



**BOARD OF TRUSTEES  
TOWN OF MESILLA  
MEETING  
MONDAY, JULY 14, 2014  
6:00 P.M.**

**TRUSTEES:** Nora L. Barraza, Mayor  
Carlos Arzabal, Mayor Pro Tem  
Sam Bernal, Trustee (absent)  
Linda L. Flores, Trustee  
Stephanie Johnson-Burick, Trustee

**STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer  
Kevin Hoban, Fire Chief  
Debbie Lujan, Public Works Director  
Chris Mangusing, Marshal

**1. PLEDGE OF ALLEGIANCE**

Mayor Barraza led the Pledge of Allegiance.

**2. ROLL CALL & DETERMINATION OF A QUORUM**

**Roll Call.**

**Present:** Mayor Barraza, Mayor Pro Tem Arzabal, Trustee Flores, Trustee Johnson-Burick.

**3. PUBLIC COMMENTS** – The public is invited to address the Board for up to 3 minutes. The Board will take all comments under advisement for potential action at a later date if warranted.

**No Public Comments**

**4. CHANGES/APPROVAL OF THE AGENDA**

Mayor Pro Tem Arzabal requested placing item A and C on the consent agenda and postpone item E due to the fact Marshal Mangusing is not present.

Trustee Johnson-Burick responded she agrees and she has not received any supporting documentation to make an education and informed decision on item E.

**Motion:** To approve the agenda as amended, **Moved by** Mayor Pro Tem, **Seconded by** Trustee Flores.

1 **Roll Call Vote:** Motion passed (**summary:** Yes = 3).

2 Mayor Pro Tem Arzabal **Yes**

3 Trustee Flores **Yes**

4 Trustee Johnson-Burick **Yes**

5

6 **5. \*ACCEPTANCE OF THE CONSENT AGENDA** – The Board will be asked to approve by  
7 one motion the following items of recurring or routine business. **The Consent Agenda is**  
8 **marked with an asterisk \*:**

9 **\*BOT Minutes** – Minutes for the June 23, 2014 meeting

10

11 **Motion:** To approve the consent agenda as amended, **Moved by** Mayor Pro Tem Arzabal, **Seconded by**  
12 Trustee Johnson-Burick.

13

14 Trustee Johnson-Burick asked if there is a reason why according to the Y-T-D Finance Report the water  
15 is over budget by \$40K and the solid waste is over by \$25K.

16

17 Mayor Barraza responded as discussed in previous meetings the Enterprise Fund is not sustaining itself.  
18 That is why there has been discussion in raising the rates.

19

20 Trustee Johnson-Burick stated the Y-T-D amount in Miscellaneous Income is \$37,310; the budgeted  
21 amount is \$132,194.

22

23 Mayor Barraza responded the expenditures reflect \$1,238,000; revenue received was \$1,319,000.

24

25 Trustee Johnson-Burick stated this is not clear to her

26

27 Mayor Barraza stated the actual expenditures for General Fund is \$1,238,328.; budgeted was \$1,328,680.  
28 The revenue was \$1,319,877; budgeted was \$1,420,500.

29

30 Trustee Johnson-Burick recommends making it clearer in order to avoid discrepancies.

31

32 Mayor Barraza stated the Miscellaneous Revenue was down.

33

1 Trustee Flores asked what is deposited into Miscellaneous Revenue.

2

3 Mayor Barraza responded Community Center and Plaza rentals.

4

5 Trustee Flores stated she has been made to understand that rentals have gone up. Inaudible

6

7 Mayor Barraza responded there was no activity on the plaza for four (4) months. Some of those questions  
8 need to be addressed to Ms. Stoechner-Hernandez.

9

10 Trustee Johnson-Burick stated she was concerned with the discrepancies; she will get with Ms. Stoechner-  
11 Hernandez. The Gross Receipts Tax has been done.

12

13 Mayor Barraza stated road construction has affected our merchants.

14

15 Trustee Flores stated feels she should not vote on the BOT minutes.

16

17 **Roll Call Vote:** Motion passed (**summary:** Yes = 3).

18 Mayor Pro Tem Arzabal **Yes**

19 Trustee Flores **Yes (does not include the BOT minutes)**

20 Trustee Johnson-Burick **Yes**

21

22 **6. OLD BUSINESS:**

23 A. Discussion of project committees – **Nora L. Barraza, Mayor**

24 Mayor Barraza stated Trustees were assigned committees. Trustee Flores will be overseeing the  
25 Comprehensive Plan. Mayor Pro Tem Arzabal and Trustee Johnson-Burick have made contact. Marshal  
26 Mangusing and Mr. Jerry Nevarez have indicated they would like to be part of the Ethic Committee.  
27 There has been a meeting schedule for July 23<sup>rd</sup> at 6:00 p.m. at the Community Center for the library.

28

29 Trustee Johnson-Burick stated she has been in communication with Ms. Parra.

30

31 **7. NEW BUSINESS**

32 A. For Approval: A Memorandum of Understanding between the Town of Mesilla and the  
33 Southwest Border HIDTA-New Mexico amending administrative fees to be paid to the Town  
34 from HIDTA for fiduciary responsibilities. – **Cynthia Stoechner-Hernandez, Town**  
35 **Clerk/Treasurer. *Approved by consent agenda***

1 B. For Approval: A Memorandum of Understanding (MOU) between Dona Ana County, Dona  
2 Ana Sheriff's Office (DASO) and the Town of Mesilla Marshal's Office for Increased Border  
3 Security and Protection under Operation Stonegarden. – **Nora L. Barraza, Mayor.**

4  
5 Mayor Barraza stated this is in addition to the MOU we signed and approved by the BOT in September,  
6 2013. DASO notified Marshal Mangusing that there was funding available in the amount of \$25K.  
7 Marshal Mangusing has indicated the majority of that will go to overtime; as part of the agreement by all  
8 parties 1/3 of that must be overtime.

