



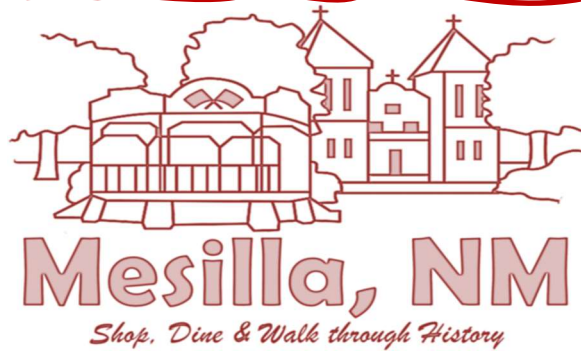
THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING ON MONDAY, DECEMBER 14, 2020 AT 6:00 P.M., VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. CHANGES TO THE AGENDA & APPROVAL
4. **PRESENTATION:** A presentation to John Arthur Smith and Mary Kay Papen for their years of dedicated service to the Legislature and work they have done for the Town of Mesilla. – **Nora L. Barraza, Mayor.**
5. **PROCLAMATION:** A proclamation declaring 2021 – The Year of the Artist. – **Dona Ana Arts Council.**
6. **PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.**
Public input in writing shall be received at cynthias-h@mesillanm.gov an hour before the meeting begins on the day of the meeting and will be read into the record. You will also be given an opportunity to speak during this time by pressing *9 while in the teleconference. You will be prompted when to begin speaking.
7. **APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *):
 - a) ***BOT MINUTES** – Minutes of a Regular Meeting on November 23, 2020.
 - b) ***BOT MINUTES** – Minutes of a Special Meeting on November 30, 2020.
 - c) ***PZHAC Case 061144** – 2231 Calle de Parian, submitted by Eric and Teresa Sanchez, a request for a zoning permit to repair and restore the exterior walls and buttress of an adobe dwelling at this address. Zoned: Historic Residential (HR).
 - d) ***PZHAC Case 061146** – 2822 Erminda Street, submitted by Gary Fichman; a request for a zoning permit to allow the installation of an entry courtyard at the front of a dwelling at this address. Zoned: Historic Residential (HR).
 - e) ***PZHAC Case 061147** – 2391 Calle de Parian, submitted by Robert Reynolds; a request for a zoning permit to allow the construction of a porch around two sides of a storage building on a residential property at this address. Zoned: Historic Residential (HR).
8. **CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Public Works Department. – **Board of Trustees.**
9. **ACTION ON PERSONNEL MATTERS:** as discussed during the closed session. – **Board of Trustees.**
10. ***STAFF REPORTS:**
 - Community Development
 - Community Programs
 - Finance Department
 - Fire Department
 - Marshal's Department
 - Public Works Department
11. **BOARD OF TRUSTEE COMMITTEE REPORTS**
12. **BOARD OF TRUSTEE/STAFF COMMENTS**
13. **ADJOURNMENT**

NOTICE:

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 12/11/2020 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



A PROCLAMATION

Designating 2021 - THE YEAR OF THE ARTIST

WHEREAS, Mesilla is home to a number of artists in various fields contributing in multiple ways to our creative economy, and

WHEREAS, in 2021, the Doña Ana Arts Council and the Renaissance Arts Faire both celebrate 50 years of enthusiastic support for the arts in the Mesilla Valley and nearby areas, and

WHEREAS, the arts can help us process and heal from catastrophes such as we have experienced with the pandemic that began in 2019, and

WHEREAS, the heart of Mesilla and the Arts and Cultural District in nearby Las Cruces honor in highly visible ways the value our history, our arts, and our culture bring to communities like ours, and

WHEREAS, artists in a range of fields will be recognized each month in 2021 to highlight the contributions they and their work make to our sense of pride and possibilities in our community,

NOW, THEREFORE, we the Members of the Governing Body of the Town of Mesilla do hereby proclaim the year of 2021 as

2021 - THE YEAR OF THE ARTIST

And we encourage all citizens of Mesilla to celebrate the artists of our region and the art that they create.

Nora L. Barraza
Mayor
Town of Mesilla



Town of Mesilla, New Mexico

**BOARD OF TRUSTEES
TOWN OF MESILLA
CLOSED SESSION
MONDAY, NOVEMBER 23, 2020
5:30 P.M.**

VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389, PASSWORD 971704

TRUSTEES: Nora L. Barraza, Mayor
Carlos Arzabal, Mayor Pro Tem
Jesus Caro, Trustee
Veronica Garcia, Trustee
Stephanie Johnson-Burick, Trustee

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Rod McGillivray, Public Works Director

- 1. CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Public Works Department.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51

**BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR MEETING
MONDAY, NOVEMBER 23, 2020
6:00 P.M.**

VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704

TRUSTEES: Nora L. Barraza, Mayor
Carlos Arzabal, Mayor Pro Tem
Jesus Caro, Trustee
Veronica Garcia, Trustee
Stephanie Johnson-Burick, Trustee

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Edward Lerma, Marshal
Rod McGillivray, Public Works Director
Dorothy Sellers, Community Events Coordinator
Gloria Maya, Recorder

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call:

Present: Mayor Barraza, Mayor Pro Tem Arzabal, Trustee Caro, Trustee Garcia, Trustee Johnson-Burick.

3. CHANGES TO THE AGENDA & APPROVAL

Mayor Barraza requested removing Resolution 2020-24 from the consent agenda.

Trustee Arzabal placing under New Business item 9b on the consent agenda.

Ms. Stoechner-Hernandez recommended waiting until after the Public Hearing to allow for a roll call.

Motion: To approve agenda as amended, Moved by Mayor Pro Tem Arzabal, Seconded by Trustee Johnson-Burick.

Roll Call Vote: Motion Passed (summary: Yes=4).

Mayor Pro Tem Arzabal Yes

Trustee Caro Yes

Trustee Garcia Yes

Trustee Johnson-Burick Yes

4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

Public input in writing shall be received at cvnthias-h@mesillanm.gov an hour before the meeting begins on the day of the meeting and will be read into the record. You will also be given an opportunity to speak during this time by pressing *9 while in the teleconference. You will be prompted when to begin speaking.

1 Ms. Stoechner-Hernandez read letter submitted by Ms. Krueger.
2

- 3 **5. STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE** – discussion
4 during the closed session was limited to personnel matters in the Public Works Department
5 pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**

6 **Motion: A Closed Session was held prior to regular meeting to discuss limited personnel matters in**
7 **the Public Works Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2): no action was**
8 **taken, Moved by Mayor Pro Tem Arzabal, Seconded by Trustee Johnson-Burick.**
9

10 **Roll Call Vote:** Motion Passed (summary: Yes=4).

11 Mayor Pro Tem Arzabal Yes

12 Trustee Caro Yes

13 Trustee Garcia Yes

14 Trustee Johnson-Burick Yes
15

- 16 **6. ACTION ON PERSONNEL MATTERS:** discussed during the closed session was limited to
17 personnel matters in the Public Works Department pursuant to NMSA 1978 Chapter 10-15-
18 1(H)(2). – **Board of Trustees.**

19 Mayor Barraza asked Ms. Stoechner-Hernandez for guidance.
20

21 Ms. Stoechner-Hernandez responded the board has not acted on what was discussed during closed session.
22

23 Mayor Barraza stated she would like to postpone the item and schedule a Special Meeting.
24

25 **Motion: To postpone item 6a for a Special Meeting, no motion made: Failed.**
26

- 27 **7. APPROVAL OF CONSENT AGENDA:**
28 **(The Board will be asked to approve by one motion the following items of**
29 **recurring or routine business. The Consent Agenda is marked with an asterisk *):**

30 **Motion: To approve consent agenda as amended, Moved by Trustee Johnson-Burick, Seconded by**
31 **Trustee Caro.**
32

33 **Roll Call Vote:** Motion Passed (summary: Yes=4).

34 Mayor Pro Tem Arzabal Yes

35 Trustee Caro Yes

36 Trustee Garcia Yes

37 Trustee Johnson-Burick Yes
38

- 39 a) ***BOT MINUTES** – Minutes of a Work Session and Regular Meeting on October
40 26, 2020. *Approved by consent agenda*
41 b) ***Resolution 2020-24:** A resolution establishing dates for holiday observance for the
42 Town of Mesilla in 2021.

43 Mayor Barraza requested removing Cesar Chavez Day from the holiday observance dates.
44

45 Trustee Johnson-Burick stated that since she come into office, she has been concerned with the
46 number of holidays observed by the town, not that the employees do not deserve them but
47 compared the number of holidays to other entities.
48

1 **Motion: To approve Resolution 2020-24: A resolution establishing dates for holiday**
2 **observances for the Town of Mesilla in 2021 with the exclusion of Cesar Chavez Day,**
3 **Motion by Trustee Johnson-Burick, Seconded by Trustee Garcia.**

4
5 Mayor Pro Tem Arzabal stated this is only one day. The employees work very hard and he has a
6 problem taking anything away from them especially at this time.

7
8 Trustee Caro stated he also feels due to the struggles Cesar Chavez went through we should
9 observe his day.

10
11 **Roll Call Vote:** Motion Passed (summary: Yes=3, Nay=2).

12 Mayor Barraza Yes

13 Mayor Pro Tem Arzabal Nay

14 Trustee Caro Nay

15 Trustee Garcia Yes

16 Trustee Johnson-Burick Yes

17
18 **8. OLD BUSINESS**

19 a) **Resolution 2020-25:** A resolution on an appeal for Case 061110, 2341 Calle de Arroyo
20 submitted by Susan Krueger. – **Mesilla Board of Trustees.**

21 Ms. Stohner-Hernandez red Resolution 2020-25: A resolution on an appeal for Case 061110, 2341 Calle
22 de Arroyo submitted by Susan Krueger.

23
24 **Motion: To approve Resolution 20205: A resolution on an appeal for Case 061110, 2341 Calle de**
25 **Arroyo submitted by Susan Krueger, Moved by Trustee Johnson-Burick, Seconded by Trustee**
26 **Garcia.**

27
28 **Roll Call Vote:** Motion Passed (summary: Yes=4).

29 Mayor Pro Tem Arzabal Yes

30 Trustee Caro Yes

31 Trustee Garcia Yes

32 Trustee Johnson-Burick Yes

33
34 **9. NEW BUSINESS:**

35 a) **A PUBLIC HEARING:** on two separate winegrower offsite liquor licenses with on premises
36 consumption and package sales with patio service for license numbers 1174715 and 1174716
37 for Tres Amigos Winery, LLC at 2261 Calle de Guadalupe and 2251 Calle de Guadalupe
38 respectively.

39 **Motion: To close Regular Meeting and open Public Hearing on two separate winegrower offsite**
40 **liquor licenses with on premises consumption and package sales with patio service for license**
41 **numbers 11747715 and 1174716 for Tres Amigos Winery, LLC at 2261Calle de Guadalupe and**
42 **2251 Calle de Guadalupe respectively, Moved by Mayor Pro Tem Arzabal, Seconded by Trustee**
43 **Garcia.**

44
45 **Roll Call Vote:** Motion Passed (summary: Yes=4).

46 Mayor Pro Tem Arzabal Yes

47 Trustee Caro Yes

48 Trustee Garcia Yes

49 Trustee Johnson-Burick Yes

50
51 Opened Public Hearing at 6:23 p.m.

1 Mr. McMillan stated correct address is 2215 Calle de Guadalupe. The state is requiring that there be two
2 licenses. This license will restrict us to only New Mexico products. He requested a copy of the approved
3 and signed minutes which are required by the state before they can proceed.
4

5 **Motion: To close Public Hearing and open Regular meeting, Moved by Trustee Johnson-Burick,**
6 **Seconded by Mayor Pro Tem Arzabal.**
7

8 **Roll Call Vote:** Motion Passed (**summary:** Yes=4).

9 Mayor Pro Tem Arzabal Yes

10 Trustee Caro Yes

11 Trustee Garcia Yes

12 Trustee Johnson-Burick Yes
13

14 Opened Regular Meeting at 6:27 p.m.
15

- 16 b) **FOR APPROVAL:** two separate winegrower offsite liquor licenses with on premises
17 consumption and package sales with patio service for license numbers 1174715 and 1174716
18 for Tres Amigos Winery, LLC at 2261 Calle de Guadalupe and 2251 Calle de Guadalupe
19 respectively. These licenses will replace Josephina's current licenses. – Cynthia Stoehner-
20 Hernandez, Clerk/Treasurer.

21 **Motion: To approve two separate winegrower offsite liquor licenses with on premises consumption**
22 **and package sales with patio service for license numbers 1174715 and 1174716 for Tres Amigos**
23 **Winery, LLC at 2261 Calle de Guadalupe and 2215 Calle de Guadalupe respectivel, Moved by**
24 **Mayor Pro Tem Arzabal, Seconded by Trustee Garcia.**
25

26 Trustee Johnson-Burick referenced to page 24. She understands that the property is owned by Ms.
27 Foreman and not Mr. McMillan.
28

29 Mayor Barraza responded Mr. McMillan owns one of the buildings and Ms. Foreman owns the other
30 building.
31

32 Mr. McMillan responded we are purchasing the inn and are leasing the restaurant. He explained how the
33 licenses will be applied.
34

35 Mayor Barraza asked if he was required to get a letter from Rio Grande Prep as well as the Basilica de
36 San Albino.
37

38 Mr. McMillan responded he was not required to obtain anything from Rio Grande Prep.
39

40 Mayor Barraza referred to page 23; asked if the information is for the inn which is owned by him.
41

42 Mr. McMillan responded the building is owned by him.
43

44 Mayor Barraza clarified that Mr. McMillan purchased the inn property.
45

46 Mr. McMillan responded Mr. Chris Lang and himself purchased the inn property and are leasing it to Ms.
47 Mendoza from Tres Amigo Winery.
48

49 Mayor Barraza asked who Tres Amigo Winery is.
50

1 Mr. McMillan responded Tres Amigo Winery is a partnership; Mr. Lang will be joining the partnership as
2 well.

3
4 Mayor Barraza asked if the inn will be a Bed and Breakfast.

5
6 Mr. McMillan responded it is currently not a Bed and Breakfast; it is an inn. The restaurant will have
7 extended hours with food available at the inn which has two rooms. Mr. Lang and himself currently own
8 an internet company that ships New Mexico chili around the county and are planning to include the
9 shipping of wine as well.

10
11 Mayor Pro Tem Arzabal called for the question.

12
13 **Roll Call Vote:** Motion Passed (**summary:** Yes=4).

14 Mayor Pro Tem Arzabal Yes

15 Trustee Caro Yes

16 Trustee Garcia Yes

17 Trustee Johnson-Burick Yes

18
19 Mr. McMillan stated the Town of Mesilla staff have been the most amazing people to deal with.

20 21 **10. BOARD OF TRUSTEE COMMITTEE REPORTS**

22 Trustee Johnson-Burick: MPO meeting discussed and approved several items; MPO meeting December
23 9th

24
25 Mayor Pro Tem Arzabal: CEO meeting discussed spending funds

26
27 Mayor Barraza: Regular weekly meetings; RTD, Mayor Caucus (changed to every other week).

28 29 **11. BOARD OF TRUSTEE/STAFF COMMENTS**

30 Fire Chief Hoban stated they are exploring distance learning and online education for EMS and Fire.

31
32 Ms. Stoechner-Hernandez gave an update on the GRT collected for the month.

33
34 Trustee Johnson-Burick thanked staff for all they do.

35
36 Trustee Garcia stated she spoke to Fire Chief Hoban and Mayor Barraza regarding a COVID19 policy.

37
38 Trustee Caro stated he feels the bicycle trail is good but should have been built up; a big rain will cover it
39 with water. He felt it was poor planning.

40
41 Mayor Pro Tem Arzabal stated his cousin, Gloria Garza, who works the town's Summer Recreation
42 Program is in the hospital with COVID19.

43
44 Ms. Sellers stated through everyone's generosity we were able to provide 75 families with Thanksgiving
45 Baskets.

46
47 Mayor Barraza stated Governor Lujan Grisham has called a Special Legislature Session to discuss relief
48 packages. NM Department of Health will begin to give COVID19 test results through text or email.
49 There are 34 COVID cases in the 88046 area now. We are doing everything possible to ensure that we
50 have a safe environment for our staff and residents.

1 Fire Chief Hoban stated every decision made affects you and everyone you meet be it at home or work.
2 Wearing a mask works.

3
4 Mayor Barraza stated we have had businesses that have stayed open after restrictions were put in place by
5 the governor. There is confusion with regards to retail businesses. She is planning to put out an
6 executive order telling businesses that curbside service only will be allowed in the Town of Mesilla.
7 Currently only Shorty's and NM Vintage are the only ones that can have people in their place of
8 businesses. She encourages everyone to distance themselves from their families not living in the same
9 household and wear a mask.

10
11 Board of Trustees and staff wished everyone a safe and Happy Thanksgiving.

12
13 **12. ADJOURNMENT**

14 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

15
16 **Meeting ADJOURNED AT 7:02 P.M.**

17
18 **APPROVED THIS 14TH DAY OF DECEMBER, 2020.**

19
20
21 _____
22 Nora L. Barraza
23 Mayor

24 **ATTEST:**

25
26 _____
27 Cynthia Stoechner-Hernandez
28 Town Clerk/Treasurer



Town of Mesilla, New Mexico

**BOARD OF TRUSTEES
TOWN OF MESILLA
CLOSED SESSION
MONDAY, NOVEMBER 30, 2020
11:00 A.M.**

VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389, PASSWORD 971704.

