



THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A **WORK SESSION** ON **MONDAY, AUGUST 10, 2020 AT 5:30 P.M.**

VIA TELECONFERENCE 1-346-248-7799

MEETING ID 983-7900-0389

PASSWORD 971704

1. **Discussion on: Resolution 2020-17:** A resolution establishing parameters for approvals of temporary signs for local businesses during Pandemic.

THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A **REGULAR MEETING** ON **MONDAY, AUGUST 10, 2020 AT 6:00 P.M.**

VIA TELECONFERENCE 1-346-248-7799

MEETING ID 983-7900-0389

PASSWORD 971704

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. CHANGES TO THE AGENDA & APPROVAL
4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

**Public input in writing shall be received at [cynthias-h@mesillanm.gov](mailto:cynthias-h@mesillanm.gov) an hour before the meeting begins on the day of the meeting and will be read into the record. You will also be given an opportunity to speak during this time by pressing \*9 while in the teleconference. You will be prompted when to begin speaking.**

5. **CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Marshal's Department. – **Nora L. Barraza, Mayor.**  
**All members of the public/staff not included in the closed session will be placed in the waiting room until the closed session is concluded. All members not included in closed session will be allowed back into the regular meeting once it reconvenes.**
6. **ACTION ON LIMITED PERSONNEL MATTERS:** following discussion in closed session relating to the Marshal's Department. – **Nora L. Barraza, Mayor.**
7. **\*APPROVAL OF CONSENT AGENDA:**

(The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk \*):

- a) **\*BOT Minutes** – Minutes of a Regular Meeting on July 27, 2020.
- b) **\*PZHAC Case 061086** – 2288 Calle de Arroyo, submitted by Mary A. Madrid; a request for a zoning permit to allow the repainting of a dwelling at this address. **Zoned: Historical Residential (HR).**
- c) **\*PZHAC Case 061087** – West side of 2890 Avenida de Mesilla, along Calle de San Albino; submitted by Pena Rentals; a request for a zoning permit to allow the replacement of a deteriorating white wooden fence along the west property line at this address with a similar white wooden fence. **Zoned: Historical Residential (HR).**

**8. NEW BUSINESS:**

- a) **For approval:** An agreement with Molzen Corbin for professional engineering services for Calle del Norte Multi-use Path Phase II– **Rod McGillivray, Public Works Director.**
- b) **For approval:** Recommendation of award of contract to A-Mountain Professional Construction Company as apparent low bidder for the Mesilla Roadway Improvements Project: Calle de Principal, Calle de Santiago, Calle de Parian and Calle de Oeste. – **Rod McGillivray, Public Works Director.**
- c) **For discussion:** amending Chapter 18.55.010 Land Uses. regarding columbariums. – **Nora L. Barraza, Mayor.**
- d) **Resolution 2020-17:** A resolution establishing parameters for approvals of temporary signs for local businesses during Pandemic. – **Nora L. Barraza, Mayor.**

**9. \*STAFF REPORTS:**

Community Development  
Community Programs  
Finance Department  
Fire Department  
Marshal's Department  
Public Works Department

**10. BOARD OF TRUSTEE COMMITTEE REPORTS**

**11. BOARD OF TRUSTEE/STAFF COMMENTS**

**12. ADJOURNMENT**

**NOTICE:**

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at [www.mesillanm.gov](http://www.mesillanm.gov) 08/06/2020.

Physically posted 8/7/2020 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramnn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



**BOARD OF TRUSTEES  
TOWN OF MESILLA  
WORK SESSION**

**MONDAY, JULY 27, 2020 AT 5:30 P.M.  
VIA TELECONFERENCE 1-346-248-7799**

**TRUSTEES:** Nora L. Barraza, Mayor  
Carlos Arzabal, Mayor Pro Tem  
Jesus Caro, Trustee (5:45 p.m.)  
Veronica Garcia, Trustee  
Stephanie Johnson-Burick, Trustee

**STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer  
Dorothy Sellers, Special Events Coordinator  
Donald Toomey, Judge  
Gloria Maya, Recorder

**A. Discussion on 2020-2021 Budget & Fiscal Year End Report for the Town of Mesilla – Cynthia Stoechner-Hernandez, Clerk-Treasurer.**

Ms. Stoechner-Hernandez reviewed the 2020-2021 Budget & Fiscal Year End Report for the Town of Mesilla.

Mayor Barraza stated we would have exceeded in our GRTs had it not been for the COVID-19. She commended the departments for operating within their budgets. Unforeseen circumstances were covered by her budget.

Mayor Pro Tem Arzabal stated this reflects good leadership.

Mayor Barraza stated the budgeted 3% increase for benefits was taken from each department's operating fund in the preliminary budget; since the increase was rescinded it was return to the operating fund. We are waiting to hear from Las Cruces Public Schools regarding funding for the SRO and CSO. She is concerned those positions will not be funded since students will not be returning to the campuses. The SRO will be moved to the budgeted vacant deputy position and be paid through General Fund.

Trustee Garcia asked if the new position is in the budget.

Ms. Stoechner-Hernandez responded it is not in the budget as it has not been approved by the board.

Mayor Barraza responded that will come forth to the board for approval; adjustments will be made at that time.

Judge Toomey stated he is requesting an adjustment to the travel line item of \$1,500; \$800 moved to the

1 postage line item reflecting actual expenses and \$700 be added to the Court Clerk salary and benefits.

2  
3 Mayor Pro Tem Arzabal stated he is concerned giving anyone an increase at this time. Everyone  
4 deserves a pay increase, but we cannot pick and choose who will get one. Giving only one person a  
5 raise would open a can of worms.

6  
7 Judge Toomey responded he understands the boards position regarding salary increases and his intent is  
8 not to open a can of worms. There is still a need to transfer \$800 from the travel/training line item to  
9 the postage line item for the extra mailings being done due to COVID pandemic.

10  
11 Mayor Barraza stated we can look at transferring the \$700 during the fiscal year to where it is needed.

12  
13 Judge Toomey agreed. He stated due to the pandemic trainings are being done by Zoom, so \$2,000 in  
14 the training line item, is not necessary.

15  
16 Trustee Garcia stated she understood from Mr. Cervantes that once the budget is approved the Judge can  
17 move money around as he wishes.

18  
19 Mayor Barraza responded there is a budget transfer process.

20  
21 Trustee Garcia stated he would not have to come to the board for approval of a budget transfer if the  
22 budget is not being increased.

23  
24 Mayor Barraza reiterated he would need to follow the budget transfer process.

25  
26 Trustee Johnson-Burick stated according to State Statute the judge has the right to use the funds as he  
27 sees fit if he follows the process.

28  
29 Mayor Barraza responded Judge Toomey stated he understands the board's position.

30  
31 Trustee Johnson-Burick stated a few years ago the board voted to give only the maintenance department  
32 an increase. So that should serve as a reminder as how that affects morale.

33  
34 Judge Toomey stated he was asking for an increase for the clerk and agrees with Mayor Pro Tem Arzabal  
35 that she is not the only employee who needs a raise. His intention is to get along with the trustees and  
36 not push something down their throat. He agrees to keeping the \$700 in the travel line item or  
37 transferring it to the phone line item to reflect actual expenses.

38  
39 Mayor Barraza asked Ms. Stoechner-Hernandez to adjust the budget to reflect \$700 more in the phone  
40 line item.

41  
42 Worksession closed at 6:01 p.m.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12

**BOARD OF TRUSTEES  
TOWN OF MESILLA  
REGULAR MEETING  
MONDAY, JULY 27, 2020 AT 6:00 P.M.  
VIA TELECONFERENCE 1-346-248-7799**

13  
14  
15  
16  
17  
18  
19  
20

**TRUSTEES:** Nora L. Barraza, Mayor  
Carlos Arzabal, Mayor Pro Tem  
Jesus Caro, Trustee  
Veronica Garcia, Trustee  
Stephanie Johnson-Burick, Trustee

21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31

**STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer  
Kevin Hoban, Fire Chief  
Eddie Lerma, Marshal  
Rod McGillivray, Public Works Director  
Dorothy Sellers, Special Events Coordinator  
Gloria Maya, Recorder

32  
33  
34  
35  
36  
37

**1. PLEDGE OF ALLEGIANCE**

38  
39  
40  
41  
42  
43

Mayor Barraza led the Pledge of Allegiance.

44  
45  
46  
47  
48  
49  
50  
51

**2. ROLL CALL & DETERMINATION OF A QUORUM**

**Roll Call.**

**Present:** Mayor Barraza, Mayor Pro Tem Arzabal, Trustee Caro, Trustee Garcia, Trustee Johnson-Burick.

**3. CHANGES TO THE AGENDA & APPROVAL**

**Motion: To approve agenda, Moved by Mayor Pro Tem Arzabal, Seconded by Trustee Garcia.**

**Roll Call Vote:** Motion passed (summary: Yes =4).

Mayor Pro Tem Arzabal Yes

Trustee Caro Yes

Trustee Garcia Yes

Trustee Johnson-Burick Yes

**4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.**

**Public input in writing shall be received at [cynthias-h@mesillanm.gov](mailto:cynthias-h@mesillanm.gov) an hour before the meeting begins on the day of the meeting and will be read into the record. You will also be given an opportunity to speak during this time by pressing \*9 while in the teleconference. You will be prompted when to begin speaking.**

No Public Input.

**5. CLOSED SESSION – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Marshal's Department. – *Nora L. Barraza, Mayor.***

**All members of the public/staff not included in the closed session will be placed in the waiting room until the closed session is concluded. All members not included in closed session will be allowed back into the regular meeting once it reconvenes.**

1 **Motion: To closed Regular Meeting and enter Closed Session – pursuant to NMSA 1978 Chapter**  
2 **10-15-1(H)(2): discussion limited to personnel matters in the Marshal’s Department, Moved by**  
3 **Mayor Pro Tem Arzabal, Seconded by Trustee Caro.**

4  
5 **Roll Call Vote:** Motion passed (summary: Yes =4).

6 Mayor Pro Tem Arzabal Yes

7 Trustee Caro Yes

8 Trustee Garcia Yes

9 Trustee Johnson-Burick Yes

10  
11 Entered Closed Session at 6:08 p.m.

12  
13 **Motion: To close Closed Session and enter Regular Meeting after limited discussion to personnel**  
14 **matters in the Marshal’s Department – pursuant to NMSA 1978 Chapter 10-15-1(H)(2); no action**  
15 **taken, Moved by Trustee Caro, Seconded by Trustee Garcia.**

16  
17 **Roll Call Vote:** Motion passed (summary: Yes =4).

18 Mayor Pro Tem Arzabal Yes

19 Trustee Caro Yes

20 Trustee Garcia Yes

21 Trustee Johnson-Burick Yes

22  
23 Entered Regular Meeting at 6:23 p.m.

24  
25  
26 **6. \*APPROVAL OF CONSENT AGENDA:**

27 (The Board will be asked to approve by one motion the following items of recurring or routine business. The  
28 Consent Agenda is marked with an asterisk \*):

29 Mayor Pro Tem Arzabal requested placing New Business items b and c on the consent agenda.

30  
31 **Motion: To approve consent agenda as amended, Moved by Mayor Pro Tem Arzabal, Seconded by**  
32 **Trustee Garcia.**

33  
34 **Roll Call Vote:** Motion passed (summary: Yes =4).

35 Mayor Pro Tem Arzabal Yes

36 Trustee Caro Yes

37 Trustee Garcia Yes

38 Trustee Johnson-Burick Yes

39  
40 a) **\*BOT Minutes** – Minutes of a Regular Meeting on July 13, 2020. *Approved by consent*  
41 *agenda*

42 b) **\*PZHAC Case 061075** – 2782 Calle de San Albino, submitted by John Wright; a request for  
43 a zoning permit to allow the installation of an in-ground swimming pool and spa in an  
44 enclosed court-yard on a residential property at this address. Zoned: Historical Residential  
45 (HR). *Approved by consent agenda*

46 c) **\*Resolution 2020-12:** of the Town of Mesilla annual Open Meetings Act Resolution.  
47 *Approved by consent agenda*

48  
49  
50  
51 **7. NEW BUSINESS:**

- 1 a) **Resolution 2020-13:** A resolution authorizing the assignment of authorized officer and agents  
2 for SAP 20-E2124-STB with the New Mexico Environment Department for 2020 Capital  
3 Outlay Project. – **Rod McGillivray, Public Works Director.**  
4

5 Mr. McGillivray stated this \$300K is for the replacement of the existing booster stations, known as the  
6 rabbit hole.  
7

8 Mayor Barraza stated this project was taken to the legislators and approved during the last legislative  
9 session.  
10

11 **Motion: To approve Resolution 2020-13: A resolution authorizing the assignment of authorized**  
12 **officer and agents for SAP 20-E2124-STB with the New Mexico Environment Department for 2020**  
13 **Capital Outlay Project, Moved by Trustee Johnson-Burick, Seconded by Mayor Pro Tem Arzabal.**  
14

15 **Roll Call Vote:** Motion passed (summary: Yes =4).

16 Mayor Pro Tem Arzabal Yes  
17 Trustee Caro Yes  
18 Trustee Garcia Yes  
19 Trustee Johnson-Burick Yes  
20

- 21 b) **Resolution 2020-14:** A resolution adopting the 2019-2020 Fiscal Year End Financial Report  
22 for the Town of Mesilla. – **Cynthia Stoechner-Hernandez, Clerk-Treasurer. Approved by**  
23 **consent agenda**  
24

- 25 c) **Resolution 2020-15:** A resolution by the Board of Trustees allowing for budget adjustments.  
26 – **Cynthia Stoechner-Hernandez, Clerk-Treasurer. Approved by consent agenda**  
27

- 28 d) **Resolution 2020-16:** A resolution adopting the 2020-2021 Fiscal Year Revenue and  
29 Expenditures Budget for the Town of Mesilla. – **Cynthia Stoechner-Hernandez, Clerk-**  
30 **Treasurer.**  
31

32 Mayor Barraza asked Ms. Stoechner-Hernandez to make the adjustments in the court's travel line item to  
33 reflect the transfer of \$800 to the postage line item and \$700 to the phone line item as per Judge Toomey.  
34

35 **Motion: To approve Resolution 2020-16: A resolution adopting the 2020-2021 Fiscal Year Revenue**  
36 **and Expenditures Budget for the Town of Mesilla with the changes requested by Judge Toomey,**  
37 **Moved by Mayor Pro Tem Arzabal, Seconded by Trustee Garcia.**  
38

39 **Roll Call Vote:** Motion passed (summary: Yes =4).

40 Mayor Pro Tem Arzabal Yes  
41 Trustee Caro Yes  
42 Trustee Garcia Yes  
43 Trustee Johnson-Burick Yes  
44  
45

## 46 8. BOARD OF TRUSTEE COMMITTEE REPORTS

47 Mayor Pro Tem Arzabal: CEO meeting was held in June; next meeting via Zoom, will be in October.  
48

49 Trustee Johnson-Burick: MPO special meeting on July 15 – 2020 Metropolitan Transportation Plan  
50 known as the 2045 Mobility Plan was approved; MPO meeting scheduled for 1:00 p.m. on August 12<sup>th</sup>

1 via Virtual and at the City Chambers. She is working with Andrew to ensure information is on the Town  
2 of Mesilla website.

3  
4 Trustee Caro: Wastewater Infrastructure Resolution Committee met with Regina; meeting scheduled for  
5 next week will be to finish resolutions.

6  
7 Fire Chief Hoban: Public Safety Policy Committee meeting was held where items were removed, and a  
8 package was compiled that will be presented to the legislators. There was consensus among members  
9 that everything is over shadowed by our current health emergency.

10  
11 Ms. Stoechner-Hernandez: Financial, Intergovernmental Relations, and Taxation Policy meeting was held  
12 to discuss five resolutions concerning local and state tax reform, municipalities relationship with the  
13 Taxation and Revenue Department, PERA (deleted) and GRT No Hold Harmless distribution.

14  
15 Mayor Barraza: Resolution Meeting Saturday, July 31<sup>st</sup> from 10:00 a.m. to 12:00 noon to review all the  
16 resolutions from the committees; RTD meeting was rescheduled for this week, Mayor's Caucus weekly  
17 meeting where it has been decided they will abide with what Governor Lujan Grisham brings forward;  
18 has not participated in the OEM meetings due to scheduling conflicts.

19  
20 Trustee Johnson-Burick asked for a Moment of Silence for the residents who have died.

21  
22 Mayor Barraza stated we have lost many of our residents and asked for names to be submitted to her so  
23 that a Moment of Silence can be held at the next meeting.

## 24 25 **9. BOARD OF TRUSTEE/STAFF COMMENTS**

26 Fire Chief Hoban stated 105 people were tested at the testing site held at the Town Hall on Saturday.  
27 Department of Health, Marshal Department and Fire Department did a good job in working together.  
28 Test results will be made available in 3-5 days. This is the first of several rural community testing sites.

29  
30 Mr. McGillivray stated construction began today for La Llorona Trail. Participated in the DPAC meeting  
31 and brought them up to date on.

32  
33 Marshal Lerma stated on July 24<sup>th</sup> Sergeant Azcarate and Deputy Garcia responded to a call at 2839 Sur,  
34 regarding a suspicious vehicle. In the apartment they found 2 individuals that were not supposed to be  
35 there, 84 grams of methamphetamine (street value of \$5,040), and 2 grams of Heroin (street value of  
36 \$200). The female was arrested, the male left the scene in a car which he wrecked into an irrigation ditch.  
37 The male has been identified and we feel certain he will be apprehended. This is the 3<sup>rd</sup> arrest for  
38 methamphetamine in the town, especially in that apartment complex. The Body Cams will be up and  
39 running in 2 weeks. We will need to incur the cost for the recording and storing devices.

40  
41 Mayor Pro Tem Arzabal stated he is comfortable with the budget.

42  
43 Trustee Caro stated the mosquito issue needs to be addressed.

44  
45 Mayor Barraza responded she is in communication with Mr. Lee and is addressing the problem areas.

46  
47 Trustee Johnson-Burick congratulated the departments for the good job on the COVID testing. She was  
48 not aware of the drug issue in our community. The bicyclists are excited about the new trail. She  
49 supports doing all we can to help our businesses and restaurants during this pandemic. The sign which is  
50 bolted in across from the Fountain Theatre was brought to her attention and Mr. Shannon informed her  
51 that it was temporary. The sign ordinance addresses temporary signs as well and the process needing to  
52 be followed; recommends revisiting the sign ordinance. She also feels comfortable with the 2020-2021



1 budget.

2

3 Mayor Barraza reiterated names are submitted for the Moment of Silence. Mr. Lee cannot spray when it  
4 is raining. Farmers are irrigating and with the rain the water just sits there creating larva. He is treating  
5 the ponds of water to catch larva before they hatch. Restaurants can have tents but must have only one  
6 side closed. Sandwich signs, welcoming signs, open signs, etc. are coming up all over town. She asked  
7 how the board would like to address this issue.

8

9 Mayor Pro Tem Arzabal stated he has no problem having a resolution allowing Mayor Barraza to approve  
10 temporary sign applications due to COVID19. Businesses are trying to survive anyway they can. The  
11 town needs to be business friendly as we rely on their GRTs.

12

13 Trustee Johnson-Burick stated she is not concerned with signs that are not bolted to a surface. She is in  
14 favor of a resolution that addresses her concern and supports our businesses.

15

16 Mayor Barraza stated she has asked businesses to come up with plan that she can present to the board.  
17 There is a situation where a business on the plaza is obstructed by a restaurant tent. She allowed the  
18 business to place sandwich sign. Restaurants who want to extend the tent must come back to the town as  
19 inspections need to be redone for the added space. A Special Meeting can be held to proceed on the  
20 resolution regarding signs so businesses can move forward. She does not see the governor opening inside  
21 dining until numbers come down and if the numbers do not come down, there will be more restrictions.  
22 We, the town, need to do what we can to support the businesses but by the same token businesses still  
23 need to abide by our rules.