9  
10 **Motion:** To approve the Memorandum of Understanding (MOU) between Dona Ana County, Dona  
11 Sheriff's Office and the Town of Mesilla Marshal's Office for Increased Border Security and Protection  
12 under Operation Stonegarden, **Moved by** Mayor Pro Tem Arzabal, **Seconded by** Trustee Johnson-Burick.

13  
14 **Roll Call Vote:** Motion passed (**summary:** Yes = 3).

15 Mayor Pro Tem Arzabal **Yes**

16 Trustee Flores **Yes**

17 Trustee Johnson-Burick **Yes**

18  
19 C. For Approval: Recommendation from Sauder and Miller to award contract to Baker Utility  
20 for the equipment purchase for water lines with Water Trust Board Loan #159 Funding.  
21 **Debbie Lujan, Public Works Director. Approved by consent agenda**

22  
23 D. For Approval: Appointment of Tamra McLeod to the Planning, Zoning, and Historical  
24 Appropriateness Commission. – **Nora L. Barraza, Mayor.**

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26  
27 Mayor Barraza stated she recommends Ms. McLeod to serve on the Planning, Zoning, and Historical  
28 Appropriateness Commission.

29  
30 **Motion:** To approve the appointment of Tamra McLeod to the Planning, Zoning, and Historical  
31 Appropriateness Commission, **Moved by** Mayor Pro Tem Arzabal, **Seconded by** Trustee Johnson-  
32 Burick.

1 Trustee Flores stated someone else has submitted a letter of interest that is very qualified. She believes  
2 Ms. McLeod will do a good job as well as other individuals who are interested.

3  
4 Mayor Barraza responded Ms. McLeod will fill one (1) of the two (2) positions that are vacant.

5  
6 Trustee Flores stated she hopes the Mayor will consider the individual that she has brought forward in the  
7 past.

8  
9 Trustee Johnson-Burick stated she agrees with Trustee Flores. She does not know who has submitted  
10 letter of interest and would like to see those letters.

11  
12 Mayor Barraza responded this recommendation is the Mayor's recommendation.

13  
14 Trustee Johnson-Burick responded it would still be nice to see the letters of interest.

15  
16 **Roll Call Vote:** Motion passed (**summary:** Yes = 3).

17 Mayor Pro Tem Arzabal **Yes**

18 Trustee Flores **Yes**

19 Trustee Johnson-Burick **Yes**

20  
21 Mayor Barraza asked Ms. McLeod to get with Mr. Shannon; thanked her for her dedication and  
22 commitment.

23  
24 E. For Approval: Hiring of Town of Mesilla deputies. – **Nora L. Barraza, Mayor *Postponed***

25  
26 **8. \* STAFF REPORTS**

- 27 ○ Community Development
- 28 ○ Community Programs
- 29 ○ Finance Department.
- 30 ○ Fire Department.
- 31 ○ Public Works Department
- 32 ○ Marshal's Department

33  
34 **9. BOARD OF TRUSTEE COMMENTS**

1 Trustee Flores thanked Mr. Seifert for his service. She was going to bring in some fliers.

2

3 Mayor Barraza responded those fliers have been posted.

4

5 Mayor Pro Tem Arzabal commended the firefighters for their work on July 4<sup>th</sup>. Thanked Mr. Nevarez for  
6 the display and his cleanup efforts. He asked if the board can get something in writing when the attorneys  
7 review MOUs.

8

9 Trustee Johnson-Burick asked if a newsletter will be sent out soon.

10

11 Mayor Barraza responded she is hoping to get that out by August.

12

13 Trustee Johnson-Burick stated she would like to have town meetings to voice concerns.

14

15 Mayor Barraza asked Trustee Johnson-Burick to set those dates and they will include that in the  
16 newsletter. We will have a community meeting regarding the library on Wednesday, July 23<sup>rd</sup> at 6:30p.m  
17 at the Community Center. She is happy to report that Marshal Mangusing is attending classes to get  
18 certified. He did get a certification waiver so this is a five (5) day class at a cost of \$300 plus per diem.  
19 We wish him good luck. We will be filling another position on the Planning, Zoning, and Historical  
20 Appropriateness Commission. Good job to the firefighters during the big fire last week. Fire Chief  
21 Hoban has done a good job in training the firefighters.

22

23 Fire Chief Hoban stated that was the biggest fire we had in a couple of years. We had great support from  
24 the county and the city. There was good water supply from the hydrant on Boutz; the building in the back  
25 was saved. The firefighters did a great job; Assistant Chief Zecha and Deputy Azcarate were the first on  
26 the site. He has gotten a lot of feedback on what an awesome job Assistant Chief Zecha did. They did  
27 not let him down.

28

29 Mayor Barraza stated the Marshal's Department is being housed at the Community Center; same process  
30 as usual.

31

32 **10. ADJOURNMENT**

33

1 **Motion:** To adjourn, **Moved by** Trustee Johnson-Burick, **Seconded by** Trustee Flores.

2

3 **Roll Call Vote:** Motion passed (**summary:** Yes = 3).

4 Mayor Pro Tem Arzabal **Yes**

5 Trustee Flores **Yes**

6 Trustee Johnson-Burick **Yes**

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8 **MEETING ADJOURNED AT 6:46 P.M.**

9

10 **APPROVED THIS 28<sup>TH</sup> DAY OF JULY, 2014.**

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**ATTEST:**

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Cynthia Stoechner-Hernandez

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Town Clerk/Treasurer

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Nora L. Barraza  
Mayor