TRUSTEES: Nora L. Barraza, Mayor
Carlos Arzabal, Mayor Pro Tem
Jesus Caro, Trustee (absent)
Veronica Garcia, Trustee
Stephanie Johnson-Burick, Trustee

STAFF: Cynthia Stoehner-Hernandez, Town Clerk/Treasurer
Rod McGillivray, Public Works Director

- 1. CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Public Works Department.

Ended at 11:45 a.m.

1
2
3
4 **BOARD OF TRUSTEES**
5 **TOWN OF MESILLA**
6 **SPECIAL MEETING**
7 **MONDAY, NOVEMBER 30, 2020**
8 **11:30 A.M.**

9 **VIA TELECONFERENCE 1-346-248-7799, MEETING ID 983-7900-0389 PASSWORD 971704**

10
11 Mayor Barraza started Special Meeting at 11:45 a.m.

12
13 **TRUSTEES:** Nora L. Barraza, Mayor
14 Carlos Arzabal, Mayor Pro Tem
15 Jesus Caro, Trustee
16 Veronica Garcia, Trustee
17 Stephanie Johnson-Burick, Trustee
18

19 **STAFF:** Cynthia Stoehner-Hernandez, Town Clerk/Treasurer
20 Rod McGillivray, Public Works Director
21 Joseph Cervantes, Cervantes Law
22 Gloria Maya, Recorder
23
24

25 **1. PLEDGE OF ALLEGIANCE**

26 Mayor Barraza led the Pledge of Allegiance.
27

28 **2. ROLL CALL & DETERMINATION OF A QUORUM**

29 **Roll Call.**

30 **Present:** Mayor Barraza, Mayor Pro Tem Arzabal, Trustee Caro, Trustee Garcia, Trustee Johnson-Burick.
31
32

33 **3. CHANGES TO THE AGENDA & APPROVAL**

34 **Motion:** To approve agenda, Moved by Mayor Pro Tem Arzabal, Seconded by Trustee Garcia.
35

36 **Roll Call Vote: Motion passed (summary: Yes =4).**

37 Mayor Pro Tem Arzabal Yes
38 Trustee Caro Yes
39 Trustee Garcia Yes
40 Trustee Johnson-Burick Yes
41

42 **4. STATEMENT REGARDING CLOSED SESSION AND ROLL CALL VOTE** – discussion
43 during the closed session was limited to personnel matters in the Public Works Department
44 pursuant to NMSA 1978 Chapter 10-15-1(H)(2). – **Board of Trustees.**

45 **Motion:** A Closed Session was held prior to regular meeting to discuss limited personnel matters in
46 the Public Works Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2): no action was
47 taken, Moved by Mayor Pro Tem Arzabal, Seconded by Trustee Johnson-Burick.
48

49 **Roll Call Vote:** Motion passed (summary: Yes =4).

50 Mayor Pro-Tem Arzabal Yes

1 Trustee Caro Yes
2 Trustee Garcia Yes
3 Trustee Johnson-Burick Yes

4

5 **5. ACTION ON PERSONNEL MATTERS:** discussed during the closed session was limited to
6 personnel matters in the Public Works Department pursuant to NMSA 1978 Chapter 10-15-
7 1(H)(2). – **Requested by Trustee Johnson-Burick and Trustee Garcia.**

8

9 Mayor Barraza stated her recommendation for Mr. Lucero is a demotion, salary reduced to \$14.50 an
10 hour, continue to receive a \$500 stipend for each of his water level certifications, a new one-year
11 probation period, and Mr. McGillivray will develop a plan to ensure he performs the duties required for
12 the new position.

13

14 Trustee Johnson-Burick asked were there other recommendations discussed at the last meeting?

15

16 Mayor Barraza responded this is the recommendation of the predetermination hearing.

17

18 Mayor Pro Tem Arzabal asked if this is the Mayor's recommendation.

19

20 Mayor Barraza responded based on the meeting, that is correct.

21

22 Trustee Johnson-Burick asked about the Employee Assistance Program (EAP); for the record, the entire
23 conditions need to be stated.

24

25 Mayor Barraza responded that Mr. Lucero will be remanded to the EAP. If all the conditions are not met
26 it would be grounds for immediate termination and he would not be eligible for rehire.

27

28 **Motion: To approve to take action on personnel matters discussed during closed session limited to**
29 **personnel matters in the Public Works Department pursuant to NMSA 1978 Chapter 10-15-**
30 **1(H)(2), with all conditions stated and with an amendment that Mr. Lucero will be at the beginning**
31 **paygrade and will receive no more than other employees are making, Moved by Trustee Johnson-**
32 **Burick, Seconded by Trustee Caro.**

33

34 Trustee Garcia asked what the starting pay for this position is; would like this information by the next
35 meeting.

36

37 Mayor Barraza responded she will have Ms. Stoenner-Hernandez forward the information to the trustees.

38

39 Trustee Caro stated he would have like to have terminated Mr. Lucero. He will stand with Trustee
40 Johnson-Burick's motion.

41

42 **Roll Call Vote:** Motion passed (summary: Yes =4).

43 Mayor Pro-Tem Arzabal Yes

44 Trustee Caro Yes

45 Trustee Garcia Yes

46 Trustee Johnson-Burick Yes

47

48 **6. ADJOURNMENT**

49 **Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-**

1 4)
2

3 **MEETING ADJOURNED AT 11:53 A.M.**

4 **APPROVED THIS 14th DAY OF DECEMBER, 2020.**

5
6
7
8

Nora L. Barraza
Mayor

10
11
12

13 **ATTEST:**

14

15

Cynthia Stoeher-Hernandez
Town Clerk/Treasurer

18

DRAFT

BOT ACTION FORM
BUILDING PERMIT 061144
[PZHAC REVIEW – 12/7/20]
STAFF ANALYSIS

(PZHAC Decision was based on information presented during the Work Session – Item 1)

Item:

Case 061144 – 2231 Calle de Parian, submitted by Eric and Teresa Sanchez, a request for a zoning permit to repair and restore the exterior walls and buttress of an adobe dwelling at this address. Zoned: Historic Residential (HR) **Discussed during the Work Session – Item 1**

Staff Analysis:

The proposed work was discussed in the PZHAC Work Session held prior to this meeting. (Please refer to the information provided in the write-up for this item in the Work Session.)

If it is determined that the proposed repairs are acceptable to the Town as proposed; and meet all applicable codes, or if an alternate solution is arrived at, then the request can proceed on the assumption that all requirements of the Code will be satisfied. The PZHAC should continue on to approve the request based on the Findings stated below.

If, on the other hand, it is determined that the proposed repairs are not acceptable to the Town; or do not meet all applicable codes, and no other solution can be reached, then the PZHAC should either postpone the request further until the applicant can return with a proposal that meets the standards set forth by the PZHAC; or the PZHAC should deny the request based on the request not meeting any or all of the Findings as listed.

Estimated Cost: \$5,489.00

Consistency with the Code:

The PZHAC will need to determine that the repairs to the exterior walls of the dwelling will be consistent with other historic structures in the Town. The PZHAC will also need to determine that the request, as submitted, is consistent with the all other sections of the **Zoning Codes** that may be applied to this project.

Findings:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of repairing the exterior walls of an existing dwelling at this address.
- The PZHAC has determined that the proposed repairs are not a violation of MTC 18-33.
- The PZHAC has determined that the proposed repairs meet all applicable Code requirements.

PZHAC OPTIONS:

1. Recommend approval of this request to the BOT.
2. Recommend approval of this request to the BOT with conditions.
3. Postpone a decision on the request to allow the applicant to modify the request.
4. Reject the zoning request.

PZHAC ACTION:

The PZHAC determined that proposed repairs would not be out of character with the surrounding area or the Code and voted 4– 0 to APPROVE the request.

BOT OPTIONS:

1. Approve the application as recommended by the PZHAC.
2. Approve the application with conditions.
3. Reject the application.

BOT ACTION:

**PZHAC WORK SESSION
DECEMBER 7, 2020
ITEM 1**

[PZHAC DECISION BASED ON INFORMATION PRESENTED AT WORK SESSION]

Submitted by Eric and Teresa Sanchez, a request to discuss plans to repair and restore the exterior walls and buttress of an adobe dwelling at 2231 Calle de Parian (**Case 061144**). Zoned: Historic Residential (HR)

The subject property is located on the south side of Calle de Parian, adjacent to the east side of the Post Office and across Calle de Parian from the Town Community Center to the north. The property was the subject of a zone change from Historic Commercial (HC) to Historic Residential (HR) in 2017, and has had a number of permits approved by the PZHAC and the BOT over the past three years for repairs and upgrades. (Some of the photos from the work done are attached.)

The property is listed in the Historic Register for the Town (see attached) and the existing building is considered one of the most historically significant buildings in Town. According to the description of the property in the Register, the structure was built in the 1850's and was once used to garrison Mexican troops. Much of that historic flavor is still retained today in the eastern part of the rear courtyard (see attached photos). The property also contains a concrete block structure that appears to have been built in the 1960's as a pool house that has been converted into a garage and work shop (see attached photos). The store portion of the structure (the old "Reynolds Store") has most recently been used as a small office for a real estate management operation but is now being used as a residence for the applicants.

The purpose of this request is to repair several walls at the rear of the dwelling that have been damaged by the weather over the years. These include some adobe walls that are not covered (see attached photos). The applicants have been working with Eric Liefeld who is well versed in the field of historic adobe repair and restoration, to determine the best way to restore and to protect the damaged walls. Other than a covering of stucco that matches the rest of the dwelling, the applicants do not plan to change the appearance of the structure.

Consistency with the Code:

Although this is technically a repair of existing walls, the PZHAC will need to determine that there will not be any substantial changes to the structure, and that if there are changes they will be consistent with the following sections of the Code:

18.06.110 Review of applications within Historical and General Commercial zones – Considerations.

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
 - 1. The historical and literary value and significance of the site, building, or structure;
 - 2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
 - 3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
 - 4. The appropriateness of the size and shape of the building or structure in relation to:
 - a. The land area upon which the building or structure is situated;
 - b. The landscaping and planting features proposed by the applicant; and
 - c. The neighboring sites, buildings or structures within the historical district.
 - 5. The commission shall also consider the applicable zoning and other laws of the town.

8.33.060 Development zone.

A development zone defines the immediate physical vicinity to be used to identify the historic character of a particular area and includes the predominant architectural style and design standards of existing structures together with their setting.

- A. Function of the Development Zone. The function of the development zone is to provide for historically appropriate development within an existing historic district by setting standards for both new construction and alterations to existing structures.

The applicants will be present by “Zoom” at the work session and meeting to provide further details about the proposed construction, and to answer any questions that may arise.

PHOTO OF THE DWELLING FROM CALLE DE PARIAN



PHOTO OF THE DWELLING FROM THE POST OFFICE SHOWING THE GARAGE



Doña Ana County, NM

General Reference Maps

2014 Aerial | Addresses | County Address Points

Select Search Type: Account Number Enter Value:

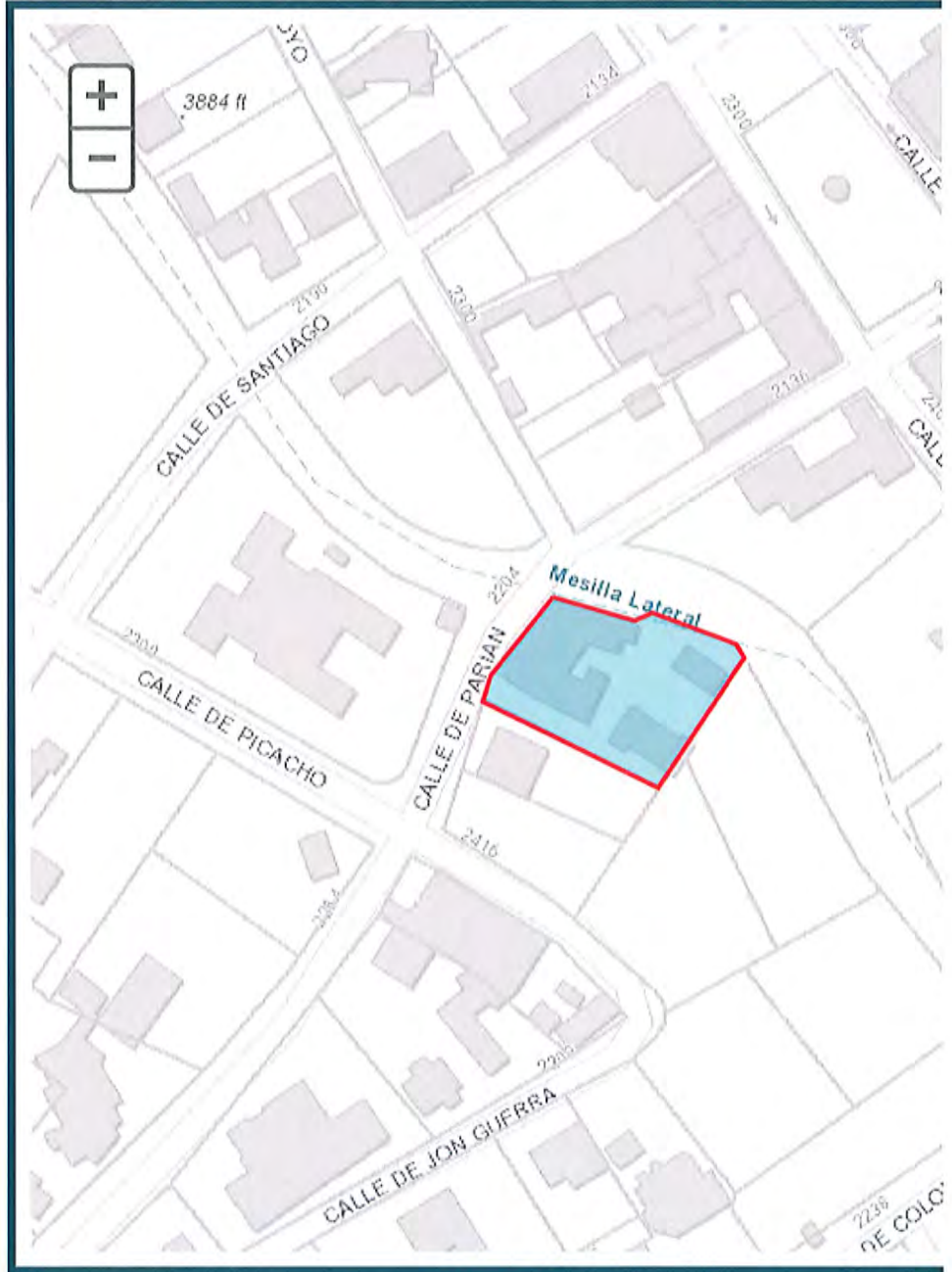
Maps

Legend

Map Themes

- Parcels
- UDC Zoning
- Roads and Transportation
- NM House Districts
- NM Senate Districts
- County Commission Districts
- City Council Districts
- Median Household Income
- General Land Ownership

Account Number: [R0400299](#)
 Parcel Number: 4006137219509
 Owner: SANCHEZ ERIC L
 Mail Address: PO BOX 32
 Subdivision:
 Property Address: 2231 CALLE DE PARIAN
 Acres: 0



cont.

- 199 be used as the Fountain residence. The northeast portion of the block suffered a fire in the early 1900's, and as a result, a store was built with a Mission parapet brick facade. The Mission parapets of the northwest portion of the block were added at this time also. Portales protect portions of the north and west sides, having been built recently in a contributing style. Windows range from wood frame, to metal casement to glass block. (S)
- 200 This is a long, low line of adjacent adobe rooms fronting the street. At one time this structure made up portions of residences behind the stores that front the plaza. Now this building is being used as gift shops. This is a stuccoed adobe building with a flat roof, parapet, wood frame windows with varying numbers of lites and numerous wood doors, all fairly recent. Viga ends are visible, showing the level of low ceiling; rough timbered lintels are evident. A porch spans the facade of the building and is made from vigas and latillas. est. 1850's. (S)
- 201 Mexican soldiers are said to have been garrisoned in this building, thus making it one of the oldest buildings in town, dating from the early 1850's. The Frieze family has been operating a store with an adjacent residence in this building for a number of generations. This stuccoed adobe building is in the shape of a "U" with a patio between the two back wings. It fronts the street, has a flat roof, parapet, viga ends visible on the facade, and massive rounded buttress on the northwest corner. est. 1850. (S)
- 202 The post office building is of stuccoed adobe, has a squared floor plan and a flat roof with stepped parapet. It has just recently undergone an addition that fits well with the rest of the building and contributes to the character of the district. est. 1950. (N)
- 203 This Territorial Style building has recently had rooms added that fit extremely well with the style of the original building. This residence is a stuccoed adobe with a flat roof, lipped parapet, and windows with wood surrounds and pedimented lintels. est. 1880. (S)
- 204 "Guerra's Blacksmith Shop" was built in about 1930 by Simon Guerra, a blacksmith and judge of Mesilla. The building is a small rectangular-plan, has adobe walls which are unplastered, and a flat roof with stepped parapet. There is a large corrugated tin slide door on the facade. The building sits cattie corner to the intersection. (S)
- 205 This is a small, square-plan stuccoed house with a low gabled roof and metal casement windows. est. 1955. (N)

NEW MEXICO HISTORIC BUILDING INVENTORY
FORM 1: BUILDINGS & STRUCTURES 6-6-79



SHEET?
 NO

3. BY: *MRT*

4. CHECK DATE: *2231a*

5. BY: *2231a*

6. COMPUTER DATE: *2231a*

7. BY: *2231a*

8. FILE DATE: *2231a*

9. BY: *2231a*

10. REVISION DATE: *2231a*

11. BY: *2231a*

13. FIELD MAP: *2231a*

14. NUMBER: *2231a*

15. UTM REFERENCE NUMBER:
ZONE: *13* EASTING: *324850* NORTHING: *3571950*

17. CITY/TOWN: *Mesilla*

18. ZIP: *88040*

19. LAND GRANT OR RESERVATION: *2231a*

20. I.D. #: *18320201*

22. ROLL #: *91*

23. NEG #: *30*

24. LOCATION OF NEG: *2231a*

AL DESCRIPTION: TOWNSHIP NS RANGE EW SECTION $\frac{1}{4}$ $\frac{1}{4}$ $\frac{1}{4}$

ARCHITECTURAL STYLE: *eclectic*

26. NUMBER OF STORIES: *one*

FOUNDATION MATERIAL(S): *Mesilla 88040*

EXTERIOR WALL SURFACE(S): *textured brown stucco*

4-006-137-219-509

OPENING (TYPE, DIVISIONS, SURROUNDS/SILLS/ARRANGEMENTS):
wood casement windows - 1 lite per each casement

DOOR/ENTRANCE (TYPE/SURROUNDS):
large wood door with large lites, no surrounds

ROOF(S) (NUMBER/SHAPE/MATERIAL/DETAILS):
Flat with high level parapet

PAINT(S) (NUMBER/EXTERIOR-INTERIOR/MATERIALS): *none observed*

EXTERIOR DETAILS:
Noggin protruding on facade. Massive rounded buttresses in knee NW and SE. Residence adjacent to store in back. Building is H shaped. Been in the Fritzel family since at least 1800's.

