

Nora L. Barraza
Mayor

Jesus M. Caro, Jr
Mayor Pro Tem



Town of Mesilla, New Mexico

Sam Bernal
Trustee

Carlos Arzabal
Trustee

Linda L. Flores
Trustee

THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A WORK SESSION ON MONDAY, MAY 14, 2012, AT 5:30 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

1. Preliminary review for the FY 2012-2013 Town of Mesilla budget.

THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD ITS REGULARLY SCHEDULED MEETING ON MONDAY, MAY 14, 2012, AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

OPENING CEREMONIES

- A. Pledge of Allegiance

ROLL CALL AND DETERMINATION OF A QUORUM

CHANGES TO THE AGENDA

ACCEPTANCE OF THE CONSENT AGENDA

PUBLIC COMMENTS:

Items on the agenda indicated by an asterisk () are on the consent agenda and will be voted on with one motion unless a Trustee requests that a specific item be removed.*

* **BOT MINUTES:**

1. Regular Meeting 4-23-12

* **PZHAC CASES:**

2. Case 012044, 2669 Calle De Principal, Kelley Noel, Building Permit for a wall fence to enclose a parking space. Zone: HR.
3. Case 012045, 2921 Calle de Guadalupe, Judith Johnston, Building Permit for wood fence in back yard. Zone: HR.
4. Case 012046, Vacant lots on Calle de Parian behind 2425 Calle de Santiago, Arthur Lucero, Building Permit for a wood fence along Calle de Parian. Zone: HR.
5. Case 012047, 1765 Calle de Mercado, Henry Bunch, Sign Permit for a 20 sq. ft. wall sign to replace existing wall sign. Zone: C.

NEW BUSINESS:

6. For approval: request for waiver of Plaza rental fees by the Friends of the Taylor Family Monument for book signing by J. Paul Taylor Saturday, June 2, 2012 at 2 p.m. *Cynthia Garrett.*
7. For approval: a request for non-exclusive access to the plaza and waiving of fees for the Seventh Annual 2012 Ride of Silence, Wednesday, May 16, 2012. *Eric Liefeld.*
8. For approval: awarding of solid waste collection services contract. *Debbie Lujan, Public Works Director.*
9. For approval: a resolution for the CDBG Federal requirements for agency funding. *Nick Eckert, Town Clerk/Treasurer.*
10. For approval: a resolution requesting budget adjustments in the revenue and expenditure budget for Fiscal Year 2011-2012. *Nick Eckert, Town Clerk/Treasurer.*
Prior to the preliminary budget item there will be a public hearing.

11. For approval: a resolution for preliminary revenue and expenditure budget for fiscal year 2012-2013. *Nick Eckert, Town Clerk/Treasurer.*

STAFF REPORTS (*For informational purposes only, no approval needed*)

- Community Development Office
- Community Programs
- Finance Department.
- Fire Department.
- Marshal Department.
- Public Works Department.

PUBLIC COMMENTS:

BOARD OF TRUSTEES COMMENTS:

ADJOURNMENT

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least 48 hours prior to the meeting.

Posted on 5-11-12 on the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Santiago, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristrammn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian..

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**BOARD OF TRUSTEES
TOWN OF MESILLA
MEETING
MONDAY, APRIL 23, 2012
6:00 P.M.**

TRUSTEES: Nora L. Barraza, Mayor
Carlos Arzabal, Mayor Pro Tem
Sam Bernal, Trustee (via Skype)
Jesus Caro, Trustee
Linda L. Flores, Trustee

STAFF: Nick Eckert, Town Clerk/Treasurer
Ashley Echavarria, Special Events Coordinator
Jeff Gray, Town Marshal
Kevin Hoban, Fire Chief
Debbie Lujan, Public Works Director
Gloria Maya, Recorder

PUBLIC: Jerry Garcia Trina Witter
Alexandra N. Hall

Motion: To approve the participation of Trustee Bernal via Skype, **Moved by** Mayor Pro Tem Arzabal **Seconded by** Trustee Caro.

Vote: Motion passed, (**summary:** Yes = 4).

Yes: Mayor Pro Tem Arzabal, Trustee Bernal (via Skype), Trustee Caro, Trustee Flores.

OPENING CEREMONIES

A. Pledge of Allegiance

Mayor Barraza led the Pledge of Allegiance

B. Proclamation National Bike Month

Ms. Trina Witter read the National Bike Month Proclamation for May. She indicated that the Town of Mesilla has supported safe cycling and the Ride of Silence for several years. Encouraged everyone to support the kids on May 8th on the plaza at 7:15 a.m. as they meet to ride their bikes to school. There are events taking place in Las Cruces.

Mayor Barraza responded the Town of Mesilla supports this event and looks forward to each year.

ROLL CALL AND DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Arzabal, Trustee Caro, Trustee Bernal (via Skype), Trustee Flores.

1 **CHANGES TO THE AGENDA**

2
3 **Motion:** To approve the agenda, **Moved by** Trustee Flores, **Seconded by** Mayor Pro Tem
4 Arzabal.

5
6 **Vote:** Motion passed, (**summary:** Yes = 4).

7 **Yes:** Mayor Pro Tem Arzabal, Trustee Bernal (via Skype), Trustee Caro, Trustee Flores.
8
9

10 **ACCEPTANCE OF THE CONSENT AGENDA**

11
12 **Motion:** To approve the consent agenda, **Moved by** Mayor Pro Tem Arzabal, **Seconded by**
13 Trustee Caro.

14
15 **Vote:** Motion passed, (**summary:** Yes = 4).

16 **Yes:** Mayor Pro Tem Arzabal, Trustee Bernal (via Skype), Trustee Caro, Trustee Flores.
17

18 **PUBLIC COMMENTS:**

19
20 Mayor Barraza indicated comments will be limited to 3 minutes during the meeting. She
21 indicated that personnel matters will not be allowed; a meeting can be set up with her to discuss
22 concerns/issues. Comments can be made as agenda items are presented.
23

24 Mr. George Pearson commended the Town of Mesilla for the bike proclamation. There are about
25 20 children that have been showing up at 7:30 on Tuesdays for the bike ride to the school. He
26 appreciates the town's support. He does hope to get the bicycle facilities that are needed in
27 Mesilla.
28

29 Ms. Alexandra Hall stated she is proud that the town supported the National Monument of the
30 Organ Mountains. Asked how we stand on our dark sky ordinance. Spring is here and she is
31 starting to use her patio. She suffers from light pollution; invites anyone to come to her patio to
32 see how the lights affect the ambiance. She feels it is the lighting at the parking lot and the large
33 poles that the church put up in front of the gift shop that are the main problem; it ruins the aspect
34 of her patio. Of course this happens when you have residential and commercial close to each
35 other. We are lighting the whole environment for the few that use it. We need to work with the
36 church and the town to insure that people are protected. She asked when the committee will meet
37 to work on the ordinance.
38

39 Mayor Barraza responded the ordinances will be addressed once we get through the budget
40 season which takes priority.
41

42 Mr. Jerry Garcia stated he does not like the change to public comments. He asked what was
43 decided on the take home vehicles.
44

45 Mayor Barraza stated a report was given; no action was to be taken.
46

47 Mr. Garcia asked if there is going to be any action taken in the future.
48

49 Mayor Barraza responded she does not think so.
50

1 Mr. Garcia stated he saw an incident last Sunday; the Fire Department got there first; the
2 ambulance arrived around 5 minutes later and then the Marshal arrived around 10 minutes later.
3 He feels the Marshal should have arrived first if he was in town.

4
5 Mayor Barraza stated he may have been responding to another call.

6
7 Mr. Garcia stated he understood they were not responding to another call.

8
9 Mayor Barraza asked how you know he wasn't responding to another call; we do not know that.

10
11 Mr. Garcia stated the Fire Department was there; they do a good job. The Marshal's department;
12 forget it. This is going to happen more and more; they are never around. He had requested the
13 minutes of the LULAC meeting.

14
15 Mayor Barraza stated she has not received anything from LULAC.

16
17 Mr. Garcia responded she had told him to come to the office for a copy of the minutes; who do I
18 need to contact.

19
20 Mayor Barraza responded she was talking about the minutes of the Board of Trustee where the
21 LULAC meeting was discussed. No one was taking minutes at the LULAC. A letter was to be
22 provided to the town which has not been received as of today. We will get you a copy once we
23 receive it.

24
25 Mr. Garcia stated he made a fool of himself asking for the minutes.

26
27 Mayor Barraza responded she understood he wanted the minutes of the Board of Trustee meeting.

28
29 Mr. Garcia asked who he can contact.

30
31 Mayor Barraza responded he can try to contact Mr. Pablo Martinez or Ms. Lee.

32
33 **BOT MINUTES:**

- 34 1. Regular Meeting 4-9-12 *Approved by consent agenda*

35
36 **PZHAC CASES:**

- 37 2. Case 012033, 1985 Calle del Norte, Eddie Binns, Building Permit for a patio shade structures.
38 Zone: HC. *Approved by consent agenda*

39
40 **NEW BUSINESS:**

- 41 3. For approval: Award the RFP for the Lift Station - Pressure Sewer System Improvements on
42 Calle de Guadalupe based on recommendation from Molzen-Corbin. *Presented by Debbie*
43 *Lujan, Public Works Director.*

44
45 Ms. Debbie Lujan stated the Sun News made it sound that we had problems with a lift station on
46 Calle de Guadalupe; wants to clarify that Mesilla does not have any lift station on that street at
47 this time. This project will cover small lift stations on that street. Residents have been requesting
48 sewer service for 25 years. She has received approval from the environmental department.

49 Reviewed the bid.

50
51 Trustee Caro asked where the lift station is going to be.

1 Ms. Lujan responded each property will have a small lift station. We have already gotten
2 easements from the residents on that street.

3
4 Trustee Caro asked if everything will be provided.

5
6 Ms. Lujan responded yes everything will be provided. The resident will have to pay an impact
7 fee to the City of Las Cruces.

8
9 Mayor Barraza indicated 100% of the residents have signed letters.

10
11 **Motion:** To approve the award of the RFP for the Lift Station – Pressure Sewer System
12 Improvements on Calle de Guadalupe based on recommendation from Molzen-Corbin, **Moved by**
13 Mayor Pro Tem Arzabal, **Seconded by** Trustee Bernal.

14
15 Trustee Flores asked why the bid came in so low under the estimated costs.

16
17 Ms. Lujan responded it depends on the company; Molzen/Corbin was at \$148,000.

18
19 Mayor Barraza responded the company has to honor what was on our list. There was also a pre-
20 bid conference which gave them the opportunity to ask questions.

21
22 Trustee Caro asked if this contractor is a fly by night; will he take care of any problems that may
23 arise.

24
25 Ms. Lujan responded the contractor knows they have the warranty and they will work with us.

26
27 Mayor Barraza indicated the 2nd paragraph shows the company's credentials.

28
29 Ms. Lujan stated the company will not have to cover up the road after the work; we have a grant
30 that will be used to do the road work.

31
32 Trustee Caro asked if the road will be black topped when it is completed.

33
34 Ms. Lujan responded yes; we will go from the cemetery to Calle de Norte.

35
36 Trustee Bernal stated this is a project that is well over do.

37
38 Mayor Barraza indicated Ms. Lujan has been working on this for a few years; finally everything
39 seems to be following into place.

40
41 Ms. Lujan stated this will be completed by June 30th; the paving will start immediately after that.
42 Everything will be completed by July or August.

43
44 **Vote:** Motion passed, (**summary:** Yes = 4).

45 **Yes:** Mayor Pro Tem Arzabal, Trustee Bernal (via Skype), Trustee Caro, Trustee Flores.

- 46
47 4. For Approval: Recommendation by the Lodger's Tax Committee use Lodger's Tax Fund to
48 match possible grant money from the New Mexico Tourism Department Cooperative
49 Marketing Grant Program. **Ashley Echavarría, Events Coordinator.**

50

1 Ms. Ashley Echavarria stated the Lodger's Tax Committee decided they wanted to focus on the
2 website. There are 2 websites; an old one with outdated information and one that belongs to the
3 town. She attended the New Mexico Tourism Cooperative Marketing Grant Workshop. As a
4 sole entity we can apply for up to \$3,000 but it does require a match. The match can come from
5 the Lodger's Tax fund. She is asking for the board's permission to apply for the grant that is due
6 on Friday which will be for about \$6,000.

7
8 Mayor Barraza asked if the Lodger's Tax Committee is aware of the grant and its match.

9
10 Ms. Echavarria responded they are aware of it.

11
12 Trustee Caro asked if the town has the matching funds available.

13
14 Ms. Echavarria responded it will not come from the towns but from the Lodger's Tax Fund.
15 There is about \$8,000 in that fund at this time were we can get the match.

16
17 Mayor Barraza stated the match will not come from the town's budget; it will come from the
18 Lodger's Tax Fund.

19
20 Ms. Echavarria stated we have had discussion on what we want and need on our website which
21 needs work. She was excited when the committee indicated they wanted to focus on the website.

22
23 Mayor Barraza stated we need to focus on just one website and remove the other one. It is very
24 difficult to update 2 websites; we will have one website with direct links.

25
26 Ms. Echavarria responded we discussed having 1 URL; one-tourism, one-government. It is
27 complicated getting rid of a URL which is owned by a certain business man in town. It is up to
28 his discretion to get rid of the URL. OMA is responsible for getting this website but the
29 gentleman was never paid.

30
31 Mayor Barraza stated we need to the right thing and do it correctly; we need to fix the problem.
32 It is at the discretion of the board at the approach they wish to take.

33
34 Trustee Caro stated he does not know why that individual would not release the URL.

35
36 Ms. Echavarria responded she is trying to contact him.

37
38 Mayor Barraza indicated the website has always been the business owner's priority.

39
40 **Motion:** To approve the recommendation by the Lodger's Tax Committee use Lodger's Tax
41 Fund to match possible grant money from the New Mexico Tourism Department Cooperative
42 Marketing Grant Program, **Moved by** Mayor Pro Tem Arzabal, **Seconded by** Trustee Caro.

43
44 Ms. Alexandra Hall stated she believes it is a great idea. She asked who is going to design the
45 site.

46
47 Mayor Barraza responded Ms. Echavarria will be working on this project.

48
49 Ms. Hall indicated she is willing to help.

50
51 **Vote:** Motion passed, (**summary:** Yes = 4).

1 **Yes:** Mayor Pro Tem Arzabal, Trustee Bernal (via Skype), Trustee Caro, Trustee Flores.

