



**BOARD OF TRUSTEES
TOWN OF MESILLA
WORK SESSION**

MONDAY, SEPTEMBER 14, 2020 AT 5:30 P.M.

VIA TELECONFERENCE 1-346-248-7799

MEETING ID 983-7900-0389

PASSWORD 971704

TRUSTEES: Nora Barraza, Mayor
Carlos Arzabal, Mayor Pro Tem
Jesus Caro, Trustee
Veronica Garcia, Trustee
Stephanie Johnson-Burick, Trustee

STAFF: Cynthia Stoehner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Edward Lerma, Marshal
Rod McGillivray, Public Works Director
Dorothy Sellers, Community Events Coordinator
Gloria Maya, Recorder

1. Discussion and presentation of the Town of Mesilla 2022-2026 Infrastructure Capital Improvements Plan (ICIP).

Mr. McGillivray presented the Town of Mesilla 2022-2026 Infrastructure Capital Improvements Plan (ICIP).

Mayor Pro Tem Arzabal asked about the new vehicles for the Marshal's Department.

Mayor Barraza responded two new vehicles were ordered but have been delayed due to the COVID-19. We have reached out to the Governor's office; vehicles would be used but serviceable.

Trustee Caro stated he has mentioned before that sidewalks are needed around the town and for safety.

Trustee Garcia asked if the Multi-Use Trail will go up Calle de Picacho.

Mayor Barraza responded the trail will go to Calle de Oeste, to the California lateral, to the Mesilla lateral at the Community Center Park. Stated that originally the trail was going to Clayshulte property but there is no easement.

Trustee Garcia stated the Mayor from Mountainair is getting vehicles through a USDA Grant; she will get more information.

Trustee Caro stated Calle de Sur to Snow Road needs to be widened; possibly covering the ditch would help.

Mayor Barraza responded that road is listed in the projects for 2025. Mr. McGillivray held two Public Meetings on September 8th.

1 Trustee Garcia requested that the board be notified of meetings being held.

2
3 Ms. Stoechner-Hernandez stated the Public Meetings were mentioned at the last Board of Trustee's meeting.
4 She will send reminders to the Trustees.

5
6 **2. Discussion on Ordinance 2020-05: Revising section 18.55.010 Land Uses of the Town of Mesilla**
7 **Town Code regarding columbariums.**

8 Mayor Barraza stated the church is proposing the columbarium behind the Gift Shop.

9
10 Ms. Stoechner-Hernandez reviewed the changes to the ordinance.

11
12 Mayor Pro Tem Arzabal asked if this is done in other areas.

13
14 Mayor Barraza responded more churches are looking into a columbarium since cemeteries are running out of
15 space. Cemeteries are doubling up due to the lack of space. She asked if any of the trustees had spoken to
16 Father Christopher.

17
18 Trustees answered no.

19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55

1
2
3
4
5
6
7
8
9
10

**BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR MEETING**

**MONDAY, SEPTEMBER 14, 2020 AT 6:00 P.M.
VIA TELECONFERENCE 1-346-248-7799
MEETING ID 983-7900-0389
PASSWORD 971704**

11 **TRUSTEES:** Nora Barraza, Mayor
12 Carlos Arzabal, Mayor Pro-Tem
13 Jesus Caro, Trustee
14 Veronica Garcia, Trustee
15 Stephanie Johnson-Burick, Trustee (absent)
16

17 **STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
18 Kevin Hoban, Fire Chief
19 Edward Lerma, Marshal
20 Rod McGillivray, Public Works Director
21 Dorothy Sellers, Community Events Coordinator
22 Larry Shannon, Community Development Coordinator
23 Gloria Maya, Recorder
24

25 **1. PLEDGE OF ALLEGIANCE**

26 Mayor Barraza led the Pledge of Allegiance.
27

28 **2. ROLL CALL & DETERMINATION OF A QUORUM**

29 **Roll Call.**

30 **Present:** Mayor Barraza, Mayor Pro-Tem Arzabal, Trustee Caro, Trustee Garcia.
31

32 **3. CHANGES TO THE AGENDA & APPROVAL**

33 **Motion: To approve agenda, Moved by Mayor Pro-Tem Arzabal, Seconded by Trustee Garcia.**
34

35 **Roll Call Vote:** Motion passed (summary: Yes =3).

