



**BOARD OF TRUSTEES
BOARD MEETING
MONDAY, JANUARY 26, 2015
6:00 P.M.**

TRUSTEES: Nora L. Barraza, Mayor
Carlos Arzabal, Mayor Pro Tem
Sam Bernal, Trustee
Linda L. Flores, Trustee
Stephanie Johnson-Burick, Trustee

STAFF: Cynthia Stoehner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Debbie Lujan, Public Works Director
Chris Mangusing, Marshal
Gloria Maya, Recorded

PUBLIC: Charles E. Bourger

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

Mayor Barraza held a moment of silence for Mr. John Sullivan a former Planning and Zoning Commission who was killed in a motorcycle accident.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Arzabal, Trustee Bernal, Trustee Flores, Trustee Johnson-Burick.

3. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

No Public Comments

4. CHANGES/APPROVAL OF THE AGENDA

Motion: To approve agenda, **Moved by** Mayor Pro Tem Arzabal, **Seconded by** Trustee Bernal.

Roll Call Vote: Motion passed (**summary:** Yes = 4).

Mayor Pro Tem Arzabal Yes
Trustee Bernal Yes
Trustee Flores Yes
Trustee Johnson-Burick Yes

5. ***APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *:**

Motion: To approve consent agenda, **Moved by** Mayor Pro Tem Arzabal, **Seconded by** Trustee Flores.

Roll Call Vote: Motion passed (**summary:** Yes = 4).

Mayor Pro Tem Arzabal Yes

Trustee Bernal Yes

Trustee Flores Yes

Trustee Johnson-Burick Yes

BOT MINUTES - Regular Meeting of Monday, January 12, 2015. *Approved by consent agenda.

6. NEW BUSINESS:

- a. Update on the Public Safety Building Project – **Debbie Lujan, Public Works Director.**

Ms. Lujan stated CB Construction who was awarded the bid made an error in the bid. The bid did not meet procurement code for an arithmetic error. Therefore, it is best to open the rebid process.

Mayor Barraza stated it is in best interest for everyone to go out to rebid. They will still be able to meet the timeframe of March 2nd.

Trustee Johnson-Burick asked when was the error discovered.

Ms. Stoeher-Hernandez responded the error was discovered after the bid opening, the company forgot to include certain items. The town contacted Mr. Darden for his opinion on how to proceed. An arithmetic error as per procurement code; if it was included in the original bid but was not added up in the total of the bid. The contractor did not include those items in the original bid.

Mayor Barraza stated the items were listed in the document but were not added to their spreadsheet, i.e. mechanical items. There was a significant difference. The company would still be the lowest bidder even after correcting the spreadsheet but we feel we need to reopen the bid process.

Trustee Johnson-Burick stated that the company discovered the error.

Ms. Lujan stated Molzen-Corbin does go back and review the entire bid once it has been awarded.

Mayor Barraza stated during the bid opening only the last sheet with the numbers is read. The whole document is then reviewed and checked for accuracy.

Trustee Flores stated Mr. Darden is one of the attorneys the town uses.

Mayor Barraza asked when Molzen-Corbin will begin the bid process.

Ms. Lujan stated she mailed out the rejection letters today she received from Molzen-Corbin.

Mayor Barraza stated all contractors submitting a bid must receive a rejection letter.

7. BOARD OF TRUSTEE COMMITTEE REPORTS

Trustee Flores stated she and Ms. Christine Logan have tentatively scheduled a meeting for this week to see funds for the Comprehensive Plan.

Mayor Pro Tem Arzabal stated he will be contacting Mr. Nevarez this week to schedule a meeting.

Trustee Johnson-Burick stated she had no updates at this time.

Trustee Bernal stated Ms. Irene Parra is coordinating with a date for clean-up with the City of Las Cruces. Ms. Parra will get back to him when it is scheduled so he can move forward.

Mayor Barraza stated Ms. Richman would like an update on the plaque for Commemorative Park so she will be getting together with Trustee Bernal who is working on that.

8. BOARD OF TRUSTEE COMMENTS

Trustee Flores stated she had meant to write to the Las Cruces Sun News who posted Mr. Sullivan as a Las Cruces resident; he was a Town of Mesilla resident who gave a lot of time to the community.

Mayor Pro Tem Arzabal asked for status on the RFP for engineering services.

Mayor Barraza responded Ms. Lujan has been working on this.

Ms. Lujan responded she and Tiffany from SCCOG will begin working on this the RFP more diligently this week.

Trustee Bernal no comments

Trustee Johnson-Burick stated she was deeply saddened and shocked last Monday when she heard about Mr. Sullivan. He did a lot of good for our community and he will be greatly missed. He loved this community and was a great help and assistance to her.

Mayor Barraza stated the budget process will begin soon. Ms. Stoechner-Hernandez has already requested information from the departments. We are hoping to bring this forth to the board in March; worksessions will be scheduled. She asked that questions and comments be sent to Ms. Stoechner-Hernandez. Municipal Day will be February 25th in Santa Fe. If anyone is interested in attending let Ms. Stoechner-Hernandez know so that she can begin the paperwork. There will be a 5K Run on February 14, Race For Care on February 7th and Mesilla Elementary will hold a run the later part of February.

Fire Chief Hoban stated Ms. Parra has met with himself and Marshal Mangusing regarding safety, particulars and routes.

Mayor Barraza stated the MPO is setting up a meeting with the Las Cruces Public Schools and New Mexico Department of Transportation regarding the application the Town of Mesilla submitted with respect to the widening of University Avenue. She extended congratulations to Trustee Flores for being chosen chairperson for the MPO.

9. ADJOURNMENT

Motion: To adjourn, **Moved by** Mayor Pro Tem Arzabal, **Seconded by** Trustee Bernal.

Roll Call Vote: Motion passed (**summary:** Yes = 4).

Mayor Pro Tem Arzabal Yes

Trustee Bernal Yes

Trustee Flores Yes

Trustee Johnson-Burick Yes

MEETING ADJOURNED AT 6:20 P.M.

APPROVED THIS 9TH DAY OF FEBRUARY, 2015.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoeber-Hernandez
Town Clerk/Treasurer