2
3 **BOARD OF TRUSTEES COMMENTS:**

4
5 Trustee Bernal wished everyone a good Cinco de Mayo; Ms. Echavarria keep up the good work.

6
7 Trustee Caro asked if Calle de Huertos has sewer lines.

8
9 Ms. Lujan responded there are sewer lines on Calle de Huertos.

10
11 Trustee Caro stated he felt the Border Book Festival was successful.

12
13 Ms. Echavarria stated the issue of leaving the door open with the refrigerated air is a problem;
14 they were told numerous times to keep the doors closed. This will be an added expense to the
15 town. It will be address during next year's event.

16
17 Mayor Barraza stated there was fantastic participation throughout the 4 day event. She feels that
18 event is growing each year. Asked how many participated at Saturday's clean up.

19
20 Ms. Echavarria responded there were 9 very motivated participants. The trash was not bad; the
21 focus was on the ditches, and Avenida de Mesilla. She felts it went really well and something
22 that can be worked on for the years to come.

23
24 Mayor Barraza stated there was a Team Red, 4 ladies from Las Cruces, a former deputy, a
25 gentleman that focused on the Bean, Ms. Lujan and her son, Derek that came to help. It made her
26 proud that residents are picking up after themselves.

27
28 Trustee Flores stated there are people that are always cleaning up Calle de Norte.

29
30 Mayor Barraza thanked Ms. Echavarria for all her efforts. This weekend is the British Car Show;
31 the plaza will be closed until 1:00 p.m. Asked Ms. Echavarria for a fiesta report.

32
33 Ms. Echavarria stated the schedule is confirmed and printed. She only has 4 vendor spots open;
34 indicated there are a lot of new vendors this year. The amusement rides will be here. It is
35 looking good. She will need help stuffing piñatas if anyone is available.

36
37 Mayor Barraza stated we are working on budget. This week we will meet with the department
38 heads to tweak their budgets. A worksession will be scheduled for early next week. We are
39 hoping that at the 1st meeting in May we will have the budget on the agenda. She feels it is
40 important that trustees attend events; especially town sponsored events.

41
42
43 **ADJOURNMENT**

44
45 **Motion:** To adjourn, **Moved by** Mayor Pro Tem Arzabal, **Seconded by** Trustee Flores.

46
47 **Vote:** Motion passed, (**summary:** Yes = 4).

48 **Yes:** Mayor Pro Tem Arzabal, Trustee Bernal (via Skype), Trustee Caro, Trustee Flores.

1 **MEETING ADJOURNED AT 6:44 P.M.**

2

3 **APPROVED THIS 14TH DAY OF MAY, 2012.**

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Nora L. Barraza
Mayor

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11 **ATTEST:**

12

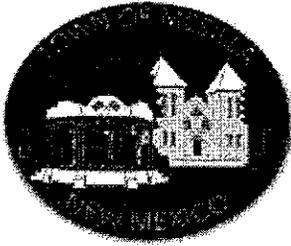
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14

Nicholas Eckert
Town Clerk/Treasurer

15

16



TO: BOT
 FROM: Gina Gentile
 DATE: May 14, 2012
 SUBJECT: Case 012044

Case 012044

APPLICANT.....Kelley Noel
REQUEST.....Building permit for a wall fence
LOCATION.....2669 Calle de Principal

BACKGROUND

The proposal is for stuccoed wall fence to enclose a portion of the back yard, including the parking space. The request is for simply enclosing the parking space, not eliminating it. The fence will match the other wall fencing on the property. It will be a maximum of 6 ft in height. The PZHAC recommended approval of this case.

FINDINGS

1. This is a request for a building permit.
2. Adjacent land use and zoning include: Residential and HR zoning.
3. The proposed action meets zoning regulations.

BOT OPTIONS

- 1) Approve the application.
- 2) Deny the application.
- 3) Approve the application with conditions.

NOTE: Decisions must be based on "findings". The findings presented in this document can be used to support **APPROVAL** decisions only. Other findings may be based on the Comprehensive Plan, Zoning Code, or other City plans and policies. Findings may also be based on information presented at public hearings, information obtained through site inspections, etc.

ATTACHMENTS

1. Application
2. Plans and description.

TOWN OF MESILLA
APPLICATION FOR RESIDENTIAL BUILDING PERMIT
2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 extension 109

CASE NO. 012044 ZONE: HR CODE: _____ APPLICATION DATE: 5/1/12

Kelly NOEL
Name of Applicant Telephone Number

2669 CALLE de Principal
Street Address City State Zip Code

Contractor Name and Address

Contractor Telephone Number Contractor Tax I.D. Number Contractor License #

LOCATION & DESCRIPTION OF PROPOSED WORK:
WALL FENCING TO ENCLOSE PARKING SPACE

Estimated Cost: *All applications for electrical, mechanical and plumbing are to be made at the Construction Industries Division office.*

Signature of Applicant Date: _____

*With the exception of administrative approvals, all permit applications must undergo a review process from staff, PZHAC and BOT before issuance of a building permit.
Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required.
Plan sheets are to be no larger than 11 x 17 inches.*

PZHAC	_____ Administrative Approval	BOT	_____ Approved
	_____ Approved		_____ Disapproved
	_____ Disapproved		_____ Approved with condition
	_____ Approved with conditions		

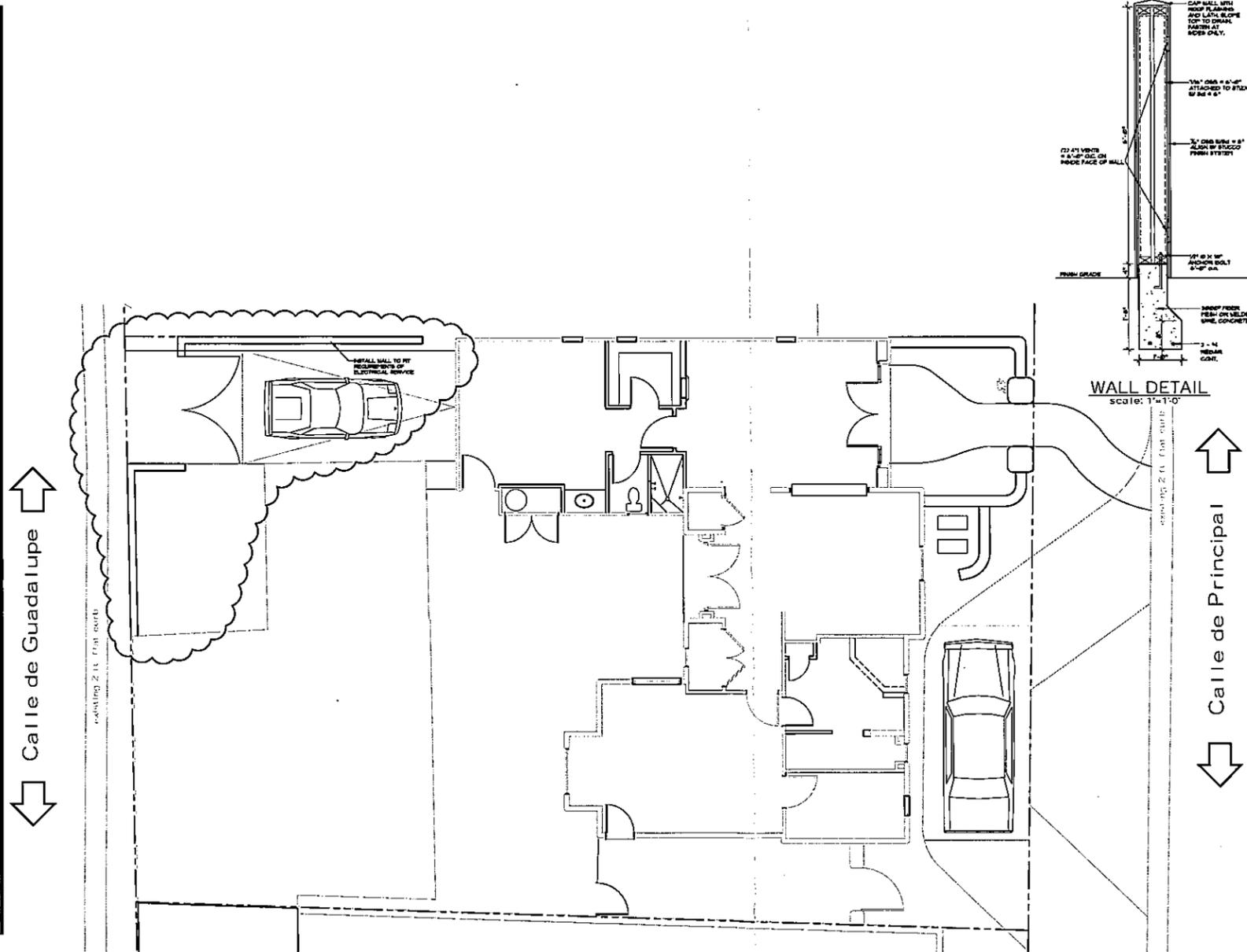
CONDITIONS: _____

FEE: REVIEW: _____ ISSUE DATE: _____

PERMIT: _____ ISSUE DATE: _____

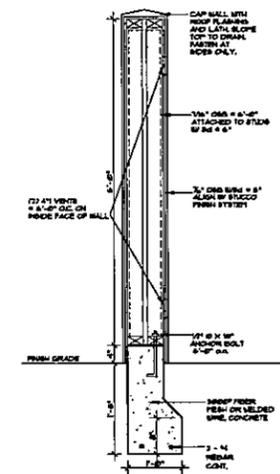
This application includes:

1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. Foundation Plan with details
3. Floor Plans showing rooms, their uses and dimensions
4. Cross Sections of walls.
5. Roof and floor framing plan. (If manufactured trusses, submit layout of trusses and stamped engineer design plan.)
6. Drainage plan.
7. Architectural style and color scheme (Historical and commercial zones only.)
8. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from Public Utility providing water service.)

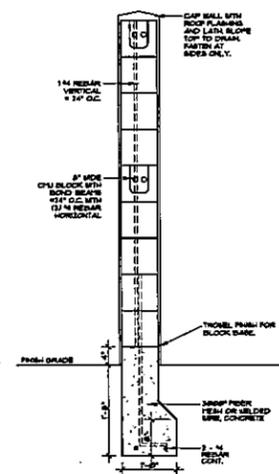


Calle de Guadalupe

Calle de Principal



WALL DETAIL
scale: 1/4" = 1'-0"



WALL DETAIL
scale: 1/4" = 1'-0"

RESIDENCE OF
DAVID & SUSAN
MILLER
KELLEY ANN NOEL

2669 CALLE DE PRINCIPAL
Mesilla, NM 88046

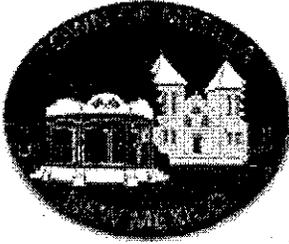
sheet no.: W-1

WALL PLAN

scale: 1/4" = 1'-0"

drawn by: DM
issue date: 02/12/11

REVISIONS			
DATE	#	DESCRIPTION	BY
4/12/12	-	WALL PLAN	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-



TO: BOT
FROM: Gina Gentile
DATE: May 14, 2012
SUBJECT: Case 012045

Case 012045

APPLICANT.....Judith Johnston
REQUEST.....Building permit for a wood fence
LOCATION.....2921 Calle de Guadalupe

BACKGROUND

The proposal is for a standard wood fence, 6 feet in height, in the rear of the property. The fence will be about 200 ft long. This property is behind Shorty's and the fence is for the purpose of screening from view, the industrial equipment and materials at Shorty's and to provide privacy. The PZHAC recommended this case for approval.

FINDINGS

1. This is a request for a building permit.
2. Adjacent land use and zoning include: Residential and HR zoning.
3. The proposed action meets zoning regulations.

BOT OPTIONS

- 1) Approve the application.
- 2) Deny the application.
- 3) Approve the application with conditions.

NOTE: Decisions must be based on "findings". The findings presented in this document can be used to support **APPROVAL** decisions only. Other findings may be based on the Comprehensive Plan, Zoning Code, or other City plans and policies. Findings may also be based on information presented at public hearings, information obtained through site inspections, etc.

ATTACHMENTS

1. Application
2. Plans and description.

CASE 012045



Town of Mesilla, New Mexico

P.O. BOX 10
MESILLA, NM 88046
PHONE: (505)524-3262 FAX (505)541-6327

Application for Building Permit

Certificate of Occupancy, Use and Historic Appropriateness

Application is hereby for the issuance of a Certificate of Occupancy, Use, and when applicable, a Certificate of Historical Appropriateness.

Application Date: 4/23/12

Judith Johnston
Name of Applicant

575-520-5953
Telephone Number

2921 Calle de Guadalupe
Address

Mesilla
City

NM 88046
State Zip Code

Proposed Use or Occupancy: privacy fence Zone: H

Mark Mallon
Contractor Name

Address

575-640-1376
Telephone Number

Contractor Tax I.D. #

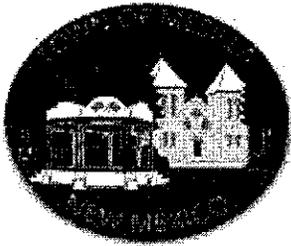
Contractor License #

This application includes:

1. Plot plan with legal description to show existing structures, adjoining, streets, driveway(s), improvements & setbacks.
2. Foundation Plan with details
3. Floor Plans showing rooms, their uses and dimensions
4. Cross Sections of walls
5. Roof and floor framing plan (If manufactured trusses, submit layout of trusses and stamped engineer design plan.)
6. Drainage plan
7. Architectural style and color scheme (Historical zones only)
8. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from Public Utility providing water service.
9. Recorded proof of ownership with legal description of property (deed or current tax bill)

All applications for electrical, mechanical/plumbing installations are made at the construction industries division





TO: BOT
FROM: Gina Gentile
DATE: May 14, 2012
SUBJECT: Case 012046

Case 012046

APPLICANT.....Arthur Lucero
REQUEST.....Building permit for a wood fence
LOCATION.....Behind 2425 Calle de Santiago (along Calle de Parian).

BACKGROUND

The proposal is for a standard wood fence, 6 feet in height, in the rear of the property. The fence will be about 150 ft long and will be tan in color with slightly darker posts. The PZHAC recommended this case for approval.

FINDINGS

1. This is a request for a building permit.
2. Adjacent land use and zoning include: Residential and HR zoning.
3. The proposed action meets zoning regulations.