REMARKS:
This building dates to the 1850's, when Mexican soldiers were garrisoned historically and architecturally this is one of the most significant things in town.

DATE OF CONSTRUCTION: *ESTIMATED 1850* ACTUAL: *1850*

PERCENTAGE OF DATE: *36*

ARCHITECT/ENGINEER/BUILDER: *Roberto Fritzel*

SOURCE OF INFORMATION: *store/residence*

PRESENT HISTORIC CONDITION: *store/residence*

QUALITY: GOOD FAIR DETERIORATED

DEGREE OF REMODELING: MODERATE MAJOR

45. IMMEDIATE SURROUNDINGS: *school/commercial/residential*

46. RELATION TO SURROUNDINGS:
 SIMILAR NOT SIMILAR

47. ARCHITECTURAL CONTRIBUTION TO SURROUNDINGS:
 PLUS NEUTRAL MINUS

48. OVERALL SIGNIFICANCE:
 NATIONAL STATE LOCAL NONE

49. ASSOCIATED BUILDINGS? YES NO

50. WHAT TYPE? *store/residence*

51. IF INVENTORIED, LIST I.D.#'S

52. SEE BACK? YES NO





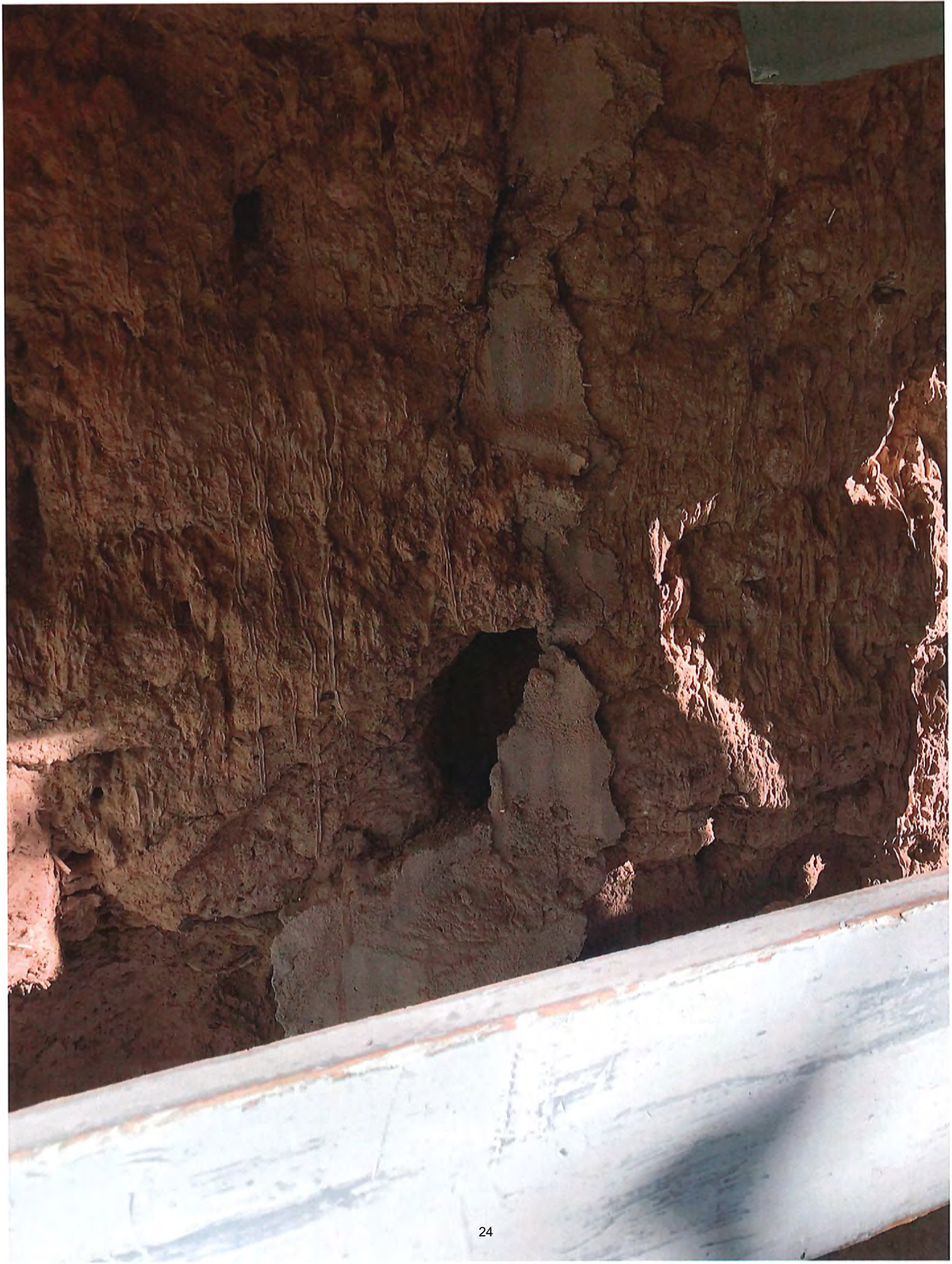












PHOTO OF REAR OF DWELLING (Taken 12/27/18)



PHOTO OF REAR OF DWELLING (Taken 10/19/17)



PHOTO OF REAR OF DWELLING (Taken 12/27/18)



PHOTO OF REAR OF DWELLING (Taken 10/19/17)



PHOTOS OF REAR OF DWELLING SHOWING HANGING ELECTRIC LINE (Taken 12/27/18)



PHOTO OF REAR OF DWELLING SHOWING EXTERIOR WORK (Taken 12/27/18)



PHOTO OF REAR OF DWELLING FROM CARPORT THAT WAS REMOVED (Taken 10/19/17)



TOWN OF MESILLA
ZONING APPROVAL

OFFICIAL USE ONLY:

Case # 061144

Fee \$ 19,00

MINIMUMS TO CONDUCT WORK
OR

OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID

221 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061144 ZONE: HR CODE: ACM APPLICATION DATE: _____

Eric + Teresa Sanchez 915-313-1973
Name of Property Owner Property Owner's Telephone Number
PO Box 32 Mesilla NM 88046
Property Owner's Mailing Address City State Zip Code
etms@adl.com
Property Owner's E-mail Address

Stetina Landscape & Design LLC (Thomas Stetina) 3304 Neptune Dr. LL NM 88012
Contractor's Name & Address (If none, indicate Self)
602-377-0136 03-392455-00-4 393805
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 2231 Calle de Pariaño Mesilla NM 88046

Description of Proposed Work:

Restore exterior of adobe building on North + East side + Stucco South buttress, perpendicular wall. Fill in gaps + holes in rock wall along ditch bank.

Estimated Cost \$5,480.00 Signature of Applicant Teresa Sanchez Date Nov 10, 2020
Signature of Property Owner Teresa Sanchez

Before issuance of a zoning permit, Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

PZHAC APPROVAL REQUIRED: YES NO BOT APPROVAL REQUIRED: YES NO

CID PERMIT/INSPECTION REQUIRED: YES NO SEE CONDITIONS

CONDITIONS: PZHAC REVIEW + BOT APPROVAL REQUIRED

PERMISSION GRANTED/DENIED BY: _____ ISSUE DATE: _____

1. Lot area with zoning designation, as shown, including setbacks, easements, and other restrictions or conditions.
2. Easements and/or other restrictions.
3. Easements and/or other restrictions.
4. Easements and/or other restrictions.
5. Easements and/or other restrictions.
6. Details of architectural work and other information (including materials) for construction, including site plan.
7. Proof of utility providing water service.
8. Proof of local address of the property.

BOT ACTION FORM
ZONING PERMITS 061146
[PZHAC REVIEW – 12/7/20]
STAFF ANALYSIS

ITEM:

Case 061146 – 2822 Ermininda Street, submitted by Gary Fichman; a request for a zoning permit to allow the installation of an entry courtyard at the front of a dwelling at this address. Zoned: Historic Residential (HR)

DESCRIPTION OF REQUEST:

The applicant would like to build a four foot high stucco wall at the front of his dwelling in order to create a courtyard at the front of the dwelling (see attached photo showing proposed location). The wall will be about four inches wide and will extend from the walls of the dwelling. The proposed wall will be finished to match the color and style of the exterior wall of the dwelling, and will not be out of character with the style of the dwelling,

There are a number of dwellings in the Mesilla Farms subdivision in the immediate area that have similar courtyards. The applicant's proposal has been reviewed and approved by the Mesilla Homeowner's Association (see attached letter from the Mesilla Farms HOA).

Even though the Mesilla Farms subdivision is zoned Historic Residential (HR), all of the dwellings in the subdivision have been built after the 1980's, therefore they are not historic and do not appear in the Historical Register for the Town.

The applicant has been informed that this is a zoning review to ensure that his proposal meets the requirements of the zoning for the property, and that he will need to provide more detailed construction plans to CID when he applies to CID for a construction permit. It is also understood that any changes to the plans required by CID may require further zoning review and approval.

ESTIMATED COST: @ \$19,400.00

Consistency with the Code:

The PZHAC will need to determine that the proposed courtyard is consistent with the following sections of the Code:

18.06.110 Review of applications within Historical and General Commercial zones – Considerations.

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
 - 1. The historical and literary value and significance of the site, building, or structure;
 - 2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
 - 3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
 - 4. The appropriateness of the size and shape of the building or structure in relation to:
 - a. The land area upon which the building or structure is situated;
 - b. The landscaping and planting features proposed by the applicant; and
 - c. The neighboring sites, buildings or structures within the historical district.
 - 5. The commission shall also consider the applicable zoning and other laws of the town.

8.33.060 Development zone.

A development zone defines the immediate physical vicinity to be used to identify the historic character of a particular area and includes the predominant architectural style and design standards of existing structures together with their setting.

- A. Function of the Development Zone. The function of the development zone is to provide for historically appropriate development within an existing historic district by setting standards for both new construction and alterations to existing structures.

Findings:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of installing an entry courtyard at the entrance to a dwelling at this address.
- The PZHAC has determined that the proposed courtyard is not a violation of or MTC 18.05 or MTC 18-33.
- The PZHAC has determined that the proposed courtyard meets all applicable Code requirements.

PZHAC OPTIONS:

1. Recommend approval of this request to the BOT.
2. Recommend approval of this request to the BOT with conditions.
3. Postpone a decision on the request to allow the applicant to modify the request.
4. Reject the zoning request.

PZHAC ACTION:

The PZHAC determined that proposed courtyard would not be out of character with the surrounding area or the Code and voted 4– 0 to APPROVE the request.

BOT OPTIONS:

4. Approve the application as recommended by the PZHAC.
5. Approve the application with conditions.
6. Reject the application.

BOT ACTION:

VIEW OF FRONT OF DWELLING FROM ERMINDA STREET



Doña Ana County, NM

General Reference Maps

2014 Aerial | **Addresses** | County Address Points

Select Search Type: Account Number ▼ Enter Value:

Maps

Legend

Map Themes

- Parcels
- UDC Zoning
- Roads and Transportation
- NM House Districts
- NM Senate Districts
- County Commission Districts
- City Council Districts
- Median Household Income
- General Land Ownership

Account Number: [R0401014](#)
 Parcel Number: 4006137381493
 Owner: FICHMAN GARY L TRUSTEE
 Mail Address: 62 FAIRWAY DR
 Subdivision: MESILLA FARMS
 SUBDIVISION (BK 15 PG 389-390 -
 8822094)
 Property Address: 2822 ERMINDA ST
 Acres: 0







November 23, 2020

RE: The installation of an ^{entry courtyard + painting}awning to cover the rear patio of the home at 2822 Erminda Street (Lot 8, Block B, Mesilla Farms Subdivision), Mesilla, NM
Owners of Record: Gary & Lori Fichman

Dear Board Members and Town of Mesilla,

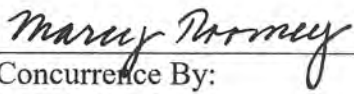
I have researched the impact of the homeowners' request to add an entry courtyard to the front of their home at the above-referenced address. The courtyard will begin at the corner of the existing garage and will extend no further towards the front setback and will continue to align with the fronts of other homes along the block. There will be no expansion of the home's footprint. The homeowners also intend to apply stucco that is certainly within the acceptable color wheel of the neighborhood & historic district.

The description of the work to be done furnished by the owner indicates the work will be appropriate with the traditional theme/style of homes in Mesilla Farms and it is assumed that the work will be performed in a professional manner. The Mesilla Farms Homeowners Association approves the issuing of a permit for the described work from the Town of Mesilla.

Sincerely,



Eric Van Pelt
Mesilla Farms HOA Architectural Committee


Concurrence By: _____
Marcy Toomey
Mesilla Farms HOA President

**TOWN OF MESILLA
ZONING APPROVAL**

OFFICIAL USE ONLY:

Case # 061146

Fee \$ 40.50

**PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID**

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

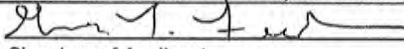
CASE NO. 061146 ZONE: HR CODE: _____ APPLICATION DATE: 12/2/20

Name of Property Owner		(307) 359-2281	
2281 Erminda St		Property Owner's Telephone Number	
Las Cruces	New Mexico	88005	
Property Owner's Mailing Address	City	State	Zip Code
gfishman@gmail.com			
Property Owner's E-mail Address			
Hemandes Fencing Inc, 8949 Arroyo Rd., Las Cruces NM, 88012			
Contractor's Name & Address (if none, indicate Self)			
(575) 680-6901	03-397280-00-0	399580	
Contractor's Telephone Number	Contractor's Tax ID Number	Contractor's License Number	

Address of Proposed Work: 2822 Erminda St, Las Cruces, NM, 88005

Description of Proposed Work: Install an entry courtyard to the front of the residence. The courtyard will be not expand the homes footprint. The courtyard will begin at the corner of the existing garage and will extend no further towards the front setback.

Stucco will be applied to entire structure. See attached HOA letter and diagram for more details.

\$ <u>19,400</u>		<u>25 Nov 2020</u>
Estimated Cost	Signature of Applicant	Date

Signature of property owner: 

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

FOR OFFICIAL USE ONLY

PZHAC	<input type="checkbox"/> Administrative Approval	BOT	<input type="checkbox"/> Approved Date: _____
	<input type="checkbox"/> Approved Date: _____		<input type="checkbox"/> Disapproved Date: _____
	<input type="checkbox"/> Disapproved Date: _____		<input type="checkbox"/> Approved with Conditions
	<input type="checkbox"/> Approved with conditions		

PZHAC APPROVAL REQUIRED: YES ___ NO BOT APPROVAL REQUIRED: YES ___ NO

CID PERMIT/INSPECTION REQUIRED: YES ___ NO ___ SEE CONDITIONS

CONDITIONS: PZHAC REVIEW ; BOT APPROVAL REQUIRED
CID INSR REQUIRED

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING.

1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was LEGALLY subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. Site Plan with dimensions and details.
3. Foundation plan with details.
4. Floor plan showing rooms, their uses and dimensions.
5. Cross section of walls
6. Roof and floor framing plan
8. Proof of legal access to the property.
9. Drainage plan.
10. Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
11. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
12. Proof of legal access to the property.
13. Other information as necessary or required by the City Code or Community Development Department (See other side.)

BOT ACTION FORM
ZONING PERMITS 061147
[PZHAC REVIEW – 12/7/20]
STAFF ANALYSIS

ITEM:

Case 061147 – 2391 Calle de Parian, submitted by Robert Reynolds; a request for a zoning permit to allow the construction of a porch around two sides of a storage building on a residential property at this address. Zoned: Historic Residential (HR)

DESCRIPTION OF REQUEST:

The applicant would like to build a covered porch around the north and east side of a storage structure on the property at this address (see attached diagrams). The structure will be wood with an exposed frame, and a metal roof similar to the front porch on the dwelling across Calle Segunda to the west.

