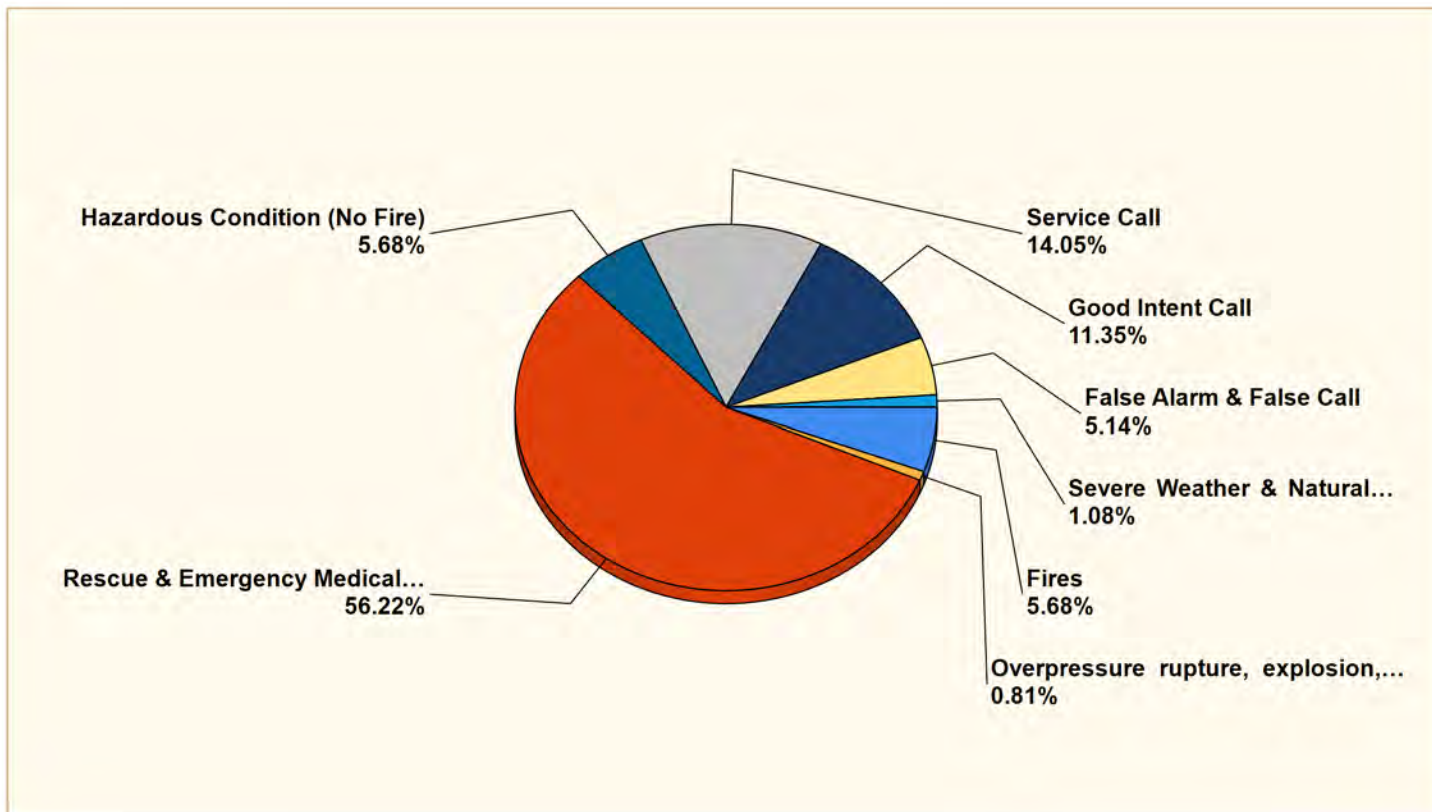
Mesilla, NM

This report was generated on 10/5/2021 10:08:51 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 09/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	21	5.68%
Overpressure rupture, explosion, overheating - no fire	3	0.81%
Rescue & Emergency Medical Service	208	56.22%
Hazardous Condition (No Fire)	21	5.68%
Service Call	52	14.05%
Good Intent Call	42	11.35%
False Alarm & False Call	19	5.14%
Severe Weather & Natural Disaster	4	1.08%
TOTAL	370	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.27%
111 - Building fire	7	1.89%
132 - Road freight or transport vehicle fire	2	0.54%
140 - Natural vegetation fire, other	3	0.81%
141 - Forest, woods or wildland fire	1	0.27%
142 - Brush or brush-and-grass mixture fire	5	1.35%
143 - Grass fire	1	0.27%
151 - Outside rubbish, trash or waste fire	1	0.27%
243 - Fireworks explosion (no fire)	3	0.81%
311 - Medical assist, assist EMS crew	28	7.57%
321 - EMS call, excluding vehicle accident with injury	121	32.7%
322 - Motor vehicle accident with injuries	21	5.68%
323 - Motor vehicle/pedestrian accident (MV Ped)	3	0.81%
324 - Motor vehicle accident with no injuries.	5	1.35%
341 - Search for person on land	1	0.27%
361 - Swimming/recreational water areas rescue	1	0.27%
381 - Rescue or EMS standby	28	7.57%
412 - Gas leak (natural gas or LPG)	11	2.97%
413 - Oil or other combustible liquid spill	1	0.27%
421 - Chemical hazard (no spill or leak)	1	0.27%
440 - Electrical wiring/equipment problem, other	1	0.27%
444 - Power line down	6	1.62%
481 - Attempt to burn	1	0.27%
511 - Lock-out	7	1.89%
520 - Water problem, other	1	0.27%
522 - Water or steam leak	4	1.08%
550 - Public service assistance, other	1	0.27%
551 - Assist police or other governmental agency	2	0.54%
552 - Police matter	4	1.08%
553 - Public service	7	1.89%
554 - Assist invalid	19	5.14%
561 - Unauthorized burning	7	1.89%
611 - Dispatched & cancelled en route	36	9.73%
622 - No incident found on arrival at dispatch address	2	0.54%
631 - Authorized controlled burning	2	0.54%
651 - Smoke scare, odor of smoke	2	0.54%
715 - Local alarm system, malicious false alarm	1	0.27%
733 - Smoke detector activation due to malfunction	3	0.81%
735 - Alarm system sounded due to malfunction	7	1.89%
741 - Sprinkler activation, no fire - unintentional	1	0.27%
744 - Detector activation, no fire - unintentional	1	0.27%
745 - Alarm system activation, no fire - unintentional	6	1.62%
800 - Severe weather or natural disaster, other	2	0.54%
812 - Flood assessment	1	0.27%
813 - Wind storm, tornado/hurricane assessment	1	0.27%
TOTAL INCIDENTS:	370	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