BOT OPTIONS

- 1) Approve the application.
- 2) Deny the application.
- 3) Approve the application with conditions.

NOTE: Decisions must be based on "findings". The findings presented in this document can be used to support **APPROVAL** decisions only. Other findings may be based on the Comprehensive Plan, Zoning Code, or other City plans and policies. Findings may also be based on information presented at public hearings, information obtained through site inspections, etc.

ATTACHMENTS

1. Application
2. Plans and description.

TOWN OF MESILLA
APPLICATION FOR RESIDENTIAL BUILDING PERMIT
 2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 extension 109

CASE NO. 012046 ZONE: HR CODE: _____ APPLICATION DATE: 5/1/12

Arthur Lucero _____ 524-2136 _____
 Name of Applicant Telephone Number

Lots 4 & 5 on Calle de Parian Mesilla _____
 Street Address City State Zip Code

~~FBD~~ PANCHO'S fencing (Francisco Estrada) _____
 Contractor Name and Address

 Contractor Telephone Number Contractor Tax I.D. Number 355320 Contractor License #

LOCATION & DESCRIPTION OF PROPOSED WORK: half
wood fence (half lattice + tin)
150 ft. long will be tan in color

Estimated Cost: _____ *All applications for electrical, mechanical and plumbing are to be made at the Construction Industries Division office.*

Arthur Lucero _____ Date: 4-24-12
 Signature of Applicant

*With the exception of administrative approvals, all permit applications must undergo a review process from staff, PZHAC and BOT before issuance of a building permit.
 Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required.
 Plan sheets are to be no larger than 11 x 17 inches.*

	_____ Administrative Approval		
PZHAC	_____ Approved	BOT	_____ Approved
	_____ Disapproved		_____ Disapproved
	_____ Approved with conditions		_____ Approved with condition

CONDITIONS: _____

FEE: _____ REVIEW: _____ ISSUE DATE: _____

PERMIT: _____ ISSUE DATE: _____

This application includes:

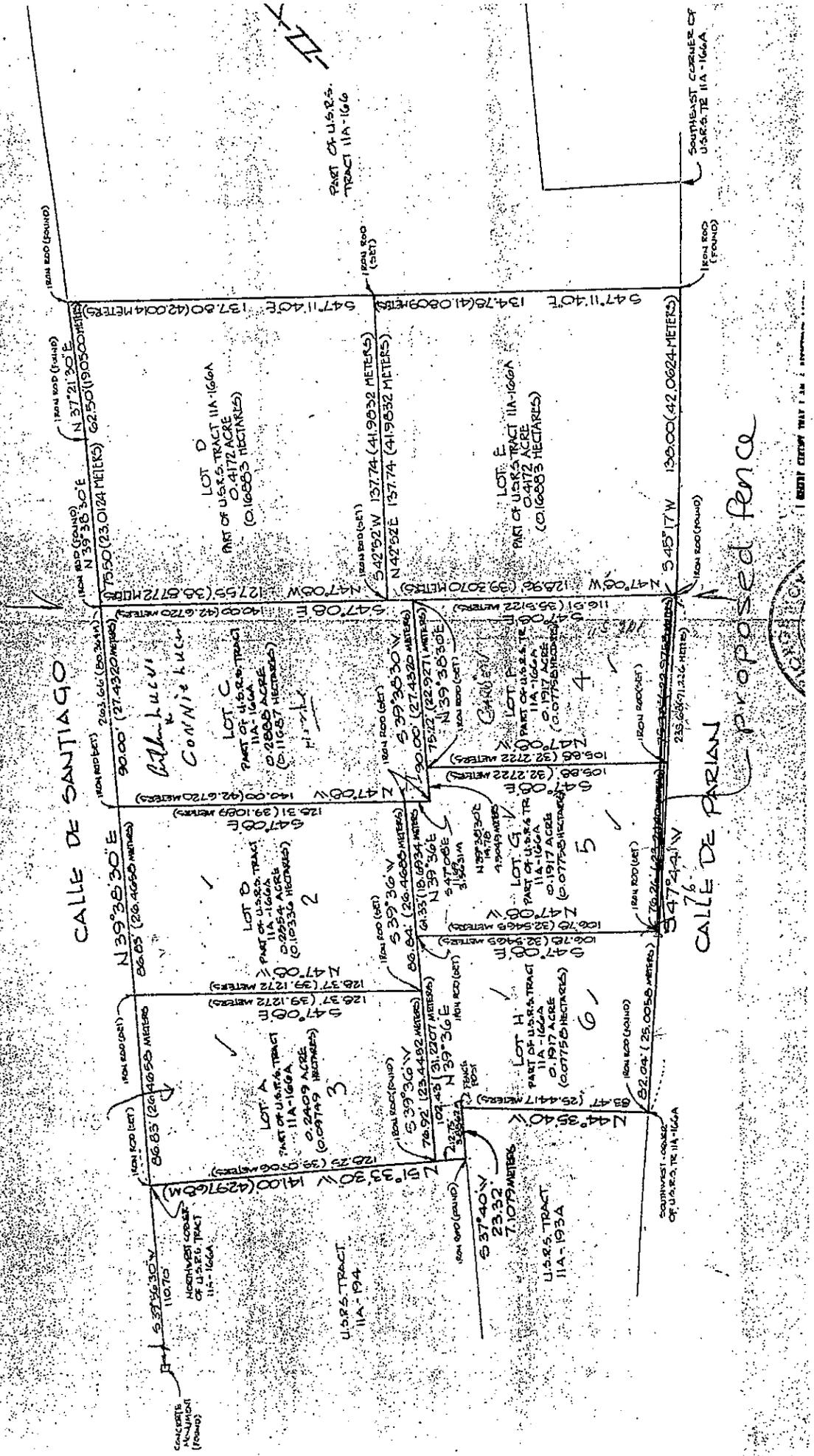
1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. Foundation Plan with details
3. Floor Plans showing rooms, their uses and dimensions
4. Cross Sections of walls.
5. Roof and floor framing plan. (If manufactured trusses, submit layout of trusses and stamped engineer design plan.)
6. Drainage plan.
7. Architectural style and color scheme (Historical and commercial zones only.)
8. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from Public Utility providing water service.)

WRITE, 2,188
Swards, 97,365

LAB CRUCES
A PHOTOGRAPHIC
JOURNEY

3800 of 2 foot - 4
6/10/14

REVISED APRIL 22, 1976 TO SHOW
2.014172 ACRE TRACTS



SOUTHEAST CORNER OF
U.S.S. TRACT 11A-166A

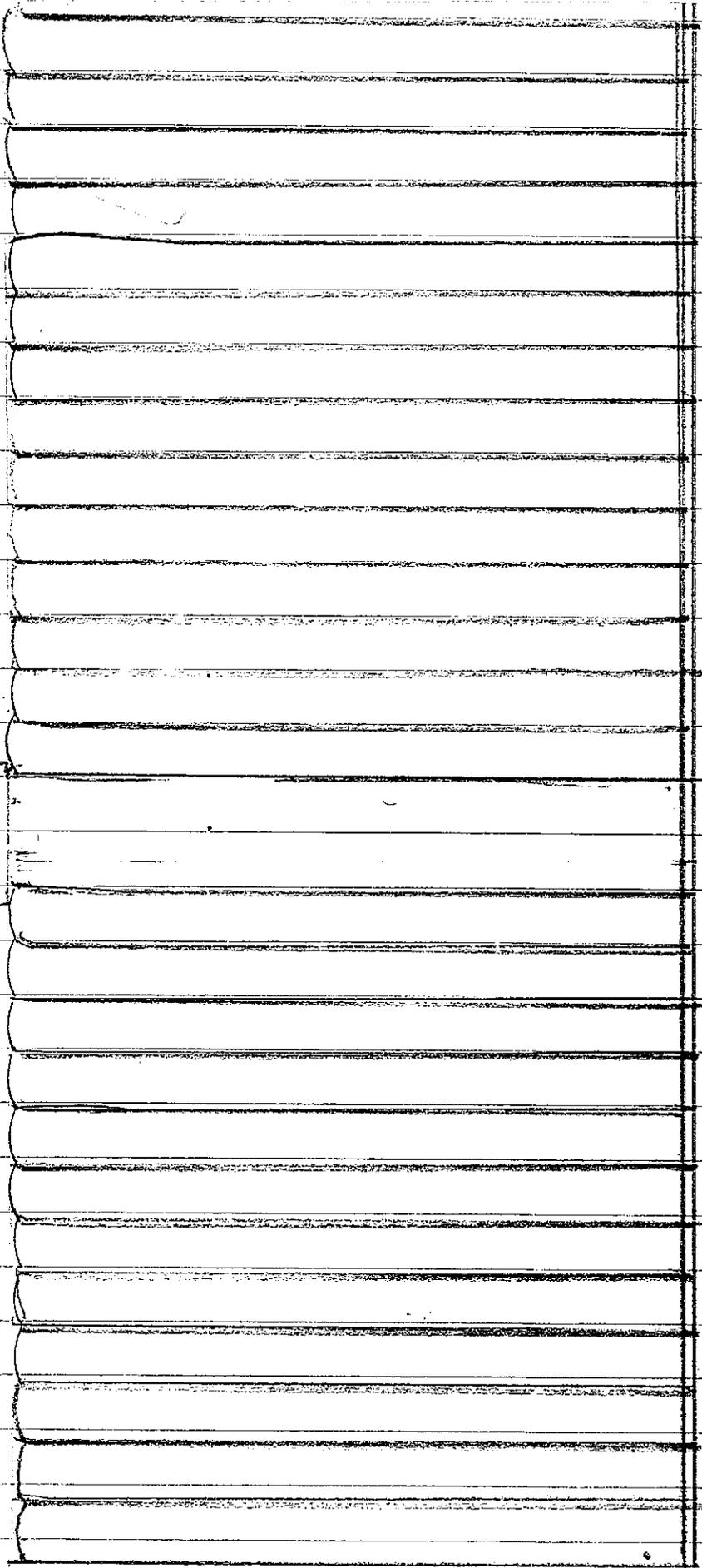
IRON ROD (FOUND)

proposed fence



1:50000

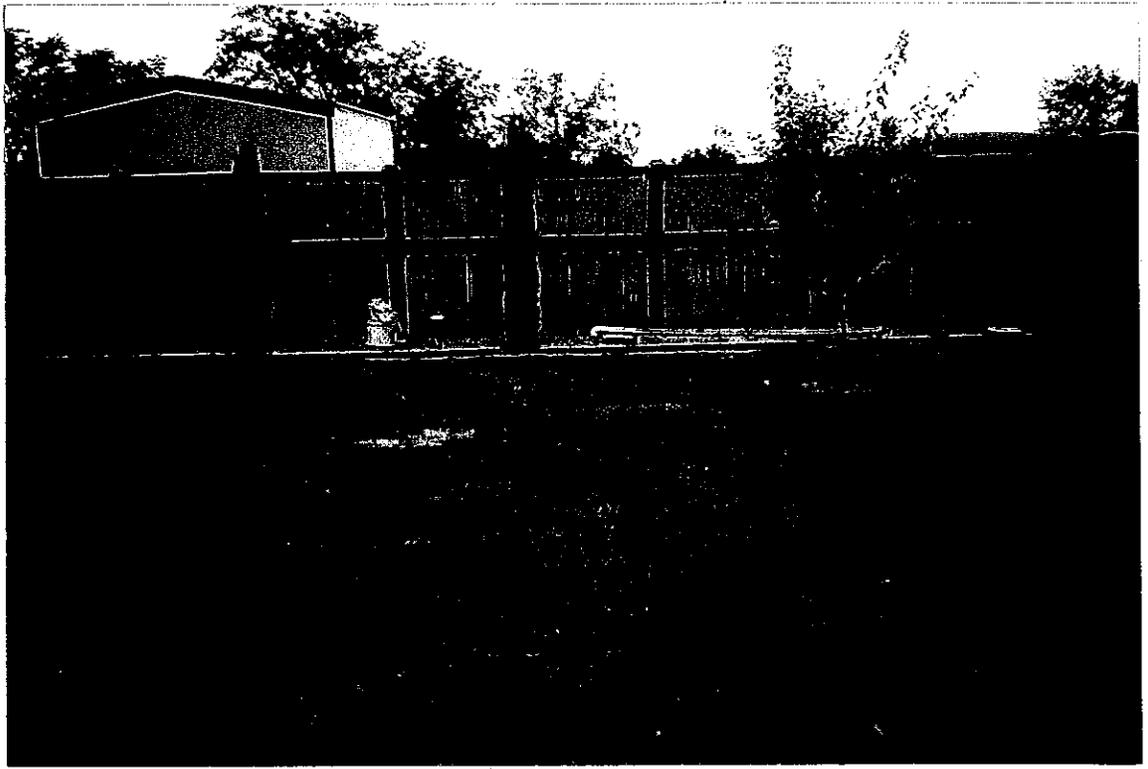
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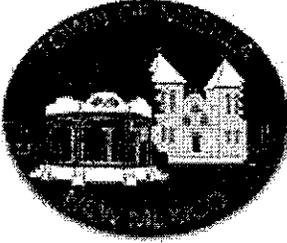
150' long

Call department

57425







TO: BOT
FROM: Gina Gentile
DATE: May 14, 2012
SUBJECT: Case 012047

Case 012047

APPLICANT.....Henry Bunch
REQUEST.....Sign permit for a wall sign
LOCATION.....1765 Calle de Mercado

BACKGROUND

The proposal is for a wall sign that will replace the current sign. The property/business owner would like to have more emphasis on the fact that the business is a gallery. The PZHAC recommended approval of this case.

FINDINGS

1. This is a request for a sign permit.
2. Adjacent land use and zoning include: Commercial and C zoning.
3. The proposed action meets zoning regulations.

BOT OPTIONS

- 1) Approve the application.
- 2) Deny the application.
- 3) Approve the application with conditions.

NOTE: Decisions must be based on "findings". The findings presented in this document can be used to support **APPROVAL** decisions only. Other findings may be based on the Comprehensive Plan, Zoning Code, or other City plans and policies. Findings may also be based on information presented at public hearings, information obtained through site inspections, etc.

ATTACHMENTS

1. Application
2. Plans and description.

Conceptual Sketch Layout



Terms: 50% down and balance upon completion

Client Information:

Contact: Henry Bunch

Phone Number: 532-9310

Address: 1765 Avenida de Mercado

Mesilla New Mexico 88046

Date: 4/18/12

Client's Approval:

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575-639-2574

TOWN OF MESILLA

BOARD ACTION FORM

ITEM:

For Approval/Disapproval: Request for waiver of Plaza rental fees by the Friends of the Taylor Family Monument for book signing by J. Paul Taylor Saturday, June 2, 2012 at 2 p.m.