According to the applicant, the storage structure was built out of unfinished cinderblock about 45 years ago and was used as a burger stand by Henry Bunch, the property owner at the time. Over time the structure has been gradually modified to appear more in character with the current nature of the Town.

This structure is listed in the Historic Register for the Town and was described at the time (1980) as an “ugly place/does not fit in at all.” Additionally, its condition was described as “fair/deteriorated” (see attached). The structure appears to have been renovated since the inventory was taken in 1979 and appears to be in much better condition now than when it was first inventoried. Its architectural style and color are now similar to the nearby dwelling on the property, as well as other dwellings and structures in the area.

Estimated Cost: \$3,000.00

The applicant has been informed that this is a zoning review to ensure that his proposal meets the requirements of the zoning for the property, and that he will need to provide more detailed construction plans to CID when he applies to CID for a construction permit. It is also understood that any changes to the plans required by CID may require further zoning review and approval.

ESTIMATED COST: @ \$19,400.00

Consistency with the Code:

The PZHAC will need to determine that the proposed porches are consistent with the following sections of the Code:

18.06.110 Review of applications within Historical and General Commercial zones – Considerations.

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
 - 1. The historical and literary value and significance of the site, building, or structure;
 - 2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
 - 3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
 - 4. The appropriateness of the size and shape of the building or structure in relation to:
 - a. The land area upon which the building or structure is situated;
 - b. The landscaping and planting features proposed by the applicant; and
 - c. The neighboring sites, buildings or structures within the historical district.
 - 5. The commission shall also consider the applicable zoning and other laws of the town.

8.33.060 Development zone.

A development zone defines the immediate physical vicinity to be used to identify the historic character of a particular area and includes the predominant architectural style and design standards of existing structures together with their setting.

A. Function of the Development Zone. The function of the development zone is to provide for historically appropriate development within an existing historic district by setting standards for both new construction and alterations to existing structures.

Findings:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of installing an entry courtyard at the entrance to a dwelling at this address.
- The PZHAC has determined that the proposed courtyard is not a violation of or MTC 18.05 or MTC 18-33.
- The PZHAC has determined that the proposed courtyard meets all applicable Code requirements.

PZHAC OPTIONS:

1. Recommend approval of this request to the BOT.
2. Recommend approval of this request to the BOT with conditions.
3. Postpone a decision on the request to allow the applicant to modify the request.
4. Reject the zoning request.

PZHAC ACTION:

The PZHAC determined that proposed porches would not be out of character with the surrounding area or the Code and voted 4– 0 to APPROVE the request.

BOT OPTIONS:

7. Approve the application as recommended by the PZHAC.
8. Approve the application with conditions.
9. Reject the application.

BOT ACTION:

PHOTOS OF THE PROPERTY FROM CALLE DE PARIAN



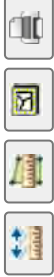
Doña Ana County, NM

General Reference Maps

[Map Help](#) Doña Ana County Geospatial Committee 2013

2014 Aerial

Select Search Type: Account Number



Maps

Legend

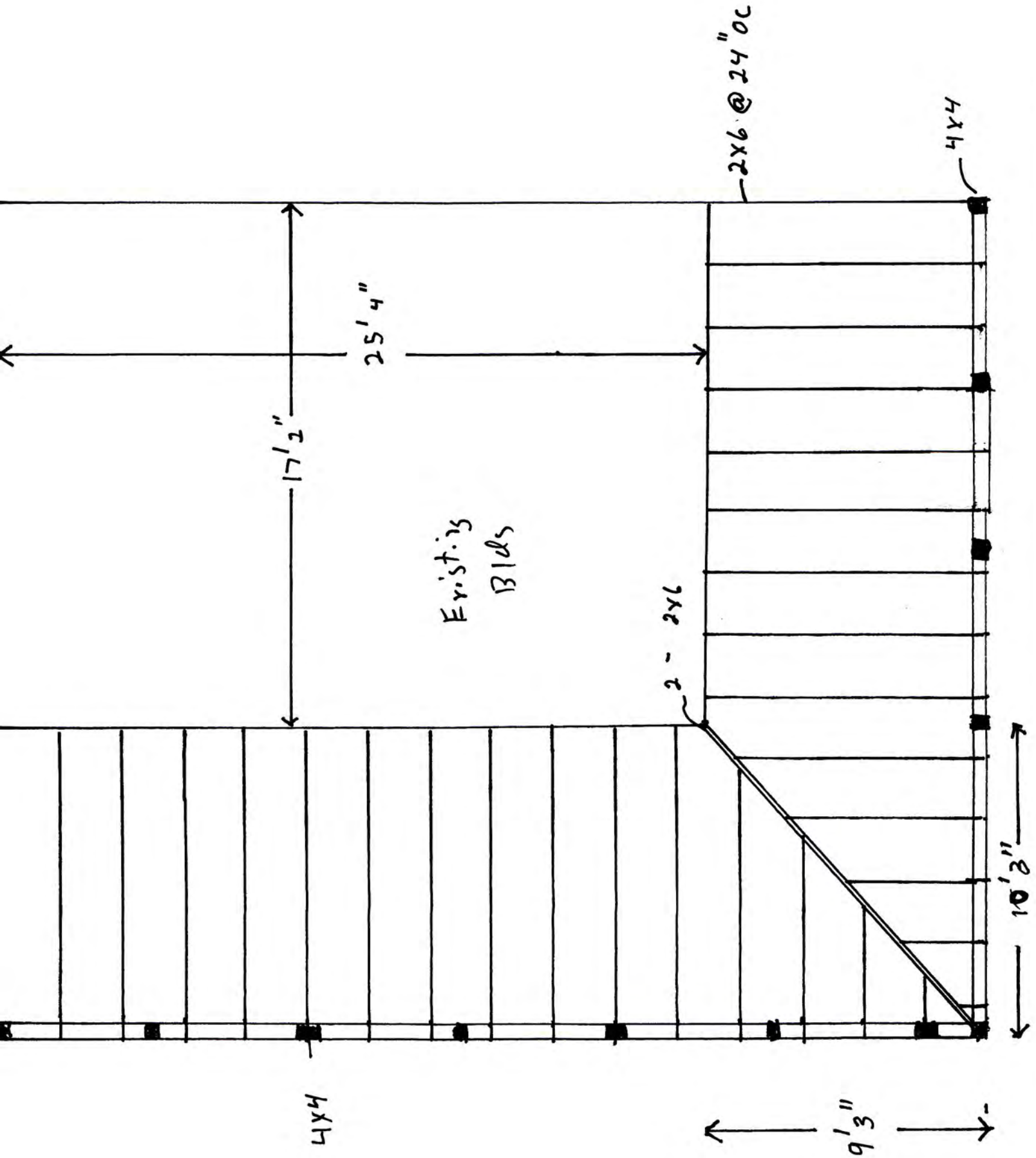
Map Themes

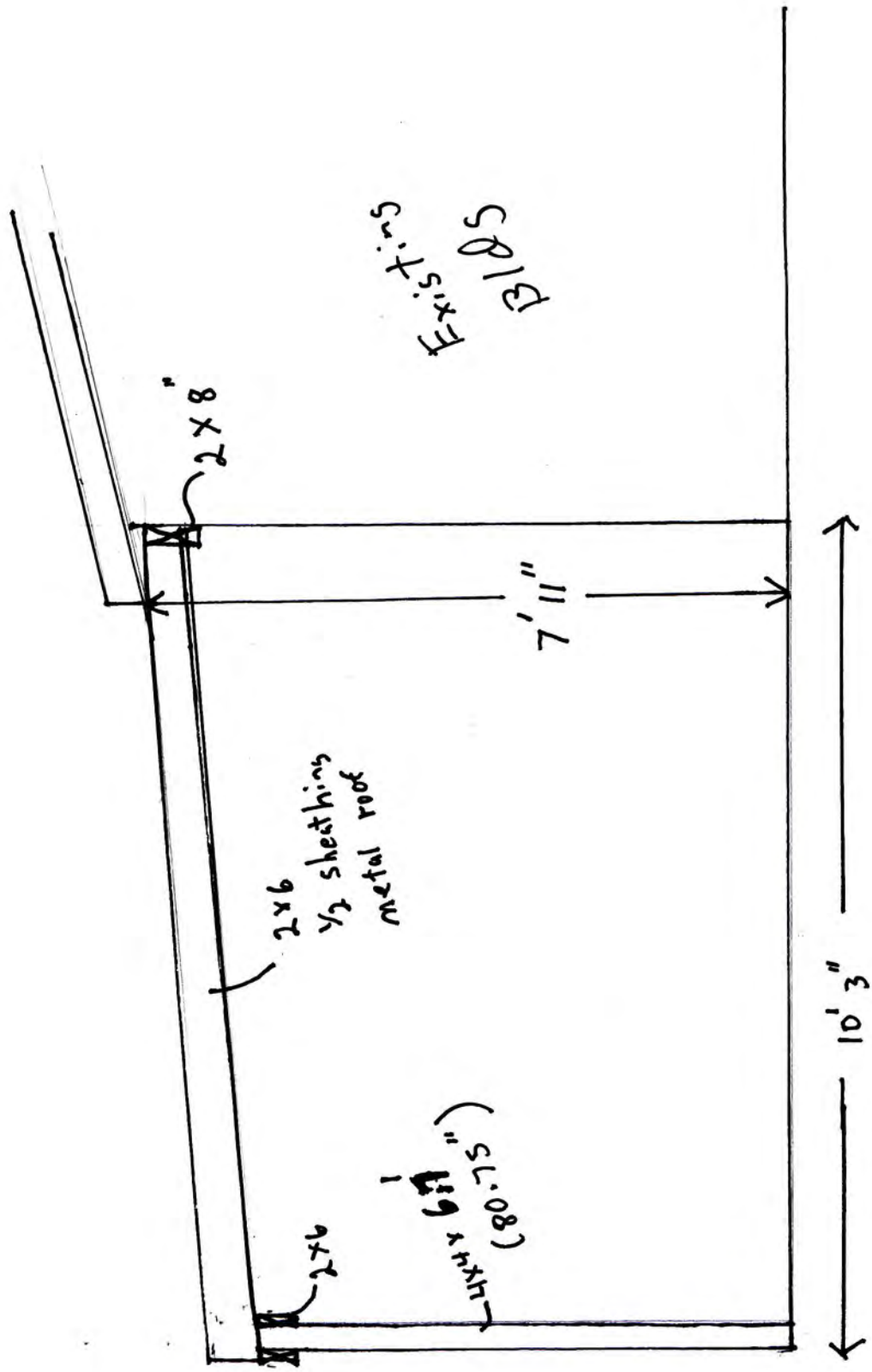
- Parcels
- UDC Zoning
- Roads and Transportation
- NM House Districts
- NM Senate Districts
- County Commission Districts
- City Council Districts
- Median Household Income
- General Land Ownership

Account Number: [R0400521](#)
 Parcel Number: 4006138172012
 Owner: REYNOLDS ROBERT G & ROSEMARIE
 Mail Address: PO BOX 1000
 Subdivision:
 Property Address: 2391 CALLE DE PARIAN
 Acres: 0



Doña Ana County, Bureau of Land Ma...





PERT SHEET?

YES NO

NEW MEXICO HISTORIC BUILDING INVENTORY
FORM 1: BUILDINGS & STRUCTURES 6-6-79

SURVEY DATE 3. BY

CHECK DATE 4. BY

COMPUTER DATE 6. BY

FILE DATE 8. BY

REVISION DATE 10. BY



COUNTY MIST
Dona Ana
SPECIFIC LOCATION

13. FIELD MAP 14. NUMBER

15. UTM REFERENCE NUMBER
13 330 950 3571 950
ZONE EASTING NORTHING

in house west of SW corner
Calle Padua and Calle de Peacho

17. CITY/TOWN Mesilla
18. ZIP 88046
19. LAND GRANT OR RESERVATION
MESILLA CIVIL COLONY

20. I.D. # 183202208
22. ROLL # 92 23. NEG # 1
24. LOCATION OF NEG.

LEGAL DESCRIPTION: TOWNSHIP NS RANGE EW SECTION 1/4 1/4 1/4

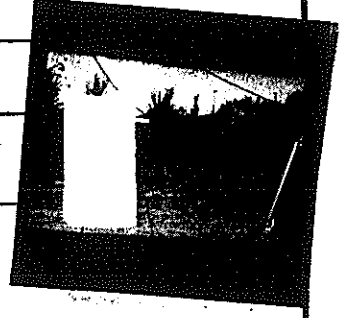
ARCHITECTURAL STYLE
beled under block

26. NUMBER OF STORIES
one Henry Bunch
BOX 1188 Mesilla 88046

EXTERIOR WALL SURFACE(S)
exposed CMU

4.006.138.172.012

FENESTRATION (TYPE, DIVISIONS, SURROUNDS, SILLS, ARRANGEMENTS)
large plate glass



DOOR/ENTRANCE (TYPE/SURROUNDS)
wood door with large lite

ROOF(S) (NUMBER/SHAPE/MATERIAL/DETAILS)
medium gable

CHIMNEY(S) (NUMBER/EXTERIOR-INTERIOR/MATERIALS)
none

EXTERIOR DETAILS
Ugly place / does not fit in at all

COMMENTS

DATE OF CONSTRUCTION
ESTIMATED 1960 36. ACTUAL
SOURCE OF DATE
ARCHITECT/ENGINEER/BUILDER
SOURCE OF INFORMATION
NAME
41. PRESENT empty
42. HISTORIC stage / residence
CONDITION
NOT GOOD FAIR DETERIORATED
OF REMODELING
 MODERATE MAJOR

45. IMMEDIATE SURROUNDINGS
residential / open
46. RELATION TO SURROUNDINGS
 SIMILAR NOT SIMILAR
47. ARCHITECTURAL CONTRIBUTION TO SURROUNDINGS
 PLUS NEUTRAL MINUS
48. OVERALL SIGNIFICANCE
 NATIONAL STATE LOCAL NONE
49. ASSOCIATED BUILDINGS? YES NO
50. WHAT TYPE?
51. IF INVENTORIED, LIST I.D. #'S
52. SEE BACK? YES NO

- 206 A stuccoed house with a brick halfwall veneer, this building has a gabled roof with a gabled roof over the small front porch. est. 1935. (N)
- 207 This is a stuccoed house with a gabled roof and metal casement windows. There is a gabled garage apart from the house to the west. est. 1950. (N)
- 208 This tiny, square-plan house with a low gabled roof has unplastered concrete block walls. est. 1955. (I)
- 209 This is a stuccoed, gabled roof house with aluminum frame windows. est. 1955. (N)
- 210 This ell shaped house has metal casement windows and a gabled roof. est. 1950. (N)
- 211 This is a stuccoed adobe house with wood frame windows, a flat roof with parapet, and exposed viga ends. est. 1930. (C)
- 212 This unplastered adobe house, square-plan with an addition on the west side, has a roof over the core of the house with overhanging eaves. The windows are wood frame and viga ends are visible on the north side. est. 1925. (C)
- 213 Currently undergoing remodeling, this unplastered adobe house has a flat roof, wood and metal casement windows. A room has been added to the west side. est. 1925. (C)
- 214 This is a square-plan stuccoed adobe house with wood and aluminum frame windows. It has a shed roof porch spanning the width of the facade. est. 1930. (C)
- 215 This rectangular-plan stuccoed adobe house with aluminum frame windows has a gabled roof and a shed roof porch spanning the width of the facade. est. 1930. (C)
- 216 This flat roofed unplastered adobe house now is being drastically remodeled. It has new French doors on the facade, the parapet has been heightened considerably by the addition of concrete block, and the doorway has new arched brick surrounds. est. 1930. (C)
- 217 This stuccoed adobe residence has a flat roof, parapet, wood and aluminum frame windows, canales, and a carport adjacent to the house. est. 1930. (C)
- 218 This is a gabled roof house, stuccoed, with aluminum frame windows. est. 1955. (N)
- 219 This unplastered adobe house has wood and aluminum frame windows, a flat roof at two levels, and a porch on the south side. est. 1920. (C)

Assesory Bldg

3.2
1375
1250
68750

**TOWN OF MESILLA
ZONING APPROVAL**

OFFICIAL USE ONLY: Case # 06147
Fee \$ 15.00

**PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID**

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061147 ZONE: HR CODE: AD APPLICATION DATE: 12/2/20

Robert Reynolds 5756440829
Name of Property Owner Property Owner's Telephone Number
PO Box 1000 Mesilla NM 88046
Property Owner's Mailing Address City State Zip Code
rmesilla@gmail.com
Property Owner's E-mail Address
self

Contractor's Name & Address (If none, indicate Self)
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: Building East of 2391 Calle de Parian

Description of Proposed Work: Porch cover - see attachment

\$ 3,000 Estimated Cost [Signature] Signature of Applicant 11/13/2020 Date

Signature of property owner: _____

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval BOT Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

PZHAC APPROVAL REQUIRED: YES ___ NO BOT APPROVAL REQUIRED: YES ___ NO

CID PERMIT/INSPECTION REQUIRED: YES ___ NO ___ SEE CONDITIONS

CONDITIONS: PZHAC REVIEW + BOT APPROVAL REQ'D
CID PERMIT REQUIRED

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

- THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:
1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 2. Site Plan with dimensions and details.
 3. Foundation plan with details.
 4. Floor plan showing rooms, their uses and dimensions.
 5. Cross section of walls
 6. Roof and floor framing plan
 8. Proof of legal access to the property.
 9. Drainage plan.
 10. Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
 11. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 12. Proof of legal access to the property.
 13. Other information as necessary or required by the City Code or Community Development Department (See other side.)

