



THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A **CLOSED SESSION** ON MONDAY, APRIL 12, 2021 AT 5:30 P.M., **VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704.**

1. **CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Public Works and the Marshal's Department.

THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A **REGULAR MEETING** ON MONDAY, APRIL 12, 2021 AT 6:00 P.M., **VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704.**

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL & DETERMINATION OF A QUORUM**
3. **CHANGES TO THE AGENDA & APPROVAL**
4. **PRESENTATIONS:**
 - a) A proclamation declaring April 19- 25th as "Restaurant Appreciation Week" in the Town of Mesilla- **Requested by Russell Hernandez, Salud de Mesilla.**
5. **PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.
Public input in writing shall be received at cynthias-h@mesillanm.gov an hour before the meeting begins on the day of the meeting and will be read into the record. You will also be given an opportunity to speak during this time by pressing *9 while in the teleconference. You will be prompted when to begin speaking.
6. **STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE** – discussion during the closed session was limited to personnel matters in the Public Works/Marshals' pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**
7. **ACTION ON ITEMS FROM CLOSED SESSION** – the board may act on items discussed in closed session limited to personnel matters in the Public Works pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**
8. **APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
 - a) ***BOT MINUTES** – Minutes of a Joint Work Session and Regular Meeting on March 22, 2021.
 - b) ***BOT MINUTES** – Minutes of a Special Work Session and Meeting on March 29, 2021.
 - c) ***PZHAC Case 061177** – 2510 Calle de Parian, submitted by Stephen Carrasco, a request for an amendment to a previously approved permit to allow the addition of two wood gates to a property at this address. Zoned: Historic Residential (HR).
9. **NEW BUSINESS:**
 - a) **For Approval:** appointment of an Architectural Styles Committee. – **Nora L. Barraza, Mayor.**
 - b) **Resolution 2021-07:** a resolution repealing and adopting a job description for community services officer (CSO) position. – **Edward Lerma, Marshal.**
10. **BOARD OF TRUSTEE COMMITTEE REPORTS**
11. **BOARD OF TRUSTEE/STAFF COMMENTS**
12. **ADJOURNMENT**

NOTICE:

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that you remain on mute unless requested to speak. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 04/9/2021 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



Town of Mesilla, New Mexico

BOARD OF TRUSTEES AND THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION

TOWN OF MESILLA

WORK SESSION

MONDAY, MARCH 22, 2021

5:00 P.M.

VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee
Jesus Caro, Trustee
Veronica Garcia, Trustee

PZHAC: Yolanda Lucero, Chairperson
Judy Houston, Commissioner
Gerald Nevarez, Commissioner
Roman Prieto, Commissioner (absent)
Davie Salas, Commissioner

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Eddie Lerma, Marshal
Dorothy Sellers, Community Events Coordinator
Larry Shannon, Community Development Coordinator
Gloria Maya, Recorder

1. **DISCUSSION:** regarding draft ORDINANCE 2021-01: revisions to the Historic Residential Ordinance Chapter 18.35.

Mayor Barraza:

- Encountering contradictions
- Clarification to definitions
- Provide attorney direction as to what is trying to be achieved

Trustee Arzabal:

- Recommend seeking legal opinion regarding definitions

Chairperson Lucero:

- Non-conforming lots
- Landscaping issues
- Number of units
- What is allowed in a yard?
- Multi-single family units

Commissioner Nevarez:

- Needed revisions to the ordinance

- 1 - Lots
- 2 - Possibility of Grandfathering
- 3 - Questioned a pergola being considered a permanent structure
- 4 - Decorated landscape features

5

6 Mayor Barraza:

- 7 - A storage shed is being considered as a structure
- 8 - Specific definitions
- 9 - Cemented additions would be considered a structure
- 10 - Size of shed could be limited
- 11 - Goals

12

13 Trustee Arzabal:

- 14 - 18.35 b
- 15 - Hardship

16

17 Mayor Barraza:

- 18 - Limited to structures allowed
- 19 - Variance would need to be requested

20

21 Commissioner Salas:

- 22 - Read section
- 23 - Number of dwellings needs to be addressed

24

25 Commissioner Nevarez:

- 26 - Language deals with size of lot
- 27 - Language in 18.35.0 narrows what is allowed
- 28 - Dwellings/structures that can be removed should not be included
- 29 - Definition of dwelling and ancillary buildings

30

31 Trustee Arzabal:

- 32 - Committee was formed to discuss these issues

33

34 Mayor Barraza:

- 35 - Issues are coming forth
- 36 - Mr. Maese considers a pergola a structure

37

38 Trustee Arzabal:

- 39 - Follow the ordinance
- 40 - Stressed the need for clear definitions

41

42 Ms. Stoeher-Hernandez:

- 43 - 18.35.030 addresses lot requirements

44

45 Trustee Garcia:

- 46 - Appropriate language for definition purposes
- 47 - Sheds turn into apartments, Bed and Breakfasts, etc.

48

49 Mayor Barraza:

- 1 - Small tool sheds
2
3 Chairperson Lucero:
4 - Buildings without electrical or plumbing
5 - Multi-single family dwellings
6
7 Mayor Barraza:
8 - 1 dwelling with 2 apartments is currently the max
9
10 Chairperson Lucero:
11 - Could be 2 structures with 4 dwellings
12
13 Mayor Barraza:
14 - Dwelling is a house/building
15 - Duplex would be 1 dwelling with 2 apartments
16
17 Ms. Stoechner-Hernandez:
18 - Read ordinance 18.10
19
20 Mayor Barraza:
21 - Need to clarify definitions
22
23 Trustee Arzabal:
24 - Number of non-conforming lots in Mesilla
25
26 Mayor Barraza:
27 - Lack of manpower to complete tasks
28
29 Trustee Arzabal:
30 - Interpretation of definitions
31 - Give direction to committee
32
33 Commissioner Nevarez:
34 - Grandfather properties by a date
35
36 Mayor Barraza:
37 - Not legal
38 - Term "Grandfather" is not recognized
39 - Ensure concerns are addressed
40 - Proposed a face-to-face worksession
41
42 Trustee Garcia:
43 - Take all the concerns brought forth to the committee
44
45 Trustee Arzabal:
46 - Asked when the moratorium ends
47 Mayor Barraza:
48 - 3 months are remaining
49

- 1 Chairperson Lucero:
2 - Asked for clarification for “block radius”
3
- 4 Trustee Garcia:
5 - Keeps from comparing areas on the other side of Mesilla
6
- 7 Mayor Barraza:
8 - Clarify the radius which would keep it in the local site
9
- 10 Trustee Arzabal:
11 - Definition of a hardship
12
- 13 Commissioner Houston:
14 - Agrees to the use of a radius
15
- 16 Trustee Caro:
17 - Agrees to the use of a radius
18
- 19 Mayor Pro Tem Johnson-Burick:
20 - Agrees to the use of a radius
21 - Agrees to the removal of certain structures
22
- 23 Mayor Barraza:
24 - Definitions
25 - Increase square of feet of family units
26 - How and what we want to define
27 - Not up to interpretation
28
- 29 Chairperson Lucero:
30 - Utilities are not connected to sheds, garages, etc.
31 - Ensure not a living area
32 - Allow decorative landscaping structures
33
- 34 Commissioner Nevarez:
35 - Hobby shops need electrical, plumbing, internet, etc.
36
- 37 Mayor Barraza:
38 - Clear understanding as to what we want to accomplish
39 - A face-to-face worksession
40 - Committee will meet for further discussion
41
- 42 Chairperson Lucero:
43 - Inventory of historical structures in Mesilla
44 - Buyers are requesting to make changes to historical structures
45 - Integrity
46 - Guidance in addressing walls, fences, etc. in the commercial zone
47
- 48 Mayor Barraza:
49 - Iguado Plan identifies the historical structures

1 - Plaques mounted on the structure

2

3 Chairperson Lucero:

4 - Structures are torn or falling down

5

6 Mayor Barraza:

7 - Important to preserve Mesilla's history

8

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**BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR MEETING
MONDAY, MARCH 22, 2021
6:00 P.M.**

VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee
Jesus Caro, Trustee
Veronica Garcia, Trustee

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Eddie Lerma, Marshal
Gloria Maya, Recorder

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro-Tem Johnson-Burick, Trustee Arzabal, Trustee Caro, Trustee Garcia.

3. CHANGES TO THE AGENDA & APPROVAL

Mayor Barraza removed items g, h, i, and k from the consent agenda.

Motion: To approve agenda as amended, Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.

Roll Call Vote: Motion passed (summary: Yes =4).

Mayor Pro-Tem Johnson-Burick Yes

Trustee Arzabal Yes

Trustee Caro Yes

Trustee Garcia Yes

4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

Public input in writing shall be received at cynthias-h@mesillanm.gov an hour before the meeting begins on the day of the meeting and will be read into the record. You will also be given an opportunity to speak during this time by pressing *9 while in the teleconference. You will be prompted when to begin speaking.

Ms. Stoechner-Hernandez read input from Mr. Prieto and Ms. Krueger (attached).

Mayor Barraza held a Moment of Silence for Mesilla residents.

5. STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE – discussion during the closed session was limited to personnel matters in the Court pursuant to NMSA 1978 Chapter 10-15-1(H)(2) held March 12, 2021 at 9:30 a.m. – **Board of Trustees.**

1 **Motion: To approve discussion during the Closed Session held on March 12, 2021 which was limited to**
2 **personnel matters in the Court pursuant to NMSA 1978 Chapter 10-15-1(H)(2); no action taken, Moved by**
3 **Mayor Pro Tem Johnson-Burick, Seconded by Trustee Garcia.**

4
5 **Roll Call Vote:** Motion passed (**summary:** Yes =3).
6 Mayor Pro-Tem Johnson-Burick Yes
7 Trustee Arzabal abstained
8 Trustee Caro Yes
9 Trustee Garcia Yes

10
11 **6. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following**
12 **items of recurring or routine business. The Consent Agenda is marked with an asterisk *)**

13 **Motion: To approve consent agenda as amended, Moved by Mayor Pro Tem Johnson-Burick, Seconded by**
14 **Trustee Garcia.**

15
16 **Roll Call Vote:** Motion passed (**summary:** Yes =4).
17 Mayor Pro-Tem Johnson-Burick Yes
18 Trustee Arzabal Yes
19 Trustee Caro Yes
20 Trustee Garcia Yes

- 21
22 a) ***BOT MINUTES** – Minutes of a Regular Meeting on March 8, 2021. ***Approved by***
23 ***consent agenda***
24 b) ***PZHAC Case 061170 w/conditions** – 1915 Calle Pecana, submitted by Charles and
25 Marilyn McMurry; a request for a zoning permit to allow the construction of a rock wall
26 around the residential property at this address. Zoned: Historic Residential (HR).
27 ***Approved by consent agenda***
28 c) ***PZHAC Case 061171 w/conditions** – 2649 Calle del Sur, submitted by Paul Barraza; a
29 request for a zoning permit to allow the applicant to enclose a car port on an existing
30 dwelling at this address. Zoned: Historic Residential (HR). ***Approved by consent agenda***
31 d) ***PZHAC Case 061172** – 2445 Calle de Parian, submitted by Steve Delgado and Victoria
32 Hernandez; a request for a summary subdivision to remove a lot line between two
33 properties at the rear of a residential property at this address. Zoned: Historic
34 Residential (HR). ***Approved by consent agenda***
35 e) ***PZHAC Case 061173 w/conditions** – 2445 Calle de Parian, submitted by Steve Delgado
36 and Victoria Hernandez; a request for a zoning permit to allow the construction of a
37 covered porch on the rear of a dwelling at this address. Zoned: Historic Residential
38 (HR). ***Approved by consent agenda***
39 f) ***PZHAC Case 061174 w/conditions** – 2011 Avenida de Mesilla, submitted by Grady
40 Oxford for “The Bean Café”; a request for a zoning permit to allow the applicant to
41 replace the front doors on a coffee shop on a property at this address. Zoned Historic
42 Commercial (HC). ***Approved by consent agenda***
43 g) ***PZHAC Case 061176 w/conditions** – 1305 Tierra de Mesilla, submitted by Blanca
44 Huizar for “Casa Blanka; A request for a zoning permit to allow the applicant to construct
45 a six-foot-high decorative iron fence around a commercial property at this address
46 zoned General Commercial (C).

47
48 Mayor Barraza stated this case was removed from consent agenda because the applicant started
49 project without a permit, so construction was stopped. She questioned the cost of the project,
50 analysis, and Commissioner Prieto’s concerns.

51
52 Ms. Stoenner-Hernandez read 18.45.040.

1 Mayor Barraza asked if the applicant is aware that the fence should not be higher than 3 ft. and the setback
2 requirements.
3
4 Ms. Stoechner-Hernandez read the section. PZHAC placed condition that the fence would be solely on the
5 applicant's property.
6
7 Mayor Barraza stated she hopes the applicant understands that the fence will need to be 3 ft. in from the
8 property line. Read section again.
9
10 Chairperson Lucero stated the security fence will be 30 ft. inside the property.
11
12 Mayor Barraza asked if the applicant is going to go in 30 ft. from the property line all around the lot.
13
14 Chairperson Lucero responded yes; the fence will be inside the property.
15
16 Commissioner Salas stated Mr. Shannon told the commissioners that the 6 ft. fence height would be allowed if
17 he stayed inside of the property.
18
19 Mayor Barraza asked for confirmation that the fence would be 30 ft. from the property line.
20
21 Chairperson Lucero responded the fence along Hwy. 28 on to Tierra de Mesilla will be 30 ft from the property
22 line. She cannot recall how far from the property line the fence will be, but it will not be on the property line.
23 The cost is listed at \$35,000.
24
25 Mayor Barraza stated the requirement is 3 ft. and asked what did the PZHAC approve?
26
27 Chairperson Lucero stated we do not have specific what is allowed in the Commercial Zone. The PZHAC and
28 CID concluded that what was voted on was appropriate.
29
30 Mayor Barraza stated the board needs to insure there is a 3 ft. setback with the condition that on Hwy 28 there
31 would be a 30 ft. setback; 6 ft. (height) fence would be around the property.
32
33 Mayor Pro Tem Johnson-Burick stated she would like more specifics and details before voting on this case.
34 She feels there is a lot of uncertainty.
35
36 **Motion: To postpone PZHAC Case 061176 w/conditions – 1305 Tierra de Mesilla, submitted by Blanca Huizar**
37 **for “Casa Blanca”; A request for a zoning permit to allow the applicant to construct a six-foot-high**
38 **decorative iron fence around a commercial property at this address zoned General Commercial (C), Moved**
39 **by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Caro.**
40
41 **Roll Call Vote:** Motion passed (**summary:** Yes =4).
42 Mayor Pro-Tem Johnson-Burick Yes
43 Trustee Arzabal Yes
44 Trustee Caro Yes
45 Trustee Garcia Yes
46
47
48 h) ***PZHAC Case 061177 w/conditions – 2510 Calle de Parian, submitted by Stephan**
49 **Carrasco, a request for a zoning permit to allow installation of two antique wood gates**
50 **and a six-foot-high rock wall to be constructed along the west edge of a residential**
51 **property at this address. Zoned: Historic Residential (HR)**
52
53 Mayor Barraza read analysis; asked for clarification on what is being presented for approval.

