



THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING ON MONDAY, JUNE 14, 2021, AT 6:00 P.M., IN PERSON AT THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA (SPACE IS LIMITED) OR VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. CHANGES TO THE AGENDA & APPROVAL
4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.
Public input in writing shall be received at cynthias-h@mesillanm.gov 24 hours in advance to the meeting and will be read into the record. You will also be given an opportunity to speak during this time by pressing *9 while in the teleconference. You will be prompted when to begin speaking. Space is limited and may require persons giving public input IN PERSON to rotate, if capacity of the room is exceeded.
5. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
 - a) *PZHAC Case 061223 – 2220 Calle de Parian, submitted by Teresa Sanchez (property owner) for T.R. Frieze LLC; a request for a zoning permit to allow the applicant to replace deteriorated parking bumpers in a commercial parking lot at this address. Zoned: Historic Commercial (HC)
 - b) *PZHAC Case 061224- 2424 Calle de Parian, submitted by Cecilia Quintana; a request for a zoning permit to allow the replacement of an exterior bedroom door on a dwelling at this address. Zoned: Historic Residential (HR).
 - c) *PZHAC Case 061225 – 2557 Calle de Parian, submitted by Andrea Bryan; a request for a zoning permit to allow the installation of a shade structure at the rear of a dwelling at this address. Zoned: Historic Residential (HR).
 - d) *PZHAC Case 061226 – 1680 Calle de Alvarez, submitted by Chris Schaefer; a request for a zoning permit to enclose a breezeway between two commercial buildings at this address. Zoned: General Commercial (C).
 - e) *PZHAC Case 061227 - 1740 Calle de Mercado, a request for a sign permit to allow a new sign for a business to be located at this address. Zoned: General Commercial (C).
 - f) *For Approval: the hiring of three (3) temporary employees for the Summer Recreation program.
6. NEW BUSINESS:
 - a) Resolution 2021-11: A resolution denying an appeal for case 061099 at 2320 Calle de Santiago a request for a permit to install a coyote fence and a stucco wall around the property at this address. – **Board of Trustees.**
 - b) Resolution 2021-12: a resolution approving an appeal for case 061218 at 2355 Calle de Guadalupe to allow a retracting cloth awning at the Double Eagle Restaurant. – **Board of Trustees.**
 - c) Resolution 2021-13: a resolution designating the Town of Mesilla as a “Colonia” for the purposes of obtaining additional funding for projects. - **Board of Trustees.**
 - d) Resolution 2021-14: a resolution extending a moratorium on expanding non-conforming lots an additional two months. - **Board of Trustees.**

7. *STAFF REPORTS

Community Development
Community Programs
Finance Department
Fire Department
Marshal Department
Public Works Department

8. BOARD OF TRUSTEE COMMITTEE REPORTS

9. BOARD OF TRUSTEE/STAFF COMMENTS

10. ADJOURNMENT

NOTICE:

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 6/11/2021 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristrammn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.

BOT ACTION FORM
[PZHAC REVIEW – 6/7/2021]
STAFF ANALYSIS

Item:
Case 061223 – 2220 Calle de Parian, submitted by Teresa Sanchez (property owner) for T.R. Fietze LLC; a request for a zoning permit to allow the applicant to replace deteriorated parking bumpers in a commercial parking lot at this address. Zoned: Historic Commercial (HC)

Staff Analysis:

The applicant would like to remove several deteriorated parking barriers (see attached photos) and replace them with single long poles. These will be similar to the poles used as parking barriers in the parking lot across the street at the rear parking area of 2410 Calle de Principal which is accessed from Calle de Parian (see attached photos). The existing barriers consist of a number of materials including deteriorated wood, rusted metal, and concrete. The barriers are no longer in their original positions and, for the most part, can no longer be safely anchored down. The proposed barriers will be located in a line parallel to the northern property line (see attached site diagram). This will keep people from interfering with the driveway on the adjacent property to the north. There will be no other improvements or changes to the subject property.

Estimated Cost: \$4,000.00

Consistency with the Code:

The PZHAC will need to determine that the proposed parking barriers are consistent with the following sections of the Code:

18.06.110 Review of applications within Historical and General Commercial zones – Considerations.

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
 - 1. The historical and literary value and significance of the site, building, or structure;
 - 2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
 - 3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
 - 4. The appropriateness of the size and shape of the building or structure in relation to:
 - a. The land area upon which the building or structure is situated;
 - b. The landscaping and planting features proposed by the applicant; and
 - c. The neighboring sites, buildings or structures within the historical district.
 - 5. The commission shall also consider the applicable zoning and other laws of the town.

18.33.060 Development zone.

A development zone defines the immediate physical vicinity to be used to identify the historic character of a particular area and includes the predominant architectural style and design standards of existing structures together with their setting.

- A. Function of the Development Zone. The function of the development zone is to provide for historically appropriate development within an existing historic district by setting standards for both new construction and alterations to existing structures.

(The proposed parking barriers are similar to parking barriers used across the street at 2410 Calle de Principal.)

18.35.040 Development standards.

- D. Yards. For all new buildings, front, side and rear yard must be at least seven feet.
 - 1. Any repairs of structures that have been legally built on a property line or new construction of fences shall require a right-of-entry agreement signed by all property owners of all applicable properties for construction and maintenance that is recorded in Dona Ana County records and filed with the town clerk....

(Since the parking barriers do not constitute construction and will be dropped in place from the applicant's property without the need to enter the neighboring property, a right-of-entry agreement is not needed.)

G. No walls, fences, hedges or other obstructions may be placed near exits from driveways or parking areas which block a driver's view of approaching traffic for a distance of 90 feet in both directions. The following explanations will further define this unobstructed view (also, see illustrations in Appendix C):

1. The driver's eye level may be from three to eight feet above the driveway's surface and located as far as 10 feet back from the curb line or pavement edge.
2. Those portions of approaching cars which are more than three feet above the roadbed must be within view of the exiting driver.

(These will be parking barriers that will rise only a few inches above the ground, therefore they will not interfere with any clear-sight-triangles on either the subject property or the neighboring property.)

Findings that need to be made:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of installing new parking barriers in a parking lot on this property.
- The PZHAC has determined that the proposed parking barrier will not be in violation of MTC 18.06, MTC 18.33, MTC 18.35 or MTC 18.60
- The PZHAC has determined that the proposed parking barriers will meet all applicable Code requirements.

PZHAC OPTIONS:

1. **Approve the zoning permit.**
2. **Approve the zoning permit with conditions.**
3. **Postpone a decision on the zoning permit to allow the applicant to provide additional information.**
4. **Reject the zoning permit.**

PZHAC ACTION:

The PZHAC determined that the proposed parking barriers will meet the requirements of the Code and voted 4 - 0 to recommend APPROVAL of the request to the BOT.

BOT OPTIONS:

- **Approve the application as recommended by the PZHAC.**
- **Approve the application with conditions.**
- **Reject the application.**

BOT ACTION:

Dofia Ana County, NM

General Reference Maps

2014 Aerial | **Addresses** | County Address Points

Select Search Type: Account Number ▼ Enter

Maps | **Legend**

Map Themes

- Parcels
- UDC Zoning
- Roads and Transportation
- NM House Districts
- NM Senate Districts
- County Commission Districts
- City Council Districts
- Median Household Income
- General Land Ownership

Account Number: [R0401186](#)
Parcel Number: 4006137212471
Owner: T R FRIETZE LLC
Mail Address: PO BOX 358
Subdivision: FRIETZE TRACTS (BK 19 PG 123 - 9815662)
Property Address: CALLE DE PARIAN
Acres: 0



CALLE PRINCIPAL

LAI D BRICK WALK

BASIS OF BEARING

32°39'30" E

COMMERCIAL BUILDING

SHINER FOUND

136.33'

39'30" W
62.41'

PAINTED "X" SET

38.24'

N 60°18'12"

42.6'

90.72'

STUCCO WALL

BUILDING CORNER

U.S.R.S. TR. 11A-85D

0.193 AC.

U.S.R.S. TR. 11A-85A

W.D. BK. 164, PG. 12

3.8' WALK

92.6'

B U I L D I N G

S 57°54'32" W

130'

13.0'

BRICK WALK

136.33'

SHINER SET

12.06'

19.6'

33.00'

34.25'

81.99'

12.00'

M

ADJACENT BUILDING

59°58'16" E

90.72'

ADOBE WALL

N

43°08'34"

12.00'

IRON ROD SET

1/2"

GALLERY (old Bldg.)

BOWLIN

BK. 207 PGS. 1750-1754

U.S.R.S. TR. 11A-84B2

U.S.R.S. TR. 11A-84B1

U.S.R.S. TR. 11A-85C

12' WIDE INGRESS & EGRESS EASEMENT

ANCHOR

POWERLINE

ANCHOR

P.P.P.

LATROOPY CURB

CALLE DE PARIAN

132.13'

BK. 854, FRIETZE 1938-40

U.S.R.S. TR. 11A-85B

CALLE DEL ARROYO

Tracked



Place
New
POLES



Property across street



Replacement Poles













**TOWN OF MESILLA
ZONING APPROVAL**

OFFICIAL USE ONLY:
Case # 061223
Fee \$ 45.00

**PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID**

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061223 ZONE: HC CODE: M1 APPLICATION DATE: 6/1/21

TR Frieta, LLC 575-649-6916
Name of Property Owner Property Owner's Telephone Number

PO BOX 358 Mesilla Park NM 88047
Property Owner's Mailing Address City State Zip Code

eandtmanagementllc@gmail.com or dnkinvest@comcast.net
Property Owner's E-mail Address

Tom Stetina of Stetina Landscape + Design
Contractor's Name & Address (If none, indicate Self)

602-377-0136 82-3352262 393805
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 2220 Calle De Parian

Description of Proposed Work: Removal and replacement with new beam-type parking bumpers. Old beams have rotted and have exposed metal that is dangerous.

\$ 350.00 [Signature] 5/7/21
Estimated Cost Signature of Applicant Date

Signature of property owner: [Signature]

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval BOT Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

PZHAC APPROVAL REQUIRED: YES NO BOT APPROVAL REQUIRED: YES NO

CID PERMIT/INSPECTION REQUIRED: YES NO SEE CONDITIONS

CONDITIONS: PZHAC REVIEW & BOT APPROVAL REQUIRED
[Signature]

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

- THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:
1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), Improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 2. Site Plan with dimensions and details.
 3. Foundation plan with details.
 4. Floor plan showing rooms, their uses and dimensions.
 5. Cross section of walls
 6. Roof and floor framing plan
 8. Proof of legal access to the property.
 9. Drainage plan.
 10. Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
 11. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 12. Proof of legal access to the property.
 13. Other information as necessary or required by the City Code or Community Development Department (See other side.)

BOT ACTION FORM
[PZHAC REVIEW – 6/7/2021]
STAFF ANALYSIS

Item:

Case 061224- 2424 Calle de Parian, submitted by Cecilia Quintana; a request for a zoning permit to allow the replacement of an exterior bedroom door on a dwelling at this address. Zoned: Historic Residential (HR)

Description of Request:

The applicant was in the process of replacing the door when a neighbor alerted Staff to the fact that a homeowner was conducting work on a property without a permit. By the time Staff had an opportunity to visit the property, the replacement had been completed. According to the applicant, this was a replacement of a deteriorating door and frame and that this was a necessary repair to the dwelling. The homeowner was informed that a permit would still be needed.

Since the work has been completed, the PZHAC can view the final results and determine if the new door meets the requirements of the Code (see Code excerpts below). There will be no other work done to the property at this time. (The applicant has been informed that any work done to the exterior of the dwelling in the future will need a zoning permit that is either approved administratively, or by the PZHAC.)

The dwelling was built after the inventory for the National Historic Register was completed, therefore the dwelling is not in the Historic Register for the Town. The dwelling did, however, receive an award from the Dona Ana Historical Society for being built in a style that was similar to the historic styles of other dwellings in the Town.

Consistency with the Code:

The PZHAC will need to determine that the proposed dwelling will be consistent with the following sections of the Code:

18.06.110 Review of applications within Historical and General Commercial zones – Considerations.

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
 1. The historical and literary value and significance of the site, building, or structure;
 2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
 3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
 4. The appropriateness of the size and shape of the building or structure in relation to:
 - a. The land area upon which the building or structure is situated;
 - b. The landscaping and planting features proposed by the applicant; and
 - c. The neighboring sites, buildings or structures within the historical district.
 5. The commission shall also consider the applicable zoning and other laws of the town.

18.33.060 Development zone.

A development zone defines the immediate physical vicinity to be used to identify the historic character of a particular area and includes the predominant architectural style and design standards of existing structures together with their setting.

- A. Function of the Development Zone. The function of the development zone is to provide for historically appropriate development within an existing historic district by setting standards for both new construction and alterations to existing structures.

18.35.040 Development standards.

A. Lot Area. Each lot or parcel to be developed in the H-R zone shall have a minimum of 80 feet of frontage on a public street and a minimum of 8,000 square feet of area.

The lot is 18,295 square feet in size, which meets the Code requirements for lots having two dwelling units, therefore this is not a non-conforming lot and work is allowed on the lot.

Estimated Cost: \$1,850.00

Findings that need to be made:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of replacing an exterior bedroom door on a dwelling on this property.
- The PZHAC has determined that the replacement door is not in violation of MTC 18.06, MTC 18.33 or MTC 18.35
- The PZHAC has determined that the replacement door meets all applicable Code requirements.

PZHAC OPTIONS:

- **Recommend approval of the zoning permit to the BOT.**
- **Recommend approval of the zoning permit to the BOT with conditions.**
- **Postpone a decision on the zoning permit to allow the applicant to provide additional information.**
- **Reject the zoning permit.**

PZHAC ACTION:

The PZHAC determined that the proposed replacement will meet the requirements of the Code and voted 4 - 0 to recommend APPROVAL of the request to the BOT.

BOT OPTIONS:

- **Approve the application as recommended by the PZHAC.**
- **Approve the application with conditions.**
- **Reject the application.**

BOT ACTION:

Doña Ana County, NM

General Reference Maps

2014 Aerial | **Addresses** | County Address Points

Select Search Type: Account Number ▼ Enter

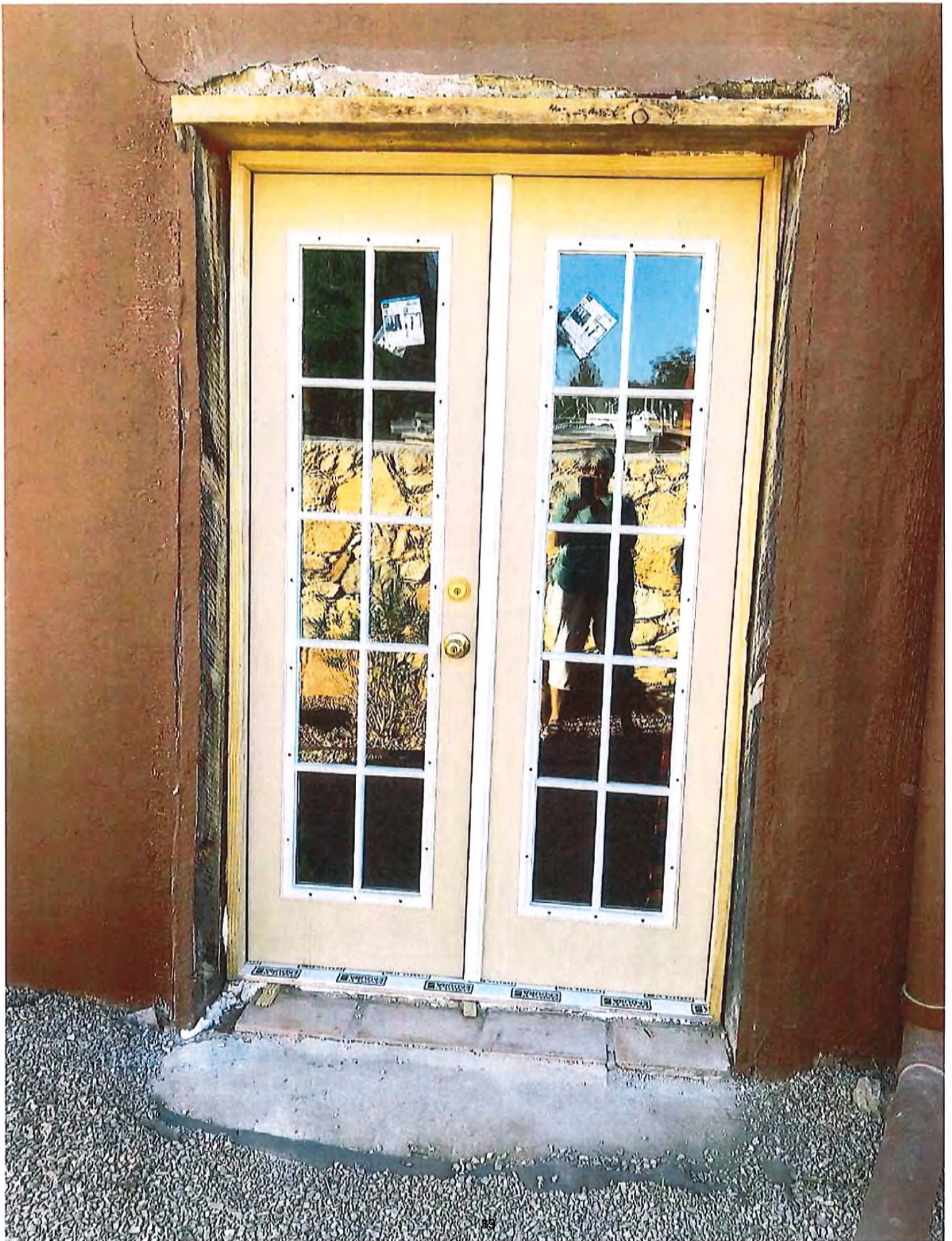
Maps | Legend

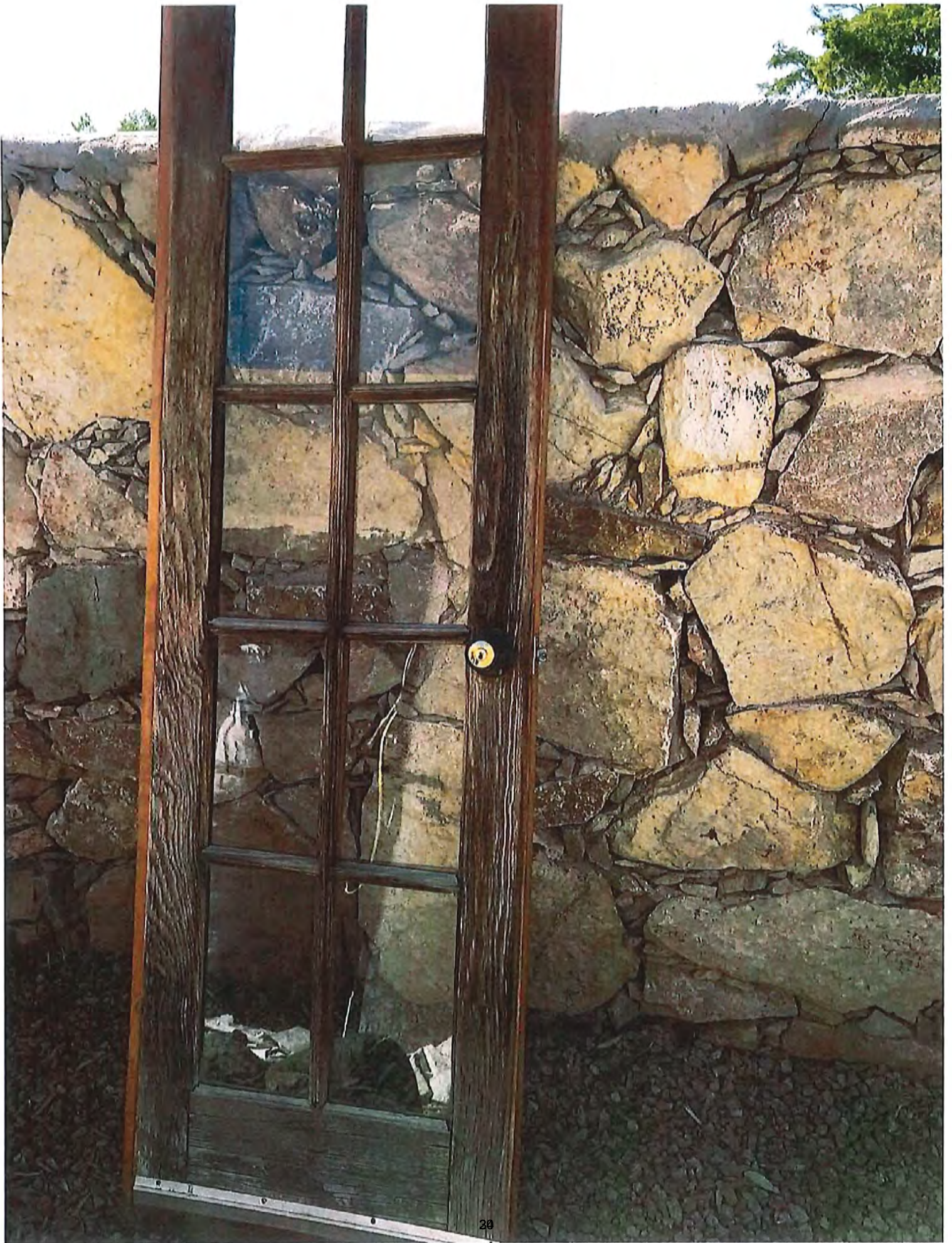
Map Themes

Parcels
UDC Zoning
Roads and Transportation
NM House Districts
NM Senate Districts
County Commission Districts
City Council Districts
Median Household Income
General Land Ownership

Account Number: **R0400480**
 Parcel Number: 4006138147015
 Owner: COLEMAN PAGE
 Mail Address: PO BOX 1390
 Subdivision: CARREON TRACTS (BK 18 PG 89 - 9413667)
 Property Address: 2424 CALLE DE PARIAN
 Acres: 0









**TOWN OF MESILLA
ZONING APPROVAL**

OFFICIAL USE ONLY:

Case # 061224

Fee \$ 152.00

**PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID**

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061224 ZONE: HR CODE: M1 APPLICATION DATE: 6/1/21

Name of Property Owner: Cecilia Quintana / Page Coleman Property Owner's Telephone Number: 505-280-0084

Property Owner's Mailing Address: P.O. Box 1390 Mesilla NM 88046 City: Mesilla State: NM Zip Code: 88046

Property Owner's E-mail Address: cecilia201@comcast.net

Contractor's Name & Address (If none, indicate Sell): Pat Henry Liberty General Contractor

Contractor's Telephone Number: 575-644-5108 Contractor's Tax ID Number: 02-502897-009 Contractor's License Number: 90134

Address of Proposed Work: 2424 Calle de Varion

Description of Proposed Work: Replace Bedroom French Door

Estimated Cost: \$ 1850 Signature of Applicant: Cecilia Quintana Date: 5/19/2021

Signature of property owner: Cecilia Quintana

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval Approved Date: _____ Disapproved Date: _____
 Approved with conditions Approved with Conditions

PZHAC APPROVAL REQUIRED: YES NO BOT APPROVAL REQUIRED: YES NO

CID PERMIT/INSPECTION REQUIRED: YES NO SEE CONDITIONS

CONDITIONS: PZHAC REVIEW + BOT APPROVAL REQUIRED
CID REVIEW MAY BE REQUIRED

PERMISSION (ISSUED/DENIED) BY: _____ ISSUE DATE: _____

- THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:
1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was LEGALLY subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 2. Site Plan with dimensions and details.
 3. Foundation plan with details.
 4. Floor plan showing rooms, their uses and dimensions.
 5. Cross section of walls
 6. Roof and floor framing plan
 8. Proof of legal access to the property.
 9. Drainage plan.
 10. Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
 11. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 12. Proof of legal access to the property.
 13. Other information as necessary or required by the City Code or Community Development Department (See other side.)

BOT ACTION FORM
[PZHAC REVIEW – 6/7/2021]
STAFF ANALYSIS

Item:

Case 061225 – 2557 Calle de Parian, submitted by Andrea Bryan; a request for a zoning permit to allow the installation of a shade structure at the rear of a dwelling at this address. Zoned: Historic Residential (HR)

Description of Request:

The Historical Residential (HR) zoning of the property requires 8,000 square feet of land for each property in the Historic Residential (HR) zoning district having one dwelling unit, according to MTC 18.35.040(B). This property is 15,904 square feet in size and contains only one dwelling unit, therefore it meets the size requirements of the Code and the property is not a non-conforming property. (Although the applicant had previously discussed converting the garage behind the house into an apartment, the work was never started and the garage remained a garage and storage structure. The existing dwelling and the garage constitute the only two structures on the property.)

According to the applicant, the gazebo will be a shade structure 12 feet by 14 feet (168 square feet) in area and under 10 feet tall. It will be set up over half of an existing concrete garage apron at the rear of the dwelling. The gazebo will not be near a property line and will not interfere with any clear-sight-triangles or encroach on any setbacks. Additionally, because the gazebo will be over an existing concrete apron, the proposed gazebo will not result in an increase in the impervious area on the property.

Consistency with the Code:

The PZHAC will need to determine that the proposed gazebo will be consistent with the following sections of the Code:

18.06.110 Review of applications within Historical and General Commercial zones – Considerations.

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
 1. The historical and literary value and significance of the site, building, or structure;
 2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
 3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
 4. The appropriateness of the size and shape of the building or structure in relation to:
 - a. The land area upon which the building or structure is situated;
 - b. The landscaping and planting features proposed by the applicant; and
 - c. The neighboring sites, buildings or structures within the historical district.
 5. The commission shall also consider the applicable zoning and other laws of the town.

18.33.060 Development zone.

A development zone defines the immediate physical vicinity to be used to identify the historic character of a particular area and includes the predominant architectural style and design standards of existing structures together with their setting.

- A. Function of the Development Zone. The function of the development zone is to provide for historically appropriate development within an existing historic district by setting standards for both new construction and alterations to existing structures.

18.35.040 Development standards.

B. Population Density. When lots or parcels in the H-R zone are to be developed to single-family or multiple single-family dwellings, each lot or parcel shall have sufficient area to provide 8,000 square feet of area for each family unit to be built. The maximum number of dwellings allowed on any property shall be two, providing density and parking requirements are met. A maximum of 40 percent impervious and 60 percent pervious shall be required unless otherwise noted by the development zone requirements of Chapter 18.33 MTC (Historic Preservation).

(There is only one dwelling on the property and the gazebo will not be a dwelling nor increase the impervious area on the property, therefore the development density of the property will not be increased.)

Estimated Cost: \$1500.00

Findings that need to be made:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of installing a gazebo on this property.
- The PZHAC has determined that the proposed gazebo will not be in violation of MTC 18.06, MTC 18.33 or MTC 18.35
- The PZHAC has determined that the proposed gazebo will meet all applicable Code requirements.

PZHAC OPTIONS:

- Recommend approval of the zoning permit to the BOT.
- Recommend approval of the zoning permit to the BOT with conditions.
- Postpone a decision on the zoning permit to allow the applicant to provide additional information.
- Reject the zoning permit.

PZHAC ACTION:

The PZHAC determined that the proposed shade structure will meet the requirements of the Code and voted 4 - 0 to recommend APPROVAL of the request to the BOT.

BOT OPTIONS:

- Approve the application as recommended by the PZHAC.
- Approve the application with conditions.
- Reject the application.

BOT ACTION:

Doña Ana County, NM

General Reference Maps

2014 Aerial | **Addresses** | County Address Points

Select Search Type: Account Number ▼ Enter

Maps | **Legend**

Map Themes

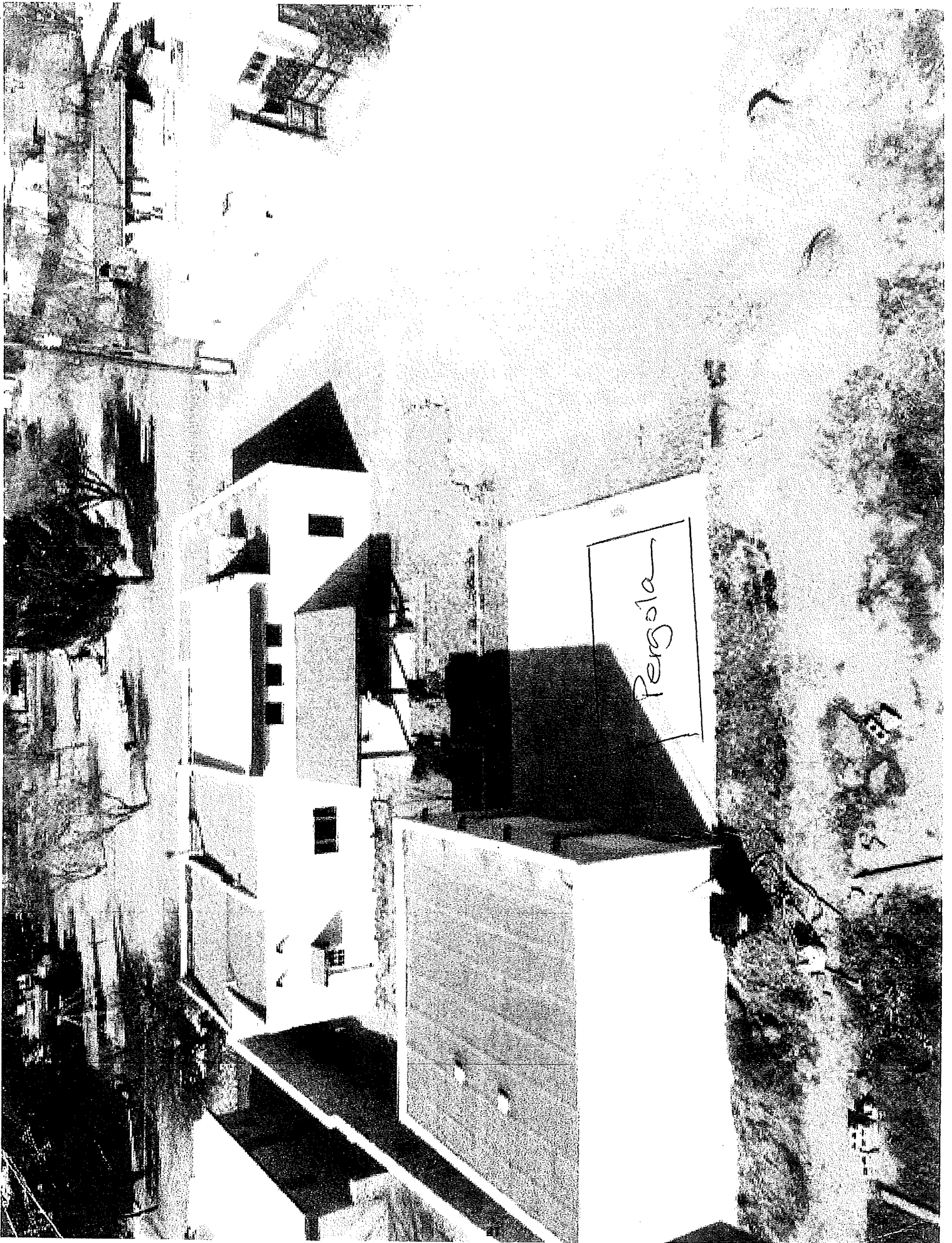
- Parcels
- UDC Zoning
- Roads and Transportation
- NM House Districts
- NM Senate Districts
- County Commission Districts
- City Council Districts
- Median Household Income
- General Land Ownership

Account Number: [R0400461](#)
 Parcel Number: 4006138113068
 Owner: BRYAN ANDREA
 Mail Address: 3224 NE 18TH AVE
 Subdivision:
 Property Address: 2557 CALLE DE PARIAN
 Acres: 0





FREE STANDING
Pergola on
existing garage apron.



location of pergola

1/2 half of garage apron

TOWN OF MESILLA
ZONING APPROVAL

OFFICIAL USE ONLY:

Case # 061225

Fee \$ 12.00

PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061225 ZONE: HR CODE: M1 APPLICATION DATE: 6/1/21

Name of Property Owner Andrea Bryan Property Owner's Telephone Number 503.975.7436

Property Owner's Mailing Address PO Box 1246 Mesilla NM 88046

Property Owner's E-mail Address andrea97212@yahoo.com

Contractor's Name & Address (If none, indicate Self) SELF

Contractor's Telephone Number _____ Contractor's Tax ID Number _____ Contractor's License Number _____

Address of Proposed Work: 2557 Calle de Parian, Mesilla, NM 88046

Description of Proposed Work: Build a 12x14 pergola on 1/2 the garage apron, free standing with doug fir 6x6 posts with structurally approved hardware. Cannot be viewed from street. (SEE ATTACHED)

Estimated Cost \$ 1475 - Signature of Applicant [Signature] Date 5/13/21

Signature of property owner: [Signature]

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

PZHAC APPROVAL REQUIRED: YES NO BOT APPROVAL REQUIRED: YES NO

CID PERMIT/INSPECTION REQUIRED: YES NO SEE CONDITIONS

CONDITIONS: PZHAC REVIEW & BOT APPROVAL REQUIRED

CID REVIEW REQUIRED

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:

1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was LEGALLY subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. Site Plan with dimensions and details.
3. Foundation plan with details.
4. Floor plan showing rooms, their uses and dimensions.
5. Cross section of walls
6. Roof and floor framing plan
8. Proof of legal access to the property.
9. Drainage plan.
10. Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
11. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
12. Proof of legal access to the property.
13. Other information as necessary or required by the City Code or Community Development Department (See other side.)