BOARD ACTION FORM ITEM:

8 (A). For Approval: a Stipend for Manny Hernandez to do sampling and water reporting for the Mesilla Water System.

BACKGROUND:

Provide a \$0.75/hr Stipend for Manny Hernandez to assume responsibility for sampling and reporting for the Mesilla Water System. This stipend will only be in place until Mr. McGillivray obtains his certification.

SUPPORTING INFORMATION:

None

BOT OPTIONS:

1. Approve the application.
2. Modify the application with conditions.
3. Reject the application.

MEMORANDUM

TO: MAYOR NORA L. BARRAZA AND BOARD OF TRUSTEES
FROM: LARRY SHANNON, COMMUNITY DEVELOPMENT COORDINATOR
SUBJECT: ACTIVITY REPORT – NOVEMBER 2020
DATE: DECEMBER 8, 2020

PZHAC BUSINESS NOVEMBER 2020

[Items presented to the PZHAC]

PUBLIC HEARING

Special Use Permit

1. **Case 061139** – 1584 West Boutz Road, submitted by Verizon Wireless for Susan Krueger (property owner); a request for a Special Use Permit to allow the construction of a 65 foot high “mono pine” cell tower on a property at this address. Zoned: Rural Farm (RF)

Zone Change

2. **Case 061140** – 2424 West Union Avenue, submitted by Dominic Licon for David and Eleanor Bustos (property owners); a request for a Zone Change from Rural Farm (RF) to Single Family Residential (R-1) for a four acre parcel located at this address.

WORK SESSION

- A. Submitted by Eric and Teresa Sanchez, a request to discuss plans to repair and restore the exterior walls and buttress of an adobe dwelling at 2231 Calle de Parian (**Case 061144**). Zoned: Historic Residential (HR)
- B. Submitted by Robert McMillan and Miguel Rincon of Hurlburt Construction; a request to discuss plans to incorporate part of an existing structure into a new dwelling at 2130 Calle de Picacho (**Case 061148**). Zoned: Historic Residential (HR)

ADMINISTRATIVE APPROVAL

Zoning Permits

1. **Case 061141**– 2391 Calle de Parian, submitted by Robert Reynolds, a request for a zoning permit to restucco a storage building on a residential property at this address. Zoned: Historic Residential (HR)

PZHAC DECISION ITEMS:

Zoning Permits

1. **Case 061144** – 2231 Calle de Parian, submitted by Eric and Teresa Sanchez, a request for a zoning permit to repair and restore the exterior walls and buttress of an adobe dwelling at this address. Zoned: Historic Residential (HR) **Discussed during the Work Session – Item 1**
2. **Case 061146** – 2822 Ermininda Street, submitted by Gary Fichman; a request for a zoning permit to allow the installation of an entry courtyard at the front of a dwelling at this address. Zoned: Historic Residential (HR)

3. **Case 061147** – 2391 Calle de Parian, submitted by Robert Reynolds; a request for a zoning permit to allow the construction of a porch around two sides of a storage building on a residential property at this address. Zoned: Historic Residential (HR)
4. **Case 061148** - 2130 Calle de Picacho, submitted for Neal McMillan by Miguel Rincon of Hurlburt Construction; a request for a zoning permit to incorporate part of an existing structure into a new dwelling to be constructed at this address, Zoned: Historic Residential (HR) **Discussed during the Work Session – Item 2**
5. **Case 061149** – Calle Tercera, submitted by Samuel Kane; a request for a zoning permit to construct a rock wall around a residential property at this address. Zoned: Historic Residential (HR)

Business Permit

6. **Permit 0863** – 2470 Calle de Guadalupe Unit B, submitted by Robert and Sandra White for “Dakota Dukes Wild Coyote LLC”; a request for a business license to allow the applicant to operate a commercial retail operation at this location selling snack food, beverages and gifts. Zoned: Historic Commercial (HC)

If you have any questions, comments or concerns please feel free to call me at 524 -3262 ext. 104; or e-mail me at larrys@mesillanm.gov.

**Town of Mesilla Assessor's Report
NOVEMBER 2020**

Mesilla CASE #	DAC ACC'T #	APPL. DATE	ISSUEE/CONTRACTOR	VALUATION / COST	FEE	BLDG CODE	ADDRESS	DESCRIPTION OF WORK
061139	04-01111	10/21/20	Susan Krueger/Verizon Wireless	N/A	310.00	SUP	Parcel east of 1584 West Boutz Road	Obtain a Special Use Permit (SUP) to allow the construction of a cellular phone tower on the parcel east of this address
061140	04-00661	10/21/20	Domonic Licon for David and Eleanor Bustos	N/A	310.00	ZON	2424 West Union Avenue	A request for a Zone Change from Rural Farm (RF) to Single Family Residential (R-1) for a four acre parcel at this address
061141	04-00521	11/10/20	Robert Reynolds/self	2,000.00	77.00	MI	2391 Calle de Parian	Stucco and trim repair and repainting on a storage building at this address.
061142	04-01025	11/13/20	Joseph and Barbara DeLauer/self	700.00	52.00	MI	2740 Boldt Street	Install a 49 sq. ft. tool shed at this address.
061143	04-00809	11/5/20	Anita Wells/Chris Gallegos	1,200.00	11.10	MI	415 Ibason Drive	Upgrade the electric system on a dwelling at this address from 100 amp to 200 amp service
061144	04-00299	11/10/20	Eric and Teresa Sanchez/Stetina Landscaping and Design LLC	5,480.00	19.50	ACM	2231 Calle de Parian	Restore several exterior adobe and stucco walls on a dwelling at this address.
061145	04-00249	10/29/20	Sandra and Sidney Lopez/Johnny Montoya	1,500.00	68.00	MI	2001 Calle del Norte	Install two wrought iron gate in a rock wall around a residential property at this address
061146	04-01014	11/25/20	Gary Fichman/Hernandez Fencing Inc.	19,400.00	40.50	AD	2822 Erminda Street	Install an entry courtyard at the front of a dwelling at this address.
061147	04-00521	11/13/20	Robert Reynolds/self	3,000.00	15.00	AD	2391 Calle de Parian	Build a covered porch around two sides of a storage building at this address
061148	04-00191	11/6/20	Neal McMillan/Hurlburt Construction	300,000.00	460.50	NR	2130 Calle de Picacho	Build a new dwelling at this address.



MEMORANDUM

To: Mayor and Trustees

From: Cynthia Stoechner-Hernandez
Town Clerk-Treasurer *CSH*

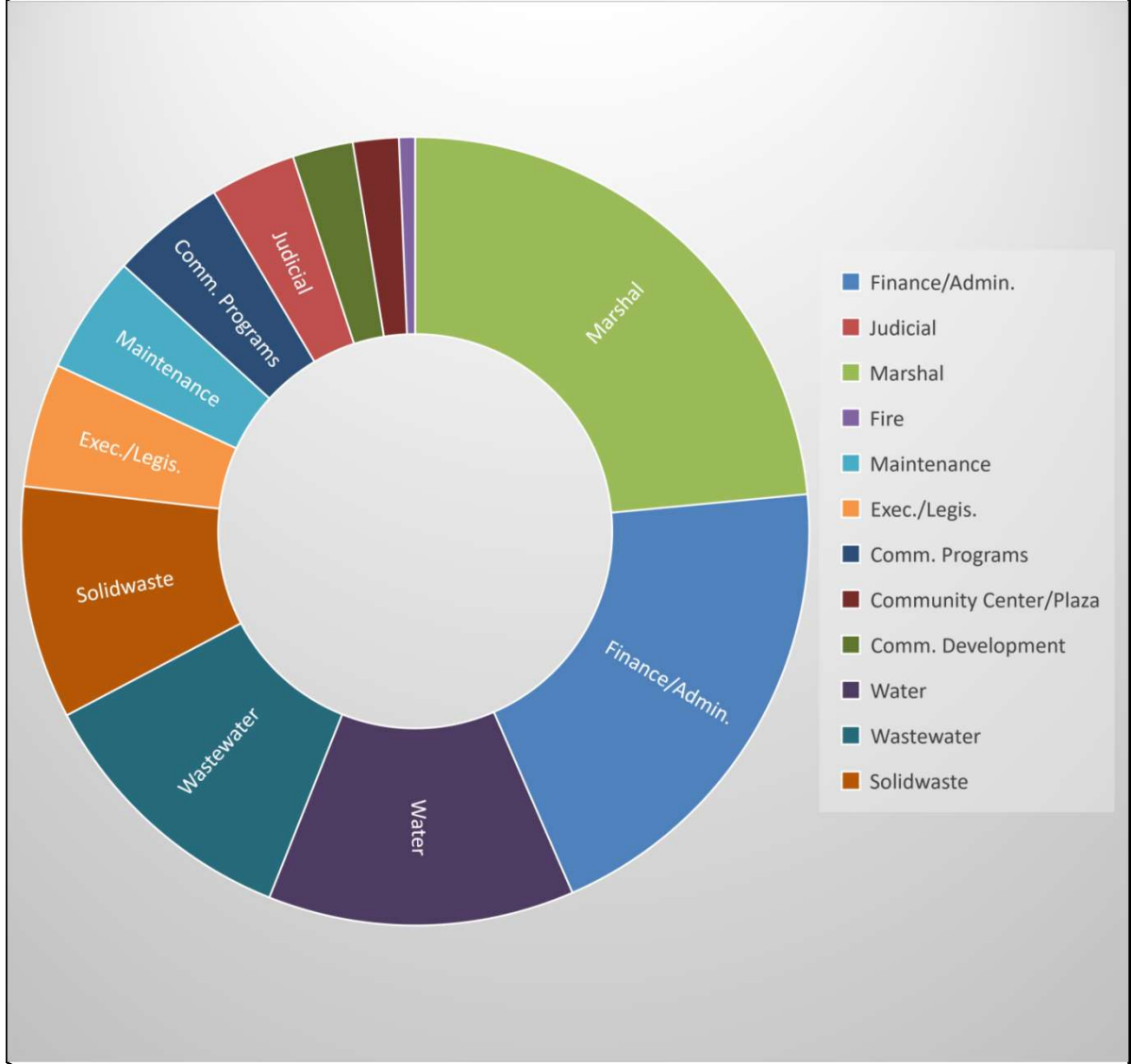
RE: Monthly Finance Report

Listed below is a review of department and fund expenditures for: Nov-20
General Fund should be at: 33% spending

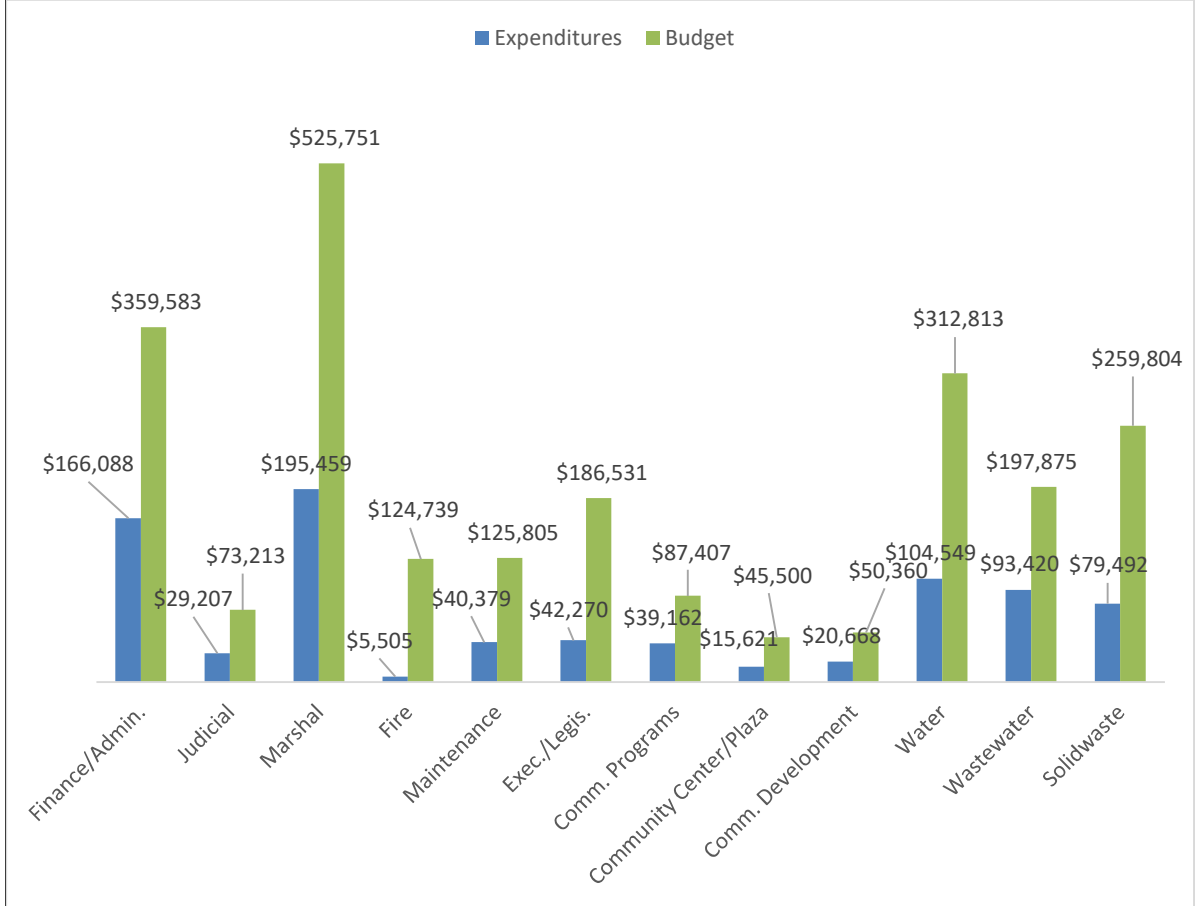
**PER THE MAYOR'S DIRECTION -
BUDGETS HAVE BEEN FROZEN WITH THE EXCEPTION OF EMERGENCY EXPENDITURES.
EXPENDITURES ARE HIGHER DUE TO 1ST HALF OF INSURANCES BEING DUE IN JULY**

YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	46.19%	\$166,088	100.00%	-53.81%	\$ 359,583
Judicial	39.89%	\$29,207	100.00%	-60.11%	\$ 73,213
Marshal	37.18%	\$195,459	100.00%	-62.82%	\$ 525,751
Fire	4.41%	\$5,505	100.00%	-95.59%	\$ 124,739
Maintenance	32.10%	\$40,379	100.00%	-67.90%	\$ 125,805
Exec./Legis.	22.66%	\$42,270	100.00%	-77.34%	\$ 186,531
Comm. Programs	44.80%	\$39,162	100.00%	-55.20%	\$ 87,407
Community Center/Plaza	34.33%	\$15,621	100.00%	-65.67%	\$ 45,500
Comm. Development	41.04%	\$20,668	100.00%	-58.96%	\$ 50,360
General Fund	35.11%	\$554,359	100.00%	-64.89%	\$ 1,578,889
Water	33.42%	\$104,549	100.00%	-66.58%	\$ 312,813
Wastewater	47.21%	\$93,420	100.00%	-52.79%	\$ 197,875
Solidwaste	30.60%	\$79,492	100.00%	-69.40%	\$ 259,804
Enterprise Fund	33.65%	\$277,461	100.00%	-66.35%	\$ 824,492