1
2 Chairperson Lucero stated PZHAC did not approve the gates; will be presented at the next meeting.
3 Approved was a 6 ft. rock wall, with clear site, on the west edge of property.
4

5 Mayor Barraza clarified the board will be voting on the 6 ft. rock wall only.
6

7 Chairperson Lucero stated the applicant requested an 8 ft. rock wall; PZHAC approved the rock wall to
8 be at 6 ft.
9

10 Mayor Pro Tem Johnson-Burick asked if the applicant is aware that the rock wall was approved at 6 ft.
11

12 Chairperson Lucero responded CID will be doing the inspections. Mr. Maese from CID is aware of the
13 conditions.
14

15 **Motion: To approve Case 061177 w/conditions – 2510 Calle de Parian, submitted by Stephan Carrasco, a**
16 **request for a zoning permit to allow installation of a six-foot-high rock wall to be constructed along the west**
17 **edge of a residential property at this address. Zone: Historic Residential (HR), Moved by Mayor Pro Tem**
18 **Johnson-Burick, Seconded by Trustee Arzabal.**
19

20 **Roll Call Vote:** Motion passed (summary: Yes =4).
21

22 Mayor Pro-Tem Johnson-Burick Yes

23 Trustee Arzabal Yes

24 Trustee Caro Yes

25 Trustee Garcia Yes

- 26 i) ***PZHAC Case 061179 – 2532 Calle de Cura, submitted by Ralph Lucero; a request for a**
27 **zoning permit to allow a small shed on a residential property at this address. Zoned:**
28 **Historic Residential (HR).**
29

30 Mayor Barraza asked is this for the house or for the apartment?
31

32 Commissioner Salas clarified it is for the house.
33

34 **Motion: To approve PZHAC Case 061179 – 2532 Calle de Cura, submitted by Ralph Lucero; a request for a**
35 **zoning permit to allow a small shed on a residential property (house) at this address. Zoned: Historic**
36 **Residential (HR), Moved by Trustee Arzabal, Seconded by Trustee Garcia.**
37

38 **Roll Call Vote:** Motion passed (summary: Yes =4).
39

40 Mayor Pro-Tem Johnson-Burick Yes

41 Trustee Arzabal Yes

42 Trustee Caro Yes

43 Trustee Garcia Yes

- 44 j) ***PZHAC Case 061182 – 1717 Boutz Road, Apartments 3 & 4, submitted by John Wright;**
45 **a request for a zoning permit to allow the applicant to repair and repaint the exterior**
46 **stucco and close off two exterior doors on two apartments at this address. Zoned**
47 **Historic Residential (HR). *Approved by consent agenda***
48

- 49 k) ***PZHAC Case 061184 – 2309 #3 Calle de Santiago, submitted by Jennifer Tyson for**
50 **“Co-Lab Artisans Loft”; a request for a sign permit to allow the applicant to install an on-**
51 **premises directory sign on part of a commercial property on which the store is located.**
52 **Zoned Historic Commercial (HC).**

1 Mayor Barraza stated she understands they are promoting their business, but she is concerned with
2 the sign being close to the stop sign and not be at the actual business location. She asked PZHAC
3 why the sign was approved.
4

5 Ms. Stoechner-Hernandez stated a previous business, Old Tea Barrel Company, was approved by the
6 PZHAC and the board for a similar sign permit.
7

8 Mayor Barraza stated a sign is required to be so many feet off the ground; what if the boutique comes
9 for a sign permit.
10

11 Ms. Stoechner-Hernandez responded PZHAC approved the permit since the sign would be on the post
12 and no one would run it to it.
13

14 Trustee Arzabal stated the town needs to help these businesses survive during this pandemic.
15

16 Mayor Barraza asked Marshal Lerma if he sees an issue with the sign being placed at that location.
17

18 Marshal Lerma responded he will check on that.
19

20 Mayor Pro Tem Johnson-Burick stated she remembers the previous sign did not interfere with the
21 stop or one-way signs. This is a perfect example of setting precedence and should be approved if it is
22 not a safety issue.
23

24 **Motion: To approve PZHAC Case 061184 – 2309 #3 Calle de Santiago, submitted by Jennifer Tyson for “Co-
25 Lab Artisans Loft”; a request for a sign permit to allow the applicant to install an on-premises directory sign
26 on part of a commercial property on which the store is local. Zoned Historic Commercial (HC), Moved by
27 Trustee Arzabal, Seconded by Trustee Garcia.**
28

29 Trustee Garcia asked who the property owner is. She asked if the owner should be on the application.
30

31 Mayor Barraza responded the Tafoya's own the front and back building.
32

33 Ms. Stoechner-Hernandez responded she can request a letter from the Tafoya's if that is the board's wishes to
34 have it part of the file.
35

36 Trustee Garcia responded she would appreciate that being done.
37

38 Mayor Barraza stated we need to ensure it does not become a safety issue. There are exceptions being made
39 during this pandemic; asked are we going to go back enforcing the ordinances when this pandemic is over.
40

41 Trustee Arzabal stated this sign meets the ordinance.
42

43 Mayor Barraza responded the sign should be on the business requesting the permit.
44

45 Trustee Arzabal responded the PZHAC approved the sign with a 5-0 vote. Businesses are going under during
46 this time.
47

48 Mayor Barraza stated we must look at a creative way to divert tourist to businesses that are off the plaza.
49

50 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

51 Mayor Pro-Tem Johnson-Burick Yes

52 Trustee Arzabal Yes

53 Trustee Caro Yes

1 Trustee Garcia Yes

2

3 **7. NEW BUSINESS:**

4 ****A public hearing must be held with item A****

5 a) **First reading and Public Hearing of Ordinance 2021-01:** revisions to the Historic Residential
6 Ordinance 18.35. – **Board of Trustees. *Removed First Reading.***

7 **Motion: To close Regular Meeting and open Public Hearing, Moved by Trustee Arzabal, Seconded by**
8 **Trustee Garcia.**

9

10 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

11 Mayor Pro-Tem Johnson-Burick Yes

12 Trustee Arzabal Yes

13 Trustee Caro Yes

14 Trustee Garcia Yes

15

16 Opened Public Hearing at 6:52 p.m.

17

18 Ms. Stoenner-Hernandez read letter from Ms. Krueger.

19

20 **Motion: To close Public Hearing and open Regular Meeting, Moved by Mayor Pro Tem Johnson-Burick,**
21 **Seconded by Trustee Arzabal.**

22

23 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

24 Mayor Pro-Tem Johnson-Burick Yes

25 Trustee Arzabal Yes

26 Trustee Caro Yes

27 Trustee Garcia Yes

28

29 Opened Regular Meeting at 6:54 p.m.

30

31 b) **For Approval:** An agreement with Las Cruces Public Schools for a School Resource Officer
32 (SRO) and a Community Services Officer (CSO) beginning March 17, 2021 and ending May 26,
33 2021. – **Edward Lerma, Marshal.**

34 Mayor Barraza reviewed changes recommended by town attorney. This has been approved by the Las Cruces
35 Public School Board pending approval of our changes.

36 **Motion: To approve an agreement with Las Cruces Public Schools for a School Resource Officer (SRO) and a**
37 **Community Services Officer (CSO) beginning March 17, 2021 and ending May 26, 2021, Moved by Trustee**
38 **Arzabal, Seconded by Trustee Johnson-Burick.**

39

40 Trustee Garcia asked if the town would have to hire a new CSO?

41

42 Mayor Barraza responded we are looking at having Mr. Rivera come back.

43

44 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

45 Mayor Pro-Tem Johnson-Burick Yes

46 Trustee Arzabal Yes

47 Trustee Caro Yes

48 Trustee Garcia Yes

49

50 **8. BOARD OF TRUSTEE COMMITTEE REPORTS**

1 Trustee Arzabal: CFO met on Friday; next CFO meeting in May.

2

3 Mayor Pro Tem Johnson-Burick: MPO meeting April 14th.

4

5 Mayor Barraza: SCTR meeting on Wednesday.

6

7 **9. BOARD OF TRUSTEE/STAFF COMMENTS**

8

9 Marshal Lerma gave an update on arrests and search warrants.

10

11 Trustee Arzabal asked if the mayor has considered opening the board meetings to the public.

12

13 Mayor Barraza responded she has considered the option.

14

15 Trustee Arzabal stated he believes we are going into the red.

16

17 Mayor Barraza stated the weekly report shows we are at 4.62 positivity rate.

18

19 Mayor Pro Tem Johnson-Burick asked for a way to inform the residents of the funding that is available for
20 utilities and rent. She was disheartened when she saw that the yuccas and trees were removed from Mr.
21 Taylor's home.

22

23 Mayor Barraza responded Mr. McGillivray and staff are working on that area which be replaced with pavers.
24 The town has absorbed the cost since Mr. Taylor did not want to pick up the responsibility. If the trees and
25 yucca had not been removed, they would lift the pavers causing a safety hazard. Mr. McGillivray is working
26 with Mr. Taylor. Ms. Sellers has put the funding information on the website.

27

28 Ms. Stoenher-Hernandez stated we have received flyers from the county which have been posted around
29 Mesilla. The information is on Mesilla's and county's website. We have received some payments from the
30 county for the residents. Residents that are 2 months or more behind are being given that information.

31

32 Trustee Garcia asked if the town followed the procedure required to remove the yuccas which is the State
33 Flower. She asked if the town has money in the budget to purchase the brick.

34

35 Mayor Barraza responded Mr. Taylor had offered to install the pavers if the town purchased them. He removed
36 the flagstone without letting anyone know. A special license is needed to install the pavers.

37

38 Trustee Garcia asked how much this is costing the town and does the town have the money.

39

40 Mayor Barraza responded \$12,000; Mr. McGillivray is working on finding the monies. Project may have to be
41 done in phases.

42

43 Trustee Garcia asked what was done with the yuccas?

44

45 Mayor Barraza responded she will check with Mr. McGillivray and get back to her. She knows the church get
46 yuccas for Palm Sunday.

47

48 Trustee Garcia responded the church gets permits. She hopes the town continues doing that type of work all
49 around the town.

50

51 Mayor Barraza stated areas are being addressed around town.

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10. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)

MEETING ADJOURNED AT 7:11 P.M.

APPROVED THIS 12th DAY OF April 2021.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoeher-Hernandez
Town Clerk/Treasurer

draft

ATTACHMENTS

draft

I am writing this in reference to Case 061176- 1305 Tierra de Mesilla. Section 18.45 which is written strictly for the C zones, clearly states in 18.45.040 letter O number 1, that a fence 6 feet in height should not be allowed in any part of the required setback in the front or side yards.

O. Wall, Fencing, Hedge, C Zone.

1. Height. A three-foot maximum height above natural ground surface level shall be permitted on any part of the required setback in the front yard and a four-foot maximum height above natural ground surface level shall be permitted on any part of the required set back in the side yards; provided, the height of such wall, fence or hedge is in accord with subsection (O)(2) of this section.

In 18.45.040 letter D number 3 a setback requirement is given at a minimum of 3 feet but a maximum number is not given.

D. Yards.

3. In the event the structure meets UBC fire-resistive requirements, then the setback requirement for any yard in the C zone shall be a minimum of three feet.

My biggest concern is that we are setting a precedent for future development in the area to also have some type of 6 foot fence along their front and side yard setbacks. Is that what we'd like to see in the rest of the C zone as we drive through the streets of the Mercado area, and see large fencing lining the roads.

Thank you for your time and consideration,

R
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P

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Cynthia Stoechner-Hernandez

From: Susan krueger <skrueger575@msn.com>
Sent: Monday, March 22, 2021 3:38 PM
To: Cynthia Stoechner-Hernandez
Cc: Susan krueger
Subject: Public Input for 3/22/2021 BOT meeting

Public Input from Susan Krueger

Consent Agenda, Case 061177:

The staff write-up states the proposed wall along the west property line will be six feet; however, under "Building Permit Requirements C.," Toby Carrasco states the wall will be 8 ft. high except in the front where it will be , "no higher than 4ft."

Please confirm with Mr. Carrasco the maximum wall height is six feet from grade and within the clear sight triangle the maximum height is three feet from grade.

DISCUSSION and PUBLIC HEARING

Suggestions regarding Draft Ordinance 2021-01:

1. 18.35.030 A.: change "county recorder" to "county clerk," unless Dona Ana County has officially designated this position and/or title.
2. 18.35.030 A. and 18.35.030 B.: to stay with the facts of what happened and when it happened, adjust the effective date from "1972" to "March 15, 1972."
3. I'm not sure of the numbering here, maybe 18.35.08(?)0 "Development standards", Section B. "Population Density": regarding the "maximum number of dwellings allowed on any property " delete "a shop, a storage shed, or a garage" since they are not considered "dwellings" in the code.



Town of Mesilla, New Mexico

THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA

WORK SESSION

MONDAY, MARCH 29, 2021

1:00 P.M.

VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704.

TRUSTEES: Nora Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee
Jesus Caro, Trustee (Absent)
Veronica Garcia, Trustee

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Larry Shannon, Community Development Coordinator

1. **PZHAC Case 061176 w/conditions** – 1705 Tierra de Mesilla, submitted by Blanca Huizar for “Casa Blanca; A request for a zoning permit to allow the applicant to construct a six-foot-high decorative iron fence around a commercial property at this address zoned General Commercial (C).

Ms. Stoechner-Hernandez reviewed the conditions and considerations for approval of a six-foot fence with the applicant, Mr. Cesar Huizar.

The applicant decided to continue with a 20 ft setback along Avenida de Mesilla, a 3 ft setback along Tierra de Mesilla, a 3 ft setback on the East side of the property and a 2 ft setback along the South side of the property due to the irrigation ditch being right on the property line.

1 THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA
2 SPECIAL MEETING
3 MONDAY, MARCH 29, 2021
4 1:15 P.M.

5 VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704.
6

7 TRUSTEES: Nora Barraza, Mayor
8 Stephanie Johnson-Burick, Mayor Pro Tem
9 Carlos Arzabal, Trustee
10 Jesus Caro, Trustee (Absent)
11 Veronica Garcia, Trustee
12
13 STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
14 Larry Shannon, Community Development Coordinator
15 Rod McGillivray, Public Works Director
16 Eddie Lerma, Marshal
17

18 1. PLEDGE OF ALLEGIANCE

19 Mayor Barraza led the Pledge of Allegiance.
20

21 2. ROLL CALL & DETERMINATION OF A QUORUM

22 Roll Call.

23 Present: Mayor Barraza, Mayor Pro-Tem Johnson-Burick (issues with connectivity, but answered later),
24 Trustee Arzabal, Trustee Garcia.
25

26 3. CHANGES TO THE AGENDA & APPROVAL

27 Motion: To approve agenda as amended, Moved by Trustee Arzabal, Seconded by Trustee Garcia.
28

29 Roll Call Vote: Motion passed (summary: Yes =3).

30 Mayor Pro-Tem Johnson-Burick Yes
31 Trustee Arzabal Yes
32 Trustee Garcia Yes
33

34 4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

35 Public input in writing shall be received at cynthias-h@mesillanm.gov an hour before the meeting begins
36 on the day of the meeting and will be read into the record. You will also be given an opportunity to speak
37 during this time by pressing *9 while in the teleconference. You will be prompted when to begin speaking.

38 Ms. Stoechner-Hernandez read input from Ms. Krueger (attached).
39

40 5. ACTION ON OLD BUSINESS:

- 41 a) PZHAC Case 061176 w/conditions – 1705 Tierra de Mesilla, submitted by Blanca Huizar
42 for “Casa Blanka; A request for a zoning permit to allow the applicant to construct a six-
43 foot-high decorative iron fence around a commercial property at this address zoned
44 General Commercial (C).
45

46 Motion: To approve PZHAC Case 061176 with these conditions: the fence will be 20 ft setback along Avenida
47 de Mesilla, 3 ft setback along Tierra de Mesilla, 3 ft along the East side of the property and 2 ft along the
48 South side of the property. Moved by Trustee Arzabal, Seconded by Trustee Garcia.
49

50 Roll Call Vote: Motion passed (summary: Yes =3).

51 Mayor Pro-Tem Johnson-Burick Yes
52 Trustee Arzabal Yes

1 Trustee Garcia Yes

2

3 Mr. Huizar asked if they had to do a 3 ft setback on the South side or if it could go in further.

4

5 Ms. Stoechner-Hernandez stated that there are no setback requirements in the Commercial Zone for the rear, so
6 they can go to the property line, but if so, they would need Rights of Entry forms from both property owners to
7 the South.