24

25 Trustee Johnson-Burick stated she is willing to help the town and businesses during this challenging  
26 crisis.

27

28 Mayor Pro Tem Arzabal agreed we need to become a business-friendly community.

29

30 Mayor Barraza thanked and appreciates the departments for making it possible to provide COVID testing  
31 in our community.

32

33

#### **10. ADJOURNMENT**

**The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

**MEETING ADJOURNED AT 7:28 P.M.**

**APPROVED THIS 10<sup>th</sup> DAY OF AUGUST, 2020.**

---

Nora L. Barraza  
Mayor

**ATTEST:**

---

Cynthia Stoechner-Hernandez  
Town Clerk/Treasurer

**BOT ACTION FORM**  
**ZONING PERMIT 061086**  
**[PZHAC REVIEW – 8/3/2020]**

**Items:**

**Case 061086** – 2288 Calle de Arroyo, submitted by Mary A. Madrid; a request for a zoning permit to allow the repainting of a dwelling at this address. Zoned: Historical Residential (HR)

**DESCRIPTION OF REQUEST:**

The applicant would like to repaint the dwelling at this address. The color chosen, “Peach Cider” (see attached sample), is very similar to the existing color of the dwelling as well as to several colors in the palette of acceptable color for the Town (see attached color charts and photo of dwelling). The proposed color will not be out of character with the colors of other dwellings in the Historic Residential district.

**ESTIMATED COST: @ \$50.00**

**Consistency with the Code:**

The PZHAC will need to determine that the proposed paint color be consistent with the following sections of the Code:

**18.06.110 Review of applications within Historical and General Commercial zones – Considerations.**

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
1. The historical and literary value and significance of the site, building, or structure;
  2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
  3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
  4. The appropriateness of the size and shape of the building or structure in relation to:
    - a. The land area upon which the building or structure is situated;
    - b. The landscaping and planting features proposed by the applicant; and
    - c. The neighboring sites, buildings or structures within the historical district.
  5. The commission shall also consider the applicable zoning and other laws of the town.

**Findings:**

- The PZHAC has jurisdiction to review and approve this request.
- The proposed consists of repainting a dwelling at this address.
- The PZHAC has determined that the proposed work meets all applicable Code requirements.

**PZHAC ACTION:**

*The PZHAC determined that proposed painting of the dwelling would not be out of character with the historic requirements of the Code and voted 5 – 0 to recommend APPROVAL of this request to the BOT*

**BOT OPTIONS:**

1. Approve the application as recommended by the PZHAC.
2. Approve the application with conditions.
3. Reject the application.

**BOT ACTION:**

# Doña Ana County, NM

General Reference Maps

2014 Aerial | Addresses | County Address Points

Select S

Maps

Legend

### Map Themes

- Parcels
- UDC Zoning
- Roads and Transportation
- NM House Districts
- NM Senate Districts
- County Commission Districts
- City Council Districts
- Median Household Income
- General Land Ownership

Account Number: [R0400258](#)  
Parcel Number: 4006137186451  
Owner: MADRID MARIA ALEJO & SANDRA MADRID  
Mail Address: PO BOX 215  
Subdivision:  
Property Address: 2288 CALLE DE ARROYO  
Acres: 0



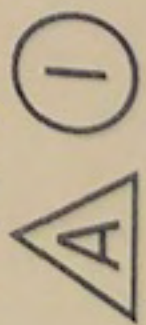


**PHOTOS OF FRONT OF THE DWELLING FROM CALLE DE ARROYO SHOWING THE EXISTING COLOR**



DE5233

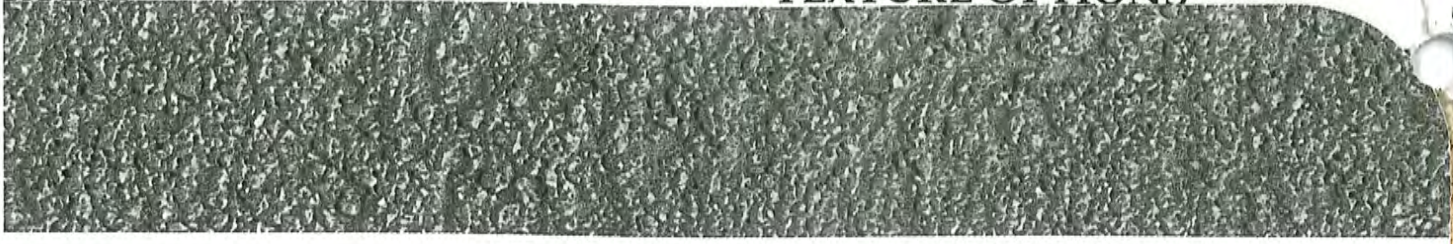
Peach Cider





RYLIC

TEXTURE OPTIONS



1642  
CONA



1632  
PALE



1637  
WHARF



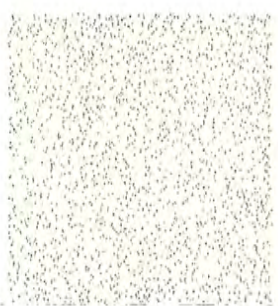
1639  
BEACH



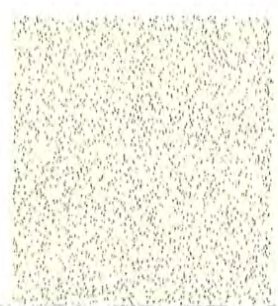
1633  
PAGENT



1636  
TEA



1630  
CASTLE



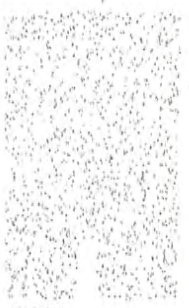
1644  
SKIFF



1631  
PALM



1638  
REEF



1645  
ORCA



1628  
ALMOND



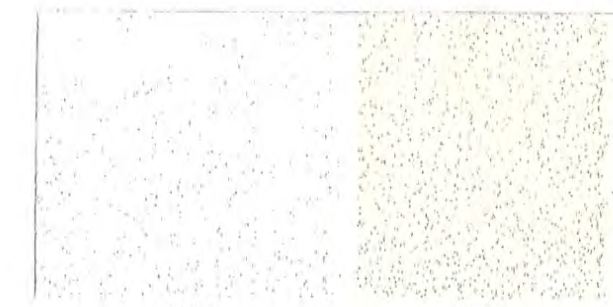
1634  
SESAME



1635  
FALCON



1643  
SAIL



1641  
MIST



1629  
CASHEW



164014  
BILLOW



ant,  
all  
ti-  
TC"  
h  
res:  
ler



TOWN OF MESILLA  
ZONING APPROVAL

OFFICIAL USE ONLY:

Case # \_\_\_\_\_

Fee \$ \_\_\_\_\_

PERMISSION TO CONDUCT WORK  
OR

OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT FROM CID

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. \_\_\_\_\_ ZONE: \_\_\_\_\_ CODE: \_\_\_\_\_ APPLICATION DATE: \_\_\_\_\_

Mary A Madrid \_\_\_\_\_ (575) 526-5780 \_\_\_\_\_  
Name of Property Owner Property Owner's Telephone Number

P.O. Box 215 Mesilla \_\_\_\_\_ NM \_\_\_\_\_ 88046 \_\_\_\_\_  
Property Owner's Mailing Address City State Zip Code

wickedsandstorm@aol.com \_\_\_\_\_  
Property Owner's E-mail Address

Steven Madrid (son) \_\_\_\_\_  
Contractor's Name & Address (If none, indicate Self)

(575) 642-1641 \_\_\_\_\_ \_\_\_\_\_  
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 2288 Calle de Arroyo \_\_\_\_\_

Description of Proposed Work: Re-paint outside of home \_\_\_\_\_

\$ 50 \_\_\_\_\_ Mary a. Madrid \_\_\_\_\_ 7-22-20 \_\_\_\_\_  
Estimated Cost Signature of Applicant Date

Signature of property owner: Mary a. Madrid \_\_\_\_\_

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and/or BOT before issuance of a zoning permit. **Plan sheets are to be no larger than 11 x 17 inches or shall be submitted electronically.**

FOR OFFICIAL USE ONLY

**PZHAC**  Administrative Approval **BOT**  Approved Date: \_\_\_\_\_  
 Approved Date: \_\_\_\_\_  Disapproved Date: \_\_\_\_\_  
 Disapproved Date: \_\_\_\_\_  Approved with Conditions  
 Approved with conditions

PZHAC APPROVAL REQUIRED: \_\_\_ YES \_\_\_ NO BOT APPROVAL REQUIRED: \_\_\_ YES \_\_\_ NO

CID PERMIT/INSPECTION REQUIRED: \_\_\_ YES \_\_\_ NO \_\_\_ SEE CONDITIONS

CONDITIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMISSION ISSUED/DENIED BY: \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_

THIS APPLICATION SHALL INCLUDE ALL OF THE FOLLOWING:

1. \_\_\_\_\_ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **LEGALLY** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. \_\_\_\_\_ Site Plan with dimensions and details.
3. \_\_\_\_\_ Foundation plan with details.
4. \_\_\_\_\_ Floor plan showing rooms, their uses and dimensions.
5. \_\_\_\_\_ Cross section of walls
6. \_\_\_\_\_ Roof and floor framing plan
8. \_\_\_\_\_ Proof of legal access to the property.
9. \_\_\_\_\_ Drainage plan.
10. \_\_\_\_\_ Details of architectural style and color scheme (checklist included for Historical zones) – diagrams and elevations.
11. \_\_\_\_\_ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
12. \_\_\_\_\_ Proof of legal access to the property.
13. \_\_\_\_\_ Other information as necessary or required by the City Code or Community Development Department (See other side.)

**BOT ACTION FORM**  
**ZONING PERMIT 061087**  
**[PZHAC REVIEW – 8/3/2020]**

**Items:**

**Case 061087** – West side of 2890 Avenida de Mesilla, along Calle de San Albino; submitted by Pena Rentals; a request for a zoning permit to allow the replacement of a deteriorating white wooden fence along the west property line at this address with a similar white wooden fence. Zoned: Historical Residential (HR)

**Staff Analysis:**

The applicant would like to replace a white wooden fence at the rear of the property along Calle de San Albino with a similar wooden fence. Originally the applicant had requested to replace the fence with a chain link fence but was advised by Staff that this would not be allowed in the Historical Residential zone. Wooden fences are generally allowed in the Historic Residential zone (see “Consistency with the Code” below).

**Estimated Cost: @ \$900.00**

**Consistency with the Code:**

The PZHAC will need to determine that the proposed fence replacement will be consistent with the following sections of the Code:

**18.06.110 Review of applications within Historical and General Commercial zones – Considerations.**

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
1. The historical and literary value and significance of the site, building, or structure;
  2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
  3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
  4. The appropriateness of the size and shape of the building or structure in relation to:
    - a. The land area upon which the building or structure is situated;
    - b. The landscaping and planting features proposed by the applicant; and
    - c. The neighboring sites, buildings or structures within the historical district.
  5. The commission shall also consider the applicable zoning and other laws of the town.

**18.60.340 Wall, fence, or hedge.**

- E. Walls or fences constructed within the front yard setback area facing a street within the H-R, H-C, R-1 zones must be built with the following materials only: stucco, brick, stone, wood, adobe and wrought iron.

**Findings that need to be made:**

- The PZHAC has jurisdiction to review and recommend approval of this request to the BOT.
- The proposed work consists of replacing a deteriorating wood fence with a similar wood fence along Calle de San Albino.
- The PZHAC has determined that the proposed work meets all applicable Code requirements.

**PZHAC ACTION:**

*The PZHAC determined that proposed fence would not be out of character with the historic requirements of the Code and voted 5 – 0 to recommend APPROVAL of this request to the BOT*

**BOT OPTIONS:**

1. Approve the application as recommended by the PZHAC.
2. Approve the application with conditions.
3. Reject the application.

**BOT ACTION:**







**PHOTOS OF THE EXISTING FENCE ALONG CALLE DE SAN ALBINO SHOWING DETIORATION**









TOWN OF MESILLA
RIGHT OF ENTRY AGREEMENT

RIGHT OF ENTRY AGREEMENT ZONE: CASE:

Peña Rentals P.O. Box 278 Mesilla NM 88046
Applicant Name(s) Mailing Address City State Zip Code

2890 Avenida de Mesilla
Physical Property Address for Agreement

Valley Plumbing P.O. Box 278 Mesilla NM 88046
Adjacent Property Owner(s) Mailing Address City State Zip Code

2800 Avenida de Mesilla
Adjacent Property Owner(s) Physical Address

Right-of-Entry - Permission is hereby granted to the applicant, or its authorized agents, to enter upon the adjacent property for the sole purpose of construction and/or maintenance of the structure(s). Original signatures only.

Steve L. Peña
Applicant(s)

6-16-20
Date



OFFICIAL SEAL
GLORIA S. MAYA
NOTARY PUBLIC - STATE OF NEW MEXICO

ACKNOWLEDGEMENT

My commission expires: 11.13.2020

ACKNOWLEDGEMENT

STATE OF NEW MEXICO )
) ss.
COUNTY OF DONA ANA )

The following was acknowledged before me this

June 16th day of 2020, by Steve Peña

Gloria S. Maya
NOTARY PUBLIC

My Commission Expires: November 13, 2022

STATE OF NEW MEXICO )
) ss.
COUNTY OF DONA ANA )

The following was acknowledged before me this

day of 20, by

NOTARY PUBLIC

My Commission Expires:

FOR OFFICIAL USE ONLY

Date received:

Community Development Coordinator

Date

**WARRANTY DEED**

**BEATRICE L. PEÑA**, a widow dealing in her sole and separate property, and **STEVE PEÑA**, a single man dealing his sole and separate property, for consideration, grant to **PEÑA RENTALS, L.L.C.**, a New Mexico limited liability company, whose address is P.O. Box 278, Mesilla, New Mexico 88046, all of their right, title and interest in and to the following described real property located at 2890 Avenida de Mesilla, Mesilla, Doña Ana County, New Mexico:

A tract of land in the Village of Mesilla, Doña Ana County, New Mexico, being part of U.S.R.S. Tract 11A-2 and more particularly described as follow, to-wit:

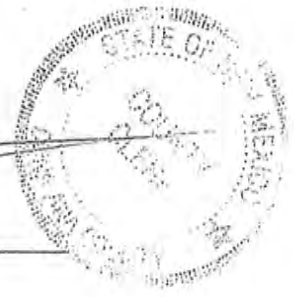
Beginning at the northeast corner of this tract marked by a fence post at the northeast corner of a block wall on the west right of way of State Highway 28, whence a fence corner at the north side of Calle De Santa Ana bears N.34°39'W. a distance of 269.80 feet; thence along Highway 28, S.34°39'E. 78.00 feet to the southeast corner of this tract marked by an iron rod, also the northeast corner of U.S.R.S. Tract 11A-1A; thence S.57°56'42"W. 154.59 feet along a wire fence to an iron rod at a fence corner at the southwest corner of this tract; thence along the east line of Calle De San Albino, N.39°10'30"W. 81.0 feet to the northwest corner marked by an iron rod; thence N58°49'05"E. 161.12 feet to the place of beginning, containing 0.287 acres of land, more or less.

with warranty covenants.

WITNESS our hands and seals this 17<sup>th</sup> day of July, 2008.

*Beatrice L. Peña*  
 Beatrice L. Peña

*Steve Peña*  
 Steve Peña



STATE OF NEW MEXICO      )  
    ) ss.  
 COUNTY OF DONA ANA     )

The foregoing instrument was acknowledged before me this 17<sup>th</sup> day of July, 2008, by Beatrice L. Peña and Steve Peña.

My commission expires:  
March 13, 2012

*Joseph H. Holen*

WARRANTY DEED  
 PAGES: 1  
 COUNTY OF DONA ANA        )  
 STATE OF NEW MEXICO    ) ss  
 I hereby certify that this Instrument has been filed for record on the 18th Day of July, 2008 at 01:54:27 PM and has duly recorded as Instrument # 0820597 in the Records of Dona Ana County

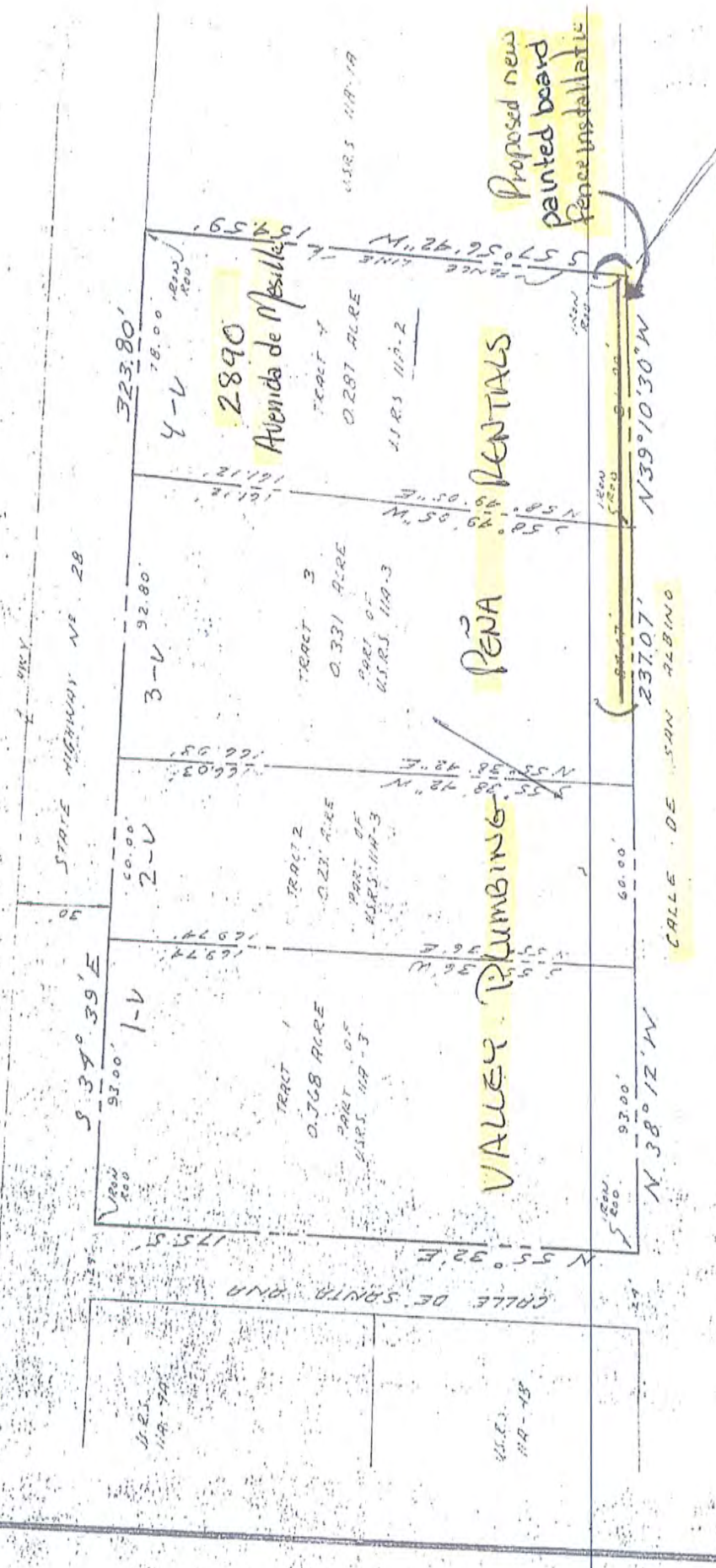
21 Witness By Hand And Seal Of Office  
*Rita Torres*  
 Rita Torres  
 County Clerk, Dona Ana, NM



SCALE: 1"=50'

PLAT OF SURVEY OF U.S.P.M.C. TRACTS 11A-3 AND 11A-2  
VILLAGE OF MESILLA, DONA ANA COUNTY, N.M.