BOT ACTION FORM
[PZHAC REVIEW – 6/7/2021]
STAFF ANALYSIS

Item:

Case 061226 – 1680 Calle de Alvarez, submitted by Chris Schaefer; a request for a zoning permit to enclose a breezeway between two commercial buildings at this address. Zoned: General Commercial (C)

Description of Request:

The purpose of the enclosure is to use the enclosed space as a storage area for the distillery that is in the structure. According to the plans that were submitted, the breezeway would be closed off by walls at either end of the breezeway that would extend across the breezeway from the adjacent wall of each building. A roof will cover the walls and will be lower than the existing roofs. There will be a door at each end. The door at the rear end of the structure will be a garage door. There will be no direct access from the new storage area to either of the two existing buildings, therefore the storage area will not be sprinklered.

Originally, the Architectural Review Committee decided that more detailed construction plans would be needed to be submitted to CID, and the applicant was instructed to contact CID for these requirements. The applicant contacted CID and provided CID with a larger set of plans. As a result of review of the plans, CID determined that the plans were adequate.

Since the enclosure will be used for storage, the changes to the building will not result in a need for additional parking. Also, according to the applicant, since the parking at the rear of the building is for employees who have access to entrances at the rear of the building and customers park at the front of the structure, the enclosure will not hinder customer parking.

Consistency with the Code:

The PZHAC will need to determine that the proposed enclosure will be is consistent with the following sections of the Code:

18.06.110 Review of applications within Historical and General Commercial zones – Considerations.

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
 - 1. The historical and literary value and significance of the site, building, or structure;
 - 2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
 - 3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
 - 4. The appropriateness of the size and shape of the building or structure in relation to:
 - a. The land area upon which the building or structure is situated;
 - b. The landscaping and planting features proposed by the applicant; and
 - c. The neighboring sites, buildings or structures within the historical district.
 - 5. The commission shall also consider the applicable zoning and other laws of the town.

18.33.060 Development zone.

A development zone defines the immediate physical vicinity to be used to identify the historic character of a particular area and includes the predominant architectural style and design standards of existing structures together with their setting.

- A. Function of the Development Zone. The function of the development zone is to provide for historically appropriate development within an existing historic district by setting standards for both new construction and alterations to existing structures.

18.40.030 Exterior appearance.

An application for a permit for erection, construction, modification of, moving or destruction which would affect the exterior appearance of any structure, sign, or any other improvement affecting use or function must first be approved by the commission. [Ord. 94-06 § 1; prior code § 11-2-11.5.C]

Estimated Cost: \$26,000.00

Findings that need to be made:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of enclosing a breezeway between two existing commercial buildings.
- The PZHAC has determined that the proposed enclosure will not be in violation of MTC 18.06, MTC 18.33 or MTC 18.40
- The PZHAC has determined that the proposed enclosure meets all applicable Code requirements.

PZHAC OPTIONS:

- **Recommend approval of the zoning permit to the BOT.**
- **Recommend approval of the zoning permit to the BOT with conditions.**
- **Postpone a decision on the zoning permit to allow the applicant to provide additional information.**
- **Reject the zoning permit.**

PZHAC ACTION:

The PZHAC determined that the proposed project will meet the requirements of the Code and voted 4 - 0 to recommend APPROVAL of the request to the BOT.

BOT OPTIONS:

- **Approve the application as recommended by the PZHAC.**
- **Approve the application with conditions.**
- **Reject the application.**

BOT ACTION:

Doña Ana County, NM

General Reference Maps

2014 Aerial | Addresses | County Address Points

Select Search Type: Account Number ▾ Enter

Maps | Legend

Map Themes

- Parcels
- UDC Zoning
- Roads and Transportation
- NM House Districts
- NM Senate Districts
- County Commission Districts
- City Council Districts
- Median Household Income
- General Land Ownership

Account Number: [R0401622](#)
 Parcel Number: 4006137268014
 Owner: UNIT OWNERS OF MESILLA
 MERCADO PROFESSIONAL PLAZA
 CONDOMINIUM ASSN
 Mail Address: 1680 CALLE DE
 ALVAREZ STE B
 Subdivision: MERCADO DE LA
 MESILLA PHASE 3A REPLAT NO 1 (BK
 23 PG 145 - 1035564)
 Property Address: 1680 CALLE DE
 ALVAREZ #B
 Acres: 0



**TOWN OF MESILLA
ZONING APPROVAL**

OFFICIAL USE ONLY:
Case # 061226
Fee \$ 49.50

**PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID**

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061226 ZONE: C CODE: ALT APPLICATION DATE: 6/1/21

Stefan Schaefer 575-642-9456
Name of Property Owner Property Owner's Telephone Number

1680 Calle de Alvarez Ste B Las Cruces, NM 88005
Property Owner's Mailing Address City State Zip Code

Stschaefer@hcs-nm.com
Property Owner's E-mail Address

Ned Tutor
Contractor's Name & Address (If none, indicate Self)

575-644-0383 91476
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

1680 Calle de Alvarez
Address of Proposed Work:

Enclosing breezeway between 2 buildings by adding 2 walls and a roof to existing structures.
Description of Proposed Work:

\$26,000 [Signature] 5/10/21
Estimated Cost Signature of Applicant Date

[Signature]
Signature of property owner:

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

FOR OFFICIAL USE ONLY

PZHAC	<input type="checkbox"/> Administrative Approval	BOT	<input type="checkbox"/> Approved Date: _____
	<input type="checkbox"/> Approved Date: _____		<input type="checkbox"/> Disapproved Date: _____
	<input type="checkbox"/> Disapproved Date: _____		<input type="checkbox"/> Approved with Conditions
	<input type="checkbox"/> Approved with conditions		

PZHAC APPROVAL REQUIRED: YES ___ NO BOT APPROVAL REQUIRED: YES ___ NO

CID PERMIT/INSPECTION REQUIRED: YES ___ NO ___ SEE CONDITIONS

CONDITIONS: PZHAC REVIEW & BOT APPROVAL REQUIRED
CID PERMITS REQUIRED

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

- THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:
1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was LEGALLY subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 2. Site Plan with dimensions and details.
 3. Foundation plan with details.
 4. Floor plan showing rooms, their uses and dimensions.
 5. Cross section of walls
 6. Roof and floor framing plan
 8. Proof of legal access to the property.
 9. Drainage plan.
 10. Details of architectural style and color scheme (checklist included for Historical zones) - diagrams and elevations.
 11. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 12. Proof of legal access to the property.
 13. Other information as necessary or required by the City Code or Community Development Department (See other side.)

BOT ACTION FORM
[PZHAC REVIEW – 6/7/2021]
STAFF ANALYSIS

Item:
Case 061227 - 1740 Calle de Mercado, a request for a sign permit to allow a new sign for a business to be located at this address. Zoned: General Commercial (C)

Description of Request:

The applicant would like to replace an existing wall sign for a business that is no longer at this location (see attached photo) with a wall sign for his own business (“Topaz Beauty Company”) that will be at this location (see attached diagram of proposed sign). The proposed sign will be about three feet by four feet (twelve square feet) and will be installed in place of the existing sign for “Simply Posh”. This will be near the door to the applicant’s business. (The applicant is currently transferring his business from 2220 Calle de Parian to this location because the business has outgrown the previous location.)

Consistency with the Code:

The PZHAC will need to determine that the proposed sign will be consistent with the following sections of the Code:

18.06.110 Planning, Zoning and Historical Appropriateness Commission - Review of applications within Historical and General Commercial zones – Considerations.

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
 - 1. The historical and literary value and significance of the site, building, or structure;
 - 2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
 - 3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
 - 4. The appropriateness of the size and shape of the building or structure in relation to:
 - a. The land area upon which the building or structure is situated;
 - b. The landscaping and planting features proposed by the applicant; and
 - c. The neighboring sites, buildings or structures within the historical district.
 - 5. The commission shall also consider the applicable zoning and other laws of the town.

18.40.030 Historical Commercial Zone - Exterior appearance.

An application for a permit for erection, construction, modification of, moving or destruction which would affect the exterior appearance of any structure, sign, or any other improvement affecting use or function must first be approved by the commission. [Ord. 94-06 § 1; prior code § 11-2-11.5.C]

18.65.140 Wall signs.

- A. Wall Sign Area.
 - 1. Within the Historical Commercial (H-C) zone, the wall sign area, on any given house or building, shall in no case exceed 10 percent of any wall area including apertures or 15 square feet, whichever is less. Dimensions of painted signs or graphics with no frame shall be determined by measuring the extent of the painted sign or graphic horizontally and vertically and calculating the area.
 - 2. Within the Commercial (C) zone, the wall sign area on any given house or building shall in no case exceed 10 percent of any wall area including apertures or 25 square feet, whichever is less.

Dimensions of painted signs or graphics with no frame shall be determined by measuring the extent of the painted sign or graphic horizontally and vertically and calculating the area.

- B. No wall sign shall be permitted to be more than six inches thick. All wall signs shall be safely and securely attached to the building wall. [Ord. 2008-04 § 9; Ord. 2003-05 § 3; Ord. 2000-02 § 1; Ord. 94-08; prior code § 11-3-14]

18.65.220 Number of permitted signs.

- A. A total of two exterior signs may be allowed to each store or bona fide place of business.
- B. **When more than one business occupies a single building each business will be limited to one sign plus a space on a directory sign at each entrance.** [Ord. 2008-04 § 11; Ord. 2003-05 § 6; Ord. 94-08; prior code § 11-3-22]

Findings that need to be made:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of installing a wall sign on this property.
- The PZHAC has determined that the proposed sign will not be in violation of MTC 18.06, MTC 18.40 or MTC 18.65.
- The PZHAC has determined that the proposed sign will meet all other applicable Code requirements.

PZHAC OPTIONS:

- **Recommend approval of the zoning permit to the BOT.**
- **Recommend approval of the zoning permit to the BOT with conditions.**
- **Postpone a decision on the zoning permit to allow the applicant to provide additional information.**
- **Reject the zoning permit.**

PZHAC ACTION:

The PZHAC determined that the proposed sign will meet the requirements of the Code and voted 4 - 0 to recommend APPROVAL of the request to the BOT.

BOT OPTIONS:

- **Approve the application as recommended by the PZHAC.**
- **Approve the application with conditions.**
- **Reject the application.**

BOT ACTION:

Doña Ana County, NM

General Reference Maps

2014 Aerial | Addresses | County Address Points

Select Search Type: Account Num

Maps

Legend

Map Themes

Parcels

UDC Zoning

Roads and Transportation

NM House Districts

NM Senate Districts

County Commission Districts

City Council Districts

Median Household Income

General Land Ownership

Account Number: [R0400349](#)

Parcel Number: 4006137269196

Owner: BINNS LTD #2

Mail Address: 2700 E MISSOURI STE 1

Subdivision: MERCADO DE LA
MESILLA PHASE 1 (BK 19 PG 87-88 -
989472)

Property Address: 1740 CALLE DE
MERCADO

Acres: 0





OFFICIAL USE ONLY:

Case # 061227

Fee \$ _____

CASE NO. 061227 ZONE: C APPLICATION DATE: 6/1/21

Topez Beauty Company
Business Name 575 520 3889
Business Telephone Number

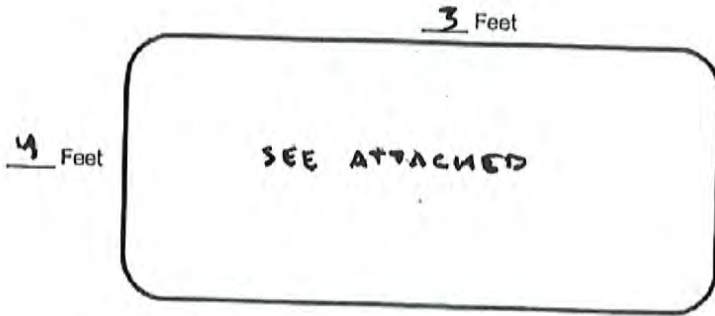
1740 calle de mercado mesilla NM 88005
Business Address City State Zip Code

Ryan Romero
Applicant Name 575-520-3889
Applicant Telephone/Cell Number

1776 Vista Montana Lc NM 88005
Mailing Address City State Zip Code

Description of sign: _____

Please include dimensions, lettering, shape, material, texture, colors, and/or finish to be used on the diagram below.



Colors: _____

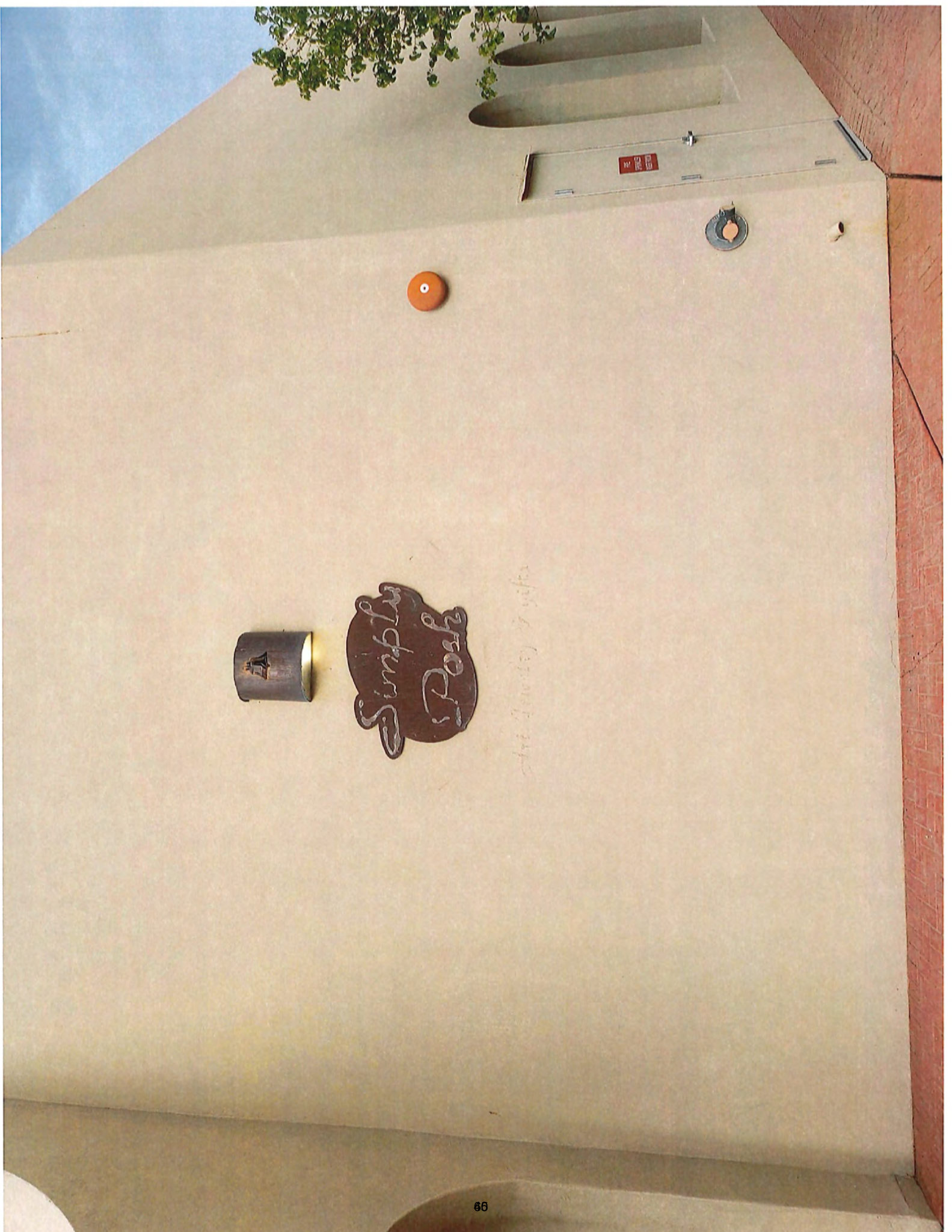
FOR OFFICAL USE ONLY

- | | | | |
|-------|---|-----|---|
| PZHAC | <input type="checkbox"/> Administrative Approval | BOT | <input type="checkbox"/> Approved Date: _____ |
| | <input type="checkbox"/> Approved Date: _____ | | <input type="checkbox"/> Disapproved Date: _____ |
| | <input type="checkbox"/> Disapproved Date: _____ | | <input type="checkbox"/> Approved with Conditions |
| | <input type="checkbox"/> Approved with conditions | | |

CONDITIONS: PZHAC & BOT APPROVAL REQUIRED SLC

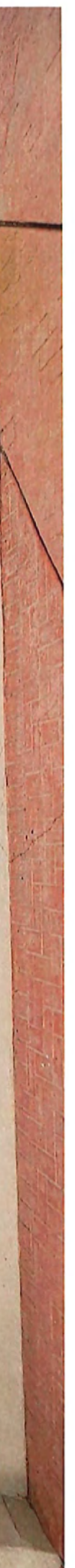
PERMIT ISSUED BY: _____ ISSUE DATE: _____

Community Development Department
2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104
www.mesilla-nm.gov



Simply Posh

The Twenty 7 girls



TOPAZ

— BEAUTY CO. —

TOWN OF MESILLA

BOARD ACTION FORM

ITEM:

Approval of recommendation to hire Melissa Padilla as part-time temporary Recreation Supervisor (Lead), and Efren Aleman and Joe Rodriguez as part-time temporary Recreation Supervisors for Mesilla Summer Recreation Program made possible by a donation from El Paso Electric.