8

9 Mr. Huizar stated he would do a 2 ft setback on the South side of the property.

10

11 **6. ADJOURNMENT**

12 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

13

14 **MEETING ADJOURNED AT 1:51 P.M.**

15

16 **APPROVED THIS 12th DAY OF April 2021.**

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Nora L. Barraza
Mayor

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23

24 **ATTEST:**

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27

Cynthia Stoechner-Hernandez
Town Clerk/Treasurer

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ATTACHMENTS

draft

Cynthia Stoehner-Hernandez

From: Susan krueger <skrueger575@msn.com>
Sent: Monday, March 29, 2021 12:25 PM
To: Cynthia Stoehner-Hernandez
Cc: Susan krueger
Subject: Input for 3/29/2021 BOT meeting, thanks, Susan

Recently, the PZHAC has raised questions about the specifics for development in the General Commercial Zone (C) located on Avenida de Mesilla, abutting the City of Las Cruces. This area is at the entrance to Mesilla and includes Blanca Huizar's property (Case 061176).

Those specifics are in the MTC at Section 18.45.040 "Development Standards." They were originally spelled out and adopted in Ordinance 94-06 (see other cross references noted throughout Chapter 18.45).

draft

BOT ACTION FORM
[PZHAC REVIEW – 4/5/2021]
STAFF ANALYSIS

Item:

Case 061177 – 2510 Calle de Parian, submitted by Stephen Carrasco, a request for an amendment to a previously approved permit to allow the addition of two wood gates to a property at this address. Zoned: Historic Residential (HR).

Staff Analysis:

This case was originally heard at the March 15, 2021 PZHAC meeting. The PZHAC approved the wall at that time but not the gates due to the fact that a visual representation of the gates had not been provided at that time. A photo (see attached) of one of the gates has been provided in the current packet. (The second gate is identical to the one shown in the photo.) According to the applicant, these gates are over 150 years old and and been used at their previous home. They would now like to use the gates on either side of the dwelling on this property (see attached site diagram).

Estimated Cost: N/A

Consistency with the Code:

The PZHAC will need to determine that the use of the proposed gates will be consistent with the following sections of the Code:

18.06.110 Review of applications within Historical and General Commercial zones – Considerations.

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
 - 1. The historical and literary value and significance of the site, building, or structure;
 - 2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
 - 3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
 - 4. The appropriateness of the size and shape of the building or structure in relation to:
 - a. The land area upon which the building or structure is situated;
 - b. The landscaping and planting features proposed by the applicant; and
 - c. The neighboring sites, buildings or structures within the historical district.
 - 5. The commission shall also consider the applicable zoning and other laws of the town.

8.33.060 Development zone.

A development zone defines the immediate physical vicinity to be used to identify the historic character of a particular area and includes the predominant architectural style and design standards of existing structures together with their setting.

- A. Function of the Development Zone. The function of the development zone is to provide for historically appropriate development within an existing historic district by setting standards for both new construction and alterations to existing structures.

The PZHAC will need to determine that the proposed gates will be consistent with other walls in the Town. The PZHAC will also need to determine that the request, as submitted, is consistent with all other sections of the **Building and Zoning Codes** that may be applied to this project.

Findings that need to be made:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of adding two gates to the property dwelling at this address.
- The PZHAC has determined that the proposed wall meet all applicable Code requirements.

PZHAC ACTION:

The PZHAC determined that the proposed gatees will meet the requirements of the Code and voted 5 – 0 to recommend APPROVAL of the request to the BOT.

BOT OPTIONS:

- Approve the application as recommended by the PZHAC.
- Approve the application with conditions.
- Reject the application.

BOT ACTION:

Doña Ana County, NM

General Reference Maps

2014 Aerial | Addresses | County Address Points

Select Search Type: Account Number | Enter Value:

Maps Legend

Map Themes

- Parcels
- UDC Zoning
- Roads and Transportation
- NM House Districts
- NM Senate Districts
- County Commission Districts
- City Council Districts
- Median Household Income
- General Land Ownership

Account Number: [R0401199](#)
 Parcel Number: 4006138128035
 Owner: CARRASCO STEPHEN A
 Mail Address: 2510 CALLE DE PARIAN
 Subdivision: LUCERO TRACTS (BK 18
 PG 305 - 9516342)
 Property Address: 2510 CALLE DE
 PARIAN
 Acres: 0



From: [Tristan Carrasco](#)
To: larrys@mesillanm.gov
Subject: Carrasco GATE
Date: Tuesday, March 30, 2021 11:51:33 AM
Attachments: [IMG_4468.jpg](#)

Hi Larry,

Here is a photo of the “gate” from when they were at our Los Angeles home. They will be set with a similar overhead wood post and two wood posts attached to the new wall on one side and the house on the other. Keep in mind, they are off to the side of the house, but will nevertheless add that old Mesilla charm to the property. They are over 150 years old and from a Hacienda in Mexico. Thanks for your help! Let me know if there’s any further questions/concerns.

Best,

Toby

st
TEMS
E

FOR: CARRASGO 2510 CALLE DE PARIAN

ROCK WALL

TAN; BUILT TO MATCH EXISTING
NORTH & EASTERN PROPERTY
WALLS.

FOOTING DETAIL

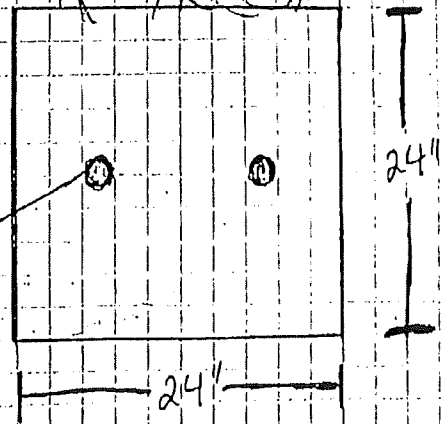


MORTAR
RATIO

3 Sand to 1 Cement

3000 psi
concrete mix

5/8" ^{thick}
Rebar



**TOWN OF MESILLA
ZONING APPROVAL**

OFFICIAL USE ONLY:
Case # 061177
Fee \$ 150.00

**PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID**

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061177 ZONE: UR CODE: 191 APPLICATION DATE: 2/11/21

Name of Property Owner: Toby & Stephen Carrasco Property Owner's Telephone Number: (505) 721-8859
 Property Owner's Mailing Address: P.O. Box W Mesilla City: Mesilla State: NM Zip Code: 88046
 Property Owner's E-mail Address: tristancarr@mac.com

Contractor's Name & Address (if none, indicate Self): M.P.M Custom Construction
 Contractor's Telephone Number: (575) 496-2392 Contractor's Tax ID Number: 26-2734360 Contractor's License Number: 384064

Address of Proposed Work: 2510 Calle De Panan

Description of Proposed Work: Replace unsightly broken wood fence along West property line with a rock wall to match existing rock walls around back property & East property lines to enhance the current eyesore. And
 Estimated Cost: \$10,000 Signature of Applicant: Toby Carrasco Date: 01/26/21

Signature of property owner: Toby Carrasco

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

FOR OFFICIAL USE ONLY

PZHAC	<input type="checkbox"/> Administrative Approval	BOT	<input type="checkbox"/> Approved Date: _____
	<input type="checkbox"/> Approved Date: _____		<input type="checkbox"/> Disapproved Date: _____
	<input type="checkbox"/> Disapproved Date: _____		<input type="checkbox"/> Approved with Conditions
	<input type="checkbox"/> Approved with conditions		

PZHAC APPROVAL REQUIRED: YES NO BOT APPROVAL REQUIRED: YES NO
 CID PERMIT/INSPECTION REQUIRED: YES NO SEE CONDITIONS
 CONDITIONS: PZHAC & BOT APPROVAL REQUIRED

P&Z approved the fence at 6 ft. Requested gates to come back for approval at their 4/5/21 meeting.

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

- THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:
1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was LEGALLY subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 2. Site Plan with dimensions and details.
 3. Foundation plan with details.
 4. Floor plan showing rooms, their uses and dimensions.
 5. Cross section of walls
 6. Roof and floor framing plan
 8. Proof of legal access to the property.
 9. Drainage plan.
 10. Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
 11. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 12. Proof of legal access to the property.
 13. Other Information as necessary or required by the City Code or Community Development Department (See other slide.)

replace gate with 100 year old Mexican gates in the old mesilla style

The following are requirements to be included with all building permit applications for new structures or additions to existing structures, as well as other construction or fixtures that will be permanent in nature and affect the appearance or use of the property. (This includes fences, well houses, storage units, metal sheds, photo-voltaic panels that can be seen from the ground, etc.)

BUILDING PERMIT REQUIREMENTS

A. Completed application, including:

1. Applicant's name
2. Applicant/property owners contact information
3. Physical address of property
4. Description of work to be done, including dimensions of any construction or repairs
5. Value of work to be done
6. Property owner's signature on the application

B. Include all information required in the checklist at the bottom of the application.

C. Additional information required:

Rock wall installation 515 sq ft.
8 ft. high except in front for visual clearance on
street - no higher than 4 ft sloping upward to
match house's Santa Fe roof style.
Gates will have a dark cedar header 6'x8" stained to
match.



Town of Mesilla, New Mexico

RESOLUTION NO. 2021-07

A RESOLUTION REPEALING AND ADOPTING A JOB DESCRIPTION FOR COMMUNITY SERVICES OFFICER (CSO) POSITION.

WHEREAS, the Mayor and Board of Trustees of the Town of Mesilla hold the municipal powers conferred by state statute to operate the municipality; and

WHEREAS, the Mayor is the presiding officer of the Board of Trustees and is vested with the sovereign power for operating the municipality upon the consent and approval of the Trustees; and

WHEREAS, the Community Services Officer (CSO) job description needed revised to better suit the duties of said position; and

NOW THEREFORE, BE IT RESOLVED that the previous job description adopted in 2018 is repealed and the attached job description is adopted and constitutes the general duties and tasks of the afore mentioned position and the general procedures to be observed by the said position.

PASSED, ADOPTED AND APPROVED on this 12th day of April 2021.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoechner-Hernandez
Town Clerk-Treasurer

(SEAL)

Roll Call Vote:

Mayor Barraza _____
Trustee Johnson-Burick _____
Trustee Arzabal _____
Trustee Caro _____
Trustee Garcia _____

MEMORANDUM

TO: MAYOR NORA L. BARRAZA AND BOARD OF TRUSTEES
FROM: LARRY SHANNON, COMMUNITY DEVELOPMENT COORDINATOR
SUBJECT: ACTIVITY REPORT – MARCH 2021
DATE: APRIL 6, 2021

PZHAC BUSINESS
MARCH 2021

[Items presented to the PZHAC]

ADMINISTRATIVE APPROVAL

Zoning Permits

1. **Case 061168** – 1717 West Boutz Road, apartments 3 and 4, submitted by John Wright; a request for a zoning permit to allow alterations to the interiors of the two apartments. Zoned: Historic Residential (HR)
2. **Case 061185** – 1857 Paisano Road, submitted by Barry Byrnes, a request for a zoning permit to allow the applicant to replace two bathroom windows on a dwelling at this address. Zoned: Rural Farm (RF)

PZHAC DECISION ITEMS:

Zoning Permits

1. **Case 061169** – 2445 Calle de Santa Ana, submitted by Jack and Lisa Kirby; a request for a zoning permit to allow the construction of a rock wall around the residential property at this address. Zoned: Historic Residential (HR)
2. **Case 061170** – 1915 Calle Pacana, submitted by Charles and Marilyn McMurry; a request for a zoning permit to allow the construction of a rock wall around the residential property at this address. Zoned: Historic Residential (HR)
3. **Case 061171** – 2649 Calle del Sur, submitted by Paul Barraza; a request for a zoning permit to allow the applicant to enclose a car port on an existing dwelling at this address. Zoned: Historic Residential (HR)
4. **Case 061173** – 2445 Calle de Parian, submitted by Steve Delgado and Victoria Hernandez; a request for a zoning permit to allow the construction of a covered porch on the rear of a dwelling at this address. Zoned: Historic Residential (HR)
5. **Case 061174** – 2011 Avenida de Mesilla, submitted by Grady Oxford for “The Bean Café”; a request for a zoning permit to allow the applicant to replace the front doors on a coffee shop on a property at this address. Zoned Historic Commercial (HC)
6. **Case 061175-** Camino del Reyes, Lot 4 (address to be assigned), submitted by Fernando Chavez; a request for a zoning permit to allow the applicant to construct a new dwelling on a vacant property at this address. Zoned Residential, one-acre minimum lot size (R1).
7. **Case 061176**– 1305 Tierra de Mesilla, submitted by Blanca Huizar for “Casa Blanka; A request for a zoning permit to allow the applicant to construct a six foot high decorative iron fence around a commercial property at this address zoned General Commercial (C).
8. **Case 061177** – 2510 Calle de Parian, submitted by Stephan Carrasco, a request for a zoning permit to allow installation of two antique wood gates and a six foot high rock wall to be constructed along the west edge of a residential property at this address. Zoned: Historic Residential (HR)
9. **Case 061178**– 2957 Calle de Guadalupe, submitted by Vivian Herrera; a request for a zoning permit to allow the applicant to enclose an existing patio on the east side of a dwelling located on a legal non-conforming 0.45 acre parcel at this address. Zoned: Rural/Agricultural (RA)
10. **Case 061179** – 2532 Calle de Cura, submitted by Ralph Lucero; a request for a zoning permit to allow a small tool shed on a residential property at this address. Zoned: Historic Residential (HR)

11. **Case 061180**– 2149 Calle de Los Huertos, submitted by Gabriel Quintana; A request for a zoning permit to allow the applicant to construct a 30 foot by 22 foot (660 square feet) freestanding carport on a 12,632 square foot residential property at this address. Zoned Historic Residential (HR)
12. **Case 061181** – 2750 Via Grande, submitted by Victor Sloan; a request for a zoning permit to allow the installation of a 20 foot by 40 foot inground pool behind an existing dwelling at this address. Zoned Rural Farm (RF)
13. **Case 061182**– 1717 Boutz Road, Apartments 3 & 4, submitted by John Wright; a request for a zoning permit to allow the applicant to repair and repaint the exterior stucco and close off two exterior doors on two apartments at this address. Zoned Historic Residential (HR).
14. **Case 061183** – 501 Lucerne Court, submitted by Armando Reyna; a request for a zoning permit to allow the applicant to construct a five foot high rock wall around the front yard of a dwelling at this address. Zoned: Residential, one acre minimum new lot size.

Summary Subdivision

15. **Case 061172** – 2445 Calle de Parian, submitted by Steve Delgado and Victoria Hernandez; a request for a summary subdivision to remove a lot line between two properties at the rear of a residential property at this address. Zoned: Historic Residential (HR)

Sign Permit

16. **Case 061184** – 2309 #3 Calle de Santiago, submitted by Jennifer Tyson for “Co-Lab Artisans Loft”; a request for a sign permit to allow the applicant to install an on-premises directory sign on part of a commercial property on which the store is located. Zoned Historic Commercial (HC).

If you have any questions, comments or concerns please feel free to call me at 524 -3262 ext. 104; or e-mail me at larrys@mesillanm.gov.