EXPENDITURES



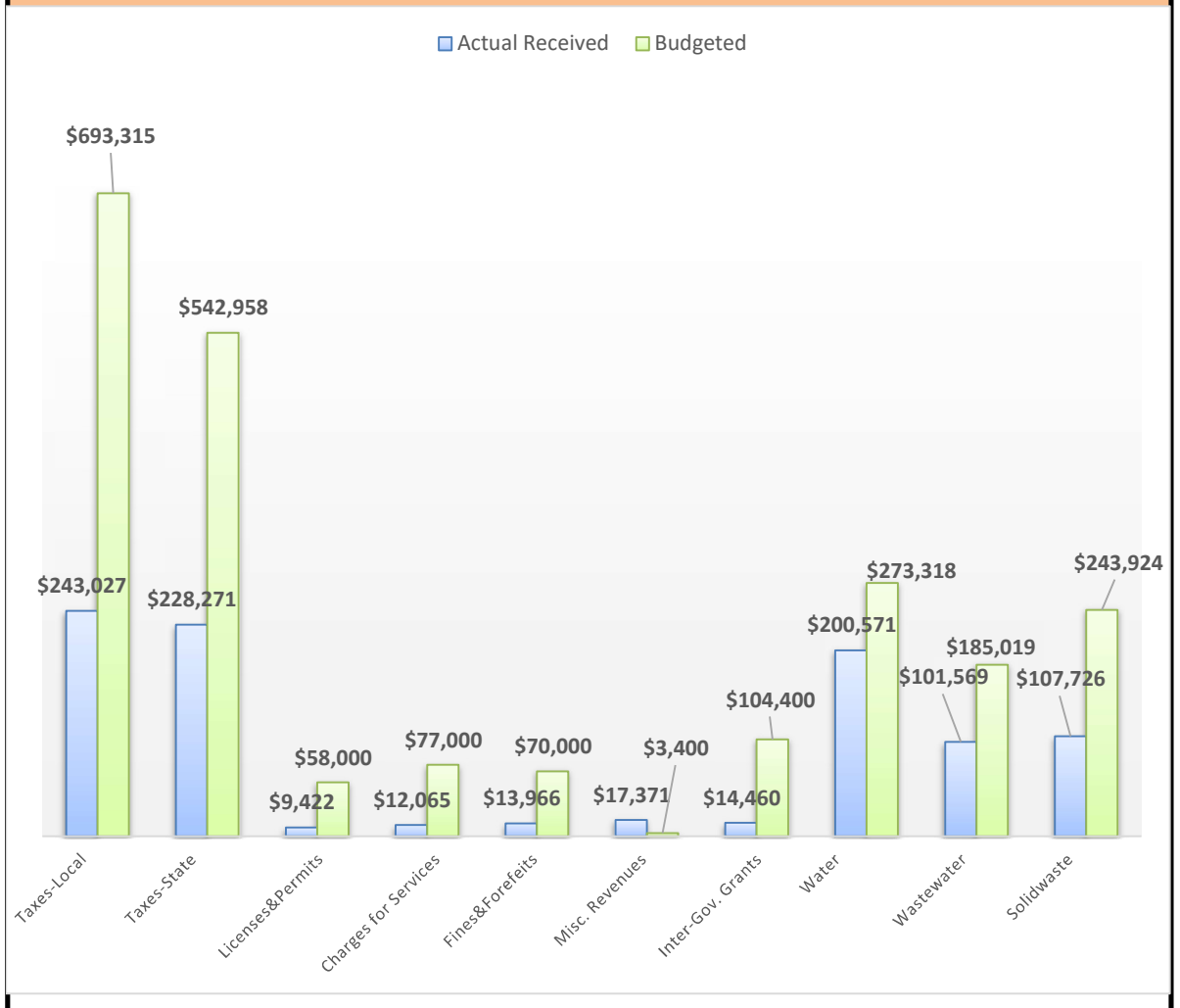
EXPENDITURES VS BUDGET



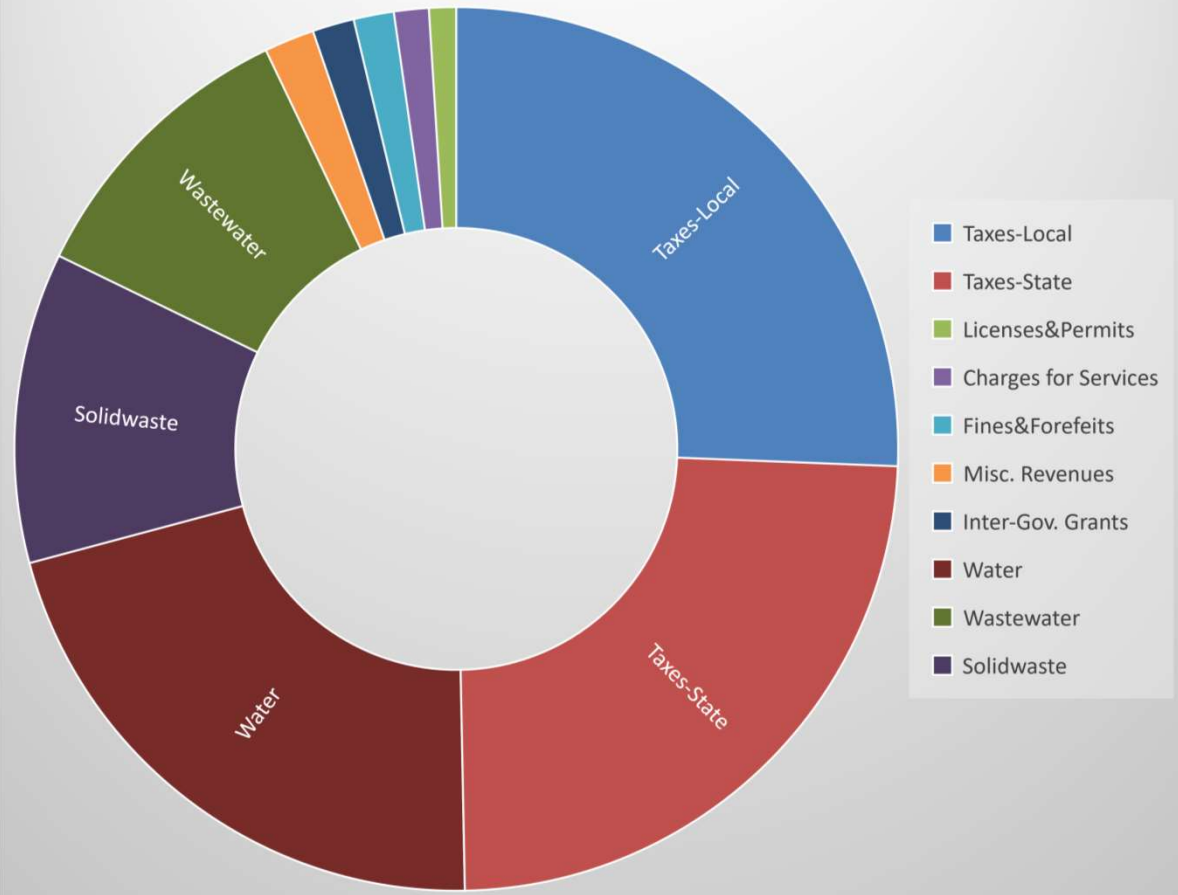
Please request the INCODE report for detail revenues and expenses by fund.

REVENUE					
YTD REVENUES	% Rec.	YTD Money \$	% Est.	YTD % over/under	AMOUNT BUDGETED
Taxes-Local	35.05%	\$243,027	100.00%	-64.95%	\$693,315
Taxes-State	42.04%	\$228,271	100.00%	-57.96%	\$542,958
Licenses&Permits	16.24%	\$9,422	100.00%	-83.76%	\$58,000
Charges for Service	15.67%	\$12,065	100.00%	-84.33%	\$77,000
Fines&Forefeits	19.95%	\$13,966	100.00%	-80.05%	\$70,000
Misc. Revenues	510.90%	\$17,371	100.00%	410.90%	\$3,400
Inter-Gov. Grants	13.85%	\$14,460	100.00%	-86.15%	\$104,400
General Fund	34.09%	\$538,581	100.00%	-65.91%	\$1,579,673
Water	73.38%	\$200,571	100.00%	-26.62%	\$ 273,318
Wastewater	54.90%	\$101,569	100.00%	-45.10%	\$ 185,019
Solidwaste	44.16%	\$107,726	100.00%	-55.84%	\$ 243,924
Enterprise Fund	58.36%	\$409,866	100.00%	-41.64%	\$702,261

REVENUES VS BUDGET



REVENUES



GRT COMPARISONS					
Oct-19	Oct-20	Net for the month	LYTD	TYTD	YTD Net
97,126	108,576	11,450	567,365	485,153	(82,212)

(82,212) YTD Net

TYTD 485,153

LYTD 567,365

Net for the month 11,450

Oct-20 108,576

Oct-19 97,126

(200,000) (100,000) - 100,000 200,000 300,000 400,000 500,000 600,000

Business GRT in SEPTEMBER 2020

Percentage over last FY 12% Percentage over last FYTD -14%

**TOWN OF MESILLA FIRE DEPARTMENT
MONTHLY BOT REPORT**



DATE: November, 2020

MAJOR ADDITIONS TO INVENTORY

none

MAINTENANCE OF EQUIPMENT

3 SCBA units repaired on returned to service. Replaced chain saw blades. SCBA fill station tested and calibrated with no issues found. 4-gas detectors inspected.

COMMENTS

Our cadet class completed the skills training portion of their academy and are currently assigned to shifts and completing tasks books. The department conducted a live burn in November as part of the academy. Black's Auto Salvage donated a manufactured home to the department. The burn was conducted with DAC Fire units also participating. A big thank you to Black's for their generosity. An education grant was submitted to the NM EMS bureau to fund EMT training for department members. We hope to hear back on that grant in April, 2021.
COVID 19 continues to stalk our responders however they are being diligent in quarantining themselves when exposed while off duty.

SUBMITTED BY

Fire Chief Kevin Hoban _____

Mesilla Fire Department

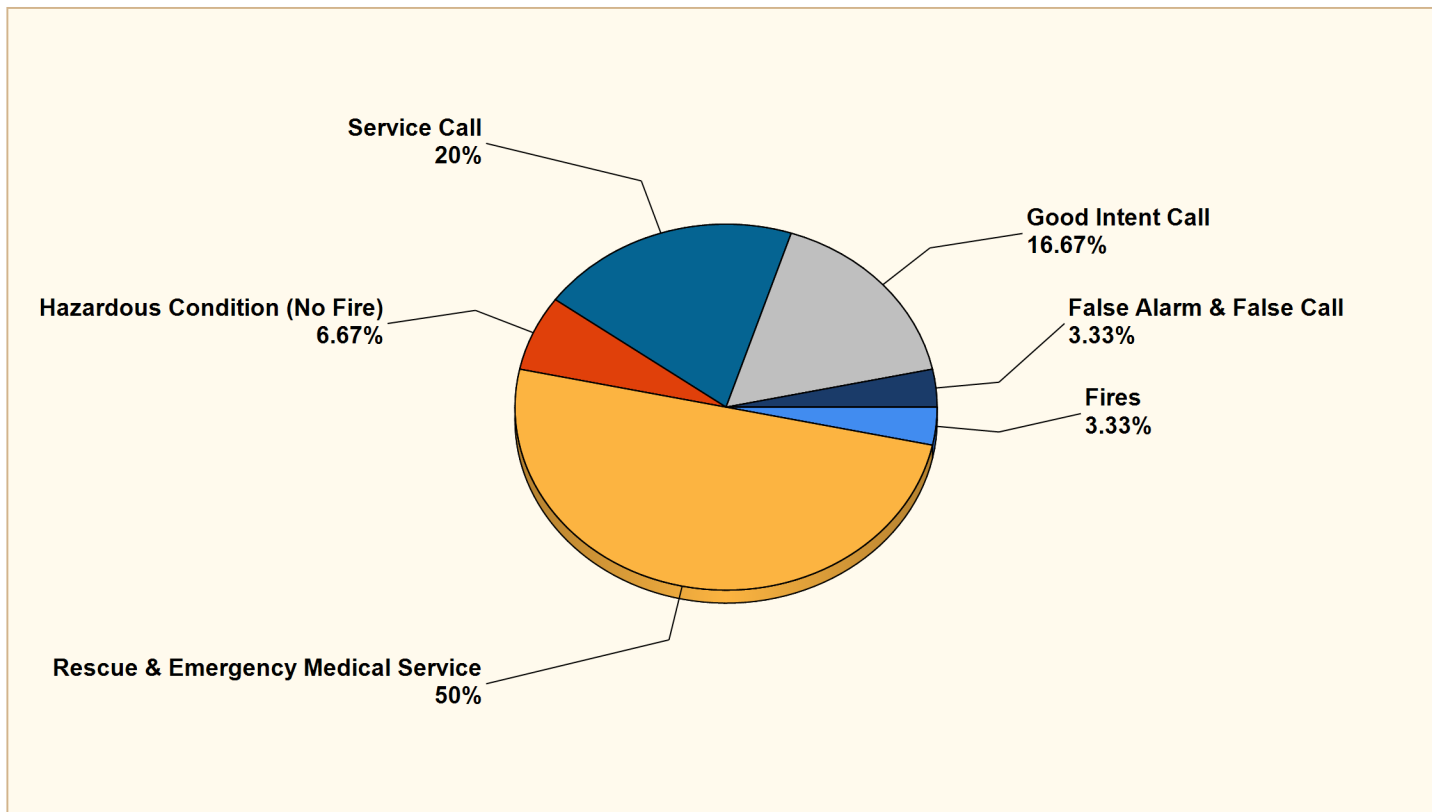
Mesilla, NM

This report was generated on 12/8/2020 2:05:18 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2020 | End Date: 11/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	3.33%
Rescue & Emergency Medical Service	15	50%
Hazardous Condition (No Fire)	2	6.67%
Service Call	6	20%
Good Intent Call	5	16.67%
False Alarm & False Call	1	3.33%
TOTAL	30	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	3.33%
311 - Medical assist, assist EMS crew	5	16.67%
321 - EMS call, excluding vehicle accident with injury	9	30%
322 - Motor vehicle accident with injuries	1	3.33%
400 - Hazardous condition, other	1	3.33%
451 - Biological hazard, confirmed or suspected	1	3.33%
551 - Assist police or other governmental agency	1	3.33%
553 - Public service	1	3.33%
554 - Assist invalid	1	3.33%
561 - Unauthorized burning	3	10%
611 - Dispatched & cancelled en route	3	10%
631 - Authorized controlled burning	1	3.33%
651 - Smoke scare, odor of smoke	1	3.33%
745 - Alarm system activation, no fire - unintentional	1	3.33%
TOTAL INCIDENTS:	30	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Mesilla Fire Department

Mesilla, NM

This report was generated on 12/8/2020 2:01:33 PM



Events per Event Type for Date Range (Landscape)

Start Date: 11/01/2020 | End Date: 11/30/2020

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
Daily Operations Shift						
	11/01/2020	A Shift	Shifts	Firehouse 31	24	Trevor Fietze, Louis Reyna
	11/02/2020	B-Shift	Shifts	Firehouse 31	11	Alexsandra Gaytan, Sebastian Linares-Chacon
	11/03/2020	C-Shift	Shifts	Firehouse 31	22	Trevor Fietze, Louis Reyna, Travis Rogers, Joseph Torres
	11/04/2020	A Shift	Shifts	Firehouse 31	13	Trevor Fietze, Joseph Torres
	11/05/2020	B-Shift	Shifts	Firehouse 31	14	Sebastian Linares-Chacon, Humberto Manriquez
	11/07/2020	A Shift	Shifts	Firehouse 31	24	Trevor Fietze, Diego Garcia, Cipriano Ostos, Louis Reyna, Morgan Smith
	11/09/2020	C Shift	Shifts	Firehouse 31	22	Alexis Almeida, Trevor Fietze, Nicolas Navarro, Cipriano Ostos, Ines Thunhorst
	11/11/2020	B-Shift	Shifts	Firehouse 31	15	Alexsandra Gaytan, Sebastian Linares-Chacon, Nicolas Navarro
	11/12/2020	C Shift	Shifts	Firehouse 31	22	Trevor Fietze, Humberto Manriquez, Louis Reyna, Ines Thunhorst, Joseph Torres
	11/14/2020	B-Shift	Shifts	Firehouse 31	24	Trevor Fietze, Diego Garcia, Sebastian Linares-Chacon, Nicolas Navarro, Louis Reyna, Gabriel Rodriguez, Travis Rogers
	11/15/2020	C Shift	Shifts	Firehouse 31	24	Trevor Fietze, Gabriel Rodriguez, Joseph Torres
	11/16/2020	A Shift	Shifts	Firehouse 31	24	Trevor Fietze, Cipriano Ostos, Louis Reyna, Travis Rogers
	11/18/2020	C Shift	Shifts	Firehouse31	7	Ines Thunhorst
	11/20/2020	B-Shift	Shifts	Firehouse 31	14	Alexsandra Gaytan, Sebastian Linares-Chacon, Nicolas Navarro, Austin Tucker

Only LOCKED events included.



emergencyreporting.com

Doc Id: 753

Page # 1 of 2

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	11/21/2020	C Shift	Shifts	Firehouse 31	24	Trevor Fietze, Phillip Guzman, Sebastian Linares-Chacon, Louis Reyna, Eduardo Vizcaino
	11/22/2020	A Shift	Shifts	Firehouse 31	13	Trevor Fietze, Louis Reyna, Travis Rogers
	11/23/2020	Shift	Shifts	Station 31	6	Lance Shepan
	11/23/2020	B-Shift	Shifts	Firehouse 31	14	Nicolas Navarro, Austin Tucker, Eduardo Vizcaino
	11/24/2020	C Shift	Shifts	Firehouse 31	12	Trevor Fietze, Diego Garcia, Mateo Martinez, Joseph Torres
	11/26/2020	B Shift	Shifts	Firehouse 31	24	Trevor Fietze, Joseph Torres
	11/27/2020	C Shift	Shifts	Firehouse 31	24	Alexis Almeida, Trevor Fietze, Louis Reyna, Travis Rogers, Joseph Torres
	11/28/2020	A Shift	Shifts	Firehouse 31	14	Trevor Fietze, Louis Reyna, Gabriel Rodriguez, Travis Rogers
	11/30/2020	C Shift	Shifts	Firehouse 31	12	Trevor Fietze, Diego Garcia

Total Hours for Daily Operations Shift: 403

Administration Shift						
	11/04/2020	Administrative Shift	Administrative	Tele-work residence	2	Harry Evans
	11/20/2020	Preparing hazmat teaching materials	Training	Teleworking	1	Crystal Davis-Whited
	11/21/2020	Explorer/Junior Firefighter Conversion	Administrative	Teleworking	3.5	Crystal Davis-Whited
	11/21/2020	Explorer/Junior Firefighter Conversion	Administrative	Teleworking	2.5	Crystal Davis-Whited, Andy Embury
	11/27/2020	Administrative Shift (Telework)	Administrative	Tele-Work	4	Harry Evans
	11/29/2020	Administration Shift	Administrative	Telework	6	Crystal Davis-Whited

Total Hours for Administration Shift: 19

Only LOCKED events included.