BACKGROUND:

The Museum of New Mexico Press is going to release the biography of J. Paul Taylor. Friends of the Taylor Family Monument would like to use the Plaza as the site for launching the book on Saturday, June 2, 2012 at 2 p.m. Autographed copies of the book will be sold during the event.

If approved, the Friends of the Taylor Family Monument will be responsible for the required cleaning deposit, which has already been paid.

SUPPORT INFORMATION:

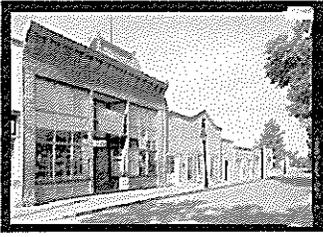
1. Letter from Cynthia Garrett, President of the Friends of the Taylor Family Monument

BOARD OPTIONS:

1. Approve
2. Modify
3. Reject

SUBMITTED BY: Ashley Echavarria
BOT MEETING DATE: 5/14/12

DEPARTMENT: Community Programs



Friends of the Taylor Family Monument
PO Box 1305
Mesilla, NM 88046

May 7, 2012

To the Mesilla Board of Trustees:

Board of Directors

Gabe Anaya
Molly Gamboa Barth
Sue Brown
Sally Cutter
Susan Emery
Judy Floyd
Rae Fortunato
Billy Garrett
Cynthia Garrett
Tom Gerend
Sean Kaltenbach
Janet Jones Hampton
Sherry Hulsey
Diane Lilley
Priscilla McComas

Ex Officio

Chuck Murrell
Mary Helen Ratje
J. Paul Taylor

The Museum of New Mexico Press is about to release the biography of J. Paul Taylor - one of Mesilla's most distinguished citizens. Writer Ana Pacheco interviewed Mr. Taylor and many of his family members while writing the story of his remarkable life in New Mexico. The book is illustrated with historical and family photographs as well as contemporary photographs of the Taylor-Barela-Reynolds-Mesilla State Monument and art collections.

Friends of the Taylor Family Monument (FTFM) is working with New Mexico State Monuments and the Museum of New Mexico Press to launch the book at an event on the Mesilla Plaza beginning at 2:00 on June 2, 2012. During the event, Ms. Pacheco will discuss the book and Mr. Taylor and Ms. Pacheco will be available to sign the book. FTFM will have copies of the book available for sale.

In 2003, J. Paul, his late wife Mary, and their family donated the Taylor's historic home and two adjoining stores to the Museum of New Mexico as a state monument -- the Taylor-Barela-Reynolds-Mesilla State Monument. When fully operational, the monument will be an integral part of the historic Mesilla experience for both visitors and residents, and will be a boost for the town's tourist economy.

FTFM is a 501 (c)(3) non-profit, tax exempt, charitable organization dedicated to the preservation and interpretation of the Taylor-Barela-Reynolds-Mesilla State Monument. The event will help raise awareness about the monument and the Friends group. All revenues from the book's sale by FTFM will help support the monument.

The Friends group has already reserved the Plaza for the event and made the required cleaning deposit. We are requesting the Board of Trustees to approve a waiver of fees for this event. FTFM appreciates your consideration of this request.

Sincerely yours,


Cynthia R. Garrett
President

May 10, 2012

Nick Eckert
Town of Mesilla
Mesilla, New Mexico

Dear Nick,

I've spoken with Mayor Barraza and Ashley Echavarria, and I'm writing to request non-exclusive use of the Mesilla Plaza on the evening of Wednesday, May 16, 2012 from 6:00pm to 9:00pm for the seventh annual Ride of Silence, Mesilla. The ride will depart the plaza in an orderly fashion at 6:30pm. This international event is held annually in May to remember those killed or injured while riding on their bicycles. Please visit <http://www.rideofsilence.org> for more information on the international event and its roots.

As I'm sure you know, our local event is being held in memory of former Mesilla Mayor Roman Aranda III who lost his life in 2006 while riding his bike in Texas, as well as many others who have been killed locally while cycling. I am attaching a PDF flyer for your information, please feel free to reproduce and post the flyer as you see fit.

As the Ride of Silence is an ad-hoc affair, there is no organization responsible, there is no registration, and no money is taken. As in years past, we would, therefore, like to request that the fees to use the Plaza be waived. We would also like to request support from the Mesilla Marshall's office. In particular, it would be wonderful if Mesilla's bicycle-mounted officers could ride with us and assist with traffic control as necessary. We will be traveling the same route as last year and that can be provided upon request.

We would also like to invite Mayor Barraza, the Town of Mesilla Board of Trustees and all Mesilla staff to join us for either for the ride or the walk.

The Ride of Silence is meant to be a dignified, respectful, and silent event paying tribute to those who have lost their lives while gently reminding the motoring public to "Share the Road" with cyclists. This event is emphatically not a race. The route will be no longer than 8-12 miles. Riders are asked to ride no faster than 12 miles per hour.

Please feel free to contact myself or any of those listed below if you have any questions.

Sincerely,

Natalie Aranda
Henry Gil
Eric Liefeld
Trina Witter
Mike Sullivan



*Seventh Annual
Ride of Silence, Mesilla
Wednesday, May 16, 2012, 6:15 PM
Mesilla Plaza*

*Remembering:
Roman Aranda III
Anthony Lemieux
Dr. J. Mack Adams
Dr. Russ Jedlicka
Ricardo Duarte
Dr. Ronald Fronczek*

www.rideofsilence.org



A free one-mile walk, and silent 8-10 mile bike ride, no faster than 12 mph
Honoring lost or injured cyclists
Promoting sharing of the public roadways, worldwide
Helmets required to ride
Not recommended for children under 12, unless on a trailer or tandem

BOARD ACTION FORM

ITEM:

For Action; Award the Solid Waste Collection Services to Mesilla Valley Disposal, LTD. Co.

BACKGROUND:

After reviewing the Solid Waste Proposals the staff recommends to award the bid to Mesilla Valley Disposal, LTD. Co. with the option of recycling.

SUPPORTING INFORMATION:

Mesilla Valley Disposal estimated annual cost is \$126,931.20 with the recycle option. Southwest Disposal's estimated annual cost with recycle is \$159,611.04. Attached is a spreadsheet indicating the number of customers, the monthly rate and the estimated annual cost with the recycle option.

BOT OPTIONS:

1. Approve the application.
2. Modify the application with conditions.
3. Reject the application.

Solidwaste RFP

Southwest Disposal

	No. of Customers	Mesilla Monthly Rate	Prop. SW Fee	Southwest Disposal Recycle Fee	Mesilla Profit	SW Monthly Cost
Non-Seniors	678	\$ 12.29	\$ 9.03	\$ 1.96	\$ 1.30	\$ 7,451.22
Seniors	184	\$ 8.64	\$ 5.55	\$ 1.96	\$ 1.13	\$ 1,381.84
1.5 Yard	44	\$ 45.00	\$ 43.26		\$ 1.74	\$ 1,903.44
3 Yard	15	\$ 60.00	\$ 64.98		\$ (4.98)	\$ 974.70
4 Yard	6	\$ 70.00	\$ 76.85		\$ (6.85)	\$ 461.10
6 Yard	4	\$ 90.00	\$ 101.78		\$ (11.78)	\$ 407.12
8 Yard	6	\$ 105.00	\$ 120.25		\$ (15.25)	\$ 721.50
40 Yard			\$ 153.42			
Total Customers	937		Total	Monthly charge		\$ 13,300.92

* **Estimated Annual Cost of SWD Contract \$ 159,611.04**

Mesilla Valley Disposal

	No. of Customers	Mesilla Monthly Rate	Prop. MV Fee	Recy. Fee	Mesilla Profit	Mesilla Valley Monthly Cost
Non-Seniors	678	\$ 12.29	\$ 9.00		\$ 3.29	\$ 6,102.00
Seniors	184	\$ 8.64	\$ 6.85		\$ 1.79	\$ 1,260.40
1.5 Yard	44	\$ 45.00	\$ 32.80		\$ 12.20	\$ 1,443.20
3 Yard	15	\$ 60.00	\$ 44.80		\$ 15.20	\$ 672.00
4 Yard	6	\$ 70.00	\$ 51.80		\$ 18.20	\$ 310.80
6 Yard	4	\$ 90.00	\$ 69.80		\$ 20.20	\$ 279.20
8 Yard	6	\$ 105.00	\$ 85.00		\$ 20.00	\$ 510.00
40 Yard			\$ 135.00		\$ -	
Total Customers	937		Total	Monthly charge		\$ 10,577.60

* **Estimated Annual Cost of SWD Contract \$ 126,931.20**

TOWN OF MESILLA
RESOLUTION No. 2012-xx

**ADOPTION OF REQUIRED
COMMUNITY DEVELOPMENT BLOCK GRANT POLICIES**

WHEREAS, municipalities or other entities that accept Community Development Block Grant (CDBG) Funds must adopt certain federal policies mandated by the US Department of Housing and Urban Development Small Cities CDBG Program; and

WHEREAS, the Town of Mesilla wishes to apply for and/or has received CDBG funds; and

WHEREAS, the Town of Mesilla wishes to ensure compliance with federal CDBG Small Cities funding guidelines by adopting the following required policies:

- | | |
|---|--|
| Citizen Participation Plan - | encourages citizen participation with particular emphasis on low and moderate income persons; outlines the objectives and plan to implement those objectives |
| Fair Housing Plan - | affirms commitment to further the efforts of Fair Housing which prohibits discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing on the basis of race, color, religion, sex, disability, familial status or national origin |
| Residential Anti-Displacement
& Relocation Assistance Plan - | certifies that it will replace all occupied and vacant occupiable low/moderate-income dwelling unites demolished or converted to a use other than as a low/moderate income housing as a direct result of activities assisted with Housing and Community Development Funds |
| Section 3 Plan - | encourages the use of small local businesses and the hiring of low income residents of the community |

NOW, THEREFORE, BE IT RESOLVED, that the Town of Mesilla adopts the above four CDBG policies which will have to be re-adopted annually.

PASSED, APPROVED, SIGNED AND ADOPTED at a duly called and convened regular meeting of the governing body of the Town of Mesilla in Mesilla, New Mexico this 14th day of May, 2012.

SIGNED: _____

Nora L. Barraza
Mayor, Town of Mesilla

ATTEST: _____

Nick Eckert
Town Clerk, Town of Mesilla

RESOLUTION NO. 2012-xx

A RESOLUTION BY THE BOARD OF TRUSTEES FOR BUDGET ADJUSTMENTS

WHEREAS, since the development of the Town of Mesilla budget for fiscal year 2011-2012, the Town has had various revenue and expense increases; and

WHEREAS, budget adjustments are necessary to account for increased revenue and zero out certain expenditure line items in various departments that are over budget; and

WHEREAS, FY11-12 Quarter 3 report revenues and expenditures in various funds exceeded original approved budget amount; and

WHEREAS, attachment 'A' provides a list of all funds/departments affected by these budget adjustments; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mesilla, which hereby requests permission from the Department of Finance and Administration, Local Government Division, to allow budget adjustments as attached:

PASSED, ADOPTED AND APPROVED on this 14th day of May, 2012.

ATTEST:

Nora L. Barraza
Mayor

Nick Eckert
Town Clerk-Treasurer

Memo

To: Board of Trustees
From: Gina Gentile, Community Development Coordinator
Date: 05/10/2012
Re: Department Activity Report March 2012

If anyone has any questions, positive feedback, concerns, etc. do not hesitate to stop by the office, e-mail, call, etc. I appreciate any and all feedback regarding the Community Development Department.

Administrative Approvals:

1. Case 012030, 2714 Calle Cuarta, Pedro Palacios, bulding permit for interior remodeling. Zone: HR.

Business Licenses Approved:

1. There were not business licenses issued in April.

Inspections:

ADDRESS	TYPE OF INSPECTION
2402 Avenida de Mesilla	frame
Corner of Glass & Snow	foundation
2714 Calle Cuarta	frame
2820 Cielo Grande	final
2171 Calle de Guadalupe	foundation

Codes:

Code Violations:

Worked on obtaining documentation for a pending court case. Worked with Construction Industries division regarding several issues involving work without a permit. Working on a house condemnation case where a family is living in a home that an engineer has stated is unsafe. Working on an ADA compliance case.

Brought two businesses into compliance- they had not paid their fees for 2011 or 2012. Issued several codes violation notices and brought five cases into compliance.

Other Activities:

Applied for membership into International Code Council (ICC) and received a full set of the current International Codes. Updated continuing education credits to renew building inspector certification through ICC. Applied for and received a full scholarship to attend the NM League of Zoning Officials conference. Worked with Liz Bernal to have SW Housing rehab agency out of Deming do the housing rehab case that the Town was going to do.

COMMUNITY PROGRAMS/RECREATION

APRIL 2012 REPORT

5-14-12 BOT Meeting (Submitted 5-10-12 by Ashley Echavarria, Special Events Coordinator/Recreation Director)

Music on the Plaza

Dr. Iya Kahn performed two free concerts in April (April 7 and 14). The public has responded well, and there have not been any major issues.

NM Clean & Beautiful

Special Events Coordinator attended a grant workshop for the NM Clean & Beautiful Grant on April 3 at Las Cruces City Hall. For FY12, the Town received \$1,000, which has been used for a community cleanup and to assist with the landscaping in front of Town Hall. Special Events Coordinator submitted this grant on April 27 with a request of \$1,625 for FY13 for the purpose of conducting another community cleanup, paying for recycle bins at the Fiestas and doing a beautification project at the Community Center.

Great American Cleanup

A community wide cleanup was held on Saturday April 21 from 10 a.m. to 1 p.m. Volunteers met at the Plaza and helped collect trash along the roadways and ditches. There were a total of 9 volunteers. Additionally, a group of Boys Scouts came in during the week and helped rake leaves and clean up the Plaza as part of the Great American Cleanup.

New Mexico Tourism Department Cooperative Marketing Program

Special Events Coordinator attended a grant workshop for this grant on April 3 at Las Cruces City Hall. In the past the town has collaborated with OMA to apply for this grant to purchase billboards along I10. This year, the Town took a different approach, and applied for this grant as a sole applicant. Special Events Coordinator submitted this grant on April 27 with a request of \$3,000 for FY13 for the purpose of developing a new website for the Town, with an added tourism component. If awarded the money, the Town will be required to match the \$3,000 out of the Lodger's Tax Fund.