**Town of Mesilla Assessor's Report
MARCH 2021**

Mesilla CASE #	DAC ACC'T #	APPL. DATE	ISSUEE/CONTRACTOR	VALUATION / COST	FEE	BLDG CODE	ADDRESS	DESCRIPTION OF WORK
061171	04-00498	3/2/21	Paul Barraza	5,000.00	100.00	AD	2949 Calle del Sur	Enclose a two car carport on a dwelling at this address
061172	04-00491 04-00496	3/11/21	Steve Delgado and Victoria Hernandez	N/A	150.00	SSUB	2445 Calle de Parian	Eliminate a lot line between two properties at this address
061173	04-00491	3/11/21	Steve Delgado and Victoria Hernandez	600.00	9.30	AD	2445 Calle de Parian	Add a covered porch to the rear of a dwelling at this address.
061174	04-00311	3/11/21	Grady Oxford for the Bean Café/Hinesite Construction	2,440.00	80.00	MISC	2011 Avenida de Mesilla	Replace two doors on a coffee shop at this address
061175	04-01333	3/11/21	Fernando Chavez	500,000.00	760.50	NR	Rosita Court (address to be assigned)	Construct a new dwelling on this property.
061176	04-01239 04-01238	3/11/21	Blanca G. Huizar for Casa Blanca	35,000.00	63.00	MI	1705 Terra de Mesilla	Install a fence around these properties.
061177	04-01199	3/11/21	Toby and Stephen Carrasco/MDM Custom Construction	10,000.00	150.00	MI	2510 Calle de Parian	Install two gates and build a wall on a property line at this address.
061178	04-00680	3/11/21	Vivian Herrera/Patrick Vigil	9,800.00	25.00	AD	2957 Calle de Guadalupe	Enclose a porch on a dwelling at this address.
061179	04-00500	2/25/21	Ralph Lucero	200.00	0.00	MI	2592 Calle de Colon	Install a 10 foot by 8 foot (80 sq.ft.) tool shed on this property.
061180	04-01146	3/11/21	Gabriel and Sonya Quintana/Trails End Woodworking	8,000.00	25.50	AD	2149 Calle de Los Huertos	Construct a freestanding carport and shed on the property at this address.
061181	04-00947	3/11/21	Victor Sloan/Dolphin Pools	89,750.00	145.50	SP	2750 Valle Grande	Install a 20 foot by 40 foot in-ground swimming pool at this address.
061182	04-00981	3/2/21	John Wright/Enchantment Custom Builders	4,500.00	18.00	ALT	1717 West Boutz, Apts.3 & 4	Interior renovations to these apartments.
061183	04-00824	3/11/21	Armando Reyna/self	2,200.00	160.00	MI	501 Lucerne Court	Build a rock wall across the front of the property at this address.
061184	04-00318	3/11/21	Jennifer Tyson for Co-Lab Artisans Loft	150.00	30.00	SIGN	2309 Calle de Santiago #3	Install a small directory sign at this address
061185	04-01086	3/11/21	Barry Byrnes/Window World of Las Cruces	1,072.86	10.80	MI	1857 Paisano Road	Replace two windows on a dwelling
061187	04-01274	3/12/21	Bill and Janice Cook/Able Sign Co.	200.00	0.00	MI	2260 Calle de Santiago	Repaint a sign at this address.
061188	04-00225	3/15/21	Yolanda Lucero/Frank Acosta	250.00	0.00	MI	2592 Calle de Parian	Repair porch vigas on two appts. At this address.
061189	04-00170	3/30/21	Neri Friezt/self	400.00	45.00	MI	2501 Calle del Norte	Repair a stucco wall on a dwelling at this address.
061190	04-00936	3/21/21	Kevin and Bertha McShea/Organ Mountain Solar and Electric	85,460.00	141.00	MI	1925 Snow Road	Install solar cells on a dwelling at this address.
061191	04-00923	3/23/21	Justin Bannister/Yellow Bird Services, LLC	27,966.47	52.50	MI	2920 Camino Castillo	Install solar cells on a dwelling at this address.
061192	04-01339	1/5/21	Andrea Boni and Kirsten Pierce/Villa Custom Homes	900,000.00	1,369.00	NR	2455 Camino del Reyes	Construct a new dwelling and swimming pool on this property
061193	04-00895	3/12/21	James Hansen/Ruben Construction	4000.00	180.00	MI	3150 McDowell Road	Replace a block wall with a rock wall
061194	04-00129	3/29/21	Russel Hernandez	120,000.00	190.50	AD	2808 Snow Road	Construct an addition to a dwelling
061195	04-00127	3/29/21	Susan Krueger/Vaquero Fence Co.	160.00	0.00	MI	Snow Road	Install a fence on a property line
061196	04-	3/29/21	Susan Krueger/Vaquero Fence Co.	160.00	0.00	MI	Snow Road	Install a fence on a property line

Community Projects Report

Project	Description
Current Contact information	Dorothy Sellers Email: DorothyS@mesillanm.gov Work: 575-524-3262 Cell:575-571-3890
Social Media and website	Keep social media up to date with things happening in Mesilla. Will continue to push visitors to the website. Mesilla website is now visible on Google search.
Mesilla Night Out	Friday, March 26 th was deemed a success by business owners I spoke with. In addition to the Spring Musicfest many visitors visited the town all weekend.
Mercado	Working with Mercado vendors to have a smooth FY21. Orientations set to begin in April.
Clean & Beautiful Grant	Applications for next year open March 15 th . If you have any suggestions for items for Clean and Beautiful I welcome all suggestions. Town of Mesilla has been awarded \$14,570 for the purchase of new trash and recycle bins, picnic tables, and benches inside our parks. In addition, promotional materials for giving away at events and bike stations will be purchased for our town's cyclist enthusiasts. Trash and recycle bins have been purchased and installed in Public Safety park, Los Leones park and Commemorative Park. Bike repair station has been purchased for installation. Tables and Benches will be purchased next
NM Tourism Grant	The media push of our video and banner has been paused and will resume when it is responsible to do so. Application has been submitted. All applications have been paused until further notice.
Covid-19	Have been updating the website with valid Covid-19 information as well as providing PSA for the public via social media and website. Have also participating weekly on the Joint Information Center calls providing information relevant to Covid-19 and Mesilla so it can be pushed out to the public.

Google DMO Program	<p>The Town of Mesilla has been awarded Recovery Initiatives that have a total market value of \$27,750.</p> <p>Photos and videos have been shot. Finalized products have begun to be pushed out via social media and website.</p> <p>Posts for social media have been well received and continue to push interactions of Social Media</p>
El Paso Electric Grant	Application has been submitted for the 2021 Summer Rec Program. Awaiting decision.
Summer Recreation Program	Applications for Summer Rec Personnel to be posted by April 9 th .



MEMORANDUM

To: Mayor and Trustees

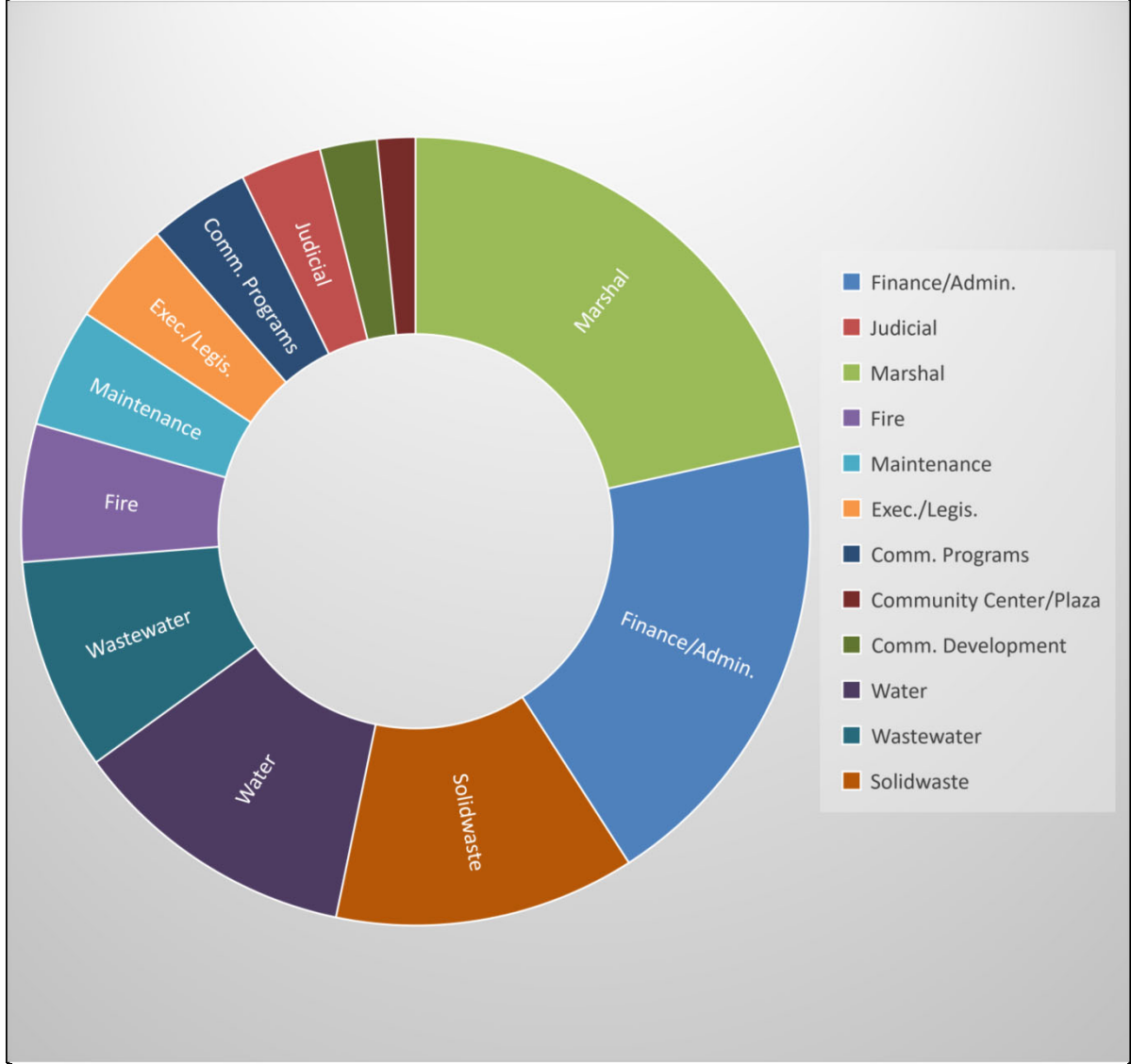
From: Cynthia Stoechner-Hernandez
Town Clerk-Treasurer *CSH*

RE: Monthly Finance Report

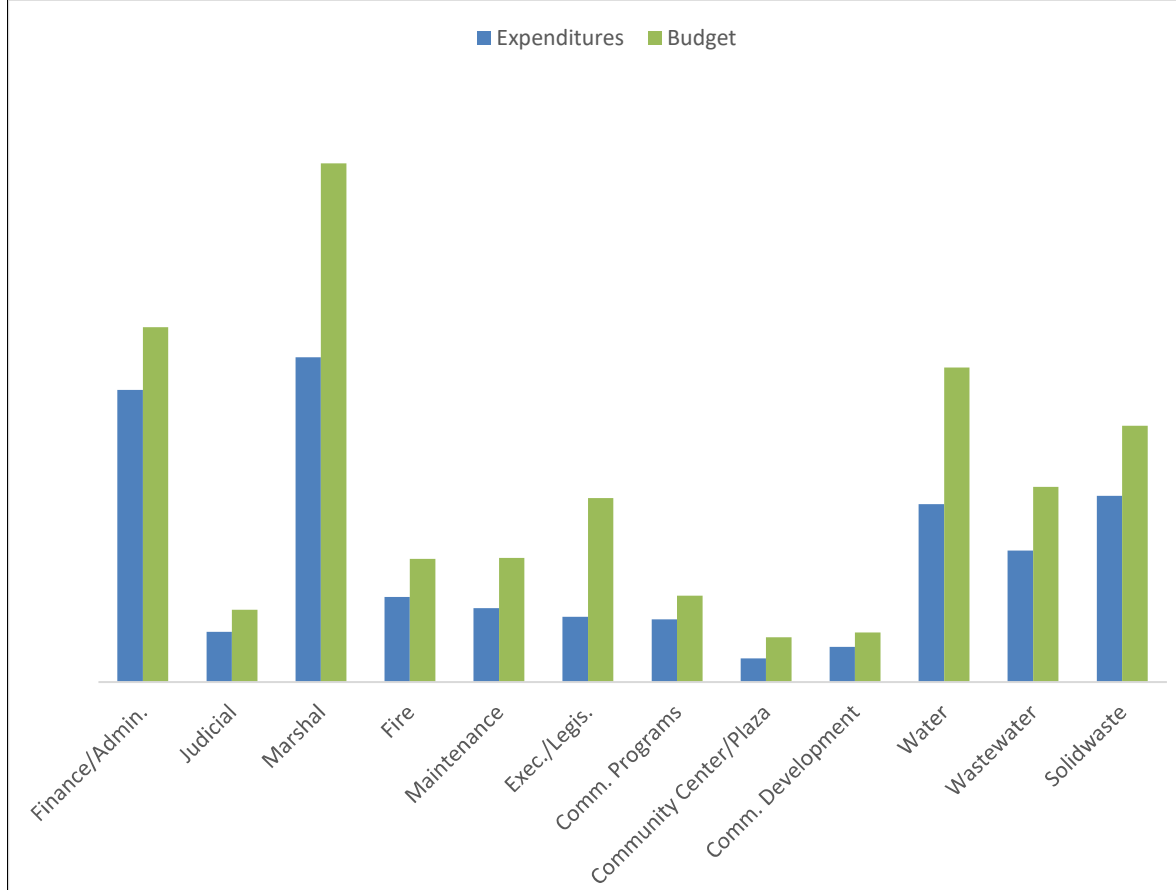
Listed below is a review of department and fund expenditures for: Mar-21
General Fund should be at: 75% spending

YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	82.36%	\$296,160	100.00%	-17.64%	\$ 359,583
Judicial	69.45%	\$50,849	100.00%	-30.55%	\$ 73,213
Marshal	62.59%	\$329,073	100.00%	-37.41%	\$ 525,751
Fire	69.23%	\$86,352	100.00%	-30.77%	\$ 124,739
Maintenance	59.52%	\$74,877	100.00%	-40.48%	\$ 125,805
Exec./Legis.	35.40%	\$66,027	100.00%	-64.60%	\$ 186,531
Comm. Programs	72.71%	\$63,555	100.00%	-27.29%	\$ 87,407
Community Center/Plaza	52.73%	\$23,992	100.00%	-47.27%	\$ 45,500
Comm. Development	70.90%	\$35,706	100.00%	-29.10%	\$ 50,360
General Fund	65.02%	\$1,026,590	100.00%	-34.98%	\$ 1,578,889
Water	56.56%	\$180,313	100.00%	-43.44%	\$ 318,825
Wastewater	67.34%	\$133,255	100.00%	-32.66%	\$ 197,875
Solidwaste	72.59%	\$188,602	100.00%	-27.41%	\$ 259,804
Enterprise Fund	60.47%	\$502,170	100.00%	-39.53%	\$ 830,504

EXPENDITURES



EXPENDITURES VS BUDGET

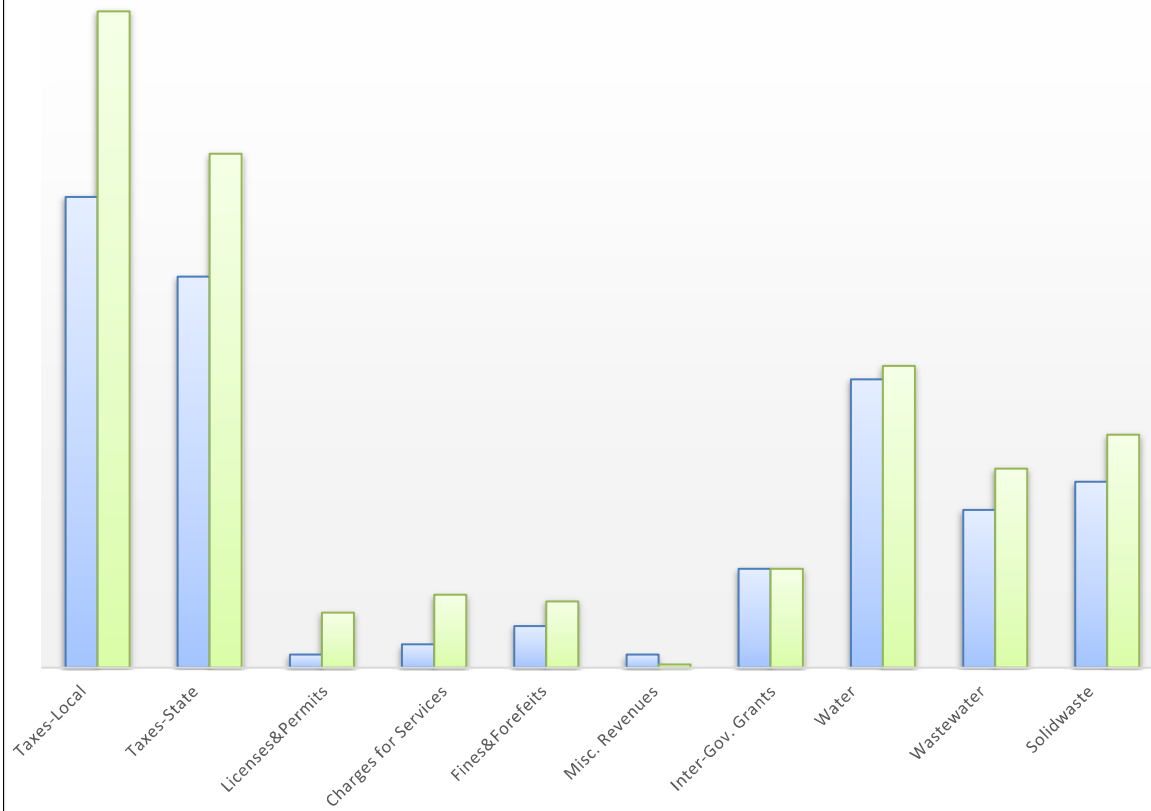


Please request the INCODE report for detail revenues and expenses by fund.