MARCH 18, 190



RONALD H. RISK &  
 REGISTERED ENGINEERS  
 LAND SURVEYORS  
 LAS ALAMOS, N.M.

**TOWN OF MESILLA**  
 PERMISSION TO CONDUCT WORK  
 OR  
 OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

OFFICIAL USE ONLY: Case # 061087 Fee \$ 56.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 061087 ZONE: HR CODE: M1 APPLICATION DATE: 7/17/20

Name of Applicant/Owner Peña Rentals LLC Applicant's Telephone Number 575-526-6952  
 Applicant's/Owner's Mailing Address P.O. Box 278, Mesilla, NM 88046 City State Zip Code  
 Applicant's/Owner's E-mail Address valplumbing@gmail.com  
 Contractor's Name & Address (If none, indicate Self) SELF

Contractor's Telephone Number \_\_\_\_\_ Contractor's Tax ID Number \_\_\_\_\_ Contractor's License Number \_\_\_\_\_  
 Address of Proposed Work: West of 2890 Avenida de Mesilla, parallel with Calle de San Albino

Description of Proposed Work: Replace an existing old board fence with a similar new painted wood board fence

Estimated Cost \$ 900.00 Signature of Applicant [Signature] Date 7-17-20

Signature of property owner if applicant is not the property owner: \_\_\_\_\_

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. Plan sheets are to be no larger than 11 x 17 inches.

**FOR OFFICIAL USE ONLY**

PZHAC  Administrative Approval  Approved Date: \_\_\_\_\_  Disapproved Date: \_\_\_\_\_  Approved with conditions  
 BOT  Approved Date: \_\_\_\_\_  Disapproved Date: \_\_\_\_\_  Approved with Conditions

FIRE INSPECTION/APPROVAL REQUIRED: \_\_\_ YES  NO \_\_\_ SEE CONDITIONS

CID PERMIT/INSPECTION REQUIRED: \_\_\_ YES  NO \_\_\_ SEE CONDITIONS

CONDITIONS: PZHAC REVIEW & BOT APPROVAL REQUIRED

PERMISSION ISSUED/DENIED BY: \_\_\_\_\_  
 ISSUE DATE: \_\_\_\_\_

This Application will include the following, if checked:

1.  Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2.  Site Plan with dimensions and details.
3.  Proof of legal access to the property.
4.  Drainage plan.
5.  Architectural style and color scheme – diagrams or elevations (Historical and commercial zones only).
6.  Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
7.  Other information as necessary or required by the City Code or Community Development:

Applicant originally came in for a chain-link fence. Discussion on how this wouldn't fit the development zone in the HR zone. Applicant changed to a wooden fence which is up for approval now.

## **BOARD ACTION FORM**

### **ITEM:**

Recommend award of contract to A-Mountain Professional Construction Company as apparent low bidder for the Mesilla Roadway Improvements Project: Calle de Principal, Calle de Santiago, Calle de Parian and Calle de Oeste.

### **BACKGROUND:**

Pursuant to Resolution 2019-09 LGRF grant agreement (CN L100415) for \$67,531.00 and Resolution 2019-11 Capital Outlay Agreement (C1193343) for \$75,000.00. Both grant agreements were incorporated into the Mesilla Roadway Improvement Projects. Six (6) bids were received on July 22, 2020. The recommendation to award and bid tabulation are enclosed as supporting documents.

### **SUPPORTING INFORMATION:**

Molzen Corbin Recommendation to Award Letter dated July 29, 2020

### **BOT OPTIONS:**

1. Approve the application.
2. Modify the application with conditions.
3. Reject the application.



July 29, 2020

Rod McGillivray  
Town of Mesilla  
2231 Avenida de Mesilla  
Mesilla, NM 88046

**RE: Mesilla Roadway Improvements Projects: Calle de Principal, Calle de Santiago,  
Calle de Parian, Calle de Oeste**  
Project Funding No. HW2L100415 (SP) & C1193343  
Consideration of Award

Dear Mr. McGillivray,

The Town of Mesilla received six (6) responsive Bids on July 22, 2020, for the Mesilla Roadway Improvements Project. The bids ranged from a low of \$94,373.70 to a high of \$145,939.31. A summary of the Bids received, and the Engineer's estimate is provided on the enclosed Bid Tabulation and Bid Evaluation Summary.

The apparent Low Bidder is A Mountain Professional Construction Company in the amount of \$94,373.70, excluding NMGRT, and is within 12% of the Engineers Estimate.

- A Mountain Professional Construction Company is a registered Contractor in the State of New Mexico, active GB 98, GA 01 with License No. 85717, and GF09 with License No. 395016. We have verified this information with Contractor Licensing Services, Inc. <https://public.psiexams.com/search.jsp>
- Along with the signed and full completed Bid Form, A Mountain Professional Construction Company submitted the Bid Bond, Subcontractor's listing, preferences, and other documents included as a part of the bid.
- The Surety for the Bid Bond is National American Insurance Company NAIC# 23663. As required, the Surety is listed on Federal Circular 570 and licensed to do business in the State of New Mexico to an underwriter's limit of \$8,017,000.00. We have verified this with the U.S. Department of the Treasury, Washington, D.C., Treasury's listing of approved Sureties approved to conduct business in the State of New Mexico [https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570\\_a-z.htm](https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570_a-z.htm)

Based on the information before us, A Mountain Professional Construction Company has submitted the lowest apparent responsive Bid. Therefore, we recommend a contract for this Work be awarded to A Mountain Professional Construction Company for the Mesilla Roadway Improvements Project for the amount of \$94,373.70 (excluding NMGRT).

We understand that the Owner reserves the right to award or reject any Bid or negotiate a change in scope to reduce the Contract Amount, as well as waive any technical irregularities in the Bids.

This consideration of award is subject to the approval of the funding agency.

Should you have any questions or concerns, please do not hesitate to call.

Sincerely,

MOLZEN-CORBIN

A handwritten signature in black ink, appearing to read "John T. Montoya", written in a cursive style.

John T. Montoya, PE, PS, PTOE  
Vice President

CC: Cynthia Stoechner-Hernandez, Town of Mesilla

BID LOT #1 - Calle Principal, Call de Santiago, & Calle de Oeste				Engineers Estimate	
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QTY	BID UNIT PRICE	BID PRICE
1	Unclassified Excavation, Including removals and Disposal	CY	210	\$16.00	\$ 3,360.00
2	2" Asphaltic Concrete Surface Course, complete in place	SY	1000	\$18.00	\$ 18,000.00
3	6" Crushed Aggregate Base Course, complete in place	SY	1000	\$9.00	\$ 9,000.00
4	12" Subgrade Preparation, complete in place	SY	1000	\$5.00	\$ 5,000.00
5	Prime Coat, complete in place	SY	1000	\$1.00	\$ 1,000.00
6	Tack Coat Edges, complete in place	LF	1021	\$2.00	\$ 2,042.00
7	Remove and Replace Broken curb & gutter, complete in place	LF	20	\$60.00	\$ 1,200.00
8	Adjust Manhole to grade, complete in place	EA	2	\$550.00	\$ 1,100.00
9	Adjust Water Valve to grade, complete in place	EA	1	\$350.00	\$ 350.00
10	Laboratory Testing Allowance	ALLOW	1	\$1,500.00	\$ 1,500.00
11	Utility Adjustment allowance	ALLOW	1	\$500.00	\$ 500.00
12	Vibration Monitoring Allowance	ALLOW	1	\$2,250.00	\$ 2,250.00
13	Traffic Control, including plan, devices management and maintenance for the duration of construction	LS	1	\$2,000.00	\$ 2,000.00

A - Mountain Construction		Mans Construction		Highland Enterprises		Smith & Aguirre		Crosstown Construction		Calliper	
BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
\$18.50	\$ 3,885.00	\$26.75	\$ 5,617.50	\$42.35	\$ 8,893.50	\$25.00	\$ 5,250.00	\$98.00	\$ 20,580.00	\$50.00	\$ 10,500.00
\$14.00	\$ 14,000.00	\$15.85	\$ 15,850.00	\$11.82	\$ 11,820.00	\$13.57	\$ 13,570.00	\$22.30	\$ 22,300.00	\$18.35	\$ 18,350.00
\$8.50	\$ 8,500.00	\$7.50	\$ 7,500.00	\$10.00	\$ 10,000.00	\$7.93	\$ 7,930.00	\$12.45	\$ 12,450.00	\$10.65	\$ 10,650.00
\$4.00	\$ 4,000.00	\$8.10	\$ 8,100.00	\$4.67	\$ 4,670.00	\$2.10	\$ 2,100.00	\$10.70	\$ 10,700.00	\$5.00	\$ 5,000.00
\$1.40	\$ 1,400.00	\$1.75	\$ 1,750.00	\$2.00	\$ 2,000.00	\$0.88	\$ 880.00	\$2.20	\$ 2,200.00	\$1.55	\$ 1,550.00
\$1.40	\$ 1,429.40	\$2.50	\$ 2,552.50	\$0.15	\$ 153.15	\$0.25	\$ 255.25	\$1.00	\$ 1,021.00	\$1.20	\$ 1,225.20
\$41.00	\$ 820.00	\$54.00	\$ 1,080.00	\$67.00	\$ 1,340.00	\$81.40	\$ 1,628.00	\$100.00	\$ 2,000.00	\$44.65	\$ 893.00
\$250.00	\$ 500.00	\$1,020.00	\$ 2,040.00	\$1,016.00	\$ 2,032.00	\$1,063.00	\$ 2,126.00	\$1,550.00	\$ 3,100.00	\$705.50	\$ 1,411.00
\$500.00	\$ 500.00	\$250.00	\$ 250.00	\$1,016.00	\$ 1,016.00	\$380.00	\$ 380.00	\$600.00	\$ 600.00	\$440.00	\$ 440.00
\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00
\$500.00	\$ 500.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00
\$2,250.00	\$ 2,250.00	\$2,250.00	\$ 2,250.00	\$2,250.00	\$ 2,250.00	\$2,250.00	\$ 2,250.00	\$2,250.00	\$ 2,250.00	\$2,250.00	\$ 2,250.00
\$2,500.00	\$ 2,500.00	\$2,385.00	\$ 2,385.00	\$2,500.00	\$ 2,500.00	\$10,000.00	\$ 10,000.00	\$5,800.00	\$ 5,800.00	\$1,508.55	\$ 1,508.55

<b>TOTAL BID LOT #1</b>	<b>\$ 47,302.00</b>	<b>\$ 41,784.40</b>	<b>\$ 51,375.00</b>	<b>\$ 48,674.65</b>	<b>\$ 48,369.25</b>	<b>\$ 85,001.00</b>	<b>\$ 55,777.75</b>
-------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------

BID LOT #2 - Calle de Parian & Calle de Oeste				Engineers Estimate	
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QTY	BID UNIT PRICE	BID PRICE
1	Unclassified Excavation, Including removals and Disposal	CY	100	\$16.00	\$ 1,600.00
2	2" Asphaltic Concrete Surface Course, complete in place	SY	335	\$18.00	\$ 6,030.00
3	6" Crushed Aggregate Base Course, complete in place	SY	335	\$9.00	\$ 3,015.00
4	12" Subgrade Preparation, complete in place	SY	335	\$5.00	\$ 1,675.00
5	Prime Coat, complete in place	SY	335	\$1.00	\$ 335.00
6	Tack Coat Edges, complete in place	LF	102	\$2.00	\$ 204.00
7	Loop Detector, complete in place	EA	1	\$12,000.00	\$ 12,000.00
8	Adjust Manhole to grade, complete in place	EA	2	\$550.00	\$ 1,100.00
9	Adjust Water Valve to grade, complete in place	EA	3	\$350.00	\$ 1,050.00
10	Install New 4" Water Valve to grade, complete in place	EA	1	\$900.00	\$ 900.00
11	Install New 6" Water Valve to grade, complete in place	EA	1	\$900.00	\$ 900.00
12	Install New Manhole Ring and Cover to grade, complete in place	EA	1	\$700.00	\$ 700.00
13	Pavement Marking and Striping, complete in place	LS	1	\$2,200.00	\$ 2,200.00
14	Drainage Improvements	LS	1	\$12,000.00	\$ 12,000.00
15	Laboratory Testing Allowance	ALLOW	1	\$1,500.00	\$ 1,500.00
16	Utility Adjustment allowance	ALLOW	1	\$500.00	\$ 500.00
17	Vibration Monitoring Allowance	ALLOW	1	\$2,250.00	\$ 2,250.00
18	Traffic Control, including plan, devices management and maintenance for the duration of construction	LS	1	\$2,000.00	\$ 2,000.00

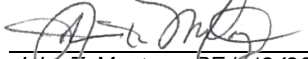
A - Mountain Construction		Mans Construction		Highland Enterprises		Smith & Aguirre		Crosstown Construction		Calliper	
BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
\$18.50	\$ 1,850.00	\$26.75	\$ 2,675.00	\$20.70	\$ 2,070.00	\$33.18	\$ 3,318.00	\$38.00	\$ 3,800.00	\$57.45	\$ 5,745.00
\$14.00	\$ 4,690.00	\$26.75	\$ 8,961.25	\$16.20	\$ 5,427.00	\$27.00	\$ 9,045.00	\$33.18	\$ 11,115.30	\$22.45	\$ 7,520.75
\$8.50	\$ 2,847.50	\$10.25	\$ 3,433.75	\$11.00	\$ 3,685.00	\$17.00	\$ 5,695.00	\$13.13	\$ 4,398.55	\$14.90	\$ 4,991.50
\$4.00	\$ 1,340.00	\$8.10	\$ 2,713.50	\$5.12	\$ 1,715.20	\$6.00	\$ 2,010.00	\$11.34	\$ 3,798.90	\$8.90	\$ 2,981.50
\$1.40	\$ 469.00	\$1.75	\$ 586.25	\$2.15	\$ 720.25	\$2.00	\$ 670.00	\$4.48	\$ 1,500.80	\$1.85	\$ 619.75
\$1.40	\$ 142.80	\$2.50	\$ 255.00	\$0.25	\$ 25.50	\$1.75	\$ 178.50	\$5.88	\$ 599.76	\$3.80	\$ 387.60
\$9,500.00	\$ 9,500.00	\$7,605.00	\$ 7,605.00	\$8,350.00	\$ 8,350.00	\$3,800.00	\$ 3,800.00	\$6,000.00	\$ 6,000.00	\$4,600.00	\$ 4,600.00
\$750.00	\$ 1,500.00	\$1,020.00	\$ 2,040.00	\$1,114.00	\$ 2,228.00	\$1,130.00	\$ 2,260.00	\$1,550.00	\$ 3,100.00	\$705.00	\$ 1,410.00
\$500.00	\$ 1,500.00	\$250.00	\$ 750.00	\$1,100.00	\$ 3,300.00	\$420.00	\$ 1,260.00	\$600.00	\$ 1,800.00	\$440.00	\$ 1,320.00
\$500.00	\$ 500.00	\$750.00	\$ 750.00	\$2,715.00	\$ 2,715.00	\$2,520.00	\$ 2,520.00	\$2,500.00	\$ 2,500.00	\$3,300.00	\$ 3,300.00
\$500.00	\$ 500.00	\$1,000.00	\$ 1,000.00	\$2,816.00	\$ 2,816.00	\$3,844.00	\$ 3,844.00	\$2,800.00	\$ 2,800.00	\$3,500.00	\$ 3,500.00
\$500.00	\$ 500.00	\$1,285.00	\$ 1,285.00	\$1,601.00	\$ 1,601.00	\$1,750.25	\$ 1,750.25	\$1,550.00	\$ 1,550.00	\$1,000.00	\$ 1,000.00
\$2,500.00	\$ 2,500.00	\$3,280.00	\$ 3,280.00	\$965.00	\$ 965.00	\$1,190.00	\$ 1,190.00	\$1,525.00	\$ 1,525.00	\$1,425.00	\$ 1,425.00
\$18,000.00	\$ 18,000.00	\$10,845.00	\$ 10,845.00	\$14,145.00	\$ 14,145.00	\$12,840.00	\$ 12,840.00	\$7,800.00	\$ 7,800.00	\$8,500.00	\$ 8,500.00
\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00
\$500.00	\$ 500.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00
\$2,250.00	\$ 2,250.00	\$2,250.00	\$ 2,250.00	\$2,250.00	\$ 2,250.00	\$2,250.00	\$ 2,250.00	\$2,250.00	\$ 2,250.00	\$2,250.00	\$ 2,250.00
\$2,500.00	\$ 2,500.00	\$1,825.00	\$ 1,825.00	\$2,500.00	\$ 2,500.00	\$5,000.00	\$ 5,000.00	\$4,400.00	\$ 4,400.00	\$1,375.59	\$ 1,375.59

<b>TOTAL BID LOT #2</b>	<b>\$ 49,959.00</b>	<b>\$ 52,589.30</b>	<b>\$ 52,254.75</b>	<b>\$ 56,512.95</b>	<b>\$ 59,630.75</b>	<b>\$ 60,938.31</b>	<b>\$ 52,926.69</b>
-------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------

<b>TOTAL BID AMOUNT OF BID LOTS (Calle Principla, Calle de Santiago, &amp; Calle de Oeste +Calle de Parian &amp; Calle de Oeste) Exclusive of NM Gross Receipts Tax</b>	<b>\$ 97,261.00</b>	<b>\$ 94,373.70</b>	<b>\$ 103,629.75</b>	<b>\$ 105,187.60</b>	<b>\$ 108,000.00</b>	<b>\$ 145,939.31</b>	<b>\$ 108,704.44</b>
---	---------------------	---------------------	----------------------	----------------------	----------------------	----------------------	----------------------

<b>a) Construction Total (Base Bid)</b>		<b>\$ 94,373.70</b>		<b>\$ 103,629.75</b>		<b>\$ 105,187.60</b>		<b>\$ 108,000.00</b>		<b>\$ 145,939.31</b>		<b>\$ 108,704.44</b>
<b>b) Resident Contractor Preference</b>	5.00%	L1936883504	5.00%	L0454494896	5.00%	L0583101232	5.00%	L1800828720	5.00%		5.00%	L1615793712
<b>c) Resident Veteran Contractor Preference</b>	N/A		N/A		N/A		N/A		N/A		N/A	
<b>d) Local Preference Certificate</b>	N/A		N/A		N/A		N/A		N/A		N/A	
<b>e) Bid with preference applied for comparison only (max 10%)</b>		\$ 89,655.02		\$ 98,448.26		\$ 99,928.22		\$ 102,600.00		\$ 138,642.34		\$ 103,269.22
<b>f) Proof of Insurance</b>	N/A		N/A		N/A		N/A		N/A		N/A	
<b>g) Bid Bond included for 5% of Bid</b>	Yes		Yes		Yes		Yes		Yes		Yes	
<b>h) State Labor Enforcement Fund Registration Number</b>	1969320110727		2293420110728		971920090606		100172009070		01507520100716		1758220150709	
<b>i) List of Subcontractors</b>	Yes	GA01,GB98, GF09	Yes	GA01, GA02,GA03,GA04, GB96,GF03,GF05, GF09,GS08	Yes	GA98,GB98,GF09, GF98,MM01	Yes	GA98,GB98, GF98	Yes	GB98,GF98, GA98	Yes	GA98,GB98, GF98
<b>j) Acknowledged One (1), Two (2), and Three</b>	Yes		Yes		Yes		Yes		Yes		Yes	

I hereby certify that the above figures are the same as those submitted in the Bid Proposal, except as otherwise amended in accordance with the Contract Documents.

 7/29/2020  
 John T. Montoya, PE # 12423 Date

Discrepancies between the indicated sum on contractor's bid form and the correct sum. The Column amount shown herein is resolved in favor of the correct sum, which is based on the bid unit price as extended with the estimated quantity.