36 Mayor Pro-Tem Arzabal Yes

37 Trustee Caro Yes

38 Trustee Garcia Yes
39

40 **4. PRESENTATIONS:**

41 a) A presentation of a Community Service Award to Phillip Guzman. – **Chief Kevin Hoban.**
42 Fire Chief Hoban presented a Community Service Award to Phillip Guzman for taking the initiative to
43 organize his fellow firefighters in seeking and delivering donations to the town and county residents that
44 were at risk or in need of supplies.
45

46 Mayor Barraza thanked Mr. Guzman for his dedication and service.
47

48 **5. PUBLIC INPUT –** The public is invited to address the Board for up to 3 minutes.

49 **Public input in writing shall be received at cynthias-h@mesillanm.gov an**
50 **hour before the meeting begins on the day of the meeting and will be read into**
51 **the record. You will also be given an opportunity to speak during this time by**
52 **pressing *9 while in the teleconference. You will be prompted when to begin**
53 **speaking.**

1
2 No Public Input.
3

4 **6. CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(7): subject to the attorney-
5 client privilege pertaining to threatened or pending litigation in which the public body is or may
6 become a participant. – **Nora L. Barraza, Mayor.**

7 **Motion: To enter Closed Session – pursuant to NMSA 1978 Chapter 10-15-1(H)(7): subject to the**
8 **attorney-client privilege pertaining to threatened or pending litigation in which the public body is**
9 **or may become a participant, Moved by Mayor Pro-Tem Arzabal, Seconded by Trustee Garcia.**

10
11 **Roll Call Vote:** Motion passed (summary: Yes =3).

12 Mayor Pro-Tem Arzabal Yes

13 Trustee Caro Yes

14 Trustee Garcia Yes

15
16 Entered Closed Session at 6:15 p.m.

17
18 **Motion: To enter Regular Meeting after Closed Session – pursuant to NMSA 1978 Chapter 10-15-**
19 **1(H)(7): subject to the attorney-client privilege pertaining to threatened or pending litigation in**
20 **which the public body is or may become a participant; no action taken, Moved by Mayor Pro-Tem**
21 **Arzabal, Seconded by Trustee Garcia.**

22
23 **Roll Call Vote:** Motion passed (summary: Yes =3).

24 Mayor Pro-Tem Arzabal Yes

25 Trustee Caro Yes

26 Trustee Garcia Yes

27
28 Entered Regular Meeting at 7:12 p.m.
29

30 **7. *APPROVAL OF CONSENT AGENDA:**

31 **(The Board will be asked to approve by one motion the following items of**
32 **recurring or routine business. The Consent Agenda is marked with an asterisk *):**

33 **Motion: To approve consent agenda, Moved by Mayor Pro-Tem Arzabal, Seconded by Trustee**
34 **Garcia.**

35
36 Mayor Barraza referred to the cost listed in PZHAC Case 061051 which should be \$6,600.

37
38 Trustee Garcia recused herself from voting on item PZHAC Case 061051.

39
40 **Roll Call Vote:** Motion passed (summary: Yes =3).

41 Mayor Pro-Tem Arzabal Yes

42 Trustee Caro Yes

43 Trustee Garcia Yes (recused from voting on item PZHAC Case 061051)
44

45 **a) *BOT Minutes** – Minutes of a Regular Meeting on August 24, 2020. *Approved by consent*
46 *agenda*

47 **b) *PZHAC Case 061051 WITH CONDITIONS** – 2447 Calle del Norte, submitted by Matilde
48 Estrada; a request for a zoning permit to allow the replacement of nine windows on a dwelling at
49 this address. **Zoned: Historical Residential (HR).** *Approved by consent agenda*

1 c) ***PZHAC Case 061100** – 2120 Calle del Sur, submitted by Davie Salas; a request for a zoning
2 permit to allow the placement of four Latia fences on a residential property at this address.
3 **Zoned: Historical Residential (HR). Approved by consent agenda**

4 d) ***PZHAC Case 061108** – 2510 Calle de Parian, submitted by F. Xavier Alcala; a request for
5 a zoning permit to repaint a dwelling at this address. **Zoned: Historic Residential (HR).**
6 **Approved by consent agenda**