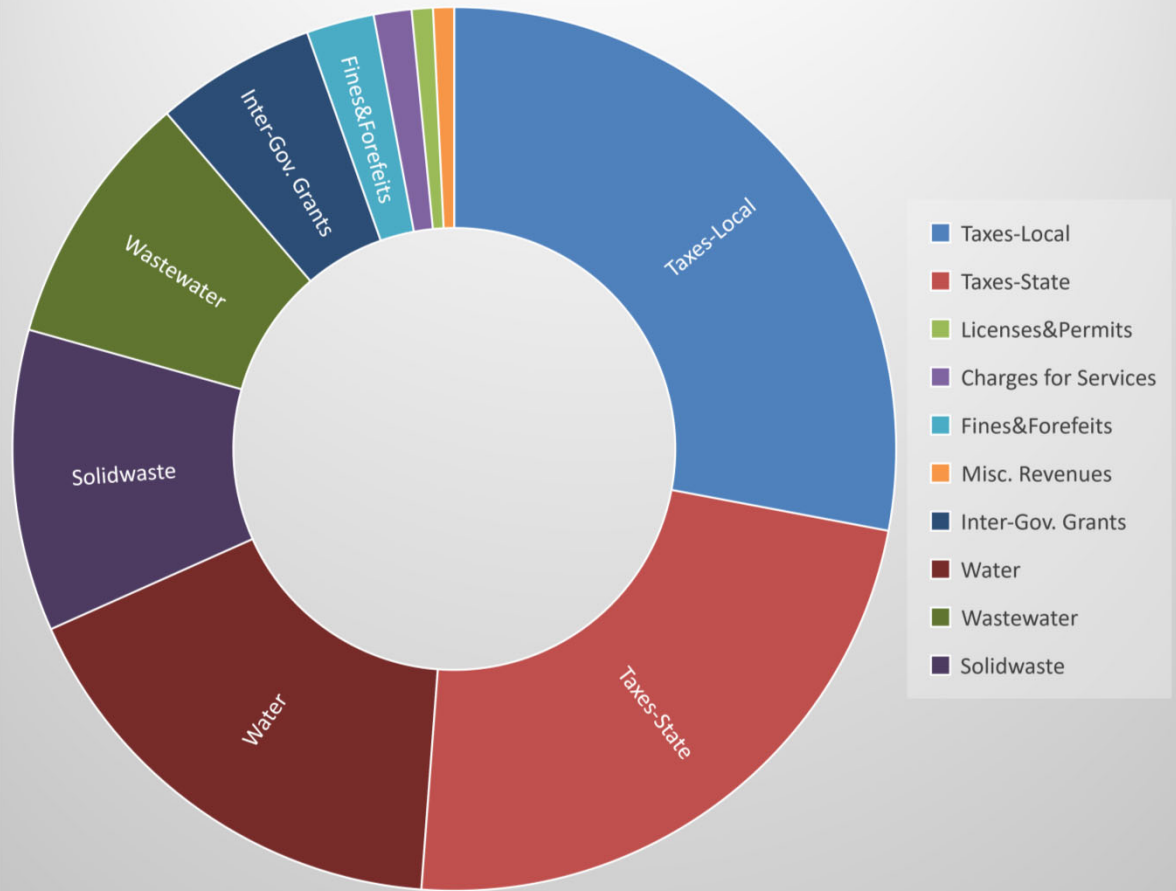
REVENUE					
YTD REVENUES	% Rec.	YTD Money \$	% Est.	YTD % over/under	AMOUNT BUDGETED
Taxes-Local	71.76%	\$497,508	100.00%	-28.24%	\$693,315
Taxes-State	76.09%	\$413,150	100.00%	-23.91%	\$542,958
Licenses&Permits	23.81%	\$13,810	100.00%	-76.19%	\$58,000
Charges for Service	31.93%	\$24,583	100.00%	-68.07%	\$77,000
Fines&Forefeits	62.91%	\$44,040	100.00%	-37.09%	\$70,000
Misc. Revenues	404.11%	\$13,740	100.00%	304.11%	\$3,400
Inter-Gov. Grants	100.06%	\$104,460	100.00%	0.06%	\$104,400
General Fund	70.35%	\$1,111,292	100.00%	-29.65%	\$1,579,673
Water	95.54%	\$304,597	100.00%	-4.46%	\$ 318,825
Wastewater	79.29%	\$166,755	100.00%	-20.71%	\$ 210,303
Solidwaste	79.80%	\$196,339	100.00%	-20.20%	\$ 246,024
Enterprise Fund	86.14%	\$667,690	100.00%	-13.86%	\$775,152

REVENUES VS BUDGET

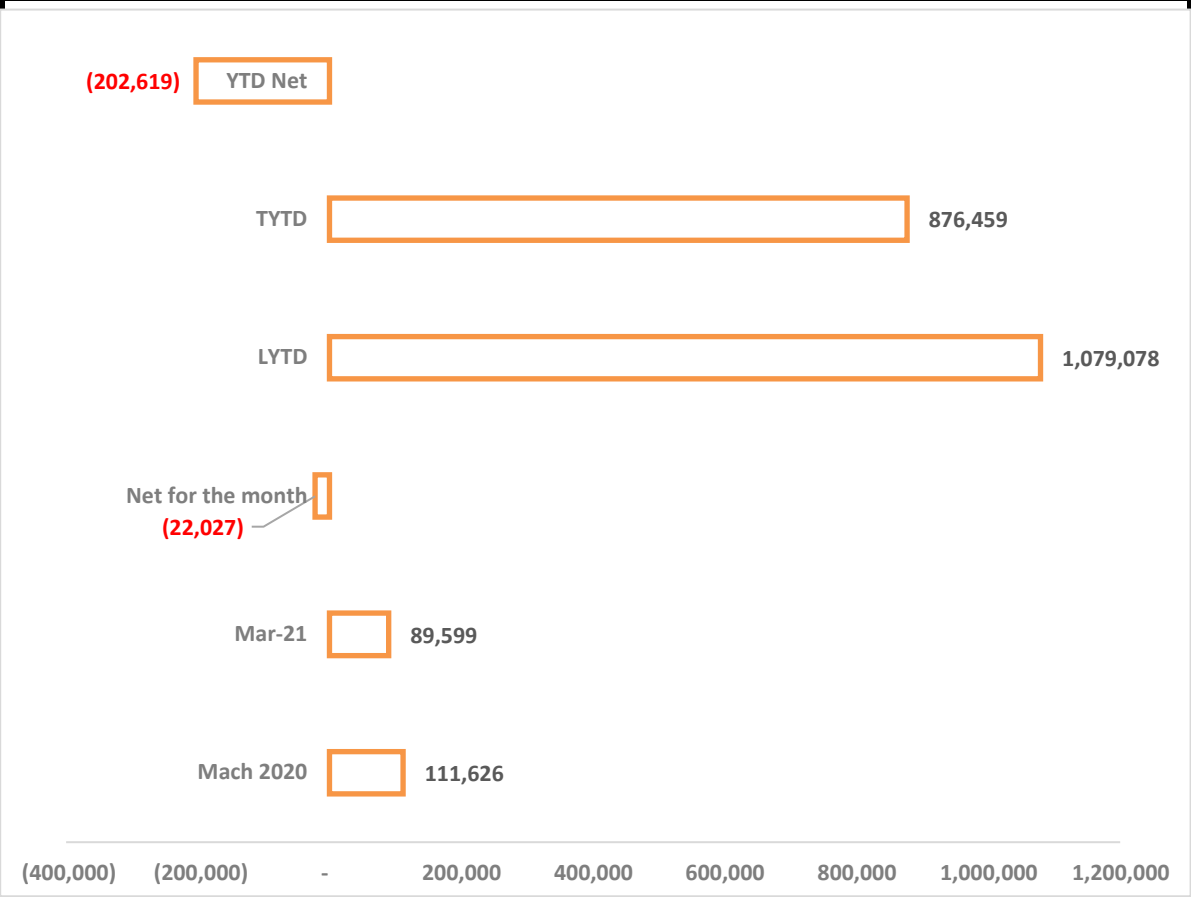
Actual Received Budgeted



REVENUES



GRT COMPARISONS					
Mach 2020	Mar-21	Net for the month	LYTD	TYTD	YTD Net
111,626	89,599	(22,027)	1,079,078	876,459	(202,619)



Business GRT in January 2021			
Percentage over last FY	-20%	Percentage over last FYTD	-19%

**TOWN OF MESILLA FIRE DEPARTMENT
MONTHLY BOT REPORT**



DATE: March, 2021

MAJOR ADDITIONS TO INVENTORY

None

MAINTENANCE OF EQUIPMENT

New tires, front end alignment Bat 31. Chain saw repaired from Brush 33. Power tools PM'd on all apparatus. Injector repaired on motor in Brush 31 along with horn repair and hose reel brake replaced Engine 32 to shop for warranty work on roof.

COMMENTS

The department has begun to mechanical tests on hydrants in Mesilla to identify hydrants in need of repair and to verify GPS locations to update the Town's water system map. This is being done in coordination with Public Works. Annual hydrant maintenance testing is required by ISO. The testing also cleans out hydrant risers and dead end areas to improve water quality by clearing out stagnant water. We are taking applications to conduct a fire academy this summer. We would ask that eligible citizens in Mesilla consider becoming volunteer firefighters. The qualifications and application can be found in the Town website under Government Forms.

SUBMITTED BY

Fire Chief Kevin Hoban _____

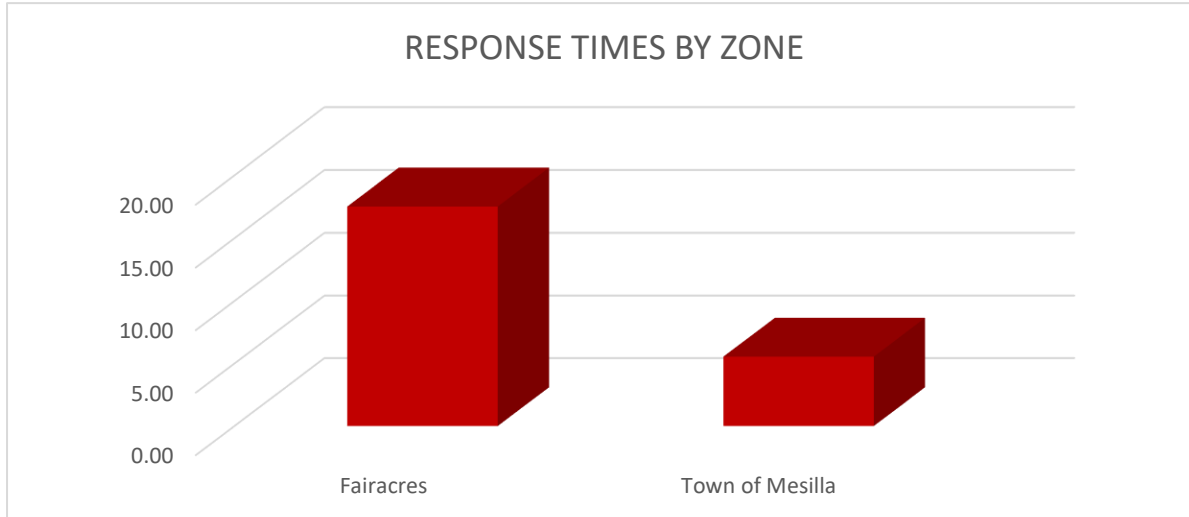
Mesilla Fire Department

Mesilla, NM

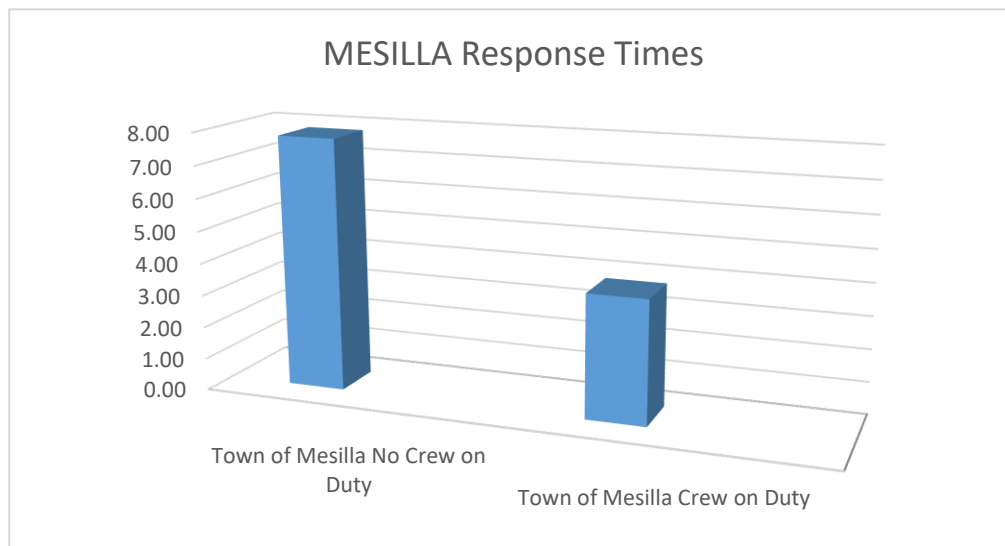
This report was generated on 03/06/2021



Response Mode: Lights and Sirens | Start Date: 03/01/2021 | End Date:03/31/2021



Zone	AVERAGE RESPONSE TIME (in minutes)
Fairacres	17.52
Town of Mesilla	5.55
Town of Mesilla No Crew on Duty	7.82
Town of Mesilla Crew on Duty	3.81



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

[Empty header box]

Only REVIEWED incidents included. Response Time is Dispatched to Arrived.