MESILLA MARSHAL DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 PHONE 575-526-4138 FAX 575-652-3776

To: Honorable Mayor and Mesilla Board of Trustees

This is the Monthly Report for September 2021, for the Mesilla Marshal's Department:

911 hang ups	13		
Agency assist	19	DWI	1
ACO calls	14	Fire	1
Aco	1	Foot patrol	4
Custody	3	Fraud	1
Dead	2	Frequent patrol	10
Snake	1	Illegally parked vehicle	4
Stray	7	Incorrigible child	1
Assault	2	Information report	12
Auto burglary	1	Loud party	1
Behavioral	1	Missing person	1
Building check	1	Motor Vehicle Crashes	8
Burglary	1	Hit and run crash	2
Burglary alarm	17	Non-injury crash	4
Civil standby	1	Private property	2
Codes	5	Obstruction	1
CPR adult	1	Panic alarm	2
Disturbances	9	Phone call	12
Disorderly	3	Prisoner Transport	5
Domestic	5		
Fight	1		

Prowler	1
Public assist	3
Sex offense	1
Shots fired	4
Standby	1
Supplement	12
Suicidal subject	1
Suspicious activity	18
Activity	5
Person	7
Vehicle	6

Theft	2
Threats	1
Traffic complaint	1
Traffic control	35
Traffic stops	69
Trespassing	7
Vandalism/graffiti	3
Vehicle fire	1
Warrant service	2
<u>Welfare check</u>	<u>15</u>
Total # of calls for service	326

Thank you,

Enrique Salas,
Marshal




TOWN OF MESILLA

Public Works Department
P.O. Box 10, Mesilla, New Mexico 88046
Office: (575) 524-3262
Fax: (575) 541-6327

MEMORANDUM

Date: October 1, 2021

TO: Mayor Barraza, Board of Trustees and Cynthia Stoechner-Hernandez

FROM: Rodney J. McGillivray, Public Works Director 

RE: **Public Works Division Activity Report – September 2021**

On-going maintenance, custodial and operations:

On-call/standby for emergency repairs or assistance
Meter reading continues
New water services and water shut-offs (ownership change/nonpayment)
Monthly water sampling and reporting is up-to-date
Monitoring of water tank, wells, and pumps
Monitoring of lift stations and review of reporting
Utility location services
Valve exercise program continues
Vehicle maintenance on-going
Grounds maintenance on-going
Custodial responsibilities on-going

Miscellaneous items/work orders/accomplishments:

Covid disinfectant fogging for Town Hall and Community Center
Provided assistance with new playground equipment installation
Plaza brick repair
Participated in Fiesta
Fiesta clean up and pressure washing of Plaza
Overseeding of Plaza grass for winter
Tree timing on University Ave, Ave de Mesilla and Plaza
Weed eradication and mowing of easements

Cleaned up median at Calle de Pecana
Replaced microwave table at Community Center
Cleaned up ponding area at Calle de Picacho
Painted picnic tables at Los Leones Park
Painted playground equipment at Los Leones Park
Sprayed baseball diamond and installed new home plate Los Leones Park
Removed / demolition of stone drinking fountains at Los Leones Park
Removed two trees at Los Leones Park
Replaced speed limit sign on Calle de Picacho
Pothole repairs on Calle de Oeste
Weed eradication and sweeping on Calle del Norte Trail
Street sweeping
Cut and spray weeds throughout town

Project update:

Playground Equipment – Both the Community Center Park and Los Leones Park playgrounds are complete. Project closeout documents and final progress payment is underway.

SCADA – Grant agreement received and returned. Waiting for final signatures and copy of executed agreement. Copies of grant sent to engineering for fee proposal and negotiations. Selected fee proposal sent to NMED for approval.

Mesilla Water System Booster Replacement – Project drawings are 60% complete. An extension for time has been received from Molzen Corbin due to project delays and coordination efforts with BLM. Project design is underway.

Calle de Picacho Drainage – Grant agreement received and returned. Waiting for final signatures and copy of executed agreement. No activity.

Mesilla Lighting Improvements – Grant agreement received and returned. Waiting for final signatures and copy of executed agreement. Meeting schedule with MC for project development scoping.

Plaza Sidewalk Refurbishment - Grant agreement received and returned. Waiting for final signatures and copy of executed agreement. No activity.

Calle del Norte Trail Phase II – The 95% drawings and specifications are complete and have been submitted to NMDOT and IBWC for review and approval. Project bid documents are anticipated to be complete before the end of October. Project is anticipated to bid in November.

Calle de Picacho TPF – Grant received awaiting BOT approval.

University Waterline Improvements – WTB funding application to replace existing waterlines underway. Potholing underway to determine pipe size and type. Project estimate and EOR negotiations is also underway.