## **BOARD ACTION FORM**

### **ITEM:**

Select Molzen Corbin as the engineer of record for the Calle del Norte multi-use path Phase II project. Engineering services include design, bidding and construction administration.

Note: An RFP for this work was not required as the work will be performed under the Town of Mesilla General Engineering Services Agreement. The subject project was listed and advertised in the General Engineering Services RFP dated March 29, 2020.

### **BACI(GROUND):**

The Town of Mesilla was awarded LGTPF special funding in the amount of 848k for the Calle del Norte multi-use path phase II. The trail extends the current Calle del Norte (La Llorona Trail Extension) to the Mesilla Lateral next to the Community Center Park.

### **BOT OPTIONS:**

1. Approve the application.
2. Modify the application with conditions.
3. Reject the application.

# MOLZENCORBIN

August 5, 2020

Mr. Rod McGillivray  
Public Works Director  
Town of Mesilla  
P.O. Box 10  
2231 Avenida de Mesilla  
Mesilla, NM 88046

**Re: Professional Engineering Services Proposal for  
Calle de Norte Multi-use Path Phase II  
NMDOT LGTPF Agreement No. CN: LP10004**

Dear Mr. McGillivray,

Molzen Corbin is pleased to provide this proposal for professional engineering services for the design and construction phase of a 0.57 mile long multi-use trail from the intersection of Calle del Norte & Calle Pisano, along the Mesilla Drain to the California Lateral, then along the California Lateral to the Mesilla Lateral.

## SCOPE

### **Design Phase – Basic Service**

This project consists of the design of this project including the following elements:

- Preliminary Design. This represents approximately 60% completion of the design phase services for review by the Owner
- Final Design. This represents approximately 90% completion of the design phase services for review by Owner.
- Plan & profile sheets indicating grades, details, and general sheets.
- Applicable design elements for drainage, including a drainage report and stormwater management design details.
- Applicable pavement markings and trail signage.
- Construction Documents. This represents 100% complete Construction Documents deliverables for bidding.
  - Plans and specifications
- Advertisement, Bidding and Negotiation phase services

### **Construction Phase – Basic Services**

This work includes monitoring project during construction, periodic site visits, process of monthly pay applications, attend monthly meetings, process field directives, process change orders, substantial completion inspection, punch list preparation, final inspection and project close out documentation.

### **Topographic Survey – Special Service**

- Molzen Corbin will provide topographic alignment surveys of the terrain and the above ground features as needed to complete the project.
- Molzen Corbin will sub-contract this work to AeroTech Mapping to obtain this topographic survey, but they will rely on Molzen Corbin to install the control panels in the field. The AeroTech Mapping proposal is attached including their detailed scope of work.

### **Control & Utility Survey – Special Service**

- Molzen Corbin will provide ground field control surveys for the aerial photogrammetry and pick up utility lines located through NM One-Call.

### **Right of Way Survey – Special Service**

- Molzen Corbin will provide a right of way survey through the route to locate the limits of the public (NMDOT, Mesilla & EBID) right of way.
- Easement descriptions and exhibits will be provided for two properties as needed.

### **Geotechnical – Special Service**

- The geotechnical services will include performing four hand auger borings to a depth of at least 3-feet for the trail pavement design.
- The geotechnical services will be conducted by our sub-contractor COZ Engineering and their proposal is attached.

### **Clearances– Special Service**

- Environmental, Cultural, Biological, or other NEPA surveys that may be required through environmental policies for Local Government Road Funded projects will not be included in this project scope. However, those services may be added at a later date as needed. This will be done through a task order.
- Environmental services will be conducted by our sub-contractor Epsilon Systems Solutions Inc., as needed and through a secondary task order.

### **Agency Coordination – Special Service**

- This work includes coordination with EBID throughout the project to obtain their final acceptance of the design drawings.
- Work includes coordination with the NMDOT is limited to the items required in the agreement and excludes project certifications relative to Right-of-way, Environmental, Utilities, ITS, Preliminary Site Investigation and Railroad.
- The Right-of-way certification shall include adjacent property owner meetings (public meeting) along the route as needed but limited to what is considered as reasonable for property owner edification/notification of the project.
- Coordination with EBID for the use of their right-of-way. This will include the drafting of a Memorandum of Understanding (MOU) that describes the roles and responsibilities

of each entity. This is based on the information provided by the Town of Mesilla, which assumes a favorable understanding for the placement of the trail on the existing service road on the drains and laterals described above. This will include a presentation to the EBID Board of Directors.

- Coordination with NMDOT requesting permission to use the right-of-way along the south side of Calle Del Norte for the trail.

**Part Time Construction Observation – Special Service**

- Molzen Corbin will provide a part-time observer, at an estimated 15 hours per week, for an estimated 12 weeks of active construction. Our observer will conduct observation on the days in the field to ensure that the plan improvements are in conformance with the plans and specifications, create daily reports and report to the project engineer daily. The observer will report from the Las Cruces office and will be provided with materials and vehicle to perform his/her duties. Molzen Corbin proposes this on a Time and Material Basis, as the exact number of part-time hours may fluctuate from the proposed 15 hours per week, and the construction duration may be more or less than the 12-week estimate.

**SCHEDULE & BUDGET**

Molzen Corbin will provide the Town of Mesilla progress review drawings as shown in the project schedule below.

TIME FRAME		
Topographic Survey	45 days	From Notice to Proceed
Geotechnical Services	30 days	From Notice to Proceed
60% Preliminary Design	35 days	From receipt of Topographic Survey
90% Final Design	35 days	From receipt of Preliminary Design comments
100% Final Design (Stamped)	35 days	From completion of environmental services and receipt of review comments from the 90% design
Agency review and approval	30 days	From the completion of the 100% design
Bidding & award	45 days	Completion of final design and upon approval of funding agencies
Construction Period	90 days	Estimated

Molzen Corbin will provide the Town with; engineer’s opinion of probable construction cost with each progress review, plan sets will be 11x17. Molzen Corbin will provide copies of bidding documents for bid distribution (5 sets); these costs are included in the proposal.

Molzen Corbin Proposes a LUMP SUM fee of \$100,519, and \$15,840 TIME & MATERIALS for scope of services herein described. A summarized fee schedule is provided below.



		FEE	METHOD
I.	Design		
	a. 60% Preliminary Design	\$ 21,500.00	Lump Sum
	b. 90% Final Design	\$ 13,170.00	Lump Sum
	c. 100% Bid Documents	\$ 6,200.00	Lump Sum
	d. Drainage Report & Plans	\$ 7,500.00	Lump Sum
	e. Advertising/Bid/Award	\$ 3,800.00	Lump Sum
II.	Construction Phase Services	\$ 21,750.00	Lump Sum
III.	Survey		
	a. Topographic Survey	\$ 7,029.00	Lump Sum
	b. Control & Utility Survey	\$ 1,185.00	Lump Sum
	c. Right of Way Survey	\$ 5,910.00	Lump Sum
IV.	Geotechnical Report	\$ 2,475.00	Lump Sum
V.	Agency Coordination	\$ 10,000.00	Lump Sum
	<b>Subtotal</b>	<b>\$ 100,519.00</b>	
VI.	Construction Observation	\$ 15,840.00	Time & Materials

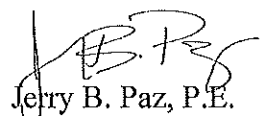
### Stipulation

Molzen Corbin does not include in this scope any legal review of documents. We recommend that all MOU's, agreements, transactions, easements, and right of entry documents provide for this project be reviewed by the Town's legal counsel. Molzen Corbin will provide documents that are within our abilities technically and legally as needed to complete the project. Our scope does not include any legal support in the pursuance of any right of way.

All fees are exclusive of applicable NMGRT which will be added to all billings. If you have any questions regarding this proposal, please call me or Mr. John Montoya at (575)522-0049.

Sincerely,

MOLZEN CORBIN



Jerry B. Paz, P.E.  
Executive Vice President

**18.55.010 Land uses.**

All of the following uses are of such special form as to make impractical their automatic inclusion in any class of use as set forth in the various zones and shall be subject to the issuance of a special use permit; provided, that special use permits may not be granted in a zone from which it is specifically excluded by the provisions of this chapter. Before any special use permit shall be granted, facts shall be shown that:

- A. The proposed use is essential or desirable to the public convenience or welfare.
- B. The proposed use will not be materially detrimental to the public welfare or injurious to other property or improvement in the same zone or vicinity.
- C. The proposed use will not adversely affect the official comprehensive plan.
- D. The uses are as follows:
  - 1. Airports or heliports; provided, the clear zone approaches to such installations are approved by the FAA. Excluded from H-R and H-C zones.
  - 2. Armories and military training center. Excluded from H-R and H-C zones.
  - 3. Borrow pits and quarries for rock, sand, gravel, decomposed granite or soil. Excluded from H-R and H-C zones.
  - 4. Cemeteries.
  - 5. Columbariums, crematories, and mausoleums unless inside a cemetery, are excluded from H-R and H-C zones.
  - 6. Establishments or enterprises involving large numbers of people:
    - a. Open air theaters.
    - b. Rodeo arena.
    - c. Sport or recreational enterprises are excluded from H-R and H-C zones.
  - 7. Hospitals.

8. Institutions or rest homes, nursing homes, for the care of the aged or the mentally infirm, and institutions of a philanthropic or charitable nature.
9. Private clubs and country clubs.
10. Privately owned schools.
11. Utilities consisting of water wells, gas metering and regulating stations, telephone exchanges, booster stations or conversion plants with the necessary buildings, apparatus or appurtenances but not including distribution mains, provided any buildings necessary to such utilities are similar in design and structure to other buildings in the area of the proposed use.
12. Radio or television transmitters. Excluded from H-R and H-C zones.
13. Sewage disposal plants. Excluded from H-R and H-C zones.
14. Landfills in RF zones only. [Ord. 94-06 § 1; prior code § 11-2-4.1]



**RESOLUTION NO. 2020-17**

**A RESOLUTION ESTABLISHING PARAMETERS FOR APPROVALS OF TEMPORARY SIGNS FOR LOCAL BUSINESSES DURING PANDEMIC.**

**WHEREAS**, the Mayor and Board of Trustees have noticed more temporary signs going up during COVID-19; and

**WHEREAS**, MTC 18.65.130 states the following:

A. A business may have a temporary sign for a period of 15 days. The temporary sign shall be no larger than 15 square feet in area. Each business may have up to two temporary signs per year.

B. Temporary signs may be administratively approved by community development staff pursuant to guidelines established by the board of trustees by adoption of a resolution; and

**WHEREAS**, the Board of Trustees can adopt, by resolution, parameters to administratively approve temporary COVID signs; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees that the Mayor or designee may sign off and approve temporary signage for businesses provided they meet the list of criteria listed in "Exhibit A".

**BE IT FURTHER RESOLVED THAT**, this authority shall be in effect until the Governor of the State of New Mexico relaxes restrictions on local businesses due to the pandemic.

**PASSED, APPROVED AND ADOPTED** this 10<sup>th</sup> day of August 2020.

\_\_\_\_\_  
Nora L. Barraza  
Mayor

**ATTEST:**

\_\_\_\_\_  
Cynthia Stoechner-Hernandez  
Town Clerk-Treasurer

**EXHIBIT A**

We will develop parameters during work session of the Board of Trustees on August 10, 2020.

---

---

## MEMORANDUM

---

---

**TO: MAYOR NORA L. BARRAZA AND BOARD OF TRUSTEES**  
**FROM: LARRY SHANNON, COMMUNITY DEVELOPMENT COORDINATOR**  
**SUBJECT: ACTIVITY REPORT – JULY 2020**  
**DATE: AUGUST 4, 2020**

### PZHAC BUSINESS JULY 2020

#### Items presented to the PZHAC

#### ADMINISTRATIVE APPROVAL

##### Zoning Permits

1. **Case 061058** – 319 Capri Arc, submitted by Sam McBurney; a request for a zoning permit to allow the replacement of seven windows on a dwelling at this address. Zoned: Single family, one acre site built (R1)
2. **Case 061063** – 3463 Calle del Norte, submitted by Dan Howard; a request for a zoning permit to allow a partial reroof of a dwelling at this address. Zoned: Rural Farm (RF)
3. **Case 061064** – 2965 Calle de Guadalupe, submitted by Anelita and Andres Montoya; a request for a zoning permit to allow an evaporative air cooling unit to be replaced by a refrigerated air conditioner in a dwelling at this address. Zoned: Historical Residential (HR)
4. **Case 061065** – 2408 Calle de Santiago, submitted by Teresa Sanchez, trustee for Roberto and Eliza Frieze LLC; a request for a zoning permit to allow soffit repair and a new roof coating on a dwelling at this address. Zoned: Historical Residential (HR)
5. **Case 061066** – 3260 North Highway 28, submitted by Indalecio Prieto; a request for a zoning permit to add additional pavement (flatwork) to an existing residential driveway at this address. Zoned: Rural/Agricultural (RA)
6. **Case 061067** – 1922 Calle de Cura, submitted by Nia Rucker; a request for a zoning permit to allow window frames on a dwelling at this address to be repaired and repainted the original color, Zoned: Historical Residential (HR)
7. **Case 061068** – 2231 Calle de Santiago, submitted by Patrick Taylor for Mary Helen Ratje; a request for a zoning permit to allow the replacement of a broken or damaged canales with identical new canales. Zoned: Historical Residential (HR)
8. **Case 061072** – 2550 Calle de Santa Ana, submitted by Rodolfo T. Tirre; a request for a zoning permit to allow the addition -of a sidewalk and a concrete pad addition to a driveway (flatwork) at this address. Zoned: Historical Residential (HR)

#### PZHAC DECISION ITEMS:

##### Zoning Permits:

1. **Case 061073** – 2814 Snow Road, submitted by Juan and Armida Padilla, a zoning permit to allow the erection and painting of a 120 square foot prefabricated wooden shed on a residential property at this address. Zoned: Rural Farm (RF)
2. **Case 061074** – 1460 West Union Avenue, submitted by Dora and Jacinto Delgado; a request for a demolition permit to allow the demolition of all of the structures on the property and the leveling of the property in preparation for the construction of a new dwelling on the property. Zoned: Single Family Residential (R-1)
3. **Case 061075** – 2782 Calle de San Albino, submitted by John Wright; a request for a zoning permit to allow the installation of an in-ground swimming pool and spa in an enclosed court-yard on a residential property at this address. Zoned: Historical Residential (HR)

4. **Case 061076** – Lot 7, Camino Del Rey, submitted by Adam and Maria Perez; a request for a zoning permit to allow the construction of a new dwelling at this address. Zoned: Single Family Residential (R-1)
5. **Case 061077** – 1140 Calle de El Paso, submitted by Ivonne Richardson; a request for a zoning permit to allow the construction of a bathroom addition to a dwelling at this address. Zoned: Rural/Agricultural (RA)

#### **Summary Subdivision**

1. **Case 061079** – 2067 Stithes Road and 1780 Calle de El Paso, submitted by Jon Strain; a request to allow a lot line adjustment between these two properties in order to resolve a legal issue in which a septic line crosses a property line. Zoned: Rural/Agricultural (RA)

#### **Business Permits**

1. **Permit 0849** – 3025 Snow Road, submitted by Van and Susan Wamel for “Integrity Restoration”; a request for a business license to allow the applicant s to operate a home office at this location. Zoned: Rural Farm (RF)
2. **Permit 0850** – 1360 Snow Road, submitted by Karen Mundy for “Mundy Appraisal Services”; a request for a business license to allow the applicant s to operate a home office at this location. Zoned: Rural Farm (RF)
3. **Permit 0851** –1360 Snow Road, submitted by Mark Mundy for “Mundy Land Company”; a request for a business license to allow the applicant s to operate a home office at this location. Zoned: Rural Farm (RF)
4. **Permit 0852** – 2167 Calle del Oeste, submitted by Pat and Wendy Taylor, a request for a business license to allow the applicant s to operate a home office at this location. Zoned: Historic Residential (HR)

**If you have any questions, comments or concerns please feel free to call me at 524 -3262 ext. 104; or e-mail me at [larrys@mesillanm.gov](mailto:larrys@mesillanm.gov).**

***Town of Mesilla Assessor's Report  
JULY 2020***

Mesilla CASE #	DAC ACC'T #	APPL. DATE	ISSUEE/CONTRACTOR	VALUATION / COST	FEE	BLDG CODE	ADDRESS	DESCRIPTION OF WORK
061072	04-00520	7/10/20	Rodolfo T. Tirre/self	900.00	58.00	MI	2550 West Calle de Santa Ana	Driveway expansion
061073	04-00128	7/14/20	Juan S. & Armida G. Padilla/self	2,710.00	80.00	AC	2814 Snow Road	Erect 10'x 12' "Tuff" shed
061074	04-00896	6/24/20	Dora & Jacinto Delgado/self	9,700.00	150.00	DEM	1460 West Union Avenue	Demolition of structures on property
061075	04-00652	7/14/20	John Wright/Dolphin Pools	43,200.00	76.50	SP	2782 Calle de San Albino	Installation of an inground pool
061076	04-01336	7/6/20	Adam & Maria Perez/Abundant Builders	320,000.00	492.00	NR	Camino Del Rey	Construction of a new dwelling
061077	04-00058	7/8/20	Ivonne Richardson/Global Construction, LLC	28,000.00	52.50	AD	1140 Calle de El Paso	Bathroom addition to a dwelling
061079	04-00201 04-00207	7/12/20	Jon Strain	N/A	150.00	SSUB	2067 Stithes Road & 1780 Calle de El Paso	Lot line adjustment (Summary Subdivision)
061083	04-00498	7/22/20	Paul Barraza/self	500.00	45.00	MI	2649 Calle del Sur	Repair a driveway gate
061084	04-00123	7/30/20	John & Judy Harris/Quinones Design Build, Inc	75,000.00	123.00	NR	2515 Snow Road	Build a combo barn/dwelling
061085	04-01011	7/14/20	Eric & Cindy Van Pelt/self	1,300.00	11.40	AD	2852 Erminda Street	Build a pergola over a patio
061086	04-00258	7/22/20	Mary A. Madrid/self	500.00	0.00	MI	2288 Calle de Arroyo	Repaint a dwelling
061087	04-00668	7/17/20	Pena Rentals, LLC/self	900.00	56.00	MI	2890 Avenida de Mesilla	Replace an old wood fence with a new wood fence
061088	04-00201	7/22/20	Jon Strain/JMS Construction	20,000.00	40.50	AC	2067 Stithes Road	Build a three car garage



# Community Projects Report

Project	Description
Current Contact information	Dorothy Sellers Email: <a href="mailto:DorothyS@mesillanm.gov">DorothyS@mesillanm.gov</a> Work: 575-524-3262 Cell:575-571-3890
Census Day in Mesilla	I have continued to work with Census teams to step up online presence. Spreading news through social media, website, and mailed flyers.
Social Media	Keep social media up to date with things happening in Mesilla.
Summer Rec Program	Summer rec is completed. While it was a new experience for everyone I am very impressed in both the children and the leaders in making this years unique summer rec a success.
Mercado	Mercado has reopened. I have put the mask policy in writing requiring signature so there will be no vendors not wearing masks correctly. Mercado will open on Fridays as well beginning August 7 <sup>th</sup> .
Clean & Beautiful Grant	Work has completed on FY20 NM Clean and Beautiful grant. Final reimbursement has been requested.  Application for next years grant (FY21) has been submitted. The Town of Mesilla qualified for \$14,500 to further beautify our parks. Awards have been announced but waiting for first disbursement to begin buying items according to schedule.
NM Tourism Grant	The media push of our video and banner has been paused and will resume when it is responsible to do so. Application has been submitted. All applications have been paused until further notice.