British Car Show

The annual British Car Show was held on April 28 from 9 a.m. to 1 p.m. on the Plaza. The British Motorcar Club had over 80 entries in the show, and it was well attended by the public.

Cinco de Mayo Fiesta

The Cinco de Mayo Fiesta went extremely well. Special Events Coordinator is still waiting on final bills to come in, but it looks like the Town broke even and may have had some profit. A detailed report will be given to you at the May 29 Board of Trustee Meeting.

Summer Recreation Program

The 2012 Summer Recreation Program will again be generously funded by El Paso Electric. They have agreed to give us \$4,000. We are still hoping for more sponsorships to come in, as it takes approximately \$6,000 to run the program. Staff interviews have been conducted, and a recommendation for hiring three employees for the program will be brought to the board meeting on May 29. Registration for the program is Thursday, May 10 at the Town Hall. The program is set to begin June 11.

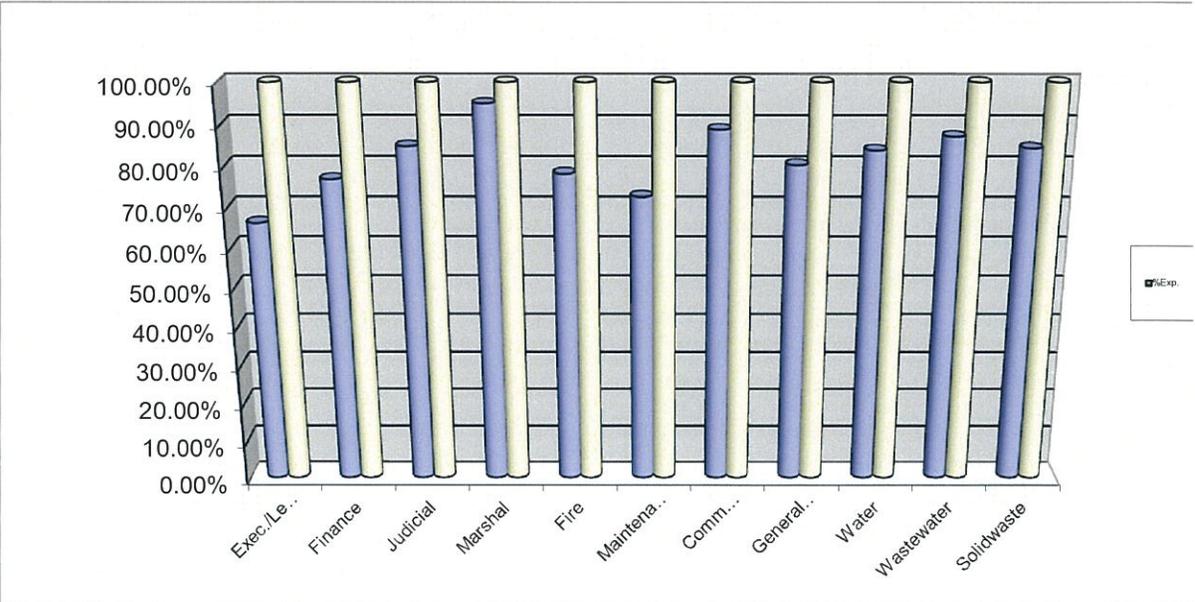
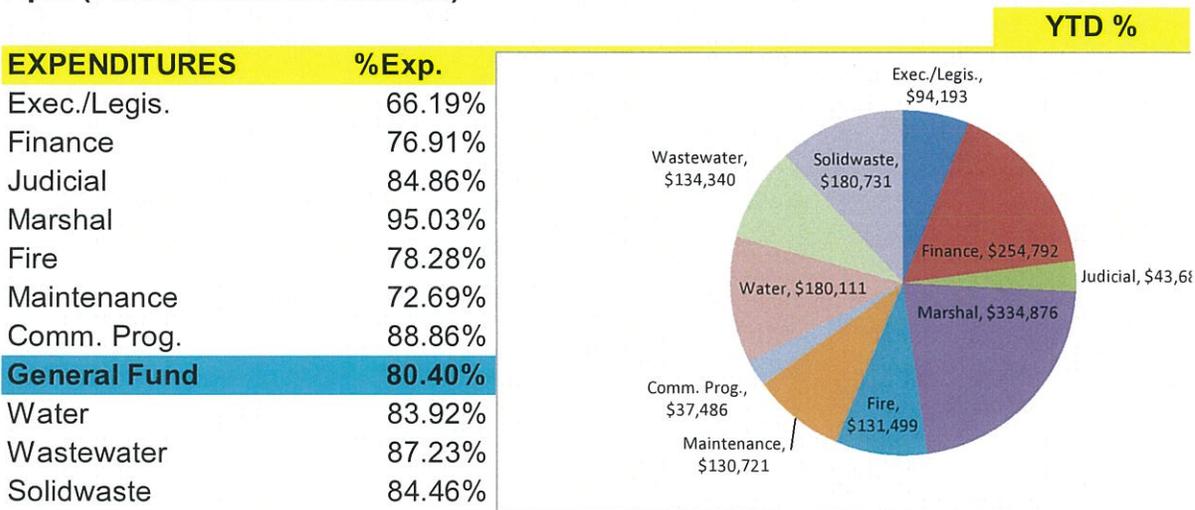
Upcoming Events

May 26 from 1 to 3 p.m. – Free music on the Plaza



To: Mayor and Trustees
From: Nick Eckert
 Town Clerk-Treasurer
RE: Finance Department Report

Listed below is a review of department and fund expenditures for:
April (Funds should be at 83.3%)

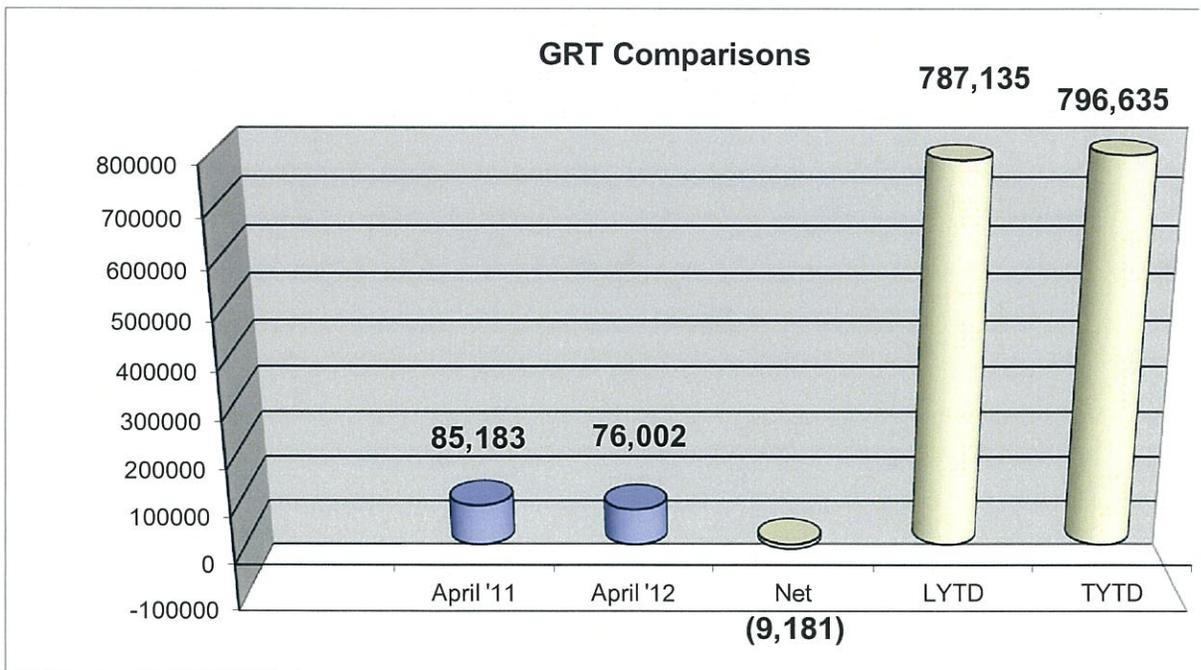
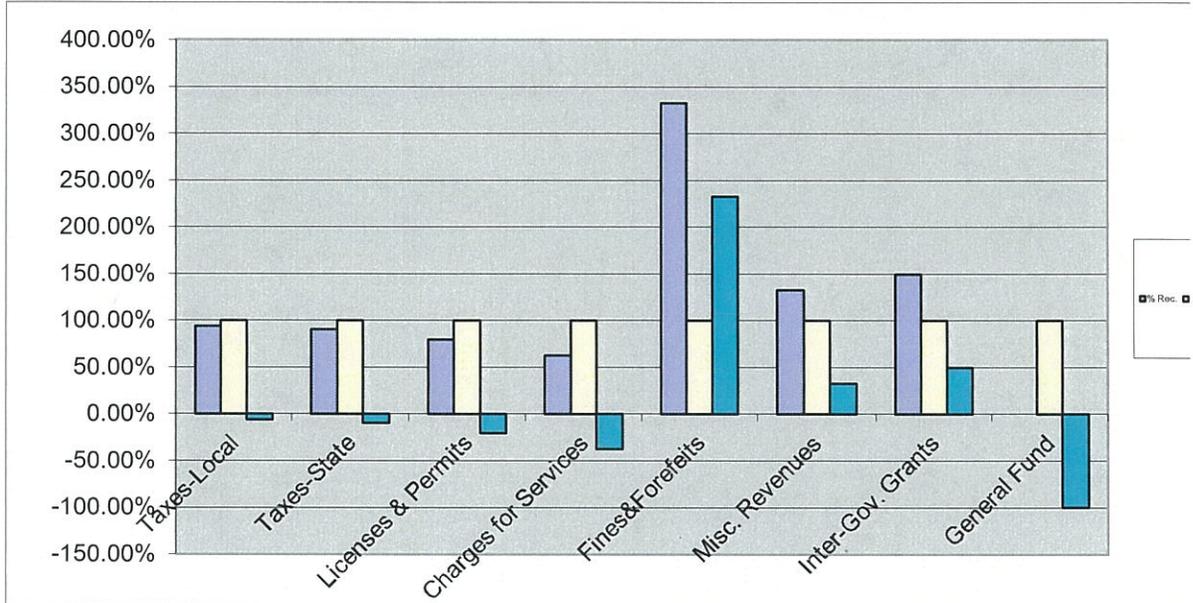
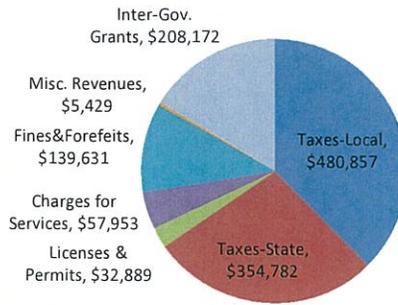


Please request the INCODE report for detail revenues and expenses by fund.

YTD %

REVENUES	% Rec.
Taxes-Local	93.59%
Taxes-State	90.68%
Licenses & Permits	79.54%
Charges for Services	62.32%
Fines&Forefeits	332.45%
Misc. Revenues	132.42%
Inter-Gov. Grants	149.42%

General Fund



Mesilla Fire Department

Mesilla, NM

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Events per Event Type for Date Range (Landscape)

Start Date: 04/01/2012 | End Date: 04/30/2012

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
Daily Shift						
	04/02/2012	Daily Shift	Shift	station 31	9	Tausha Sim
	04/05/2012	Daily shift	Shift	station 31	9	Michael Graham, Richard Hernandez Jr., Gerardo Martinez Jr., Monica Monsivaiz, John Stewart
	04/11/2012	Daily Shift	Shift	station 31	9	Michael Graham, Roman Maese, Gerardo Martinez Jr., Victor Salas, John Stewart
	04/13/2012	Daily shift	Shift	station 31	5	Tausha Sim
	04/16/2012	Daily Shift	Shift	station 31	5	Tausha Sim
	04/17/2012	Day / Evening shift	Shift	Station 31	5	Juan Arreola, Roman Maese, Edward Padilla, Tausha Sim, Edward Vasquez
	04/20/2012	Daily Shift	Shift	station 31	8	Michael Graham, Roman Maese, Gerardo Martinez Jr., Victor Salas
	04/21/2012	Daily Shift	Shift	station 31	8.5	Gabriel Gil, Neil Padilla
	04/23/2012	Daily Shift	Shift	station 31	4.5	Harry Evans, Tausha Sim
	04/24/2012	Daily Shift	Shift	station 31	5	Juan Arreola, Richard Hernandez Jr., Edward Padilla, Chad Zecha
	04/26/2012	Daily Shift	Shift	station 31	7.5	Michael Graham, Gerardo Martinez Jr., Victor Salas, John Stewart
	04/28/2012	Daily Shift	Shift	station 31	8	Ricardo Munoz, John Stewart

Total Hours for Daily Shift: 83.5

Only LOCKED events included.

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
Admin Shift						
	04/02/2012	Admin shift	Shift	station 31	2.5	Harry Evans
	04/03/2012	Admin shift	Shift	station 31	9	Chad Zecha
	04/10/2012	Admin shift	Shift	station 31	4	Harry Evans
	04/11/2012	Admin shift	Shift	station 31	1.5	Brian Abraham, Harry Evans
	04/13/2012	Admin shift	Shift	station 31	3	Harry Evans
	04/16/2012	Admin shift	Shift	station 31	4.5	Harry Evans, Chad Zecha
	04/18/2012	Admin shift	Shift	station 31	8	Chad Zecha

Total Hours for Admin Shift: 32.5

Combination Event						
	04/04/2012	Easter Bunny on the Plaza	Holiday Event	station 31 and Plaza	3	Harry Evans, Kevin Hoban
	04/12/2012	Career Day	Career Day	DACC	4	Harry Evans, Gabriel Gil, Michael Graham, Neil Padilla, Caleb Shell, Chad Zecha

Total Hours for Combination Event: 7

Only LOCKED events included.

TOWN OF MESILLA FIRE DEPARTMENT
MONTHLY BOT REPORT



DATE: April, 2012

UNCOVERED SHIFTS

THIS REPORT AREA IS BEING REPLACED BY "SHIFTS-EVENTS" AND WILL NO LONGER APPEAR IN THIS FORMAT.

Available Shifts

Shifts Not Covered

Firefighters
On Call

0

0

MAJOR ADDITIONS TO INVENTORY

An additional 4 gas detector worth \$600 was purchased for \$60. 11 Fire detectors normally sold for \$400 were purchased for less than \$90 each. All items purchased used and in good working condition.