emergencyreporting.com

Doc Id: 753

Page # 2 of 2

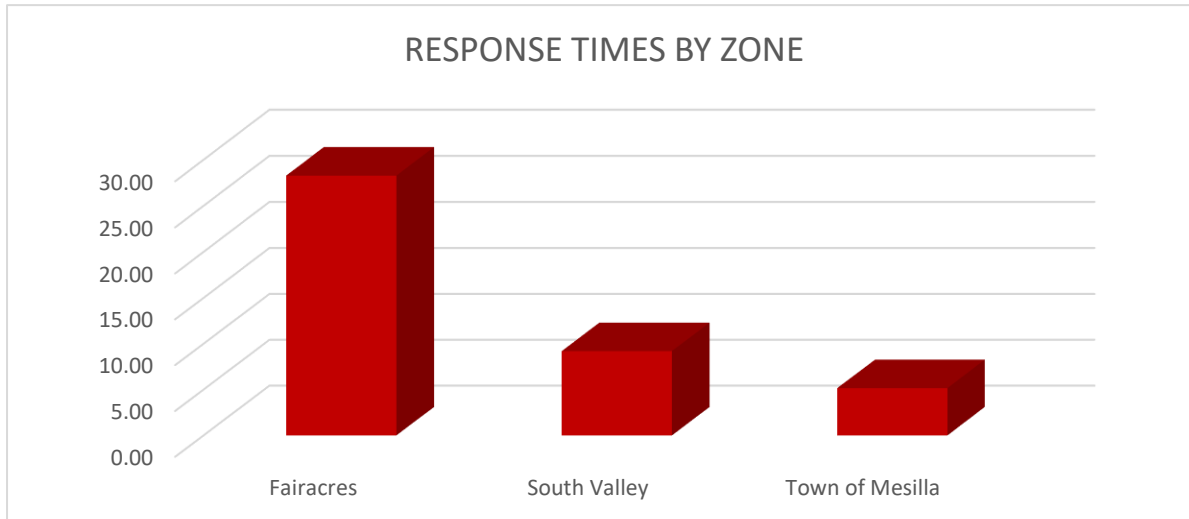
Mesilla Fire Department

Mesilla, NM

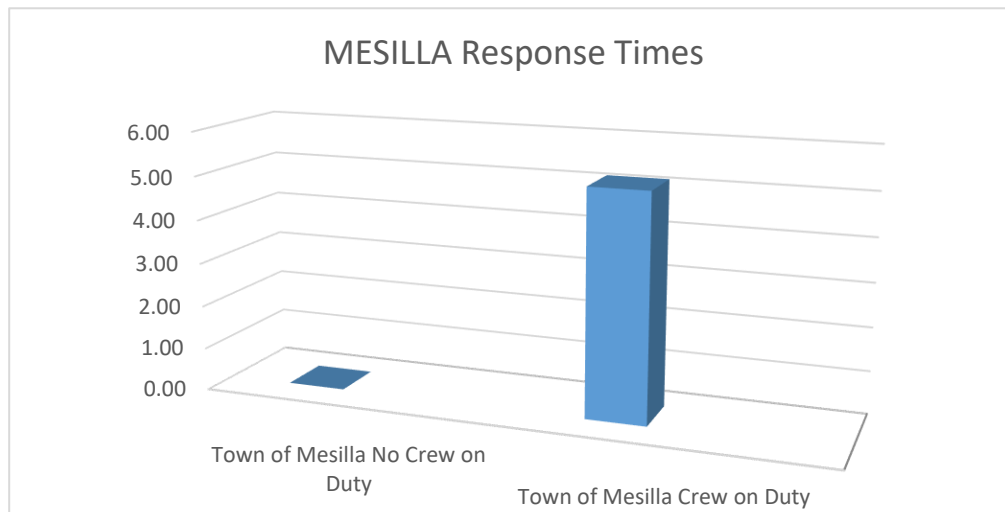
This report was generated on 12/08/2020



Response Mode: Lights and Sirens | Start Date: 11/01/2020 | End Date: 11/30/2020



Zone	AVERAGE RESPONSE TIME (in minutes)
Fairacres	28.28
South Valley	9.20
Town of Mesilla	5.16
Town of Mesilla No Crew on Duty	NA
Town of Mesilla Crew on Duty	5.16



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

Mesilla Fire Department

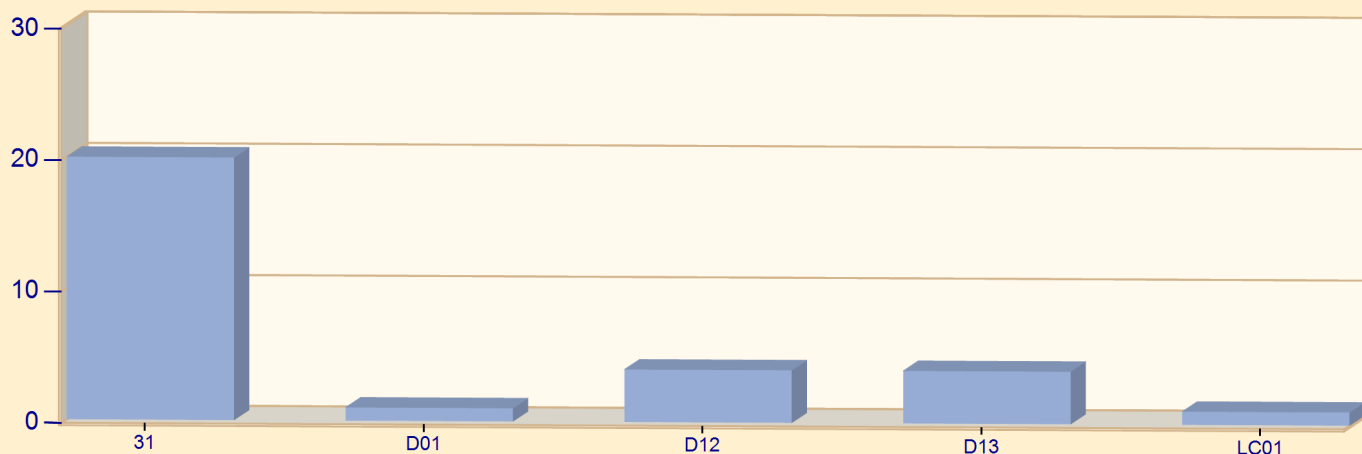
Mesilla, NM

This report was generated on 12/8/2020 1:59:08 PM



Incident Type Count per Zone for Date Range

Start Date: 11/01/2020 | End Date: 11/30/2020



ZONES	INCIDENT TYPE	COUNT
31 - Town of Mesilla		
	311 - Medical assist, assist EMS crew	2
	321 - EMS call, excluding vehicle accident with injury	8
	400 - Hazardous condition, other	1
	451 - Biological hazard, confirmed or suspected	1
	561 - Unauthorized burning	2
	611 - Dispatched & cancelled en route	3
	631 - Authorized controlled burning	1
	651 - Smoke scare, odor of smoke	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for 31 - Town of Mesilla</i>	20
D01 - Dona Ana		
	321 - EMS call, excluding vehicle accident with injury	1
	<i>Total Incidents for D01 - Dona Ana.</i>	1
D12 - Fairacres		
	311 - Medical assist, assist EMS crew	1
	322 - Motor vehicle accident with injuries	1
	554 - Assist invalid	1
	561 - Unauthorized burning	1
	<i>Total Incidents for D12 - Fairacres:</i>	4
D13 - South Valley		

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



emergencyreporting.com

Doc Id: 1404

Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
	111 - Building fire	1
	311 - Medical assist, assist EMS crew	2
	551 - Assist police or other governmental agency	1
	<i>Total Incidents for D13 - South Valley.</i>	4
LC01 - City of Las Cruces		
	553 - Public service	1
	<i>Total Incidents for LC01 - City of Las Cruces:</i>	1
Total Count for all Zone:		30

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Mesilla Fire Department

Mesilla, NM

This report was generated on 12/4/2020 4:36:48 PM



Incident Statistics

Start Date: 11/01/2020 | End Date: 11/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		15	
FIRE		15	
TOTAL		30	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
0	0	0	0
Bat31	2	5	5
SQ32	1	2	2
TOTAL	3	7	7
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		5	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
2		6.67	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:10:46	0:05:23	
AVERAGE FOR ALL CALLS		0:09:22	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:02:18	0:00:10	
AVERAGE FOR ALL CALLS		0:01:55	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Mesilla Fire Department	25:15		

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Mesilla Fire Department

Mesilla, NM

This report was generated on 12/8/2020 11:39:17 AM



Count of Classes by Personnel by Class Category

Passed/Failed: Both Passed and Failed | Personnel: All Personnel | Start Date: 11/01/2020 | End Date: 11/30/2020

Almeida, Alexis B

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	10:00
I.S.O. New Recruit Training	3	22:00
Total for Almeida, Alexis B	6	34:00

Boyd, Lachlan James

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	10:00
I.S.O. New Recruit Training	4	30:00
Total for Boyd, Lachlan James	6	40:00

Buenrostro, Rudy (DACES)

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	8:00
Total for Buenrostro, Rudy (DACES)	1	8:00

Buenrostro, Victoria (DACES)

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	8:00
Total for Buenrostro, Victoria (DACES)	1	8:00

Caro, Ariel M

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	10:00
I.S.O. Officer Training	1	6:30
Total for Caro, Ariel M	3	16:30

Crespin, Cameron (DACES)

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	8:00
Total for Crespin, Cameron (DACES)	1	8:00

Davis-Whited, Crystal L

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	10:00
I.S.O. New Recruit Training	4	30:00
I.S.O. Officer Training	1	6:30
Total for Davis-Whited, Crystal L	8	48:30

Embury, Andy G.

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.



emergencyreporting.com
Doc Id: 1504
Page # 1 of 4

Class Category	Class Count	Total Class Hours
EMS Training	3	4:00
I.S.O. Company Training	2	10:00
I.S.O. New Recruit Training	2	15:00
Total for Embury, Andy G.	7	29:00

Evans, Harry A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
Total for Evans, Harry A	1	2:00

Frietze, Trevor R

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	14:00
I.S.O. New Driver and Operator Training	1	2:00
I.S.O. New Recruit Training	4	30:00
I.S.O. Officer Training	1	2:00
Total for Frietze, Trevor R	10	50:00

Garcia, Diego

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	14:00
I.S.O. New Recruit Training	4	30:00
Total for Garcia, Diego	8	46:00

Guzman, Phillip B

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	8:00
Total for Guzman, Phillip B	1	8:00

Hoban, Kevin M

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	3:00
Total for Hoban, Kevin M	3	5:00

Klebansky, George A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	10:00
I.S.O. New Recruit Training	1	8:00
Total for Klebansky, George A	4	20:00

Linares-Chacon, Sebastian

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	5:00
I.S.O. New Recruit Training	1	7:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

Total for Linares-Chacon, Sebastian

4

12:00

Lucero, Jojo

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	10:00
Total for Lucero, Jojo	2	10:00

Manriquez, Humberto

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:00
Total for Manriquez, Humberto	1	2:00

Molinar, Junshiro Lazos

Class Category	Class Count	Total Class Hours
I.S.O. New Recruit Training	1	8:00
Total for Molinar, Junshiro Lazos	1	8:00

Navarro, Nicolas A

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	12:00
I.S.O. New Recruit Training	4	30:00
Total for Navarro, Nicolas A	8	44:00

Ostos, Cipriano J

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	14:00
I.S.O. New Driver and Operator Training	1	2:00
I.S.O. New Recruit Training	4	30:00
Total for Ostos, Cipriano J	9	48:00

Reyna, Louis Nathen

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	3	14:00
I.S.O. New Recruit Training	4	30:00
I.S.O. Officer Training	1	2:00
Total for Reyna, Louis Nathen	9	48:00

Rodriguez, Gabriel

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	8:00
I.S.O. New Recruit Training	1	7:00
Total for Rodriguez, Gabriel	2	15:00

Rogers, Travis Adam

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	10:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.



I.S.O. New Driver and Operator Training	1	2:00
I.S.O. New Recruit Training	4	30:00
Total for Rogers, Travis Adam	8	44:00

Rossman, Tabitha A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	10:00
Total for Rossman, Tabitha A	2	10:00

Sanchez, Xavier

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	10:00
Total for Sanchez, Xavier	2	10:00

Shepan, Lance A.

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	10:00
Total for Shepan, Lance A.	3	12:00

Thunhorst, Ines C

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
Total for Thunhorst, Ines C	1	2:00

Torres, Joseph J

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	10:00
I.S.O. New Recruit Training	1	7:00
I.S.O. Officer Training	1	2:00
Total for Torres, Joseph J	5	21:00

Tucker, Austin J

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	2	3:00
Total for Tucker, Austin J	3	5:00

Whited, Gregory E

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	10:00
I.S.O. New Recruit Training	4	30:00
Total for Whited, Gregory E	6	40:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

Mesilla Fire Department

Mesilla, NM

This report was generated on 12/8/2020 11:41:55 AM



Volunteer Hours by Personnel for Date Range for Pay Grade

Pay Grades: All Pay Grades | Start Date: 11/01/2020 | End Date: 11/30/2020

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Almeida, Alexis B	1:40	34:00	29:00	64:40
Boyd, Lachlan James	1:28	40:00	0:00	41:28
Caro, Ariel M	0:43	16:30	0:00	17:13
Davis-Whited, Crystal L	0:53	48:30	12:00	61:23
Embury, Andy G.	3:56	29:00	2:30	35:26
Evans, Harry A	3:07	2:00	6:00	11:07
Frietze, Trevor R	12:11	50:00	276:00	338:11
Garcia, Diego	2:13	46:00	57:00	105:13
Garcia, Gilbert M	0:00	0:00	0:00	0:00
Gaytan, Alexsandra Melina	0:37	0:00	29:00	29:37
Guzman, Phillip B	0:52	8:00	16:00	24:52
Hoban, Kevin M	14:38	5:00	0:00	19:38
Klebansky, George A	16:01	20:00	0:00	36:01
Lerma, Edward J	0:00	0:00	0:00	0:00
Linares-Chacon, Sebastian	5:26	12:00	62:00	79:26
Lucero, Jojo	0:25	10:00	0:00	10:25
Madson, Ed	0:00	0:00	0:00	0:00
Manriquez, Humberto	2:17	2:00	18:00	22:17
Martinez, Mateo	0:00	0:00	12:00	12:00
Molinar, Junshiro Lazos	0:00	8:00	0:00	8:00
Nanez, Ryan	0:00	0:00	0:00	0:00
Navarro, Nicolas A	3:47	44:00	58:00	105:47
Ostos, Cipriano J	3:30	48:00	34:00	85:30
Reyna, Louis Nathen	3:52	48:00	148:00	199:52
Rodriguez, Gabriel	1:12	15:00	45:00	61:12
Rogers, Travis Adam	3:04	44:00	76:00	123:04
Rossman, Tabitha A	0:00	10:00	0:00	10:00
Sanchez, Xavier	0:25	10:00	0:00	10:25
Shepan, Lance A.	0:57	12:00	6:00	18:57
Smith, Morgan Samantha	0:00	0:00	12:00	12:00
Thunhorst, Dylan P	0:31	0:00	0:00	0:31
Thunhorst, Ines C	2:03	2:00	22:00	26:03
Torres, Joseph J	2:11	21:00	124:00	147:11
Tucker, Austin J	1:42	5:00	27:00	33:42
Vizcaino, Eduardo J	0:00	0:00	11:00	11:00
Whited, Gregory E	2:23	40:00	0:00	42:23
TOTAL				1631:34:00