2020 Summer Series	Summer Series has been postponed. All bands and Experience Mesilla have been notified. When it is safe and allowed to proceed Summer Series will be rescheduled.
Covid-19	Have been updating the website with valid Covid-19 information as well as providing PSA for the public via social media and website. Have also participating daily on the Joint Information Center calls providing information relevant to Covid-19 and Mesilla so it can be pushed out to the public.



# MEMORANDUM

**To:** Mayor and Trustees

**From:** Cynthia Stoechner-Hernandez  
Town Clerk-Treasurer *CSH*

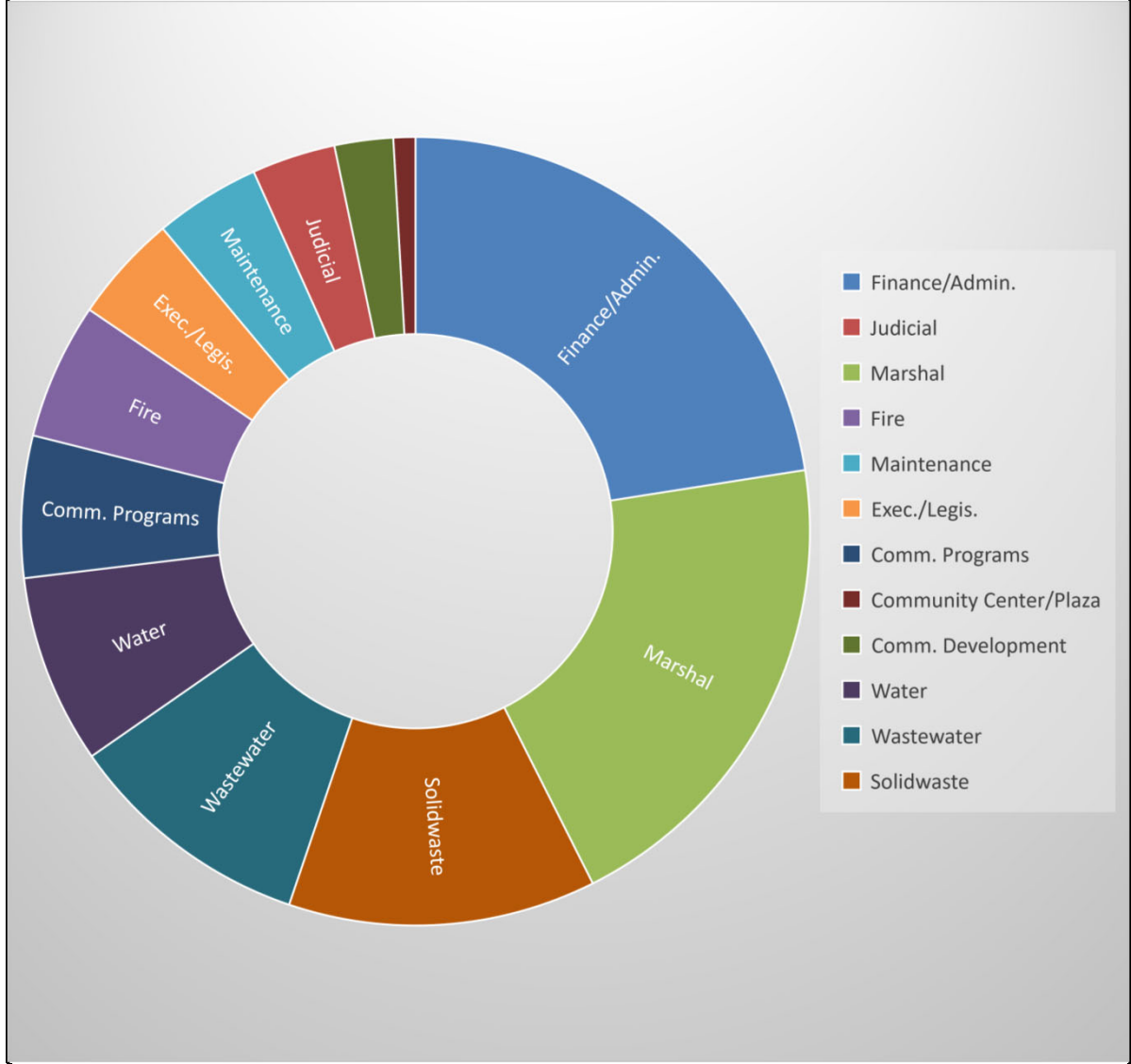
**RE:** Monthly Finance Report

Listed below is a review of department and fund expenditures for: Jul-20  
General Fund should be at: 8.00% spending

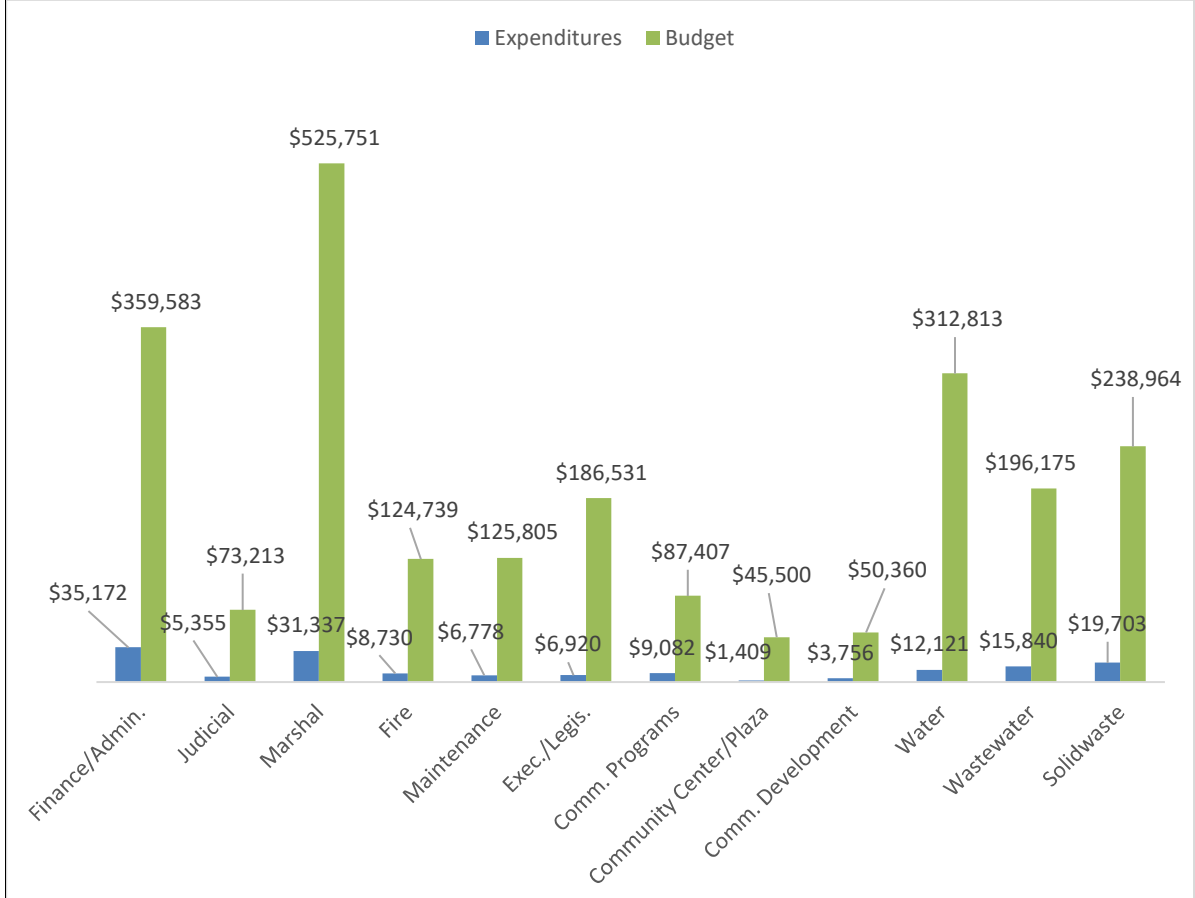
**PER THE MAYOR'S DIRECTION -  
BUDGETS HAVE BEEN FROZEN WITH THE EXCEPTION OF EMERGENCY EXPENDITURES**

YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	9.78%	\$35,172	100.00%	-90.22%	\$ 359,583
Judicial	7.31%	\$5,355	100.00%	-92.69%	\$ 73,213
Marshal	5.96%	\$31,337	100.00%	-94.04%	\$ 525,751
Fire	7.00%	\$8,730	100.00%	-93.00%	\$ 124,739
Maintenance	5.39%	\$6,778	100.00%	-94.61%	\$ 125,805
Exec./Legis.	3.71%	\$6,920	100.00%	-96.29%	\$ 186,531
Comm. Programs	10.39%	\$9,082	100.00%	-89.61%	\$ 87,407
Community Center/Plaza	3.10%	\$1,409	100.00%	-96.90%	\$ 45,500
Comm. Development	7.46%	\$3,756	100.00%	-92.54%	\$ 50,360
<b>General Fund</b>	<b>6.87%</b>	<b>\$108,537</b>	<b>100.00%</b>	<b>-93.13%</b>	<b>\$ 1,578,889</b>
Water	3.87%	\$12,121	100.00%	-96.13%	\$ 312,813
Wastewater	8.07%	\$15,840	100.00%	-91.93%	\$ 196,175
Solidwaste	8.25%	\$19,703	100.00%	-91.75%	\$ 238,964
<b>Enterprise Fund</b>	<b>5.94%</b>	<b>\$47,665</b>	<b>100.00%</b>	<b>-94.06%</b>	<b>\$ 801,952</b>

# EXPENDITURES



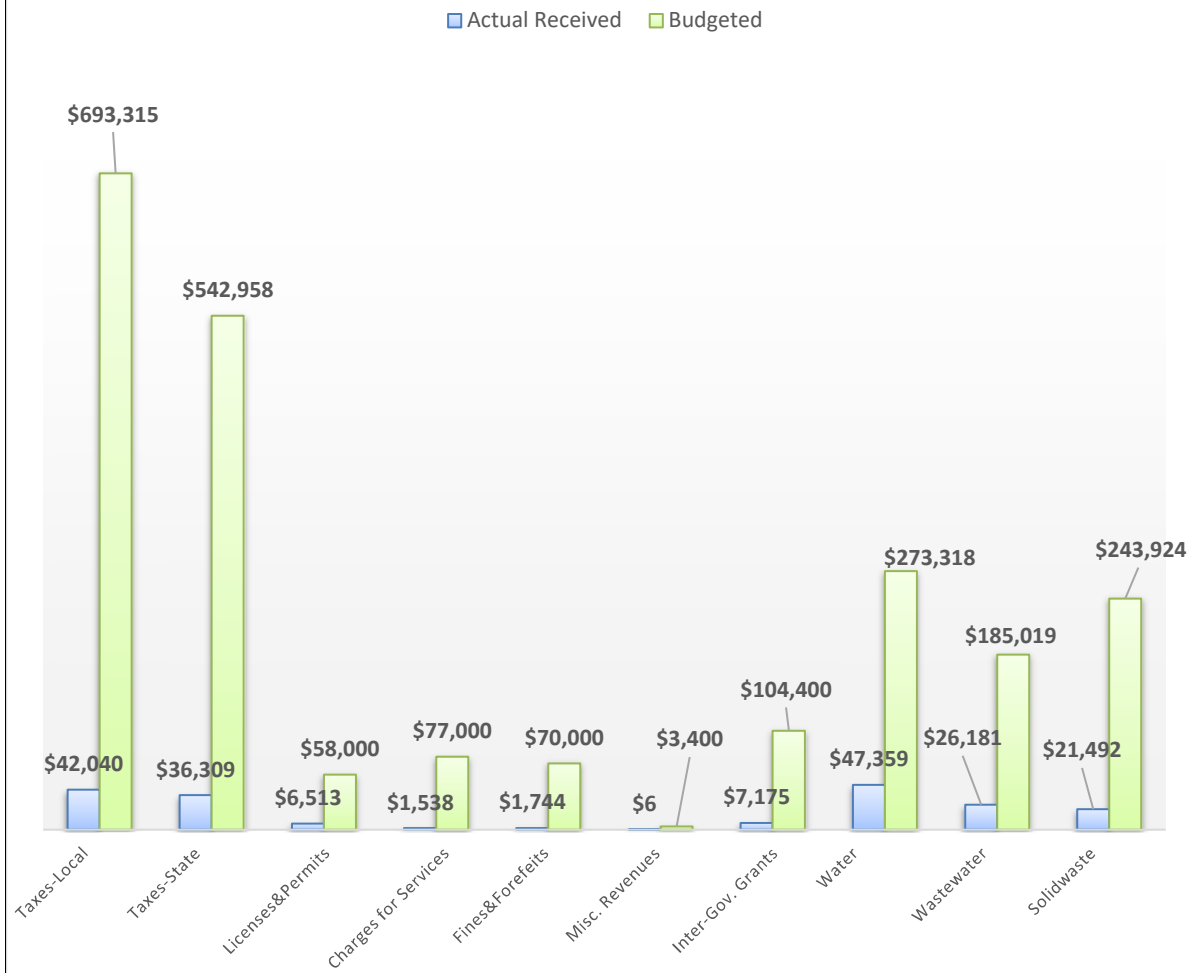
## EXPENDITURES VS BUDGET



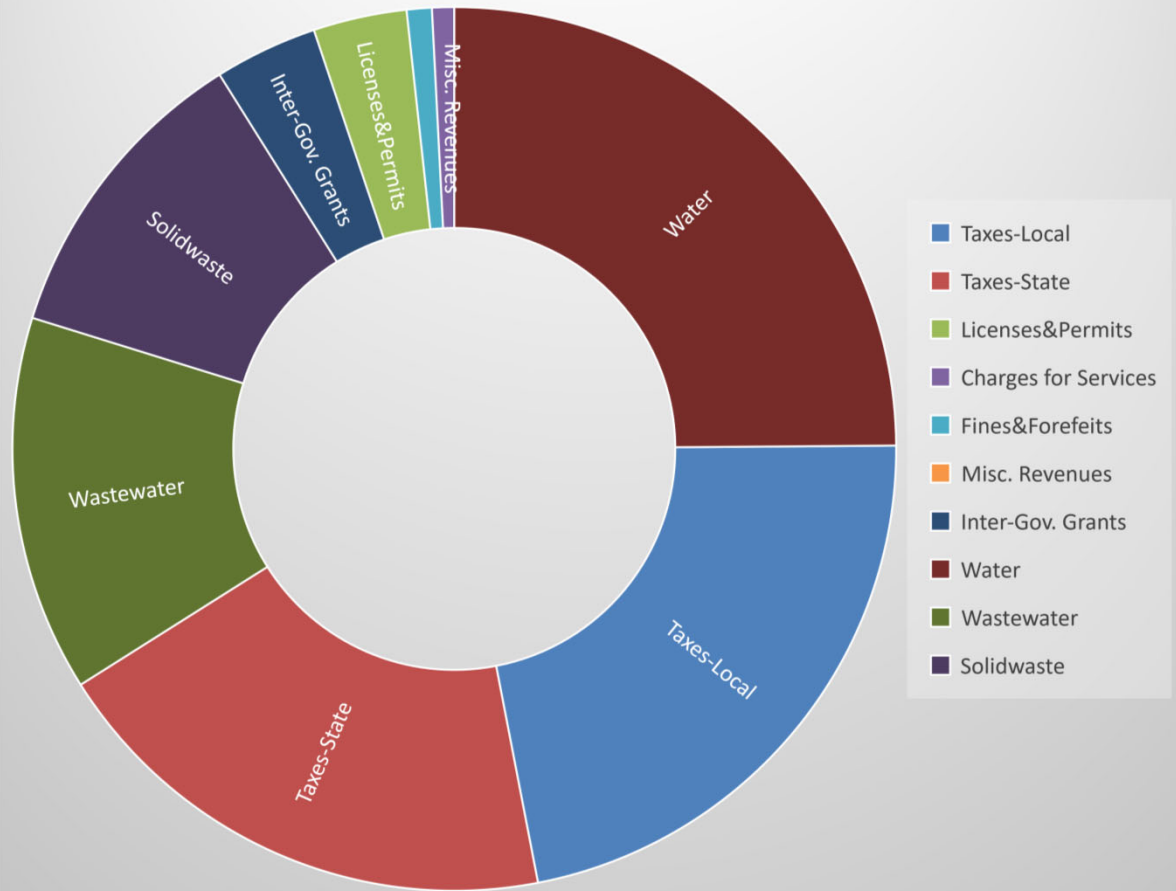
Please request the INCODE report for detail revenues and expenses by fund.

REVENUE					
YTD REVENUES	% Rec.	YTD Money \$	% Est.	YTD % over/under	AMOUNT BUDGETED
Taxes-Local	6.06%	\$42,040	100.00%	-93.94%	\$693,315
Taxes-State	6.69%	\$36,309	100.00%	-93.31%	\$542,958
Licenses&Permits	11.23%	\$6,513	100.00%	-88.77%	\$58,000
Charges for Service	2.00%	\$1,538	100.00%	-98.00%	\$77,000
Fines&Forefeits	2.49%	\$1,744	100.00%	-97.51%	\$70,000
Misc. Revenues	0.18%	\$6	100.00%	-99.82%	\$3,400
Inter-Gov. Grants	6.87%	\$7,175	100.00%	-93.13%	\$104,400
<b>General Fund</b>	<b>6.03%</b>	<b>\$95,325</b>	<b>100.00%</b>	<b>-93.97%</b>	<b>\$1,579,673</b>
Water	17.33%	\$47,359	100.00%	-82.67%	\$ 273,318
Wastewater	14.15%	\$26,181	100.00%	-85.85%	\$ 185,019
Solidwaste	8.81%	\$21,492	100.00%	-91.19%	\$ 243,924
<b>Enterprise Fund</b>	<b>13.53%</b>	<b>\$95,031</b>	<b>100.00%</b>	<b>-86.47%</b>	<b>\$702,261</b>

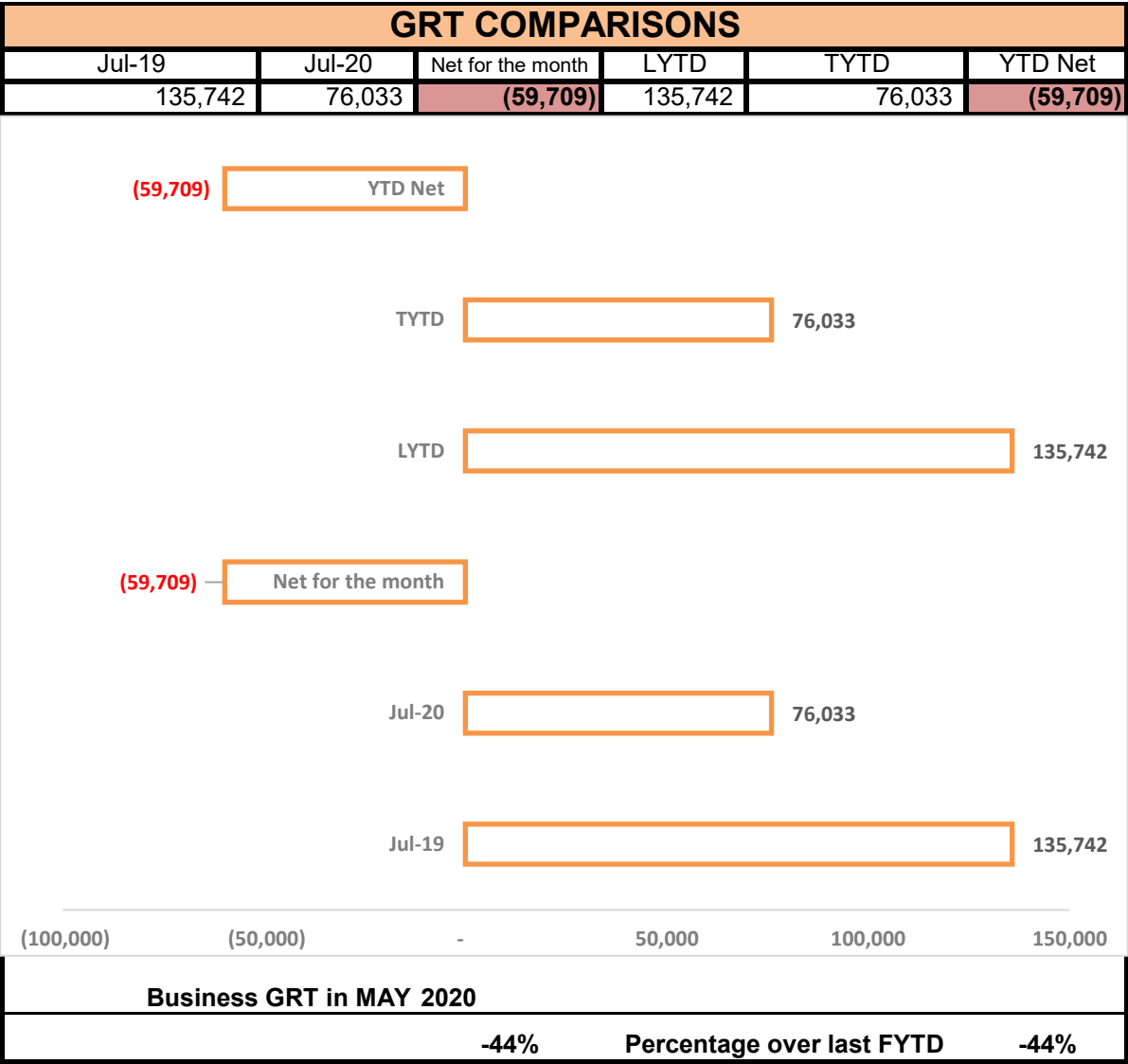
# REVENUES VS BUDGET



# REVENUES







TOWN OF MESILLA FIRE DEPARTMENT  
MONTHLY BOT REPORT



DATE: July, 2020

---

**MAJOR ADDITIONS TO INVENTORY**

4 inch Storz ball valve,

**MAINTENANCE OF EQUIPMENT**

LifePak 12 received annual calibration and testing. Chain saw on Brush 31 carburetor repaired, rebuilt. Alternator and batteries replaced in Squad 32. Batteries serviced in Engine 32. Hose testing was conducted on new 1.75 inch attack line to replace aging line currently in service on the apparatus.