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

Mesilla Fire Department

Mesilla, NM

This report was generated on 4/6/2021 9:44:51 PM



Incident Statistics

Zone(s): All Zones | Start Date: 03/01/2021 | End Date: 03/31/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		28	
FIRE		17	
TOTAL		45	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
Bat31	4	4	9
Bat32	1	3	3
BR31	5	5	12
BR33	0	0	1
SQ32	2	2	2
TOTAL	12	14	27
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		7	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
6		13.33	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:06:20	0:07:40	
Mesilla Fire Sub Station 33	0:04:47		
AVERAGE FOR ALL CALLS		0:06:39	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:02:25	0:04:44	
Mesilla Fire Sub Station 33	0:01:08		
AVERAGE FOR ALL CALLS		0:03:13	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

AGENCY	AVERAGE TIME ON SCENE (MM:SS)
Mesilla Fire Department	47:16

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Mesilla Fire Department

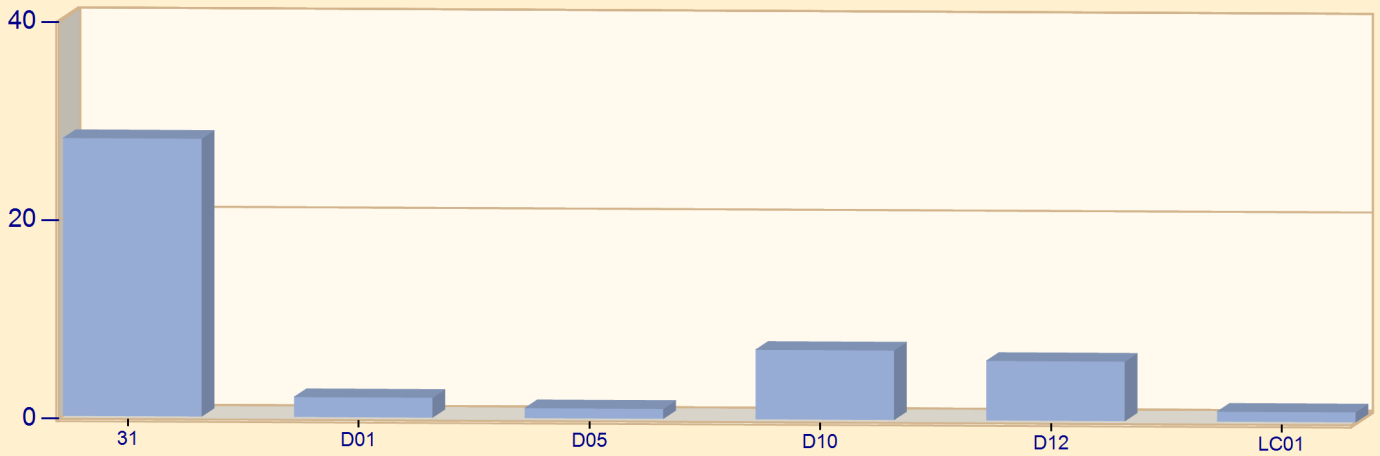
Mesilla, NM

This report was generated on 4/6/2021 9:59:06 PM



Incident Type Count per Zone for Date Range

Start Date: 03/01/2021 | End Date: 03/31/2021



ZONES	INCIDENT TYPE	COUNT
31 - Town of Mesilla		
	100 - Fire, other	1
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	18
	322 - Motor vehicle accident with injuries	1
	412 - Gas leak (natural gas or LPG)	1
	511 - Lock-out	2
	550 - Public service assistance, other	1
	554 - Assist invalid	1
	715 - Local alarm system, malicious false alarm	1
	741 - Sprinkler activation, no fire - unintentional	1
	<i>Total Incidents for 31 - Town of Mesilla:</i>	28
D01 - Dona Ana		
	611 - Dispatched & cancelled en route	2
	<i>Total Incidents for D01 - Dona Ana:</i>	2
D05 - Organ		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D05 - Organ:</i>	1
D10 - Mesquite		

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	381 - Rescue or EMS standby	6
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D10 - Mesquite:</i>	7
D12 - Fairacres		
	132 - Road freight or transport vehicle fire	1
	321 - EMS call, excluding vehicle accident with injury	1
	561 - Unauthorized burning	1
	611 - Dispatched & cancelled en route	3
	<i>Total Incidents for D12 - Fairacres:</i>	6
LC01 - City of Las Cruces		
	324 - Motor vehicle accident with no injuries.	1
	<i>Total Incidents for LC01 - City of Las Cruces:</i>	1
Total Count for all Zone:		45

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Mesilla Fire Department

Mesilla, NM

This report was generated on 4/7/2021 8:32:51 AM



Maintenance History per Hydrant for Date Range

Start Date: 03/01/2021 | End Date: 03/31/2021

DATE	DONE BY	TITLE	PROBLEM	RESOLUTION	TIME (hrs)	COST	STATUS
Hydrant Number 020 - 2890 Calle Del Norte Mesilla, NM							
03/25/2021	Whited, Gregory E	inspection					Complete

TOTAL: \$

Hydrant Number 023 - 2524 Calle Del Norte Las Cruces, NM 88005							
03/25/2021	Whited, Gregory E	inspection					Complete

TOTAL: \$

Hydrant Number 024 - 2523 Calle Del Norte Mesilla, NM							
03/25/2021	Whited, Gregory E	inspection					Complete
03/25/2021		repair	does not drain, caps corroded internally, hydrant too low			0	Pending

TOTAL: \$0

Hydrant Number 025 - 2290 Calle Del Norte Mesilla, NM							
03/25/2021	Whited, Gregory E	inspection					Pending

TOTAL: \$

Hydrant Number 036 - 1560 Calle Del El Paso Mesilla, NM							
03/25/2021		repair	broken stem				Pending

TOTAL: \$

Hydrant Number 042 - 2007 Glass Mesilla, NM							
03/25/2021	Whited, Gregory E	inspection					Complete
03/25/2021		test	flow test				Pending

TOTAL: \$

Hydrant Number 043 - 2011 Glass Mesilla, NM							
03/25/2021		repair	hydrant has been hit by vehicle and is leaning over. OOS				Pending

TOTAL: \$

Report displays active Hydrant work orders for date requested within the date parameter selected. Problem and resolution is generated from Description field of the work order.



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Doc Id: 1246
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DATE	DONE BY	TITLE	PROBLEM	RESOLUTION	TIME (hrs)	COST	STATUS
Hydrant Number 051 - 780 Snow Mesilla, NM							
03/25/2021		repair	hydrant hit by vehicle. OOS				Pending
TOTAL:						\$	

Hydrant Number 062 - 1710 Paisano Mesilla, NM							
03/14/2021		repairs	Hydrant has been hit by a vehicle. Leaning over				Pending
TOTAL:						\$	

Hydrant Number 118 - 2884 Snow #fMesilla, NM							
03/01/2021		Annual Inspection					Pending
03/07/2021	Whited, Gregory E	inspection					Complete
TOTAL:						\$	

Hydrant Number 119 - 2884 Snow #eMesilla, NM							
03/01/2021		Annual Inspection					Pending
03/07/2021	Whited, Gregory E	inspection				0	Complete
TOTAL:						\$0	

Hydrant Number 120 - 2884 Snow #dMesilla, NM							
03/01/2021		Annual Inspection					Pending
03/07/2021	Whited, Gregory E	inspection					Complete
TOTAL:						\$	

Hydrant Number 121 - 2884 Snow #cMesilla, NM							
03/01/2021		Annual Inspection					Pending
03/07/2021	Whited, Gregory E	inspection					Complete
TOTAL:						\$	

Hydrant Number 122 - 2884 Snow #bMesilla, NM							
03/01/2021		Annual Inspection					Pending
03/07/2021	Whited, Gregory E	inspection					Complete
TOTAL:						\$	

Hydrant Number 123 - 2884 Snow #aMesilla, NM							
03/01/2021		Annual Inspection					Pending

Report displays active Hydrant work orders for date requested within the date parameter selected. Problem and resolution is generated from Description field of the work order.

DATE	DONE BY	TITLE	PROBLEM	RESOLUTION	TIME (hrs)	COST	STATUS
03/07/2021	Whited, Gregory E	inspection				0	Complete

TOTAL: \$0

Hydrant Number 130 - 2589 Calle Del Sur Mesilla, NM

03/25/2021		rotation	hydrant does not face street				Pending
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TOTAL: \$

Hydrant Number 131 - 2501 Calle Del Oeste Mesilla, NM

03/01/2021		Annual Inspection					Pending
03/01/2021		Hydrant flow test					Pending
03/01/2021	Whited, Gregory E	Inspection					Pending

TOTAL: \$

Hydrant Number 146 - 2941 La Mesilla Circle Mesilla, NM

03/01/2021		Annual Inspection					Pending
03/01/2021		Hydrant flow test					Pending
03/14/2021	Whited, Gregory E	inspection					Complete

TOTAL: \$

Hydrant Number 151 - 2589 Camino Del Ray Mesilla, NM

03/01/2021		Annual Inspection					Pending
03/01/2021		Hydrant flow test					Pending
03/14/2021		repair	Does not drain. Does not shut off properly				Pending
03/14/2021	Whited, Gregory E	inspection					Complete

TOTAL: \$

Hydrant Number 154 - 2929 Camino Castillo Las Cruces, NM 88005

03/01/2021		Hydrant flow test					Pending
03/14/2021	Whited, Gregory E	inspection				0	Complete

TOTAL: \$0

Hydrant Number 155 - 2950 Camino Castillo Las Cruces, NM 88005

03/01/2021		Annual Inspection					Pending
03/01/2021		Hydrant flow test					Pending

Report displays active Hydrant work orders for date requested within the date parameter selected. Problem and resolution is generated from Description field of the work order.



DATE	DONE BY	TITLE	PROBLEM	RESOLUTION	TIME (hrs)	COST	STATUS
03/14/2021	Whited, Gregory E	inspection					Complete

TOTAL: \$

Hydrant Number 173 - 2860 McDowell CT Las Cruces, NM 88005

03/01/2021		Annual Inspection					Pending
03/01/2021		Hydrant flow test					Pending

TOTAL: \$

Hydrant Number 174 - 2840 McDowell CT Las Cruces, NM 88005

03/01/2021		Annual Inspection					Pending
03/01/2021		Hydrant flow test					Pending

TOTAL: \$

Report displays active Hydrant work orders for date requested within the date parameter selected. Problem and resolution is generated from Description field of the work order.

Mesilla Fire Department

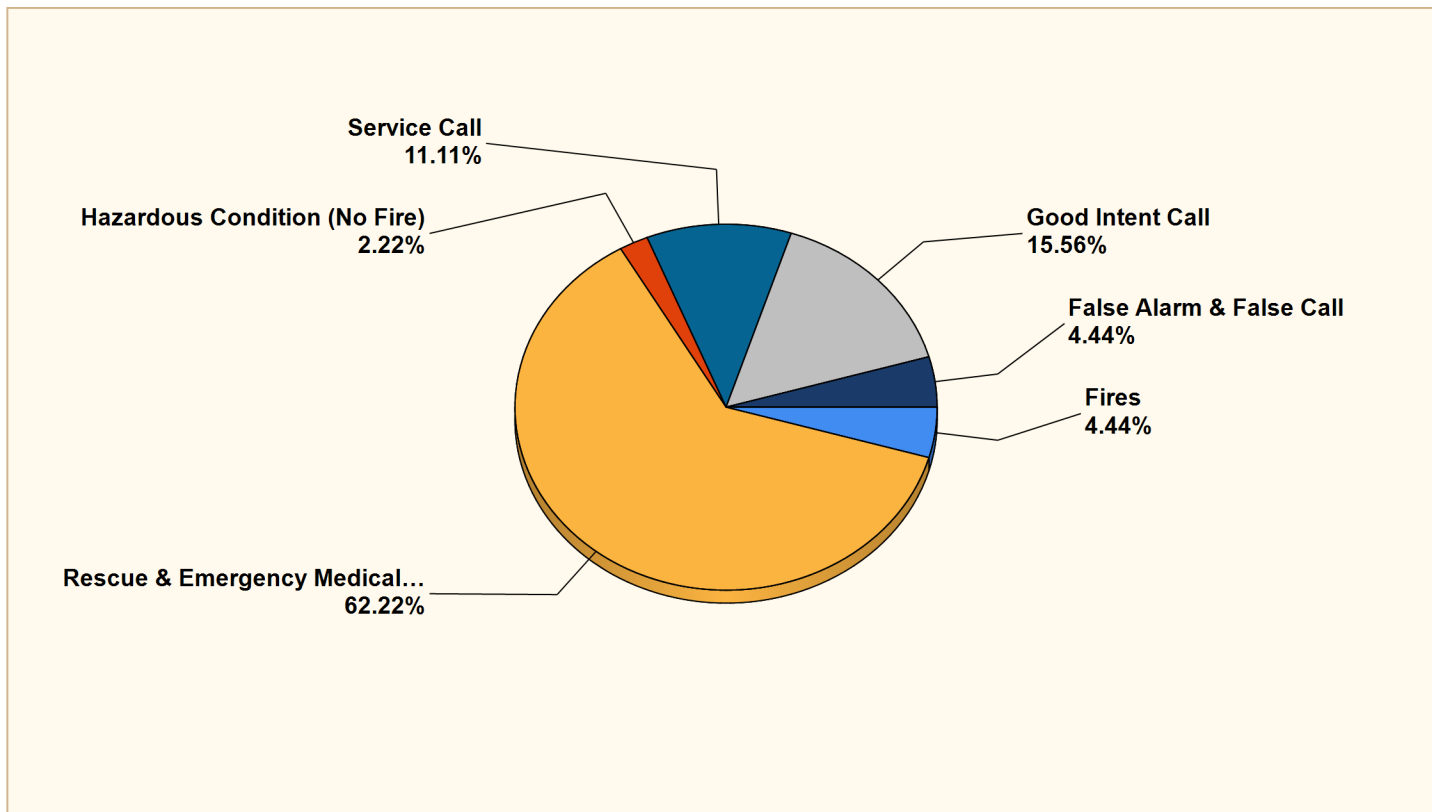
Mesilla, NM

This report was generated on 4/7/2021 8:34:09 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2021 | End Date: 03/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	4.44%
Rescue & Emergency Medical Service	28	62.22%
Hazardous Condition (No Fire)	1	2.22%
Service Call	5	11.11%
Good Intent Call	7	15.56%
False Alarm & False Call	2	4.44%
TOTAL	45	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	2.22%
132 - Road freight or transport vehicle fire	1	2.22%
311 - Medical assist, assist EMS crew	1	2.22%
321 - EMS call, excluding vehicle accident with injury	19	42.22%
322 - Motor vehicle accident with injuries	1	2.22%
324 - Motor vehicle accident with no injuries.	1	2.22%
381 - Rescue or EMS standby	6	13.33%
412 - Gas leak (natural gas or LPG)	1	2.22%
511 - Lock-out	2	4.44%
550 - Public service assistance, other	1	2.22%
554 - Assist invalid	1	2.22%
561 - Unauthorized burning	1	2.22%
611 - Dispatched & cancelled en route	7	15.56%
715 - Local alarm system, malicious false alarm	1	2.22%
741 - Sprinkler activation, no fire - unintentional	1	2.22%
TOTAL INCIDENTS:	45	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Mesilla Fire Department

Mesilla, NM

This report was generated on 4/7/2021 8:22:37 AM



Occupancies Inspected for Date Range

Start Date: 03/01/2021 | End Date: 03/31/2021

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Andele Restaurant, LLC	9	1950 Calle Del Norte		03/18/2021
Andele Tortilleria	64	1950 Calle Del Norte		03/18/2021
Andele's Dog House	10	1983 Calle Del Norte		03/18/2021
Andeles Fiesta Place	1	1955 Calle del Norte #D		03/18/2021
El Patio Bar	6	2171 Calle de Parian		03/18/2021
La Posta	16	2410 Calle De San Albino		03/18/2021
Salon de Mesilla	43	1701 Calle de Mercado #6		03/25/2021
Thai Delight	19	2184 Avenida De Mesilla		03/18/2021
Tis The Season De Mesilla	97	2402 Avenida De Mesilla		03/18/2021
Vigil & Associates	47	1765 Avenida de Mercado		03/18/2021

of Occupancies Inspected: 10

% Occupancies Inspected: 6.25

Included occupancies are those that have a LOCKED inspection on record for the date range provided.