MAINTENANCE OF EQUIPMENT

Engine 31 was out of service for 3 weeks while parts were found to repair a mechanism which engages the pump to the motor. All apparatus passed annual required pump testing. Maintenance was performed on hand truck apparatus in preparation for brush fire season.

COMMENTS

Over the next month we will be expending the remainder of the grant on new PPE and finishing up the rehab of older gear. The Community Wildfire Response Plan and All Hazard Mitigation Plan work is also being finished for final review. These should be coming before the BOT in June.

SUBMITTED BY

Fire Chief Kevin Hoban _____

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Mesilla Fire Department

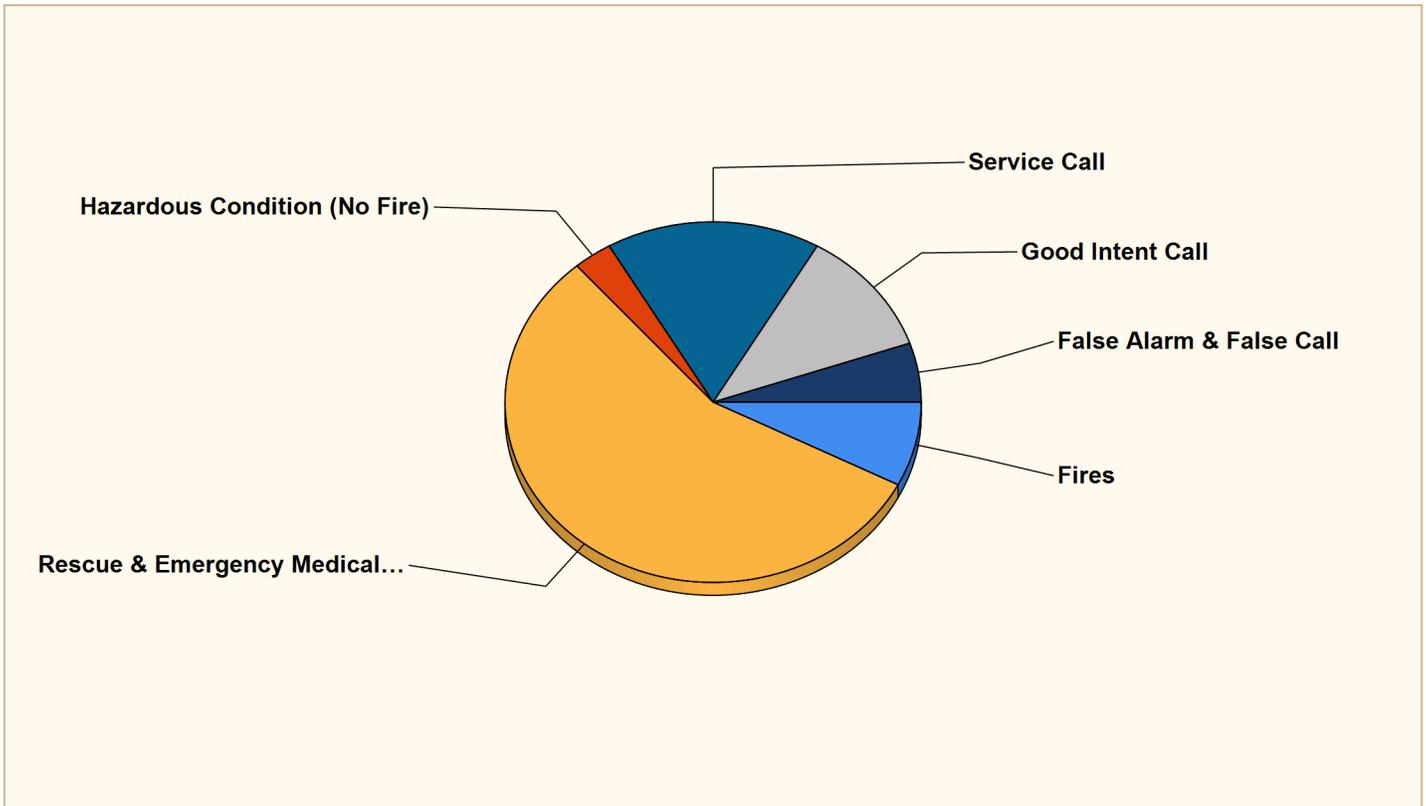
Mesilla, NM

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Breakdown by Major Incident Types for Date Range

Start Date: 01/01/2012 | End Date: 04/30/2012



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	10	7.58%
Rescue & Emergency Medical Service	74	56.06%
Hazardous Condition (No Fire)	4	3.03%
Service Call	22	16.67%
Good Intent Call	15	11.36%
False Alarm & False Call	7	5.30%
TOTAL	132	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.76%
111 - Building fire	2	1.52%
118 - Trash or rubbish fire, contained	2	1.52%
121 - Fire in mobile home used as fixed residence	1	0.76%
142 - Brush or brush-and-grass mixture fire	1	0.76%
143 - Grass fire	1	0.76%
171 - Cultivated grain or crop fire	1	0.76%
173 - Cultivated trees or nursery stock fire	1	0.76%
300 - Rescue, EMS incident, other	3	2.27%
320 - Emergency medical service, other	4	3.03%
321 - EMS call, excluding vehicle accident with injury	59	44.70%
322 - Motor vehicle accident with injuries	6	4.55%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.76%
353 - Removal of victim(s) from stalled elevator	1	0.76%
412 - Gas leak (natural gas or LPG)	3	2.27%
441 - Heat from short circuit (wiring), defective/worn	1	0.76%
511 - Lock-out	1	0.76%
522 - Water or steam leak	2	1.52%
542 - Animal rescue	3	2.27%
551 - Assist police or other governmental agency	3	2.27%
554 - Assist invalid	6	4.55%
561 - Unauthorized burning	7	5.30%
600 - Good intent call, other	1	0.76%
611 - Dispatched & cancelled en route	5	3.79%
631 - Authorized controlled burning	5	3.79%
651 - Smoke scare, odor of smoke	3	2.27%
671 - HazMat release investigation w/no HazMat	1	0.76%
743 - Smoke detector activation, no fire - unintentional	1	0.76%
744 - Detector activation, no fire - unintentional	2	1.52%
745 - Alarm system activation, no fire - unintentional	4	3.03%
TOTAL INCIDENTS:	132	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Mesilla Fire Department

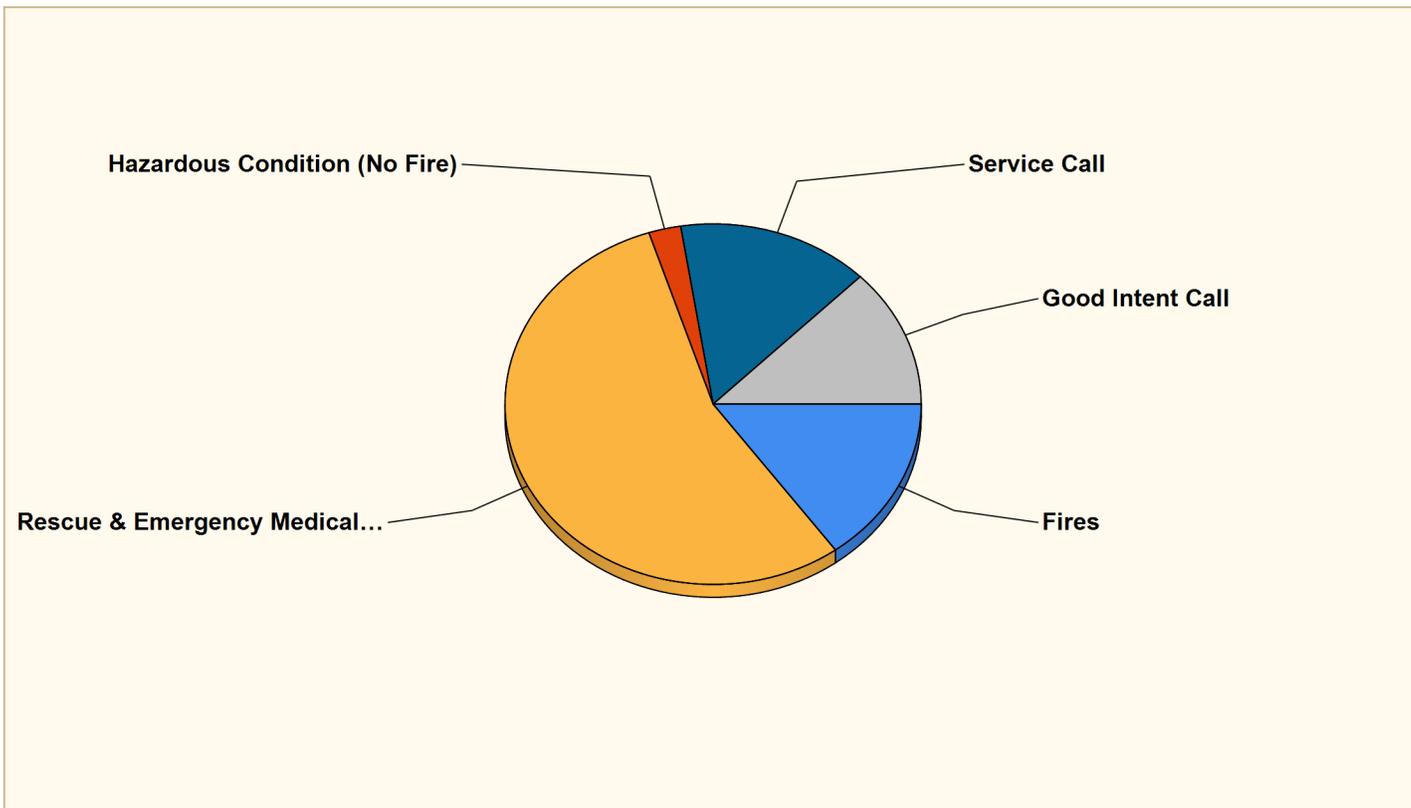
Mesilla, NM

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Breakdown by Major Incident Types for Date Range

Start Date: 04/01/2012 | End Date: 04/30/2012



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	15.00%
Rescue & Emergency Medical Service	22	55.00%
Hazardous Condition (No Fire)	1	2.50%
Service Call	6	15.00%
Good Intent Call	5	12.50%
TOTAL	40	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	2.50%
118 - Trash or rubbish fire, contained	1	2.50%
121 - Fire in mobile home used as fixed residence	1	2.50%
142 - Brush or brush-and-grass mixture fire	1	2.50%
143 - Grass fire	1	2.50%
173 - Cultivated trees or nursery stock fire	1	2.50%
320 - Emergency medical service, other	1	2.50%
321 - EMS call, excluding vehicle accident with injury	19	47.50%
322 - Motor vehicle accident with injuries	1	2.50%
353 - Removal of victim(s) from stalled elevator	1	2.50%
412 - Gas leak (natural gas or LPG)	1	2.50%
511 - Lock-out	1	2.50%
542 - Animal rescue	2	5.00%
554 - Assist invalid	2	5.00%
561 - Unauthorized burning	1	2.50%
600 - Good intent call, other	1	2.50%
611 - Dispatched & cancelled en route	1	2.50%
631 - Authorized controlled burning	1	2.50%
651 - Smoke scare, odor of smoke	2	5.00%
TOTAL INCIDENTS:	40	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Mesilla Fire Department

Mesilla, NM

This report was generated on 5/9/2012 1:58:09 PM



Incident Response Detail EXPANDED for Date Range (Landscape)

Zone: All Zones | Start Date: 04/01/2012 | End Date: 04/30/2012

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	ALARM TIME	DISPATCH TIME	ARRIVAL TIME	BACK IN SERVICE
ZONE: Fairacres							
04/12/2012	2012-00108	2856 Glass RD	611 - Dispatched & cancelled en route	4/12/2012 11:04:25	4/12/2012 11:04:25	4/12/2012 11:05:54	4/12/2012 11:05:54
04/24/2012	2012-00129	2000 Glass RD	143 - Grass fire	4/24/2012 09:50:38	4/24/2012 09:50:38	4/24/2012 09:52:51	4/24/2012 10:35:52
ZONE: La Mesa							
04/23/2012	2012-00126	252 Esquina	121 - Fire in mobile home used as fixed residence	4/23/2012 14:55:27	4/23/2012 14:55:27	4/23/2012 15:40:16	4/23/2012 16:30:14
ZONE: South Valley							
04/10/2012	2012-00107	660 Watson LN	142 - Brush or brush-and-grass mixture fire	4/10/2012 22:40:38	4/10/2012 22:40:38	4/10/2012 22:49:18	4/10/2012 22:59:40
04/15/2012	2012-00112	832 Watson LN	554 - Assist invalid	4/15/2012 15:25:03	4/15/2012 15:25:03	4/15/2012 15:29:17	4/15/2012 15:33:12
04/21/2012	2012-00120	1649 W Union AVE	554 - Assist invalid	4/21/2012 12:19:33	4/21/2012 12:19:34	4/21/2012 12:24:05	4/21/2012 12:32:48
ZONE: Town of Mesilla							
04/01/2012	2012-00094	2351 Calle de Oeste	321 - EMS call, excluding vehicle accident with injury	4/1/2012 09:56:23	4/1/2012 09:56:48	4/1/2012 10:00:55	4/1/2012 10:28:47
04/01/2012	2012-00095	2070 Calle de Santiago	321 - EMS call, excluding vehicle accident with injury	4/1/2012 11:47:41	4/1/2012 11:47:41	4/1/2012 11:51:51	4/1/2012 12:07:57
04/01/2012	2012-00096	Calle de San Albino	511 - Lock-out	4/1/2012 13:05:47	4/1/2012 13:05:47	4/1/2012 13:05:59	4/1/2012 13:25:20
04/02/2012	2012-00097	Calle de Norte & Snow Rd	651 - Smoke scare, odor of smoke	4/2/2012 15:32:45	4/2/2012 15:33:33	4/2/2012 15:37:36	4/2/2012 15:45:07
04/02/2012	2012-00098	1300 W University AVE	542 - Animal rescue	4/2/2012 16:27:31	4/2/2012 16:27:31	4/2/2012 16:34:17	4/2/2012 17:35:03
04/02/2012	2012-00099	1445 W University AVE	173 - Cultivated trees or nursery stock fire	4/2/2012 16:49:44	4/2/2012 16:51:54	4/2/2012 16:58:10	4/2/2012 18:26:04