BACKGROUND:

The Recreation Supervisors will oversee over 30 children ages 5-to-12 as part of the Town of Mesilla 6-week Summer Recreation Program June 21-July 30, 2021 at Mesilla Community Center. All three Recreation Supervisors will be responsible for planning and implementing various activities for the participants. The Recreation Supervisor (Lead) will also serve as the on-site supervisor and decision-maker.

SUPPORT INFORMATION:

None

BOARD OPTIONS:

1. Approve
2. Modify
3. Reject

SUBMITTED BY: Dorothy Sellers
BOT MEETING DATE: 06/14/2021

DEPARTMENT: Community Events



RESOLUTION NO. 2021-11

**A RESOLUTION DENYING AN APPEAL FOR CASE 061099
2320 CALLE DE SANTIAGO A REQUEST FOR A PERMIT TO INSTALL A
COYOTE FENCE AND A STUCCO WALL
AROUND THE PROPERTY AT THIS ADDRESS.**

WHEREAS, the Board of Trustees convened on June 10, 2021, at a special meeting and considered the case regarding an appeal of a Planning, Zoning and Historical Appropriateness Commission’s denial of a fencing permit located at 2320 Calle de Santiago; and

WHEREAS the Board of Trustees were informed of the details of the case; and

WHEREAS the Board of Trustees heard testimony from the applicant, Commissioner Lucero, and Commissioner Salas regarding the request; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mesilla, that they hereby deny Mr. Liefeld’s appeal of the decision made by the Planning, Zoning and Historical Appropriateness Commission related to Case 061099.

BE IT FURTHER RESOLVED THAT; the decision was made based on the following findings:

- a) The applicant failed to submit a Right-of-Entry form as required by Mesilla Town Code 18.35.

PASSED, APPROVED AND ADOPTED this 14th day of June 2021.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoechner-Hernandez
Town Clerk-Treasurer

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RESOLUTION NO. 2021-12

**A RESOLUTION APPROVING AN APPEAL FOR CASE 061218
2355 CALLE DE GUADALUPE TO ALLOW A RETRACTING CLOTH
AWNING AT THE DOUBLE EAGLE RESTAURANT.**

WHEREAS, the Board of Trustees convened on June 10, 2021, at a special meeting and considered an appeal of the Planning, Zoning and Historical Appropriateness Commission’s (PZHAC) denial of a request to install a retractable awning at a commercial building at 2355 Calle de Guadalupe; and

WHEREAS, the Board of Trustees were informed of the details of the case; and

WHEREAS, the Board of Trustees heard testimony from the appellant, Mr. Sam Caldera (the installer of the awning), and Commissioners Lucero and Salas regarding the request; and

NOW THEREFORE, BE IT RESOLVED the Board of Trustees of the Town of Mesilla hereby approved Mr. Ritter’s appeal related to Case 061218 by a vote of 4-1.

BE IT FURTHER RESOLVED that this decision was made based on the following findings:

- a) The installer demonstrated that the installation of the awning will not damage the adobe.

PASSED, APPROVED AND ADOPTED this 14th day of June 2021.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stohner-Hernandez
Town Clerk-Treasurer

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RESOLUTION NO. 2021-13

A RESOLUTION DESIGNATING THE TOWN OF MESILLA AS A “COLONIA”

WHEREAS, the Board of Trustees held three public hearings to educate our residents on the current infrastructure needs and to answer any questions they may have regarding designating the Town as a “Colonia;” and

WHEREAS, incorporated or unincorporated communities within Dona Ana County that lack adequate potable water supplies, adequate sewage systems, and/or decent, safe and sanitary housing are eligible for the designation as a “Colonia”; and

WHEREAS, the designation as a “Colonia” is necessary before certain state and federal funds can be made available to improve infrastructure and housing within this community; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees, that they hereby designate the Town of Mesilla as a “Colonia” because sections within our Town lack:

- a) an adequate potable water supply;
- b) adequate sewage system;
- c) decent, safe and sanitary housing; and
- d) was in existence prior to November 1990.

PASSED, APPROVED AND ADOPTED this 14th day of June 2021.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoechner-Hernandez
Town Clerk-Treasurer

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Wuxwhh#Dujded# # # bbb#
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Wuxwhh#Jdufl# # # bbb#



RESOLUTION NO. 2021-14

**A RESOLUTION BY THE BOARD OF TRUSTEES PLACING
AN ADDITIONAL TWO-MONTH MORATORIUM ON THE EXPANSIONS
OF NON-CONFORMING LOTS.**

WHEREAS, the Board of Trustees (BOT) and the Planning, Zoning and Historical Appropriateness Commission (PZHAC) have both stated that revisions are needed to the Town Ordinances; and

WHEREAS, the BOT placed a four-month moratorium on February 22, 2021; and

WHEREAS, the BOT heard testimony during an Appeal which prompted some further investigation and need for additional revisions of the Historic Residential (HR) zoning ordinance; and

WHEREAS, changes to Mesilla Town Code as they relate to non-conforming lots benefit the Town of Mesilla residents by further clarifying this Chapter in the Mesilla Town Code; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees that an additional two-month Moratorium is imperative to revise certain sections of the Town Code to make it easier for Mesilla residents and builders to continue expansions of non-conforming lots.

PASSED, ADOPTED AND APPROVED on this 14th day of June 2021.

ATTEST:

Nora L. Barraza
Mayor

Cynthia Stoeher-Hernandez
Town Clerk-Treasurer

Roll Call Vote:

Mayor Barraza _____
Trustee Johnson-Burick _____
Trustee Arzabal _____
Trustee Caro _____
Trustee Garcia _____

Community Projects Report

Project	Description
Current Contact information	Dorothy Sellers Email: DorothyS@mesillanm.gov Work: 575-524-3262 Cell:575-571-3890
Summer Music Series	Summer Music Series will be held each Friday in July. A Variety of musicians have been booked. EM has been asked to provide a beer garden and food.
4 th of July	Nevarez will provide a fireworks display as always. Neal McCowan will provide music. Asking businesses if anyone would like to set up food.
Summer Recreation Program	Applications for Summer Rec Personnel close May 7 th . Program set to run from June 21 thru July 30 th . Groups will be a 10 to 1 ratio. There is currently 3 spots left.
Social Media and website	Keep social media up to date with things happening in Mesilla. Will continue to push visitors to the website. Mesilla website is now visible on Google search.
Mercado	Working with Mercado vendors to have a smooth FY21. Orientations set to continue in May and June via Zoom.
Clean & Beautiful Grant	<p>Applications for next year open March 15th. If you have any suggestions for items for Clean and Beautiful I welcome all suggestions.</p> <p>Town of Mesilla has been awarded \$14,570 for the purchase of new trash and recycle bins, picnic tables, and benches inside our parks. In addition, promotional materials for giving away at events and bike stations will be purchased for our town's cyclist enthusiasts.</p> <p>Trash and recycle bins have been purchased and installed in Public Safety park, Los Leones park and Commemorative Park. Bike repair station has been purchased for installation. Tables and Benches have been purchased and are being installed</p>

NM Tourism Grant	The media push of our video and banner is set to resume. Working with NM CoOp to update branding on video and banner. Application has been submitted. Mesilla was granted a 2:1 match offer.
Covid-19	Have been updating the website with valid Covid-19 information as well as providing PSA for the public via social media and website. Have also participating weekly on the Joint Information Center calls providing information relevant to Covid-19 and Mesilla so it can be pushed out to the public.
Google DMO Program	<p>The Town of Mesilla has been awarded Recovery Initiatives that have a total market value of \$27,750.</p> <p>Photos and videos have been shot. Finalized products have begun to be pushed out via social media and website.</p> <p>Posts for social media have been well received and continue to push interactions of Social Media</p>
El Paso Electric Grant	Town of Mesilla has been awarded \$4500 for this years Summer Rec Program.

MEMORANDUM

TO: MAYOR NORA L. BARRAZA AND BOARD OF TRUSTEES
FROM: LARRY SHANNON, COMMUNITY DEVELOPMENT COORDINATOR
SUBJECT: ACTIVITY REPORT – MAY 2021
DATE: APRIL 3, 2021

PZHAC BUSINESS MAY 2021

[Items presented to the PZHAC]

WORK SESSION

- A. Submitted by William B. McIlvaine; a request to discuss plans to repair and repaint the stucco and roof on a secondary dwelling to match the primary dwelling at 2685 Calle de Parian. (Case 061208) Zoned: Historic Residential (HR)
- B. Submitted by Ralph Lucero; a request for two detached dwelling units on a 16,114 square foot property at the NE Corner of Calle de Segunda and Calle del Sur. (Case 061210) Zoned: Historic Residential (HR)
- C. Submitted by Robert Reynolds, a request to discuss plans to install a gazebo type shade structure on a residential property at 2391 Calle de Parian. (Case 061213) Zoned: Historic Residential (HR)

ADMINISTRATIVE APPROVAL

Zoning Permits

- 1. **Case 061203** - 2210 Calle de Parian, submitted by Teresa Sanchez for Tibercio Frietz, LLC; a request for a zoning permit to repair canales and reroof a commercial building at this address. Zoned: Historic Commercial (HC)
- 2. **Case 061204** - 2220 Calle de Parian, submitted by Teresa Sanchez for T.R. Frietz, LLC; a request to replace an existing air conditioner and furnace with a new air conditioner and furnace in a commercial building at this address. Zoned: Historic Commercial (HC)
- 3. **Case 061207** – 2391 Calle de Parian, submitted by Robert Reynolds; a request for a zoning permit to allow the reroof of a dwelling at this address. Zoned: Historic Residential (HR)
- 4. **Case 061211** – 2640 Calle del Oeste, submitted by Gilbert Madrid; a request for a zoning permit to repair minor damage and cracks and paint the repairs to match the rest of the wall. Zoned: Historic Residential (HR)
- 5. **Case 061216** – 1815 West Boutz Road, submitted by Eloy Zubia Roofing for Patricia Ramirez; a request for a zoning permit to repair and reroof a weather damaged garage at this address. Zoned: Historic Commercial (HC)
- 6. **Case 061217** – 2501 Calle del Norte, submitted by Neri Frietze; a request for a zoning permit to allow concrete pavers to be overlaid on a small parch at the rear of the dwelling at this address. Zoned: Historic Residential (HR)

PZHAC DECISION ITEMS:

Zoning Permits

- 1. **Case 061208** – 2685 Calle de Parian, submitted by William B. McIlvaine, a request for a zoning permit to repair and repaint the stucco and roof on a secondary dwelling to match the primary dwelling at this address. Zoned: Historic Residential (HR) (**This case was heard during the Work Session.**)
- 2. **Case 061209**– 1780 Calle de El Paso, submitted by Jon Strain, a request to construct for a shade shelter for horses on the property. Zoned: Residential/Agricultural (RA)

3. **Case 061210**– NE Corner of Calle de Segunda and Calle del Sur (address to be assigned), submitted by Ralph Lucero; a request for a zoning permit to allow the construction of two detached dwelling units on a 16,114 square foot property at this location, Zoned: Historic Residential (HR) **(This case was heard during the Work Session.)**
4. **Case 061212**– 1755 Tierra de Mesilla, submitted by Blanca Huisar for Casa Blanka; a request for approval of a site plan with elevations and a and elevations for a commercial development on this property. Zoned: General Commercial (C)
5. **Case 061213** – 2391 Calle de Parian, submitted by Robert Reynolds, a request to install a gazebo type shade structure on a residential property at this address. Zoned: Historic Residential (HR) **(This case was heard during the Work Session.)**
6. **Case 061099**– 23230 Calle de Santiago, submitted by Martha Liefeld; a request for a zoning permit to allow the installation of coyote fences and a stucco wall around a property at this address. Zoned: Historical Residential (HR)
7. **Case 061210**– NE Corner of Calle de Segunda and Calle del Sur (address to be assigned), submitted by Ralph Lucero; a request for a zoning permit to allow the construction of two detached dwelling units on a 16,114 square foot property at this location, Zoned: Historic Residential (HR)
8. **Case 061213** – 2391 Calle de Parian, submitted by Robert Reynolds, a request to install a gazebo type shade structure on a residential property at this address. Zoned: Historic Residential (HR)
9. **Case 061218** - 2355 Calle de Guadalupe, submitted by Buddy Ritter for the “Double Eagle Restaurant; a request for a zoning permit to allow a retracting cloth awning to be installed over the entrance walkway to the Double Eagle Restaurant. Zoned: Historic Commercial (HC)

Sign Permit

10. **Case 061219** – 2488 Calle de Guadalupe, submitted by Juan Albert for “Rincon de Mesilla”; a request for a sign permit to allow a twelve square foot (3 foot by 4 foot) metal sign to be installed next to a sign for another tenant located on the property. Zoned: Historic Commercial (HC).

Business Permit

11. **Permit 0878** – 2488 Calle de Guadalupe, submitted by Juan Albert for “Rincon de Mesilla”; a request for a license to allow the applicant to operate a coffee and gift shop in a commercial building at this address. Zoned: Historic Commercial (HC).

If you have any questions, comments or concerns please feel free to call me at 524 -3262 ext. 104; or e-mail me at larrys@mesillanm.gov.