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Mesilla Fire Department

Mesilla, NM

This report was generated on 4/7/2021 8:18:58 AM



Response Activity Report

Start Date: 03/01/2021 | End Date: 03/31/2021

INCIDENT #	DATE	APPARATUS ID	ALARM TIME	ARRIVE TIME	RESPONSE TIME	ADDRESS
100 - Fire, other						
2021-00066	03/04/2021	Bat31	15:52:33	15:57:33	00:05:00	2700 Calle del Sur
2021-00066	03/04/2021	Bat32	15:52:33	16:01:17	00:08:44	2700 Calle del Sur
2021-00066	03/04/2021	BR31	15:52:33	16:00:42	00:08:09	2700 Calle del Sur
Subtotal Count: 3			Average Response Time for Incident Type: 00:07:17			
132 - Road freight or transport vehicle fire						
2021-00078	03/12/2021	E31	16:20:49	16:56:53	00:36:04	5818 Tres Sendas RD
Subtotal Count: 1			Average Response Time for Incident Type: 00:36:04			
311 - Medical assist, assist EMS crew						
2021-00072	03/08/2021	BR31	11:59:03	12:07:45	00:08:42	2235 AVENIDA DE MESILLA
Subtotal Count: 1			Average Response Time for Incident Type: 00:08:42			
321 - EMS call, excluding vehicle accident with injury						
2021-00065	03/04/2021	Bat31	07:55:26	08:02:02	00:06:36	2267 CALLE JON GUERRA
2021-00065	03/04/2021	SQ32	07:55:26	08:03:08	00:07:42	2267 CALLE JON GUERRA
2021-00070	03/07/2021	Bat31	15:45:59	16:00:25	00:14:26	AVENIDA DE MESILLA BLVD
2021-00070	03/07/2021	Bat32	15:45:59	16:00:23	00:14:24	AVENIDA DE MESILLA BLVD
2021-00070	03/07/2021	BR31	15:45:59	16:00:25	00:14:26	AVENIDA DE MESILLA BLVD
2021-00071	03/08/2021	Bat32	07:34:40	07:43:50	00:09:10	2251 CALLE DE SANTIAGO
2021-00071	03/08/2021	BR31	07:34:40	07:40:41	00:06:01	2251 CALLE DE SANTIAGO
2021-00076	03/09/2021	Bat31	20:05:38	20:38:18	00:32:40	1400 W BOUTZ RD
2021-00076	03/09/2021	Bat32	20:05:38	20:37:56	00:32:18	1400 W BOUTZ RD
2021-00076	03/09/2021	SQ32	20:05:38	20:38:14	00:32:36	1400 W BOUTZ RD
2021-00080	03/12/2021	Bat32	23:28:07	23:45:55	00:17:48	250 SANDY BEACH RD
2021-00080	03/12/2021	BR31	23:28:07	23:41:58	00:13:51	250 SANDY BEACH RD
2021-00082	03/13/2021	Bat31	16:53:11	17:00:17	00:07:06	2300 W UNION AVE
2021-00082	03/13/2021	BR33	16:53:11	16:58:36	00:05:25	2300 W UNION AVE
2021-00083	03/13/2021	Bat31	21:38:46	21:54:54	00:16:08	CALLE DE ARROYO
2021-00083	03/13/2021	Bat32	21:38:46	21:50:10	00:11:24	CALLE DE ARROYO
2021-00083	03/13/2021	BR31	21:38:46	21:50:08	00:11:22	CALLE DE ARROYO
2021-00084	03/14/2021	Bat31	00:43:20	00:44:42	00:01:22	2670 CALLE DE PARIAN
2021-00084	03/14/2021	E32	00:43:20	00:44:44	00:01:24	2670 CALLE DE PARIAN
2021-00086	03/15/2021	Bat31	11:32:35	11:41:25	00:08:50	402 BASON DR
2021-00087	03/15/2021	Bat31	14:31:25	14:36:53	00:05:28	3050 LOS ARENALES ST
2021-00088	03/15/2021	Bat31	21:29:51	21:36:37	00:06:46	216 CAPRI RD
2021-00088	03/15/2021	Bat32	21:29:51	21:36:48	00:06:57	216 CAPRI RD
2021-00088	03/15/2021	BR31	21:29:51	21:36:54	00:07:03	216 CAPRI RD
2021-00089	03/16/2021	Bat31	08:54:49	09:09:52	00:15:03	2282 CALLE DEL OESTE
2021-00089	03/16/2021	Bat32	08:54:49	09:04:20	00:09:31	2282 CALLE DEL OESTE

Calls by Incident Type. Does not include calls where there was no response.



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2021-00089	03/16/2021	BR31	08:54:49	09:04:28	00:09:39	2282 CALLE DEL OESTE
2021-00090	03/16/2021	Bat31	11:08:50	11:09:18	00:00:28	3076 LOS ARENALES ST
2021-00090	03/16/2021	BR31	11:08:50	11:09:18	00:00:28	3076 LOS ARENALES ST
2021-00091	03/16/2021	BR31	17:58:49	18:20:19	00:21:30	2371 CALLE DE SANTIAGO
2021-00092	03/17/2021	Bat32	14:58:12	15:06:22	00:08:10	110 CAPRI RD
2021-00095	03/18/2021	Bat31	16:12:33	16:18:06	00:05:33	2300 W UNION AVE
2021-00095	03/18/2021	BR31	16:12:33	16:18:04	00:05:31	2300 W UNION AVE
2021-00102	03/24/2021	Bat31	02:07:29	02:21:49	00:14:20	2908 CALLE DEL SUR
2021-00102	03/24/2021	Bat32	02:07:29	02:18:26	00:10:57	2908 CALLE DEL SUR
2021-00102	03/24/2021	BR33	02:07:29	02:16:36	00:09:07	2908 CALLE DEL SUR
2021-00106	03/30/2021	Bat31	13:57:24	14:07:03	00:09:39	2251 CALLE DE SANTIAGO
2021-00106	03/30/2021	SQ32	13:57:24	14:03:15	00:05:51	2251 CALLE DE SANTIAGO
2021-00108	03/31/2021	Bat31	15:48:05	15:53:54	00:05:49	2251 CALLE DE SANTIAGO
2021-00108	03/31/2021	Bat32	15:48:05	15:55:58	00:07:53	2251 CALLE DE SANTIAGO
Subtotal Count: 40		Average Response Time for Incident Type: 00:10:46				
322 - Motor vehicle accident with injuries						
2021-00098	03/21/2021	Bat32	14:12:01	14:20:31	00:08:30	5000 CALLE DE NORTE
Subtotal Count: 1		Average Response Time for Incident Type: 00:08:30				
324 - Motor vehicle accident with no injuries.						
2021-00105	03/28/2021	Bat31	12:27:25	12:27:25	00:00:00	S ESPINA ST
Subtotal Count: 1		Average Response Time for Incident Type: 00:00:00				
381 - Rescue or EMS standby						
2021-00068	03/05/2021	Bat31	19:12:23	19:22:33	00:10:10	12000 STERN DR
2021-00068	03/05/2021	BR31	19:12:23	19:55:57	00:43:34	12000 STERN DR
2021-00069	03/06/2021	BR31	12:21:07	12:45:00	00:23:53	12000 STERN DR
2021-00079	03/12/2021	BR33	18:03:14	18:10:00	00:06:46	12000 STERN DR
2021-00081	03/13/2021	BR33	12:34:46	15:08:31	02:33:45	12000 STERN DR
2021-00103	03/27/2021	BR31	08:34:41	08:34:41	00:00:00	12000 STERN DR
2021-00104	03/28/2021	BR33	07:54:56	07:54:56	00:00:00	12000 Stern DR
Subtotal Count: 7		Average Response Time for Incident Type: 00:34:01				
412 - Gas leak (natural gas or LPG)						
2021-00074	03/09/2021	Bat31	11:14:48	11:24:40	00:09:52	2170 CALLE DEL ARROYO
Subtotal Count: 1		Average Response Time for Incident Type: 00:09:52				
511 - Lock-out						
2021-00067	03/04/2021	Bat32	19:33:49	19:48:32	00:14:43	3136 MCDOWELL RD
2021-00067	03/04/2021	BR31	19:33:49	19:48:45	00:14:56	3136 MCDOWELL RD
2021-00099	03/22/2021	Bat31	12:54:25	13:03:09	00:08:44	2410 CALLE DE SAN ALBINO
2021-00099	03/22/2021	Bat32	12:54:25	13:05:00	00:10:35	2410 CALLE DE SAN ALBINO
2021-00099	03/22/2021	SQ32	12:54:25	13:04:00	00:09:35	2410 CALLE DE SAN ALBINO
Subtotal Count: 5		Average Response Time for Incident Type: 00:11:42				
550 - Public service assistance, other						
2021-00075	03/09/2021	Bat31	18:45:45	18:52:11	00:06:26	2670 CALLE DE PARIAN
Subtotal Count: 1		Average Response Time for Incident Type: 00:06:26				
554 - Assist invalid						
2021-00064	03/04/2021	E32	06:02:39	06:07:00	00:04:21	2282 CALLE DEL OESTE
Subtotal Count: 1		Average Response Time for Incident Type: 00:04:21				

Calls by Incident Type. Does not include calls where there was no response.

561 - Unauthorized burning						
2021-00097	03/20/2021	Bat31	14:53:15	15:19:52	00:26:37	5530 LA PRADERA RD
2021-00097	03/20/2021	BR31	14:53:15	15:29:19	00:36:04	5530 LA PRADERA RD
Subtotal Count: 2			Average Response Time for Incident Type: 00:31:20			
715 - Local alarm system, malicious false alarm						
2021-00094	03/18/2021	Bat31	15:00:08	15:05:14	00:05:06	1730 TIERRA DE MESILLA
2021-00094	03/18/2021	Bat32	15:00:08	15:07:06	00:06:58	1730 TIERRA DE MESILLA
2021-00094	03/18/2021	BR31	15:00:08	15:06:16	00:06:08	1730 TIERRA DE MESILLA
Subtotal Count: 3			Average Response Time for Incident Type: 00:06:04			
741 - Sprinkler activation, no fire - unintentional						
2021-00077	03/10/2021	Bat32	14:32:52	14:40:31	00:07:39	2231 AVENIDA DE MESILLA
Subtotal Count: 1			Average Response Time for Incident Type: 00:07:39			
Grand Total: 68			Average Response Time for All Incident Types: 00:13:24			

Calls by Incident Type. Does not include calls where there was no response.

Mesilla Fire Department

Mesilla, NM

This report was generated on 4/7/2021 8:20:56 AM



Events per Event Type for Date Range (Landscape)

Start Date: 03/01/2021 | End Date: 03/31/2021

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
Special Assignment						
	03/01/2021	Engine layouts	Special Assignment	telework	56	Alexis Vallone
	03/11/2021	Birthday Parade	Special Assignment	Carver RD/S Main St.	1	Harry Evans, Kevin Hoban, George Klebansky
	03/11/2021	Photoshoot for DACC	Special Assignment	Plaza De Las Cruces, 100 N Main Street	2	Lachlan Boyd, Nicolas Navarro

Total Hours for Special Assignment: 59

Daily Operations Shift						
	03/02/2021	B-Shift	Shifts	Firehouse 31	24	Alexander Aguilar, Trevor Fietze, Nicolas Navarro, Ines Thunhorst, Joseph Torres
	03/02/2021	b shift	Shifts	Station 31	8	Ines Thunhorst
	03/03/2021	C-Shift	Shifts	Firehouse 31	24	Alexander Aguilar, Lachlan Boyd, Trevor Fietze, Humberto Manriquez, Louis Reyna, Joseph Torres
	03/05/2021	B-Shift	Shifts	Firehouse-31	24	Trevor Fietze, Nicolas Navarro, Louis Reyna, Joseph Torres
	03/07/2021	A Shift	Shifts	Firehouse 31	12	Trevor Fietze, Louis Reyna
	03/08/2021	B-Shift	Shifts	Firehouse-31	24	Trevor Fietze, Nicolas Navarro, Joseph Torres
	03/09/2021	C Shift	Shifts	Firehouse 31	20	Alexander Aguilar, Lachlan Boyd, Trevor Fietze, Louis Reyna
	03/10/2021	A-Shift	Shifts	Firehouse 31	23.5	Sebastian Linares-Chacon, Humberto Manriquez, Louis Reyna, Travis Rogers
	03/11/2021	Administrative Shift	Administrative	Fire House 31	11	Harry Evans, Humberto Manriquez

Only LOCKED events included.



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EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	03/12/2021	C Shift	Shifts	Firehouse 31	11	Trevor Fietze, Louis Reyna, Joseph Torres
	03/16/2021	Station Coverage	Shifts	Firehouse 31	2.75	Harry Evans
	03/17/2021	B-Shift	Shifts	Firehouse-31	24	Melina Gaytan, Humberto Manriquez, Nicolas Navarro, Joseph Torres
	03/19/2021	A-Shift	Shifts	Fire House 31	27	Phillip Guzman, Sebastian Linares-Chacon, Louis Reyna, Gabriel Rodriguez, Joseph Torres
	03/22/2021	Day Shift	Shifts	Station 31	8	Dylan Thunhorst, Ines Thunhorst
	03/22/2021	A-Shift	Shifts	Fire House 31	14	Phillip Guzman, Sebastian Linares-Chacon, Louis Reyna, Gabriel Rodriguez, Travis Rogers
	03/23/2021	B-Shift	Shifts	Firehouse-31	22	Nicolas Navarro
	03/24/2021	C Shift	Shifts	Firehouse 31	24	Alexander Aguilar, Trevor Fietze, Louis Reyna, Alexis Vallone
	03/25/2021	A-Shift	Shifts	Firehouse 31	16.5	Sebastian Linares-Chacon, Louis Reyna, Gabriel Rodriguez, Travis Rogers
	03/28/2021	A-Shift	Shifts		13	Phillip Guzman, Sebastian Linares-Chacon, Louis Reyna, Gabriel Rodriguez
	03/30/2021	C-Shift	Shifts	Firehouse 31	12	Nicolas Navarro
	03/30/2021	B-Shift	Shifts	Station 31	7.5	Alexander Aguilar, Ines Thunhorst
	03/31/2021	A-shift	Shifts	Firehouse 31	12	Phillip Guzman, Sebastian Linares-Chacon, Humberto Manriquez, Louis Reyna, Gabriel Rodriguez

Total Hours for Daily Operations Shift: 364.25

Administration Shift						
	03/05/2021	Administrative Shift	Administrative	Fire House 31	6	Harry Evans
	03/08/2021	Administrative Shift - Tele-work	Administrative	Tele-work	2	Harry Evans
	03/12/2021	Administrative Shift - Tele-work	Administrative	Tele-work	2	Harry Evans
	03/19/2021	Administrative Shift	Administrative	Fire House 31	8.75	Harry Evans

Total Hours for Administration Shift: 18.75

Prevention Division Shift						
	03/06/2021	FMO Shift	Administrative	Teleworking	4	Crystal Davis-Whited, Gregory Whited

Only LOCKED events included.



EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	03/18/2021	Inspections	Prevention Event	Town of Mesilla	6	Louis Reyna, Gregory Whited
	03/29/2021	Crime scene investigation	Prevention Event	Mesilla community center	80	Crystal Davis-Whited, Gregory Whited

Total Hours for Prevention Division Shift: 90

EMS Division Shift						
	03/12/2021	C-Shift	Shifts	Station 31	8	Ines Thunhorst

Total Hours for EMS Division Shift: 8

On Call Duty Officer						
	03/14/2021	On Call Duty Officer	On Call Duty Officer	Bat 32	408	

Total Hours for On Call Duty Officer: 408

EMS Event						
	03/19/2021	EMS Shift	Shifts	Station 31	8	Alexander Aguilar, Ines Thunhorst

Total Hours for EMS Event: 8

Only LOCKED events included.