7 e) ***PZHAC Case 061109** – 2755 Calle de San Albino, submitted by Teresa Sanchez for
8 ETMSS 2, LLC; a request for a zoning permit to replace three windows on a dwelling at this
9 address. **Zoned: Historic Residential (HR). Approved by consent agenda**

10 f) ***PZHAC Case 061112** – 2230 Avenida de Mesilla, submitted by Roman Prieto for “Prieto
11 Imports”; a request for a sign permit to install a sign on a business at this address. **Zoned:**
12 **Historical Commercial (HC). Approved by consent agenda**

13
14 **8. NEW BUSINESS:**

15 a) **A public hearing and 1st reading of Ordinance 2020-05:** Revising section 18.55.010 Land
16 Uses of the Town of Mesilla Town Code regarding columbariums.

17 Ms. Stoechner-Hernandez read and reviewed changes to section 18.55.010 regarding a columbarium.

18
19 **Motion: To open Public Hearing and 1st reading of Ordinance 2020-05: Revising section 18.55.010**
20 **Land Uses of the Town of Mesilla Town Code regarding columbariums, Moved by Trustee Garcia,**
21 **Seconded by Mayor Pro-Tem Arzabal.**

22
23 **Roll Call Vote:** Motion passed (summary: Yes =3).
24 Mayor Pro-Tem Arzabal Yes
25 Trustee Caro Yes
26 Trustee Garcia Yes

27
28 Open Public Hearing at 7:16 p.m.

29
30 **Motion: To closed Public Hearing: Revising section 18.55.010 Land Uses of the Town of Mesilla**
31 **Town Code regarding Columbariums, Moved by Mayor Pro-Tem Arzabal, Seconded by Trustee**
32 **Garcia.**

33
34 **Roll Call Vote:** Motion passed (summary: Yes =3).
35 Mayor Pro-Tem Arzabal Yes
36 Trustee Caro Yes
37 Trustee Garcia Yes

38
39 Opened Regular Meeting at 7:17 p.m.

40
41 Mayor Pro-Tem Arzabal asked who requested the columbarium changes.

42
43 Mayor Barraza responded Father Christopher and a committee with the Knights of Columbus came forth
44 with the request. At the next Board of Trustees meeting we will have the 2nd reading and action will be
45 taken.

46
47 b) **Resolution 2020-19:** A resolution adopting an Infrastructure Capital Improvements Plan
48 (ICIP) for 2022-2026. – **Rod McGillivray, Public Works Director.**

49 **Motion: To approve Resolution 2020-19: A resolution adopting an Infrastructure Capital**

1 **Improvements Plan (ICIP) for 2022-2026, Moved by Mayor Pro-Tem Arzabal, Seconded by**
2 **Trustee Garcia.**

3
4 **Roll Call Vote:** Motion passed (summary: Yes =3).

5 Mayor Pro-Tem Arzabal Yes

6 Trustee Caro Yes

7 Trustee Garcia Yes

8
9 c) **For approval:** Enterprise Fund re-allocation of funds for McDowell Wastewater Project. –
10 **Rod McGillivray, Public Works Director.**

11 Mr. McGillivray stated there is a \$23K shortfall for this project which was anticipated for Phase II prior to
12 bidding. Services for three residents were deferred and not included, two of the services were able to be
13 done through a change order. The project is currently under a 90-day suspension allowing the town to
14 determine funding for the remainder.

15
16 Mayor Pro Tem Arzabal stated he wants to ensure that we are not doing what we did in 2008.

17
18 Mayor Barraza responded no we are not. The McDowell project was given to us in two phases by Senator
19 Papan through Capital Outlay funding. Unfortunately, as we waited for the project to begin the cost
20 increased costing the shortfall. The resident that is still waiting has paid the fees so Mr. McGillivray wants
21 to make our agreement right and there currently is money in the Enterprise Fund to do that.

22
23 **Motion: To approve Enterprise Fund re-allocation of funds for McDowell Wastewater Project,**
24 **Moved by Mayor Pro-Tem Arzabal, Seconded by Trustee Caro.**

25
26 **Roll Call Vote:** Motion passed (summary: Yes =3).