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

04/02/2012	2012-00100	1857 Paisano RD	561 - Unauthorized burning	4/2/2012 15:49:01	4/2/2012 15:49:01	4/2/2012 15:49:02	4/2/2012 16:14:34
04/04/2012	2012-00101	2544 Snow RD	321 - EMS call, excluding vehicle accident with injury	4/4/2012 01:57:22	4/4/2012 01:58:13	4/4/2012 02:09:25	4/4/2012 02:32:17
04/05/2012	2012-00102	Snow RD	651 - Smoke scare, odor of smoke	4/5/2012 20:09:28	4/5/2012 20:10:10	4/5/2012 20:21:44	4/5/2012 21:07:07
04/06/2012	2012-00103	Calle del Norte	322 - Motor vehicle accident with injuries	4/6/2012 01:26:09	4/6/2012 01:27:26	4/6/2012 01:35:00	4/6/2012 02:03:15
04/06/2012	2012-00104	2290 Calle de Parian	321 - EMS call, excluding vehicle accident with injury	4/6/2012 13:01:43	4/6/2012 13:03:08	4/6/2012 13:06:37	4/6/2012 13:37:18
04/07/2012	2012-00105	804 Calle de El Paso ST	100 - Fire, other	4/7/2012 13:33:48	4/7/2012 13:33:59	4/7/2012 13:42:16	4/7/2012 13:43:49
04/09/2012	2012-00106	2560 Calle De Santiago	321 - EMS call, excluding vehicle accident with injury	4/9/2012 22:04:58	4/9/2012 22:05:57	4/9/2012 22:13:51	4/9/2012 22:36:17
04/14/2012	2012-00109	2410 Calle de San Albino	321 - EMS call, excluding vehicle accident with injury	4/14/2012 12:40:36	4/14/2012 12:42:47	4/14/2012 12:44:24	4/14/2012 12:58:01
04/14/2012	2012-00110	2100 Snow RD	321 - EMS call, excluding vehicle accident with injury	4/14/2012 12:54:30	4/14/2012 12:57:46	4/14/2012 13:05:47	4/14/2012 13:53:00
04/15/2012	2012-00111	1950 Calle del Norte	321 - EMS call, excluding vehicle accident with injury	4/15/2012 10:12:23	4/15/2012 10:13:03	4/15/2012 10:20:02	4/15/2012 10:39:02
04/15/2012	2012-00113	2300 W Union AVE	321 - EMS call, excluding vehicle accident with injury	4/15/2012 18:04:27	4/15/2012 18:05:27	4/15/2012 18:09:55	4/15/2012 18:38:07
04/17/2012	2012-00114	1730 Tierra de Mesilla	353 - Removal of victim(s) from stalled elevator	4/17/2012 13:12:03	4/17/2012 13:12:27	4/17/2012 13:16:41	4/17/2012 13:50:21
04/17/2012	2012-00115	2600 Avenida de Mesilla	412 - Gas leak (natural gas or LPG)	4/17/2012 17:28:40	4/17/2012 17:29:16	4/17/2012 17:33:43	4/17/2012 18:01:29
04/17/2012	2012-00116	2929 Camino Castillo	320 - Emergency medical service, other	4/17/2012 19:59:05	4/17/2012 19:59:05	4/17/2012 20:04:43	4/17/2012 20:17:14
04/20/2012	2012-00117	2670 Calle de Parian	321 - EMS call, excluding vehicle accident with injury	4/20/2012 09:52:45	4/20/2012 09:52:45	4/20/2012 09:52:45	4/20/2012 10:11:52
04/21/2012	2012-00118	2544 Calle de Colon	321 - EMS call, excluding vehicle accident with injury	4/21/2012 10:01:13	4/21/2012 10:02:01	4/21/2012 10:06:45	4/21/2012 10:46:45
04/21/2012	2012-00119	Calle de Principal	542 - Animal rescue	4/21/2012 12:15:01	4/21/2012 12:15:27	4/21/2012 12:15:35	4/21/2012 12:28:40
04/21/2012	2012-00121	Mesilla Plaza	600 - Good intent call, other	4/21/2012 12:30:52	4/21/2012 12:30:52	4/21/2012 12:30:52	4/21/2012 12:30:52
04/18/2012	2012-00122	2380 Calle de Principal	321 - EMS call, excluding vehicle accident with injury	4/18/2012 14:48:26	4/18/2012 14:48:26	4/18/2012 14:48:26	4/18/2012 15:30:05
04/21/2012	2012-00123	1950 Calle del Norte	321 - EMS call, excluding vehicle accident with injury	4/21/2012 14:01:23	4/21/2012 14:03:18	4/21/2012 14:06:04	4/21/2012 14:30:23
04/22/2012	2012-00124	2114 Calle de Picacho	321 - EMS call, excluding vehicle accident with injury	4/22/2012 16:09:55	4/22/2012 16:09:55	4/22/2012 16:09:55	4/22/2012 16:33:54

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

04/22/2012	2012-00125	1941 La Mesilla Circle	118 - Trash or rubbish fire, contained	4/22/2012 21:22:29	4/22/2012 21:23:50	4/22/2012 21:30:38	4/22/2012 21:42:05
04/23/2012	2012-00127	2325 Calle de Cura	321 - EMS call, excluding vehicle accident with injury	4/23/2012 22:21:00	4/23/2012 22:25:05	4/23/2012 22:33:19	4/23/2012 22:53:44
04/24/2012	2012-00128	2850 McDowell CT	321 - EMS call, excluding vehicle accident with injury	4/24/2012 06:49:26	4/24/2012 06:50:07	4/24/2012 06:59:47	4/24/2012 07:22:28
04/25/2012	2012-00130	Stanford ST	631 - Authorized controlled burning	4/25/2012 08:13:48	4/25/2012 08:14:48	4/25/2012 08:22:15	4/25/2012 08:26:50
04/25/2012	2012-00131	2261 Calle de Guadalupe	321 - EMS call, excluding vehicle accident with injury	4/25/2012 09:16:42	4/25/2012 09:17:01	4/25/2012 09:20:24	4/25/2012 09:39:42
04/26/2012	2012-00132	2253 Calle de Parian	321 - EMS call, excluding vehicle accident with injury	4/26/2012 21:32:20	4/26/2012 21:33:30	4/26/2012 21:43:13	4/26/2012 22:05:03
04/27/2012	2012-00133	2335 Calle de Parian 2	321 - EMS call, excluding vehicle accident with injury	4/27/2012 22:42:49	4/27/2012 22:43:00	4/27/2012 22:49:58	4/27/2012 23:37:59

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

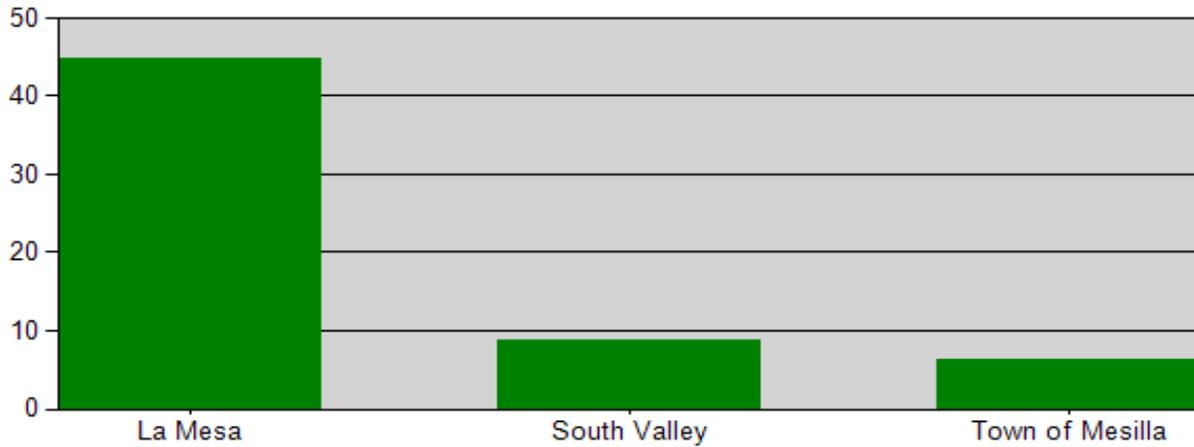
Mesilla Fire Department

Mesilla, NM

This report was generated on 5/9/2012 12:58:48 PM



Response Mode: Lights and Sirens | Start Date: 04/01/2012 | End Date: 04/30/2012



Zone	AVERAGE RESPONSE TIME (in minutes)
La Mesa	44.82
South Valley	8.67
Town of Mesilla	6.32
Town of Mesilla No Crew on Duty	8.35
Town of Mesilla Crew on Duty	3.96

Mesilla Fire Department

Mesilla, NM

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Attending Personnel per Class for Date Range

Start Date: 04/01/2012 | End Date: 04/30/2012

CLASS	DATE	HOURS	ATTENDING PERSONNEL
Apparatus familiarization	04/26/2012	2	
			Graham, Michael
			Martinez Jr., Gerardo
			Salas, Victor
			Stewart, John

Auto Extrication Update	04/25/2012	6	
			Gil, Gabriel
			Graham, Michael
			Maese, Roman
			Monsivaiz, Monica
			Sim, Tausha
			Vasquez, Edward
			Zecha, Chad

Driver/Operator Training	04/28/2012	3.5	
			Munoz, Ricardo
			Stewart, John

EMS review	04/30/2012	1.5	
			Gil, Gabriel

EMS Scenarios	04/26/2012	2	
			Abraham, Brian
			Acosta, Eduardo
			Arreola, Juan
			Evans, Harry
			Graham, Michael
			Maese, Roman
			Martinez Jr., Gerardo
			Ochoa, Alejandro
			Padilla, Edward
			Salas, Victor
			Stewart, John

Only LOCKED and COMPLETED classes included.

CLASS	DATE	HOURS	ATTENDING PERSONNEL
EMT basic practice tests	04/11/2012	1	
			Graham, Michael
			Maese, Roman
			Martinez Jr., Gerardo
			Salas, Victor
			Stewart, John

Lt's Meeting	04/19/2012	1	
			Evans, Harry
			Gil, Gabriel
			Munoz, Ricardo
			Padilla, Edward
			Zecha, Chad

NIOSH Fatality Reporting	04/19/2012	2	
			Armendariz, Andrew
			Evans, Harry
			Gil, Gabriel
			Hoban, Kevin
			Maese, Roman
			Martinez Jr., Gerardo
			Munoz, Ricardo
			Padilla, Edward
			Salas, Victor
			Vasquez, Edward
			Zecha, Chad

Practice BIRs	04/11/2012	1	
			Graham, Michael
			Maese, Roman
			Martinez Jr., Gerardo
			Salas, Victor
			Stewart, John

Only LOCKED and COMPLETED classes included.

CLASS	DATE	HOURS	ATTENDING PERSONNEL
Structure fire response evolutions	04/05/2012	4	
			Arreola, Juan
			Crnkovic, Jeffrey
			Graham, Michael
			Maese, Roman
			Martinez Jr., Gerardo
			Munoz, Ricardo
			Ochoa, Alejandro
			Shell, Caleb
			Stewart, John

Only LOCKED and COMPLETED classes included.

Apr-12

<u>Citation #</u>	<u>Date</u>	<u>Offense</u>	<u>Driver</u>	<u>Result</u>
10391035	04/01/2012	No seat belt used		
10391043	04/01/2012	No registration		
10391050	04/01/2012	Driving without a license		
10391068	04/01/2012	Speeding		
10391076	04/01/2012	Speeding		
10393783	04/01/2012	No car seat used		
10393775	04/01/2012	No insurance		
10393759	04/01/2012	No registration		
10393767	04/01/2012	Current Plate		
10391175	04/02/2012	No insurance		
10391167	04/02/2012	Two Headlights Req.		
10391159	04/02/2012	Red light violation		
10391142	04/02/2012	Speeding		
10391134	04/02/2012	Speeding		
10391126	04/02/2012	Stop Sign Violation		
10391118	04/02/2012	Speeding		
10391100	04/02/2012	Speeding		
10391092	04/02/2012	Speeding		
10391084	04/02/2012	Speeding		
10394278	04/02/2012	Speeding		
10394260	04/02/2012	Speeding		
10394252	04/02/2012	Speeding		
10393494	04/02/2012	Speeding		
10393486	04/02/2012	Speeding		
10392306	04/02/2012	Pass in No Pass Zone		
10393791	04/02/2012	Illegally Parked		
10393809	04/02/2012	Illegally Parked		
10393817	04/02/2012	No seat belt used		
10393825	04/02/2012	No car seat used		
10393833	04/02/2012	No seat belt used		
10392405	04/07/2012	Speeding		
10394286	04/04/2012	Speeding		
10394294	04/04/2012	Speeding		
10394302	04/04/2012	No car seat used		
10394310	04/04/2012	Speeding		
10394328	04/04/2012	Speeding		
10391183	04/04/2012	Two Headlights Req.		
10391191	04/04/2012	Veh. To be in safe Cond.		
10391209	04/04/2012	No insurance		
10391217	04/04/2012	Stop Sign Violation		
10391225	04/04/2012	Speeding		
10391233	04/04/2012	Speeding		
10391241	04/04/2012	Speeding		
10394500	04/04/2012	No registration		

10394518 04/04/2012 Current Plate
10394526 04/04/2012 Dazzling Lights
10394534 04/04/2012 No license in Possession
10394542 04/04/2012 No insurance
10392314 04/05/2012 Speeding
10392322 04/05/2012 Speeding
10392330 04/05/2012 Speeding
10392348 04/05/2012 Speeding
10392355 04/05/2012 Speeding
10392363 04/05/2012 Speeding
10392371 04/05/2012 Speeding
10392389 04/05/2012 No insurance
10392397 04/05/2012 Stop Sign Violation
10393841 04/08/2012 Illegally Parked
10394559 04/08/2012 Speeding
10394567 04/08/2012 Speeding
10394575 04/08/2012 No registration
10394583 04/08/2012 No insurance
10393916 04/14/2012 Illegally Parked
10393874 04/13/2012 Current Plate
10393882 04/13/2012 No registration
10393890 04/13/2012 No insurance
10393908 04/13/2012 Due Care
10393866 04/13/2012 No car seat used
10393858 04/13/2012 No seat belt used
10394708 04/11/2012 Driving Revoked
10394690 04/11/2012 No insurance
10394682 04/11/2012 No registration
10394674 04/11/2012 Speeding
10394591 04/11/2012 Speeding
10394609 04/11/2012 Stop Sign Violation
10394617 04/11/2012 Two Headlights Req.
10394625 04/11/2012 Speeding
10394633 04/11/2012 Speeding
10394641 04/11/2012 Stop Sign Violation
10394658 04/11/2012 Speeding
10394666 04/11/2012 No insurance
10393981 04/16/2012 Speeding
10393973 04/16/2012 No insurance
10393965 04/16/2012 Driving Revoked
10393957 04/16/2012 Current Plate
10393932 04/16/2012 No car seat used
10393940 04/16/2012 No car seat used
10393924 04/16/2012 Red light violation
10394765 04/16/2012 Speeding
10394773 04/16/2012 No seat belt used
10394781 04/16/2012 No insurance

