

Nora L. Barraza
Mayor

Jesus M. Caro, Jr
Mayor Pro Tem



Sam Bernal
Trustee

Carlos Arzabal
Trustee

Linda L. Flores
Trustee

PZHAC MINUTES

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A WORK SESSION ON TUESDAY, FEBRUARY 19, 2013, AT 5:30 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

1. Case: 2013-0512 – a mobile food vendor, Nops on Wheels/Daniel Gallegos, a business registration application to park their mobile food truck in the Town's back parking lot to serve San Andres High School students lunch. Zone: Historic-Commercial (HC). (10 Minutes)
2. Case: 2013-0513 & Case: 012151 – 1950 Calle del Norte, Ste. F-1, Maddy Love/Samantha Mota, a business registration and sign application for a women's/baby boutique. Zone: Historic-Commercial (HC). (10 Minutes)
3. Case: 012149 – 2245 Calle de Colon, Andres Garcia, a building permit application to construct a storage for pecans. Zone: Historic-Residential (HR). (5 Minutes)

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A REGULAR MEETING ON TUESDAY, FEBRUARY 19, 2013, AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

1. **PLEDGE OF ALLEGIANCE- 6:05 PM**
2. **ROLL CALL AND DETERMINATION OF A QUORUM.** *Commissioner Lucero, Commissioner Contreras, and Dr. Seifert were in attendance. A quorum was present.*
3. **CHANGES TO THE AGENDA.** *No changes were made. Motion by Commissioner Contreras, seconded by Commissioner Lucero. All in favor; motion passed.*
4. **ACCEPTANCE OF THE CONSENT AGENDA** *Commissioner Lucero made a motion to accept the consent agenda, seconded by Commissioner Contreras. All in favor; and motion carried.*

Note: Items on the agenda indicated by an asterisk () are on the consent agenda and will be voted on with one motion unless a Commissioner requests that a specific item be removed.*

5. ***PZHAC Minutes:**
Regular Meeting Minutes of February 4, 2013
6. **PZHAC NEW BUSINESS:**
Business Registration Requests:
 - Case: 2013-0512 – a mobile food vendor, Nops on Wheels/Daniel Gallegos, a business registration application to park their mobile food truck in the Town's back parking lot to serve San Andres High School students lunch. Zone: Historic-Commercial (HC).
Staff presented the facts of the case. The food vendor is asking for approval to utilize the back Town parking to serve students lunch during their lunch time. Commissioner Contreras moved to approve the application with the following stipulations:
 1. Applicant is required to sign a Parking Agreement with the Town for use of parking spaces.

2. Applicant is required to show proof of all necessary licensing before issuance of license. i.e. Health Department, Food Handler's licenses and inspection by fire department if so required.

3. Applicant is responsible for picking up their trash, as any other vendor would be required to.

4. Moratorium on other mobile food vendors until an ordinance is put in place so as to have more control over the area they vendors are allowed.

All Commissioners agreed that the Plaza would not be included in this allowable area. Staff took note of this. Seconded by Commissioner Lucero. All in favor; and motion passed.

- Case: 2013-0513 – 1950 Calle del Norte Ste. F-1, Maddy Love/Samantha Mota, a business registration application for a women's/baby boutique. Zone: Historic-Commercial (HC).

Staff presented the facts of the case. The proprietor, Samantha Mota, would like to open her business, Maddy Love, a women's and baby boutique. This business has been open and ran online for the past year. Ms. Mota wanted a permanent place to run her business from. Motion by Commissioner Contreras, seconded by Commissioner Lucero. All in favor; and motion carried.

Building Permit Requests:

- Case: 012149 – 2245 Calle de Colon, Andres Garcia, a building permit application to construct a storage for pecans. Zone: Historical-Residential (HR).

Staff presented the facts of the case. During work session, Mr. Garcia brought forth pecan shelling equipment that he would like to place in the proposed storage barn. Staff was not aware until that time. Industrial equipment is not allowable within the HR zone. Mr. Garcia agreed that the application should remain the same with just a storage barn for pecans. Motion by Commissioner Contreras, seconded by Commissioner Lucero. All in favor; and motion carried.

- Case: 012150 – 2590 Avenida de Mesilla, Richard and Clara Lujan, a building permit application to construct a wooden fence. Zone: Historic-Commercial (HC).

Staff and Mr. Lujan presented the facts of the case. Mr. Lujan brought with him a drawing of the proposed fence. The fence would be constructed out of wood and would not exceed the height limitations. Motion by Commissioner Lucero, seconded by Commissioner Contreras. All in favor; and motion carried.

Sign Permit Requests:

- Case: 012151 – 1950 Calle del Norte Ste. F-1, Maddy Love/Samantha Mota, a sign permit for a sign for business case 0513. Zone: Historic-Commercial (HC).

Staff presented the facts of the case. The background of the sign would be turquoise. Dr. Seifert questions whether it was a permissible color from the color chart. Staff stated that the turquoise was allowable per the color chart and will be used sparingly as it is only 15 sq. ft. Motion by Commissioner Contreras, seconded by Commissioner Lucero. All in favor, and motion passed.

7. *ADMINISTRATIVE (CONSENT) APPROVALS:

- Case: 012147 – 3583 Calle de Cura, Maria Rios, a building permit for renovations of the current structure. Zone: Historic-Residential (HR). ****requires CID permit.**
- Case: 012148 – 1555 Snow Road, Colleen Boyd, a building permit for the installation of solar panels. Zone: Residential-Agricultural (RA). ****requires CID permit.**

8. PUBLIC COMMENTS

9. PZHAC/STAFF COMMENTS

Ms. Stoechner-Hernandez updated the Commissioners on Code Enforcement. Ms. Stoechner-Hernandez also updated Commissioner Lucero on her previous inquiries regarding Code Enforcement. Ms. Stoechner-Hernandez stated that the PZHAC will receive a copy of her Code Enforcement Spreadsheet.

10. NEXT REGULAR BOARD MEETING – MONDAY, MARCH 4, 2013

11. PZHAC ADJOURNMENT- 6:25 PM

ATTEST:


Cynthia Stoeber-Hernandez
Community Development Director


Dr. Kim Seifert
PZHAC Chairman