Mesilla Fire Department

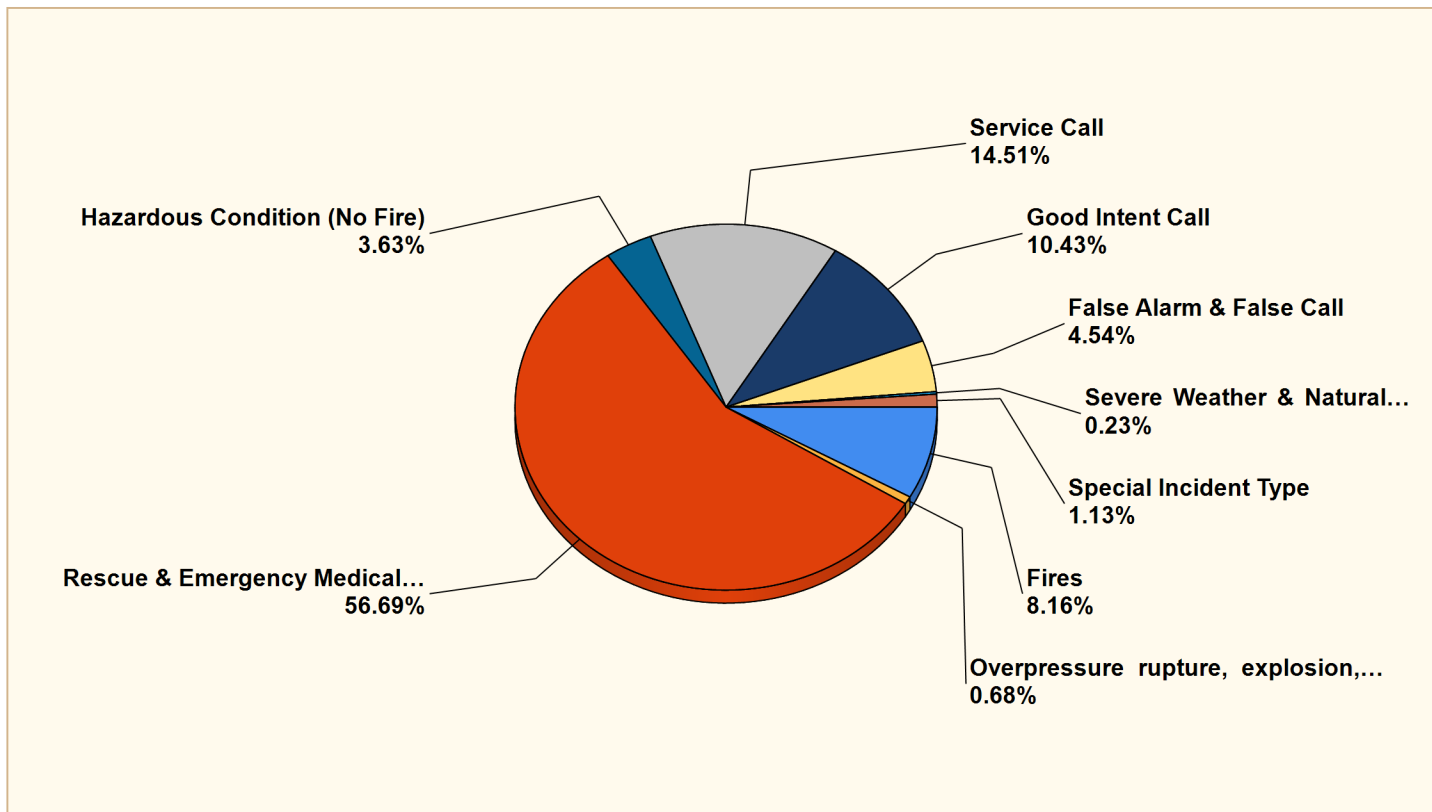
Mesilla, NM

This report was generated on 12/8/2020 2:06:15 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 11/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	36	8.16%
Overpressure rupture, explosion, overheating - no fire	3	0.68%
Rescue & Emergency Medical Service	250	56.69%
Hazardous Condition (No Fire)	16	3.63%
Service Call	64	14.51%
Good Intent Call	46	10.43%
False Alarm & False Call	20	4.54%
Severe Weather & Natural Disaster	1	0.23%
Special Incident Type	5	1.13%
TOTAL	441	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	5	1.13%
112 - Fires in structure other than in a building	1	0.23%
118 - Trash or rubbish fire, contained	1	0.23%
132 - Road freight or transport vehicle fire	2	0.45%
140 - Natural vegetation fire, other	1	0.23%
141 - Forest, woods or wildland fire	1	0.23%
142 - Brush or brush-and-grass mixture fire	21	4.76%
151 - Outside rubbish, trash or waste fire	1	0.23%
152 - Garbage dump or sanitary landfill fire	1	0.23%
162 - Outside equipment fire	1	0.23%
173 - Cultivated trees or nursery stock fire	1	0.23%
243 - Fireworks explosion (no fire)	3	0.68%
300 - Rescue, EMS incident, other	1	0.23%
311 - Medical assist, assist EMS crew	29	6.58%
320 - Emergency medical service, other	3	0.68%
321 - EMS call, excluding vehicle accident with injury	143	32.43%
322 - Motor vehicle accident with injuries	31	7.03%
324 - Motor vehicle accident with no injuries.	3	0.68%
341 - Search for person on land	2	0.45%
342 - Search for person in water	2	0.45%
361 - Swimming/recreational water areas rescue	2	0.45%
381 - Rescue or EMS standby	34	7.71%
400 - Hazardous condition, other	5	1.13%
412 - Gas leak (natural gas or LPG)	3	0.68%
424 - Carbon monoxide incident	2	0.45%
441 - Heat from short circuit (wiring), defective/worn	1	0.23%
444 - Power line down	2	0.45%
451 - Biological hazard, confirmed or suspected	1	0.23%
461 - Building or structure weakened or collapsed	1	0.23%
480 - Attempted burning, illegal action, other	1	0.23%
511 - Lock-out	4	0.91%
520 - Water problem, other	4	0.91%
522 - Water or steam leak	6	1.36%
542 - Animal rescue	1	0.23%
551 - Assist police or other governmental agency	9	2.04%
552 - Police matter	2	0.45%
553 - Public service	7	1.59%
554 - Assist invalid	20	4.54%
561 - Unauthorized burning	10	2.27%
571 - Cover assignment, standby, moveup	1	0.23%
611 - Dispatched & cancelled en route	39	8.84%
622 - No incident found on arrival at dispatch address	3	0.68%
631 - Authorized controlled burning	1	0.23%
651 - Smoke scare, odor of smoke	3	0.68%
700 - False alarm or false call, other	1	0.23%
733 - Smoke detector activation due to malfunction	1	0.23%
735 - Alarm system sounded due to malfunction	4	0.91%
740 - Unintentional transmission of alarm, other	2	0.45%
743 - Smoke detector activation, no fire - unintentional	5	1.13%
745 - Alarm system activation, no fire - unintentional	7	1.59%
800 - Severe weather or natural disaster, other	1	0.23%
900 - Special type of incident, other	4	0.91%
911 - Citizen complaint	1	0.23%
TOTAL INCIDENTS:	441	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Mesilla Fire Department

Mesilla, NM

This report was generated on 12/8/2020 2:00:24 PM



Response Activity Report

Start Date: 11/01/2020 | End Date: 11/30/2020

INCIDENT #	DATE	APPARATUS ID	ALARM TIME	ARRIVE TIME	RESPONSE TIME	ADDRESS
111 - Building fire						
2020-00439	11/24/2020	BR31	16:15:14	16:37:04	00:21:50	1960 Tapestry CIR
Subtotal Count: 1		Average Response Time for Incident Type: 00:21:50				
311 - Medical assist, assist EMS crew						
2020-00423	11/07/2020	Bat31	09:42:53	09:56:00	00:13:07	2747 CALLE DE GUADALUPE
2020-00423	11/07/2020	E31	09:42:53	09:50:13	00:07:20	2747 CALLE DE GUADALUPE
2020-00424	11/08/2020	BR31	18:49:17	19:12:48	00:23:31	1200 Carver RD
2020-00427	11/09/2020	BR31	23:41:13	00:05:43	00:24:30	846 Pajaro RD
2020-00430	11/15/2020	SQ32	07:14:16	07:42:16	00:28:00	485 Weinrich RD
2020-00441	11/27/2020	Bat31	14:38:51	14:49:46	00:10:55	2630 CALLE DE SANTIAGO
2020-00441	11/27/2020	BR31	14:38:51	14:42:34	00:03:43	2630 CALLE DE SANTIAGO
Subtotal Count: 7		Average Response Time for Incident Type: 00:15:52				
321 - EMS call, excluding vehicle accident with injury						
2020-00413	11/01/2020	Bat31	11:00:18	11:11:11	00:10:53	2190 Snow RD
2020-00413	11/01/2020	Bat32	11:00:18	11:10:46	00:10:28	2190 Snow RD
2020-00413	11/01/2020	SQ32	11:00:18	11:10:33	00:10:15	2190 Snow RD
2020-00415	11/02/2020	Bat31	21:36:14	21:44:32	00:08:18	3110 Calle de Guadalupe
2020-00415	11/02/2020	BR31	21:36:14	21:45:30	00:09:16	3110 Calle de Guadalupe
2020-00419	11/05/2020	Bat31	13:31:52	13:36:50	00:04:58	1523 Paisano RD
2020-00419	11/05/2020	Bat32	13:31:52	13:39:55	00:08:03	1523 Paisano RD
2020-00422	11/06/2020	Bat31	09:30:45	09:35:51	00:05:06	2720 CALLE TERCERA
2020-00422	11/06/2020	Bat32	09:30:45	09:38:21	00:07:36	2720 CALLE TERCERA
2020-00422	11/06/2020	BR31	09:30:45	09:36:26	00:05:41	2720 CALLE TERCERA
2020-00425	11/09/2020	Bat31	12:50:31	12:56:35	00:06:04	2525 Calle del Norte
2020-00425	11/09/2020	SQ32	12:50:31	13:07:32	00:17:01	2525 Calle del Norte
2020-00432	11/15/2020	Bat31	15:29:20	15:41:43	00:12:23	3136 MCDOWELL RD
2020-00432	11/15/2020	Bat32	15:29:20	15:39:31	00:10:11	3136 MCDOWELL RD
2020-00432	11/15/2020	SQ32	15:29:20	15:41:46	00:12:26	3136 MCDOWELL RD
2020-00433	11/15/2020	SQ32	12:35:00	12:35:00	00:00:00	1430 E Thorpe RD
2020-00434	11/16/2020	Bat31	17:37:23	17:42:36	00:05:13	2486 CALLE PRINCIPAL
2020-00434	11/16/2020	BR31	17:37:23	17:44:30	00:07:07	2486 CALLE PRINCIPAL
2020-00435	11/16/2020	Bat32	21:07:13	21:14:17	00:07:04	3136 MCDOWELL RD
2020-00435	11/16/2020	BR31	21:07:13	21:14:35	00:07:22	3136 MCDOWELL RD
Subtotal Count: 20		Average Response Time for Incident Type: 00:08:16				
322 - Motor vehicle accident with injuries						
2020-00429	11/14/2020	Bat32	11:52:57	12:43:33	00:50:36	CR B005
2020-00429	11/14/2020	E31	11:52:57	12:16:20	00:23:23	CR B005
Subtotal Count: 2		Average Response Time for Incident Type: 00:36:59				

Calls by Incident Type. Does not include calls where there was no response.



emergencyreporting.com
Doc Id: 1196
Page # 1 of 2

400 - Hazardous condition, other						
2020-00417	11/04/2020	BR31	11:17:09	11:35:00	00:17:51	2491 CALLE DE SANTA ANA
Subtotal Count: 1		Average Response Time for Incident Type: 00:17:51				
451 - Biological hazard, confirmed or suspected						
2020-00437	11/18/2020	BR31	22:44:14	22:58:14	00:14:00	CALLE DE EL PASO
Subtotal Count: 1		Average Response Time for Incident Type: 00:14:00				
551 - Assist police or other governmental agency						
2020-00414	11/02/2020	Bat31	18:02:23	19:03:06	01:00:43	2105 Tres Pinos LN
Subtotal Count: 1		Average Response Time for Incident Type: 01:00:43				
553 - Public service						
2020-00416	11/03/2020	Bat31	09:08:16	09:09:06	00:00:50	100 IDAHO AVE
Subtotal Count: 1		Average Response Time for Incident Type: 00:00:50				
554 - Assist invalid						
2020-00420	11/05/2020	Bat32	22:42:45	23:16:02	00:33:17	28 Las Casitas
2020-00420	11/05/2020	BR31	22:42:45	23:08:39	00:25:54	28 Las Casitas
Subtotal Count: 2		Average Response Time for Incident Type: 00:29:35				
561 - Unauthorized burning						
2020-00421	11/06/2020	Bat32	07:12:02	07:21:11	00:09:09	2823 ERMINDA ST
2020-00421	11/06/2020	BR31	07:12:02	07:21:00	00:08:58	2823 ERMINDA ST
2020-00431	11/15/2020	Bat31	07:37:44	07:48:17	00:10:33	275 N FAIRACRES RD
2020-00442	11/29/2020	Bat31	20:22:11	20:25:00	00:02:49	5000 CALLE DEL NORTE
2020-00442	11/29/2020	Bat32	20:22:11	20:35:00	00:12:49	5000 CALLE DEL NORTE
2020-00442	11/29/2020	BR31	20:22:11	20:35:00	00:12:49	5000 CALLE DEL NORTE
Subtotal Count: 6		Average Response Time for Incident Type: 00:09:31				
631 - Authorized controlled burning						
2020-00418	11/04/2020	Bat31	12:59:12	13:00:10	00:00:58	2909 LA MESILLA CIR
Subtotal Count: 1		Average Response Time for Incident Type: 00:00:58				
651 - Smoke scare, odor of smoke						
2020-00428	11/13/2020	Bat31	01:47:31	01:48:52	00:01:21	2650 CALLE DEL OESTE
2020-00428	11/13/2020	E31	01:47:31	01:51:09	00:03:38	2650 CALLE DEL OESTE
Subtotal Count: 2		Average Response Time for Incident Type: 00:02:29				
745 - Alarm system activation, no fire - unintentional						
2020-00438	11/20/2020	Bat31	15:22:41	15:32:50	00:10:09	2231 CALLE DE PARIAN
2020-00438	11/20/2020	BR31	15:22:41	15:31:59	00:09:18	2231 CALLE DE PARIAN
Subtotal Count: 2		Average Response Time for Incident Type: 00:09:43				
Grand Total: 47		Average Response Time for All Incident Types: 00:12:55				

Calls by Incident Type. Does not include calls where there was no response.



MESILLA MARSHAL DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 PHONE 575-526-4138 FAX 575-652-3776

To: Honorable Mayor and Mesilla Board of Trustees

This is the Monthly Report for November 2020, for the Mesilla Marshal's Department:

911 hang ups	4	Fire-structure	2
Agency assist	13	Flooding	1
ACO calls	8	Foot patrol	3
Call	2	Forgery/Fraud	3
Care&Maint	1	Found property	1
Dead	1	Frequent patrol	4
Custody	2	Harassment	2
Sick	1	Incorrigible child	1
Stray	1	Information report	7
ATV complaint	1	Loud party	1
Auto Burglary	1	Medical alarm	2
Auto Theft	2	Missing person	2
Behavioral	1	Motor Vehicle Crashes	8
Burglary	2	H & R	1
CPR-adult	2	Injury crash	1
CPR-infant	1	Extra response crash	1
Disturbances	12	Non-injury crash	5
Disorderly	1	Obstruction	1
Domestic	10	Out with subject	2
Fight	1		

Overdose	1	Suspicious activity	15
Phone call	7	Activity	4
Prisoner Transport	3	Person	3
Public assist	4	Vehicle	8
Reckless driver	3	Threats	5
Sex offense	1	Traffic stops	72
Shots fired	1	Trespassing	3
Subject w/ gun	1	Vandalism	4
Suicidal subject	1	Warrant	1
Supplement	10	<u>Welfare check</u>	<u>6</u>
		Total # of calls for service	220

Thank you,

Eddie Lerma
Marshal




TOWN OF MESILLA

Public Works Department
P.O. Box 10, Mesilla, New Mexico 88046
Office: (575) 524-3262
Fax: (575) 541-6327

MEMORANDUM

Date: December 1, 2020

TO: Mayor Barraza, Board of Trustees and Cynthia Stoechner-Hernandez

FROM: Rodney J. McGillivray, Public Works Director 

RE: **Public Works Division Activity Report – November 2020**

On-going maintenance, custodial and operations:

Continued Covid-19 Disinfecting/Cleaning
On-call/standby for emergency repairs or assistance
Monthly water sampling and reporting is up-to-date
Meter reading continues
New water services and water shut-offs (ownership change/nonpayment)
Monitoring of water tank, wells, and pumps
Monitoring of lift stations and review of reporting
Custodial responsibilities on-going
Valve exercise program continues
Utility location services
Grounds maintenance on-going
Vehicle maintenance on-going

Miscellaneous items/work orders/accomplishments:

Performed disinfectant fog sanitization at Town Hall and Community Center
Set up Christmas tree in Plaza
Provided assistance with Thanksgiving basket give-a-way
Adjusted water valve boxes along Calle del Norte for trail construction
Assisted with Emergency repairs for CLC sewer break at Veterans Park
Street clean up
Pot-hole repairs
Performed lift station repairs and preventative maintenance

Project update:

LGRF (2019-2020) – Project is considered complete. Project close-out is underway.

Parian Capital Outlay – Project is considered complete. Project close-out is underway.

LGRF (2020-2021) – Awaiting agreement.

La Llorona Extension multi-use path – Project is complete. Final project close-out documents are underway.

Calle del Norte Trail Phase II – Project design is underway. Project survey is complete. Project awaiting EBID approval.

Plaza Lighting Replacement – Lynco Electric Co. Inc. started this project on November 30, 2020 and is anticipated to be complete by the end of January 2021.

Community Projects Report

Project	Description
Current Contact information	Dorothy Sellers Email: DorothyS@mesillanm.gov Work: 575-524-3262 Cell:575-571-3890
Social Media and website	Keep social media up to date with things happening in Mesilla. Will continue to push visitors to the website.
Mesilla Night Out	This is placed on hold until is is safe to promote
Mercado	Mercado has reopened as of Dec. 3 rd . Vendors will wear masks at all times and provide sanitizer
Clean & Beautiful Grant	Town of Mesilla has been awarded \$14,570 for the purchase of new trash and recycle bins, picnic tables, and benches inside our parks. In addition, promotional materials for giving away at events and bike stations will be purchased for our town's cyclist enthusiasts. Trash and recycle bins have been purchased and installation should begin in Public Safety park, Los Leones park and Commemorative Park. Tables and Benches will be purchased next
NM Tourism Grant	The media push of our video and banner has been paused and will resume when it is responsible to do so. Application has been submitted. All applications have been paused until further notice.
Covid-19	Have been updating the website with valid Covid-19 information as well as providing PSA for the public via social media and website. Have also participating weekly on the Joint Information Center calls providing information relevant to Covid-19 and Mesilla so it can be pushed out to the public.

Google DMO Program	<p>The Town of Mesilla has been awarded Recovery Initiatives that have a total market value of \$27,750.</p> <p>Photos and videos have been shot. Finalized products will be pushed out via social media and website as soon as received.</p>
Fall Newsletter	2020 Fall Newsletter has been mailed out and placed on website.
Christmas Tree Lighting	Pop up tree lighting was filmed and posted to social media
Luminarias (Christmas Eve)	Luminarias will be lit on Christmas Eve. Partnered with LCHS band and Los leones for luminaria placement. No Choir, candlelight vigil or hot cocoa as to discourage mass gatherings.