**Town of Mesilla Assessor's Report
MAY 2021**

Mesilla CASE #	DAC ACC'T #	APPL. DATE	ISSUEE/CONTRACTOR	VALUATION / COST	FEE	BLDG CODE	ADDRESS	DESCRIPTION OF WORK
061216	04-00396	4/20/21	Patricia Ramirez/Eloy Zubia Roofing	4,500.00	39.00	RR	1815 West Boutz Road	Reroof an accessory structure
061217	04-00170	4/29/21	Neri Frieze/self	295.00	0.00	MI	2501 Calle del Norte	Lay paving blocks over a small porch
061218	04-00321	5/6/21	CW Ritter (Double Eagle Restaurant/SamCal	4,000.00	90.00	MISC	2355 Calle de Guadalupe	Install a folding awning as a sunshade
061219	04-01209	5/6/21	Rincon de Mesilla/Juan Albert	250.00	48.00	SIGN	2489 Calle de Guadalupe	Install a sign at this address
061220	04-00441	5/14/21	William McIlvaine/self	8,000.00	130.00	MI	2685 Calle de Parian	Install an underground irrigation system
061221	04-00407	5/17/21	Benjamin Archuleta/Varsity Roofing	19,500.00	40.50	RR	2925 Snow Road	Reroof a dwelling at this address
061222	04-01186	5/18/21	TR Frieze, LLC/AAA Roofing Inc.	2,430.00	15.00	RRF	2220 Calle de Parian	Reroof a commercial structure at this address.
061223	04-01186	5/7/21	TR Frieze, LLC/Stefina Landscape and Design	350.00	45.00	MI	2220 Calle de Parian	Replace parking barriers in a commercial parking lot.
061224	04-00480	5/19/21	Cecilia Quintana/Liberty Construction	1,850.00	152.00	MI	2424 Calle de Parian	Replace an exterior bedroom door
061225	04-00461	5/13/21	Andrea Bryan/self	1,475.00	12.00	MI	2557 Calle de Parian	Install a pergola behind a dwelling at this address
061226	04-01622	5/10/21	Stefan Shaefer/Ned Tutor	26,000.00	49.50	ALT	1680 Calle de Alvarez	Enclose a breezeway between two commercial buildings
061227	04-00349	6/1/21	Topaz Beauty Company/Ryan Romero	250.00	24.00	SIGN	1740 Calle de Mercado	Install a sign for a business at this address.



MEMORANDUM

To: Mayor and Trustees

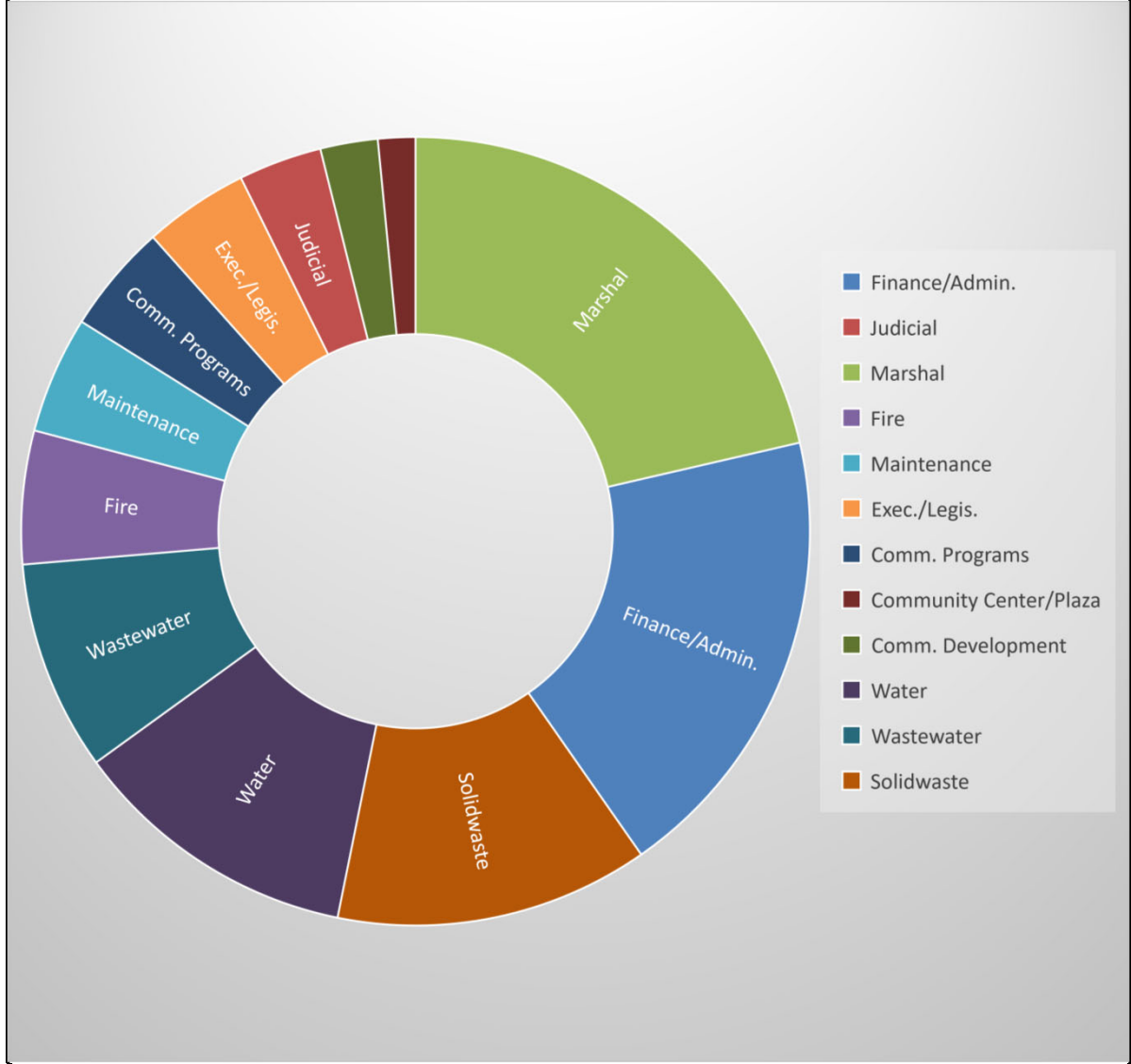
From: Cynthia Stoechner-Hernandez
Town Clerk-Treasurer *CSH*

RE: Monthly Finance Report

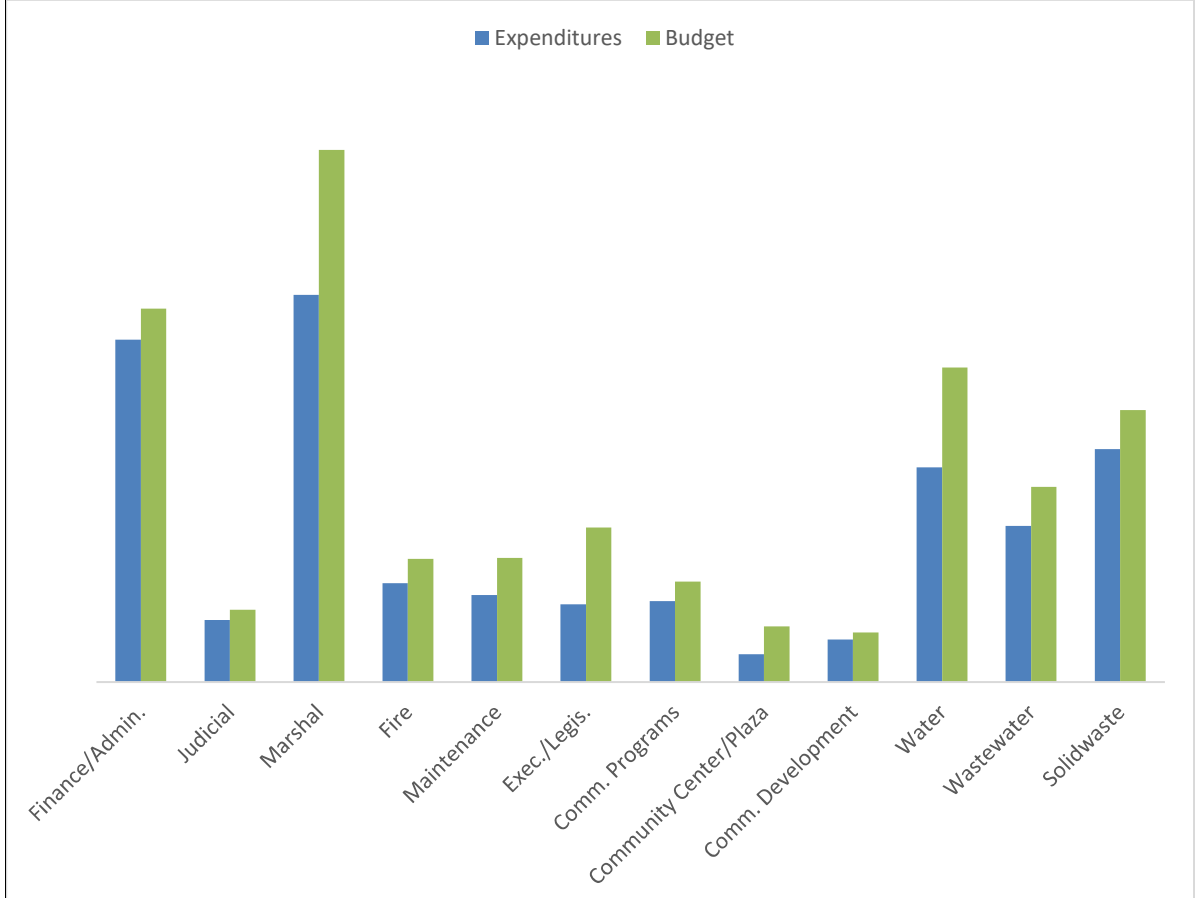
Listed below is a review of department and fund expenditures for: May-21
General Fund should be at: 92% spending

YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	91.65%	\$346,890	100.00%	-8.35%	\$ 378,483
Judicial	85.65%	\$62,707	100.00%	-14.35%	\$ 73,213
Marshal	72.76%	\$392,359	100.00%	-27.24%	\$ 539,251
Fire	80.37%	\$100,257	100.00%	-19.63%	\$ 124,739
Maintenance	70.07%	\$88,147	100.00%	-29.93%	\$ 125,805
Exec./Legis.	50.33%	\$78,827	100.00%	-49.67%	\$ 156,631
Comm. Programs	80.68%	\$82,134	100.00%	-19.32%	\$ 101,807
Community Center/Plaza	49.69%	\$28,075	100.00%	-50.31%	\$ 56,500
Comm. Development	85.82%	\$43,217	100.00%	-14.18%	\$ 50,360
General Fund	77.05%	\$1,222,614	100.00%	-22.95%	\$ 1,586,789
Water	68.21%	\$217,474	100.00%	-31.79%	\$ 318,825
Wastewater	79.95%	\$158,199	100.00%	-20.05%	\$ 197,875
Solidwaste	85.63%	\$236,082	100.00%	-14.37%	\$ 275,709
Enterprise Fund	72.28%	\$611,754	100.00%	-27.72%	\$ 846,410

EXPENDITURES



EXPENDITURES VS BUDGET

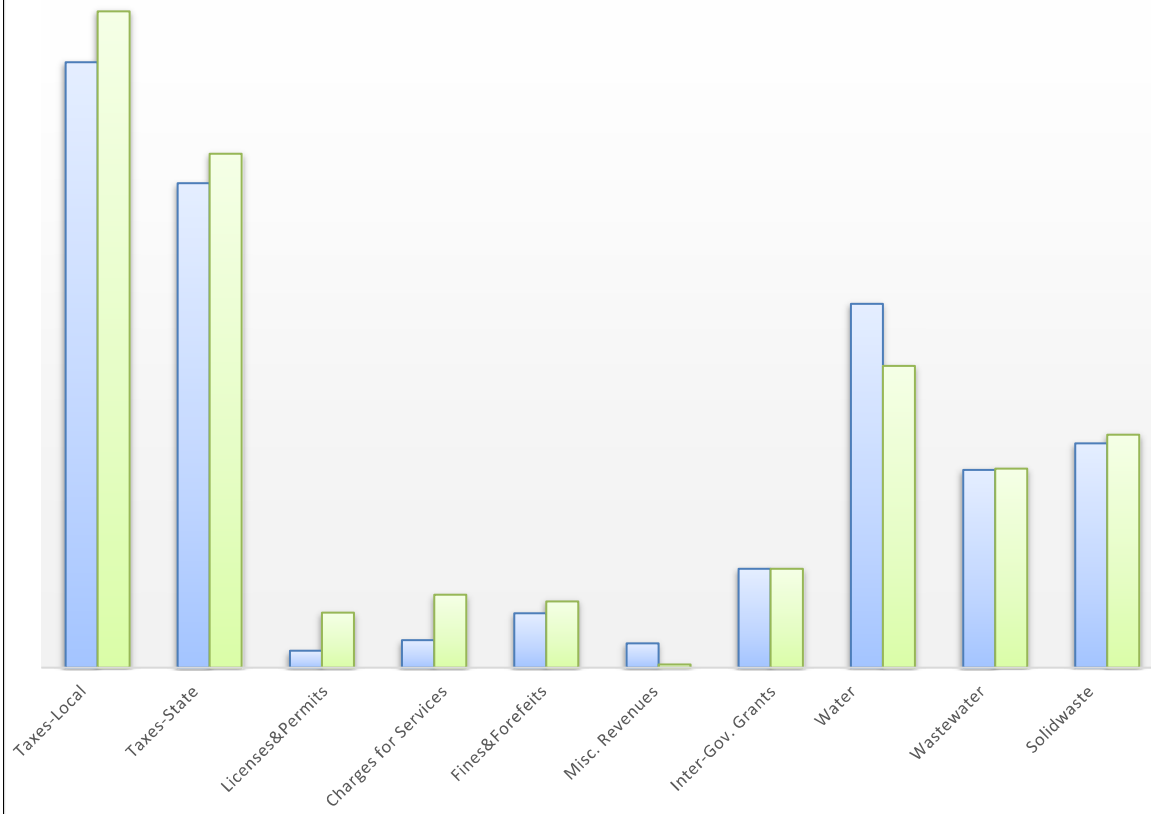


Please request the INCODE report for detail revenues and expenses by fund.

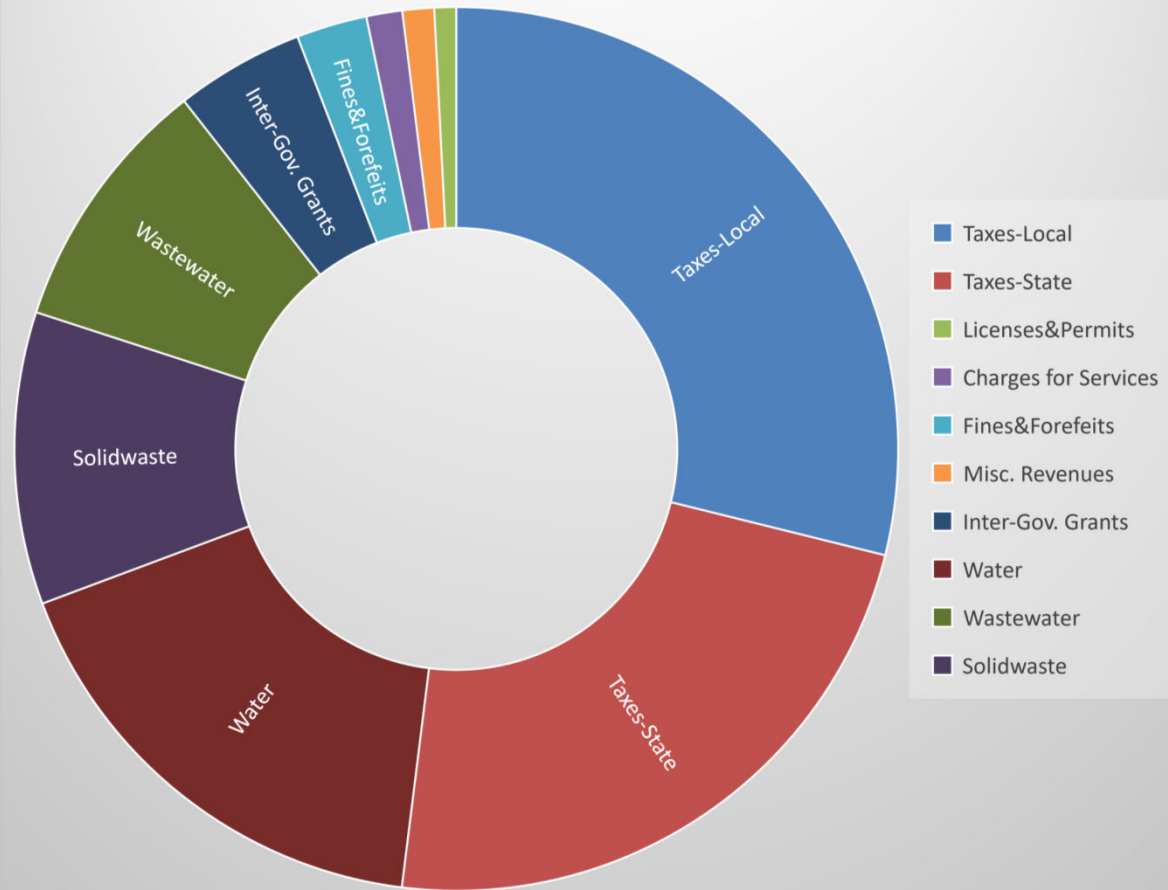
REVENUE					
YTD REVENUES	% Rec.	YTD Money \$	% Est.	YTD % over/under	AMOUNT BUDGETED
Taxes-Local	92.28%	\$639,758	100.00%	-7.72%	\$693,315
Taxes-State	94.30%	\$511,983	100.00%	-5.70%	\$542,958
Licenses&Permits	30.54%	\$17,715	100.00%	-69.46%	\$58,000
Charges for Service	37.76%	\$29,079	100.00%	-62.24%	\$77,000
Fines&Forefeits	81.88%	\$57,318	100.00%	-18.12%	\$70,000
Misc. Revenues	754.80%	\$25,663	100.00%	654.80%	\$3,400
Inter-Gov. Grants	100.06%	\$104,460	100.00%	0.06%	\$104,400
General Fund	87.34%	\$1,385,976	100.00%	-12.66%	\$1,586,789
Water	120.53%	\$384,271	100.00%	20.53%	\$ 318,825
Wastewater	99.33%	\$208,891	100.00%	-0.67%	\$ 210,303
Solidwaste	96.36%	\$237,076	100.00%	-3.64%	\$ 246,024
Enterprise Fund	107.11%	\$830,238	100.00%	7.11%	\$775,152

REVENUES VS BUDGET

Actual Received Budgeted



REVENUES



GRT COMPARISONS

May-20	May-21	Net for the month	LYTD	TYTD	YTD Net
85,830	110,453	24,623	1,265,622	1,085,260	(180,362)



Business GRT in March 2021

Percentage over last FY	29%	Percentage over last FYTD	-14%
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**TOWN OF MESILLA FIRE DEPARTMENT
MONTHLY BOT REPORT**



DATE: May, 2021

MAJOR ADDITIONS TO INVENTORY

3 gated wye valve assemblies for wildland packs.