**COMMENTS**

The department promoted 5 personnel this month. Congratulations to Nic Navarro and Dylan Thunhorst to Lieutenant and Trevor Fietze, Humberto Manriquez and Joe Torres to Engineer.

The department conducted testing and interviews for seven new cadet firefighters. They will begin training as soon as their background checks are complete. We are utilizing on-line training for the didactic portions of the academy to minimize exposure risk during the ongoing pandemic. They will be eligible to test for IFSAC certifications upon completion of the academy.

The department along with the Mesilla Marshal's Office and NM DOH conducted a drive through COVID 19 testing site on July 20. 105 persons were tested with no complications or incidents occurring.

The department's new engine was received and we are awaiting equipment and hose in order to put the unit in service. Plans are being made to sell the old engine and there are already interested buyers

**SUBMITTED BY**

Fire Chief Kevin Hoban

*Kevin M J Hoban*

---

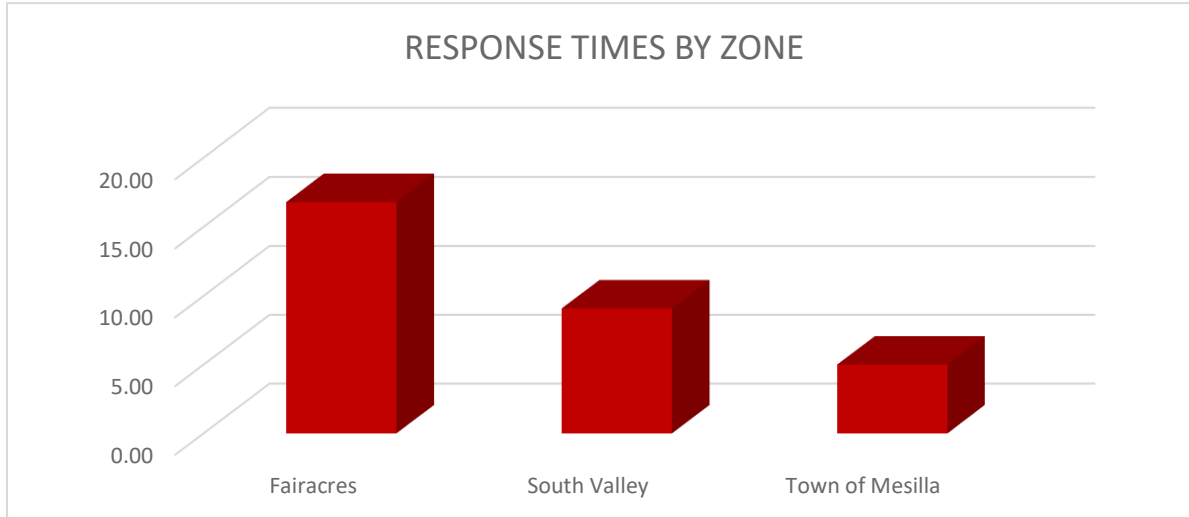
# Mesilla Fire Department

Mesilla, NM

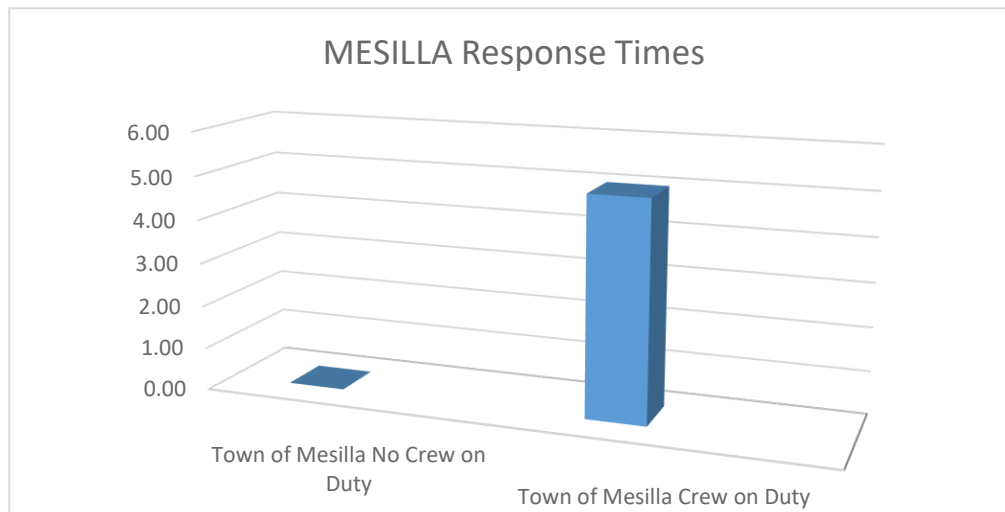
This report was generated on 01/02/2019



Response Mode: Lights and Sirens | Start Date: 12/01/2018 | End Date:12/31/2018



Zone	AVERAGE RESPONSE TIME (in minutes)
Fairacres	16.79
South Valley	9.09
Town of Mesilla	5.01
<b>Town of Mesilla No Crew on Duty</b>	<b>na</b>
<b>Town of Mesilla Crew on Duty</b>	<b>5.01</b>



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

# Mesilla Fire Department

Mesilla, NM

This report was generated on 8/3/2020 12:19:37 AM



## Events per Event Type for Date Range (Landscape)

Start Date: 07/01/2020 | End Date: 07/31/2020

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
<b>Prevention Division Shift</b>						
	07/02/2020	Inspections	Prevention Event	Town of Mesilla	6	George Klebansky, Nicolas Navarro, Gregory Whited
	07/04/2020	Inspections	Prevention Event	Mesilla	4	Lachlan Boyd, Crystal Davis-Whited, Trevor Fietze, Gregory Whited
	07/09/2020	Business inspections	Prevention Event	Town of Mesilla	6.25	George Klebansky, Nicolas Navarro, Gregory Whited

**Total Hours for Prevention Division Shift: 16.25**

<b>Daily Operations Shift</b>						
	07/02/2020	B Shift	Shifts	Firehouse 31	24	Trevor Fietze, Nicolas Navarro, Austin Tucker
	07/03/2020	C-Shift	Shifts	Firehouse 31	13	Lachlan Boyd, Mateo Martinez
	07/03/2020	C Shift	Shifts	Firehouse 31	10	Trevor Fietze
	07/04/2020	A-Shift	Shifts	Firehouse 31	13.75	Lachlan Boyd, Mateo Martinez
	07/05/2020	B Shift	Shifts	Firehouse 31	24	Lachlan Boyd, Trevor Fietze, Alexandra Gaytan, Nicolas Navarro, Austin Tucker
	07/06/2020	C-Shift	Shifts	Firehouse 31	24	Lachlan Boyd, Trevor Fietze
	07/07/2020	A-Shift	Shifts	Firehouse 31	12	Morgan Smith, Dylan Thunhorst
	07/08/2020	B Shift	Shifts	Firehouse 31	24	Nicolas Navarro, Dylan Thunhorst

Only LOCKED events included.

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	07/09/2020	C-Shift	Shifts	Firehouse 31	10	Lachlan Boyd, Mateo Martinez, Nicolas Navarro
	07/10/2020	A-Shift	Shifts	Firehouse 31	15	Lachlan Boyd, Trevor Frieze, Nicolas Navarro, Dylan Thunhorst, Joseph Torres
	07/11/2020	B-Shift	Shifts	Firehouse 31	24	Lachlan Boyd, Aleksandra Gaytan, Nicolas Navarro
	07/12/2020	C Shift	Shifts	Firehouse 31	24	Lachlan Boyd, Trevor Frieze, Nicolas Navarro, Joseph Torres
	07/14/2020	B-Shift	Shifts	Firehouse 31	24	Trevor Frieze, Sonny Gomez, Nicolas Navarro
	07/15/2020	C-Shift	Shifts	Firehouse 31	9	Lachlan Boyd
	07/16/2020	A-Shift	Shifts	Firehouse 31	24	Lachlan Boyd, Humberto Manriquez
	07/17/2020	B Shift	Shifts	Firehouse 31	24	Sebastian Linares, Nicolas Navarro
	07/18/2020	C-Shift	Shifts	Firehouse 31	8.5	Lachlan Boyd
	07/20/2020	B Shift	Shifts	Firehouse 31	24	Sonny Gomez, Sebastian Linares, Nicolas Navarro, Dylan Thunhorst
	07/21/2020	C-Shift	Shifts	Firehouse 31	14	Lachlan Boyd, Trevor Frieze, Joseph Torres
	07/22/2020	A-Shift	Shifts	Firehouse 31.	22	Mateo Martinez, Nicolas Navarro, Dylan Thunhorst, Joseph Torres
	07/23/2020	B-Shift	Shifts	Firehouse 31	24	Trevor Frieze, Sonny Gomez, Humberto Manriquez, Joseph Torres, Austin Tucker
	07/24/2020	C-Shift	Shifts	Firehouse 31	24	Trevor Frieze, Nicolas Navarro, Joseph Torres
	07/25/2020	A-Shift	Shifts	Firehouse 31.	13	Dylan Thunhorst, Ines Thunhorst
	07/26/2020	B Shift	Shifts	Firehouse 31	24	Sonny Gomez, Nicolas Navarro, Austin Tucker

Only LOCKED events included.

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	07/27/2020	C Shift	Shifts	Firehouse 31	24	Lachlan Boyd, Trevor Fietze, Joseph Torres
	07/28/2020	A-Shift	Shifts	Firehouse 31	24	Nicolas Navarro, Dylan Thunhorst
	07/29/2020	B-Shift	Shifts	Firehouse 31	24	Trevor Fietze, Mateo Martinez, Nicolas Navarro
	07/30/2020	C Shift	Shifts	Firehouse 31	24	Lachlan Boyd, Ariel Caro, Trevor Fietze, Joseph Torres
	07/31/2020	A Shift	Shifts	Station 31	12	Morgan Smith

**Total Hours for Daily Operations Shift: 560.25**

<b>Special Assignment</b>						
	07/03/2020	Mesquite rodeo standby	Special Assignment	Mesquite, Landmark Mercantile	4.5	Crystal Davis-Whited, Mateo Martinez, Nicolas Navarro, Gregory Whited
	07/04/2020	4th of July standby and department swearing in.	Special Assignment	Mesilla	7.75	Lachlan Boyd, Crystal Davis-Whited, Trevor Fietze, Evert Garibay, Alexandra Gaytan, Kevin Hoban, George Klebansky, Humberto Manriquez, Mateo Martinez, Nicolas Navarro, Tabitha Rossman, Xavier Sanchez, Joseph Torres, Austin Tucker, Gregory Whited
	07/04/2020	Rodeo standby	Special Assignment	Mesquite rodeo arena	6	Lachlan Boyd, Mateo Martinez
	07/10/2020	New E32 acceptance	Apparatus Demo	Firehouse 31	4.5	Ariel Caro, Andy Embury, Kevin Hoban, George Klebansky, Nicolas Navarro, Gregory Whited
	07/12/2020	cadet candidate testing	New Employee Testing	firehouse 31	4	Lachlan Boyd, Crystal Davis-Whited, Andy Embury, Trevor Fietze, George Klebansky, Nicolas Navarro, Joseph Torres, Gregory Whited

**Total Hours for Special Assignment: 26.75**

Only LOCKED events included.

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
<b>Prevention Event</b>						
	07/04/2020	Inspections	Prevention Event	Mesilla	4	Lachlan Boyd, Crystal Davis-Whited, Trevor Frietze, Gregory Whited

**Total Hours for Prevention Event: 4**

<b>Administration Shift</b>						
	07/06/2020	Administrative Shift	Administrative	Telework	6	Harry Evans
	07/08/2020	Administrative Shift	Administrative	Telework	6	Harry Evans
	07/09/2020	Administrative Shift	Administrative	Telework	6	Harry Evans
	07/11/2020	Cadet candidate testing	Recruitment Event	Firehouse 31	6	Lachlan Boyd, Crystal Davis-Whited, Andy Embury, Trevor Frietze, George Klebansky, Nicolas Navarro, Lance Shepan, Joseph Torres, Gregory Whited
	07/23/2020	Administration	Administrative	Firehouse31	6	Gregory Whited
	07/24/2020	Administrative	Administrative	Fire House 31	5.5	Harry Evans

**Total Hours for Administration Shift: 35.5**

Only LOCKED events included.

# Mesilla Fire Department

Mesilla, NM

This report was generated on 8/3/2020 12:13:54 AM



## Incident Statistics

Start Date: 07/01/2020 | End Date: 07/31/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		29	
FIRE		19	
<b>TOTAL</b>		<b>48</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
Bat31	8	12	12
BR33	1	2	2
<b>TOTAL</b>	<b>9</b>	<b>14</b>	<b>14</b>
PRE-INCIDENT VALUE		LOSSES	
<b>\$0.00</b>		<b>\$0.00</b>	
CO CHECKS			
<b>TOTAL</b>			
MUTUAL AID			
Aid Type		Total	
Aid Given		8	
Aid Received		3	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
12		25	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:07:26	0:04:16	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:07:03</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Mesilla Fire Main Station 31	0:01:35	0:00:42	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:01:24</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Mesilla Fire Department		49:15	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



# Mesilla Fire Department

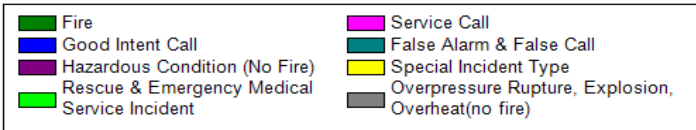
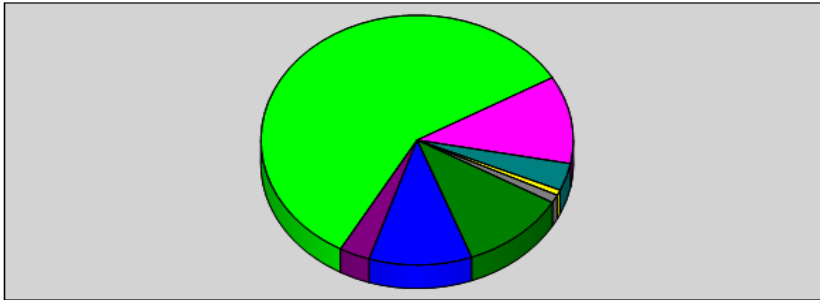
Mesilla, NM

This report was generated on 8/3/2020 12:24:04 AM



## Major Incident Types by Month for Date Range

Start Date: 01/01/2020 | End Date: 12/31/2020



INCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	TOTAL
False Alarm & False Call		2		1	1	3	3	10
Fire	1	3	3	5	8	7	4	31
Good Intent Call	3	7	3	2	7	4	4	30
Hazardous Condition (No Fire)	2	2			1	2	2	9
Overpressure Rupture, Explosion, Overheat(no fire)							3	3
Rescue & Emergency Medical Service Incident	21	24	11	19	26	35	29	165
Service Call	7	8	2	1	4	8	2	32
Special Incident Type			1				1	2
<b>Total</b>	<b>34</b>	<b>46</b>	<b>20</b>	<b>28</b>	<b>47</b>	<b>59</b>	<b>48</b>	<b>282</b>

Only REVIEWED incidents included

# Mesilla Fire Department

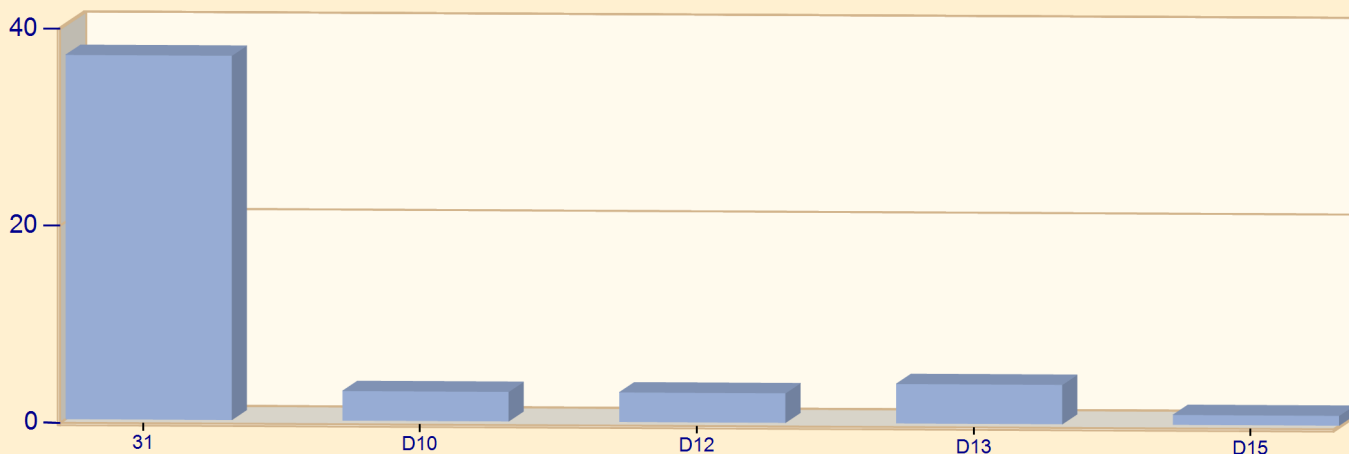
Mesilla, NM

This report was generated on 8/3/2020 12:17:20 AM



## Incident Type Count per Zone for Date Range

Start Date: 07/01/2020 | End Date: 07/31/2020



ZONES	INCIDENT TYPE	COUNT
<b>31 - Town of Mesilla</b>		
	118 - Trash or rubbish fire, contained	1
	140 - Natural vegetation fire, other	1
	142 - Brush or brush-and-grass mixture fire	2
	243 - Fireworks explosion (no fire)	3
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	12
	324 - Motor vehicle accident with no injuries.	1
	341 - Search for person on land	1
	381 - Rescue or EMS standby	5
	400 - Hazardous condition, other	1
	412 - Gas leak (natural gas or LPG)	1
	511 - Lock-out	1
	522 - Water or steam leak	1
	611 - Dispatched & cancelled en route	2
	733 - Smoke detector activation due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	2
	900 - Special type of incident, other	1
	<i>Total Incidents for 31 - Town of Mesilla:</i>	<b>37</b>
<b>D10 - Mesquite</b>		