27 Mayor Pro-Tem Arzabal Yes

28 Trustee Caro Yes

29 Trustee Garcia Yes

30
31 d) **For approval:** Selection of a representative to serve on the Mesilla Valley MPO JPA sub-
32 **committee. – Nora L. Barraza, Mayor.**

33 Mayor Barraza stated she has been serving as the temporary representative to the Mesilla Valley MPO JPA
34 sub-committee and is willing to serve as permanent representative.

35
36 **Motion: To approve Selection of a representative to serve on the Mesilla Valley MPO JPA sub-**
37 **committee, Moved by Mayor Pro-Tem Arzabal, Seconded by Trustee Garcia.**

38
39 **Roll Call Vote:** Motion passed (summary: Yes =3).

40 Mayor Pro-Tem Arzabal Yes

41 Trustee Caro Yes

42 Trustee Garcia Yes

43
44 **9. BOARD OF TRUSTEE COMMITTEE REPORTS**

45 Trustee Garcia: MPO meeting.

46
47 Mayor Pro-Tem Arzabal: CFO meeting in November.

1 Mayor Barraza: MPO meeting updating bylaws (Zoom); NMML Conference via Zoom; Mayor Caucus
2 meetings and OEM meetings.
3

4 **10. BOARD OF TRUSTEE/STAFF COMMENTS**

5 Fire Chief Hoban stated First Responder meetings will be as needed. We have been provided a vendor
6 list for PPE supplies which he will make available. He asked everyone to take appropriate precautions
7 during this Flu Season; vaccines are being provided for free.
8

9 Marshal Lerma stated our policy has been submitted to NMML. We have been given a computer along
10 with an external hard drive until we get service working through DSI.
11

12 Mayor Barraza asked if the officers are utilizing the cameras.
13

14 Marshal Lerma responded officers are experimenting as they become mandatory next week.
15

16 Mr. McGillivray stated the Multi-Use Trail is on schedule and staying within budget.
17

18 Mayor Barraza stated people are using the trail. The CARE Act Grant is moving forward. A down fall is
19 some businesses have applied for loans which would disqualify them from this grant. Dona Ana County
20 has opened their doors to the public. Ms. Stoechner-Hernandez and Ms. Maya have done a great job in
21 coming up with a plan and ordering equipment to allow us to open Town Hall. People will still need to
22 call to schedule meetings with staff.
23

24 Ms. Sellers stated she is proposing October events such as a Pumpkin Push (through website), raffle
25 drawings, Mesilla Night Out (businesses will stay open late), a Treasure Hunt, October 7th a Blood Drive
26 with a vampire theme, a Haunted Drive Through, Spirit Week (virtually). We have spoken about doing
27 radio spots for the businesses.
28

29 Trustee Garcia stated those are great ideas. She asked about the political signs going up. COVID-19 is
30 real; her office has been shut down and staff is being tested. She recommends people being tested weekly
31 if we open town hall.
32

33 Mayor Barraza responded she will investigate that.
34

35 Trustee Caro wished everyone a nice 16th of September.
36

37 Mayor Pro-Tem Arzabal stated Mesilla is a small town; he does not want a political thing to change
38 family relationships. The Town of Mesilla is doing well even with COVID-19. Schools are looking at
39 opening elementary schools; secondary schools will not open until January as of now. Thanked Mayor
40 Barraza and Ms. Stoechner-Hernandez for their leadership.
41

42 Mayor Barraza stated she is getting political heat and there has been attacks on her family; this too shall
43 pass. The board works well as a team and has respect for each other. The board has a great team, Ms.
44 Stoechner-Hernandez, Marshal Lerma, Fire Chief Hoban, Mr. McGillivray, Mr. Shannon, and Ms. Sellers
45 who support and help us get through things. We are going to be extremely cautious as we open our doors.
46

47 **11. ADJOURNMENT**

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)

MEETING ADJOURNED AT 7:45 P.M.

APPROVED THIS 28th DAY OF SEPTEMBER 2020.

Nora L. Barraza

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoeher-Hernandez

Cynthia Stoeher-Hernandez
Town Clerk/Treasurer