MAINTENANCE OF EQUIPMENT

Repaired shower head. Replaced clearance light in Brush 31.
Discovered coolant leak in Engine 32, parts ordered. Oil change and safety inspection Battalion 32

COMMENTS

- * Physical Ability Testing (PAT) and interviews conducted for 15 applicants. 11 are moving forward to the next cadet academy.
- * We received word from the EMS Bureau of a grant award to send 12 personnel to EMT-basic training during FY 22. Great job Chief Evans on this grant.
- * We received notice from the NM Fire Marshal's Office that our ISO evaluation conducted last February has resulted in the Mesilla Fire Department improving from an ISO 5 to an ISO 4. A lot of hard work and preparation went into this project. I would like to extend my sincere gratitude to the men and women of the Mesilla Fire Department who made this possible. We will soon receive a detailed analysis of the evaluation and set a course to further improve our Department and better serve Mesilla.

SUBMITTED BY

Fire Chief Kevin Hoban _____

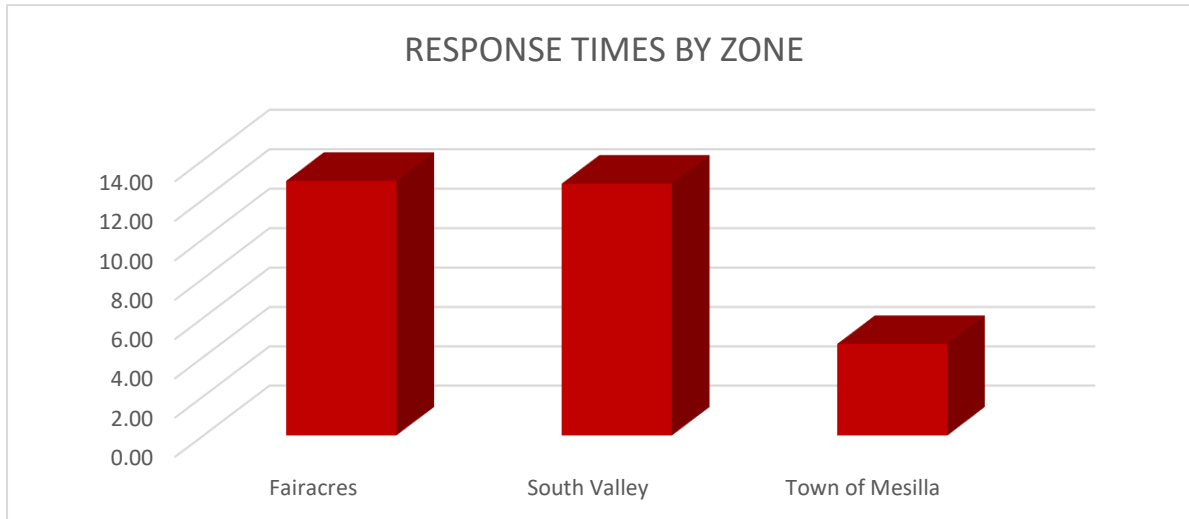
Mesilla Fire Department

Mesilla, NM

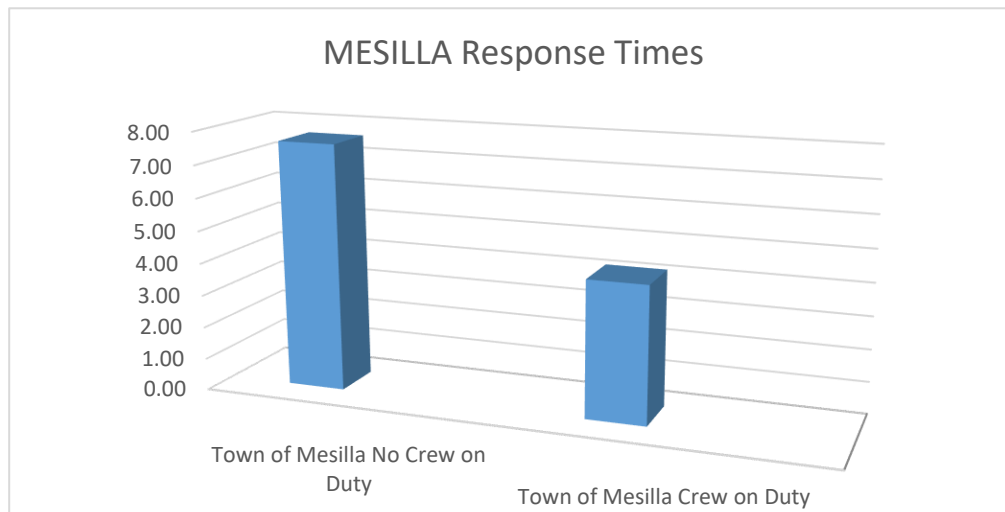
This report was generated on 06/07/2021



Response Mode: Lights and Sirens | Start Date: 05/01/2021 | End Date:05/31/2021



Zone	AVERAGE RESPONSE TIME (in minutes)
Fairacres	12.93
South Valley	12.79
Town of Mesilla	4.66
Town of Mesilla No Crew on Duty	7.63
Town of Mesilla Crew on Duty	4.22



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

Mesilla Fire Department

Mesilla, NM

This report was generated on 6/7/2021 6:05:57 PM



Count of Classes by Personnel by Class Category

Passed/Failed: Both Passed and Failed | Personnel: All Personnel | Start Date: 05/01/2021 | End Date: 05/31/2021

Aguilar, Alexander J

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	5:00
Total for Aguilar, Alexander J	2	5:00

Boyd, Lachlan James

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	6:00
Total for Boyd, Lachlan James	3	8:00

Chavez, John Eric

Class Category	Class Count	Total Class Hours
EMS Training	1	1:00
I.S.O. Company Training	4	8:00
Total for Chavez, John Eric	5	9:00

Davis-Whited, Crystal L

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	6:00
Total for Davis-Whited, Crystal L	3	8:00

Embury, Andy G.

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	1	3:00
Total for Embury, Andy G.	2	5:00

Evans, Harry A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	1	2:00
I.S.O. Officer Training	1	1:00
Total for Evans, Harry A	3	5:00

Frietze, Trevor R

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	4	10:00
Total for Frietze, Trevor R	5	12:00

Gamrath, Alan R

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.



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Class Category	Class Count	Total Class Hours
I.S.O. Company Training	6	16:00
Total for Gamrath, Alan R	6	16:00

Gaytan, Melina Aleksandra

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
Total for Gaytan, Melina Aleksandra	1	3:00

Hoban, Kevin M

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	4	10:00
Total for Hoban, Kevin M	5	12:00

Klebansky, George A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	4	10:00
Total for Klebansky, George A	5	12:00

Linares-Chacon, Sebastian

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	8	19:00
Total for Linares-Chacon, Sebastian	8	19:00

Lucero, Jojo

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	4	10:00
Total for Lucero, Jojo	5	12:00

Molinar, Junshiro Lazos

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	7:00
Total for Molinar, Junshiro Lazos	3	7:00

Navarro, Nicolas A

Class Category	Class Count	Total Class Hours
EMS Training	1	1:00
I.S.O. Company Training	6	13:00
Total for Navarro, Nicolas A	7	14:00

Reyna, Louis Nathen

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	7	16:00
Total for Reyna, Louis Nathen	8	18:00

Rodriguez, Gabriel

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	6	13:00
Total for Rodriguez, Gabriel	6	13:00

Sanchez, Xavier

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	4	10:00
Total for Sanchez, Xavier	5	12:00

Shepan, Lance A.

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	4:00
Total for Shepan, Lance A.	3	6:00

Thunhorst, Ines C

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	7:00
Total for Thunhorst, Ines C	4	9:00

Torres, Joseph J

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	7:00
Total for Torres, Joseph J	3	7:00

Vallone, Alexis M

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
Total for Vallone, Alexis M	1	3:00

Whited, Gregory E

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	6:00
Total for Whited, Gregory E	3	8:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

Mesilla Fire Department

Mesilla, NM

This report was generated on 6/7/2021 6:08:52 PM



Events per Event Type for Date Range (Landscape)

Start Date: 05/01/2021 | End Date: 05/31/2021

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
Prevention Division Shift						
	05/01/2021	Prevention shift	Prevention Event	Station 31	12.5	Crystal Davis-Whited, Andy Embury, Gregory Whited
	05/02/2021	Prevention shift	Prevention Event	Station 31	10	Crystal Davis-Whited, Junshiro Molinar, Gregory Whited
	05/20/2021	Inspections	Prevention Event	Town of Mesilla	6	Gregory Whited
	05/23/2021	Station work	Prevention Event	Station 31 and streets	7	Crystal Davis-Whited, Gregory Whited

Total Hours for Prevention Division Shift: 35.5

Administration Shift						
	05/02/2021	Administrative Shift (Telework)	Administrative	Tele-Work Residence	4	Harry Evans
	05/22/2021	Prevention Shift	Administrative	Telework	6	Crystal Davis-Whited, Gregory Whited
	05/28/2021	Administrative Shift	Administrative	Firehouse 31	8.75	Harry Evans
	05/31/2021	Administrative Shift (Telework)	Administrative	Tele-Work Residence	4	Harry Evans
	05/31/2021	Fire Fighter I&II Class Prep	Administrative	Teleworking	6	Crystal Davis-Whited, Gregory Whited

Total Hours for Administration Shift: 28.75

Daily Operations Shift						
	05/03/2021	A-Shift	Shifts	Firehouse 31	15.5	Sebastian Linares-Chacon, Nicolas Navarro, Louis Reyna, Gabriel Rodriguez
	05/04/2021	B-Shift	Shifts	Firehouse 31	12	Trevor Fietze
	05/05/2021	Training	Shifts	Station 31	3.25	Ines Thunhorst
	05/05/2021	B Shift	Work Session	Station	8	Travis Rogers
	05/06/2021	Station Coverage	Shifts	Firehouse 31	1.5	Lance Shepan

Only LOCKED events included.



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Doc Id: 753

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EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	05/06/2021	A-Shift	Shifts	Firehouse 31	15	Trevor Fietze, Alan Gamrath, Sebastian Linares-Chacon, Louis Reyna, Gabriel Rodriguez, Joseph Torres
	05/07/2021	B- Shift	Shifts	Fire station 31	7.25	Alexander Aguilar, Ines Thunhorst
	05/09/2021	A-Shift	Shifts	Firehouse 31	11.5	Sebastian Linares-Chacon, Louis Reyna, Gabriel Rodriguez
	05/10/2021	B-Shift	Shifts	Firehouse 31	6	Sebastian Linares-Chacon, Nicolas Navarro, Louis Reyna
	05/10/2021	B Shift	Shifts	Station	44.75	Travis Rogers
	05/12/2021	Ashift	Shifts	Fire station 31	7.5	Alexander Aguilar, Ines Thunhorst
	05/12/2021	A-Shift	Shifts	Firehouse-31	13	John Chavez, Sebastian Linares-Chacon, Nicolas Navarro
	05/13/2021	B Shift	Shifts	Station	8	Travis Rogers
	05/18/2021	A-Shift	Shifts	Firehouse 31	7.25	Dylan Thunhorst, Ines Thunhorst
	05/18/2021	A-Shift	Shifts	Firehouse 31	16	John Chavez, Sebastian Linares-Chacon, Nicolas Navarro, Louis Reyna, Gabriel Rodriguez
	05/19/2021	A-Shift	Shifts	Firehouse 31	3	Sebastian Linares-Chacon, Nicolas Navarro, Louis Reyna
	05/19/2021	B Shift	Shifts	Station 31	9	Travis Rogers
	05/20/2021	C-Shift	Shifts	Firehouse 31	9.25	Alan Gamrath
	05/21/2021	A-Shift	Shifts	Firehouse 31	15	Sebastian Linares-Chacon, Louis Reyna, Gabriel Rodriguez
	05/24/2021	A-Shift	Shifts	Firehouse 31	26.5	John Chavez, Alan Gamrath, Sebastian Linares-Chacon, Nicolas Navarro, Louis Reyna, Gabriel Rodriguez
	05/25/2021	B-Shift	Shifts	Firehouse 31	15	Trevor Fietze, Travis Rogers, Joseph Torres
	05/26/2021	C Shift	Shifts	Firehouse 31	24	Lachlan Boyd, Trevor Fietze, Alan Gamrath, Sebastian Linares-Chacon, Joseph Torres
	05/28/2021	B-Shift	Shifts	Firehouse 31	24	Alexander Aguilar, Melina Gaytan, Joseph Torres
	05/29/2021	C Shift	Shifts	Firehouse 31	24	Trevor Fietze, Alan Gamrath, Melina Gaytan, Joseph Torres

Only LOCKED events included.



EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	05/30/2021	A-Shift	Shifts	Firehouse 31	24	Sebastian Linares-Chacon, Joseph Torres
	05/31/2021	B-Shift	Shifts	Firehouse 31	24	Trevor Frietze, Sebastian Linares-Chacon, Joseph Torres

Total Hours for Daily Operations Shift: 374.25

Prevention Event						
	05/07/2021	IFSAC testing	Prevention Event	NMFTA Socorro NM	10	Crystal Davis-Whited, Junshiro Molinar, Gregory Whited
	05/13/2021	station duties	Prevention Event	Station 31	6	Gregory Whited
	05/17/2021	Station duties	Prevention Event	Station 31	5.5	Andy Embury, Trevor Frietze, Louis Reyna, Gregory Whited
	05/18/2021	Training supplies	Prevention Event	12000 Stern	3.5	Andy Embury, Gregory Whited

Total Hours for Prevention Event: 25

Special Assignment						
	05/27/2021	Cadet candidate interviews and PAT	Recruitment Event	Station 31	11	Lachlan Boyd, Crystal Davis-Whited, Andy Embury, Trevor Frietze, Alan Gamrath, Melina Gaytan, George Klebansky, Sebastian Linares-Chacon, Jojo Lucero, Junshiro Molinar, Xavier Sanchez, Joseph Torres, Alexis Vallone, Gregory Whited

Total Hours for Special Assignment: 11

Only LOCKED events included.