Mesilla Fire Department

Mesilla, NM

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Total Hours by Volunteers March 2021

Pay Grades: All Pay Grades | Start Date: 03/01/2021 | End Date: 03/31/2021

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Aguilar, Alexander J	2:13	10:00	54:30	66:43
Boyd, Lachlan James	0:25	1:00	22:00	23:25
Davis-Whited, Crystal L	10:22	58:00	44:00	112:22
Embury, Andy G.	9:52	5:00	0:00	14:52
Evans, Harry A	1:05	11:30	33:30	46:05
Frietze, Trevor R	14:36	13:00	137:00	164:36
Gaytan, Melina Alexsandra	0:17	1:00	11:00	12:17
Guzman, Phillip B	1:47	0:00	43:00	44:47
Klebansky, George A	25:20	11:00	1:00	37:20
Linares-Chacon, Sebastian	1:47	0:00	68:00	69:47
Lucero, Jojo	0:00	11:00	0:00	11:00
Manriquez, Humberto	0:50	1:27	45:00	47:17
Molinar, Junshiro Lazos	0:00	3:00	0:00	3:00
Navarro, Nicolas A	7:14	1:00	85:00	93:14
Ostos, Cipriano J	0:00	5:00	0:00	5:00
Reyna, Louis Nathen	18:47	20:00	155:00	193:47
Rodriguez, Gabriel	0:34	0:00	56:00	56:34
Rogers, Travis Adam	0:17	6:00	16:00	22:17
Sanchez, Xavier	0:00	11:00	0:00	11:00
Shepan, Lance A.	0:00	9:00	8:00	17:00
Thunhorst, Dylan P	0:37	0:00	7:00	7:37
Thunhorst, Ines C	10:42	8:00	46:30	65:12
Torres, Joseph J	19:23	6:00	136:00	161:23
Vallone, Alexis M	0:00	2:00	62:00	64:00
Whited, Gregory E	11:36	64:00	50:00	125:36
			TOTAL	1476:11:00

Mesilla Fire Department

Mesilla, NM

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Count of Classes by Personnel by Class Category

Passed/Failed: Both Passed and Failed | Personnel: All Personnel | Start Date: 03/01/2021 | End Date: 03/31/2021

Aguilar, Alexander J

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	8:00
Total for Aguilar, Alexander J	4	10:00

Boyd, Lachlan James

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:00
Total for Boyd, Lachlan James	1	2:00

Davis-Whited, Crystal L

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	4	12:00
I.S.O. Driver and Operator Training	1	4:00
I.S.O. Fire Investigations	1	40:00
Total for Davis-Whited, Crystal L	7	58:00

Embury, Andy G.

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	1	3:00
Total for Embury, Andy G.	2	5:00

Evans, Harry A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	6:00
I.S.O. Driver and Operator Training	1	1:00
I.S.O. Officer Training	2	2:30
Total for Evans, Harry A	6	11:30

Frietze, Trevor R

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	5:00
I.S.O. Fire Prevention	1	6:00
Total for Frietze, Trevor R	4	13:00

Gaytan, Melina Alexandra

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.



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Class Category	Class Count	Total Class Hours
EMS Training	1	1:00
Total for Gaytan, Melina Aleksandra	1	1:00

Guzman, Alexandra

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
Total for Guzman, Alexandra	1	2:00

Hoban, Kevin M

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	6:00
Total for Hoban, Kevin M	3	8:00

Klebansky, George A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	9:00
Total for Klebansky, George A	4	11:00

Lucero, Jojo

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	9:00
Total for Lucero, Jojo	4	11:00

Manriquez, Humberto

Class Category	Class Count	Total Class Hours
EMS Training	1	1:00
I.S.O. Company Training	1	2:00
Total for Manriquez, Humberto	2	3:00

Molinar, Junshiro Lazos

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
Total for Molinar, Junshiro Lazos	1	3:00

Navarro, Nicolas A

Class Category	Class Count	Total Class Hours
EMS Training	1	1:00
Total for Navarro, Nicolas A	1	1:00

Ostos, Cipriano J

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	1	3:00
Total for Ostos, Cipriano J	2	5:00

Reyna, Louis Nathen

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.



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Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	5	14:00
I.S.O. Driver and Operator Training	1	4:00
Total for Reyna, Louis Nathen	7	20:00

Rogers, Travis Adam

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	6:00
Total for Rogers, Travis Adam	2	6:00

Sanchez, Xavier

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	9:00
Total for Sanchez, Xavier	4	11:00

Shepan, Lance A.

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
I.S.O. Fire Prevention	1	6:00
Total for Shepan, Lance A.	2	9:00

Thunhorst, Ines C

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	6:00
Total for Thunhorst, Ines C	3	8:00

Torres, Joseph J

Class Category	Class Count	Total Class Hours
EMS Training	1	1:00
I.S.O. Company Training	2	5:00
Total for Torres, Joseph J	3	6:00

Vallone, Alexis M

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
Total for Vallone, Alexis M	1	2:00

Whited, Gregory E

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	4	12:00
I.S.O. Driver and Operator Training	1	4:00
I.S.O. Fire Investigations	1	40:00
I.S.O. Fire Prevention	1	6:00
Total for Whited, Gregory E	8	64:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

Mesilla Fire Department

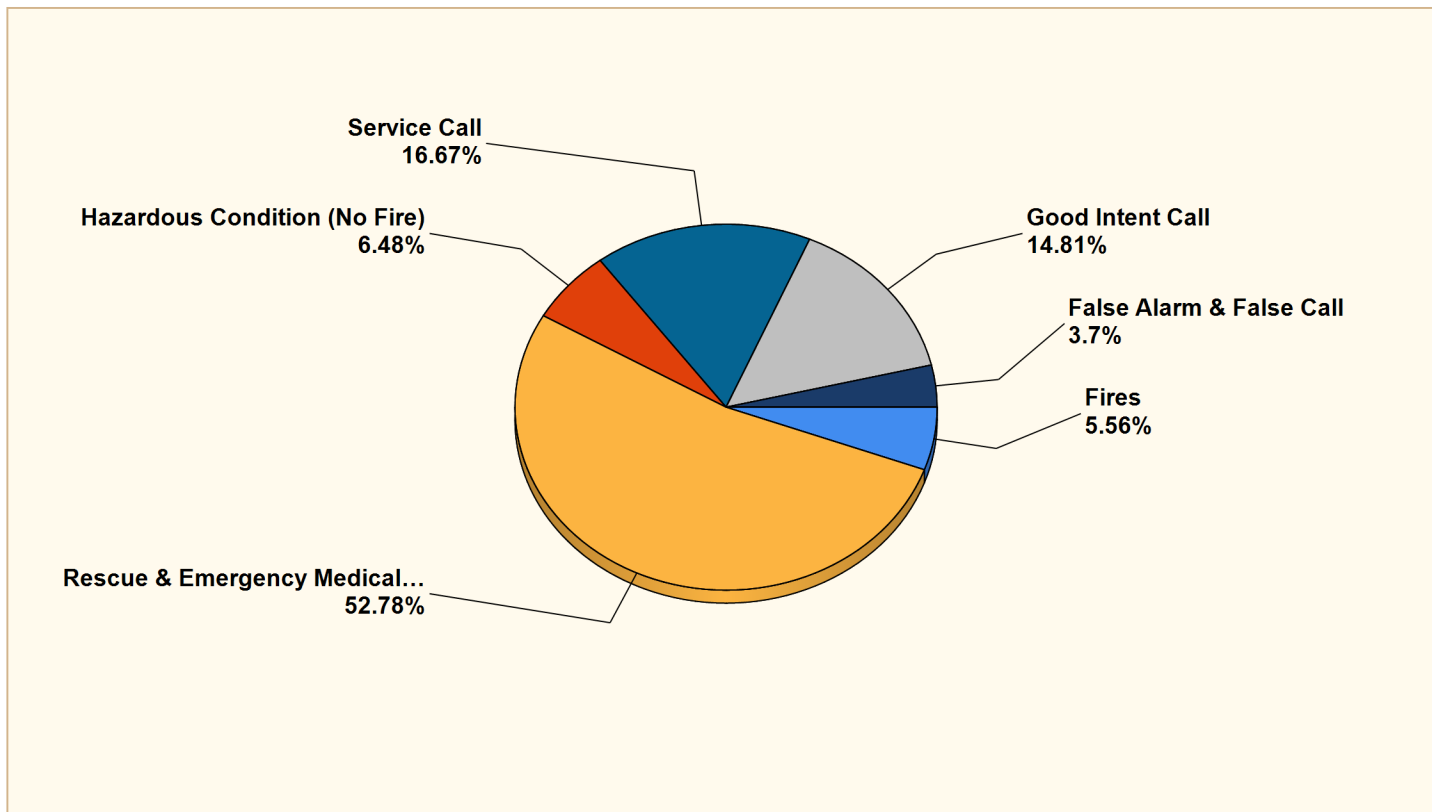
Mesilla, NM

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 03/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	5.56%
Rescue & Emergency Medical Service	57	52.78%
Hazardous Condition (No Fire)	7	6.48%
Service Call	18	16.67%
Good Intent Call	16	14.81%
False Alarm & False Call	4	3.7%
TOTAL	108	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.93%
111 - Building fire	2	1.85%
132 - Road freight or transport vehicle fire	1	0.93%
142 - Brush or brush-and-grass mixture fire	1	0.93%
151 - Outside rubbish, trash or waste fire	1	0.93%
311 - Medical assist, assist EMS crew	5	4.63%
321 - EMS call, excluding vehicle accident with injury	36	33.33%
322 - Motor vehicle accident with injuries	3	2.78%
324 - Motor vehicle accident with no injuries.	1	0.93%
381 - Rescue or EMS standby	12	11.11%
412 - Gas leak (natural gas or LPG)	5	4.63%
421 - Chemical hazard (no spill or leak)	1	0.93%
481 - Attempt to burn	1	0.93%
511 - Lock-out	4	3.7%
522 - Water or steam leak	1	0.93%
550 - Public service assistance, other	1	0.93%
551 - Assist police or other governmental agency	1	0.93%
552 - Police matter	1	0.93%
554 - Assist invalid	7	6.48%
561 - Unauthorized burning	3	2.78%
611 - Dispatched & cancelled en route	11	10.19%
622 - No incident found on arrival at dispatch address	1	0.93%
631 - Authorized controlled burning	2	1.85%
651 - Smoke scare, odor of smoke	2	1.85%
715 - Local alarm system, malicious false alarm	1	0.93%
733 - Smoke detector activation due to malfunction	1	0.93%
741 - Sprinkler activation, no fire - unintentional	1	0.93%
744 - Detector activation, no fire - unintentional	1	0.93%
TOTAL INCIDENTS:	108	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





MESILLA MARSHAL DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 PHONE 575-526-4138 FAX 575-652-3776

To: Honorable Mayor and Mesilla Board of Trustees

This is the Monthly Report for March 2021, for the Mesilla Marshal's Department:

911 hang ups	5	Information report	9
Agency assist	17	Lock out	1
ACO calls	7	Medical alarm	1
Dead	1	Missing person	2
Loud	1	Motor Vehicle Crashes	8
Sick/injured	2	Hit and run crash	2
Stray	2	Injury crash	2
Vicious	1	Non-injury crash	8
Auto theft	1	Obstruction	2
Behavioral	2	Panic alarm	1
Burglary	3	Phone call	13
Burglary alarm	9	Prisoner Transport	4
Disturbances	9	Public assist	4
Disorderly	1	Supplement	5
Domestic	8	Suspicious activity	19
Forgery/fraud	2	Activity	6
Found property	2	Person	8
Frequent patrol	4	Vehicle	5
Illegally parked veh	1	Theft	5
Incorrigible child	3		

Traffic complaints	1	Vagrancy	1
Traffic stops	114	Vandalism/graffiti	2
Trauma	1	<u>Welfare check</u>	<u>10</u>
Trespassing	4	Total # of calls for service	272

Thank you,

Eddie Lerma
Marshal



PROCLAMATION

DECLARING THE WEEK OF APRIL 19TH – 25TH, 2021 AS "RESTAURANT APPRECIATION WEEK" IN THE TOWN OF MESILLA

WHEREAS, the restaurant industry in New Mexico was the second-largest employer pre-pandemic, providing over 75,000 individuals with a job and the opportunity to learn valuable career skills; and

WHEREAS, the restaurants in the Mesilla area play a central part of the economic engine in the Town of Mesilla and are valued by our citizens and tourists alike; and

WHEREAS, the restaurant workers in Doña Ana County have been deeply affected by the pandemic of COVID-19 accounting for about 16% of the total number of unemployment insurance claims since the beginning of the pandemic; and

WHEREAS, the restaurants in the Town of Mesilla have been negatively impacted due to the ongoing COVID-19 pandemic; and despite losses in revenue continued to contribute charitable causes and support our veterans and law enforcement; and

WHEREAS, the Town of Mesilla wishes to honor those restaurants that have been part of our community for several years and encourage our newer restaurants and welcome them as an important part of our community.

THEREFORE, BE IT RESOLVED that I, Nora L. Barraza, Mayor of the Town of Mesilla, Doña Ana County, New Mexico do hereby proclaim April 19th-25th, 2021, as

"RESTAURANT APPRECIATION WEEK" IN THE TOWN OF MESILLA

and encourage residents to patronize our restaurants in the Mesilla area and thank them for all the ways they give back to our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the Town of Mesilla, New Mexico to be affixed this 12th day of April 2021.



Nora L. Barraza


Nora L. Barraza
Mayor
Town of Mesilla



TOWN OF MESILLA

Public Works Department
P.O. Box 10, Mesilla, New Mexico 88046
Office: (575) 524-3262
Fax: (575) 541-6327

MEMORANDUM

Date: April 5, 2021
TO: Mayor Barraza, Board of Trustees and Cynthia Stoechner-Hernandez
FROM: Rodney J. McGillivray, Public Works Director 
RE: **Public Works Division Activity Report – March 2021**

Please congratulate Lorenzo Astorga on his appointment as the Public Works Foreman.

On-going maintenance, custodial and operations:

- Continued Covid-19 Disinfecting/Cleaning
- On-call/standby for emergency repairs or assistance
- Meter reading continues
- New water services and water shut-offs (ownership change/nonpayment)
- Monthly water sampling and reporting is up-to-date
- Monitoring of lift stations and review of reporting
- Monitoring of water tank, wells, and pumps
- Grounds maintenance on-going
- Custodial responsibilities on-going
- Utility location services
- Vehicle maintenance on-going
- Valve exercise program continues

Miscellaneous items/work orders/accomplishments:

- Covid disinfectant fogging for Town Hall and Community Center
- Broken meter box replacement Del Sur and Guadalupe
- Yellow water 2875 Boutz
- Removed weatherization from Community Center roof
- Emergency leak repair at 4 points Gin
- Pot-hole repairs

Reinstalled bollards at University and McDowell from traffic accident
Removed weeds and touched up Vets Park
CLC sanitary sewer leak at Vets Park
Electrical repairs for pump and lighting Vets Park
Renovated and painted fountain Vets Park
Replaced soap dispenser Public Restroom
Placed flowers at Plaza
School flashers repair Del Sur
Fire Hydrant weed eradication
Skunk removal and sealing of crawl space Community Center
Toilet repair Town Hall
Installed warning signs at EBID ditch on Glass Rd.
Weed eradication at Town easements
Street cleaning

Project update:

Parian Capital Outlay – Project close-out is underway

LGRF (2019-2020) – Project close-out is underway

LGRF (2020-2021) – Engineering agreement executed last month. Design is underway. Survey scheduled for mid-April with Certification to follow.

La Llorona Trail Extension – Letter drafted to EBID for clarification. Coordination with NMDOT for final project close-out.

Calle del Norte Trail Phase II – Project on-hold pending NMDOT request for change of route and termini.

Booster Pump Replacement – NMED approved design contract. Project design is underway. Project survey is complete. Coordination with BLM for permit is underway.

Plaza Lighting Replacement – Change order work scheduled for mid April.

LGRF (2021-2022) – Application submitted and processed by NMDOT. Awaiting award/agreement and application for match waiver.

Playground Equipment – Drafting RFP and submitting for estimating with CES vendors.