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

ZONES	INCIDENT TYPE	COUNT
	381 - Rescue or EMS standby	3
	<i>Total Incidents for D10 - Mesquite:</i>	3
<b>D12 - Fairacres</b>		
	311 - Medical assist, assist EMS crew	1
	322 - Motor vehicle accident with injuries	1
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D12 - Fairacres:</i>	3
<b>D13 - South Valley</b>		
	322 - Motor vehicle accident with injuries	3
	342 - Search for person in water	1
	<i>Total Incidents for D13 - South Valley:</i>	4
<b>D15 - Las Alturas</b>		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D15 - Las Alturas:</i>	1
<b>Total Count for all Zone:</b>		<b>48</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

# Mesilla Fire Department

Mesilla, NM

This report was generated on 8/3/2020 12:20:26 AM



## Occupancies Inspected for Date Range

Start Date: 07/01/2020 | End Date: 07/31/2020

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
1st National Bank	48	1553 Avenida De Mesilla		07/16/2020
Basilica of San Albino	2	2070 Calle de Santiago		07/09/2020
Basilica of San Albino assembly hall and classrooms	22	2270 Calle de Guadalupe		07/09/2020
Basilica of San Albino office and gift shop	29	2280 Calle de principal		07/09/2020
Billy The Kid Gift Shop	74	2385 Calle De Guadalupe		07/02/2020
Bowlin's Mesilla Book Center	75	2360 Calle De Principal		07/02/2020
Buffalo Swag	76	2521 Avenida de Mesilla #C		07/16/2020
Cheeky Chaps LLC	65	2521 Avenida de Mesilla #E		07/16/2020
Co-lab artisans loft	70	2309 Calle de San Albino #B		07/09/2020
Del Sol	77	2322 Calle De Principal		07/04/2020
Double Eagle	12	2355 Calle De Guadalupe		07/11/2020
Dry Point Distillers and lounge	13	1680 Calle de Alvarez #C		07/16/2020
Galeria Azul	78	2337 Calle De Guadalupe		07/09/2020
Galeria on the Plaza	79	2310 Calle De Principal		07/04/2020
Hair and Body Shop	80	2222 Avenida de Mesilla		07/16/2020
Health Care Solutions	52	1680 Calle de Alvarez #B		07/16/2020
Impressions	82	2290 Calle de Parian #b		07/02/2020
Kneading to Heal	37	2222 Avenida de mesilla		07/16/2020
La Zia	84	2340 Calle De Principal		07/04/2020
Livingston Bridal and Events	53	1680 Calle De Alvarez #D		07/16/2020
Office Suites	41	1680 Calle de Alvarez #A		07/16/2020
Palacio Bar	18	2600 Avenida De Mesilla		07/02/2020
Real Man	88	2290 Calle De Parian #A		07/02/2020
Silver Studio	92	2309 Calle De Guadalupe		07/09/2020
Starah's Jewels	93	2365 Calle de Guadalupe		07/02/2020
The Chocolate Lady	94	2379 Calle De Guadalupe		07/02/2020
Thunderbird	96	2380 Calle De Principal		07/02/2020

# of Occupancies Inspected: 27

% Occupancies Inspected: 12.62

Included occupancies are those that have a LOCKED inspection on record for the date range provided.

# Mesilla Fire Department

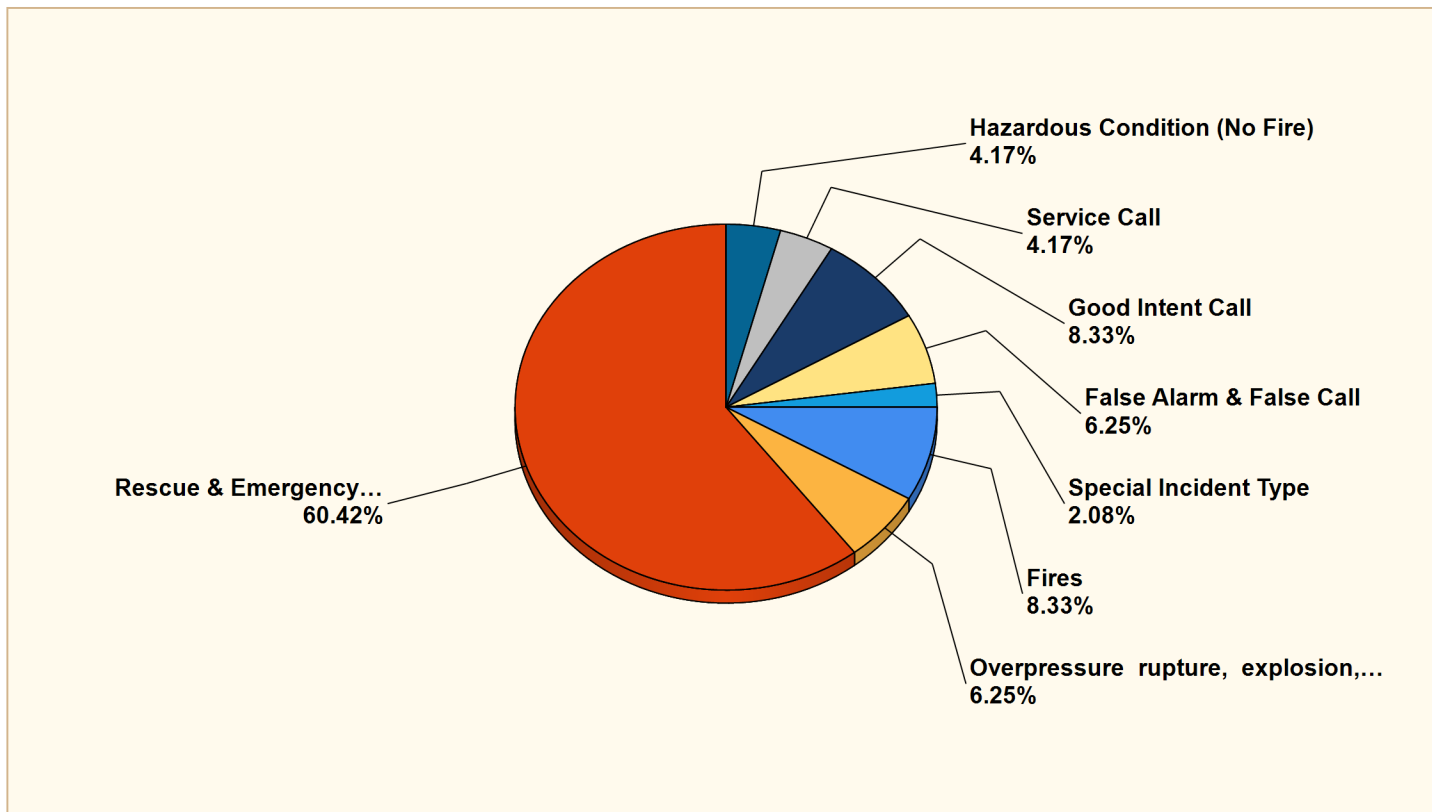
Mesilla, NM

This report was generated on 8/3/2020 12:21:29 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2020 | End Date: 07/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	8.33%
Overpressure rupture, explosion, overheating - no fire	3	6.25%
Rescue & Emergency Medical Service	29	60.42%
Hazardous Condition (No Fire)	2	4.17%
Service Call	2	4.17%
Good Intent Call	4	8.33%
False Alarm & False Call	3	6.25%
Special Incident Type	1	2.08%
<b>TOTAL</b>	<b>48</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
118 - Trash or rubbish fire, contained	1	2.08%
140 - Natural vegetation fire, other	1	2.08%
142 - Brush or brush-and-grass mixture fire	2	4.17%
243 - Fireworks explosion (no fire)	3	6.25%
311 - Medical assist, assist EMS crew	2	4.17%
321 - EMS call, excluding vehicle accident with injury	12	25%
322 - Motor vehicle accident with injuries	4	8.33%
324 - Motor vehicle accident with no injuries.	1	2.08%
341 - Search for person on land	1	2.08%
342 - Search for person in water	1	2.08%
381 - Rescue or EMS standby	8	16.67%
400 - Hazardous condition, other	1	2.08%
412 - Gas leak (natural gas or LPG)	1	2.08%
511 - Lock-out	1	2.08%
522 - Water or steam leak	1	2.08%
611 - Dispatched & cancelled en route	4	8.33%
733 - Smoke detector activation due to malfunction	1	2.08%
743 - Smoke detector activation, no fire - unintentional	2	4.17%
900 - Special type of incident, other	1	2.08%
<b>TOTAL INCIDENTS:</b>	<b>48</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# Mesilla Fire Department

Mesilla, NM

This report was generated on 8/3/2020 12:18:15 AM



## Response Activity Report

Start Date: 07/01/2020 | End Date: 07/31/2020

INCIDENT #	DATE	APPARATUS ID	ALARM TIME	ARRIVE TIME	RESPONSE TIME	ADDRESS
<b>118 - Trash or rubbish fire, contained</b>						
2020-00246	07/04/2020	Bat32	21:00:05	21:00:25	00:00:20	TIERRA DE MESILLA
2020-00246	07/04/2020	BR31	21:00:05	21:00:25	00:00:20	TIERRA DE MESILLA
2020-00246	07/04/2020	E31	21:00:05	21:00:25	00:00:20	TIERRA DE MESILLA
<b>Subtotal Count: 3</b>		<b>Average Response Time for Incident Type: 00:00:20</b>				
<b>140 - Natural vegetation fire, other</b>						
2020-00236	07/02/2020	Bat31	10:43:57	10:50:45	00:06:48	1981 CALLE DE CORREO
2020-00236	07/02/2020	BR31	10:43:57	10:54:00	00:10:03	1981 CALLE DE CORREO
<b>Subtotal Count: 2</b>		<b>Average Response Time for Incident Type: 00:08:25</b>				
<b>142 - Brush or brush-and-grass mixture fire</b>						
2020-00251	07/05/2020	Bat31	21:11:45	21:14:55	00:03:10	1770 TIERRA DE MESILLA
2020-00251	07/05/2020	Bat32	21:11:45	21:11:50	00:00:05	1770 TIERRA DE MESILLA
2020-00251	07/05/2020	BR31	21:11:45	21:16:28	00:04:43	1770 TIERRA DE MESILLA
2020-00269	07/17/2020	Bat31	19:18:58	19:32:56	00:13:58	1140 CALLE DE EL PASO
2020-00269	07/17/2020	BR31	19:18:58	19:36:58	00:18:00	1140 CALLE DE EL PASO
<b>Subtotal Count: 5</b>		<b>Average Response Time for Incident Type: 00:07:59</b>				
<b>243 - Fireworks explosion (no fire)</b>						
2020-00248	07/04/2020	Bat31	22:21:54	22:22:06	00:00:12	1600 TIERRE DE MESILLA
2020-00249	07/04/2020	Bat31	22:45:01	22:45:21	00:00:20	2920 AVENIDA DE MESILLA
2020-00250	07/05/2020	Bat31	20:39:28	20:49:59	00:10:31	2531 AVENIDA DE MESILLA
<b>Subtotal Count: 3</b>		<b>Average Response Time for Incident Type: 00:03:41</b>				
<b>311 - Medical assist, assist EMS crew</b>						
2020-00260	07/08/2020	Bat31	20:37:36	20:52:01	00:14:25	1900 CALLE DE CORREO
2020-00260	07/08/2020	Bat32	20:37:36	20:50:35	00:12:59	1900 CALLE DE CORREO
2020-00260	07/08/2020	BR31	20:37:36	20:50:35	00:12:59	1900 CALLE DE CORREO
2020-00277	07/27/2020	E31	00:50:22	01:05:12	00:14:50	6950 Raasaf DR
<b>Subtotal Count: 4</b>		<b>Average Response Time for Incident Type: 00:13:48</b>				
<b>321 - EMS call, excluding vehicle accident with injury</b>						
2020-00237	07/02/2020	Bat32	12:10:17	12:16:00	00:05:43	304 CAPRI ARC
2020-00237	07/02/2020	BR31	12:10:17	12:15:13	00:04:56	304 CAPRI ARC
2020-00239	07/03/2020	Bat31	09:23:40	09:30:19	00:06:39	3049 Los Arenales ST
2020-00239	07/03/2020	Bat32	09:23:40	09:32:00	00:08:20	3049 Los Arenales ST
2020-00240	07/03/2020	Bat31	10:00:32	10:03:54	00:03:22	2042 Calle de San Albino
2020-00240	07/03/2020	Bat32	10:00:32	10:07:00	00:06:28	2042 Calle de San Albino
2020-00241	07/04/2020	Bat32	06:05:39	06:14:00	00:08:21	2890 Calle de Guadalupe
2020-00241	07/04/2020	BR33	06:05:39	06:12:56	00:07:17	2890 Calle de Guadalupe
2020-00259	07/07/2020	Bat31	23:16:17	23:27:35	00:11:18	2961 McDowell RD
2020-00259	07/07/2020	Bat32	23:16:17	23:26:00	00:09:43	2961 McDowell RD

Calls by Incident Type. Does not include calls where there was no response.

2020-00259	07/07/2020	BR31	23:16:17	23:23:10	00:06:53	2961 McDowell RD
2020-00266	07/15/2020	Bat31	01:22:10	01:36:48	00:14:38	3301 GANDY LN
2020-00266	07/15/2020	BR31	01:22:10	01:30:57	00:08:47	3301 GANDY LN
2020-00267	07/15/2020	Bat31	23:01:21	23:23:00	00:21:39	2839 CALLE DEL SUR
2020-00267	07/15/2020	BR31	23:01:21	23:15:35	00:14:14	2839 CALLE DEL SUR
2020-00268	07/17/2020	Bat31	13:12:11	13:17:47	00:05:36	2410 CALLE DE SAN ALBINO
2020-00273	07/21/2020	Bat31	13:01:15	13:06:58	00:05:43	2260 Calle de Santiago
2020-00278	07/27/2020	Bat31	01:08:25	01:14:19	00:05:54	2890 Snow RD
2020-00278	07/27/2020	E31	01:08:25	01:25:42	00:17:17	2890 Snow RD
2020-00280	07/27/2020	Bat31	19:51:32	19:57:23	00:05:51	335 CAPRI ARC
2020-00280	07/27/2020	BR31	19:51:32	19:58:52	00:07:20	335 CAPRI ARC
2020-00283	07/31/2020	Bat31	10:06:57	10:28:37	00:21:40	4039 Los Arenales ST
2020-00283	07/31/2020	BR31	10:06:57	10:16:12	00:09:15	4039 Los Arenales ST

**Subtotal Count: 23**

**Average Response Time for Incident Type: 00:09:25**

### 322 - Motor vehicle accident with injuries

2020-00245	07/04/2020	Bat32	20:21:28	20:30:51	00:09:23	4801 S Main ST
2020-00245	07/04/2020	E31	20:21:28	20:30:51	00:09:23	4801 S Main ST
2020-00262	07/11/2020	Bat32	23:22:31	23:39:43	00:17:12	Carver RD
2020-00262	07/11/2020	BR31	23:22:31	23:41:20	00:18:49	Carver RD
2020-00264	07/12/2020	Bat31	18:29:24	18:52:30	00:23:06	116 INTERSTATE 10
2020-00275	07/23/2020	Bat31	14:07:12	14:15:11	00:07:59	1200 Carver RD

**Subtotal Count: 6**

**Average Response Time for Incident Type: 00:14:18**

### 324 - Motor vehicle accident with no injuries.

2020-00271	07/19/2020	Bat31	14:32:04	14:41:19	00:09:15	2790 AVENIDA DE MESILLA
------------	------------	-------	----------	----------	----------	-------------------------

**Subtotal Count: 1**

**Average Response Time for Incident Type: 00:09:15**

### 341 - Search for person on land

2020-00274	07/22/2020	Bat31	16:40:00	16:48:00	00:08:00	5000 Calle del Norte
------------	------------	-------	----------	----------	----------	----------------------

**Subtotal Count: 1**

**Average Response Time for Incident Type: 00:08:00**

### 342 - Search for person in water

2020-00281	07/28/2020	BR31	19:21:00	20:15:00	00:54:00	1 Mesilla Dam RD
------------	------------	------	----------	----------	----------	------------------

**Subtotal Count: 1**

**Average Response Time for Incident Type: 00:54:00**

### 381 - Rescue or EMS standby

2020-00242	07/03/2020	BR31	19:00:00	19:30:00	00:30:00	12000 Stern DR
2020-00244	07/04/2020	BR33	19:51:14	19:52:01	00:00:47	12000 Stern DR
2020-00253	07/05/2020	BR33	19:05:00	19:30:00	00:25:00	12000 STERN DR
2020-00254	07/06/2020	BR31	02:54:43	03:04:00	00:09:17	2880 CALLE DE SAN ALBINO
2020-00255	07/06/2020	BR33	07:56:53	08:01:07	00:04:14	2231 AVENIDA DE MESILLA
2020-00265	07/13/2020	Bat31	07:57:06	07:58:07	00:01:01	2231 AVENIDA DE MESILLA
2020-00272	07/20/2020	Bat31	07:50:29	07:50:29	00:00:00	2231 AVENIDA DE MESILLA
2020-00279	07/27/2020	Bat31	08:02:37	08:03:32	00:00:55	2231 AVENIDA DE MESILLA

**Subtotal Count: 8**

**Average Response Time for Incident Type: 00:08:54**

### 400 - Hazardous condition, other

2020-00258	07/06/2020	BR31	17:36:51	17:58:39	00:21:48	2231 AVENIDA DE MESILLA
------------	------------	------	----------	----------	----------	-------------------------

**Subtotal Count: 1**

**Average Response Time for Incident Type: 00:21:48**

### 412 - Gas leak (natural gas or LPG)

2020-00252	07/05/2020	Bat32	22:01:26	22:25:00	00:23:34	2880 CALLE DE SAN ALBINO
------------	------------	-------	----------	----------	----------	--------------------------

Calls by Incident Type. Does not include calls where there was no response.