Mesilla Fire Department

Mesilla, NM

This report was generated on 6/8/2021 10:33:59 AM



Maintenance History per Hydrant for Date Range

Start Date: 05/01/2021 | End Date: 05/31/2021

DATE	DONE BY	TITLE	PROBLEM	RESOLUTION	TIME (hrs)	COST	STATUS
Hydrant Number 127 - 2839 Calle Del Sur Mesilla, NM							
05/23/2021	Whited, Gregory E	inspection					Complete

TOTAL: \$

Hydrant Number 129 - 2650 Calle Del Sur Mesilla, NM							
05/23/2021	Whited, Gregory E	inspection					Complete

TOTAL: \$

Hydrant Number 147 - 2329 Calle De Sur Mesilla, NM							
05/23/2021	Whited, Gregory E	inspection					Complete
05/23/2021		repair	low flow pressure. north 2.5 cap will not thread on completely				Pending

TOTAL: \$

Hydrant Number 148 - 2210 Calle De Sur Mesilla, NM							
05/23/2021	Whited, Gregory E	inspection					Complete

TOTAL: \$

Hydrant Number 149 - 2706 Calle De Sur Mesilla, NM							
05/23/2021	Whited, Gregory E	inspection					Complete
05/23/2021		repair	no water				Pending

TOTAL: \$

Report displays active Hydrant work orders for date requested within the date parameter selected. Problem and resolution is generated from Description field of the work order.

Mesilla Fire Department

Mesilla, NM

This report was generated on 6/7/2021 5:58:50 PM



Incident Statistics

Zone(s): All Zones | Start Date: 05/01/2021 | End Date: 05/31/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		28	
FIRE		14	
TOTAL		42	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
Bat31	7	7	11
Bat32	1	1	3
BR31	0	0	2
TOTAL	8	8	16
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		10	
Aid Received		2	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
10		23.81	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:07:19	0:10:27	
AVERAGE FOR ALL CALLS		0:07:37	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:01:55	0:01:23	
AVERAGE FOR ALL CALLS		0:01:48	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Mesilla Fire Department	40:47		

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Mesilla Fire Department

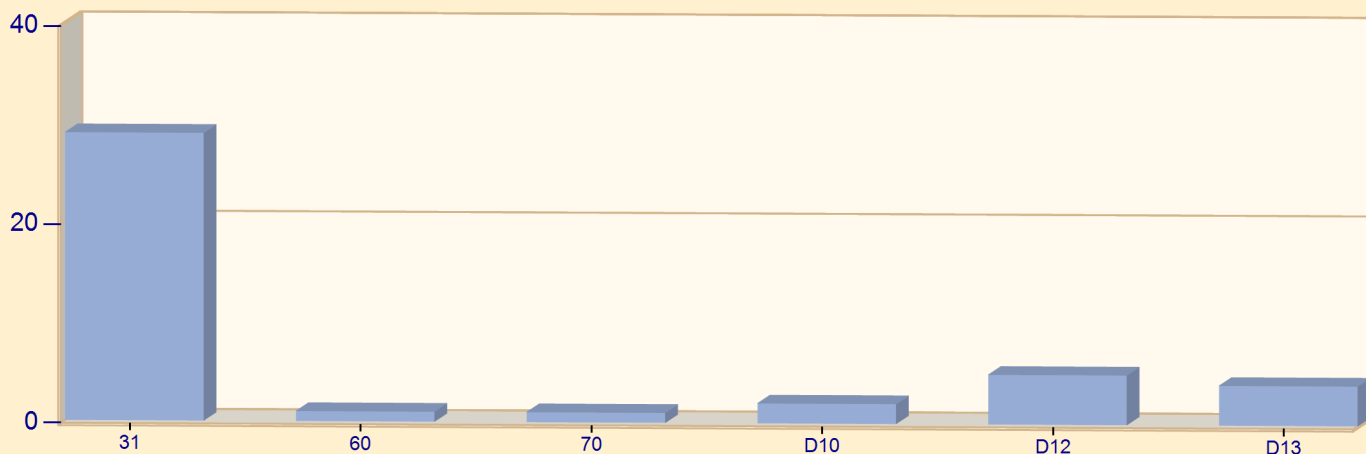
Mesilla, NM

This report was generated on 6/7/2021 6:09:34 PM



Incident Type Count per Zone for Date Range

Start Date: 05/01/2021 | End Date: 05/31/2021



ZONES	INCIDENT TYPE	COUNT
31 - Town of Mesilla		
	142 - Brush or brush-and-grass mixture fire	2
	311 - Medical assist, assist EMS crew	4
	321 - EMS call, excluding vehicle accident with injury	15
	322 - Motor vehicle accident with injuries	1
	412 - Gas leak (natural gas or LPG)	2
	444 - Power line down	1
	511 - Lock-out	1
	520 - Water problem, other	1
	552 - Police matter	1
	561 - Unauthorized burning	1
	<i>Total Incidents for 31 - Town of Mesilla:</i>	29
60 - BLM Land		
	142 - Brush or brush-and-grass mixture fire	1
	<i>Total Incidents for 60 - BLM Land:</i>	1
70 - Luna County		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for 70 - Luna County:</i>	1
D10 - Mesquite		
	381 - Rescue or EMS standby	2
	<i>Total Incidents for D10 - Mesquite:</i>	2

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
D12 - Fairacres		
	311 - Medical assist, assist EMS crew	2
	322 - Motor vehicle accident with injuries	2
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D12 - Fairacres:</i>	5
D13 - South Valley		
	111 - Building fire	1
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	1
	412 - Gas leak (natural gas or LPG)	1
	<i>Total Incidents for D13 - South Valley:</i>	4
Total Count for all Zone:		42

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Mesilla Fire Department

Mesilla, NM

This report was generated on 6/7/2021 6:10:47 PM



Occupancies Inspected for Date Range

Start Date: 05/01/2021 | End Date: 05/31/2021

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Bowlin's Mesilla Book Center	75	2360 Calle De Principal		05/20/2021
Galeria Azul	78	2337 Calle De Guadalupe		05/20/2021
Galeria on the Plaza	79	2310 Calle De Principal		05/20/2021
Impressions	82	2290 Calle de Parian #b		05/20/2021
La Zia	84	2340 Calle De Principal		05/20/2021
Nambe	85	2109 Calle De Parian		05/20/2021
Real Man	88	2290 Calle De Parian #A		05/20/2021
Thunderbird	96	2380 Calle De Principal		05/20/2021

of Occupancies Inspected: 8

% Occupancies Inspected: 5.00

Included occupancies are those that have a LOCKED inspection on record for the date range provided.



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Mesilla Fire Department

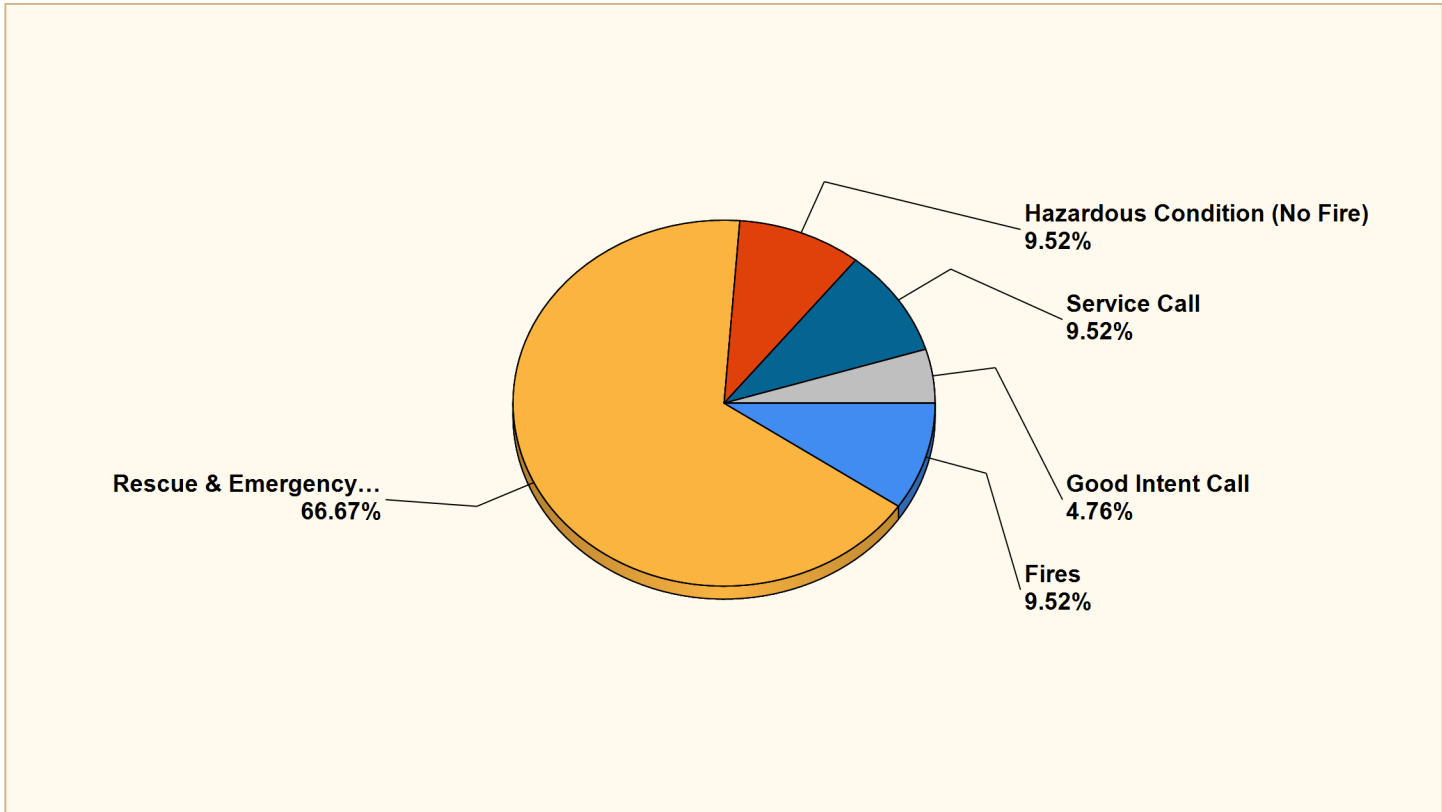
Mesilla, NM

This report was generated on 6/7/2021 6:11:30 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2021 | End Date: 05/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	9.52%
Rescue & Emergency Medical Service	28	66.67%
Hazardous Condition (No Fire)	4	9.52%
Service Call	4	9.52%
Good Intent Call	2	4.76%
TOTAL	42	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	2.38%
142 - Brush or brush-and-grass mixture fire	3	7.14%
311 - Medical assist, assist EMS crew	6	14.29%
321 - EMS call, excluding vehicle accident with injury	15	35.71%
322 - Motor vehicle accident with injuries	4	9.52%
324 - Motor vehicle accident with no injuries.	1	2.38%
381 - Rescue or EMS standby	2	4.76%
412 - Gas leak (natural gas or LPG)	3	7.14%
444 - Power line down	1	2.38%
511 - Lock-out	1	2.38%
520 - Water problem, other	1	2.38%
552 - Police matter	1	2.38%
561 - Unauthorized burning	1	2.38%
611 - Dispatched & cancelled en route	2	4.76%
TOTAL INCIDENTS:	42	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Mesilla Fire Department

Mesilla, NM

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Response Activity Report

Start Date: 05/01/2021 | End Date: 05/31/2021

INCIDENT #	DATE	APPARATUS ID	ALARM TIME	ARRIVE TIME	RESPONSE TIME	ADDRESS
111 - Building fire						
2021-00165	05/11/2021	BR31	11:28:44	12:01:34	00:32:50	325 BLUE SKY LN
Subtotal Count: 1		Average Response Time for Incident Type: 00:32:50				
142 - Brush or brush-and-grass mixture fire						
2021-00153	05/02/2021	Bat32	15:41:12	16:42:40	01:01:28	W PICACHO AVE
2021-00153	05/02/2021	BR31	15:41:12	16:18:42	00:37:30	W PICACHO AVE
2021-00187	05/25/2021	BR31	14:05:48	15:06:00	01:00:12	14535 ROBERT LARSON BLVD
2021-00191	05/31/2021	Bat31	19:56:24	20:03:57	00:07:33	CALLE DEL NORTE
2021-00191	05/31/2021	BR31	19:56:24	20:02:11	00:05:47	CALLE DEL NORTE
Subtotal Count: 5		Average Response Time for Incident Type: 00:34:30				
311 - Medical assist, assist EMS crew						
2021-00152	05/02/2021	Bat31	00:11:10	00:20:21	00:09:11	2880 TERISITA ST
2021-00152	05/02/2021	BR31	00:11:10	00:33:00	00:21:50	2880 TERISITA ST
2021-00158	05/07/2021	Bat31	07:15:46	07:27:49	00:12:03	2720 CALLE TERCERA
2021-00158	05/07/2021	Bat32	07:15:46	07:22:17	00:06:31	2720 CALLE TERCERA
2021-00158	05/07/2021	E31	07:15:46	07:25:06	00:09:20	2720 CALLE TERCERA
2021-00158	05/07/2021	SQ32	07:15:46	07:24:38	00:08:52	2720 CALLE TERCERA
2021-00174	05/19/2021	Bat31	14:27:21	14:46:21	00:19:00	4303 BRIAREUS DR
2021-00174	05/19/2021	Bat32	14:27:21	14:49:19	00:21:58	4303 BRIAREUS DR
2021-00184	05/23/2021	Bat31	21:01:43	21:21:36	00:19:53	1734 S FAIRACRES RD
2021-00184	05/23/2021	Bat32	21:01:43	21:17:33	00:15:50	1734 S FAIRACRES RD
2021-00186	05/24/2021	Bat31	16:10:15	16:22:43	00:12:28	402 BASON DR
2021-00190	05/31/2021	Bat32	10:40:05	10:50:30	00:10:25	1242 CALLE DE EL PASO
2021-00190	05/31/2021	E32	10:40:05	10:50:17	00:10:12	1242 CALLE DE EL PASO
Subtotal Count: 13		Average Response Time for Incident Type: 00:13:39				
321 - EMS call, excluding vehicle accident with injury						
2021-00155	05/04/2021	Bat31	09:38:12	09:46:26	00:08:14	2950 BOWMAN ST
2021-00155	05/04/2021	Bat32	09:38:12	09:46:48	00:08:36	2950 BOWMAN ST
2021-00155	05/04/2021	BR31	09:38:12	09:50:04	00:11:52	2950 BOWMAN ST
2021-00157	05/05/2021	Bat31	10:04:40	10:21:34	00:16:54	2170 Calle de Arroyo
2021-00157	05/05/2021	Bat32	10:04:40	10:23:03	00:18:23	2170 Calle de Arroyo
2021-00159	05/07/2021	Bat31	09:04:20	09:04:20	00:00:00	2670 CALLE DE PARIAN
2021-00159	05/07/2021	E32	09:04:20	09:04:20	00:00:00	2670 CALLE DE PARIAN
2021-00159	05/07/2021	SQ32	09:04:20	09:04:20	00:00:00	2670 CALLE DE PARIAN
2021-00162	05/10/2021	Bat31	17:39:32	17:45:26	00:05:54	2452 Calle de Cura
2021-00164	05/11/2021	Bat31	10:49:50	10:55:59	00:06:09	2194 CALLE DE LOS HUERTOS
2021-00167	05/12/2021	Bat31	16:49:50	16:53:56	00:04:06	2253 CALLE DE PARIAN

Calls by Incident Type. Does not include calls where there was no response.