10394815 04/16/2012 Speeding
10394807 04/16/2012 No registration
10394799 04/16/2012 Speeding
10394823 04/16/2012 Littering
10394831 04/16/2012 Current Plate
10394849 04/16/2012 Speeding
10394856 04/16/2012 No insurance
10394864 04/16/2012 Stop Sign Violation
10394716 04/16/2012 Stop Sign Violation
10394724 04/16/2012 No insurance
10394732 04/16/2012 Stop Sign Violation
10394740 04/16/2012 Speeding
10394757 04/15/2012 No license in Possession
10392454 04/19/2012 Speeding
10392447 04/19/2012 Speeding
10392439 04/19/2012 Speeding
10392413 04/19/2012 Speeding
10392421 04/19/2012 No insurance
10394880 04/17/2012 No insurance
10394922 04/17/2012 Speeding
10394898 04/17/2012 Dimming of Lights Req.
10394906 04/17/2012 No registration
10394872 04/17/2012 Speeding
10394914 04/17/2012 Speeding
10394930 04/17/2012 Void
10394948 04/17/2012 Speeding
10394955 04/17/2012 Stop Sign Violation
10394963 04/17/2012 Current Plate
10394997 04/17/2012 No registration
10394971 04/17/2012 Dazzling Lights
10394989 04/17/2012 Current Plate
10395002 04/17/2012 No insurance
10395010 04/17/2012 Speeding
10394088 04/17/2012 No seat belt used
10390755 04/17/2012 No license in Possession
10394096 04/17/2012 No insurance
10390763 04/17/2012 Driving Revoked
10394112 04/17/2012 Current Plate
10394104 04/17/2012 No registration
10394062 04/17/2012 No insurance
10394070 04/17/2012 Speeding
10394245 04/17/2012 Current Plate
10394237 04/17/2012 Current Plate
10394211 04/17/2012 Pedestrian Right of Way
10394229 04/17/2012 Pedestrian Right of Way
10394203 04/17/2012 Current Plate
10394195 04/17/2012 Illegally Parked

10394187 04/17/2012 One Way Streets
10394153 04/17/2012 Current Plate
10393999 04/17/2012 No insurance
10394013 04/17/2012 No motorcycle Endorse.
10394005 04/17/2012 No license in Possession
10394039 04/17/2012 No registration
10394021 04/17/2012 Current Plate
10394054 04/17/2012 No registration
10394047 04/17/2012 No insurance
10394120 04/17/2012 Stop Sign Violation
10394138 04/17/2012 Speeding
10394161 04/17/2012 No license in Possession
10394179 04/17/2012 No insurance
10394146 04/17/2012 Careless Driving
10392496 04/20/2012 Speeding
10392488 04/20/2012 Speeding
10392462 04/20/2012 Speeding
10392470 04/20/2012 No license in Possession
10390508 04/21/2012 Illegally Parked
10390870 04/20/2012 Illegally Parked
10390862 04/20/2012 Current Plate
10390854 04/20/2012 No registration
10390847 04/20/2012 Speeding
10390839 04/20/2012 Red light violation
10390821 04/20/2012 Red light violation
10390813 04/20/2012 Red light violation
10390805 04/20/2012 No seat belt used
10390797 04/20/2012 Red light violation
10390789 04/20/2012 No seat belt used
10390771 04/20/2012 Current Plate
10393692 04/22/2012 No car seat used
10393650 04/22/2012 No registration
10393668 04/22/2012 No insurance
10393676 04/22/2012 Driving Revoked
10393684 04/22/2012 No license in Possession
10390946 04/22/2012 Current Plate
10390953 04/22/2012 No registration
10390938 04/22/2012 No seat belt used
10390961 04/22/2012 No insurance
10390920 04/22/2012 Current Plate
10390912 04/22/2012 Current Plate
10390904 04/22/2012 No seat belt used
10390896 04/22/2012 Current Plate
10390888 04/22/2012 One Way Streets
10390995 04/22/2012 No seat belt used
10390979 04/22/2012 No car seat used
10390987 04/22/2012 No car seat used

10393502 04/22/2012 No registration
10393510 04/22/2012 One Way Streets
10393742 04/22/2012 Current Plate
10393734 04/22/2012 Illegally Parked
10393726 04/22/2012 Current Plate
10393718 04/22/2012 No insurance
10393700 04/22/2012 No seat belt used
10395028 04/22/2012 Speeding
10395036 04/22/2012 Stop Sign Violation
10395044 04/22/2012 No seat belt used
10395051 04/22/2012 Stop Sign Violation
10395069 04/22/2012 No insurance
10390516 04/22/2012 Illegally Parked
10395077 04/22/2012 No car seat used
10395085 04/22/2012 Speeding
10395093 04/22/2012 No insurance
10395101 04/22/2012 No registration
10395119 04/22/2012 Stop Sign Violation
10395127 04/22/2012 No registration
10395135 04/22/2012 No insurance
10395143 04/24/2012 Speeding
10395150 04/24/2012 Prohibited Acts
10395168 04/24/2012 Speeding
10395176 04/24/2012 Prohibited Acts
10395184 04/24/2012 No registration
10395192 04/24/2012 Current Plate
10395200 04/24/2012 No insurance
10395218 04/24/2012 Speeding
10395226 04/24/2012 Stop Sign Violation
10395234 04/24/2012 Reckless Driving
10395242 04/24/2012 Speeding
10395259 04/24/2012 Stop Sign Violation
10395267 04/24/2012 Illegally Parked
10395275 04/24/2012 Speeding
10395283 04/24/2012 Speeding
10395291 04/24/2012 Vehicle to be Safe Cond.
10395309 04/24/2012 Speeding
10395317 04/24/2012 No registration
10395325 04/24/2012 Speeding
10395333 04/24/2012 Speeding
10395341 04/24/2012 No insurance
10395358 04/24/2012 Speeding
10395366 04/24/2012 Speeding
10394377 04/25/2012 Speeding
10394385 04/25/2012 Speeding
10394336 04/25/2012 Speeding
10394344 04/25/2012 Speeding

10394351	04/25/2012	Speeding
10394369	04/25/2012	Speeding
10392546	04/26/2012	Speeding
10392553	04/26/2012	No license in Possession
10392520	04/26/2012	Speeding
10392538	04/26/2012	No registration
10392512	04/26/2012	Speeding
10392504	04/26/2012	Speeding
10393536	04/26/2012	Speeding
10393528	04/26/2012	Speeding
10394393	04/27/2012	Due Care
10392587	04/27/2012	Speeding
10392579	04/27/2012	Speeding
10392561	04/27/2012	Speeding
10392595	04/27/2012	Speeding
10392652	04/27/2012	Speeding
10392645	04/27/2012	Speeding
10392637	04/27/2012	Speeding
10392629	04/27/2012	Speeding
10392611	04/27/2012	Speeding
10392603	04/27/2012	Speeding
10393551	04/27/2012	Speeding
10393544	04/27/2012	No insurance
10393569	04/27/2012	No registration
10393577	04/27/2012	No insurance
10393585	04/27/2012	Current Plate
10393593	04/27/2012	Stop Sign Violation

Court

Deputy

Reside Totals

Incident Reports April 2012

<u>Report #</u>	<u>Date</u>	<u>Incident</u>	<u>Victim</u>
2012-00122	04/01/2012	No insurance, towed Veh.	
2012-00123	04/01/2012	Criminal Damage to Prop.	
2012-00124	04/01/2012	Lost or Stolen Property	
2012-00125	04/01/2012	Theft from a Dwelling	
2012-00126	04/01/2012	Informational Report	
2012-00127	04/04/2012	Poss of Narcotics	
2012-00128	04/04/2012	Public Affray	
2012-00129	04/04/2012	Stolen Horse Tack	
2012-00130	4/5/2012	Revoked Lic, Poss of Marij.	
2012-00131	04/05/2012	Revoked Lic, Poss of Marij.	
2012-00132	04/06/2012	Crash	
2012-00133	04/06/2012	Runaway	
2012-00134	04/06/2012	Suspicious Circumstances	
2012-00135	04/07/2012	Car Crash	
2012-00136	04/07/2012	Animal Bite	
2012-00137	04/08/2012	Illegally Parked, Towed Veh.	
2012-00138	04/08/2012	DWI Arrest	
2012-00139	04/10/2012	Informational Report	
2012-00140	04/10/2012	Agency Assist	
2012-00141	04/10/2012	Threats	
2012-00142	04/11/2012	Poss of Narcotics	
2012-00143	04/11/2012	Warrant Arrest	
2012-00144	04/13/2012	No insurance, towed Veh.	
2012-00145	04/13/2012	Lost or Stolen Property	
2012-00146	04/13/2012	Family Disturbance	
2012-00147	04/14/2012	Phone Threats	
2012-00148	04/15/2012	Informational Report	
2012-00149	04/15/2012	Poss of Narcotics	
2012-00150	04/16/2012	Warrant Arrest	
2012-00151	04/17/2012	Theft from Business	
2012-00152	04/18/2012	No insurance, towed Veh.	
2012-00153	04/18/2012	Aggravated Battery	
2012-00154	04/18/2012	Runaway	
2012-00155	04/19/2012	Revoked Lic, Towed Veh.	
2012-00156	04/20/2012	Assault/Resisting Arrest	
2012-00157	04/20/2012	Embezzlement	
2012-00158	04/20/2012	Warrant Arrest	
2012-00159	04/21/2012	Incorrigible Child	
2012-00160	04/21/2012	Cruelty to Animals	
2012-00161	04/21/2012	Burglary of a Home	
2012-00162	04/21/2012	Telephone Threats	
2012-00163	04/22/2012	No insurance, towed Veh.	
2012-00164	04/22/2012	Revoked Lic, Towed Veh.	
2012-00165	04/23/2012	Stolen Patio Furniture	

2012-00166	04/23/2012	Cruelty to Animals
2012-00167	04/23/2012	Aggravated Battery
2012-00168	04/23/2012	Suspicious Circumstances
2012-00169	04/25/2012	Warrant Arrest
2012-00170	04/27/2012	Telephone Threats
2012-00171	04/27/2012	Vehicle Crash, No injuries
2012-00172	04/27/2012	Illegally Parked, Towed Veh.
2012-00173	04/29/2012	Assault & Battery
2012-00174	04/29/2012	Agency Assist



TOWN OF MESILLA

Public Works Department

P.O. Box 10, Mesilla, New Mexico 88046

Office: (575) 524-3262 ext. 103

Fax: (575) 541-6327

MEMORANDUM

Date: May 9, 2012

TO: Mayor, Board of Trustees & Nick Eckert

FROM: Debra Lujan, Public Works Director

RE: Activity Report for PWD

PDW: April 5, 2012 - May 9, 2012

Public Works Crew regular schedule is trying to keep up with locates, parks, building maintenance, work orders from residents & tenant's complaints and all the requests from our staff, Fire and Marshal Departments. As always the crew is reading meters monthly and monitoring the wells when they are on-call.

Town Hall Landscape has begun. Groundwork Dona Ana will be finishing the landscape on Saturday's. They will be placing the rock. The crew trenched for the sprinkler system to be placed by Rudy Acosta. Mr. Acosta donated his time and the Town purchased all materials. Mr. Binn donated the rock and Joni Gutierrez donated her time to design the landscape.

Crew -Street signs being replaced as needed & new signs are being tagged when they are replaced

- water samples are sent monthly
- the parks were edged
- sprayed Round-up throughout Town
- locates
- re-read water meters
- cut the weeds & applied Round-up around town limits
- swept Avenida de Mesilla until the sweeper broke down
- purchased 3 new cat traps
- oiled mail boxes outside of Town Hall
- time clock was relocated
- ac's are working at facilities

It takes a lot to prepare for a Mesilla Fiesta the following work duties were completed;

- Sweep the Plaza the day before the event
- A thorough cleaning of the Plaza
- Spray paper flowers with preservation spray.

- Staple flowers to the gazebo. After Fiesta, Ashley helped remove flowers to be utilized at the September Fiesta.
- Turn off plaza sprinklers on Thursday, May 3, 2012
- Block off parking lot in front of the church so that the rides may be set up.
- Placed “Fiesta this Weekend” sign at corner of Calle de Santiago
- Placed 4 orange cones by dumpsters at park across from Community Center
- 2 large “shop open” signs - One at Calle de Santiago & Calle de Guadalupe, one at Calle de Parian and Calle Principal.
- Three sets of bleacher were set at the south end of Plaza
- Staple the paper flowers to the gazebo
- Mexican and American flags were placed along Avenida de Mesilla between Calle Del Norte and Calle de Parian and around the Plaza
- Place the podium and 2 chairs on the gazebo
- Set up the picnic tables on the north side of the Plaza
- Place one trash can at each of the 32 vendor spaces (dispose of vendor trash throughout fiesta)
- Place extra trash cans with liners for the vendors, around the Plaza and porta-potties near the hand-washing station
- Take extra trash cans and liners (dispose of trash throughout fiesta)
- Place electrical board/panel
- Address any electrical issues that arise
- Hook up water outlet/spout
- Set up blue cones along the curb in front of the church hall parking lot for handicapped parking
- Place 2 tables and 8 chairs in the tent in front of the church parking lot for the dancers dressing room
- Fill water jug for the dancers
- Set up our 10X10 tent for our information booth
- Place 1 table and 6 chairs at our information booth
- Hang piñatas inside gazebo
- Take ladder for piñatas and for the greased pole climb
- Place greased pole
- Day of event grease pole and staple money to pole

Training - I attended the following training in order to complete my hours;

Vector Control - Matt Lee has been treating for mosquitoes

Debbie:

RFP's - the following were awarded;

Calle de Guadalupe - lift stations

Construction begins May 12, 2012 - June 30, 2012

Solid Waste

Award - May 14, 2012 to Mesilla Valley Disposal

Start collection service - June 29, 2012

If you have any questions please call me at 524-3262 ext. 103 or my cell 636-7553.