2020-00252	07/05/2020	E31	22:01:26	22:24:21	00:22:55	2880 CALLE DE SAN ALBINO
<b>Subtotal Count: 2</b>		<b>Average Response Time for Incident Type: 00:23:14</b>				
<b>511 - Lock-out</b>						
2020-00238	07/02/2020	Bat31	15:06:38	15:09:38	00:03:00	3416 CALLE DEL NORTE
2020-00238	07/02/2020	Bat32	15:06:38	15:13:18	00:06:40	3416 CALLE DEL NORTE
2020-00238	07/02/2020	BR31	15:06:38	15:13:15	00:06:37	3416 CALLE DEL NORTE
<b>Subtotal Count: 3</b>		<b>Average Response Time for Incident Type: 00:05:25</b>				
<b>522 - Water or steam leak</b>						
2020-00263	07/12/2020	Bat31	12:41:09	12:51:43	00:10:34	2160 CALLE DEL NORTE
2020-00263	07/12/2020	Bat32	12:41:09	12:51:44	00:10:35	2160 CALLE DEL NORTE
2020-00263	07/12/2020	BR31	12:41:09	12:51:43	00:10:34	2160 CALLE DEL NORTE
<b>Subtotal Count: 3</b>		<b>Average Response Time for Incident Type: 00:10:34</b>				
<b>733 - Smoke detector activation due to malfunction</b>						
2020-00261	07/09/2020	Bat31	03:55:59	04:11:04	00:15:05	1300 W University AVE
2020-00261	07/09/2020	Bat32	03:55:59	04:07:06	00:11:07	1300 W University AVE
2020-00261	07/09/2020	BR31	03:55:59	04:05:25	00:09:26	1300 W University AVE
<b>Subtotal Count: 3</b>		<b>Average Response Time for Incident Type: 00:11:52</b>				
<b>743 - Smoke detector activation, no fire - unintentional</b>						
2020-00256	07/06/2020	Bat31	14:02:33	14:07:14	00:04:41	1300 W UNIVERSITY AVE
2020-00257	07/06/2020	Bat31	14:12:17	14:17:34	00:05:17	1300 W UNIVERSITY AVE
<b>Subtotal Count: 2</b>		<b>Average Response Time for Incident Type: 00:04:59</b>				
<b>900 - Special type of incident, other</b>						
2020-00276	07/25/2020	Bat31	05:32:59	05:35:00	00:02:01	2231 AVENIDA DE MESILLA
2020-00276	07/25/2020	Bat32	05:32:59	05:35:02	00:02:03	2231 AVENIDA DE MESILLA
2020-00276	07/25/2020	BR31	05:32:59	05:35:11	00:02:12	2231 AVENIDA DE MESILLA
2020-00276	07/25/2020	E31	05:32:59	05:35:11	00:02:12	2231 AVENIDA DE MESILLA
<b>Subtotal Count: 4</b>		<b>Average Response Time for Incident Type: 00:02:07</b>				
<b>Grand Total: 75</b>		<b>Average Response Time for All Incident Types: 00:09:51</b>				

Calls by Incident Type. Does not include calls where there was no response.

# Mesilla Fire Department

Mesilla, NM

This report was generated on 8/3/2020 12:16:07 AM



## Count of Classes by Personnel by Class Category

Passed/Failed: Both Passed and Failed | Personnel: All Personnel | Start Date: 07/01/2020 | End Date: 07/31/2020

### Boyd, Lachlan James

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	3	7:00
I.S.O. Fire Investigations	1	2:00
<b>Total for Boyd, Lachlan James</b>	<b>5</b>	<b>12:00</b>

### Caro, Ariel M

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	4:00
I.S.O. Fire Investigations	1	2:00
<b>Total for Caro, Ariel M</b>	<b>3</b>	<b>6:00</b>

### Davis-Whited, Crystal

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	3	9:00
I.S.O. Fire Investigations	1	2:00
<b>Total for Davis-Whited, Crystal</b>	<b>5</b>	<b>14:00</b>

### Embury, Andy G.

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	3	9:00
I.S.O. Fire Investigations	1	2:00
<b>Total for Embury, Andy G.</b>	<b>5</b>	<b>14:00</b>

### Evans, Harry A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	6:00
I.S.O. Officer Training	2	2:00
<b>Total for Evans, Harry A</b>	<b>4</b>	<b>8:00</b>

### Frietze, Trevor R

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	5	11:00
I.S.O. Officer Training	1	2:00
<b>Total for Frietze, Trevor R</b>	<b>6</b>	<b>13:00</b>

### Gomez, Sonny

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	5	10:00
<b>Total for Gomez, Sonny</b>	<b>5</b>	<b>10:00</b>

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

**Guzman, Phillip**

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
<b>Total for Guzman, Phillip</b>	<b>1</b>	<b>3:00</b>

**Hoban, Kevin M**

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	2	6:00
I.S.O. Fire Investigations	1	2:00
<b>Total for Hoban, Kevin M</b>	<b>4</b>	<b>11:00</b>

**Klebansky, George A**

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	3	9:00
I.S.O. Fire Investigations	1	2:00
<b>Total for Klebansky, George A</b>	<b>5</b>	<b>14:00</b>

**Linares, Sebastian**

Class Category	Class Count	Total Class Hours
EMS Training	1	1:00
<b>Total for Linares, Sebastian</b>	<b>1</b>	<b>1:00</b>

**Lucero, Jojo**

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	1	3:00
I.S.O. Fire Investigations	1	2:00
<b>Total for Lucero, Jojo</b>	<b>3</b>	<b>8:00</b>

**Manriquez, Humberto**

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	6:00
<b>Total for Manriquez, Humberto</b>	<b>2</b>	<b>6:00</b>

**Martinez, Mateo**

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	6:00
<b>Total for Martinez, Mateo</b>	<b>2</b>	<b>6:00</b>

**Navarro, Nicolas A**

Class Category	Class Count	Total Class Hours
EMS Training	3	5:00
I.S.O. Company Training	4	9:00
I.S.O. Fire Investigations	1	2:00
I.S.O. Officer Training	1	2:00
<b>Total for Navarro, Nicolas A</b>	<b>9</b>	<b>18:00</b>

**Rossmann, Tabitha A**

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	9:00
<b>Total for Rossman, Tabitha A</b>	<b>3</b>	<b>9:00</b>

**Sanchez, Xavier**

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	3	9:00
I.S.O. Fire Investigations	1	2:00
<b>Total for Sanchez, Xavier</b>	<b>5</b>	<b>14:00</b>

**Shepan, Lance A.**

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
I.S.O. Fire Investigations	1	2:00
<b>Total for Shepan, Lance A.</b>	<b>2</b>	<b>5:00</b>

**Soto, Andrew**

Class Category	Class Count	Total Class Hours
I.S.O. Fire Investigations	1	2:00
<b>Total for Soto, Andrew</b>	<b>1</b>	<b>2:00</b>

**Thunhorst, Dylan P**

Class Category	Class Count	Total Class Hours
EMS Training	1	1:00
I.S.O. Company Training	1	3:00
<b>Total for Thunhorst, Dylan P</b>	<b>2</b>	<b>4:00</b>

**Thunhorst, Ines C**

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	3:00
<b>Total for Thunhorst, Ines C</b>	<b>1</b>	<b>3:00</b>

**Torres, Joseph J**

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	3	7:00
I.S.O. Officer Training	1	2:00
<b>Total for Torres, Joseph J</b>	<b>4</b>	<b>9:00</b>

**Tucker, Austin J**

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	3	7:00
<b>Total for Tucker, Austin J</b>	<b>4</b>	<b>10:00</b>

**Whited, Gregory E**

Class Category	Class Count	Total Class Hours
EMS Training	1	3:00
I.S.O. Company Training	3	9:00
I.S.O. Fire Investigations	1	2:00
<b>Total for Whited, Gregory E</b>	<b>5</b>	<b>14:00</b>

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes. If "All Personnel" is selected, this report also includes non-agency Personnel. Only non-Archived Classes that have been Reviewed are included. This report pulls training hours from the Training Code Hours field on the Info Page.

# Mesilla Fire Department

Mesilla, NM

This report was generated on 8/4/2020 10:12:59 AM



## Total Volunteer Hours July, 2020

Pay Grades: All Pay Grades | Start Date: 07/01/2020 | End Date: 07/31/2020

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Boyd, Lachlan James	10:15	12:00	179:15	201:30
Caro, Ariel M	0:00	6:00	16:30	22:30
Davis-Whited, Crystal	28:34	14:00	30:30	73:04
Embury, Andy G.	5:38	14:00	14:30	34:08
Evans, Harry A	7:59	8:00	23:30	39:29
Frietze, Trevor R	13:01	13:00	243:00	269:01
Garcia, Gilbert M	0:00	0:00	0:00	0:00
Garibay, Evert A	0:00	0:00	4:00	4:00
Gaytan, Alexsandra Melina	4:29	0:00	29:00	33:29
Gomez, Sonny	2:40	10:00	52:00	64:40
Guzman, Phillip	0:00	3:00	0:00	3:00
Klebansky, George A	43:57	14:00	34:45	92:42
Linares, Sebastian	0:00	1:00	23:00	24:00
Lucero, Jojo	0:00	8:00	0:00	8:00
Manriquez, Humberto	24:33	6:00	27:00	57:33
Martinez, Mateo	10:14	6:00	61:00	77:14
Navarro, Nicolas A	43:47	18:00	241:15	303:02
O'Brien, Amy M	0:35	0:00	0:00	0:35
Rossman, Tabitha A	0:00	9:00	3:00	12:00
Salas, Enrique	0:00	0:00	0:00	0:00
Sanchez, Xavier	2:28	14:00	8:00	24:28
Shepan, Lance A.	4:00	5:00	6:00	15:00
Smith, Morgan Samantha	0:34	0:00	24:00	24:34
Soto, Andrew	0:00	2:00	0:00	2:00
Thunhorst, Dylan P	1:10	4:00	74:30	79:40
Thunhorst, Ines C	0:00	3:00	13:00	16:00
Torres, Joseph J	5:08	9:00	137:00	151:08
Tucker, Austin J	5:57	10:00	60:00	75:57
Whited, Gregory E	29:39	14:00	53:15	96:54
			<b>TOTAL</b>	<b>1766:38:00</b>

# Mesilla Fire Department

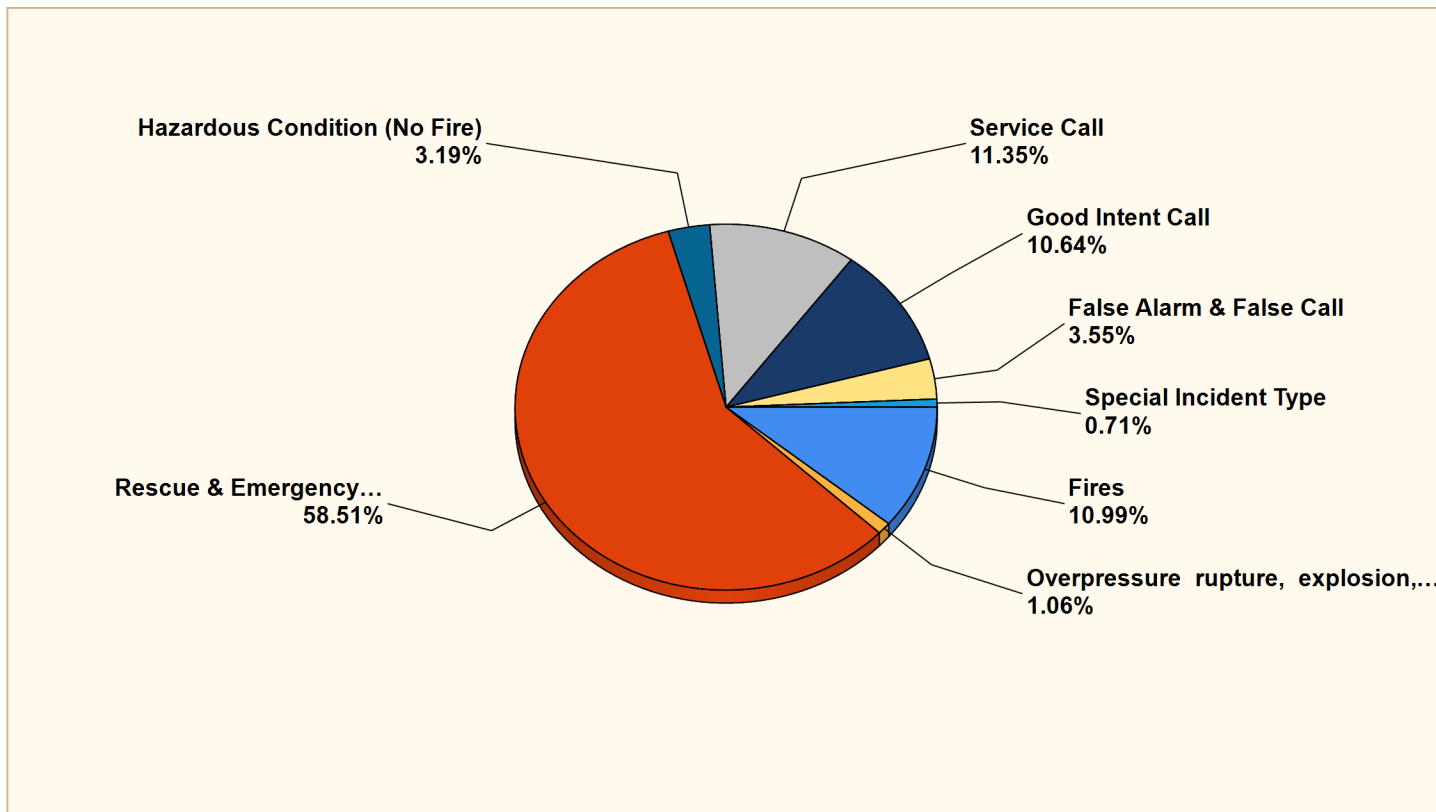
Mesilla, NM

This report was generated on 8/3/2020 12:22:18 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 07/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	31	10.99%
Overpressure rupture, explosion, overheating - no fire	3	1.06%
Rescue & Emergency Medical Service	165	58.51%
Hazardous Condition (No Fire)	9	3.19%
Service Call	32	11.35%
Good Intent Call	30	10.64%
False Alarm & False Call	10	3.55%
Special Incident Type	2	0.71%
<b>TOTAL</b>	<b>282</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	1.42%
112 - Fires in structure other than in a building	1	0.35%
118 - Trash or rubbish fire, contained	1	0.35%
132 - Road freight or transport vehicle fire	2	0.71%
140 - Natural vegetation fire, other	1	0.35%
141 - Forest, woods or wildland fire	1	0.35%
142 - Brush or brush-and-grass mixture fire	19	6.74%
162 - Outside equipment fire	1	0.35%
173 - Cultivated trees or nursery stock fire	1	0.35%
243 - Fireworks explosion (no fire)	3	1.06%
300 - Rescue, EMS incident, other	1	0.35%
311 - Medical assist, assist EMS crew	13	4.61%
320 - Emergency medical service, other	3	1.06%
321 - EMS call, excluding vehicle accident with injury	94	33.33%
322 - Motor vehicle accident with injuries	25	8.87%
324 - Motor vehicle accident with no injuries.	2	0.71%
341 - Search for person on land	2	0.71%
342 - Search for person in water	2	0.71%
361 - Swimming/recreational water areas rescue	2	0.71%
381 - Rescue or EMS standby	21	7.45%
400 - Hazardous condition, other	2	0.71%
412 - Gas leak (natural gas or LPG)	2	0.71%
424 - Carbon monoxide incident	1	0.35%
441 - Heat from short circuit (wiring), defective/worn	1	0.35%
444 - Power line down	1	0.35%
461 - Building or structure weakened or collapsed	1	0.35%
480 - Attempted burning, illegal action, other	1	0.35%
511 - Lock-out	4	1.42%
520 - Water problem, other	2	0.71%
522 - Water or steam leak	3	1.06%
542 - Animal rescue	1	0.35%
551 - Assist police or other governmental agency	7	2.48%
552 - Police matter	1	0.35%
553 - Public service	2	0.71%
554 - Assist invalid	7	2.48%
561 - Unauthorized burning	5	1.77%
611 - Dispatched & cancelled en route	27	9.57%
622 - No incident found on arrival at dispatch address	1	0.35%
651 - Smoke scare, odor of smoke	2	0.71%
700 - False alarm or false call, other	1	0.35%
733 - Smoke detector activation due to malfunction	1	0.35%
735 - Alarm system sounded due to malfunction	1	0.35%
740 - Unintentional transmission of alarm, other	1	0.35%
743 - Smoke detector activation, no fire - unintentional	4	1.42%
745 - Alarm system activation, no fire - unintentional	2	0.71%
900 - Special type of incident, other	1	0.35%
911 - Citizen complaint	1	0.35%
<b>TOTAL INCIDENTS:</b>	<b>282</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# MESILLA MARSHAL DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 PHONE 575-526-4138 FAX 575-652-3776

To: Honorable Mayor and Mesilla Board of Trustees

This is the Monthly Report for July 2020, for the Mesilla Marshal's Department:

911 hang ups	19		
Abandoned Vehicle	1	Disturbances	23
		Domestic	16
Agency assist	1	Drunk/disorderly	1
		Fight	4
ACO calls	15	Stand by	1
Animal Attack/bite	1		
Care & maintenance	1		
ACO/follow up	4	Fire alarm	3
Dead	2		
Custody	3	Fireworks	4
Sick	1		
Stray	3	Flooding	1
Auto Burglary	1	Foot patrol	2
Behavioral	1	Forgery/Fraud	1
Bolo	1	Found property/recovered	2
Breathing problems	2	Frequent patrol	13
Burglary	6	Illegally parked vehicle	1
Brush Fire	4	Information report	5
Burglary alarm	4	Lockout	1
Childbirth	1	Mask	3
Civil dispute	3	Medical/minor	3
CPR	2		



Crashes	8	Stroke/CVA	1
Motor vehicle H & R	1	Supplement	5
Injury crash	5	Suspicious activity	35
Non injury crash	2	Activity	12
Obstruction	1	Person	7
Out with subject	4	Vehicle	16
Panic alarm	1	Theft	2
Phone call	16	Threats	1
Prisoner transport	4	Trauma	3
Public assist	4	Traffic stops	54
Rape	1	Unconscious	1
Reckless driver	1	Vandalism	2
Search and rescue	1	Warrant	1
Seizure	1	Welfare check	2
Sex offense	2	Total # of calls for service	283

Thank you,

Eddie Lerma  
Marshal



# TOWN OF MESILLA

Public Works Department

P.O. Box 10, Mesilla, New Mexico 88046

Office: (575) 524-3262

Fax: (575) 541-6327

## MEMORANDUM

Date: August 3, 2020

TO: Mayor Barraza, Board of Trustees and Cynthia Stoehner-Hernandez

FROM: Rodney J. McGillivray, Public Works Director 

RE: **Public Works Division Activity Report – July 2020**

### **On-going maintenance, custodial and operations:**

Continued Covid-19 Disinfecting/Cleaning  
Monitoring of water tank, wells and pumps  
On-call/standby for emergency repairs or assistance  
New water services and water shut-offs (ownership change/nonpayment)  
Meter reading continues  
Monthly water sampling and reporting is up-to-date  
Monitoring of lift stations and review of reporting  
Custodial responsibilities on-going  
Grounds maintenance on-going  
Utility location services  
Valve exercise program continues  
Vehicle maintenance on-going

### **Miscellaneous items/work orders/accomplishments:**

CCR Reporting complete and posted at all locations  
HVAC Repairs to two units at Town Hall  
Storm Drain preventative maintenance and upkeep  
Removed tree in front of Town Hall from wind/storm damage  
PWD yard clean-up  
Plaza brick replacement  
Street sweeping and tree trimming in right-of-way  
Street repairs

**Project update:**

**LGRF (2019-2020)** – Bid opening was conducted on July 22, 2020. Apparent low bidder was A-Mountain Construction Company. Notice to Proceed anticipated to be on or before September 1, 2020.

**Parian Capital Outlay** – Bid opening was conducted on July 22, 2020. Apparent low bidder was A-Mountain Construction Company. Notice to Proceed anticipated to be on or before September 1, 2020.

**LGRF (2020-2021)** – Approved by State Transportation Commission on May 21, 2020. Resolution and hardship waiver request due July 15, 2020. Awaiting agreement.

**La Llorona Extension multi-use path** – Project started on July 20, 2020. Project duration is 4 months. Public on schedule and within budget.

**McDowell wastewater system Phase II** – Project base scope of work is considered complete and operational. Change order work for services is underway.

**Calle del Norte Trail Phase II** – Engineer negotiation is complete. BOT action required.

**Plaza Lighting Capital Outlay** – Project awarded to Lynco Electrical Inc. Materials procurement underway. Project anticipated to begin mid-September.