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2021-00167	05/12/2021	SQ32	16:49:50	16:53:56	00:04:06	2253 CALLE DE PARIAN
2021-00175	05/19/2021	Bat31	15:10:37	15:15:03	00:04:26	2070 CALLE DE SANTIAGO
2021-00175	05/19/2021	Bat32	15:10:37	15:15:03	00:04:26	2070 CALLE DE SANTIAGO
2021-00176	05/19/2021	Bat32	15:14:29	15:19:42	00:05:13	2170 CALLE DE ARROYO
2021-00177	05/19/2021	Bat31	18:11:06	18:16:13	00:05:07	110 CAPRI RD
2021-00177	05/19/2021	Bat32	18:11:06	18:16:15	00:05:09	110 CAPRI RD
2021-00179	05/20/2021	Bat31	10:11:09	10:18:33	00:07:24	2355 AVENIDA DE MESILLA
2021-00180	05/20/2021	Bat31	11:06:03	11:18:02	00:11:59	CALLE DEL NORTE
2021-00182	05/23/2021	BR31	12:24:05	12:33:19	00:09:14	2144 CALLE DE PRINCIPAL
2021-00183	05/23/2021	Bat32	12:32:30	12:41:16	00:08:46	402 BASON DR
2021-00185	05/24/2021	Bat31	13:57:40	14:03:29	00:05:49	2355 AVENIDA DE MESILLA
2021-00185	05/24/2021	Bat32	13:57:40	14:10:41	00:13:01	2355 AVENIDA DE MESILLA
2021-00189	05/31/2021	Bat32	06:39:35	06:49:19	00:09:44	3075 LOS ARENALES
2021-00189	05/31/2021	BR31	06:39:35	06:50:21	00:10:46	3075 LOS ARENALES

Subtotal Count: 25

Average Response Time for Incident Type: 00:07:24

322 - Motor vehicle accident with injuries

2021-00150	05/01/2021	Bat32	16:23:40	16:41:23	00:17:43	122 INTERSTATE 10
2021-00150	05/01/2021	E31	16:23:40	16:50:02	00:26:22	122 INTERSTATE 10
2021-00161	05/10/2021	Bat31	15:58:52	16:09:48	00:10:56	3550 HAINES RD
2021-00173	05/18/2021	Bat31	00:13:02	00:31:00	00:17:58	1850 AVENIDA DE MESILLA
2021-00173	05/18/2021	Bat32	00:13:02	00:19:35	00:06:33	1850 AVENIDA DE MESILLA
2021-00181	05/21/2021	Bat31	22:56:27	23:06:46	00:10:19	3300 SNOW RD

Subtotal Count: 6

Average Response Time for Incident Type: 00:14:58

324 - Motor vehicle accident with no injuries.

2021-00151	05/02/2021	Bat32	00:06:30	00:16:00	00:09:30	CARVER RD
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Subtotal Count: 1

Average Response Time for Incident Type: 00:09:30

381 - Rescue or EMS standby

2021-00170	05/15/2021	BR31	07:36:47	07:36:47	00:00:00	12000 STERN DR
2021-00172	05/16/2021	Bat31	07:02:38	07:02:38	00:00:00	12000 STERN DR

Subtotal Count: 2

Average Response Time for Incident Type: 00:00:00

412 - Gas leak (natural gas or LPG)

2021-00163	05/11/2021	Bat31	09:57:02	10:03:48	00:06:46	2116 CALLE DE ARROYO
2021-00163	05/11/2021	Bat32	09:57:02	10:09:00	00:11:58	2116 CALLE DE ARROYO
2021-00166	05/12/2021	Bat31	10:13:54	10:23:49	00:09:55	2500 CALLE DE COLON
2021-00166	05/12/2021	BR31	10:13:54	10:33:05	00:19:11	2500 CALLE DE COLON
2021-00178	05/20/2021	Bat31	09:33:07	09:56:47	00:23:40	5800 STERN DR

Subtotal Count: 5

Average Response Time for Incident Type: 00:14:18

444 - Power line down

2021-00171	05/15/2021	Bat31	12:55:58	13:06:10	00:10:12	2015 GLASS RD
2021-00171	05/15/2021	Bat32	12:55:58	13:06:17	00:10:19	2015 GLASS RD
2021-00171	05/15/2021	E32	12:55:58	13:28:37	00:32:39	2015 GLASS RD

Subtotal Count: 3

Average Response Time for Incident Type: 00:17:43

511 - Lock-out

2021-00168	05/13/2021	BR31	22:16:57	22:29:35	00:12:38	1983 CALLE DEL NORTE
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Subtotal Count: 1

Average Response Time for Incident Type: 00:12:38

Calls by Incident Type. Does not include calls where there was no response.

520 - Water problem, other						
2021-00188	05/27/2021	Bat31	17:05:37	17:13:47	00:08:10	CALLE SEGUNDA
2021-00188	05/27/2021	BR31	17:05:37	17:13:14	00:07:37	CALLE SEGUNDA
Subtotal Count: 2			Average Response Time for Incident Type: 00:07:53			
552 - Police matter						
2021-00169	05/14/2021	BR31	11:32:49	11:41:26	00:08:37	2560 CALLE DE SANTIAGO
Subtotal Count: 1			Average Response Time for Incident Type: 00:08:37			
561 - Unauthorized burning						
2021-00154	05/02/2021	Bat31	16:04:06	16:08:23	00:04:17	2910 ESTRADA DR
Subtotal Count: 1			Average Response Time for Incident Type: 00:04:17			
Grand Total: 66			Average Response Time for All Incident Types: 00:12:37			

Calls by Incident Type. Does not include calls where there was no response.



Mesilla Fire Department

Mesilla, NM

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Total Hours by Personnel for Date Range for Pay Grade

Pay Grades: All Pay Grades | Start Date: 05/01/2021 | End Date: 05/31/2021

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Aguilar, Alexander J	0:41	5:00	18:00	23:41
Boyd, Lachlan James	3:10	8:00	21:00	32:10
Chavez, John Eric	0:00	9:00	39:00	48:00
Davis-Whited, Crystal L	15:05	8:00	62:30	85:35
Embury, Andy G.	12:37	5:00	24:30	42:07
Evans, Harry A	1:09	5:00	16:45	22:54
Frietze, Trevor R	6:00	12:00	89:30	107:30
Gamrath, Alan R	3:01	16:00	65:45	84:46
Klebansky, George A	18:32	12:00	11:00	41:32
Linares-Chacon, Sebastian	12:32	19:00	134:00	165:32
Lucero, Jojo	0:00	12:00	11:00	23:00
Molinar, Junshiro Lazos	0:00	7:00	26:00	33:00
Navarro, Nicolas A	1:00	14:00	52:30	67:30
Reyna, Louis Nathen	6:37	18:00	78:00	102:37
Rodriguez, Gabriel	1:22	13:00	69:00	83:22
Rogers, Travis Adam	0:57	0:00	37:27	38:24
Sanchez, Xavier	0:00	12:00	11:00	23:00
Shepan, Lance A.	0:00	6:00	1:30	7:30
Thunhorst, Dylan P	0:00	0:00	4:30	4:30
Thunhorst, Ines C	0:41	9:00	25:15	34:56
Torres, Joseph J	7:02	7:00	159:00	173:02
Vallone, Alexis M	1:15	3:00	11:00	15:15
Whited, Gregory E	15:05	8:00	83:30	106:35
			TOTAL	1366:28:00

Mesilla Fire Department

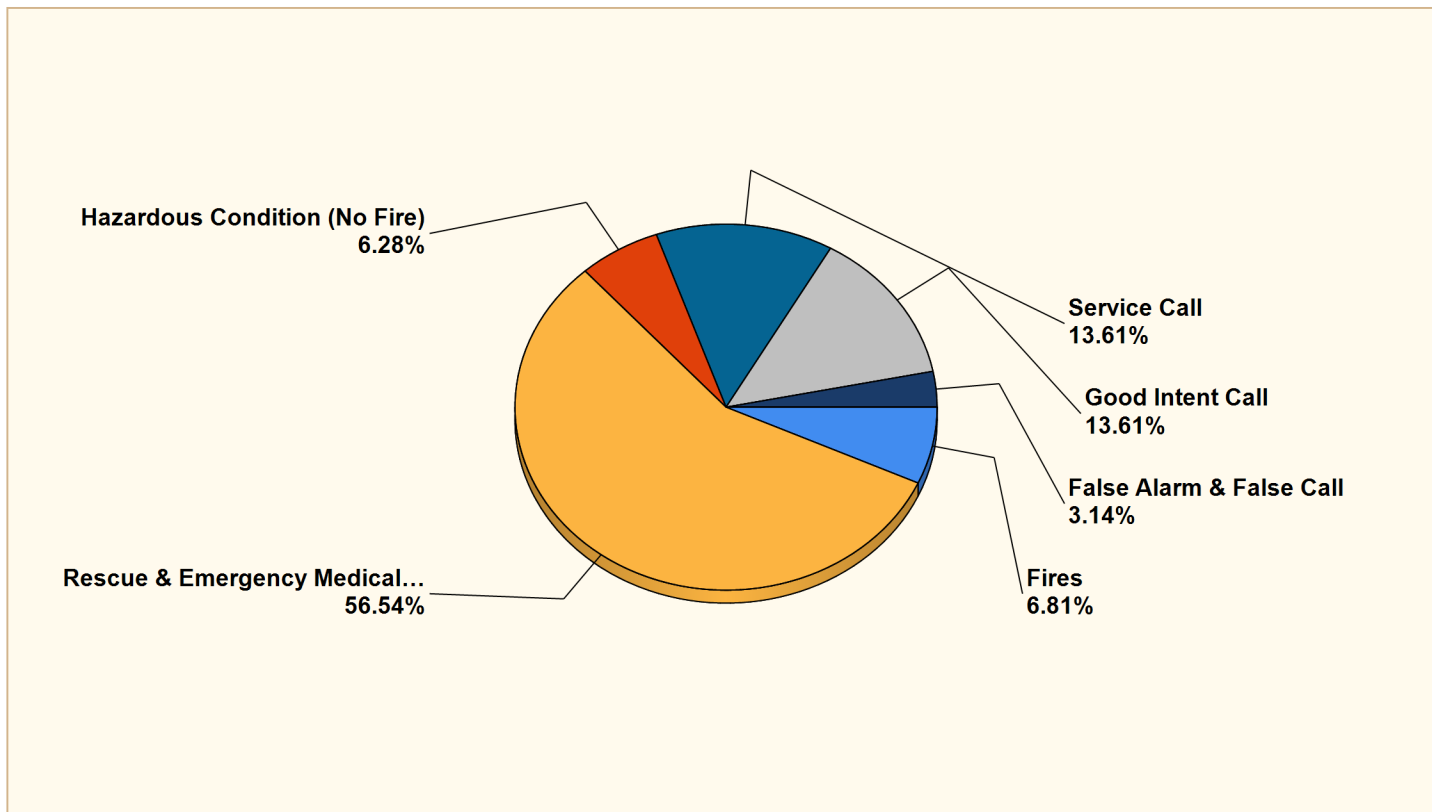
Mesilla, NM

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 05/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	6.81%
Rescue & Emergency Medical Service	108	56.54%
Hazardous Condition (No Fire)	12	6.28%
Service Call	26	13.61%
Good Intent Call	26	13.61%
False Alarm & False Call	6	3.14%
TOTAL	191	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.52%
111 - Building fire	5	2.62%
132 - Road freight or transport vehicle fire	1	0.52%
142 - Brush or brush-and-grass mixture fire	4	2.09%
143 - Grass fire	1	0.52%
151 - Outside rubbish, trash or waste fire	1	0.52%
311 - Medical assist, assist EMS crew	14	7.33%
321 - EMS call, excluding vehicle accident with injury	60	31.41%
322 - Motor vehicle accident with injuries	11	5.76%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.52%
324 - Motor vehicle accident with no injuries.	2	1.05%
381 - Rescue or EMS standby	20	10.47%
412 - Gas leak (natural gas or LPG)	8	4.19%
413 - Oil or other combustible liquid spill	1	0.52%
421 - Chemical hazard (no spill or leak)	1	0.52%
444 - Power line down	1	0.52%
481 - Attempt to burn	1	0.52%
511 - Lock-out	5	2.62%
520 - Water problem, other	1	0.52%
522 - Water or steam leak	1	0.52%
550 - Public service assistance, other	1	0.52%
551 - Assist police or other governmental agency	1	0.52%
552 - Police matter	3	1.57%
554 - Assist invalid	9	4.71%
561 - Unauthorized burning	5	2.62%
611 - Dispatched & cancelled en route	20	10.47%
622 - No incident found on arrival at dispatch address	2	1.05%
631 - Authorized controlled burning	2	1.05%
651 - Smoke scare, odor of smoke	2	1.05%
715 - Local alarm system, malicious false alarm	1	0.52%
733 - Smoke detector activation due to malfunction	1	0.52%
741 - Sprinkler activation, no fire - unintentional	1	0.52%
744 - Detector activation, no fire - unintentional	1	0.52%
745 - Alarm system activation, no fire - unintentional	2	1.05%
TOTAL INCIDENTS:	191	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





MESILLA MARSHAL DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 PHONE 575-526-4138 FAX 575-652-3776

To: Honorable Mayor and Mesilla Board of Trustees

This is the Monthly Report for May 2021, for the Mesilla Marshal's Department:

911 hang ups	16	Disturbances	17
Abandoned child	1	Disorderly	1
Agency assist	21	Domestic	10
ACO calls	5	Drunk/person	1
		Fight	1
		Noise	3
Aco	1	Foot patrol	4
Loud	1	Forgery/fraud	1
Sick	2	Found property	2
Stray	1	Frequent patrol	12
Assault	1	Illegally parked vehicle	1
ATV	1	Information report	10
Auto theft	2	Lost Property	1
Behavioral	1	Medical alarm	1
Building check	1	Motor Vehicle Crashes	15
Burglary	4	Hit and run crash	5
Burglary alarm	5	Injury crash	6
Civil standby	1	Non-injury crash	4
CPR	1	Narcotics	1
Codes	1	Obstruction	1
		Overdose	1

Panic alarm	1
Phone call	6
Prisoner Transport	5
Public assist	5
Reckless driver	4
Shots fired	1
Subject w/gun	2
Sex offense	1
Supplement	7
Suicidal subject	2

Suspicious activity	23
Activity	7
Person	5
Vehicle	10
Theft	3
Threats	2
Traffic control	26
Traffic stops	56
Vandalism/graffiti	3
Warrant service	3
<u>Welfare check</u>	<u>4</u>
Total # of calls for service	277

Thank you,

Enrique Salas,
Marshal



TOWN OF MESILLA

Public Works Department

P.O. Box 10, Mesilla, New Mexico 88046


Office: (575) 524-3262

Fax: (575) 541-6327

MEMORANDUM

Date: June 2, 2021

TO: Mayor Barraza, Board of Trustees and Cynthia Stoechner-Hernandez

FROM: Rodney J. McGillivray, Public Works Director 

RE: **Public Works Division Activity Report – May 2021**

On-going maintenance, custodial and operations:

Continued Covid-19 Disinfecting/Cleaning
On-call/standby for emergency repairs or assistance
Meter reading continues
New water services and water shut-offs (ownership change/nonpayment)
Monthly water sampling and reporting is up-to-date
Utility location services
Monitoring of water tank, wells, and pumps
Monitoring of lift stations and review of reporting
Grounds maintenance on-going
Valve exercise program continues
Vehicle maintenance on-going
Custodial responsibilities on-going

Miscellaneous items/work orders/accomplishments:

Covid disinfectant fogging for Town Hall and Community Center
Emergency sewer leak (1720 Avenida de Mesilla)
Completed installation of new tables at Public Safety Park
Supervision of community service
Filter change out Public Safety Building
Pressure washing at Plaza
Washed out holding tank at lift station

Cleaning of Calle del Norte Trail
Removed tree stump north side of Public Safety Building
Re-stripping at Public Safety Building
Installed new parking bumpers at Public Safety
Painted play equipment Public Safety Park
El Paso Electric tree planting Public Safety Park
Sewer manhole cleaning San Albino and Oeste
Irrigation repair at Town Hall
Tree trimming Town Hall
Installed concrete slabs and trash cans at parks
Installed water hydrant at Public Safety Park and Baseball Park
Serviced backhoe
Installed new brushes and nozzles on sweeper
Removed old fire truck from Public Safety Park
Fertilized Commemorative Park
Cleaned out Commemorative water ditch for EBID watering
Fire Hydrant weed eradication
Street and parking lot cleaning

Project update:

Los Arenales - LGRF (2020-2021) – Currently out for bid.

2022 TPF Call for Project – Grant application for 369k submitted on May 28, 2021, for Calle de Picacho drainage, street, and pedestrian improvements.

Community Center Alarm Replacement – Permits received from State Fire. Contractor began work end of May. Project is anticipated to be complete end of June.

Booster Pump Replacement – Project design is 60% complete. Coordination with funding agency is underway.

Plaza Lighting Replacement – Project is considered complete pending clean up and punch list items. Project close-out is underway.

LGRF (2021-2022) – Application submitted and processed by NMDOT. Awaiting award/agreement and application for match waiver.

Playground Equipment – Purchase order for playground equipment for the Community Center Park and Los Leones Park has been issued to School Equipment Inc. Waiting for delivery date from equipment manufacturer. Equipment and installation anticipated for late August early September.

Calle del Norte Trail Phase II – Project design is underway. Project certifications and review by SHIPO is underway. Project permits